



City Council  
City Council Regular Meeting Agenda

Monday, December 09,  
2024  
5:30 PM

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Live Stream at <https://www.burlesontx.com/watchlive>

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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. **CALL TO ORDER**

Invocation

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. **PUBLIC PRESENTATIONS**

A. Proclamations

B. Presentations

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

3. **CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn.

B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance.

4. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City

Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

## **5. CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the November 18, 2024 regular council meeting and the November 19, 2024 special council meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)
- B. Consider approval of a minute order ratifying the Burleson 4A Economic Development Board's action on an amendment to the professional services contract CSO#5045-03-2023 for \$120,277.00 with Kimley-Horn and Associates, Inc. for a total contract amount of \$1,211,192.00 for the design of the extension of Lakewood Drive from FM 1902 to Chisholm Trail Parkway. (*Staff Contact: Michelle McCullough, City Engineer*)
- C. Consider approval of an amendment to the professional services contract CSO#5045-03-2023 for \$120,277.00 with Kimley-Horn and Associates, Inc. for a total contract amount of \$1,211,192.00 for the design of the extension of Lakewood Drive from FM 1902 to Chisholm Trail Parkway. (*Staff Contact: Michelle McCullough, City Engineer*)
- D. Consider approval of a minute order ratifying the 4A Economic Development Board's action taken on the Performance Agreement between the Burleson 4A Economic Development Corporation and the Bethesda Water Supply for infrastructure to support industrial development in the City of Burleson, Texas. (*Staff Contact: Alex Philips, Economic Development*)
- E. Consider approval of a resolution authorizing sponsorship of proposed public events for calendar year 2025 in accordance to Chapter 70, "Streets, Sidewalks and Public Places," of the Code of Ordinances. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)
- F. Consider approval of a resolution authorizing street closures for the upcoming Honey Tour community event. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)
- G. Consider approval of a cooperative purchasing agreement with Stripe-A-Zone, LLC through Inter-local Purchasing Agreement with the City of Grand Prairie for pavement marking services in the amount of \$205,000. (*Staff Contact: Errick Thompson, Director of Public Works*)
- H. Consider approval of a minute order authorizing the City Manager to implement accessibility improvements to Cedar Ridge Park in the vicinity of Cumberland Drive and Canyon Cove

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Drive with an estimated cost of \$16,500, in accordance with Council Policy 17. *(Staff Contact: Errick Thompson, Director of Public Works)*

- I. Consider approval of a minute order authorizing the City Manager to modify pavement markings and signage along S. Warren Street Pavement Marking and Signage Improvements with Enhanced Trail and Shared Use Path Connections at an estimated cost of \$8,500, in accordance with Council Policy 17. *(Staff Contact: Errick Thompson, Director of Public Works)*
- J. Consider approval of an ordinance appointing Terri Wilson for a two-year term ending December 31, 2026 to serve as Associate Judge for the City of Burleson. (First Reading) *(Staff Contact: Amanda Campos, City Secretary)*
- K. Consider approval of a Union Pacific Railroad (UPRR) permit agreement for modifications to the Commerce Street/UPRR crossing and associated funding in the amount of \$72,186 in association with the Neighborhood Street Rebuilds FY22 project (ST2250). *(Staff Contact: Eric Oscarson, Deputy City Manager)*
- L. Consider approval of a professional services agreement with Kimley-Horn and Associates, Inc. for \$70,000 to evaluate Alsbury Blvd. from FM 731 to the Union Pacific railroad crossing west of IH-35W. *(Staff Contact: Michelle McCullough, City Engineer)*
- M. Consider approval of a professional services agreement with Kimley-Horn and Associates, Inc. for \$60,000.00 to evaluate alignment options for Lakewood Drive from County Road 1020 to County Road 1021. *(Staff Contact: Michelle McCullough, City Engineer)*
- N. Consider approval of a resolution authorizing an amendment to the city's authorized account representatives with the Local Government Investment Cooperative, TexSTAR, East West Bank, BOK Financial, InterBank, NexBank, U.S. Bank, and Wealth Management Group and listing the city's authorized account representatives with any banks or financial institutions that the city may use in the future. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
- O. Consider approval of a resolution authorizing an amendment to the city's authorized account representatives with the Texas Local Government Investment Pool (TexPool). *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*
- P. Consider approval of a professional services agreement with Garver, LLC for design of two 8-inch water lines crossing County Road 715 in the amount of \$126,727. (WA2403)*(Staff Contact: Eric Oscarson, Deputy City Manager)*
- Q. Consider approval of contract with Pyro Shows of TX procured through RFP #2024-024 for 4th of July Fireworks with two optional administrative one-year renewals at a total price of \$134,229. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*
- R. Consider approval of a minute order excusing council member place 4 Larry Scott's absence from the January 6, 2025, January 21, 2025, and February 3, 2025 regular council meetings and the January 22, 2025 council committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

## **6. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss

any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

**A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

-Case 3:23-CV-00948-K, *Mark Eder v. City of Burleson* in the U.S. District Court, Northern District of Texas, Dallas Division

**7. ECONOMIC DEVELOPMENT**

- A. Hold a public hearing and consider approval of an ordinance designating an approximately 7-acre tract of land (the property is generally described as near the northeast corner of the Vantage Dr. and Conveyor Dr. (FM 917) intersection located in Highpoint Business Park, City of Burleson, Johnson County, Texas) as "Tax Abatement Reinvestment Zone Number 010, City of Burleson" under Chapter 312 of the Texas Tax Code. *(First Reading) (Staff Contact: Alex Philips, Director of Economic Development)*
- B. Consider approval of a Tax Abatement Agreement between the City of Burleson and Paris Baguette U.S.A., Inc., for a food manufacturing facility located in Highpoint Business Park in Tax Abatement Reinvestment Zone Number 009, City of Burleson. *(Staff Contact: Alex Philips, Director of Economic Development)*
- C. Consider approval of a minute order ratifying the 4A Economic Development Corporations Board's actions taken on the approval of a Performance Agreement between the Burleson 4A Economic Development Corporation and Paris Baguette U.S.A., Inc. for a 267,000 square foot food manufacturing facility located on Vantage Drive in Highpoint Business Park in Burleson, Texas. *(Staff Contact: Alex Philips, Economic Development Director)*

**8. DEVELOPMENT APPLICATIONS**

- A. 5933 FM 1902 (Case 24-297): Hold a public hearing and consider approval of an ordinance for a zoning change request from "A", Agriculture to "GR" General Retail. (First & Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval 8 to 0)*
- B. 2420 County Road 913 (Case 24-316): Hold a public hearing and consider approval for an ordinance for a zoning change request from "A" Agriculture to "SFE" Single-family estate district. (First & Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director) (Planning and Zoning Commission recommended approval 8-0)*
- C. 2152 SW Wilshire (Case 23-370): Hold a public hearing and consider disapproval of an ordinance for a zoning change request from "A", Agriculture to "PD" Planned Development for Wilshire Urban Village; a townhome and retail development. (First & Final Reading) *(Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended disapproval 5 to 3)*

**9. GENERAL**

- A. Consider approval of a resolution authorizing an advanced funding agreement with the state of Texas for Green Ribbon improvements along Northwest John Jones Blvd in the amount of \$400,000. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

- B. Consider approval of a professional services agreement with Kimley-Horn for the design of Green Ribbon improvements along Northwest John Jones in the amount of \$90,000. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*
- C. Consider approval of a minute order authorizing \$886,906.80 in funding to renew Stealth Partner Group, managing general underwriter, and Berkshire Hathaway Specialty Insurance for the city's stop-loss insurance providers for plan year 2025. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*
- D. Consider approval of an amendment authorizing \$391,199.00 in funding with Symetra (CSO #5320-12-2023) for life and long-term disability plans for benefit plan year 2025. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*

#### **10. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS**

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

- A. Receive an update and hold a discussion regarding the 89th legislative session. *(Presenter: Brandon Aghamalian, Focused Advocacy) (Staff Contact: Janalea Hembree, Assistant to the City Manager)*

#### **11. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

#### **12. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

#### **13. ADJOURN**

#### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 4th of December 2024, by 5:30 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.