



City Council
City Council Regular Meeting Agenda

Monday, August 19, 2024
5:30 PM

Live Stream at <https://www.burlesontx.com/watchlive>

City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. CALL TO ORDER

Invocation - Bob Massey, Pastor Emeritus Grace Bible Fellowship

Pledge of Allegiance to the US Flag

Texas Pledge:

Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible

2. PUBLIC PRESENTATIONS

A. Proclamations

B. Presentations

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn.

B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

4. CITIZENS APPEARANCES

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

5. **CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the August 5, 2024 regular council meeting and August 12, 2024 special council meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Consider approval of a minute order for the purchase of food and beverage from Ben E. Keith for The Terrace at Hidden Creek Golf Course in the amount of \$80,000. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*
- C. Consider approval of a minute order for the purchase of merchandise with Callaway Golf for merchandise at Hidden Creek Golf Course in the amount not to exceed \$70,000. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*
- D. Consider approval of a professional services contract for construction management services for Fire Station #1 and City Hall with Vidaurri Management Group, LLC, in the amount of \$149,744. *(Staff Contact: Eric Oscarson, Deputy City Manager)*
- E. Consider approval of a resolution amending the employment agreement of the city manager, Tommy Ludwig. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
- F. Consider approval of an amendment to the contract with PRP Services, LLC, d/b/a Municipal Mosquito to increase the total amount of the payments under the agreement by \$75,000 for mosquito abatement services. *(Staff Contact: Errick Thompson, Director of Public Works)*
- G. Consider approval of a resolution accepting the Quarterly Investment Report for June 30, 2024, as submitted in accordance with the Public Funds Investment Act (PFIA). *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- H. Consider approval of an interlocal agreement with the Burleson Independent School District for emergency medical services during BISD events. *(Staff Contact: Casey Davis, Fire Chief)*

6. **DEVELOPMENT APPLICATIONS**

- A. 3084 S Burleson Blvd (Case 24-146): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A" Agricultural and "PD" Planned Development to "PD", Planned Development for a 5.153 acre site. (First & Final Reading) *(Staff Contact: Tony*

McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)

- B. 3608 S Burleson Blvd (Case 24-189): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A" Agricultural to "C" Commercial for all of Lot 5, Spring Valley Addition. (First & Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*
- C. 619 NW Renfro Blvd (Case 24-202): Hold a public hearing and consider approval of an ordinance for a zoning change request from "GR" General Retail to "SF7", Single-family dwelling district-7. (First & Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval unanimously)*
- D. Cowboy Express Carwash at 236 Loy St. (Case 24-134): Consider approval of a resolution for variances to Chapter 63, Sign Regulations, relating to height of a monument sign without masonry wrapping, allowing for the installation of a monument sign that is approximately eighteen (18) feet in height with metal wrapping. *(Staff Presenter: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item.)*
- E. Unchained Salon and Boutique at 201 W Bufford St. (Case 24-159): Consider approval of a resolution for a variance to Chapter 63, Sign Regulations, relating to number of channel letter signs per elevation, allowing for the addition of one (1) channel letter sign for a total of two (2) channel letter signs on the north building elevation. *(Staff Presenter: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item.)*

7. GENERAL

- A. Consider approval of a resolution granting consent to the creation of the Southland Farm Municipal Utility District No. 2 of Johnson County in the city of Burleson extraterritorial jurisdiction, subject to various terms and conditions. *(Staff Contact: Tony McIlwain, Development Services Director)*
- B. Hold a public hearing and consider approval of an ordinance approving the 2024-25 annual Service and Assessment Plan (SAP) update for the Parks at Panchasarp Farms Public Improvement District No. JC-1; making a finding of special benefit to the property in phase #3 of the district; levying special assessments against the property within phase #3 of the district and establishing a lien on the property; providing for payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing for the method of assessment and the payment of assessments; providing for penalties and interest on delinquent assessments; providing for severability; and providing an effective date. (Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director)*
- C. Consider and adopt an ordinance authorizing the issuance and sale of City of Burleson, Texas General Obligation Refunding and Improvement Bonds, Series 2024; levying an annual ad valorem tax and providing for the security for and payment of said bonds; approving the official statement; providing an effective date; and enacting other provisions relating to the subject. (First and Final Reading) *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- D. Consider and adopt an ordinance authorizing the issuance and sale of City of Burleson, Texas, Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2024;

levying an annual ad valorem tax and providing for the security for and payment of said certificates; approving the official statement; providing an effective date; and enacting other provisions relating to the subject. (First and Final Reading) *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

- E. Consider approval of an amendment to Chapter 6 Animal Care and Control, Section 6-16 Animal Shelter Advisory Committee, (c) Number of members; terms, exempting the licensed veterinarian, municipal officer, and daily operations position from term limits. (First Reading) *(Staff Contact: Amanda Campos, City Secretary)*
- F. Consider approval of a minute order electing a councilmember to serve as Mayor Pro Tem for a term of one year. *(Staff Contact: Amanda Campos, City Secretary)*

8. REPORTS AND PRESENTATIONS

- A. Receive a report and watch a demonstration of a new feature on the city's website allowing the public to see if their address is eligible to vote in the city election. *(Staff Contacts: Monica Solko, Deputy City Secretary and James Grommersch, Chief Technology Officer)*
- B. Receive a report, hold a discussion, and provide staff feedback regarding grant funding potential for the FY25 Centennial Park renovation. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

9. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

10. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS

11. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
 - Receive a report and hold a discussion regarding liabilities associated with the Hidden Creek Sports Complex, including the fields, parking lot, and the real property known as commonly known as 295 E Hidden Creek Pkwy in Burleson, Johnson County, Texas
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**
 - Discuss and receive direction on an approximately ninety-acre tract of real property commonly known as 295 E Hidden Creek Pkwy and 555 E Hidden Creek Pkwy, Burleson, Johnson County, Texas
 - Discuss and receive direction on real property commonly known as 2140 SW Hulen Street, Burleson, Johnson County, Texas
 - Discuss and receive direction on real property commonly known as 2270 SW Hulen Street, Burleson, Johnson County, Texas

-Discuss and receive direction on real property commonly known as 1303 SW Alsbury Blvd,
Burleson, Johnson County, Texas

12. **ADJOURN**

CERTIFICATE

I hereby certify that the above agenda was posted on this the 14th of August 2024, by 6:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.