

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JULY 28, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order the Regular Meeting

II. Recognition

III. Pledge of Allegiance

IV. Invocation

V. Roll Call

VI. Approve Agenda

VII. Public Comment - Agenda Items Only (3-minute limit)

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider the Regular Meeting Minutes from July 14th, 2025.

B. Excuse- Consider excusing Mayor Weedon from the July 14, 2025 Regular Meeting.

IX. Scheduled Matters from the Floor (if any)

X. Reports by: Departments, Committees, Boards

A. Clerk Department- August 5th, 2025 Special Election.

B. Various Board/Committee Reports- SMCAS, Landfill, Planning Commission, BARB, DDA.

XI. Unfinished Business

XII. New Business

A. Axon Tasers- Consider the subscription of 4 Axon Taser 10, for the next 5 years.

B. Server Licenses- Consider the purchase of server licenses.

C. City Vehicle Fleet- Consider the city vehicle fleet leasing option for the following vehicles: 2 police patrol vehicles, 1 Water Department Truck, and 1 general-use pool vehicle for citywide operations.

D. Commission Rules and Procedures Amendment-Consider the Amendment to the Commission Rules of Procedure; Ordinance and Adoption Amendment.

E. **Introduction of Ordinance 2025.08/443-** *Introduction of Short-Term Rental Ordinance and schedule for public hearing and first reading.*

F. **Expenditures-** *Consider the expenditures in the amount of \$131,815.22*

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XVI. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JULY 14, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Pro Tem at 7:00 PM.

II. Recognition

A. Proclamation of Gratitude- Buchanan Fine Arts Council to present a proclamation of Gratitude to the Department of Public Works.

Proclamation of Gratitude

From the Buchanan Fine Arts Council

To the Buchanan Department of Public Works

WHEREAS, the Buchanan Fine Arts Council recognizes the essential and unwavering service of the Buchanan Department of Public Works in preserving the safety, well-being, and cultural heritage of our community; and

WHEREAS, during the recent emergency that impacted the Tin Shop Theater, the Department of Public Works responded with extraordinary speed, professionalism, and care, providing critical assistance that protected both public infrastructure and the invaluable assets of our Theater; and

WHEREAS, the employees of the Department of Public Works demonstrated exceptional dedication by working long hours to ensure that facilities were preserved from potential damage; and

WHEREAS, their selfless contributions exemplify the spirit of public service and reinforce the vital role of interdepartmental cooperation in times of crisis;

NOW, THEREFORE, BE IT RESOLVED THAT the Buchanan Fine Arts Council, on behalf of its members, artists, and the wider creative community, extends its deepest appreciation and heartfelt thanks to the Buchanan Department of Public Works; and

BE IT FURTHER RESOLVED that this proclamation serve as a permanent testament to the Department's outstanding service, and that it be entered into the public record with great honor and sincere gratitude.

Proclaimed this 14th day of July 2025.

III. Pledge of Allegiance

Mayor Pro Tem Swem led in the Pledge of Allegiance.

IV. Invocation

Invocation was given.

V. Roll Call

PRESENT: Mayor Pro Tem Mark Weedon, Commissioner Larry Money, Commissioner Raquell George, Commissioner Dan Vigansky

ABSENT: Mayor Mark Weedon

CITY STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett; City Bookkeeper, Courtney Baham

VI. Approve Agenda

Motion made by Vigansky, seconded by George to approve the agenda, as presented. Roll call votes carry unanimously.

VII. Public Comment - Agenda Items Only (3-minute limit)

VIII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

- A. Minutes**- Consider the Regular Meeting Minutes from June 23rd, 2025.
- B. Department Head Reports**- Receive monthly reports.
- C. Excuse**- Consider excusing Commissioner George's absence on June 23rd, 2025.

Motion made by George, seconded by Vigansky to approve the Consent Agenda, as presented. Roll call votes are carried unanimously.

IX. Scheduled Matters from the Floor *(if any)*

X. Reports by: Departments, Committees, Boards

XI. Unfinished Business

XII. New Business

- A. Award of Potholing Contract**- Consider awarding the potholing contract.
Received four bids for potholing contract: \$592,496 (Plumbers Environmental), \$642,955 (Five Star Energy Services), \$691,907 (Duke's Root Control), \$709,918 (Avalanche). State of Michigan TMF grant provides \$425,000 for project; contract to be adjusted to not exceed this amount via change order. Staff recommends the contract awarded to Plumbers Environmental at \$592,496 as required by the grant, with a change order of \$425,000.

Motion made by Money, seconded by Vigansky approve awarding the contract to Plummer's Environmental in the full bid amount of \$592,496. With Manager McGhee to execute a change order to adjust to project scope and total contract value not to exceed \$425,00, as presented. Roll call votes are carried unanimously.

- B. Request for Acquisition of Tax Foreclosed Property**- Consider the purchase of 503 Artic Street & 420 Elizabeth Street.
Proposed acquisition of two tax-foreclosed properties: 503 Arctic St and 420 Elizabeth St.
The acquisition increases controlled properties in the area to 13 for future development. Plan to market a package to builders/developers with claw-back provisions to ensure timely construction and occupancy.

Motion made by Vigansky, seconded by George, to approve the purchase of 503 Artic St & 420 Elizabeth St., as presented. Roll call votes are carried unanimously.

- C. Traffic Control Order #258**- Consider TCO#258 to prohibit on-street parking on Theoda Court and Charles Court for the duration of the construction project.
Order is temporary, expected until at least Labor Day; related to increased detour traffic and narrow street width. The primary goal is public safety, especially for emergency vehicle access. The city committed to enforcement; police and staff will monitor compliance.

Motion made by Money, seconded by George, to approve TCO#258, as presented.

Ayes: Money, George, Swem

Nays: Vigansky

Motion carries 4-1

- D. Expenditures**- Consider approving the expenditures for July 14, 2025.

Motion made by Money, seconded by Vigansky, to approve the expenditures in the amount of \$239,990.56. Roll call votes carry unanimously.

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

The first public hearing of the short-term rental ordinance is scheduled for July 28th, 2025 at 7:00 PM.

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Chief Burnett- National Night Out scheduled for August 5th, 6–9 PM at Vicente Center Park.

Mindy Hill- gave comments about an incident downtown that occurred between an out-of-state individual, herself, and her daughter. Raised concerns with the Police Department and safety.

Residents of Theodore and Charles Court raised concerns about unclear detour signage and, lack of notification about parking restrictions.

Dr. Ayana Reddy announced plans to purchase Stark Elementary School and convert it into a nursing college.

XV. Executive Comments

A. City Manager Comments

McGhee gave construction updates, including the Shirmer Parkway punch list. That road will have to be closed for 3-4 days until they finish. The downtown project is proceeding as planned. The last two paving projects are coming up, waiting on dates for that.

B. Commissioner Comments

George gave comments, thanking the public for making the commission aware of items in public comments. Safety is our biggest concern with the traffic control order. Appreciate the comments that were made. Faith and Family Day is coming up on August 24th from 2 pm-5 pm. Thanked the city team.

Vigansky gave comments about the current City Manager being the best manager the city has ever had. Be patient, there is a 20-million-dollar project going on right outside the door. There is a little pain with all the construction, but it had to be done. Comments about the mosaic help if Baker has received any calls or help. Excited about Dr. Reddy's project.

Money gave comments about thanking the DPW, and the proclamation was well deserved. Also concerned with Hill's comments about safety in the streets. Sympathizes with the traffic control order but realizes it's about safety for all. Thanked the Staff and Commission.

C. Mayor Pro Tem Comments

Swem gave praise to McGhee, the Richie's and Redbud reached out after the event, stating this was the highest level of communication they have seen in their time running Redbud.

XVI. Adjourn

Motion made by Vigansky, seconded by Money, to adjourn the meeting at 7:41 pm. Voice votes carry unanimously.

Kalla Langston, City Clerk

Mayor Pro Tem Patrick Swem

Memorandum



Date: June 23, 2025
To: Buchanan City Commission
From: Harvey Burnett
Subject: Subscription Service for New Police Department Tasers

Action Requested

Approval of a five-year subscription agreement with Axon for the purchase and support of four new Tasers to replace the Buchanan Police Department's current inventory, at a total cost not to exceed \$[insert cost], subject to review and approval of the agreement by the City Attorney.

Background & Justification:

The Buchanan Police Department's existing Tasers are over 10 years old, well beyond the manufacturer's recommended service life. Over time, older Tasers become increasingly unreliable, with worn components, reduced battery performance, and higher failure rates. This raises significant concerns for both officer safety and liability exposure in critical incidents where non-lethal force is needed. Current tasers include improved safety features, data logging, and integration capabilities that are not present in our current models.

Axon is the sole-source provider for this technology, and they have transitioned their sales model away from traditional one-time purchases to a subscription-based service model, similar to shifts seen across public safety and private industry sectors. This structure ensures regular equipment updates, warranty coverage, training resources, and built-in hardware replacement schedules over the term of the agreement.

Recommendation

Given the age of the City's current Taser equipment and the operational and safety risks that come with it, it is recommended that the City Commission authorize the City Manager to execute a five-year subscription agreement with Axon for four replacement Tasers. This will ensure that our officers are equipped with reliable, modern, and supported non-lethal tools in the field. Funding is available in the Police Department's FY 2025-26 budget.

Request for Purchase (RFP) Form

Additional Information



City of Buchanan Police Department

The quote includes taxes but will be removed since the city is tax exempted. The total price listed above does not include taxes. The subscription will be paid through the Contractual budget line over the next 5 years.

Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Item XII. A.

Q-726938-45856AP

Issued: 07/18/2025

Quote Expiration:

Estimated Contract Start Date: 10/01/2025

Account Number: 109085

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Main Address 720 E FRONT ST BUCHANAN, MI 49107-2402 USA	Buchanan Police Dept - MI 720 E Front St Buchanan MI 49107-2402 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Asa Perez Phone: Email: asperez@axon.com Fax:	Harvey Burnett Phone: (269) 695-5120 Email: hburnett@cityofbuchanan.com Fax: (828) 488-6524

Quote Summary

Program Length	60 Months
TOTAL COST	\$28,308.00
ESTIMATED TOTAL W/ TAX	\$30,567.13

Discount Summary

Average Savings Per Year	\$4,954.16
TOTAL SAVINGS	\$24,770.81

Payment Summary

Date	Subtotal	Tax	Total
Sep 2025	\$5,661.60	\$451.81	\$6,113.41
Sep 2026	\$5,661.60	\$451.81	\$6,113.41
Sep 2027	\$5,661.60	\$451.81	\$6,113.41
Sep 2028	\$5,661.60	\$451.81	\$6,113.41
Sep 2029	\$5,661.60	\$451.89	\$6,113.49
Total	\$28,308.00	\$2,259.13	\$30,567.13

Quote Unbundled Price:	\$53,078.40
Quote List Price:	\$31,197.60
Quote Subtotal:	\$28,308.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	60	\$71.80	\$43.33	\$43.33	\$10,399.20	\$634.51	\$11,033.71
C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	60	\$149.36	\$86.66	\$74.62	\$17,908.80	\$1,624.62	\$19,533.42
Total							\$28,308.00	\$2,259.13	\$30,567.13

Firearms and Ammunition Excise Tax

SKU	Description	Taxable Amount	FAET Rate	FAET Amount
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	\$5,453.96	0.1	\$545.39
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	\$959.44	0.11	\$105.54
20018	AXON TASER - BATTERY PACK - TACTICAL	\$264.00	0.1	\$26.40
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	\$382.92	0.1	\$38.29
100399	AXON TASER 10 - CARTRIDGE - LIVE	\$835.80	0.11	\$91.94
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	\$997.88	0.11	\$109.77
100399	AXON TASER 10 - CARTRIDGE - LIVE	\$868.80	0.11	\$95.57
			Total	\$1,012.90

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	100126	AXON VR - TACTICAL BAG	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	4	2	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100396	AXON TASER 10 - MAGAZINE - INERT RED	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100401	AXON TASER 10 - CARTRIDGE - INERT	10	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100591	AXON TASER - CLEANING KIT	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	4	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100748	AXON VR - CONTROLLER - TASER 10	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	4	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	3	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	20018	AXON TASER - BATTERY PACK - TACTICAL	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	20018	AXON TASER - BATTERY PACK - TACTICAL	4	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100126	AXON VR - TACTICAL BAG	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100401	AXON TASER 10 - CARTRIDGE - INERT	10	1	09/01/2025

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100748	AXON VR - CONTROLLER - TASER 10	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	09/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2026
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2026
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2027
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2027
BUNDLE - TASER 10 CERTIFICATION STANDARD	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2029
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	20	1	09/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	101180	AXON TASER - DATA SCIENCE PROGRAM	4	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	101703	AXON VR - USER ACCESS - TASER SKILLS	4	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	20248	AXON TASER - EVIDENCE.COM LICENSE	4	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	20248	AXON TASER - EVIDENCE.COM LICENSE	1	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101180	AXON TASER - DATA SCIENCE PROGRAM	4	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101703	AXON VR - USER ACCESS - TASER SKILLS	4	10/01/2025	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	4	10/01/2025	09/30/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION STANDARD	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	4
BUNDLE - TASER 10 CERTIFICATION STANDARD	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	4
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	4	09/01/2026	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	09/01/2026	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	09/01/2026	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	4	09/01/2026	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	09/01/2026	09/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	09/01/2026	09/30/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	720 E FRONT ST	BUCHANAN	MI	49107-2402	USA
2	720 E FRONT ST	BUCHANAN	MI	49107-2402	USA

Payment Details

Sep 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	\$3,581.76	\$324.90	\$3,906.66
Year 1	C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	\$2,079.84	\$126.91	\$2,206.75
Total				\$5,661.60	\$451.81	\$6,113.41

Sep 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	\$3,581.76	\$324.90	\$3,906.66
Year 2	C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	\$2,079.84	\$126.91	\$2,206.75
Total				\$5,661.60	\$451.81	\$6,113.41

Sep 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	\$3,581.76	\$324.90	\$3,906.66
Year 3	C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	\$2,079.84	\$126.91	\$2,206.75
Total				\$5,661.60	\$451.81	\$6,113.41

Sep 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	\$3,581.76	\$324.90	\$3,906.66
Year 4	C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	\$2,079.84	\$126.91	\$2,206.75
Total				\$5,661.60	\$451.81	\$6,113.41

Sep 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	4	\$3,581.76	\$325.02	\$3,906.78
Year 5	C00029	BUNDLE - TASER 10 CERTIFICATION STANDARD ADD-ON	4	\$2,079.84	\$126.87	\$2,206.71
Total				\$5,661.60	\$451.89	\$6,113.49

Non-Binding Budgetary Estimate

Item XII. A.

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.



Memorandum



Date: June 23, 2025

To: Buchanan City Commission

From: Tony McGhee

Subject: Purchase of Server Licenses

Background

Currently, the City of Buchanan runs two servers at City Hall and the Police Station with licenses which have not been upgraded since 2019 and 2016 respectively.

Staying current with server licenses is important for the City as it ensures security and reliability, and efficiency of its digital infrastructure. Server licenses provide the City's access to security updates, patches, and support that protect systems from cyber threats and vulnerabilities. Outdated or expired licenses can leave our networks exposed to malware, data breaches, or system failures. Operating without valid licenses may lead to compliance issues, legal risks, or downtime that hinders daily functions and the erosion of public trust.

Action

To address this issue, the City obtained quotes from three vendors:

Vendor	Cost
Connection Public Sector Solutions	\$8,781.39
PAX8	\$9,586.00
CDW-G	\$6,868.85

Two of the vendors, Connection Public Sector Solutions and PAX8, also provided pricing for SQL licenses. However, since staff is currently exploring more cost-effective options for SQL, those costs were not factored into or included in the final recommendation. CDW-G participates in the MI Deal program, which the City is enrolled in, contributing to their more competitive pricing. Attachment A contains the quotes received from the three vendors.

Recommendation

Based on the significant time which has passed since the City last renewed its server licenses couple with the risk to the system running licenses that are not well supported any

Memorandum

longer, it is recommended that the City Commission approve the requested purchase of server licenses from CDW-G in the amount of \$6,868.85

Funding for the purchase is available in the FY25/26 budget and will allow the City to retain mainstream support until at least November of 2029.

Attachment A









Cart: 1670479437

Billing Information

Shipping Information

Billing Method:

	Product	Unit Price	Qty	Total
	Microsoft Govt. CSP Perpetual Windows Server 2025 Datacenter - 16 Core License Only In Stock Item#: 41891363 Mfg. Part#: DG7GMGF0PWHD:0001	\$6,228.94 One-Time Fee	1	\$6,228.94 One-Time Fee
	Microsoft Govt. CSP Perpetual SQL Server 2022 Standard Edition Per Server License In Stock Item#: 41595098 Mfg. Part#: DG7GMGF0M80J:0002	\$1,006.51 One-Time Fee	1	\$1,006.51 One-Time Fee
	Microsoft Govt. CSP Perpetual SQL Server 2022 - 1 User CAL In Stock Item#: 41595106 Mfg. Part#: DG7GMGF0MF3T:0002	\$212.86 One-Time Fee	25	\$5,321.50 One-Time Fee
	Microsoft Govt. CSP Perpetual Windows Server 2025 Standard - 16 Core License Pack In Stock Item#: 41870397 Mfg. Part#: DG7GMGF0PWHC:0003	\$1,063.40 One-Time Fee	1	\$1,063.40 One-Time Fee
	Microsoft Govt. CSP Perpetual Windows Server 2025 - 1 User CAL License Only In Stock Item#: 41870398 Mfg. Part#: DG7GMGF0PWHT:0002	\$45.21 One-Time Fee	25	\$1,130.25 One-Time Fee

	Product	Unit Price	Qty	Total
	Microsoft Govt. CSP Windows Server 2025 - 1 Device CAL License Only	\$35.88 One-Time Fee	10	\$358.80 One-Time Fee
In Stock				
Item#: 41874655				
Mfg. Part#: DG7GMGF0PWHT:0005				

Subtotal: \$15,109.40

Shipping & Handling: \$0.00

Best Way - Ground

Tax: \$0.00

Fees: \$0.00

Total: \$15,109.40

Caleb Theriault
calebt@exemplarsolutions.us

Quote ID: QAX-8QT

210 E Main St, Suite 201
49120-9018
Niles, MI
United States

Windows Server – Police Department

Windows Server 2025 Standard – 16 Core License Pack (Perpetual) MST-PRP-LVA-C100	Terms No commitment Billed One time Starts 07/22/2025	Quantity 1	Unit price \$ 1,176.00	First invoice \$ 1,176.00	Recurring \$ 0.00
Windows Server 2025 – 1 Device CAL (Perpetual) MST-PRP-RVD-C100	Terms No commitment Billed One time Starts 07/22/2025	Quantity 10	Unit price \$ 39.00	First invoice \$ 390.00	Recurring \$ 0.00

Windows Server – City Hall

Windows Server 2025 Datacenter – 16 Core (Perpetual) MST-PRP-6GF-C100	Terms No commitment Billed One time Starts 07/22/2025	Quantity 1	Unit price \$ 6,770.00	First invoice \$ 6,770.00	Recurring \$ 0.00
Windows Server 2025 – 1 User CAL (Perpetual) MST-PRP-ZOQ-C100	Terms No commitment Billed One time Starts 07/22/2025	Quantity 25	Unit price \$ 50.00	First invoice \$ 1,250.00	Recurring \$ 0.00

SQL – City Hall

Microsoft SQL Server 2022 Standard Edition (Perpetual) [Commercial] MST-PER-STT-C100	Terms No commitment Billed One time Starts 07/22/2025	Quantity 1	Unit price \$ 987.00	First invoice \$ 987.00	Recurring \$ 0.00
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Microsoft SQL Server 2022 – 1 User CAL (Perpetual) [Commercial] MST-PER-TUC-C100	Terms	Quantity	Unit price	First invoice	<div>Item XII. B.</div> <div>\$ 0.00</div>
	No commitment	25	\$ 229.00	\$ 5,725.00	
	Billed One time				
	Starts 07/22/2025				
Total				\$ 16,298.00	\$ 0.00



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

TONY MCGHEE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PMTT640	7/16/2025	PMTT640	6756681	\$6,868.85

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Windows Server Datacenter Edition - license - 16 cores Mfg. Part#: AAA-90052-CCF UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	5310174	\$4,803.50	\$4,803.50
Microsoft Windows Server - license - 1 user CAL Mfg. Part#: AAA-03786-CCE UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	25	3883368	\$37.89	\$947.25
Microsoft Windows Server Standard Edition - license - 16 cores Mfg. Part#: AAA-90059-CCF UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	4982316	\$833.90	\$833.90
Microsoft Windows Server - license - 1 device CAL Mfg. Part#: AAA-03785-CCE UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	10	3883769	\$28.42	\$284.20

SUBTOTAL

\$6,868.85

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL **\$6,868.85**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF BUCHANAN ACCTS PAYABLE 302 N RED BUD TRL BUCHANAN, MI 49107-1311 Phone: (269) 695-3844 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: CITY OF BUCHANAN TONY MCGHEE 302 N RED BUD TRL BUCHANAN, MI 49107-1311 Phone: (269) 695-3844 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Rob Wood | (877) 533-0448 | rob.wood@cdwg.com

Need Help?

[My Account](#)[Support](#)[Call 800.800.4239](tel:800.800.4239)

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Memorandum



Date: June 23, 2025

To: Buchanan City Commission

From: Tony McGhee

Subject: City Fleet Modernization – Authorization to Enter into Lease Agreement

Background

As part of the City's ongoing efforts to improve operational efficiency and better manage long-term capital planning, staff has conducted a review of the City's vehicle fleet. This review highlighted that many of our existing vehicles are aging and increasingly costly to maintain, with some units exceeding 15 years of service. While vehicle replacement has historically been deferred due to budget limitations, this approach has created a backlog of needs across departments.

To address this, staff is recommending the leasing of the following vehicles:

- Two new police patrol vehicles
- One new pickup truck for the Water Department
- One new general-use pool vehicle for citywide operations

Rationale for Leasing

Leasing vehicles offers several advantages for municipalities, especially in an environment where financial resources are constrained:

1. Leasing allows the City to replace high-mileage, maintenance-heavy vehicles without requiring large upfront capital expenditures. This is particularly important as the City works to manage limited general fund and enterprise budgets.
2. Lease payments will be consistent and predictable, allowing for easier long-term planning and avoiding unexpected repair costs that often come with aging vehicles.
3. Newer vehicles will require significantly less maintenance, and warranties typically cover major repairs. This reduces both direct costs and productivity loss from vehicles being out of service.
4. Police and utility services require dependable vehicles to perform their duties efficiently. Leasing ensures that officers and staff are equipped with modern, safe, and efficient vehicles that can support their operational needs.

Memorandum

5. Entering into lease cycles enables the City to begin aligning its fleet by age and purpose. This strategic approach supports a sustainable replacement schedule over time and helps avoid future spikes in capital needs.

Under the proposed lease, the maintenance of police vehicles will be the responsibility of the City. The maintenance of the Water Department truck and the pool car that will be used for a variety of things are included in the lease. The lease cost also includes fleet tracking devices on these vehicles which are a good management tool which will provide the City extra protection should there be an incident.

Recommendation

Given the aging condition of the City's existing fleet, the rising cost of maintenance, and the flexibility that leasing offers, it is recommended that the City Commission approve the leasing of two new police patrol vehicles, one truck for the Water Department, and one general-use pool vehicle from Enterprise, at a cost not to exceed \$4,000 per month. This approval is contingent upon review and approval of the lease agreement by the City Attorney. The maximum monthly expense is based on estimated pricing, as final vehicle selections have not yet been made.

While leasing typically offers the greatest value when vehicles are ordered directly from the manufacturer, that process can take up to six months and is not practical given the immediate need for these first four vehicles. As a result, Enterprise will secure the vehicles from existing dealership inventory and lease them to the City. The \$4,000 monthly limit reflects the high end of projected lease costs. A sample lease estimate for the Water Department truck is included in Attachment A; actual lease costs may vary based on final vehicle selection but are expected to align with or come in below the projected figures.

Funding for these leases has been included in the FY 2025–26 budget under the appropriate departmental allocations. This leasing approach allows the City to modernize key components of its fleet in a financially responsible manner, ensuring our frontline services are reliable and adequately equipped while beginning to normalize the overall age of our municipal vehicles.

Attachment A



Prepared For: City of Buchanan

Date 07/22/2025

AE/AM RAM

Unit #

Year 2025

Make Chevrolet

Model Silverado 1500

Series LT w/1LT 4x4 Crew Cab 6.6 ft. box 157 in. WB

Vehicle Order Type In-Stock

Term 60

State MI

Customer# 653247

quantity x 1

\$ 52,768.67	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State MI
\$ 103.00	* Initial License Fee
\$ 0.00	Registration Fee
\$ 450.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Security Deposit
\$120.00	* Taxes
\$ 53,218.67	Total Capitalized Amount (Delivered Price)
\$ 798.28	Depreciation Reserve @ <u>1.5000%</u>
\$ 273.51	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 1,071.79	Total Monthly Rental Excluding Additional Services
	Additional Fleet Management
	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>
\$ 0.00	Physical Damage Management
\$ 59.14	Full Maintenance Program ³ Contract Miles <u>50,000</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>
\$ 59.14	Additional Services SubTotal
\$ 64.31	Tax <u>6.0000%</u> State MI
\$ 1,195.24	Total Monthly Rental Including Additional Services
\$ 5,321.87	Reduced Book Value at <u>60</u> Months
\$ 495.00	Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Sterling Gray Metallic

Interior Color Jet Black w/Cloth Seat Trim

Lic. Plate Type Government

GVWR 0

Comp/Coll Deductible

0 / 0

OverMileage Charge

\$ 0.0000 Per Mile

Tires

0

Loaner Vehicle Not Included

Quote based on estimated annual mileage of 10,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Buchanan

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 250.00
Dealer Quoted Delivery	C	\$ 200.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 450.00
Other Charges Total		\$ 450.00

VEHICLE INFORMATION:

2025 Chevrolet Silverado 1500 LT w/1LT 4x4 Crew Cab 6.6 ft. box 157 in. WB - US

Series ID: CK10743

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$50,908.1	\$54,100.00
Total Options	\$-591.50	\$-650.00
Destination Charge	\$2,195.00	\$2,195.00
Total Price	\$52,511.60	\$55,645.00

SELECTED COLOR:

Exterior: GXD-(0 P) Sterling Gray Metallic

Interior: H0U-Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1LT	Preferred Equipment Group 1LT	NC	NC
360XM	SiriusXM w/360L Trial Subscription	Included	Included
A2X	10-Way Power Driver Seat w/Lumbar	Included	Included
A68	Rear 60/40 Folding Bench Seat (Folds Up)	Included	Included
AED	Power Front Windows w/Passenger Express Down	Included	Included
AEQ	Power Rear Windows w/Express Down	Included	Included
AKO	Deep-Tinted Glass	Included	Included
AVJ	Keyless Open & Start	Included	Included
AXG	Power Front Windows w/Driver Express Up/Down	Included	Included
AZ3	40/20/40 Front Split-Bench Seat	STD	STD
B30	Color-Keyed Carpeting Floor Covering	Included	Included
B32	Front Rubberized Vinyl Floor Mats	Included	Included
B33	Rear Rubberized-Vinyl Floor Mats	Included	Included
B59_	Remote Start Package	Included	Included
BLUE	Bluetooth For Phone	Included	Included
BTV	Remote Vehicle Starter System	Included	Included
BVT	Chrome Assist Steps	\$637.00	\$700.00
C49	Electric Rear-Window Defogger	Included	Included
C5W	GVWR: 7,000 lbs (3,175 Kg)	STD	STD
CJ2	Dual-Zone Automatic Climate Control	Included	Included
CTT	Hitch Guidance	Included	Included
D31	Inside Rearview Mirror w/Tilt	Included	Included
DLF	Heated Power-Adjustable Outside Mirrors	Included	Included
DP9	Chrome Mirror Caps	Included	Included
ENGCR	TurboMax Engine Credit	\$-1,228.50	\$-1,350.00
G80	Auto-Locking Rear Differential	Included	Included
GU6	3.42 Rear Axle Ratio	Included	Included
GXD_02	(0 P) Sterling Gray Metallic	NC	NC
H0U_01	Jet Black w/Cloth Seat Trim	NC	NC
IOK	Radio: Chevrolet Infotainment 3 Premium System	STD	STD
JL1	Integrated Trailer Brake Controller	Included	Included
K34	Electronic Cruise Control	Included	Included
KA1	Heated Driver & Front Outboard Passenger Seats	Included	Included

CODE	DESCRIPTION	INVOICE	MSRP
KC9	120-Volt Bed Mounted Power Outlet	Included	Included
KI3	Heated Steering Wheel	Included	Included
KI4	120-Volt Interior Power Outlet	Included	Included
KW5	220 Amp Alternator	Included	Included
L3B	Engine: TurboMax	STD	STD
MFC	Transmission: 8-Speed Automatic	Included	Included
N37	Manual Tilt/Telescoping Steering Column	Included	Included
N57	Wrapped Steering Wheel	Included	Included
PAINT	Solid Paint	STD	STD
PCL	Convenience Package	Included	Included
PDU	All-Star Edition	Included	Included
PED	Chevy Safety Assist	Included	Included
Q5U	Wheels: 17" X 8" Bright Silver Painted Aluminum	STD	STD
QBN	Tires: 255/70R17 as BW	STD	STD
QBR	255/70R17 as BW Spare Tire	Included	Included
QK1	Standard Tailgate	Included	Included
QT5	EZ Lift Power Lock & Release Tailgate	Included	Included
STDTM	Cloth Seat Trim	Included	Included
TDM	Teen Driver	Included	Included
TQ5	IntelliBeam Automatic High Beam On/Off	Included	Included
UBI	Dual Rear USB Ports (Charge Only)	Included	Included
UDV	12.3" Multicolor Reconfigurable Digital Display	Included	Included
UE1	OnStar Services Capable	Included	Included
UE4	Following Distance Indicator	Included	Included
UEU	Forward Collision Alert	Included	Included
UF2	LED Cargo Area Lighting	Included	Included
UHX	Lane Keep Assist w/Lane Departure Warning	Included	Included
UHY	Automatic Emergency Braking	Included	Included
UJN	Tire Pressure Monitoring System	Included	Included
UK3	Steering Wheel Audio Controls	Included	Included
UKJ	Front Pedestrian Braking	Included	Included
UQF	6-Speaker Audio System	Included	Included
UTJ	Theft Deterrent System (Unauthorized Entry)	Included	Included
UVB	HD Rear Vision Camera	Included	Included
V76	Front Frame-Mounted Black Recovery Hooks	Included	Included
VV4	Wi-Fi Hot Spot Capable	Included	Included
Z82	Trailer Package	Included	Included
Z85	Standard Suspension Package	STD	STD

CONFIGURED FEATURES:

Item XII. C.

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Side Steps: yes
Door Handles: body-coloured
Front And Rear Bumpers: chrome front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Bumper Insert: black front bumper insert
Front Tow Hooks: 2 front tow hooks
Box Style: regular
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: grille with chrome bar

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Console Ducts: console ducts
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Keyless Open/Keyless Start proximity key
Trunk FOB Controls: keyfob trunk/hatch/door release
Window FOB Controls: remote window controls
Remote Engine Start: keyfob remote start - yes
Steering Wheel: heated steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: OnStar emergency communication system
Front Cupholder: front cupholder
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Front Underseat Storage Tray: locking front underseat storage tray
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
AC Power Outlet: 1 interior 120V AC power outlet

Entertainment Features:

radio: AM/FM/Satellite with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Item XII. C.

Headlamp Type: delay-off reflector LED low/high beam headlamps
Auto-Dimming Headlights: IntelliBeam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Front Pedestrian Braking: front pedestrian detection
Following Distance Indicator: following distance alert
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning
Brake Pad Wear: brake pad wear

Safety And Security:

ABS: four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: DuraLife four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars

Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Tracker System: tracker system
 Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-rollover
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
 Front Bucket Seats: front split-bench 40-20-40 seats
 Front Heated Cushion: driver and passenger heated
 Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
 Reclining Driver Seat: power reclining driver and manual reclining passenger seats
 Driver Lumbar: power 2-way driver and passenger lumbar support
 Driver Height Adjustment: power height-adjustable driver and passenger seats
 Driver Fore/Aft: power driver and passenger fore/aft adjustment
 Driver Cushion Tilt: power driver and passenger cushion tilt
 Front Centre Armrest Storage: front centre armrest with storage
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion
 Leather Upholstery: cloth front and rear seat upholstery
 Door Trim Insert: vinyl door panel trim
 Headliner Material: full cloth headliner
 Floor Covering: full carpet floor covering
 Cabback Insulator: cabback insulator
 Dashboard Console Insert, Door Panel Insert Combination: simulated wood/metal-look instrument panel insert, door panel insert, console insert
 Shift Knob Trim: urethane shift knob
 LeatherSteeringWheel: leatherette steering wheel
 Floor Mats: rubber front and rear floor mats
 Interior Accents: chrome interior accents

Standard Engine:

Engine 310-hp, 2.7-liter I-4 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual

Memorandum



Date: July 23, 2015

To: Buchanan Mayor and City Commissioners

From: Kalla Langston

Subject: **Commissioner Rules and Procedures – Ordinance Adoption or Amendment**

Background

The *Commissioner Rules and Procedures* serve as the foundational framework for how the Commission conducts meetings, deliberates, votes, and engages with the public. Periodic updates to these rules are essential to uphold transparency, consistency, and operational efficiency.

Following a comprehensive review by the City Attorney and City Clerk, it was determined that certain sections of the current procedures require revision. To that end, the following section has been added to address **Ordinance Adoption or Amendment**, providing procedural clarity and ensuring alignment with current municipal governance standards.

Recommended Next Steps

1. **Review Attachment A** – This document outlines the proposed amendment in detail.
2. **Approve the Proposed Amendment** – Staff recommend adoption of the amendment to the Commission's Rules and Procedures.
3. **Implement and Distribute** – Upon adoption, the updated Rules and Procedures will be distributed to all Commission members and made publicly available for reference.

Attachment A

ORDINANCE ADOPTION OR AMENDMENT

1. **Introduction.** Every proposed ordinance or ordinance amendment shall be introduced in writing in full text at a public meeting of the Commission. Following introduction of a proposed ordinance or ordinance amendment, the Commission may accept the proposed ordinance or ordinance amendment for first reading and set a date for a public hearing on the proposed ordinance.
2. **Publication and Public Hearing.** Following introduction and Commission acceptance of a proposed ordinance or ordinance amendment, the Commission shall schedule and hold a public Hearing on the proposed ordinance or ordinance amendment. The Clerk shall publish a summary of the proposed ordinance or ordinance amendment in a local newspaper of general circulation in the City. The published summary shall also state the place(s) and manner for public inspection of the full text of a proposed ordinance or ordinance amendment. The Commission public hearing may not be held sooner than fourteen (14) days after publication of the summary required by this paragraph.
3. **Commission Changes.** If the Commission makes any substantive changes to a proposed ordinance or ordinance amendment during or after a first or subsequent public hearing, the Commission shall schedule and hold another public hearing on the proposed changed ordinance or ordinance amendment. Following Commission acceptance of changes to a proposed ordinance or ordinance amendment, the Clerk shall publish a summary of the proposed ordinance or ordinance amendment in a local newspaper of general circulation in the City. The published summary shall also state the place(s) and manner for public inspection of the full text of a proposed ordinance or ordinance amendment. The Commission public hearing may not be

Memorandum

held sooner than fourteen (14) days after publication of the summary required by this paragraph.

4. **Extended Notice and Hearing Dates.** The publication of notice and hearing dates set out above shall be extended as required by applicable Michigan law, including but not limited to the Michigan Zoning Enabling Act.
5. **Enactment.** Enactment of the proposed ordinance or ordinance amendment shall be governed by the provisions of Section 7.3 of the City Charter.
6. **Effective Date.** The effective date of an enacted ordinance or amended ordinance shall be governed by Section 7.4 of the City Charter.

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
ORDINANCE 2025.XX/XXX

**THE CITY OF BUCHANAN ORDAINS THAT CHAPTER 14 BUILDINGS AND
BUILDING REGULATIONS, ARTICLE IX, DWELLING UNIT REGISTRATION-
GENERALLY of the City of Buchanan Code of Ordinance is hereby amended by adding
the following SHORT-TERM RENTAL ORDINANCE**

ORDINANCE 2025.XX.XXX**Section 1: Purpose**

The purpose of this ordinance is to protect and promote the health, safety and welfare of the City's residents, property owners, visitors, and neighborhoods by allowing short-term rentals (STRs) within the City under certain conditions and in certain zoning districts and establishing standards and regulations for the operation of the same.

- A. The City recognizes that tourism can provide economic development benefits in the form short-term rentals in the vacation rental marketplace. This marketplace has grown exponentially with the increasing use of online booking websites, and it will likely continue to grow as surrounding municipalities limit, restrict or eliminate the practice.
- B. While short-term rentals can provide community benefits, their proliferation in single-family neighborhoods can also cause difficulties where the character of the use takes on a more transitory and commercial character. Michigan courts have recognized that transitory and commercial uses are in tension with the traditional use of single-family dwellings.
- C. The City wishes to take a proactive position with the adoption of this ordinance to ensure that the operation of short-term rentals is done in a safe and beneficial manner for the well-being of all in the community. The character of residential zoning districts must also be protected and preserved.

Section 2: Intent

The intent of this ordinance is to protect and promote the health, safety and welfare of the City's residents, property owners, and visitors by licensing short-term rentals and establishing standards and regulations for the operation of short-term rentals. The City recognizes that short-term rentals may potentially promote tourism, increase property values, and provide valuable business opportunities for property owners. Also, absent reasonable regulation and enforcement, short-term rentals may potentially create conflicts with adjacent properties, degrade the residential character of neighborhoods, impact long-term housing availability, and create nuisance conditions. Therefore, the purpose of this ordinance is to license and regulate short-term rentals in order to promote responsible development of short-term rentals, maintain the City's status as a desirable

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

tourist destination, address potential adverse impacts of short-term rentals, and preserve the character of the City.

Section 3: Definitions

For the purpose of this ordinance, the following definitions shall apply.

BEDROOM. A room intended for sleeping or placement of a bed, separated from other spaces in a dwelling unit by one or more functional doors. The following spaces, which must be included in every dwelling unit, do not qualify as bedroom: i) kitchens; ii) dining areas; iii) gathering spaces such as family rooms, dens, or living rooms; and iv) attics or basements without egress meeting standards in applicable building, residential, and fire codes. To count as a bedroom, a room must comply with applicable requirements for bedrooms and habitable spaces set forth in Chapter 3 of the Michigan Residential Code.

ENFORCING OFFICER. The City of Buchanan's Zoning Administrator or his or her designee.

LOCAL AGENT

An individual designated to: i) oversee the short-term rental of a rental unit in accordance with this chapter; ii) respond to calls from renters, concerned citizens, and representatives of the City; and iii) act as an agent of the owner with respect to a short-term rental unit, which shall include the authority to accept service of legal papers relating to the unit on the owner's behalf. Status as a local agent must be established by the Owner submitting to the City an original written document signed under notary by the Owner that specifically authorizes the Local Agent to carry out the duties described in this definition.

OCCUPANT. An individual who is living in, sleeping in, or otherwise having possession of a short-term rental dwelling unit. An individual present in a dwelling unit during the term of a short-term rental shall be presumed to be an occupant unless circumstances clearly indicate that the individual is visiting between the hours of 8:00 a.m. and 10:00 p.m. and will not stay overnight.

OFF-STREET PARKING SPACE. A parking space that is provided on the same lot as the short-term rental unit that satisfies the requirements to count toward the minimum parking calculation per the City Zoning Ordinance.

OWNER. A person who is the legal or equitable titleholder of the premises in question. In situations where the record titleholder is a trust, corporation, limited liability company, or other similar legal entity, the term "owner" shall refer to persons with control or partial control over such entity, e.g., a trustee, designated corporate representative, any and all members and managers of a limited liability company, etc.

SHORT-TERM RENTAL ACTIVITY. The rental of a dwelling unit for compensation for a term of less than one month. However, short-term rental activity does not include the following: transitional housing operated by a nonprofit entity, group homes such as nursing homes and adult foster care homes, hospitals, or housing provided by a substance abuse rehabilitation clinic, mental health facility, other health-care-related clinic, or dwelling units owned by a business entity and

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

made available on a temporary basis to employees of that business entity or employees of a contractor working for that business entity.

SHORT-TERM RENTAL TERM

The duration of a short-term rental occupancy by a given renter or group of renters. A rental term shall be deemed to end when there is a complete turnover in the occupancy of the dwelling unit.

SHORT-TERM RENTAL UNIT

A dwelling unit in which short-term rental activity is permitted to occur subject to the terms and conditions of this chapter and the City's Zoning Ordinance.

SHORT-TERM RENTAL UNIT PERMIT

A written document issued by the City indicating that the dwelling unit identified thereon is authorized to operate as a short-term rental unit in accordance with this chapter. When used in this chapter, the word "permit" refers to short-term rental permits.

Section 4: Short-term rental permits: requirements, applications, and review procedure.

A. Short-term rentals in the City are only allowed in the areas depicted in Map Exhibit 1 of this ordinance, City of Buchanan Short-Term Rental Map, except as noted below in Sub-Section B. Short-term rental unit permits are not assignable or transferable to any party by any means, including sale or other disposition of the owner's short-term rental unit or premises. A short-term rental unit permit shall expire upon the effective date of lease, sale or other disposition, even if directed by a settlement or an order in a state or federal court, of the unit or real property.

B. No more than fifteen (15) short-term rentals units that were pre-existing uses and that operated prior to the adoption of Resolution 2025.03/12, A Resolution to Impose a Moratorium on the Registration of Short-Terms Rental Units in the City of Buchanan, are allowed to continue their operation regardless of their location under the provisions of this ordinance but shall otherwise comply with the registration and permit requirements of this ordinance.

C. Permits required. All dwelling units used for short-term rental activity must be registered with and have a short-term rental unit permit issued by the City and must comply with any applicable provisions of the City's Zoning Ordinance.

D. Application. To apply for a short-term rental unit permit, the owner(s) shall:

1. Provide and certify as true the following on a form provided by the City:

- a. The street address of the short-term rental unit, along with other identification if more than one short-term rental unit has the same street address.

- b. The number of short-term rental units in the building, if more than one.

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

- c. The number of bedrooms in each short-term rental unit.
- d. The number of off-street parking spaces provided on the lot that are reserved exclusively for occupants of the short-term rental unit. Valid off-street parking spaces include space in a garage, on an improved driveway, or in a carport.
- e. A statement certifying that the owner(s) consents to inspections by the City and that the owner(s) or local agent will make the dwelling unit available to inspections upon request.
- f. Such additional information as the City may require from time to time or as required by the application form, as amended.

- 2. Sign the application form and provide the signature of the local agent. If the application form is signed by a local agent, documented proof of local agency status as required under this ordinance must also be submitted with the application form.
- 3. Pay an annual administrative fee, as set forth by the City Commission.
- 4. Submit the property to an annual inspection for compliance with applicable codes and ordinances. Failure to satisfactorily complete an inspection shall be grounds for withholding a permit or deeming an existing permit to be immediately void.

E. Permit issuance. To the extent permits are available in the pertinent zoning district at the time of the application, a short-term rental unit permit shall be granted after a successful inspection if the requirements in this chapter for short-term rental units and applications for a short-term rental unit permit are met.

F. Validity and re-application. Short-term rental unit permits become invalid in each of the following circumstances:

- 1. A permit expires one year from the date of issuance of the permit;
- 2. A permit is terminated when the property to which the permit applies is conveyed to another party in any manner, including, lease, sale or other disposition of the unit or real property, even if directed by a settlement or an order in a state or federal court.
- 3. A permit is terminated when revoked in accordance with provisions of this ordinance.
- 4. Short-term rental unit permits are not assignable or transferable to any parties by any means, including a settlement or order in any state or federal court, sale or other disposition of the Owner's premises. A short-term rental unit permit shall expire on the effective date of any sale or other disposition of the property. A new owner of a property previously permitted for short-term rental by a prior owner must file a short-term rental permit application with the city no later than 365

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

calendar days following the effective date of any sale or other disposition of the property.

G. Delinquent payments. No permit shall be issued or renewed unless the owner is current on the payment of all real property taxes, utility rates, fees, charges, special assessments, fines or fees for other ordinance violations, and other amounts due to the City. Delinquencies on any such payments to the City, regardless of whether they relate to the rental unit for which a rental unit permit is sought, shall result in denial of the permit.

H. Changes in information. An owner or local agent shall notify the City in writing within fifteen (15) days of any change in the information provided on the application form. An owner of a short-term rental unit shall notify the City in writing within fifteen (15) days of any change in the designated local agent and submit proof of agent status required by this ordinance.

Section 5: Responsibilities of short-term rental operators.

The owner(s) and local agent for each short-term rental unit shall each be responsible for ensuring compliance with the following regulations, except where expressly provided otherwise:

A. Owner/Local agent availability. During each short-term rental term, the owner or local agent shall be available for immediate contact twenty (24) hours per day, seven days per week, for the purpose of complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit or their guests.

B. Timely and effective response. The owner or local agent shall, upon notification that any occupant or guest of the short-term rental unit has created unreasonable noise or disturbances, engaged in disorderly conduct, parked vehicles in violation of this chapter, or committed any other violations of applicable laws, rules or regulations pertaining to the use and occupancy of the short-term rental unit, respond in a timely and appropriate manner to halt and prevent a recurrence of such violations.

C. Reasonably prudent business practices. The owner and/or local agent shall use reasonably prudent business practices to ensure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term rental unit.

D. Maximum occupancy; advertising regulations. Each short-term rental unit permit shall indicate the maximum occupancy for the unit. A short-term rental unit shall not be advertised for an occupancy that is greater than the allowed maximum occupancy calculated pursuant to this section. Any advertisement posted on an online short-term rental platform must state the maximum occupancy.

E. Reservation requirements. At least 24 hours prior to the commencement of a short-term rental term, the owner or the local agent shall:

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

1. Obtain the contact information for at least one of the occupants who will be staying in the unit;
2. Inform the prospective occupants in writing of the maximum occupancy of the short-term rental dwelling unit; and
3. Inform the prospective occupants in writing of the number and location of off-street parking spaces provided on the lot.

F. Basement regulations. No basement can be used for a bedroom unless it has an egress window approved by the City inspector and found in compliance with local and state code requirements.

G. Curbside refuse pickup. The owner or local agent must make provisions to have refuse picked up (curbside) at least once per week when the short-term rental unit is being rented. Where curbside pickup is not reasonably available, this requirement may be satisfied by provision of a communal dumpster available for use by occupants of the short-term rental unit.

H. Renter turnover procedure. For short-term rental units, the owner or local rental agent shall, at least once per month, inspect the premises (or ensure inspection by a designee of the owner or local agent) using a City-designated checklist and shall ensure that all smoke detectors, carbon monoxide detectors, lights in common areas and stairways, egress doors, and railings are in a safe and working condition. Any defects discovered shall be corrected promptly.

I. Compliance with safety equipment requirements and applicable codes. All short-term rental units shall comply with the safety equipment requirements for all applicable zoning, construction, fire, and property maintenance codes, ordinances, or other regulations. A violation of any of the foregoing shall also be a violation of this chapter.

Section 6: Responsibilities of short-term rental occupants and guests.

A. Street parking prohibited. No short-term rental occupant, nor any other guest visiting a short-term rental unit during a short-term rental term, shall park vehicles on public streets adjacent to the unit. Rather, the off-street parking spaces provided on the lot must be utilized, and any excess vehicles must be parked in public parking lots or other permitted off-site locations.

B. Duty to comply with applicable laws. Short-term rental occupants and guests shall comply with the City's noise ordinance, fireworks ordinance, trash disposal ordinances, open burning regulations, applicable offenses against the public peace, and any other applicable ordinances or laws. A violation of any of the foregoing shall also be a violation of this section.

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW**Section 7: Unauthorized rentals without a permit.**

A. Unauthorized rentals. It shall be unlawful to engage in short-term rental activity with respect to any dwelling unit that has not been issued a permit pursuant to this chapter. In any prosecution or action to determine a violation of this section, the following shall apply:

1. Advertising that offers a property as a short-term rental unit shall constitute prima facie evidence of short-term rental activity involving the property, and the burden of proof shall be on the property owner or other defendant to establish that the subject property has not been used for a short-term rental.

2. Any communication in which a person offers a dwelling unit for rent for a term of less than one month shall constitute prima facie evidence of short-term rental activity, and the burden of proof shall be on the property owner or other defendant to establish that the subject property had not been used for short-term rentals.

B. Unauthorized advertising. It shall be unlawful to advertise any dwelling unit that does not have a short-term rental permit issued pursuant to this section for rent for a period of less than one month. Such advertisement shall constitute a violation of this chapter.

Section 8: Inspections.

A. Scheduling. Upon written notice from the City, it shall be the owner's and local agent's responsibility to schedule and allow the City's inspection of the short-term rental unit. Inspections shall generally occur during the City's regular business hours, except in emergency situations or when otherwise agreed to by the City and the owner or local agent. All fees shall be paid prior to the inspection.

B. Opportunity to correct deficiencies. If an inspection reveals that the short-term rental unit is not in compliance with this chapter or applicable codes, the owner(s) shall be provided a written list of deficiencies or violations that must be corrected. Failure to correct such deficiencies in a reasonable time shall be grounds for withholding a permit or revoking an existing permit.

C. Additional inspections. The City may conduct additional inspections as it deems necessary, upon reasonable notice to the owner(s) or agent, such as when:

1. A complaint is filed with the City; or

2. The City otherwise has reasonable cause to believe a short-term rental unit is in violation of any City ordinance.

D. Changes in conditions following inspection. The owner(s) or local agent shall notify the City in writing within thirty (30) days if any of the items inspected pursuant to this chapter are altered after inspection by the City.

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW**Section 9: Maximum occupancy calculation.**

The number of occupants in a dwelling unit during a short-term rental shall not exceed the lesser of:

- A. Fourteen (14) total occupants; or
- B. Two occupants per bedroom plus two additional occupants per finished story and meeting the applicable egress requirements for occupancy in the Michigan Construction Code

Section 10: Violations.

A. Violations as municipal civil infractions. Any person who violates any of the provisions of this chapter is responsible and may be prosecuted for a municipal civil infraction in court of competent jurisdiction, subject to payment of a civil fine of not less than \$250, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to an increased civil fine as follows:

- 1. The fine for any offense which is a first repeat offense shall not be less than \$500 plus costs and other sanctions.
- 2. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall not be less than \$1,000, plus costs and other sanctions.
- 3. A repeat offense means a second (or any subsequent) violation of this chapter:
 - a. Committed by a person within any twelve-month period; and
 - b. For which the person admits responsibility or is determined to be responsible.

B. Administrative notices in lieu of citations. As an alternative or initial remedy, the City may seek to obtain compliance with this chapter by issuing an administrative violation notice to the owner(s) and/or local agent for the unit to which the violation pertains. Each time a violation notice is issued, the owner(s) and local agent shall immediately cease the offending conduct or take corrective action to terminate the violation described. Each violation notice shall be served in accordance with Section 12 and shall contain the following information:

- 1. The name of the responsible person(s);
- 2. The Code section violated;
- 3. The address where the Code violation occurred;
- 4. A description of the Code violation;
- 5. The names of the issuing department and enforcement officer.

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW**Section 11: Short-term rental permit revocation.**

A. Grounds for revocation. The City may revoke the short-term rental permit for any short-term rental unit which is the site of at least three separate incidents within a thirty-six (36) month period (occurring on three separate days) constituting a violation of any provision of this chapter, whether committed by an owner, local agent, occupant or guest. In order to qualify as an incident for purposes of this subsection: 1) the City must have issued a civil infraction citation or administrative violation notice regarding the offending conduct prior to commencing revocation proceedings pursuant to Subsection B below; and 2) the violation must be either admitted by the owner or proven by a preponderance of the evidence in a civil-infraction prosecution in State Court or in a revocation hearing as provided in Section 13 below.

B. Revocation procedure. Upon a determination by the City that the short-term rental permit is subject to revocation pursuant to Subsection A, the City shall serve a notice, pursuant to Section 12, to the property owner(s) or the local agent stating that the City intends to revoke the short-term rental permit. The notice shall inform the owner(s) or local agent of the date and time at which a revocation hearing will be conducted before a hearing officer, in accordance with Section 13. A determination by the hearing officer regarding revocation shall constitute a final order of the City.

C. Period of ineligibility following revocation. Upon revocation of a permit, a renewed short-term rental permit will not be issued for a period of 365 calendar days following the effective date of the revocation order and the unit cannot be used for short-term rentals until such permit is obtained.

Section 12: Service of notices.

Any notice issued pursuant to this chapter shall be considered served as of the date of the earliest of any of the following events:

- A. The posting of the notice on or adjacent to the premises, in conjunction with the mailing of the notice to the owner's or local agent's last known address by first-class mail;
- B. The sending of the notice by email to an email address designated on a short-term rental permit for the property;
- C. Personal delivery of the notice to the owner or local agent; or
- D. The owner's or local agent's receipt of the notice by certified U.S. Mail, as indicated in a notification of receipt.

Section 13: Permit revocation and permit-ineligibility hearings.

The following standards and procedures shall apply in any permit revocation or permit-ineligibility hearing conducted under this chapter:

- A. Opportunity to be heard. The property owner or local agent shall be provided with the opportunity for a hearing during which they may be represented by counsel, present

07/17/25 PROPOSED DRAFT FOR COMMISSION REVIEW

witnesses, and cross-examine witnesses. Hearings shall be scheduled with reasonable promptness, provided that the property owner or local agent shall be given at least fourteen (14) days after service of notice of hearing to prepare for the hearing.

B. Evidence. The hearing officer may admit and give probative effect to evidence of any type commonly relied upon by reasonably prudent persons in the conduct of their affairs. Irrelevant, immaterial, or unduly repetitious evidence may be excluded. Effect shall be given to the rules of privilege recognized by law. Objections to offers of evidence may be made and shall be noted in the record and ruled upon by the hearing officer. Subject to these requirements, the hearing officer, for the purpose of expediting hearings and when the interests of the parties will not be substantially prejudiced thereby, may provide in an administrative hearing or by rule for submission of all or part of the evidence in written form.

C. Burden of proof. The City shall have the burden of establishing that the grounds for permit revocation by a preponderance of the evidence. A decision and an order shall not be made except upon consideration of the record as a whole as supported by and in accordance with the competent, material, and substantial evidence.

D. Appeals. Final determinations of the hearing officer shall be subject to judicial review in accordance with Article VI, § 28, of the Michigan Constitution in an appeal taken pursuant to Michigan Court Rule 7.123.

Sec. 14 Effective Date

This Ordinance shall become effective fifteen (15) days after its adoption and publication as required by Section 7.4 of the City Charter.

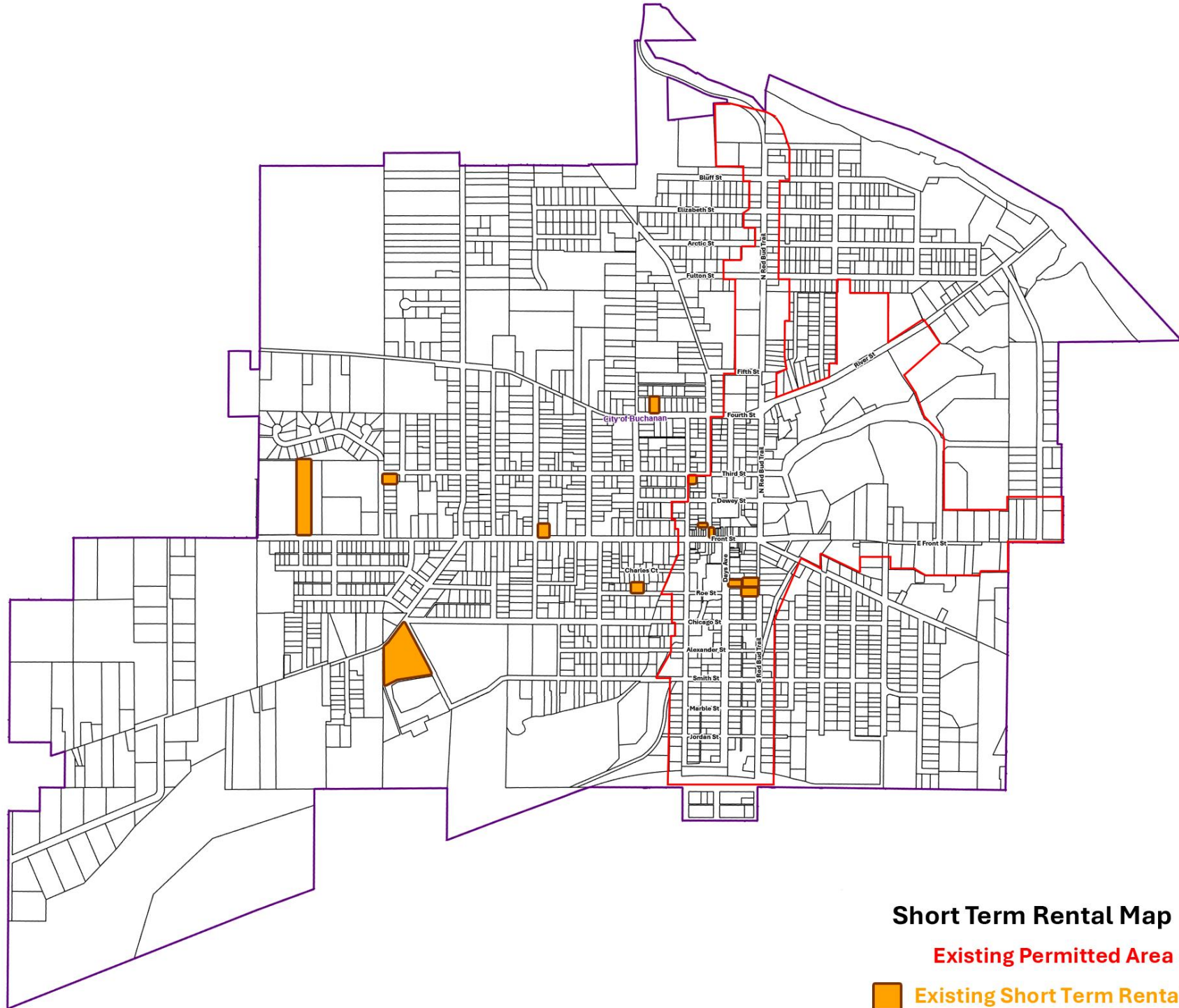
BY

MARK WEEDON, MAYOR _____

KALLA LANGSTON, CITY CLERK _____

CERTIFICATION, I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on 24th day of March, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 as required by said act.

Kalla Langston, City Clerk



Short Term Rental Map

Existing Permitted Area

Existing Short Term Rentals

07/10/2025 11:46 AM
User: CBAHAM
DB: Buchanan

BANK RECONCILIATION FOR CITY OF BUCHANAN
Bank POOL (CASH MANAGEMENT)
FROM 06/01/2025 TO 06/30/2025
Reconciliation Record ID: 96

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Item XII. F.

GL Number	Description	Beginning Balance
101-000.000-001.000	CASH	223,060.91
202-000.000-001.000	CASH	120,328.93
203-000.000-001.000	CASH	249,014.99
209-000.000-001.000	CASH	29,911.49
214-000.000-001.000	CASH	167,501.41
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	
401-000.000-001.000	CASH	85,962.20
469-000.000-001.000	CASH	130,800.83
589-000.000-001.000	CASH	2,888.01
592-000.000-001.000	CASH	1,077,603.05
701-000.000-001.000	CASH	108,619.76
703-000.000-001.000	CASH	65,337.87

Beginning GL Balance:	2,339,379.86
Add: Cash Receipts	708,022.11
Less: Cash Disbursements	(822,643.94)
Add: Journal Entries/Other	1,095,430.16
Ending GL Balance:	3,320,188.19

GL Number	Description	Ending Balance
101-000.000-001.000	CASH	1,095,501.20
202-000.000-001.000	CASH	235,632.31
203-000.000-001.000	CASH	199,321.05
209-000.000-001.000	CASH	48,127.98
214-000.000-001.000	CASH	167,501.41
243-000.000-001.000	CASH	66,439.44
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	
401-000.000-001.000	CASH	27,992.31
469-000.000-001.000	CASH	403,695.87
589-000.000-001.000	CASH	2,891.31
592-000.000-001.000	CASH	811,035.73
701-000.000-001.000	CASH	169,446.09
703-000.000-001.000	CASH	80,691.76

Ending GL Balance: 3,320,188.19

Ending Bank Balance: 3,335,408.35

Add: Miscellaneous Transactions 7,649.60

Add: Deposits in Transit

06/27/2025 Deposit ID: 4497	1,222.51
06/30/2025 Deposit ID: 4505	4,661.09
06/30/2025 Deposit ID: 4507	150.46
06/30/2025 Deposit ID: 4509	34.14
06/30/2025 Deposit ID: 4511	8.58
06/30/2025 Deposit ID: 4513	61.63
07/01/2025 *Deposit ID: 4491	5,535.72
07/02/2025 *Deposit ID: 4492	1,746.25
07/02/2025 *Deposit ID: 4493	2,667.79
07/08/2025 *Deposit ID: 4498	54,808.27
RETURNED CHECK - DROPPED OFF IN JULY	85.77

70,982.21

Less: 57 AP Outstanding Checks 93,851.97

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 3,320,188.19

Unreconciled Difference: 0.00

07/10/2025 11:46 AM

User: CBAHAM

DB: Buchanan

BANK RECONCILIATION FOR CITY OF BUCHANAN

Bank POOL (CASH MANAGEMENT)

FROM 06/01/2025 TO 06/30/2025

Reconciliation Record ID: 96

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Item XII. F.

REVIEWED BY:

Deborah Carey

DATE:

7/10/25

101-000.0 2.03E-09 ##### PR	0	-180.08 Andrew Smith (505856)
101-000.0 2.03E-09 5/9/2025 PR	0	-181.12 Roy Mark Sr (506862)
101-000.0 2.03E-09 5/9/2025 PR	0	-143.45 Andrew Smith (505856)
101-000.0 2.03E-09 ##### PR	0	-178.02 Roy Mark Sr (506871)
101-000.0 2.03E-09 5/9/2025 PR	0	-181.12 Roy Mark Sr (506871)
101-000.0 2.03E-09 5/9/2025 PR	0	-17.9 Jordan Mann (506872)
101-000.0 2.03E-09 5/9/2025 PR	0	-54.58 Francis Morley (506873)
101-000.0 2.03E-09 5/9/2025 PR	0	-143.21 David Sparlock (506874)
101-000.0 2.03E-09 5/9/2025 PR	0	-154.82 Reiley Baker (506875)
101-000.0 2.03E-09 5/9/2025 PR	0	-152.38 Jan Clouder (506876)
101-000.0 2.03E-09 5/9/2025 PR	0	-13.21 Keith Lehman (506877)
101-000.0 2.03E-09 ##### PR	0	-53.71 Roy Mark Sr (506878)
101-000.0 2.03E-09 ##### PR	0	-161.79 Francis Morley (506879)
101-000.0 2.03E-09 ##### PR	0	-53.71 David Sparlock (506880)
101-000.0 2.03E-09 ##### PR	0	-1224.09 Michael Baker (506881)
101-000.0 2.03E-09 5/9/2025 PR	0	-279.3 Payroll Processing Fee
101-000.0 2.03E-09 5/9/2025 PR	0	-84306.29 Direct Deposits
101-000.0 2.03E-09 5/9/2025 PR	0	-520.79 Direct Deposits
101-000.0 2.03E-09 5/9/2025 PR	0	-18581.12 Taxes Other (FTWKNJN ELKJN LAPJN ST11MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 5/9/2025 PR	0	-1038.32 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 5/9/2025 PR	0	-1079.18 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 5/9/2025 PR	0	-175.14 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 5/9/2025 PR	0	-55.06 Michigan State Disbursement Unit
101-000.0 2.03E-09 5/9/2025 PR	0	-400.15 TX Child Support SDU
101-000.0 2.03E-09 ##### PR	0	-286 Payroll Processing Fee
101-000.0 2.03E-09 ##### PR	0	-41387.77 Direct Deposits
101-000.0 2.03E-09 ##### PR	0	-1180.83 Direct Deposits
101-000.0 2.03E-09 ##### PR	0	-19850.82 Taxes Other (FTWKNJN ELKJN LAPJN ST11MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 ##### PR	0	-3081.82 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 ##### PR	0	-1112.87 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 ##### PR	0	-3542.81 Taxes Other (FTWKNJN LAPJN MEDJESS-MED-RSS-R)
101-000.0 2.03E-09 ##### PR	0	-79 Indiana State Central Collection Unit
101-000.0 2.03E-09 ##### PR	0	-45.06 Michigan State Disbursement Unit
101-000.0 2.03E-09 ##### PR	0	-400.15 TX Child Support SDU

UMB	\$ (143,436.64)
	\$ 209,790.00
	\$ 118,243.36
	98.34
	65.81
	875.13
	305.82
Rollbacks	\$ 114,898.00
	\$ 56,648.76
Act 51	\$ 171,566.76
ACH	\$ 49,549.05
	\$ 221,115.81
State Rev	\$ 117,618.00
	\$ 338,966.81
Inv to Cash	\$ 200,000.00
	\$ 530,966.81
Inv to	\$ 430,000.00
Cash	\$ 50,000.00
	\$ 1,618,966.81
Cash Acct	\$ 2,702.74
	\$ 1,621,679.55
	\$ 0.76
	\$ 83.74
	\$ 596.10
	\$ 8.96
	\$ 3.30
	\$ 1,621,121.41
	\$ (69.87)
MW Fees	\$ (25.00)
	\$ 1,622,138.54
	\$ (709.42)
	\$ 1,621,329.12
	\$ (100.00)
	\$ 1,621,229.12
	\$ -213.60
	\$ 1,621,015.44
	\$ -0.7
	\$ 1,621,014.74

Subtract from Tax \$ 27.72

May	\$	June	\$
	\$ 415,001.53		\$ 40,9875.86
	\$ 186,2236.58		\$ 2893508.11
	\$ 56235.63		\$ 21958.96
	\$ 16029.08		\$ 16232.38
	\$ 12081.55		\$ 0.76
	\$ 255		\$ 255
	\$ 2,454,063.77		\$ 3,335,436.07
	\$ 871,372.30		\$ 3,335,436.07
	\$ 871,458.87		\$ 3,335,436.07
	\$ 85.77		\$ 3,335,436.07
Returned check	\$ (15.77)		\$ 3,335,436.07
She dropped off a	\$ 0.00		\$ 3,335,436.07
new one in July			\$ 3,335,436.07
WASH			\$ 3,335,436.07

Deposits	Checks	FF's
\$ 48,320.19	\$ 300.00	\$ 763.01
\$ 6,880.48	\$ 5,329.92	\$ 816.03
\$ 72.39	\$ 146.18	\$ 275.34
\$ 1,543.79	\$ 180.00	\$ 604.31
\$ 234.00	\$ 375.00	\$ 462.73
\$ 824.73	\$ 1,048.52	\$ 118.85
\$ 712.14	\$ 24,100.00	\$ 3,240.77
\$ 4,334.33	\$ 321.40	\$ 3.50
\$ 2,003.92	\$ 157.50	\$ 2,543.66
\$ 193.00	\$ 175.50	\$ 2,587.18
\$ 3,352.38	\$ 438.99	\$ 2,927.65
\$ 15.00	\$ 602.74	\$ 340.69
\$ 1,664.09	\$ 702.47	\$ 418.35
\$ 340.00	\$ 700.60	\$ 171.02
\$ 930.31	\$ 840.39	\$ 296.62
\$ 993.03	\$ 882.00	\$ 885.99
\$ 1,332.29	\$ 3,187.10	\$ 2,693.72
\$ 1,887.25	\$ 12,310.00	\$ 100,790.25
\$ 2,187.30	\$ 29.50	\$ 24.02
\$ 7,894.36	\$ 48.00	\$ 29.27
\$ 4,375.56	\$ 70.00	\$ 29.28
\$ 39,843.08	\$ 85.00	\$ 29.57
\$ 2,770.90	\$ 132.00	\$ 33.10
\$ 5,229.55	\$ 1,027.70	\$ 34.16
\$ 50.00	\$ 53.88	\$ 34.83
\$ 1,827.26	\$ 151.60	\$ 34.83
\$ 805.86	\$ 12.76	\$ 68.41
\$ 2,636.62	\$ 55.14	\$ 72.72
\$ 111.76	\$ 84.50	\$ 104.46
\$ 2,548.55	\$ 216.00	\$ 117.46
\$ 36,483.69	\$ 297.85	\$ 173.23
\$ 3,382.16	\$ 330.75	\$ 159.57
\$ 1,466.39	\$ 379.82	\$ 320.90
\$ 1,829.52	\$ 424.00	\$ 580.12
\$ 1,791.31	\$ 447.75	\$ 2,224.39
\$ 827.11	\$ 531.04	\$ 2,915.43
\$ 1,632.86	\$ 1,165.66	\$ 6,757.86
\$ 1,705.17	\$ 1,362.65	\$ 4,819.38
\$ 1,684.77	\$ 1,609.43	\$ 18,597.46
\$ 4,212.06	\$ 7.20	\$ 18,108.15
\$ 138.93	\$ 78.00	\$ 0.70
\$ 704.58	\$ 354.87	\$ 81.29
\$ 1,439.02	\$ 584.44	\$ 1,084.18
\$ 554.76	\$ 733.72	\$ 112.75
\$ 515.77	\$ 877.98	\$ 1,488.58
\$ 971.43	\$ 1,056.20	\$ 684.05
\$ 16,159.60	\$ 1,374.00	\$ 252.83
\$ 8,013.29	\$ 2,560.00	\$ 26,645.07
\$ 3,304.56	\$ 2,719.62	\$ 1,887.82
\$ 8,331.16	\$ 33.00	\$ 388.58
\$ 2,354.52	\$ 50.00	\$ 1,084,114.09
\$ 3,794.78	\$ 55.00	\$ 114,925.00
\$ 2,002.08	\$ 301.03	\$ 3,034.98
\$ 538.00	\$ 400.00	\$ 331.14
\$ 3,330.79	\$ 800.00	\$ 702.26
\$ 278.00	\$ 925.00	\$ 135.80
\$ 2,654.00	\$ 507.00	\$ 424.04
\$ 606.00	\$ 2,530.16	\$ 621.14
\$ 1,163.80	\$ 18.20	\$ 2,224.38
\$ 25.00	\$ 164.23	\$ 294.78
\$ 1,488.60	\$ 275.30	\$ 94.64
\$ 2,997.56	\$ 350.00	\$ 232.37
\$ 442.68	\$ 733.00	\$ 323.05
\$ 961.83	\$ 1,126.60	\$ 6,160.00
\$ 386.80	\$ 1,373.64	\$ 115.66
\$ 322.08	\$ 1,845.50	\$ 115.66
\$ 419.17	\$ 5,292.00	\$ 115.66
\$ 1,640,385.05	\$ 147.00	\$ 173.33
\$ 1,492.60	\$ 554.25	\$ 147.54
\$ 7,007.95	\$ 635.00	\$ 8,828.85
\$ 74,564.13	\$ 956.29	\$ 85,523.14
\$ 4,339.83	\$ 4,005.10	\$ 1,312.96
\$ 2,890.67	\$ 15,000.00	\$ 3.50
\$ 325.00	\$ 200.00	\$ 1,318.40
\$ 5,155.76	\$ 495.50	\$ 1,068,079.76
\$ 3,745.92	\$ 920.00	\$ 10.50
\$ 2,039.45	\$ 18.00	\$ 24.51
\$ 1,132.83	\$ 15.16	\$ 29.29
\$ 3,668.35	\$ 380.00	\$ 29.28
\$ 145.00	\$ 621.00	\$ 30.43
\$ 251,000.02	\$ 65.10	\$ 33.68
\$ 8,020.87	\$ 1,115,025.77	\$ 34.05
\$ 439.05	\$ 34.34	\$ 34.34
\$ 777,660.36	\$ 35.89	\$ 35.89
\$ 76	\$ 40.54	\$ 40.54
\$ 777,660.36	\$ 62.04	\$ 62.04
	\$ 72.32	\$ 72.32
	\$ 102.06	\$ 102.06
	\$ 117.46	\$ 117.46
	\$ 223.52	\$ 223.52
	\$ 363.40	\$ 363.40
	\$ 658.50	\$ 658.50
	\$ 2,010.40	\$ 2,010.40
	\$ 2,954.76	\$ 2,954.76
	\$ 6,046.78	\$ 6,046.78
	\$ 2,426.63	\$ 2,426.63
	\$ 16,331.31	\$ 16,331.31
	\$ 16,332.01	\$ 16,332.01
	\$ 0.70	\$ 0.70
	\$ 1,878.00	\$ 1,878.00
	\$ 417.40	\$ 417.40
	\$ 171.02	\$ 171.02
	\$ 296.65	\$ 296.65
	\$ 885.16	\$ 885.16
	\$ 2,138.70	\$ 2,138.70
	\$ 2,233.61	\$ 2,233.61
	\$ 24,480.00	\$ 24,480.00
	\$ 33,512.40	\$ 33,512.40
	\$ 20,515.55	\$ 20,515.55
	\$ 146,713.28	\$ 146,713.28
	\$ 192,217.03	\$ 192,217.03
	\$ 592,559.12	\$ 592,559.12
	\$ 342.09	\$ 342.09
	\$ 342.09	\$ 342.09
	\$ 18.00	\$ 18.00

TC Recv DF1	Account Number	Amount	Indy Name
22 *****1632	*****4275	97589.98	ASTRONG CONSTRUCTION
22 *****9024	*****2562	9361.18	BUTZEL LONG, PC.
22 *****1632	*****3471	1178.69	SEBEL

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	AALFS PETROLEUM INC. GAS AND OIL Vnd: 0336 Invoice: 61461	Invoice: 61461 Ref#: 30840 (GEAR OIL) 592-590.000-751.000 592-000.000-202.000	852.25	852.25
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				852.25	852.25
07/23/2025	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 159184	Invoice: 159184 Ref#: 30872 (PROJECT 25-0498 BUCHANAN RBDG DOWNTOWN P) 101-700.000-967.002 101-000.000-202.000	16,099.50	16,099.50
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				16,099.50	16,099.50
07/01/2025	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 159146	Invoice: 159146 Ref#: 30873 (PROJECT 25-0571 - BOAT LAUNCH PARKING IM) 101-700.000-967.002 101-000.000-202.000	9,342.50	9,342.50
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				9,342.50	9,342.50
07/23/2025	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 158859	Invoice: 158859 Ref#: 30874 (PROJECT 25-0571 - BOAT LAUNCH PARKING IM) 101-700.000-967.002 101-000.000-202.000	4,640.00	4,640.00
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				4,640.00	4,640.00
07/01/2025	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 158858	Invoice: 158858 Ref#: 30875 (BUCHANAN KAYAK LAUNCH) 101-700.000-967.002 101-000.000-202.000	705.00	705.00
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				705.00	705.00
07/11/2025	AP	ALS GROUP USA, CORP. LAB ANALYTICAL SERVICE Vnd: 1693 Invoice: 3313HN32678	Invoice: 3313HN32678 Ref#: 30842 (ACCUTE TOXICITY TESTING - PFAS JULY 2024) 592-590.000-820.000 592-000.000-202.000	100.00	100.00
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				100.00	100.00
07/23/2025	AP	ANGELA BAGGETT TRAVEL & CAR ALLOWANCE Vnd: 2248 Invoice: 7.21.25	Invoice: 7.21.25 Ref#: 30843 (MEAL REIMBURSEMENTS) 101-301.000-873.000 101-000.000-202.000	58.31	58.31
		Expected Check Run: 07/28/2025		<hr/>	<hr/>
				58.31	58.31

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	ASHLEY HANSON MARKET MASTER FEES Vnd: 0562 Invoice: 07.19.25	Invoice: 07.19.25 Ref#: 30841(MARKET MASTER WAGES) 101-754.000-803.000 101-000.000-202.000	1,380.00	1,380.00
		Expected Check Run: 07/28/2025		<hr/> 1,380.00	<hr/> 1,380.00
07/23/2025	AP	AT&T 2696955525 - PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 07.17.25 Vnd: 0153 Invoice: 07.17.25	Invoice: 07.17.25 Ref#: 30847(MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	220.23 33.19 40.59	220.23 73.78
		Expected Check Run: 07/28/2025		<hr/> 294.01	<hr/> 294.01
07/23/2025	AP	AT&T TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 7.13.25	Invoice: 7.13.25 Ref#: 30848(WATER DEPT. INTERNET) 592-591.000-853.000 592-000.000-202.000	112.75	112.75
		Expected Check Run: 07/28/2025		<hr/> 112.75	<hr/> 112.75
07/23/2025	AP	AUSRA KUBOTA, INC. MISCELLANEOUS SUPPLIES Vnd: 0820 Invoice: IN10871	Invoice: IN10871 Ref#: 30844(PARTS FOR Z01211 & F3990) 101-441.000-756.000 101-000.000-202.000	403.68	403.68
		Expected Check Run: 07/28/2025		<hr/> 403.68	<hr/> 403.68
07/23/2025	AP	AUSRA KUBOTA, INC. MISCELLANEOUS SUPPLIES Vnd: 0820 Invoice: IS01487A	Invoice: IS01487A Ref#: 30845(PARTS FOR F3990) 101-441.000-756.000 101-000.000-202.000	23.45	23.45
		Expected Check Run: 07/28/2025		<hr/> 23.45	<hr/> 23.45
07/23/2025	AP	AUSRA KUBOTA, INC. MISCELLANEOUS SUPPLIES Vnd: 0820 Invoice: IS01482	Invoice: IS01482 Ref#: 30846(PARTS FOR F3990) 101-441.000-756.000 101-000.000-202.000	50.79	50.79
		Expected Check Run: 07/28/2025		<hr/> 50.79	<hr/> 50.79
07/23/2025	AP	AWWA MEMBERSHIP AND DUES Vnd: 1800 Invoice: 2025	Invoice: 2025 Ref#: 30887(10.1.25-9.30.26 MEMBERSHIP DUES) 592-591.000-831.000 592-000.000-202.000	431.00	431.00
		Expected Check Run: 07/28/2025		<hr/> 431.00	<hr/> 431.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	BENJAMIN SASS STUDIO MARKETING PLAN Vnd: 2354 Invoice: 02BUC	Invoice: 02BUC Ref#: 30849(111 RAILROAD ST DRONE PHOTOS) 101-700.000-805.000 101-000.000-202.000	175.00	175.00
		Expected Check Run: 07/28/2025		<hr/> 175.00	<hr/> 175.00
07/23/2025	AP	BEST ONE TIRE & SERVICE MAINTENANCE - EQUIPMENT Vnd: 2080 Invoice: 4430047309	Invoice: 4430047309 Ref#: 30870(SERVICE CALL FOR BACKHOE) 101-441.000-933.000 101-000.000-202.000	976.49	976.49
		Expected Check Run: 07/28/2025		<hr/> 976.49	<hr/> 976.49
07/23/2025	AP	BEST ONE TIRE & SERVICE MAINTENANCE - VEHICLE Vnd: 2080 Invoice: 4430047308	Invoice: 4430047308 Ref#: 30871(TIRE REPLACEMENT) 101-441.000-939.000 101-000.000-202.000	266.49	266.49
		Expected Check Run: 07/28/2025		<hr/> 266.49	<hr/> 266.49
07/23/2025	AP	BS&A SOFTWARE CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 0068 Invoice: 161775 Vnd: 0068 Invoice: 161775 Vnd: 0068 Invoice: 161775 Vnd: 0068 Invoice: 161775	Invoice: 161775 Ref#: 30850(CONTRACT AGREEMENT FOR 8.1.25-8.1.26 FOR) 101-265.000-818.000 592-591.000-818.000 592-590.000-818.000 202-463.000-818.000 203-463.000-818.000 101-000.000-202.000 592-000.000-202.000 202-000.000-202.000 203-000.000-202.000	3,044.50 1,312.80 1,312.80 304.45 304.45	3,044.50 2,625.60 304.45 304.45
		Expected Check Run: 07/28/2025		<hr/> 6,279.00	<hr/> 6,279.00
07/23/2025	AP	BUCHANAN PRESERVATION SOCIETY GRANTS & SPECIAL PROJECTS Vnd: 2393 Invoice: 4.2.25	Invoice: 4.2.25 Ref#: 30869(HISTORIC PLAQUE FOR CITY HALL) 101-700.000-967.002 101-000.000-202.000	94.88	94.88
		Expected Check Run: 07/28/2025		<hr/> 94.88	<hr/> 94.88
07/23/2025	AP	CERTIFIED LABORATORIES LAB SUPPLIES Vnd: 1991 Invoice: 9223541	Invoice: 9223541 Ref#: 30852(FREE AEROSOL & DRI-LUBE) 592-590.000-757.000 592-000.000-202.000	329.30	329.30
		Expected Check Run: 07/28/2025		<hr/> 329.30	<hr/> 329.30

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4237560692	Invoice: 4237560692 Ref#: 30851(MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	90.68	90.68
		Expected Check Run: 07/28/2025		90.68	90.68
06/30/2025	AP	CITY OF BRIDGMAN CONTRACTUAL Vnd: 1845 Invoice: 00347	Invoice: 00347 Ref#: 30853(WATER SAMPLES) 592-591.000-818.000 592-000.000-202.000	780.00	780.00
		Expected Check Run: 07/28/2025		780.00	780.00
07/23/2025	AP	COMCAST BUSINESS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 07.16.25-08.15.25 Vnd: 1722 Invoice: 07.16.25-08.15.25	Invoice: 07.16.25-08.15.25 Ref#: 30854(MOTHLY CYCLE) 592-590.000-853.000 101-441.000-853.000 101-567.000-853.000 592-000.000-202.000 101-000.000-202.000	504.65 296.65 171.06	504.65 467.71
		Expected Check Run: 07/28/2025		972.36	972.36
07/23/2025	AP	CORNERSTONE PUBLIC RELATIONS Vnd: 2411 Invoice: 8155	Invoice: 8155 Ref#: 30868(ECONOMIC DEVELOPMENT AGREEMENT) 101-700.000-885.000 101-000.000-202.000	2,500.00	2,500.00
		Expected Check Run: 07/28/2025		2,500.00	2,500.00
07/23/2025	AP	DAVEY RESOURCE GROUP CONTRACTUAL Vnd: 2246 Invoice: 9000115540A	Invoice: 9000115540A Ref#: 30856(TREE KEEPER SOFTWARE) 101-761.006-818.000 101-000.000-202.000	2,500.00	2,500.00
		Expected Check Run: 07/28/2025		2,500.00	2,500.00
07/23/2025	AP	DEANNA SALISBURY RENTAL REFUNDS Vnd: MISC Invoice: 7.13.25	Invoice: 7.13.25 Ref#: 30855(RENTAL REFUND) 101-761.004-756.005 101-000.000-202.000	150.00	150.00
		Expected Check Run: 07/28/2025		150.00	150.00
07/24/2025	AP	ERIC LOTSBAICH RESERVE TRAINING Vnd: 2340 Invoice: 2025	Invoice: 2025 Ref#: 30899(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	80.00	80.00
		Expected Check Run: 07/28/2025		80.00	80.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	GARRETT LABORATORIES, INC LAB ANALYTICAL SERVICE Vnd: 2117 Invoice: W7188	Invoice: W7188 Ref#: 30861(WATER SAMPLES) 592-591.000-820.000 592-000.000-202.000	64.14	64.14
		Expected Check Run: 07/28/2025		<hr/> 64.14	<hr/> 64.14
07/23/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 23000	Invoice: 23000 Ref#: 30858(REPAIR TIRE ON 46-3) 101-301.000-939.000 101-000.000-202.000	324.93	324.93
		Expected Check Run: 07/28/2025		<hr/> 324.93	<hr/> 324.93
07/23/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22999	Invoice: 22999 Ref#: 30859(OIL CHANGE ON 46-9) 101-301.000-939.000 101-000.000-202.000	91.56	91.56
		Expected Check Run: 07/28/2025		<hr/> 91.56	<hr/> 91.56
07/23/2025	AP	GUY EDWARD LEWIS TRAVEL & CAR ALLOWANCE Vnd: 0023 Invoice: 7.22.25	Invoice: 7.22.25 Ref#: 30857(MILEAGE REIMBURSEMENT) 101-700.000-873.000 101-000.000-202.000	46.90	46.90
		Expected Check Run: 07/28/2025		<hr/> 46.90	<hr/> 46.90
01/31/2025	AP	HAAS SYSTEMS, INC. ALARM MONITORING Vnd: 0028 Invoice: 22193	Invoice: 22193 Ref#: 30860(ALARM MONITORING FOR PEARS MILL) 101-753.000-922.000 101-000.000-202.000	76.00	76.00
		Expected Check Run: 07/28/2025		<hr/> 76.00	<hr/> 76.00
07/01/2025	AP	INDIANA MICHIGAN POWER COMPANY STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: 07.03.25 Vnd: 0131 Invoice: 07.03.25 Vnd: 0131 Invoice: 07.03.25	Invoice: 07.03.25 Ref#: 30867(JULY 2025 USAGE) 101-441.000-926.000 202-474.000-921.000 592-590.000-921.000 592-591.000-921.000 101-336.000-921.000 101-265.000-921.000 101-441.000-921.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	247.91 134.45 635.74 287.37 278.80 1,357.42 884.46	2,768.59 134.45 923.11
		Expected Check Run: 07/28/2025		<hr/> 3,826.15	<hr/> 3,826.15

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/23/2025	AP	JACK DOHENY SUPPLIES, INC. MAINTENANCE - EQUIPMENT Vnd: 0907 Invoice: 266478	Invoice: 266478 Ref#: 30862(VACTOR TRUCK REPAIR) 101-441.000-933.000 101-000.000-202.000	4,990.46	4,990.46
		Expected Check Run: 07/28/2025		<hr/> 4,990.46	<hr/> 4,990.46
07/24/2025	AP	JASON CAMPBELL RESERVE TRAINING Vnd: 0927 Invoice: 2025	Invoice: 2025 Ref#: 30896(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	80.00	80.00
		Expected Check Run: 07/28/2025		<hr/> 80.00	<hr/> 80.00
07/24/2025	AP	JASON CULLUM RESERVE TRAINING Vnd: 1505 Invoice: 2025	Invoice: 2025 Ref#: 30897(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	80.00	80.00
		Expected Check Run: 07/28/2025		<hr/> 80.00	<hr/> 80.00
07/23/2025	AP	JOHNSON CONTROLS ALARM MONITORING Vnd: 2371 Invoice: 53172422	Invoice: 53172422 Ref#: 30866(SERVICE CALL - DPW ALARM) 101-441.000-922.000 101-000.000-202.000	1,092.57	1,092.57
		Expected Check Run: 08/04/2025		<hr/> 1,092.57	<hr/> 1,092.57
06/30/2025	AP	JONES & HENRY ENGINEERS CONTRACTUAL Vnd: 2401 Invoice: 81520	Invoice: 81520 Ref#: 30863(PROJECT #: R00392-08245-01 WWTP PFAS LOC) 592-590.000-818.000 592-000.000-202.000	1,817.64	1,817.64
		Expected Check Run: 07/28/2025		<hr/> 1,817.64	<hr/> 1,817.64
05/31/2025	AP	JONES & HENRY ENGINEERS CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 2401 Invoice: 81521 Vnd: 2401 Invoice: 81521	Invoice: 81521 Ref#: 30864(PROJECT #: R00392-08269-01 W&S FEASIBILI) 592-591.000-818.000 592-590.000-818.000 101-172.000-818.000 592-000.000-202.000 101-000.000-202.000	1,466.65 2,188.42 1,391.05	3,655.07 1,391.05
		Expected Check Run: 07/28/2025		<hr/> 5,046.12	<hr/> 5,046.12

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2025	AP	JONES & HENRY ENGINEERS CONTRACTUAL CONTRACTUAL LAB ANALYTICAL SERVICE Vnd: 2401 Invoice: 81590	Invoice: 81590 Ref#: 30865 (PROJECT #: R00392-08269-01 W&S FEASIBILI) 592-591.000-818.000 592-590.000-818.000 592-590.000-820.000 592-000.000-202.000	1,466.65 1,790.08 1,366.81	4,623.54
		Expected Check Run: 07/28/2025		4,623.54	4,623.54
07/23/2025	AP	KIESLER'S POLICE SUPPLY, INC. TARGET RANGE & SUPPLIES Vnd: 1354 Invoice: IN263388	Invoice: IN263388 Ref#: 30876 (REPLACEMENT PATROL RIFLE X3) 101-301.000-729.000 101-000.000-202.000	184.32	184.32
		Expected Check Run: 07/28/2025		184.32	184.32
06/30/2025	AP	LERMA INC. CONFERENCES AND WORKSHOP Vnd: MISC Invoice: 5.22.25	Invoice: 5.22.25 Ref#: 30877 (LERMACON 2025) 101-301.000-864.000 101-000.000-202.000	165.00	165.00
		Expected Check Run: 07/28/2025		165.00	165.00
07/23/2025	AP	LINDE GAS & EQUIPMENT INC. MISCELLANEOUS SUPPLIES Vnd: 1635 Invoice: 50824336	Invoice: 50824336 Ref#: 30880 (FLAP DISC, CUT WHEEL) 592-591.000-756.000 592-000.000-202.000	54.59	54.59
		Expected Check Run: 07/28/2025		54.59	54.59
07/23/2025	AP	LOWE'S MISCELLANEOUS SUPPLIES Vnd: 0229 Invoice: 91360	Invoice: 91360 Ref#: 30878 (VINEGAR) 101-265.000-756.000 101-000.000-202.000	56.94	56.94
		Expected Check Run: 07/28/2025		56.94	56.94
07/23/2025	AP	LOWE'S BLDG & GRNDS MAINT SUPPLIES Vnd: 0229 Invoice: 78244	Invoice: 78244 Ref#: 30879 (POSTS FOR SIGNS DOWNTOWN) 101-441.000-758.001 101-000.000-202.000	42.36	42.36
		Expected Check Run: 07/28/2025		42.36	42.36
06/30/2025	AP	M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS Vnd: 0324 Invoice: 80222	Invoice: 80222 Ref#: 30884 (FERTILIZATION - 4.23.25) 101-567.000-932.000 101-000.000-202.000	79.00	79.00
		Expected Check Run: 07/28/2025		79.00	79.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2025	AP	M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS Vnd: 0324 Invoice: 80660	Invoice: 80660 Ref#: 30885(FERTILIZATION - 6.19.25) 101-567.000-932.000 101-000.000-202.000	79.00	79.00
		Expected Check Run: 07/28/2025		<hr/> 79.00	<hr/> 79.00
06/30/2025	AP	MARV'S LOCK SHOP MAINTENANCE - BUILDINGS Vnd: 1656 Invoice: 202820	Invoice: 202820 Ref#: 30881(WWTP NEW LOCK SETS) 592-590.000-931.000 592-000.000-202.000	400.00	400.00
		Expected Check Run: 07/28/2025		<hr/> 400.00	<hr/> 400.00
07/23/2025	AP	MATERIALS RESOURCES MISCELLANEOUS SUPPLIES Vnd: 2346 Invoice: 3398276	Invoice: 3398276 Ref#: 30883(NITRLE GLOVES) 592-590.000-756.000 592-000.000-202.000	60.66	60.66
		Expected Check Run: 07/28/2025		<hr/> 60.66	<hr/> 60.66
07/23/2025	AP	MVP DISC SPORTS CONTRACTUAL Vnd: 2412 Invoice: INV-MCPDS-161384	Invoice: INV-MCPDS-161384 Ref#: 30882(19 DISC GOLF BASKETS - PREVIOUS VI 101-755.000-818.000 101-000.000-202.000	6,492.80	6,492.80
		Expected Check Run: 07/28/2025		<hr/> 6,492.80	<hr/> 6,492.80
04/30/2025	AP	NALCO CROSSBOW WATER LAB ANALYTICAL SERVICE Vnd: 1304 Invoice: 6660350102	Invoice: 6660350102 Ref#: 30888(DI WATER SERVICE WWTP) 592-590.000-820.000 592-000.000-202.000	78.60	78.60
		Expected Check Run: 07/28/2025		<hr/> 78.60	<hr/> 78.60
05/31/2025	AP	NALCO CROSSBOW WATER LAB ANALYTICAL SERVICE Vnd: 1304 Invoice: 6660356542	Invoice: 6660356542 Ref#: 30889(DI WATER SERVICE WWTP) 592-590.000-820.000 592-000.000-202.000	282.92	282.92
		Expected Check Run: 07/28/2025		<hr/> 282.92	<hr/> 282.92
07/24/2025	AP	NATHANAEL HAMIL RESERVE TRAINING Vnd: MISC Invoice: 2025	Invoice: 2025 Ref#: 30901(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	170.00	170.00
		Expected Check Run: 07/28/2025		<hr/> 170.00	<hr/> 170.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/24/2025	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 521976	Invoice: 521976 Ref#: 30890 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	526.62	526.62
		Expected Check Run: 07/28/2025		<hr/> 526.62	<hr/> 526.62
07/24/2025	AP	PAT ZIEGLER RESERVE TRAINING Vnd: 2317 Invoice: 2025	Invoice: 2025 Ref#: 30900 (TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	80.00	80.00
		Expected Check Run: 07/28/2025		<hr/> 80.00	<hr/> 80.00
07/24/2025	AP	PEERLESS-MIDWEST, INC. MAINTENANCE - SYSTEM Vnd: 1672 Invoice: 86060	Invoice: 86060 Ref#: 30892 (ANNUAL WELL PUMP MAINTENANCE) 592-591.000-938.000 592-000.000-202.000	1,100.00	1,100.00
		Expected Check Run: 07/28/2025		<hr/> 1,100.00	<hr/> 1,100.00
07/24/2025	AP	PITNEY BOWES POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE Vnd: 2391 Invoice: 7.6.25 Vnd: 2391 Invoice: 7.6.25	Invoice: 7.6.25 Ref#: 30894 (POSTAGE) 101-301.000-730.000 101-253.000-730.000 101-262.000-730.000 592-591.000-730.000 101-336.000-730.000 101-000.000-202.000 592-000.000-202.000	12.77 166.68 507.22 349.19 44.31	730.98 349.19
		Expected Check Run: 07/28/2025		<hr/> 1,080.17	<hr/> 1,080.17
07/24/2025	AP	PLATEMATE MISCELLANEOUS Vnd: 1549 Invoice: 225132	Invoice: 225132 Ref#: 30891 (ADVERTISEMENT) 101-754.000-756.014 101-000.000-202.000	199.50	199.50
		Expected Check Run: 07/28/2025		<hr/> 199.50	<hr/> 199.50
07/23/2025	AP	PRINTING SYSTEMS OFFICE SUPPLIES Vnd: 1799 Invoice: 238425	Invoice: 238425 Ref#: 30886 (BALLOTS FOR AUGUST ELECTION) 101-262.000-728.000 101-000.000-202.000	519.20	519.20
		Expected Check Run: 07/28/2025		<hr/> 519.20	<hr/> 519.20

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/24/2025	AP	PRO SAFETY INNOVATIONS LLC MAINTENANCE - EQUIPMENT Vnd: 1813 Invoice: 4407	Invoice: 4407 Ref#: 30893(RECHARGE 6 FIRE EXTINGUISHERS) 101-301.000-933.000 101-000.000-202.000	205.20	205.20
		Expected Check Run: 07/28/2025		<hr/> 205.20	<hr/> 205.20
07/24/2025	AP	RICHARD WONACOTT RESERVE TRAINING Vnd: 0034 Invoice: 2025	Invoice: 2025 Ref#: 30902(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	260.00	260.00
		Expected Check Run: 07/28/2025		<hr/> 260.00	<hr/> 260.00
07/24/2025	AP	RIGGS OUTDOOR POWER MISCELLANEOUS SUPPLIES Vnd: 0681 Invoice: 1429178	Invoice: 1429178 Ref#: 30895(WWTP ASSEMBLY FILTER) 592-590.000-756.000 592-000.000-202.000	34.41	34.41
		Expected Check Run: 07/28/2025		<hr/> 34.41	<hr/> 34.41
07/24/2025	AP	ROBERT KRAUSE II RESERVE TRAINING Vnd: 0188 Invoice: 2025	Invoice: 2025 Ref#: 30898(TNT TRAFFIC DETAIL - 7.5.25) 101-301.000-818.002 101-000.000-202.000	80.00	80.00
		Expected Check Run: 07/28/2025		<hr/> 80.00	<hr/> 80.00
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171037-IN	Invoice: 0171037-IN Ref#: 30917(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 07/28/2025		<hr/> 388.25	<hr/> 388.25
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171083-IN	Invoice: 0171083-IN Ref#: 30918(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 07/28/2025		<hr/> 388.25	<hr/> 388.25
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171212-IN	Invoice: 0171212-IN Ref#: 30919(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 07/28/2025		<hr/> 388.25	<hr/> 388.25

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171325-IN	Invoice: 0171325-IN Ref#: 30920(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 07/28/2025		<hr/> 388.25	<hr/> 388.25
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171373-IN	Invoice: 0171373-IN Ref#: 30921(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 07/28/2025		<hr/> 388.25	<hr/> 388.25
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171141-IN	Invoice: 0171141-IN Ref#: 30922(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	17,442.39	17,442.39
		Expected Check Run: 07/28/2025		<hr/> 17,442.39	<hr/> 17,442.39
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171167-IN	Invoice: 0171167-IN Ref#: 30923(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	7,375.93	7,375.93
		Expected Check Run: 07/28/2025		<hr/> 7,375.93	<hr/> 7,375.93
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171230-IN	Invoice: 0171230-IN Ref#: 30924(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	4,881.63	4,881.63
		Expected Check Run: 07/28/2025		<hr/> 4,881.63	<hr/> 4,881.63
07/24/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171257-IN	Invoice: 0171257-IN Ref#: 30925(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	7,032.40	7,032.40
		Expected Check Run: 07/28/2025		<hr/> 7,032.40	<hr/> 7,032.40
07/24/2025	AP	SHERWIN WILLIAMS CO. MISCELLANEOUS SUPPLIES Vnd: 1748 Invoice: 6258-6	Invoice: 6258-6 Ref#: 30910(ARMORSEAL TREADPLEX) 592-590.000-756.000 592-000.000-202.000	246.57	246.57
		Expected Check Run: 07/28/2025		<hr/> 246.57	<hr/> 246.57

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/24/2025	AP	SOUTHWEST MICHIGAN PLANNING ECONOMIC DEVELOPMENT Vnd: 1782 Invoice: 1174	Invoice: 1174 Ref#: 30916(NPDES STORMWATER EDU PLAN & IMPLEMENTATI) 101-700.000-735.000 101-000.000-202.000	1,522.94	1,522.94
		Expected Check Run: 07/28/2025		1,522.94	1,522.94
06/30/2025	AP	SPICER GROUP STORMWATER PHASE II Vnd: 1383 Invoice: 239013	Invoice: 239013 Ref#: 30911(NPDES PERMIT COMPLIANCE - 4TH QTR (4.1.2)) 101-441.000-970.056 101-000.000-202.000	1,266.36	1,266.36
		Expected Check Run: 07/28/2025		1,266.36	1,266.36
07/24/2025	AP	STAR UNIFORM RESERVE EQUIPMENT Vnd: 1358 Invoice: 48068-2	Invoice: 48068-2 Ref#: 30913(ALTERATIONS TO UNIFORMS FOR RESV. OFC. BU) 101-301.000-970.050 101-000.000-202.000	46.00	46.00
		Expected Check Run: 07/28/2025		46.00	46.00
07/24/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 48342-2	Invoice: 48342-2 Ref#: 30914(UNIFORM PANTS FOR CHIEF BURNETT) 101-301.000-768.000 101-000.000-202.000	100.00	100.00
		Expected Check Run: 07/28/2025		100.00	100.00
07/24/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 48341-2	Invoice: 48341-2 Ref#: 30915(UNIFORM PANTS FOR OFC. HUANG) 101-301.000-768.000 101-000.000-202.000	85.00	85.00
		Expected Check Run: 07/28/2025		85.00	85.00
06/30/2025	AP	SUNRISE CLEANING, LLC CONTRACTUAL PREPAID Vnd: 2360 Invoice: 4306	Invoice: 4306 Ref#: 30912(CITY HALL CLEANING SERVICE) 101-265.000-818.000 101-000.000-123.000 101-000.000-202.000	360.00 360.00	720.00
		Expected Check Run: 07/28/2025		720.00	720.00
07/24/2025	AP	USA BLUE BOOK MISCELLANEOUS SUPPLIES Vnd: 0388 Invoice: INV00761602	Invoice: INV00761602 Ref#: 30903(SERVICE COMBO BOX. WATER TEST GAUGE, H) 592-591.000-756.000 592-000.000-202.000	302.67	302.67
		Expected Check Run: 07/28/2025		302.67	302.67

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/24/2025	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 6118182510	Invoice: 6118182510 Ref#: 30904(X3 AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000	120.07	120.07
		Expected Check Run: 07/28/2025		<u>120.07</u>	<u>120.07</u>
07/24/2025	AP	WELDY SALES AND SERVICE EQUIPMENT MAINT SUPPLIES Vnd: 1763 Invoice: 31113	Invoice: 31113 Ref#: 30908(MUFFLER) 101-441.000-758.000 101-000.000-202.000	45.99	45.99
		Expected Check Run: 07/28/2025		<u>45.99</u>	<u>45.99</u>
06/30/2025	AP	WEST BEND INSURANCE COMPANY CONTRACTUAL Vnd: 2403 Invoice: 2651335.1	Invoice: 2651335.1 Ref#: 30905(NOTARY BOND - E. LYSY) 101-215.000-818.000 101-000.000-202.000	55.00	55.00
		Expected Check Run: 07/28/2025		<u>55.00</u>	<u>55.00</u>
07/24/2025	AP	WIGHTMAN & ASSOCIATES CONTRACTUAL Vnd: 1762 Invoice: 94307	Invoice: 94307 Ref#: 30909(ELIZABETH ST. SURVEY - RIGHT OF WAY) 203-463.000-818.000 203-000.000-202.000	1,968.00	1,968.00
		Expected Check Run: 07/28/2025		<u>1,968.00</u>	<u>1,968.00</u>
07/24/2025	AP	WINDEMULLER ELECTRIC MAINTENANCE - EQUIPMENT Vnd: 1167 Invoice: 244342	Invoice: 244342 Ref#: 30907(AUTOMATION SERVICES TO REPLACE ETHERNET) 592-590.000-933.000 592-000.000-202.000	1,299.28	1,299.28
		Expected Check Run: 07/28/2025		<u>1,299.28</u>	<u>1,299.28</u>
07/24/2025	AP	XYLEM WATER SOLUTIONS U.S.A. INC EQUIPMENT MAINT SUPPLIES Vnd: 2215 Invoice: 3556D82442	Invoice: 3556D82442 Ref#: 30906(LMS FLEX SNT) 592-590.000-758.000 592-000.000-202.000	1,285.00	1,285.00
		Expected Check Run: 07/28/2025		<u>1,285.00</u>	<u>1,285.00</u>
Cash/Payable Account Totals:				<u><u>131,815.22</u></u>	<u><u>131,815.22</u></u>
		ACCOUNTS PAYABLE	101-000.000-202.000		67,516.93
		ACCOUNTS PAYABLE	202-000.000-202.000		438.90
		ACCOUNTS PAYABLE	203-000.000-202.000		2,272.45
		ACCOUNTS PAYABLE	592-000.000-202.000		24,854.59
		ACCOUNTS PAYABLE	701-000.000-202.000		36,732.35
			TOTAL INCREASE IN PAYABLE:		131,815.22