

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, DECEMBER 09, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Minutes

- 1) Consider the Regular Meeting Minutes from November 25th, 2024.
- 2) Consider the Special Meeting Minutes from November 23rd, 2024 & November 25th, 2024.

B. 2025 Meeting Notices- Consider the 2025 Meeting Notice schedule.

VIII. Scheduled Matters from the Floor (if any)

- A. Audit Presentation**- Brian Hake, CPA from Kruggel Lawton will present the 2023-2024 FY Audit.

IX. Reports by: Departments, Committees, Boards

- A. One Buchanan Presentation** - Estephani Cashier Rodriguez; Chair and Ruth Writer; Secretary to give an update and presentation on their accomplishments.
- B. Common Committee Update & Concert Schedule**- Michael Rowland

X. Unfinished Business

XI. New Business

A. Budget Amendments- Consider the Budget Amendments for FY 2024-2025.

B. Expenditures- Consider approving the expenditures for December 9th, 2024, in the amount of \$55,362.58

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

- A. **December 23rd, 2024 meeting cancellation**—The regular meeting was canceled for December 23rd, 2024. The next City Commission regular meeting will be on January 13th, 2025.
- B. **Compensation Commission Calling for Applicants**- The City Commission is calling for applicants for the Municipal Officers Compensation Commission. This Commission will meet in January and determine the salary for each elected municipal official and present by the second meeting in February. Five members will be appointed each of whom shall be a registered elector of the City of Buchanan. (A member or employee of the legislative, judicial, or executive branch of government or a member of the immediate family of a member or employee of the legislative, judicial, or executive branch of government shall not be a member of the commission.) Applications should be turned in by December 31st, 2024 to the City Clerk.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 25, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

II. Recognition

III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance of the United States.

IV. Roll Call

Present: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Dan Vigansky, Commissioner Larry Money, Commissioner Raquell George

City Staff: City Manager, Timothy Lynch; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett; City Bookkeeper Courtney Baham

V. Approve Agenda

Vigansky motioned, supported by Money to approve the agenda, as presented. Voice vote carries unanimously.

VI. Public Comment - Agenda Items Only *(3-minute limit)*

None.

VII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Minutes

1) Consider the Regular Meeting Minutes from November 12th, 2024.

2) Consider the Work Session Minutes from November 13th, 2024.

B. 2025 Holiday Schedule- Consider approval of the 2025 Holiday Schedule.

C. Banner Approval

1) Consider approval for banner placement for RAM Annual Community Christmas Toy Drive from November 20th- December 14th.

Swem motioned, supported by Vigansky to approve the Consent agenda as presented. Voice vote carries unanimously.

VIII. Scheduled Matters from the Floor *(if any)*

A. Municipal Financial Advisors Proposal- Consider approval of a proposal to perform financial services and analyses along with rate consultant services from Bendzinski & Co. (Andy Campbell, CPA).

Lynch presented the Municipal Financial Services Proposal from Bendzinsku & Co. Given the significant number of our new and outstanding bonds, it is essential to have professional guidance to maintain compliance. We require oversight and analysis with recommendations and justifications for our water and sewer rates, as well as periodic adjustments.

Before the commission is a proposal from a firm with personnel who are most familiar with the city's financial situation. Several elements of the downtown project are not eligible for funding through USDA loans and will likely need to come from the General Fund. Bedzeski will provide the necessary guidance and oversight, which includes the following services:

- *A review and analysis of historical operating expenses for all funds, utilizing audit and budget information from the General Fund, Streets Fund, and Water & Sewer Enterprise Fund.*
- *An analysis of all existing city debt related to the DPW Building bond, the 2009 SRF bond, the 2010 DWRP bond, the 2020 WWTP bond, and the recently issued USDA Water and Sewer bonds (three in total).*
- *An analysis of the City's Capital Improvement Plan and Asset Management Plan, including the funding of these plans considering cash reserves from all funds and potential alternative financing options.*
- *Cash reserve analyses across all funds, along with recommendations for future cash reserve policies.*
- *Recommendations for user rates over the next five years, including financial information, trends, and analyses.*
- *Detailed findings and financial recommendations regarding the City's finances, provided upon completion and throughout the engagement.*
- *The proposal also includes the usual and customary financial consultancy services that the City may request.*

Vigansky motioned, supported by Money to approve the proposal from Bendzinski & Co., as presented. Roll call vote carries unanimously.

B. Engineering Service Proposal- Consider approval of a proposal from Jones & Henry Engineers to assist the Buchanan Wastewater Treatment Plant in the determination of Local Limits for PFAS compounds and the development of a Pollutant Minimization Plan (PMP) for the same.

Lynch has communicated that the state has tasked us with developing local limits for the discharge of PFAS compounds and establishing a Pollution Minimization Plan (PMP). He has reached out to a firm that specializes in this work, which is currently assisting the City of Three Rivers, as they also have a landfill discharging to their wastewater treatment plant (WWTP).

The proposal includes the following components:

- *Review existing information, submittals, and analytical data related to PFAS.*
- *Conduct meetings with WWTP management and significant industrial users to gather insights.*
- *Assist in calculating and developing local limits for PFAS, including concentration limits, mass limits, and hybrid limits.*
- *Prepare a written report that outlines the local limit calculations, proposed limits, and the justification for these limits.*

Additionally, a Pollutant Minimization Plan (PMP) will be developed with strategies for its implementation.

Money motioned, supported by George to approve the proposal from Jones and Henry Engineers, as presented. Roll call vote carries unanimously.

IX. Reports by: Departments, Committees, Boards

A. LiveBuchanan Presentation

Aurthur Havlicek from the Southwest Regional Chamber presented the proposed next steps for LiveBuchanan to become a certified Michigan Main Street community. The Michigan Main Street framework focuses on both economic and community development, offering communities the tools and resources needed to enhance the vibrancy of downtown districts across Michigan. This approach includes aspects such as economic development, promotion and marketing, preservation and beautification, and organizational support.

There are numerous benefits with a clear return on investment. This initiative would not conflict with the Downtown Development Authority (DDA) and recommends reinstating the DDA. For the

Michigan Main Street program to be effective, one full-time staff member is required. Currently, the city has budgeted \$69,000. The chamber is proposing an additional \$31,000, bringing the total to \$100,000, along with a five-year commitment.

The next steps involve creating and executing the service agreement, which will require approval. The specific terms can be detailed in the agreement to mitigate any risks associated with the five-year commitment. Additionally, we need to obtain commission approval for drafting the service agreement and ensure it undergoes attorney review.

Vigansky motioned, supported by Money to postpone contract, budget, and presentation for Live Buchanan until April of 2025.

As a new city manager is set to come on board, concerns have been raised regarding commitment and funding for the next five years. There has been extensive discussion about the advantages of partnering with a regional organization to enhance economic development. Additionally, the achievements of Live Buchanan have been recognized and valued.

Havlicek noted that there is an annual severability clause. As well as possibly the director helping re-establish the DDA. By-laws will be rewritten as well.

Roll call vote for motion to postpone,

Yea: Vigansky

Nay: Weedon, Money, Swem, George

The motion does not carry.

Swem motioned, supported by Money to proceed with the legal review of the service agreement.

Yea: Money, Swem, George, Weedon

Nay: Vigansky

Motion carries.

B. One Buchanan Presentation - Estephani Cashier Rodriguez; Chair and Ruth Writer; Secretary to give an update and presentation on their accomplishments.

Swem motioned, supported by Money to postpone One Buchanan Presentation till December 9th, 2024.

X. Unfinished Business

XI. New Business

A. City Manager Position-The City Commission may deliberate and consider selecting a lead candidate and extend a job offer conditioned on the successful completion of a background check and pre-employment verification process further subject to negotiating an employment agreement that is brought back to the City Commission for approval at a future meeting.

Motion made by Vigansky, supported by George to extend a conditional offer of employment to Tony McGhee to serve as Buchanan City Manager contingent on successful contract negotiations and background check.

Vigansky stated that the city received 50 applications, which were narrowed down to 10 candidates, and ultimately 4 were interviewed. Any of the interviewees would have made an excellent city manager, but we needed to select the best fit for our current needs.

Swem expressed gratitude to all the applicants for their hard work and acknowledged the challenging nature of preparing their presentations in a short time frame. Money also thanked everyone for their time and effort, noting that they were all outstanding candidates. George extended her thanks to Kathryn and Tony, congratulating Tony on the achievement. Roll call vote carries unanimously.

B. Schedule- Consider changing the time for the City Commission's Regular Meetings from 7 PM to 6 PM.

Swem motioned to approve the keeping of the regular City Commission meetings at the current time of 7:00 PM. Roll call vote carries unanimously.

C. Expenditures- Consider approving the expenditures for November 25th, 2024, in the amount of \$54,248.57 (*Please note the October 2024 Bank Reconciliation and current Revenue and Expense Report included with the Expenditures. Going forth this will be included in the packet every second meeting of the month.*)

Motion made by Vigansky, supported by George to approve the expenditures in the amount of \$54,248.57. Roll call vote carries unanimously.

D. December 23rd Meeting Cancellation- Consider canceling the Regular City Commission meeting scheduled for December 23rd, 2024.

Motion made by Swem, supported by George, to approve cancellation of the December 23rd Regular meeting and give administrative approval to City Manager Lynch to approve the expenditures for December 23rd, 2024. Roll call vote carries unanimously.

XII. Communications (*informational only, formal board action is not necessary for these items, unless so desired*)

XIII. Public Comment - Non-Agenda Items Only (*3-minute limit*)

Norma Ferris- Concerns with residents not taking care of their lawns with leaf pick up, and hiring more employees for DPW and police.

XIV. Executive Comments

A. City Manager Comments

The Front Street retaining wall project will be rebid, with advertisements scheduled for November 30th. Bids must be submitted by January 9th. The auditors plan to present the draft audit on December 9th. Additionally, the Police Department will be conducting the "Shop with a Cop" event on December 7th, using all donated funds.

B. Commissioner Comments

Vigansky thanked the Code Enforcement Officer and expressed the desire for a more efficient reporting system. He addressed snow plowing and mentioned that all sidewalks will be cleared this year, including those past Cameron's.

George congratulated Tony and is excited to work with him. She looks forward to reviewing the Live Buchanan contract and wishes everyone a happy and safe Thanksgiving.

Money also extended his congratulations to Tony and expressed eagerness to get started. He praised Art and Live Buchanan for their great presentation. November 30th is approaching for the Christmas Tree Lighting event, and he hopes to see everyone there. He appreciates the commission and the hard work of the staff. Wishing everyone a wonderful Thanksgiving!

Swem is looking forward to speaking with Tony and offered congratulations once again. He thanked Live Buchanan and the Southwest Michigan Chamber, encouraging the commission to review their proposal and send any questions they have. He emphasized that it's a significant

investment and is confident they will deliver. He noted that the finance team has the books looking great; the budget-to-actual report is solid, and the bank reconciliations are on target at zero. He wishes everyone a Happy Turkey Day and invites everyone to join the tree lighting downtown on November 30th.

C. Mayor Comments

Weedon thanked Baker and the team, acknowledging their hard work. They are currently moving into the new DPW building. He expressed gratitude to Tony and looked forward to future endeavors. He also complimented Live Buchanan on their excellent presentation.

XV. Adjourn

Vigansky Motioned, supported by Money to adjourn the meeting at 8:15 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon



SPECIAL MEETING OF THE BUCHANAN CITY COMMISSION
FRIDAY, NOVEMBER 22, 2024 – 10:00 AM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 10:00 AM.

II. Roll Call

Present: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Larry Money, Commissioner Dan Vigansky, Commissioner Raquell George

City Staff: City Clerk, Kalla Langston; City Treasurer, Deborah Perez; Director of Public Services, Mike Baker; City Bookkeeper, Courtney Baham; Director of Community Development, Rich Murphy

III. Public Comment - Agenda Items Only (3-minute limit)

None.

IV. New Business

A. City Manager Interviews

1) 10:00 AM- Scott Czasak, City Manager, City of Caro, MI

2) 11:00 AM- Adam Kline, Parks, Recreation & Seniors Director, Independence Township, MI

12:00 PM- 1:00 PM Lunch Break Commission recessed at 12:00 PM and reconvened at 1:00 PM.

3) 1:00 PM- Kathryn Klemesrud, Election Administrator, Berrien County, MI

4) 2:00 PM- Tony McGhee, Vice President of Development Services, Abonmarche Consultants

B. Second-round Interviews-Consider Second-round Interview Offers.

The Commission offered Second-round presentation interviews to Tony McGhee, Kathryn Klemesrud, and Scott Czasak. The presentation is to be based on Infrastructure and Community Development.

Interviews will take place on November 25th starting at 5:00 PM.

V. Public Comment - Non-Agenda Items Only (3-minute limit)

None.

VI. Adjourn

Vigansky motioned, supported by Money, to adjourn the meeting at 2:17 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon



SPECIAL MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 25, 2024 – 5:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 5:00 PM.

II. Roll Call

Present: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Larry Money, Commissioner Dan Vigansky, Commissioner Raquell George

III. Public Comment - Agenda Items Only *(3-minute limit)*

None.

IV. New Business

A. 1) Kathryn Klemesrud

a. 5:00 PM- 5:30 PM- Presentation

b. 5:30 PM- 6:00 PM- Meet with Staff

2) Scott Czasak

a. 5:00 PM- 5:30 PM- Meet with Staff

b. 5:30- 6:00 PM - Presentation

3) Tony McGhee

a. 6:00 PM- 6:30 PM- Presentation

b. 6:30 PM- 7:00 PM- Meet with Staff

V. Public Comment - Non-Agenda Items Only *(3-minute limit)*

None.

VI. Adjourn

Money motioned, supported by Vigansky to adjourn at 6:25 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon

**2025 NOTICE OF MEETINGS- CITY OF BUCHANAN
CITY COMMISSION, BOARD, COMMITTEE, AND COUNCIL MEETINGS**

BUCHANAN CITY COMMISSION

2ND & 4TH Monday, 7:00 p.m. at City Hall

January	13 th & 27 th
February	10 th & 24 th
March	10 th & 24 th
April	14 th & 28 th
May	12 th & 27 th (4th Tuesday * due to holiday)
June	9 th & 23 rd
July	14 th & 28 th
August	11 th & 25 th
September	8 th & 22 nd
October	13 th & 27 th
November	10 th & 24 th
December	8 th & 22 nd

PLANNING COMMISSION

2ND Tuesday, 6:00 p.m. at City Hall

January	14 th
February	11 th
March	11 th
April	8 th
May	13 th
June	10 th
July	8 th
August	12 th
September	9 th
October	14 th
November	18 th (3rd Tuesday due to holiday)
December	9 th

JOINT WATER SEWER BOARD

1ST Monday, quarterly, 7:00 a.m. at City Hall

February	3 rd
May	5 th
August	4 th
November	3 rd

BUCHANAN AREA RECREATION BOARD

2ND Wednesday, 6:00 p.m. Alternating between City Hall & Buchanan Township Hall

City Hall 302 N Redbud Trail

January	8 th
March	12 th
May	14 th
July	9 th
September	10 th
November	12 th

Buchanan Township Hall 15235 Main St.

February	12 th
April	9 th
June	11 th
August	13 th
October	8 th
December	10 th

FRIENDS OF THE TRAIL

3RD Thursday 9:00 a.m. at City Hall

January	16 th
February	20 th
March	20 th
April	17 th
May	15 th
June	19 th
July	17 th
August	21 st
September	18 th
October	16 th
November	20 th
December	18 th

BUCHANAN TREE FRIENDS

2ND Wednesday, 6:00 p.m. at MI Gateway Foundation
111 Days Ave.

January	8 th
February	12 th
March	12 th
April	9 th
May	14 th
June	11 th
July	9 th
August	13 th
September	10 th
October	8 th
November	12 th
December	10 th

FRIENDS OF OAK RIDGE CEMETERY

3RD Tuesday, 9:00 a.m. City Hall

April	15 th
May	20 th
June	17 th
July	15 th
August	19 th
September	16 th

BUCHAHA AREA FINE ARTS COUNCIL

1ST Monday, 6:00 p.m. at City Hall

January	6 th
February	3 rd
March	3 rd
April	7 th
May	5 th
June	2 nd
July	7 th
August	4 th
September	1 st
October	6 th
November	3 rd
December	1 st

2025 NOTICE OF MEETINGS- CITY OF BUCHANAN
CITY COMMISSION, BOARD, COMMITTEE, AND COUNCIL MEETINGS

ONE BUCHANAN

First Wednesday of the month, 6:00 p.m. at MI Gateway Foundation 111 Days Ave.

January	9 th *2 nd Thursday due to Holiday
February	5 th
March	5 th
April	2 nd
May	7 th
June	4 th
July	2 nd
August	6 th
September	3 rd
October	1 st
November	5 th
December	3 rd

SOUTHWESTERN MICHIGAN
COMMUNITY AMBULANCE (SMCAS)

3RD Thursday, 4:00 p.m. at SMCAS Service Office, 2100 Chicago Rd. Niles, MI

January	16 th
February	20 th
March	20 th
April	17 th
May	15 th
June	19 th
July	17 th
August	21 st
September	18 th
October	16 th
November	20 th
December	18 th

SOUTHEAST BERRIEN COUNTY
LANDFILL AUTHORITY MEETING

3RD Wednesday, 5:30 p.m. at the SBCLA Office 1540 Mayflower, Niles

January	15 th
February	19 th
March	19 th
April	16 th
May	21 st
June	18 th
July	16 th
August	20 th
September	17 th
October	15 th
November	19 th
December	17 th

WELLHEAD PROTECTION COMMITTEE

Meets quarterly. Contact City Hall for dates. 4:00 p.m. at City Hall.

March
June
September
December

CONSTRUCTION BOARDS OF APPEALS

Meets as needed at City Hall. Contact the Building Inspector for details.

MARKETING & PROMOTION COMMITTEE

1ST Wednesday, 5:00 p.m. at City Hall, meets as needed.

DESIGN REVIEW COMMITTEE

6:00 p.m. at City Hall, meets as needed for project review

ZONING BOARD OF APPEALS

6:00 P.M. at City Hall, meets as needed. Contact Zoning Administrator for details.

BROWNFIELD AUTHORITY

Meets as needed at City Hall, call City Hall for details.

COMMON COMMITTEE

Meets as needed at MI Gateway Foundation.

This notice is posted in compliance with Open Meeting Act, Public Act 267 of 1976, as amended, [MCL 41.72a (2) (3)] and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids should contact Buchanan City Commission by writing or calling the following: Kalla Langston, City Clerk (269) 695-3844 ext. 17, 302 N. Redbud Trail, Buchanan, MI 49107

Kalla Langston, City Clerk

Date

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN THRU 11/30/24

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 11/30/2024
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	
Fund 101 - GENERAL				
Expenditures				
Dept 101.000 - CITY COMMISSION				
101-101.000-805.000	MARKETING PLAN	2,000.00	2,000.00	31.96
			(1,000.00)	
101-101.000-885.000	PUBLIC RELATIONS	40,000.00	40,000.00	0.00
			(15,000.00)	
101-101.000-967.002	GRANTS & SPECIAL PROJECTS	100,000.00	100,000.00	10,000.00
			(90,000.00)	
Total Dept 101.000 - CITY COMMISSION				
Dept 172.000 - CITY MANAGER				
101-172.000-718.000	RECRUITMENT & RELOCATION	15,000.00	15,000.00	249.00
			(8,000.00)	
Total Dept 215.000 - CITY CLERK				
101-215.000-818.000	CONTRACTUAL	7,000.00	7,000.00	10,007.24
			5,000.00	
Total Dept 215.000 - CITY CLERK				

Dept 253.000 - TREASURER					
101-253.000-730.001	SPECIAL ASSESSMENT POSTAGE	BA addition	0.00	0.00	4,496.36
				4,500.00	
101-253.000-818.000	CONTRACTUAL		11,000.00	11,000.00	10,790.08
		BA addition		4,000.00	
101-253.000-831.000	MEMBERSHIP AND DUES		0.00	0.00	135.00
		BA addition		300.00	
Total Dept 253.000 - TREASURER					
Dept 265.000 - BUILDING AND GROUNDS					
101-265.000-963.000	FIRE & LIABILITY INSURANCE		46,000.00	46,000.00	40,493.00
		BA subtraction		(5,500.00)	
Total Dept 265.000 - BUILDING AND GROUNDS					
Dept 268.000 - RENTAL PROPERTY					
101-268.000-963.000	FIRE & LIABILITY INSURANCE		500.00	500.00	0.00
		BA subtraction		(500.00)	
Total Dept 268.000 - RENTAL PROPERTY					
Dept 301.000 - POLICE					
101-301.000-810.000	INSURANCE CLAIM REPAIRS	BA addition	0.00	0.00	390.00
				500.00	
101-301.000-818.002	RESERVE TRAINING		1,000.00	1,000.00	1,446.00
		BA addition		1,000.00	
101-301.000-963.000	FIRE & LIABILITY INSURANCE		24,000.00	24,000.00	19,033.71
		BA subtraction		(4,000.00)	
Total Dept 301.000 - POLICE					

Dept 336.000 - FIRE DEPARTMENT					
101-336.000-864.000	CONFERENCES AND WORKSHOP	BA addition	500.00	500.00	991.06
101-336.000-963.000	FIRE AND LIABILITY INSURANCE	BA subtraction	4,000.00	4,000.00	3,266.69
				(500.00)	
Total Dept 336.000 - FIRE DEPARTMENT					
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS					
101-441.000-818.000	CONTRACTUAL	BA addition	22,000.00	22,000.00	15,770.04
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS				5,000.00	
Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT					
101-700.000-805.000	MARKETING PLAN	BA addition	0.00	1,000.00	944.76
101-700.000-885.000	PUBLIC RELATIONS	BA addition	0.00	0.00	10.71
101-700.000-967.002	GRANTS & SPECIAL PROJECTS	BA addition	0.00	25,000.00	17,750.00
Total Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT				90,000.00	
Dept 753.000 - PEAR'S MILL					
101-753.000-963.000	FIRE & LIABILITY INSURANCE	BA addition	600.00	600.00	743.00
Total Dept 753.000 - PEAR'S MILL				150.00	
Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD					
101-755.000-704.000	SALARIES-TEMPORARY	BA subtraction	5,000.00	5,000.00	0.00
101-755.000-715.000	FRINGE BENEFITS	BA subtraction	1,000.00	1,000.00	0.00
101-755.000-963.000	FIRE & LIABILITY INSURANCE	BA subtraction	500.00	(1,000.00)	656.00
		BA addition		500.00	
				175.00	

Fund 214 - STREET REPAIR & MAINTENANCE

Expenditures					
Dept 000.000					31,841.40
214-000.000-818.000	CONTRACTUAL	BA addition	15,000.00	15,000.00	
214-000.000-995.202	TRANSFER TO MAJOR STREETS	BA addition	183,374.00	35,000.00	
214-000.000-995.203	TRANSFER TO LOCAL STREETS	BA subtraction	0.00	183,374.00	0.00
		BA addition		0.00	183,374.00
Total Dept 000.000					

Fund 592 - WATER AND SEWER FUND

Expenditures					
Dept 590.000 - SEWER MAINTENANCE & OPERATION					199.02
592-590.000-730.000	POSTAGE	BA subtraction	11,000.00	11,000.00	
592-590.000-744.101	PAYROLL PROCESSING	BA subtraction	0.00	(9,500.00)	233.44
592-590.000-756.000	MISCELLANEOUS SUPPLIES	BA addition	4,000.00	1,000.00	
592-590.000-818.000	CONTRACTUAL	BA addition	18,000.00	4,000.00	3,033.07
592-590.000-902.000	PRINTING & PUBLISHING	BA addition	0.00	4,000.00	
592-590.000-938.000	MAINTENANCE - SYSTEM	BA addition	8,000.00	18,000.00	18,914.77
592-590.000-963.000	FIRE & LIABILITY INSURANCE	BA addition	13,500.00	22,000.00	2,857.07
Total Dept 590.000 - SEWER MAINTENANCE & OPERATION					22,758.04
					16,463.34

Dept 591.000 - WATER MAINTENANCE & OPERATION					
592-591.000-730.000	POSTAGE	BA subtraction	11,000.00	11,000.00	1,155.09
592-591.000-744.101	PAYROLL PROCESSING	BA addition	0.00	(9,500.00)	233.44
592-591.000-818.000	CONTRACTUAL	BA subtraction	18,000.00	600.00	20,613.49
592-591.000-902.000	PRINTING & PUBLISHING	BA subtraction	0.00	18,000.00	2,814.97
592-591.000-957.002	ANNUAL PERMIT FEES	BA addition	1,000.00	22,000.00	1,293.38
592-591.000-963.000	FIRE & LIABILITY INSURANCE	BA addition	9,800.00	9,500.00	8,497.34
		BA subtraction		1,000.00	
				300.00	
				9,800.00	
				(1,300.00)	
Total Dept 591.000 - WATER MAINTENANCE & OPERATION					

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 89187	Invoice: 89187 Ref#: 29495 (CHLORINE DRUMS) 592-591.000-743.000 592-000.000-202.000	743.81	743.81
		Expected Check Run: 12/09/2024		743.81	743.81
11/30/2024	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 89004	Invoice: 89004 Ref#: 29496 (SOD HYPO 12.5% - WWTP) 592-590.000-743.000 592-000.000-202.000	13.00	13.00
		Expected Check Run: 12/09/2024		13.00	13.00
11/30/2024	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 89005	Invoice: 89005 Ref#: 29497 (WATER TREATMENT CHEMICALS - DRUM RENTAL) 592-591.000-743.000 592-000.000-202.000	130.00	130.00
		Expected Check Run: 12/09/2024		130.00	130.00
11/30/2024	AP	ALS GROUP USA, CORP. LAB ANALYTICAL SERVICE Vnd: 1693 Invoice: 3313HN17686	Invoice: 3313HN17686 Ref#: 29499 (WWTP ADDITIONAL MONITORING) 592-590.000-820.000 592-000.000-202.000	275.00	275.00
		Expected Check Run: 12/09/2024		275.00	275.00
11/30/2024	AP	AT&T 2696955525 - PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 11.16.24 Vnd: 0153 Invoice: 11.16.24	Invoice: 11.16.24 Ref#: 29500 (MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	184.18 33.14 45.56	184.18 78.70
		Expected Check Run: 12/09/2024		262.88	262.88
11/30/2024	AP	AT&T TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 11.13.24	Invoice: 11.13.24 Ref#: 29501 (WATER DEPT. INTERNET) 592-591.000-853.000 592-000.000-202.000	143.58	143.58
		Expected Check Run: 12/09/2024		143.58	143.58
11/30/2024	AP	BATTERIES PLUS BULBS MISCELLANEOUS SUPPLIES Vnd: 1236 Invoice: 11.27.24	Invoice: 11.27.24 Ref#: 29502 (LITHIUM BATTERIES - WWTP) 592-590.000-756.000 592-000.000-202.000	64.95	64.95
		Expected Check Run: 12/09/2024		64.95	64.95

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	BERRIEN COUNTY FIRE CHIEFS MEMBERSHIP AND DUES Vnd: 0041 Invoice: 2025	Invoice: 2025 Ref#: 29503(2025 MEMBERSHIP DUES) 101-336.000-831.000 101-000.000-202.000	50.00	50.00
		Expected Check Run: 12/09/2024		50.00	50.00
10/31/2024	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9558097	Invoice: 9558097 Ref#: 29504(PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-101.000-826.000 101-172.000-826.000 101-301.000-826.000 101-000.000-202.000	1,000.00 1,075.00 1,000.00	3,075.00
		Expected Check Run: 12/09/2024		3,075.00	3,075.00
10/31/2024	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9558098	Invoice: 9558098 Ref#: 29505(PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-101.000-826.000 101-172.000-826.000 101-000.000-202.000	625.00 625.00	1,250.00
		Expected Check Run: 12/09/2024		1,250.00	1,250.00
10/31/2024	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9558099	Invoice: 9558099 Ref#: 29506(PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-301.000-826.000 101-000.000-202.000	575.00	575.00
		Expected Check Run: 12/09/2024		575.00	575.00
11/30/2024	AP	CITY OF BRIDGMAN EDUCATION AND TRAINING Vnd: 1845 Invoice: 00320	Invoice: 00320 Ref#: 29507(TAISER TRAINING FOR OFFICER KLEIN & CHRI) 101-301.000-960.000 101-000.000-202.000	195.68	195.68
		Expected Check Run: 12/09/2024		195.68	195.68
11/30/2024	AP	COMCAST BUSINESS CITY CENTER UTILITIES TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 11.25.24-12.24.24 Vnd: 1722 Invoice: 11.25.24-12.24.24	Invoice: 11.25.24-12.24.24 Ref#: 29509(MOTHLY CYCLE) 101-265.000-923.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-853.000 101-000.000-202.000 592-000.000-202.000	320.92 418.88 124.85 587.89 670.07	1,997.76 124.85
		Expected Check Run: 12/09/2024		2,122.61	2,122.61

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	COREY REED UNIFORMS Vnd: MISC Invoice: 11.15.24	Invoice: 11.15.24 Ref#: 29552 (REIMBURSEMENT FOR OFC. REED EQUIPMENT PU) 101-301.000-768.000 101-000.000-202.000	200.00	200.00
		Expected Check Run: 12/09/2024		200.00	200.00
11/30/2024	AP	COUNTY OF BERRIEN TAX CHARGEBACKS Vnd: 1864 Invoice: 16086	Invoice: 16086 Ref#: 29508 (TAX CHARGEBACK) 101-253.000-970.047 101-000.000-202.000	18.35	18.35
		Expected Check Run: 12/09/2024		18.35	18.35
11/30/2024	AP	CULLIGAN OF COLOMA CONTRACTUAL Vnd: 1789 Invoice: 11.30.24	Invoice: 11.30.24 Ref#: 29510 (CITY HALL WATER - OCT & NOV) 101-265.000-818.000 101-000.000-202.000	108.65	108.65
		Expected Check Run: 12/09/2024		108.65	108.65
11/30/2024	AP	DOMINIK KLEIN UNIFORMS Vnd: MISC Invoice: 11.26.24	Invoice: 11.26.24 Ref#: 29512 (REIMBURSEMENT FOR EAR PIECE) 101-301.000-768.000 101-000.000-202.000	98.13	98.13
		Expected Check Run: 12/09/2024		98.13	98.13
11/30/2024	AP	DUNCAN GAST UNIFORMS Vnd: MISC Invoice: 11.21.24	Invoice: 11.21.24 Ref#: 29511 (EQUIPMENT REIMBURSEMENT - BACKUP MAGAZIN) 101-301.000-768.000 101-000.000-202.000	34.97	34.97
		Expected Check Run: 12/09/2024		34.97	34.97
11/30/2024	AP	DYLAN THOMAS FRINGE BENEFITS Vnd: 2304 Invoice: 11.30.24	Invoice: 11.30.24 Ref#: 29513 (REIMBURSEMENT FOR OVERPAYMENT ON FRINGE) 592-591.000-715.000 592-000.000-202.000	388.90	388.90
		Expected Check Run: 12/09/2024		388.90	388.90
11/30/2024	AP	EXTRA PACKAGING, LLC SOLIDS HANDLING & DISPOSAL Vnd: 2109 Invoice: 133654	Invoice: 133654 Ref#: 29514 (DUMPSTER LINERS) 592-590.000-936.000 592-000.000-202.000	515.25	515.25
		Expected Check Run: 12/09/2024		515.25	515.25

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2024	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0399742	Invoice: 0399742 Ref#: 29559 (METER INSETTER & HYDRANT) 592-591.000-729.002 592-000.000-202.000	868.84	868.84
		Expected Check Run: 12/09/2024		868.84	868.84
11/30/2024	AP	FRAME PRODUCTS INC. EQUIPMENT MAINT SUPPLIES Vnd: 1175 Invoice: 5421	Invoice: 5421 Ref#: 29515 (BAILER CUSTOM BUSHINGS) 101-441.000-758.000 101-000.000-202.000	150.00	150.00
		Expected Check Run: 12/09/2024		150.00	150.00
12/31/2024	AP	GARRETT LABORATORIES, INC LAB ANALYTICAL SERVICE Vnd: 2117 Invoice: 5150	Invoice: 5150 Ref#: 29517 (BOIL ORDER 2ND SAMPLE) 592-591.000-820.000 592-000.000-202.000	20.74	20.74
		Expected Check Run: 12/09/2024		20.74	20.74
11/30/2024	AP	GARRETT LABORATORIES, INC LAB ANALYTICAL SERVICE Vnd: 2117 Invoice: 5142	Invoice: 5142 Ref#: 29518 (TESTING FOR BOIL ORDER - NILES-BUCHANAN) 592-591.000-820.000 592-000.000-202.000	20.74	20.74
		Expected Check Run: 12/09/2024		20.74	20.74
11/30/2024	AP	GRAINGER PARTS EQUIPMENT MAINT SUPPLIES Vnd: 0115 Invoice: 9323743147	Invoice: 9323743147 Ref#: 29516 (DUCT FAN) 592-591.000-758.000 592-000.000-202.000	133.14	133.14
		Expected Check Run: 12/09/2024		133.14	133.14
11/26/2024	AP	HARRISON, PEGGY READY TO SERVE Vnd: MISC Invoice: 11/26/2024	Invoice: 11/26/2024 Ref#: 29480 (UB refund for account: 0247) 592-000.000-067.021 592-000.000-202.000	54.15	54.15
		Expected Check Run: 12/09/2024		54.15	54.15
11/30/2024	AP	HEI WIRELESS 2 RADIO MAINTENANCE Vnd: 2326 Invoice: 32144	Invoice: 32144 Ref#: 29521 (UPDATE & REPROGRAM 18 800MHZ PAGERS FOR) 101-336.000-851.000 101-000.000-202.000	782.65	782.65
		Expected Check Run: 12/09/2024		782.65	782.65

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2024	AP	HICKOK PLUMBING & HEATING MAINTENANCE - BUILDINGS Vnd: 1739 Invoice: 2955	Invoice: 2955 Ref#: 29566 (WATER SERVICE REPLACEMENT (604 POLIS ST)) 101-265.000-931.000 101-000.000-202.000	3,213.00	3,213.00
		Expected Check Run: 12/09/2024		3,213.00	3,213.00
11/30/2024	AP	HONOR CREDIT UNION BOOKS & MAGAZINES PRIME 2 ROLLS OF STAMPS -CB ELECTION FOOD Vnd: 1948 Invoice: 11.30.24-0648	Invoice: 11.30.24-0648 Ref#: 29522 (NOVEMBER 2024 CC CHARGES - CITY CARD) 101-371.001-150.000 101-265.000-818.000 101-253.000-730.000 101-262.000-962.000 101-000.000-202.000	170.00 14.99 146.00 275.65	606.64
		Expected Check Run: 12/09/2024		606.64	606.64
11/30/2024	AP	HONOR CREDIT UNION TELEPHONE, INTERNET, CABLE Vnd: 1948 Invoice: 11.30.24-5784	Invoice: 11.30.24-5784 Ref#: 29523 (NOVEMBER 2024 CC CHARGES - BURNETT) 101-301.000-853.000 101-000.000-202.000	416.45	416.45
		Expected Check Run: 12/09/2024		416.45	416.45
11/30/2024	AP	HONOR CREDIT UNION WEBSITE MGFOA MMTA POSTAGE POSTAGE Vnd: 1948 Invoice: 11.30.24-8531	Invoice: 11.30.24-8531 Ref#: 29524 (NOVEMBER 2024 CC CHARGES - D. PEREZ) 101-754.000-857.000 101-253.000-831.000 101-253.000-831.000 101-215.000-728.000 101-253.000-730.000 101-000.000-202.000	16.24 149.00 99.00 282.55 367.55	914.34
		Expected Check Run: 12/09/2024		914.34	914.34
11/30/2024	AP	HONOR CREDIT UNION CHIPPER MANIFOLD GASKETS & BOLTS BALER PARTS BALER PARTS BALER PARTS BALER PARTS BALER PARTS Vnd: 1948 Invoice: 11.30.24-6104	Invoice: 11.30.24-6104 Ref#: 29525 (NOVEMBER 2024 CC CHARGES - BAKER) 101-567.000-756.000 101-441.000-758.000 101-441.000-758.000 101-441.000-758.000 101-441.000-758.000 101-441.000-758.000 101-000.000-202.000	67.60 127.19 684.61 1,963.87 159.49 1,306.48	4,309.24
		Expected Check Run: 12/09/2024		4,309.24	4,309.24

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	HONOR CREDIT UNION			
		BINDING CONES FOR UNION AGREEMENTS	101-172.000-728.000	10.67	
		NAME PLATE FOR WEEDON & SWEM	101-101.000-962.000	17.98	
		BINDER FOR DEB	101-253.000-728.000	6.45	
		RECEIPT PAPER FOR WATER BILLS	592-591.000-728.000	54.98	
		OFFICE SUPPLIES	101-301.000-728.000	90.20	
		TONER FOR COURTNEY PRINTER	101-253.000-728.000	109.89	
		Vnd: 1948 Invoice: 11.30.24-0448	101-000.000-202.000		235.19
		Vnd: 1948 Invoice: 11.30.24-0448	592-000.000-202.000		54.98
		Expected Check Run: 12/09/2024			
				290.17	290.17
11/30/2024	AP	HOVEN FUNERAL HOME			
		CONTRACTUAL	101-567.000-818.000	65.00	
		Vnd: 0386 Invoice: 10.11.24	101-000.000-202.000		65.00
		Expected Check Run: 12/09/2024			
				65.00	65.00
11/30/2024	AP	IAPE			
		CONTRACTUAL	101-301.000-818.000	65.00	
		Vnd: 2375 Invoice: 2024	101-000.000-202.000		65.00
		Expected Check Run: 12/09/2024			
				65.00	65.00
11/30/2024	AP	INDIANA MICHIGAN POWER COMPANY			
		UTILITIES	101-268.000-921.000	105.69	
		UTILITIES	101-301.000-921.000	639.09	
		UTILITIES	101-441.000-921.000	190.43	
		UTILITIES	101-336.000-921.000	28.13	
		UTILITIES	101-753.000-921.000	71.15	
		CITY CENTER/UTIL./REFUNDS	101-265.000-922.000	91.65	
		UTILITIES	592-591.000-921.000	2,068.44	
		STREET LIGHTING	101-441.000-926.000	2,856.52	
		UTILITIES	592-590.000-921.000	6,301.59	
		UTILITIES	101-755.000-921.000	49.53	
		Vnd: 0131 Invoice: 11.30.24	101-000.000-202.000		4,032.19
		Vnd: 0131 Invoice: 11.30.24	592-000.000-202.000		8,370.03
		Expected Check Run: 12/09/2024			
				12,402.22	12,402.22
11/30/2024	AP	JERRY FLENOR			
		TRAIL GRANT EXPENDITURES	401-000.000-970.031	73.00	
		Vnd: 1375 Invoice: 11.19.24	401-000.000-202.000		73.00
		Expected Check Run: 12/09/2024			
				73.00	73.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/01/2024	AP	KCI PRINTING & PUBLISHING PRINTING & PUBLISHING Vnd: 2120 Invoice: 341438	Invoice: 341438 Ref#: 29530 (DECEMBER WATER BILLS) 592-590.000-902.000 592-591.000-902.000 592-000.000-202.000	691.12 691.13	1,382.25
		Expected Check Run: 12/09/2024		1,382.25	1,382.25
11/30/2024	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 241211	Invoice: 241211 Ref#: 29531 (ELECTRICAL PERMITS FOR NOV. 2024) 701-000.000-491.000 701-000.000-202.000	464.80	464.80
		Expected Check Run: 12/09/2024		464.80	464.80
11/30/2024	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 767796	Invoice: 767796 Ref#: 29498 (PROPANE - CEMETERY) 101-567.000-751.000 101-000.000-202.000	329.64	329.64
		Expected Check Run: 12/09/2024		329.64	329.64
11/30/2024	AP	MARK FARM SUPPLY MISCELLANEOUS SUPPLIES Vnd: 2068 Invoice: 89984	Invoice: 89984 Ref#: 29537 (HOT ROCK ICE MELT - 49 BAGS WWTP) 592-590.000-756.000 592-000.000-202.000	325.85	325.85
		Expected Check Run: 12/09/2024		325.85	325.85
11/30/2024	AP	MICHIGAN LOGOS, INC. ECONOMIC DEVELOPMENT Vnd: 1450 Invoice: 116390053	Invoice: 116390053 Ref#: 29536 (TO FUND PURE MI BLUE SIGNS ON ARTERIES L) 101-700.000-735.000 101-000.000-202.000	1,080.00	1,080.00
		Expected Check Run: 12/09/2024		1,080.00	1,080.00
11/30/2024	AP	MICHIGAN MUNICIPAL LEAGUE CONTRACTUAL Vnd: 2303 Invoice: 0002530.1	Invoice: 0002530.1 Ref#: 29532 (CDL DRIVERS FEE - SHORT PAY ON PREVIOUS) 101-441.000-818.000 101-000.000-202.000	10.00	10.00
		Expected Check Run: 12/09/2024		10.00	10.00
11/30/2024	AP	MIKE ZENK BANNER PERMITS Vnd: MISC Invoice: 11.19.24	Invoice: 11.19.24 Ref#: 29535 (REFUND FOR BANNER) 101-000.000-492.003 101-000.000-202.000	20.00	20.00
		Expected Check Run: 12/09/2024		20.00	20.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 760055	Invoice: 760055 Ref#: 29538 (BAILDING AIR ADAPTER) 101-441.000-758.000 101-000.000-202.000	49.56	49.56
		Expected Check Run: 12/09/2024		49.56	49.56
11/30/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 760058	Invoice: 760058 Ref#: 29539 (BUILDING AIR EXTENSION AND CHUCK) 101-441.000-758.000 101-000.000-202.000	34.04	34.04
		Expected Check Run: 12/09/2024		34.04	34.04
11/30/2024	AP	MPEC GAS AND OIL Vnd: 2315 Invoice: 759145	Invoice: 759145 Ref#: 29540 (WWTP GENERATOR) 592-590.000-751.000 592-000.000-202.000	107.88	107.88
		Expected Check Run: 12/09/2024		107.88	107.88
12/04/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 760177	Invoice: 760177 Ref#: 29560 (BATTERY) 101-441.000-758.000 101-000.000-202.000	148.93	148.93
		Expected Check Run: 12/09/2024		148.93	148.93
12/04/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 760072	Invoice: 760072 Ref#: 29561 (CHUCK) 101-441.000-758.000 101-000.000-202.000	22.89	22.89
		Expected Check Run: 12/09/2024		22.89	22.89
11/30/2024	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 512026	Invoice: 512026 Ref#: 29541 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	1,182.01	1,182.01
		Expected Check Run: 12/09/2024		1,182.01	1,182.01
11/30/2024	AP	PARRETT COMPANY MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT Vnd: 1596 Invoice: 80996 Vnd: 1596 Invoice: 80996	Invoice: 80996 Ref#: 29543 (PRINTERS FOR CITY HALL, PD & WWTP) 592-590.000-934.000 101-301.000-934.000 101-265.000-934.000 101-265.000-934.000 592-000.000-202.000 101-000.000-202.000	3.23 60.07 178.35 35.05	3.23 273.47
		Expected Check Run: 12/09/2024		276.70	276.70

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount	
11/30/2024	AP	PVS TECHNOLOGIES, INC. CHEMICALS Vnd: 1648 Invoice: 368566	Invoice: 368566 Ref#: 29542 (FERROUS CHLORIDE - WWTP) 592-590.000-743.000 592-000.000-202.000	2,946.00	2,946.00	
		Expected Check Run: 12/09/2024		2,946.00	2,946.00	
11/30/2024	AP	REDBUD HARDWARE EQUIPMENT MAINT SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES BLDG & GRNDS MAINT SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES BLDG & GRNDS MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES TRAIL GRANT EXPENDITURES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES Vnd: 0141 Invoice: 11.30.24 Vnd: 0141 Invoice: 11.30.24 Vnd: 0141 Invoice: 11.30.24	Invoice: 11.30.24 Ref#: 29557 (NOVEMBER 2024 PURCHASES) 592-590.000-758.000 592-590.000-756.000 592-590.000-756.000 592-590.000-758.000 101-441.000-758.000 101-441.000-758.001 101-441.000-756.000 101-441.000-756.000 101-441.000-756.000 101-441.000-758.001 101-441.000-758.000 101-441.000-758.000 101-441.000-758.000 101-441.000-758.000 592-591.000-758.000 592-591.000-758.000 592-591.000-758.000 401-000.000-970.031 101-441.000-758.000 101-441.000-758.000 592-000.000-202.000 101-000.000-202.000 401-000.000-202.000	8.78 43.63 3.13 29.97 2.99 43.96 67.46 34.99 8.49 64.89 8.75 6.66 10.38 24.99 9.98 9.49 16.49 4.20 6.27		129.97 259.04 16.49
		Expected Check Run: 12/09/2024		405.50	405.50	
11/30/2024	AP	ROSE PEST SOLUTIONS CITY CENTER UTILITIES Vnd: 0304 Invoice: 150632929	Invoice: 150632929 Ref#: 29549 (PEST CONTROL - CITY CENTER) 101-265.000-923.000 101-000.000-202.000	57.00	57.00	
		Expected Check Run: 12/09/2024		57.00	57.00	
11/30/2024	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150633181	Invoice: 150633181 Ref#: 29550 (PEST CONTROL - PD) 101-301.000-818.000 101-000.000-202.000	81.00	81.00	
		Expected Check Run: 12/09/2024		81.00	81.00	

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 248644C	Invoice: 248644C Ref#: 29551 (PEST CONTROL - CITY HALL) 101-265.000-818.000 101-000.000-202.000	62.00	62.00
		Expected Check Run: 12/09/2024		62.00	62.00
11/30/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0167825-IN	Invoice: 0167825-IN Ref#: 29555 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 12/09/2024		376.20	376.20
12/04/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168008-IN	Invoice: 0168008-IN Ref#: 29562 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 12/09/2024		376.20	376.20
11/30/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0167883-IN	Invoice: 0167883-IN Ref#: 29563 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 12/09/2024		376.20	376.20
11/30/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0167926-IN	Invoice: 0167926-IN Ref#: 29564 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 12/09/2024		376.20	376.20
11/30/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0167966-IN	Invoice: 0167966-IN Ref#: 29565 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 12/09/2024		376.20	376.20
11/30/2024	AP	SOUTHWESTERN SUPPLY CORP MAINTENANCE - EQUIPMENT Vnd: 1847 Invoice: 03/90574	Invoice: 03/90574 Ref#: 29553 (SEPTAGE RECEIVING HOSE) 592-590.000-933.000 592-000.000-202.000	286.68	286.68
		Expected Check Run: 12/09/2024		286.68	286.68

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 42335-2	Invoice: 42335-2 Ref#: 29554 (CODE ENFORCEMENT PATCH FOR VEST) 101-301.000-768.000 101-000.000-202.000	17.00	17.00
		Expected Check Run: 12/09/2024		17.00	17.00
11/30/2024	AP	STATE OF MICHIGAN CONTRACTUAL Vnd: 2114 Invoice: 551-647257	Invoice: 551-647257 Ref#: 29534 (LEIN TOKEN FEE FOR 10.1.24-12.31.24) 101-301.000-818.000 101-000.000-202.000	33.00	33.00
		Expected Check Run: 12/09/2024		33.00	33.00
11/27/2024	AP	SWARTZ PROPERTIES, LLC READY TO SERVE SEWER WATER Vnd: MISC Invoice: 11/27/2024	Invoice: 11/27/2024 Ref#: 29490 (UB refund for account: 0896) 592-000.000-067.021 592-000.000-033.001 592-000.000-033.000 592-000.000-202.000	61.16 33.13 18.46	112.75
		Expected Check Run: 12/09/2024		112.75	112.75
11/30/2024	AP	SWEET C. ROBINSON RESERVE TRAINING Vnd: 1784 Invoice: 11.26.24	Invoice: 11.26.24 Ref#: 29494 (BASKETBALL GAME) 101-301.000-818.002 101-000.000-202.000	42.00	42.00
		Expected Check Run: 12/09/2024		42.00	42.00
12/01/2024	AP	THE HERALD-PALLADIUM GRANTS & SPECIAL PROJECTS Vnd: 0933 Invoice: 12.01.24	Invoice: 12.01.24 Ref#: 29520 (CDBG GRANT PUBLISHING) 101-700.000-967.002 101-000.000-202.000	547.79	547.79
		Expected Check Run: 12/09/2024		547.79	547.79
11/30/2024	AP	THE RAMSAY GROUP GRANTS & SPECIAL PROJECTS Vnd: 2372 Invoice: 5	Invoice: 5 Ref#: 29548 (CHILL GRANT ADMIN - NOVEMBER 2024) 101-700.000-967.002 101-000.000-202.000	3,300.00	3,300.00
		Expected Check Run: 12/09/2024		3,300.00	3,300.00
11/30/2024	AP	THE SAFETY COMPANY LLC EQUIPMENT MAINT SUPPLIES Vnd: 2270 Invoice: IN246425	Invoice: IN246425 Ref#: 29533 (TUBE BROOM & GUTTER BROOM) 101-441.000-758.000 101-000.000-202.000	1,317.00	1,317.00
		Expected Check Run: 12/09/2024		1,317.00	1,317.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2024	AP	TINA SPURLOCK CONTRACTUAL Vnd: 1448 Invoice: 092285	Invoice: 092285 Ref#: 29544 (CLEANING PD FOR NOV. 2024) 101-301.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 12/09/2024		120.00	120.00
11/30/2024	AP	TINA SPURLOCK CITY CENTER UTILITIES Vnd: 1448 Invoice: 181389	Invoice: 181389 Ref#: 29545 (CLEANING CITY CITY CENTER - NOV 2024) 101-265.000-923.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 12/09/2024		120.00	120.00
11/30/2024	AP	USA BLUE BOOK LAB SUPPLIES Vnd: 0388 Invoice: INV00535476	Invoice: INV00535476 Ref#: 29546 (BURET BRUSH) 592-590.000-757.000 592-000.000-202.000	56.71	56.71
		Expected Check Run: 12/09/2024		56.71	56.71
11/30/2024	AP	WEX BANK GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL Vnd: 1098 Invoice: 101235907 Vnd: 1098 Invoice: 101235907	Invoice: 101235907 Ref#: 29556 (OCTOBER & NOVEMBER FUEL PURCHASES) 101-301.000-751.000 101-441.000-751.000 592-591.000-751.000 101-301.000-751.000 592-591.000-751.000 101-000.000-202.000 592-000.000-202.000	246.46 63.78 68.48 205.47 142.33	515.71 210.81
		Expected Check Run: 12/09/2024		726.52	726.52
11/30/2024	AP	WIGHTMAN & ASSOCIATES CONTRACTUAL Vnd: 1762 Invoice: 91060	Invoice: 91060 Ref#: 29547 (BRIDGE INSPECTION) 203-463.000-818.000 203-000.000-202.000	1,800.00	1,800.00
		Expected Check Run: 12/09/2024		1,800.00	1,800.00
12/04/2024	AP	WINDEMULLER ELECTRIC EQUIPMENT Vnd: 1167 Invoice: 239871	Invoice: 239871 Ref#: 29558 (UV DISINFECTION SYSTEM UPGRADE) 592-000.000-140.000 592-000.000-202.000	1,365.00	1,365.00
		Expected Check Run: 12/09/2024		1,365.00	1,365.00
				55,362.58	55,362.58

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	101-000.000-202.000	31,017.49
ACCOUNTS PAYABLE	203-000.000-202.000	1,800.00
ACCOUNTS PAYABLE	401-000.000-202.000	
ACCOUNTS PAYABLE	592-000.000-202.000	21,995.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	701-000.000-202.000		464.80
			TOTAL INCREASE IN PAYABLE:		55,362.58

GL Number	Description	Beginning Balance
101-000.000-001.000	CASH	1,121,306.02
202-000.000-001.000	CASH	33,664.57
203-000.000-001.000	CASH	206,829.78
209-000.000-001.000	CASH	27,211.49
214-000.000-001.000	CASH	224,053.71
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	104,757.40
469-000.000-001.000	CASH	52,552.46
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	534.59
592-000.000-001.000	CASH	296,684.09
701-000.000-001.000	CASH	173,038.98
703-000.000-001.000	CASH	48,111.99

Beginning GL Balance:	2,409,595.49
Add: Cash Receipts	237,612.61
Less: Cash Disbursements	(178,443.27)
Add: Journal Entries/Other	532,216.19
Ending GL Balance:	3,000,981.02

GL Number	Description	Ending Balance
101-000.000-001.000	CASH	897,919.09
202-000.000-001.000	CASH	66,225.32
203-000.000-001.000	CASH	213,670.15
209-000.000-001.000	CASH	27,492.74
214-000.000-001.000	CASH	221,095.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	104,579.70
469-000.000-001.000	CASH	373,904.34
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	538.03
592-000.000-001.000	CASH	788,501.86
701-000.000-001.000	CASH	168,215.06
703-000.000-001.000	CASH	17,989.21

Ending GL Balance:	3,000,981.02
Ending Bank Balance:	3,050,270.09
Add: Miscellaneous Transactions	(1,005.90)
Add: Deposits in Transit	

11/26/2024 Deposit ID: 3942	1,209.86
11/26/2024 Deposit ID: 3944	1,329.97
11/27/2024 Deposit ID: 3947	496.31
11/27/2024 Deposit ID: 3949	1,426.26
DEPOSIT CLEARS IN BS&A IN DECEMBER	(1,154.83)

Less: 39 AP Outstanding Checks	3,307.57
Less: 0 PR Outstanding Checks	51,590.74
Adjusted Bank Balance	3,000,981.02
Unreconciled Difference:	0.00

REVIEWED BY: 

DATE: 12/5/24

