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Live Stream at <https://www.burlesontx.com/watchlive>

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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

**1. CALL TO ORDER**

Invocation

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**2. PUBLIC PRESENTATIONS**

A. Proclamations

- A Proclamation recognizing May 7-May13 as "Public Service Week" in the City of Burleson. *(Recipient: Rick DeOrdio, Director of Human Resources)*

- A Proclamation recognizing "Cinco de Mayo" in the City of Burleson. *(Victoria Johnson, Councilmember, Place 1; Recipient: Parks and Recreation Department)*

B. Presentations

- Receive a report to recognize the selected Employee of the Quarter for the 1st quarter of 2023. *(Staff Presenter: Rick DeOrdio, Director of Human Resources)*

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. An "item of community interest" includes the following:

- Expression of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- Honorary recognitions of city officials, employees, or other citizens;
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- Announcements involving imminent public health and safety threats to the city.

**3. CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn.

- B. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council, staff, or members of the public in attendance. Items to be added to the Consent Agenda require an official vote by the City Council.

#### **4. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discuss and possible request for future agenda item concerning the Burleson Better Together Committee. (*Presenter: Tamara Payne, Council Place 4*)

#### **5. CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

#### **6. CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of the minutes from the April 17, 2023 regular council meeting. (*Staff contact: Amanda Campos, City Secretary*).
- B. Consider approval of a contract with MHSC Energy Management for the purchase of LED lighting and fixtures for the interior of the Burleson Recreation Center in the amount of \$64,105.99. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)
- C. Consider approval of a change order with The Brandt Companies LLC through a cooperative purchasing agreement with Buyboard in the amount of \$10,015 for additional repairs to the Burleson Recreation Center HVAC system. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)
- D. Consider approval of a minute order for repair services and replacement parts for a fire apparatus from Metro Fire, using the H-GAC Cooperative Contract, in the amount of \$100,000. (*Staff Presenter: Eric Oscarson, Director of Public Works*)
- E. Consider approval of a minute order for repair services and replacement parts for a fire apparatus from Siddons-Martin, using the H-GAC Cooperative Contract, in the amount of \$100,000. (*Staff Presenter: Eric Oscarson, Director of Public Works*)

- F. Consider approval of a resolution authorizing payment of five years of subscription fees to Upland Software for document imaging and electronic file storage services in the amount not to exceed \$144,375. *(Staff Contract: Hugo Rodriguez, Deputy Director, IT)*
- G. Consider approval of a community facilities contract with 225 W. Ellison, LLC, for City cash participation for the construction of 18 parking stalls along Bransom Street for \$56,217.75. *(Staff Contact: Errick Thompson, Deputy Director of Public Works)*
- H. Consider approval of an interlocal agreement with the City of North Richland Hills for cooperative purchasing between the cities that will allow among other cooperative purchases, utilization of an existing City of North Richland Hills agreement with Intermountain Slurry Seal, Inc. *(Staff Contact: Justin Scharnhorst, Assistant to the City Manager)*
- I. Consider approval of an ordinance amending Chapter 14, "Businesses" of the Code of Ordinances of the City of Burleson, Texas (2005), as amended, by adding article XII, entitled "Registration of Short Term Rentals" and establishing general standards and a registration process for short-term rentals, establishing fees, and providing definitions. *(Final Reading)(Staff Contact: Tony McIlwain, Development Services Director)*
- J. Consider approval of an ordinance amending the City's fee schedule in Ordinance CSO# 3069-09-2022 by adding fees associated with the registration of short term rental properties; finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date. *(Final Reading)(Staff Contact: Tony McIlwain, Development Services Director)*
- K. Consider approval of a two-year contract extension for CSO#1229-01-2020 with Bentek for online benefit enrollment software services in the amount not to exceed \$46,000. *(Staff Presenter: Rick DeOrdio, Director of Human Resources)*
- L. Consider approval of an ordinance appointing Cass Callaway for a two-year term ending May 15, 2025 to serve as Associate Judge for the City of Burleson. *(First Reading). (Staff contact: Amanda Campos, City Secretary).*

## **7. GENERAL**

- A. Consider approval of an amendment to the Engineering Services Contract (CSO#1408-06-2020) with Kimley-Horn and Associates for design of the SH174 Widening project in the amount of \$449,985.00 for a total contract amount of \$1,335,485.00. *(Staff Presenter: Errick Thompson, Deputy Director of Public Works - Engineering)*
- B. Consider approval of a resolution authorizing an application for TxDOT's 2023 Transportation Alternatives (TA) Call for Projects for a Citywide project to complete the 10-mile pedestrian and bicycle loop with City of Burleson matching contributions not to exceed \$3,200,000. *(Staff Presenter: Errick Thompson, Deputy Director of Public Works - Engineering)*
- C. Consider approval of an ordinance granting a franchise to Waste Connections Lone Star, Inc. for residential solid waste and recycling collection services in the City, authorizing an amendment to an existing solid waste franchise agreement with Waste Connections Lone Star, Inc. by amending the renewal date and extending the term five years pursuant to renewal terms under the current contract in the amount of \$23,731,155.34, and finding that this ordinance may be considered and approved at only one meeting of the City Council. *(First and Final Reading) (Staff Presenter - Eric Oscarson, Director of Public Works)*

- D. Consider approval of a contract with Siddons Martin Emergency Group to purchase two Pierce-Custom Velocity PUC engines, and communication components through a cooperative purchasing agreement with Houston Galveston Area Council in the amount not to exceed \$2,600,000. (*Staff Presenter: Josh Jacobs, Assistant Chief*)
- E. Consider approval of a professional services contract with Komatsu/Rangel, Inc. dba Komatsu Architecture for design of the Burleson Fire Station 1 Renovation project in the amount of \$219,831. (*Staff Presenters: Errick Thompson, Deputy Director of Public Works, K.T. Freeman, Fire Chief*)

**8. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

**9. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

**Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

-Hold a discussion regarding the appointment and duties of an interim city manager and permanent city manager.

-Hold a discussion regarding Section 2-31 "Appointments; terms; removal; exceptions" of Article II "Board, Commissions and Committees," Chapter 2 "Administration" of the City of Burleson Code of Ordinances (2005).

**Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**

**Personnel matters pursuant to Section 551.074, Texas Government Code**

-Hold a discussion and give direction regarding the process and procedure to select and appoint an interim city manager.

-Hold a discussion and give direction regarding the goals and duties of the interim city manager.

-Hold a discussion and give direction regarding the process and procedure to select and appoint a permanent city manager.

-Hold a discussion and give direction regarding Planning and Zoning Commissioner Place 5.

**Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

-Project Workforce

**CERTIFICATE**

I hereby certify that the above agenda was posted on the 26th of April 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos  
City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.