

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, FEBRUARY 10, 2025 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the regular meeting minutes on January 27th, 2025 & the special meeting minutes on February 4th, 2025.

VIII. Scheduled Matters from the Floor (if any)

A. Rate Analysis and Downtown Project Funding Update- Andy Campbell, CPA with Bendzinski

IX. Reports by: Departments, Committees, Boards

A. Buchanan City Police Department Annual 2024 Report- Chief Harvey Burnett

B. Community Development Report- Director Rich Murphy

1) Consider approval of B&W Pour Decisions Local Government Approval for Social District Application at 116 Main St. Buchanan.

2) Consider approval of B&W Pour Decisions Local Government Approval for New Class C License issued under the provisions of MCL 436.1521 a(1)(a) at 116 Main St. Buchanan.

3) Consider approval for Redbud Roots Annual Marihuana License Renewals

a. Redbud Roots Lab II, LLC – Class C Grow – 215 Post Rd – Adult Use;

b. Redbud Roots Lab II, LLC – Class C Grow – 835 Terre Coupe – Adult Use;

c. Redbud Roots Lab II, LLC – Class C Grow – 835 Terre Coupe (STACKED) – Adult Use;

d. Redbud Roots Lab IV, LLC – Processor – 215 Post–Adult Use;

e. Redbud Roots Lab IV, LLC – Processor – 215 Post - MED

4) Consider approval of Stranger Wine Company Local Government Approval for Off Premises Tasting Room License and Permit at 201 E. Front St.

5) Zoning Project Update

X. Unfinished Business

XI. New Business

A. Ordinance 2025.02/440- Consider the first reading of Ordinance 2025.02/440, an ordinance for Fire Prevention and Protection.

B. Expenditures- Consider approving the expenditures for February 10th, 2025 in the amount of \$219,334.33.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, JANUARY 27, 2025 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

II. Recognition

III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance.

IV. Roll Call

PRESENT: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Raquell George, Commissioner Larry Money, Commissioner Dan Vigansky

STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett

V. Approve Agenda

Motion made by Swem, supported by Vigansky to approve the agenda as presented. Roll call vote carries unanimously.

VI. Public Comment - Agenda Items Only *(3-minute limit)*

None.

VII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Minutes- Consider the Regular Meeting Minutes from January 13th, 2025.

B. Compensation Committee Appointments- Consider the appointments of the five applicants received for the Compensation Committee for the upcoming terms.

1) Tony Houser, 1-year

2) Jeannie Harris, 2-year

3) Joseph Kruger, 3-year

4) Matthew Pleasant, 4-year

5) Jen Garry, 5-year

C. Common Rental- Consider the Common rental form submitted by Victoria Aalfs for the Buchanan Community Autism Walk, on June 22nd from 9:00 AM- 4:00 PM.

Motion made by Money, supported by George to approve the consent agenda, as presented. Voice votes carry unanimously.

VIII. Scheduled Matters from the Floor *(if any)*

IX. Reports by: Departments, Committees, Boards

X. Unfinished Business

XI. New Business

A. Updates & Discussion- City Manager, Tony McGhee

1) Review the goals for the fiscal year and schedule dates for budget workshops.

McGhee addressed the commission regarding the upcoming budget process. Goal setting took place last November during the strategic planning session. The question was raised whether the commission would like to hold another session before the budget workshops begin. The consensus was to move forward with budget workshops.

2) Provide an update on the downtown construction project and its financing.

The downtown construction project currently requires approximately \$1.7 million in financing to be completed. One option we are considering is seeking a loan from the common market. We have invited Andy Campbell to present us at our first meeting in February to discuss rates and borrowing options. There are some options for grant funding and possibly with the USDA community facilities.

B. Resolution 2025.01/03- Consider Resolution 2025.01/03, a Resolution of Support and Commitment of match for the Downtown Infrastructure and Placemaking Project.

Motion made by Swem, supported by Money to approve Resolution 2025.01/03, as presented. Roll call vote carries unanimously.

C. Expenditures- Consider approving the expenditures for January 27th, 2025 in the amount of \$57,446.86

Motion made by Vigansky, supported by Swem to approve the expenditures in the amount of \$57,446.86. Roll call votes carries unanimously.

XII. Communications (*informational only, formal board action is not necessary for these items, unless so desired*)**XIII. Public Comment - Non-Agenda Items Only** (*3-minute limit*)

Randy Hendrixson- Gave an informal update on Building 324 in the last six months obtained 7 new businesses. 33 organizations are now in the building

Haley Jones- Asked about the railing by the creek at Veterans Park.

XIV. Executive Comments**A. City Manager Comments**

McGhee provided updates on the pre-bid meeting regarding the demolition at the Mill site. City Hall hours will remain consistent, operating Monday through Friday from 8:30 AM to 4:30 PM. This year, our focus will be on policy and procedures here at City Hall. Key areas of concentration will include the Downtown Project, budgeting, and policy development.

Ordinances will be introduced, and as policies change, we will keep the commission informed. Efforts to ensure consistent branding are also underway. Additionally, surplus inventory has become an issue; department heads will be compiling a list of surplus equipment with the aim of offloading it in the spring.

B. Commissioner Comments

****Vigansky:**** For the sale of city-owned properties, Vigansky would like to have yard signs indicating that they are for sale. There are also questions about a vacant church.

****Money:**** Thanked McGhee and the staff; it sounds like it has been a productive week. It is always a pleasure to sit with the Commission.

****George:**** Thanked McGhee and expressed appreciation for the city hall staff for changing the hours.

****Swem:**** We are in great hands with McGhee and I am looking forward to the future.

C. Mayor Comments

****Weedon:**** With a heavy heart, Weedon acknowledge that Buchanan has faced some challenges lately. It's important to tell people you love them. Buchanan has lost some wonderful community members, friends, and loved ones this week. My condolences to their families.

XV. Adjourn

Kalla Langston, City Clerk

Mayor Mark Weedon



SPECIAL MEETING OF THE BUCHANAN CITY COMMISSION
TUESDAY, FEBRUARY 04, 2025 – 5:30 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 5:30 PM>

II. Roll Call

PRESENT: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioners Larry Money, Raquell George, and Dan Vigansky

STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; City Attorney, Matt Derby

III. Public Comment - Agenda Items Only *(3-minute limit)*

None.

IV. New Business

A. Closed Session

1) Enter Closed Session- Consider entering closed session pursuant to MCL 15.268 Sec.8(h) to discuss legal memos pertaining to the following attorney-client privilege matters: Southwest Michigan Regional Chamber, a contractual matter.

Motion made by Money, supported by George to enter closed session pursuant to MCL 15.268 Sec.8(h) to discuss legal memos pertaining to the following attorney-client privilege matters: Southwest Michigan Regional Chamber, a contractual matter at 5:31 PM. Roll call vote carries unanimously.

2) Re-Enter Open Session.

Motion made by Swem, supported by Vigansky to re-enter open session at 5:46 PM. Roll call vote carries unanimously.

V. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Money raised concerns regarding the downtown project, particularly about the Memorial Day Parade potentially being canceled. McGhee and Money will collaborate with the contractors to assess the timeline or consider a different staging area.

VI. Adjourn

Motion made by Money, supported by Vigansky to adjourn the meeting at 5:50 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon



City of Buchanan Police Department

2024 Annual Report

This report was adopted from the Berrien County Sheriff's Office Annual Report

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The **Mission** of the City of Buchanan Police Department is to provide quality services, safety and protection through professionalism, courtesy, integrity, and compassion to the citizens, visitors, residential and business stakeholders within the City of Buchanan through collaborative partnerships with our community.

The **Vision** of the City of Buchanan Police Department is to strive to be a leader in the law enforcement profession. This shall be accomplished by using community-oriented policing strategies, cutting edge technology, information systems, and collaborative efforts which provide opportunities to research, develop, and implement innovative strategies to our community that support effective and efficient proactive policing initiatives that reduce crime and protect life in accordance with local, state, and federal law. These community- and evidence-based initiatives will provide high quality, compassionate, and professional policing services to our community while at the same time championing our agency as one of the leading law enforcement agencies in Berrien County, the State of Michigan, and the entire country.

The **Motto** of the City of Buchanan Police Department is
“Professionalism, Courtesy, and Integrity.”



The City of Buchanan Police Department proudly submits the
2024 ANNUAL REPORT
to the City of Buchanan Commissioners

Their support for our mission and the staff of the City of Buchanan Police Department is greatly appreciated as we serve the citizens of the City of Buchanan.

Mark Weedon, Mayor

Patrick Swem, Mayor Pro Tem

Larry Money

Dan Vigansky

Racquel George

INTRODUCTION

It is my sincere honor to present you with the City of Buchanan Police Department’s 2024 Annual Report. The information and data included in this report is intended to provide you with an overview of our crime data and the Police Department’s activities in 2024.

Our success this past year was due in large part to the dedicated support the Police Department continues to receive from our elected officials, businesses, and citizens. More importantly, the Police Department continues to strive effortlessly to police through a community-oriented lens while simultaneously upholding a commitment to public safety with unwavering “Professionalism, Courtesy and Integrity.” Therefore, I greatly appreciate the tireless efforts of all our Police Department personnel who continuously exhibit our motto, mission, and vision on a daily basis.

On behalf of the personnel of the Police Department, thank you for your interest in our agency as you review the 2024 Annual Report. Please feel free to contact me with any questions or comments you may have.



Diana Selir, Administrative Professional



Harvey J. Burnett, Jr., PhD, LP
Chief of Police



2024 RETIREES



Public Safety Director Tim Ganus
12 years

OFFICER OF THE YEAR 2024

The Officer of the Year nomination and selection process was not conducted in 2024.

AWARDS & RECOGNITION

Thanks to a \$48,000 MCOLES Public Safety Academy Assistance Program grant from the State of Michigan, the Buchanan Police Department was able to sponsor two police cadets through the first Lake Michigan College (LMC) summer Police Academy. Officers Cooper Christner and Dominick Klein completed 17 weeks of intensive police training between May 6 and August 28, 2024. Academy training included firearms, vehicle operations, subject control, physical fitness, constitutional and criminal law, report writing, crime scene investigation, behavioral health for law enforcement officers, health and wellness, and several other topics. Officers Christner and Klein successfully graduated from the LMC Police Academy on August 28, 2024, and are now in the final phases of completing a four-month Field Training Officer (FTO) program which includes a “shadow phase” where they will work independently but another officer will respond as well and provide guidance as needed. After completing the FTO program, the officers will be assigned to a permanent shift to work.



Officer Dominick Klein



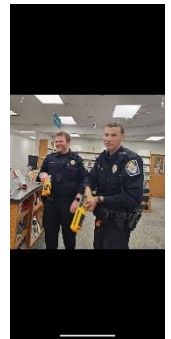
Officer Cooper Christner

COMMUNITY-ORIENTED POLICING EVENTS

The City of Buchanan Police Department was involved with the following community oriented-policing activities in 2024.

- **Polar Plunge** (February 2024). Our team played a vital role in the Southwest Michigan Polar Plunge raising \$120,200 for Michigan Special Olympics. *Robin Williams Characters* was the team theme.
- **Buchanan High School Prom & Homecoming Dance** (April 2024/October 2024).
- **Memorial Day Parade** (May 2024).
- **Red Bud Track & Trail Motorcross** (July 2024). Traffic control was provided for the event.
- **Niles Burn Run** (July 2024). Police personnel provided traffic control for the annual Niles Burn Run as bikers traveled their route through the city.
- **Berrien County Youth Fair** (August 2024). The Department's Reserve officers volunteered patrol duties to the annual Berrien County Youth Fair.
- **National Night Out against Crime** (August 2024). Over 350 people attended this annual Department hosted event that was held at McCoy Creek Park. This event was successful from the numerous food, money, and volunteer help donations from local businesses and citizens.
- **Annual 9/11 Memorial Service** (September 2024). The Department's Police/Fire Chaplains Corp coordinated the 9/11 memorial service.
- **Faith and Blue** (October 2024). In partnership with Buchanan Area Ministerial Association and Life Action Ministries, police personnel participated in the annual Faith and Blue by visiting many local churches, hosting a blood drive, and participating in various activities.
- **Halloween Candy Checks** (October 2024). Police personnel provided Halloween candy checks to over 40 trick-or-treaters in front of the City Fire Department.
- **Thanksgiving Baskets** (November 2024). Thanksgiving baskets were provided for two families.
- **Buchanan District Library Nerf Night** (October 2024).
- **Buchanan Area Ministerial Association Carol Sing Concert** (December 2024). Chief Burnett sang a solo, *Christmas Shoes*, as part of the program.
- **Shop With A Cop Program** (December 2024). Local donations supported Department police personnel, firefighters from Buchanan City, Buchanan Township, and Bertrand Township, and city hall staff shop with 20 children at the Walmart in Niles.
- **Holiday Patrols** (December 2024). Provided by the Department Reserve Unit.

COMMUNITY-ORIENTED POLICING EVENTS



BUDGET

The total Fiscal Year (FY) 2023/2024 operating budget for the Police Department was **\$1,235,550**. General fund budget expenditures totaled **\$1,118,814**.

The Police Department had one special fund budget in 2023, which had expenditures totaling **\$3,052.17** as follows:

Public Act 302 Training Fund - \$3,291.93 received, \$3,052.17 expended

Two distributions (spring and fall) are received each year based on the number of full-time equivalent (FTE) MCOLES certified officers employed by the Police Department. These funds are used to provide training and purchase training equipment for certified officers.

Grants Awarded - \$181,850

Awarded a \$48,000 (\$24,000 per recruit) MCOLES Public Safety Academy Assistance Program grant to sponsor two recruits through the LMC summer police academy – May 2024.

Awarded a \$6,000 grant from the Michigan Gateway Community Foundation to purchase six (6) new Body Worn Cameras (BWC) – February 2024.

Awarded a \$2,850 Small Rural Tribal BWC Microgrant Program grant (match) to purchase three (3) additional new BWCs – September 2024.

Awarded \$125,000 a three-year Department of Justice FY24 COPS Hiring Program for \$125,000 to hire a new officer – September 2024.

Buchanan Community Schools (BCS) was awarded a \$121,712 School Resource Officer (SRO) Grant Program from the MSP Grants and Community Services Division, Office of School Safety, to hire an SRO for the school district for the next three years. This is a 50% matching grant. BCS and the Police Department each pay approximately 25% of the SRO's salary to meet the conditions of the grant. The SRO position has been vacant since July 2024.

Capital Improvement Plan (CIP) - \$5,966.04 expended

The Police Department developed a six-year CIP2023-2028 for major capital improvement purchases. The following CIP purchases were expended in 2024.

Laptop Computers – purchased one (1) new laptop computers for a patrol vehicle for \$1,885.14.

BWCs – purchased nine (9) BWCs and a 10-bay bundle docking station totaling \$23,419.90 (\$19,339 of this total was covered by grants), thus final expenditure from the police budget line was \$4,089.90).

RECORDS CLERK

The Records Clerk provides many services to both the public and other law enforcement agencies. The Records Clerk is responsible for preparing and maintaining all police reports, traffic citations, issuance of peddler permits, and other required documents for the Police Department.

Staffing for the Records Clerk consists of one (1) full-time employee who also serves as the Police Department’s Administrative Professional.

Services provided to the public include issuing licenses to purchase handguns, issuing peddlers permits and parking permits for city residents living in the downtown (C-3 area), and the release of records and reports under the Michigan Freedom of Information Act (FOIA) of 442 of 1976. In 2024, the Records Clerk fulfilled a total of 172 FOIA requests and processed 13 pistol purchase permits.

Crime data for the City of Buchanan Police Department is entered into the TIMS Record Management System by the reporting/investigating officers and Records Clerk. This information is sent daily electronically from our TIMS system to the State of Michigan for crime analysis, who then forwards this date to the FBI. The FBI utilizes this data for their annual crime publication.

The implementation of this modern technology has provided the Police Department with the capability to capture a variety of information on various types of crime. Additionally, this has helped our department to remain on the cutting edge of law enforcement reporting and procedures.



Diana Selir, Records Clerk

ENFORCEMENT AND CRIME STATISTICS

The City of Buchanan Police Department consists of 5 patrol officers (including a sergeant), who patrol the 4 square miles that make up the City of Buchanan. The officers are committed to fulfilling the Department’s mission and vision through professionalism, courtesy, and integrity. Their willingness to face dangerous situations and dedication towards keeping the citizens, businesses, visitors, and properties safe in the City of Buchanan is commendable.

The City of Buchanan Police Department provides 24-hour police services, primarily being responsible for the investigation and prevention of criminal activity. Officers also enforce traffic laws and respond to emergencies that occur within the city.

Throughout 2024, the Police Department patrolled approximately 26,749 miles, made 29,678 property checks, conducted 443 traffic stops, made 82 misdemeanor arrests, 22 felony arrests, and issued a total of 74 traffic citations. A total of 15 citations were issued for non-traffic offenses such as peddling without a permit, littering, breach of peace, etc. There were also 58 parking citations issued.

The City of Buchanan Police Department responded to and investigated a total of 2,847 calls for service. This total is lower than the 2023 statistics where officers responded to 3,315 calls for service and lower than the 2022 statistics where officers responded to 3,456 calls for service.

The City of Buchanan Police Department responded to and investigated a total of 2,333 non-crime reporting calls for service and are detailed in the following table. The Department also had 15 submissions resulting in 29 analyses to the Berrien County Forensic Laboratory.

Non-Crime Reporting Calls for Service Statistics	
Juvenile Issues (including Incurable & Truancy)	31
Property Damage Accidents	42
Private Property Accidents	42
Abandoned Vehicles	12
Alarms	143
Civil	129
Suspicious Situations	281
Lost & Found Property	63
Medical Assists	441
General Assists & General Non-Criminal Assists	647
Natural & Accidental Deaths	9
Missing Persons	6
Death by Suicide	0
Ordinance Violations (aggregated)	487

ENFORCEMENT AND CRIME STATISTICS

The City of Buchanan Police Department submits its crime data to the State of Michigan, who in turn, forwards this data on to the Federal Bureau of Investigations (FBI) which is compiled each year in the annual Crime in Michigan and Crime in the United States Reports. The FBI Uniform Crime Reporting (UCR) Program divides crimes into two groups, Part I and Part II. Part I offenses are the most serious crimes that occur regularly and are often reported to the police. The UCR data from Part I offenses provide a measure of the level and scope of crime occurring throughout the local community and the nation. The following table provides the Police Department statistics for serious offenses that are identified as Part I crimes according to the FBI uniform crime reporting system.

Part I Offenses	
Murder & Nonnegligent Manslaughter	0
Criminal Sexual Conduct/Forcible Rape	7
Robbery	0
Aggravated Assault	5
Burglary (Breaking & Entering)	4
Larceny (Theft)	49
Motor Vehicle Theft	14
Arson	0
TOTAL	79



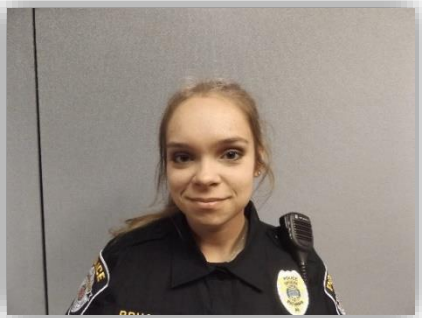
Part II Offenses	
Non-Aggravated/Simple Assault	47
Forgery & Counterfeiting	2
Fraud	18
Embezzlement	0
Stolen Property	2
Damage to Property	54
Retail Fraud	10
Violation of Controlled Substance Act	7
Sex Offense (Other)	2
Obscenity	1
Offense against the Family & Children	17
Liquor Law Violations	0
Drunkenness	0
Weapons Offense	5
Operating While Intoxicated	2
Disorderly Conduct	11
All Other (i.e., Obstructing, Public Peace, Trespass, Vagrancy, etc.)	214
TOTAL	392

TRAINING

The City of Buchanan Police Department highly values training for all personnel. The goal of training is to improve efficiency, broaden the knowledge of the officer/employees, to correct behavioral inadequacies, and to correct performance deficiencies. Subject matter can run from technical information to career advancement. Furthermore, the Michigan Commission on Law Enforcement Standards (MCOLES) implemented a pilot in-service continuing professional education (CPE) standard for all licensed law enforcement officers for the next three years in accordance with section 11(2) of the MCOLES Act (1965 PA 203, MCL 28.611). In 2024, 12 hours of Commission Designated CPE were required. In 2024, officers from the City of Buchanan Police Department completed 338 aggregated hours of training. Listed below are the training that department personnel attended.

- CPR/AED & First Aid
- Professional Administrative Assistant Conference
- Security & Privacy Criminal Justice Information Training
- Narcan Rescue Kit Training
- Intoxilyzer 9000
- Bloodborne & Airborne Pathogens & PPE Use
- Ethics in Policing
- Legal Update – Search & Seizure
- Field Training Officer
- Harassment & Discrimination Training for Law Enforcement
- Annual Michigan Association of Hostage Negotiators Conference
- Taser X26P Training
- Policing and the Holocaust
- Implicit Bias: Recognition, Reduction, & Prevention
- Introduction to Human Trafficking
- Firearms Training & MCOLES Annual Firearms Qualifications

SCHOOL RESOURCE OFFICER



Officer Amy Bruce, School Resource Officer

The City of Buchanan Police Department, in partnership with Buchanan Community Schools (BCS), entered a memorandum of understanding to provide a school resource officer (SRO). BCS was awarded a three-year grant from the MSP School Resource Officer Grant Program to help fund this position.

According to the National Association of School Resource Officers (NASRO), the SRO is a judiciously selected, specially trained, and properly equipped full-time law enforcement officer who has sworn law enforcement authority. SROs are trained in school-based policing and crisis response and are assigned by the employing law enforcement agency to work in the school using community-oriented policing concepts. In fact, school-based law enforcement is an essential component of community-oriented policing. Therefore, the purpose of the SRO is to build positive and trusting relationships between local law enforcement and students. This is within the scope of our Police Department’s mission and vision.

The SRO completed the 40-hour NASRO SRO Basic Training course and the 40-hour MSP Teaching, Educating, and Mentoring (T.E.A.M.) training curriculum.

During the academic school year from late August to early June, our SRO assists BCS with crisis prevention and school safety, is visible, provides resource support to students, parents, and teachers, investigates crimes affecting the school district, but is not involved in enforcing school discipline.

The SRO is required to provide a monthly report on their on- and off-campus activities to the Police Department and BCS Superintendent. For 2024 (January to June), the SRO logged 68.25 hours in on- and off-campus investigations and 94 hours in various student engagement and campus presence activities.



CODE ENFORCEMENT DIVISION



Jason Cullum, Code Enforcement Officer

The City of Buchanan Police Department employs one (1) full-time code enforcement officer who is responsible for proactively conducting on-site inspections throughout the city to determine compliance with local and state codes, ordinances, and standards pertaining to health, welfare, and safety. The code enforcement officer investigates potential violations, follows established procedures for achieving abatement and compliance where warranted, maintains related records, and performs other related duties.

In line with the Police Department’s mission and vision, citizens can contact the code enforcement officer to ask questions or report a property that is of concern. For 2024, the Code Enforcement Division investigated 432 ordinance violations of which 275 were tall grass violations resulting in approximately \$11,856 in non-compliance fees being collected. Five (5) citations were issued.

The City of Buchanan has adopted the 2021 *International Property Maintenance Code* which is utilized for code enforcement.



POLICE/FIRE CHAPLAINS CORP

Members of the Chaplains Corp are ordained clergy who volunteer their time to both, the City of Buchanan Police Department and City of Buchanan Fire Department. Our police/fire chaplains provide spiritual support and guidance to Police and Fire Department personnel and their families, and to the citizens of Buchanan.

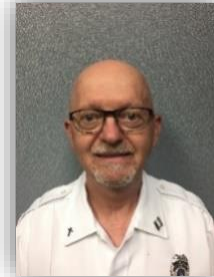
In 2024, the four chaplains who are members of the Chaplain Corps are on-call 24 hours a day. Chaplains also spend time training, participating in ride-alongs with officers, planning ceremonial events (i.e., the annual 9-11 Memorial Service), and helping with major community events. Most of the callouts that chaplains are involved with include the death of someone in the community, providing comfort and spiritual support for the families of those who have died, and partnering with officers to make death notifications. They also provide spiritual and emotional support to all members of the police and fire departments.

During ride-alongs, chaplains have an opportunity to become better acquainted with officers while observing first-hand some of the stressors that they experience daily.

All our chaplains must complete at minimum the International Conference of Police Chaplain’s Basic Credential training requirements.



Chief Chaplain Dave Spurlock



Chaplain David Sedlacek



Chaplain Paul Ratsara



Chaplain Brandon Bishop

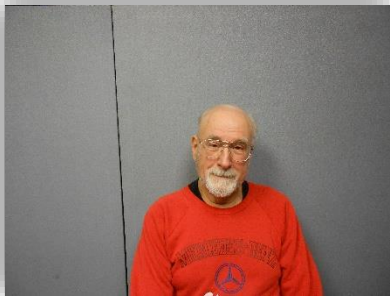
POLICE RESERVE OFFICER UNIT

The City of Buchanan Police Department’s Reserve Officer Unit is comprised of 18 members who volunteered a total of 1,504.25 hours in 2024 serving the citizens and businesses of the City of Buchanan alongside full-time sworn MCOLES certified officers. For instance, The Reserve Officer Unit volunteered 381.50 hours for the 2024 Berrien County Youth Fair.

Police Department Reserve Officers are required to complete a 72-hours basic reserve officer training academy for over 12 weeks. This training prepares the reserve recruit to work with other law enforcement agencies. The academy is a combination of lecture and hands-on training, including criminal law, defensive tactics, traffic stops, ethics, critical incident stress, and firearms which are taught by top instructors in the law enforcement community.

The activities that the Police Reserve Unit participate in support the mission and vision of the Police Department by providing dedicated, professional service in a variety of law enforcement assignments. City of Buchanan Police Department Reserve Officers can be found performing various assignments to include providing security at BCS sports and special high school events, participating in ride-alongs with patrol officers, traffic control for special events, property checks, holiday patrols, support activities for large scale incidents, participate in various community-policing events, and Berrien County Youth Faith foot patrol.

The Police Reserve Unit has an established chain-of-command that consists of a unit commander (Reserve Lieutenant), a quartermaster, a secretary/treasurer, three squad leaders (Reserve Sergeants), and three squad assistant leaders (Reserve Corporals). One full-time officer is assigned as the Officer-In-Charge of overseeing the unit.



The above pictures: Shop with A Cop 2024 (left), Reserve Lieutenant Richard Wonacott (middle), and Reserve Corporal Sweet C Robinson (right)

CROSSING GUARD PROGRAM



Crossing Guard Fran Morley

The City of Buchanan Police Department, in partnership with Buchanan Community Schools, employs four (4) full-time and three (3) substitute crossing guards. The Crossing Guard Program provides adequate child pedestrian safety and facilitates safe passage of children across dangerous street intersections while they are walking to and from school in the City of Buchanan. All crossing guards receive required annual training prior to the school year beginning. For 2024, our crossing guards worked a total of 2,209 hours.



STATE OF THE DEPARTMENT

Before June 2024, the police department had six (6) full-time police officers, which included a sergeant and SRO. The department also employed one (1) part-time officer, a police chief, a public safety director, a code enforcement officer, and an administrative professional/records clerk. Thus, there was a total of nine (9) full-time personnel.

Unfortunately, one officer was on Worker's Compensation/medical leave for an injury sustained on duty the entire year. The Department also witnessed the retirement of the public safety director and the resignation of two full-time officers (which included the SRO) to pursue employment at other law enforcement or non-law enforcement agencies. In other words, only three officers remained to provide police services 24 hours a day, seven days a week.

This was not sustainable, and was not fair to the Buchanan community, as well as to the remaining officers working a large amount of overtime to provide police services. As a result, the police department made a very difficult decision to change shift schedules and reduce the hours of police service provided to the community. Often, the police chief would provide patrol coverage to help cover shifts that were not covered. The Department also sought and received the gracious support of the Berrien County Sheriff's Office to help respond to calls for service during the uncovered midnight shifts.

The police department was able to sponsor two recruits to the LMC summer session Police Academy. Upon successful graduation from the police academy, they were immediately placed into the Department's FTO program. Sadly, one of the officers resigned to pursue employment with another law enforcement agency late that year.

In summary, for the end of 2024, the police department has five (5) full-time officers (including a sergeant). From this number, one officer remains in FTO but will soon move to the shadow phase of the program in 2025, and one officer remains on medical leave but is expected to return to unrestricted work status in early 2025. The SRO position has been unfilled since the start of the new school year and hopes to fill this position when staffing is adequate to do so. In 2025, the police department is actively working to replenish its staffing levels by hiring 2 to 3 additional officers. This will allow the department to return to providing 24-hour police services to the Buchanan community.

CONCLUSION

As Chief of Police, I am proud of the professionalism, hard work, and dedication of my personnel as they continue to serve the citizens and businesses of the City of Buchanan. The men and women of the City of Buchanan Police Department continue to exemplify our mission and vision as summarized in our motto, "Professionalism, Courtesy, and Integrity."

This annual report encapsulates in summation the activities of our Police Department. After reading this annual report, I hope that you are as appreciative as I am of the way our personnel serve our city. We will continue to explore ways to improve the quality of service that we provide to keep the City of Buchanan as a safe and "nicest place in American" to live, work, and visit.

In closing, I greatly appreciate all the support and appreciation we receive from our community. I will continue to strive to fulfill the mission and vision of our Police Department as I work with our community members and law enforcement partners to maintain that support and cultivate public trust.

Respectfully submitted,





Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from B&W's Pour Decisions, LLC
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Off-Premises Tasting Room License & Permit Application

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Stranger Wine Company, LLC		
Address to be licensed: 201 E. Front St		
City: Buchanan	Zip Code: 49107	
City/township/village where license will be issued: Buchanan City		County: Berrien
Contact name: Tom Schmidt	Contact phone: 269-760-8681	Contact email: tomsconsulting1@gmail.com
Check all applicable license types that you hold at your licensed manufacturing premises:		
<input checked="" type="checkbox"/> Small Wine Maker license	<input type="checkbox"/> Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.
<input type="checkbox"/> Wine Maker license	<input type="checkbox"/> Distiller license	
<input type="checkbox"/> Brandy Manufacturer license		

Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	<small>Fee Code MLCC Use Only</small>
<input checked="" type="checkbox"/> Off-Premises Tasting Room License	\$100.00	4038
<input checked="" type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input checked="" type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Catering Permit	\$100.00	4031
<input checked="" type="checkbox"/> Social District Permit	\$250.00	4081
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below):		
Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit	No Charge	
Check type(s): <input type="radio"/> Dance <input type="radio"/> Entertainment		
Days/Hours requested: _____		
<input type="checkbox"/> Outdoor Service	No Charge	
<input type="checkbox"/> Direct Connection(s)	No Charge	

*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Off-Premises Tasting Room license.

Inspection Fee: <small>(MLCC Fee Code 4036)</small>	\$70.00
License & Permit Fees:	\$525.00
TOTAL FEES:	\$595.00

Make Checks Payable to State of Michigan

Part 3 - Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued.

Off-Premises Tasting Room License Designation (Select One): <input type="checkbox"/> Full Drinks <input type="checkbox"/> Samples Only
--

Part 3 - Signature of Applicant

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Sydney Finan/Member

Sydney Finan
Signature of Applicant

2/4/25
Date

Print Name of Applicant & Title

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Stranger Wine Company, LLC
(name of applicant - If a corporation or limited liability company, please state the company name)

for the following license(s): Off-Premises Tasting Room License & Permit Application
(list specific licenses requested)

to be located at: 201 E. Front St. Buchanan, MI 49107

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____
(regular or special) (date) (name of township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: Item IX. B.
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the City of Buchanan council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from B&W's Pour Decisions, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): New Class C license issued under the provisions of MCL 436.1521 a(1)(a)
(list specific licenses requested)

to be located at: 116 Main St. Buchanan, MI 49107

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City of Buchanan
council/board at a regular meeting held on Feb. 10, 2025
(regular or special) (date) (name of township, city, village)

Kalla Langston-Weiss

Print Name of Clerk

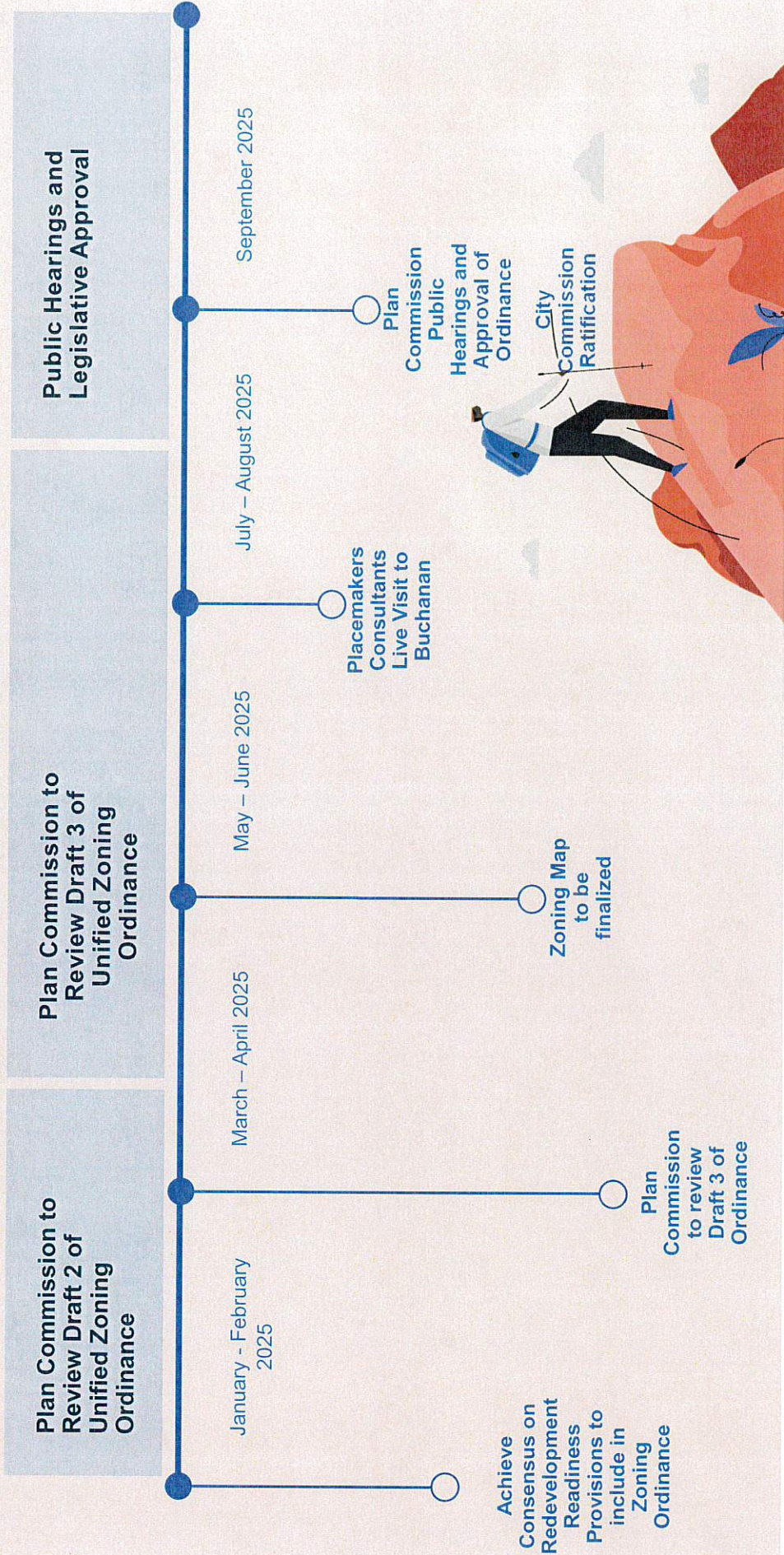
Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059

BUCHANAN ZONING PROJECT TIMELINE





Plan Commission meeting on February 11th

From Richard Murphy <rmurphy@cityofbuchanan.com>

Date Thu 1/30/2025 11:56 AM

To RALPH MCDONALD <rmcqc@sbcglobal.net>; Brown, Jacob (DNR) <BrownJ34@michigan.gov>; Tony Houser <tonyhouser0616@gmail.com>; Peter Lysy <plysy1865@gmail.com>; Matt Pleasant <mplez07@gmail.com>; Dan Vigansky <dvigansky@cityofbuchanan.com>; Jen Garry Design <jengarrydesign@gmail.com>

Cc Kalla Langston <clerk@cityofbuchanan.com>; Emma Lysy <elysy@cityofbuchanan.com>; Tony McGhee <TMcGhee@cityofbuchanan.com>

 1 attachment (398 KB)

Buchanan Zoning Project Timeline 01302025.pdf;

Hello Plan Commission,

Thank you for a productive last meeting as we focus our energy on the Zoning Update Project.

We have made significant progress on achieving consensus on the Redevelopment Readiness provisions that are required in the new zoning ordinance.

Emma and I had a good call with Susan Henderson from Placemakers Consultants to update her on our progress and to propose a project timeline to create the new zoning ordinance draft and map, schedule the required public hearings, and for the Plan Commission and City Commission to approve the new ordinance. Please see the proposed project timeline for your review.

At our next Plan Commission meeting on February 11th, we propose the following agenda:

- Review the proposed project timeline draft
- Discuss the differences between PUDs and the proposed Neighborhood Plans
- Propose timeline for review of Draft 3 of Zoning Ordinance

Thank you and please reach out to me directly with any questions.

Rich

Richard Murphy
Community Development Director
City of Buchanan
rmurphy@cityofbuchanan.com
269-695-3844 Ext. 19





FIRE PREVENTION AND PROTECTION

- **Sec. 42**

All businesses and assembly occupancies with the City of Buchanan for the purpose of initial and reoccurring Fire Inspections.

Individuals or corporations owning businesses and assembly occupancies properties with the City of Buchanan are required to register with City of Buchanan and have a reoccurring fire inspection, including when any change of ownership, tenant, or occupancy occurs.

- **Sec. 42-1 Fire Hazards Prohibited**

No person shall maintain or allow a fire hazard as described in Act No. 207 of the Public Acts of Michigan of 1941 (MCL 29.1 et seq.), as amended, in or upon any property in the corporate limits of the city.

- **Sec. 42-2 Authorization**

The Fire Inspector to implement plans for businesses, assemblies, occupancies, or areas designated by the City Commission or Fire Chief.

The Fire Inspector is hereby authorized to perform inspections of business and assembly occupancies and any areas designated by the above list.

- **Sec. 42-3 Fire Inspector Duties for Inspections**

The City Commission shall designate a member of its fire department as the City of Buchanan Fire Inspector upon an individual's completion of State and NFPA Pro Board certification. The Inspector must maintain certification in accordance with state requirements. Duties shall be to inspect buildings or property as set forth in Section 42-2, either upon inspection, complaint, or at their own instance. The Inspector will perform periodic inspections as outlined in Section 42-1, 42.A, and 42.2.

If, at any time, the Fire Inspector discovers that a fire hazard (as described in Section 42-2) is being maintained within the City, a notice thereof shall be served upon the owner or occupants thereof to abate the fire hazard within such reasonable time as the Commission or Inspector shall determine and in case the fire hazard is not abated within the time allotted, the owner or occupants shall be deemed guilty of a misdemeanor and punishable in accordance with Section 1-15 of this Code.

- **Sec. 42-4 Hours for Inspection**

The Fire Inspector is hereby authorized to inspect properties between the hours of 8:00 a.m. and 5:00 p.m. or during normal business hours pursuant to Section 42-2.

- **Sec. 42-5 Notice of Inspection**

The Fire Inspector shall attempt to make contact with the owner for conducting the fire inspection. If no contact is gained after a reasonable time frame of attempts, the Fire Inspector will request the City of Buchanan to send a certified letter to the property owner, giving thirty-day (30-day) notice of a fire inspection appointment. If after thirty (30) days with no contact from the property owner or occupant, the City may issue a citation that may be transferred to the Fifth District Court.

- **Sec. 42-6 Authority**

The Fire Chief is the authority having jurisdiction for all matters related to Fire Department inspections, responses, investigations, functions, and public interactions.

The Fire Inspector named by the City Commission shall be properly identified and shall have full authority to inspect any premises within the City; all owner or occupants of the premises shall not hinder, in any way, the inspection or officer, so long as their demands for entry to or on the premises are reasonable.

- **Sec. 42-7 Failure to Meet Inspection Requirements; Issuance of Notice**

Whenever the Fire Inspector determines that any business, occupancy, or the premises surrounding any of these, fails to meet the requirements of said inspection set forth in this Article or in any applicable Codes or Regulations, they shall issue a notice setting forth the alleged violations and advise the owner, occupant, or other person in charge that such violations must be corrected. This notice shall:

1. Be in writing.
2. Outline in detail the alleged violations of this Article and applicable Fire Codes, the location of the violation within the structure.
3. Provide a reasonable time, not to exceed thirty (30) days, for the first correction notice of any alleged violation. If the Fire Inspector and or the Fire Chief agrees that the severity of correction of the violation could take longer, then an extension of time can be granted.
4. Be served upon the owner, occupant, or other person in charge of the premises. If the property owner is physically unable to be present during the inspection, a copy of the inspection data sheet can be sent by email, registered mail, return receipt requested, addressed to the last known residence of the owner.

- **Sec. 42-8 Re-Inspection**

At the end of the period of time allowed for the correction of any alleged violation, the Fire Inspector shall re-inspect the premises described in the notice issued pursuant to Section 42-7.

- **Sec. 42-9 Second Notice**

If, upon re-inspection, after the first notice the violation is determined by the Fire Inspector not to have been corrected, at their discretion shall issue a second notice of violation, which shall constitute an order requiring that the then-existing violations meet the requirements of this Article, or applicable Fire Codes. The owner, occupant, or other person in charge of an assembly who has received the second notice of violation of this Article, may be subject to a penalty per violation.

The Fire Inspector shall cause a copy of the second notice to be posted in a conspicuous place in or on the assembly where the violations are alleged to exist, and shall serve it in the manner provided in Section 42-7.

- **Sec. 42-10 Penalty for Second Notice**

At the discretion of the Fire Chief and Fire Inspector, fire code violations not corrected within sixty (60) days after the issuance of the first notice of violation may be transferred to the Fifth District Court. The District Court shall then establish the civil fine for the offense up to the maximum allowed by law. The City may extend these time limits as its discretion, provided that no such penalty shall be applicable while a reconsideration petition to the City Fire Board is pending in the matter.

- **Sec. 42-11 Fire Board**

It shall be known after the expiration of time granted, the person served with such second notice shall have the option to seek reconsideration or a hearing in the manner provided by this division, or after a final decision adverse to such person served has been rendered by the Fire Board as established by the City of Buchanan.

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	AALFS PETROLEUM INC.	Invoice: 01.31.25 Ref#: 29858 (JANUARY 2025 FUEL)		
		GAS AND OIL	101-301.000-751.000	959.15	
		GAS AND OIL	101-441.000-751.000	3,042.95	
		GAS AND OIL	592-591.000-751.000	280.84	
		GAS AND OIL	592-590.000-751.000	164.51	
		GAS AND OIL	101-567.000-751.000	770.99	
		Vnd: 0336 Invoice: 01.31.25	101-000.000-202.000		4,773.09
		Vnd: 0336 Invoice: 01.31.25	592-000.000-202.000		445.35
		Expected Check Run: 02/10/2025		5,218.44	5,218.44
01/31/2025	AP	ALEXANDER CHEMICAL CORP	Invoice: 91085 Ref#: 29922 (WATER TREATMENT CHECMICAL - DRUM RENTAL)		
		CHEMICALS	592-591.000-743.000	152.50	
		Vnd: 2293 Invoice: 91085	592-000.000-202.000		152.50
		Expected Check Run: 02/10/2025		152.50	152.50
01/31/2025	AP	ALEXANDER CHEMICAL CORP	Invoice: 90678 Ref#: 29923 (CHLORINE & HYDROFLUOROSILICIC ACID DRUMS)		
		CHEMICALS	592-591.000-743.000	1,180.81	
		Vnd: 2293 Invoice: 90678	592-000.000-202.000		1,180.81
		Expected Check Run: 02/10/2025		1,180.81	1,180.81
01/31/2025	AP	ALS GROUP USA, CORP.	Invoice: 3313HN20391 Ref#: 29905 (PFAS TESTING)		
		LAB ANALYTICAL SERVICE	592-590.000-820.000	675.00	
		Vnd: 1693 Invoice: 3313HN20391	592-000.000-202.000		675.00
		Expected Check Run: 02/10/2025		675.00	675.00
01/31/2025	AP	ALS GROUP USA, CORP.	Invoice: 3313HN20542 Ref#: 29906 (LLHG JANUARY 2025)		
		LAB ANALYTICAL SERVICE	592-590.000-820.000	415.00	
		Vnd: 1693 Invoice: 3313HN20542	592-000.000-202.000		415.00
		Expected Check Run: 02/10/2025		415.00	415.00
01/31/2025	AP	AT&T	Invoice: 01.13.25. Ref#: 29837 (WATER DEPT. INTERNET)		
		TELEPHONE, INTERNET, CABLE	592-591.000-853.000	143.58	
		Vnd: 0153 Invoice: 01.13.25.	592-000.000-202.000		143.58
		Expected Check Run: 02/10/2025		143.58	143.58

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	AT&T 2696955525 - PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 01.16.25 Vnd: 0153 Invoice: 01.16.25	Invoice: 01.16.25 Ref#: 29838 (MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	184.23 33.19 44.34	184.23 77.53
		Expected Check Run: 02/10/2025		261.76	261.76
01/31/2025	AP	BEST ONE TIRE & SERVICE MAINTENANCE - EQUIPMENT Vnd: 2080 Invoice: 4430040865	Invoice: 4430040865 Ref#: 29899 (REPLACED TIRE ON LOOSE WHEEL) 101-441.000-933.000 101-000.000-202.000	148.25	148.25
		Expected Check Run: 02/10/2025		148.25	148.25
01/31/2025	AP	BONNELL INDUSTRIES INC EQUIPMENT MAINT SUPPLIES Vnd: 2160 Invoice: 0219649-IN	Invoice: 0219649-IN Ref#: 29903 (BLADES FOR WESTERN STARS) 101-441.000-758.000 101-000.000-202.000	1,293.76	1,293.76
		Expected Check Run: 02/10/2025		1,293.76	1,293.76
01/31/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9566581	Invoice: 9566581 Ref#: 29839 (PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-101.000-826.000 101-172.000-826.000 101-000.000-202.000	2,000.00 1,400.00	3,400.00
		Expected Check Run: 02/10/2025		3,400.00	3,400.00
01/31/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9566582	Invoice: 9566582 Ref#: 29840 (PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-301.000-826.000 101-000.000-202.000	250.00	250.00
		Expected Check Run: 02/10/2025		250.00	250.00
12/31/2024	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9562332	Invoice: 9562332 Ref#: 29841 (PROFESSIONAL SERVICES RENDERED THROUGH 1) 101-172.000-826.000 101-101.000-826.000 101-000.000-202.000	1,325.00 4,000.00	5,325.00
		Expected Check Run: 02/10/2025		5,325.00	5,325.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	CDW-G CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 1815 Invoice: 6756681	Invoice: 6756681 Ref#: 29871 (ADOBE ACROBAT PRO FOR KALLA, TONY & DEB) 101-215.000-818.000 101-253.000-818.000 101-172.000-818.000 101-000.000-202.000	109.70 109.70 109.70	329.10
		Expected Check Run: 02/10/2025		329.10	329.10
02/06/2025	AP	CDW-G CONTRACTUAL Vnd: 1815 Invoice: 6756681.1	Invoice: 6756681.1 Ref#: 29872 (ADOBE ACROBAT PRO FOR E. LYSY) 101-265.000-818.000 101-000.000-202.000	109.70	109.70
		Expected Check Run: 02/10/2025		109.70	109.70
02/05/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4219927401	Invoice: 4219927401 Ref#: 29847 (DPW SHOP MATS & TOWELS) 101-441.000-818.000 101-000.000-202.000	232.37	232.37
		Expected Check Run: 02/10/2025		232.37	232.37
02/05/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4219927531	Invoice: 4219927531 Ref#: 29848 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	90.68	90.68
		Expected Check Run: 02/10/2025		90.68	90.68
01/31/2025	AP	COCM MEMBERSHIP AND DUES Vnd: 0534 Invoice: JAN 2025	Invoice: JAN 2025 Ref#: 29884 (MEMBERHSIP DUES) 101-371.001-831.000 101-000.000-202.000	45.00	45.00
		Expected Check Run: 02/10/2025		45.00	45.00
02/01/2025	AP	COMCAST BUSINESS CITY CENTER UTILITIES TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 01.29.25-02.28.25 Vnd: 1722 Invoice: 01.29.25-02.28.25	Invoice: 01.29.25-02.28.25 Ref#: 29846 (MOTHLY CYCLE) 101-265.000-923.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-853.000 101-000.000-202.000 592-000.000-202.000	327.30 434.30 135.80 621.45 702.26	2,085.31 135.80
		Expected Check Run: 02/10/2025		2,221.11	2,221.11

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	ELECTION SOURCE CONTRACTUAL Vnd: 0532 Invoice: 24-16878	Invoice: 24-16878 Ref#: 29863 (ANNUAL MAITENANCE CONTRACT PER STATE OF) 101-262.000-818.000 101-000.000-202.000	1,269.90	1,269.90
		Expected Check Run: 02/10/2025		1,269.90	1,269.90
01/31/2025	AP	ELECTION SOURCE CONTRACTUAL Vnd: 0532 Invoice: 24-17544	Invoice: 24-17544 Ref#: 29864 (ADDITIONAL TOWARDS PREVIOUS CONTRACT INV) 101-262.000-818.000 101-000.000-202.000	394.95	394.95
		Expected Check Run: 02/10/2025		394.95	394.95
01/31/2025	AP	FERGUSON EQUIPMENT INC. EQUIPMENT MAINT SUPPLIES Vnd: 2211 Invoice: 72854	Invoice: 72854 Ref#: 29900 (MOTOR BOLT) 101-441.000-758.000 101-000.000-202.000	569.24	569.24
		Expected Check Run: 02/10/2025		569.24	569.24
01/31/2025	AP	GALL'S INC. UNIFORMS Vnd: 1842 Invoice: 030106092	Invoice: 030106092 Ref#: 29878 (WINTER KNIT HATS) 101-301.000-768.000 101-000.000-202.000	104.39	104.39
		Expected Check Run: 02/10/2025		104.39	104.39
01/31/2025	AP	GRAINGER GAS AND OIL EQUIPMENT MAINT SUPPLIES Vnd: 0248 Invoice: 938795227	Invoice: 938795227 Ref#: 29907 (SUPPLIES FOR WWTP) 592-590.000-751.000 592-590.000-758.000 592-000.000-202.000	150.68 484.65	635.33
		Expected Check Run: 02/10/2025		635.33	635.33
01/31/2025	AP	HAAS SYSTEMS, INC. ALARM MONITORING Vnd: 0028 Invoice: 22551	Invoice: 22551 Ref#: 29866 (ALARM CALL - PEARS MILL) 101-753.000-922.000 101-000.000-202.000	157.50	157.50
		Expected Check Run: 02/10/2025		157.50	157.50

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	HONOR CREDIT UNION			
		BOOKKEEPER CHECK COPY PAPER	101-253.000-728.000	11.44	
		EXTRA CHARGERS	101-172.000-728.000	13.58	
		PAPER TOWELS, TRASH BAGS & FLASH DRIVES	101-301.000-756.000	77.92	
		DEB LAPTOP CHARGER	101-253.000-728.000	27.98	
		BATTERIES & OFFICE HANGING FILE, & DIVID	101-265.000-756.000	51.19	
		TOILET PAPER & PAPER TOWELS	101-336.000-756.000	122.15	
		HAND & DISH SOAP	101-265.000-756.001	36.92	
		2 DESK CHAIRS	101-301.000-728.000	269.98	
		PULL TOWELS	592-591.000-756.000	62.64	
		BOOKKEEPER FILE ORGANIZER FOR INV.	101-265.000-756.000	15.35	
		LEGAL PADS FOR OFFICE STAFF	101-265.000-756.000	21.98	
		WATER COOLER FILTERS	101-265.000-756.000	59.99	
		Vnd: 1948 Invoice: 01.31.25-0448	101-000.000-202.000		708.48
		Vnd: 1948 Invoice: 01.31.25-0448	592-000.000-202.000		62.64
		Expected Check Run: 02/10/2025			
				771.12	771.12
01/31/2025	AP	HONOR CREDIT UNION			
		PRIME	101-265.000-818.000	14.99	
		Vnd: 1948 Invoice: 01.31.25-0648	101-000.000-202.000		14.99
		Expected Check Run: 02/10/2025			
				14.99	14.99
01/31/2025	AP	HONOR CREDIT UNION			
		TELEPHONE, INTERNET, CABLE	101-301.000-853.000	416.67	
		MEDICAL MARIHUANA	101-371.001-957.001	10.00	
		Vnd: 1948 Invoice: 01.31.25-5784	101-000.000-202.000		426.67
		Expected Check Run: 02/10/2025			
				426.67	426.67
01/31/2025	AP	HONOR CREDIT UNION			
		WEBSITE	101-754.000-857.000	16.24	
		TONY BUSINESS CARDS	101-172.000-728.000	32.84	
		OVERNIGHT IRS PACKAGE	101-253.000-730.000	32.00	
		TRASURER DOCKING STATION	101-253.000-728.000	243.79	
		Vnd: 1948 Invoice: 01.31.25-8531	101-000.000-202.000		324.87
		Expected Check Run: 02/10/2025			
				324.87	324.87
01/31/2025	AP	HONOR CREDIT UNION			
		EQUIPMENT MAINT SUPPLIES	592-590.000-758.000	123.07	
		MATH CLASS FOR J. BARTUS & Z. MARTIN	592-590.000-864.000	140.00	
		Vnd: 1948 Invoice: 01.31.25-9990	592-000.000-202.000		263.07
		Expected Check Run: 02/10/2025			
				263.07	263.07

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	HONOR CREDIT UNION OMNI SITE BATTERIES FRONT ST. ALARM BATTERY TENDERS & PUMP SEXTON UNIFORMS TOOL ORGANIZERS FLOAT BALL ASSEMBLY FOR LOG BOILER Vnd: 1948 Invoice: 01.31.25-6104 Vnd: 1948 Invoice: 01.31.25-6104	Invoice: 01.31.25-6104 Ref#: 29929(JANUARY 2025 CC CHARGES - BAKER) 592-590.000-756.000 101-441.000-758.000 101-567.000-768.000 101-441.000-756.000 101-441.000-758.000 592-000.000-202.000 101-000.000-202.000	62.35 211.97 230.00 187.99 116.60	62.35 746.56
		Expected Check Run: 02/10/2025		808.91	808.91
01/31/2025	AP	HULL LIFT TRUCK MISCELLANEOUS SUPPLIES Vnd: 0297 Invoice: PSI-0459815	Invoice: PSI-0459815 Ref#: 29873(CEMETERY MINI LOADER OIL & FILTER REPL) 101-567.000-756.000 101-000.000-202.000	346.61	346.61
		Expected Check Run: 02/10/2025		346.61	346.61
01/31/2025	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES CITY CENTER UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: 01.1.25-01.30.25 Vnd: 0131 Invoice: 01.1.25-01.30.25	Invoice: 01.1.25-01.30.25 Ref#: 29851(JANUARY 2025 POWER USAGE) 101-268.000-921.000 101-301.000-921.000 101-441.000-921.000 101-336.000-921.000 101-753.000-921.000 101-265.000-923.000 592-591.000-921.000 101-265.000-921.000 592-590.000-921.000 101-755.000-921.000 101-000.000-202.000 592-000.000-202.000	111.20 596.56 213.52 46.00 281.53 107.82 3,350.39 2,935.93 7,025.38 111.47	4,404.03 10,375.77
		Expected Check Run: 02/10/2025		14,779.80	14,779.80
01/31/2025	AP	KCI PRINTING & PUBLISHING PRINTING & PUBLISHING Vnd: 2120 Invoice: 343546	Invoice: 343546 Ref#: 29920(FEBRUARY WATER BILLS) 592-590.000-902.000 592-591.000-902.000 592-000.000-202.000	687.72 687.71	1,375.43
		Expected Check Run: 02/10/2025		1,375.43	1,375.43
01/31/2025	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 250213	Invoice: 250213 Ref#: 29865(ELECTRICAL PERMITS FOR JAN. 2025) 701-000.000-491.000 701-000.000-202.000	2,598.40	2,598.40
		Expected Check Run: 02/10/2025		2,598.40	2,598.40

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 768506	Invoice: 768506 Ref#: 29874 (PROPANE FOR CEMETERY) 101-567.000-751.000 101-000.000-202.000	491.80	491.80
		Expected Check Run: 02/10/2025		491.80	491.80
01/31/2025	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 402701417	Invoice: 402701417 Ref#: 29887 (PROPANE FOR FORKLIFT) 101-441.000-751.000 101-000.000-202.000	29.25	29.25
		Expected Check Run: 02/10/2025		29.25	29.25
01/31/2025	AP	KISM, LLC CONTRACTUAL Vnd: 2024 Invoice: 701777	Invoice: 701777 Ref#: 29917 (BUCHANAN 5 SITES MONITORING 2025) 592-591.000-818.000 592-000.000-202.000	4,914.00	4,914.00
		Expected Check Run: 02/10/2025		4,914.00	4,914.00
01/31/2025	AP	KISM, LLC CONTRACTUAL Vnd: 2024 Invoice: 701257	Invoice: 701257 Ref#: 29918 (BUCHANAN 5 SITES MONITORING 2024) 592-591.000-818.000 592-000.000-202.000	4,095.00	4,095.00
		Expected Check Run: 02/10/2025		4,095.00	4,095.00
01/31/2025	AP	KISM, LLC CONTRACTUAL Vnd: 2024 Invoice: 701057	Invoice: 701057 Ref#: 29919 (BUCHANAN 5 SITES MONITORING 2023) 592-591.000-818.000 592-000.000-202.000	4,095.00	4,095.00
		Expected Check Run: 02/10/2025		4,095.00	4,095.00
01/31/2025	AP	LERMA INC. MEMBERSHIP AND DUES Vnd: MISC Invoice: 01.31.25	Invoice: 01.31.25 Ref#: 29879 (SELIR MEMBERSHIP DUES) 101-301.000-831.000 101-000.000-202.000	75.00	75.00
		Expected Check Run: 02/10/2025		75.00	75.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/01/2025	AP	LRS, LLC 29204.1 29201.2 29200.1 29201.1 29202.1 2726.1 Vnd: 2331 Invoice: MN4333362	Invoice: MN4333362 Ref#: 29843 (TRASH SERVICE FOR 02.01.25-04.30.25) 101-301.000-921.000 101-265.000-921.000 101-265.000-922.000 101-265.000-921.000 101-265.000-921.000 101-336.000-921.000 101-000.000-202.000	68.40 38.40 38.40 48.75 38.40 48.75	281.10
		Expected Check Run: 02/10/2025		281.10	281.10
01/31/2025	AP	LRS, LLC UTILITIES Vnd: 2331 Invoice: MN4327172	Invoice: MN4327172 Ref#: 29845 (STREET DEPT TRASH SERVICE) 101-441.000-921.000 101-000.000-202.000	147.42	147.42
		Expected Check Run: 02/10/2025		147.42	147.42
01/31/2025	AP	MARK FARM SUPPLY DUCK FEEDER Vnd: 2068 Invoice: 91994	Invoice: 91994 Ref#: 29870 (DUCK FEED) 701-000.000-582.067 701-000.000-202.000	52.97	52.97
		Expected Check Run: 02/10/2025		52.97	52.97
01/31/2025	AP	MID-STATES BOLT & SCREW CO. EQUIPMENT MAINT SUPPLIES Vnd: 0112 Invoice: 32804215	Invoice: 32804215 Ref#: 29886 (MISC. BOLTS & WASHERS) 101-441.000-758.000 101-000.000-202.000	24.15	24.15
		Expected Check Run: 02/10/2025		24.15	24.15
02/05/2025	AP	MMTA MEMBERSHIP AND DUES Vnd: 1567 Invoice: 11786	Invoice: 11786 Ref#: 29842 (D. PEREZ REGISTRATION FOR 2025) 101-253.000-831.000 101-000.000-202.000	99.00	99.00
		Expected Check Run: 02/10/2025		99.00	99.00
01/31/2025	AP	MPEC GAS AND OIL MISCELLANEOUS SUPPLIES Vnd: 2315 Invoice: 765461	Invoice: 765461 Ref#: 29875 (CEMETERY WIPER BLADES, HEADLIGHTS, OIL) 101-567.000-751.000 101-567.000-756.000 101-000.000-202.000	179.90 40.92	220.82
		Expected Check Run: 02/10/2025		220.82	220.82

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	MPEC MISCELLANEOUS SUPPLIES EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 765371	Invoice: 765371 Ref#: 29895 (HOSE FOR BOBCAT & CABIN FILTERS FOR BOTH) 101-441.000-756.000 101-441.000-758.000 101-000.000-202.000	47.48 62.65	110.13
		Expected Check Run: 02/10/2025		110.13	110.13
01/31/2025	AP	MPEC MISCELLANEOUS SUPPLIES Vnd: 2315 Invoice: 765142	Invoice: 765142 Ref#: 29896 (FUSE KITS & GLOVES) 101-441.000-756.000 101-000.000-202.000	120.71	120.71
		Expected Check Run: 02/10/2025		120.71	120.71
01/31/2025	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 764583	Invoice: 764583 Ref#: 29897 (BATTERY FOR POWER WASHER) 101-441.000-758.000 101-000.000-202.000	189.99	189.99
		Expected Check Run: 02/10/2025		189.99	189.99
01/31/2025	AP	NFPA MEMBERSHIP AND DUES Vnd: 0216 Invoice: 1084206M	Invoice: 1084206M Ref#: 29883 (ANNUAL MEMBERSHIP DUES NFPA CODE ACCESS) 101-336.000-831.000 101-000.000-202.000	225.00	225.00
		Expected Check Run: 02/10/2025		225.00	225.00
01/31/2025	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 514397	Invoice: 514397 Ref#: 29908 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	121.94	121.94
		Expected Check Run: 02/10/2025		121.94	121.94
01/31/2025	AP	OMNISITE CONTRACTUAL Vnd: 0299 Invoice: 97458	Invoice: 97458 Ref#: 29910 (ALARM SYSTEM LIFT STATIONS) 592-590.000-818.000 592-000.000-202.000	2,784.00	2,784.00
		Expected Check Run: 02/10/2025		2,784.00	2,784.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	PARRETT COMPANY MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT Vnd: 1596 Invoice: 82092 Vnd: 1596 Invoice: 82092	Invoice: 82092 Ref#: 29849 (PRINTERS FOR CITY HALL, PD & WWTP) 592-590.000-934.000 101-301.000-934.000 101-265.000-934.000 101-265.000-934.000 592-000.000-202.000 101-000.000-202.000	3.30 67.53 202.48 14.05	3.30 284.06
		Expected Check Run: 02/10/2025		287.36	287.36
01/31/2025	AP	PEERLESS-MIDWEST, INC. EQUIPMENT Vnd: 1672 Invoice: 83020	Invoice: 83020 Ref#: 29912 (WELL #1A REHABILITATION & OVERHAUL) 592-000.000-140.000 592-000.000-202.000	49,300.00	49,300.00
		Expected Check Run: 02/10/2025		49,300.00	49,300.00
01/31/2025	AP	PEERLESS-MIDWEST, INC. MAINTENANCE - EQUIPMENT Vnd: 1672 Invoice: 83072	Invoice: 83072 Ref#: 29921 (WATER TOWER TRANSDUCER TO TURN ON/OFF SC) 592-591.000-933.000 592-000.000-202.000	1,850.00	1,850.00
		Expected Check Run: 02/10/2025		1,850.00	1,850.00
12/31/2024	AP	POINT BLUE, LLC ECONOMIC DEVELOPMENT Vnd: 2296 Invoice: C5142.01	Invoice: C5142.01 Ref#: 29868 (SOIL ASSESSMENT OF 708 S. REDBUD TRL) 101-700.000-735.000 101-000.000-202.000	3,035.00	3,035.00
		Expected Check Run: 02/10/2025		3,035.00	3,035.00
01/31/2025	AP	REDBUD HARDWARE EQUIPMENT MAINT SUPPLIES BLDG & GRNDS MAINT SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES Vnd: 0141 Invoice: 01.31.25 Vnd: 0141 Invoice: 01.31.25	Invoice: 01.31.25 Ref#: 29861 (JANUARY 2025 PURCHASES) 101-441.000-758.000 101-441.000-758.001 101-265.000-756.000 592-591.000-756.000 101-567.000-756.000 592-590.000-756.000 101-336.000-756.000 101-000.000-202.000 592-000.000-202.000	153.01 69.55 3.49 253.06 28.67 57.42 19.99	274.71 310.48
		Expected Check Run: 02/10/2025		585.19	585.19
02/03/2025	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150638983	Invoice: 150638983 Ref#: 29852 (TIN SHOP, PEARS MILL & COMMON - DEC) 101-265.000-818.000 101-000.000-202.000	123.00	123.00
		Expected Check Run: 02/10/2025		123.00	123.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150637072	Invoice: 150637072 Ref#: 29853 (PEST CONTROL - CITY HALL) 101-265.000-818.000 101-000.000-202.000	62.00	62.00
		Expected Check Run: 02/10/2025		62.00	62.00
01/31/2025	AP	ROSE PEST SOLUTIONS CITY CENTER UTILITIES Vnd: 0304 Invoice: 150637144	Invoice: 150637144 Ref#: 29854 (PEST CONTROL - CITY CENTER) 101-265.000-923.000 101-000.000-202.000	57.00	57.00
		Expected Check Run: 02/10/2025		57.00	57.00
01/31/2025	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150637384	Invoice: 150637384 Ref#: 29855 (PEST CONTROL - PD) 101-301.000-818.000 101-000.000-202.000	81.00	81.00
		Expected Check Run: 02/10/2025		81.00	81.00
01/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168734-IN	Invoice: 0168734-IN Ref#: 29913 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 02/10/2025		376.20	376.20
01/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168698-IN	Invoice: 0168698-IN Ref#: 29914 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 02/10/2025		376.20	376.20
01/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168631-IN	Invoice: 0168631-IN Ref#: 29915 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 02/10/2025		376.20	376.20
01/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168664-IN	Invoice: 0168664-IN Ref#: 29916 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 02/10/2025		376.20	376.20

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/06/2025	AP	S.M.C.A.S. DUE TO OTHER GOVERNMENTAL UNIT Vnd: 0259 Invoice: 01.31.25	Invoice: 01.31.25 Ref#: 29862 (MONEY OWED FOR FY 23-24 (NOW ON TAXES AS)) 101-000.000-230.000 101-000.000-202.000	82,388.07	82,388.07
		Expected Check Run: 02/10/2025		82,388.07	82,388.07
01/31/2025	AP	SELKING INTERNATIONAL & EQUIPMENT MAINT SUPPLIES Vnd: 0943 Invoice: 09600540P	Invoice: 09600540P Ref#: 29902 (TRANSMISSION COOLER) 101-441.000-758.000 101-000.000-202.000	1,650.74	1,650.74
		Expected Check Run: 02/10/2025		1,650.74	1,650.74
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/90892	Invoice: 03/90892 Ref#: 29888 (HOSES FOR DUMP TRUCK) 101-441.000-758.000 101-000.000-202.000	20.81	20.81
		Expected Check Run: 02/10/2025		20.81	20.81
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91001	Invoice: 03/91001 Ref#: 29889 (HOSES FOR ORANGE AND RED TRUCK) 101-441.000-758.000 101-000.000-202.000	82.00	82.00
		Expected Check Run: 02/10/2025		82.00	82.00
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91013	Invoice: 03/91013 Ref#: 29890 (ADAPTER FOR SALT TRUCK) 101-441.000-758.000 101-000.000-202.000	3.99	3.99
		Expected Check Run: 02/10/2025		3.99	3.99
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91120	Invoice: 03/91120 Ref#: 29891 (FIRE HOSE ADAPTER) 101-441.000-758.000 101-000.000-202.000	89.50	89.50
		Expected Check Run: 02/10/2025		89.50	89.50
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91085	Invoice: 03/91085 Ref#: 29892 (HOSES FOR WESTERN STAR PLOW) 101-441.000-758.000 101-000.000-202.000	91.67	91.67
		Expected Check Run: 02/10/2025		91.67	91.67

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91102	Invoice: 03/91102 Ref#: 29893 (HOSES FOR SALT TRUCK) 101-441.000-758.000 101-000.000-202.000	162.16	162.16
		Expected Check Run: 02/10/2025		<u>162.16</u>	<u>162.16</u>
01/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91128	Invoice: 03/91128 Ref#: 29894 (HOSES FOR SALT TRUCK) 101-441.000-758.000 101-000.000-202.000	185.49	185.49
		Expected Check Run: 02/10/2025		<u>185.49</u>	<u>185.49</u>
02/06/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/91171	Invoice: 03/91171 Ref#: 29911 (GASKETS & STRAINER SCREENS) 592-590.000-758.000 592-000.000-202.000	142.85	142.85
		Expected Check Run: 02/10/2025		<u>142.85</u>	<u>142.85</u>
01/31/2025	AP	SPICER GROUP STORMWATER PHASE II Vnd: 1383 Invoice: 235170	Invoice: 235170 Ref#: 29901 (NPDES PERMIT COMPLIANCE - 2ND QTR 10.1.2) 101-441.000-970.056 101-000.000-202.000	1,266.37	1,266.37
		Expected Check Run: 02/10/2025		<u>1,266.37</u>	<u>1,266.37</u>
02/06/2025	AP	STATE OF MICHIGAN STORMWATER PHASE II Vnd: 1643 Invoice: 11297980	Invoice: 11297980 Ref#: 29885 (STORM WATER ANNUAL PERMIT FEE 2025, BUCH) 101-441.000-970.056 101-000.000-202.000	2,000.00	2,000.00
		Expected Check Run: 02/10/2025		<u>2,000.00</u>	<u>2,000.00</u>
02/06/2025	AP	STATE OF MICHIGAN ANNUAL PERMIT FEE Vnd: 1643 Invoice: 11298342	Invoice: 11298342 Ref#: 29904 (STORM WATER ANNUAL PERMIT FEE - 2025 BUC) 592-590.000-957.002 592-000.000-202.000	260.00	260.00
		Expected Check Run: 02/10/2025		<u>260.00</u>	<u>260.00</u>
02/03/2025	AP	SUMMERS, DOUGLAS READY TO SERVE Vnd: MISC Invoice: 02/03/2025	Invoice: 02/03/2025 Ref#: 29834 (UB refund for account: 3226) 592-000.000-067.021 592-000.000-202.000	45.85	45.85
		Expected Check Run: 02/10/2025		<u>45.85</u>	<u>45.85</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	SUNRISE CLEANING, LLC MAINTENANCE - BUILDINGS Vnd: 2360 Invoice: 4127	Invoice: 4127 Ref#: 29860 (CITY HALL CLEANING - JANUARY 2025) 101-265.000-931.000 101-000.000-202.000	900.00	900.00
		Expected Check Run: 02/10/2025		900.00	900.00
01/31/2025	AP	SWEET C. ROBINSON COMMUNITY POLICING Vnd: 1784 Invoice: 01.31.25	Invoice: 01.31.25 Ref#: 29881 (BASKETBALL GAME) 101-301.000-886.000 101-000.000-202.000	48.00	48.00
		Expected Check Run: 02/10/2025		48.00	48.00
01/31/2025	AP	THE RAMSAY GROUP GRANTS & SPECIAL PROJECTS Vnd: 2372 Invoice: 7	Invoice: 7 Ref#: 29859 (CHILL GRANT ADMIN -JANUARY 2025) 101-700.000-967.002 101-000.000-202.000	3,300.00	3,300.00
		Expected Check Run: 02/10/2025		3,300.00	3,300.00
01/31/2025	AP	TINA SPURLOCK CITY CENTER UTILITIES Vnd: 1448 Invoice: 181391	Invoice: 181391 Ref#: 29869 (CLEANING CITY CENTER - JAN 2025) 101-265.000-923.000 101-000.000-202.000	80.00	80.00
		Expected Check Run: 02/10/2025		80.00	80.00
01/31/2025	AP	TINA SPURLOCK MAINTENANCE - BUILDINGS Vnd: 1448 Invoice: 092287	Invoice: 092287 Ref#: 29877 (CLEANING FOR PD - JAN 2025) 101-301.000-931.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 02/10/2025		120.00	120.00
01/31/2025	AP	TINA SPURLOCK COMMUNITY POLICING Vnd: 1448 Invoice: 01.31.25	Invoice: 01.31.25 Ref#: 29880 (BASKETBALL GAME) 101-301.000-886.000 101-000.000-202.000	48.00	48.00
		Expected Check Run: 02/10/2025		48.00	48.00
01/31/2025	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 6103249642	Invoice: 6103249642 Ref#: 29882 (X3 AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000	120.05	120.05
		Expected Check Run: 02/10/2025		120.05	120.05

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 27326	Invoice: 27326 Ref#: 29876 (FILLER CAP REPLACEMENT) 101-567.000-756.000 101-000.000-202.000	5.99	5.99
		Expected Check Run: 02/10/2025		5.99	5.99
01/31/2025	AP	WEST SIDE TRACTOR MAINTENANCE - EQUIPMENT Vnd: 2061 Invoice: U70712	Invoice: U70712 Ref#: 29898 (BLADES & BLOCKS FOR ARCTIC SECTIONAL PLO) 101-441.000-933.000 101-000.000-202.000	1,410.74	1,410.74
		Expected Check Run: 02/10/2025		1,410.74	1,410.74
01/31/2025	AP	WEX BANK GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL FRINGE BENEFITS Vnd: 1098 Invoice: 102551732 Vnd: 1098 Invoice: 102551732	Invoice: 102551732 Ref#: 29836 (DECEMBER & JANUARY FUEL PURCHASES) 101-301.000-751.000 101-441.000-751.000 592-591.000-751.000 101-301.000-751.000 592-591.000-751.000 101-567.000-715.000 101-000.000-202.000 592-000.000-202.000	325.43 59.77 38.82 513.39 74.70 97.62	996.21 113.52
		Expected Check Run: 02/10/2025		1,109.73	1,109.73
01/31/2025	AP	WIGHTMAN & ASSOCIATES TRAIL GRANT EXPENDITURES Vnd: 1762 Invoice: 92538	Invoice: 92538 Ref#: 29867 (200338 BUCHANAN - WALTON RD PEDESTRIAN F) 401-000.000-970.031 401-000.000-202.000	1,691.45	1,691.45
		Expected Check Run: 02/10/2025		1,691.45	1,691.45
01/31/2025	AP	WINDEMULLER ELECTRIC EQUIPMENT Vnd: 1167 Invoice: 241162	Invoice: 241162 Ref#: 29909 (ML MIXER REFURBISHMENT) 592-000.000-140.000 592-000.000-202.000	815.00	815.00
		Expected Check Run: 02/10/2025		815.00	815.00
Cash/Payable Account Totals:				219,334.33	219,334.33
		ACCOUNTS PAYABLE	101-000.000-202.000		128,635.61
		ACCOUNTS PAYABLE	401-000.000-202.000		1,691.45
		ACCOUNTS PAYABLE	592-000.000-202.000		86,355.90
		ACCOUNTS PAYABLE	701-000.000-202.000		2,651.37
		TOTAL INCREASE IN PAYABLE:			219,334.33