

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 22, 2021 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall. * Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda. * Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting. * Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance. * Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com.

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. Consider Approving the Regular Meeting Minutes from November 8th, 2021 along with the Work Session Minutes from November 19, 2021.
- B. Accept Staff Activity Reports
- C. Consider approving \$1,500.00 to be paid to Walmart for the annual "Shop with a Cop" program during which our Police Department will take 15 children to Walmart in December to spend \$100.00 each. This annual expenditure is funded by donations to the program.
- D. Consider approving expenditures for November 22, 2021. Final list of expenditures will be forwarded by the City Bookkeeper prior to the meeting.

VIII. Scheduled Matters from the Floor (if any)

- A. The City Attorneys have a number of items they would like to discuss with the City Commission in Closed Session. Consequently, a motion will be needed "to enter Closed Session pursuant to MCL 15.268 Section 8 (a), (d), and (h), to conduct a periodic personnel evaluation of the City Manager, to consider the potential purchase or lease of real property, and to consider matters subject to attorney-client privilege." The following subjects will be discussed in Closed Session:
 - (1) Draft Code of Conduct/Ethics Code
 - (2) Draft Land Redevelopment Program
 - (3) Draft Revised Parking Ordinances
 - (4) Outstanding DDA Legal Matters
 - (5) USDA Project Legal Matters

(6) City Manager Evaluation [requested by Manager Grace to be held in Closed Session, as allowed under State law]

(7) Proposed Ordinance Amendments to Allow for Smoking/Vaping During Permitted Temporary Marihuana Events and in Permitted Consumption Lounges

(8) Consideration of the Potential Purchase or Lease of Real Property

IX. Reports by: Departments, Committees, Boards

A. Treasurer Report- Stephanie Powers will provide a brief Treasurer's report, including an update on our CVTRS Reports, both of which are available on the City website at the following links: <https://bit.ly/3Fzldcb> and <https://bit.ly/3FujVPI>

B. Chamber Executive Director / Main Street Manager Ashley Regal will provide an update on various community development projects, including the Main Street program and our upcoming "Small Town, Big Christmas" event, scheduled for Saturday, Nov. 27th.

C. Consider approving the appointment of Richard Martin to the Planning Commission, as per the recommendation of the Planning Commission.

D. The BARB Committee recommends that the City Commission consider the following items for discussion:

(1) Potential Renaming of "Duck Pond Park/McCoy Pond Duck Park" to "Veterans Memorial Park"

(2) Potential Removal of Large Pine Trees Located at Gateway Entrance Sign on E. Front St.

(3) Exploration of New Methods to Store Duck Feed & Possible Removal/Relocation of Duck Shed

X. Unfinished Business

XI. New Business

A. Approval of an ordinance to rezone the property owned by Joe Carter at 101 Terre Coupe/421 W. Front St. from the existing R1 residential zoning to C1 neighborhood commercial zoning as recommended by the Planning Commission at their meeting on November 9, 2021

B. Conduct annual review of the number of marihuana permits allowed by City Ordinance, and consider recommendation for additional Adult Use Marihuana Class C Grow and Processing permits, 5 each for medical and adult use.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. AEP Grant - The AEP Foundation for Indiana Michigan Power has approved a grant to the City of Buchanan in the amount of \$1,000. \$500 will reimburse the City for promotional/advertising costs related to the Small Town, Big Christmas event. The remaining \$500 will be divided amongst three lucky Buchanan residents who are chosen as the prize winners of the first annual 'Buchanan Holiday Light Show Competition.' Details will be posted soon on the City website and Facebook.

B. The Berrien County Clerk has shared a communication with the City that the County Apportionment Commission has approved a new County Commissioner District Map, as required by law. More information is available on the City website at the following link: <https://bit.ly/3HDf1ln>

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 08, 2021 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

Mayor Denison called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

II. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

ABSENT: None

STAFF: City Manager, Heather Grace; Community Development Director, Richard Murphy; City Clerk, Kalla Langston; City Treasurer, Stephanie Powers; Director of Public Services, Mike Baker; Director of Public Safety/Chief of Police, Tim Ganus.

III. Approve Agenda

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Money to approve the agenda as presented. Roll call vote carried unanimously.

IV. Public Comment - Agenda Items Only

None

V. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Approve Meeting Minutes- October 25, 2021, Regular Meeting

B. Approve Expenditures for November 9, 2021. Expenditures to be submitted separately, once finalized.

C. Accept Staff Activity Reports

D. Approve Closed Session Minutes- October 25, 2021

Motion made by Commissioner Money, Seconded by Commissioner Downey to approve the consent agenda as presented. Roll call vote carried unanimously.

VI. Scheduled Matters from the Floor *(if any)*

A. Auditor Contract

Kenley from Plante Moran gave the commissioners a brief update on the status of the audit and why the city needs to utilize another auditor. Since Plante Morane has been working with the city during audit, transition, significant turnover rate, accounting system conversion, former bank leaving town and Powers coming in with books that haven't been up to date, Plante Moran needs to remain independent. Which means they can't audit records that they have created. Either Plante Moran had to walk away and not aid the city or dig in and help get things ready for audit, then step away and have someone else do the audit this year. They have pledged their support to help the city get caught up by the end of January to get it done in time.

B. Michael and Roy Walpol- are requesting permission to install a mural on the wall of 303 Carrol St.

Murphy introduced Michael and Roy Walpol. Murphy has met with them several times over the past few months with their micro business construction at 303 Carol St. and they shared a mural concept. Public art is something we want to implement in Buchanan.

The concept is from artist Clinton Worthington. He is working with J.J Weinstein, an artist who is works with NFTs. NFT is a digital art form. The mural will be turned into an NFT along with a music video that will hopefully be produced by Snoop Dog, October London, and two local artists Ideal and Walter West. You can connect any type of audio with the digital format. They want to do a timelapse of the mural painting being done and incorporate the song with it then release it as an NFT. The mural will be on the end wall of the building which is about 17 ft by 60ft. The murals main vantage point would be off Red Bud.

Commissioner Swem asked Murphy about how it would play into city's ordinances, Murphy investigated this, and the mural is exempt from ordinance except in central business district. Murphy believes this area is a prime candidate for a mural. When they bring in the backstory of the national connections it becomes a compelling story for the City of Buchanan.

Walpol also offered that no matter what the decision today they wanted to offer \$5,000 donation to future murals to contribute to the city.

Mayor Denison thanked the Walpol Brothers but wants to send the right message when you come into town because of the location of where the mural would be.

Mayor asked for further explanation of the mural.

The mural is based off their logo for their business which is- Lifted. Diamonds are part of their logo as well the swirls are the artist.

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Swem to approve the mural at 303 Carrol St.

Roll call vote: Yay; Commissioner Money, Commissioner Swem, Mayor Pro Tem Weedon, Commissioner Downey

Nay; Mayor Denison

VII. Reports by: Departments, Committees, Boards

A. Consider the Crossing Guard Agreement & Crossing Guard Hourly Wage Agreement

City Manager Heather Grace asked the Commission to grant her permission to sign the agreement on behalf of the city.

Commissioner Downey motioned, Seconded by Commissioner Money, to authorize City Manager Heather Grace to sign the crossing guard agreement; roll call vote carried unanimously.

B. Treasure Report

Treasurer Stephanie Powers has been very busy with Plante Moran, getting caught up and ready for the audit. Powers was not able to prepare her usual report, instead the commission was given the bank statements through October.

Powers asked for consideration of approving Honor purchasing cards limits for City employees and that City Manager Heather Grace has authority to sign on behalf of the City.

Cards Requested and Limits:

\$2,500.00 Guy Lewis

\$2,500.00 Ashley Regal
 \$2,000.00 Britni Wall
 \$2,000.00 Jill Mondschein
 \$2,000.00 Marcia Johnson
 \$5,000.00 Kalla Langston

Powers also updated the commission to let them know the first half of the ARPA funds will be deposited in the City's account, in the amount of \$223,101.00, which is half of what was predicted the city would receive, and will be deposited on November 9, 2021.

Commissioner Downey asked if it was common practice to give all the city employees a card, City Manager Grace was unsure of what they have done in the past.

Commissioner Swem thought it was uncommon for everyone to have a card.

Mayor Pro Tem Weedon asked if there was any authorization process to this, Grace said she would implement a purchase order process.

Motion made by Mayor Pro Tem Weedon, seconded by Commissioner Money to approve the cards requested and the spending limits supplied with City Manager Heather Grace authorized to sign, roll call vote carried unanimously.

C. Public Services Department Report from Director Mike Baker

Scott Riley from SELGE reported to the commission they are not available to get 3rd St. on the schedule this fall. Riley secured the pipe for 3rd St. since supplies are hard to get. Core & Maine has the pipe, and they want to get paid for it since it is sitting in their lot from when they ordered it back in September.

City Manager Grace says the recommendation is to maintain full control of the pipe because supplies are in such short supply. If the City can purchase it ourselves and have it physically under our control, we can keep them from giving it to another municipality.

Commissioner Swem asked about the plan for the road.

Baker is concerned about opening the road. He does not know what the road looks like under the ground. In his opinion he would leave it closed until they can fix it. It's going to be hard to plow in the inter but in Baker's opinion, it's dangerous.

Riley and Baker both say supply is unpredictable.

Unfortunately, it was bad timing with this project between the EGLE permit and the State level changes.

Concerns about the storage and a secured area for the pipe. Challenge is to find a secured area for the pipe.

Motion made by Commissioner Swem, seconded by Commissioner Money to purchase the pipe for \$21,594.72, roll call carried by unanimously.

Commissioner Swem would like to see a more strategized plan for 3rd street.

Presentation on DPW building from Amelia and Gary from the Barton Group with Buddy and Brian from Bergmann joining virtually.

Buddy walked through the packet that was provided to the commissioners.

First, they looked over the site option comparison. They came down as a group that the 606 site would be their recommendation, 606 site was present and approved from the board.

Through a verbal conversation they generate this program for the site and building and just through those conversations they came up with a vocabulary and square footage of about 19,000 sq. ft. Had a lot of discussion with Mike and had him put together a list of inventory equipment that he would house in the building. They realized they need to take a deeper look into how and where the inventory needs to be housed. They analyzed the building footprint; the original RFP floor plan did not house all the equipment needed.

Option 7A has 2 buildings with cold storage at 6,200 sq. ft. and storage and support being 17,676 sq. ft.

With a building expansion to the West, North and South.

With a budgeting process, budget is not a perfect science, but they tried to budget very conservatively. With option 7A coming in with a budget around \$5.8 million.

Option 7B is 1 building with total of 23,675 sq. ft. this still allows expansion from the north and the south. With option 7B coming in with a budget just under \$5 million.

The biggest thing between the 2 options really has to do with excavation and site work which is a big unknown at this point.

Baker's process has been spending city money wisely and investing in the long term. None of this has been bid out or taken to market. The process they recommended is getting a construction manager on board very quickly to vet it a little bit more.

When you have the construction manager take it to market you would get your real numbers.

There are some serious delays right now, metal buildings are about 36 weeks out.

Mayor asked Baker about the wood boiler. Baker explained that Niles City uses a wood boiler to heat their 25,000-sq. ft. building. It heats the building efficiently by bringing in wood through the city. Over the past 9 years they have saved over \$500,000 in heating costs. It can be efficient for this new building and keep costs down.

Grace talked about the financial aspects associated with this type of facility. The team is not looking for approval for the building. They are looking to put it out for bid and then at that point have the firm financial figures that we want. This is more preliminary directional guidance on which type and size building the Commission wants to go with.

Mayor Denison would like to keep the process moving to find the concrete numbers, since there is much concern about the cost. Since the city has been talking about this building for the past few years, he would hate to see it stall. He's not ignoring the cost but just looking at the layout of the buildings.

Motion made by Pro Tem Mayor Weedon, support by Commissioner Money to move forward with the single building layout option 7B at 23,675 sq. ft.

Roll call vote; Yay- Pro Tem Mayor Weedon, Commissioner Downey, Commissioner Money, Mayor Denison. Nay: Commissioner Swem.

Rental consideration: Baker has looked at C&S Machine and its roughly 10,000 sq. ft. of open space, asking \$6,000 a month to rent would like a year's lease.

Mac, Bill, and Theresa have offered their building it's 100 by 200, finished with cement floor, heat, electric, bathroom office space for \$15,000 a month on a month-to-month basis.

Looking into different options for renting. Wanted to keep the commission updated on this consideration.

C. Chair of the Buchanan Tree Friends, Richard Martin providing an update.

Martin talked about the Re-Leaf non-profit company. Planted 48 trees in 1 day. What was planted was Tulip Trees, Black Gum Trees, Linden, Hackberries, River Burch, Lilac, Oaks, Sycamores, Ginkgo and Serviceberry trees. Martin gave a big thank you to everyone that helped.

VIII. Unfinished Business

IX. New Business

X. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Michigan Gas Utilities

Natural gas pipeline safety information brochure.

B. Invitation to tour building 324.

XI. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Jeff Griffin- asked the commission if they thought about getting generators for city hall and police department. Concerned about the street signs, there not very nice. Would like to see the Code enforcement out, send out a letter and clean up the streets.

Kenley from Plante Moran just wanted to remind ARPA funds, supply chain issues everywhere cost is not going to go down. He commends the commission for approving the purchasing the pipe.

Norma Ferris- She hears complaints all the time, asking for more communication. Worried about 3rd street and Dial a Ride.

XI. Executive Comments

A. City Manager Comments

We do have time to see how were going to spend the ARPA funding. The infrastructure bill that passed is exciting and eager to explore it.

B. Commissioner Comments

Mayor Pro Tem Weedon- No comment

Commissioner Swem- No comment

Commissioner Downey- No comment

Commissioner Money- Thanks everyone for being here. Hopefully you can understand the situations that this commission is having to face, keeping a positive attitude, and not bashing the commission for the things that must be done by the city. November 11th, is veteran's day the American Legion holding a guest speaker at 5 p.m.

C. Mayor Comments

Mayor is hoping that the city can partially open 3rd street to get access to those homes. We keep getting handed these things and they're tough decisions, not going to be easy to move forward with them but were lucky. I think we need to look at the bright side and these tough decisions will get made. We will figure it out

XI. Adjourn

Motion made by Commissioner Money, seconded by Mayor Pro Tem Weedon to adjourn roll call vote carried unanimously. Meeting Adjourned at 8: 45 p.m.

Kalla Langston, City Clerk

Mayor Sean Denison

Pending Approval



MINUTES FOR "WALKING-TOUR" WORK SESSION
NOVEMBER 19, 2021

MINUTES FOR WORK SESSION

Buchanan City Commission

The City Commission for the City of Buchanan held a publicly noticed walking-tour Work Session of three separate facilities on the morning of Friday, November 19, 2021, beginning at 8:00 a.m.

The first part of the walking-tour Work Session was scheduled to begin at the City of Buchanan's newly operational Oxidation Ditch, located within the City of Buchanan Wastewater Treatment Plant, which can be found at 504 River Street, Buchanan, MI, 49107, where the Commission received a walking tour of the facility. The second part of the walking-tour Work Session was scheduled to take place at 700 East Third Street, Buchanan, MI 49107, where the City Commission was to receive a short tour of a building currently being offered as a potential place to rent to temporarily house the City of Buchanan Public Works operations. This part of the walking-tour Work Session was noticed to anticipatorily begin around 8:40 a.m. The third part of the walking-tour Work Session was scheduled to take place at 324 E. Dewey Street, Buchanan, MI, 49107. This part of the walking-tour Work Session was noticed to anticipatorily begin around 9:00 a.m.

Work Session Purpose

The role and purpose of these three-part walking-tour Work Session was to allow City Commissioners an opportunity to view all three locations and ask questions about the locations. No decisions were placed on the agenda to be made during walking-tour Work Session.

I. Call to Order- Mayor Denison called the Work Session to order at 8:00 a.m.

Members Present: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, and Commissioner Patrick Swem.

Others Present: City Manager Heather Grace, Director of Public Services Mike Baker, Wastewater Superintendent Bill Housand, Joint Water/Sewer Board Member Tom Gordon



MINUTES FOR "WALKING-TOUR" WORK SESSION
NOVEMBER 19, 2021

(present for the tour of the wastewater treatment plant only), and Joint Water/Sewer Board Member Rachel Plank (present for the tour of the wastewater treatment plant only).

II. Public Comment- Agenda Items Only (3 minute limit)- None.

III. Tour at Wastewater Treatment Plant- The tour at the Wastewater Treatment Plant began at 8:00 a.m. Those in attendance received a guided tour of the City's wastewater treatment plant by Wastewater Superintendent Bill Housand, who also provided information related to wastewater operations and answered questions related to said operations.

IV. Tour at Green Building- The tour at the Green Building began at 8:48 a.m. Mack Green and Teresa Green were both in attendance and offered a brief tour of the building, along with providing some information about the building's specifications. The tour at the Green Building concluded at 9:06 a.m.

V. Tour at the 324 Building- The tour at the 324 Building began at 9:11 a.m. Randy Hendrixson was in attendance and offered a brief PowerPoint presentation, followed by a tour of the building. The tour concluded at 11:08 a.m.

VI. Public Comment- Non-Agenda Items (3 minute limit)- None.

VII. Adjourn- The Work Session was adjourned by Mayor Denison at 11:09 a.m.

**CITY OF BUCHANAN
LOCAL UNIT CODE 112030
2020 CVTRS SUBMISSION**

TABLE OF CONTENTS

PAGE	DESCRIPTION
1	Signed Form 4886
n/a	Citizen's Guide-available at http://micommunityfinancials.michigan.gov#!/dashboard/CITY/2611400?lat=41.82829100000001&lng=-86.365974&zoom=10&year=2019&showSidebar=yes
	AND
	www.cityofbuchanan.com
2	Performance Dashboard
3	Debt Service Summary
4-6	Debt Amortization Schedules
7	Projected Budget Report

Michigan Department of Treasury
4886 (Rev. 10-20)

City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2020 Public Act 166. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2020 Public Act 166. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2020**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Buchanan		Local Unit County Name Berrien	
Local Unit Code 112030		Contact E-Mail Address spowers@cityofbuchanan.com	
Contact Name Stephanie Powers	Contact Title Deputy Treasurer	Contact Telephone Number (269) 695-3844	Extension 13
Website Address, if reports are available online www.cityofbuchanan.com & http://micommunityfinancials.michigan.gov		Current Fiscal Year End Date 6/30/2021	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input checked="" type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input checked="" type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2020 Public Act 166, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) <i>Heather K. Grace</i>		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Heather Grace	
Title City Manager		Date 11/24/2020	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**. If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

City of Buchanan Dashboard 2020



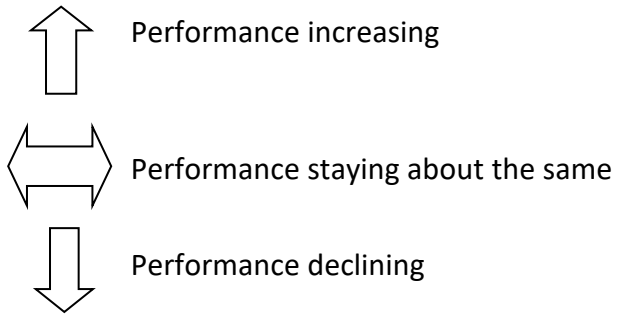
Fiscal Stability	2018	2019	Progress
	Prior	Current	
Annual GF Expenditures per capita	\$534	\$588	↑
Pension - Funded Ratio	105.0%	102.0%	↓
Unfunded OPEB liability as a % of annual GF revenue	0%	0%	↔
GF Debt burden per capita	\$34	\$34	↔

Economic Strength	2000	2010	2010 Census
	Prior	Current	Progress
Estimated median household Income	\$34,244	\$32,691	↓
Estimated median house value	\$69,600	\$90,900	↑
Population	4,681	4,456	↓

Public Safety	2018	2019	Progress
	Prior	Current	
Number of violent crimes	21	24	↑
Number of police arrests	118	146	↑
Number of incident complaints	3,230	3,212	↓



Buchanan, MI
Redbud City



Quality of Life	2018	2019	Progress
	Prior	Current	
% of GF budget committed to arts, culture & recreation	1%	1%	↔
Number of riders utilizing Dial-A-Ride	7,531	7,151	↓
City of Buchanan Facebook Friends	5,520	6,598	↑



City of Buchanan
Local Code: 112030
Debt Service Summary Report

NAME	ISSUANCE DATE	ISSUANCE AMOUNT	TYPE	REPAYMENT SOURCE
BONDS PAYABLE				
SRF 5328-01 Sewer Revenue Bond	6/22/2009	1,767,000	Business-type	Utility Services Revenue
DWRF 7255-01 Water Revenue Bond	1/11/2010	1,863,000	Business-type	Utility Services Revenue
Water Supply and Sewer Disposal System Revenue Bonds	4/9/2020	9,185,000	Business-type	Utility Services Revenue

Debt Service Report

Local Unit Name: City of Buchanan
Local Unit Code: 11-2030
Current Fiscal Year End Date: 6/30/2021

Debt Name: 2009 SRF 5328-1
Issuance Date: 6/22/2009
Issuance Amount: \$1,767,000
Debt Instrument (or Type): Bond
Repayment Source(s): Sewer Revenue

Years Ending	Principal	Interest	Total
Year 1	\$ -	\$ 4,239	\$ 4,239
Year 2	\$ 67,000	\$ 40,920	\$ 107,920
Year 3	\$ 70,000	\$ 41,625	\$ 111,625
Year 4	\$ 70,000	\$ 39,875	\$ 109,875
Year 5	\$ 75,000	\$ 38,063	\$ 113,063
Year 6	\$ 75,000	\$ 36,188	\$ 111,188
Year 7	\$ 80,000	\$ 34,250	\$ 114,250
Year 8	\$ 80,000	\$ 32,250	\$ 112,250
Year 9	\$ 80,000	\$ 30,250	\$ 110,250
Year 10	\$ 85,000	\$ 28,188	\$ 113,188
Year 11	\$ 85,000	\$ 26,063	\$ 111,063
Year 12	\$ 90,000	\$ 23,875	\$ 113,875
Year 13	\$ 90,000	\$ 21,625	\$ 111,625
Year 14	\$ 95,000	\$ 19,313	\$ 114,313
Year 15	\$ 95,000	\$ 16,938	\$ 111,938
Year 16	\$ 100,000	\$ 14,500	\$ 114,500
Year 17	\$ 100,000	\$ 12,000	\$ 112,000
Year 18	\$ 100,000	\$ 9,500	\$ 109,500
Year 19	\$ 105,000	\$ 6,938	\$ 111,938
Year 20	\$ 110,000	\$ 4,250	\$ 114,250
Year 21	\$ 115,000	\$ 1,438	\$ 116,438
Totals	\$ 1,767,000	\$ 482,283	\$ 2,249,283

Debt Service Report

Local Unit Name: City of Buchanan
 Local Unit Code: 11-2030
 Current Fiscal Year End Date: 6/30/2021

Debt Name: 2010 DWRF 7255-01
 Issuance Date: 1/11/2010
 Issuance Amount: \$1,863,000
 Debt Instrument (or Type): Bond
 Repayment Source(s): Water Revenue

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year 1	\$ 68,000	\$ 17,557	\$ 85,557
Year 2	\$ 75,000	\$ 44,047	\$ 119,047
Year 3	\$ 75,000	\$ 43,000	\$ 118,000
Year 4	\$ 80,000	\$ 41,125	\$ 121,125
Year 5	\$ 80,000	\$ 39,125	\$ 119,125
Year 6	\$ 85,000	\$ 37,125	\$ 122,125
Year 7	\$ 85,000	\$ 35,000	\$ 120,000
Year 8	\$ 85,000	\$ 32,875	\$ 117,875
Year 9	\$ 90,000	\$ 30,750	\$ 120,750
Year 10	\$ 90,000	\$ 28,500	\$ 118,500
Year 11	\$ 95,000	\$ 26,250	\$ 121,250
Year 12	\$ 95,000	\$ 23,875	\$ 118,875
Year 13	\$ 100,000	\$ 21,500	\$ 121,500
Year 14	\$ 100,000	\$ 19,000	\$ 119,000
Year 15	\$ 105,000	\$ 16,500	\$ 121,500
Year 16	\$ 105,000	\$ 13,875	\$ 118,875
Year 17	\$ 110,000	\$ 11,250	\$ 121,250
Year 18	\$ 110,000	\$ 8,500	\$ 118,500
Year 19	\$ 115,000	\$ 5,750	\$ 120,750
Year 20	\$ 115,000	\$ 2,875	\$ 117,875
	\$ -	\$ -	\$ -
Totals	\$ 1,863,000	\$ 498,480	\$ 2,361,480

BOND DEBT SERVICE

City of Buchanan, County of Berrien, State of Michigan
 Water Supply and Sewage Disposal System Revenue Bonds, Series 2020
 Private Placement with Capital One | Non-Bank Qualified
 Final Numbers as of March 25, 2020

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
10/01/2020			122,874.89	122,874.89	
04/01/2021	195,000	2.800%	128,590.00	323,590.00	
06/30/2021					446,464.89
10/01/2021	95,000	2.800%	125,860.00	220,860.00	
04/01/2022	100,000	2.800%	124,530.00	224,530.00	
06/30/2022					445,390.00
10/01/2022	100,000	2.800%	123,130.00	223,130.00	
04/01/2023	100,000	2.800%	121,730.00	221,730.00	
06/30/2023					444,860.00
10/01/2023	155,000	2.800%	120,330.00	275,330.00	
04/01/2024	155,000	2.800%	118,160.00	273,160.00	
06/30/2024					548,490.00
10/01/2024	160,000	2.800%	115,990.00	275,990.00	
04/01/2025	160,000	2.800%	113,750.00	273,750.00	
06/30/2025					549,740.00
10/01/2025	165,000	2.800%	111,510.00	276,510.00	
04/01/2026	165,000	2.800%	109,200.00	274,200.00	
06/30/2026					550,710.00
10/01/2026	170,000	2.800%	106,890.00	276,890.00	
04/01/2027	170,000	2.800%	104,510.00	274,510.00	
06/30/2027					551,400.00
10/01/2027	170,000	2.800%	102,130.00	272,130.00	
04/01/2028	175,000	2.800%	99,750.00	274,750.00	
06/30/2028					546,880.00
10/01/2028	175,000	2.800%	97,300.00	272,300.00	
04/01/2029	180,000	2.800%	94,850.00	274,850.00	
06/30/2029					547,150.00
10/01/2029	180,000	2.800%	92,330.00	272,330.00	
04/01/2030	185,000	2.800%	89,810.00	274,810.00	
06/30/2030					547,140.00
10/01/2030	275,000	2.800%	87,220.00	362,220.00	
04/01/2031	275,000	2.800%	83,370.00	358,370.00	
06/30/2031					720,590.00
10/01/2031	280,000	2.800%	79,520.00	359,520.00	
04/01/2032	285,000	2.800%	75,600.00	360,600.00	
06/30/2032					720,120.00
10/01/2032	290,000	2.800%	71,610.00	361,610.00	
04/01/2033	290,000	2.800%	67,550.00	357,550.00	
06/30/2033					719,160.00
10/01/2033	295,000	2.800%	63,490.00	358,490.00	
04/01/2034	300,000	2.800%	59,360.00	359,360.00	
06/30/2034					717,850.00
10/01/2034	305,000	2.800%	55,160.00	360,160.00	
04/01/2035	305,000	2.800%	50,890.00	355,890.00	
06/30/2035					716,050.00
10/01/2035	315,000	2.800%	46,620.00	361,620.00	
04/01/2036	315,000	2.800%	42,210.00	357,210.00	
06/30/2036					718,830.00
10/01/2036	320,000	2.800%	37,800.00	357,800.00	
04/01/2037	325,000	2.800%	33,320.00	358,320.00	
06/30/2037					716,120.00
10/01/2037	330,000	2.800%	28,770.00	358,770.00	
04/01/2038	335,000	2.800%	24,150.00	359,150.00	
06/30/2038					717,920.00
10/01/2038	340,000	2.800%	19,460.00	359,460.00	
04/01/2039	345,000	2.800%	14,700.00	359,700.00	
06/30/2039					719,160.00
10/01/2039	350,000	2.800%	9,870.00	359,870.00	
04/01/2040	355,000	2.800%	4,970.00	359,970.00	
06/30/2040					719,840.00
	9,185,000		3,178,864.89	12,363,864.89	12,363,864.89

Projected Budget Report

Local Unit Name:	CITY OF BUCHANAN
Local Unit Code:	112030
Current Fiscal Year End Date:	6/30/2020 GENERAL
Fund Name:	FUND

REVENUES	2020-2021 Current Year Budget	Percentage Change	2021-2022 Budget	Assumptions	
Property Taxes	\$ 1,283,507	1 %	\$ 1,296,342		
State Revenue Sharing	\$ 584,969	%	\$ 584,969		
Licenses & Permits	\$ 31,000	%	\$ 31,000		
Interest Income	\$ 35,000	%	\$ 35,000		
Other Revenues	\$ 383,231	%	\$ 383,231		
Interfund Transfers (In)	\$ 122,800	%	\$ 122,800		
Total Revenues	\$ 2,440,507		\$ 2,453,342		
EXPENDITURES	2020-2021 Current Year Budget	Percentage Change	2021-2022 Budget	Assumptions	
General Government	\$ 477,031	1 %	\$ 481,801	Increase due to salaries and fringes	
Police and Fire	\$ 1,313,256	1 %	\$ 1,326,389		Increase due to salaries and fringes, new police car
Other Public Works	\$ 501,622	1 %	\$ 506,638		Increase due to salaries and fringe and utilities costs
Recreation & Culture	\$ 15,164	%	\$ 15,164		
Other Expenditures	\$ 112,205	%	\$ 112,205		
Interfund Transfers (Out)	\$ 15,500	%	\$ 15,500		
Total Expenditures	\$ 2,434,778		\$ 2,457,697		
 Net Revenues (Expenditures)	 \$ 5,729		 \$ (4,355)		
 Beginning Fund Balance	 \$ 1,841,984		 \$ 1,847,713		
Ending Fund Balance	\$ 1,847,713		\$ 1,843,358		

Commentary:

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 101 - GENERAL							
Revenues							
Dept 000.000							
101-000.000-401.005	TRANSFER FROM WATER & SEWER	0.00	5,974.00	0.00	0.00	5,974.00	0.00
101-000.000-401.011	TRANS-STREET REPAIR & MAINT.	0.00	118,450.00	0.00	0.00	118,450.00	0.00
101-000.000-402.000	REAL PROPERTY TAXES	1,594,780.44	1,653,150.00	1,360,864.48	344,884.68	292,285.52	82.32
101-000.000-412.000	LOST PERSONAL PROPERTY TAX REV	0.00	79,310.00	0.00	0.00	79,310.00	0.00
101-000.000-414.000	P.I.L.O.T.	0.00	42,283.00	0.00	0.00	42,283.00	0.00
101-000.000-415.000	EMERGENCY RESPONSE FEE PILOT	0.00	20,600.00	0.00	0.00	20,600.00	0.00
101-000.000-417.000	DELINQUENT PERSONAL PROPERTY	1,170.45	1,030.00	739.35	296.29	290.65	71.78
101-000.000-418.000	DAR ADMIN REIMBURSEMENT	0.00	18,903.00	0.00	0.00	18,903.00	0.00
101-000.000-421.000	GRANTS & SPECIAL PROJECTS	650.00	175,000.00	31,482.82	0.00	143,517.18	17.99
101-000.000-437.000	INDUSTRIAL FACILITY TAX	0.00	366.00	0.00	0.00	366.00	0.00
101-000.000-445.000	PENALTY & INTEREST - TAXES	10,327.57	10,300.00	6,723.96	6,723.96	3,576.04	65.28
101-000.000-452.000	FRANCHISE FEE - CABLE	47,655.42	41,477.00	12,035.70	0.00	29,441.30	29.02
101-000.000-457.000	MEDICAL MARIHUANA PERMITS	143,000.00	161,710.00	20,250.00	20,000.00	141,460.00	12.52
101-000.000-477.000	BUILDING PERMITS	28,746.05	51,500.00	8,834.75	313.00	42,665.25	17.15
101-000.000-482.000	MISCELLANEOUS LICENSE-PERMITS	4,946.50	6,747.00	8,836.01	7,278.51	(2,089.01)	130.96
101-000.000-563.000	DISTRICT LIBRARY ADMIN FEE	50.00	52.00	0.00	0.00	52.00	0.00
101-000.000-570.000	MEDICAL MARIJUANA STATE REV.	84,003.96	86,524.00	0.00	0.00	86,524.00	0.00
101-000.000-575.000	STATE-STATUTORY SALES (INCOME)	173,285.00	214,182.00	116,942.00	35,350.00	97,240.00	54.60
101-000.000-576.000	STATE-CONSTITUTIONAL SALES TAX	410,860.00	403,152.00	116,281.00	81,622.00	286,871.00	28.84
101-000.000-577.000	STATE SHARED LIQUOR LICENSE	3,212.00	4,326.00	(2,709.85)	0.00	7,035.85	(62.64)
101-000.000-578.000	MI USE TAX REVENUE	0.00	1,764.00	0.00	0.00	1,764.00	0.00
101-000.000-579.000	LOCAL STABILIZARION STATE REV	84,647.21	66,435.00	44,092.09	44,092.09	22,342.91	66.37
101-000.000-599.000	LEHMANS ORCHARD ANNUAL PAYMENT	8,666.67	8,927.00	8,666.67	0.00	260.33	97.08
101-000.000-618.000	ADMINISTRATION FEE - TAXES	44,625.26	43,415.00	36,096.11	10,708.40	7,318.89	83.14
101-000.000-633.000	FOUNDATIONS - CEMETERY	6,454.20	5,820.00	1,089.60	340.80	4,730.40	18.72
101-000.000-634.000	GRAVE OPENINGS	36,797.80	30,900.00	12,750.00	3,300.00	18,150.00	41.26
101-000.000-635.000	CEMETERY TENT SERVICE	100.00	515.00	200.00	0.00	315.00	38.83
101-000.000-636.000	COLUMBARIUM & PLAQUE	2,456.25	1,442.00	0.00	0.00	1,442.00	0.00
101-000.000-640.000	VAULT SETTING FEES	4,800.00	4,223.00	1,700.00	400.00	2,523.00	40.26
101-000.000-641.000	WEEDS/SNOW	2,964.00	4,326.00	1,140.00	0.00	3,186.00	26.35
101-000.000-643.000	SALES - CEMETERY LOTS	16,356.08	15,965.00	7,030.15	1,836.40	8,934.85	44.03
101-000.000-644.000	COPIES	219.10	283.00	105.80	92.40	177.20	37.39
101-000.000-645.000	SALES - SURPLUS PROPERTY	7,995.61	210,000.00	0.00	0.00	210,000.00	0.00
101-000.000-657.000	PARKING VIOLATIONS	3,559.95	4,841.00	655.00	400.00	4,186.00	13.53
101-000.000-660.000	ORDINANCE VIOLATIONS 5TH DIST	664.09	1,545.00	160.00	51.67	1,385.00	10.36
101-000.000-665.000	INTEREST EARNED - INVESTMENTS	(333.21)	30,900.00	477.92	0.00	30,422.08	1.55
101-000.000-674.000	BUCHANAN REDBUD CITY CENTER	490.00	309.00	415.00	330.00	(106.00)	134.30
101-000.000-675.000	EDGEWATER LEASE PAYMENTS	13,950.00	0.00	3,487.50	0.00	(3,487.50)	100.00
101-000.000-677.000	ACCIDENT REPORTS	123.00	283.00	5.00	0.00	278.00	1.77
101-000.000-678.000	SCHOOL GUARDS	12,869.71	13,390.00	2,929.48	1,516.68	10,460.52	21.88
101-000.000-683.004	RETIREE INSURANCE REIMBURSEMET	181.47	196.00	0.00	0.00	196.00	0.00
101-000.000-687.000	EMPLOYEE CO-PAY INSURANCE	58,998.94	80,855.00	12,576.98	0.00	68,278.02	15.55
101-000.000-689.001	CASH OVER/SHORT	0.00	0.00	141.19	20.00	(141.19)	100.00
101-000.000-690.000	WORKMENS COMP. INSURANCE	0.00	15,450.00	0.00	0.00	15,450.00	0.00
101-000.000-691.000	MISCELLANEOUS REVENUE/DONATION	87,396.68	371,800.00	34,074.47	14,556.43	337,725.53	9.16
101-000.000-692.001	PARK & REC REVENUE	440.00	670.00	530.00	110.00	140.00	79.10
Total Dept 000.000		2,897,110.20	4,009,290.00	1,848,603.18	574,223.31	2,160,686.82	46.11
TOTAL REVENUES		2,897,110.20	4,009,290.00	1,848,603.18	574,223.31	2,160,686.82	46.11

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL							
Expenditures							
Dept 101.000 - CITY COMMISSION							
101-101.000-706.005	SALARIES-PART TIME	8,577.44	10,500.00	3,053.75	820.00	7,446.25	29.08
101-101.000-715.000	FRINGE BENEFITS	1,387.84	1,545.00	361.53	62.75	1,183.47	23.40
101-101.000-730.000	POSTAGE	15.70	0.00	613.85	0.00	(613.85)	100.00
101-101.000-805.000	MARKETING PLAN	888.68	1,000.00	0.00	0.00	1,000.00	0.00
101-101.000-818.000	CONTRACTUAL	2,452.91	25,000.00	887.04	0.00	24,112.96	3.55
101-101.000-826.000	LEGAL FEES	861.00	22,000.00	0.00	0.00	22,000.00	0.00
101-101.000-831.000	MEMBERSHIP AND DUES	4,584.00	2,500.00	0.00	0.00	2,500.00	0.00
101-101.000-855.000	SAFER GRANT EXPENSES	810.00	0.00	2,565.00	0.00	(2,565.00)	100.00
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	3,031.00	220,000.00	12,521.89	0.00	207,478.11	5.69
101-101.000-861.000	REDBUD CITY CENTER PROJECT	72.59	13,000.00	0.00	0.00	13,000.00	0.00
101-101.000-864.000	CONFERENCES AND WORKSHOP	75.08	3,500.00	0.00	0.00	3,500.00	0.00
101-101.000-885.000	PUBLIC RELATIONS	17,586.53	22,500.00	1,534.62	0.00	20,965.38	6.82
101-101.000-888.000	RESURFACING PROJECT	4,625.00	0.00	0.00	0.00	0.00	0.00
101-101.000-919.000	COVID-19	(69,426.47)	2,000.00	15.89	0.00	1,984.11	0.79
101-101.000-962.000	MISCELLANEOUS	2,240.33	2,000.00	30.00	0.00	1,970.00	1.50
101-101.000-984.000	LOCAL PUBLIC BROADCASTING	0.00	5,500.00	1,600.00	1,600.00	3,900.00	29.09
Total Dept 101.000 - CITY COMMISSION		(22,218.37)	331,045.00	23,183.57	2,482.75	307,861.43	7.00
Dept 172.000 - CITY MANAGER							
101-172.000-706.001	SALARIES-FULL TIME	161,705.39	258,600.00	37,777.60	10,657.69	220,822.40	14.61
101-172.000-706.005	SALARIES-PART TIME	457.50	0.00	0.00	0.00	0.00	0.00
101-172.000-715.000	FRINGE BENEFITS	58,936.32	144,816.00	13,258.58	6,294.22	131,557.42	9.16
101-172.000-717.000	RETIREMENT	3,009.42	38,500.00	0.00	0.00	38,500.00	0.00
101-172.000-728.000	OFFICE SUPPLIES	1,876.15	3,300.00	379.08	0.00	2,920.92	11.49
101-172.000-730.000	POSTAGE	2,022.05	2,750.00	480.26	0.00	2,269.74	17.46
101-172.000-752.000	RECRUITMENT/RELOCATION	5,938.00	0.00	0.00	0.00	0.00	0.00
101-172.000-756.000	MISCELLANEOUS SUPPLIES	48.06	515.00	386.42	0.00	128.58	75.03
101-172.000-818.000	CONTRACTUAL	17,561.63	55,000.00	4,689.89	0.00	50,310.11	8.53
101-172.000-826.000	LEGAL FEES	68,548.15	39,750.00	23,697.50	0.00	16,052.50	59.62
101-172.000-831.000	MEMBERSHIP AND DUES	1,343.77	3,600.00	447.50	87.50	3,152.50	12.43
101-172.000-864.000	CONFERENCES AND WORKSHOP	(125.77)	4,000.00	0.00	0.00	4,000.00	0.00
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	5,275.50	5,500.00	1,617.12	525.00	3,882.88	29.40
101-172.000-933.000	MAINTENANCE - EQUIPMENT	645.80	800.00	0.00	0.00	800.00	0.00
101-172.000-962.000	MISCELLANEOUS	2,045.51	515.00	5,738.48	1,540.00	(5,223.48)	1,114.27
Total Dept 172.000 - CITY MANAGER		329,287.48	557,646.00	88,472.43	19,104.41	469,173.57	15.87
Dept 191.000 - ELECTIONS							
101-191.000-706.001	SALARIES-FULL TIME	10,529.85	12,262.00	6,061.34	3,156.07	6,200.66	49.43
101-191.000-715.000	FRINGE BENEFITS	10,817.91	6,500.00	2,398.98	920.81	4,101.02	36.91
101-191.000-728.000	OFFICE SUPPLIES	1,078.73	1,500.00	0.00	0.00	1,500.00	0.00
101-191.000-818.000	CONTRACTUAL	2,563.42	5,000.00	0.00	0.00	5,000.00	0.00
101-191.000-826.000	LEGAL FEES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-191.000-864.000	CONFERENCES AND WORKSHOP	82.23	1,500.00	0.00	0.00	1,500.00	0.00
101-191.000-868.000	CTCL GRANT	(269.83)	300.00	0.00	0.00	300.00	0.00
101-191.000-903.000	LEGAL NOTICES & RECORDINGS	102.96	500.00	0.00	0.00	500.00	0.00
101-191.000-933.000	MAINTENANCE - EQUIPMENT	4,800.80	500.00	0.00	0.00	500.00	0.00
101-191.000-962.000	MISCELLANEOUS	5,707.64	1,050.00	0.00	0.00	1,050.00	0.00
101-191.000-969.000	TRANSFER-EQUIPMENT RESERVE	0.00	1,000.00	0.00	0.00	1,000.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL Expenditures							
Total Dept 191.000 - ELECTIONS		35,413.71	31,612.00	8,460.32	4,076.88	23,151.68	26.76
Dept 209.000 - ASSESSOR							
101-209.000-706.001	SALARIES-FULL TIME	0.00	26,250.00	0.00	0.00	26,250.00	0.00
101-209.000-706.005	SALARIES-PART TIME	23,000.12	0.00	2,653.86	0.00	(2,653.86)	100.00
101-209.000-715.000	FRINGE BENEFITS	1,840.63	2,285.00	224.50	0.00	2,060.50	9.82
101-209.000-728.000	OFFICE SUPPLIES	956.79	1,800.00	0.00	0.00	1,800.00	0.00
101-209.000-818.000	CONTRACTUAL	3,180.00	3,200.00	0.00	0.00	3,200.00	0.00
Total Dept 209.000 - ASSESSOR		28,977.54	33,535.00	2,878.36	0.00	30,656.64	8.58
Dept 215.000 - CITY CLERK							
101-215.000-706.001	SALARIES-FULL TIME	31,772.25	51,000.00	29,182.79	9,467.99	21,817.21	57.22
101-215.000-715.000	FRINGE BENEFITS	32,773.10	13,708.00	8,039.52	2,762.26	5,668.48	58.65
101-215.000-728.000	OFFICE SUPPLIES	79.99	300.00	242.17	54.70	57.83	80.72
101-215.000-818.000	CONTRACTUAL	475.00	500.00	0.00	0.00	500.00	0.00
101-215.000-826.000	LEGAL FEES	0.00	150.00	0.00	0.00	150.00	0.00
101-215.000-864.000	CONFERENCES AND WORKSHOP	525.23	750.00	750.00	278.00	0.00	100.00
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	349.70	200.00	462.56	0.00	(262.56)	231.28
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	3,762.44	3,500.00	740.10	132.86	2,759.90	21.15
101-215.000-945.000	MEMBERSHIP & DUES	131.00	200.00	169.00	0.00	31.00	84.50
101-215.000-962.000	MISCELLANEOUS	77.32	100.00	99.98	68.20	0.02	99.98
101-215.000-969.000	TRANSFER-EQUIPMENT RESERVE	10,363.00	750.00	0.00	0.00	750.00	0.00
Total Dept 215.000 - CITY CLERK		80,309.03	71,158.00	39,686.12	12,764.01	31,471.88	55.77
Dept 253.000 - TREASURER							
101-253.000-706.001	SALARIES-FULL TIME	66,013.95	90,520.00	27,745.65	6,266.03	62,774.35	30.65
101-253.000-715.000	FRINGE BENEFITS	36,428.63	40,745.00	11,954.33	5,224.94	28,790.67	29.34
101-253.000-728.000	OFFICE SUPPLIES	491.24	2,000.00	1,483.83	1,236.40	516.17	74.19
101-253.000-730.000	POSTAGE	3,364.17	1,800.00	207.95	200.00	1,592.05	11.55
101-253.000-807.000	AUDIT	30,800.00	14,000.00	0.00	0.00	14,000.00	0.00
101-253.000-818.000	CONTRACTUAL	49,387.62	11,500.00	6,402.72	1,407.72	5,097.28	55.68
101-253.000-864.000	CONFERENCES AND WORKSHOP	450.00	500.00	15.00	0.00	485.00	3.00
101-253.000-873.000	TRAVEL & CAR ALLOWANCE	0.00	150.00	0.00	0.00	150.00	0.00
101-253.000-961.000	MEDICAL EXAMS	431.00	0.00	0.00	0.00	0.00	0.00
Total Dept 253.000 - TREASURER		187,366.61	161,215.00	47,809.48	14,335.09	113,405.52	29.66
Dept 265.000 - BUILDING AND GROUNDS							
101-265.000-756.000	MISCELLANEOUS SUPPLIES	6,559.85	7,500.00	251.90	44.00	7,248.10	3.36
101-265.000-818.000	CONTRACTUAL	41,280.66	147,500.00	111,475.02	50,738.51	36,024.98	75.58
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	8,860.49	15,750.00	2,010.72	0.00	13,739.28	12.77
101-265.000-912.000	FIRE & LIABILITY INSURANCE	25,587.00	34,500.00	26,733.84	26,733.84	7,766.16	77.49
101-265.000-921.000	UTILITIES	17,474.81	20,000.00	9,825.46	4,056.33	10,174.54	49.13
101-265.000-931.000	MAINTENANCE-BUILDINGS	8,852.83	35,000.00	4,799.14	120.00	30,200.86	13.71
101-265.000-934.000	MAINT. - OFFICE EQUIPMENT	14,445.80	15,000.00	660.26	0.00	14,339.74	4.40
101-265.000-958.000	OFFICE EQUIPMENT	932.59	3,000.00	2,380.98	0.00	619.02	79.37
101-265.000-962.000	MISCELLANEOUS	10,408.28	3,500.00	5,767.86	790.00	(2,267.86)	1
101-265.000-970.001	CAPITAL OUTLAY	0.00	25,000.00	0.00	0.00	25,000.00	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL							
Expenditures							
101-265.000-974.000	ZONING EXPENDITURES	6,202.77	5,000.00	2,758.40	2,758.40	2,241.60	55.17
Total Dept 265.000 - BUILDING AND GROUNDS		140,605.08	311,750.00	166,663.58	85,241.08	145,086.42	53.46
Dept 269.000 - RENTAL PROPERTY							
101-269.000-818.000	CONTRACTUAL	0.00	900.00	78.00	0.00	822.00	8.67
101-269.000-912.000	FIRE & LIABILITY INSURANCE	0.00	271.00	270.00	270.00	1.00	99.63
101-269.000-921.000	UTILITIES	2,777.39	2,515.00	683.63	129.10	1,831.37	27.18
101-269.000-931.000	MAINTENANCE-BUILDINGS	15,320.40	28,500.00	34.25	0.00	28,465.75	0.12
101-269.000-962.000	MISCELLANEOUS	1,514.12	3,000.00	245.22	102.61	2,754.78	8.17
101-269.000-970.001	CAPITAL OUTLAY	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 269.000 - RENTAL PROPERTY		19,611.91	37,186.00	1,311.10	501.71	35,874.90	3.53
Dept 271.430 - PEAR'S MILL							
101-271.430-731.000	ALARM MONITORING	324.00	1,300.00	81.00	0.00	1,219.00	6.23
101-271.430-756.014	MISCELLANEOUS	0.00	5,250.00	0.00	0.00	5,250.00	0.00
101-271.430-853.000	TELEPHONE, INTERNET, CABLE	993.00	800.00	271.14	0.00	528.86	33.89
101-271.430-912.000	FIRE & LIABILITY INSURANCE	553.00	660.00	553.00	553.00	107.00	83.79
101-271.430-921.000	UTILITIES	1,003.41	1,500.00	231.65	102.59	1,268.35	15.44
101-271.430-935.000	BUILDING & GROUND MAINTENANCE	606.00	500.00	533.00	102.00	(33.00)	106.60
101-271.430-970.000	TRANSFER-CAPITAL RESERVE	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 271.430 - PEAR'S MILL		3,479.41	13,010.00	1,669.79	757.59	11,340.21	12.83
Dept 271.435 - FARMERS' MARKET							
101-271.435-756.014	MISCELLANEOUS	0.00	3,750.00	0.00	0.00	3,750.00	0.00
101-271.435-912.000	FIRE & LIABILITY INSURANCE	74.00	100.00	74.00	74.00	26.00	74.00
101-271.435-921.000	UTILITIES	294.22	500.00	186.46	102.61	313.54	37.29
101-271.435-935.000	BUILDING & GROUND MAINTENANCE	458.48	850.00	375.00	375.00	475.00	44.12
Total Dept 271.435 - FARMERS' MARKET		826.70	5,200.00	635.46	551.61	4,564.54	12.22
Dept 271.440 - BUCHANAN COMMON							
101-271.440-756.014	MISCELLANEOUS	168.00	4,750.00	223.00	0.00	4,527.00	4.69
101-271.440-912.000	FIRE & LIABILITY INSURANCE	209.00	340.00	209.00	209.00	131.00	61.47
101-271.440-921.000	UTILITIES	1,199.03	1,650.00	369.99	102.61	1,280.01	22.42
101-271.440-935.000	BUILDING & GROUND MAINTENANCE	2,331.17	3,200.00	931.30	0.00	2,268.70	29.10
101-271.440-970.000	TRANSFER-CAPITAL RESERVE	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 271.440 - BUCHANAN COMMON		3,907.20	11,940.00	1,733.29	311.61	10,206.71	14.52
Dept 271.445 - HARGER PARK							
101-271.445-935.000	BUILDING & GROUND MAINTENANCE	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 271.445 - HARGER PARK		0.00	200.00	0.00	0.00	200.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 101 - GENERAL							
Expenditures							
Dept 276.000 - CEMETERY							
101-276.000-706.001	SALARIES-FULL TIME	43,250.91	69,500.00	13,702.96	3,832.59	55,797.04	19.72
101-276.000-706.002	SALARIES - OVERTIME	5,352.54	6,000.00	1,669.95	785.99	4,330.05	27.83
101-276.000-706.004	SALARIES-TEMPORARY	25,209.82	34,000.00	14,623.76	3,248.00	19,376.24	43.01
101-276.000-715.000	FRINGE BENEFITS	26,777.50	26,500.00	3,621.94	778.55	22,878.06	13.67
101-276.000-751.000	GAS AND OIL	6,601.76	8,000.00	6,185.48	967.89	1,814.52	77.32
101-276.000-756.000	MISCELLANEOUS SUPPLIES	4,008.60	4,400.00	1,219.00	211.82	3,181.00	27.70
101-276.000-768.000	UNIFORMS	850.00	1,295.00	250.00	0.00	1,045.00	19.31
101-276.000-818.000	CONTRACTUAL	311.03	800.00	180.00	0.00	620.00	22.50
101-276.000-831.000	MEMBERSHIP AND DUES	0.00	150.00	0.00	0.00	150.00	0.00
101-276.000-853.000	TELEPHONE, INTERNET, CABLE	1,596.09	1,700.00	906.85	183.12	793.15	53.34
101-276.000-912.000	FIRE & LIABILITY INSURANCE	2,948.00	3,400.00	620.00	620.00	2,780.00	18.24
101-276.000-921.000	UTILITIES	2,535.32	2,600.00	90.72	0.00	2,509.28	3.49
101-276.000-931.000	MAINTENANCE-BUILDINGS	14,339.89	17,000.00	2,733.18	1,875.35	14,266.82	16.08
101-276.000-932.000	MAINTENANCE-GROUNDS	9,969.39	5,100.00	1,345.51	282.45	3,754.49	26.38
101-276.000-933.000	MAINTENANCE - EQUIPMENT	17,649.02	20,500.00	994.72	462.69	19,505.28	4.85
101-276.000-934.000	MAINT. - OFFICE EQUIPMENT	1,280.00	1,500.00	0.00	0.00	1,500.00	0.00
101-276.000-939.000	MAINTENANCE - VEHICLE	2,492.28	3,000.00	403.67	41.85	2,596.33	13.46
101-276.000-961.000	MEDICAL EXAMS	0.00	500.00	0.00	0.00	500.00	0.00
101-276.000-962.000	MISCELLANEOUS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-276.000-969.000	TRANSFER-EQUIPMENT RESERVE	0.00	5,500.00	0.00	0.00	5,500.00	0.00
101-276.000-970.001	CAPITAL OUTLAY	1,299.00	24,000.00	0.00	0.00	24,000.00	0.00
Total Dept 276.000 - CEMETERY		166,471.15	236,945.00	48,547.74	13,290.30	188,397.26	20.49
Dept 301.000 - POLICE							
101-301.000-706.001	SALARIES-FULL TIME	536,602.15	623,460.00	210,679.67	70,680.06	412,780.33	33.79
101-301.000-706.002	SALARIES - OVERTIME	28,351.68	18,000.00	6,676.53	1,946.08	11,323.47	37.09
101-301.000-706.005	SALARIES-PART TIME	40,371.37	38,000.00	17,495.80	7,596.20	20,504.20	46.04
101-301.000-706.006	SALARIES-PART TIME/CODE ENFORC	11,457.00	32,000.00	208.00	0.00	31,792.00	0.65
101-301.000-715.000	FRINGE BENEFITS	298,958.85	331,955.00	69,355.92	30,351.29	262,599.08	20.89
101-301.000-728.000	OFFICE SUPPLIES	2,827.92	3,200.00	781.99	361.79	2,418.01	24.44
101-301.000-751.000	GAS AND OIL	12,524.68	18,000.00	6,103.43	1,609.11	11,896.57	33.91
101-301.000-756.000	MISCELLANEOUS SUPPLIES	1,731.91	1,800.00	2,219.03	27.53	(419.03)	123.28
101-301.000-767.000	UNIFORMS - PART-TIME	180.97	600.00	0.00	0.00	600.00	0.00
101-301.000-768.000	UNIFORMS	1,718.73	2,000.00	1,260.46	557.50	739.54	63.02
101-301.000-769.000	UNIFORM CLEANING	452.74	1,500.00	205.00	0.00	1,295.00	13.67
101-301.000-818.000	CONTRACTUAL	12,397.74	15,000.00	1,116.57	112.91	13,883.43	7.44
101-301.000-818.002	RESERVE TRAINING	200.00	500.00	0.00	0.00	500.00	0.00
101-301.000-818.003	RESERVE EQUIPMENT	294.98	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-826.000	LEGAL FEES	3,003.61	7,300.00	305.00	305.00	6,995.00	4.18
101-301.000-851.000	RADIO MAINTENANCE	8,831.55	9,500.00	1,862.50	1,302.50	7,637.50	19.61
101-301.000-853.000	TELEPHONE, INTERNET, CABLE	3,699.05	10,000.00	1,401.17	344.37	8,598.83	14.01
101-301.000-864.000	CONFERENCES AND WORKSHOP	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-873.000	TRAVEL & CAR ALLOWANCE	0.00	800.00	0.00	0.00	800.00	0.00
101-301.000-886.000	COMMUNITY POLICING	989.42	2,500.00	462.60	0.00	2,037.40	18.50
101-301.000-912.000	FIRE & LIABILITY INSURANCE	6,313.00	22,813.00	7,634.38	7,634.38	15,178.62	33.47
101-301.000-915.000	TARGET RANGE & SUPPLIES	5,085.21	5,200.00	870.88	0.00	4,329.12	16.75
101-301.000-921.000	UTILITIES	18,174.57	18,000.00	4,683.34	2,047.97	13,316.66	26.02
101-301.000-931.000	MAINTENANCE-BUILDINGS	4,994.22	5,500.00	996.89	120.00	4,503.11	18.13
101-301.000-933.000	MAINTENANCE - EQUIPMENT	635.74	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-934.000	MAINT. - OFFICE EQUIPMENT	2,436.92	2,500.00	0.00	0.00	2,500.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 101 - GENERAL							
Expenditures							
101-301.000-939.000	MAINTENANCE - VEHICLE	12,332.84	15,000.00	3,673.81	653.34	11,326.19	24.49
101-301.000-957.000	BOOKS AND MAGAZINES	0.00	400.00	0.00	0.00	400.00	0.00
101-301.000-960.000	EDUCATION AND TRAINING	1,490.00	2,500.00	200.00	0.00	2,300.00	8.00
101-301.000-961.000	MEDICAL EXAMS	551.00	600.00	320.00	85.00	280.00	53.33
101-301.000-962.000	MISCELLANEOUS	2,439.46	2,750.00	2,568.19	855.00	181.81	93.39
101-301.000-962.003	D.A.R.E PROGRAM	1,403.30	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-967.000	TRANSFER-BUILDING RESERVE	0.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301.000-969.000	TRANSFER-EQUIPMENT RESERVE	0.00	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-970.003	CAPITAL LEASE PAYMENTS	12,991.15	12,088.00	0.00	0.00	12,088.00	0.00
Total Dept 301.000 - POLICE		1,033,441.76	1,215,466.00	341,081.16	126,590.03	874,384.84	28.06
Dept 315.000 - CROSSING GUARDS							
101-315.000-706.001	SALARIES-FULL TIME	26,549.69	36,660.00	4,841.05	3,030.10	31,818.95	13.21
101-315.000-715.000	FRINGE BENEFITS	2,043.68	4,250.00	370.37	231.82	3,879.63	8.71
101-315.000-756.000	MISCELLANEOUS SUPPLIES	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 315.000 - CROSSING GUARDS		28,593.37	41,410.00	5,211.42	3,261.92	36,198.58	12.58
Dept 336.000 - FIRE DEPARTMENT							
101-336.000-706.003	SALARIES-VOLUNTEER FIREMEN	45,538.00	46,000.00	14,825.00	4,847.00	31,175.00	32.23
101-336.000-715.000	FRINGE BENEFITS	4,313.01	5,000.00	1,236.24	370.81	3,763.76	24.72
101-336.000-728.000	OFFICE SUPPLIES	207.66	1,000.00	10.49	0.00	989.51	1.05
101-336.000-751.000	GAS AND OIL	305.33	2,000.00	79.68	0.00	1,920.32	3.98
101-336.000-756.000	MISCELLANEOUS SUPPLIES	1,635.83	2,000.00	648.17	623.23	1,351.83	32.41
101-336.000-768.000	UNIFORMS	882.89	2,000.00	50.95	50.95	1,949.05	2.55
101-336.000-818.000	CONTRACTUAL	0.00	100.00	43.65	43.65	56.35	43.65
101-336.000-831.000	MEMBERSHIP AND DUES	2,440.00	2,700.00	0.00	0.00	2,700.00	0.00
101-336.000-851.000	RADIO MAINTENANCE	1,635.00	6,000.00	1,109.28	0.00	4,890.72	18.49
101-336.000-851.001	EQUIPMENT TESTING	6,037.16	7,000.00	4,613.46	649.96	2,386.54	65.91
101-336.000-853.000	TELEPHONE, INTERNET, CABLE	268.43	1,200.00	133.91	102.61	1,066.09	11.16
101-336.000-864.000	CONFERENCES AND WORKSHOP	305.00	500.00	442.50	442.50	57.50	88.50
101-336.000-912.000	FIRE & LIABILITY INSURANCE	3,545.00	4,120.00	4,279.10	4,279.10	(159.10)	103.86
101-336.000-921.000	UTILITIES	9,090.97	7,800.00	1,185.18	243.08	6,614.82	15.19
101-336.000-931.000	MAINTENANCE-BUILDINGS	1,404.64	2,000.00	0.00	0.00	2,000.00	0.00
101-336.000-933.000	MAINTENANCE - EQUIPMENT	400.00	500.00	189.99	0.00	310.01	38.00
101-336.000-934.000	MAINT. - OFFICE EQUIPMENT	166.68	500.00	1,997.97	0.00	(1,497.97)	399.59
101-336.000-939.000	MAINTENANCE - VEHICLE	2,383.53	9,000.00	2,581.05	626.05	6,418.95	28.68
101-336.000-957.000	BOOKS AND MAGAZINES	22.15	200.00	0.00	0.00	200.00	0.00
101-336.000-960.000	EDUCATION AND TRAINING	1,660.92	4,000.00	650.00	0.00	3,350.00	16.25
101-336.000-961.000	MEDICAL EXAMS	574.00	1,000.00	346.00	261.00	654.00	34.60
101-336.000-962.000	MISCELLANEOUS	22.91	700.00	1,005.49	0.00	(305.49)	143.64
101-336.000-967.000	TRANSFER-BUILDING RESERVE	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-336.000-969.000	TRANSFER-EQUIPMENT RESERVE	0.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 336.000 - FIRE DEPARTMENT		82,839.11	111,320.00	35,428.11	12,539.94	75,891.89	31.83
Dept 371.001 - BUILDING INSPECTOR							
101-371.001-706.001	SALARIES-FULL TIME	(299.42)	0.00	0.00	0.00	0.00	0.00
101-371.001-706.005	SALARIES-PART TIME	29,655.19	37,760.00	13,698.85	4,630.98	24,061.15	

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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 101 - GENERAL							
Expenditures							
101-371.001-715.000	FRINGE BENEFITS	2,375.84	3,230.00	1,076.60	354.27	2,153.40	33.33
101-371.001-728.000	OFFICE SUPPLIES	154.43	300.00	0.00	0.00	300.00	0.00
101-371.001-730.000	POSTAGE	0.00	300.00	0.00	0.00	300.00	0.00
101-371.001-818.000	CONTRACTUAL	50.00	25,000.00	0.00	0.00	25,000.00	0.00
101-371.001-826.000	LEGAL FEES	0.00	500.00	0.00	0.00	500.00	0.00
101-371.001-831.000	MEMBERSHIP AND DUES	190.00	200.00	145.00	145.00	55.00	72.50
101-371.001-853.000	TELEPHONE, INTERNET, CABLE	396.61	700.00	302.16	0.00	397.84	43.17
101-371.001-864.000	CONFERENCES AND WORKSHOP	763.09	1,000.00	1,206.84	1,206.84	(206.84)	120.68
101-371.001-914.000	MEDICAL MARIHUANA	17,733.92	10,000.00	42.12	0.00	9,957.88	0.42
101-371.001-921.000	UTILITIES	1,920.33	2,200.00	1,111.72	304.97	1,088.28	50.53
101-371.001-934.000	MAINT. - OFFICE EQUIPMENT	650.00	700.00	0.00	0.00	700.00	0.00
101-371.001-957.000	BOOKS AND MAGAZINES	312.95	500.00	0.00	0.00	500.00	0.00
Total Dept 371.001 - BUILDING INSPECTOR		53,902.94	82,390.00	17,583.29	6,642.06	64,806.71	21.34
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS							
101-441.000-706.001	SALARIES-FULL TIME	70,818.00	68,290.00	18,516.49	4,962.53	49,773.51	27.11
101-441.000-706.002	SALARIES - OVERTIME	5,017.58	6,180.00	1,442.62	497.07	4,737.38	23.34
101-441.000-706.004	SALARIES-TEMPORARY	10,371.13	0.00	27,057.01	11,817.51	(27,057.01)	100.00
101-441.000-715.000	FRINGE BENEFITS	25,289.57	23,288.00	6,819.08	2,177.48	16,468.92	29.28
101-441.000-751.000	GAS AND OIL	9,353.15	19,000.00	5,768.47	1,194.65	13,231.53	30.36
101-441.000-756.000	MISCELLANEOUS SUPPLIES	6,097.91	6,000.00	1,334.26	132.82	4,665.74	22.24
101-441.000-768.000	UNIFORMS	1,979.37	2,700.00	3,356.00	0.00	(656.00)	124.30
101-441.000-818.000	CONTRACTUAL	262.26	15,000.00	0.00	0.00	15,000.00	0.00
101-441.000-853.000	TELEPHONE, INTERNET, CABLE	2,492.50	3,200.00	943.13	231.78	2,256.87	29.47
101-441.000-864.000	CONFERENCES AND WORKSHOP	137.31	1,545.00	0.00	0.00	1,545.00	0.00
101-441.000-912.000	FIRE & LIABILITY INSURANCE	11,965.00	13,183.00	12,479.58	12,479.58	703.42	94.66
101-441.000-921.000	UTILITIES	38,528.68	34,000.00	6,454.41	2,428.20	27,545.59	18.98
101-441.000-926.000	STREET LIGHTING	33,706.78	48,000.00	8,222.29	3,125.55	39,777.71	17.13
101-441.000-931.000	MAINTENANCE-BUILDINGS	7,479.01	15,000.00	161.86	0.00	14,838.14	1.08
101-441.000-932.000	MAINTENANCE-GROUNDS	2,780.19	5,150.00	1,854.56	664.00	3,295.44	36.01
101-441.000-933.000	MAINTENANCE - EQUIPMENT	27,533.97	30,000.00	6,742.16	1,381.97	23,257.84	22.47
101-441.000-939.000	MAINTENANCE - VEHICLE	22,056.52	26,000.00	11,761.33	5,091.87	14,238.67	45.24
101-441.000-940.000	NEW DPW BUILDING	0.00	25,000.00	0.00	0.00	25,000.00	0.00
101-441.000-952.000	STORMWATER PHASE II	5,672.14	10,300.00	918.15	0.00	9,381.85	8.91
101-441.000-961.000	MEDICAL EXAMS	2,141.92	3,605.00	67.59	0.00	3,537.41	1.87
101-441.000-962.000	MISCELLANEOUS	238.32	3,000.00	91.39	0.00	2,908.61	3.05
101-441.000-963.004	INTEREST-NOTES PAYABLE	0.00	3,711.00	0.00	0.00	3,711.00	0.00
101-441.000-969.000	TRANSFER-EQUIPMENT RESERVE	0.00	9,888.00	0.00	0.00	9,888.00	0.00
101-441.000-970.000	TRANSFER-CAPITAL RESERVE	8,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-441.000-970.001	CAPITAL OUTLAY	14,370.00	52,500.00	24,251.18	0.00	28,248.82	46.19
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		306,291.31	449,540.00	138,241.56	46,185.01	311,298.44	30.75
Dept 756.000 - BUCHANAN AREA RECREATION BOARD							
101-756.000-706.004	SALARIES-TEMPORARY	97.88	9,500.00	0.00	0.00	9,500.00	0.00
101-756.000-715.000	FRINGE BENEFITS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-756.000-756.000	MISCELLANEOUS SUPPLIES	0.00	600.00	0.00	0.00	600.00	0.00
101-756.000-818.000	CONTRACTUAL	8,330.72	60,000.00	1,214.00	85.00	58,786.00	2.02
101-756.000-864.000	CONFERENCES AND WORKSHOP	0.00	500.00	0.00	0.00	500.00	0.00
101-756.000-962.000	MISCELLANEOUS	505.00	5,000.00	105.00	0.00	4,895.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL							
Expenditures							
Total Dept 756.000 - BUCHANAN AREA RECREATION BOARD		8,933.60	76,600.00	1,319.00	85.00	75,281.00	1.72
Dept 864.000 - MISCELLANEOUS COSTS/TRANSFERS							
101-864.000-912.001	INSURANCE SETTLEMENTS	460.81	1,000.00	0.00	0.00	1,000.00	0.00
101-864.000-965.016	DELINQUENT TAXES	179.29	6,000.00	2,570.01	0.00	3,429.99	42.83
101-864.000-965.021	RETIREEES INSURANCE	8,007.11	8,500.00	1,503.19	0.00	6,996.81	17.68
Total Dept 864.000 - MISCELLANEOUS COSTS/TRANSFERS		8,647.21	15,500.00	4,073.20	0.00	11,426.80	26.28
TOTAL EXPENDITURES		2,496,686.75	3,794,668.00	973,988.98	348,721.00	2,820,679.02	25.67
Fund 101 - GENERAL:							
TOTAL REVENUES		2,897,110.20	4,009,290.00	1,848,603.18	574,223.31	2,160,686.82	46.11
TOTAL EXPENDITURES		2,496,686.75	3,794,668.00	973,988.98	348,721.00	2,820,679.02	25.67
NET OF REVENUES & EXPENDITURES		400,423.45	214,622.00	874,614.20	225,502.31	(659,992.20)	407.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BGD USED
Fund 103 - CAPITAL PROJECTS							
Revenues							
Dept 000.000							
103-000.000-401.002	TRANSFER FROM GENERAL FUND	0.00	250,000.00	0.00	0.00	250,000.00	0.00
103-000.000-401.007	TRANSFER FROM POLICE DEPT.	0.00	2,000.00	0.00	0.00	2,000.00	0.00
103-000.000-401.008	TRANSFER FROM CEMETERY	0.00	1,000.00	0.00	0.00	1,000.00	0.00
103-000.000-401.009	TRANSFER FROM FIRE DEPT.	0.00	1,000.00	0.00	0.00	1,000.00	0.00
103-000.000-401.022	TRANSFER FROM ELECTIONS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
103-000.000-401.024	TRANSFER FROM CITY CLERK	0.00	1,000.00	0.00	0.00	1,000.00	0.00
103-000.000-401.032	CITY CIRCLE TRAILWAY	14,730.77	8,196.00	3,535.00	1,660.00	4,661.00	43.13
103-000.000-401.075	PARK & REC DONATIONS	0.00	120,000.00	0.00	0.00	120,000.00	0.00
103-000.000-402.038	ROSS SANDERS LEASE PAYMENTS	4,324.00	0.00	960.00	0.00	(960.00)	100.00
103-000.000-402.039	GUY'S AND DOLL'S RENT PAYMENTS	4,054.00	5,400.00	2,322.90	450.00	3,077.10	43.02
103-000.000-665.000	INTEREST EARNED - INVESTMENTS	(446.52)	10,000.00	6.41	0.00	9,993.59	0.06
Total Dept 000.000		22,662.25	400,596.00	6,824.31	2,110.00	393,771.69	1.70
TOTAL REVENUES		22,662.25	400,596.00	6,824.31	2,110.00	393,771.69	1.70
Expenditures							
Dept 000.000							
103-000.000-970.006	DEPT. OF PUBLIC WORKS EXPENSES	0.00	750,000.00	27,512.77	0.00	722,487.23	3.67
103-000.000-970.011	CITY HALL COMPUTER EXPENSES	17,499.00	0.00	14,999.00	0.00	(14,999.00)	100.00
103-000.000-970.016	POLICE DEPARTMENT EXPENDITURES	2,240.84	1,500.00	0.00	0.00	1,500.00	0.00
103-000.000-970.018	CITY CLERK-CODIFICATION	0.00	10,000.00	0.00	0.00	10,000.00	0.00
103-000.000-970.022	TREASURER AUDIT & EQUIPMENT	4,960.00	0.00	0.00	0.00	0.00	0.00
103-000.000-970.023	OLD CITY HALL IMPROVEMENTS	0.00	55,000.00	0.00	0.00	55,000.00	0.00
103-000.000-970.031	TRAIL GRANT EXPENDITURES	1,416.92	67,300.00	1,290.66	71.91	66,009.34	1.92
103-000.000-970.039	CEMETERY EQUIPMENT	0.00	8,000.00	0.00	0.00	8,000.00	0.00
103-000.000-970.042	PEAR'S MILL EXPENSES	0.00	5,000.00	0.00	0.00	5,000.00	0.00
103-000.000-970.043	COMMON EXPENSES	0.00	0.00	5,000.00	0.00	(5,000.00)	100.00
103-000.000-970.048	ROSS SANDER'S BUILDING	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000.000		26,116.76	899,300.00	48,802.43	71.91	850,497.57	5.43
TOTAL EXPENDITURES		26,116.76	899,300.00	48,802.43	71.91	850,497.57	5.43
Fund 103 - CAPITAL PROJECTS:							
TOTAL REVENUES		22,662.25	400,596.00	6,824.31	2,110.00	393,771.69	1.70
TOTAL EXPENDITURES		26,116.76	899,300.00	48,802.43	71.91	850,497.57	5.43
NET OF REVENUES & EXPENDITURES		(3,454.51)	(498,704.00)	(41,978.12)	2,038.09	(456,725.88)	8.42

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 107 - DOWNTOWN DEVELOPMENT FUND							
Revenues							
Dept 000.000							
107-000.000-440.018	INTEREST - APRYLL FREEMAN	60.64	0.00	0.00	0.00	0.00	0.00
107-000.000-440.020	INTEREST-CAMERON DOWNEY	277.77	0.00	116.31	38.12	(116.31)	100.00
107-000.000-440.021	INTEREST-BUCH EQUITY	299.77	0.00	66.34	21.74	(66.34)	100.00
107-000.000-442.000	FARMERS' MARKET REVENUE	4,416.57	0.00	1,770.00	305.00	(1,770.00)	100.00
107-000.000-665.000	INTEREST EARNED - INVESTMENTS	(62.27)	0.00	1.77	0.00	(1.77)	100.00
Total Dept 000.000		4,992.48	0.00	1,954.42	364.86	(1,954.42)	100.00
TOTAL REVENUES		4,992.48	0.00	1,954.42	364.86	(1,954.42)	100.00
Expenditures							
Dept 000.000							
107-000.000-921.000	UTILITIES	48.37	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		48.37	0.00	0.00	0.00	0.00	0.00
Dept 435.000 - FARMERS' MARKET							
107-435.000-707.000	MARKET MASTER FEES	3,048.50	0.00	2,182.49	689.00	(2,182.49)	100.00
107-435.000-756.000	MISCELLANEOUS SUPPLIES	0.00	0.00	96.47	0.00	(96.47)	100.00
107-435.000-756.014	MISCELLANEOUS	0.00	0.00	110.86	110.86	(110.86)	100.00
107-435.000-760.000	PROMOTIONS & ADVERTISING	642.66	0.00	359.00	0.00	(359.00)	100.00
107-435.000-762.000	WEBSITE	109.89	0.00	0.00	0.00	0.00	0.00
107-435.000-853.000	TELEPHONE, INTERNET, CABLE	110.86	0.00	0.00	0.00	0.00	0.00
107-435.000-945.000	MEMBERSHIP & DUES	137.05	0.00	55.00	0.00	(55.00)	100.00
Total Dept 435.000 - FARMERS' MARKET		4,048.96	0.00	2,803.82	799.86	(2,803.82)	100.00
Dept 450.000 - DOWNTOWN ENHANCEMENT/PLANNING							
107-450.000-761.000	DOWNTOWN PROMOTION	3,333.72	0.00	0.00	0.00	0.00	0.00
107-450.000-826.000	LEGAL FEES	937.50	0.00	0.00	0.00	0.00	0.00
107-450.000-852.000	FESTIVALS & EVENTS	300.00	0.00	184.00	0.00	(184.00)	100.00
107-450.000-852.001	LAST SATURDAY ON THE COMMON	1,245.00	0.00	0.00	0.00	0.00	0.00
107-450.000-852.003	WHITE SATURDAY	130.33	0.00	0.00	0.00	0.00	0.00
Total Dept 450.000 - DOWNTOWN ENHANCEMENT/PLANNING		5,946.55	0.00	184.00	0.00	(184.00)	100.00
Dept 482.000 - ADMIN. & RECORD KEEPING							
107-482.000-934.000	MAINT. - OFFICE EQUIPMENT	624.88	0.00	0.00	0.00	0.00	0.00
Total Dept 482.000 - ADMIN. & RECORD KEEPING		624.88	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		10,668.76	0.00	2,987.82	799.86	(2,987.82)	100.00
Fund 107 - DOWNTOWN DEVELOPMENT FUND:							
TOTAL REVENUES		4,992.48	0.00	1,954.42	364.86	(1,954.42)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
 PERIOD ENDING 10/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH	BALANCE	USED
					10/31/21		
Fund 107 - DOWNTOWN DEVELOPMENT FUND							
TOTAL EXPENDITURES		10,668.76	0.00	2,987.82	799.86	(2,987.82)	100.00
NET OF REVENUES & EXPENDITURES		(5,676.28)	0.00	(1,033.40)	(435.00)	1,033.40	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BGD USED
Fund 109 - BROWNFIELD AUTHORITY							
Revenues							
Dept 000.000							
109-000.000-665.000	INTEREST EARNED - INVESTMENTS	(17.32)	300.00	13.60	0.00	286.40	4.53
Total Dept 000.000		(17.32)	300.00	13.60	0.00	286.40	4.53
Dept 109.000 - THIRD STREET							
109-109.000-402.000	REAL PROPERTY TAXES	22,952.83	23,032.00	0.00	0.00	23,032.00	0.00
Total Dept 109.000 - THIRD STREET		22,952.83	23,032.00	0.00	0.00	23,032.00	0.00
Dept 110.000 - RIVER STREET							
109-110.000-440.000	REVENUE - TAXES	5,948.66	444.00	0.00	0.00	444.00	0.00
Total Dept 110.000 - RIVER STREET		5,948.66	444.00	0.00	0.00	444.00	0.00
Dept 111.000 - SMITH STREET							
109-111.000-440.000	REVENUE - TAXES	0.00	5,782.00	0.00	0.00	5,782.00	0.00
Total Dept 111.000 - SMITH STREET		0.00	5,782.00	0.00	0.00	5,782.00	0.00
TOTAL REVENUES		28,884.17	29,558.00	13.60	0.00	29,544.40	0.05
Expenditures							
Dept 109.000 - THIRD STREET							
109-109.000-700.003	EXPENDITURES	0.00	23,332.00	0.00	0.00	23,332.00	0.00
Total Dept 109.000 - THIRD STREET		0.00	23,332.00	0.00	0.00	23,332.00	0.00
Dept 110.000 - RIVER STREET							
109-110.000-700.003	EXPENDITURES	0.00	444.00	0.00	0.00	444.00	0.00
Total Dept 110.000 - RIVER STREET		0.00	444.00	0.00	0.00	444.00	0.00
Dept 111.000 - SMITH STREET							
109-111.000-700.003	EXPENDITURES	0.00	5,782.00	0.00	0.00	5,782.00	0.00
Total Dept 111.000 - SMITH STREET		0.00	5,782.00	0.00	0.00	5,782.00	0.00
TOTAL EXPENDITURES		0.00	29,558.00	0.00	0.00	29,558.00	0.00
Fund 109 - BROWNFIELD AUTHORITY:							
TOTAL REVENUES		28,884.17	29,558.00	13.60	0.00	29,544.40	0.05
TOTAL EXPENDITURES		0.00	29,558.00	0.00	0.00	29,558.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
 PERIOD ENDING 10/31/2021
 % Fiscal Year Completed: 33.70

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 109 - BROWNFIELD AUTHORITY							
NET OF REVENUES & EXPENDITURES		28,884.17	0.00	13.60	0.00	(13.60)	100.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS							
Revenues							
Dept 000.000							
202-000.000-400.001	GAS & WEIGHT TAX	442,867.52	498,577.00	163,339.31	0.00	335,237.69	32.76
202-000.000-413.000	OTHER STATE GRANTS	55,653.81	31,526.00	0.00	0.00	31,526.00	0.00
202-000.000-665.000	INTEREST EARNED - INVESTMENTS	(183.82)	3,000.00	20.50	0.00	2,979.50	0.68
Total Dept 000.000		498,337.51	533,103.00	163,359.81	0.00	369,743.19	30.64
TOTAL REVENUES		498,337.51	533,103.00	163,359.81	0.00	369,743.19	30.64
Expenditures							
Dept 463.000 - ROUTINE STREET MAINTENANCE							
202-463.000-706.001	SALARIES-FULL TIME	27,764.10	63,639.00	16,066.56	6,531.15	47,572.44	25.25
202-463.000-706.002	SALARIES - OVERTIME	3,202.95	5,000.00	1,433.43	606.42	3,566.57	28.67
202-463.000-715.000	FRINGE BENEFITS	17,850.03	32,703.00	4,861.90	1,928.86	27,841.10	14.87
202-463.000-756.000	MISCELLANEOUS SUPPLIES	1,167.78	1,500.00	11.46	0.00	1,488.54	0.76
202-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	20,384.70	16,000.00	5,949.48	3,076.62	10,050.52	37.18
202-463.000-808.000	STREET MAINTENANCE/RESURFACING	135,346.34	86,242.00	0.00	0.00	86,242.00	0.00
202-463.000-818.000	CONTRACTUAL	6,313.50	38,000.00	8,040.04	0.00	29,959.96	21.16
202-463.000-835.000	SIDEWALK REPLACEMENT	2,069.82	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		214,099.22	248,084.00	36,362.87	12,143.05	211,721.13	14.66
Dept 468.000 - TREE & SHRUB MAINTENANCE							
202-468.000-706.001	SALARIES-FULL TIME	23,689.88	30,947.00	9,006.12	3,094.44	21,940.88	29.10
202-468.000-706.002	SALARIES - OVERTIME	2,120.04	2,250.00	793.46	329.01	1,456.54	35.26
202-468.000-706.004	SALARIES-TEMPORARY	4,565.66	25,000.00	0.00	0.00	25,000.00	0.00
202-468.000-715.000	FRINGE BENEFITS	7,655.07	13,843.00	1,850.84	718.05	11,992.16	13.37
202-468.000-756.000	MISCELLANEOUS SUPPLIES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
202-468.000-818.000	CONTRACTUAL	469.00	4,500.00	0.00	0.00	4,500.00	0.00
202-468.000-836.000	TREE REMOVAL/REPLACEMENT	3,020.40	10,000.00	5,925.00	4,275.00	4,075.00	59.25
Total Dept 468.000 - TREE & SHRUB MAINTENANCE		41,520.05	88,540.00	17,575.42	8,416.50	70,964.58	19.85
Dept 469.000 - DRAINAGE							
202-469.000-706.001	SALARIES-FULL TIME	7,973.02	17,995.00	4,296.96	1,882.38	13,698.04	23.88
202-469.000-706.002	SALARIES - OVERTIME	891.33	3,000.00	696.74	131.27	2,303.26	23.22
202-469.000-715.000	FRINGE BENEFITS	5,855.21	11,361.00	1,682.16	711.01	9,678.84	14.81
202-469.000-756.000	MISCELLANEOUS SUPPLIES	590.26	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 469.000 - DRAINAGE		15,309.82	33,356.00	6,675.86	2,724.66	26,680.14	20.01
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE							
202-474.000-706.001	SALARIES-FULL TIME	11,034.71	15,914.00	4,418.51	1,882.31	11,495.49	27.76
202-474.000-706.002	SALARIES - OVERTIME	1,261.20	3,000.00	309.72	131.28	2,690.28	10.32
202-474.000-715.000	FRINGE BENEFITS	6,117.62	10,446.00	1,718.76	710.95	8,727.24	16.45
202-474.000-756.000	MISCELLANEOUS SUPPLIES	318.15	4,000.00	0.00	0.00	4,000.00	0.00
202-474.000-818.000	CONTRACTUAL	0.00	900.00	0.00	0.00	900.00	0.00
202-474.000-921.000	UTILITIES	1,184.41	2,500.00	393.03	104.65	2,106.97	5.23
202-474.000-932.000	MAINTENANCE-GROUNDS	0.00	400.00	0.00	0.00	400.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS							
Expenditures							
202-474.000-962.000	MISCELLANEOUS	3,999.90	500.00	0.00	0.00	500.00	0.00
Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		23,915.99	37,660.00	6,840.02	2,829.19	30,819.98	18.16
Dept 478.000 - WINTER MAINTENANCE							
202-478.000-706.001	SALARIES-FULL TIME	19,500.40	37,774.00	10,989.91	4,356.37	26,784.09	29.09
202-478.000-706.002	SALARIES - OVERTIME	2,215.48	8,000.00	957.94	398.17	7,042.06	11.97
202-478.000-715.000	FRINGE BENEFITS	11,113.75	20,063.00	3,157.74	1,269.84	16,905.26	15.74
202-478.000-756.000	MISCELLANEOUS SUPPLIES	256.30	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 478.000 - WINTER MAINTENANCE		33,085.93	85,837.00	15,105.59	6,024.38	70,731.41	17.60
Dept 482.000 - ADMIN. & RECORD KEEPING							
202-482.000-706.001	SALARIES-FULL TIME	8,222.33	24,306.00	10,723.12	3,363.27	13,582.88	44.12
202-482.000-715.000	FRINGE BENEFITS	16,569.56	15,320.00	4,259.70	1,763.97	11,060.30	27.80
202-482.000-818.000	CONTRACTUAL	2,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 482.000 - ADMIN. & RECORD KEEPING		26,791.89	39,626.00	14,982.82	5,127.24	24,643.18	37.81
TOTAL EXPENDITURES		354,722.90	533,103.00	97,542.58	37,265.02	435,560.42	18.30
Fund 202 - MAJOR STREETS:							
TOTAL REVENUES		498,337.51	533,103.00	163,359.81	0.00	369,743.19	30.64
TOTAL EXPENDITURES		354,722.90	533,103.00	97,542.58	37,265.02	435,560.42	18.30
NET OF REVENUES & EXPENDITURES		143,614.61	0.00	65,817.23	(37,265.02)	(65,817.23)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREETS							
Revenues							
Dept 000.000							
203-000.000-400.001	GAS & WEIGHT TAX	151,379.87	159,681.00	54,736.38	0.00	104,944.62	34.28
203-000.000-413.000	OTHER STATE GRANTS	55,653.81	0.00	0.00	0.00	0.00	0.00
203-000.000-665.000	INTEREST EARNED - INVESTMENTS	(170.24)	4,000.00	7.36	0.00	3,992.64	0.18
203-000.000-670.010	TRANSFER FROM ST.REPAIR & MAIN	0.00	183,374.00	0.00	0.00	183,374.00	0.00
Total Dept 000.000		206,863.44	347,055.00	54,743.74	0.00	292,311.26	15.77
TOTAL REVENUES		206,863.44	347,055.00	54,743.74	0.00	292,311.26	15.77
Expenditures							
Dept 463.000 - ROUTINE STREET MAINTENANCE							
203-463.000-706.001	SALARIES-FULL TIME	31,217.29	48,190.00	15,573.58	6,057.13	32,616.42	32.32
203-463.000-706.002	SALARIES - OVERTIME	3,583.54	4,000.00	1,248.99	505.77	2,751.01	31.22
203-463.000-715.000	FRINGE BENEFITS	19,780.13	28,257.00	5,048.77	1,992.90	23,208.23	17.87
203-463.000-756.000	MISCELLANEOUS SUPPLIES	22.00	1,000.00	8.00	0.00	992.00	0.80
203-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	9,215.26	15,000.00	471.38	0.00	14,528.62	3.14
203-463.000-808.000	STREET MAINTENANCE/RESURFACING	76,375.00	0.00	0.00	0.00	0.00	0.00
203-463.000-818.000	CONTRACTUAL	7,625.56	5,000.00	0.00	0.00	5,000.00	0.00
203-463.000-835.000	SIDEWALK REPLACEMENT	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		147,818.78	106,447.00	22,350.72	8,555.80	84,096.28	21.00
Dept 468.000 - TREE & SHRUB MAINTENANCE							
203-468.000-706.001	SALARIES-FULL TIME	25,135.50	25,120.00	8,368.47	2,649.01	16,751.53	33.31
203-468.000-706.002	SALARIES - OVERTIME	2,415.23	3,000.00	619.11	231.89	2,380.89	20.64
203-468.000-706.004	SALARIES-TEMPORARY	5,077.36	27,000.00	0.00	0.00	27,000.00	0.00
203-468.000-715.000	FRINGE BENEFITS	9,475.65	13,634.00	1,986.89	812.79	11,647.11	14.57
203-468.000-756.000	MISCELLANEOUS SUPPLIES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
203-468.000-818.000	CONTRACTUAL	8,434.26	5,000.00	0.00	0.00	5,000.00	0.00
203-468.000-836.000	TREE REMOVAL/REPLACEMENT	620.40	10,000.00	200.00	200.00	9,800.00	2.00
203-468.000-962.000	MISCELLANEOUS	0.00	250.00	0.00	0.00	250.00	0.00
Total Dept 468.000 - TREE & SHRUB MAINTENANCE		51,158.40	85,504.00	11,174.47	3,893.69	74,329.53	13.07
Dept 469.000 - DRAINAGE							
203-469.000-706.001	SALARIES-FULL TIME	12,665.05	15,921.00	4,422.50	1,568.47	11,498.50	27.78
203-469.000-706.002	SALARIES - OVERTIME	1,502.26	2,000.00	301.38	109.35	1,698.62	15.07
203-469.000-715.000	FRINGE BENEFITS	5,641.61	9,874.00	1,491.55	592.49	8,382.45	15.11
203-469.000-756.000	MISCELLANEOUS SUPPLIES	3,966.00	2,000.00	0.00	0.00	2,000.00	0.00
203-469.000-758.000	STREET SWEEPING	800.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 469.000 - DRAINAGE		24,574.92	31,295.00	6,215.43	2,270.31	25,079.57	19.86
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE							
203-474.000-706.001	SALARIES-FULL TIME	11,045.08	16,717.00	3,963.22	1,568.33	12,753.78	23.71
203-474.000-706.002	SALARIES - OVERTIME	1,115.37	2,000.00	285.43	109.36	1,714.57	14.27
203-474.000-715.000	FRINGE BENEFITS	5,512.67	9,026.00	1,479.73	592.38	7,546.27	16.28
203-474.000-756.000	MISCELLANEOUS SUPPLIES	780.37	3,000.00	0.00	0.00	3,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
 PERIOD ENDING 10/31/2021
 % Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREETS							
Expenditures							
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Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		18,453.49	30,743.00	5,728.38	2,270.07	25,014.62	18.63
Dept 478.000 - WINTER MAINTENANCE							
203-478.000-706.001 SALARIES-FULL TIME		11,660.00	20,965.00	6,006.00	2,335.11	14,959.00	28.65
203-478.000-706.002 SALARIES - OVERTIME		1,407.98	8,000.00	512.86	209.99	7,487.14	6.41
203-478.000-715.000 FRINGE BENEFITS		6,867.04	11,475.00	2,010.07	694.21	9,464.93	17.52
203-478.000-756.000 MISCELLANEOUS SUPPLIES		0.00	11,000.00	520.64	0.00	10,479.36	4.73
Total Dept 478.000 - WINTER MAINTENANCE		19,935.02	51,440.00	9,049.57	3,239.31	42,390.43	17.59
Dept 482.000 - ADMIN. & RECORD KEEPING							
203-482.000-706.001 SALARIES-FULL TIME		3,210.92	25,306.00	6,050.01	3,069.91	19,255.99	23.91
203-482.000-715.000 FRINGE BENEFITS		16,192.48	16,320.00	3,613.05	1,597.60	12,706.95	22.14
Total Dept 482.000 - ADMIN. & RECORD KEEPING		19,403.40	41,626.00	9,663.06	4,667.51	31,962.94	23.21
TOTAL EXPENDITURES		281,344.01	347,055.00	64,181.63	24,896.69	282,873.37	18.49
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Fund 203 - LOCAL STREETS:							
TOTAL REVENUES		206,863.44	347,055.00	54,743.74	0.00	292,311.26	15.77
TOTAL EXPENDITURES		281,344.01	347,055.00	64,181.63	24,896.69	282,873.37	18.49
NET OF REVENUES & EXPENDITURES		(74,480.57)	0.00	(9,437.89)	(24,896.69)	9,437.89	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 214 - STREET REPAIR & MAINTENANCE							
Revenues							
Dept 000.000							
214-000.000-402.000	REAL PROPERTY TAXES	0.00	345,722.00	0.00	0.00	345,722.00	0.00
214-000.000-437.000	INDUSTRIAL FACILITY TAX	0.00	104.00	0.00	0.00	104.00	0.00
214-000.000-665.000	INTEREST EARNED - INVESTMENTS	(121.98)	2,000.00	0.13	0.00	1,999.87	0.01
Total Dept 000.000		(121.98)	347,826.00	0.13	0.00	347,825.87	0.00
TOTAL REVENUES		(121.98)	347,826.00	0.13	0.00	347,825.87	0.00
Expenditures							
Dept 000.000							
214-000.000-700.015	TRANSFER TO GENERAL	0.00	115,000.00	0.00	0.00	115,000.00	0.00
214-000.000-818.000	CONTRACTUAL	0.00	49,452.00	0.00	0.00	49,452.00	0.00
214-000.000-955.000	REDBUD TRAIL NORTH PROJECT	2,785.00	0.00	0.00	0.00	0.00	0.00
214-000.000-965.005	TRANSFER TO LOCAL STREETS	0.00	183,374.00	0.00	0.00	183,374.00	0.00
Total Dept 000.000		2,785.00	347,826.00	0.00	0.00	347,826.00	0.00
TOTAL EXPENDITURES		2,785.00	347,826.00	0.00	0.00	347,826.00	0.00
Fund 214 - STREET REPAIR & MAINTENANCE:							
TOTAL REVENUES		(121.98)	347,826.00	0.13	0.00	347,825.87	0.00
TOTAL EXPENDITURES		2,785.00	347,826.00	0.00	0.00	347,826.00	0.00
NET OF REVENUES & EXPENDITURES		(2,906.98)	0.00	0.13	0.00	(0.13)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 246 - HOUSING GRANTS							
Revenues							
Dept 000.000							
246-000.000-691.000	MISCELLANEOUS REVENUE/DONATION	0.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000.000		0.00	15,000.00	0.00	0.00	15,000.00	0.00
TOTAL REVENUES		0.00	15,000.00	0.00	0.00	15,000.00	0.00
Fund 246 - HOUSING GRANTS:							
TOTAL REVENUES		0.00	15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15,000.00	0.00	0.00	15,000.00	0.00

User: SPOWERS

PERIOD ENDING 10/31/2021

DB: Buchanan

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 501 - W & S MAINTENANCE & OPERATION							
Revenues							
Dept 000.000							
501-000.000-404.000	MISCELLANEOUS INCOME	146.66	0.00	0.00	0.00	0.00	0.00
501-000.000-642.000	WATER SALES	561,902.67	558,682.00	256,505.27	101,992.93	302,176.73	45.91
501-000.000-643.001	SEWER CHARGES	793,055.06	876,783.00	378,832.56	159,086.38	497,950.44	43.21
501-000.000-647.000	BUCHANAN TWP ASSESSMENT CHARGE	11,221.19	11,193.00	4,794.25	1,918.19	6,398.75	42.83
501-000.000-652.000	FUTURE PLANT CHARGES	(17.76)	0.00	0.00	0.00	0.00	0.00
501-000.000-656.000	PENALTIES - DELINQ. COLLECT.	(177.20)	42,000.00	441.65	426.65	41,558.35	1.05
501-000.000-661.000	LEACHATE TREATMENT	242,064.95	240,000.00	35,803.54	8,171.70	204,196.46	14.92
501-000.000-662.000	READY-TO-SERVE CHARGES	861,983.46	898,175.00	401,669.97	162,635.93	496,505.03	44.72
501-000.000-665.000	INTEREST EARNED - INVESTMENTS	(2,624.78)	30,000.00	332.33	0.00	29,667.67	1.11
501-000.000-667.001	HYDRANT RENTAL	0.00	3,996.00	0.00	0.00	3,996.00	0.00
501-000.000-667.003	UNCLASSIFIED	27,794.89	0.00	23,308.36	7,236.51	(23,308.36)	100.00
501-000.000-670.000	OXIDATION DITCH RESERVES	(22.97)	33,500.00	0.00	0.00	33,500.00	0.00
Total Dept 000.000		2,495,326.17	2,694,329.00	1,101,687.93	441,468.29	1,592,641.07	40.89
TOTAL REVENUES		2,495,326.17	2,694,329.00	1,101,687.93	441,468.29	1,592,641.07	40.89
Expenditures							
Dept 000.000							
501-000.000-700.015	TRANSFER TO GENERAL	0.00	5,800.00	0.00	0.00	5,800.00	0.00
501-000.000-809.000	BUCH TWP UTILITY ASSESSMENT	19,776.21	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 000.000		19,776.21	23,800.00	0.00	0.00	23,800.00	0.00
Dept 506.000 - 2000 BOND SERIES							
501-506.000-962.012	INTEREST-2009 SRF	23,875.00	23,875.00	11,375.00	0.00	12,500.00	47.64
501-506.000-962.013	INTEREST-2010 DWRP	26,250.00	26,250.00	11,937.50	0.00	14,312.50	45.48
501-506.000-962.014	INTEREST - 2013 LOAN FROM GEN.	0.00	5,229.00	0.00	0.00	5,229.00	0.00
501-506.000-963.004	INTEREST-NOTES PAYABLE	0.00	319,300.00	0.00	0.00	319,300.00	0.00
Total Dept 506.000 - 2000 BOND SERIES		50,125.00	374,654.00	23,312.50	0.00	351,341.50	6.22
Dept 590.000 - SEWER MAINTENANCE & OPERATION							
501-590.000-706.001	SALARIES-FULL TIME	263,788.25	364,111.00	117,522.62	39,387.69	246,588.38	32.28
501-590.000-706.002	SALARIES - OVERTIME	13,459.78	20,000.00	5,801.37	1,052.09	14,198.63	29.01
501-590.000-706.005	SALARIES-PART TIME	0.00	10,000.00	0.00	0.00	10,000.00	0.00
501-590.000-715.000	FRINGE BENEFITS	144,995.80	220,094.00	38,233.59	15,535.46	181,860.41	17.37
501-590.000-728.000	OFFICE SUPPLIES	1,573.60	1,500.00	18.24	18.24	1,481.76	1.22
501-590.000-730.000	POSTAGE	2,564.38	5,000.00	536.50	132.50	4,463.50	10.73
501-590.000-743.000	CHEMICALS	10,954.94	14,000.00	5,046.17	0.00	8,953.83	36.04
501-590.000-751.000	GAS AND OIL	3,949.05	4,500.00	1,830.80	120.73	2,669.20	40.68
501-590.000-756.000	MISCELLANEOUS SUPPLIES	1,297.02	2,000.00	124.87	41.55	1,875.13	6.24
501-590.000-757.000	LAB SUPPLIES	10,021.55	12,500.00	3,568.29	692.19	8,931.71	28.55
501-590.000-768.000	UNIFORMS	1,600.36	1,500.00	500.00	0.00	1,000.00	33.33
501-590.000-802.000	ACCOUNTING SUPPORT	2,077.50	9,671.00	2,256.38	2,201.38	7,414.62	23.33
501-590.000-807.000	AUDIT	7,500.00	10,500.00	0.00	0.00	10,500.00	0.00
501-590.000-818.000	CONTRACTUAL	26,796.11	25,000.00	5,436.81	123.10	19,563.19	21.75
501-590.000-853.000	TELEPHONE, INTERNET, CABLE	3,586.02	3,150.00	1,251.13	287.42	1,898.87	20.72
501-590.000-864.000	CONFERENCES AND WORKSHOP	399.72	1,500.00	755.00	0.00	745.00	20.72

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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021	AMENDED BUDGET	10/31/2021	MONTH 10/31/21	BALANCE	USED
Fund 501 - W & S MAINTENANCE & OPERATION							
Expenditures							
501-590.000-870.000	OXIDATION DITCH BOND	7,387,426.72	2,400,000.00	1,006,614.49	666,879.56	1,393,385.51	41.94
501-590.000-873.000	TRAVEL & CAR ALLOWANCE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
501-590.000-912.000	FIRE & LIABILITY INSURANCE	30,529.00	31,920.00	30,910.22	30,910.22	1,009.78	96.84
501-590.000-916.000	ANNUAL PERMIT FEE	5,760.00	6,500.00	0.00	0.00	6,500.00	0.00
501-590.000-920.000	USDA GRANT	100.00	100.00	0.00	0.00	100.00	0.00
501-590.000-921.000	UTILITIES	81,837.41	83,000.00	26,170.34	750.94	56,829.66	31.53
501-590.000-931.000	MAINTENANCE-BUILDINGS	6,083.13	5,000.00	788.48	554.35	4,211.52	15.77
501-590.000-933.000	MAINTENANCE - EQUIPMENT	28,046.31	25,000.00	4,871.79	843.85	20,128.21	19.49
501-590.000-934.000	MAINT. - OFFICE EQUIPMENT	353.10	1,000.00	0.00	0.00	1,000.00	0.00
501-590.000-936.000	SLUDGE REMOVAL	10,763.75	8,000.00	1,353.07	0.00	6,646.93	16.91
501-590.000-938.000	MAINTENANCE - SYSTEM	4,428.40	8,000.00	597.72	0.00	7,402.28	7.47
501-590.000-939.000	MAINTENANCE - VEHICLE	673.85	1,500.00	199.11	27.90	1,300.89	13.27
501-590.000-943.000	EQUIPMENT RENTAL	4,200.00	200.00	0.00	0.00	200.00	0.00
501-590.000-960.000	EDUCATION AND TRAINING	805.60	3,500.00	195.00	195.00	3,305.00	5.57
501-590.000-961.000	MEDICAL EXAMS	414.00	400.00	0.00	0.00	400.00	0.00
501-590.000-962.000	MISCELLANEOUS	3,933.82	4,000.00	703.44	0.00	3,296.56	17.59
501-590.000-963.000	PROPERTY TAXES	0.00	23,980.00	0.00	0.00	23,980.00	0.00
501-590.000-970.000	TRANSFER-CAPITAL RESERVE	500.00	0.00	0.00	0.00	0.00	0.00
Total Dept 590.000 - SEWER MAINTENANCE & OPERATION		8,060,419.17	3,308,126.00	1,255,285.43	759,754.17	2,052,840.57	37.95
Dept 591.000 - WATER MAINTENANCE & OPERATION							
501-591.000-706.001	SALARIES-FULL TIME	212,783.95	287,814.00	88,792.75	34,646.94	199,021.25	30.85
501-591.000-706.002	SALARIES - OVERTIME	13,972.05	20,000.00	15,514.08	1,876.26	4,485.92	77.57
501-591.000-706.005	SALARIES-PART TIME	0.00	10,000.00	1,420.53	0.00	8,579.47	14.21
501-591.000-715.000	FRINGE BENEFITS	148,047.84	200,064.00	41,212.58	17,592.59	158,851.42	20.60
501-591.000-728.000	OFFICE SUPPLIES	1,147.87	2,500.00	380.14	353.78	2,119.86	15.21
501-591.000-730.000	POSTAGE	2,568.48	5,000.00	1,225.26	821.26	3,774.74	24.51
501-591.000-743.000	CHEMICALS	4,629.24	5,000.00	2,077.12	327.16	2,922.88	41.54
501-591.000-751.000	GAS AND OIL	3,437.76	3,500.00	1,162.36	289.97	2,337.64	33.21
501-591.000-756.000	MISCELLANEOUS SUPPLIES	1,286.24	1,600.00	409.86	133.87	1,190.14	25.62
501-591.000-768.000	UNIFORMS	808.78	900.00	160.59	0.00	739.41	17.84
501-591.000-802.000	ACCOUNTING SUPPORT	2,077.50	9,671.00	2,201.38	2,201.38	7,469.62	22.76
501-591.000-807.000	AUDIT	7,500.00	10,500.00	0.00	0.00	10,500.00	0.00
501-591.000-818.000	CONTRACTUAL	27,609.80	20,000.00	8,461.60	615.60	11,538.40	42.31
501-591.000-853.000	TELEPHONE, INTERNET, CABLE	3,122.72	3,000.00	1,294.39	209.31	1,705.61	43.15
501-591.000-864.000	CONFERENCES AND WORKSHOP	0.00	1,800.00	361.00	0.00	1,439.00	20.06
501-591.000-873.000	TRAVEL & CAR ALLOWANCE	0.00	400.00	0.00	0.00	400.00	0.00
501-591.000-912.000	FIRE & LIABILITY INSURANCE	14,610.00	13,972.00	14,805.88	14,805.88	(833.88)	105.97
501-591.000-916.000	ANNUAL PERMIT FEE	1,300.05	3,000.00	0.00	0.00	3,000.00	0.00
501-591.000-920.000	USDA GRANT	100.00	0.00	0.00	0.00	0.00	0.00
501-591.000-921.000	UTILITIES	24,647.61	27,000.00	6,251.38	263.35	20,748.62	23.15
501-591.000-927.000	WELLHEAD PROTECTION PROGRAM	3,460.00	7,350.00	0.00	0.00	7,350.00	0.00
501-591.000-931.000	MAINTENANCE-BUILDINGS	1,536.52	6,000.00	227.51	0.00	5,772.49	3.79
501-591.000-933.000	MAINTENANCE - EQUIPMENT	4,245.79	5,000.00	1,654.45	174.65	3,345.55	33.09
501-591.000-934.000	MAINT. - OFFICE EQUIPMENT	412.48	500.00	49.98	0.00	450.02	10.00
501-591.000-937.000	METERS - HYDRANTS - FITTINGS	27,499.44	28,000.00	3,126.67	2,235.12	24,873.33	11.17
501-591.000-938.000	MAINTENANCE - SYSTEM	11,892.09	12,000.00	6,438.65	128.50	5,561.35	53.66
501-591.000-939.000	MAINTENANCE - VEHICLE	2,152.22	2,000.00	1,238.31	719.90	761.69	61.92
501-591.000-943.000	EQUIPMENT RENTAL	0.00	750.00	0.00	0.00	750.00	0.00
501-591.000-960.000	EDUCATION AND TRAINING	1,115.00	1,500.00	0.00	0.00	1,500.00	0.00
501-591.000-961.000	MEDICAL EXAMS	418.80	250.00	0.00	0.00	250.00	0.00
501-591.000-962.000	MISCELLANEOUS	1,312.85	1,500.00	219.02	0.00	1,280.98	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 501 - W & S MAINTENANCE & OPERATION							
Expenditures							
501-591.000-963.000	PROPERTY TAXES	0.00	5,578.00	0.00	0.00	5,578.00	0.00
501-591.000-970.000	TRANSFER-CAPITAL RESERVE	500.00	0.00	0.00	0.00	0.00	0.00
501-591.000-970.001	CAPITAL OUTLAY	6,080.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 591.000 - WATER MAINTENANCE & OPERATION		530,275.08	703,149.00	198,685.49	77,395.52	504,463.51	28.26
TOTAL EXPENDITURES		8,660,595.46	4,409,729.00	1,477,283.42	837,149.69	2,932,445.58	33.50
Fund 501 - W & S MAINTENANCE & OPERATION:							
TOTAL REVENUES		2,495,326.17	2,694,329.00	1,101,687.93	441,468.29	1,592,641.07	40.89
TOTAL EXPENDITURES		8,660,595.46	4,409,729.00	1,477,283.42	837,149.69	2,932,445.58	33.50
NET OF REVENUES & EXPENDITURES		(6,165,269.29)	(1,715,400.00)	(375,595.49)	(395,681.40)	(1,339,804.51)	21.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 701 - TRUST AND AGENCY							
Revenues							
Dept 000.000							
701-000.000-683.004	RETIREE INSURANCE REIMBURSEMET	329.37	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		329.37	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		329.37	0.00	0.00	0.00	0.00	0.00
Fund 701 - TRUST AND AGENCY:							
TOTAL REVENUES		329.37	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		329.37	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 703 - TAXES							
Revenues							
Dept 000.000							
703-000.000-668.000	WINTER TAX REVENUE	245,622.14	0.00	0.00	0.00	0.00	0.00
703-000.000-668.001	SUMMER TAX REVENUE	3,997,256.10	0.00	3,913,864.49	16,364.56	(3,913,864.49)	100.00
Total Dept 000.000		4,242,878.24	0.00	3,913,864.49	16,364.56	(3,913,864.49)	100.00
TOTAL REVENUES		4,242,878.24	0.00	3,913,864.49	16,364.56	(3,913,864.49)	100.00
Expenditures							
Dept 000.000							
703-000.000-700.005	DISBURSEMENTS - WINTER TAXES	170,921.47	0.00	0.00	0.00	0.00	0.00
703-000.000-700.006	DISBURSEMENTS - SUMMER TAXES	4,067,232.29	0.00	3,844,424.38	1,055,462.73	(3,844,424.38)	100.00
Total Dept 000.000		4,238,153.76	0.00	3,844,424.38	1,055,462.73	(3,844,424.38)	100.00
TOTAL EXPENDITURES		4,238,153.76	0.00	3,844,424.38	1,055,462.73	(3,844,424.38)	100.00
Fund 703 - TAXES:							
TOTAL REVENUES		4,242,878.24	0.00	3,913,864.49	16,364.56	(3,913,864.49)	100.00
TOTAL EXPENDITURES		4,238,153.76	0.00	3,844,424.38	1,055,462.73	(3,844,424.38)	100.00
NET OF REVENUES & EXPENDITURES		4,724.48	0.00	69,440.11	(1,039,098.17)	(69,440.11)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 711 - OAKRIDGE CEMETERY							
Revenues							
Dept 000.000							
711-000.000-440.001	PERPETUAL CARE CONTRACTS	6,395.77	3,362.00	2,156.25	425.00	1,205.75	64.14
711-000.000-665.000	INTEREST EARNED - INVESTMENTS	(92.71)	7,260.00	1.19	0.00	7,258.81	0.02
Total Dept 000.000		6,303.06	10,622.00	2,157.44	425.00	8,464.56	20.31
TOTAL REVENUES		6,303.06	10,622.00	2,157.44	425.00	8,464.56	20.31
Fund 711 - OAKRIDGE CEMETERY:							
TOTAL REVENUES		6,303.06	10,622.00	2,157.44	425.00	8,464.56	20.31
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,303.06	10,622.00	2,157.44	425.00	8,464.56	20.31
TOTAL REVENUES - ALL FUNDS		10,403,564.91	8,387,379.00	7,093,209.05	1,034,956.02	1,294,169.95	84.57
TOTAL EXPENDITURES - ALL FUNDS		16,071,073.40	10,361,239.00	6,509,211.24	2,304,366.90	3,852,027.76	62.82
NET OF REVENUES & EXPENDITURES		(5,667,508.49)	(1,973,860.00)	583,997.81	(1,269,410.88)	(2,557,857.81)	29.59

BUCHANAN PROUDLY PRESENTS

SMALL TOWN
BIG CHRISTMAS

Start the Holiday Season with us on Saturday, November 27!



DOWNTOWN MERCHANTS
HOLIDAY MARKET
ACTIVITIES FOR KIDS
STOREFRONT DECOR CONTEST
CHRISTMAS PARADE
SANTA AND MRS. CLAUS
REINDEER
HOLIDAY LIGHTING CEREMONY
COOKIES AND COCOA

Shop Local!

Info at www.thefolksbackhome.com/stbc



Home Podcast Book Blog

Contact

Small Town Big Christmas



The Buchanan Area Chamber of Commerce and The City of Buchanan are proud to bring you...

Small Town, Big Christmas!

Come for the shopping...stay for Santa!



EVENT LINEUP

Come for the shopping...stay for Santa!

1-5pm

- Shop Special Deals at Downtown Stores
- Holiday Vendors at Farmer's Market
- Fernwood Wreath Building
- Artist Market & Activities at the Art Center
- Cookies, Crafts, Santa & Mrs. Claus at The Library
- Live Reindeer
- Storefront Decoration Contest

5pm - Kids Costume Contest at Duck Pond

5:30pm - Parade on Front Street

6pm - Lighting Ceremony at Common

6:30pm - Pictures with Santa & Mrs. Claus

***ALL PARADE PARTICIPANTS MUST LINE UP AT DUCK POND PARKING LOT AT 5PM**



Event Flyer

Become a Sponsor

Small Business Saturday Specials

Holiday Market - Vendor Application

Additional Details

Special Events at the Buchanan District Library:

- 1-2 - Decorate a Cookie

Parade Entry Form - Tell Us You're Coming!

- 1-2:30 - Story Time with Santa and Mrs. Claus (Santa reads at 1pm, craft and cookie decorating to follow)
- 1-5 - Write a letter to Santa
- 4-5 - Visit Santa's Reindeer!

Christmas Parade

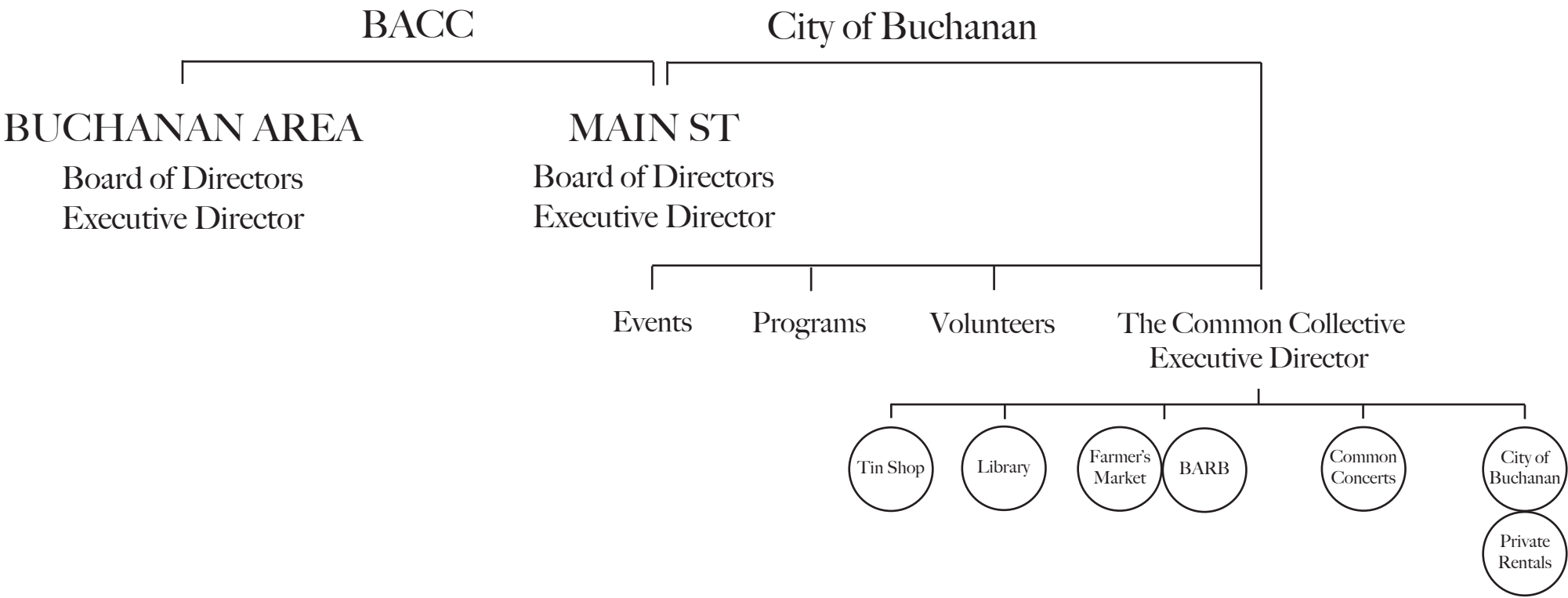
- 5pm - Line-up for parade participants at the Duck Pond (We strongly recommend adding lights to your costume and/or vehicle)
- Kids Costume Contest - Judging begins at 5pm
- 5:30pm - Parade Kickoff
- Parade Route: Duck Pond, down Front Street, turn left on Oak street, end at Buchanan Common

Holiday Lighting Ceremony

- 6pm - Buchanan Common Stage
- Announcement of winners for Kids Costume Contest and Storefront Decorating Contest
- Pictures with Santa and Mrs. Claus to follow!
- Cookies and goody bags for kids

Storefront Decorating Contest





MAIN STREET BOARD COMPOSITION

Board member name	CURRENT BOARD MEMBERS								POTENTIAL BOARD MEMBERS							
Age																
Under 18																
19-34																
35-50																
51-65																
Over 65																
Gender																
Male																
Female																
Race/ethnicity																
Caucasian																
African American																
Asian/Pacific Islander																
Hispanic/Latino																
Native American																
Other																
Representation																
Downtown business owner																
Downtown property owner																
Downtown resident																
Organization																
Municipality/government																
Community																
Other																
Skills/interests																
Economic vitality																
Design																
Promotion																
Organization																
Personal qualities																
Leadership																
Willingness to work																
Wisdom																
Wealth																
Connection to organization's mission																
Visionary																
Strategist																
Proclaimer																
Bridge builder																
Worrier																
Other																
Community connection																
Religious organizations																
Corporation																
Schools/education																
Chamber of Commerce																
Community/economic development																
Hospital/health related organization																
Financial institutions																
Utilities/safety																
Civic groups/philanthropy																
Downtown property owner																
Downtown businesses																
Downtown resident																
Neighborhood residents																
Other																



BARB REPORT

The Buchanan Area Recreation Board (BARB) met on November 10th, and during their meeting, the consensus of the group was that there were several items that they wanted the City Commission to consider discussing and/or placing on the agenda for potential action at future City Commission meetings. The following is the list of items that BARB wanted the City Commission to consider placing on the agenda of a future meeting for discussion:

- Renaming of “Duck Pond Park/McCoy Pond Duck Park”- The consensus of the BARB was that “Duck Pond Park” should be formally named “Veterans Memorial Park” to reflect the Veteran Memorial items located there, and also because there is no longer a pond at the location, so it is a bit of a misnomer.

Recommended Motion- *“I move to formally rename the park located on E. Front Street and Redbud Trail so that its official name moving forward is ‘Veterans Memorial Park.’”*

- Removal of Pine Trees Located at Gateway Entrance Sign on E. Front St.” - The consensus of the BARB was that large pine trees located at the gateway entrance sign on E. Front St. should be removed because the trees are now too large for their location, and because they will also block the view of the future ice rink that was called for in the Andrews University “Vision for Buchanan” project.

Recommended Motion- *“I move to authorize the City Manager to get quotes for the cost of removal of the large pine trees located at the gateway entrance sign on E. Front St., and further request that the City Manager coordinate with the Tree Friends to get their input on the potential removal of said trees.”*

- Consider New Options for the ‘Duck Shed’- Some members of the BARB felt that the Duck Shed is causing potential public health issues due to the repeated presence of vermin near the shed, despite repeated attempts at pest control. Some members of the BARB also felt that the aesthetics of the Duck Shed were not appealing and detracted from the look of the Park. It was ultimately approved by a majority vote of the BARB to



recommend that the City consider exploring other ways to potentially store the duck feed, along with also exploring the possibility of whether the duck shed should be considered for potential removal or relocation.

Recommended Motion- *“I move to authorize the City Manager to work with the DPW and the Friends of the Ducks volunteer group to explore other ways to potentially store the duck feed, along with also exploring the possibility of whether the duck shed should be considered for potential removal or relocation.”*



STAFF REPORT TO THE PLANNING COMMISSION
Rezoning Petition: 101 Terre Coupe Rd.
November 8, 2021

I. GENERAL INFORMATION

Applicant:	Joe Carter
Status of Applicant:	Property Owner
Existing Zoning:	R1A and R2B Single Family Residential
Property Address:	101 Terre Coupe Rd. Buchanan MI 49107
Present Land Use:	SF Residential
Adjacent Use:	N – Residential S – Residential E – Residential W – Residential
Adjacent Zoning:	N – R1A Residential S – R1A Residential E – R1A Residential W - R1A Residential

The applicant has requested a rezoning of the property located at 101 Terre Coupe Rd. from the existing R1 residential zoning to C1 neighborhood commercial zoning.

The Planning Commission has two options to consider regarding a requested rezoning of land—The Plan Commission shall conduct the required public hearing, and then submit to the City Commission either:

- (1) a recommendation for the approval of the rezoning of the property submitted by the applicant; or***
- (2) a recommendation for the denial of the rezoning of the property submitted by the applicant.***

II. STAFF ANALYSIS:

Section 25.01 - Initiation. Amendments to this Ordinance may be initiated by the City Commission upon its own motion, by the Plan Commission, or may be proposed for consideration by the petition of the owners of property, which would be involved or

affected by such change or amendment. All proposed amendments not originating with the Plan Commission shall first be referred to the Plan Commission for study, review, and recommendation.

Section 25.02 - Plan Commission Procedures. Amendments to this Ordinance, after the review and recommendation of the Plan Commission, may be adopted and enacted by the City Commission. The procedures to be followed in the enactment of an amendment to this Ordinance are those prescribed by the City Charter of the City of Buchanan for the enactment of any other kind of ordinance and Public Act 207 of 1921 as amended.

3. Plan Commission Review and Recommendation. Within thirty (30) days following the public hearing, the Plan Commission shall review the application for the amendment and comments received at the public hearing, the site plan, and other materials submitted in relation to the application, and take action to recommend approval or denial of the application to the City Commission. The decision shall be incorporated in a statement of conclusions relative to the amendment under consideration. The decision shall specify the basis for the decision, and any special circumstances utilized in arriving at the recommendation.

The recommendation of the Plan Commission on application shall be made in accordance with conformance with the City of Buchanan Comprehensive Plan, as from time to time is amended, and such standards contained in this Ordinance which relate to the matters under consideration. Immediately upon action by the Plan Commission, the application, and all supporting documentation including the written report of the Plan Commission shall be transmitted to the City Clerk for inclusion on the City Commission agenda.

Staff Comments in italics.

The front former service station building operated for decades as a commercial use but has been vacant for a number of years and reverted back to residential zoning, with a variance recently being granted for the property allowing for limited use of the property for a commercial kitchen. The front commercial portion of the building may not be appropriate for residential redevelopment and presents an opportunity for the property to once again be used a commercial amenity to the neighborhood. The proposed use is a creative solution in order to maximize its potential, benefitting the community. The proposed use of commercial to operate a restaurant is in line with the City's objectives to encourage food and restaurant related activities.

The building historically was used for several decades as commercial in the front and residential in the rear. The proposed use is to operate in a similar manner.

The concept of a neighborhood commercial use is a valuable and healthy amenity to a neighborhood that was developed in early traditional cities and small towns and includes the benefits of a shopping location, convenience, supporting independent local businesses, encouraging bicycle and pedestrian traffic, reducing the need to drive a vehicle, as well as delivering a commercial service use component that serves nearby neighbors. The fact that this location was originally a retail service center when it was a gas station for many years supports the use to come back again as commercial.

The Buchanan Master Plan 2021 recently adopted by the Plan Commission and City Commission includes the responses 455 residents which outline an overarching desire by

residents to have more restaurant and dining options in and around the downtown area. With the neighborhood commercial zoning designation, the property becomes a service hub for the neighborhood.

Additionally, The Buchanan Master Plan 2021 contemplates the implementation of Residential Mixed Use which would seem to encourage the creation of commercial use at key neighborhood corners such as the corner of Terre Coupe Rd. and West Front Street. See reference on page 78 of the document:

Residential Mixed Use

This is a new classification not currently represented in the zoning ordinance. This category can accommodate single and multi-family developments with appropriate commercial uses that serve the residential units. This district should encourage walkable neighborhoods. Some of the C-1 Neighborhood Commercial District elements would fit this designation. The C-1 Neighborhood Commercial District principal use is to provide for the retailing of commodities classed as “convenience goods,” such as groceries and drugs, and the furnishing of certain personal services such as beauty shops, barber shops, and pickup stations for laundry and dry cleaning.

Section 24.05 Standards of Approvals Additionally the Plan Commission can look at both general and specific standards that they can consider in making the decision. Following are the Standards, with my commentary in *italics*. They are:

1. General Standards for Approval:

- A. Whether the location, use, nature, intensity of operation, and congestion and density of population will be in conflict with the principal permitted uses of the district or with the purposes of this Ordinance.

The location, use, nature, intensity of operation, and congestion and density of population will not in conflict with the principal permitted uses of the district or with the purposes of this Ordinance. Arguably, the proposed use as a restaurant will be less of an intense operation that it’s historic use a service station.

- B. Whether the available sewage disposal and water supply facilities will be adequate and safe.

The parcel is served by city water and sewer and granting the variance will not strain the capabilities of the water and sewer systems as it has sufficient capacity and will operate in similar capacity of its previous use.

- C. Whether the lot size and yard area will be in harmony with the orderly and proper development of the district.

The lot size will not be changed as a result of this request.

D. Whether adequate access to the building or use will be provided by either existing roads or other roads to be constructed.

The property has adequate access to operate as proposed. Applicant has mapped a working parking scheme that appears to be acceptable with our zoning ordinance.

E. Whether the building or use will be objectionable to nearby properties and their owners by reason of traffic, noise, vibration, dust, blowing sand and erosion, disposal of waste or sewage, fumes, smoke, air pollution, fire hazard, or bright flashing lights.

Arguably the granting of a variance will not be objectionable as the historical use was a service station for many decades and the new use will be a less intense operation.

F. Whether the building or use will discourage or hinder the appropriate development and use of lands and buildings in the general vicinity.

The granting of a variance will not discourage or hinder the appropriate development and use of lands and buildings in the general vicinity as the historical use was commercial for many decades and the new use will be of a similar nature.

The Plan Commission may issue a statement of positive findings that the rezoning of the property will be in harmony with the general purpose and intent of this Ordinance and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

Section 9.01 - Intent. *The Neighborhood Commercial District is established as a district in which the principal use of land is to provide for the retailing of commodities classed as "convenience goods," such as groceries and drugs, and the furnishing of certain personal services such as beauty shops, barber shops, and pickup stations for laundry and dry cleaning.*

The Zoning Ordinance was enacted by the city for the purpose of promoting the public health, safety, and general welfare of the City to enact such an Ordinance. The ZBA could issue a statement of positive findings due to the positive findings for each of the general and specific standards described above.

The City Plan Commission has divided the municipality into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets, to secure safety from fire, panic and other potential dangers; promote health, safety and the general welfare; provide adequate light and air; prevent overcrowding of land; avoid undue concentrations of population; facilitate adequate provision for transportation, water, sewerage disposal, schools, parks and other public improvements, and

The City Plan Commission has given full and reasonable consideration to the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the municipality.

III. DECISION

The Planning Commission should make findings of fact, stated on the record during the public meeting, to support any decision made, considering the factors above, to decide whether to recommend that the City Commission approve or deny the application's request to rezone.

Prepared by: Richard Murphy
Community Development Director

CITY OF BUCHANAN
ORDINANCE #2021.11/422

AN ORDINANCE TO AMEND IN PART
AN ORDINANCE ENTITLED “CITY OF BUCHANAN COMPREHENSIVE ZONING
ORDINANCE, WHICH WAS ADOPTED ON SEPTEMBER 8, 2003, AND AMENDED
SUBSEQUENTLY

Whereas The City of Buchanan’s Plan Commission held a public hearing and a regular meeting on November 9, 2021, where it unanimously approved a recommendation to the Buchanan City Commission to rezone the property owned by Joe Carter at 101 Terre Coupe/421 W. Front St. from the existing R1 residential zoning to C1 neighborhood commercial zoning,

Whereas, the City of Buchanan’s Plan Commission adopted the Zoning Administrator’s November 9, 2021, Staff Report, as findings of fact to support this recommendation the City Commission to amend the comprehensive ordinance,

Whereas all state and local ordinance requirements have been met in order to make this recommendation to the City Commission,

Whereas the findings of fact to support the zoning amendment have been attached as an exhibit to this ordinance,

NOW THEREFORE BE IT ORDAINED BY BUCHANAN CITY COMMISSION:

1. The City of Buchanan Comprehensive Zoning Ordinance of September 8, 2003, as amended (hereinafter the “Ordinance”), shall be amended to rezone the property owned by Joe Carter at 101 Terre Coupe/421 W. Front St. from the existing R1 residential zoning to C1 neighborhood commercial zoning

2. The City Commission upon adoption of this ordinance will adopt the Zoning Administrator’s November 9, 2021, Staff Report, as findings of fact to support the zoning ordinance amendment.

3. The Comprehensive Zoning Ordinance Official Zoning Map will be updated to reflect that the parcel located at 101 Terre Coupe Rd/421 W. Front St. is zoned Neighborhood Commercial, C1.

X. CONFLICTING ORDINANCES: All other ordinances and parts of ordinances, or amendments thereto, of the City of Buchanan in conflict with the provisions of this ordinance are hereby repealed.

XI. RECODIFICATION: That the Ordinance is hereby amended to recodify the numbering of articles and sections to conform to a standard or model codification scheme established by the Ordinance where articles are numbered within groups of ten to associate together similar articles on similar topics, and sections are numbered sequentially with the first two digits being the article number and the next two digits being the sequential section number.

XII. EFFECTIVE DATE: This ordinance amendment shall take effect on December 2, 2021, upon publication in the Berrien Record.

Dated this 22nd day of November 2021.

City of Buchanan, County of Berrien, State of Michigan

_____ Mayor, Sean Denison

_____ Mayor Pro Tem, Mark Weedon

_____ Commissioner, Cameron Downey

_____ Commissioner, Larry Money

_____ Commissioner, Patrick Swem

I hereby attest that the foregoing Ordinance was adopted by the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on November 22, 2021.

_____ City Clerk, Kalla Langston



MANAGER RECOMMENDATIONS RE ANNUAL REVIEW OF ADULT USE ORDINANCE PERMITS:

The City of Buchanan’s marihuana adult use ordinance is available on the City website at the following link: <https://bit.ly/3qUAzUy> .

Section 3. A. of the Ordinance sets forth the number of marihuana adult use establishments currently allowed to be issued permit within the City limits, and it is these figures, which are set forth in the chart below, that are up for review and discussion at this time. As City Manager, I recognize the great economic development opportunities that the marihuana industry has brought to the City of Buchanan. I also believe that Buchanan is fortunate to have some of the most respected and professional marihuana businesses in the industry located in our town. All that being said though, everything has its pros and its cons, and there are undoubtedly negative aspects that would arise if too many adult use permits were issued in the City. Consequently, I believe in a slow, measured approach to any consideration of increasing the number of permits allowed under our ordinance. I also agree with the recommendation of our Community Development Director Rich Murphy that the type of permits where I would recommend an increase would be in the grow and processing arena, as opposed to retail. I also agree with Director Murphy’s recommendation that the number of permits be increased as follows: increase the number of available Adult Use and Medical Class C Grow permits and Processing permits by 5 each, and designate the second meeting in November as the time each year that the City Commission will conduct an annual review of the number of permits authorized under its adult use ordinance (as is required in Section 3. D. of the ordinance).

Recommended Motion- *“I move to increase the number of available Adult Use and Medical Class C Grow permits and Processing permits by 5 each, and also designate the second meeting in November as the time each year that the City Commission will conduct a once annual review of the number of permits authorized under its adult use ordinance.”*



Community Development Director Report and Recommendation regarding adding additional available Marihuana Permits in the City of Buchanan

November 29, 2021

Dear Commissioners,

First, I cite the section of the Adult Use Marihuana ordinance that Mayor Denison circulated:

Number of Marihuana Establishments to be Permitted:

Marihuana Grower:	
Class A — not more than 100 marijuana plants	5
Class B — not more than 500 marijuana plants	5
Class C — not more than 2,000 marijuana plants	5
Excess Marihuana Grower	2
Marihuana Processor	5
Marihuana Retailer	5
Marihuana Secure transporter	5
Marihuana Safety compliance facility	5

An Ordinance to Authorize and Regulate Adult Use Marihuana Establishments 2019 Final. Adopted 10.



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Designated Consumption Establishment	2
Marihuana Microbusiness	1
Temporary Marihuana Event	1

Secondly, I list the current number of issued city marihuana licenses to date in all categories:

City of Buchanan Marihuana Permit Inventory as of November 19, 2021, RPM

30 permits TOTAL

5 Medical Retail – none left

5 Adult Use Retail – none left

4 Medical Grower Class C – 1 left

5 Adult Use Grower Class C – none left

1 Adult Use Grower Class B – 4 left

4 Medical Processor – 1 left

3 Adult Use Processor – 2 left (both are being pursued currently)

1 Medical Grower Class C Stacked – 1 left

1 Adult Use Grower Class C Stacked – 1 left

1 Microbusiness – none left

0 Designated consumption Establishment – 2 left (one being applied for currently)

0 Temporary Event – 1 left (one being pursued currently)

Recommendation

I agree with Commission Swem that the City Commission should make one annual review of license inventory and make a one-time annual amendment to the number of available licenses in November of each year. We want to be as predictable as possible to the market.

By far, the largest demand we are seeing is from applicants pursuing Class C grow and processing permits for both Adult Use and Medical.

My recommendation is for the City Commission to increase the number of available Adult Use and Medical Class C Grow permits and Processing permits by 5 each. This will send a strong message to the market that we are open for business and meet market demand but still keep reigns on the limit of licenses available.

Thank you,

Community Development Director

Rich Murphy

- Q. "Marihuana Safety Compliance Facility" means a person licensed by the State to test marihuana, including certification for potency and the presence of contaminants.
- R. "Marihuana Secure Transporter" shall mean a person licensed by the State to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- S. "Permittee" shall mean a person holding a Permit issued under the provisions of this ordinance.
- T. "Permit Holder" means the Person that holds a current and valid Permit issued under this Ordinance.
- U. "Permitted Premises" means the building or buildings within which the Municipal Permit Holder will be authorized to conduct the Marihuana Establishment pursuant to the provisions of this ordinance.
- V. "Permitted Property" means the real property comprised of a lot, parcel of other designated unit of real property on which the Permitted Premises is situated.
- W. "Person" shall mean an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.
- X. "Planning Commission" shall mean the City of Buchanan Planning Commission.
- Y. "Stakeholder" shall mean any shareholder of a corporation, partner in a partnership, member of a limited liability company or individual of a sole proprietorship.
- Z. "State" shall mean the State of Michigan.
- AA. "Temporary Marihuana Event" shall mean an event held by a marihuana event organizer for an event where the onsite sale or consumption of marihuana products, or both, are authorized at the location indicated on the City Permit and State license during the dates indicated on the City Permit and State License.
- BB. "Zoning Ordinance" shall mean the City of Buchanan Zoning Ordinance.

Section 3. Authorization of Marihuana Establishments and Fee

- A. The maximum number of each type of Adult Use marihuana establishments allowed in the City shall be as follows in accordance with the regulations below:

Number of Marihuana Establishments to be Permitted:

Marihuana Grower:	
Class A — not more than 100 marijuana plants	5
Class B — not more than 500 marijuana plants	5
Class C — not more than 2,000 marijuana plants	5
Excess Marihuana Grower	2
Marihuana Processor	5
Marihuana Retailer	5
Marihuana Secure transporter	5
Marihuana Safety compliance facility	5

Designated Consumption Establishment	2
Marihuana Microbusiness	1
Temporary Marihuana Event	1

- B. For twenty four months after the adoption of this Ordinance, the City shall only accept applications for marihuana establishments from persons holding both a Municipal Permit and a state operating license pursuant to the MMFLA, 2016 PA 281, MCL 333.27101 to 333.27801. This requirement shall not apply to applicants for an adult use microbusiness.
- C. Except for Growers and Processors, all Adult Use Marihuana Establishments shall be located on the same property and in the same building as the existing Medical Marihuana Facility in accordance with the requirements of this Ordinance and Ordinance 2019.11.414. A new location will be considered only for a marihuana microbusiness and a temporary marihuana event, in accordance with the requirements of this ordinance and Ordinance 2019.11/414.
- D. At least every year after adoption of this ordinance, City Commission may, review, as needed the maximum number of each type of marihuana establishments allowed and determine whether this maximum number should be changed. The review and its findings shall be recorded in the minutes of the relevant meeting of the City Commission.
- E. A nonrefundable fee shall be paid by each marihuana establishment Permitted under this ordinance in an annual amount of not more than \$5,000.00 as set by resolution of the City Commission as follows:

- Marihuana Grower (all Classes): \$5,000.
- Marihuana Processor: \$5,000
- Marihuana Retailer: \$5,000
- Marihuana Secure Transporter: \$5,000
- Marihuana Safety Compliance Facility: \$5,000
- Designated Consumption Establishment: \$1,000
- Marihuana Microbusiness: \$5,000
- Temporary Marihuana Event: \$1,000 plus \$500.00 per day.
- Marihuana Event Organizer: \$1,000 per event.
- Excess Marihuana Grower: \$1,500

Section 4. Requirements and Procedure for Issuing Marihuana Establishment Permits

- A. No person shall operate a marihuana establishment in the City without a valid marihuana establishment Permit issued by the City pursuant to the provisions of this ordinance.
- B. No Person shall be issued a Permit by the City without first having obtained from the Planning Commission a Special Use Permit authorizing the operation of the establishment pursuant to the Zoning Ordinance.
- C. No person who is employed by the City, acts as a consultant for the City or acts as an advisor to the City, and is involved in the implementation, administration or enforcement of this Ordinance shall have an interest, directly or indirectly, in a Marihuana Establishment.
- D. For twenty four months after the adoption of this Ordinance, the City shall only accept applications for marihuana establishments from persons holding both a municipal Permit and a state operating license pursuant to the MMFLA, 2016 PA 281, MCL 333.27101 to 333.27801. Upon receipt of an application, the City Clerk shall file the same and assign it a sequential application number by establishment type based on the date and time of receipt.

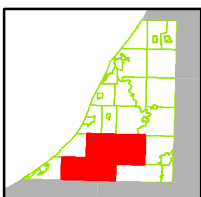
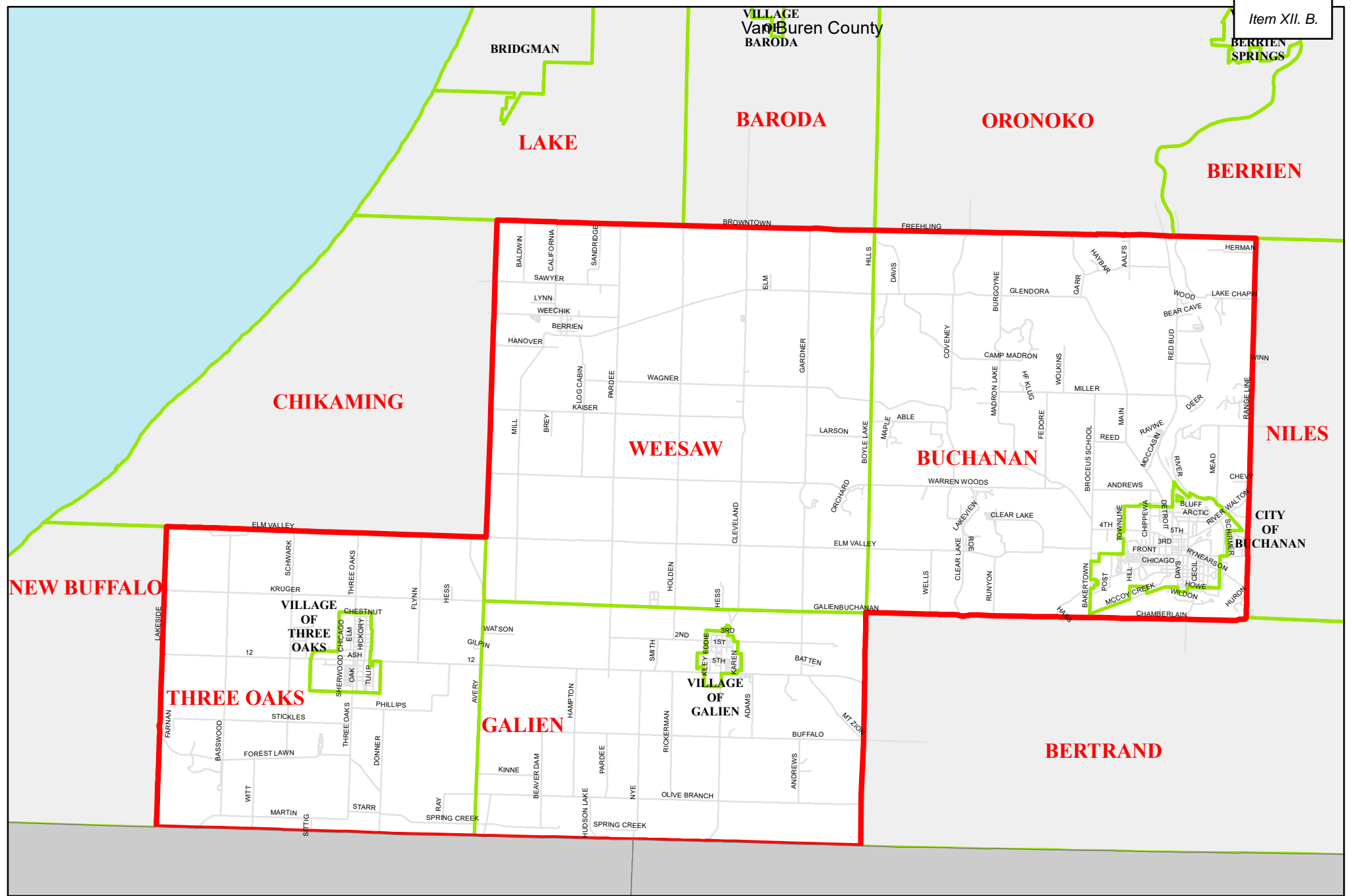


COUNTY CLERK COMMUNICATION RE REDISTRICTING

Berrien County Clerk Sheila Reitz emailed the Buchanan City Clerk on Nov. 16th to inform us that the County has finalized its redistricting process for its County Commissioners, and that new maps are available. These maps, and other details related to the county redistricting, are available on the City website at the following link:

<https://bit.ly/3HDf1In>

No action is needed on this issue.



Commissioner District 10

SCALE: 1" = 10,500'
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