

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MAY 22, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

- A. **The City Commission & City of Buchanan Police Department would like to honor the memory of Code Enforcement Officer, Dick Mann.**

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes

- 1) Consider approving the Regular Meeting Minutes from May 8, 2023.

B. Expenditures

- 1) Consider approving expenditures for May 22, 2023, in the amount of \$131,049.84

C. City Wide Garage Sale

- 1) Consider approving the City Wide Garage Sale Days on June 9th, 10th, and 11th, as well as waiving the permit fee.

D. Excuse of absence

- 1) Consider excusing the absence of Commissioner Larry Money from the Regular Meeting on May 8th, 2023.

E. Street Closure

- 1) Consider Street Closure for the Home Source Group on May 29th, 7:00 AM to 3:00 PM for the following location; Oak Street between Front St. and the alley on the North side of Oak St.

VIII. Scheduled Matters from the Floor (if any)

A. 1) Open Public Hearing on Budget- Consider opening the public hearing to receive comments on the proposed City budget for the fiscal year 2023-2024 (July 1, 2023- June 30, 2024).

2) Close Public Hearing on Budget- Consider closing the public hearing to receive comments on the proposed City budget for the fiscal year 2023-2024 (July 1, 2023- June 30, 2024).

IX. Reports by: Departments, Committees, Boards

A. B.A.R.B. (Buchanan Area Recreational Board)- Report- All items for consideration were recommended by B.A.R.B.

1) Consider retroactively appointing Megan Weedon from July 2, 2021, to May 31, 2023, and appoint Anthony "Tony" Houser to BARB effective June 1, 2023, to May 31, 2025.

2) Consider purchasing Playground Equipment for Kathryn Park presented in quote #811460 from AAA State of Play for a total of \$42,757.22. In addition, BARB requests that the usage of playground equipment currently at Kathryn Park be removed by DPW. If DPW is unable to remove and relocate the equipment, BARB request that AAA State of Play is contacted to quote the removal and relocation of the current equipment.

3) Consider the purchase of 5 roofed picnic tables – receiving a 6th table free from Gustavsen, Lise Gustavsen according to Quote #255 for a total of \$27,500.00. BARB has also requested that the Township also purchase 5 roofed picnic tables.

B. Community Development Report- Director Rich Murphy

1) Update on the Community Development Department's redevelopment projects.

X. Unfinished Business

XI. New Business

A. Summer School Tax Collection Fee, Resolution #2023.05/15

1)Consider Resolution #2023.05/15-Summer School Tax Collection Fee.

B. FY 2023-2024 Budget

1)Interim City Manager, Tim Lynch will give a presentation of the FY 2023-2024 Budget.

2)*Adoption of FY 2023-2024 Budget*- Consider approving Resolution #2023.05/16- A resolution for the City of Buchanan, County of Berrien, Michigan to adopt a budget for the City of Buchanan for fiscal year 2023-2024.

C. Closed Session

1) *Enter Closed Session*- Consider entering a Closed Session pursuant MCL 15.268 Sec. 8(1)(h) to discuss legal memos pertaining to attorney-client privileged.

2) *Re-enter Open Session*- Consider re-entering Open Session

D. City Manager Contract

1)Consider approving the employment contract for City Manager, Benjamin Eldridge.

E. Budget Amendments

1) Consider approving the budget amendments as recommended by the finance committee.

XII. Communications (*informational only, formal board action is not necessary for these items, unless so desired*)

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, MAY 08, 2023 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

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* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. Recognition for Jeanne Harris 2023 Spirit Woman of the Year.

"The Commission would like to congratulate Jeanne Harris on her recent recognition as 2023 Spirit Women Of The Year by Benton Spirit News. Jeanne is a dedicated steward of the Buchanan community, from her work as president of the Buchanan Area Senior Center Board to serving as co-chair of the Buchanan Area Recreation Board, OneBuchanan, the North Side Advocate Group, and the North Side Reunion Committee. She is also a Lifetime Achievement Award winner from the Buchanan Area Chamber of Commerce. Jeanne brings people together and dedicates her time to making their lives better, and the City of Buchanan is deeply thankful for her continued service and advocacy. Please join me in recognizing 2023 Spirit Women Of The Year Jeanne Harris".

III. Pledge of Allegiance

Mayor Denison led in the Pledge of Allegiance.

IV. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Dan Vigansky, Commissioner Patrick Swem

ABSENT: Commissioner Larry Money

CITY STAFF: Interim City Manager, Timothy Lynch; City Treasurer, Deborah Perez; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett

V. Approve Agenda

Motion made by Vigansky, supported by Weedon to approve the agenda as presented. Roll call vote carries unanimously.

VI. Public Comment - Agenda Items Only (3-minute limit)

None

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes-

- 1) Consider approving the April 21, 2023, Special Workshop Meeting Minute.
- 2) Consider approving the April 24, 2023, Regular Meeting Minutes.

B. Expenditures

- 1) Consider approving expenditures for May 8, 2023, in the amount of \$124,574.91

Motion made by Swem, supported by Vigansky to approve the consent agenda as presented. Roll call vote carries unanimously.

VIII. Scheduled Matters from the Floor *(if any)***IX. Reports by: Departments, Committees, Boards****A. Buchanan Tree Friends Report - Chair, Brian Murphy**

- 1) Presentation of Tree Plan Resolution.

Murphy presented a resolution to the commission (see attachment A).

- 2) Buchanan Tree Management Program Report.

Murphy is asking for a line in the budget to help care for the trees. He is also asking that city staff help with inventory of the Tree Management program. They will be coming back forth in front of the commission with a plan for being able to utilize the tree management software.

B. Friends of McCoy Creek Trail- Chair, Jerry Flenar

- 1) Update of Trail Grants

Flenar wanted to give an update that the Friends of the Trail will be holding an open house for the neighbors that will be affected by the trail extension on May 25th at 4:00 PM at City Hall. Flenar also updated the commission that they are in the top 5 for a grant that will extend the trail even further from River St. Joe to the Bypass on Walton Rd.

C. Clerk Report- City Clerk, Kalla Langston

- 1) May 2, 2023, special election report

Langston reported that there was 35 percent turnout for the Special Election and thanked all the election workers for their continued dedication.

- 2) August special election

There will be another special election on August 1, 2023 for the LMC renewal millage.

X. Unfinished Business**XI. New Business****A. Public Hearing for input on the city considering an MNRTF grant application and AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project- The kayak launch program is for the development of an ADA-accessible kayak launch located at 1206 N Redbud Trail, Buchanan, MI 49107.**

- 1) Open to Public Hearing for Input fo the AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project- (limit to 3 minutes per person)

Mayor Denison opened the public hearing at 7:30 PM for comments on the MNRTF Grant application for the Kayak Launch Project for development of an ADA-accessible kayak launch located at 1206 N Redbud Trail.

No comments were made.

Mayor Denison closed the hearing at 7:31 PM

2) Consider approving AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project

Motion made by Vigansky, supported by Swem to approve amended resolution 2023.05/14 to approve the grant application for the Kayak Launch Project at 1206 N Redbud Trail. Roll call vote carries unanimously.

B. **Consider approving traffic control order #258** - *The east side of Claremont in the 500 block is now a "no parking" zone. Several "NO PARKING" signs shall be placed along the tree lawn that is visible to vehicular traffic.*

Motion made by Swem, supported by Weedon to approve traffic control order #258. Roll call vote:

Yea: Weedon, Denison, Swem

No: Vigansky

Motion carries 3-1

C. **Update of Welcome Sign**

Consider approving the updating of the welcome signs with a photo of Lillian Waggoner, Miss Blossomtime.

Motion made by Swem, supported by Vigansky, to replace the welcome signs with Lillian Waggoner, Miss Blossomtime. Roll call vote carries unanimously.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. *The City of Buchanan will hold a Public Hearing on May 22, 2023, at the regularly scheduled meeting to hear public comment on considering adopting the proposed FY 2023-2024 (July 1, 2023 – June 30, 2024) City Budget and receive public comment regarding the proposed budget and the property tax millage rate proposed to be levied to support.*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

None

XIV. Executive Comments

A. **City Manager Comments**

The Budget will be presented on May 22, 2023, at the meeting. And thanks to everyone for coming out tonight.

B. **Commissioner Comments**

Vigansky- Thanked everyone for coming to the meeting. Congratulations to Lillian Waggoner for her pictures being put on the welcome sign.

Swem- Thanked the tree friends for their report today. A huge thank you to the election workers and the team for the work they did. As well as thank you to Sean for the new sign at The Common. Hope everyone has a chance to get out to the Farmers Market this summer.

Weedon- No Comment

C. Mayor Comments

Denison- Thanks to Langston and election workers. Thanked Ashley Hanson and all the vendors down at the Farmers Market, it was packed on Saturday. Thanked the Buchanan Preservation Society for opening Pears Mill this weekend. Thanked the Police Department and DPW for addressing the parking on Claremont. Wanted to thank Tom Fehlner for his generous donation to the Roti Roti Art Center of \$100,000 and an endowment.

XV. Adjourn

Motion made by Weedon, supported by Vigansky to adjourn the meeting at 7:39 PM. Voice vote carries unanimously.

Kalla Langston, City Clerk

Mayor Sean Denison

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	AALFS PETROLEUM INC.	<i>Invoice: APRIL 2023 Ref#: 26242 (FUEL CHARGES)</i>		
		GAS AND OIL	101-301.000-751.000	1,102.76	
		GAS AND OIL	101-441.000-751.000	2,059.14	
		GAS AND OIL	101-336.000-751.000	54.72	
		GAS AND OIL	592-591.000-751.000	212.49	
		GAS AND OIL	592-590.000-751.000	51.27	
		GAS AND OIL	101-567.000-751.000	250.82	
		Vnd: 0336 Invoice: APRIL 2023	101-000.000-202.000		3,467.44
		Vnd: 0336 Invoice: APRIL 2023	592-000.000-202.000		263.76
		Expected Check Run: 05/22/2023			
				3,731.20	3,731.20
05/15/2023	AP	ALEXANDER CHEMICAL CORP	<i>Invoice: 67196 Ref#: 26169 (WATER TREATMENT CHEMICALS)</i>		
		CHEMICALS	592-591.000-743.000	1,239.29	
		Vnd: 2293 Invoice: 67196	592-000.000-202.000		1,239.29
		Expected Check Run: 05/22/2023			
				1,239.29	1,239.29
05/15/2023	AP	ALEXANDER CHEMICAL CORP	<i>Invoice: 66933 Ref#: 26170 (CYLINDER & DRUM RENTAL)</i>		
		CHEMICALS	592-591.000-743.000	63.00	
		Vnd: 2293 Invoice: 66933	592-000.000-202.000		63.00
		Expected Check Run: 05/22/2023			
				63.00	63.00
05/15/2023	AP	AUSRA KUBOTA, INC.	<i>Invoice: IN07691 Ref#: 26168 (KUBOTA PARTS)</i>		
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	32.83	
		Vnd: 0820 Invoice: IN07691	101-000.000-202.000		32.83
		Expected Check Run: 05/22/2023			
				32.83	32.83
05/17/2023	AP	BAR WATER YOUR LOCAL CULLIGAN	<i>Invoice: 04.30.23 Ref#: 26225 (CEMETERY OFFICE WATER)</i>		
		MISCELLANEOUS SUPPLIES	101-567.000-756.000	49.00	
		Vnd: 1789 Invoice: 04.30.23	101-000.000-202.000		49.00
		Expected Check Run: 05/22/2023			
				49.00	49.00
05/17/2023	AP	BEST ONE FLEET SERVICE	<i>Invoice: 4430015981 Ref#: 26186 (TIRE SERVICE)</i>		
		MAINTENANCE - EQUIPMENT	101-567.000-933.000	1,340.95	
		Vnd: 0953 Invoice: 4430015981	101-000.000-202.000		1,340.95
		Expected Check Run: 05/22/2023			
				1,340.95	1,340.95

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	BIG C LUMBER MISCELLANEOUS SUPPLIES Vnd: 0196 Invoice: 1823854	Invoice: 1823854 Ref#: 26185 (CONCRETE MIX) 101-567.000-756.000 101-000.000-202.000	396.15	396.15
		Expected Check Run: 05/22/2023		396.15	396.15
05/17/2023	AP	BRIAN MURPHY CONTRACTUAL CONTRACTUAL Vnd: MISC Invoice: 05.15.23	Invoice: 05.15.23 Ref#: 26231 (JOINT W/S BOARD MTG) 592-591.000-818.000 592-590.000-818.000 592-000.000-202.000	27.50 27.50	55.00
		Expected Check Run: 05/22/2023		55.00	55.00
05/17/2023	AP	CINTAS CORPORATION MAINTENANCE-BUILDINGS Vnd: 1272 Invoice: 4154138421	Invoice: 4154138421 Ref#: 26236 (MATS FOR DPW) 101-441.000-931.000 101-000.000-202.000	145.15	145.15
		Expected Check Run: 05/22/2023		145.15	145.15
05/17/2023	AP	CO-ALLIANCE LLP - BUCHANAN GAS AND OIL Vnd: 0366 Invoice: 739080301	Invoice: 739080301 Ref#: 26224 (L.P FOR FORKLIFT) 101-441.000-751.000 101-000.000-202.000	46.90	46.90
		Expected Check Run: 05/22/2023		46.90	46.90
05/17/2023	AP	COMCAST BUSINESS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 05.14.23-06.13.23 Vnd: 1722 Invoice: 05.14.23-06.13.23	Invoice: 05.14.23-06.13.23 Ref#: 26235 (MOTHLY CYCLE) 101-567.000-853.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-000.000-202.000 592-000.000-202.000	163.79 288.14 106.85 569.10	1,021.03 106.85
		Expected Check Run: 05/22/2023		1,127.88	1,127.88
05/17/2023	AP	COUNTY OF BERRIEN CONTRACTUAL Vnd: 1864 Invoice: 13735	Invoice: 13735 Ref#: 26172 (COMPUTERIZED TAX SERVICES FOR 2023) 101-253.000-818.000 101-000.000-202.000	3,181.00	3,181.00
		Expected Check Run: 05/22/2023		3,181.00	3,181.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	CUSTOM COMPUTER COMPANY LLC CONTRACTUAL CONTRACTUAL Vnd: 0895 Invoice: 1918-R-0012	Invoice: 1918-R-0012 Ref#: 26173 (CONTRACTUAL SERVICES FOR MAY 2023) 101-265.000-818.000 101-301.000-818.000 101-000.000-202.000	1,109.50 292.00	1,401.50
		Expected Check Run: 05/22/2023		1,401.50	1,401.50
05/17/2023	AP	DAN VIGANSKY CONTRACTUAL Vnd: 1880 Invoice: 05.15.23	Invoice: 05.15.23 Ref#: 26229 (JOING W/S MTG) 592-591.000-818.000 592-000.000-202.000	55.00	55.00
		Expected Check Run: 05/22/2023		55.00	55.00
05/17/2023	AP	DAVE SPURLOCK POLICE RESERVES Vnd: 0630 Invoice: 04.29.23	Invoice: 04.29.23 Ref#: 26233 (BUCHANAN HS PROM) 701-000.000-150.000 701-000.000-202.000	42.00	42.00
		Expected Check Run: 05/22/2023		42.00	42.00
05/17/2023	AP	DOMAIN LISTINGS WEBSITE Vnd: 1253 Invoice: 242-1848-2	Invoice: 242-1848-2 Ref#: 26223 (ANNUAL WEBISTE DOMAIN LISTING FOR FARMER) 248-754.000-851.000 248-000.000-202.000	288.00	288.00
		Expected Check Run: 05/22/2023		288.00	288.00
05/17/2023	AP	ETNA SUPPLY CO. CONTRACTUAL CONTRACTUAL Vnd: 0919 Invoice: S102488469.015	Invoice: S102488469.015 Ref#: 26174 (SENSUS HOSTING FEE FOR FY 2023-2024) 592-591.000-818.000 592-590.000-818.000 592-000.000-202.000	8,440.00 8,440.00	16,880.00
		Expected Check Run: 05/22/2023		16,880.00	16,880.00
05/17/2023	AP	ETNA SUPPLY CO. METERS - HYDRANTS - FITTINGS Vnd: 0919 Invoice: S105069950.001	Invoice: S105069950.001 Ref#: 26177 (PARTS FOR WATER DEPT) 592-591.000-729.002 592-000.000-202.000	630.00	630.00
		Expected Check Run: 05/22/2023		630.00	630.00
05/17/2023	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1136	Invoice: 1136 Ref#: 26175 (SERVICES FOR THE MONTH OF JUNE) 101-265.000-818.000 101-000.000-202.000	2,253.08	2,253.08
		Expected Check Run: 05/22/2023		2,253.08	2,253.08

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1141	Invoice: 1141 Ref#: 26176(IT SYSTEMS AND SUPPIRT FOR APRIL 2023) 101-265.000-818.000 101-000.000-202.000	1,138.05	1,138.05
		Expected Check Run: 05/22/2023		1,138.05	1,138.05
05/17/2023	AP	GENE WESNER AUTOMOTIVE,INC. MAINTENANCE - VEHICLE Vnd: 1766 Invoice: 20047	Invoice: 20047 Ref#: 26190(CAR 46-4 REPLACEMET RIGHT SIDE TIRES) 101-301.000-939.000 101-000.000-202.000	554.12	554.12
		Expected Check Run: 05/22/2023		554.12	554.12
05/17/2023	AP	GUY EDWARD LEWIS CONFERENCES AND WORKSHOP Vnd: 0023 Invoice: 05.11.23	Invoice: 05.11.23 Ref#: 26212(MIELAGE REIMBURSEMENT FOR CODE OFFICIALS) 101-371.001-864.000 101-000.000-202.000	274.45	274.45
		Expected Check Run: 05/22/2023		274.45	274.45
05/17/2023	AP	HONOR CREDIT UNION MISCELLANEOUS SUPPLIES MISCELLANEOUS MISCELLANEOUS SUPPLIES OFFICE SUPPLIES MARKETING PLAN GRANTS & SPECIAL PROJECTS CAPITAL OUTLAY MISCELLANEOUS SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES MISCELLANEOUS SUPPLIES CONTRACTUAL OFFICE SUPPLIES MISCELLANEOUS SUPPLIES Vnd: 1948 Invoice: APRIL 2023	Invoice: APRIL 2023 Ref#: 26238(CARD 6078 CHARGES) 101-265.000-756.000 101-754.000-756.014 101-265.000-756.000 101-262.000-728.000 101-101.000-805.000 101-101.000-967.002 101-441.000-971.000 101-265.000-756.000 101-253.000-728.000 101-215.000-728.000 101-262.000-728.000 101-262.000-728.000 101-265.000-756.000 101-265.000-818.000 101-262.000-728.000 101-265.000-756.000 101-000.000-202.000	22.24 13.74 55.99 254.91 20.00 80.07 15.72 36.97 23.98 11.99 11.99 84.93 15.67 14.99 27.99 9.00	700.18
		Expected Check Run: 05/22/2023		700.18	700.18
05/17/2023	AP	HONOR CREDIT UNION TELEPHONE, INTERNET, CABLE MAINTENANCE - EQUIPMENT Vnd: 1948 Invoice: APRIL 2023-2	Invoice: APRIL 2023-2 Ref#: 26239(CARD 6070 CHARGES) 101-301.000-853.000 101-301.000-933.000 101-000.000-202.000	372.53 511.92	884.45
		Expected Check Run: 05/22/2023		884.45	884.45

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	HONOR CREDIT UNION CONFERENCES AND WORKSHOP Vnd: 1948 Invoice: APRIL 2023-3	Invoice: APRIL 2023-3 Ref#: 26240 (CARD 6104 CHARGES) 101-441.000-864.000 101-000.000-202.000	29.96	29.96
		Expected Check Run: 05/22/2023		29.96	29.96
05/17/2023	AP	HONOR CREDIT UNION MISCELLANEOUS SUPPLIES MISCELLANEOUS MISCELLANEOUS Vnd: 1948 Invoice: APRIL 2023-4	Invoice: APRIL 2023-4 Ref#: 26241 (CARD 6104 CHARGES) 101-172.000-756.000 101-301.000-962.000 101-262.000-962.000 101-000.000-202.000	29.00 39.09 107.42	175.51
		Expected Check Run: 05/22/2023		175.51	175.51
05/17/2023	AP	INDIANA MICHIGAN POWER COMPANY STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: MAY 2023 Vnd: 0131 Invoice: MAY 2023 Vnd: 0131 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 26221 (CONSOLIDATED BILL) 101-441.000-926.000 202-474.000-921.000 592-590.000-921.000 592-591.000-921.000 101-336.000-921.000 101-265.000-921.000 101-301.000-921.000 101-371.001-921.000 101-441.000-921.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	340.40 87.03 712.55 391.97 287.35 1,018.14 83.59 254.53 923.30	2,907.31 87.03 1,104.52
		Expected Check Run: 05/22/2023		4,098.86	4,098.86
05/17/2023	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: APRIL 2023- Vnd: 0131 Invoice: APRIL 2023-	Invoice: APRIL 2023- Ref#: 26222 (POWER USAGE) 101-441.000-921.000 101-336.000-921.000 101-753.000-921.000 101-268.000-921.000 592-591.000-921.000 592-590.000-921.000 101-755.000-921.000 101-301.000-921.000 101-000.000-202.000 592-000.000-202.000	125.66 11.29 56.23 214.38 3,587.70 2,430.26 6,852.31 11.29	7,271.16 6,017.96
		Expected Check Run: 05/22/2023		13,289.12	13,289.12

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	JOHN SHAVER BUCHANAN TREE FRIENDS Vnd: MISC Invoice: 04.22.23	Invoice: 04.22.23 Ref#: 26220 (REIMBURSEMENT FOR EARTH DAY PLANTING) 701-000.000-582.091 701-000.000-202.000	87.60	87.60
		Expected Check Run: 05/22/2023		87.60	87.60
05/17/2023	AP	KCI CONTRACTUAL CONTRACTUAL POSTAGE POSTAGE Vnd: 2120 Invoice: 322402	Invoice: 322402 Ref#: 26179 (MAY WATER BILLS) 592-591.000-818.000 592-590.000-818.000 592-591.000-730.000 592-590.000-730.000 592-000.000-202.000	230.98 230.98 387.41 387.42	1,236.79
		Expected Check Run: 05/22/2023		1,236.79	1,236.79
05/17/2023	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 230512	Invoice: 230512 Ref#: 26217 (ELECTRICAL INSPECTION SERVICES FOR APRIL) 701-000.000-491.000 701-000.000-202.000	1,298.40	1,298.40
		Expected Check Run: 05/22/2023		1,298.40	1,298.40
05/17/2023	AP	KRUGGEL LAWTON CPA ACCOUNTS PAYABLE Vnd: 2145 Invoice: 365246	Invoice: 365246 Ref#: 26218 (FINAL BILL FOR DAR AUDIT) 588-000.000-202.000 588-000.000-202.000	950.00	950.00
		Expected Check Run: 05/22/2023		950.00	950.00
05/17/2023	AP	KURT WEST GARNER GRANTS & SPECIAL PROJECTS Vnd: 2128 Invoice: #4	Invoice: #4 Ref#: 26178 (FINAL PHASE 3) 101-101.000-967.002 101-000.000-202.000	2,850.00	2,850.00
		Expected Check Run: 05/22/2023		2,850.00	2,850.00
05/17/2023	AP	LANGSTON KALLA MISCELLANEOUS Vnd: 2252 Invoice: 04.01.23	Invoice: 04.01.23 Ref#: 26213 (MIELAGE REIMBURSEMENT FOR ELECTION TRAVE) 101-262.000-962.000 101-000.000-202.000	80.61	80.61
		Expected Check Run: 05/22/2023		80.61	80.61
05/17/2023	AP	LEGACY BUILDING GROUP BUILDING PERMITS Vnd: MISC Invoice: 05.12.23	Invoice: 05.12.23 Ref#: 26216 (REFUND DUE TO NOT NEEDING A PERMIT) 101-000.000-492.000 101-000.000-202.000	451.00	451.00
		Expected Check Run: 05/22/2023		451.00	451.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	LOU'S GLOVES, INC. MISCELLANEOUS Vnd: 0473 Invoice: 052724	Invoice: 052724 Ref#: 26214 (GLOVES FOR WWTP) 592-590.000-962.000 592-000.000-202.000	468.00	468.00
		Expected Check Run: 05/22/2023		468.00	468.00
05/17/2023	AP	MACALLISTER MACHINERY CO MAINTENANCE - EQUIPMENT Vnd: 1145 Invoice: P6511563	Invoice: P6511563 Ref#: 26209 (BUMPER) 101-441.000-933.000 101-000.000-202.000	57.22	57.22
		Expected Check Run: 05/22/2023		57.22	57.22
05/17/2023	AP	MALINDA COLE-CROCKER CONTRACTUAL Vnd: 1725 Invoice: 05.15.23	Invoice: 05.15.23 Ref#: 26228 (JOINT W/S BOARD MTG) 592-590.000-818.000 592-000.000-202.000	55.00	55.00
		Expected Check Run: 05/22/2023		55.00	55.00
05/17/2023	AP	MICHIANA AGGREGATE, INC. MISCELLANEOUS SUPPLIES Vnd: 0264 Invoice: 2323057	Invoice: 2323057 Ref#: 26207 (CRUSHED ASPHALT) 592-591.000-756.000 592-000.000-202.000	153.28	153.28
		Expected Check Run: 05/22/2023		153.28	153.28
05/17/2023	AP	MICHIGAN ASSOCIATION OF CONFERENCES AND WORKSHOP Vnd: 0333 Invoice: 300009227	Invoice: 300009227 Ref#: 26210 (ACTIVE VOTING CHIEF DIRECTOR - H. BURNET) 101-301.000-864.000 101-000.000-202.000	115.00	115.00
		Expected Check Run: 05/22/2023		115.00	115.00
05/17/2023	AP	MICHIGAN ASSOCIATION OF CONFERENCES AND WORKSHOP Vnd: 0333 Invoice: 300009230	Invoice: 300009230 Ref#: 26211 (ACTIVE SWORN LE PERSONNEL) 101-301.000-864.000 101-000.000-202.000	100.00	100.00
		Expected Check Run: 05/22/2023		100.00	100.00
05/17/2023	AP	MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP AND DUES Vnd: 1828 Invoice: 64-1	Invoice: 64-1 Ref#: 26180 (MEMBERSHIP RENEWAL) 101-101.000-831.000 101-000.000-202.000	4,880.00	4,880.00
		Expected Check Run: 05/22/2023		4,880.00	4,880.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	MILLER INDUSTRIAL GASES MISCELLANEOUS Vnd: 1663 Invoice: 1006507	Invoice: 1006507 Ref#: 26208 (RENTAL OF GAS AND OXYGEN CYLINDERS) 101-441.000-962.000 101-000.000-202.000	5.40	5.40
		Expected Check Run: 05/22/2023		5.40	5.40
05/17/2023	AP	NATIONAL DOMAIN AUTHORITY CONTRACTUAL Vnd: 2231 Invoice: 04.20.23	Invoice: 04.20.23 Ref#: 26206 (WEBSITE LISTING - CITOFBUCHANAN.COM) 101-265.000-818.000 101-000.000-202.000	260.00	260.00
		Expected Check Run: 05/22/2023		260.00	260.00
05/17/2023	AP	OFFICE DEPOT OFFICE SUPPLIES Vnd: 0019 Invoice: 310857745001	Invoice: 310857745001 Ref#: 26205 (OFFICE SUPPLIES FOR PD) 101-301.000-728.000 101-000.000-202.000	75.90	75.90
		Expected Check Run: 05/22/2023		75.90	75.90
05/17/2023	AP	ONE BUCHANAN ONE BUCHANAN EXPENSES Vnd: 2258 Invoice: 05.16.23	Invoice: 05.16.23 Ref#: 26215 (GRANT RECIEVED FROM MGCF) 701-000.000-998.001 701-000.000-202.000	3,000.00	3,000.00
		Expected Check Run: 05/22/2023		3,000.00	3,000.00
05/17/2023	AP	PARRETT COMPANY CONTRACTUAL Vnd: 1596 Invoice: 70920	Invoice: 70920 Ref#: 26204 (PRINTER CONTRACT) 101-265.000-818.000 101-000.000-202.000	381.50	381.50
		Expected Check Run: 05/22/2023		381.50	381.50
05/17/2023	AP	PATRICK SWEM CONTRACTUAL Vnd: MISC Invoice: 05.15.23	Invoice: 05.15.23 Ref#: 26230 (JOINT W/S MTG) 592-591.000-818.000 592-000.000-202.000	55.00	55.00
		Expected Check Run: 05/22/2023		55.00	55.00
05/17/2023	AP	PEERLESS-MIDWEST, INC. MAINTENANCE - SYSTEM Vnd: 1672 Invoice: 72355	Invoice: 72355 Ref#: 26203 (ANNUAL WELL AND PUMP MAINTENANCE) 592-591.000-938.000 592-000.000-202.000	1,049.00	1,049.00
		Expected Check Run: 05/22/2023		1,049.00	1,049.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	RANDYS GUNS TARGET RANGE & SUPPLIES Vnd: MISC Invoice: 1669	Invoice: 1669 Ref#: 26219 (GEN 3 STANDARD JR CARBINE FOR PD) 101-301.000-729.000 101-000.000-202.000	1,768.00	1,768.00
		Expected Check Run: 05/22/2023		1,768.00	1,768.00
05/17/2023	AP	RIDGE NAPA AUTO PARTS MAINTENANCE - EQUIPMENT Vnd: 0165 Invoice: 700281	Invoice: 700281 Ref#: 26183 (AIR AND OIL FILTERS) 101-567.000-933.000 101-000.000-202.000	141.92	141.92
		Expected Check Run: 05/22/2023		141.92	141.92
05/17/2023	AP	RIDGE NAPA AUTO PARTS MAINTENANCE - EQUIPMENT Vnd: 0165 Invoice: 702592	Invoice: 702592 Ref#: 26200 (HOSES FOR SWEEPER) 101-441.000-933.000 101-000.000-202.000	136.29	136.29
		Expected Check Run: 05/22/2023		136.29	136.29
05/17/2023	AP	RMC PROPERTIES LLC CONTRACTUAL Vnd: 2153 Invoice: 18	Invoice: 18 Ref#: 26181 (MAY LEASE FOR DPW) 101-441.000-818.000 101-000.000-202.000	5,000.00	5,000.00
		Expected Check Run: 05/22/2023		5,000.00	5,000.00
05/17/2023	AP	ROSE PEST SOLUTIONS UTILITIES Vnd: 0304 Invoice: 220906C	Invoice: 220906C Ref#: 26201 (CITY HALL, PEARS MILL, TIN SHOP AND COMM) 101-265.000-921.000 101-000.000-202.000	177.00	177.00
		Expected Check Run: 05/22/2023		177.00	177.00
05/17/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150586811	Invoice: 150586811 Ref#: 26202 (PEST CONTROL AT PD) 101-301.000-818.000 101-000.000-202.000	78.00	78.00
		Expected Check Run: 05/22/2023		78.00	78.00
05/17/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0160106-IN	Invoice: 0160106-IN Ref#: 26198 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	316.20	316.20
		Expected Check Run: 05/22/2023		316.20	316.20

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0160141-IN	Invoice: 0160141-IN Ref#: 26199 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	316.20	316.20
		Expected Check Run: 05/22/2023		316.20	316.20
05/17/2023	AP	SAFETY SERVICES INC. LAB SUPPLIES Vnd: 0957 Invoice: 91067	Invoice: 91067 Ref#: 26193 (GLOVES & SAFETY VESTS) 592-590.000-757.000 592-000.000-202.000	179.86	179.86
		Expected Check Run: 05/22/2023		179.86	179.86
05/17/2023	AP	SBF ENTERPRISES POSTAGE Vnd: 1943 Invoice: 2306-2321110	Invoice: 2306-2321110 Ref#: 26182 (POSTAGE FOR TAX BILLS) 101-253.000-730.000 101-000.000-202.000	879.30	879.30
		Expected Check Run: 05/22/2023		879.30	879.30
05/17/2023	AP	SEMCO ENERGY GAS COMPANY UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0155 Invoice: APRIL 2023 Vnd: 0155 Invoice: APRIL 2023	Invoice: APRIL 2023 Ref#: 26237 (GAS USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-268.000-921.000 101-265.000-921.000 592-591.000-921.000 101-000.000-202.000 592-000.000-202.000	431.95 172.92 706.12 418.47 115.49 117.73 81.07	1,544.21 499.54
		Expected Check Run: 05/22/2023		2,043.75	2,043.75
05/17/2023	AP	SIRIUS XM RADIO INC. UTILITIES Vnd: 1481 Invoice: X7-1757942175	Invoice: X7-1757942175 Ref#: 26195 (6 MONTH RADIO FOR FARMERS MARKET) 101-754.000-921.000 101-000.000-202.000	45.29	45.29
		Expected Check Run: 05/22/2023		45.29	45.29
05/17/2023	AP	SISTER HILL NURSERY BUCHANAN TREE FRIENDS Vnd: 1149 Invoice: 660	Invoice: 660 Ref#: 26192 (TREE PLANTING ON THE NORTH SIDE) 701-000.000-582.091 701-000.000-202.000	3,866.00	3,866.00
		Expected Check Run: 05/22/2023		3,866.00	3,866.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	SNF POLYDYNE SLUDGE REMOVAL Vnd: 1599 Invoice: 1704079	Invoice: 1704079 Ref#: 26194 (POLYMER OR SLUDGE PROCESSING) 592-590.000-936.000 592-000.000-202.000	1,583.55	1,583.55
		Expected Check Run: 05/22/2023		1,583.55	1,583.55
05/17/2023	AP	THE BARTON GROUP CAPITAL OUTLAY Vnd: 1683 Invoice: 05052023-12	Invoice: 05052023-12 Ref#: 26171 (CONSTRUCTION SERIVES FOR MAY) 101-441.000-971.000 101-000.000-202.000	2,144.12	2,144.12
		Expected Check Run: 05/22/2023		2,144.12	2,144.12
05/17/2023	AP	THE BRASS THIMBLE MISCELLANEOUS SUPPLIES Vnd: MISC Invoice: 22-000	Invoice: 22-000 Ref#: 26226 (SEW PATCHES ON VEHICLE BAGS X3) 101-301.000-756.000 101-000.000-202.000	14.25	14.25
		Expected Check Run: 05/22/2023		14.25	14.25
05/17/2023	AP	TINA SPURLOCK CITY CENTER/UTIL./REFUNDS Vnd: 1448 Invoice: 181381	Invoice: 181381 Ref#: 26196 (CITY CENTER CLEANING FOR MAY 2023) 101-265.000-922.000 101-000.000-202.000	75.00	75.00
		Expected Check Run: 05/22/2023		75.00	75.00
05/17/2023	AP	TINA SPURLOCK MAINTENANCE-BUILDINGS Vnd: 1448 Invoice: 092279	Invoice: 092279 Ref#: 26197 (CLEANING SERVICES PD FOR MAY 2023) 101-301.000-931.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 05/22/2023		120.00	120.00
05/17/2023	AP	TINA SPURLOCK POLICE RESERVES Vnd: 1448 Invoice: 04.29.23	Invoice: 04.29.23 Ref#: 26234 (BUCHANAN HS PROM) 701-000.000-150.000 701-000.000-202.000	42.00	42.00
		Expected Check Run: 05/22/2023		42.00	42.00
05/17/2023	AP	TOM GORDON CONTRACTUAL Vnd: 0065 Invoice: 05.15.23	Invoice: 05.15.23 Ref#: 26227 (JOING W/S MEETING) 592-590.000-818.000 592-000.000-202.000	55.00	55.00
		Expected Check Run: 05/22/2023		55.00	55.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/17/2023	AP	UMB BANK N.A NEW DPW BUILDING Vnd: 2310 Invoice: 945788	Invoice: 945788 Ref#: 26232 (ACCEPTANCE AND CLOSING FOR DPW BONDS) 101-441.000-970.055 101-000.000-202.000	400.00	400.00
		Expected Check Run: 05/22/2023		400.00	400.00
05/17/2023	AP	VITAL RECORDS CONTROL CONTRACTUAL Vnd: 0595 Invoice: 3483704	Invoice: 3483704 Ref#: 26191 (RECORD RETENTION SHRED) 101-265.000-818.000 101-000.000-202.000	135.11	135.11
		Expected Check Run: 05/22/2023		135.11	135.11
05/17/2023	AP	WATERTAP, INC CAPITAL OUTLAY CONTRACTUAL Vnd: 2309 Invoice: 14791	Invoice: 14791 Ref#: 26188 (WATER BREAK ON 3002 REDBUD TRL) 592-591.000-971.000 592-591.000-818.000 592-000.000-202.000	28,680.00 10,520.00	39,200.00
		Expected Check Run: 05/22/2023		39,200.00	39,200.00
05/17/2023	AP	WEAVER AG & LAWN EQUIPMENT MAINTENANCE - EQUIPMENT Vnd: 1791 Invoice: 03-751285	Invoice: 03-751285 Ref#: 26187 (MOWER BLADES) 101-567.000-933.000 101-000.000-202.000	517.70	517.70
		Expected Check Run: 05/22/2023		517.70	517.70
05/17/2023	AP	WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 16193	Invoice: 16193 Ref#: 26184 (3 LB SUPERCUT LINE & ULTRA OIL) 101-567.000-756.000 101-000.000-202.000	67.98	67.98
		Expected Check Run: 05/22/2023		67.98	67.98
05/17/2023	AP	WELDY SALES AND SERVICE MAINTENANCE - EQUIPMENT Vnd: 1763 Invoice: 16157	Invoice: 16157 Ref#: 26189 (HEAD FOR WEEDEATER) 101-441.000-933.000 101-000.000-202.000	34.99	34.99
		Expected Check Run: 05/22/2023		34.99	34.99
				131,049.84	131,049.84
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		49,806.01
		ACCOUNTS PAYABLE	202-000.000-202.000		87.03
		ACCOUNTS PAYABLE	248-000.000-202.000		288.00
		ACCOUNTS PAYABLE	588-000.000-202.000		
		ACCOUNTS PAYABLE	592-000.000-202.000		71,582.80
		ACCOUNTS PAYABLE	701-000.000-202.000		8,336.00
		TOTAL INCREASE IN PAYABLE:			130,090.84

Posted: May 12, 2023

**THE CITY OF BUCHANAN
NOTICE OF PUBLIC HEARING
MONDAY, MAY 22 nd, 2023 AT 7:00 P.M.
AT BUCHANAN CITY HALL
302 N. REDBUD TRAIL**

The property tax millage rate proposed to be levied to support the proposed budget will be the subject of this hearing.

Consider adopting the proposed FY 2023-2024 (July 1, 2022 – June 30, 2023) City Budget and receive public comment regarding the proposed budget and the property tax millage rate proposed to be levied to support the proposed budget for the following funds: General Government, Public Safety, Public Works/ Cemetery, and Recreation/Other.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate. The rate will be 16.9793 mills per \$1,000.00 dollars of taxable value.

The complete budget may be reviewed at City Hall, 302 N. Redbud Trail, Buchanan, MI. 49107, Monday through Friday (except holidays) between 9 a.m. and 4 p.m. The date and location of the meeting to take final action on the proposed millage will be at the same public meeting. Taxpayers appearing at the hearing shall have an opportunity to be heard.

Kalla Langston, City Clerk

12142 Rangeline Rd
Berrien Springs, MI
49120

INVOICE

Gustavsen Design

Lise Gustavsen/Tyler Gustavsen
(269) 479-8146
algustavsen@gmail.com

Bill To Buchanan Township
15235 Main St
Buchanan, MI
49120

Invoice Num 255
Date Apr 26, 2023
Due Date Apr 26, 2023
Terms 0 days

Description	Quantity	Rate	Discount	Amount
* CPT 2 Covered Picnic Table	1	\$5,500.00	\$0.00	\$5,500.00
* Delivery and Installation	1	\$400.00	\$400.00	\$0.00

* Indicates non-taxable item

Delivery and Installation fee waived.

Subtotal	\$5,500.00
Tax (8%)	\$0.00
Total	\$5,500.00
Paid	\$0.00

Balance Due \$5,500.00



Quote #811460

**NVB Playgrounds
d/b/a AAA State of Play
10859 E Washington St. Ste 100
Indianapolis, IN 46229
Phone: (877) 826-2776
Local: (317) 826-2777
Fax: (317) 245-2375**

**Ship Via: Freight
Request By: William
Quote Out: 4/13/2023**

Item IX. A.

**Visit:
www.AAASSTATEOFPLAY.com
for more great deals**

Bill To	Ship To:
City of Buchanan Mark W. Weedon	City of Buchanan Mark W. Weedon
Buchanan, MI mweedon@cityofbuchanan.com Ph: (269) 816-3083 Fax:	Buchanan, MI 49107 Ph: (269) 816-3083

Product ID	Description	Weight	Qty	Price	Discount	Amount
KP104P	Cruisin' the Caspian Play System (3.5-inch Posts) - Primary	2,925 lbs	1	\$20,004.00	\$2,000.00	\$18,004.00
PSW008NSPB	4 Bays - 8 Foot High Elite Arch Post Swing No Chains or Seats - Cobalt Blue		2	\$4,110.00		\$8,220.00
PSA002BK	6 ft. Expanded Steel Bench - Black		4	\$693.00		\$2,772.00
PMC005P	Rhythm Group of 3 - Primary (Bongos, Metallophone, Glockenspiel) - Surface/In-ground Mount Included		1	\$3,781.00		\$3,781.00
PCH003	2 Panel Rope Challenger Inground	234 lbs	1	\$3,951.00		\$3,951.00
PCS014BL	High-Capacity Large Adaptive Swing Seat - Blue (Needs 96-inch Top Rail)		1	\$899.00		\$899.00
PSW009RD8	8 Foot High Top Rail - 2 Seat Elite Belt Package - Red	15.3 lbs	3	\$130.00		\$390.00
PSW009YL8	8 Foot High Top Rail - 2 Seat Elite Belt Package - Yellow	15.3 lbs	4	\$130.00		\$520.00

Subtotal: \$38,537.00

Shipping: \$1,800.00

Tax Rate: 6%

Sales Tax: \$2,420.22

Total Weight: 3,266.1 22

**QUOTE ONLY
VALID FOR 30 DAYS FROM DATE OF ISSUE**

Product ID	Description	Weight	Qty	Price	Amount
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If submitting a PO: Please CC orders@aaastateofplay.com and your sales person with reference to your quote number in the subject line. POS ONLY ACCEPTED FROM GOVERNMENT ENTITIES UNLESS OTHERWISE APPROVED.

**Installation:
Total: \$42,757.22**

Due to supply chain issues industry wide, we are currently experiencing longer than average lead times from most manufacturers.

Effective March 1st, 2023 NVB Playgrounds, Inc. has instituted a storage policy on equipment that does not leave our dock in a timely manner. For additional information please visit <https://www.aaastateofplay.com/aaa-state-of-play-policies/>

It is the customer's responsibility to provide a valid phone number for deliveries. In the event that a courier cannot reach you, or changes are made to delivery services, all additional fees will be paid by the customer.

Notes

Ships via freight by appointment from Indiana
Customer responsible for receiving and unloading material
Current estimated lead time 2-4 weeks typical

Lead times are very fluid right now in the wake of Covid

PLEASE NOTE: Safety surfacing is required for playground equipment used in commercial settings in accordance with CPSC guidelines for Public Playground Safety. It is not included in this quote.



Quote #811460

NVB Playgrounds
d/b/a AAA State of Play
10859 E Washington St. Ste 100
Indianapolis, IN 46229
Phone: (877) 826-2776
Local: (317) 826-2777
Fax: (317) 245-2375

Ship Via: Freight
Request By: Anita
Quote Out: 5/9/2023

Item IX. A.

Visit:
www.AAASSTATEOFPLAY.com
for more great deals

Bill To

City of Buchanan
 Mark W. Weedon

Buchanan, MI
 mweedon@cityofbuchanan.com
 Ph: (269) 816-3083
 Fax:

Ship To:

City of Buchanan
 Mark W. Weedon

Buchanan, MI 49107
 Ph: (269) 816-3083

Product ID	Description	Weight	Qty	Price	Discount	Amount
KP104P	Cruisin' the Caspian Play System (3.5-inch Posts) - Primary	2,925 lbs	1	\$20,004.00	\$2,000.00	\$18,004.00
PSW008NSPB	4 Bays - 8 Foot High Elite Arch Post Swing No Chains or Seats - Cobalt Blue		2	\$4,110.00		\$8,220.00
PSA002BK	6 ft. Expanded Steel Bench - Black		4	\$693.00		\$2,772.00
PMC005P	Rhythm Group of 3 - Primary (Bongos, Metallophone, Glockenspiel) - Surface/In-ground Mount Included		1	\$3,781.00		\$3,781.00
PCH003	2 Panel Rope Challenger Inground	234 lbs	1	\$3,951.00		\$3,951.00
PCS014BL	High-Capacity Large Adaptive Swing Seat - Blue (Needs 96-inch Top Rail)		1	\$899.00		\$899.00
PSW009RD8	8 Foot High Top Rail - 2 Seat Elite Belt Package - Red	15.3 lbs	3	\$130.00		\$390.00
PSW009YL8	8 Foot High Top Rail - 2 Seat Elite Belt Package - Yellow	15.3 lbs	4	\$130.00		\$520.00

Subtotal: \$38,537.00

Shipping: \$1,800.00

Tax Rate: 6%

Sales Tax: \$2,420.22

Total Weight: 3,266.1 24

QUOTE ONLY
VALID FOR 30 DAYS FROM DATE OF ISSUE

Product ID	Description	Weight	Qty	Price	Amount
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If submitting a PO: Please CC orders@aaastateofplay.com and your sales person with reference to your quote number in the subject line. POS ONLY ACCEPTED FROM GOVERNMENT ENTITIES UNLESS OTHERWISE APPROVED.

Installation: \$20,760.00
Total: \$63,517.22

Due to supply chain issues industry wide, we are currently experiencing longer than average lead times from most manufacturers.

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It is the customer's responsibility to provide a valid phone number for deliveries. In the event that a courier cannot reach you, or changes are made to delivery services, all additional fees will be paid by the customer.

Notes

Ships via freight by appointment from Indiana
 Customer responsible for receiving and unloading material
 Current estimated lead time 2-4 weeks typical

INSTALLATION:

PLEASE NOTE: NVB Playgrounds, Inc. has an installation contract which must be signed by Owner prior to sending Installer to job site.

It is the customer's responsibility to ensure that all equipment is inventoried (shortages & shipping damages), accounted for and placed no further than 100' from the area where the work is to be performed. The path between the equipment and the job site must be unobstructed and accessible. This is up to the installer's discretion.

Installation to include labor, tools, and materials required for installing above quoted item(s). The installation quoted assumes site has normal soil conditions*. It does not include the removal of structures or clearing of site, nor does it include relocation of utilities, fencing, or landscaping. Installation does not include drainage. This quote does not include safety surfacing or border timbers. In accordance with CPSC guidelines for Public Playground Safety, safety surfacing is required for any commercial playground equipment with a fall height. Owner is responsible to furnish surfacing in accordance with CPSC guidelines for any qualifying equipment.

Please be aware, use zone dimensions provided above indicates the amount of room children need to play safely around the equipment per federal guidelines. This area must be free from any other objects, including trees/landscaping and other play equipment.

PLEASE NOTE, EQUIPMENT WILL BE ORDERED AT TIME OF PURCHASE. Equipment shipping from different locations will have different lead times and delivery dates. It is the Owner's responsibility to accept, inventory, and store equipment in a safe location until the Installer

arrives. Customer responsible to unload material and ensure it is within 100 feet of the playground at time of installation.

Area must be accessible to a Bobcat. A 10-yard minimum dumpster is required to be onsite at time of basic installation. If removal of existing equipment is included in quote, a 40-yard dumpster is

Product ID	Description	Weight	Qty	Price	Amount
------------	-------------	--------	-----	-------	--------

recommended. Please note, customer is responsible for additional dump fees. Dumpster must be free of debris so that Installer can dispose of refuse from install. If dumpster does not meet these requirements, Installer will leave empty crate(s), packing cartons, and other refuse and Owner will be responsible for disposal.

Installer must have access to water and electricity for installation purposes. If water access is not readily available, an additional \$150 fee will apply.

Site and prep work required of Owner must be completed prior to installation. If Installer arrives to the project site and is unable to perform the work due to incomplete site work or abnormal soil conditions, a minimum charge of \$1,900.00 will be charged. This charge will offset travel and other expenses incurred by Installer. Security is not provided. If it is determined that security will be required to complete installation, the Owner will be responsible to furnish security.

* In the event unforeseen excavation is required, additional charges will be incurred. * NVB Playgrounds, Inc. is not responsible for acquiring local or state permits.

*This installation is not subject to Davis-Bacon Wages.

Customer is responsible for unloading their own freight. This may require the use of a forklift or heavy equipment. In the event you wish to have the installer unload the freight, a minimum fee of \$750.00, per truck, will apply.

In addition, if we are doing the installation of the equipment that does not include the surfacing, it is imperative that the customer provides in writing the surfacing they are planning to use. This will determine the depth of the posts for installation, as wood mulch, rubber mulch, and PIP are all different.

Please call or email with questions. Thank you.

PLEASE NOTE: Safety surfacing is required for playground equipment used in commercial settings in accordance with CPSC guidelines for Public Playground Safety. It is not included in this quote.

The first resolution that was approved during the February 13th meeting was a resolution for the city to communicate **with the schools**– if they wanted the city to collect their summer tax levy. All 3 school districts said yes.

This resolution being presented is to now approve the per parcel fee calculated by the finance department – this per parcel fee multiplied by 1,977 (number of parcels in the city) is the total amount that will then be collected between all 3 school districts for the city to collect each school districts Summer Taxes.

The following is an explanation of the total cost to the city:

Data Processing Charge	\$3,079.00
Internet Access Connection Fee	\$375.00
Postage & Mailing Service Fees	\$1,245.50
Checks	\$50.00
Envelopes	\$225.00
City Staff Wages	\$3,193.00
City Staff FICA	\$237.28
Mileage	\$50.00
<hr/>	
Total	\$8,454.78

\$8,454.78 divided by 3 schools = \$2,818.26

\$2,818.26 divided by 1,977 parcels = \$1.43 charge per parcel

**RESOLUTION 2023.05/15
CITY OF BUCHANAN**

COUNTY OF BERRIEN, MICHIGAN

At a regular meeting of the City Commission of the City of Buchanan, County of Berrien, State of Michigan (the "City"), held Monday, May 23, 2023.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____.

**RESOLUTION TO APPROVE THE SUMMER SCHOOL TAX COLLECTION FEE
IN THE SUM OF \$2,818.26 PER SCHOOL DISTRICT – TOTALING \$8,454.78**

WHEREAS the City agrees to collect the total summer school taxes as certified by the School District for the levy on July 1, 2023 for property located within the City; and

WHEREAS the School District agrees to pay City costs of assessment and collection in the total amount of \$1.43 per parcel, for all three School District's, totaling \$2,818.26; and

WHEREAS, no later than June 1, 2023, the School District shall certify to the Treasurer the school millage to be levied on property for summer school tax collection in 2023; now, therefore,

BE IT RESOLVED that the Treasurer, or designee is authorized and directed to charge Buchanan Community School, Berrien RESA and Lake Michigan College \$2,818.26 each (\$1.43per parcel, per school, totaling \$8,454.78), on behalf of the City of Buchanan for the reasonable expenses for collection of the district's summer property tax levy that the City may bill under MCLA 380.1611.

RESOLUTION DECLARED ADOPTED this 23rd day of May 2023.

Sean Denison, Mayor

Kalla Langston, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on May 23, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976,

Kalla Langston, Buchanan City Clerk

RESOLUTION 2023.05/16

A RESOLUTION FOR THE CITY OF BUCHANAN, COUNTY OF BERRIEN, MICHIGAN TO ADOPT A BUDGET FOR THE CITY OF BUCHANAN FOR FISCAL YEAR 2023-204

WHEREAS, in accordance with Chapter 9 of the City Charter of the City of Buchanan governing budget procedure and general finance, and in compliance with the requirements of the Michigan Uniform Accounting and Budgeting Act, a balanced budget has been set up for the City of Buchanan for the fiscal year of July 1, 2023, through June 30, 2024; and

WHEREAS, a public hearing was held on May 22, 2023, for public comments and opinions;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Buchanan that the following sums are adopted for the 2023-2024 fiscal year for the purposes set forth below:

General Government	City Commission	\$230,000.
\$874,600.	City Manager	282,100.
	Elections	60,900.
	Assessor	36,100.
	City Clerk	107,800.
	Treasurer	157,700.
Public Safety	Police Department/Code Enforcement	\$1,122,300.
\$1,444,250.	Crossing Guards	34,700.
	Fire Department	112,150.
	Building Inspection	75,100.
DPW & Cemetery	DPW/Streets	\$356,900.
\$529,950.	Cemetery	173,050.
Parks & Recreation	Parks & Recreation	\$26,850.
\$26,850.		
Other	Building & Grounds	\$273,000.
\$450,400.	Rental Property	10,300.
	Arts & Historical Buildings	14,100.
	Misc. Costs/Transfers	15,300.
		<u>3,326,050.</u>
Total General Fund		
	Major Streets	\$516,800.
	Local Streets	378,200.
	Street Repair & Maintenance	294,474.
	Water & Sewer Enterprise	2,622,964.
	Brownfield-TIF	42,750.
		<u>\$3,859,188.</u>
Total Other Funds		
	Total Budget Including General Fund	<u>\$7,185,238.</u>

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan authorizes levy of 16.9793 mills on real and personal property within the City of Buchanan for municipal operating purposes.

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan hereby authorizes the levy of 1.00 mills on real and personal property within the City of Buchanan for Dial-a-Ride.

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan authorizes the levy of one half of the above stated millage rates on real and personal property on the separate tax rolls under Act 198, Industrial Facilities Tax Districts.

BE IT FURTHER RESOLVED that the City Commission authorizes the water and sewer rates, effective July 1, 2023, as follows:

	Water	Sewer	Ready to Serve (RTS)
City	\$6.61/1000 gal.	\$11.87/1000 gal.	\$42.45 monthly
Township	\$7.77/1000 gal.	\$13.91/1000 gal.	\$53.35 monthly

BE IT FURTHER RESOLVED that the total budget for the City of Buchanan for the fiscal year 2023-2024 in the amount of \$7,185,238. as presented by the City Manager is hereby approved and adopted by the City Commission of the City of Buchanan.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary transfers within the departments in accordance with the departmental totals established through this budget, and that all transfers within departments may be made only by further action of the City Commission, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

At a Regular meeting of the City Commission of the City of Buchanan, County of Berrien, Michigan (the "City"), held in said City on Monday, May 22, 2023. The resolution was offered by Commissioner and supported by Commissioner.

ADOPTED this 22nd day of May, 2023.

- YEAS:
- NAYS:
- ABSTAIN:
- ABSENT:

Sean Denison, Mayor

Kalla Langston, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on May 22, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

City Clerk

City of Buchanan

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OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

**Proposed Budget
Fiscal Year: 2023-2024**

City of Buchanan

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OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

Fiscal Year: 2023-2024

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May 17, 2023

City Commissioners:

Enclosed is the proposed Operating, Maintenance and Capital Improvement Budget for FY 2023-24 for the City of Buchanan.

In addition to the General Fund Budget, FY 2023-24 information will also be presented relating to budgets for Major Streets, Local Streets and the Water / Sewer fund. Also included is a summary of a 10-Year Capital Plan and budgeted items for New and Replacement Equipment.

The proposed General Fund Budget anticipates operating revenues and expenses of \$3,520,500 and \$3,326,050 respectively. In addition, \$248,000 has been budgeted for replacement equipment expenses. Capital Improvement expenses include construction of the new DPW Building and completion of the design work relating to the Front Street Improvement Project and major improvements relating to the Water Wells and Water Treatment Plant.

On the positive side, favorable interest rates will significantly increase the City's investment income in the coming year. A new electric utility tariff for the Wastewater Treatment Plant will save approximately \$20,000 to \$25,000 in the coming and future fiscal years. This balanced budget includes expenses nearly 30% less than budgeted last fiscal year with conservative revenues being forecasted. Going forward, it is imperative that cost controls be implemented on a consistent basis to achieve a positive bottom line for the City financially.

The FY 2023-24 budget includes funding for a full-time code enforcement officer and a part-time deputy clerk to address the ever-increasing requirements relating to municipal, state and federal elections. Funding is also included for a demolition fund to assist with blighted properties and a sidewalk improvement fund to address citizens' concerns in that area.

Controlling costs going forward will be a challenge as fuel costs, legal fees and engineering costs have greatly increased over the past two fiscal years. Prudent spending on these components will be necessary. Competitive bidding protocols for goods and services should be implemented where appropriate relating to chemicals, fuels, raw materials and retained services.

Controlling all expenses and providing optimal municipal services to the citizens of Buchanan will be our primary focus in the next year and the long-term future. We will strive to achieve financial strength so that life is in fact, better here in Buchanan.

Sincerely,

Timothy J. Lynch
City Manager

302 Redbud Trail North • Buchanan, Michigan 49107
Tel: (269) 695-3844 • Fax: (269) 695-4330
www.cityofbuchanan.com

City of Buchanan

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Fiscal Budget Summary Fiscal Year 2023-2024

	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
General Fund Revenues	\$ 3,227,119	\$ 4,255,631	\$ 2,555,918	\$ 3,166,994	\$ 3,520,500	
General Fund Expenses	3,773,121	4,721,595	3,360,477	3,857,172	3,326,050	
Interest Income	15,736	30,900	9,812	96,000	300,000	
Major Street Revenue	483,419	584,517	410,105	497,523	563,690	
Major Street Expense	342,712	544,787	317,821	401,800	516,800	
Local Street Revenue	345,691	372,055	322,065	351,348	410,374	
Local Street Expense	235,979	370,340	271,165	317,415	378,200	
Water/Sewer Revenue	2,700,679	2,809,165	2,649,891	2,943,750	3,027,500	
Water/Sewer Expense	1,399,536	1,657,900	1,284,904	1,570,045	1,694,400	
Bond / Loan Payments						
-2008 SRF P & I	111,625	114,313	114,313	114,313	111,938	
-2010 DWRP P & I	118,875	121,500	121,500	121,500	119,000	
-2020 WWTP P & I	244,860	444,860	444,860	444,860	548,490	
-2023 DPW Bond P & I					298,271	

City of Buchanan

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GENERAL FUND REVENUE BUDGET Fiscal Year 2023-2024

REVENUES	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Real Property Taxes	\$1,273,175	\$1,654,320	\$1,188,359	\$1,267,036	\$1,410,000	
Delinquent Personal Property	1,090	1,100	522	600	1,000	
P.I.L.O.T	49,404	49,404	10,530	10,530	15,000	
Medical Marijuana State Rev.	282,267	300,000	261,946	275,000	275,000	
Taxes - Penalty & Interest	10,938	11,000	10,189	11,000	10,000	
Taxes - Administrative Fee	45,749	43,415	61,959	62,000	49,000	
Franchise Fee - Cable	47,789	48,900	32,904	40,000	40,000	
Building Permits	10,962	51,500	17,664	22,000	30,000	
Misc. License - Permits	34,575	30,000	11,314	130,000	75,000	
Medical Marijuana Permits	142,750	205,000	96,750	130,000	150,000	
Emergency Response Fee -Pilot	60,000	20,000			20,000	
Grants & Special Projects	15,161	575,000	33,500	50,000	50,000	
State Shared Liquor License	3,164	3,200	3,214	3,300	3,000	
Local Stabilization State Rev	81,611	114,092	55,506	60,000	55,000	
State - Constitutional Sales Tax	798,558	617,334	464,830	692,000	712,300	
School Resource Officer			17,597	26,400	52,800	
Lehmans Orchard Annual Payment	8,666	8,666				
Foundations - Cemetery	5,242	5,820	8,295	9,500	7,500	
Grave Openings	35,735	30,900	25,861	29,000	30,000	
Cemetery Tent Service	1,200	515	700	800	500	

City of Buchanan

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GENERAL FUND REVENUE BUDGET Fiscal Year 2023-2024

REVENUES	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Columbarium & Plaque	\$525	\$1,442	\$1,050	\$1,200	\$1,200	
Vault Setting Fees	4,875	4,223	2,900	3,200	4,000	
Weeds/Snow	1,368	4,326	4,332	4,500	4,400	
Sales - Cemetery Lots	18,605	15,965	21,244	25,000	22,000	
Copies	259	283	351	400	300	
Sales- Surplus Property	45,971	210,000				
Parking Violations	3,535	4,841	5,390	5,500	5,000	
Buchanan Redbud City Center	2,848	3,000	3,791	4,200	4,500	
Ordinance Violations 5th Dist	706	1,545	503	550	1,000	
Interest Earned - Investments	15,736	30,900	9,812	96,000	300,000	
Edgewater Lease Payments	3,488					
Miscellaneous Revenue/Donation	25,510	50,000	71,080	72,000	50,000	
DAR Admin Reimbursement	27,528					
Employee Co-Pay Insurance	6,640	6,800			80,000	
Workmans Comp Dividend	20,191	15,450	6,178	6,178	6,000	
Accident Reports	2,356	2,500	11	100	500	
School Guards	12,342	13,390	12,638	14,000	14,000	
COPS Grant					41,500	
Trans from Street Repair & Maint	115,000	115,000	115,000	115,000		
Transfer from Water & Sewer	11,600	5,800				
	\$3,227,119	\$4,255,631	\$2,555,918	\$3,166,994	\$3,520,500	

City of Buchanan

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GENERAL FUND EXPENSE BUDGET Fiscal Year 2023-2024

Expenses	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
City Commission	\$218,849	\$588,545	\$390,276	\$442,339	\$230,000	
City Manager	312,925	581,752	243,447	337,433	282,100	
City Clerk	79,758	61,279	101,829	118,175	107,800	
Treasurer	358,493	189,607	189,302	211,666	157,700	
Assessor	26,528	31,435	25,591	30,650	36,100	
Elections	25,347	32,707	44,945	50,200	60,900	
Buildings & Grounds	672,179	311,750	239,551	260,284	273,000	
Admin/Record Keeping	785		3,212	3,800	3,000	
Rental Property	4,924	37,186	4,763	5,475	10,300	
Police	1,076,300	1,298,393	1,222,520	1,324,321	1,222,300	
Crossing Guards	21,433	43,243	28,577	32,500	34,700	
Fire Dept	90,961	117,351	80,536	93,510	112,150	
Building Inspector	52,996	84,504	51,335	59,085	75,100	
DPW	602,822	932,393	496,101	534,643	356,900	
Cemetery	206,737	230,875	226,799	267,214	173,050	
SMACAS Ambulance					75,000	
Pears Mill	6,709	9,310	3,049	3,815	9,750	
Farmers Market	1,075	5,450	602	1,400	4,350	
BARB	14,300	165,815	8,042	80,662	26,850	
Economic Development					75,000	
TOTAL OPERATING & MTCE. EXPENSES	\$3,773,121	\$4,721,595	\$3,360,477	\$3,857,172	\$3,326,050	

City of Buchanan

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Major/Local Street Budget Fiscal Year 2023-2024

EXPENSES	2021-22	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Major Streets						
Admin & Record Keeping	\$45,091	\$42,399	\$46,077	\$64,100	\$62,000	
Routine Street Maintenance	129,770	245,084	129,475	152,200	200,500	
Tree & Shrub Maintenance	71,589	92,963	33,591	60,000	81,500	
Drainage	21,783	35,260	27,301	31,400	41,300	
Traffic Services Maintenance	25,627	39,396	28,954	35,600	49,700	
Winter Maintenance	48,853	89,685	52,423	58,500	81,800	
Total Expense - Major Streets	342,713	544,787	317,821	401,800	516,800	
Revenues / Transfers	483,419	584,517	410,105	497,523	563,690	
NET	\$140,706	\$39,730	\$92,284	\$95,723	\$46,890	
Local Streets						
Admin & Record Keeping	\$37,855	\$44,539	\$49,357	\$57,548	\$61,300	
Routine Street Maintenance	66,816	112,077	106,840	116,692	125,700	
Tree & Shrub Maintenance	62,821	93,530	35,039	52,300	77,200	
Drainage	22,591	33,240	26,742	29,850	38,800	
Traffic Services Maintenance	18,693	32,684	22,742	25,850	35,800	
Winter Maintenance	27,203	54,270	30,445	35,175	39,400	
Total Expense - Local Streets	235,979	370,340	271,165	317,415	378,200	
Revenues / Transfers	345,691	372,055	322,065	351,348	410,374	
NET	\$109,712	\$1,715	\$50,900	\$33,933	\$32,174	

City of Buchanan

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Street Repair/Maintenance - Brownfield TIF Fiscal Year 2023-2024

	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Revenues						
<u>Street Repair / Maintenance</u>						
Property Taxes		\$ 373,650	\$ 398,575	\$ 398,575	\$ 400,000	
Interest Income		500	1,231	1,400	1,800	
Expenses						
<u>Street Repair / Maintenance</u>						
Transfer to Major Streets					\$ 57,500	
Contractual		49,452	-			
Transfer to General	115,000	115,000	115,000	115,000		
Transfer to Local Streets	183,374	183,374	183,374		240,974	
Revenues						
<u>Brownfield TIF</u>						
Property Taxes/Interest Income		42,850	42,850	42,850	\$ 42,850	
Expenses						
<u>Brownfield TIF</u>						
Third Street		32,500			\$ 32,500	
River Street		4,000			4,000	
Smith Street		6,250			6,250	

City of Buchanan
Proposed New / Replacement Equipment
Fiscal Year 2023-24

DESCRIPTION	AMOUNT
Fire Station	
Roof Replacement	\$90,000
City Hall	
Parking Lot	5,000
Fence	6,000
Building Evaluation	5,000
Police Department	
Patrol Car, Laptops, Printers - \$66,000 in 10 Year Plan	
Water & Sewer Departments	
Fire Hydrants	15,000
SCADA System for Pumping and Chemical Feed	60,000
UV Lamps for Disinfection	4,000
Laboratory Equipment	7,000
Service Van	40,000
Cemetery	
Concrete Floor - Truck Building (2200 sq. ft.)	8,000
Concrete Floor - Chipper Bldg. 2600 sq. ft. (Next Year)	
Overhead Door Work / Replacement	4,000
Chapel Work - Stained Glass	<u>4,000</u>
TOTAL	\$248,000

CITY OF BUCHANAN
CAPITAL IMPROVEMENT EXPENDITURES
FISCAL YEARS 2023-24 THROUGH 2032-33

Fiscal Year----->	Values in \$1,000's of \$									
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
New / Replacement Equipment Expense										
- DPW Street Sweeper	248	250	250	250	250	300	300	350	350	400
- Sidewalk & Demolition Fund	300	65	65	65	65	65	70	70	70	70
New DPW Building	5,000									
Downtown Infrastructure	5,000	4,000	4,951							
Water Wells and Treatment Plant	2000	2,000	2,332							
Front / Oak Street Traffic Signal		200	250							
Baroda Tire Center / Feed Mill Demo	200									
Victory Park Pavilion	100									
Road Repairs										
11.72 miles Major Streets	300	300	300	300	350	500	1,000	1,000	1,000	1,000
16.54 miles Local Streets		300	300	300	350	500	1,000	1,000	1,000	1,000
Water / Sewer Capital Plan										
29 miles of water & sewer lines	274	300	400	400	500	500	1,000	1,000	1,000	1,000
WWTP Demolition Work					300					
New Fire / Police Complex						2,500	2,500			
Police Department Capital Plan 2023-28	66	60	60	60	60					
DPW Vector Truck				1,000						
	13,558	7,175	8,908	2,375	1,875	4,365	5,870	3,420	3,420	3,470
		5 Year Total----->			33,891			10 Year Total----->		54,436

SUPPLEMENTAL INFORMATION

General Fund REVENUES	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Revenue	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Adopted
101.402 Real Property Taxes	1,273,175	1,654,320	1,188,359	1,267,036	1,410,000	
101.412 Delinquent Person Property	1,090	1,100	457	516	1,000	
101.432 P.I.L.O.T	49,404	49,404	10,530	10,529	15,000	
Ind Facility Tax	-	366	838	838	1,000	
101.439 Medical Marijuana State Rev.	282,267	300,000	261,946	275,000	275,000	
101.445 Taxes - Penalty & Interest	10,938	11,000	10,125	11,000	10,000	
101.447 Taxes - Administrative Fee	45,749	43,415	61,959	62,000	49,000	
101.477 Franchise Fee - Cable	47,789	48,900	32,904	40,000	40,000	
101.492 Building Permits	10,962	51,500	17,664	22,000	30,000	
101.492.001 Misc. License - Permits	34,575	30,000	9,854	12,000	75,000	
101.492.002 Medical Marijuana Permits	142,750	205,000	96,750	130,000	150,000	
101.532 Emergency Response Fee -Pilot	60,000	20,000	-	-	20,000	
101.566.001 Grants & Special Projects	15,161	575,000	33,500	50,000	50,000	
101.568 State Shared Liquor License SRO	3,164	3,200	3,214	3,300	4,000	
101.573 Local Stabilization State Rev	81,611	114,092	55,506	60,000	55,000	
101.574 State - Constitutional Sales Tax	798,558	617,334	358,559	692,000	712,300	
101.596 Lehman Orchard Annual Payment	8,666	8,666	-	-	-	
101.633 Foundations - Cemetery	5,242	5,820	7,632	9,500	7,500	
101.633.001 Grave Openings	35,735	30,900	24,161	29,000	30,000	
101.635 Cemetery Tent Service	1,200	515	700	800	500	
101.636 Columbarium & Plaque	525	1,442	1,050	1,200	1,200	
101.64 Vault Setting Fees	4,875	4,223	2,900	3,200	4,000	
101.641 Weeds/Snow	1,368	4,326	4,332	4,500	4,400	
101.643 Sales - Cemetery Lots	18,605	15,965	20,769	25,000	22,000	
101.644 Copies	259	283	341	400	300	
101.645 Sales- Surplus Property	45,971	210,000	-	-	-	
101.652 Parking Violations	3,535	4,841	5,365	5,500	5,000	
101.656 Buchanan Redbud City Center	2,848	3,000	3,660	4,200	4,500	
101.657 Ordinance Violations 5th Dist	706	1,545	478	550	1,000	
101.665 Interest Earned -investments	15,736	30,900	9,812	96,000	300,000	
101.671.002 Edgewater Lease Payments	3,488	-	-	-	-	
101.675 Miscellaneous Revenue/Donation	25,510	50,000	69,879	70,000	50,000	
101.676.002 DAR Admin Reimbursement	27,528	-	-	-	-	
101.676.006 Employee Co-Pay Insurance	6,640	200	-	-	80,000	
101.676.007 Workmans Comp Insurance	20,191	15,450	6,178	6,178	6,000	
101.677 Accident Reports	2,356	2,500	11	100	500	
101.678 School Guards	12,342	13,390	11,063	12,000	12,000	
COPS Grant	-	-	-	-	41,500	
101.669.001 Transferr fr perp care interest	3,442	-	-	-	-	
101.699.214 Trans - Street Reppair & Maint	115,000	115,000	115,000	115,000	-	
101.699.592 Transfer from Water & Sewer	11,600	5,800	-	-	-	
101.669.704 Transfer from Payroll	0	-	-	-	-	

REVENUES	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Revenue	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Adopted
202 Transfer from Street Repair & Main					57,500	
202.546 Gas & Weight Tax	482,549	519,517	407,881	495,300	506,190	
202.569 Other State Grants	-	62,000	-	-	-	
202.665 Interest Earned -investments	870	3,000	2,223	2,223	-	
Major - Revenue	\$ 483,419	\$ 584,517	\$ 410,105	\$ 497,523	\$ 563,690	\$ -
203						
203.546 Gas & Weight Tax	161,558	159,681	136,517	165,800	169,400	
203.569 Other State Grants	0	25,000	0	-	-	
203.665 Interest Earned -investments	759	4,000	2,074	2,074	-	
203.699.214 Transfer from Steet Repair & Main	183,374	183,374	183,474	183,474	240,974	
Local - Revenue	\$ 345,691	\$ 372,055	\$ 322,065	\$ 351,348	\$ 410,374	\$ -

REVENUES	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Revenue	Budget	Actual as of 3/31/23	Projected as of 6/30/23	Proposed	Adopted
592.445.001 Penalties - Delinq. Collect	31,351	42,000	41,620			
592.582 Performance Deposit	42,728	-	83,788			
592.642 Water Sales	546,503	603,376	499,293			
592.642.001 Leachate Treatment	225,175	240,000	106,328			
592.642.002 Ready - to - serve Charges	969,774	898,175	885,505			
592.642.003 Oxidation Ditch Reserves	-	33,500	-			
592.643.001 Sewer Charges	860,028	946,925	751,757			
592.647 Buchanan Twp Assessment Charge	12,297	11,193	9,649			
592.665 Interest Earned - Investments	5,066	30,000	6,619			
592.666 Portable Toilet Dumping	6,806	-	16,640			
592.675 Misc. Income	-	-	1,417			
592.943.001 Hydrant Rental	951	3,996	450			
Total Revenue for W/S	\$ 2,700,678.85	\$ 2,809,165.00	\$ 2,403,065.24	\$ -	\$ -	\$ -

GENERAL FUND EXPENDITURES CITY COMMISSION	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed
Salaries - Full time	735	-	3,135	-	-
Salaries - Part Time	7,018	10,500	5,734	7,233	11,000
Fringe Benefits	1,384	1,545	1,584	1,700	1,800
Covid-19	16	2,000	-	-	-
Postage	658	-	-	-	-
Marketing Plan	300	1,000	1,740	1,800	2,000
Contractual	7,790	37,500	12,369	15,000	17,000
Legal Fees	45,224	52,000	53,745	80,000	40,000
Membership and Dues	9,733	2,500	5,000	9,700	9,700
Watershed Project	-	-	-	-	-
Conferences and Workshops	-	3,500	-	-	2,500
Public Relations	35,280	22,500	46,187	50,000	40,000
Streetscape Project	-	-	-	-	-
Miscellaneous	883	2,000	461	750	1,000
Resurfacing Project	-	-	-	-	-
Safer Grant Expenses	435	-	-	-	-
Grants & Special Projects	62,122	228,000	118,634	135,000	100,000
MNR TF Trail Grant	-	-	-	-	-
CMAQ Traffic Signal Grant	-	-	-	-	-
Redbud City Center Project	10,172	-	531	-	-
Baiten Mill	-	-	-	-	-
Fund Balance Expenditures	-	-	-	-	-
New Police Station	-	-	-	-	-
Capital Outlay	10,500	-	-	-	-
Property Acquisition	25,000	220,000	141,156	141,156	5,000
Local Public Broadcasting	1,600	5,500	-	-	-
Transfer- Equipment Reserve	-	-	-	-	-
Transfer to W&S	-	-	-	-	-
TOTAL - CITY COMMISSION	\$ 218,849	\$ 588,545	\$ 390,276	\$ 442,339	\$ 230,000
CITY MANAGER	2021-2022	Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed
Salaries - Full time	89,668	272,580	102,227	148,000	130,000
Salaries - Part Time	-	-	-	-	-
Salaries - Over time	180	-	539	-	-
Fringe Benefits	48,346	154,942	76,624	91,000	95,000
Retirement	-	38,500	-	-	0
Recruitment/Relocation	1,569	-	7,249	14,500	2,000
Office Supplies	2,642	3,300	1,614	1,800	2,000
Postage	1,313	2,750	1,202	1,300	1,500

	92	515	87	100	500
Miscellaneous Supplies					
Contractual	45,627	55,000	22,198	25,000	20,000
Legal Fees	91,983	39,750	34,686	50,000	20,000
Memberships and Dues	2,985	3,600	1,783	3,000	3,500
Conferences and Workshops	3,365	4,000	1,040	1,040	3,500
Travel & Car Allowance	5,486	5,500	1,093	1,093	5,500
Maintenance - Equipment	-	800	-	-	-
Miscellaneous	19,670	515	532	600	600
TOTAL - CITY MANAGER	\$ 312,925	\$ 581,752	\$ 250,875	\$ 337,433	\$ 282,100

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Proposed
CITY CLERK						
Salaries - Full time	52,511	40,162	38,588	47,000	72,000	72,000
Salaries - Over time	255	-	-	-	-	-
Fringe Benefits	15,259	14,667	49,817	56,000	20,000	20,000
Office Supplies	1,350	300	977	1,200	1,400	1,400
Contractual	3,763	500	6,167	7,000	7,000	7,000
Legal Fees	-	150	-	-	-	-
Memberships and Dues	125	200	75	75	200	200
Conferences and Workshops	2,078	750	1,046	1,100	1,500	1,500
Travel & Car Allowance	630	200	1,572	1,600	1,500	1,500
Legal Notice & Recordings	2,024	3,500	3,424	4,000	4,000	4,000
Miscellaneous	1,012	100	163	200	200	200
Capital Outlay	-	-	-	-	-	-
Transfer-Equipment Reserve	750	750	-	-	-	-
TOTAL - CITY CLERK	\$ 79,758	\$ 61,279	\$ 101,829	\$ 118,175	\$ 107,800	\$ 107,800

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Proposed
TREASURER						
Salaries - Full time	73,885	116,060	91,046	108,000	80,000	80,000
Salaries - Over time	961	-	1,454	1,700	1,000	1,000
Fringe Benefits	34,320	43,597	33,252	40,000	30,000	30,000
Office Supplies	4,648	2,000	2,935	3,500	4,000	4,000
Postage	4,749	1,800	6,148	7,700	5,000	5,000
Audit	1,500	14,000	24,466	24,466	25,000	25,000
Contractual	238,162	11,500	22,164	26,000	12,000	12,000
Conferences and Workshops	129	500	229	300	500	500
Travel & Car Allowance	140	150	-	-	200	200
Medical Exams	-	-	-	-	-	-
TOTAL - TREASURER	\$ 358,493	\$ 189,607	\$ 181,694	\$ 211,666	\$ 157,700	\$ 157,700

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Proposed
ASSESSOR						
Salaries - Full time	22,558	-	-	-	-	-
Salaries - Part Time	-	24,150	20,389	25,000	28,000	28,000

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
Fringe Benefits	1,374	2,285	1,771	2,150	2,300	
Office Supplies	-	1,800	-	-	1,800	
Contractual	2,596	3,200	2,430	3,500	4,000	
TOTAL - ASSESSOR	\$ 26,528	\$ 31,435	\$ 24,590	\$ 30,650	\$ 36,100	
ELECTIONS						
Salaries - Full time	13,843	12,857	18,192	21,000	25,000	
Salaries - Over time	85	-	-	-	-	
Fringe Benefits	6,430	7,000	17,425	21,000	24,000	
Office Supplies	2,759	1,500	1,913	2,400	2,500	
Contractual	-	5,000	1,230	1,500	4,000	
Legal Fees	-	1,500	-	-	1,000	
Conferences and Workshops	-	1,500	-	-	500	
Legal Notice & Recordings	-	500	70	100	400	
Maintenance - Equipment	1,230	500	1,044	1,200	1,000	
Miscellaneous	-	1,050	1,739	2,000	1,500	
CTCL Grant	-	300	-	-	-	
Transfer - Equipment Reserve	1,000	1,000	1,000	1,000	1,000	
TOTAL - ELECTIONS	\$ 25,347	\$ 32,707	\$ 42,612	\$ 50,200	\$ 60,900	

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
BUILDING & GROUNDS						
Miscellaneous Supplies	8,814	7,500	6,866	7,500	8,500	
Contractual	547,561	147,500	137,897	147,500	140,000	
Telephone, Internet, Cable	7,978	15,750	11,321	14,000	15,000	
Utilities	34,087	20,000	29,104	34,000	34,000	
City Center Util./Refunds	-	-	594	1,000	2,000	
Maintenance - Building	14,989	35,000	3,480	5,500	15,000	
Maintenance- Office Equipment	1,120	15,000	-	-	5,000	
Miscellaneous	6,276	3,500	7,563	8,000	4,000	
Fire & Liability Insurance	26,734	34,500	41,284	41,284	45,000	
Office Equipment	20,669	3,000	-	-	2,000	
Capital Outlay	-	25,000	-	-	-	
Zoning Expenditures	3,950	5,000	1,442	1,500	2,500	
Property Acquisition	-	-	-	-	-	
TOTAL BUILDING & GROUNDS	\$ 672,179	\$ 311,750	\$ 239,552	\$ 260,284	\$ 273,000	

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
ADMIN & RECORD KEEPING						
Bank fees & charges	785	-	2,792	3,800	3,000	
TOTAL - ADMIN & RECORD KEEPING	\$ 785	\$ -	\$ 2,792	\$ 3,800	\$ 3,000	

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
RENTAL PROPERTY						

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
Contractual	79	900	-	-	-	-
Utilities	3,751	2,515	4,331	5,000	4,500	4,500
Maintenance- Buildings	334	28,500	157	200	2,500	2,500
Miscellaneous	491	3,000	-	-	1,000	1,000
Fire & Liability Insurance	270	271	275	275	300	300
Capital Outlay	-	2,000	-	-	2,000	2,000
TOTAL - RENTAL PROPERTY	\$ 4,924	\$ 37,186	\$ 4,763	\$ 5,475	\$ 10,300	
POLICE						
Books & Magazines	95	400	260	260	300	300
Salaries - Full time	677,674	679,571	742,528	280,000	670,000	670,000
Salaries - Over time	18,979	18,540	36,900	43,000	20,000	20,000
Salaries - Part Time	29,127	41,040	469,506	544,000	50,000	50,000
Salaries - Code Enforcement	2,531	32,000	-	-	48,000	48,000
Fringe Benefits	202,798	355,191	261,126	301,000	274,000	274,000
Office Supplies	2,680	3,200	2,253	3,000	3,000	3,000
Target Range & Supplies	3,503	5,200	2,596	3,000	5,000	5,000
Gas & oil	22,737	18,000	17,965	22,000	22,000	22,000
Miscellaneous Supplies	4,642	1,800	2,791	3,400	4,000	4,000
Uniforms	1,709	2,000	6,604	6,800	3,000	3,000
Uniforms - Part time	-	600	-	-	-	-
Uniform cleaning	789	1,500	188	300	1,000	1,000
Contractual	17,981	15,000	8,415	10,000	14,000	14,000
Reserve Training	300	500	-	-	500	500
Legal Fees	2,529	7,300	10,179	12,000	8,000	8,000
Radio Maintenance	9,162	9,500	5,214	6,500	8,000	8,000
Telephone, Internet, Cable	5,217	10,000	3,847	4,600	5,500	5,500
Conferences and Workshops	939	1,500	842	1,000	1,000	1,000
Travel & Car Allowance	603	800	1,864	2,000	1,000	1,000
Community Policing	1,865	2,500	1,867	2,000	2,000	2,000
Utilities	17,606	18,000	17,116	22,000	20,000	20,000
Maintenance- Buildings	3,079	5,500	4,421	4,800	5,000	5,000
Maintenance - Equipment	-	1,000	44	100	1,000	1,000
Maintenance - Office Equipment	1,214	2,500	494	700	1,500	1,500
Maintenance- Vehicle	14,126	15,000	14,110	17,000	16,000	16,000
Education & Training	1,506	2,500	2,605	2,800	2,500	2,500
Medical Exams	408	600	289	500	500	500
Miscellaneous	2,542	2,750	2,898	3,000	3,000	3,000
Fire & Liability Insurance	7,634	22,813	27,811	27,811	30,000	30,000
D.A.R.E Program	1,651	1,500	-	-	1,500	1,500
Reserve Equipment	681	1,000	526	750	1,000	1,000
New Police Station	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Capital lease payments	12,991	12,088	-	-	-	-

Transfer- Equipment Reserve	3,000	3,000	-	-	
Transfer - Capital Reserve	-	-	-	-	
Transfer - Building Reserve	4,000	4,000	-	-	
TOTAL - POLICE	\$ 1,076,300	\$ 1,298,393	\$ 1,145,259	\$ 1,324,321	\$ 1,222,300
	Fiscal Year 2022-2023				Fiscal Year 2023-2024

CROSSING GUARDS

	Actual Expense	Budget	Actual as of 4/19/23	Projected as of 6/30/23	Proposed
Salaries - Full time	19959.05	38493	24943	29000	30000
Fringe Benefits	1474.05	4250	3052.43	3500	4200
Miscellaneous Supplies	0	500	0	0	500
TOTAL - CROSSING GUARDS	\$ 21,433	\$ 43,243	\$ 27,995	\$ 32,500	\$ 34,700
	Fiscal Year 2022-2023				Fiscal Year 2023-2024

FIRE DEPARTMENT

	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed
Books & Magazines	-	200	-	-	200
Salaries - Full time	1,641	-	-	-	-
Salaries - Volunteer Firemen	34,511	51,681	30,094	36,000	50,000
Fringe Benefits	4,314	5,350	5,457	6,000	5,500
Office Supplies	638	1,000	152	300	750
Gas & oil	646	2,000	695	900	1,500
Miscellaneous Supplies	1,547	2,000	2,095	2,500	2,500
Uniforms	692	2,000	502	750	2,000
Contractual	2,967	100	2,614	2,800	2,500
Membership and Dues	1,344	2,700	1,093	1,500	1,500
Radio Maintenance	1,489	6,000	1,500	2,000	2,500
Equipment Testing	4,528	7,000	5,809	6,000	7,000
Telephone, Internet, Cable	1,671	1,200	3,182	4,000	3,000
Conferences and Workshops	443	500	369	400	500
Utilities	9,558	7,800	10,021	12,000	12,000
Maintenance -Buildings	1,490	2,000	1,596	2,000	2,000
Maintenance- Equipment	260	500	219	300	500
Maintenance - Office Equipment	3,883	500	148	200	500
Maintenance - Vehicle	4,611	9,000	8,471	9,000	9,000
Education & Training	2,302	4,000	1,736	2,000	2,500
Medical Exams	850	1,000	772	800	1,000
Miscellaneous	1,295	700	951	1,000	1,000
Fire & Liability Insurance	4,279	4,120	3,060	3,060	4,200
Capital Outlay	-	-	-	-	-
Fire truck payment	-	-	-	-	-
Transfer -Equipment Reserve	4,000	4,000	-	-	-
Transfer - Building Reserve	2,000	2,000	-	-	-
TOTAL - FIRE DEPARTMENT	\$ 90,961	\$ 117,351	\$ 80,536	\$ 93,510	\$ 112,150
	Fiscal Year 2022-2023				Fiscal Year 2023-2024

BUILDING INSPECTOR

	Actual Expense	Budget	Actual as of 4/19/23	Projected as of 6/30/23	Proposed
TOTAL - BUILDING INSPECTOR					
	Fiscal Year 2022-2023				Fiscal Year 2023-2024

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
Books & Magazines	264	500	482	500	500	500
Salaries - Full time	5,246	-	-	-	-	-
Salaries - Part time	38,629	39,648	42,451	49,000	49,000	52,000
Fringe Benefits	2,521	3,456	3,461	4,000	4,000	4,200
Office Supplies	281	300	593	650	650	400
Postage	-	300	-	-	-	200
Contractual	-	25,000	-	-	-	10,000
Legal Fees	-	500	-	-	-	-
Membership and Dues	671	200	45	45	45	200
Telephone, Internet, Cable	1,071	700	590	750	750	800
Conferences and Workshops	1,649	1,000	1,440	1,440	1,440	1,800
Utilities	2,347	2,200	2,153	2,400	2,400	2,500
Maintenance - Office Equipment	37	700	-	-	-	500
Medical Marihuana	280	10,000	120	300	300	2,000
TOTAL -BUILDING INSPECTOR	\$ 52,996	\$ 84,504	\$ 51,335	\$ 59,085	\$ 75,100	
DPW						
Salaries - Full time	71,053	71,704	81,907	90,000	90,000	60,000
Salaries - Overtime	7,641	6,489	7,441	9,000	9,000	9,000
Salaries - temporary	-	-	-	-	-	-
Fringe Benefits	21,090	24,918	20,400	25,800	25,800	18,000
Gas & oil	30,376	19,000	25,197	31,000	31,000	32,000
Miscellaneous Supplies	2,254	6,000	5,434	6,500	6,500	6,500
Uniforms	3,799	2,700	3,601	4,000	4,000	4,000
Contractual	31,050	15,000	58,529	70,000	70,000	45,000
Telephone, Internet, Cable	3,319	3,200	2,304	2,800	2,800	3,400
Conferences and Workshops	211	1,545	36	100	100	500
Utilities	23,569	34,000	16,845	19,500	19,500	24,000
Traffic Signal - River & Redbud	-	-	-	-	-	-
Street Lighting	30,223	48,000	21,402	25,000	25,000	35,000
Traffic Signal - Front & Redbud	-	-	2,492	-	-	-
Maintenance - Building	12,858	15,000	1,568	2,000	2,000	10,000
Maintenance - Grounds	16,214	5,150	2,940	3,500	3,500	5,000
Maintenance - equipment	39,603	30,000	59,978	70,000	70,000	50,000
Maintenance - Vehicle	39,543	26,000	15,563	22,000	22,000	26,000
Medical Exams	839	3,605	1,130	1,500	1,500	3,000
Miscellaneous	2,355	3,000	1,135	1,500	1,500	2,500
Fire & Liability Insurance	12,480	13,183	12,341	12,341	12,341	14,000
Resurfacing Project	-	-	-	-	-	-
Fund Balance Expenditures	22,573	-	-	-	-	-
New DPW Building	141,743	25,000	29,750	4,600	4,600	5,000
Stormwater Phase II	4,359	10,300	3,384	130,000	130,000	4,000
Capital Outlay	45,971	530,000	119,225	3,502	3,502	
Interest	4,810	3,711	3,502			

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	
Transfer Equipment Reserve	9,888	9,888	-	-	-	-
Transfer - Capital Reserve	25,000	25,000	-	-	-	-
TOTAL -DPW	\$ 602,822	\$ 932,393	\$ 496,103	\$ 534,643	\$ 356,900	
CEMETERY						
Salaries - Full time	54,377	72,975	127,295	146,000	42,000	
Salaries - Overtime	8,133	6,300	13,758	16,000	5,000	
Salaries - temporary	24,417	35,700	-	-	20,000	
Fringe Benefits	19,511	28,355	18,306	21,000	7,500	
Gas & oil	17,103	8,000	14,038	18,000	18,000	
Miscellaneous Supplies	1,442	4,400	4,147	5,000	5,000	
Uniforms	500	1,295	250	500	1,200	
Contractual	2,472	800	1,630	2,000	2,500	
Membership and Dues	-	150	45	45	150	
Telephone, Internet, Cable	2,293	1,700	1,572	1,900	2,000	
Utilities	1,933	2,600	17,805	21,000	20,000	
Maintenance - Building	9,448	17,000	1,629	2,000	10,000	
Maintenance - Grounds	11,622	5,100	6,556	8,000	10,000	
Maintenance - equipment	16,841	20,500	13,105	18,000	20,000	
Maintenance - Office Equipment	136	1,500	49	300	1,000	
Maintenance - Vehicle	6,841	3,000	1,976	2,500	3,000	
Medical Exams	277	500	286	400	500	
Miscellaneous	414	1,500	782	1,000	1,200	
Fire & Liability Insurance	620	3,400	3,569	3,569	4,000	
Capital Outlay	22,855	10,600	-	-	-	
Transfer - Equipment Reserve	5,500	5,500	-	-	-	
TOTAL -CEMETERY	\$ 206,737	\$ 230,875	\$ 226,797	\$ 267,214	\$ 173,050	
PEARS MILL						
Miscellaneous	-	5,750	-	-	5,000	
Telephone, Internet, Cable	884	850	1,281	1,500	1,500	
Utilities	1,228	200	586	750	1,000	
Alarm Monitoring	243	1,300	550	800	1,200	
Building & Ground maintenance	801	500	68	200	400	
Fire & Liability Insurance	553	710	565	565	650	
Transfer - Capital Reserve	3,000	-	-	-	-	
TOTAL -PEARS MILL	\$ 6,709	\$ 9,310	\$ 3,050	\$ 3,815	\$ 9,750	
FARMERS MARKET						
Miscellaneous	168	4,000	528	800	3,000	
Market Master Fees	-	-	-	-	-	
Utilities	458	500	-	200	500	

	2021-2022	Fiscal Year 2022-2023	Projected as of 6/30/23	Fiscal Year 2023-2024
	Actual Expense	Budget	Actual as of 4/30/23	Proposed
Building & Ground maintenance	375	850	-	850
Fire & Liability Insurance	74	100	74	400
TOTAL -FARMERS MARKET	\$ 1,075	\$ 5,450	\$ 602	\$ 1,400
				\$ 4,350
B.A.R.B				
Salaries - temporary	-	9,975	-	5,000
Fringe Benefits	1,978	1,050	-	500
Miscellaneous Supplies	-	600	223	600
Miscellaneous	719	500	-	500
Contractual	6,253	145,000	6,380	14,000
Conferences and Workshops	-	500	-	500
Utilities	650	1,650	646	850
Building & Ground maintenance	1,389	3,200	68	1,500
Miscellaneous	1,102	1,000	512	3,000
Fire & Liability Insurance	209	340	212	1,000
Capital Outlay	-	-	-	250
Transfer - Capital Reserve	2,000	2,000	-	-
TOTAL -B.A.R.B	\$ 14,300	\$ 165,815	\$ 8,042	\$ 26,850
				\$ 80,662
				\$ 26,850
HARGER PARK				
Building & Ground maintenance	-	200	-	-
TOTAL -HARGER PARK	\$ -	\$ 200	\$ -	\$ -
				\$ -
MISC. COSTS/TRANSFERS				
Delinquent Taxes	3,551	6,000	991	991
Retiree Insurance	3,035	8,500	-	-
Insurance Settlements	-	1,000	-	-
TOTAL -MISC. COSTS/TRANSFERS	\$ 6,586	\$ 15,500	\$ 991	\$ -
				\$ 991
DOWNTOWN ENHANCEMENT				
Streetscape Project	-	-	76,848	-
TOTAL -DOWNTOWN ENHANCEMENT	\$ -	\$ -	\$ 76,848	\$ -

EXPENDITURES	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Adopted
MAJOR STREETS						
202.000.000.700.012 Transfer to Payroll	(0)					
Admin & Record Keeping	29,677	26,007	34,447	39,100	38,000	
202.267.702 Salaries - Full Time	15,334	16,392	22,142	25,000	24,000	
202.267.715 Fringe Benefits						
Routine Street Maintenance						
202.463.702 Salaries - Full Time	44,010	58,000	43,884	51,000	81,000	
202.463.703 Salaries - Overtime	6,292	5,350	4,033	4,700	5,000	
202.463.715 Fringe Benefits	14,153	34,992	23,093	26,400	39,000	
202.463.756 Misc. Supplies	2,957	1,500	1,822	2,100	2,500	
202.463.782 Road Main & Materials	32,514	16,000	31,392	36,000	30,000	
202.463.818 Contractual	10,831	38,000	1,673	2,000	10,000	
202.463.935 Street Maintenance/ Resurfacing	19,011	86,242	23,579	30,000	28,000	
202.463.977 Sidewalk Replacement	-	5,000	-	-	5,000	
Tree & Shrub Maintenance						
202.468.702 Salaries - Full Time	26,842	32,494	16,705	19,500	38,000	
202.468.703 Salaries - Overtime	3,263	2,407	1,652	2,000	2,500	
202.468.704 Salaries - Temporary	28,014	26,750	-	20,000	10,000	
202.468.715 Fringe Benefits	4,546	14,812	7,578	9,200	17,000	
202.468.756 Misc. Supplies	-	2,000	106	300	2,000	
202.468.818 Contractual	-	4,500	-	-	2,000	
202.468.978 Tree removal/replacement	8,925	10,000	7,550	9,000	10,000	
Drainage						
202.469.702 Salaries - Full Time	15,820	18,894	16,131	18,800	25,000	
202.469.703 Salaries - Overtime	1,921	3,210	1,332	1,600	2,000	
202.469.715 Fringe Benefits	4,042	12,156	9,838	11,000	13,300	
202.469.756 Misc. Supplies	-	1,000	-	-	1,000	
Traffic Services - Maintenance						
202.474.702 Salaries - Full Time	15,543	16,709	16,131	18,800	25,000	
202.474.703 Salaries - Overtime	1,420	3,210	1,332	1,600	2,000	
202.474.715 Fringe Benefits	3,485	11,177	7,647	11,000	13,300	
202.474.756 Misc. Supplies	260	4,000	900	1,000	2,000	
202.474.818 Contractual	-	900	-	-	1,000	
202.474.921 Utilities	1,111	2,500	966	1,200	2,000	
202.474.924 Front Street Traffic Light	-	-	-	-	-	
202.474.932 Maintenance - grounds	-	400	-	-	400	
202.474.962 Misc.	3,808	500	1,978	2,000	4,000	
Winter Maintenance						
202.478.702 Salaries - Full Time	38,199	39,662	33,258	37,000	48,800	
202.478.703 Salaries - Overtime	4,038	8,560	3,016	3,500	4,000	
202.478.715 Fringe Benefits	6,616	20,063	16,149	18,000	23,000	
202.478.756 Misc. Supplies	-	21,400	-	-	6,000	
Admin & Record Keeping						
202.482.702.002 Salaries - Overtime	80	-	232	232	-	
Debt Retirement						
202.906.991.004 Bond Expense	-	-	-	-	-	
202.906.992.000 Bond Payable - Principal	-	-	-	-	-	
202.906.994.004 Bond Payable - Interest	-	-	-	-	-	
Total Expenditures - Major Streets	\$ 342,712	\$ 544,787	\$ 328,565	\$ 402,032	\$ 516,800	\$ -
REVENUES	\$ 483,419	\$ 584,517	\$ 410,105	\$ 497,523	\$ 563,690	\$ -
Net \$	140,707	39,730	81,539	95,491	46,890	-

	2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Actual Expense	Budget	Actual as of 4/30/23	Projected as of 6/30/23	Proposed	Adopted
EXPENDITURES						
LOCAL STREETS						
203.000.000.700.012 Transfer to Payroll	(0)	-	-	-	-	-
Admin & Record Keeping	24,093	27,077	27,524	32,200	36,000	36,000
203.267.702 Salaries - Full Time	13,682	17,462	21,601	25,116	25,000	25,000
203.267.715 Fringe Benefits						
Routine Street Maintenance	53,529	51,563	49,839	54,000	63,200	63,200
203.463.702 Salaries - Full Time	(4,318)	4,280	4,797	5,200	4,000	4,000
203.463.703 Salaries - Overtime	12,074	30,234	24,122	26,100	30,000	30,000
203.463.715 Fringe Benefits	555	1,000	-	-	500	500
203.463.756 Misc. Supplies	4,975	15,000	24,690	28,000	20,000	20,000
203.463.782 Road Main & Materials		5,000			2,500	2,500
203.463.818 Contractual		5,000	3,392	3,392	3,500	3,500
203.463.935 Street Maintenance/ Resurfacing					2,000	2,000
203.463.977 Sidewalk Replacement		5,000				
Tree & Shrub Maintenance	24,469	30,092	22,086	25,700	32,000	32,000
203.468.702 Salaries - Full Time	2,613	3,210	2,096	2,400	2,500	2,500
203.468.703 Salaries - Overtime	29,992	28,890	10,857	10,000	18,000	18,000
203.468.704 Salaries - Temporary	5,546	14,588		12,200	14,500	14,500
203.468.715 Fringe Benefits		1,500			1,000	1,000
203.468.756 Misc. Supplies		5,000			1,000	1,000
203.468.818 Contractual		250			200	200
203.468.962 Miscellaneous	200	10,000		2,000	8,000	8,000
203.468.978 Tree removal/replacement						
Drainage	14,087	17,035	13,443	15,600	21,600	21,600
203.469.702 Salaries - Full Time	1,373	2,140	1,110	1,250	1,700	1,700
203.469.703 Salaries - Overtime	3,131	10,565	8,189	9,000	10,500	10,500
203.469.715 Fringe Benefits		2,000			1,000	1,000
203.469.756 Misc. Supplies	4,000	1,500	4,000	4,000	4,000	4,000
203.469.935.001 Street Sweeping						
Traffic Services - Maintenance	13,230	17,887	13,443	15,600	21,600	21,600
203.474.702 Salaries - Full Time	1,242	2,140	1,110	1,250	1,700	1,700
203.474.703 Salaires - Overtime	4,221	9,657	8,189	9,000	10,500	10,500
203.474.715 Fringe Benefits		3,000			2,000	2,000
203.474.756 Misc. Supplies						
Winter Maintenance	20,748	22,432	19,398	22,500	27,100	27,100
203.478.702 Salaries - Full Time	2,239	8,560	1,874	2,100	2,300	2,300
203.478.703 Salaries - Overtime	3,695	12,278	9,173	10,575	10,000	10,000
203.478.715 Fringe Benefits	521	11,000				
203.478.756 Misc. Supplies						
Admin & Record Keeping	80	-	232	232	300	300
203.482.702.002 Salaries - Overtime						
Total Expenditures - Local Streets	\$ 235,978.74	\$ 370,340.00	\$ 271,164.57	\$ 317,415.00	\$ 378,200.00	\$ -
REVENUES						
Net \$	345,691	372,055	322,065	351,348	410,374	-
	109,712	1,715	50,900	33,933	32,174	

City of Buchanan

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Water and Sewer

OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

Proposed
Fiscal Year: 2023-2024

City of Buchanan

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FISCAL BUDGET SUMMARY

Fiscal Year 2023-24

	2021-22	Fiscal Year 2022-23		Fiscal Year 2023-24		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Operating Revenue	\$2,700,679	\$2,809,165	\$2,649,891	\$2,943,750	\$3,027,500	
Sewer Mtc. Expenses	751,974	950,839	678,048	851,885	908,600	
Water Mtc. Expenses	647,562	707,061	606,856	718,160	785,800	
W & S Bonds / Loans						
-2008 SRF P & I	111,625	114,313	114,313	114,313	111,938	
-2010 DWRP P & I	118,875	121,500	121,500	121,500	119,000	
-2020 WWTP P & I	244,860	444,860	444,860	444,860	548,490	
-2023 DPW Bond P & I					149,136	
NET	825,783	470,592	684,314	693,032	404,536	
Capital Outlay - W & S		7,000	24,107	45,000	400,000	

City of Buchanan

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WATER & SEWER REVENUE BUDGET Fiscal Year 2023-24

REVENUES	2021-22	Fiscal Year 2022-23			Fiscal Year 2023-24	
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Penalties, Delinq. Collect	\$31,351	\$42,000	\$46,888	\$56,000	\$42,000	
Performance Deposit	42,728		10,250	12,000	12,000	
Water Sales	546,503	603,376	545,996	596,000	575,000	
Leachate Treatment	225,175	240,000	210,148	245,000	240,000	
Ready To Serve Charges	969,774	898,175	973,147	1,061,000	1,100,000	
Oxidation Ditch Reserves		33,500				
Sewer Charges	860,028	946,925	828,687	904,000	945,000	
Buchanan Twp. Assessment	12,297	11,193	9,649	11,500	11,500	
Interest Earned - Investments	5,066	30,000	6,619	35,300	80,000	
Portable Toilet Dumping	6,806		16,640	21,000	20,000	
Miscellaneous Income			1,417	1,500	1,500	
Hydrant Rental	951	3,996	450	450	500	
TOTAL REVENUES	\$2,700,679	\$2,809,165	\$2,649,891	\$2,943,750	\$3,027,500	

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2023-24

SEWER EXPENSES	2021-22	Fiscal Year 2022-23		Fiscal Year 2023-24		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Buchanan Twp. Utility Assessment	\$14,025	\$18,000		\$14,000	\$14,000	
Transfer To General	11,600	5,800				
Salaries - Full Time	306,585	389,598	248,368	305,000	335,000	
Salaries - Overtime	13,052	21,400	7,243	9,000	10,000	
Salaries - Part Time		10,700		5,000	5,000	
Fringe Benefits	133,133	235,500	130,167	160,000	185,000	
Pension GASB 68	-20,382		2,105	2,105	5,000	
Office Supplies	487	1,500	408	600	1,000	
Postage	3,385	5,000	6,106	7,500	2,000	
Chemicals	10,993	14,000	9,357	14,000	16,000	
Gas & Oil	4,280	4,500	4,314	14,000	16,000	
Misc. Supplies	931	2,000	1,618	2,200	2,500	
Lab Supplies	12,239	12,500	9,725	12,000	14,000	
Uniforms	1,000	1,500	1,125	1,500	2,000	
Accounting Support	10,031	9,671	6,517	6,600		
Audit	8,500	10,500	10,500	10,500	12,000	
Contractual	45,224	25,000	44,692	55,000	45,000	
Telephone, Internet, Cable	2,615	3,150	2,415	3,150	3,500	
Conference & Workshop	-678	1,500			1,500	
Travel & Car Allowance		1,000			1,000	
Utilities	88,746	83,000	118,832	140,000	150,000	

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2023-24

SEWER EXPENSES	2021-22	Fiscal Year 2022-23		Fiscal Year 2023-24		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Maintenance - Building	\$20,052	\$5,000	\$1,770	\$2,500	\$5,000	
Maintenance - Equipment	24,141	25,000	12,325	19,000	25,000	
Maintenance - Office Equipment	63	1,000	13	300	1,000	
Sludge Removal	14,691	8,000	12,163	17,000	18,000	
Maintenance - System	5,015	8,000	2,506	3,500	7,000	
Maintenance - Vehicle	1,125	1,500	2,033	2,500	2,500	
Equipment Rental		200			200	
Annual Permit Fee	6,510	6,500	7,282	7,500	6,500	
Education & Training	226	3,500	2,109	2,600	3,500	
Medical Exams	182	400	218	400	400	
Miscellaneous	3,293	4,000	707	1,000	4,000	
Fire & Liability Insurance	30,910	31,920	13,430	13,430	15,000	
Oxidation Ditch			20,000	20,000		
TOTAL SEWER EXPENSES	\$751,974	\$950,839	\$678,048	\$851,885	\$908,600	

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2023-24

WATER EXPENSES	2021-22	Fiscal Year 2022-23		Fiscal Year 2023-24		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
Salaries - Full Time	\$286,027	\$302,204	\$223,916	\$275,000	\$312,000	
Salaries Overtime	27,235	21,400	15,003	17,000	22,000	
Salaries - Part Time	1,421	10,700		\$5,000	5,000	
Fringe Benefits	138,293	200,064	201,959	\$220,000	230,000	
Pension - GASB 68	2,106		2,105			
Office Supplies	2,045	2,500	223	3,000	3,000	
Meters / Hydrants / Fittings	15,747	28,000	13,888	\$18,000	24,000	
Postage	6,441	5,000	6,166	7,700	8,000	
Chemicals	10,192	5,000	13,616	17,000	18,000	
Gas & Oil	4,557	3,500	3,303	4,500	5,500	
Misc. Supplies	1,430	1,600	1,315	1,650	1,800	
Uniforms	521	900	449	600	800	
Accounting Support	22,163	9,671	6,517	6,517		
Audit	8,500	10,500	10,500	10,500	12,000	
Contractual	28,807	20,000	21,432	26,000	30,000	
Telephone, Internet, Cable	3,859	3,000	2,712	3,500	4,000	

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET OPERATING AND MAINTENANCE BUDGET SUMMARY

	2021-22	Fiscal Year 2022-23		Fiscal Year 2023-24		
	Actual	Budget	Actual as of 4/30/2023	Projected as of 6/30/2023	Proposed	Adopted
WATER EXPENSES						
Conferences & Workshops	1510	1,800	1,492	1,800	2,000	
Travel & Car Allowance		\$400			\$500	
Utilities	44,011	27,000	33,340	\$42,000	46,000	
Maintenance - Buildings	3,216	6,000	4,376	\$5,500	6,000	
Maintenance - Equipment	5,780	5,000	4,275	\$5,500	6,000	
Maintenance - Office Equipment	287	500	4,051	\$5,000	1,000	
Maintenance - System	11,879	12,000	23,095	\$27,000	25,000	
Maintenance - Vehicle	2,032	2,000	528	1,500	2,000	
Equipment Rental	75	750		200	200	
Annual Permit Fee	3,340	3,000	2,400	2,400	3,000	
Education & Training	250	1,500		300	1,500	
Medical Exams	113	250	256	300	500	
Miscellaneous	919	1,500	746	1,500	1,500	
Fire & Liability Insurance	14,806	13,972	9,193	9,193	10,500	
Wellhead Protection Program		7,350			4,000	
TOTAL WATER EXPENSES	\$647,562	\$707,061	\$606,856	\$718,160	\$785,800	

City of Buchanan
Proposed New / Replacement Equipment
Fiscal Year 2023-24

DESCRIPTION	AMOUNT
Fire Station	
Roof Replacement	\$90,000
City Hall	
Parking Lot	5,000
Fence	6,000
Building Evaluation	5,000
Police Department	
Patrol Car, Laptops, Printers - \$66,000 in 10 Year Plan	
Water & Sewer Departments	
Fire Hydrants	15,000
SCADA System for Pumping and Chemical Feed	60,000
UV Lamps for Disinfection	4,000
Laboratory Equipment	7,000
Service Van	40,000
Cemetery	
Concrete Floor - Truck Building (2200 sq. ft.)	8,000
Concrete Floor - Chipper Bldg. 2600 sq. ft. (Next Year)	
Overhead Door Work / Replacement	4,000
Chapel Work - Stained Glass	<u>4,000</u>
TOTAL	\$248,000

**CITY OF BUCHANAN
CAPITAL IMPROVEMENT EXPENDITURES
FISCAL YEARS 2023-24 THROUGH 2032-33**

Fiscal Year----->	Values in \$1,000's of \$											
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33		
New / Replacement Equipment Expense												
- DPW Street Sweeper	248	250	250	250	250	300	300	350	350	350	400	
- Sidewalk & Demolition Fund	300											
	70	65	65	65	65	70	70	70	70	70	70	
New DPW Building	5,000											
Downtown Infrastructure	5,000	4,000	4,951									
Water Wells and Treatment Plant	2000	2,000	2,332									
Front / Oak Street Traffic Signal		200	250									
Baroda Tire Center / Feed Mill Demo	200											
Victory Park Pavilion	100											
Road Repairs												
11.72 miles Major Streets	300	300	300	300	350	500	1,000	1,000	1,000	1,000	1,000	
16.54 miles Local Streets		300	300	300	350	500	1,000	1,000	1,000	1,000	1,000	
Water / Sewer Capital Plan												
29 miles of water & sewer lines	274	300	400	400	500	500	1,000	1,000	1,000	1,000	1,000	
WWTP Demolition Work					300							
New Fire / Police Complex						2,500	2,500					
Police Department Capital Plan 2023-28	66	60	60	60	60							
DPW Vactor Truck				1,000								
	13,558	7,175	8,908	2,375	1,875	4,365	5,870	3,420	3,420	3,420	3,470	
			5 Year Total----->		33,891					10 Year Total----->	54,436	

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Attachment A

City Manager Job Description

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CITY OF BUCHANAN

Job Description

CITY MANAGER

Supervised By: City Commission
Supervises: All City Employees
FLSA Status: Exempt

General Summary:

Under the general supervision of the City Commission, performs a broad range of administrative and financial functions in support of the daily operations that serve the best interests of the entire community and government of the City of Buchanan ("City"). Oversees the functions of all City departments. Possesses well-developed organizational skills and a good knowledge of municipal practices and procedures related to the duties assigned.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties that the City Manager may be expected to perform. To perform this job successfully, the City Manager must be able to perform each essential function satisfactorily.

- 1. The City Manager shall serve effectively as the City's chief executive officer to the City Commission. The City Manager shall:
a. Facilitate Commission action, including proposing draft ordinances and policies, and provide complete information and background necessary for the City Commission.
b. Proactively inform the Commission about risk management issues and the status of pending projects, litigation, and other threats, demands and claims.
c. Keep Commission members well informed on issues that might become matters of community concern and/or that should be addressed or monitored for possible action.
d. Provide study sessions or workshops to deal with matters of concern that should be addressed informally, including provision of appropriate staff and information.
e. Raise policy questions to the City Commission that may have either short-tern or long-range ramifications for the City, while providing the necessary back-up information, recommendations, and alternatives.

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- g. Provide monthly reports of all pending matters to the Commission.
 - h. Such additional duties and specific projects as the City Commission may from time to time assign or direct.
2. **The City Manager shall effectively and efficiently administer the City internally, including its departments, programs, personnel and other resources.** The City Manager shall:
- a. Use the City Charter, Ordinances and policy as the basis for operating the City.
 - b. Fairly administer the Charter, Ordinances and policies of the City and recommend amendments to ordinances or policies that have proven to be impracticable, outdated, or in need of change.
 - c. Administer City programs effectively and efficiently with progress and status reports to the City Commission.
 - d. On an annual basis, propose for City Commission adoption a work program for improvements in the City, incorporating the City's Master Plan, and the Commission's and Manager's goals and objectives. The City Manager is responsible for implementation of this program.
 - e. Act as the City's chief labor negotiator and participate cooperatively with the relevant Department Heads in labor negotiations and collective bargaining agreement implementation.
 - f. Supervise City employees effectively and fairly in accordance with the City Charter, Ordinances and policies, including when necessary the appointment and removal from office of department heads and other employees, subject to the authority provided in the City Manager Employment Agreement. Plan, direct, and coordinate, through staff, the work plan for City projects and programmatic areas of responsibility. Review and evaluate work methods and procedures. Meet with management staff to identify and resolve problems. Assess and monitor workload, administrative support systems, and internal reporting relationships; identify opportunities for improvement and additional responsibilities. Make, or cause to be made, studies and surveys of the duties, responsibilities, and work of City personnel. Maintains city staff by recruiting, selecting, orienting and training employees.
 - g. Maximize talents and skills of all City employees by continuing to implement outcome-oriented policies.
 - h. Administer financial resources effectively with particular emphasis on fiscal responsibilities in expenditures, revenue and investing. The City Manager shall present a clear, balanced budget that meets the needs of the community and goals of the City Commission within resources available. The City

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Manager shall keep the Commission clearly advised on a quarterly basis regarding financial conditions and needs of the City. The City Manager shall make expenditures according to the adopted budget and within delegated limits.

- i. Maintain the Master Plan and keep related Ordinances up to date.
3. **The City Manager shall effectively maintain City relationships with the community, other levels of government and other appropriate entities.** The City Manager shall:
- a. Present Commission policy within the framework of directives or adopted policy when dealing with the public or media, even when the direction is contrary to the City Manager's personal opinion.
 - b. Represent the interests of the City at all levels State and local of government. The City Manager shall take a lead role in matters dealing with regional concerns.
 - c. Maintain contacts with Federal, State, County and other governmental units. The City Manager shall interact with these units in an effective and proactive manner.
 - d. Maintain effective relationships with the various segments of the community, including effective and timely responsiveness to the concerns and comments of the community. The City Manager shall be responsive to the community.
4. **The City Manager shall demonstrate personal characteristics that facilitate goal achievement.** The City Manager shall:
- a. Manage the City with complete integrity and decisiveness.
 - b. Observe professional ICMA code of ethics applicable to this position.
 - c. Manifest a personal sense of responsibility to the City.
 - d. Be personally available to run the City and see that authority is properly delegated so that the City will operate effectively on a continuous basis.
 - e. Use professional knowledge and skills to manage and continually improve the operation of the City. The City Manager shall be creative and open to new ideas and approaches.
5. **The City Manager shall manage, in accordance with, and abide by, the City Charter and ordinances of the City.**

DRAFT 05/15/23**Preferred Knowledge, Skills, Abilities and Oualifications:**

The requirements listed below are representative of the knowledge, skills, abilities and qualifications preferred for performance of the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a Bachelor's degree in public administration or related field. Master's degree preferred.
- Experience requirements include five or more years of city management experience in the public sector, along with three or more year of experience in labor relations. Five years or more experience preferred.
- Thorough knowledge of the principles and practices of municipal administration, and skill in providing administrative support for such activities.
- Considerable knowledge of government operations, public administration, budgeting practices, accounting practices, grant writing and administration, and public relations.
- Considerable knowledge of the procedures and practices involved in human resources management, including employee/labor relations, collective bargaining and personnel administration techniques and laws.
- Good knowledge of the procedures and practices involved in building/zoning, economic development and project management on a municipal level.
- Skill in developing, implementing and maintaining procedures to enhance efficiency in department operations and coordinate activities across departments.
- Skill in the use of office equipment and technology, including computers and related software, and the ability to master new technologies.
- Ability to perform extensive research, compile complex data and prepare accurate records and reports, including financial analysis.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with the public, business and community interests, elected officials, other employees, and professional contacts.
- Ability to effectively communicate and present ideas and concepts orally and in writing, and make presentations in public forums.
- Ability to critically assess situations and solve problems, and work effectively under stress, within deadlines, and changes in work priorities.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are

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representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, mostly in an office environment, the employee is regularly required to talk or hear, frequently use hands to finger, handle, or feel and reach with hands and arms. The employee must frequently lift and/or move lightweight items. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

2022-23 ORIGINAL BUDGET 2022-23 AMENDED BUDGET YTD BALANCE 06/30/2023

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN

Proposed Amendments to the General Fund 101 Expenditures

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	Net Adjustment*
Expenditures					
Dept 101.000 - CITY COMMISSION					
101-101.000-702.000	SALARIES-FULL TIME	0.00	0.00	3,135.00	
101-101.000-705.000	SALARIES-PART TIME	10,500.00	10,500.00	3,044.04	
101-101.000-715.000	FRINGE BENEFITS	1,545.00	1,545.00	1,617.65	
101-101.000-729.001	COVID-19	2,000.00	0.00	0.00	
	AMENDMENT	(2,000.00)		0.00	
101-101.000-805.000	MARKETING PLAN	1,000.00	1,800.00	1,739.90	
	AMENDMENT	800.00			
101-101.000-818.000	CONTRACTUAL	37,500.00	14,000.00	12,368.79	
	AMENDMENT	(23,500.00)			
101-101.000-826.000	LEGAL FEES	52,000.00	52,000.00	53,745.23	
101-101.000-831.000	MEMBERSHIP AND DUES	2,500.00	5,000.00	5,000.00	
	AMENDMENT	2,500.00			
101-101.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	0.00	0.00	
	AMENDMENT	(3,500.00)			
101-101.000-885.000	PUBLIC RELATIONS	22,500.00	22,500.00	46,186.93	
101-101.000-962.000	MISCELLANEOUS	2,000.00	2,000.00	460.54	
101-101.000-967.002	GRANTS & SPECIAL PROJECTS	228,000.00	228,000.00	118,691.20	
101-101.000-967.005	REBUD CITY CENTER PROJECT	0.00	0.00	531.29	
101-101.000-975.000	PROPERTY ACQUISITION	220,000.00	220,000.00	141,155.85	
101-101.000-984.000	LOCAL PUBLIC BROADCASTING	5,500.00	0.00		
	AMENDMENT	(5,500.00)			
Total Dept 101.000 - CITY COMMISSION		588,545.00	557,345.00	387,676.42	(31,200.00)
Dept 172.000 - CITY MANAGER					
101-172.000-702.000	SALARIES-FULL TIME	272,580.00	279,451.00	108,614.06	
101-172.000-706.002	SALARIES - OVERTIME	0.00	0.00	539.44	
101-172.000-715.000	FRINGE BENEFITS	154,942.00	154,942.00	78,713.96	
101-172.000-717.000	RETIREMENT	38,500.00	0.00		
	AMENDMENT	(38,500.00)			
101-172.000-718.000	RECRUITMENT/RELOCATION	0.00	12,900.00	7,249.00	
	AMENDMENT	12,900.00			
101-172.000-728.000	OFFICE SUPPLIES	3,300.00	3,300.00	1,614.38	
101-172.000-730.000	POSTAGE	2,750.00	2,750.00	1,202.10	
101-172.000-756.000	MISCELLANEOUS SUPPLIES	515.00	515.00	86.90	
101-172.000-818.000	CONTRACTUAL	55,000.00	25,000.00	22,198.39	
	AMENDMENT	(30,000.00)			
2.000-826.000	LEGAL FEES	39,750.00	39,750.00	34,685.96	

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	
101-172.000-831.000	MEMBERSHIP AND DUES	3,600.00	1,800.00	1,782.50
	AMENDMENT	(1,800.00)		
101-172.000-864.000	CONFERENCES AND WORKSHOP	4,000.00	1,050.00	1,040.00
	AMENDMENT	(2,950.00)		
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	5,500.00	1,100.00	1,093.09
	AMENDMENT	(4,400.00)		
101-172.000-933.000	MAINTENANCE - EQUIPMENT	800.00	800.00	0.00
101-172.000-962.000	MISCELLANEOUS	515.00	515.00	532.20
Total Dept 172.000 - CITY MANAGER		581,752.00	523,873.00	259,351.98
				(57,879.00)
Dept 215.000 - CITY CLERK				
101-215.000-702.000	SALARIES-FULL TIME	40,162.00	42,171.00	40,210.29
101-215.000-715.000	FRINGE BENEFITS	14,667.00	14,667.00	51,514.36
101-215.000-728.000	OFFICE SUPPLIES	300.00	1,000.00	977.12
	AMENDMENT	700.00		
101-215.000-818.000	CONTRACTUAL	500.00	7,000.00	6,166.83
	AMENDMENT	6,500.00		
101-215.000-826.000	LEGAL FEES	150.00	0.00	0.00
	AMENDMENT	(150.00)		
101-215.000-831.000	MEMBERSHIP & DUES	200.00	75.00	75.00
	AMENDMENT	(125.00)		
101-215.000-864.000	CONFERENCES AND WORKSHOP	750.00	1,050.00	1,046.00
	AMENDMENT	300.00		
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	200.00	1,600.00	1,572.18
	AMENDMENT	1,400.00		
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	3,500.00	3,500.00	3,423.56
101-215.000-962.000	MISCELLANEOUS	100.00	200.00	163.08
	AMENDMENT	100.00		
101-215.000-995.001	TRANSFER-EQUIPMENT RESERVE	750.00	750.00	0.00
Total Dept 215.000 - CITY CLERK		61,279.00	72,013.00	105,148.42
				10,734.00
Dept 253.000 - TREASURER				
101-253.000-702.000	SALARIES-FULL TIME	116,060.00	116,060.00	95,200.33
101-253.000-703.000	SALARIES - OVERTIME	0.00	0.00	1,501.96
101-253.000-715.000	FRINGE BENEFITS	43,597.00	43,597.00	34,329.75
101-253.000-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	2,935.04
101-253.000-730.000	POSTAGE	1,800.00	6,250.00	6,147.59
	AMENDMENT	4,450.00		
101-253.000-807.000	AUDIT	14,000.00	26,500.00	26,466.25
	AMENDMENT	12,500.00		
101-253.000-818.000	CONTRACTUAL	11,500.00	28,000.00	22,491.83
	AMENDMENT	16,500.00		
101-253.000-864.000	CONFERENCES AND WORKSHOP	500.00	500.00	229.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET	
101-253.000-873.000	TRAVEL & CAR ALLOWANCE	150.00	0.00	0.00
	AMENDMENT	(150.00)		
Total Dept 253.000 - TREASURER		189,607.00	222,907.00	189,301.75
Total Dept 253.000 - TREASURER				33,300.00
Dept 257.000 - ASSESSOR				
101-257.000-702.000	SALARIES-FULL TIME	0.00	0.00	928.80
101-257.000-705.000	SALARIES-PART TIME	24,150.00	24,150.00	20,389.44
101-257.000-715.000	FRINGE BENEFITS	2,285.00	2,285.00	1,842.79
101-257.000-728.000	OFFICE SUPPLIES	1,800.00	1,800.00	0.00
101-257.000-818.000	CONTRACTUAL	3,200.00	3,200.00	2,430.15
Total Dept 257.000 - ASSESSOR		31,435.00	31,435.00	25,591.18
Dept 262.000 - ELECTIONS				
101-262.000-702.000	SALARIES-FULL TIME	12,857.00	16,071.00	20,525.55
101-262.000-715.000	FRINGE BENEFITS	7,000.00	7,000.00	17,424.51
101-262.000-728.000	OFFICE SUPPLIES	1,500.00	1,950.00	1,912.54
Total Dept 262.000-818.000		21,357.00	25,021.00	39,862.60
Total Dept 262.000-826.000		21,357.00	25,021.00	39,862.60
Dept 262.000 - ELECTIONS				
101-262.000-864.000	CONFERENCES AND WORKSHOP	1,500.00	1,500.00	0.00
101-262.000-903.000	LEGAL NOTICES & RECORDINGS	500.00	70.00	70.00
Total Dept 262.000-933.000		1,500.00	1,570.00	70.00
Dept 265.000 - BUILDING AND GROUNDS				
101-265.000-756.000	MISCELLANEOUS SUPPLIES	7,500.00	7,500.00	6,865.90
101-265.000-818.000	CONTRACTUAL	147,500.00	147,500.00	137,896.90
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	15,750.00	15,750.00	11,321.17
101-265.000-921.000	UTILITIES	20,000.00	35,000.00	29,103.81
Total Dept 265.000-922.000		182,750.00	205,750.00	165,187.78
Total Dept 265.000-931.000		182,750.00	205,750.00	165,187.78
Total Dept 262.000 - ELECTIONS				
Total Dept 262.000 - ELECTIONS		32,707.00	30,141.00	44,945.07
Total Dept 262.000 - ELECTIONS				(2,566.00)

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE 06/30/2023
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET	
101-265.000-934.000	MAINT. - OFFICE EQUIPMENT	15,000.00	0.00	0.00
	AMENDMENT	(15,000.00)		
101-265.000-962.000	MISCELLANEOUS	3,500.00	3,500.00	7,562.91
101-265.000-963.000	FIRE & LIABILITY INSURANCE	34,500.00	41,300.00	41,284.15
	AMENDMENT	6,800.00		
101-265.000-970.057	OFFICE EQUIPMENT	3,000.00	3,000.00	0.00
101-265.000-971.000	CAPITAL OUTLAY	25,000.00	0.00	0.00
	AMENDMENT	(25,000.00)		
101-265.000-974.000	ZONING EXPENDITURES	5,000.00	5,000.00	1,442.00
Total Dept 265.000 - BUILDING AND GROUNDS		311,750.00	264,550.00	239,550.87
				(47,200.00)
Dept 267.000 - ADMIN. & RECORD KEEPING				
101-267.000-956.000	BANK FEES AND CHARGES	0.00	3,500.00	3,211.83
		3,500.00		
Total Dept 267.000 - ADMIN. & RECORD KEEPING		0.00	3,500.00	3,211.83
3,500.00				3,500.00
Dept 268.000 - RENTAL PROPERTY				
101-268.000-818.000	CONTRACTUAL	900.00	0.00	0.00
	AMENDMENT	(900.00)		
101-268.000-921.000	UTILITIES	2,515.00	4,515.00	4,331.34
101-268.000-931.000	MAINTENANCE-BUILDINGS	2,000.00	300.00	156.94
	AMENDMENT	(28,200.00)		
101-268.000-962.000	MISCELLANEOUS	3,000.00	0.00	0.00
	AMENDMENT	(3,000.00)		
101-268.000-963.000	FIRE & LIABILITY INSURANCE	271.00	275.00	275.00
	AMENDMENT	4.00		
101-268.000-971.000	CAPITAL OUTLAY	2,000.00	2,000.00	0.00
Total Dept 268.000 - RENTAL PROPERTY		37,186.00	7,090.00	4,763.28
				(30,096.00)
Dept 301.000 - POLICE				
101-301.000-150.000	BOOKS AND MAGAZINES	400.00	400.00	260.00
101-301.000-702.000	SALARIES-FULL TIME	679,571.00	679,571.00	242,527.70
101-301.000-703.000	SALARIES - OVERTIME	18,540.00	18,540.00	36,899.86
101-301.000-705.000	SALARIES-PART TIME	41,040.00	41,040.00	469,506.03
101-301.000-705.001	SALARIES-PART TIME/CODE ENFORC	32,000.00	0.00	0.00
	AMENDMENT	(32,000.00)		
101-301.000-715.000	FRINGE BENEFITS	355,191.00	355,191.00	337,272.63
101-301.000-728.000	OFFICE SUPPLIES	3,200.00	3,200.00	2,568.72
101-301.000-729.000	TARGET RANGE & SUPPLIES	5,200.00	5,200.00	2,595.74
101-301.000-751.000	GAS AND OIL	18,000.00	18,000.00	18,763.53
1.000-756.000	MISCELLANEOUS SUPPLIES	1,800.00	1,800.00	2,791.42
1.000-768.000	UNIFORMS	2,000.00	2,000.00	6,604.47

2022-23		2022-23		YTD BALANCE
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2023
101-301.000-768.001	UNIFORMS - PART-TIME	600.00	600.00	0.00
101-301.000-769.000	UNIFORM CLEANING	1,500.00	1,500.00	188.00
101-301.000-818.000	CONTRACTUAL	15,000.00	15,000.00	8,415.03
101-301.000-818.002	RESERVE TRAINING	500.00	500.00	0.00
101-301.000-826.000	LEGAL FEES	7,300.00	7,300.00	10,179.06
101-301.000-851.000	RADIO MAINTENANCE	9,500.00	9,500.00	5,213.84
101-301.000-853.000	TELEPHONE, INTERNET, CABLE	10,000.00	10,000.00	3,846.93
101-301.000-864.000	CONFERENCES AND WORKSHOP	1,500.00	1,500.00	841.61
101-301.000-873.000	TRAVEL & CAR ALLOWANCE	800.00	800.00	1,863.78
101-301.000-886.000	COMMUNITY POLICING	2,500.00	2,500.00	1,866.75
101-301.000-921.000	UTILITIES	18,000.00	18,000.00	17,115.91
101-301.000-931.000	MAINTENANCE-BUILDINGS	5,500.00	5,500.00	4,421.10
101-301.000-933.000	MAINTENANCE - EQUIPMENT	1,000.00	1,000.00	44.45
101-301.000-934.000	MAINT. - OFFICE EQUIPMENT	2,500.00	2,500.00	493.94
101-301.000-939.000	MAINTENANCE - VEHICLE	15,000.00	15,000.00	14,110.10
101-301.000-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	2,605.00
101-301.000-961.000	MEDICAL EXAMS	600.00	600.00	289.00
101-301.000-962.000	MISCELLANEOUS	2,750.00	2,750.00	2,898.38
101-301.000-963.000	FIRE & LIABILITY INSURANCE	22,813.00	27,813.00	27,810.88
	AMENDMENT	5,000.00		
101-301.000-967.013	D.A.R.E PROGRAM	1,500.00	1,500.00	0.00
101-301.000-970.050	RESERVE EQUIPMENT	1,000.00	1,000.00	525.95
101-301.000-972.000	CAPITAL LEASE PAYMENTS	12,088.00	0.00	0.00
	AMENDMENT	(12,088.00)		
101-301.000-995.001	TRANSFER-EQUIPMENT RESERVE	3,000.00	58,525.00	0.00
101-301.000-995.003	TRANSFER-BUILDING RESERVE	4,000.00	4,000.00	0.00
Total Dept 301.000 - POLICE		1,298,393.00	1,314,830.00	1,222,519.81
16,437.00				
Dept 315.000 - CROSSING GUARDS				
101-315.000-702.000	SALARIES-FULL TIME	38,493.00	38,493.00	24,943.18
101-315.000-715.000	FRINGE BENEFITS	4,250.00	4,250.00	3,633.61
101-315.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00
Total Dept 315.000 - CROSSING GUARDS		43,243.00	43,243.00	28,576.79
0.00				
Dept 336.000 - FIRE DEPARTMENT				
101-336.000-150.000	BOOKS AND MAGAZINES	200.00	200.00	0.00
101-336.000-704.001	SALARIES-VOLUNTEER FIREMEN	51,681.00	51,681.00	30,093.70
101-336.000-715.000	FRINGE BENEFITS	5,350.00	5,350.00	5,456.94
101-336.000-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	152.18
101-336.000-751.000	GAS AND OIL	2,000.00	2,000.00	695.13
101-336.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00	2,094.96
101-336.000-768.000	UNIFORMS	2,000.00	2,000.00	501.58
101-336.000-818.000	CONTRACTUAL	100.00	100.00	2,614.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET	
101-336.000-831.000	MEMBERSHIP AND DUES	2,700.00	2,700.00	1,092.74
101-336.000-851.000	RADIO MAINTENANCE	6,000.00	6,000.00	1,500.00
101-336.000-851.001	EQUIPMENT TESTING	7,000.00	7,000.00	5,808.60
101-336.000-853.000	TELEPHONE, INTERNET, CABLE	1,200.00	4,000.00	3,182.35
	AMENDMENT	2,800.00		
101-336.000-864.000	CONFERENCES AND WORKSHOP	500.00	500.00	369.00
101-336.000-921.000	UTILITIES	7,800.00	12,000.00	10,021.18
	AMENDMENT	4,200.00		
101-336.000-931.000	MAINTENANCE-BUILDINGS	2,000.00	2,000.00	1,596.08
101-336.000-933.000	MAINTENANCE - EQUIPMENT	500.00	500.00	219.18
101-336.000-934.000	MAINT. - OFFICE EQUIPMENT	500.00	500.00	148.15
101-336.000-939.000	MAINTENANCE - VEHICLE	9,000.00	9,000.00	8,471.18
101-336.000-960.000	EDUCATION AND TRAINING	4,000.00	4,000.00	1,736.41
101-336.000-961.000	MEDICAL EXAMS	1,000.00	1,000.00	771.75
101-336.000-962.000	MISCELLANEOUS	700.00	700.00	951.03
101-336.000-963.000	FIRE & LIABILITY INSURANCE	4,120.00	3,100.00	3,060.26
	AMENDMENT	(1,020.00)		
101-336.000-995.001	TRANSFER-EQUIPMENT RESERVE	4,000.00	4,000.00	0.00
101-336.000-995.004	TRANSFER-BUILDING RESERVE	2,000.00	2,000.00	0.00
	Total Dept 336.000 - FIRE DEPARTMENT	117,351.00	123,331.00	80,536.40
	Dept 371.001 - BUILDING INSPECTOR			
101-371.001-150.000	BOOKS AND MAGAZINES	500.00	500.00	481.50
101-371.001-705.000	SALARIES-PART TIME	39,648.00	39,648.00	42,450.56
101-371.001-715.000	FRINGE BENEFITS	3,456.00	3,456.00	3,461.17
101-371.001-728.000	OFFICE SUPPLIES	300.00	600.00	593.46
	AMENDMENT	300.00		
101-371.001-730.000	POSTAGE	300.00	300.00	0.00
	AMENDMENT	(300.00)		
101-371.001-818.000	CONTRACTUAL	25,000.00	0.00	0.00
	AMENDMENT	(25,000.00)		
101-371.001-826.000	LEGAL FEES	500.00	0.00	0.00
	AMENDMENT	(500.00)		
101-371.001-831.000	MEMBERSHIP AND DUES	200.00	200.00	45.00
101-371.001-853.000	TELEPHONE, INTERNET, CABLE	700.00	700.00	590.29
101-371.001-864.000	CONFERENCES AND WORKSHOP	1,000.00	1,000.00	1,439.94
101-371.001-921.000	UTILITIES	2,200.00	2,200.00	2,153.11
101-371.001-934.000	MAINT. - OFFICE EQUIPMENT	700.00	700.00	0.00
101-371.001-957.001	MEDICAL MARIJUANA	10,000.00	300.00	120.00
	AMENDMENT	(9,700.00)		
	Total Dept 371.001 - BUILDING INSPECTOR	84,504.00	49,604.00	51,335.03
	Total Dept 336.000 - DEPARTMENT OF PUBLIC WORKS			(34,900.00)

GL NUMBER	DESCRIPTION	2022-23		2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023
		ORIGINAL BUDGET			
101-441.000-702.000	SALARIES-FULL TIME	71,704.00		71,704.00	81,906.85
101-441.000-703.000	SALARIES - OVERTIME	6,489.00		6,489.00	7,440.68
101-441.000-715.000	FRINGE BENEFITS	24,918.00		24,918.00	20,399.66
101-441.000-751.000	GAS AND OIL	19,000.00		31,000.00	25,196.72
	AMENDMENT	12,000.00			
101-441.000-756.000	MISCELLANEOUS SUPPLIES	6,000.00		6,000.00	5,434.13
101-441.000-768.000	UNIFORMS	2,700.00		2,700.00	3,600.50
101-441.000-818.000	CONTRACTUAL	15,000.00		72,000.00	58,529.47
	AMENDMENT	57,000.00			
101-441.000-853.000	TELEPHONE, INTERNET, CABLE	3,200.00		3,200.00	2,304.11
101-441.000-864.000	CONFERENCES AND WORKSHOP	1,545.00		1,545.00	35.52
101-441.000-921.000	UTILITIES	34,000.00		34,000.00	16,844.97
101-441.000-926.000	STREET LIGHTING	48,000.00		48,000.00	21,401.64
101-441.000-928.000	TRAFFIC SIGNAL-FRONT & REDBUD	0.00		2,500.00	2,492.44
	AMENDMENT	2,500.00			
101-441.000-931.000	MAINTENANCE-BUILDINGS	15,000.00		15,000.00	1,567.76
101-441.000-932.000	MAINTENANCE-GROUNDS	5,150.00		5,150.00	2,939.94
101-441.000-933.000	MAINTENANCE - EQUIPMENT	30,000.00		70,000.00	59,977.56
	AMENDMENT	40,000.00			
101-441.000-939.000	MAINTENANCE - VEHICLE	26,000.00		26,000.00	15,563.19
101-441.000-961.000	MEDICAL EXAMS	3,605.00		3,605.00	1,130.03
101-441.000-962.000	MISCELLANEOUS	3,000.00		3,000.00	1,134.56
101-441.000-963.000	FIRE & LIABILITY INSURANCE	13,183.00		13,183.00	12,340.76
101-441.000-970.055	NEW DPW BUILDING	25,000.00		0.00	0.00
	AMENDMENT	(25,000.00)			
101-441.000-970.056	STORMWATER PHASE II	10,300.00		10,300.00	3,383.82
101-441.000-971.000	CAPITAL OUTLAY	530,000.00		130,000.00	174,335.30
	AMENDMENT	(400,000.00)			
101-441.000-994.001	INTEREST-NOTES PAYABLE	3,711.00		3,711.00	3,502.03
101-441.000-995.001	TRANSFER-EQUIPMENT RESERVE	9,888.00		9,888.00	0.00
101-441.000-995.002	TRANSFER-CAPITAL RESERVE	25,000.00		25,000.00	0.00
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		932,393.00		618,893.00	521,461.64
					(313,500.00)
Dept 567.000 - CEMETERY					
101-567.000-702.000	SALARIES-FULL TIME	72,975.00		72,975.00	127,295.35
101-567.000-703.000	SALARIES - OVERTIME	6,300.00		6,300.00	13,758.80
101-567.000-704.000	SALARIES-TEMPORARY	35,700.00		35,700.00	0.00
101-567.000-715.000	FRINGE BENEFITS	28,355.00		28,355.00	18,306.36
101-567.000-751.000	GAS AND OIL	8,000.00		18,000.00	14,038.22
	AMENDMENT	10,000.00			
101-567.000-756.000	MISCELLANEOUS SUPPLIES	4,400.00		4,400.00	4,146.59
7.000-768.000	UNIFORMS	1,295.00		1,295.00	250.00
7.000-818.000	CONTRACTUAL	800.00		800.00	1,629.99

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	
101-567.000-831.000	MEMBERSHIP AND DUES	150.00	150.00	45.00
101-567.000-853.000	TELEPHONE, INTERNET, CABLE	1,700.00	1,700.00	1,572.34
101-567.000-921.000	UTILITIES	2,600.00	21,000.00	17,805.28
101-567.000-931.000	MAINTENANCE-BUILDINGS	18,400.00	2,000.00	1,629.28
101-567.000-932.000	MAINTENANCE-GROUNDS	17,000.00	5,100.00	6,555.65
101-567.000-933.000	MAINTENANCE - EQUIPMENT	(15,000.00)	20,500.00	13,104.96
101-567.000-934.000	MAINT. - OFFICE EQUIPMENT	5,100.00	1,500.00	48.55
101-567.000-939.000	MAINTENANCE - VEHICLE	20,500.00	3,000.00	1,975.69
101-567.000-961.000	MEDICAL EXAMS	1,500.00	500.00	286.08
101-567.000-962.000	MISCELLANEOUS	3,000.00	1,500.00	781.96
101-567.000-963.000	FIRE & LIABILITY INSURANCE	500.00	3,400.00	3,568.59
101-567.000-971.000	CAPITAL OUTLAY	1,500.00	0.00	0.00
101-567.000-995.001	TRANSFER-EQUIPMENT RESERVE	10,600.00	5,500.00	0.00
Total Dept 567.000 - CEMETERY		(10,600.00)	233,675.00	226,798.69
230,875.00		5,500.00		2,800.00
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	0.00	76,848.03
101-701.000-887.000	STREETSCAPE PROJECT	0.00	0.00	76,848.03
Total Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING	T.B.D.	0.00	0.00	76,848.03
Dept 753.000 - PEAR'S MILL		5,750.00	0.00	0.00
101-753.000-756.014	MISCELLANEOUS	(5,750.00)	1,500.00	1,280.51
101-753.000-853.000	TELEPHONE, INTERNET, CABLE	850.00	900.00	585.69
101-753.000-921.000	UTILITIES	650.00	700.00	550.18
101-753.000-922.000	ALARM MONITORING	200.00	1,300.00	68.00
101-753.000-935.000	BUILDING & GROUND MAINTENANCE	700.00	565.00	565.00
101-753.000-963.000	FIRE & LIABILITY INSURANCE	1,300.00	(145.00)	
Total Dept 753.000 - PEAR'S MILL		9,310.00	4,765.00	3,049.38
Dept 754.000 - FARMERS' MARKET		4,000.00	4,000.00	528.06
101-754.000-756.014	MISCELLANEOUS	500.00	100.00	0.00
101-754.000-921.000	UTILITIES	(400.00)	100.00	0.00
101-754.000-935.000	BUILDING & GROUND MAINTENANCE	850.00	100.00	0.00
101-754.000-963.000	FIRE & LIABILITY INSURANCE	(750.00)	100.00	74.00
76		100.00	100.00	

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE 06/30/2023
		ORIGINAL BUDGET	AMENDED BUDGET	
Total Dept 754.000 - FARMERS' MARKET		5,450.00	4,300.00	(1,150.00)
Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD				
101-755.000-704.000	SALARIES-TEMPORARY	9,975.00	0.00	0.00
	AMENDMENT	(9,975.00)		
101-755.000-715.000	FRINGE BENEFITS	1,050.00	0.00	0.00
	AMENDMENT	(1,050.00)		
101-755.000-756.000	MISCELLANEOUS SUPPLIES	600.00	600.00	223.44
101-755.000-756.014	MISCELLANEOUS	500.00	500.00	0.00
101-755.000-818.000	CONTRACTUAL	145,000.00	80,000.00	6,380.00
	AMENDMENT	(65,000.00)		
101-755.000-864.000	CONFERENCES AND WORKSHOP	500.00	500.00	0.00
101-755.000-921.000	UTILITIES	1,650.00	1,650.00	645.95
101-755.000-935.000	BUILDING & GROUND MAINTENANCE	3,200.00	3,200.00	68.00
101-755.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	512.37
101-755.000-963.000	FIRE & LIABILITY INSURANCE	340.00	220.00	212.00
	AMENDMENT	(120.00)		
101-755.000-995.002	TRANSFER-CAPITAL RESERVE	2,000.00	42,000.00	0.00
	AMENDMENT	40,000.00		
Total Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD		165,815.00	129,670.00	(36,145.00)
Dept 757.000 - HARGER PARK				
101-757.000-935.000	BUILDING & GROUND MAINTENANCE	200.00	0.00	0.00
	AMENDMENT	(200.00)		
Total Dept 757.000 - HARGER PARK		200.00	0.00	(200.00)
Dept 990.000 - MISCELLANEOUS COSTS/TRANSFERS				
101-990.000-411.000	DELINQUENT TAXES	6,000.00	1,000.00	991.30
	AMENDMENT	(5,000.00)		
101-990.000-718.000	RETIRES INSURANCE	8,500.00	0.00	0.00
	AMENDMENT	(8,500.00)		
101-990.000-957.000	INSURANCE SETTLEMENTS	1,000.00	0.00	0.00
	AMENDMENT	(1,000.00)		
Total Dept 990.000 - MISCELLANEOUS COSTS/TRANSFERS		15,500.00	1,000.00	(14,500.00)
TOTAL EXPENDITURES		4,737,295.00	4,236,165.00	(501,130.00)
Fund 101 - GENERAL:				
TOTAL REVENUES		4,257,961.00	3,163,268.00	2,556,755.41
TOTAL EXPENDITURES		4,737,295.00	4,236,165.00	3,480,301.69
NET OF REVENUES & EXPENDITURES		(479,334.00)	(1,072,897.00)	(923,546.28)

*additional amendments
may be needed