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Live Stream at <https://www.burlesontx.com/watchlive>

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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. **CALL TO ORDER**

Invocation - Summer Garcia, President of Next Step Womens Ministry

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. **PUBLIC PRESENTATIONS**

A. Proclamations

- A Proclamation recognizing April 14-April 20, 2024 as "National Volunteer Week" in the City of Burleson. *(Recipient: Parks and Recreation Department and Volunteers)*

- A Proclamation recognizing April 15 - April 19, 2024 as "Work Zone Awareness Week" in the City of Burleson. *(Recipient: Errick Thompson, Director of Public Works)*

- A Proclamation recognizing April 26, 2024 as "Arbor Day" in the City of Burleson. *(Recipient: Jessica Martinez, Recreation Manager for Parks and Recreation)*

B. Presentations

-Receive a report to recognize the selected Employee of the Quarter for the 1st quarter of 2024. *(Staff Contact: Wanda Bullard, Assistant Director of Human Resources)*

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. **CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn.

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- B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

#### 4. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

#### 5. **CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the April 1, 2024 regular council meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Consider approval of a community facilities contract with Joe Usher for City cash participation for the construction of approximately 135 feet of six-foot wide sidewalk in an amount not to exceed \$6,435.40 and authorize the City Manager to execute the contract on behalf of the City. *(Staff Contact: Michelle McCullough, Assistant Director/City Engineer)*
- C. Consider approval of a minute order rejecting all competitive sealed proposals for the construction of the Burluson Westside Lift Station, force main, and gravity sewer improvements for the Hooper Business Park and surrounding area. *(Staff Contact: Michelle McCullough, Assistant Director/City Engineer)*
- D. Consider approval of ordinance amending Burluson Code of Ordinances, Chapter 70, "Streets, Sidewalks, and Other Public Places". (Final Reading) *(Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director)*
- E. Consider approval of a resolution authorizing the City Manager to execute all necessary documents to enter into and close on a real estate contract with the Texas Department of Transportation, as purchaser, to convey fee simple title to approximately 218 square feet of land out of the David Anderson Survey, Abstract No. 4 in the City of Burluson, Johnson County, Texas. *(Staff Contact: Errick Thompson, Director of Public Works & Engineering)*
- F. Consider approval of a resolution authorizing the City Manager to execute all necessary documents to enter into and close on a real estate contract with the Texas Department of Transportation, as purchaser, to convey fee simple title to approximately 287 square feet of

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land out of the David Anderson Survey, Abstract No. 4 in the City of Burleson, Johnson County, Texas. *(Staff Contact: Errick Thompson, Director of Public Works & Engineering)*

- G. Consider approval of a resolution accepting the Public Utility Commission's 2024 maximum access lines rates increase. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
- H. Consider approval of an order appointing Presiding Judge and Alternate Judge of the Early Voting Ballot Board for the May 4, 2024, General Election. *(Staff Contact: Amanda Campos, City Secretary)*
- I. Consider approval of an amended employment agreement with Amanda Campos to act as City Secretary. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*

## **6. DEVELOPMENT APPLICATIONS**

- A. Craftmasters at FM 1902 & CR 1019 (Case 23-308): Hold a public hearing and consider approval of an ordinance for a zoning change request from "PD", Planned Development to "PD" Planned Development for a commercial trade school. *(First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*
- B. 314 NE Wilshire Blvd (Case 23-398): Hold a public hearing and consider approval of an ordinance for a zoning change request from "C" Commercial to "C" Commercial with an "SUP" Specific Use Permit allowing for an Auto repair garage located in the Old Town Overlay District for Team Hoover Automotive. *(First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*
- C. Lumberyard at 137 S. Wilson Street (Case 24-041): Hold a public hearing and consider approval of a resolution for a commercial site plan amendment with a waiver to Section 132-115; Accessory building and structure yard regulations. *(First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*
- D. 3812 S Burleson Blvd (Case 24-042): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A", Agricultural to "C", Commercial for a contractor's office with no outside storage. *(First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*

## **7. GENERAL**

- A. Consider approval of a resolution declaring intention to reimburse an amount not to exceed \$7,500,000 for Council approved capital projects with the FY23/24 budget and capital improvement plan. The resolution will give the City the ability to begin incurring capital expenditure costs of these projects with the intent of reimbursing the cost incurred with proceeds from bond debt to be issued at a future date and placing time restrictions on the issuance of tax-exempt obligations. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

- B. Consider approval of a resolution amending the Parks and Recreation five-year Capital Improvement Program (CIP) for Fiscal Year 2023-2024. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- C. Consider approval of a Professional Services Agreement with Gresham Smith in the amount of \$337,950 for design of the SE Tarrant Sewer Erosion Control project. *(Staff Contact: Errick Thompson, Director of Public Works & Engineering)*

## **8. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion, and provide staff feedback regarding the Hulen Street Widening Project. *(Staff Contact: Tiana Jackson, P.E., CFM, Capital Engineering Manager)*

## **9. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

## **10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
  - Receive a report and hold a discussion regarding certain information technology software applications utilized by the City and third parties
  - Receive a report and hold a discussion regarding the Mockingbird Lane to CR 914A sanitary sewer, the Chapter 380 and Economic Development and Performance Agreement between the City of Burleson, the Burleson 4A Economic Development Corporation, R.A. Development, Ltd., et al. for Chisholm Summit, and the construction contract between R.A. Development, Ltd., and Dagger Construction
- B. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076**
  - Receive a report and hold a discussion regarding an informal security audit of certain information technology software applications utilized by the City and third parties
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**
  - Project Futurama

## **11. ADJOURNMENT**

### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 10th of April 2024, by 5:30 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.