

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda. \* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting. \* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance. \* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order****II. Pledge of Allegiance****III. Roll Call****IV. Approve Agenda****V. Recognition****A. Clyde Weaver Recognition****VI. Public Comment - Agenda Items Only (3-minute limit)****VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)****A. Consider approving Regular Meeting Minutes for March 28, 2022.****B. Consider Approving Expenditures for April 11, 2022, in the amount of \$249,730.41****C. Consider Approving Road Closure for Memorial Day Parade on May 30th organized by American Legion Post 51.****VIII. Scheduled Matters from the Floor (if any)****IX. Reports by: Departments, Committees, Boards****A. Clerk Report- Kalla Langston**

Consider putting the Dial-a-Ride local proposal on the August 2, 2022, primary ballot or the November 8, 2022, general ballot.

**B. Public Services Director Report- Mike Baker**

1. Update Regarding Demolitions
2. Update Regarding New DPW Bldg Construction
3. Consider Repair of the 2009 Ford F250 Super Duty 3/4 Ton Pickup

**C. Community Development Director Report**

1. Resolutions of Support for Federal Appropriations Grant Opportunities
  - a. Resolution of Support for DPW Bldg Construction- Sen. Gary Peters
  - b. Resolution of Support for Riverfront Boardwalk and Boat Launch Improvements- Sen. Debbie

Stabenow

- c. Resolution of Support for McCoy's Creek Trail Extension #5 to go up Walton towards Connecting to Niles Trails- Rep. Fred Upton

2. Update on Submissions of Grants to U.S. Fish & Wildlife, as well as to the MDNR

3. Update on Other Grants Currently Being Written

**X. Unfinished Business**

[A. Reconsideration of Ordinance 2022.03/430- IMPC Adoption Ordinance, Property Maintenance Code.](#)

[B. 1st reading of Ordinance 2022.03/431- Open Burning Ordinance](#)

[C. 1st reading of Ordinance 2022.03/432- Revised Parking Ordinance](#)

**XI. New Business**

[A. Consider Resolution 2022.04/430- Resolution to negotiate the summer school tax collection fee](#)

[B. Consider approving Portable Toilet Bid for either Pride the Portable Toilet Company at \\$7420.00 or LRS recycles at \\$9,600.00](#)

[C. Consider approving the bid from Bakertilly for a water/sewer rate study at \\$9,000 per fund.](#)

[D. Consider Appointments/Change of Memberships to ZBA](#)

[E. Closed Session-](#)

1. Consider Entering Closed Session pursuant to MCL 15.268 Sec.8(1)(d) and (h) to consider the purchase or lease of real property as well as to consider matters subject to attorney-client privilege.

2. Consider Re-Entering Open Session

3. Consider Action based on Closed Session Discussion

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

[A. City Manager Comments](#)

[B. Commissioner Comments](#)

[C. Mayor Comments](#)

**XV. Adjourn**

Pending Approval



**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, MARCH 28, 2022 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**MINUTES**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

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**I. Call to Order**

Meeting was called to order by Mayor Denison at 7:00 P.M.

**II. Pledge of Allegiance**

Pledge of Allegiance was led by Mayor Denison.

**III. Roll Call**

Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

City Staff Present; City Manager, Heather Grace; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Sexton, Klay Weaver; Director of Public Safety, Chief Tim Ganus; Sergeant Harvey Burnett; Sergeant John Leonard; Administrative Assistant, Diana Selir.

**IV. Approve Amended Agenda**

***Motion made by Weedon, seconded by Money to approve the amended agenda. Roll call vote carries unanimously.***

**V. Open Public Hearing 1**

**A. Public Hearing and Public Comment Period on the Approval of an Obsolete Property Rehabilitation (OPRA) Exemption Certificate for Rowlands Property Group LLC 101-103 Days Ave. Buchanan, MI 49107**

***Motion made by Weedon, seconded by Downey at 7:04 P.M. to open the public hearing and comment period on the approval of an Obsolete Property Rehabilitation (OPRA) Exemption Certificate for Rowlands Property Group LLC 101-103 Days Ave. Buchanan, MI 49107. Roll call vote carried unanimously.***

Michael Rowland gave comment in favor of support.

**VI. Close Public Hearing 1**

Pending Approval

***Motion made by Money, seconded by Swem to close public hearing at 7:06 P.M. Roll call vote carried unanimously.***

**VII. Open Public Hearing 2**

***Motion made by Swem, seconded by Money to open public hearing 2 at 7:06 P.M. Roll call vote carried unanimously.***

A. Public Hearing and Public Comment Period on the Approval of an Obsolete Property Rehabilitation (OPRA) Exemption Certificate for Claremont Stark LLC, 502 Claremont St., Buchanan, MI 49107

Jen Tabor gave comment in support.

**VIII. Close Public Hearing 2**

***Motion made by Downey, seconded by Weedon to close the public hearing at 7:10 P.M. Roll call vote carried unanimously.***

**IX. Public Comment - Agenda Items Only (3-minute limit)**

None

**X. Recognition**

A. Recognition of Dave Capron- The City Commission would like to recognize Dave Capron of the Buchanan City Police Department for his 26 years of service to our community.

Mayor Denison presented a service award from the City of Buchanan, as well as letter from Brad Paquette, Kim LaSata, Garlin Gilchrist, Fred Upton, and Gretchen Whitmer to Dave Capron.

B. Vietnam War Commemoration Proclamation

Mayor Denison read the Proclamation for Vietnam War Commemoration and presented the Proclamation to Kathy Alton, the Commemorative Events Chairwoman.

**XI. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

A. Consider Approving Special Meeting Minutes for March 18, 2022.

B. Consider Approving Special Meeting Minutes for March 24, 2022.

C. Consider Approving Expenditures for March 28, 2022, in the amount of \$ 144,721.34

D. Bank Account Changes- Consider authorizing bank account changes to remove Stephanie Powers from all City bank accounts, with Courtney Baham replacing her on all City bank accounts.

E. Street Closure for Chili Walk Cook-Off on April 7, 2022- Front St. blocking off Red Bud, Days, Main, and Oak.

***Motion made by Swem, seconded by Money to approve the Consent Agenda as presented, including payment of the March 28, 2022 bill run in the amount of \$144,721.34. Roll call vote carried unanimously.***

**XII. Scheduled Matters from the Floor (if any)**

A. DPW Construction Update- Barton Group & AVB will brief the Commission regarding the DPW Construction Project.

Amelia from Barton Group and Danielle from AVB gave the commission a few updates with budget and cost-saving alternatives.

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Danielle went over the as it is now. Geotech report had not great news across the whole site, with 3 to 5 feet of unsuitable fill. Danielle went through the alternate options that can cut the budget down on the project. (See Attachment A). Danielle asked for the commissioner's thoughts and questions on the budget.

Commissioners included Baker with the discussion on cost-saving alternatives.

Denison asked Baker about the generator for life safety only, Baker agrees with Denison that is all he needs.

Radiant heat on the floor, Weedon and Baker would like to stay.

Money brought up the mezzanine he knows that it could be used as a storage area, and wanted to know how much of a significant loss it would be if it was cut. Baker said it is planned on being used for storage and it would cut out 2300 sq feet that would take floor space if cut. Amelia believes there would be increased cost in design if you take the mezzanine out as well.

Different options were brought up about storing equipment outside, including fencing and a secure area for the equipment.

Swem asked if the design was able to be added on easy, Danielle confirmed that was the case. Swem personally would like to cut 4 bays, life safety only generator, and mostly gravel solution knocking roughly \$655,000 dollars off the project.

Denison does not agree with knocking off 4 bays. His argument was that they would need to be able in the future to put up another building at 9,300 Sq Ft for \$494,933. He would like to have all the building and do all the extras later.

Baker made the point that if we cut the 4 bays, the new building for storage equipment would be smaller than the demolished DPW building.

Swem is concerned with the price.

Downey had questions for Danielle about the design of the Mezzanine and what could be stored up there. Right now, it's designed for different fluids for equipment as well as a lot of community event props.

Amelia and Danielle both agree that this is a simple of a building you can put up and they have spent a great deal of time trying to get the lowest cost available that can be efficient for the city.

If they decide to change things too much it could affect the timeline.

## Timeline as of now:

12 weeks for bid documents from budget & scope consensus

6 weeks for subcontractor bids & final pricing

Bond close in August

Order PEMB July/August

Site March 2023

Construction April/May 2023

Substantial Completion Nov/Dec 2023

Downey asked about the Furniture, Fixtures & Equipment Costs, and wanted to know where the numbers came from. Amelia said they are very general numbers based on other projects they have worked on. Baker shared that most of the line items he believes he can save significantly on.

Agreed on items:

## Pending Approval

- #9 Underdrains for pavement areas, do not need.
- #8 Strip site 5 feet and haul soil off site, do not need.
- #6 Keeping the Mezzanine.
- #4 Generator for life safety only.

Ralph McDonald was asked his opinion by the commission; McDonald is on the committee for the building as well as the Planning Commission. He would go middle of the road on pavement, get rid of 2 bays and keep the mezzanine. He believes that would be compromising.

Different options were talked about on how to move forward with the project and how to compromise.

Much discussion went on about cutting the size of the building with Downey and Swem wanting to cut Sq Ft. With Denison, Weedon, and Money wanting to keep the Sq Ft.

B. 302 Main St. Garden Presentation by Tony Houser

Tony Houser presented his plan to make a community garden at 302 Main St. Wants to put an honor box on the side as well as donations to senior center. Tony genuinely wants to help people have access to fresh fruits and vegetables. Commissioners agreed it was a great idea.

### XIII. Reports by: Departments, Committees, Boards

A. Community Development Director Report- Rich Murphy has several items to be considered by the City Commission.

1. Consider Resolution 2022.03/427- Application for Obsolete Property Rehabilitation Exemption Certificate for Rowland Property Group LLC 101/103 Days Ave, Buchanan, MI 49107.

***Motion made by Money, seconded Weedon to approve resolution 2022.03/427 application for Obsolete Property Rehabilitation Exemption Certificate for Rowland Property Group LLC 101/103 Days Ave, Buchanan, MI 49107.***

***Yes: Denison, Weedon, Money, Downey***

***No: None***

***Abstain: Swem for business interest***

2. Consider Resolution 2022.03/428- Application for Obsolete Property Rehabilitation Exemption Certificate for Claremont Stark LLC, 502 Claremont, Buchanan, MI 49107.

***Motion made by Weedon, seconded by Swem to approve resolution 2022.03/428 for Obsolete Property Rehabilitation Exemption Certificate for Claremont Stark LLC, 502 Claremont, Buchanan, MI 49107. Roll call vote carries unanimously.***

3. Consider Renewal Application for Adult Use Marihuana Establishment Permit Retailer for QPS Michigan Holdings, LLC, High Profile Cannabis Shop.

Motion made by Swem, seconded by Downey to approve the renewal application for adult use marihuana establishment permit retailer for QPS Michigan Holdings, LLC, High Profile Cannabis Shop pending background checks. Roll call vote carries unanimously.

Murphy gave comment on the Marihuana Revenue coming through the State for the upcoming year. The leadership will be bring ideas to the commission on how to use this money to best serve the City Residents. The County received \$508,000 dollars and the Commission is planning on meetings with the County Commissioners about bringing those funds back to Buchanan.

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Weedon wanted to thank Alan Robandt for sending an elegant email to some of the County's Commissioner about the money coming back to Buchanan.

Urging the public to call the county commissioners to return the money to the communities that took on marihuana.

**B. Director of Public Safety-** Chief Tim Ganus will give his 2021 Annual Report to the City Commission.

Chief Tim Ganus, Sgt. John Leonard, and Sgt. Harvey Burnett, all sheared in the 2021 Annual Police Report with highlights of the year. (See attachment B)

Highlighting on how great of a job the department does with interacting in the community.

**C. Public Services Report, Director Mike Baker & Sexton Klay Weaver**

1. Baker will provide the Commission with brief updates regarding the Demo of the DPW building, the 3rd Street Sewer Project, and the DPW Bldg Construction.

DPW building is demolished and all clear. They will be off the site on Tuesday and the site will be completely cleaned up. 3<sup>rd</sup> Street project will take place after the 15<sup>th</sup> of April. Talked about different mowing options.

2. Weaver will present 3 quotes to the Commission to consider the purchase of a new lawnmower for the Cemetery.

After getting the quotes, one company was not able to get their hands on the mower. Commission would like to see a trade in number. The problem with not getting enough bids is they are not building the commercial size needed for the cemetery, so companies are unable to give them a quote. Commission would like to see more quotes before deciding.

3. Weaver (along with Clerk Kalla Langston) will present proposed new rates and policies for the cemetery for the Commission to consider adopting via Resolution 2022.03/429.

Langston explained the rate changes to the Commission.

***Motion made Swem, seconded by Money to approve Resolution 2022.03/429 as presented. Roll call vote carries unanimously.***

#### **XIV. Unfinished Business**

**A. Second reading and consideration of Ordinance 2022.03/430- IPMC Adoption Ordinance, Property Maintenance Code.**

***Motion made by Weedon, seconded by Swem to table item A under XIV. Unfinished Business. Roll call vote carried unanimously.***

#### **XV. New Business**

**A. First reading of Ordinance 2022.03/431- Open Burning Ordinance**

**B. First reading of Ordinance 2022.03/432- Revised Parking Ordinance**

***Motion made by Weedon, seconded by Swem to table item A & B under XV. New Business. Roll call carried unanimously.***

**C. Treasurer Position Opening-**

(A) Consider approving a separation agreement between the City of Buchanan and former Treasurer Stephanie Powers.

Pending Approval

***Motion made by Weedon, seconded by Money to approve the separation agreement between the City of Buchanan and former Treasurer Stephanie Powers. Roll call vote carries unanimously.***

(B) Consider a proposal from GovHR to post an opening for the position of Buchanan City Treasurer, which is vacant as of 03/28/22.

Would like to explore other options before deciding.

***Motion made by Denison, seconded by Weedon to table item B under XV. New Business. Roll call vote carries unanimously.***

- D. (1) Consider Entering Closed Session pursuant to MCL 15.268 Sec. 8(1)(d) to consider the purchase or lease of real property

***Motion made by Weedon, seconded by Swem at 10:20 P.M. Roll call vote carried unanimously.***

(2) Consider Re-Entering Open Session

***Motion made by Weedon, seconded Money to Re-Enter Open Session at 10:36 P.M. Roll call vote carried unanimously.***

(3) Consider Action based on Closes Session discussion

***Motion made by Swem, seconded by Weedon to authorize the City Manager to take action pursuant to the discussion held in Closed Session. Roll call vote carried unanimously.***

**XVI. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. City Manager Goals Update-** Manager Grace will present a brief update to the City Commission regarding progress towards the previously established City Manager Goals.

Grace will email out everything to Commission and have a full discussion at the work session.

**XVII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

Dale Torne: Wanted to pledge his support for the Duck Pond and the Dog Park. Talked about the revenue for marijuana and asked about the federal infrastructure bill if the city has received anything. Brought up different grant options.

**XVIII. Executive Comments**

- A. City Manager Comments**

Thank you everyone.

- B. Commissioner Comments**

None

- C. Mayor Comments**

None

**XIX. Adjourn**

***Motion made by Weedon, seconded by Swem to Adjourn the meeting at 10:44 P.M. Roll call vote carried unanimously.***



Pending Approval

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Kalla Langston, City Clerk

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Mayor Sean Denison



**CITY OF BUCHANAN  
 DPW BUILDING  
 ALTERNATES - SUMMARY  
 3/28/2022**



#	ALTERNATE OPTIONS		ESTIMATED COST
1	CUT FOUR BAYS ( 9,300 SF ) FROM THE VEHICLE STORAGE AREA	DEDUCT	\$ (434,933)
2	CUT TWO BAYS ( 5,000 SF ) FROM THE VEHICLE STORAGE AREA	DEDUCT	\$ (235,305)
3	REMOVE RADIANT HEAT BELOW SLAB IN THE VEHICLE STORAGE, SERVICE, AND SHOP	DEDUCT	\$ (114,791)
4	GENERATOR FOR LIFE SAFETY ONLY	DEDUCT	\$ (115,500)
5	ELIMINATE GENERATOR BUT INSTALL TAP BOX FOR FUTURE	DEDUCT	TBD
6	REMOVE MEZZANINE	DEDUCT	\$ (123,588)
7	REMOVE ONE BAY FROM SERVICE AREA	DEDUCT	\$ (57,026)
8	STRIP SITE 5' AND HAUL SOIL OFF SITE	ADD	\$ 818,230
9	ADD UNDERDRAINS FOR PAVEMENT AREAS	ADD	\$ 61,081
10	CULVERT RECONSTRUCTION	ADD	TBD
11	SUBCONTRACTOR PLM BONDS	ADD	5-10% of SubC Costs
12	GRAVEL IN LIEU OF PAVEMENT SOUTH OF BUILDING AND IN FRONT OF WATER BLDG	DEDUCT	\$ (47,415)
13	PAVED PARKING LOT, CONCRETE SKIRTS IN FRONT OF ALL OVERHEAD DOORS, AND GRAVEL IN LIEU OF PAVEMENT ON ALL DRIVES	DEDUCT	\$ (104,830)



INVOICE REGISTER REPORT FOR CITY OF BUCHANAN  
 EXP CHECK RUN DATES 04/11/2022 - 04/11/2022  
 JOURNALIZED  
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
033122 23653	AALFS PETROLEUM INC. MONTHLY FUEL CHARGES FOR MARCH 2022 101-301.000-751.000 GAS AND OIL 101-441.000-751.000 GAS AND OIL 101-336.000-751.000 GAS AND OIL 501-591.000-751.000 GAS AND OIL 501-590.000-751.000 GAS AND OIL 101-276.000-751.000 GAS AND OIL	03/24/2022 CBAHAM	04/24/2022	2,213.78	2,213.78	Open	Y 04/04/2022
52173 23629	ALEXANDER CHEMICAL CORP. CONTAINER RENTAL FEE FOR TREATMENT 501-591.000-743.000 CHEMICALS	03/29/2022 CBAHAM	04/27/2022	41.75	41.75	Open	Y 04/01/2022
021722-031622 23628	AT&T MONTHLY BILLING CYCLE 2022 FEB-MARCH 501-590.000-853.000 TELEPHONE, INTERNET, CABLE 501-591.000-853.000 TELEPHONE, INTERNET, CABLE	03/16/2022 CBAHAM	04/07/2022	68.28	68.28	Open	Y 04/01/2022
033122 23654	BERRIEN COUNTY RECORD PUBLIC HEARING PLANNING COMMISSION 101-215.000-903.000 LEGAL NOTICES & RECORDINGS	03/31/2022 CBAHAM	04/24/2022	34.00	34.00	Open	Y 04/04/2022
7000153114 23632	BEST ONE FLEET SERVICE REPLACED RRO TIRE DUE TO SIDEWALL 101-441.000-939.000 MAINTENANCE - VEHICLE	02/25/2022 CBAHAM	03/10/2022	406.49	406.49	Open	Y 04/01/2022
7000151224 23633	BEST ONE FLEET SERVICE REPLACED RRO TIRE ON 2001 101-441.000-939.000 MAINTENANCE - VEHICLE	01/06/2022 CBAHAM	02/10/2022	850.74	850.74	Open	Y 04/01/2022
7000151351 23634	BEST ONE FLEET SERVICE ADJUSTED FLUID LEVELS 101-441.000-939.000 MAINTENANCE - VEHICLE	01/10/2022 CBAHAM	02/10/2022	129.00	129.00	Open	Y 04/01/2022
7000152124 23635	BEST ONE FLEET SERVICE 2001 INTERNATIONAL DUMP TRUCK UNIT 101-441.000-939.000 MAINTENANCE - VEHICLE	02/01/2022 CBAHAM	03/10/2022	2,303.37	2,303.37	Open	Y 04/01/2022

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7000152294 23636	BEST ONE FLEET SERVICE 2001 INTERNATIONAL TRUCK REPLACED 101-441.000-939.000	02/03/2022 CBAHAM MAINTENANCE - VEHICLE	03/10/2022	138.99 138.99	138.99	Open	Y 04/01/2022
7000152849 23637	BEST ONE FLEET SERVICE 2001 INTERNATIONAL DUMP/PLOW 101-441.000-939.000	02/23/2022 CBAHAM MAINTENANCE - VEHICLE	03/10/2022	2,167.13 2,167.13	2,167.13	Open	Y 04/01/2022
7000153041 23638	BEST ONE FLEET SERVICE 2018 FREIGHTLINER BOOM TRUCK 101-276.000-939.000	02/24/2022 CBAHAM MAINTENANCE - VEHICLE	03/10/2022	564.98 564.98	564.98	Open	Y 04/01/2022
2022203-0019 23630	BIT-MAT PRODUCTS OF INDIANA EMULSION (AE-90) FOR PATCHING 203-463.000-782.000	03/21/2022 CBAHAM ROAD MAIN. MATERIAL & SUPPLIES	04/21/2022	1,046.23 1,046.23	1,046.23	Open	Y 04/01/2022
040422 23696	BRITNI WALL REIMBURSEMENT FOR MASON, MI FOOD & 101-172.000-864.000	03/30/2022 CBAHAM CONFERENCES AND WORKSHOP	04/11/2022	68.94 68.94	68.94	Open	Y 04/04/2022
1341 23631	BRUSKY AGGREGATE, LLC SAND FOR DPW DEMO SITE 101-441.000-940.000	03/28/2022 CBAHAM NEW DPW BUILDING	04/28/2022	2,341.30 2,341.30	2,341.30	Open	Y 04/01/2022
4114748223 23641	CINTAS CORPORATION MARCH 2022 BLUE MAT REPLACEMENT CITY 101-265.000-818.000	03/29/2022 CBAHAM CONTRACTUAL	04/29/2022	71.37 71.37	71.37	Open	Y 04/01/2022
022222 23655	CITY OF BUCHANAN PAY 2122 LOAN PAYMENT AS PER AMMO 501-000.000-258.000 501-506.000-962.014	02/22/2022 CBAHAM ADVANCE FROM GENERAL FUND INTEREST - 2013 LOAN FROM GEN.	04/24/2022	46,892.30 42,913.11 3,979.19	46,892.30	Open	Y 04/04/2022
022222-1 23656	CITY OF BUCHANAN TRANSFER TO GEN FUND FROM W&S FUND 501-000.000-700.015	02/22/2022 CBAHAM TRANSFER TO GENERAL	04/24/2022	5,799.95 5,799.95	5,799.95	Open	Y 04/04/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
022222-2 23657	CITY OF BUCHANAN PAY 21-22 FY LOAN PAYMENT NOT MADE 501-000.000-258.000 501-506.000-962.014	02/22/2022 CBAHAM	04/24/2022	46,892.20	46,892.20	Open	Y 04/04/2022
		ADVANCE FROM GENERAL FUND		41,663.11			
		INTEREST - 2013 LOAN FROM GEN.		5,229.09			
450893 23639	CO-ALLIANCE LLP - BUCHANAN HYDRAULIC OIL 101-441.000-939.000	01/27/2022 CBAHAM	02/27/2022	650.10	650.10	Open	Y 04/01/2022
		MAINTENANCE - VEHICLE		650.10			
2022- SPRING 23642	CODE OFFICALS CONFERENCE OF COCM SPRING 2022 CONFERENCE 101-371.001-864.000	03/29/2022 CBAHAM	04/29/2022	185.00	185.00	Open	Y 04/01/2022
		CONFERENCES AND WORKSHOP		185.00			
1839 23658	CUSTOM COMPUTER COMPANY LLC MISC SERVER ISSUES AT PD, REBUILT 101-265.000-818.000 101-301.000-818.000	03/31/2022 CBAHAM	04/30/2022	3,800.00	3,800.00	Open	Y 04/04/2022
		CONTRACTUAL		1,520.00			
		CONTRACTUAL		2,280.00			
1806 23659	CUSTOM COMPUTER COMPANY LLC UNIVERSAL LAPTOP CHARGER FOR 101-265.000-818.000	03/31/2022 CBAHAM	04/24/2022	1,739.97	1,739.97	Open	Y 04/04/2022
		CONTRACTUAL		1,739.97			
1833 23660	CUSTOM COMPUTER COMPANY LLC RAID ISSUES ON ADAM BURCK 101-265.000-818.000	03/31/2022 CBAHAM	04/06/2022	190.00	190.00	Open	Y 04/04/2022
		CONTRACTUAL		190.00			
1579-R-0007 23661	CUSTOM COMPUTER COMPANY LLC CCC NETWORK MONITORING AND 101-265.000-818.000	03/31/2022 CBAHAM	03/31/2022	750.00	750.00	Open	Y 04/04/2022
		CONTRACTUAL		750.00			
1502-R-0005 23662	CUSTOM COMPUTER COMPANY LLC WINDOWS RDS FOR REMOTE ACCESS 101-265.000-818.000	11/01/2022 CBAHAM	12/01/2022	500.00	500.00	Open	Y 04/04/2022
		CONTRACTUAL		500.00			
1579-R-0005 23663	CUSTOM COMPUTER COMPANY LLC CCC NETWORK MONITORING AND 101-265.000-818.000	01/01/2022 CBAHAM	01/31/2022	750.00	750.00	Open	Y 04/04/2022
		CONTRACTUAL		750.00			

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 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1502-R-0009 23664	CUSTOM COMPUTER COMPANY LLC WINDOWS RDS FOR REMOTE ACCESS 101-265.000-818.000 CONTRACTUAL	03/01/2022 CBAHAM	03/31/2022	500.00 500.00	500.00	Open	Y 04/04/2022
1579-R-0003 23665	CUSTOM COMPUTER COMPANY LLC CCC NETOWRK MONITORING AND 101-265.000-818.000 CONTRACTUAL	11/01/2022 CBAHAM	12/01/2022	750.00 750.00	750.00	Open	Y 04/04/2022
1502-R-0006 23666	CUSTOM COMPUTER COMPANY LLC WINDOWS RDS FOR REMOTE ACCESS - 101-265.000-818.000 CONTRACTUAL	12/01/2022 CBAHAM	12/31/2022	500.00 500.00	500.00	Open	Y 04/04/2022
1579-R-0004 23667	CUSTOM COMPUTER COMPANY LLC CCC NETOWRK MONITORING AND 101-265.000-818.000 CONTRACTUAL	12/01/2022 CBAHAM	12/31/2022	750.00 750.00	750.00	Open	Y 04/04/2022
EFW286725IN 23706	ELEMENT MATERIALS TECHNOLOGY 2021 SLUDGE ANALYSIS 501-590.000-818.000 CONTRACTUAL	03/31/2022 CBAHAM	04/15/2022	435.09 435.09	435.09	Open	Y 04/05/2022
109408 23709	EXTRA PACKAGING, LLC DUMPSTER LINERS 501-590.000-936.000 SLUDGE REMOVAL	03/29/2022 CBAHAM	04/15/2022	308.89 308.89	308.89	Open	Y 04/05/2022
67565 23643	FERGUSON EQUIPMENT INC. REPAIRED VALVE BODY ON SALT TRUCK 101-441.000-939.000 MAINTENANCE - VEHICLE	01/21/2022 CBAHAM	01/21/2022	857.00 857.00	857.00	Open	Y 04/01/2022
INV 220529 23704	GASVODA & ASSOCIATES. INC. GLASER SEAL FILTERS 501-590.000-938.000 MAINTENANCE - SYSTEM	03/25/2022 CBAHAM	04/25/2022	141.31 141.31	141.31	Open	Y 04/05/2022
08903 23646	GENE WESNER AUTOMOTIVE WIPER BLADES FOR CAR 46-6 101-301.000-939.000 MAINTENANCE - VEHICLE	03/30/2022 CBAHAM	04/11/2022	12.60 12.60	12.60	Open	Y 04/01/2022



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18558 23647	GENE WESNER AUTOMOTIVE REPAIR/REPLACE RIGHT LOWER A ARM 101-301.000-939.000 MAINTENANCE - VEHICLE	03/21/2022 CBAHAM	04/11/2022	540.29 540.29	540.29	Open	Y 04/01/2022
LQ01263625 23705	GFL ENVIRONMENTAL SERVICES USA USED OIL DISPOSAL 501-590.000-939.000 MAINTENANCE - VEHICLE	03/28/2022 CBAHAM	04/28/2022	82.46 82.46	82.46	Open	Y 04/05/2022
9256216699 23711	GRAINGER PARTS GARAGE DOOR OPENER 501-590.000-931.000 MAINTENANCE-BUILDINGS	03/24/2022 CBAHAM	04/15/2022	66.81 66.81	66.81	Open	Y 04/05/2022
34062 23644	GREAT LAKES COATINGS 5 GALLONS OF SOLVALL FOR PATCH 203-463.000-782.000 ROAD MAIN. MATERIAL & SUPPLIES	03/28/2022 CBAHAM	04/28/2022	210.00 210.00	210.00	Open	Y 04/01/2022
LQ01251800 23645	GREEN FOR LIFE USED OIL PUMP OUT 101-441.000-939.000 MAINTENANCE - VEHICLE	03/14/2022 CBAHAM	04/14/2022	82.46 82.46	82.46	Open	Y 04/01/2022
16437 23648	HAAS SYSTEMS, INC. QUARTERLY ALARM SYSTEM MONITORING 101-271.430-731.000 ALARM MONITORING	04/01/2022 CBAHAM	05/01/2022	81.00 81.00	81.00	Open	Y 04/01/2022
16664 23649	HAAS SYSTEMS, INC. QUARTERLY ALARM SYSTEM MONITORING 101-265.000-931.000 MAINTENANCE-BUILDINGS	04/01/2022 CBAHAM	05/01/2022	103.50 103.50	103.50	Open	Y 04/01/2022
040122 23650	INDIANA MICHIGAN POWER COMPANY POLICE DEPARTMENT POWER BILL MARCH 101-301.000-921.000 UTILITIES	04/01/2022 CBAHAM	04/11/2022	1,450.20 1,450.20	1,450.20	Open	Y 04/01/2022
030122 23651	INDIANA MICHIGAN POWER COMPANY BILLING PERIOD FROM 12/31/21- 501-590.000-921.000 UTILITIES	04/01/2022 CBAHAM	04/14/2022	17,384.32 17,384.32	17,384.32	Open	Y 04/01/2022

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030622-032022 23640	KELLY L CLARK CLEANING FOR THE MONTH OF MARCH 2022 CBAHAM 101-265.000-818.000 CONTRACTUAL	03/06/2022	04/01/2022	495.00 495.00	495.00	Open	Y 04/01/2022
202203-0221 23708	KLINK TRUCKING, INC. LIMESTONE 501-590.000-931.000 MAINTENANCE-BUILDINGS	03/19/2022	04/19/2022	612.58 612.58	612.58	Open	Y 04/05/2022
03301 23698	LOWE'S DEWALT TOOLS, BITS, DISCS - 101-276.000-933.000 MAINTENANCE - EQUIPMENT	03/08/2022	04/08/2022	1,212.81 1,212.81	1,212.81	Open	Y 04/04/2022
01476 23699	LOWE'S BOLTS FOR DIG TRAILER BUILD 501-591.000-756.000 MISCELLANEOUS SUPPLIES	03/03/2022	04/03/2022	33.30 33.30	33.30	Open	Y 04/04/2022
398844 23669	MARV'S LOCK SHOP PADLOCKS FOR DIG TRAILER 501-591.000-756.000 MISCELLANEOUS SUPPLIES	03/23/2022	04/11/2022	144.00 144.00	144.00	Open	Y 04/04/2022
95764 23674	MENARDS CEMETERY OFFICE WINDOWS 101-276.000-931.000 MAINTENANCE-BUILDINGS	03/17/2022	04/11/2022	3,827.49 3,827.49	3,827.49	Open	Y 04/04/2022
040122 23675	MICHIANA RECYCLING & DISPOSAL TRASH/RECYCLING SERVICES MONTHLY 501-590.000-921.000 UTILITIES 101-276.000-921.000 UTILITIES 101-265.000-921.000 UTILITIES	04/01/2022	04/10/2022	618.00 68.00 68.00 482.00	618.00	Open	Y 04/04/2022
58582 23671	MILESTONE CONTRACTORS NORTH, INC COLD PATCH 202-463.000-782.000 ROAD MAIN. MATERIAL & SUPPLIES	02/28/2022	03/28/2022	1,312.50 1,312.50	1,312.50	Open	Y 04/04/2022
RENT065909 23670	MILLER INDUSTRIAL GASES ARGON 75%/25% 101-441.000-933.000 MAINTENANCE - EQUIPMENT	02/28/2022	03/28/2022	5.04 5.04	5.04	Open	Y 04/04/2022

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5815-2 23672	MMTA CANCELLATION FEE FOR STEPHANIES 101-253.000-864.000	03/11/2022 CBAHAM	04/10/2022	25.00 25.00	25.00	Open	Y 04/04/2022
2612704 23677	NALCO CROSSBOW WATER DEIONIZED WATER CARTRIDGES 501-590.000-818.000	03/02/2022 CBAHAM	04/02/2022	360.68 360.68	360.68	Open	Y 04/04/2022
467338 23678	NORTH CENTRAL LABORATORIES TSS FILTERS, PETRI DISHES, BOD 501-590.000-757.000	03/02/2022 CBAHAM	04/02/2022	974.81 974.81	974.81	Open	Y 04/04/2022
13848 23679	NORTH SHORE ANALYTICAL MERCURY ANALYSIS 501-590.000-818.000	03/18/2022 CBAHAM	04/18/2022	175.00 175.00	175.00	Open	Y 04/04/2022
040122 23676	OAKRIDGE CEMETERY 2022 PAYMENT 2017 WHEEL LOADER LOAN 101-000.000-214.033 101-441.000-963.004	04/01/2022 CBAHAM	04/11/2022	19,333.16 16,200.65 3,132.51	19,333.16	Open	Y 04/04/2022
63846 23682	PARRETT COMPANY CONTRACT BILLING FOR 2/25/22-3/24/22 101-265.000-818.000	03/28/2022 CBAHAM	03/28/2022	224.43 224.43	224.43	Open	Y 04/04/2022
0328 23673	PAULETTE MEG LOGO DESIGN 101-101.000-805.000	03/28/2022 CBAHAM	04/11/2022	300.00 300.00	300.00	Open	Y 04/04/2022
032922 23680	PAYNES EXCAVATING, LLC DEMO OF DPW BUILDING/ BACK HAULED 101-441.000-940.000	03/29/2022 CBAHAM	04/29/2022	44,500.00 44,500.00	44,500.00	Open	Y 04/04/2022
033122 23681	PAYNES EXCAVATING, LLC DEMO OF HOUSE AND REMOVAL OF 101-101.000-970.001	03/29/2022 CBAHAM	04/29/2022	8,000.00 8,000.00	8,000.00	Open	Y 04/04/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
222229 23683	PRINTING SYSTEMS ELECTION SUPPLIES 101-191.000-728.000	02/07/2022 CBAHAM OFFICE SUPPLIES	03/07/2022	118.35 118.35	118.35	Open	Y 04/04/2022
040222-2 23702	REDBUD HARDWARE MARCH 2022 PURCHASES 101-336.000-756.000 101-276.000-756.000 501-591.000-756.000 101-441.000-933.000 101-301.000-931.000 101-301.000-756.000 501-590.000-931.000 501-590.000-756.000	04/02/2022 CBAHAM MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MAINTENANCE - EQUIPMENT MAINTENANCE-BUILDINGS MISCELLANEOUS SUPPLIES MAINTENANCE-BUILDINGS MISCELLANEOUS SUPPLIES	04/15/2022	621.84 87.92 64.96 12.98 151.68 99.99 4.49 155.98 43.84	621.84	Open	Y 04/05/2022
653642 23685	RIDGE NAPA AUTO PARTS BATTERY FOR RANGER/ OIL FILTERS AND 101-441.000-939.000	03/18/2022 CBAHAM MAINTENANCE - VEHICLE	04/18/2022	257.88 257.88	257.88	Open	Y 04/04/2022
653636 23686	RIDGE NAPA AUTO PARTS ISO 220 OIL 501-590.000-751.000	03/18/2022 CBAHAM GAS AND OIL	04/18/2022	299.97 299.97	299.97	Open	Y 04/04/2022
150550602 23668	ROSE PEST SOLUTIONS MARCH PEST CONTROL - REDBUD COMM. 101-265.000-818.000	03/09/2022 CBAHAM CONTRACTUAL	04/06/2022	44.00 44.00	44.00	Open	Y 04/04/2022
3150 23684	RUBICON COMPUTERS TOUGHBOOK POWER CORD 101-441.000-756.000	03/28/2022 CBAHAM MISCELLANEOUS SUPPLIES	04/28/2022	69.95 69.95	69.95	Open	Y 04/04/2022
033122 23687	RUSSELL ROLLF 4"X7.5' CHANNEL 101-441.000-939.000	03/31/2022 CBAHAM MAINTENANCE - VEHICLE	04/18/2022	35.00 35.00	35.00	Open	Y 04/04/2022
94499 23707	SAFETY SERVICES INC. GLOVES AND SAFETY VESTS	03/18/2022 CBAHAM	04/17/2022	944.43	944.43	Open	Y 04/05/2022

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	501-590.000-962.000	MISCELLANEOUS		944.43			
0154531-IN 23691	SE BERRIEN COUNTY LANDFILL SLUDGE DISPOSAL 501-590.000-936.000	03/09/2022 CBAHAM	04/09/2022	1,180.80	1,180.80	Open	Y 04/04/2022
	501-590.000-936.000	SLUDGE REMOVAL		1,180.80			
0154619-IN 23692	SE BERRIEN COUNTY LANDFILL SLUDGE DISPOSAL 501-590.000-936.000	03/16/2022 CBAHAM	04/16/2022	295.20	295.20	Open	Y 04/04/2022
	501-590.000-936.000	SLUDGE REMOVAL		295.20			
0154814-IN 23710	SE BERRIEN COUNTY LANDFILL SLUDGE DISPOSAL 501-590.000-936.000	03/25/2022 CBAHAM	04/15/2022	295.20	295.20	Open	Y 04/05/2022
	501-590.000-936.000	SLUDGE REMOVAL		295.20			
728 23694	SOUTHWEST MICHIGAN PLANNING JOINT RECREATION PLAN FOR CITY AND 101-101.000-857.000	01/26/2022 CBAHAM	04/18/2022	1,787.16	1,787.16	Open	Y 04/04/2022
	101-101.000-857.000	GRANTS & SPECIAL PROJECTS		1,787.16			
9939279 23689	SOUTHWESTERN SUPPLY CORP HOSE FOR SWEEPER 101-441.000-939.000	03/14/2022 CBAHAM	04/14/2022	264.51	264.51	Open	Y 04/04/2022
	101-441.000-939.000	MAINTENANCE - VEHICLE		264.51			
213226 23688	SPICER GROUP 3RD QUARTER 2022 NPDES PERMIT JAN 101-441.000-952.000	03/31/2022 CBAHAM	03/31/2022	1,089.75	1,089.75	Open	Y 04/04/2022
	101-441.000-952.000	STORMWATER PHASE II		1,089.75			
HPD-VA2R-W9E0P 23690	STATE OF MICHIGAN NPDES PERMIT APPLICATION 501-590.000-916.000	03/18/2022 CBAHAM	04/18/2022	750.00	750.00	Open	Y 04/04/2022
	501-590.000-916.000	ANNUAL PERMIT FEE		750.00			
18943 23700	TPC TECHNOLOGIES, INC TIN SHOP LIGHTING UPGRADE - 101-101.000-885.000	04/06/2022 CBAHAM	04/05/2022	7,860.82	7,860.82	Open	Y 04/05/2022
	101-101.000-885.000	PUBLIC RELATIONS		7,860.82			
1025-F208585 23652	VFP FIRE SYSTEM ANNUAL SPRINKLER SYSTEM INSPECTION 101-271.430-935.000	03/24/2022 CBAHAM	04/24/2022	275.00	275.00	Open	Y 04/01/2022
	101-271.430-935.000	BUILDING & GROUND MAINTENANCE		275.00			

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8439 23693	WELDY SALES AND SERVICE 2 CHAINS/BAR 101-441.000-939.000	03/18/2022 CBAHAM MAINTENANCE - VEHICLE	04/18/2022	71.48 71.48	71.48	Open	Y 04/04/2022
8764 23703	WELDY SALES AND SERVICE BAR OIL AND TRIMMER LINE 501-590.000-931.000	04/05/2022 CBAHAM MAINTENANCE-BUILDINGS	04/15/2022	40.98 40.98	40.98	Open	Y 04/05/2022
79947129 23697	WEX BANK MONTHLY FUEL CHARGES FOR MARCH 2022 101-301.000-751.000 101-441.000-751.000 101-276.000-751.000	03/31/2022 CBAHAM GAS AND OIL GAS AND OIL GAS AND OIL	04/22/2022	2,780.48 1,207.69 764.87 807.92	2,780.48	Open	Y 04/04/2022
3556C14305 23695	XYLEM WATER SOLUTIONS U.S.A. INC UV REPLACEMENT PARTS 501-590.000-933.000	03/08/2022 CBAHAM MAINTENANCE - EQUIPMENT	04/08/2022	3,615.01 3,615.01	3,615.01	Open	Y 04/04/2022
# of Invoices:	83	# Due: 83	Totals:	249,703.41	249,703.41		
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				<u>249,703.41</u>	<u>249,703.41</u>		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL			118,645.27	118,645.27		
	202 - MAJOR STREETS			1,312.50	1,312.50		
	203 - LOCAL STREETS			1,256.23	1,256.23		
	501 - W & S MAINTENANCE & OPERATIC			128,489.41	128,489.41		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			106,576.82	106,576.82		
	101.000 - CITY COMMISSION			17,947.98	17,947.98		
	172.000 - CITY MANAGER			68.94	68.94		
	191.000 - ELECTIONS			118.35	118.35		
	215.000 - CITY CLERK			34.00	34.00		
	253.000 - TREASURER			25.00	25.00		
	265.000 - BUILDING AND GROUNDS			9,370.27	9,370.27		
	271.430 - PEAR'S MILL			356.00	356.00		
	276.000 - CEMETERY			6,589.72	6,589.72		
	301.000 - POLICE			6,373.30	6,373.30		
	336.000 - FIRE DEPARTMENT			224.13	224.13		
	371.001 - BUILDING INSPECTOR			185.00	185.00		
	441.000 - DEPARTMENT OF PUBLIC WOR			61,151.93	61,151.93		
	463.000 - ROUTINE STREET MAINTENAN			2,568.73	2,568.73		
	506.000 - 2000 BOND SERIES			9,208.28	9,208.28		
	590.000 - SEWER MAINTENANCE & OPER			28,352.80	28,352.80		
	591.000 - WATER MAINTENANCE & OPER			552.16	552.16		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL							
Dept 000.000							
101-000.000-214.033	ADVANCE FROM OAKRIDGE CEM	OAKRIDGE CEMETERY	2022 PAYMENT 2017 WHEEL LOADER LOAN	040122	04/11/22	16,200.65	
						16,200.65	
Total For Dept 000.000						16,200.65	
Dept 101.000 CITY COMMISSION							
101-101.000-805.000	MARKETING PLAN	PAULETTE MEG	LOGO DESIGN	0328	04/11/22	300.00	
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	SOUTHWEST MICHIGAN PLA	JOINT RECREATION PLAN FOR CITY AND	728	04/18/22	1,787.16	
101-101.000-885.000	PUBLIC RELATIONS	TPC TECHNOLOGIES, INC	TIN SHOP LIGHTING UPGRADE - MICHIGA	18943	04/05/22	7,860.82	
101-101.000-970.001	CAPITAL OUTLAY	PAYNES EXCAVATING, LLC	DEMO OF HOUSE AND REMOVAL OF STUMPS	033122	04/29/22	8,000.00	
						17,947.98	
Total For Dept 101.000 CITY COMMISSION						17,947.98	
Dept 172.000 CITY MANAGER							
101-172.000-864.000	CONFERENCES AND WORKSHOP	BRITNI WALL	REIMBURSEMENT FOR MASON, MI FOOD &	040422	04/11/22	68.94	
						68.94	
Total For Dept 172.000 CITY MANAGER						68.94	
Dept 191.000 ELECTIONS							
101-191.000-728.000	OFFICE SUPPLIES	PRINTING SYSTEMS	ELECTION SUPPLIES	222229	03/07/22	118.35	
						118.35	
Total For Dept 191.000 ELECTIONS						118.35	
Dept 215.000 CITY CLERK							
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	BERRIEN COUNTY RECORD	PUBLIC HEARING PLANNING COMMISSION	033122	04/24/22	34.00	
						34.00	
Total For Dept 215.000 CITY CLERK						34.00	
Dept 253.000 TREASURER							
101-253.000-864.000	CONFERENCES AND WORKSHOP	MMTA	CANCELLATION FEE FOR STEPHANIES CON	5815-2	04/10/22	25.00	
						25.00	
Total For Dept 253.000 TREASURER						25.00	
Dept 265.000 BUILDING AND GROUNDS							
101-265.000-818.000	CONTRACTUAL	CINTAS CORPORATION	MARCH 2022 BLUE MAT REPLACEMENT CIT	4114748223	04/29/22	71.37	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	MISC SERVER ISSUES AT PD, REBUILT S	1839	04/30/22	1,520.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	UNIVERSAL LAPTOP CHARGER FOR HEATHE	1806	04/24/22	1,739.97	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	RAID ISSUES ON ADAM BURCK COMPUTER	1833	04/06/22	190.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	CCC NETWORK MONITORING AND ANTIVIRU	1579-R-0007	03/31/22	750.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	WINDOWS RDS FOR REMOTE ACCESS	1502-R-0005	12/01/22	500.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	CCC NETWORK MONITORING AND ANTIVIRU	1579-R-0005	01/31/22	750.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	WINDOWS RDS FOR REMOTE ACCESS	1502-R-0009	03/31/22	500.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	CCC NETOWRK MONITORING AND ANTIVIRU	1579-R-0003	12/01/22	750.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	WINDOWS RDS FOR REMOTE ACCESS - MON	1502-R-0006	12/31/22	500.00	
101-265.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	CCC NETOWRK MONITORING AND ANTIVIRU	1579-R-0004	12/31/22	750.00	
101-265.000-818.000	CONTRACTUAL	KELLY L CLARK	CLEANING FOR THE MONTH OF MARCH 202	030622-032022	04/01/22	495.00	
101-265.000-818.000	CONTRACTUAL	PARRETT COMPANY	CONTRACT BILLING FOR 2/25/22-3/24/2	63846	03/28/22	224.43	
101-265.000-818.000	CONTRACTUAL	ROSE PEST SOLUTIONS	MARCH PEST CONTROL - REDBUD COMM. C	150550602	04/06/22	44.00	
101-265.000-921.000	UTILITIES	MICHIANA RECYCLING & D	TRASH/RECYCLING SERVICES MONTHLY BI	040122	04/10/22	482.00	
101-265.000-931.000	MAINTENANCE-BUILDINGS	HAAS SYSTEMS, INC.	QUARTERLY ALARM SYSTEM MONITORING	16664	05/01/22	103.50	
						9,370.27	
Total For Dept 265.000 BUILDING AND GROUNDS						9,370.27	
Dept 271.430 PEAR'S MILL							
101-271.430-731.000	ALARM MONITORING	HAAS SYSTEMS, INC.	QUARTERLY ALARM SYSTEM MONITORING	16437	05/01/22	81.00	
101-271.430-935.000	BUILDING & GROUND MAINTEN	VFP FIRE SYSTEM	ANNUAL SPRINKLER SYSTEM INSPECTION	1025-F208585	04/24/22	275.00	
						356.00	
Total For Dept 271.430 PEAR'S MILL						356.00	
Dept 276.000 CEMETERY							
101-276.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	43.56	
101-276.000-751.000	GAS AND OIL	WEX BANK	MONTHLY FUEL CHARGES FOR MARCH 2022	79947129	04/22/22	807.92	
101-276.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	64.96	



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL							
Dept 276.000 CEMETERY							
101-276.000-921.000	UTILITIES	MICHIANA RECYCLING & D	TRASH/RECYCLING SERVICES MONTHLY BI	040122	04/10/22	68.00	
101-276.000-931.000	MAINTENANCE-BUILDINGS	MENARDS	CEMETERY OFFICE WINDOWS	95764	04/11/22	3,827.49	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	LOWE'S	DEWALT TOOLS, BITS, DISCS - CEILING	03301	04/08/22	1,212.81	
101-276.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	2018 FREIGHTLINER BOOM TRUCK PERFOR	7000153041	03/10/22	564.98	
Total For Dept 276.000 CEMETERY						6,589.72	
Dept 301.000 POLICE							
101-301.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	778.04	
101-301.000-751.000	GAS AND OIL	WEX BANK	MONTHLY FUEL CHARGES FOR MARCH 2022	79947129	04/22/22	1,207.69	
101-301.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	4.49	
101-301.000-818.000	CONTRACTUAL	CUSTOM COMPUTER COMPAN	MISC SERVER ISSUES AT PD, REBUILT S	1839	04/30/22	2,280.00	
101-301.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	POLICE DEPARTMENT POWER BILL MARCH	040122	04/11/22	1,450.20	
101-301.000-931.000	MAINTENANCE-BUILDINGS	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	99.99	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE	WIPER BLADES FOR CAR 46-6	08903	04/11/22	12.60	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE	REPAIR/REPLACE RIGHT LOWER A ARM BA	18558	04/11/22	540.29	
Total For Dept 301.000 POLICE						6,373.30	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	136.21	
101-336.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	87.92	
Total For Dept 336.000 FIRE DEPARTMENT						224.13	
Dept 371.001 BUILDING INSPECTOR							
101-371.001-864.000	CONFERENCES AND WORKSHOP	CODE OFFICALS CONFEREN	COCM SPRING 2022 CONFERENCE REGISTR	2022- SPRING	04/29/22	185.00	
Total For Dept 371.001 BUILDING INSPECTOR						185.00	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	882.68	
101-441.000-751.000	GAS AND OIL	WEX BANK	MONTHLY FUEL CHARGES FOR MARCH 2022	79947129	04/22/22	764.87	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	RUBICON COMPUTERS	TOUGHBOOK POWER CORD	3150	04/28/22	69.95	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	MILLER INDUSTRIAL GASE	ARGON 75%/25%	RENT065909	03/28/22	5.04	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	151.68	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	REPLACED RRO TIRE DUE TO SIDEWALL I	7000153114	03/10/22	406.49	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	REPLACED RRO TIRE ON 2001 INTERNATI	7000151224	02/10/22	850.74	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	ADJUSTED FLUID LEVELS	7000151351	02/10/22	129.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	2001 INTERNATIONAL DUMP TRUCK UNIT	7000152124	03/10/22	2,303.37	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	2001 INTERNATIONAL TRUCK REPLACED 2	7000152294	03/10/22	138.99	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	2001 INTERNATIONAL DUMP/PLOW REPLAC	7000152849	03/10/22	2,167.13	
101-441.000-939.000	MAINTENANCE - VEHICLE	CO-ALLIANCE LLP - BUCH	HYDRAULIC OIL	450893	02/27/22	650.10	
101-441.000-939.000	MAINTENANCE - VEHICLE	FERGUSON EQUIPMENT INC	REPAIRED VALVE BODY ON SALT TRUCK A	67565	01/21/22	857.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	GREEN FOR LIFE	USED OIL PUMP OUT	LQ01251800	04/14/22	82.46	
101-441.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	BATTERY FOR RANGER/ OIL FILTERS AND	653642	04/18/22	257.88	
101-441.000-939.000	MAINTENANCE - VEHICLE	RUSSELL ROLLF	4"X7.5' CHANNEL	033122	04/18/22	35.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	SOUTHWESTERN SUPPLY CO	HOSE FOR SWEEPER	9939279	04/14/22	264.51	
101-441.000-939.000	MAINTENANCE - VEHICLE	WELDY SALES AND SERVIC	2 CHAINS/BAR	8439	04/18/22	71.48	
101-441.000-940.000	NEW DPW BUILDING	BRUSKY AGGREGATE, LLC	SAND FOR DPW DEMO SITE	1341	04/28/22	2,341.30	
101-441.000-940.000	NEW DPW BUILDING	PAYNES EXCAVATING, LLC	DEMO OF DPW BUILDING/ BACK HAULED S	032922	04/29/22	44,500.00	
101-441.000-952.000	STORMWATER PHASE II	SPICER GROUP	3RD QUARTER 2022 NPDES PERMIT JAN 2	213226	03/31/22	1,089.75	
101-441.000-963.004	INTEREST-NOTES PAYABLE	OAKRIDGE CEMETERY	2022 PAYMENT 2017 WHEEL LOADER LOAN	040122	04/11/22	3,132.51	
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS						61,151.93	
Total For Fund 101 GENERAL						118,645.27	

JOURNALIZED  
OPEN

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
202-463.000-782.000	ROAD MAIN. MATERIAL & SUP	MILESTONE CONTRACTORS	COLD PATCH	58582	03/28/22	1,312.50	
						1,312.50	
Total For Dept 463.000 ROUTINE STREET MAINTENANCE						1,312.50	
Total For Fund 202 MAJOR STREETS						1,312.50	
Fund 203 LOCAL STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
203-463.000-782.000	ROAD MAIN. MATERIAL & SUP	BIT-MAT PRODUCTS OF IN	EMULSION (AE-90) FOR PATCHING ROADS	2022203-0019	04/21/22	1,046.23	
203-463.000-782.000	ROAD MAIN. MATERIAL & SUP	GREAT LAKES COATINGS	5 GALLONS OF SOLVALL FOR PATCH WAGO	34062	04/28/22	210.00	
						1,256.23	
Total For Dept 463.000 ROUTINE STREET MAINTENANCE						1,256.23	
Total For Fund 203 LOCAL STREETS						1,256.23	
Fund 501 W & S MAINTENANCE & OPERATION							
Dept 000.000							
501-000.000-258.000	ADVANCE FROM GENERAL FUND	CITY OF BUCHANAN	PAY 2122 LOAN PAYMENT AS PER AMMO S	022222	04/24/22	42,913.11	
501-000.000-258.000	ADVANCE FROM GENERAL FUND	CITY OF BUCHANAN	PAY 21-22 FY LOAN PAYMENT NOT MADE	022222-2	04/24/22	41,663.11	
501-000.000-700.015	TRANSFER TO GENERAL	CITY OF BUCHANAN	TRANSFER TO GEN FUND FROM W&S FUND	022222-1	04/24/22	5,799.95	
						90,376.17	
Total For Dept 000.000						90,376.17	
Dept 506.000 2000 BOND SERIES							
501-506.000-962.014	INTEREST - 2013 LOAN FROM	CITY OF BUCHANAN	PAY 2122 LOAN PAYMENT AS PER AMMO S	022222	04/24/22	3,979.19	
501-506.000-962.014	INTEREST - 2013 LOAN FROM	CITY OF BUCHANAN	PAY 21-22 FY LOAN PAYMENT NOT MADE	022222-2	04/24/22	5,229.09	
						9,208.28	
Total For Dept 506.000 2000 BOND SERIES						9,208.28	
Dept 590.000 SEWER MAINTENANCE & OPERATION							
501-590.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	89.45	
501-590.000-751.000	GAS AND OIL	RIDGE NAPA AUTO PARTS	ISO 220 OIL	653636	04/18/22	299.97	
501-590.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	43.84	
501-590.000-757.000	LAB SUPPLIES	NORTH CENTRAL LABORATO	TSS FILTERS, PETRI DISHES, BOD PILL	467338	04/02/22	974.81	
501-590.000-818.000	CONTRACTUAL	ELEMENT MATERIALS TECH	2021 SLUDGE ANALYSIS	EFW286725IN	04/15/22	435.09	
501-590.000-818.000	CONTRACTUAL	NALCO CROSSBOW WATER	DEIONIZED WATER CARTRIDGES	2612704	04/02/22	360.68	
501-590.000-818.000	CONTRACTUAL	NORTH SHORE ANALYTICAL	MERCURY ANALYSIS	13848	04/18/22	175.00	
501-590.000-853.000	TELEPHONE, INTERNET, CABLE	AT&T	MONTHLY BILLING CYCLE 2022 FEB-MARC	021722-031622	04/07/22	31.99	
501-590.000-916.000	ANNUAL PERMIT FEE	STATE OF MICHIGAN	NPDES PERMIT APPLICATION	HPD-VA2R-W9EOP	04/18/22	750.00	
501-590.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	BILLING PERIOD FROM 12/31/21-03/01/	030122	04/14/22	17,384.32	
501-590.000-921.000	UTILITIES	MICHIANA RECYCLING & D	TRASH/RECYCLING SERVICES MONTHLY BI	040122	04/10/22	68.00	
501-590.000-931.000	MAINTENANCE-BUILDINGS	GRAINGER PARTS	GARAGE DOOR OPENER	9256216699	04/15/22	66.81	
501-590.000-931.000	MAINTENANCE-BUILDINGS	KLINK TRUCKING, INC.	LIMESTONE	202203-0221	04/19/22	612.58	
501-590.000-931.000	MAINTENANCE-BUILDINGS	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	155.98	
501-590.000-931.000	MAINTENANCE-BUILDINGS	WELDY SALES AND SERVIC	BAR OIL AND TRIMMER LINE	8764	04/15/22	40.98	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	XYLEM WATER SOLUTIONS	UV REPLACEMENT PARTS	3556C14305	04/08/22	3,615.01	
501-590.000-936.000	SLUDGE REMOVAL	EXTRA PACKAGING, LLC	DUMPSTER LINERS	109408	04/15/22	308.89	
501-590.000-936.000	SLUDGE REMOVAL	SE BERRIEN COUNTY LAND	SLUDGE DISPOSAL	0154814-IN	04/15/22	295.20	
501-590.000-936.000	SLUDGE REMOVAL	SE BERRIEN COUNTY LAND	SLUDGE DISPOSAL	0154531-IN	04/09/22	1,180.80	
501-590.000-936.000	SLUDGE REMOVAL	SE BERRIEN COUNTY LAND	SLUDGE DISPOSAL	0154619-IN	04/16/22	295.20	
501-590.000-938.000	MAINTENANCE - SYSTEM	GASVODA & ASSOCIATES.	GLASER SEAL FILTERS	INV 220529	04/25/22	141.31	
501-590.000-939.000	MAINTENANCE - VEHICLE	GFL ENVIRONMENTAL SERV	USED OIL DISPOSAL	LQ01263625	04/28/22	82.46	
501-590.000-962.000	MISCELLANEOUS	SAFETY SERVICES INC.	GLOVES AND SAFETY VESTS	94499	04/17/22	944.43	
						28,352.80	
Total For Dept 590.000 SEWER MAINTENANCE & OPERAT						28,352.80	
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-743.000	CHEMICALS	ALEXANDER CHEMICAL COR	CONTAINER RENTAL FEE FOR TREATMENT	052173	04/27/22	41.75	
501-591.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR MARCH 2022	033122	04/24/22	283.84	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 501 W & S MAINTENANCE & OPERATION							
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-756.000	MISCELLANEOUS SUPPLIES	LOWE'S	BOLTS FOR DIG TRAILER BUILD	01476	04/03/22	33.30	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	MARV'S LOCK SHOP	PADLOCKS FOR DIG TRAILER	398844	04/11/22	144.00	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MARCH 2022 PURCHASES	040222-2	04/15/22	12.98	
501-591.000-853.000	TELEPHONE, INTERNET, CABLE AT&T		MONTHLY BILLING CYCLE 2022 FEB-MARC	021722-031622	04/07/22	36.29	
Total For Dept 591.000 WATER MAINTENANCE & OPERAT.						552.16	
Total For Fund 501 W & S MAINTENANCE & OPERATION						128,489.41	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL			118,645.27	
			Fund 202 MAJOR STREETS			1,312.50	
			Fund 203 LOCAL STREETS			1,256.23	
			Fund 501 W & S MAINTENANCE & OPERATIO			128,489.41	
			Total For All Funds:			<u>249,703.41</u>	

Item VII. B.

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund Totals:			
			Fund 101 GENERAL			118,645.27
			Fund 202 MAJOR STREETS			1,312.50
			Fund 203 LOCAL STREETS			1,256.23
			Fund 501 W & S MAINTENANCE & OPERATI			128,489.41
			Total For All Funds:			<hr/> 249,703.41



CITY OF BUCHANAN  
Street Closure Form

Street(s) requested to be closed: Front Street from American Legion  
To Terre Coope St To Oak Ridge Cemetery

Street Closing: from 5-30-22 10:00am to: 5-30-22 11:30 AM  
Date Time Date Time

Reason: Memorial Day Parade

Request being made by:

Organization: American Legion Post 51

Address: 403 E Front St.  
Buchanan MI 49107

Phone: 269-695-4633 or Marvin 269-449-4737

Company Representative Name (printed) Marvin Pruett

Company Representative Signature Marvin Pruett

Title Commander - Parade chairman

Approved [Signature]  
Police Chief

Approved [Signature]  
Fire Chief

Approved [Signature]  
Public Services Director

Approved [Signature]  
City Manager

Comments (Office Use Only) \_\_\_\_\_

The American Legion  
Ralph Rumbaugh Post 51  
403 East Front Street  
Buchanan, MI 49107

March 15, 2022

City of Buchanan  
City Hall  
302 N Redbud Trail  
Buchanan, MI 49107

#### MEMORIAL DAY PARADE

Dear Members of the Buchanan City Commission:

As parade chairman for the American Legion Ralph Rumbaugh Post 51 in Buchanan, I would like to request your permission to hold the Memorial Day Parade on Monday, May 30, 2022.

Line up will be by the American Legion at 9:30 A.M. The parade will begin at 10:00 A.M. and will travel from the American Legion to the cemetery.

If you have any questions, please feel free to give me a call at 269-499-4737.

Sincerely,



Marvin J. Pruett  
Parade Chairman  
American Legion Commander

### Tumbleson's Garage LLC

5037 68th Street  
Caledonia, mi 49316  
616-690-5449  
State Facility #F170170

3/15/2022 11:13:23 AM EDT

**Estimate #350**

Page:1

**City of Buchanan**

**Phone: Mike (269) 695-7547**

302 N Redbud Trail  
Buchanan, MI 49107

Service Writer : RJ

**Vehicle : 2009 Ford F250 Super Duty 3/4 Ton - Pickup 5.4 L 330 CID V8 SOHC 24 Valve**

VIN : 1FTSX21529EA07848

Fleet #/Driver:

Created : 3/15/2022 9:48:30 AM EDT

Odometer In : 156537

Promised : 3/15/2022 10:48:30 AM

**Labor/Notes**

Technician	Description	Price
	ENGINE ASSEMBLY (COMPLETE) Remove & Replace	\$1,394.00
	Includes: R&I Engine Assembly. Transfer Fuel and Electrical Assemblies and Engine Mounts. DOES NOT include transfer of Manifolds, Valve Cover(s), Timing Cover(s), Oil Pan and/or Water Pump. NOTE: For bare Engine, refer to Long Block - R&R.	
	Change oil and filter. Includes up to 6 quarts of oil.	\$85.00

**Parts**

Code	Description	Condition	Unit Price	Price
	Used engine with 115,000 miles.		\$3,500.00	\$3,500.00
	Exhaust Manifold		\$135.61	\$135.61
	Note: w/o Ceramic Coating;Except Vehicles Sold in Mexico;Left			
	Exhaust Manifold		\$108.77	\$108.77
	Note: w/o Ceramic Coating;Except Vehicles Sold in Mexico;Right			
	Battery - NAPA Legend Professional		\$155.23	\$155.23
	Antifreeze - Extended Life - Universal - Ready to Use		\$11.23	\$33.69
	- 1 gal			
	Note: w/ Gold Coolant;Verify Coolant Color In Your Radiator or Owners Manual;DO NOT MIX Different Color Coolants/Antifreeze			

Labor	.....	\$1,479.00
Parts	.....	\$3,933.30
Shop Supplies	.....	\$20.00
Hazardous Material Charges	.....	\$5.00
Sales Tax	State of Michigan @ 6%	\$236.00

**Estimate \$5,673.30**

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All Vehicles left over 48 hrs. after repairs are completed WILL INCUR A \$5.00 PER DAY STORAGE FEE.

A 24 month or 24,000 mile warranty, whichever occurs first, is provided on all parts and labor unless otherwise specified. All local warranty repairs must be performed at this facility. For warranty service outside a 25 mile radius from your original repairing location, contact the NAPA AutoCare Warranty Administrator at 800-452-NAPA (6272). For warranty service inside a 25 mile radius from your original repairing location, please contact your original location for service.

Customer Signature \_\_\_\_\_

Estimates are valid for 30 days



**ATTACHMENT 1**

**REVIEW DRAFT  
INITIAL 2022 IPMC ADOPTION ORDINANCE**

**ARTICLE IV. - HOUSING PROPERTY MAINTENANCE CODE**

**Sec. 14-86. - Adopted.**

The International Property Maintenance Code, 2021 Edition (hereinafter "IPMC"), is hereby adopted by reference as the Property Maintenance Code of the City of Buchanan, subject to the amendments contained in this Article IV.

(Comp. Ords. Rev. 2022, § \_\_\_\_\_)

**Sec. 14-87. - References in code.**

References in the IPMC adopted under this Article IV to:

- (1) "board of appeals" or "board" shall mean the City's Zoning Board of Appeals;
- (2) "city" shall mean the City of Buchanan (hereinafter the "City");
- (3) "code official" shall mean the City Building Inspector and/or Code Enforcement Officer;
- (4) "compliance agency" referred to in Section 103.1 shall mean the City's Building Department.
- (5) "local laws" shall mean the Ordinances of the City;
- (6) "governing body," "governing authority," "applicable governing authority," and/or "chief appointing authority" shall mean the City Commission;
- (7) "the jurisdiction" and/or "authority having jurisdiction" shall mean the City;
- (8) "name of jurisdiction" shall mean the City of Buchanan;

(Comp. Ords. Rev. 2021, § \_\_\_\_\_)

**Sec. 14-88. - Amendments.**

**The Commission should consider the following:**

***\* \* \* Review IPMC 102.3 to determine what, if any, of the other International Codes the City is adopting. If some or all are not to be adopted, a statement of which are to be adopted must be made in this Section.***

**\*\*\* Review IPMC 104.2 to consider if the City wants to authorize the code official to establish a fees refund policy.**

**\*\*\* Review IPMC 105.2 to consider if the City wants to authorize the code official to hire or contract with outside contractors for inspections and reports, without prior authorization by the City Manager.**

The IPMC adopted under this Article is amended as follows:

**105.3 Right of entry.** Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the *code official* has reasonable cause to believe that there exists in a *structure* or upon a *premises* a condition in violation of this code, the *code official* shall first attempt to obtain prior permission to enter from the owner or owner’s authorized agent. If permission to enter is not granted, the code official shall obtain a warrant for inspection of the premises and/or structure from a court of competent jurisdiction before entering the premises or structure. ~~is authorized to enter the structure or premises at reasonable times to inspect or perform the duties imposed by this code, provided that if such structure or premises is occupied the code official shall present credentials to the occupant and request entry. If such structure or premises is unoccupied, the code official shall first make a reasonable effort to locate the owner, owner’s authorized agent or other person having charge or control of the structure or premises and request entry. If entry is refused, the code official shall have recourse to the remedies provided by law to secure entry.~~

**109.3 Prosecution of violation.** Any person failing to comply with a notice of violation or order served in accordance with Section 111.4 shall be deemed guilty of a ~~misdemeanor or civil infraction as determined by the local municipality,~~ and the violation shall be deemed a *strict liability offense*. If the notice of violation is not complied with, the *code official* shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful *occupancy* of the *structure* in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the **City** ~~authority having jurisdiction on such premises~~ shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate.

**110.4 Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to fines established by the **City**. ~~authority having jurisdiction.~~

**111.4 Notice.** Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given, **including any order to demolish,** in the manner prescribed in Sections 111.4.1 and 111.4.2 to the owner or the owner's authorized agent **and any lienholders of record,** for the violation as specified in this code. Notices for condemnation procedures shall comply with this section.

**111.6 Transfer of ownership.** It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order, [condemnation notice](#), or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner or the owner’s authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

**113.1 General.** The code official shall order the owner or owner’s authorized agent of any premises upon which is located any structure, which in the code official’s or owner’s authorized agent judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the owner’s option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the code official shall order the owner or owner’s authorized agent to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year [after the date of the compliance order, condemnation notice or other notice of violation](#), unless approved by the building official.

**APPENDIX B, IPMC:**

**B101.7.1 Decision Resolution.** The decision by the board shall be by [written report stating the board’s factual findings, decision, and reasons for decision on the appeal resolution](#). Every decision shall be promptly filed in writing in the office of the code official within \_\_\_ days and shall be open to the public for inspection. A certified copy shall be furnished to the appellant’s representative and code official.

**B101.7.1A Board Decision.** Within \_\_\_ days of the date of board of appeals decision, it shall file its decision with the City Commission and request that the City Commission review and concur with its decision.

**B101.7.1B Hearing on Repair or Demolition Order.** If repair or demolition is ordered, or if the owner, owner’s agent or an interested party fails to comply with the requirements of an opportunity to repair, the City shall issue a notice giving the date and time the matter is to be heard by the City Commission and serve the notice, in the manner provided in Section 111.4, on the owner, owner’s agent or interested party at least ten days prior to the hearing.

**B101.7.1C City Commission Hearing.** At the City Commission hearing, the owner, owner’s agent, or other interested parties shall be given the opportunity to show cause why any ordered repairs should not be made or the structure should not be demolished but repaired, and the City Commission shall either approve, disapprove or modify the order of the board of appeals. In addition:

(1) After the hearing, the decision of the City Commission shall be served on the owner, owner’s agent and all interested parties in the manner provided in section 111.4

(2) The City Commission may require a deposit of funds adequate for demolition if it allows an owner, owner’s agent or interested party to repair as structure or premises, and it may determine and attach any conditions to any permit to repair.

(3) Any decision to allow repair issued by the City Commission in a dangerous structure or premises case shall be limit the time for completion during a period reasonably determined by the City Commission, taking into account the condition of the premises or structure, but not to exceed \_\_\_\_\_ from the date of issuance of the Commission decision.

(4) If the owner, owner’s agent or other interested parties fail to comply with the decision of the City Commission within the time limited or as conditioned, the City may cause the building or structure to be demolished or repaired, first utilizing any funds deposited. The cost, in excess of any deposit, of the demolition or repair shall be collected by the City in the manner following: An owner, owner’s agent, or interested party shall be notified of the amount of such costs by first class mail; if it fails to pay within 30 days after the mailing of the notice, the City may recover the costs from the owner, owner’s agent or interested party as a personal obligation by filing an action for recovery in any court of competent jurisdiction. The City may further, or alternatively, add the premises to the next tax roll of the City and collect the costs in the same manner in all respects as provided by law for the collection of taxes. Defendants in the personal action, if any, shall receive credit for all amounts collected through the tax collection procedure, but shall be liable for any uncollected amounts. If the City collects through the personal action any amount of the costs incurred, the tax lien shall be thus reduced.

**B101.7.1D Appeal to Circuit Court.** Any owner, owner’s agent, or interested party aggrieved by any final decision of the City Commission may appeal the decision in the time and manner provided under State statutes and applicable Court Rules.

(Comp. Ords. Rev. 2021, § \_\_\_\_\_)

**Section \_\_\_\_\_.** **Repeal and Replacement.** This Article IV., Property Maintenance Code, repeals and replaces the former Article IV, Housing Code, Sections 14-86 through 14-110 of 1991 of the Buchanan Code of Ordinances.

(Comp. Ords. Rev. 2021, § \_\_\_\_\_)

ARTICLE II. – OPEN BURNING

Sec. 42-31. – Penalty

Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be punished as provided in Section 1-15 of this Code.

(Comp. Ords. Rev. 2022, § 40.124)

Sec. 42-32. – Prohibited

- (A) No person or property owner shall allow the disposal of any leaves, rubbish, trash, treated wood, brush, garbage, food containers, or other combustible material whatsoever in any street, alley, private place, or public place by burning within the City.
- (B) A property owner shall be jointly and severally liable for the burning of any leaves, rubbish, trash, treated wood, brush, garbage, food containers, or other combustible material whatsoever on the property owned by him.
- (C) No incinerator shall be installed within the City without the prior approval of the City.

(Comp. Ords. Rev. 2022, § 40.121; Ord. No. 2005.05/366, 5-9-05)

Section 42-33. – Exceptions

This article is not intended to prohibit burning for the following purposes:

- (A) Recreational fires, as described herein:
  - (1) Recreational fires must be contained within a fire ring.
    - (a) Fire rings must be no more than three (3) feet in diameter.
    - (b) Fire rings must be made of metal, concrete, or brick or a pre-made upright ring/pit designed for the purpose of recreational fires.
    - (c) Fire rings must be at least twenty (20) feet from any structure or gasoline-powered vehicle. Combustibles must be maintained two (2) feet away from the fire ring.

- (d) Recreational fires must be attended at all times by a person eighteen (18) years of age or older.
- (2) The only material to be used as fuel for a recreational fire shall be firewood.
  - (a) Firewood shall be defined as dried natural wood.
  - (b) Firewood shall be size appropriate and shall be contained within the fire ring.
- (B) Outdoor fireplace structures or containers, as described herein:
  - (1) Outdoor fireplace structures or containers are defined as structures or containers that are specifically designed and constructed and/or manufactured for the sole purpose of functioning as an outdoor fireplace.
    - (a) Outdoor fireplace structures or containers must be constructed out of a fire-resistant material, such as metal, concrete, or brick or a pre-made upright ring/pit designed for the purpose of recreational fires.
    - (b) Fires in an outdoor fireplace structure or container may utilize the following fuel sources: firewood, charcoal, liquid propane, or natural gas.
    - (c) Fires in an outdoor fireplace structure or container shall not be used to burn leaves, rubbish, trash, treated wood, brush, garbage, food containers, or other combustible material.
    - (d) Fires in an outdoor fireplace structure or container must be at least twenty (20) feet away from any structure or gasoline-powered vehicle.
    - (e) Fires in an outdoor fireplace structure or container must be attended at all times by a person eighteen (18) years of age or older.

(Comp. Ords. Rev. 2022, § 40.122)

DRAFT REVISED PARKING ORDINANCE  
11/12/21

ARTICLE III – PARKING, STOPPING, AND STANDING

DIVISION 1 – GENERALLY

Sec. 98.51.1 – “Parking” defined

"Parking" is defined as bringing a vehicle that one is driving to a halt, whether occupied or not, upon any City road, highway, alley, right-of-way, or City easement, except as necessary to obey traffic control devices or directions.

(Ord. Rev. 2022 §\_\_)

Sec. 98.51.2 – “Parking Space” defined

“Parking space” is defined as a location that is designated for parking, either paved or unpaved. It can be in a parking lot or on a city street. The space may be delineated by road surface markings. A vehicle fits inside the space, either by parallel parking, perpendicular parking, or angled parking. The City Manager shall have authority to lay out and designate the use of parking spaces on City-owned or -operated right-of-way’s and parking lots.

(Ord. Rev. 2022 §\_\_)

Sec. 98.51.3 – “Recreational vehicle" defined

"Recreational vehicle" means a vehicle that has its own motive power or is towed by a vehicle and is primarily designed to provide temporary living quarters for recreational, camping, travel, or seasonal use. The term includes, but is not limited to, a motor home, travel trailer, park model trailer, or pickup camper.

(Ord. Rev. 2022 §\_\_)

Sec. 98.51.4 – “Trailer” defined

"Trailer" means every vehicle with or without motive power designed for carrying property or persons and for being drawn by a motor vehicle.

(Ord. Rev. 2022 §\_\_)

Sec. 98-51.5 – “Vehicle” defined

"Vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon any roadway or highway, except devices exclusively moved by human power or used exclusively upon stationary rails or tracks. A “vehicle” shall include any trailer, watercraft, recreational vehicle, or farming equipment of any type.

(Ord. Rev. 2022 §\_\_)

98-51.6 – “Watercraft” defined

"Watercraft" means any vessel for use on water that is propelled by human power or uses a motor-driven propeller, an internal combustion engine, or a water jet pump as a source of propulsion.

DIVISION 2 – PARKING REGULATIONS

Sec. 98-52.1 – Prohibited Parking

No person shall park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with law or the direction of a police officer or traffic control device, as follows:

- (1) On the sidewalk or the space between the curb and sidewalk, whether paved or unpaved;
- (2) In front of a public or private driveway or alley or within three (3) feet of where the course of the curb line has been changed to start the driveway or alley approach;
- (3) Within an intersection;
- (4) In front of or within fifteen (15) feet of a fire hydrant.
- (5) On or partially in a crosswalk;
- (6) Within fifty (50) feet of railroad crossings.
- (7) Across or within twenty (20) feet of the driveway of any fire station or on the side of the street opposite the driveway of any fire station;
- (8) Alongside or opposite any roadway excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- (9) On the roadway side of any vehicle stopped or parked at the edge or curb of the roadway (double parking);
- (10) On any private property in the City without the express consent, authorization, or ratification of the owner, holder, occupant, lessee, agent, or trustee of such property. Any complaint for violation of this Section shall be made by the owner, holder, occupant, lessee, agent, or trustee of such property;
- (11) In a space clearly designated as a fire lane or in a place or manner that blocks access to a clearly designated fire lane;
- (12) Within or on` a marked bike lane;



- (13) In any place or in any manner so as to block or partially block a bicycle lane;
- (14) In any improved or unimproved portion of a City right-of-way between the edge of the roadway and a sidewalk;
- (15) In such a manner as to straddle or overlap the limit lines of parking spaces marked upon the parking lot or street. Vehicles that are parallel parked shall be parked to the line of the roadway and with the right sidewalls of the vehicle's right-hand tires not more than twelve (12) inches from the curb or curb line;
- (16) Any truck tractor, trailer, or semi-trailer detached from its tractor on any street, alley, or public place or in any public parking lot within the City, except in cases of emergency;
- (17) In or on a front or side yard of a residence or commercial property as defined in the Zoning Ordinance, except in a driveway or designated parking area (hard surface), without a written permit from the Buchanan City Police Department;
- (18) In any way that completely or partially blocks any City driveway, road, highway, alley, right-of-way, or easement, except for vehicle loading or unloading and making necessary repairs for the period of time necessarily required, but that such City road, highway, alley, right-of-way, or easement shall not be blocked to traffic in any such place more than thirty (30) minutes;
- (19) In a parallel parking space in a direction opposite to the direction of traffic; or
- (20) Partially or completely in front of any yellow curb. A yellow curb shall mean no stopping, standing, or parking for any purpose other than the loading or unloading of passengers, provided that the loading or unloading of passengers shall not last more than three (3) minutes.

(Ord. Rev. 2022 §\_\_)

Sec. 98.52.2 – Interference with Enforcement

No person or persons shall interfere with or hinder the enforcement of the parking, standing, or stopping ordinances and regulations of the City by removing, erasing, altering, concealing, or in any manner modifying any tags, stickers, or other items placed on a vehicle by a police officer or other designated parking enforcement official or commit any other act designed or intended to prevent enforcement of this Ordinance.

(Ord. Rev. 2022, §\_\_)

Sec. 98.53 – Reserved

Sec. 98-54 – Reserved

Sec. 98-55 – Overnight Parking – Public Streets

No person shall park any motorized or non-motorized vehicle, trailer, recreational vehicle, or implement, or place an object of any type in any public street or alley within the city limits of Buchanan between the hours of 2:30 a.m. and 6:00 a.m. The Buchanan City Police Department may issue a temporary parking permit, not to exceed seven (7) days in duration, to any city resident upon receipt of a verbal or written request to the Buchanan City Police Department.

Sec. 98-56 – Overnight Parking – Public Parking Spaces

No person shall park any motorized or non-motorized vehicle, trailer, recreational vehicle, or implement, or place an object of any type in any public parking space within the city limits of Buchanan between the hours of 2:30 a.m. and 6:00 a.m., without first obtaining a parking permit issued by the Buchanan City Police Department.

Residential and/or rental units located in the C-3 Central Business District shall be allowed to park in a public parking lot in the C-3 Central Business District for overnight parking, which will require a parking permit per vehicle (renewable annually) issued by the Buchanan City Police Department. The permit hangtag must be visibly displayed from the rear-view mirror.

Residential and/or rental unit vehicles must park in a permitted parking space designated with permit parking signage in one of the available lots (North Parking Lot, in the alley off of S. Oak Street adjacent to the Post Office, Nelson Transfer Lot on Oak Street, the parking lot adjacent (on the west side) to the Common and Farmers Market (also known as the City Center Parking Lot) with a Buchanan City Police Department-issued parking permit.

Those residents needing additional temporary permits for overnight parking for guests will be issued a maximum of two (2) additional permits not to exceed seven (7) days in duration and a maximum of fourteen (14) days in any of the excess municipal overflow lots per instance with a Buchanan City Police Department-issued parking permit.

Failure to remove disabled and/or abandoned vehicles that have been issued a permit will result in the permit being revoked, the vehicle cited, and towed at the owner's expense.

Roll-off or portable dumpsters and construction waste containers used for any purpose must have permission by the Buchanan City Police Department.

(Ord. No. 2008.11/377, 11-24-08)

Sec. 98-57 – Public Parking Space Use Prohibition

No resident or any other person shall store any recreational vehicle, trailer, or watercraft in any City public parking space.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-58 – Reserved

Sec. 98-59 – Public Parking in the C-3 Central Business District

Parking in the C-3 Central Business District on Front Street, Main Street, Days Avenue, and Oak Street will be limited to three (3) hours between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday, unless modified at the direction of the City Manager.

Boundaries of the C-3 Central Business District are as follows: Redbud Trail north to Third Street, Third Street west to Main Street, Main Street south to Dewey Street, Dewey Street west to Oak Street, Oak Street south to Roe Street, Roe Street east to Days Avenue, Days Avenue north to Central Court, and Central Court east to Redbud Trail.

(Ord. No. 2008.11/377, 11-24-08)

Sec. 98-60 – Issuance of Parking Permits – Establishment of Fees

The Buchanan City Commission shall set the costs and/or fees for the issuance of parking permits issued by the Buchanan City Police Department. The Police Department shall not issue a parking permit for a period longer than one (1) year for residential and/or rental permits of occupants in the C-3 Central Business District.

(Ord. No. 2008.11/377, 11-24-08)

Sec. 98-61 – Violations

Violations of this Ordinance shall be handled by the Buchanan City Police Department.

Sec. 98-62 – Limitation of Parking Period

The City Manager shall have the authority to limit the period during which vehicles may be parked in any City-owned parking space and no person shall park or leave any vehicle therein for a period longer than that established by the City Manager and posted for such parking space by signs giving notice of such parking time limitations.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-63 – Prohibited Space Use

No person shall use any City parking space to repair or sell any vehicle or carry on any trade or business therein. This prohibition includes mobile billboards and/or advertisements on any vehicle.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-64 – Reserved

Sec. 98-65 – Reserved

Sec. 98-66 – Continuous Parking for Disabled Vehicles or Vehicle Repairs

Continuous parking of any vehicle in any parking space or in any City right-of-way for repairs or because the vehicle is disabled for a period of forty-eight (48) hours is prohibited and such vehicle may be towed. All abandoned vehicles found in any parking space or in any City right-of-way may be towed. Performing any maintenance or repairs on vehicles in the public roadway, other than emergency repairs necessary to permit immediate removal or use of the vehicle, is hereby prohibited.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-67 – Snow Routes

Parking may be restricted because of the necessity to remove snow along those streets where density of traffic, protection of life and property, construction, and condition of the roadway (or any hazardous condition) make it advisable. Such restriction shall be made by the City Manager or their designated representative. No person shall park a vehicle between the hours of 2:30 a.m. and 6:00 a.m. on any City roadway.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-68 – Reserved

Sec. 98-69 – Liability

All parking shall be at the owner's risk. The City shall not be responsible or liable for the theft of, or damage to, any vehicle or the loss of any articles left in any vehicle while parked in any City-owned or -operated parking space.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-70 – Registered Owner

In any proceeding relating to prosecution for the violation of this Ordinance, evidence that a particular vehicle described in a citation was parked or stored in violation of this Ordinance, together with evidence by verifying ownership with the Secretary of State, that the defendant named in the citation was on the date alleged in the citation the registered owner of the vehicle may be accepted by the court as establishing probable cause for the issuance of a citation for the registered owner of the vehicle and creates in evidence a presumption that the registered owner was the person who parked or stored the vehicle at the location where and during the time which the violation occurred.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-71 – Disabled Persons Parking

The City Manager is authorized to designate certain parking spaces of the City for disabled parking and to install at such locations designated signs indicating this use. Any person in control of private property, whether normally restricted to certain persons or offered freely to the public, may designate parking spaces for disabled parking. No vehicle shall be parked in any City or private parking space designated for disabled parking, unless the same be used by a disabled person and the vehicle be identified as authorized for disabled parking by the State of Michigan.

Sec. 98-72 – Reserved

Sec. 98-73 – Reserved

Sec. 98-74 – Reserved

Sec. 98-75 – Continuance of Violation

When a traffic violation citation is placed upon any vehicle, additional citations may be placed thereon for each overtime parking violation, or fraction thereof, that said vehicle remains in such parking space; each separate overtime parking period, or fraction thereof, shall constitute a separate and distinct violation.

(Ord. Rev. 2022 §\_\_\_)

Sec. 98-76 – Reserved

Sec. 98-77 – Penalties for Violations

Violations of this Ordinance shall be handled by the City of Buchanan. Whenever a police officer or city-appointed enforcement officer shall observe a violation of any ordinance pertaining to parking, the officer shall notify the owner or driver of the vehicle involved in the alleged violation by issuance of a written citation provided to

the owner or driver or securely placing the citation on the vehicle. Violations shall be considered civil infractions.

Response to the citation must be made by payment of the citation within the time allowed or by requesting a court appearance within fifteen (15) calendar days of the date of issuance of the citation.

In addition, the City may have citations issued for those violations and transfer these matters to the District Court. The District Court shall then establish the civil fine for the offense, up to the maximum allowed by law.

At the discretion of the City Manager, parking violations not paid within ninety (90) days after the issuance of the notice of violation may be transferred to the District Court and administrative costs may be added. The City may extend these time limits at its discretion.

(Ord. Rev. 2020 §\_\_\_).

**PARKING VIOLATION - CITY OF BUCHANAN No. 2251**

LICENSE NO.	LICENSE YEAR	STATE	VEHICLE DESCRIPTION			
<b>VIOLATION (CHECK ONE)</b>			<b>WITHIN 5 BUS. DAYS</b>	<b>AFTER 5 BUS. DAYS</b>	<b>AFTER 16 CAL. DAYS</b>	<b>FINE</b>
<input type="radio"/>	(NO PERMIT) C-3 PARKING LOT	<b>IF PAID</b>	<b>→</b>	<b>→</b>	<b>→</b>	<b>AFTER 30 DAYS</b>
<input type="radio"/>	2:30 A.M. TO 6:00 A.M. NO PARKING		\$10.00	\$15.00	\$30.00	
<input type="radio"/>	3 HOUR LIMIT C-3		\$ 5.00	\$10.00	\$20.00	AS ESTABLISHED BY THE DISTRICT COURT
<input type="radio"/>			\$ 5.00	\$10.00	\$20.00	
LOCATION:	DATE:	TIME:	BADGE #			
			<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.			

**WARNING - OVERDUE NOTICE**

TO:

This is a copy of an unpaid parking ticket left on your vehicle.  
 TO AVOID COURT PROCEEDINGS INITIATED AGAINST  
 YOU, PLEASE REMIT PAYMENT TO:



**BUCHANAN CITY POLICE DEPT.**  
 720 E. FRONT ST.  
 BUCHANAN, MICHIGAN 49107

**OFFICE HOURS**  
 M-F 8:00 AM TO 4:30 PM  
 PHONE: (269) 695-5120

***Parking Ticket Fee Structures, Neighboring Communities***

Community	Fee	
Berrien Springs	\$15.00	
New Buffalo	\$23.00	
St. Joseph	\$10.00	
Bridgman	\$15.00	
Niles	Does not enforce local parking. They write everything under state law.	



**RESOLUTION 2022.04/430**

**CITY OF BUCHANAN**

**COUNTY OF BERRIEN, MICHIGAN**

At a regular meeting of the City Commission of the City of Buchanan, County of Berrien, State of Michigan (the “City”), held Monday, April 11, 2022.

**PRESENT:**

**ABSENT:**

The following resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

**RESOLUTION TO NEGOTIATE THE SUMMER SCHOOL TAX COLLECTION FEE**

**WHEREAS**, the City agrees to collect the total summer school taxes as certified by the School District for the levy on July 1, 2022 for property located within the City; and

**WHEREAS**, the School District agrees to pay City costs of assessment and collection in the negotiated amount; and

**WHEREAS**, no later than June 1, 2022, the School District shall certify to the Treasurer, or designee the school millage to be levied on property for summer school tax collection in 2022; now, therefore,

**BE IT RESOLVED**, that the Treasurer, or designee is authorized and directed to negotiate with the School District on behalf of the City of Buchanan: for the reasonable expenses for collection of the district’s summer property tax levy that the City may bill under MCLA 380.1611. Any such proposed agreement shall be brought before the City Commission for its approval.

**ADOPTED** this 11<sup>th</sup> day of April 2022.

\_\_\_\_\_  
Sean Denison, Mayor

\_\_\_\_\_  
Kalla Langston, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on April 11, 2022, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976,

\_\_\_\_\_  
Kalla Langston, Buchanan City Clerk

Memo to: City Commission

From: Courtney Baham *CJB*  
Bookkeeper

Date: April 11, 2022

Subject: Resolution 2022.04/XXX  
2022 Summer School Tax Collection

Attached please find Resolution 2022.04/XXX, as well as copies of resolutions from Buchanan Community Schools, Lake Michigan College and an email confirmation from Berrien RESA. The school's resolutions ask the City to collect the various school property taxes for the 2022 summer collection cycle.

With the Commission approval to collect the 2022 school taxes, staff will begin negotiating a per parcel charge for this service with each school district. All City costs associated with this service will be used to determine a reasonable per parcel charge.



Superintendent of Schools  
Phone: 269-695-8401  
Fax: 269-695-8450

401 West Chicago Street  
Buchanan, Michigan 49107

December 14, 2021

Mrs. Stephanie Powers  
Buchanan Treasurer  
302 N. Redbud Trail  
Buchanan, MI 49107

Dear Mrs. Powers:

Enclosed is a copy of a resolution of the Board of Education of Buchanan Community Schools, Berrien County, Michigan, whereby the Board, pursuant to statute, has determined to impose a summer property tax levy in 2022 of all school district property taxes, including debt service.

The Board of Education requests that the City of Buchanan collect the district's summer school property taxes. If the City agrees to do so, please contact Mrs. Carrie Brunsting, Business Office Specialist, for the purpose of negotiating an agreement for the reasonable expenses for the collection of the district's summer tax levy. If the City will not agree to collect the district's summer tax levy, please notify the Board of Education so other arrangements may be made.

If an agreement cannot be reached within 30 days, the district may agree to have its summer tax levy collected by the county treasurer or may collect the taxes itself.

Sincerely,

Michelle Munyon  
Executive Assistant to Superintendent

Enclosures: Buchanan Community Schools  
Berrien County Michigan, Annual Resolution

Cc: Kelly Laesch,  
Secretary, Buchanan Board of Education

Carrie Brunsting,  
Business Office Specialist

## Annual Summer Tax Resolution

A special meeting of the board of education of the District (the "Board") was held in the Buchanan High School Auditorium, within the boundaries of the District, on the 13<sup>th</sup> day of December, 2021, at 6:02 o'clock in the p.m. (the "Meeting")

The meeting was called to order by Harvey Burnett, President.

Present: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, H. Burnett

Absent: None.

The following preamble and resolution were offered by Member Ruth Writer and supported by Member Chris Lee:

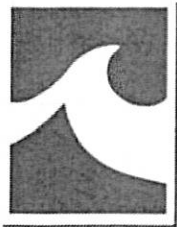
**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2022 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2022.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.



# LAKE MICHIGAN C O L L E G E

February 21, 2022

Stephanie Powers  
City of Buchanan  
302 Red Bud Trail North  
Buchanan, Michigan 49107

Dear Ms. Powers,

The Board of Trustees of Lake Michigan College, pursuant to statute, hereby impose a summer property tax levy in 2022 of all the District's property taxes, including debt service, upon property located within the District. Enclosed you will find a copy of the official Board resolution authorizing the levy.

We are again requesting your assistance in the collection of the summer tax. If your village, township or city does not collect summer taxes, please notify us in writing as soon as possible. If your village, township or city does collect summer taxes, please forward any changes by the contact means below that will need to be incorporated into the 2022 agreement.

Thank you very much for your time,

Mark Fry  
Accountant  
2755 East Napier Avenue  
Benton Harbor, Michigan 49022-1899  
Phone 269-927-8625  
[mfry@lakemichigancollege.edu](mailto:mfry@lakemichigancollege.edu)

Attachment

## RESOLUTION

WHEREAS, Act 331, Public Acts of Michigan, 1966, provides that a community college district may determine, by resolution, to impose a summer property tax levy, of one-half or all of its annual property taxes, including debt service, in the same manner and at the same time as school district and intermediate school district taxes are being collected by the city or township in accordance with the School Code, which resolution may be applicable until revoked by the Board of Trustees; and


WHEREAS, this Board has determined that it would be in the best interest of this District to impose a summer property tax levy to collect all of the District's property taxes, including debt service; and

WHEREAS, certain procedural steps must be taken by this Board in connection with the imposition of and the manner in which a summer property tax levy shall be made and collected:

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board hereby imposes a summer property tax levy of all of the District's property taxes, including debt service upon property located within the District, beginning with 1989 and continuing from year to year until specifically revoked by this Board of Trustees.
2. The Secretary of this Board is authorized and directed to forward a copy of this resolution to the governing body of each city and/or township in which this district is located, together with this Board's request that each city and township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution, in the townships the collection to be in the same manner and at the same time as the township is collecting school or intermediate school district taxes.
3. The President or her designee is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer property tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. If no agreement can be reached between this Board and any city or township within the time limits set forth in said Act 451, this Board shall then take such further action as is required and/or permitted under said Act 451.

5. This resolution is hereby declared to be effective for each subsequent year unless expressly rescinded or amended by this Board.

  
Secretary, Board of Trustees

lm/resol2

December 8, 1988

Portable Toilet Bid (Dates needed 4/11/22 - 11/1/22 = 29 weeks (charging for 28 weeks)

Location:

Redbud Riverfront Park (Boat Launch) - 1 reg unit	28 weeks x \$25 per week	\$700
Centennial Park - W. Smith - 1 handi unit	28 weeks x \$30 per week	\$840
Kathryn Park - 1 reg unit	28 weeks x \$25 per week	\$700
Russel & Fisher Field - 1 reg unit	28 weeks x \$25 per week	\$700
EB Clark Woods - Schirmer Pkwy - 1 handi unit	28 week x \$30 per week	\$840
Buchanan Common - Days Ave - 1 reg unit	28 weeks x \$25 per week	\$700
Buchanan Common - Days Ave - 1 handi unit	28 weeks x \$30 per week	\$700
Ravish Park - 1 reg unit	28 weeks x \$25 per week	\$700
BYSBA - Claremont St. - 1 reg unit	28 weeks x \$25 per week	\$700
BYSBA - Claremont St. - 1 reg unit	28 weeks x \$25 per week	\$700
BYSBA - Claremont St. - 1 handi unit	28 weeks x \$30 per week	\$840
	TOTAL	\$7420

BYSBA - opening weekend May 7 and May 9 need extra services @ \$30 each unit

Special Events - 2 or more units.

Regular units - \$100

Handicap Unit - \$120

Extra Services - \$30

Pride the Portable Toilet Company

PO Box 255

4763 Niles-Buchanan Rd.

Buchanan, MI 49107

Stacey Humphreys - Owner

269-449-3104



Location:

Redbud Riverfront (Boat Launch) 1 regular = \$800.00

Centennial Park (w. smith) 1 handicap = \$1,000.00

Kathryn park 1 regular = \$800.00

Russel and Fisher field 1 regular = \$800.00

EB Clark woods (Near park bench) 1 handicap = \$1,000.00

Buchanan commons (days ave) 1 regular and 1 handicap = \$1,800.00

Ravish park 1 regular = \$800.00

BYSBA 2 regular and 1 handicap = \$2,600.00

That is a flat fee for each site and that will cover you from all of April through November.

Total = 9,600.00

Hope that makes more sense

Hope that works for you

Thanks Mike

Michael Horvath  
*Operations Supervisor*

LRS

1325 Airport Rd

Niles, MI 49120

800-219-8911 (Phone) 540 (EXT)

224-354-5097 (Cell)



LRSRECYCLES.COM | 844.NEED.LRS

PDF Customers - FINAL USDA SUBMISSION - 08-06-2021.pdf 405 KB

Start your reply all with:

Thank you!

Thank you very much!

Received, thank you.

Feedback

Open PDFs in Adobe Acrobat

Heather,

Below is the information needed to get the financials analyzed:

1. FYE 2020 and 2021 actual water and sewer revenue and expenditure reports
2. FYE 2022 budget water and sewer revenue and expenditure reports
3. FYE 2022 budget for the General Fund
4. Current water and sewer rates
5. Updated billable flow information (similar to the attached breakdown)
6. Any updates on the last few years of leachate revenues and expected future revenues?
7. Any major updates to the customer base? New customers coming on or businesses closing?
8. 2021 L-4029

For the bonds, we can help with discussions about what particular fund payments could be based on interest rate estimates and how the City wants to pay for it. In order to update the water and sewer rate studies, we would charge \$9,000 per fund. Let me know if you want to send an engagement letter for this or how you would like to proceed.

Have a great weekend.

Andy

Andy Campbell, CPA  
Director

