



City Council  
City Council Regular Meeting Agenda

Monday, December 11,  
2023  
5:30 PM

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Live Stream at <https://www.burlesontx.com/watchlive>

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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. **CALL TO ORDER**

Invocation - Anthony Perick, Hughley Hospital Chaplain

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. **PUBLIC PRESENTATIONS**

A. Proclamations

B. Presentations

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. **CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn.

B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

4. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

## **5. CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the November 13, 2023 regular council meeting and November 27, 2023 special council meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Consider approval of the renewal contract CSO#1859-09-2021 with Symetra to be the insurance provider for the city's life, long-term disability and short-term disability plans in the amount of \$384,000. *(Staff Contact: Wanda Bullard, Interim Director of Human Resources)*
- C. Consider approval of the renewal contract CSO#1858-09-2021 with United Healthcare (UHC) to be the third party administrator for the city's self-insured medical and dental plans and the carrier for the fully insured vision plan in the amount of \$95,000. *(Staff Contact: Wanda Bullard, Interim Director of Human Resources)*
- D. Consider approval of a minute order authorizing an expenditure on the contracts with HUB International (CSO#1956-01-2022) to be the City's benefits consultant and GASB 75 OPEB actuary to ensure a competitive and compliant group health plan in the amount of \$190,250. *(Staff Contact: Wanda Bullard, Interim Director of Human Resources)*
- E. Consider approval of a minute order for the purchase of computers, monitors, and peripheral equipment from Dell Marketing LP through a cooperative purchase agreement with Texas Department of Information Resources (DIR) for \$250,800. *(Staff Contact: James Grommersch, Chief Technology Officer, IT)*
- F. Consider approval of a minute order for the purchase of wireless access points, security cameras, monitors, and peripheral equipment from CDW Government LLC through a cooperative purchase agreement with Texas Department of Information Resources (DIR) in the amount of \$85,000 *(Staff Contact: James Grommersch, Chief Technology Officer, IT)*
- G. Consider approval of a contract with the sole source provider Environmental Systems Research Institute, Inc, (ESRI) for map services software and maintenance for three-years in the amount of \$146,700.00. *(Staff Contact: Hugo Rodriguez, Deputy Director, IT)*
- H. Consider approval of a minute order for the purchase of bulk fuel for the contract term ending December 31, 2024 from Mansfield Oil Company of Gainesville in the amount of \$493,880. *(Staff Contact: Clinton Sumerall, Deputy Director – Operations, Public Works & Engineering)*

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- I. Consider approval of a minute order authorizing an increase in spend with Cintas, through OMNIA Cooperative Pricing, under an existing contract term ending September 30, 2026, to provide uniform services to additional Public Works & Engineering employees, in the amount of \$71,040. *(Staff Presenter: Janalea Hembree, Public Works Operations Manager)*
  - J. Consider approval of an amendment to the Engineering Services Contract CSO#1480-08-2020 with Kimley-Horn and Associates, Inc. for the Traffic Signal Improvements (ITS) SH174 project in the amount of \$45,000 for a total contract amount of \$228,244. *(Staff Presenter: Errick Thompson, Director of Public Works & Engineering)*
  - K. Consider approval of a minute order ratifying resolution 4A12112023ChisholmSummitLakewoodDr and approval of a resolution authorizing the construction costs and reimbursement of R.A. Development, Ltd., for the costs associated with installation of pedestrian and street lighting along Lakewood Drive pursuant to an existing Chapter 380 and Economic Development and Performance Agreement in the amount of \$599,413.50. *(Staff Presenter: Errick Thompson, Director of Public Works & Engineering)*
  - L. ETJ Release Petition for 8036 CR 802 (Case 23-336): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.02 acres of land addressed as 8036 CR 802. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
  - M. ETJ Release Petition for 2304 CR 913 (Case 23-342): Consider approval of resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 27.93 acres of land addressed as 2304 CR 913. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
  - N. ETJ Release Petition for 10417 CR 1016 (Case 23-344): Consider approval of resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 10.636 acres of land known as Lot 1R and Lot 3, Block 1, Pruitt Addition. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
  - O. ETJ Release Petition for 5720 CR 803 (Case 23-358): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.00 acre of land addressed as 5720 CR 803. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
  - P. ETJ Release Petition for 7605 CR 518 (Case 23-359): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 4.59 acres of land addressed as 7605 CR 518. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
  - Q. ETJ Release Petition for 10122 R 1020 (Case 23-360): Consider approval of resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 6.00 acres of land addressed as 10122 CR 1020. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
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- R. ETJ Release Petition for 7208 CR 802 (Case 23-363): Consider approval of resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 4.116 acres of land commonly known as Lot 3, Block 1, Wright Addition and addressed as 7208 CR 802. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
- S. ETJ Release Petition for 7901 CR 517 and 3601 N. Cummings Drive (Case 23-378): Consider approval of resolution ratifying the petition for release from the City of Burleson's extraterritorial jurisdiction (ETJ) for approximately 84.707 acres of land addressed as 7901 CR 517 and 3601 N. Cummings Drive. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
- T. ETJ Release Petition for 10340 CR 1020 (Case 23-382): Consider approval of a resolution ratifying the petition for release from the City of Burleson's extraterritorial jurisdiction (ETJ) for approximately 41.963 acres of land addressed as 10340 CR 1020. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
- U. ETJ Release Petition for 5629 CR 803 (Case 23-383): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 4.973 acres of land addressed as 5629 CR 803. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
- V. ETJ Release Petition for 5700 CR 803 (Case 23-384): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 4.17 acres of land addressed as 5700 CR 803. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*
- W. ETJ Release Petition for 8024 CR 802 (Case 23-386): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.010 acres of land addressed as 8024 CR 802. *(Staff Presenter: Emilio Sanchez, Development Services Assistant Director) (No Planning and Zoning Commission action was required for this item)*

## **6. DEVELOPMENT APPLICATIONS**

- A. 113 N Dobson Street (Case 23-270): Hold a public hearing and consider approval of an ordinance for a zoning change request from "SF7", Single-family dwelling district 7 to "CC", Central Commercial for a 0.15 acre site. *(First and Final Reading) (Staff Presenter: Emilio Sanchez, Development Services Assistant Director)(The Planning and Zoning Commission recommended approval by unanimous vote)*
- B. 6988 E FM 917 (Case 23-091): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A", Agricultural to "C", Commercial for a 2.8 acre portion of 6988 E FM 917. *(First and Final Reading) (Staff Presenter: Emilio Sanchez, Development Services Assistant Director)(The Planning and Zoning Commission recommended approval by unanimous vote)*
- C. 3084 S Burleson Blvd. (Case 23-254): Hold a public hearing and consider approval of an ordinance for a zoning change request from "SP", Site Plan Ordinance D-091-08 and "A", Agricultural to "PD", Planned Development for a 3.016 acre site. *(First and Final Reading)*

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*(Staff Presenter: Emilio Sanchez, Development Services Assistant Director )(The Planning and Zoning Commission recommended approval by unanimous vote)*

## **7. GENERAL**

- A. Consider approval of an ordinance amending the Water and Wastewater Impact Fee Ordinance (CSO#977-02-2019); finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date. *(Final Reading) (Staff Presenter: Eric Oscarson, Deputy City Manager)*
- B. Consider approval of an ordinance amending the Roadway Impact Fee Ordinance (CSO#1479-08-2020); finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date. *(Final Reading) (Staff Presenter: Eric Oscarson, Deputy City Manager)*
- C. Consider approval of an amendment to the agreement for water service between the City of Fort Worth and the City of Burleson to 1) authorize milestone payments for Burleson's cost share of a water transmission line estimated at \$16,331,504 and 2) increase Burleson's eastern water volume capacity from two million gallons per day to 13 million gallons per day. *(Staff Presenter: Errick Thompson, Director of Public Works & Engineering)*
- D. Consider approval of a Right-of-Way Use Agreement for a metal awning and posts over an existing outdoor seating patio at 133 S. Wilson Street, Spice Rack Bar & Grill. *(Staff Contact: Emilio Sanchez, Development Services Assistant Director)*

## **8. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion, and provide staff direction regarding realignment of the General Fund five-year Capital Improvement Program (CIP) and supporting debt capacity. *(Staff Presenter: Harlan Jefferson, Deputy City Manager)*
- B. Receive a report, hold a discussion and provide staff feedback regarding Burleson Fire/EMS delivery of ambulance transportation services. *(Staff Presenter: Casey Davis, Assistant Fire Chief)*
- C. Receive a report, hold a discussion and provide staff direction regarding the naming of the Public Safety Complex. *(Staff Presenter: Eric Oscarson, Deputy City Manager)*

## **9. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

## **10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. **Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
  - Receive a report and hold a discussion regarding Subchapter D of Chapter 42 of the Local Government Code and existing development agreements
  - Receive a report and hold a discussion regarding the results of water samples from 616 Memorial Plaza in Burleson, Johnson County, Texas

- Receive a report and hold a discussion regarding the petition and election process under Chapter 501 of the Texas Election Code
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**
  - Project Lunchbreak
  - Project 1611
  - Project Ducky's Revenge

## **11. ADJOURNMENT**

### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 6th of December 2023, by 5:30 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

### **ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.