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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

**The City Council will not discuss or take action on any public hearings, or items listed in Section 2 “Public Presentations”, Section 5 “Citizens Appearances”, or Section 7 “Development Applications”, prior to 5:30 p.m.**

**1. CALL TO ORDER**

Invocation - Mayor Fletcher

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**Administer Oath of Office to Council Place 6 Adam Russell. (Amanda Campos, City Secretary)**

- A. Minute Order acknowledging and accepting the resignation of Council Place 3, Jimmy Stanford and provide staff direction. *(Staff Presenter: Amanda Campos, City Secretary)*

**2. PUBLIC PRESENTATIONS**

A. Proclamations

B. Presentations

- A presentation acknowledging the 2023 Burleson Character Council recipients. *(Presenter: Victoria Johnson, Councilmember Place 1)*

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An “item of community interest” includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

**3. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion and give staff direction regarding Project Workforce. (*Alex Philips, Economic Development Director*)
- B. Receive a report, hold a discussion, and provide staff direction regarding the structure of City Council meetings. (*Staff Presenter: Tommy Ludwig, Interim City Manager*)
- C. Receive a report, hold a discussion and provide staff feedback regarding the design of Shannon Creek Park. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)
- D. Receive a report, hold a discussion and give staff direction on the General Fund and General Debt Service Fund Financial Overview, and receive any additional direction from City Council regarding the annual budget for fiscal year 2023-2024. (*Staff Presenter: Martin Avila, Director of Finance*)

#### **4. CHANGES TO POSTED AGENDA**

- A. Items to be continued or withdrawn.
- B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

#### **5. CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

#### **6. CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the May 15, 2023 regular council meeting. (*Staff Contact: Amanda Campos, City Secretary*).
- B. Consider approval of a resolution appointing Kevin North, Assistant Director of Public Works, as voting member and Eric Oscarson, Director of Public Works, as alternate member of the City of Fort Worth's Wholesale Water and Wastewater Customer Advisory Committee for fiscal year 2023. (*Staff Contact: Eric Oscarson, Director of Public Works*)

- C. Consider approval of an ordinance amending the Reinvestment Zone Number Two, City of Burleson, Texas, Project and Financing Plan by adopting the Renfro Street & Johnson Avenue Pedestrian Improvements, and the purchase of the Independent Bank lot and construction of the parking lot as additional projects. (Final Reading) (Staff Contact: *Martin Avila, Finance Director*)
- D. Consider approval of a five year contract with Knight Security Systems for software, hardware, and maintenance for the installation of security cameras and access control throughout city water facilities through a cooperative purchasing agreement with the Texas Department of Information Resources (DIR) in the amount not to exceed \$315,122.25. (Staff Contact: *Hugo Rodriguez, Deputy Director, IT*)
- E. Consider approval of an Extraterritorial Jurisdiction (ETJ) boundary agreement between the cities of Burleson and Fort Worth, subject to the release of 130.446 acres from Fort Worth's ETJ. (Staff Contact: *Tony McIlwain, Development Services Director*)
- F. Consider approval of a contract for the purchase of a replacement fleet vehicle with Caldwell Country Chevrolet through the BuyBoard Cooperative in the amount of \$87,494.89. (Staff Contact: *Eric Oscarson, Director of Public Works*)
- G. Consider approval of an interlocal agreement with the City of Midlothian for cooperative purchasing between the cities that will allow among other cooperative purchases, utilization of an existing City of Midlothian agreement with Bound Tree Medical, LLC for EMS supplies. (Staff Contact: *Justin Scharnhorst, Assistant to the City Manager*)
- H. Consider approval of a contract for the purchase of replacement fleet equipment with Turf & Soil Management through the BuyBoard Cooperative in the amount of \$105,950.68. (Staff Contact: *Eric Oscarson, Director of Public Works*)
- I. Consider approval of a permanent easement and right-of-way to Oncor Electric Delivery Company, LLC, located at approximately 720 W County Road 714, and authorize the Interim City Manager to execute the easement on behalf of the City. (Staff Contact: *Errick Thompson, Deputy Public Works Director*)
- J. Consider approval of a contract with Motorola Solutions, Inc. through a cooperative purchasing agreement with the City of Fort Worth for the purchase of 23 Motorola APX Next XE portable radios, associated equipment, services, and subscriptions in the amount not to exceed \$188,650.71. (Staff Contact: *K.T. Freeman, Fire Chief*)
- K. Consider approval of a minute order appointing voting membership of the Mayor's Youth Council to service terms commencing June 6, 2023. (Staff Contact: *Lisandra Leal, Assistant City Secretary*)
- L. Consider approval of an amendment to CSO#4034-11-2022 modifying the June 2023 City Council regular meeting dates from June 19th to June 20th. (Staff Contact: *Tommy Ludwig, Interim City Manager*)

## **7. DEVELOPMENT APPLICATIONS**

- A. Top Dog Texas at 136 NW Ellison (Case 22-134): Hold a public hearing and consider approval of an ordinance for a SUP, Specific Use Permit, allowing "Kennel (Indoor)" in the C, Commercial

Zoning District. *(First and Final Reading) (Staff Presenter, Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended approval by a unanimous vote).*

- B. Food Truck Park at 2635 S Burlison Blvd (Case 23-028): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A", Agricultural, to "GR" General Retail with a SUP, Specific Use Permit, allowing for a "Food Truck Park" to operate at 2635 S Burlison Blvd. *(First and Final Reading) (Staff Presenter: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended approval by a vote of 8 to 0).*
- C. Burlison ISD at 517 SW Johnson Ave. (Case 23-036): Consider approval of a resolution for a sign variance to allow for two monument signs without masonry wrapping; Chapter 63, Sign Regulations. *(Staff Presenter: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item.)*

## **8. GENERAL**

- A. Consider approval of a four-month Vehicle Lease Agreement with Einstein Group, LLC, d/b/a, Speedway EMS, to utilize and lease an ambulance to enable the City to begin receiving necessary certifications from the State of Texas to provide emergency medical services in an amount not to exceed \$4,000. *(Staff Presenter: K.T. Freeman)*
- B. Consider approval of a service contract with Freese and Nichols, Inc to create an asset management policy, risk matrix, and a pavement management plan in the amount of \$148,814. *(Staff Contact: Eric Oscarson, Director of Public Works)*
- C. Consider approval of a minute order appointing a councilmember replacement to the Burlison Opportunity Fund Board to fill a vacancy. *(Staff Presenter: Amanda Campos, City Secretary)*
- D. Remove from the table and consider approval a professional services contract with Komatsu/Rangel, Inc. dba Komatsu Architecture for design of the Burlison Fire Station 1 Renovation project in the amount of \$219,831. *(Staff Presenter: K.T. Freeman, Fire Chief)*
- E. Consider approval of a professional services contract with Komatsu/Rangel, Inc. dba Komatsu Architecture for design of the Burlison Fire Station 1 Renovation Project. *(Staff Presenters: K.T. Freeman, Fire Chief, and Eric Oscarson Director of Public Works)*

## **9. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

### **10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**  
-Civil Action No. 3:23-cv-00948-k, *Eder v. City of Burlison*, In the U.S. District Court Northern District of Texas, Dallas Division
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**  
-5500 Vantage Drive, Burlison, Johnson County, Texas

- C. Deliberation regarding a negotiated contract for a prospective gift or donation to the state or the governmental body Pursuant to Section 551.073, Texas Government Code**
- D. Personnel matters pursuant to Section 551.074, Texas Government Code**
- E. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076, Texas Government Code**
- F. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**
  - Project Workforce
  - Project Facelift
  - Project 330
  - Project Farmer's Mind
- G. Pursuant to Sec. 418.183(f), Texas Government Code, deliberation of information related to managing emergencies and disasters including those caused by terroristic acts (must be tape recorded)**

### **CERTIFICATE**

I hereby certify that the above agenda was posted on the 31st of May 2023, by 5:00 p.m., on the official bulletin board at the Burluson City Hall, 141 W. Renfro, Burluson, Texas.



Amanda Campos

City Secretary

### **ACCESSIBILITY STATEMENT**

The Burluson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.