



City Council
City Council Regular Meeting Agenda

Monday, October 16, 2023
5:30 PM

Live Stream at <https://www.burlesontx.com/watchlive>

City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. **CALL TO ORDER**

Invocation - Pastor Rusty Gilliam, Cross Timber Baptist Church

Pledge of Allegiance to the US Flag

Texas Pledge:

Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible

2. **PUBLIC PRESENTATIONS**

A. Proclamations

B. Presentations

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. **CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn.

B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

4. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

5. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the October 2, 2023 regular council meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Consider approval of a minute order appointing DeAnna Philips to the Animal Shelter Advisory Committee, Place 6 City Official – Non Voting Member. *(Staff Contact: Amanda Campos, City Secretary)*
- C. Consider approval of a three-year contract with Holiday Design Sisters for holiday lighting in the Mayor Vera Calvin Plaza in the amount of \$89,451. *(Staff Contact: Alex Philips, Economic Development Director)*
- D. Consider approval of a minute order authorizing the lease and/or purchase of library books through an existing agreement with the State of Texas Cooperative Purchasing Program from Brodart Books & Library Services in the amount not to exceed \$65,415. *(Staff Contact: Sara Miller, Deputy Director-Library)*
- E. Consider approval of a minute order for the purchase of eBooks, eAudiobooks and digital magazines through a sole source provider Bibliotheca's CloudLibrary™ online platform in the amount of \$54,045. *(Staff Contact: Sara Miller, Deputy Director-Library)*
- F. Consider approval of a minute order for the purchase and replacement of uniforms, duty gear, tactical clothing and gear, and body armor, with M-Pak through a cooperative purchase agreement with General Service Administration in the amount of \$82,000. *(Staff Contact: Randy Crum, Support Bureau Captain)*
- G. Consider approval of a minute order with Armstrong Forensic Laboratory, Inc. for forensic services, which includes narcotics testing, quantified THC testing, and courtroom testimony, in the amount of \$75,000. *(Staff Contact: Randy Crum, Support Bureau Captain)*
- H. Consider approval of an interlocal agreement with the Burleson Independent School District (BISD) to provide eleven (11) school resource officers for the fiscal year 2023-24 in the amount of \$1,032,145. *(Staff Contact: Randy Crum, Police Captain)*

6. DEVELOPMENT APPLICATIONS

- A. KIA Dealership at 1233 Tarver Rd (Case 23-074): Hold a public hearing and consider approval of an ordinance for a commercial site plan with waivers, and a zoning change request from "A",

Agricultural, to "C" Commercial with a SUP, Specific Use Permit, allowing "Automobile sales" in specific plan area 3, "Hidden Creek Development Center" of the IH-35 Overlay district. *(Staff Presenter: Tony D. McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval by a vote of 7-0) (First and Final Reading)*

- B. Basden Storage at 755 E Renfro St. (Case 23-010): Hold a public hearing and consider approval of an ordinance for a commercial site plan with waivers, and a SUP, Specific Use Permit, allowing "Mini-warehouse" in the C, Commercial Zoning District and specific plan area 1, "Spinks" of the IH35 Overlay district. *(Staff Presenter: Tony McIlwain, Development Services Director)(The Planning and Zoning Commission recommended approval by a vote of 7-0)(First and Final Reading)*

7. GENERAL

- A. ETJ Release Petition for 1133 CR 529 (Case 23-275): Consider approval of resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 26.82 acres of land located at 1133 CR 529. *(Staff Presenter: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item.)*
- B. ETJ Release Petition for 2613 Sylvanglen St (Case 23-276): Consider approval of a resolution ratifying the petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.619 acres of land, Lot 1, Block 4, Hidden Glen; addressed as 2613 Sylvanglen St. *(Staff Presenter: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item.)*
- C. Consider approval of an ordinance amending the city's budget for fiscal year 2023-2024 by increasing appropriations in the Mineral Capital Parks Fund in the amount of \$104,475 for the parks and recreation master plan, and finding that this ordinance may be considered and approved at only one meeting because time is of the essence. (First and Final Reading) *(Staff Presenter: John Butkus, Finance Director)*
- D. Consider approval of a contract with Kimley-Horn and Associates, Inc. for a Parks and Recreation Master Plan in the amount of \$104,475. *(Staff Presenter: Jen Basham, Parks and Recreation Director)*
- E. Consider approval of a Right-of-Way Use Agreement for outdoor patio seating and approximately 45 feet of decorative metal fencing and removable bollards at 112 W. Ellison Street, Old Texas Brewing Company restaurant. *(Staff Contact: Errick Thompson, Public Works & Engineering Director)*
- F. Consider approval of amendments to Council Policy 36 – Purchasing Policy. *(Staff Presenter: Justin Scharnhorst, Assistant to the City Manager)*
- G. Consider approval of a renewal insurance application and policy with Stealth Partner Group, managing general underwriter, and Berkshire Hathaway Specialty Insurance to continue to be the City's stop-loss insurance providers for the City's partially self-funded insurance for plan year 2024 in the amount of \$867,000. *(Staff Presenter: Wanda Bullard, Interim Director of Human Resources)*

8. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff direction regarding the Police Department and Public Safety Communication expansion project. *(Staff Presenter: Eric Oscarson, Deputy City Manager)*
- B. Receive a report, hold a discussion, and provide staff direction regarding the City Hall Renovation project. *(Staff Presenter: Eric Oscarson, Deputy City Manager)*
- C. Receive a report, hold a discussion and provide staff direction regarding options for wayfinding, lighting, and the addition of benches in Old Town *(Staff Presenter: Jen Basham, Parks and Recreation Director)*

9. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
 - Receive a report and hold a discussion regarding debt issuance laws and processes, including reimbursement resolutions, notices of intent, and the different types of debt obligations, such as general obligation bonds, certificates of obligation, sales tax revenue bonds, and utility system revenue bonds
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**
 - Project Retail
 - Project Eos

11. ADJOURN**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 11th of October 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.