



Community & Intergovernmental Relations Committee Agenda

Wednesday, August 13, 2025
9:00 AM

City Hall Annex - 135 W. Ellison,
Suite 109, Second Floor
Conference Room #1
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZENS APPERANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

A. Consider and take possible action on minutes from the April 22, 2025 Community & Intergovernmental Relations Committee meeting. *(Staff Contact: Monica Solko, Deputy City Secretary)*

B. Consider and take possible action to recommend appointments to various City of Burleson Boards/Commissions/Committees for full term and vacancies. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

4. **CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

5. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

6. **ADJOURN**

Staff Contact
Tony McIlwain
Director of Development Services
817-426-9684

CERTIFICATE

I hereby certify that the above agenda was posted on this the 5th of August 2025, by 6:15 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall Annex is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office
FROM: Monica Solko, Deputy City Secretary
MEETING: August 13, 2025

SUBJECT:

Consider and possible action on the minutes from the April 22, 2025 Community & Intergovernmental Relations committee meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)

SUMMARY:

The Community & Intergovernmental Relations committee duly and legally met on April 22, 2025 for a regular meeting.

OPTIONS:

Committee may approve the minutes as presented or approve with amendments.

RECOMMENDATION:

Approve.

STAFF CONTACT:

Monica Solko, TRMC
Deputy City Secretary
msolko@burlesontx.com
817-426-9682

**COUNCIL COMMITTEE
COMMUNITY & INTERGOVERNMENTAL RELATIONS
APRIL 22, 2025
DRAFT MINUTES**

Item A.

Council present:

Victoria Johnson, Chair
Chris Fletcher
Phil Anderson

Council Absent:

Staff

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 1:00 P.M.

Chair Victoria Johnson called the meeting to order. **Time: 1:03 p.m.**

2. CITIZEN APPEARANCES

- None.

3. GENERAL

A. Consider and take possible action on minutes from the September 25, 2024 and January 22, 2025, Community & Intergovernmental Relations Committee meeting. (Staff Presenter: Monica Solko, Deputy City Secretary)

Motion made by Phil Anderson and seconded by Chris Fletcher to approve.

Motion passed 3-0.

4. REPORTS AND PRESENTATIONS

A. Receive a report and provide possible recommendations regarding the Mayor Vera Calvin Plaza policy (Staff Contact: Alex Philips, Director of Economic Development)

Alex Philips, Director of Economic Development, gave an update on the current policy to the committee. Discussion included exploring alternatives for play in the plaza, changing the lock time hours for the restroom from 5:30 p.m. to 10:00 p.m. If staff notices increased vandalism to the restrooms with the new time change, staff will bring an item to the full council to set a budget cap for repairs.

The committee was in favor and requested an item be brought to the full council for consideration.

5. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- None.

6. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

7. ADJOURN

There being no further business, Chair Victoria Johnson adjourned the meeting.

Time: 1:22 p.m.

Monica Solko
Deputy City Secretary

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office

FROM: Lisandra Leal, Assistant City Secretary

MEETING: August 13, 2025

SUBJECT:

Consider and take possible action to recommend appointments to various City of Burleson Boards/Commissions/Committees for full term and vacancies. (*Staff Contact: Lisandra Leal, Assistant City Secretary*)

SUMMARY:

In accordance with Council Policy 40 the City Secretary's office is providing the committee with the required documentation to review vacancies and reappointments.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

None

STAFF CONTACT:

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817-426-9687