



City Council
City Council Regular Meeting Agenda

Monday, June 16, 2025
5:30 PM

Live Stream at <https://www.burlesontx.com/watchlive>

City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. CALL TO ORDER

Invocation - Chris Wigley, Pastor, First Baptist Burleson

Pledge of Allegiance to the US Flag

Texas Pledge:

Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible

2. PUBLIC PRESENTATIONS

A. Proclamations

B. Presentations

-Present the completed *Color Your World* Community Quilt (Presenter: Jen Basham, Director of Parks & Recreation)

-Present a Unit Citation to Fire and Police personnel in recognition of their service above and beyond the call of duty. (Presenter: Casey Davis, Fire Chief)

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn.

B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance.

4. CITIZENS APPEARANCES

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

5. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items. Executive session is further detailed in Section 10 of this agenda.

6. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider and take possible action on the minutes from the June 2, 2025 regular council meeting. *(Staff Contact: Monica Solko, Deputy City Secretary)*
- B. Consider and take possible action on proposed amendments to City Council Policy #32, Financial Policy, and City Council Policy #41, Debt Management Policy. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- C. Consider and take possible action on a resolution designating the Johnson County Tax Assessor-Collector to perform the required calculation of relevant tax rates and the City Manager to publish and deliver the tax rate forms in accordance with Chapter 26 of the Texas Tax Code. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- D. Consider and take possible action on a calendar regarding the adoption of the property tax rate and annual operating budget for Fiscal Year 2025-2026 assuming a property tax rate that does not exceed the voter-approval rate. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- E. Consider and take possible action on a two-year professional service agreement extension in the amount of \$115,000 with Valley View Consulting, L.L.C. for Investment Advisory Services. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- F. Consider and take possible action on a resolution authorizing the application for the Texas Parks and Wildlife Department Non-Urban Outdoor Recreation Grant. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

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- G. Consider and take possible action on a Community Facilities Contract (CFC) with Burleson Independent School District (BISD) for public improvements at Mound Elementary. *(Staff Contact: Michelle McCullough, Development Services Deputy Director/City Engineer)*
 - H. Consider and take possible action on a resolution accepting the current 70% Cost of Living Adjustment (COLA) with the retroactive calculation for the city's Texas Municipal Retirement System (TMRS) plan provision. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*
 - I. Consider and take possible action on a five-year Cooperative Purchasing Agreement with Mansfield Oil Company of Gainesville for retail fuel purchases through Omnia Partners (Contract #159331) in the amount of \$500,000. *(Staff Contact: Errick Thompson, Director of Public Works)*
 - J. Consider and take possible action on a five-year agreement with Mansfield Oil Company of Gainesville to purchase motor fuels through an Inter-local Purchasing Agreement with the City of Fort Worth in the amount of \$2,000,000. *(Staff Contact: Errick Thompson, Director of Public Works)*
 - K. Consider and take possible action on a resolution authorizing an amendment to the city's authorized account representatives with the Local Government Investment Cooperative, TexSTAR, East West Bank, BOK Financial, InterBank, NexBank, U.S. Bank, and Wealth Management Group and listing the city's authorized account representatives with any banks or financial institutions that the city may use in the future. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
 - L. Consider and take possible action on a resolution authorizing an amendment to the city's authorized account representatives with the Texas Local Government Investment Pool (TexPool). *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
 - M. Consider and take possible action on a five-year contract with CentralSquare Technologies for OSSI Cloud to upgrade our Computer Aided Dispatch software from on-prem to a cloud hosted solution through a cooperative purchasing agreement with The Interlocal Purchasing System (TIPS) in the amount of \$1,993,980.08. *(Staff Contact: James Grommersch, Chief Technology Officer)*
 - N. Consider and take possible action on a reimbursement agreement for the Chisholm Summit Public Improvement District (PID). *(Staff Contact: Tony McIlwain, Development Services Director)*
 - O. Consider and take possible action on a minute order accepting the bid from the Burleson 4A Economic Development Corporation in response to RFP 2025-003 for the sale of real property located at 114 W. Ellison Street. *(Staff Contact: Alex Philips, Director of Economic Development)*
 - P. Consider and take possible action on a resolution awarding FY 2026 Hotel Occupancy Tax funds to tourism activities. *(Staff Contact: Alex Philips, Economic Development Director)*
 - Q. Consider and take possible action on a minute order ratifying the Economic Development Corporation 4A amendment to Resolution 4A1182024AmendAnnualBudget by amending the Capital Improvement Plan. *(Staff Contact: Eric Oscarson, Deputy City Manager)*
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- R. Consider and take possible action on a minute order ratifying the Community Service Development Corporation 4B amendment to Resolution 4B11182024AmendAnnualBudget by amending the Capital Improvement Plan. (Staff Contact: Eric Oscarson, Deputy City Manager)
- S. Consider and take possible action to receive a donation from James Bennett for the placement of a memorial bench in Old Town Burleson in honor of Brandon Bennett. (Staff Contact: Jen Basham, Director of Parks and Recreation)

7. GENERAL

- A. Consider and take possible action on a resolution amending the five-year Capital Improvement Plan (CIP) for Fiscal Year 2025-2029 (CSO#5673-11-2024). (Staff Contact: Eric Oscarson, Deputy City Manager)
- B. Consider and take possible action on a resolution of the City Council of the City of Burleson, Texas, directing publication of notice of intentions to issue combination tax and revenue certificates of obligation; and resolving other matters relating to the subject. (Staff Contact: Harlan Jefferson, Deputy City Manager)
- C. Consider and take possible action on a Professional Services Agreement with Freese & Nichols, Inc. (FNI) for schematic design phase services in conjunction with Alsbury Boulevard - Phase 3 (from Prairie Grove Lane to CR914) in the amount of \$1,645,000 (Project ST2301). (Staff Contact: Travis N. Attanasio, PE, Senior Capital Engineer)
- D. Consider and take possible action on a contract with Klutz Construction LLC for construction services on the SW Alsbury Boulevard from CR 1020 to CR 920 (ITB 2025-013), with Bid Alternative 1, in the amount of \$7,100,389.90, with a project contingency of \$710,038.99, for a total amount of \$7,810,428.89 (Project ST2202). (Staff Contact: Travis N. Attanasio, PE, Senior Capital Engineer)
- E. Consider and take possible action on a development agreement with Phelps Real Estate III, LLC, RPO Properties, L.P., and an associated ETJ development project (Staff Contact: Tony D. McIlwain, Development Services Director)

8. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion and provide staff direction regarding the vision for Hidden Creek Golf Course. (Staff Contact: Jen Basham, Director of Parks and Recreation)
- B. Receive a report, hold a discussion, and provide staff direction regarding the five-year Capital Improvement Plan (CIP) for Fiscal Year 2026-2030. (Staff Contact: Eric Oscarson, Deputy City Manager)
- C. Receive a report, hold a discussion, and provide staff direction regarding Fiscal Year (FY) 2025-2026 Compensation and Benefits. (Staff Contact: Cheryl Marthiljohni, Director of Human Resources)
- D. Receive a report, hold a discussion, and provide staff direction regarding the 5-year forecast for the General Debt Service Fund, Health Insurance Fund, IT Support Service Fund, Medical Transport Fund, American Rescue Plan Act Fund, Hotel/Motel Fund, Public Education Government Fund, Municipal Court Funds, Solid Waste Fund, Cemetery Operating Fund, Cemetery Endowment Fund, Equipment Replacement Fund, and Equipment Services Fund. (Staff Contact: Kevin Hennessey, Interim Director of Finance)

9. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- Receive a report and hold a discussion regarding the Texas Property Code and the City's ad valorem tax collection policies, practices, and procedures
- Receive a report and hold a discussion regarding interlocal agreements forming the Johnson County Public Safety Consortium with the cities of Alvarado, Cleburne, Grandview, Joshua, Keene, and Venus, and Johnson County and Johnson County ESD #1
- Receive a report and hold a discussion regarding the contract with the Burleson Independent Soccer Association for the operation of soccer leagues and tournaments at Bartlett Park
- Receive a report and hold a discussion regarding the contract with the Burleson Youth Association for the operation of baseball leagues and tournaments at Chisenhall Park
- Receive a report and hold a discussion regarding the Texas Alcoholic Beverage Code and the City of Burleson's Zoning Ordinance
- Receive a report and hold a discussion regarding Texas Local Government Code Chapter 394, H.B. 21 (2025), and Pecos Housing Finance Corporation ownership of Shannon Creek Apartment Complex
- Receive a report and hold a discussion regarding Texas Local Government Code Chapter 43, S.B. 1844 (2025), and the city's annexation agreements and services plans
- Receive a report and hold a discussion regarding Texas Tax Code Chapters 6, 23 and 25, S.B. 973 (2025), and the frequency of property appraisal by appraisal districts

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

- Real property commonly known as the West Building, 114 W Ellison St and 101 S Wilson St in Burleson, Johnson County, Texas

C. Deliberation regarding a negotiated contract for a prospective gift or donation to the state or the governmental body Pursuant to Section 551.073**D. Personnel Matters Pursuant to Section 551.074, Texas Government Code**

- Hold a discussion and conduct an evaluation of the City Manager, including considering and taking possible action on an amended employment agreement
- Hold a discussion and conduct an evaluation of the City Secretary, including considering and taking possible action on an amended employment agreement

E. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076

- Receive a report and hold a discussion regarding an informal security audit of public safety software

F. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

- Project Broaden
- Project Bolts
- Project Jump

11. ADJOURN**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 11th of June 2025, by 7:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.