

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN in compliance with Michigan’s Open Meetings Act, as amended, B2103192 of 2021, hereby gives notice of a regular meeting of the Buchanan City Commission to be held electronically in order to protect the health and safety of our community due to the novel coronavirus (COVID-19).

Join Meeting via Computer: <https://zoom.us/j/2435931819>
Join Meeting via Mobile Phone: +16465588656,,2435931819#
Join Meeting via Land Line Telephone: +1 646 558 8656
Meeting ID: 243 593 1819
Toggle #6 to mute/unmute. #9 to raise your hand.

* All members of the public will be muted by the moderator, except for during the public comment portions of the agenda. To minimize background noise and/or feedback, we ask that participants manually mute their phone or computer microphone during this portion of the agenda if not speaking. Anyone who speaks during the meeting must provide their full name to the Clerk for recording in the official minutes.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to bpitcher@cityofbuchanan.com.

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Agenda**
- VI. Public Comment - Agenda Items Only (3-minute limit)**
- VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**
 - A. Approve Minutes** - Approve Minutes of May 10, 2021 Regular Meeting
 - B. Approve Expenditures** - Approve expenditures for May 24, 2021 in the amount of **\$807,241.43**. Payment of note is the May progress payment of \$673,493.82 to Davis Construction.
 - C. Adopt Resolution 2020.05/228** - A resolution to adopt 80%/20% employer/employee health care cost option as set forth in the 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act.
- VIII. Scheduled Matters from the Floor (if any)**
 - A. Avery Brown Classic/Street Closure Request** - Due to a miscommunication, Tamiko Brown was unable to attend the May 10 Commission meeting and was rescheduled to address the Commission this evening. She has submitted a street closure form for Arctic and Victory Streets on

Saturday, July 3 from 8:00 a.m. to 11:00 p.m. Approvals have been received from appropriate City staff.

- B. Home Source Group/Street Closure Request - Joseph Williams of the Home Source Group is requesting a street closure on Oak Street at Harger Park during the Memorial Day Parade as they will have a children's obstacle course and giving away hot dogs at the park.

IX. Reports by: Departments, Committees, Boards

- A. Community Development Director Report
- B. Treasurer Report
- C. City Clerk Report - Recommendations to improve board processes and policies.

X. Unfinished Business

- A. Edgewater Lease - Consider agreement releasing Edgewater Bank from their lease agreement.
- B. Financial Support for Trail Expansion - Consider adoption of Resolution 2021.05/228 - A resolution pledging financial support of the McCoy's Creek Trail Expansion Project.
- C. Social District - Community Development Director, Rich Murphy will present a proposed Social District Application & Management and Maintenance Plan and asks the Commission to consider adopting Resolution 2021.05/229 to Establish a Social District.
- D. Master Plan - During the May 11, 2021 Planning Commission, Barker moved, seconded by McDonald to forward the Draft Master Plan to the City Commission and request approval by motion distribution of the plan, review and comment in order to start the public adoption process.

Updated timeline for the adoption of the Master Plan:

- May 24 - City Commission meeting - approve by motion distribution of the plan and post on website (Planning Commission secretary distributes plan on May 25, giving 63 days for review [July 27]).
- Aug 10 - Planning Commission votes to hold a comment period and hearing at next meeting (Sept 14).
- Sept 14 - Hold public hearing (notice published week of Aug 23), Planning Commission adopts plan by resolution.
- Sept 27 - City Commission adopts plan by resolution.

XI. New Business

- A. Board Appointments - The Design Review Committee, a subcommittee of the Planning Commission, met on May 5, 2021 to discuss board appointments and reappointments and made a recommendation to the Planning Commission in that regard. In turn, the Planning Commission, following their May 11, 2021 meeting recommends to the City Commission approval of the following board appointments and reappointments to the Design Review Committee:
 - Retroactive reappointment of Chris Brayak to a 3-year term commencing July 1, 2020
 - Reappointment of Kevin Barker to a 3-year term commencing July 1, 2021
 - Appointment of Dan Carlson to a 3-year term commencing immediately through June 30, 2025
- B. Independent Contractor Agreement - Approve expanded independent contractor agreement with Ashley Hanson.

C. Victory Park Bids - The Buchanan Area Recreation Board is submitting several bids to the Commission for resurfacing of the basketball courts at Victory Park

- Wendorf Asphalt Driveways - \$6,750.00 resurfacing
- Southwest Asphalt - \$10,750 resurfacing and lines

Looking forward, they have also secured bids for resurfacing the basketball courts at Ravish Park.

- Affordable Asphalt Paving & Bulldozing - \$17,800.00

D. Position Posting - The City Manager seeks the Commission's permission to post the Director of Public Services position [which will not be a union position moving forward] at a pay range of \$60,000 – \$70,000 per year, DOQ.

E. Tree Auger Bids - Consider purchase of an auger to support DPW activities and tree planting for the Buchanan Tree Friends. Bids include:

- Michigan Caterpillar - CATERPILLAR Model: WT-BHL Work Tool with AUGER, A68, BHL, 45-50MM and TREE BIT, AUGER 36" attachments - \$6,246.40

F. Waste Bids

G. Schedule Special Meeting - Consider scheduling a special meeting on June 1, 2, or 3 for the purpose of reviewing delinquent water bills to be transferred to taxes and review final draft of the FY2021-2022 Budget.

H. Traffic Control Order #253 - Consider additional "NO U-TURN" signs on Front Street between Red Bud Trail and Oak Street.

I. Marijuana Permit Renewals - The City has compiled the submissions we have received from Red Bud Roots, 455 Post Rd. regarding their annual permit renewals for One Adult Use Processing Permit, One Medical Processing Permit.

Rich Murphy has reviewed each application and the accompanying documentation including any updates to the applicant's original application and all documentation is in proper order. The required background checks have been performed by Buchanan Police Department. All permit fees have been collected. All Buchanan City Department Heads have signed off with their approval. The Commission's consideration and approval of the above permit renewals is recommended.

J. Authorize Temporary Pay Increase for Interim Director of Public Services

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Federal Energy Regulatory Commission Notices - The City of Buchanan is in receipt of two communications from the Federal Energy Regulatory Commission regarding an issuance to French Hydro LLC and Order Issuing Subsequent License for the French Hydroelectric project, and the 2020 Emergency Action Plan (EAP) Status Reports and EAP updates (Annual Reprints_ - Mottville (FERC no. P-401)), Buchanan (FERC No. P-2551), Twin Branch (FERC No. P2579), Elkhart (FERC no. P-2651), & Constantine (FERC No. P-10661) Hydroelectric Projects.

B. AEP Planned Electrical Distribution Improvements - AEP/I&M is planning electrical distribution improvements within proximity of 818 Terre Coupe. In the coming weeks, you may see their representatives in the area inspecting conditions and determining options for the best route. When possible, facilities will be installed in the road right of way. If conditions require easement or tree trimming on your property, you will be contacted directly. Please rest assured that they will NOT

perform any tree work in your property until they contact you first. If you are not present a door card will be left and/or mailed. If tree trimming is considered, they will mark the streets with a temporary paint to create a visual for their discussions with you.

- C. Training: Master Citizen Planner (MCP) Advanced Academy - The 2021 Advanced Academy is focused on renewing Michigan communities. This virtual conference will cover several emerging topics including planning for electric vehicles, solar ordinances, missing middle housing, and the revised Farm Market GAAMP. The 2021 Advanced Academy will offer a mix of live and prerecorded sessions. There will be three, one-hour interactive sessions on June 8, 9, and 10 (that's just one hour a day!) and four prerecorded sessions to view at your leisure, including the popular court case/legislative update. The 2021 conference will include a fun Jeopardy/trivia game on Tuesday evening with bragging rights on the line! Come and join together virtually with local leaders from across the state to share ideas to renew the future of Michigan communities. Please register by June 7, 2021. Master Citizen Planners (MCPs) seeking their annual six hours of continuing education are encouraged to attend along with Planning commissioners, local government officials, and all others with interest in planning and zoning. Cost is \$25 for MCPs/\$35 for all others. June 8, 9, 10. Information and registration at <https://events.anr.msu.edu/event.cfm?eventID=2CFA61E72E294E9F2528AD1F821DDE595960E9A1170CD5CE6F6DFEAD9A845191>

- D. CEDAM Application Status - Madeleine March-Meenagh, Interim Program Manager, Community Development Fellowship of the Community Economic Development Association of Michigan (CEDAM) responded regarding the City's application for a CEDAM fellow. "Unfortunately, your community was not chosen to host a fellow for the 2021-2022 program year. We received many quality applications and it was very hard to pick just one community from each region." She encouraged us to reach out to a Community Assistance Team Specialist to discuss other options for increasing capacity and implementing community economic development projects in our community.

- E. Retirement of J.T. Adkerson

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments -
- B. Commissioner Comments -
- C. Mayor Comments -

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MAY 10, 2021 – 7:00 PM
ELECTRONIC MEETING

AGENDA

I. Call to Order

Mayor Denison called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

II. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

ABSENT: None

STAFF: City Manager, Heather Grace; City Clerk, Barbara Pitcher; Police Chief, Tim Ganus; Treasurer, Stephanie Powers; Community Development Director, Rich Murphy; DPW Staff, Mike Baker

GUESTS: Shane Turay, Kim Moyer, Debra Haight, Mack Green, Suzannah Deneau, Ankur Rungta, Don Ryman, Ralph McDonald, Mary Lister, Jan Jacobs, Penny Slocum

III. Agenda

Addition to the Agenda of item VII. F.: Resolution 2021.05/227 - A resolution to approve the Berrien County Public Transportation Title VI Update of February 4, 2021.

Motion made by Commissioner Money, Seconded by Mayor Pro Tem Weedon to approve the agenda as amended. Motion carried. Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

IV. Public Comment - Agenda Items Only (3-minute limit)

Statement by Mayor Denison – *"I'd like to remind the public that the purpose of these meetings is to conduct City business. Oftentimes we'll have to make difficult decisions and difficult decisions can sometimes require difficult conversations, and that's okay. Important topics often require difficult conversation. However, threats against individuals, personal attacks, slang terms and language that is offensive is not productive, appreciated, or acceptable and will not be tolerated. The Commission, the City staff and myself appreciate your participation in these meetings and would also appreciate your efforts to keeping these meetings professional and polite."*

Don Ryman – Spoke regarding the proposed Master Plan update and encouraged everyone to review and make comment.

V. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Approve Minutes of April 26, 2021 Regular Meeting; April 29, 2021 Special Meeting.

B. Approve expenditures for May 5, 2021 in the amount of is \$94,139.63. Expenditures of note include:

- \$15,911.00 to ETNA for the annual SENSUS hosting fees
- \$12,991.15 to Ford Motor Credit for the PD's 2020 Ford Interceptor
- \$4, 499.00 for the annual membership renewal for the Michigan Municipal League

C. Authorize City Manager, Heather Grace and Treasurer, Stephanie Powers to make changes and appropriate transfers to the United Federal Credit Union HSA Accounts.

- D. Adopt RES 2021.05/226 to Designate City Manager Grace as the signatory for the MDOT Project Authorization for the City of Buchanan FY 2021 Section 5311 Operating Formula Grants for Rural Areas Program (Dial-A-Ride funding).
- E. Consider the approval of banner placements for:
- Buchanan High School Athletics - Estimated May 19-24
 - American Legion Military Appreciation - May 24-July 9
- F. Consider Resolution 2021.05/227 – A resolution to approve the Berrien County Public Transportation Title VI Update of February 4, 2021.

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Money to approve Consent Agenda. Motion carried. Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

VI. Scheduled Matters from the Floor *(if any)*

- A. Tamiko Brown with the Avery Brown Classic was scheduled to address the Commission but not in attendance. She has submitted a street closure form for Arctic and Victory Streets on Saturday, July 3 from 8:00 a.m. to 11:00 p.m. Approvals have been received from appropriate City staff.

Mayor Denison indicated he had some questions for Ms. Brown regarding the event that he would like answered prior to approval. No action was taken.

VII. Reports by: Departments, Committees, Boards

- A. Suzannah Deneau recapped the trail expansion/fundraising efforts and asked the Commission to consider a resolution of support for the TAP grant application.

Motion made by Commissioner Swem, Seconded by Mayor Pro Tem Weedon to adopt Resolution 2021.05/225 – Support for TAP Grant Application, which supports the submission of an application for the FY 2023 Michigan Department of Transportation, Transportation Alternative Program e Schirmer Parkway Non-motorized Trail Project. Motion carried. Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

- B. Repairs on the current hotbox originally were \$3,000. The Machine was inspected and in need of \$9,450 in repairs. The machine has been in service for the City for at least 18 years. Quotes for a replacement are as follows:

- Spaulding MFG 2021 2-Ton, air jacked non dump trailer: \$27,275.00
- M&M Distribution 2021 Big A 4-Ton Hotbox reclaimer trailer, hydraulic dump: \$28,200.00
- Falcon 2021 4-Ton recycler and hotbox, hydraulic dump: \$27,512.77

Mike Baker described the purpose of a hot box, the pros and cons of each of the quoted machinery and spoke in favor of a lease-to-own option for the Falcon. He stated it's highly efficient, provides better solutions, and everything is bolt-on for ease of repair or enhancement.

Motion made by Commissioner Swem, Seconded by Commissioner Money to approve a lease-to-own for the Falcon 2021 4-Ton recycler and hotbox, hydraulic dump: \$27,512.77. Motion carried. Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

VIII. Unfinished Business

- A. High Profile has submitted renewal applications and fees for the following permits:

1. Medical Marihuana, 804 E. Front St., Provisioning Center, \$5000, PC1, 04.12.2020
2. Adult Use, 804 E. Front St., Retailer Establishment, ALUMRE1, \$5000, 04.12.2020

Murphy reviewed each application and the accompanying documentation including any updates to the applicant's original application and all documentation is in proper order. The required background checks have now all been performed by Buchanan Police Department. All permit fees have been collected. The Buchanan City Department Heads have reviewed the applications and find them to be in proper order and have signed off with their approval. Therefore, approval of the above permit renewals is recommended.

Motion made by Commissioner Swem, Seconded by Mayor Denison to approve High Profile renewals for Medical Marihuana, 804 E. Front St., Provisioning Center and Adult Use, 804 E. Front St., Retailer Establishment, ALUMRE1. Motion carried.

***Voting Yea: Mayor Denison, Commissioner Downey, Commissioner Money, Commissioner Swem
Abstaining: Mayor Pro Tem Weedon due to his employment in the cannabis industry***

IX. New Business

- A. City Manager Grace would like to schedule a budget work session with the Commission. Suggested dates and times are: the morning or evening of Thursday, May 20th, or the afternoon or evening of Friday, May 21.

The Commission will hold a budget work session on Wednesday, May 19, 2021 at 7:30 a.m. in the City Hall Chamber.

X. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. Master Plan Update & Timeline – Communicate Development Director, Rich Murphy, outline the timeline for adoption of the Master Plan indicating all the suggested changes that were discussed by the Plan Commission at their April 13 meeting have been finalized and a draft submitted to the Commission. Additionally, the Master Plan was updated to include a reference to the Complete Streets policy that was recently adopted by the City Commission in Resolution NO. 2021.04/223, A Resolution to Develop Complete Streets as Part of the City of Buchanan's Master Plan, passed unanimously by the Buchanan City Commission on April 12, 2021.

The Plan Commission will now consider at their May 11th meeting the approval of the Master Plan to be sent on to the City Commission for their approval which will begin the public adoption process. To start the adoption process, the Plan Commission should pass a motion to send the draft plan to the City Commission for distribution, review and comment.

Please see the update timeline for the adoption of the Master Plan:

1. May 11 – PC meeting – Submit draft plan to city council for distribution and review by motion
2. May 24 – City Commission meeting – approve by motion distribution of the plan and post on website (planning commission secretary distributes plan on May 25 – giving 63 days for review (July 27)).
3. Aug 10 – Planning Commission votes to hold a comment period and hearing at next meeting (Sept 14)
4. Sept 14 – Hold public hearing (notice published week of Aug 23), PC adopts plan by resolution
5. Sept 27 – City Council adopts plan by resolution

XI. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Shane Turay - Suggested daylighting McCoy Creek as it flows through town as the City looks to making improvements to infrastructure and aesthetics. He sent information to Mayor Denison for the Commission's review and will make himself available for questions. He has been a City/Township resident for 20 years and works in South Bend at a civil engineering company.

Penny Slocum - Reminded everyone that Memorial Day is coming, and the City should ensure the irrigation system is working so the flowers can be hung to make everything beautiful. Also wants to be sure potholes are repaired on Terre Coupe prior to the parade.

XII. Executive Comments

A. **City Manager Comments** – Unfortunately, the grant application to fund the demolition and construction of the DPW building was not selected, although the application was strong. Feedback is being sought in order to make further strengthen future submissions. She will be attending a meeting regarding a Drinking Water Revolving Fund and should have information for the next Commission meeting. There was a delay in the CEDAM Fellowship grant decisions but a decision is expected later this week.

B. Commissioner Comments

- **Downey** – None
- **Swem** – Thanked Ashley Hanson and the Scarecrow Committee. He attended their meeting, and they shared some exciting new ideas.
- **Money** - Over the past three weeks he has been present when the Fire Department responded to calls. Each were serious incidents that would have been much worse without the quick response of the department. Urges City Manager and Commission to be thinking about funding for the Fire Department.
- **Weedon** - Thanked everyone who keeps coming to these meetings. He believes it is one of the reasons so much is being accomplished.

C. **Mayor Comments** – Thanked everyone for showing up at the Common for the Urban Design presentation. Despite the weather, it was a great turnout and approximately 500 people also watched online.

XIII. Adjourn

Motion made by Commissioner Downey, Seconded by Mayor Pro Tem Weedon to adjourn the meeting at 7:46 p.m. Motion carried. Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

INVOICE APPROVAL LIST BY FUND REPORT

Item VII. B.

Time: 11:05 am
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City of Buchanan

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 GENERAL							
Dept: 000.000							
101-000.000-674.000	BUCHANAN ROWE/JEREMMY//		RENTAL REIMBURSEMENT	82886	05/24/2021	05/24/2021	50.00
							50.00
Total Dept. 000000:							50.00
Dept: 172.000 CITY MANAGER							
101-172.000-715.000	FRINGE BENEFIT						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JUNI	82853	05/24/2021	05/24/2021	1,686.03
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	490.38
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	1,181.49
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	129.26
							3,487.16
101-172.000-728.000	OFFICE SUPPLIES						
	OFFICE DEPOT		OFFICE SUPPLIES-APRIL	82877	05/24/2021	05/24/2021	175.57
							175.57
101-172.000-826.000	LEGAL FEES						
	BITTNER JENNINGS ATTORNEYS	49948	APRIL BILLING	82852	05/24/2021	05/24/2021	2,301.00
	KOTZ, SANGSTER, WYSOCKI		APRIL BILLING VAR	82870	05/24/2021	05/24/2021	13,846.00
							16,147.00
Total Dept. CITY MANAGER:							19,809.73
Dept: 191.000 ELECTIONS							
101-191.000-715.000	FRINGE BENEFIT						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JUNI	82853	05/24/2021	05/24/2021	424.62
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	354.45
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	14.71
							793.78
Total Dept. ELECTIONS:							793.78
Dept: 215.000 CITY CLERK							
101-215.000-715.000	FRINGE BENEFIT						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JUNI	82853	05/24/2021	05/24/2021	1,273.85
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	1,122.41
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	44.12
							2,440.38
Total Dept. CITY CLERK:							2,440.38
Dept: 253.000 TREASURER							
101-253.000-715.000	FRINGE BENEFIT						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JUNI	82853	05/24/2021	05/24/2021	978.44
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	767.97
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	333.03
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	77.07
							2,156.51
Total Dept. TREASURER:							2,156.51
Dept: 265.000 BUILDING AND GROUND							
101-265.000-756.000	MISCELLANEOUS						
	POWERS/STEPHANIE//	035122	FLOWER PLANTERS	82880	05/24/2021	05/24/2021	115.48
							115.48
101-265.000-818.000	CONTRACTS						
	CINTAS CORPORATION///	5061743555	SUPPLIES	82855	05/24/2021	05/24/2021	48.85
	CLARK/KELLY L//		CLEANING FOR APRIL AND MAY	82857	05/24/2021	05/24/2021	

INVOICE APPROVAL LIST BY FUND REPORT

Item VII. B.

City of Buchanan

Time: 11:05 am

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	J.P GILLEN & ASSOCIATES//	1476	APRIL BILLING	82869	05/24/2021	05/24/2021	1,505.00
	ROSE PEST SOLUTIONS	-150009351 S	RENEWAL	82885	05/24/2021	05/24/2021	79.00
	ROSE PEST SOLUTIONS	182706C	SERVICE FOR APRIL	82884	05/24/2021	05/24/2021	79.00
							2,701.85
101-265.000-921.000	UTILITIES						
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	564.62
	SEMCO ENERGY///		USAGE FOR APRIL VAR	82887	05/24/2021	05/24/2021	1,131.52
							1,696.14
101-265.000-931.000	MAINTENAN						
	MARV'S LOCK SHOP///	929795	PARTS AND LABOR FOR NEW	82874	05/24/2021	05/24/2021	2,057.00
							2,057.00
							Total Dept. BUILDING AND GROUNDS: 6,570.47
Dept: 269.000	RENTAL PROPERT						
101-269.000-921.000	UTILITIES						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	61.36
	SEMCO ENERGY///		USAGE FOR APRIL VAR	82887	05/24/2021	05/24/2021	90.14
							151.50
							Total Dept. RENTAL PROPERTY: 151.50
Dept: 271.430	PEAR'S MILL						
101-271.430-853.000	TELEPHONE						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	61.37
							61.37
101-271.430-921.000	UTILITIES						
	REPUBLIC SERVICES #646//		APRIL BILLING VAR	82881	05/24/2021	05/24/2021	71.48
							71.48
101-271.430-935.000	BUILDING &						
	ROSE PEST SOLUTIONS	-150009351 S	RENEWAL	82885	05/24/2021	05/24/2021	67.00
	ROSE PEST SOLUTIONS	182706C	SERVICE FOR APRIL	82884	05/24/2021	05/24/2021	34.00
							101.00
							Total Dept. PEAR'S MILL: 233.85
Dept: 271.435	FARMERS' MARKE						
101-271.435-921.000	UTILITIES						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	61.37
							61.37
							Total Dept. FARMERS' MARKET: 61.37
Dept: 271.440	BUCHANAN COMM						
101-271.440-921.000	UTILITIES						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	61.36
							61.36
101-271.440-935.000	BUILDING &						
	ROSE PEST SOLUTIONS	-150009351 S	RENEWAL	82885	05/24/2021	05/24/2021	67.00
	ROSE PEST SOLUTIONS	182706C	SERVICE FOR APRIL	82884	05/24/2021	05/24/2021	34.00
	U.S. 31 SUPPLY, INC.///	T311424	FARMERS MARKET	82889	05/24/2021	05/24/2021	526.82
							627.82
							Total Dept. BUCHANAN COMMON: 689.18
Dept: 276.000	CEMETERY						
101-276.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	326.60
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	

INVOICE APPROVAL LIST BY FUND REPORT

Item VII. B.

Time: 11:05 am

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City of Buchanan

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							759.28
101-276.000-751.000	GAS AND OIL WEX BANK///	716314890	APRIL FUEL	82895	05/24/2021	05/24/2021	663.77
							663.77
101-276.000-853.000	TELEPHONE COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	145.56
							145.56
Total Dept. CEMETERY:							1,568.61
Dept: 301.000 POLICE							
101-301.000-715.000	FRINGE BENEFITS BLUE CROSS BLUE SHIELD CITY OF BUCHANAN-PAYRC CITY OF BUCHANAN-PAYRC DELTA DENTAL///		JUNE BILLING MONTHLY PREMIUMS FOR JUNE MERS CONTRIBUTION FOR APRIL MERS CONTRIBUTION FOR APRIL BILLING FOR JUNE	82853 82856 82856 82862	05/24/2021 05/24/2021 05/24/2021 05/24/2021	05/24/2021 05/24/2021 05/24/2021 05/24/2021	6,005.37 9,221.80 460.92 468.00
							16,156.09
101-301.000-751.000	GAS AND OIL WEX BANK///	716314890	APRIL FUEL	82895	05/24/2021	05/24/2021	643.14
							643.14
101-301.000-818.000	CONTRACTS CORE TECHNOLOGY CORP VERIZON WIRELESS	CORMN0000135 9879473761	ANNUAL MAINT FOR POLICE C AIR CARDS FOR PATROL VEH	82860 82891	05/24/2021 05/24/2021	05/24/2021 05/24/2021	1,645.00 211.57
							1,856.57
101-301.000-864.000	CONFERENCE MAHO		CONFERENCE AND LODGING	82872	05/24/2021	05/24/2021	350.00
							350.00
101-301.000-921.000	UTILITIES INDIANA MICHIGAN POWER SEMCO ENERGY/// SEMCO ENERGY///		APRIL USAGE USAGE FOR APRIL VAR USAGE FOR APRIL VAR	82868 82887 82887	05/24/2021 05/24/2021 05/24/2021	05/24/2021 05/24/2021 05/24/2021	107.86 341.38 495.88
							945.12
101-301.000-939.000	MAINTENANCE GENE WESNER CHEVROLET	17342	REPAIR/REPLACE ALTERNATOR	82865	05/24/2021	05/24/2021	624.98
							624.98
Total Dept. POLICE:							20,575.90
Dept: 336.000 FIRE DEPARTMENT							
101-336.000-853.000	TELEPHONE COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	61.36
							61.36
101-336.000-921.000	UTILITIES INDIANA MICHIGAN POWER INDIANA MICHIGAN POWER		APRIL USAGE APRIL USAGE	82868 82868	05/24/2021 05/24/2021	05/24/2021 05/24/2021	235.23 15.09
							250.32
Total Dept. FIRE DEPARTMENT:							311.68
Dept: 371.001 BUILDING INSPECTION							
101-371.001-864.000	CONFERENCE LEWIS/GUY EDWARD//		MILEAGE REIMB. FOR CONFERENCE	82871	05/24/2021	05/24/2021	124.04
							124.04
101-371.001-921.000	UTILITIES INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	

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							141.15
Total Dept. BUILDING INSPECTOR:							265.19
Dept: 441.000 DEPARTMENT OF I							
101-441.000-715.000	FRINGE BENEFITS						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JUNI	82853	05/24/2021	05/24/2021	291.73
	CITY OF BUCHANAN-PAYROLL		EMPLOYERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	391.17
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	12.62
							695.52
101-441.000-751.000	GAS AND OIL						
	WEX BANK///	716314890	APRIL FUEL	82895	05/24/2021	05/24/2021	849.07
							849.07
101-441.000-921.000	UTILITIES						
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	1,295.16
	REPUBLIC SERVICES #646///		APRIL BILLING VAR	82881	05/24/2021	05/24/2021	608.22
	SEMCO ENERGY///		USAGE FOR APRIL VAR	82887	05/24/2021	05/24/2021	1,441.41
							3,344.79
101-441.000-926.000	STREET LIGHTS						
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	446.22
							446.22
101-441.000-931.000	MAINTENANCE						
	HASSES CRANE SERVICE LI	10418	GRAIN LEG TEAR DOWN	82867	05/24/2021	05/24/2021	1,500.00
							1,500.00
101-441.000-933.000	MAINTENANCE						
	CO-ALLIANCE LLP - BUCHANAN	457124	ANTIFREEZE	82858	05/24/2021	05/24/2021	354.75
	MICHIGAN CAT///	SD12177803	BACKHOE REPAIRS	82875	05/24/2021	05/24/2021	3,972.69
	RIDGE NAPA AUTO PARTS	615471	TOGGLE SWITCH	82882	05/24/2021	05/24/2021	9.99
	TRUCK CENTERS INC	R210015876:02	GENERAL MAINTENANCE	82888	05/24/2021	05/24/2021	966.35
							5,303.78
DEPARTMENT OF PUBLIC WORKS:							12,139.38
Dept: 756.000 BUCHANAN AREA							
101-756.000-818.000	CONTRACTS						
	CINTAS CORPORATION///	5061743592	SUPPLIES	82855	05/24/2021	05/24/2021	43.72
							43.72
HANAN AREA RECREATION BOARD:							43.72
Dept: 864.000 MISCELLANEOUS							
101-864.000-912.001	INSURANCE						
	BERRIEN COUNTY TREASURER	10909	TAX ADJUSTMENT 2020	82851	05/24/2021	05/24/2021	453.33
							453.33
MISCELLANEOUS COSTS/TRANSFERS:							453.33
Total Fund GENERAL:							68,314.58
Fund: 107 DOWNTOWN DEVELOPMENT							
Dept: 435.000 FARMERS' MARKET							
107-435.000-707.000	MARKET MAINTENANCE						
	HANSON/ASHLEY///		MARKET HOURS	82866	05/24/2021	05/24/2021	266.50
							266.50
Total Dept. FARMERS' MARKET:							266.50

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VN DEVELOPMENT FUND:							266.50
Fund: 202 MAJOR STREETS							
Dept: 463.000 ROUTINE STREET							
202-463.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	413.63
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	405.28
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	25.21
							844.12
t. ROUTINE STREET MAINTENANCE:							844.12
Dept: 468.000 TREE & SHRUB MAINTENANCE							
202-468.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	119.74
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	125.40
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	6.30
							251.44
Dept. TREE & SHRUB MAINTENANCE:							251.44
Dept: 469.000 DRAINAGE							
202-469.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	140.41
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	136.20
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	9.45
							286.06
Total Dept. DRAINAGE:							286.06
Dept: 474.000 TRAFFIC SERVICE							
202-474.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	140.41
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	136.20
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	9.45
							286.06
202-474.000-921.000 UTILITIES							
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	104.17
							104.17
TRAFFIC SERVICES - MAINTENANCE:							390.23
Dept: 478.000 WINTER MAINTENANCE							
202-478.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	249.81
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	241.67
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	14.18
							505.66
Total Dept. WINTER MAINTENANCE:							505.66
Dept: 482.000 ADMIN. & RECORD KEEPING							
202-482.000-715.000 FRINGE BEN							
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	925.70
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	295.37
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	28.24
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	31.91
							1,281.22
I Dept. ADMIN. & RECORD KEEPING:							1,281.22

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al Fund MAJOR STREETS:							3,558.73
Fund: 203 LOCAL STREETS							
Dept: 463.000 ROUTINE STREET							
203-463.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	439.76
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	468.40
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	25.21
							933.37
t. ROUTINE STREET MAINTENANCE:							933.37
Dept: 468.000 TREE & SHRUB MAINTENANCE							
203-468.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	166.54
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	181.88
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	9.45
							357.87
Dept. TREE & SHRUB MAINTENANCE:							357.87
Dept: 469.000 DRAINAGE							
203-469.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	117.01
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	112.95
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	7.88
							237.84
Total Dept. DRAINAGE:							237.84
Dept: 474.000 TRAFFIC SERVICE							
203-474.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	117.01
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	112.95
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	7.88
							237.84
TRAFFIC SERVICES - MAINTENANCE:							237.84
Dept: 478.000 WINTER MAINTENANCE							
203-478.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	143.14
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	147.83
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	7.88
							298.85
Total Dept. WINTER MAINTENANCE:							298.85
Dept: 482.000 ADMIN. & RECORD							
203-482.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	925.70
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	295.37
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	28.24
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	31.91
							1,281.22
I Dept. ADMIN. & RECORD KEEPING:							1,281.22
al Fund LOCAL STREETS:							3,346.99

Fund: 501 W & S MAINTENANCE

Dept: 590.000 SEWER MAINTENANCE

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501-590.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	3,646.40
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	945.20
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	1,934.21
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	311.07
							6,836.88
501-590.000-743.000	CHEMICALS						
	CO-ALLIANCE LLP - BUCHAN	210354	SODIUM BICARBONATE	82858	05/24/2021	05/24/2021	87.00
							87.00
501-590.000-751.000	GAS AND OI						
	CERTIFIED LABORATORIES/	7343017	PREMALUBE	82854	05/24/2021	05/24/2021	245.95
							245.95
501-590.000-757.000	LAB SUPPLI						
	USA BLUE BOOK	600812	LAB SUPPLIES TNT843	82890	05/24/2021	05/24/2021	131.04
							131.04
501-590.000-818.000	CONTRACTI						
	NORTH SHORE ANALYTICAL	13523	MERCURY ANALYSIS-FINAL	82876	05/24/2021	05/24/2021	175.00
	WOLVERINE ELECTRICAL C	6151	SERVICE FOR PANEL RESET	82896	05/24/2021	05/24/2021	120.00
							295.00
501-590.000-853.000	TELEPHONE						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	241.37
							241.37
501-590.000-870.000	OXIDATION						
	DAVIS CONSTRUCTION, INC	693-13	MAY PROGRESS PAYMENT	82861	05/20/2021	05/20/2021	673,493.82
							673,493.82
501-590.000-921.000	UTILITIES						
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	541.52
	REPUBLIC SERVICES #646///		APRIL BILLING VAR	82881	05/24/2021	05/24/2021	1,932.05
	SEMCO ENERGY///		USAGE FOR APRIL VAR	82887	05/24/2021	05/24/2021	1,589.31
							4,062.88
501-590.000-933.000	MAINTENAN						
	RIGGS OUTDOOR POWER//	94541,1192503,1139676	AIR FILTER, OIL AND BELT VA	82883	05/24/2021	05/24/2021	214.29
							214.29
501-590.000-960.000	EDUCATION						
	WARNER/ANDREW///		LAB PROCEDURES AND MATH	82892	05/24/2021	05/24/2021	25.00
							25.00
							685,633.23
DEPT: 591.000 WATER MAINTENANCE & OPERATION:							
501-591.000-715.000	FRINGE BEN						
	BLUE CROSS BLUE SHIELD	JUNE BILLING	MONTHLY PREMIUMS FOR JU	82853	05/24/2021	05/24/2021	4,597.52
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	945.20
	CITY OF BUCHANAN-PAYRC		MERS CONTRIBUTION FOR AF	82856	05/24/2021	05/24/2021	2,627.66
	DELTA DENTAL///	RIS0003482633	BILLING FOR JUNE	82862	05/24/2021	05/24/2021	409.80
							8,580.18
501-591.000-818.000	CONTRACTI						
	PEERLESS-MIDWEST, INC.//	60835	REPLACE MATER METER IN F	82878	05/24/2021	05/24/2021	4,990.00
							4,990.00
501-591.000-853.000	TELEPHONE						
	COMCAST CABLE///		MONTHLY BILLING VAR	82859	05/24/2021	05/24/2021	47.50

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501-591.000-921.000	UTILITIES						
	INDIANA MICHIGAN POWER		APRIL USAGE	82868	05/24/2021	05/24/2021	378.97
	SEMCO ENERGY///		USAGE FOR APRIL VAR	82887	05/24/2021	05/24/2021	20.22
							399.19
501-591.000-937.000	METERS - H						
	ETNA SUPPLY CO.///		REPAIRS VAR	82863	05/24/2021	05/24/2021	4,762.93
	FERGUSON WATERWORKS	0234489-1	INSETTER	82864	05/24/2021	05/24/2021	340.00
							5,102.93
501-591.000-939.000	MAINTENAN						
	WESNER AUTOMOTIVE,INC.	17098 & 17175	OIL CHANGE AND HEADLAMP	82893	05/24/2021	05/24/2021	83.03
							83.03
							ATER MAINTENANCE & OPERATION: 19,202.83
							MAINTENANCE & OPERATION: 704,836.06
Fund: 588	DIAL-A-RIDE						
Dept: 000.000							
588-000.000-700.007	AUDIT EXPE						
	PLANTE & MORAN	1998415	FINAL BILLING 9/30/20 AUDIT	82879	05/24/2021	05/24/2021	1,400.00
							1,400.00
588-000.000-789.000	DAR OPERA						
	BERRIEN COUNTY TREASUR		MONTHLY FUEL COST JAN AN	82850	05/24/2021	05/24/2021	25,290.61
							25,290.61
							Total Dept. 000000: 26,690.61
							Total Fund DIAL-A-RIDE: 26,690.61
Fund: 701	TRUST AND AGENCY						
Dept: 000.000							
701-000.000-250.008	POLICE 302						
	WEST MICHIGAN CRIMINAL	4392	TRAINING SPRING 2021 35%	82894	05/24/2021	05/24/2021	155.51
							155.51
701-000.000-250.067	DUCK FEED						
	MARK FARM SUPPLY	53265	DUCK COMM/FLOCK MAINTAIN	82873	05/24/2021	05/24/2021	72.45
							72.45
							Total Dept. 000000: 227.96
							and TRUST AND AGENCY: 227.96
							Grand Total: 807,241.43

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Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL	68,314.58	0.00
107	DOWNTOWN DEVELOPMENT FUND	266.50	0.00
202	MAJOR STREETS	3,558.73	0.00
203	LOCAL STREETS	3,346.99	0.00
501	W & S MAINTENANCE & OPERATION	704,836.06	0.00
588	DIAL-A-RIDE	26,690.61	0.00
701	TRUST AND AGENCY	227.96	0.00
Grand Total:		807,241.43	0.00

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Check Number	Check Date	Status	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
82850	05/24/2021	Printed		635	BERRIEN COUNTY TREASURER	MONTHLY FUEL COST JAN AND FEB	25,290.61
82851	05/24/2021	Printed		635	BERRIEN COUNTY TREASURER	TAX ADJUSTMENT 2020	453.33
82852	05/24/2021	Printed		1387	BITTNER JENNINGS ATTORNEYS	APRIL BILLING	2,301.00
82853	05/24/2021	Printed		1506	BLUE CROSS BLUE SHIELD OF MICH	MONTHLY PREMIUMS FOR JUNE	23,129.42
82854	05/24/2021	Printed		6904	CERTIFIED LABORATORIES	PREMALUBE	245.95
82855	05/24/2021	Printed		2565	CINTAS CORPORATION	SUPPLIES	92.57
82856	05/24/2021	Printed		0610	CITY OF BUCHANAN-PAYROLL FUND	MERS CONTRIBUTION FOR APRIL	21,924.55
82857	05/24/2021	Printed		3004	KELLY L CLARK	CLEANING FOR APRIL AND MAY	990.00
82858	05/24/2021	Printed		01092	CO-ALLIANCE LLP - BUCHANAN	SODIUM BICARBONATE	441.75
82859	05/24/2021	Printed		3536	COMCAST CABLE	MONTHLY BILLING VAR	741.25
82860	05/24/2021	Printed		2006	CORE TECHNOLOGY CORPORATION	ANNUAL MAINT FOR POLICE DEPT	1,645.00
82861	05/24/2021	Printed		2950	DAVIS CONSTRUCTION, INC.	MAY PROGRESS PAYMENT	673,493.82
82862	05/24/2021	Printed		3548	DELTA DENTAL	BILLING FOR JUNE	1,653.36
82863	05/24/2021	Printed		2023	ETNA SUPPLY CO.	REPAIRS VAR	4,762.93
82864	05/24/2021	Printed		2864	FERGUSON WATERWORKS #1934	INSETTER	340.00
82865	05/24/2021	Printed		5454	GENE WESNER CHEVROLET	REPAIR/REPLACE ALTERNATOR 46-6	624.98
82866	05/24/2021	Printed		1391	ASHLEY HANSON	MARKET HOURS	266.50
82867	05/24/2021	Printed		5554	HASSES CRANE SERVICE LLC	GRAIN LEG TEAR DOWN	1,500.00
82868	05/24/2021	Printed		180	INDIANA MICHIGAN POWER COMPANY	APRIL USAGE	3,829.99
82869	05/24/2021	Printed		0711	J.P GILLEN & ASSOCIATES	APRIL BILLING	1,505.00
82870	05/24/2021	Printed		711	KOTZ, SANGSTER, WYSOCKI	APRIL BILLING VAR	13,846.00
82871	05/24/2021	Printed		465	GUY EDWARD LEWIS	MILEAGE REIMB. FOR CONFERENCE	124.04
82872	05/24/2021	Printed		0719	MAHO	CONFERENCE AND LODGING D.MANN	350.00
82873	05/24/2021	Printed		5467777	MARK FARM SUPPLY	DUCK COMM/FLOCK MAINTAINER	72.45
82874	05/24/2021	Printed		3042	MARV'S LOCK SHOP	PARTS AND LABOR FOR NEW LOCKS	2,057.00
82875	05/24/2021	Printed		1117	MICHIGAN CAT	BACKHOE REPAIRS	3,972.69
82876	05/24/2021	Printed		0652	NORTH SHORE ANALYTICAL	MERCURY ANALYSIS-FINAL	175.00
82877	05/24/2021	Printed		406	OFFICE DEPOT	OFFICE SUPPLIES-APRIL	175.57
82878	05/24/2021	Printed		3085	PEERLESS-MIDWEST, INC.	REPLACE MATER METER IN FEED RM	4,990.00
82879	05/24/2021	Printed		4075	PLANTE & MORAN	FINAL BILLING 9/30/20 AUDIT	1,400.00
82880	05/24/2021	Printed		2413	STEPHANIE POWERS	FLOWER PLANTERS	115.48
82881	05/24/2021	Printed		2482	REPUBLIC SERVICES #646	APRIL BILLING VAR	2,611.75
82882	05/24/2021	Printed		273	RIDGE NAPA AUTO PARTS	TOGGLE SWITCH	9.99
82883	05/24/2021	Printed		1650	RIGGS OUTDOOR POWER	AIR FILTER, OIL AND BELT VAR	214.29
82884	05/24/2021	Printed		858	ROSE PEST SOLUTIONS	SERVICE FOR APRIL	147.00
82885	05/24/2021	Printed		858	ROSE PEST SOLUTIONS	RENEWAL	213.00
82886	05/24/2021	Printed		5556	JEREMY ROWE	RENTAL REIMBURSEMENT	50.00
82887	05/24/2021	Printed		1279	SEMCO ENERGY	USAGE FOR APRIL VAR	5,109.86
82888	05/24/2021	Printed		5555	TRUCK CENTERS INC	GENERAL MAINTENANCE	966.35
82889	05/24/2021	Printed		4038	U.S. 31 SUPPLY, INC.	FARMERS MARKET	526.82
82890	05/24/2021	Printed		1152	USA BLUE BOOK	LAB SUPPLIES TNT843	131.04
82891	05/24/2021	Printed		4241445	VERIZON WIRELESS	AIR CARDS FOR PATROL VEHICLES	211.57
82892	05/24/2021	Printed		2192	ANDREW WARNER	LAB PROCEDURES AND MATH CLASS	25.00
82893	05/24/2021	Printed		4064	GENE WESNER AUTOMOTIVE, INC.	OIL CHANGE AND HEADLAMP REPL.	83.03
82894	05/24/2021	Printed		2030	WEST MICHIGAN CRIMINAL JUSTICE	TRAINING SPRING 2021 35%	155.51
82895	05/24/2021	Printed		2318	WEX BANK	APRIL FUEL	2,155.98

Check Register Report

Item VII. B.

Date: 05/20/2021

Time: 11:13 am

Page: 2

City of Buchanan

BANK:

Check Number	Check Date	Status	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
82896	05/24/2021	Printed		076	WOLVERINE ELECTRICAL CONTRACT	SERVICE FOR PANEL RESET	120.00

Total Checks: 47

Checks Total (excluding void checks): 807,241.43

Total Payments: 47

Bank Total (excluding void checks): 807,241.43

Total Payments: 47

Grand Total (excluding void checks): 807,241.43



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107
www.cityofbuchanan.com

ADDITONS TO SUMMARY
MAY 24, 2021

101	General Fund	\$68,314.58
107	Downtown Development	\$266.50
202	Major Streets	\$3,558.73
203	Local Streets	\$3,346.99
501	W&S Maintenance & Operations	\$704,836.06
588	Dial-A-Ride	\$26,690.61
701	Trust & Agency	\$227.96

	Total	\$807,241.43

**RESOLUTION 2021.05/228
CITY OF BUCHANAN
COUNTY OF BERRIEN, MICHIGAN**

A RESOLUTION TO ADOPT 80%/20% EMPLOYER/EMPLOYEE HEALTH CARE COST OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act.
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the City of Buchanan has decided to adopt the 80%/20% option as its choice of compliance under the Act.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the City of Buchanan elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year July 1, 2020 through June 30, 2021.

The following resolution was offered by Commissioner and seconded by Commissioner .

Upon a call of the roll, the vote was as follows:

Yeas: Denison, Downey, Money, Swem, Weedon
Nays: None
Abstain: None
Absent: None

ADOPTED this 24th Day of May 2021.

Barbara A. Pitcher, City Clerk

Sean Denison, Mayor

CERTIFICATION

I hereby certify that the above is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the 24th day of May 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, MCL 15.261 to 15.272/.

Barbara A. Pitcher, City Clerk

DRAFT



CITY OF BUCHANAN

Street Closure Form

Street(s) requested to be closed: Arctic St and Victory St.
(CORNERS)

Street Closing: from Sat. 07/3/2021 8AM to: Sat. 07/03/2021 11pm
Date Time Date Time

Reason: Celebration of remembrance of Avery Brown

Request being made by:

Organization: Avery Brown Classic

Address: 51310 Outer Dr
South Bend, IN 46628

Phone: 269-325-3531

Company Representative Name (printed) Taniko L. Brown

Company Representative Signature *Taniko L. Brown*

Title: Member

Approved: *[Signature]*
Assistant Police Chief

Approved: *[Signature]*
Fire Chief

Approved: *[Signature]*
Public Services Director

Approved: *[Signature]*
City Manager

Comments (Office Use Only)



CITY OF BUCHANAN

Street Closure Form

Street(s) requested to be closed: Oak @ Harger Park

Street Closing: from 5/31 8:00 to: 5/31 3:00 pm Latest!

Reason: Serving hot dogs for Memorial day
from a tent @ front st. same as 2019 Parade. Free

Request being made by:

Organization: The Home Source Group

Address: 108 W. Front St
Buchanan, MI 49107

Phone: 269-479-6510 (Joseph) 269-767-8747 (office)

Company Representative Name (printed) Joseph Williams

Company Representative Signature [Signature]

Title: Owner

Approved: [Signature]
Assistant Police Chief

Approved: [Signature] 5-17-21
Fire Chief

Approved: [Signature]
Public Services Director

Approved: Heather K. Grace
City Manager

Comments (Office Use Only) _____

April 2021 Treasurer Report

(As of May 10, 2021)

TCF Bank:

ACCOUNTS PAYABLE CHECKING	\$636,285.45
BROWNFIELD AUTHORITY TIF FUND 109	\$10,303.67
BFCS SMALL CITIES FUND 104	\$0.00
CAPITAL PROJECTS FUND 103	\$27,925.71
CASH MANAGEMENT CHECKING	\$381,815.33
DDA FUND 107	\$14,062.21
DDA TIFA	\$0.00
DIAL-A-RIDE CHECKING FUND 588	\$78,013.49
DIAL-A-RIDE SAVINGS	\$9,517.34
GENERAL FUND 101	\$331,663.18
HOUSING FUND 246	\$0.00
LOCAL STREETS FUND 203	\$37,166.79
MAJOR STREETS FUND 202	\$197,910.98
OAKRIDGE CEMETERY FUND 712	\$7,550.01
PAYROLL CHECKING	\$18,740.09
REPAIR & DEMOLITION	\$0.00
STREET REPAIR & MAINT FUND 214	\$14,843.12
TAXES FUND 703	\$12.78
TRUST & AGENCY FUND 701	\$128,354.44
WATER & SEWER ENTERPRISE FUND 501	\$50,633.37
FRONT STREET STREETScape	\$0.00
FARMERS' MARKET	\$0.00
1991-1993 MICHIGAN TRANSPORTATION BOND	\$0.00
BUCHANAN DISTRICT LIBRARY	\$0.00
LIBERTY HEIGHTS - 2000 MTB	\$0.00
RIVER STREET BROWNFIELD AUTHORITY TIF	\$0.00
SOLID WASTE & RECYCLING FUND	\$0.00
SMITH STREET BROWNFIELD TIF	\$0.00
W&S - 1997 REVENUE BOND	\$0.00
W&S - 2000 REVENUE BOND	\$0.00
CASH MANAGEMENT MONTHLY TOTALS	\$1,944,806.96

TCF BANK:

City of Buchanan Investment Agency: **\$9,990,496.56**

Honor Credit Union:

ACCOUNTS PAYABLE CHECKING	\$0.23
BROWNFIELD AUTHORITY TIF FUND 109	\$28,901.49
BFCS SMALL CITIES FUND 104	\$0.00
CAPITAL PROJECTS FUND 103	\$6,676.67
CASH MANAGEMENT CHECKING	\$1,364.18
DDA FUND 107	\$2,507.88
DDA TIFA	\$0.00
DIAL-A-RIDE CHECKING FUND 588	\$0.00
DIAL-A-RIDE SAVINGS	\$0.00
GENERAL FUND 101	\$55,526.17
HOUSING FUND 246	\$0.00
LOCAL STREETS FUND 203	\$38.11
MAJOR STREETS FUND 202	\$38.11
OAKRIDGE CEMETERY FUND 712	\$1493.85
PAYROLL CHECKING	\$0.00
REPAIR & DEMOLITION	\$0.00
SHARES	\$10.00
STREET REPAIR & MAINT FUND 214	\$0.00
TAXES FUND 703	\$3.71
TRUST & AGENCY FUND 701	\$2,937.17
WATER & SEWER ENTERPRISE FUND 501	\$145,005.12
<hr/>	
FRONT STREET STREETSCAPE	\$0.00
FARMERS' MARKET	\$0.00
1991-1993 MICHIGAN TRANSPORTATION BOND	\$0.00
BUCHANAN DISTRICT LIBRARY	\$0.00
LIBERTY HEIGHTS - 2000 MTB	\$0.00
RIVER STREET BROWNFIELD AUTHORITY TIF	\$0.00
SOLID WASTE & RECYCLING FUND	\$0.00
SMITH STREET BROWNFIELD TIF	\$0.00
W&S - 1997 REVENUE BOND	\$0.00
W&S - 2000 REVENUE BOND	\$0.00
<hr/>	
CASH MANAGEMENT MONTHLY TOTALS	\$244,502.69

BOARD PROCESS & POLICY

Recommendations to City Commission



Barbara Pitcher, City Clerk
City of Buchanan
May 24, 2021

Overview

Nearly 100 citizen volunteers serve the City of Buchanan on the City's various boards, commissions, councils committees and subcommittees (hereafter referred to as "boards") which have major responsibilities in assisting the City Commission and staff in public policy development and implementation. These boards and commissions play a vital role in shaping the community's future and maintaining and improving its quality of life. By serving on these various groups, city residents have the opportunity to truly make a difference in their community.

In further development of the Board Application and Appointment Process in alignment with MEDC's Redevelopment Ready Communities initiative, the Clerk has been on a mission to compile and understand the complex maze of boards and subcommittees, when and how they were established, their bylaws, and current rosters. During this process, whether due to turnover in the Clerk's office, practices of the past City Hall administration, the chaos of a pandemic, or other factors, we have uncovered some inconsistencies regarding board roles, responsibilities, and relationship to the City's strategic initiatives.

In addition to a lack of clarity, consistency, and oversight on the part of the City, we have a wide disparity in the productivity and effectiveness of boards and subcommittees. This should be reviewed to uncover best practices of those boards who add considerable value to the City and consider remediation or removal of underperforming or misaligned boards. Many boards are currently out of compliance with City policies, their own bylaws and the Open Meetings Act (OMA). Few provide either agendas or minutes to the Clerk's office on a timely basis – if at all – and do not keep the City apprised of vacancies and/or appointments to their board.

Recommendations

The following are recommended changes to process and policy governing the various boards of the City of Buchanan.

Regain Compliance

- Hold a required meeting of board officers in June as a reorientation to the board policies and procedures, ensuring all boards and subcommittees will act on behalf of the best interests of the City of Buchanan and operate under the financial, legal and regulatory requirements and duties of the City of Buchanan which include but are not limited to:
 - Adherence to the Open Meetings Act
 - Appropriately noticing and holding public meetings
 - Publication of Agenda and Minutes
 - Use of Robert's Rules of Order to conduct meetings
- Hold an annual meeting thereafter early in the year to review policies and procedures and prepare boards for the annual strategic reporting and board reappointment process.
- Develop or contract periodic training and refreshers on:
 - Open Meetings Act
 - Robert's Rules of Order
 - Municode Meeting Management

Establish Consistency

- Unless reasonably precluded in a board's bylaws by a higher authority, verify or revise all board bylaws to reflect that:
 - All board terms run in conjunction with the City's fiscal year, July 1 through June 30.
 - All board reappointments for expiring terms are made annually by a vote of the board followed by a recommendation from that board to the City Commission by May 31 for ratification in June.
 - All new board appointments are made as necessary by a vote of the board followed by a recommendation from the board to the City Commission for ratification.

Ensure Effectiveness

- Foster development of objectives and strategic plans presented to the City Commission annually. Such objectives and strategies should demonstrate alignment with the City's objectives and maintain or improve the quality of life within our community.
- Establish regular progress reporting to the City Commission, both in writing and appearance before the Commission.
- Refer to Resolution 2004.01/011, establishing policy for the formation of board subcommittees. Key aspects include:
 - Subcommittees can be formed at the recommendation of a board or the City Commission and must be adopted through resolution by the City Commission.
 - Ad hoc committees established by the City Commission are a suitable alternative to board subcommittees.
 - In all cases, the board will appoint a member of its own to serve on the subcommittee to provide ongoing updates to the supervising board.
 - An official subcommittee will require an annual resolution of continuation to ensure productivity and effectiveness.
- Facilitate the dissolution or transition to volunteer or nonprofit status of boards or subcommittees no longer aligned with the City's objectives, providing value, or complying with the financial, legal and regulatory requirements and duties of the City.

Realign

- Elevate high performing subcommittees to board level. Currently the following subcommittees fall under the oversight of the Buchanan Area Recreation Board but operate quite independently of the B.A.R.B. Given the strategic value to the City, each could easily operate as a stand-alone board:
 - Buchanan Tree Friends
 - Friends of McCoy's Creek Trail
- The Common Committee is also a subcommittee of the Buchanan Area Recreation Board and is primarily concerned with the Thursday Concert Series and Stop, Lunch and Listen programming at the Common. As the City expands programming and events at the Common, restructuring the Common Committee as a stand-alone board with appropriate subcommittees and representation from adjacent boards, such as the Buchanan Area Performing Arts Council, should be considered in order to facilitate a broader strategy for community development.
- The Buchanan Farmer's Market is currently formed under the now dissolved Downtown Development Authority. Given its function and vital role to the community, it could either operate as a stand-alone board or under the auspices of the restructured Common Committee.

Ongoing Development & Refinement

- In preparation for the Board Portal on the City’s new website, launching this Fall, fully document board rosters, terms, bylaws and the date and means by which each board was established and provide access to recent archived minutes.
- Utilize the Municode Meeting Management platform to establish consistent templates and train designated board members to create and publish their own meeting agendas, packets and minutes.
- Further enhance the board application and appointment process to include:
 - Converting the application to a fillable form
 - Establishing desired board member skills, interest, experience and criteria for each board and subcommittee to facilitate a mutual good fit for the board and applicant
 - Instituting communication templates and workflows so all prospective board applicants and the board(s) to which they applied are kept apprised of where their application is in the process

The goal and challenge is to reestablish a mutually productive relationship and a level of professionalism with our boards while preserving the tremendous pride and passion many of our volunteer board members have in the City of Buchanan. In many ways, they are the reasons *Life is Better Here*.

Current Boards of the City of Buchanan

At this time, this is the best accounting the Clerk’s office has regarding current boards. Additional research and verification of highlighted items are necessary.

BOARD	PURPOSE	ESTABLISHED	STRUCTURE
Board of Review	Charged with considering, correcting, and approving the assessment roll. It shall hear the complaints of all persons considering themselves aggrieved by assessments. If it appears that any person or property has been wrongfully assessed, or omitted from the roll, the Board shall correct the roll in such a manner as it deems just.	Charter, Section 10.6	5-member board 4-year terms
Brownfield Redevelopment Authority	Organized to operate exclusively for the City of Buchanan, Michigan pursuant to powers granted by the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended.	Resolution #1999.(03)/005 on March 22, 1999 with an effective date of operation of May 21, 1999.	5-member board 4-year terms
Buchanan Area Performing Arts Council	Charged with encouraging participation among citizens of the Buchanan area in all areas of fine arts to be accomplished through soliciting and selecting fine arts programs for citizen participation and enjoyment, planning	Comm. Res. 9305 Res. 2002.10/20 Res. 2000.11/31	15-member board 4-year terms

BOARD	PURPOSE	ESTABLISHED	STRUCTURE
	exhibitions, concerts, demonstrations, and any other programs that might allow citizens of the Buchanan area to experience and appreciate the fine arts.		
Buchanan Area Recreation Board (B.A.R.B.)	Charged with the development and implementation of the City's Park and Recreation Master Plan, and in recent years has been furnished with City funds for capital improvements at park facilities throughout the community. Parks and recreation programs are an important component of Buchanan's quality of life, and both the City Commission and the Recreation Board have committed themselves to upgrading and beautifying Buchanan's park facilities.	Ordinance 204 Comp. Ords. Rev. 1991 12.361	7-member board 3-year terms
Buchanan Farmer's Market Board (subcommittee of the now dissolved DDA)	Direct the function of the Farmer's Market in accordance with the recommendations of the City Commission of the City of Buchanan.	2006	9-member board 3-year terms
Buchanan Tree Friends (subcommittee of the B.A.R.B.)	To improve the beauty of our city's streets by maintaining and planting trees that will provide shade and environmental health benefits to all inhabitants of Buchanan. The board will also help the City of Buchanan to retain its Tree City USA designation.	2018	Up to 9-members 3-year terms
Buchanan Youth Softball Baseball Association (BYBSA) (subcommittee of the B.A.R.B.)			
Common Committee (subcommittee of the B.A.R.B.)	Charged with programming arts-related events at the Common. In order to ease the logistics of co-promotion, the Common Committee will finalize its programming schedule for the summer of a given year by February of that same year, commensurate with the Buchanan Fine Arts Council. The aim of programming efforts by the Common Committee should be to seek diverse schedule reflecting a	Res. 2013.04/84 Res. 2003.07/21	9-member board 4-year terms

BOARD	PURPOSE	ESTABLISHED	STRUCTURE
	broad base of interests in the community.		
Compensation Committee		Charter Ord. 357.12/02	5-member board 5-year terms
Construction Board of Appeals		2009	5-member board 3-year terms
Design Review Committee <i>(subcommittee of the Planning Commission)</i>	To review and determine compliance with the approved Downtown Design Standards as referred to in the City of Buchanan Comprehensive Zoning Ordinance Amendment for the Central Business District and determine if the applicant's plan conforms to the approved Downtown Design Standards.	Ord. 2005.03/363 Ord. 154 Section 22.07	4-member board 3-year terms
Dog Park Committee	To design and develop a dog park facility within the city limits of Buchanan.	Res. 2001.05/46	
Friends of McCoy's Creek Trail	Friends of McCoy's Creek Trail have gathered in unity to develop and pursue a trail through the City of Buchanan. They have developed pathways through E. B. Clark Woods on the south side of McCoy's Creek and have continued the trail to downtown Buchanan along the Creek. They host events such as a 5k Extreme held in August and Trek-or-Treat for Halloween. Public can walk, run or just enjoy a stroll through the woods.	Resolution, April 2004 2004.04/14 2004.04/11	7-member board 4-year terms
Friends of Oakridge Cemetery			Up to 7 members 2-year terms
Friends of the Ducks Committee <i>(subcommittee of the B.A.R.B)</i>	To provide and advocate for the ducks in Buchanan parks.		
Joint Water-Sewer Board	A joint City/Township body, which makes policy recommendations regarding operation of the city's water and sewer system, and oversees the cooperative agreement between the City and Township for provision of city water and sewer services to adjacent township areas.	4/23/1984 8/8/2011	5-member board 3-year terms
OneBuchanan	Promotes a welcoming and inclusive community and intends to host	January 11, 2021 Commission	

BOARD	PURPOSE	ESTABLISHED	STRUCTURE
	forums on topics such as Mental Health, Black History, LGBTQ issues, etc.	Meeting (Swem/Weedon)	
Planning Commission	Charged with the development and adoption of a City Master Plan, and advising the City Commission on zoning and land use ordinances related to the implementation of that plan. The Plan Commission also has the responsibility for conducting public hearings on rezoning requests, and for conducting site plan reviews for proposed commercial, industrial, and multi-family residential developments.	Ord. 2006/01.368 Ord. 2015.06/392	7-member board 3-year terms
Watershed Quality Support Board		Res 2012.04/069	11-member board 3-year terms
Zoning Board of Appeals	Hears appeals of requirements, decisions or determinations made by the Zoning Administrator, interprets zoning district boundaries, issues variances from the strict terms of the ordinance, issues variances from the strict terms of the yard setback requirements and hears appeals concerning decisions made by the Planning Commission. All decisions of the ZBA are subject to review by the City Commission.		6-member board 3-year terms

Unconfirmed Subcommittees of the B.A.R.B.:

- Community Gardens
- Have Fun at Buchanan Parks
- North End Park
- Rocket Football

Peripheral Boards

The following are not recognized as official boards of the City of Buchanan, although City Staff and/or Commissioners may serve in an official capacity on such boards:

- Buchanan Chamber of Commerce
- Buchanan District Library Board of Trustees
- Southeast Berrien County Landfill Authority
- Southwestern Michigan Community Ambulance Service (SMCAS)



City of Buchanan

Social District Application & Management and Maintenance Plan

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Commons Areas Management and Maintenance Plan

Introduction

On July 1, 2020, Michigan Public Act 124 of 2020 was signed into law, allowing local governments to establish ‘Social Districts’ within their jurisdictions. These Social Districts allow for ‘common areas’ where two or more contiguous licensed establishments (i.e., bars, distilleries, breweries, restaurants, tasting rooms) may sell alcoholic beverages in designated containers to be taken into the area for consumption.

Intent

The City of Buchanan by and through its Community Development Department intends to utilize this new state law and establish a Social District in an effort to support local restaurants, microbreweries, bars, and similar food service businesses within the City of Buchanan.

Application

This packet, and the management and maintenance plan contained within, is specifically designed to apply to, and ensure compliance with, the Michigan Liquor Control Commission (MLCC) guidelines and Public Act 58 of 1998 as amended by Public Act 124 of 2020. Plan amendments may be considered at any time but must comply with all requirements for Commons Areas as prescribed in state statute.

Potential Qualified Licensees

As the Social District is established, the City will welcome businesses to participate once they apply for and receive their Social District Permit from the MLCC. Potential participating liquor license holders who are considered ‘Qualified Licensees’ within the proposed Social District are listed below:

- B & W Olde Village Inn
- McCoy Creek Tavern
- Lehman’s Brewery

Social District Permits

A Qualified Licensee must first be approved by the City before applying for a Social District Permit through the MLCC. Permits can be applied for by the owner or an authorized representative thereof by filling out MLCC Form [LCC -208](#). In order to be approved by the City, a licensee will have to provide a Certificate of Liability Insurance naming the City of Buchanan as additionally insured.

Management

The *Buchanan Social District* will be created and operated by the City of Buchanan, by and through its Community Development Department. The district’s management and maintenance will also be supported by the Buchanan Police and Fire Departments, the Buchanan Parks Department, and the Buchanan Department of Public Safety.

Operations

The *Buchanan Social District* will operate year-round, seven days a week, from 12 p.m. to 10 p.m., beginning immediately after approval from the Michigan Liquor Control Commission.

District Boundaries

The *Buchanan Social District* boundaries are, generally, the north and south of Front Street, between Main St., Red Bud Trail North, Dewey St., Days Ave., and S. Oak St. Designated common areas are all sidewalks within the social district, crosswalks at Red Bud Trail North and Dewey St., across Main St., S. Oak St and Front St., across Days Ave., and Front St. and Red Bud Trail North., the McCoy Duck Pond & adjacent parking lot, and the Buchanan Common Area. Please refer to page 8 for a detailed map (Exhibit A) in accordance with Michigan Public Act 124.

Barriers, Structures, and Furnishings

All barriers, structures, and furnishings, temporary or otherwise, utilized as part of the *Buchanan Social District’s* Commons Area must be approved by the City of Buchanan and shall:

- Not impede drivers, pedestrians, or wheelchair users;
- Not block sight visibility of remaining parking lot aisles or intersections;
- Not impede emergency vehicle and personnel access; and
- Not prevent access to nearby businesses or homes.

Tables, chairs, and temporary barriers may be permitted to remain outdoors during closed hours but must be secured. Service items, decorations, cleaning materials and equipment and other easily stored items must be removed from the area at the end of each business day. Solid barriers, if incorporated, may remain for the duration of the permitted timeframe. Tents and other temporary shelter structures must be approved by a City of Buchanan Department of Building Safety Official prior to incorporation. Additionally, the type and location for any outdoor heaters must be approved by the Buchanan City Fire Department.

District Logo and Signage

The *Buchanan Social District* will utilize a modification of the City of Buchanan’s logo to designate its approved rules, boundaries, and containers. As required by the MLCC, the general boundaries of the Social District will be clearly marked with signage. Additionally, the City will supply signage/markers to designate two dedicated crosswalks for patrons of the Social District to cross Lake Street safely.

Other signage may be needed to indicate rules for the district, such as:

- No alcohol beyond this point;
- Each cup is one-time use;
- Dispose of your cup properly;
- District Hours of Operation;
- Drinks only available at participating “social district” establishments; and
- Do not take your cup from one establishment into another.

Beverage Containers and Rules of Use

Per PA 124 of 2020, the following regulations apply to containers within the Social District:

1. The container prominently displays the social district permittee's trade name or logo or some other mark that is unique to the social district permittee under the social district permittee's on-premises license;
2. The container prominently displays a logo or some other mark that is unique to the commons area;
3. The container is not glass; and
4. The container has a liquid capacity that does not exceed 16 ounces.

The following additional rules apply to the use of Social District beverage containers:

- The container must be marked with the time and date of sale;
- Participating licensees must purchase their containers from the City of Buchanan;
- The containers may not be carried into the establishment of another qualified licensee.
- The containers may only be consumed within the Social District commons area, not on premises at the location of purchase; and

Financing

Participating licensees are required to pay for their permit from the MLCC (\$250 permit fee + \$70 inspection fee). The City will assist to minimize additional financial investments borne the business community for signage, stickers, structures, barriers, and furnishings.

Marketing and Promotion

Marketing will be done by the City of Buchanan, in coordination with the Buchanan Chamber and the Southwest Michigan Regional Chamber. Expenses related to marketing and promotion shall be offset with financing from the Buchanan Community Development Department.

Security and Enforcement

Security and enforcement in the Social District will be done by the Buchanan City Police Department. Periodic reports will be provided to the City to document any security issues that arise.

Waste Removal and Sanitation

The City of Buchanan will provide daily sanitation services within the social district, including trash removal, litter pick up, and the periodic sanitization of sites and surfaces. The City requires that waste receptacles be located strategically throughout the Commons Areas, including at least one in front of each participating licensee. Participating licensees shall also be responsible for the daily litter pick up surrounding their establishment and the periodic sanitization of any sites, surfaces, structures, or furnishings they may provide as part of this social district.

COVID-19 Protocols and Precautions

Due to the ongoing Coronavirus (COVID-19) pandemic, all individuals (patrons), organizations, and establishments participating in the *Buchanan Social District* must comply with all Emergency Orders issued by the Michigan Department of Health and Human Services related to the COVID-19 state-of-emergency. Additionally, patrons and licensees must comply with the most relevant public health guidance, including, but not limited to, reduced capacity, social distancing, and the wearing of face masks by staff and customers. As in all other circumstances, failure by a licensee to comply with one of MDHHS' emergency orders may result in the suspension or revocation of the licensee's liquor license.

Insurance

As part of the required local approval process, qualified licensees must secure their own liability insurance and name the City of Buchanan as an additional insured.

Festivals and Special Events

PA 124 of 2020 states the following: "If the commission issues a special license to a special licensee located in a social district, the holder of a social district permit shall not sell and serve alcoholic liquor under subsection (2) during the effective period of the special license." Thus, if a special license was issued for a festival or event taking place within the Social District boundary, all Social District operations would cease for the duration of that festival or special event. That said, nothing prohibits the City from holding a festival or event, such as live-music or an open-air market, within the common areas established by this social district and having the participating licensees sell and serve alcoholic liquor to patrons – so long as a special license was not issued for that occasion.

Existing Outdoor Dining and Consumption

The establishment of the Commons Areas in accordance with the new MLCC provisions in no way negates the ability of businesses to establish sidewalk cafes for outdoor dining and alcoholic beverage consumption in accordance with the pre-existing MLCC guidelines and City ordinances. The Commons Areas are intended to be supplemental and in addition to these previous provisions.

Revocation

The City of Buchanan may revoke the Social District designation if it determines that the commons area threatens the health, safety, or welfare of the public or has become a public nuisance. Per MLCC rules, the City must hold at least one (1) public hearing on the proposed revocation before revoking the designation. The City shall give notice as required under the open meetings act of the time and place of the public hearing before the public hearing and shall file the designation or revocation of the Social District with the MLCC.

Resolution of Approval - Proposed

CITY OF BUCHANAN

ESTABLISHMENT OF A BUCHANAN SOCIAL DISTRICT

Resolution -

WHEREAS, Michigan Public Act 124 of 2020 was signed into law on July 1, 2020; and

WHEREAS, the law allows Michigan municipalities to establish Social Districts that provide for Commons Areas where two or more contiguous licensed establishments may sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption; and

WHEREAS, the Buchanan Social District would be created and managed by the City by and through its Community Development Department; and

WHEREAS, the Buchanan Social District boundaries are laid out in the Buchanan Social District map attached as Exhibit A in accordance with Michigan Public Act 124;

WHEREAS, the City of Buchanan will follow all stipulations of Michigan Public Act 124 of 2020 and follow established best practices in the creation and maintenance of the Buchanan Social District; and

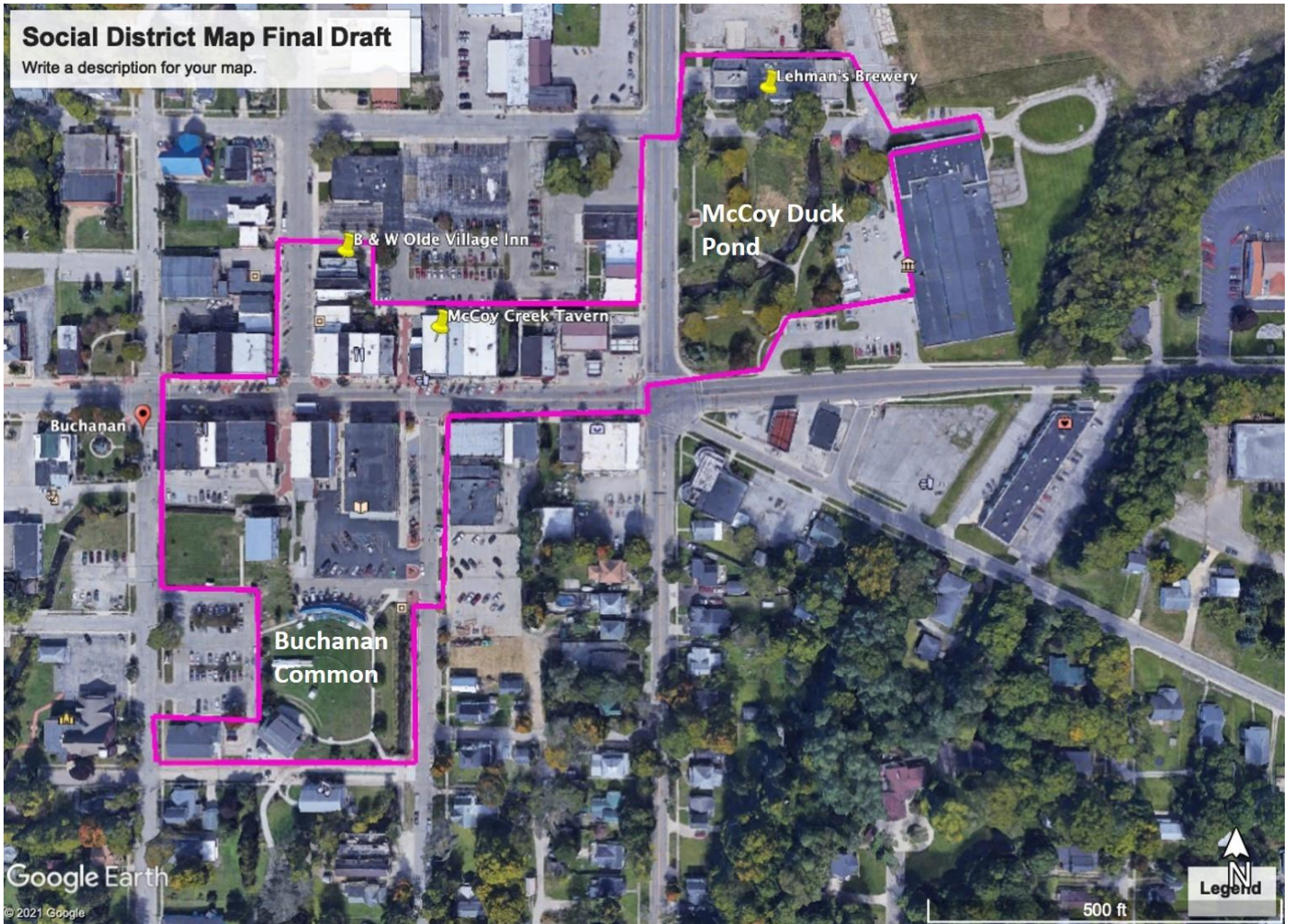
WHEREAS, the creation of the Buchanan Social District will assist our downtown businesses in adapting to the social distancing requirements of the COVID-19 crisis as well as attract customers for enhanced outdoor dining and entertainment experiences in downtown Buchanan; and

WHEREAS, the City Council designates the Buchanan Social District and commons areas as depicted in the attached map (Exhibit A), establishes a social district management and maintenance plan, approves the list of potential qualified license holders for a social district permit as outlined in the application; and

NOW, THEREFORE, BE IT RESOLVED, That the Buchanan City Council does hereby approve the creation of the Buchanan Social District for consideration by the Michigan Liquor Control Commission.

Approved:

Social District Map



MLCC Forms and Documentation

MLCC Information for Local Governmental Units



Michigan Liquor Control Commission (MLCC)
 Constitution Hall, 2nd Floor, 525 W. Allegan St, Lansing, MI 48933
 P.O. Box 30005, Lansing, MI 48909
 866-813-0011 – www.michigan.gov/lcc

Social District Permit Information For Local Governmental Units

Pursuant to MCL 436.1551, the governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. The commons area is not considered part of the licensed premises for any of the licensees that hold a Social District Permit.

The term commons area is defined by MCL 436.1551(8)(a):

"Commons area" means an area within a social district clearly designated and clearly marked by the governing body of the local governmental unit that is shared by and contiguous to the premises of at least 2 other qualified licensees. Commons area does not include the licensed premises of any qualified licensee.

The term qualified licensee is defined by MCL 436.1551(8)(c):

"Qualified licensee" means any of the following:

- *A retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises. (This includes the following license types: Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, G-2, Brewpub.)*
- *A manufacturer with an on-premises tasting room permit issued under section 536.*
- *A manufacturer that holds an off-premises tasting room license issued under section 536.*
- *A manufacturer that holds a joint off-premises tasting room license issued under section 536.*

A list of all licensees, sorted by county and local governmental unit, may be found on the MLCC website:

https://www.michigan.gov/documents/lara/liclist_639292_7.xlsx

The governing body of a local governmental unit may designate a Social District pursuant to MCL 436.1551 under the following conditions:

- Designate a Social District that contains a commons area, as defined in MCL 436.1551(8)(a).
- Establish local management and maintenance plans, including hours of operation, for a commons area.
- Define and clearly mark with signs the designated commons area.
- A governing body of a local governmental unit shall not designate a Social District that would close a road unless the governing body receives prior approval from the road authority with jurisdiction over the road.
- The governing body shall maintain the commons area in a manner that protects the health and safety of the community.
- The governing body may revoke the designation if it determines that the commons area threatens the health, safety, or welfare of the public or has become a public nuisance. Before revoking the designation, the governing body must hold at least 1 public hearing on the proposed revocation. The governing body shall give notice as required under the open meetings act of the time and place of the public hearing before the public hearing.
- The governing body shall file the designation or revocation of the Social District with the MLCC.

Before applying to the MLCC for a Social District Permit, a qualified licensee must first obtain approval from the governing body of the local governmental unit. A fillable resolution for this approval is part of the [Social District Permit Application \(LCC-208\)](#).

Filing the Designation of a Social District with the MLCC

A local governmental unit must file the following items with the MLCC when designating a Social District:

- A copy of the resolution passed by the governing body designating the Social District and commons area.
- A copy of the management and maintenance plans, including the hours of operation, established by the local governmental unit for the Social District and commons area.
- A diagram or map that clearly shows the boundaries of the Social District and commons area. Please indicate the name, address, and location of the qualified licensees that are contiguous to the commons area on the diagram or map.

Submit the items above to:

By Mail: Michigan Liquor Control Commission - P.O. Box 30005 - Lansing, MI 48933
By Fax: (517) 763-0059 By Email: mlccrecords@michigan.gov

Additional sections of the Liquor Control Code for a local governmental unit to consider when establishing a Social District or commons area within a Social District:

MCL 436.1915 - Possessing or consuming alcoholic liquor on public highway or in park, place of amusement, or publicly owned area; authority of local governmental unit or state department or agency to prohibit possession or consumption of alcoholic liquor; definitions.

- (1) Alcoholic liquor shall not be consumed on the public highways.
- (2) Except as provided in subsections (3) and (4), alcoholic liquor may be possessed or consumed in public parks, public places of amusement, or a publicly owned area not licensed to sell for consumption on the premises.
- (3) The governing body of a local governmental unit may prohibit by ordinance, order, or resolution the possession or consumption of alcoholic liquor in any public park, public place of amusement, or publicly owned area that is owned or administered, or both, by that local governmental unit. When land is leased from a department or agency of this state, an ordinance, order, or resolution adopted pursuant to this subsection shall be subject to the approval of the department or agency.
- (4) A department or agency of this state that administers public lands may prohibit by rule, order, or resolution the possession or consumption of alcoholic liquor on the public land under its jurisdiction.
- (5) As used in this section:
- (a) "Local governmental unit" means a county, city, township, village, or charter authority.
 - (b) "Publicly owned area" means an area under the jurisdiction of a local governmental unit.

MCL 436.1913(1), (2), & (5) - Prohibited conduct; unlicensed premises or place; unlawful consumption of alcoholic liquor; exceptions; construction of section; "consideration" defined.

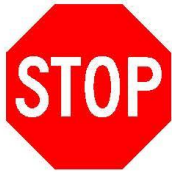
- (1) A person shall not do either of the following:
- (a) Maintain, operate, or lease, or otherwise furnish to any person, any premises or place that is not licensed under this act within which the other person may engage in the drinking of alcoholic liquor for consideration.
 - (b) Obtain by way of lease or rental agreement, and furnish or provide to any other person, any premises or place that is not licensed under this act within which any other person may engage in the drinking of alcoholic liquor for consideration.
- (2) A person shall not consume alcoholic liquor in a commercial establishment selling food if the commercial establishment is not licensed under this act. A person owning, operating, or leasing a commercial establishment selling food which is not licensed under this act shall not allow the consumption of alcoholic liquor on its premises.
- (5) As used in this section, "consideration" includes any fee, cover charge, ticket purchase, the storage of alcoholic liquor, the sale of food, ice, mixers, or other liquids used with alcoholic liquor drinks, or the purchasing of any service or item, or combination of service and item; or includes the furnishing of glassware or other containers for use in the consumption of alcoholic liquor in conjunction with the sale of food.

MLCC Social District Permit Application



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor. A licensee shall not allow alcoholic liquor purchased from another licensee to be brought onto its licensed premises.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name:		
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:

Part 2 - Required Documents & Fees

<p>Local Governmental Unit Approval</p> <input type="checkbox"/> <i>Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)</i>	
<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	<p style="text-align: center;">TOTAL DUE:</p> <div style="border: 1px solid black; width: 80px; height: 25px; margin: 0 auto;"></div> <p style="font-size: small;">Make checks payable to State of Michigan</p>

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Licensee & Title
Signature of Licensee
Date

Please return this completed form and fees to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
 Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
 Fax with Credit Card Authorization to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____ Payment Amount: _____

Billing Address: _____ Card Number: _____

City: _____ State: _____ Zip Code: _____ Check One:

Phone: _____ MasterCard Visa Discover

Email: _____ Security Code/CW Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____ Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

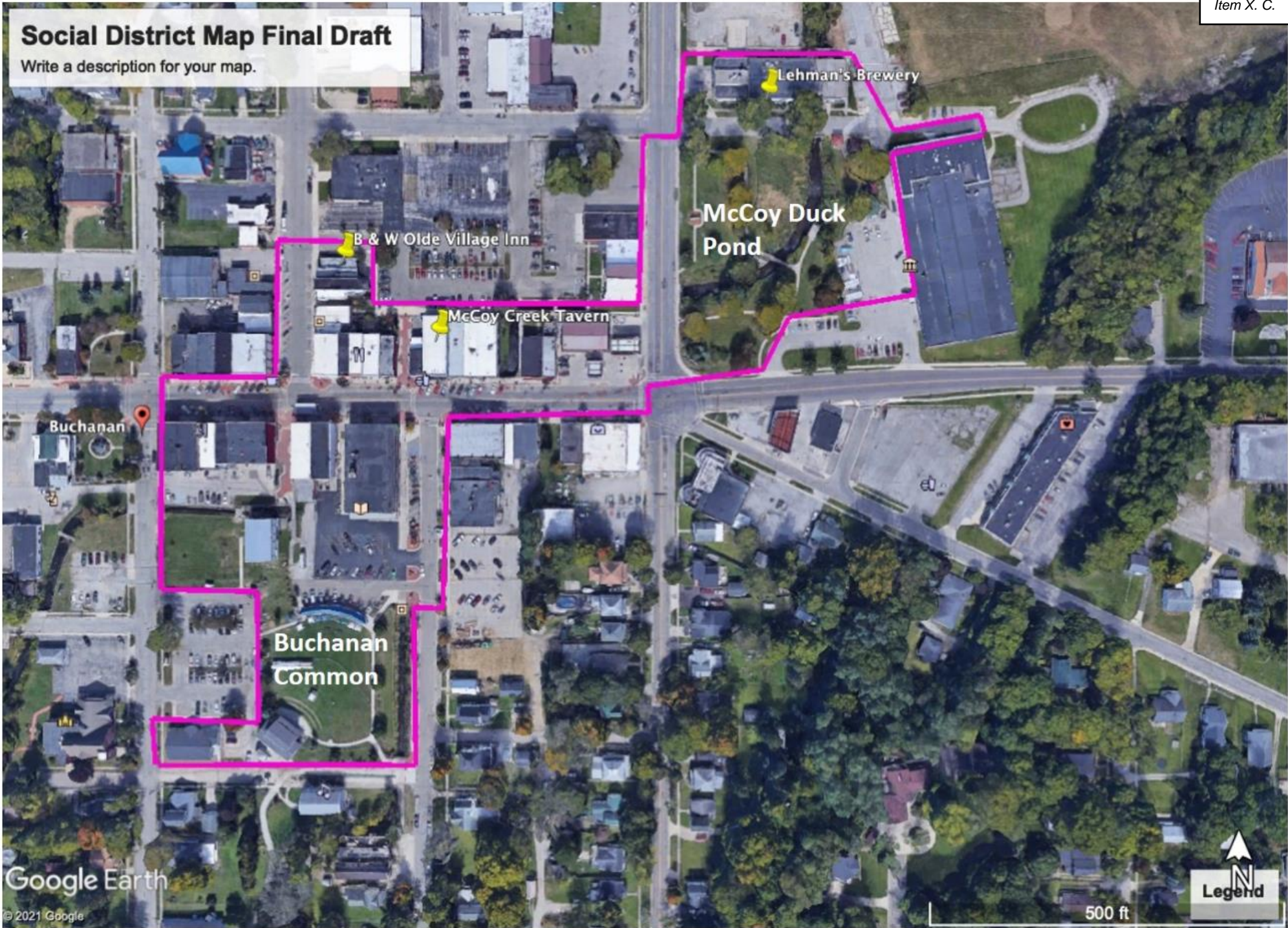
Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Social District Permit Fee:	_____	4081

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

Social District Map Final Draft

Write a description for your map.



Google Earth

© 2021 Google

Legend

500 ft

**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
RESOLUTION NO. 2021.05/2029**

A RESOLUTION TO ESTABLISH A SOCIAL DISTRICT

Minutes of a special meeting of the City Commission of the City of Buchanan, Berrien County, Michigan held in Buchanan City Hall, 302 N. Redbud Trail, in said City, on Monday, May 24, 2021 at 7:00 p.m.

PRESENT: Commissioners Denison, Downey, Money, Swem, Weedon
ABSENT: None

The following preamble and resolution were offered by Commissioner [redacted] and supported by Commissioner [redacted].

WHEREAS, Michigan Public Act 124 of 2020 was signed into law on July 1, 2020; and

WHEREAS, the law allows Michigan municipalities to establish Social Districts that provide for Commons Areas where two or more contiguous licensed establishments may sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption; and

WHEREAS, the Buchanan Social District would be created and managed by the City by the Community Development Department;

WHEREAS, the Buchanan Social District boundaries are laid out in the Buchanan Social District map attached as Exhibit A in accordance with Michigan Public Act 124;

WHEREAS, the City of Buchanan will follow all stipulations of Michigan Public Act 124 of 2020 and follow established best practices in the creation and maintenance of the Buchanan Social District; and

WHEREAS, the creation of the Buchanan Social District will assist our downtown businesses in adapting to the social distancing requirements of the COVID-19 crisis as well as attract customers for enhanced outdoor dining and entertainment experiences in downtown Buchanan; and

WHEREAS, the City Council designates the Buchanan Social District and commons areas as depicted in the attached map (Exhibit A), establishes a social district management and maintenance plan, approves the list of potential qualified license holders for a social district permit as outlined in the application; and

NOW, THEREFORE, BE IT RESOLVED, That the Buchanan City Council does hereby approve the creation of the Buchanan Social District for consideration by the Michigan Liquor Control Commission.

AYES: Commissioners [redacted]
NAYS: Commissioners [redacted]
ABSENT: None

RESOLUTION DECLARED ADOPTED.

Sean Denison, Mayor

Barbara A Pitcher, City Clerk

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the City Commission of the City of Buchanan, Michigan, held on Monday, May 24, 2021 at 7:00 p.m.

Barbara A Pitcher, City Clerk



CITY OF BUCHANAN
BERRIEN COUNTY, MICHIGAN

MASTER PLAN

2021

(Draft for Public Review)

City of Buchanan Master Plan 2021

CITY OF BUCHANAN

302 N. Redbud Trail
Buchanan, Michigan 49107
www.cityofbuchanan.com
269-695-3844

CITY COMMISSION

Sean Denison	Mayor
Mark Weedon	Mayor Pro Tem
Patrick Swem	Commissioner
Larry Money	Commissioner
Cameron Downey	Commissioner

The City of Buchanan City Commission adopted this Plan on _____, 2021

PLAN COMMISSION

Jason Lietz	Chair
Kevin Barker	Vice Chair
Ralph Mc Donald	Secretary
Donna Monell	Commissioner
Sean Denison	City Commissioner

With Special Tribute to Richard Gault, former Mayor, City Commissioner and long time Planning Commissioner.

The City of Buchanan Plan Commission adopted this Plan on _____, 2021

CITY OFFICIALS

Heather Grace	City Manager
Barbara Pitcher	City Clerk
Stephanie Powers	Acting City Treasurer
Richard Murphy	Community Development Director

This Master Plan was prepared with cooperation between the City of Buchanan and the Southwest Michigan Planning Commission



City of Buchanan Master Plan 2021

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DRAFT

EXECUTIVE SUMMARY

The City of Buchanan is located in the southeast corner of Berrien County, the most southwestern county in Michigan. From the center of town it is approximately a 1½ hour drive to Chicago and a 2½ hour drive to Detroit. The City has a resident population of 4,483 and covers a total area of 2.47 square miles (2.4 square miles of land and .07 square miles of water). Approximately 34 percent of the population is in the “Family Forming” age cohort, defined as 20-44 years of age, with a median age of 37.1. The median household income is \$42,917 and the per capita income is \$21,115.

The City of Buchanan recognizes the importance of comprehensive planning for growth and long-term sustainability and has actively facilitated the process necessary for the development of a master plan. This plan will serve as the primary tool for guiding the future development of the City; for deciding where development will occur in the community (and in what form), and for framing decisions regarding the City’s capital improvement projects. When the City is faced with choices regarding issues such as growth, housing, transportation, neighborhood improvement, and service delivery, the master plan will serve as a guide by describing the long-term goals for the City’s future as well as defining the policies needed to determine day-to-day decisions.

The City of Buchanan’s Comprehensive Master Plan strives to build a broad, unified vision of the City’s future from the many ideas of a multi-faceted population. The plan integrates the aspirations of the City’s residents, businesses, neighborhoods, and officials into a sound strategy for managing change. Throughout the wide variety of ideas publicly expressed, a number of consistent themes emerged - ultimately guiding the creation of a vision for the Community:

COMMUNITY VISION

As a community we want the City of Buchanan to be a safe and beautiful City committed to the protection of the natural environment, we hope to build a City that is economically healthy and a good place to do business, and we foresee a City with diverse housing and employment opportunities and excellent public services. Buchanan will be a City where every resident can say, “*Life is better here*”.

To achieve this vision, members of the steering committee studied the results of the community surveys, public visioning sessions, current demographic data and other pertinent information, and then carefully constructed the following goals:

Community Goals

GOAL 1 – HOMETOWN CHARACTER:

Celebrate and further enhance the hometown character of the community.

GOAL 2 – HISTORY & ART

Promote and fully develop the historic character and artistic qualities of the community.

GOAL 3 – RECREATION & TOURISM

Become a vibrant community meeting the social, leisure, cultural and recreational interests of residents and visitors.

GOAL 4 – THRIVING BUSINESS CLIMATE

Develop a proactive approach to achieve a thriving business climate and create a sustainable economic environment.

GOAL 5 – INFRASTRUCTURE

Provide sufficient infrastructure for the recruitment of new business while supporting the needs of current residents and the expansion and retention of current businesses.

GOAL 6 - EDUCATION

Provide the highest level of education and educational facilities possible.

GOAL 7 – HOUSING

Establish a wide spectrum of appropriate housing opportunities meeting the needs of residents in any social or income group at every stage of life.

GOAL 8 – RESPONSIVE GOVERNANCE

Provide leadership, responsive governance, and high quality public services in an efficient and cost-effective manner.

GOAL 9 – TRANSPORTATION/MOBILITY

Develop and maintain a coordinated circulation system that efficiently and safely provides for existing and future circulation of all traffic (motorized, non-motorized, and pedestrian) in the Buchanan area.

GOAL 10 – LAND USE

Plan land uses so future development and redevelopment will occur in a coordinated, connected, and harmonious manner and will be in the long-term best interest of the entire community.

GOAL 11 – NATURAL RESOURCES

Protect and enhance the natural resources within the City including wildlife habitats, fens, scenic vistas and unique geological features through educated and responsible use.

GOAL 12 – REGIONAL LEADERSHIP

Represent the best interests of the City by providing active leadership regarding regional issues.

Information incorporated throughout this plan reveals the rationale considered for each goal and subsequent objective developed in the Implementation Plan. It is the overall goal of this plan to remain relevant and responsive to residents, as well as City government, and thus be considered a vital resource for planning decisions now and in the future.

MASTER PLAN DEVELOPMENT

A comprehensive master plan is a public policy document designed to guide the future of a municipality. Master plans are developed and adopted through a defined process including public participation, research, analysis, and recommendations for current and future planning. The public participation process ensures that the desires of residents will be responded to and achieved whenever possible. A relevant articulate master plan can be used as a guide for making a variety of decisions such as those relating to land use, zoning, and infrastructure improvements. The outcome of these decisions should fulfill the basic purpose of the master plan which is to:

- Determine, develop, and preserve the community character
- Promote the public's health, safety, and increased quality of life
- Promote the responsible use of natural resources
- Promote intelligent land use that avoids sprawl and overcrowding
- Promote maximum mobility on public roads, streets, and sidewalks
- Facilitate systems to provide public transportation, water and sewer, recreation, and other public services

Planning Authority

The City of Buchanan has prepared this Master Plan under the authority of the Municipal Planning Act, Public Act 285 of 1931, as amended (2006).

Roles and Responsibilities

The City is organized under the Home Rule Act of Michigan, which authorizes cities to formulate their own charter provision, and operates under the Commission-Manager form of government as prescribed by the City of Buchanan's Charter. (See Organizational Chart following this section) Under this model the City Manager is responsible for managing the day-to-day operation of the City and the City Commission's main function is legislative; setting important policies that chart the future course of Buchanan. The City Commission is comprised of five (5) members who serve four (4) year terms. The Mayor and Mayor Pro-Tem are selected at the first meeting in November following the City election.

The City's Plan Commission is responsible for the development and implementation of the City's Master Plan. Because a master plan is, by design, an evolving and flexible document the plan should be reviewed annually to determine if any changes are needed. These reviews are necessary in order to be responsive to changes in

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growth trends and current community attitudes on growth and development. As part of the review process, the Plan Commission will look for completed projects and identify any areas where the plan's vision may or may not be working. Following the review, an annual report is prepared and delivered to the City Commission. Every five years, the City and Plan Commissions will review and update the plan if the circumstances warrant. If the plan does not require any updates, this determination will be recorded in the Minutes of the City and Plan Commission meetings. If changes are recommended, the pre-determined guiding principles, vision, and overall goals will be examined and weighed against the proposed changes to be certain they uphold the intent, and vision of the plan. Any extension, addition, revision, or other amendment to a basic plan shall be adopted under the same procedure as a plan or a successive part of a plan under the procedures stated in Michigan Public Act 285 (2006).¹

The Buchanan Area Chamber of Commerce provides leadership in promoting the spirit of the community through increased communication and cooperation among businesses, organizations, and individuals in order to enhance the growth, prosperity, and quality of life in the Buchanan area.²



The Southwest Michigan Planning Commission partnered with the City of Buchanan's government leaders and residents to collect and assess information about the needs and desires of the community. The data was then analyzed and, with public participation, became the foundation for the development of the master plan. This master plan is a compilation of background information, recommendations, goals, and objectives for each of the subject areas it covers. The Action Plan is the strategy to implement the **goals** which are conceptual, broad, and long range and the **objectives** which are the steps leading to the achievement of the goals.

Throughout the planning and development process the following tenets of Smart Growth helped provide the foundation for the master plan by seeking to:

- Encourage community and stakeholder collaboration in development decisions
- Foster a distinctive, attractive community with a strong sense of place
- Make development decisions predictable, fair, and cost effective

¹ <http://www.legislature.mi.gov/>

² Chamber website <http://www.buchanan.mi.us/>

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-
- Mix land uses
 - Create a range of housing opportunities
 - Create walkable communities
 - Take advantage of compact building design
 - Provide a variety of transportation options
 - Preserve open space, farmland, natural beauty and critical environment areas
 - Strengthen and direct development towards existing communities

These objectives were considered and then customized to specifically meet the needs of Buchanan's residents. It is hoped that as changes are made through reviews and updates, that these objectives will once again be considered as they provide established guidance to help communities reach their fullest potential.

PURPOSE

A master plan serves as a decision-making tool for the City to help guide future development. It addresses the appropriate locations of, and relationships between, various types of land uses. It designates specific areas which have been determined to be most suitable for various uses, based upon such considerations as existing land uses, public infrastructure, transportation access, environmental conditions, topography, and soil types.

However, it is also more than this, serving as a multi-year inventory of the community, providing an analysis of community conditions, and being used as a tool to measure community change over time.

Although the plan takes the form of this written document, it is of secondary importance to the synthesis of collective thought by community members from which it was created. The plan is intended to be a realistic compendium of the City's goals and desires at a given point in time, not an idealized end-state at some unspecified point in the future. As such, the plan is designed to be flexible, and to be able to respond to changing circumstances. As its definition implies, the word "plan" is both a verb and noun, and results in an ongoing process as much as this end-product.

This master plan provides the conceptual framework on which specific implementation instruments, such as the zoning ordinance, are based on. In this role, it provides the legal "backbone" of the zoning ordinance, and helps guide the decisions made by administrative bodies, such as the Plan Commission and Zoning Board of Appeals, which relate to the master plan, and protect their decisions from being seen as arbitrary or as excessive exercises of their authority.

Where applicable, the plan also informs and gives direction to routine administrative functions such as a capital improvement plan, the issuance of building permits, zoning and site plan reviews, and sub-area planning efforts, such as for recreation and the downtown.

In short, the master plan, as an "umbrella statement" of community goals, provides the parameters directing day-to-day decisions and policy-making.



COMMUNITY PROFILE

LOCATION

The City of Buchanan is located in southwest Michigan in Berrien County, in the southwest corner of the State of Michigan. It is surrounded on all other sides by Buchanan Township. The City is part of Michigan portion of the South Bend, Indiana Urbanized Area.



HISTORY

The Potawatomi Indians were the first residents in the area, with many settlements established along the St. Joseph River. By 1833 the Potawatomi Indians had signed away the land in exchange for land west of the Mississippi River. Near the time of the treaty, the town's industry was born when Charles Cowels, the first settler, built his shingle mill. Russell McCoy soon followed and constructed the first sawmill along McCoy's Creek. Because of McCoy's Creek and the power furnished by the water, sawmills and gristmills became the mainstay industry of the area.

The growing community joined in the cause for Michigan's statehood between 1835 and 1837. A famous senator, James Buchanan of Pennsylvania who became the 15th President of the United States, sided with Michigan to obtain this goal. Miller John Hamilton, who platted the area, honored Senator Buchanan for his championship by naming the community after him and recorded it as such in 1842. At the time of the city's incorporation in 1858, Buchanan was a thriving area of some 860 people.

The area was rich in timber, in the natural abundance of game, fruits, maple sugar, wild honey, and plentiful fishing in McCoy's Creek and the St. Joseph River. Buchanan continues to enjoy many natural assets and has become known as "Redbud City" due to the profusion of these beautiful trees throughout the area.

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DEMOGRAPHICS

Population

Based on data published by the U.S. Census Bureau, there were 4,483 people living in the City of Buchanan in 2010; a 4.05% decrease from the population recorded in 2000. Table 1 presents the population trends from 1990 to 2010 for the City of Buchanan, Berrien County, and the State of Michigan.

Table 1: Population Trends

	1990	2000	2010	% Change 2000 to 2010
City of Buchanan	4,992	4,644	4,456	-4.05%
Berrien County	171,276	162,453	156,813	-3.47%
State of Michigan	9,262,078	9,938,444	9,883,640	-0.55%

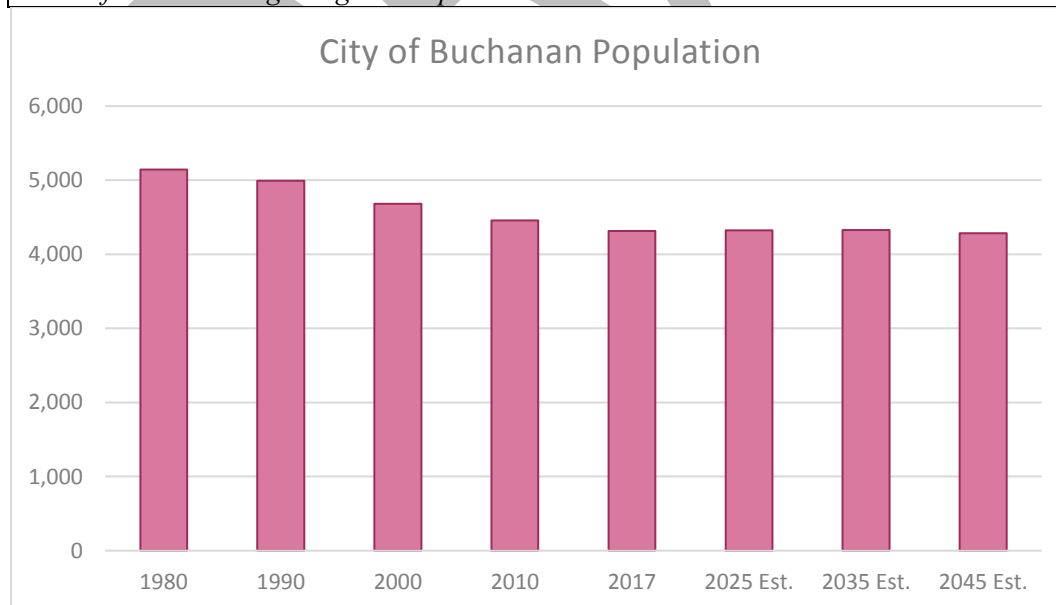
Source: U.S. Census Bureau 1990, 2000, 2010

Although there is no way to predict the total population growth with certainty; it is important to consider these forecasts while developing public policy and land use regulations. Table 2 presents the population projections based on a demographic forecast provided by the MDOT Travel Demand Model for Niles-Buchanan-Cass County Area Transportation Study (NATS) Long Range Transportation Plan. These projections suggest that a decrease in overall population can be expected to continue.

Table 2: Population Projections

Year	1980	1990	2000	2010	2017	2025 Est.	2035 Est.	2045 Est.
Population	5,142	4,992	4,681	4,456	4,313	4,324	4,329	4,283

Sources: 1980-2010 U.S. Census, 2017 U.S. Census estimate, 2025-2045 MDOT Travel Demand Model for NATS Long Range Transportation Plan 2045



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Age

The age distribution of a community can be an important factor in identifying social and economic trends as well as public service needs. Table 3 summarizes 2016 estimates, summarizing the breakdown by age cohort. The median age in the City of Buchanan is 37.1 years.

Table 3: City of Buchanan – Population: Total, Gender, Age Distribution

Age	Total Number	Total Percent
Total population	4,388	4,388
Male	2,186	49.80%
Female	2,202	50.20%
Under 5 years	265	6.00%
5 to 9 years	294	6.70%
10 to 14 years	361	8.20%
15 to 19 years	332	7.60%
20 to 24 years	186	4.20%
25 to 34 years	591	13.50%
35 to 44 years	700	16.00%
45 to 54 years	401	9.10%
55 to 59 years	317	7.20%
60 to 64 years	295	6.70%
65 to 74 years	327	7.50%
75 to 84 years	213	4.90%
85 years and over	106	2.40%
18 years and over	3,344	76.20%
21 years and over	3,123	71.20%
62 years and over	814	18.60%
65 years and over	646	14.70%

Source: U.S. Census Bureau, 2016 American Community Survey 5-year estimates

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ECONOMIC & HOUSEHOLD CHARACTERISTICS

The median household income in City of Buchanan increased from 2000 to 2012-2016 (see Table 4). Table 5 depicts household trends and changes for the City of Buchanan as well as the region. According to U.S. Census, the City of Buchanan had 1,901 households. Compared to the State, a slightly greater percentage of households in the City of Buchanan have households with individuals 65 years and over.

Table 4: Summary of Economic Characteristics, 2000 to 2016

City of Buchanan	2000	2012-2016 ACS	Percent Change
Median Household Income	\$34,244	\$42,917	25.32%
Per Capital Income	\$16,600	\$21,115	27.19%
Percent of Families Living in Poverty	10.9%	8.7%	-20.18%
Percent Unemployed	4.2%	4.9%	16.66%
Buchanan Township	2000	2012-2016 ACS	Percent Change
Median Household Income	\$40,503	\$60,977	50.54%
Per Capital Income	\$19,572	\$25,799	31.81%
Percent of Families Living in Poverty	4.6%	6.3%	36.95%
Percent Unemployed	3.3%	5.7%	72.72%
Berrien County	2000	2012-2016 ACS	Percent Change
Median Household Income	\$38,567	\$58,771	52.38%
Per Capital Income	\$19,952	\$26,309	31.86%
Percent of Families Living in Poverty	9.3%	13.1%	40.86%
Percent Unemployed	3.6%	4.7%	30.55%
State of Michigan	2000	2012-2016 ACS	Percent Change
Median Household Income	\$44,667	\$50,803	13.73%
Per Capital Income	\$22,168	\$27,549	24.27%
Percent of Families Living in Poverty	7.4%	11.5%	55.40%
Percent Unemployed	3.7%	5.2%	40.54%

Source: U.S. Census Bureau 2000, American Community Survey, 2012-2016, 5-year estimates

Table 5: Household Characteristics

Household Characteristics	City of Buchanan	Berrien County	State of Michigan
Percent of households with individuals under 18 years	31.5%	30.2%	31.6%
Percent of households with individuals 65 years and older	27.6%	28.7%	25.4%
Average family size	3.01	2.98	3.05
Total number of households	1,901	63,054	3,872,508
Average household size	2.34	2.43	2.49

Source: U.S. Census 2010

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HOUSING

Table 6 shows the change in renter-occupied housing units over time in the City of Buchanan. According to the U.S. Census, a housing unit is vacant if no one is living in it at the time of the interview, unless its occupants are only temporarily absent. In addition, housing units where all the occupants have a usual residence elsewhere are grouped with vacant units.

Table 6: Housing Unit Summary

	2000	2010	Percent Change 2000 to 2010
Owner Occupied Housing Units	1,195	1,113	-6.86%
Renter Occupied Housing Units	720	788	9.44%
Vacant Housing Units	183	238	30.05%
Total Housing Units	2,098	2,139	1.95%

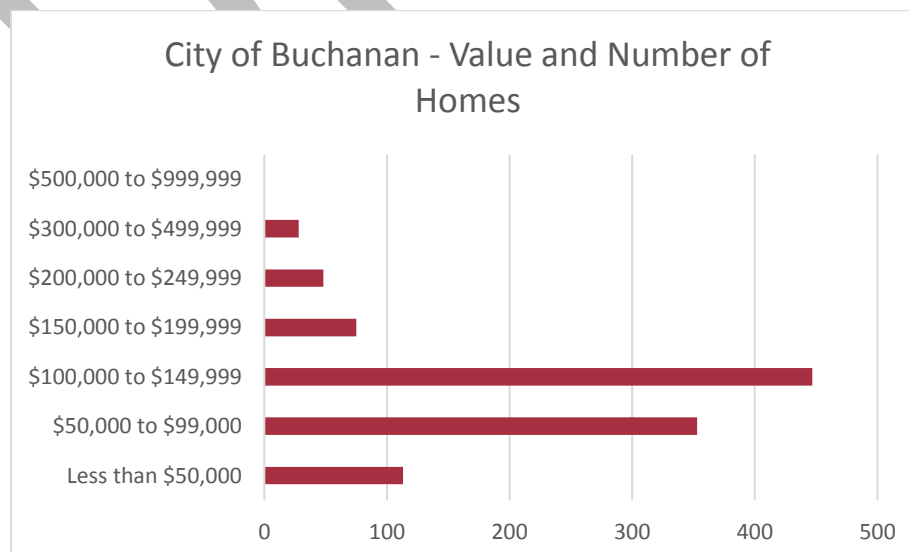
Source: U.S. Census 2000, 2010

The median value of an owner occupied home according to the 2012-2016 American Community Survey 5-year estimates was \$105,900. As illustrated in Table 7, 75.2% of homes within the City of Buchanan are worth between \$50,000 and \$149,999.

Table 7: City of Buchanan Owner-Occupied Home Values, 2012 to 2016

Value of Homes (\$)	Number of Homes	Percent of Total
Less than \$50,000	113	10.6%
\$50,000 to \$99,000	353	33.2%
\$100,000 to \$149,999	447	42.0%
\$150,000 to \$199,999	75	7.0%
\$200,000 to \$249,999	48	4.5%
\$300,000 to \$499,999	28	2.6%
\$500,000 to \$999,999	0	0%
Median Value	\$105,900	

Source: American Community Survey, 5-year estimates, 2012-2016



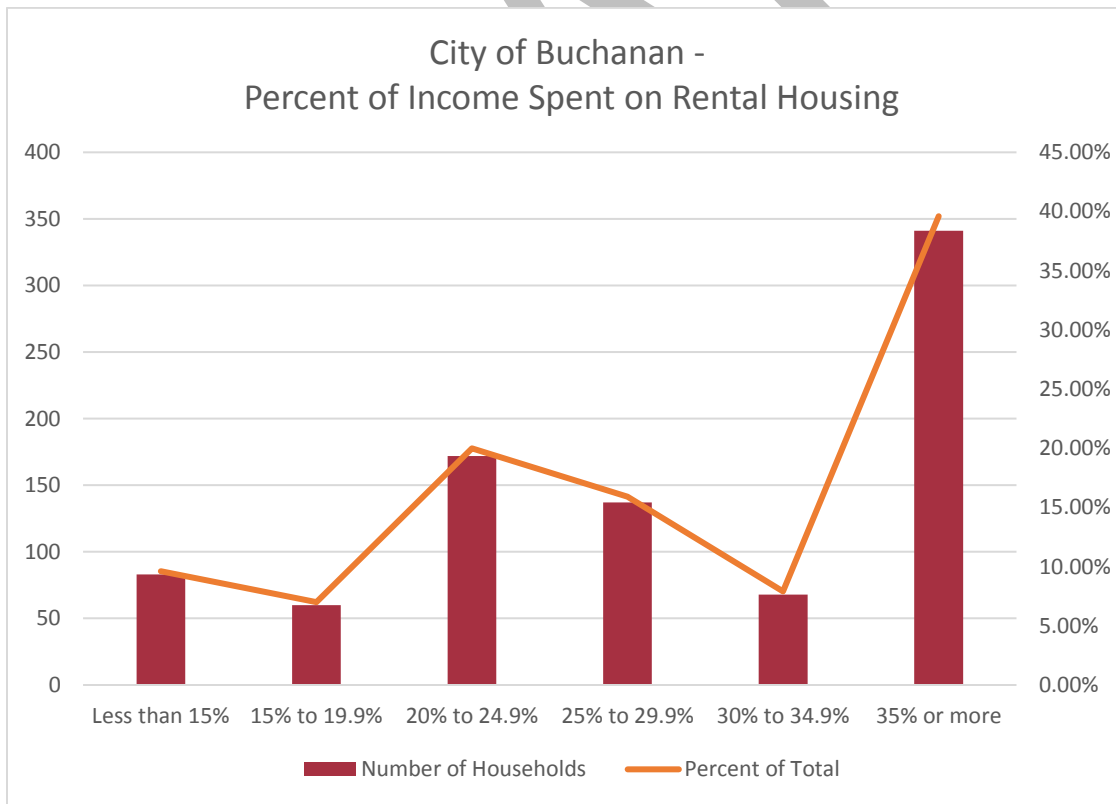
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According to the 2012-2016 American Community Survey, approximately 39.6% of renters in the City of Buchanan spend 35% or more of their yearly income on rent (see Table 8). Federal Housing policy has established 30% as a benchmark, meaning families spending over 30% of their income on housing are likely financially burdened by housing expenses. Although on average individuals in the City of Buchanan spend a lower percentage of income on rental housing compared with the state average, there still appear to be housing affordability challenges.

Table 8: Percentage of Income Spent on Rental Housing, 2012 to 2016

Percent of Income Spent on Rental Housing	City of Buchanan		State of Michigan	
	Number of Households	Percent of Total	Number of Households	Percent of Total
Less than 15%	83	9.6%	130,315	12.6%
15% to 19.9%	60	7.0%	128,276	12.4%
20% to 24.9%	172	20.0%	127,237	12.3%
25% to 29.9%	137	15.9%	115,425	11.1%
30% to 34.9%	68	7.9%	89,458	8.6%
35% or more	341	39.6%	447,137	43.1%
Not Computed	16	(X) not available	90,495	(X) not available

Source: American Community Survey, 2012 to 2016, 5-year estimates



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Table 9: Housing Comparison Percentages

Sites	2017 Owner Occupied Housing Units (ESRI) (%)	2017 Renter Occupied Housing Units (ESRI) (%)	2017 Vacant Housing Units (ESRI) (%)
City of Buchanan	54.3%	33.5%	12.2%
Berrien County	55.0%	26.1%	18.9%
Michigan	59.8%	25.3%	14.9%

Source: Demographic forecast provided by the Environmental Systems Research Institute (ESRI)

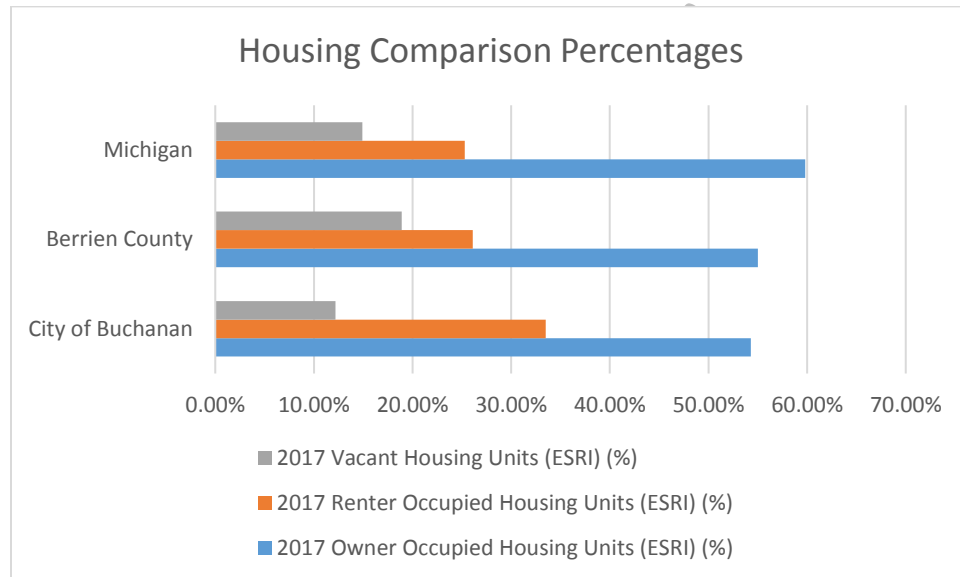
**COMMUTE TO WORK**

Table 10 shows that, similar to most communities in Michigan, the most prevalent commute mode in the City of Buchanan is driving alone at 87.6%, which is slightly higher than the state average.

Table 10: Mode of Transportation to Work, 2012 to 2016

Mode of Transportation to Work	City of Buchanan	State of Michigan
Drove Alone	87.6%	82.5%
Carpooled	8.2%	8.8%
Public Transportation	0%	1.4%
Worked at Home	2.4%	3.7%
Bicycled	0%	0.5%
Walked	0%	2.2%
Taxicab, motorcycle, or other means	1.9%	0.8%

Source: American Community Survey, 2012 to 2016, 5-year estimates

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Average commute times for residents living in the City of Buchanan are slightly higher than the average commute time statewide (see Table 11).

Table 11: Travel Time to Work, Percent of Commuters, by Time, 2012 to 2016

Commute Time (In Minutes)	City of Buchanan	State of Michigan
Under 10	19.3%	14.1%
10 to 19	18.3%	31.0%
20 to 29	32.0%	22.2%
30 to 44	19.7%	19.3%
45 to 59	5.0%	7.3%
60 or more	5.7%	6.1%
Mean travel time to work in minutes	27.3	24.3

Source: American Community Survey, 2012 to 2016, 5-year estimates

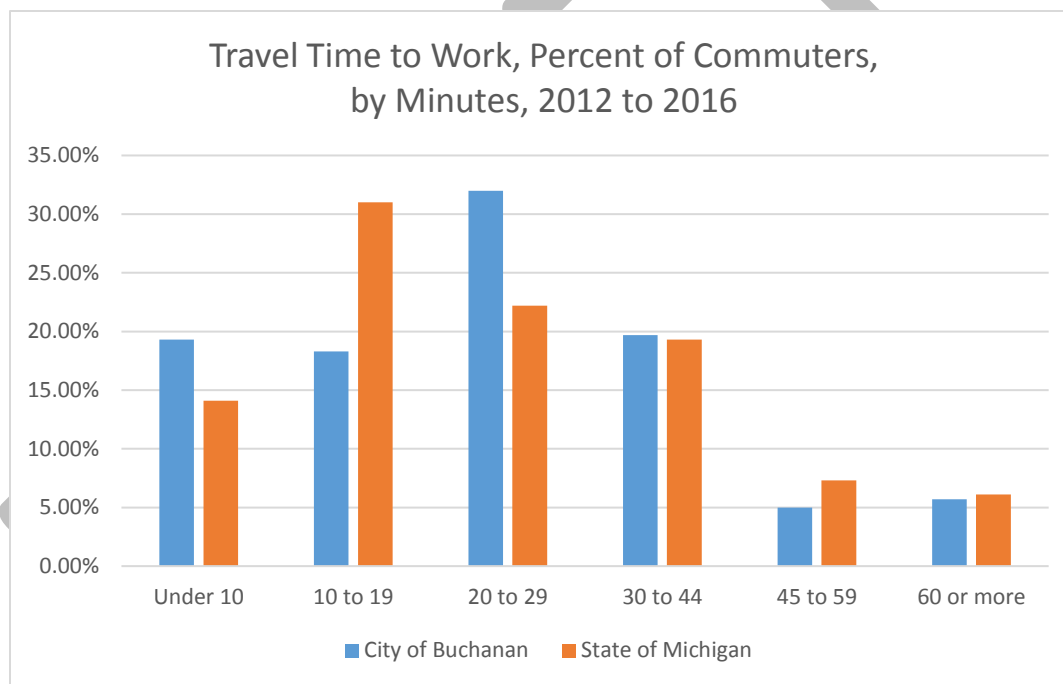


Table 12: At Risk Comparisons

Variables	Buchanan	Berrien Co.	Michigan
2017 Households with Income Below Poverty Level (ESRI)	284	9,630	585,354
2011-2015 ACS Owner Households by Vehicles Available: 0	58	1,420	92,935
2017 Total Population (ESRI)	4,522	155,570	9,870,786
2017 Group Quarters Population (ESRI)	7	3,527	226,937
2011-2015 ACS Total Households (ESRI)	2,047	63,121	3,902,559
2017 Average Household Size (ESRI)	2.36	2.41	2.47

Source: Demographic forecast provided by the Environmental Systems Research Institute (ESRI)

EXISTING LAND USE

The Coastal Change Analysis Program of the National Oceanic and Atmospheric Administration in 2015 produced land use/land cover data, which is described below. Please note that land use has changed over the years, and the data does have a margin of error. However, the information below is helpful to get a general idea of land use, if not necessarily updated and specific enough to be exact. The City of Buchanan includes 1,657 acres.

Land Use Classifications

Low Intensity Developed. The most abundant land use for the City of Buchanan is low intensity development, mostly including single-family homes, with 490 acres, which is 29.6% of the City. It includes areas with a mixture of constructed materials and vegetation, with impervious surfaces accounting for 20 to 49% of total cover.

Developed Open Space. Developed open space in the City of Buchanan includes maintained lawns larger than those found at a typical single family home. This land use includes 467 acres (28.2%). It includes areas with a mixture of some constructed materials, but mostly vegetation in the form of lawn grasses, with impervious surfaces accounting for less than 20% of total cover. These areas most commonly include large-lot single-family housing, parks, and vegetation planted in developed settings for recreation, erosion control, or aesthetic purposes.

High/Medium Intensity Developed. This land use classification includes urban land uses more intensive than single-family homes, such as multi-family housing, commercial, institutional, and industrial land uses. This medium to high intensity land use includes 270 acres (16.3%). It includes areas with a mixture of constructed materials and vegetation, with impervious surfaces accounting for over 50% of total cover.

Forest. The City includes 228 acres of forested land (13.8%), but due to the smaller size of areas covered, they would better be described as wooded land. Wooded lands are especially concentrated along the wetlands along McCoy's Creek's mouth to the St. Joseph River, City owned property in the southwestern corner of the City, and a few other areas.

Wetland. The City has 138 acres of wetlands (8.3%). Wetlands include areas with vegetative cover and the soil or substrate are periodically saturated with or covered with water. Wetlands in Buchanan are most highly concentrated in the floodplains of McCoy's Creek (e.g., Southwestern Michigan Land Conservancy property) and along the St. Joseph River (e.g., City boat launch). A more detailed map and exploration of wetlands is in the Wetlands section of this plan.

Open Water. Surface water in the City includes the St. Joseph River and McCoy's Creek. It consists of 34 acres (2.1%) of the City.

Cultivated. Part of the Buchanan Middle School property is cultivated. Some of the areas on the map on the following pages may be misidentified as cultivated during the 2015 data analysis, but consisting of only 31 acres (1.9%), the impact on the land use data presented here is minimal.

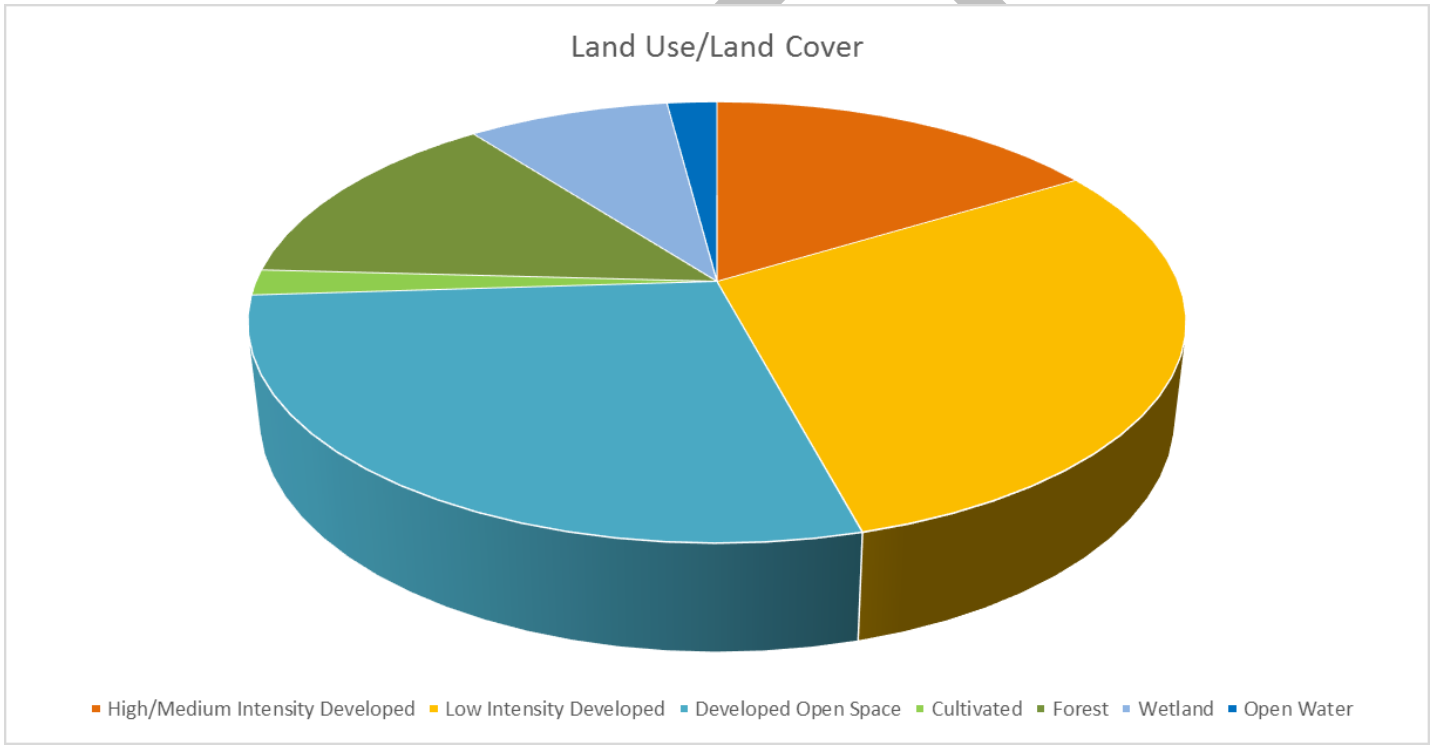
City of Buchanan Master Plan 2021

Table 13. Land Use/Land Cover

Land Use/Land Cover	Acres	Percent
Low Intensity Developed	490	29.6%
Developed Open Space	467	28.2%
High/Medium Intensity Developed	270	16.3%
Forest	228	13.8%
Wetland	138	8.3%
Open Water	34	2.1%
Cultivated	31	1.9%
Total	1,657	100.0%

Source: National Oceanic and Atmospheric Administration, Coastal Change Analysis Program (C-CAP), 2015

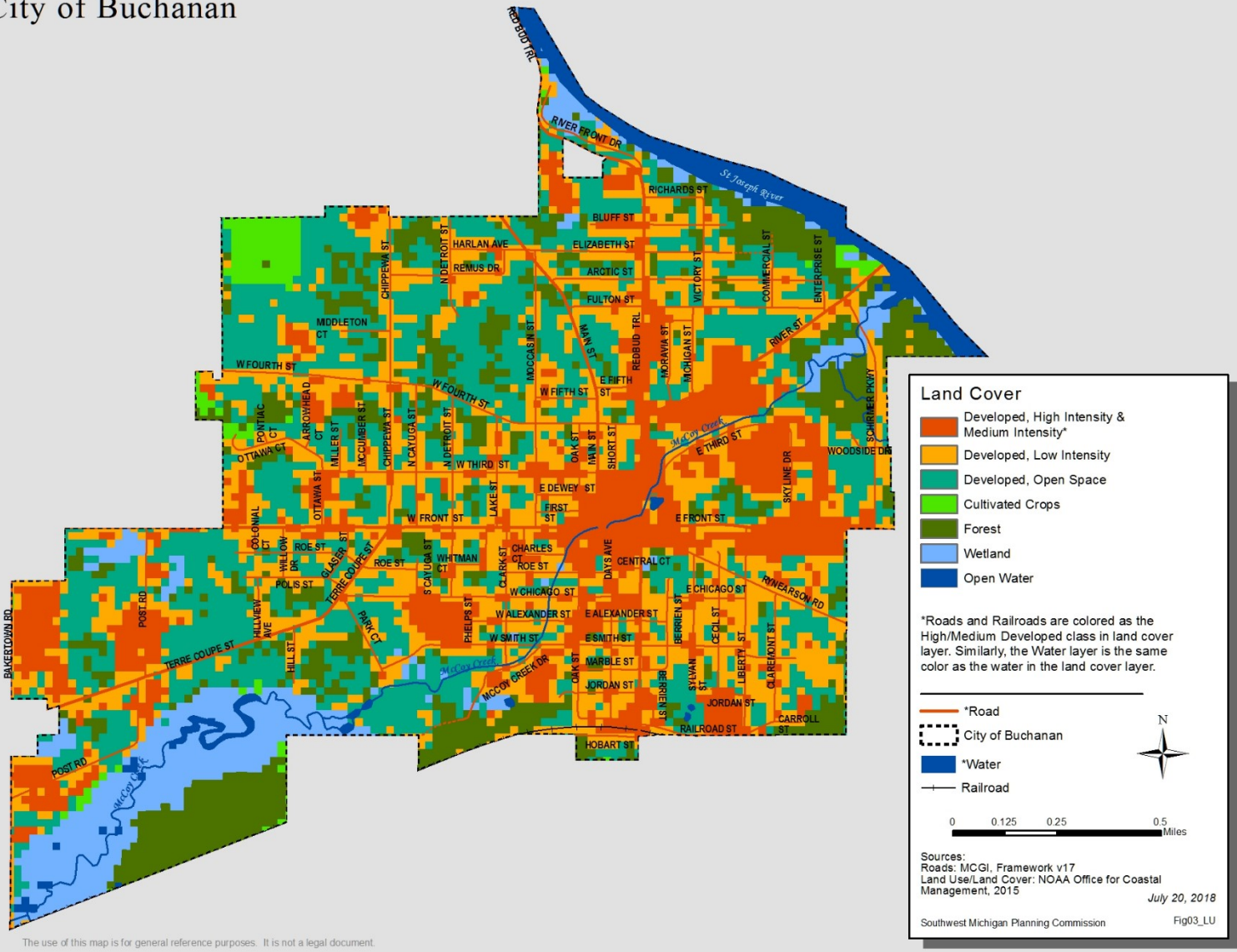
Land Use/Land Cover Pie Chart



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Land Use/Land Cover

City of Buchanan



COMMUNITY FEATURES

TRANSPORTATION AND MOBILITY

The City of Buchanan street transportation system offers options for motorists, public transit riders, pedestrians, and bicyclists. Residents can access a countywide public transportation system whose options are being redeveloped for transit riders as this Plan is being written. Beyond the City's street network, residents can further connect to intercity bus service, private transportation providers, rail, and flight options.

Buchanan has excellent regional transportation access for motorists via I-94 and its nearby access to U.S. Route 31. The distances below are to city centers. Travel times are approximate.

South Bend, IN	17 miles/30 min.	Chicago, IL	90 miles/100 min.
Kalamazoo, MI	65 miles/80 min.	Indianapolis, IN	163 miles/3 hours
Grand Rapids, MI	100 miles/100 min.	Detroit, MI	208 miles/3 hours

Roads

There are several sources of funding for the street network within the City of Buchanan, depending on the classification and geographic location of the roadway. Many roadways qualify for multiple sources of funding. The table below outlines the various State of Michigan funding and federal funding sources available. Descriptions of these funding programs are given below. The table divides roadways into ones that are federal aid eligible and ones that are not, known as local roads. Local millage street funding and other funding sources are not featured here.

Table 14. Road Funding Overview

	Local Roads	Federal Aid Eligible Roads
State of Michigan Act 51 Funding	X	
Federal Surface Transportation Block Grant Funding		X
Federal Congestion Mitigation and Air Quality Funding		X
Federal Transportation Alternatives Program Funding		X
Federal Safe Routes to School Funding	X	X

State of Michigan Act 51 of 1951 distinguishes streets as either “major” or “local” for funding purposes. The law establishes the obligation for the City to maintain their streets, including preservation, reconstruction, resurfacing, restoration and rehabilitation, as well as for snow removal, cleaning, patching, signing, and marking.

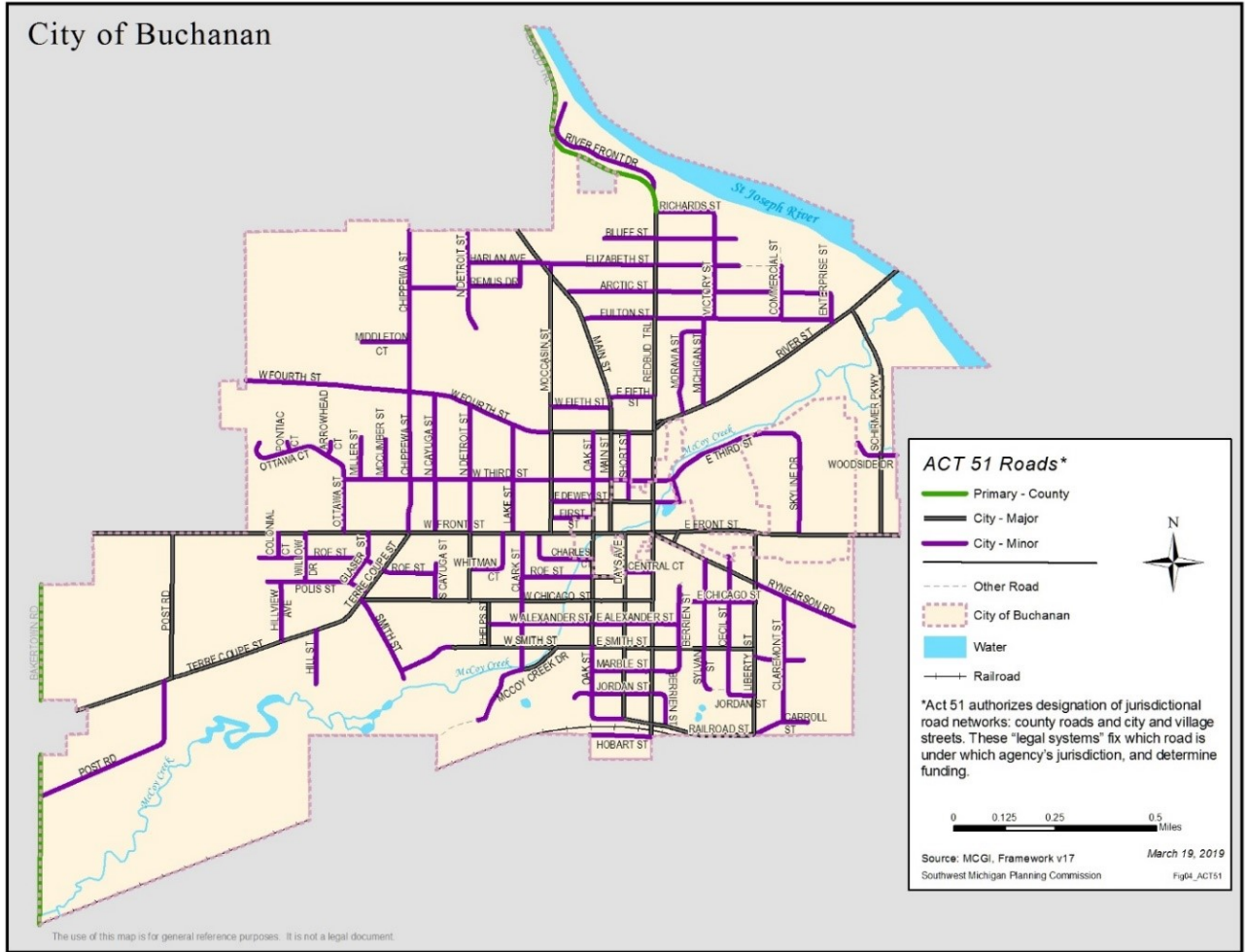
Major Streets: The City's major streets include Redbud Trail south of Richards St, Front St, Main St, Moccasin St, River St, Terre Coupe St, Post Rd, Chicago St west of Redbud Trail, Liberty St, Rynearson Rd west of Liberty St, Days Ave, Railroad St east of Days Ave, Phelps St, McCoy Creek Dr east of Clark St, Roe St between Oak St and Days Ave, Oak St between Smith St and Dewey St, Dewey St between Oak St and Redbud Trail, Schirmer Pkwy, and Smith St west of Liberty St to about 550 feet west of Phelps St.

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Local Streets: Act 51 designates any non-major public City street as a local street.

Act 51 Certification. The State of Michigan maintains a map for each road-maintaining jurisdiction showing each jurisdiction’s Act 51 designated major and local streets. Per Act 51 of 1951 the City has 11.72 miles of major streets (highlighted purple on the map) and 16.54 miles of local streets, with a total of 28.26 street miles. (Other street maps in this section show the street names more clearly.)

Act 51 Street System



City of Buchanan Master Plan 2021

Federal Aid Eligible – The National Functional Classification

In addition to the State of Michigan’s Act 51 system for funding City streets, the federal government uses a system called the National Functional Classification, which distinguishes streets into the following categories:

Interstate: Interstates accommodate large volumes of traffic at high speeds with access points and limited interchanges at major interesting roadways. The City of Buchanan is about ten miles away from I-80/I-90 via U.S. Route 31, and is about 19 miles away from I-94 via U.S. Route 12.

Arterials: Arterials are higher capacity roadways that move traffic from collector roads to interstates. Access along arterials is usually limited in order to increase traffic flow and level of service. Often, there are opportunities to enhance the safety and performance of arterials through reductions in conflict points and enhancements to traffic signal networks. Arterials have been broken into two subcategories: principal arterials and minor arterials.

(a) Principal Arterials: Principal Arterials typically carry higher traffic volumes and are spaced further apart than minor arterials. The City of Buchanan does not contain any principal arterials, but less than two miles away are two exits to U.S. Route 31, which is a principal arterial.

(b) Minor Arterials: Minor Arterials should provide more access points along a given route than primary arterials, and will generally accommodate lower traffic volumes. There are two streets within the City of Buchanan that are classified as minor arterials: (1) Front St east of Redbud Trail continuing on outside the City as Niles-Buchanan Rd to U.S. Route 31 and Niles, and (2) Redbud Trail south of Front St continuing on outside the City to U.S. Route 12.

Collectors: Collector roads are typically two-lane roadways that provide access to adjacent arterials while linking land uses such as residential neighborhoods, parks and schools, to one another. Speed limits on collector roads are lower, usually between 25-35 mph.

(a) Major Collectors: The following street in the City of Buchanan are major collectors: Redbud Trail north of Front St, River St, Front St west of Redbud Trail, Main St north of Front St, and Terre Coupe St.

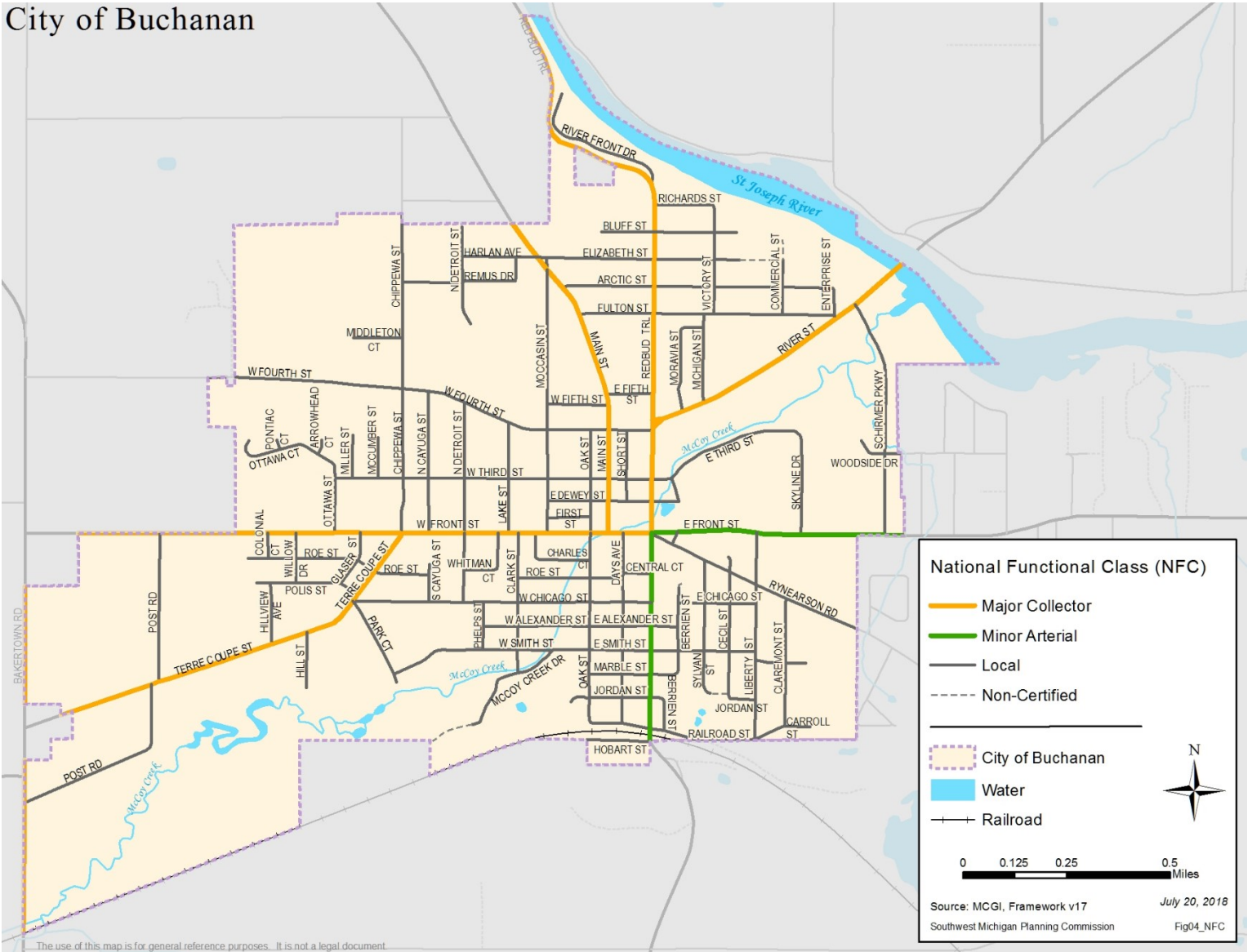
(b) Minor Collectors: The City of Buchanan does not have any minor collectors.

Local Roads: Local roads provide direct access to adjacent land uses and are mostly located in residential areas. The posted speed limit is typically 25 mph. These are the roads that are not federal aid eligible.

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National Functional Classification

City of Buchanan

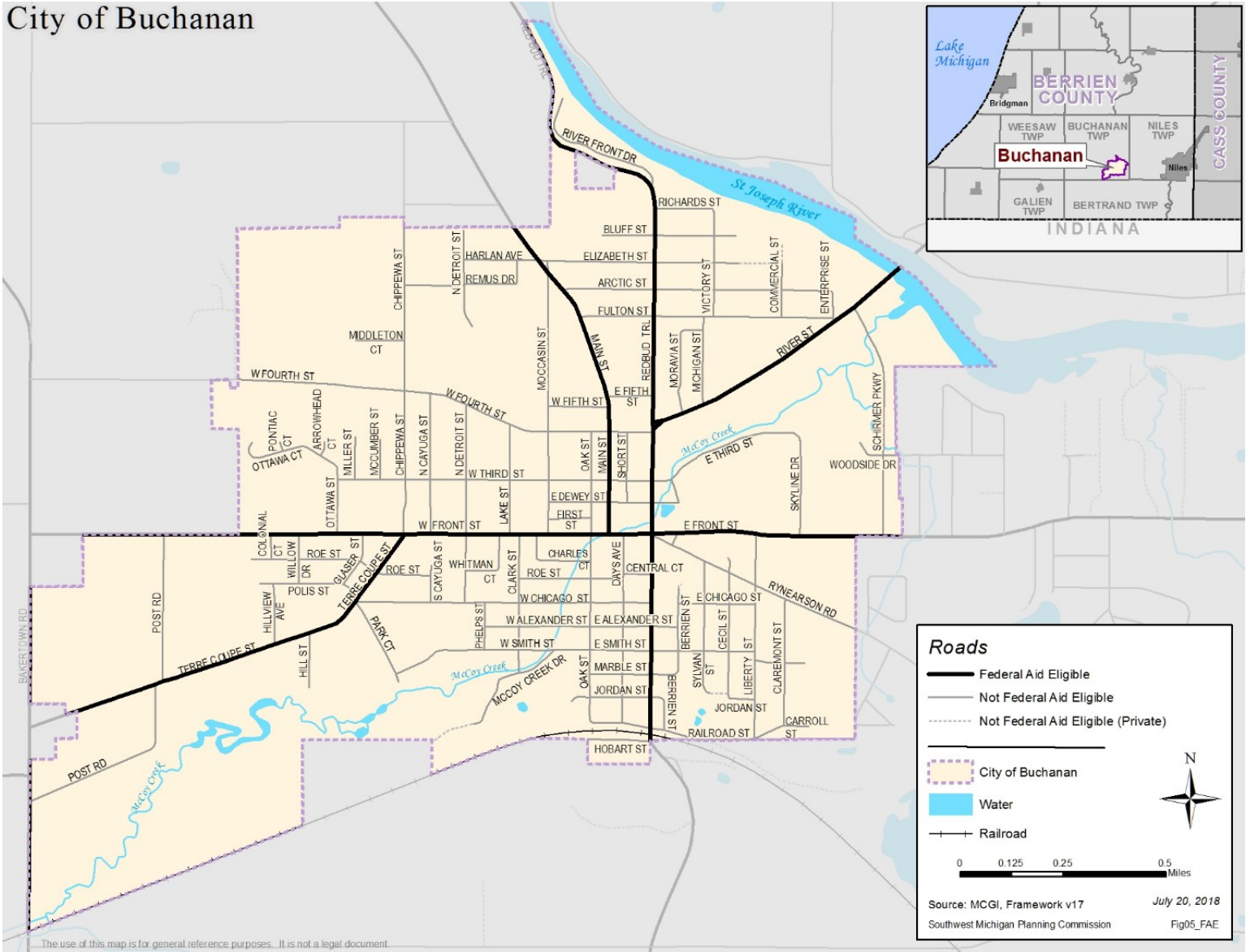


The use of this map is for general reference purposes. It is not a legal document.

City of Buchanan Master Plan 2021

Federal Aid Eligible Roads

City of Buchanan



The use of this map is for general reference purposes. It is not a legal document.

Surface Transportation Block Grant (STBG) Funding

As a member of the Niles-Buchanan-Cass Area Transportation Study (NATS) the City of Buchanan can submit projects utilizing federal Surface Transportation Block Grant (STBG) money for federal-aid eligible road projects. This funding can be used for road improvement projects such as resurfacing and reconstruction and may also be used on pedestrian, bicycle, transit infrastructure and Americans with Disabilities Act (ADA) improvements.

Congestion Mitigation and Air Quality (CMAQ) Funding

The federal Congestion Mitigation and Air Quality (CMAQ) Improvement Program provides a flexible funding source for transportation projects and programs that help improve air quality and reduce congestion. State and local governments can use CMAQ funds to support efforts to meet National Ambient Air Quality Standards (NAAQS) under the Clean Air Act in both nonattainment and maintenance areas for carbon monoxide, ozone, and particulate matter.

- *Nonattainment areas* are those where air pollution levels exceed NAAQS.
- *Maintenance areas* are those that were out of compliance with NAAQS for these pollutants but now meet the standards.

Transportation Alternatives Program (TAP) Funding

The federal Transportation Alternatives Program (TAP) is a competitive grant program that funds projects like bike paths, streetscapes, and historic preservation of transportation facilities that enhance Michigan's intermodal transportation system and provide safe alternative transportation options. These investments support place-based economic development by offering transportation choices, promoting walkability, and improving the quality of life.

Safe Routes to School (SRTS) Funding

Federal law provides funding for infrastructure projects, law enforcement, education, and encouragement activities aimed at enabling and encouraging children to walk and bike to school. This program is called Safe Routes to School (SRTS). This program encourages a healthy and active lifestyle at an early age, and improves safety, as well as reducing traffic, fuel consumption, and air pollution in the vicinity of elementary and middle schools. Schools serving children in grades K-8 are eligible for SRTS funding, which is available on a competitive grant basis.

Select Highway Information

U.S. Route 12. The primary east-west highway in the area is U.S. Route 12. It does not pass through the City, but it is only one mile away to the south.



U.S. Route 31. Three interchanges for the limited-access north-south U.S. Route 31 are within two to three miles of the City, affording excellent access to north-south destinations.



Traffic Volumes

The Southwest Michigan Planning Commission Traffic Engineering staff routinely performs traffic counts mid-April through November on roads throughout Berrien, Cass and Van Buren Counties. This service is free of charge to member jurisdictions within the three counties. The data is collected by pneumatic tubes which are stretched across sections of roadways. Traffic data is also obtained from other entities and included in the traffic count database as a public

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service. Find up-to-date traffic counts here www.swmpc.org/traffic_counts.asp. In addition to being a vital tool for transportation planning and travel forecasting, traffic count information can be used by:

- Transportation engineers and planners throughout the region to identify existing traffic problems and solutions
- Site selection for local economic development
- The Michigan State Legislature and U.S. Congress to make decisions regarding the need for and allocation of state and federal funds

In Buchanan, the streets listed in the table below have had traffic counts taken over the last 13 years. East Front Street has the most traffic of the streets measured at an average daily total of 12,723. Red Bud Trail and Bakertown Road have counts from 4,000 to 6,000 average daily totals.

Table 15. Traffic Counts

Street	Limits	Average Daily Total	Date of Count
Bakertown Road	Between Galien Buchanan Road and Front Street	4,044	9/20/2010
Redbud Trail	South of Buchanan City Limits	6,089	6/25/2009
East Front Street	Between Red Bud and Main	12,723	6/1/2014
Main Street	North of Front Street	1,498	6/4/2007
Red Bud Trail	North of Fourth Street	5,471	6/1/2014
River Street	East of Red Bud	3,005	7/28/2014

Source: Southwest Michigan Planning Commission Traffic Counts

Public Transit

There are several independently operated public transit providers in Berrien County that provide service to residents. Most often, these services are focused on serving the needs of the elderly, disabled, and people with low incomes. Age differences among older adults must be taken into account in transportation planning. In particular, people between the ages of sixty and seventy can have a different set of needs compared with people age eighty and above. By 2022, approximately 20% of Buchanan City residents will be over the age of 65. For older adults who are unable or choose not to drive, support for community transportation options will become increasingly important. A new mix of services including traditional public transit, door to door transportation and door through door transportation will need to be considered to meet the needs. For example, there may be older adults with limited mobility who no longer can drive and have no family or friends and need more assistance than what traditional public transportation can provide.

Buchanan Dial-A-Ride

The Buchanan Dial-A-Ride, established in 1980, provides demand-response public transit services to the Buchanan area, and prides itself on its service to the elderly and disabled community. Dial-A-Ride is available for individuals of all ages, and provides half price fares for those persons with disabilities and for those above the age of 60 and under the age of 12. The Buchanan Dial-A-Ride has a fleet size of 3 and receives funding from federal and state funding, City of Buchanan millage and passenger fares. Most of the rides provided are to doctor offices, Walmart and grocery stores. Additional information about fares and hours can be found on the City of Buchanan website <https://www.cityofbuchanan.com/cityserv/dial-a-ride>.

Berrien Bus

The Berrien Bus provides transportation to non-urban areas not serviced by a Dial-A-Ride and has both a semi-fixed bussing route as well as a demand-response service. Berrien Bus is Berrien County's designated rural transportation provider and receives federal financial assistance. Berrien Bus receives no local financial support from a local millage. Transit routes service Buchanan, Benton Harbor/St. Joseph, and Niles. Since Fares are half price for seniors and disabled community members.



CONNECT
BERRIEN

Connect Berrien

There is an effort to implement a countywide public transit service to make public transit a more easy-to-use countywide system. This effort is called Connect Berrien and if successful, it could lead to better public transit options. The goal is to primarily provide transportation for between city trips, though there will be some shorter trips provided as well. For Buchanan, there will be trips connecting Niles, Buchanan and Spectrum Lakeland Hospital services. Demand Response services will also be available in Buchanan Township Monday, Wednesday, Friday, and Sunday.

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Public Transit Service in Berrien County

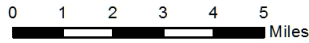
BERRIEN COUNTY, MICHIGAN
TRANSIT SERVICE AREAS AND FIXED ROUTES

TRANSIT SERVICE AREAS

- Berrien Bus
- Buchanan Dial-a-Ride
- Niles Dial-a-Ride
- Twin Cities Area Transit Authority (TCATA)
- Urban Area Without Service

FIXED ROUTES

- TCATA Red Route
- TCATA Blue Route
- Niles Dial-A-Ride



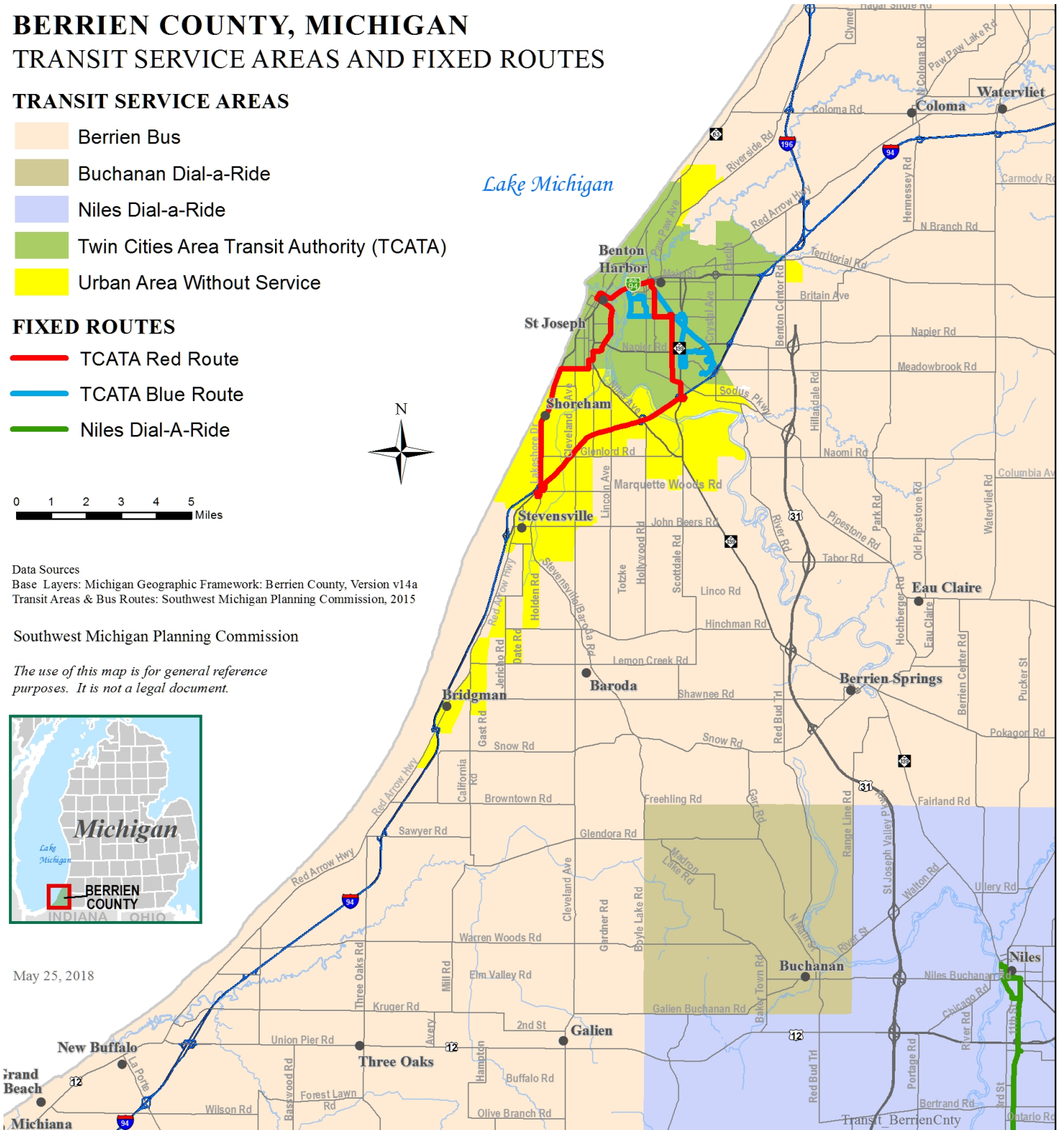
Data Sources
Base Layers: Michigan Geographic Framework: Berrien County, Version v14a
Transit Areas & Bus Routes: Southwest Michigan Planning Commission, 2015

Southwest Michigan Planning Commission

The use of this map is for general reference purposes. It is not a legal document.



May 25, 2018

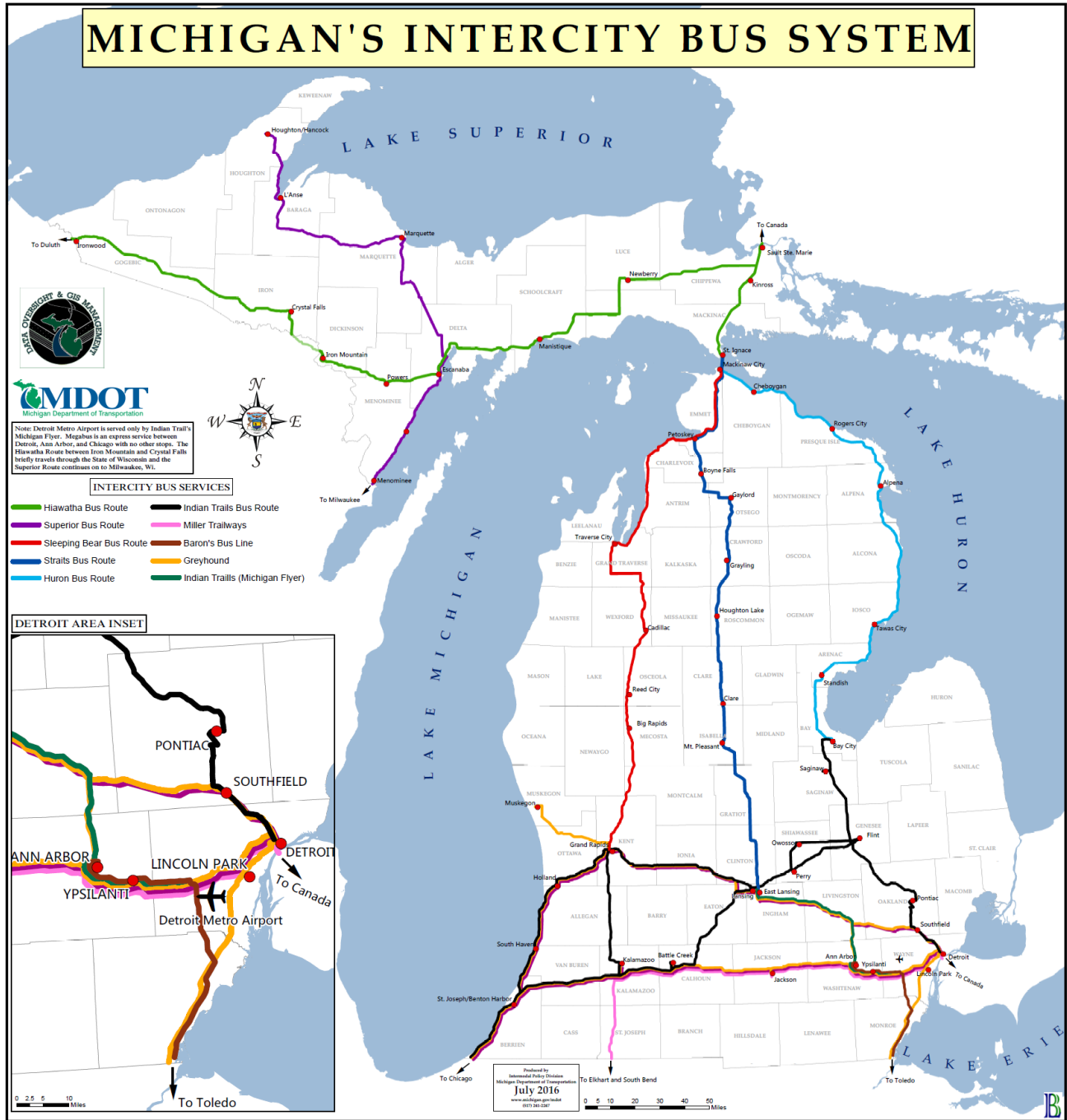


Intercity Bus Service

Intercity bus service provides scheduled service to cities over much longer distances than local transit agencies. Greyhound, Indian Trails, and Superior provides direct service from the Benton Harbor Transportation Center to various destinations that include Battle Creek, Kalamazoo, Holland, Grand Rapids, Elkhart and Chicago. The Benton Harbor Transportation Center is located approximately eighteen miles from the City of Buchanan on M-139. Because there is no public transportation available to access either of the bus stations for city residents, a personal vehicle or a hired ride is needed.

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Michigan's Intercity Bus System

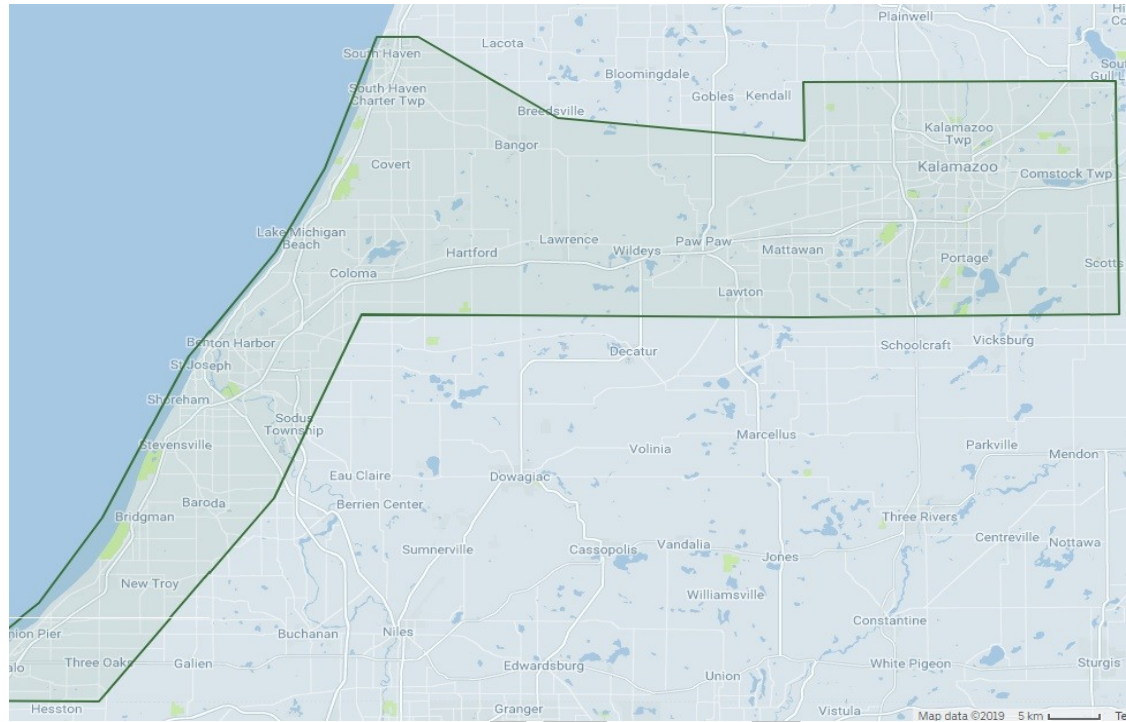


Private Transportation Providers

The City of Buchanan is not within the limits of Uber's service area. Currently, Uber only serves portions of Berrien County, Van Buren County and Kalamazoo County. See the Uber Service Area Map below.

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Uber Service Area



There are very few accessible private hire transportation options for City residents using a wheelchair. SMCAS, whom the City of Buchanan contracts with for ambulance service, also provides accessible non-emergency medical transportation.

Non-Motorized

Sidewalks, bike lanes, trails and play an important role in transportation, as they provide a safe path for people to walk and bike. Sidewalks and trails can aid road safety by minimizing interaction between pedestrians and motorized traffic. The City of Buchanan has an existing network of sidewalks along many of its streets. Many communities are working to develop asset management plans to assess the condition of sidewalks and create a schedule for repair/replacement. On April 12, 2021 the City Commission unanimously passed a resolution to adopt a Complete Streets Policy that encourages all infrastructure projects to consider all users of any age and ability especially as it relates to bicyclists, pedestrians and public transit users.

Walk Score

Walkability is a measure of how friendly a community is to walk in. It has health, environmental, and economic benefits. The website [walkscore.com](https://www.walkscore.com) generates a “Walk Score” of 78 for a person in downtown Buchanan. The Walk Score is based on how far someone would need to walk to get to various amenities: dining, groceries, shopping, errands (such as pharmacy and post office), parks, schools, and culture and entertainment venues. Walk Scores up to 49 are considered “Car-Dependent: Most errands require a car” and walk scores between 70 and 89 are considered “Very Walkable: most errands can be accomplished on foot.” “Downtown Walk Scores” are shown in table 16 to compare how walkable downtown Buchanan is with other area downtowns.

Table 16. Downtown Walk Scores

Community	Score	Description
Galien	13	Car-Dependent: Most errands require a car
Edwardsburg	33	Car-Dependent: Most errands require a car
Coloma	58	Somewhat Walkable: Some errands can be accomplished on foot
Berrien Springs	71	Very Walkable: Most errands can be accomplished on foot
Buchanan	78	Very Walkable: Most errands can be accomplished on foot
Dowagiac	79	Very Walkable: Most errands can be accomplished on foot
Niles	82	Very Walkable: Most errands can be accomplished on foot

Bicycle Lanes/Bike Parking

The City does not currently have a network of bicycle lanes. Currently bicyclists share the road with motorists. As the City looks forward, bicycle lanes could offer the public a safer non-motorized transportation alternative.

Bike racks provide additional parking capacity for customers to visit local businesses. Bicycle parking not only invites cyclists in, but shows the town and business values sustainability, which is an increasingly important factor in the decisions of consumers. Bike racks should be located in the downtown and at destinations such as farmers market, parks, schools, retail areas and apartments.



Trails

The McCoy’s Creek Trail has a rich historical background, which begins in the 1820’s. At this time, 13 mills were located along the McCoy’s Creek generating energy for the City of Buchanan. The McCoy’s Creek Trail has recently been developed and now serves Buchanan as a non-motorized shared use path. The trail is currently four miles one way, including loops, which branch off the main path. It extends from the E.B Clark woods on Schirmer to the Buchanan Farmers Market and includes several decks that overlook McCoy’s Creek. The path has some handicap access points and portions of which have more stable ground usable by wheelchair. Three access points and parking spaces are available: off of Schirmer Parkway, Days Avenue, and from the Memorial Fields Athletic Complex. Additionally, a mobile app exists to help inform and educate trail users about the trail and its environment.

The City has plans to extend McCoy’s Creek Trail to Red Bud Park and also to connect to the Indiana Michigan River Valley Trail in Niles along Walton Road.

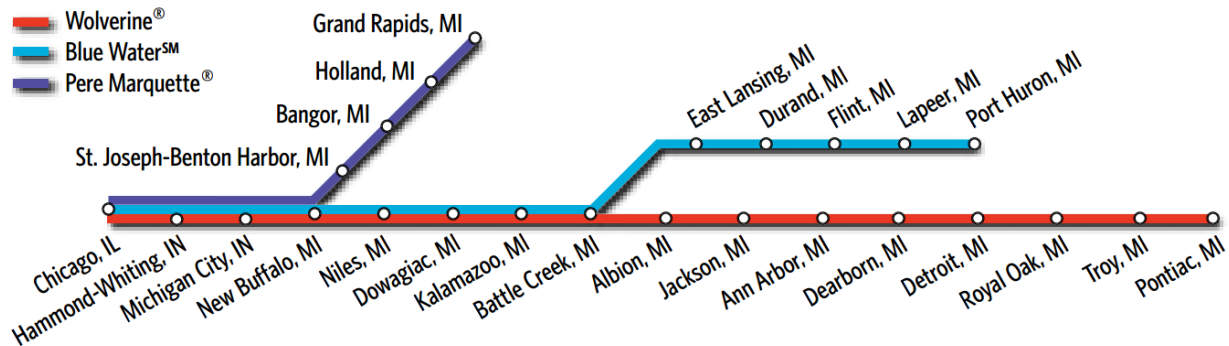
Passenger Rail

While the private vehicle is the predominant mode of travel to destinations across county and state boundaries, passenger rail options are available to residents in the City of Buchanan. Amtrak provides passenger rail service via three Michigan service lines. All three lines have a

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western terminus in Chicago where passengers can change trains to get to any passenger rail station in the United States. The closest passenger rail station to Buchanan is the Niles Station (6 miles away; about 15 minutes by car). It is served by the *Wolverine* and *Blue Water* services.

WOLVERINE SERVICE, BLUE WATER and PERE MARQUETTE



Wolverine. Amtrak's *Wolverine* service connects stations between Chicago and Detroit, and on to Pontiac. See the chart above for a full listing of all of the cities served by the *Wolverine*.

Blue Water. Amtrak's *Blue Water* service has the same stops between Chicago and Battle Creek as the *Wolverine* service (see above). Beyond Battle Creek, the *Blue Water* also services East Lansing, Durand, Flint, Lapeer, and Port Huron.

Pere Marquette. Amtrak's *Pere Marquette* service provides daily service between Chicago and Grand Rapids, with stops in St. Joseph, Bangor, and Holland. Trains do not service the Niles Station. The service is limited to one trip daily leaving Grand Rapids in the morning and returning home from Chicago in the evening.

Amtrak Thruway Bus Connection. Amtrak Thruway Bus Connections are available at several train stations in Michigan and Chicago to offer additional destinations to passengers. See the Amtrak Michigan Services Schedule for additional information.

Commuter Rail

The closest interurban commuter rail service for Buchanan is the South Shore Line, an electrically powered line operated by the Northern Indiana Commuter Transportation District between Millennium Station in downtown Chicago and the South Bend Airport. The closest stations to Buchanan are the South Bend Airport (13 miles away; about 20 to 25 minutes away by car) and the next station to the west, Hudson Lake (14 miles away; about 25 to 30 minutes away by car). Residents can use this option as part of their travel plans to points west as far as downtown Chicago.



Life is hard. The train is easy.

Aviation

Southwest Michigan Regional Airport (KBEH). The Southwest Michigan Regional Airport (SWMRA) is the largest airport in Berrien County, and the only all-weather airport in Berrien, Cass, and Van Buren Counties. The airport houses over 60 privately owned aircraft and is home to several corporate aircraft, including Whirlpool International Corporation fleet. Over 400 companies from all over the United States and Canada use the airport annually.



The airport has air cargo activity with UPS flights and other local charter operators delivering material for just-in-time manufacturing. In addition, the airport is important in the times of medical emergencies; either transferring critically ill patients or as organ donor transport. The U.S. Coast Guard utilizes the airport for refueling during operations on Lake Michigan. The Southwest Michigan Regional Airport offers free parking located at the airport terminal. There are rental car services available.

The SWMRA is governed by the Southwest Michigan Regional Airport Authority, established in 1997, which is responsible for airport operations. The airport authority is comprised of six municipalities: Cities of Benton Harbor and St. Joseph, St. Joseph Charter Township (including the Village of Shoreham), Lincoln Charter Township, Royalton Township, and Benton Charter Township – all of which contribute a millage. The latest economic impact estimate conducted (2014) by Michigan Department of Transportation showed the airport's contribution to the local economy to be \$30 million.

Other Nearby Airports. There are a few other general aviation airports in the region, none of which are all-weather facilities. Andrews University Airpark, which is owned by Andrews University, is located in Berrien Springs. Jerry Tyler Memorial Airport is owned by and located in the City of Niles which has about 30 aircraft based there.

Scheduled Air Passenger Service

Within 120 miles of the City of Buchanan there are six airports that offer scheduled airline passenger services. South Bend Regional Airport is 13 miles from the City and provides daily non-stop domestic flights to Atlanta, Chicago, Detroit, Phoenix, New York Minneapolis and several cities in Florida.

Major public commercial air travel occurs through Chicago O'Hare International Airport (ORD), Chicago Midway International Airport (MDW), Gerald R. Ford International Airport (GRR) in Grand Rapids, Fort Wayne International Airport (FWA), and Kalamazoo/Battle Creek International Airport (AZO).



Table 17. Airport Distance to Buchanan

Airport	Miles from Buchanan
South Bend Regional Airport	13
Kalamazoo International Airport	70
Midway International Airport	95
Gerald Ford International Airport	110
Fort Wayne International Airport	110
O'Hare International Airport	115

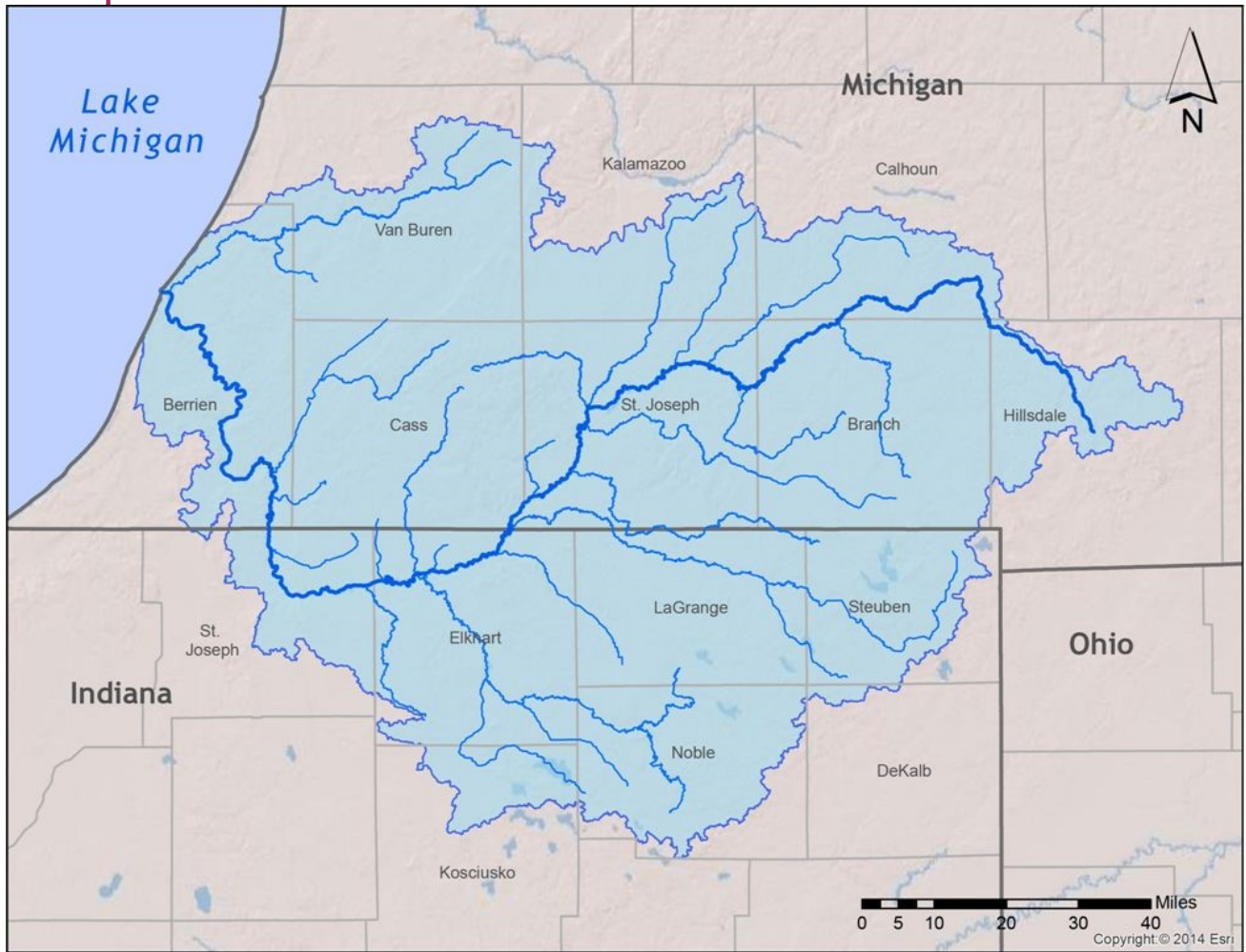
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NATURAL FEATURES

Water

Water is a defining feature of Buchanan. The St. Joseph River flows along the City’s northeast boundary. More information about the St. Joseph River watershed, the third largest river basin in Michigan, is available in the St. Joseph River Watershed Management Plan of 2005 – available online: http://www.michigan.gov/documents/deq/ess-nps-wmp-st-joe_209205_7.pdf.

St. Joseph River Watershed

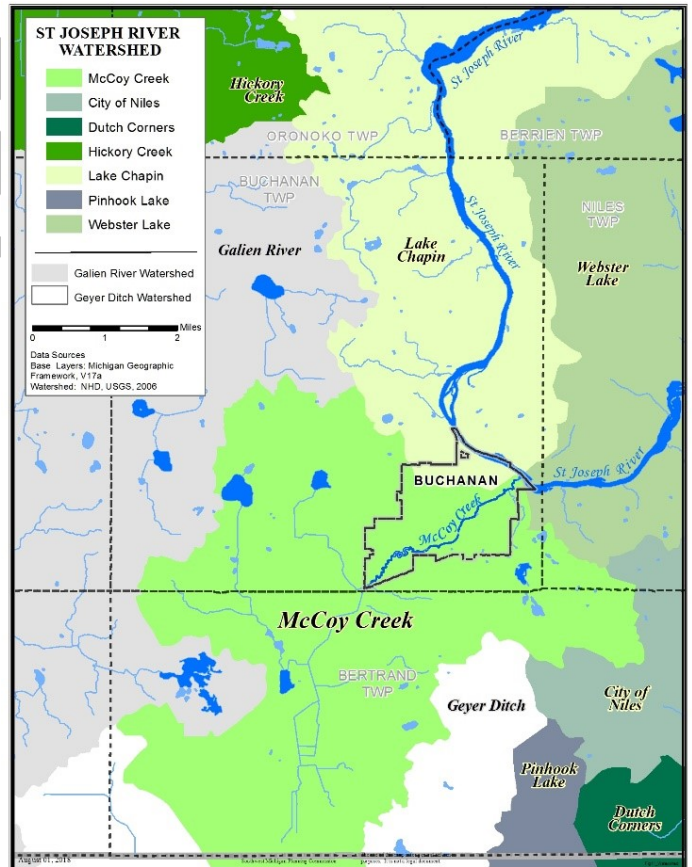
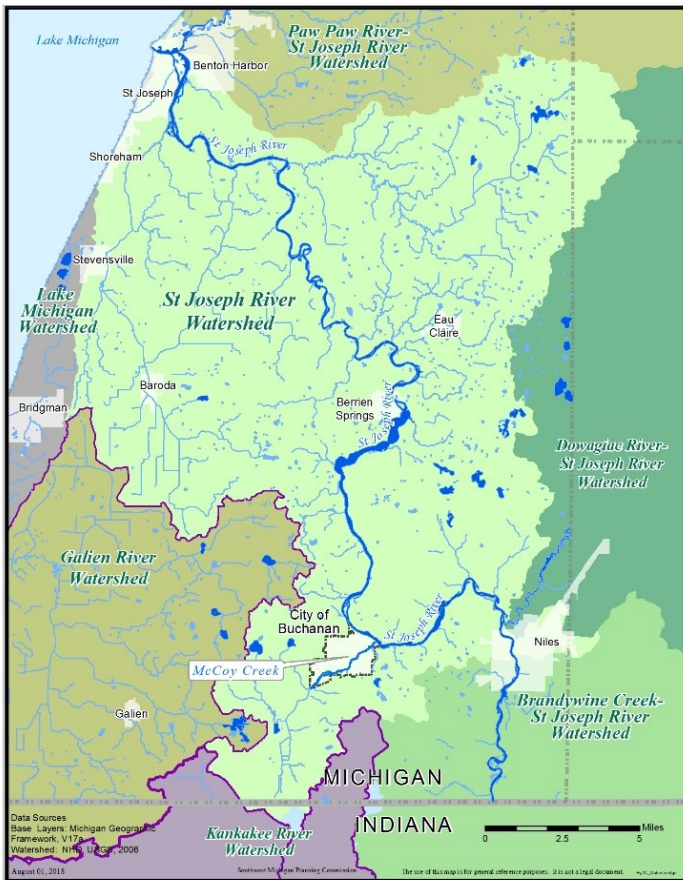


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McCoy's Creek flows from the southwest corner of the City, meandering to the northeast for almost 8 miles before it empties into the St. Joseph River. McCoy's Creek originates in northern Indiana and Bertrand Township, Michigan. The McCoy's Creek watershed covers 22 square miles and is designated as a Type 1 Trout stream by the Michigan Department of Natural Resources. The City of Buchanan removed an adjustable weir on the creek and also restored a large portion of the creek channel. In fact the City was awarded the "Outstanding Civil Engineering Achievement Award" for the McCoy's Creek Restoration Project by the American Society of Civil Engineers Southwest Michigan Branch. In 2013, the McCoy's Creek Restoration Project improved the hydrology of the Mill Race while enhancing fish habitat. A white oak lunger structure and large woody debris were installed at multiple locations to provide fish resting areas. Along with this project, the Mill Race at Pears Mill is now operational while preserving the trout stream. Because McCoy's Creek is a designated trout stream, Buchanan received grants from the MDNR Fisheries Division and a local fly-fishing group helped fund the project. Buchanan had several stakeholders in this collaborative project, including the Buchanan Preservation Society and community volunteers.



McCoy's Creek Watershed



Wetlands/Floodplains

Wetlands and floodplains are extremely valuable resources. Buchanan has wetlands scattered throughout the area. See the wetlands map, further into this section. The Natural Resources and Environmental Protection Act (NREPA) defines a wetland as *“land characterized by the presence of water at a frequency and duration sufficient to support, and that under normal circumstances does support, wetland vegetation or aquatic life and is commonly referred to as a bog, swamp, or marsh...”* "Wetland" is the collective term for marshes, swamps, bogs, and similar areas often found between open water and upland areas. All wetlands located within five-hundred (500) feet of a lake, stream, or river are regulated by the State of Michigan Department of Environment, Great Lakes and Energy, as well as those in excess of five (5) acres in size which are not contiguous or located within five-hundred (500) feet of a lake, stream, or river.

A river, stream, lake, or drain may on occasion overflow onto the surrounding banks and inundate adjacent land areas with floodwater. The land that is temporarily inundated by water is defined as a floodplain. In Michigan, the term floodplain has come to mean the land area that will be inundated by the overflow of water resulting from a 100-year flood (a flood which has a 1% chance of occurring any given year).

In the past, people viewed wetlands and floodplains as wastelands. Wetlands were drained and converted to farmland or filled for development. Attitudes today towards wetlands and floodplains have changed with the discovery that they are valuable natural resources providing many important benefits to people, wildlife and water quality.

With increasing development in the floodplain, open spaces, and wetlands, our land has lost the ability to soak up rain. Buildings and pavement that have made the land increasingly impervious are now replacing areas that were once effective sponges storing precipitation. As a result, floods are becoming larger and more frequent. Wetland and floodplain protection is extremely important for the health, safety and welfare of residents. Especially because so many wetlands have been lost since pre-settlement times, in fact 30% loss within the City of Buchanan. Loss of wetlands has severe negative effects on the water quality and the ability to mitigate flooding. With only 70% of wetlands remaining in the City of Buchanan, it is imperative to protect these remaining resources from development and encroachment.

Wetlands and floodplains...

- Hold excess water allowing it to be slowly released into lakes and rivers, and seep into groundwater aquifers – which lessen the impact of flooding after large events
- Filter pollutants before entering lakes, rivers, and groundwater aquifers
- Give time for sediment to settle out, thereby keeping it out of water bodies
- Support important wildlife habitat and are frequently used by humans for recreation

How land is developed impacts the quality and quantity of our water. Land uses from any part of the watershed, such as polluted runoff from homes and farms, eventually affect the health of the whole watershed.

Lost Wetlands... Of the estimated 11 million acres of wetlands that were in Michigan 150 years ago, only 3 million remain.

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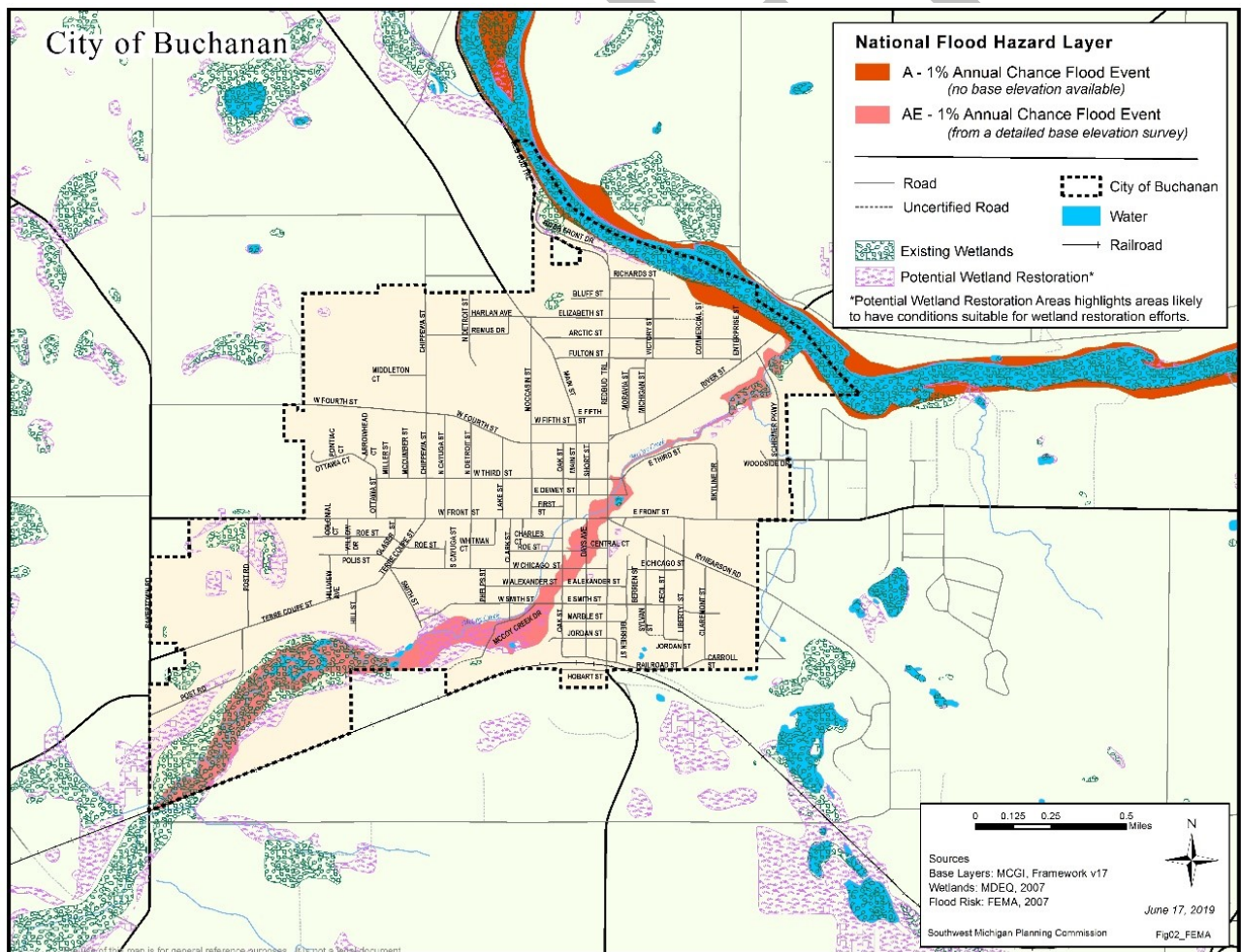
Table 18. Wetland Acreage

Acres in Buchanan City	
Lost Wetland/Potential Restoration	67
Existing Wetlands	153

Source: Michigan Department of EGLE

The map shows lost and existing wetlands. Lost wetlands are labeled “Potential Wetland Restoration Areas,” which are red on the map. Wetlands are and were significant for filtering sediment and nutrients (which cause algae and nuisance weed growth), and for mitigating flooding. Loss of wetlands and wetland function are extremely detrimental – causing increased water pollution and more flooding. Floodplains are located along McCoy’s Creek and the St. Joseph River. Much of the property in the floodplain within the city is undeveloped and much is owned publicly or by quasi-public conservation interests.

Wetlands/Floodplains



Natural Resource Stewardship

Stormwater Management

As development and imperviousness increase (due to construction of roads, rooftops and parking lots), the area available for infiltration decreases. Consequently, more rainfall becomes stormwater runoff, which carries pollutants to nearby waterways such as chemicals, oil, grease, salt, etc. Pollution of our water may not be immediate, but as the pollutants keep washing into our water, they may become unusable for fishing, swimming, canoeing, etc. Even drinking water can be affected.

Traditional attitudes about managing stormwater were to move the water off the site as quickly as possible with curbs, gutters, and storm sewers.

Today, effective stormwater management practices include decreasing the total amount of stormwater runoff, slowing down the flow and allowing water to soak naturally into the ground by using low impact development practices such as native plants, rain gardens, and riparian buffers.

With development there is an increase in the amount of impervious surfaces which leads to a drastic rise in the amount of runoff and a decrease in the amount of water being returned back into the ground to provide drinking water supplies. Stormwater management should be concerned with controlling both the quality and quantity of water moving off a

Impervious surfaces include rooftops, sidewalks, roads, and parking lots. These surfaces prevent precipitation and melt water from infiltrating soils. Soils compacted by new construction can also be highly impervious.

developed site. Low Impact Development techniques should be utilized to first protect natural features, natural drainage ways and existing topography. The amount of impervious surfaces in new construction and redevelopment projects should be minimized whenever possible to protect water quality. Second, LID techniques should be used to slow and reduce runoff by maximizing opportunities for filtration and infiltration of water throughout the site. This will decrease the need for large detention or retention areas. See www.swmpc.org/lid.asp for information on implementing LID in new and redevelopments. Also any land disturbance within 500 feet of a waterbody/wetlands or greater than one acre needs a soil erosion/sedimentation control permit from the Berrien County Drain Commissioner's office.

The goals of these practices are to improve water quality by filtering and reducing polluted run-off that degrades habitat and flow in nearby streams, rivers, and lakes.



RAIN GARDENS or BIORETENTION BASINS

An excellent example of adding beauty with a purpose. Native plants are planted in small depressions to temporarily hold, soak in, and filter runoff that flows from parking lots and rooftops.



VEGETATED SWALES

These are shallow channels which are densely planted with a variety of native grasses, shrubs, and/or trees designed to slow, filter, and infiltrate runoff.



BMPs in Action
WIGHTMAN RAIN GARDEN
2303 Pipestone Road,
Benton Harbor, MI

This large rain garden is planted with native shrubs, perennials, and flowers, which not only improve Ox Creek, but also this business's curb appeal. Employees were involved in designing and planting the garden. This rain garden was partially funded with state grant dollars by a company committed to a cleaner and healthier Ox Creek.

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RIPARIAN BUFFERS

Areas of land that exists between low, aquatic areas such as rivers, streams, lakes, and wetlands, and higher, dry upland areas planted with native plants, shrubs and/or trees. These plants slow and filter runoff before it reaches the waterbody.



RAIN BARRELS or CISTERNS

These structures are designed to intercept and store runoff from rooftops allowing for its reuse. They provide a supplemental water supply often used for irrigation.



PERMEABLE PAVING

Alternatives to traditional pavement include pervious asphalt, pervious concrete, interlocking pavers, and plastic grid pavers, which allow rain and snowmelt to seep through the surface down to underlying layers of soil and gravel.



GREEN/VEGETATED ROOFS and WALLS

Roofs and exterior walls can be designed to support living vegetation. The vegetations slows and filters runoff and also provides heating and cooling energy benefits, increases lifespan, reduces heat island effect, and enhances aesthetics.

Green Infrastructure/Native Vegetation

There are features in any community that many residents would readily recognize as important to the character of the area and to their personal quality of life. Some of these features may be cultural, such as a downtown business district, historic buildings, lighthouses, or other similar man-made features. Other features used to connect a community to its residents will be natural resources such as lakes, woods, wildlife, scenic views, and other similar features. How these elements are included in the fabric of a community can have a profound influence on their value. Clearly there are some resources, which, if lost, would significantly detract from the environment and the community as a whole.

Natural features such as native vegetation, woodlands, wildlife habitat and wildlife corridors add to the natural features that lure people to the Buchanan. Removing these natural features will not only alter the landscape of a community but it can also lead to water quality issues such as increased runoff, erosion and flooding. Development should be discouraged where significant natural features exist.

Native vegetation refers to the plant life that exists as a natural part of the landscape. It is increasingly recommended that native plants be used because of their performance, site enhancement, and life cycle cost benefits. Native plants typically cost more initially (depending on local availability); however, they are more cost-effective in the long run because they require less water and fertilizer, and are more resistant to local pests and diseases. Native plants are also known to be very effective in managing storm water because many species have deep root systems which stabilize soil and facilitate the infiltration of storm water runoff. Native plants provide habitat for birds, butterflies and other wildlife, help to buffer noise pollution, filter air pollution and provide us with stunning landscapes. Native plants can be incorporated into individual home, commercial and industrial sites to add water quality recharge benefits as well as aesthetic benefits to the landscape.

Natural resource areas perform important functions such as:

- Filtering out water pollutants
- Recharging groundwater supplies
- Removing air pollutants
- Providing recreational opportunities
- Providing wildlife habitat
- Enhancing the overall quality of life of a community

Green infrastructure is a connected network of natural areas and other open spaces planned and managed to conserve natural ecosystems and the services that they provide. These lands provide multiple benefits to people and wildlife such as maintaining clean air and water, providing areas for recreation and providing wildlife habitat. Green infrastructure elements can be in urban, suburban and rural areas and may or may not be open to the public. Green infrastructure is essential to the health, safety and welfare of the area residents.

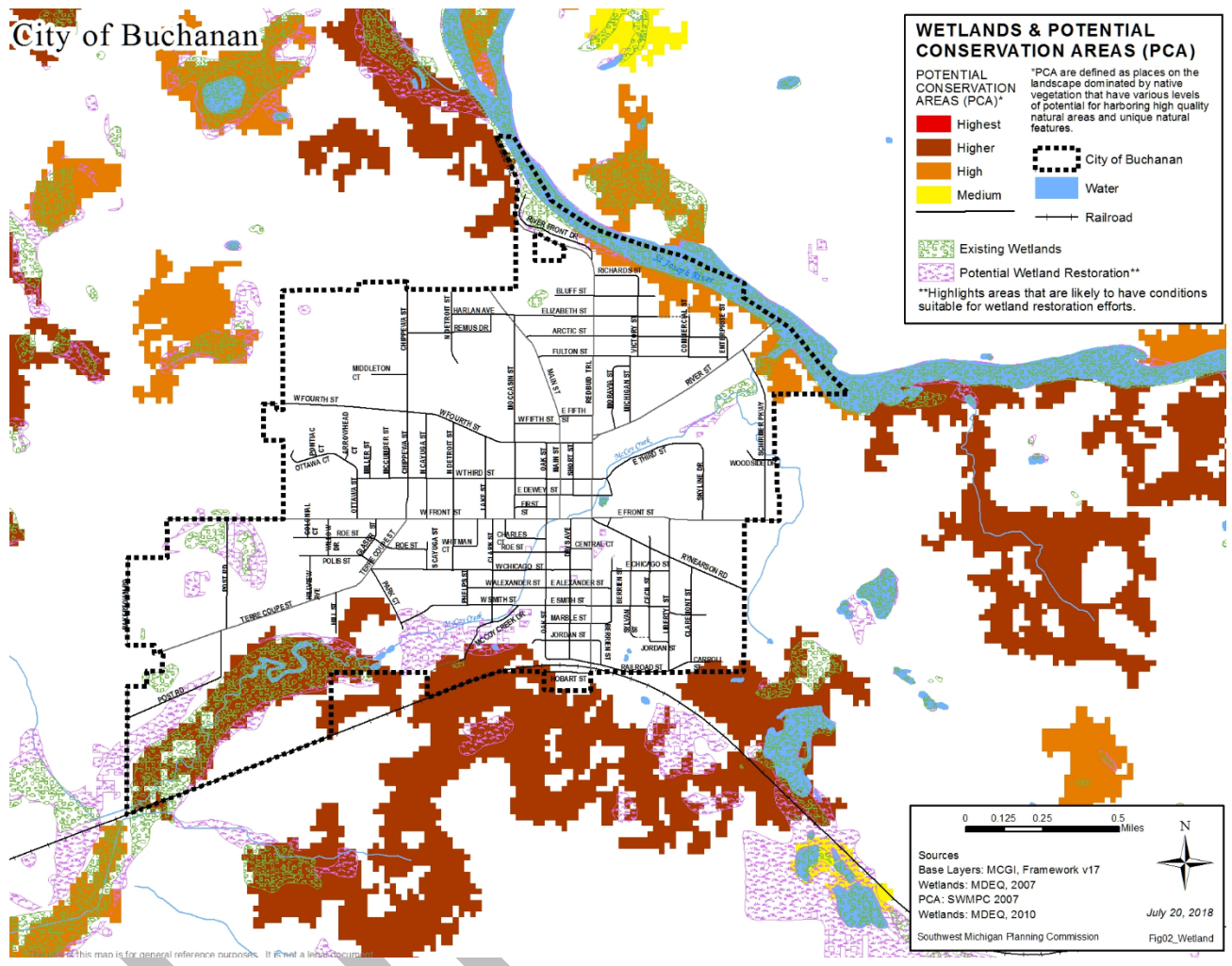
Natural resource conservation is a fundamental component of a community’s long-term environmental and economic health. Communities that incorporate both the built and natural environment into their future land use map or vision will ensure that the areas that provide important natural functions such as filtering drinking water supplies, recreational opportunities for residents and habitats for wildlife, will be protected. In effect, the features that the community has grown to enjoy will be there for generations to come. A community with a clean environment, clean water, green spaces and trails will be the community that has a stable, sustainable future and offers a high quality of life for its residents and visitors. Communities that provide this high quality of life will be able to retain talented workers and attract new residents and businesses.

The Potential Conservation Areas map represents the last remaining remnants of the area’s ecosystems and natural plant communities. These maps rank areas where the landscape is dominated by native vegetation that has various levels of potential for harboring high quality natural areas and unique natural features. In addition, these areas provide critical ecological services such as maintaining water quality and quantity, soil development and stabilization, habitat for pollinators of cropland, wildlife travel corridors, stopover sites for migratory birds, sources of genetic diversity and floodwater retention. Consequently, it is to a community’s advantage that these sites be carefully integrated into the planning for future development. Striking a balance between development and natural resource conservation and preservation is critical if Buchanan is to maintain its unique natural heritage.

Potential Conservation Areas (PCAs)
Defined as places on the landscape dominated by native vegetation that have various levels of potential for harboring high quality natural areas and unique natural features. Scoring criteria to prioritize areas included: total size, size of core area, length of stream corridor, landscape connectivity, restorability of surrounding land, vegetation quality and biological rarity score.

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Potential Conservation Areas – City of Buchanan



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UTILITIES

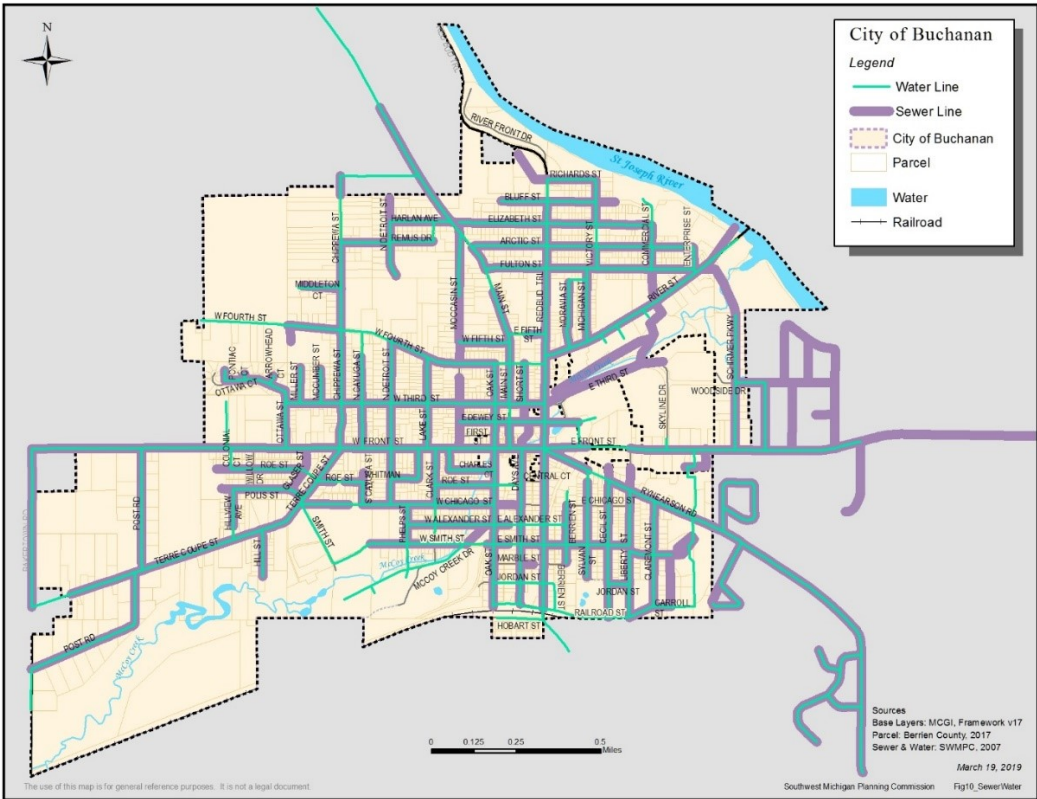
Water and Sewer

The city of Buchanan’s Water, Wastewater and Public Work’s Departments provide water and sewer service for residents and business owners within the city of Buchanan as well as some areas within Buchanan Township. The City is responsible for the operation and maintenance of the water and sewer infrastructure throughout these areas.

The City of Buchanan built one of the first wastewater treatment plants on the St. Joseph River in 1938 and has updated the plant several times since. Along with the treatment plant, the city owns 5 lift stations and 26 miles of sewer lines. The current plant is designed for a population of 15,000 with a maximum design flow of 3.75 million gallons per day. Average daily treatment is provided for a population of 4,400 people at a flow of 1 million gallons per day. The treatments system maintains discharge quality treatment standards for suspended solids, carbonaceous organic materials, phosphorous, ammonia and fecal coliform. The solids are disposed of at the Southwest Berrien county Landfill. Treated water is discharged to the St. Joseph River.

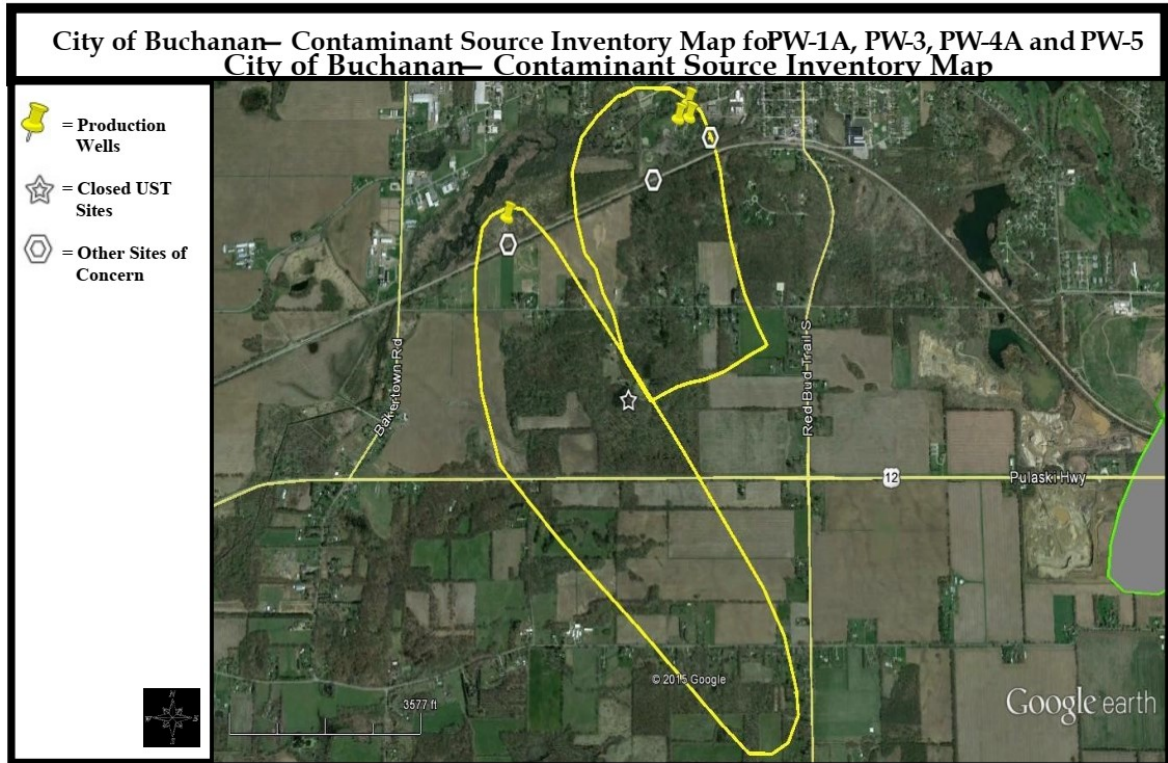
The city of Buchanan sources water from three wells. Combined the three wells deliver approximately 500,000 gallons of water per day. Water in the City of Buchanan is distributed through 30 miles of water mains to two elevated water towers which combined contain 750,000 gallons. Other components of the water system include a water treatment facility, 252 water hydrants and over 650 valves.

Water and Sewer Infrastructure



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The City has an ongoing Wellhead Protection Program approved by the Michigan Department of Environment, Great Lakes and Energy (EGLE). A Wellhead Protection Area (WHPA) is defined as the surface and subsurface areas surrounding a water well or well field, which supplies a public water system, and through which contaminants are reasonably likely to move toward and reach the water well or well field within a 10-year time-of-travel (EGLE 1). The purpose of developing a WHPP is to identify the WHPA and take the necessary steps to safeguard the area from contaminants. The program provides inspections for possible contamination sites, increases public awareness of water contamination, explores possible new well sites, and plugs abandoned wells. For more information, see the City’s Wellhead Protection Plan. This plan encourages coordination of the master plan and zoning ordinance to protect these important areas. One option is to create a wellhead protection overlay zoning district that does not allow for certain high risk contamination uses to be built in these sensitive areas.



Energy

Homes and businesses in Buchanan are provided electric and natural gas service by Indiana Michigan Power (part of American Electric Power) and SEMCO Energy Gas Company. The service is generally considered adequate for current and projected residential and business needs. More and more individual property owners, whether residential, commercial, or institutional, are investing in and using decentralized electrical power systems off the commercial grid. They are using wind, solar, or other renewable sources, with newer, more robust battery systems. These decentralized renewable power systems help alleviate the burden on electrical power transmission infrastructure, decrease dependence on nuclear systems which generate hazardous waste, create new decentralized electrical system jobs, increase resiliency, and many other benefits. As electrical companies and government regulators change to this new, evolving

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paradigm, it is important for the zoning ordinances and local regulations to keep up and allow property owners to invest in and use these new systems.

Telecommunications/Internet

Buchanan has a variety of telecommunications and internet service providers, including landline phone, mobile wireless, and broadband services. High-speed broadband internet service of at least 25 Mbps is key for strong internet capability and the Buchanan area has broadband service available at this level of service. More information about broadband internet service is available through Connect Michigan, a non-profit in partnership with the Michigan Public Service Commission, working to ensure that everyone can experience the benefits of broadband (877-846-7710; info@connectmi.org).

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PARKS AND NATURAL AREAS

The Buchanan Area Recreation Board (BARB) oversees the development, maintenance and planning of recreation areas such as parks and special facilities which serve the city and Buchanan Township which in turn contributes to the wellbeing and social and economic health of the Buchanan community. The City has 8 neighborhood parks throughout the city totaling over 23 acres (McCoy Pond Park, Kathryn Park, Old City Hall Park, Victory Park, Ravish Park, Spafford Woods, Smith Park and Tot Lot). The City also has large natural areas E.B. Clark Park (12 acres), Redbud Riverfront Area (16.4) acres and McCoy Recreation Area (27 acres). More information can be found in the City's Recreation Plan.

Other area recreation assets include **Mud Lake Bog Preserve** owned by Buchanan Township (108 acres). **Bakertown Fen Nature Preserve** owned by the Southwest Michigan Land Conservancy (83 acres) nature preserve is located within the city limits. **Fernwood Botanical Garden** is a non-profit, 105 acre property with cultivated gardens and vast natural areas, as well as a cultural and education center located just outside of the City.

McCoy's Creek Trail is currently four miles one way, including loops, which branch off the main path. It extends from the E.B Clark woods on Schirmer to the Buchanan Farmers Market and includes several decks that overlook McCoy's Creek. The path has some handicap access points and portions of which have more stable ground usable by wheelchair. Three access points and parking spaces are available: off of Schirmer Parkway, Days Avenue, and from the Memorial Fields Athletic Complex. Additionally, a mobile app exists to help inform and educate trail users about the trail and its environment. The City has plans to extend McCoy's Creek Trail to Red Bud Park and also to connect to the Indiana Michigan River Valley Trail in Niles along Walton Road.

St. Joseph River Water Trail is a canoe/kayak trail that is over 66 miles from Niles, Michigan to Lake Michigan. The City of Buchanan has three access sites along the St. Joseph River Water Trail. All of these access sites could use improvements. The first and closest access site to downtown Buchanan is commonly referred to as Redbud Riverfront Park. The park has a boat ramp and an expansive dirt parking area. The city recently ran power to the park and local officials have been considering developing a campground (with restrooms) in the park. The second access site is located just above the Buchanan Dam, along Mead Road. The access site has a meandering pathway down to the river and a small dock. Many paddlers bypass the dock and exit the river along a narrow strip of beach just downstream. An accessible launch should be placed directly off the dock and the small beach area should be blocked off with new landscaping or signs. The third access site is located just below the Buchanan Dam, along East River Road. The access site also has a meandering pathway down to the river but no formal dock features. An accessible launch should be placed directly off the shoreline. In addition, a paddler's plaza and kayak storage could be placed at the site. Visit www.michiganwatertrails.org for more information on the water trail.

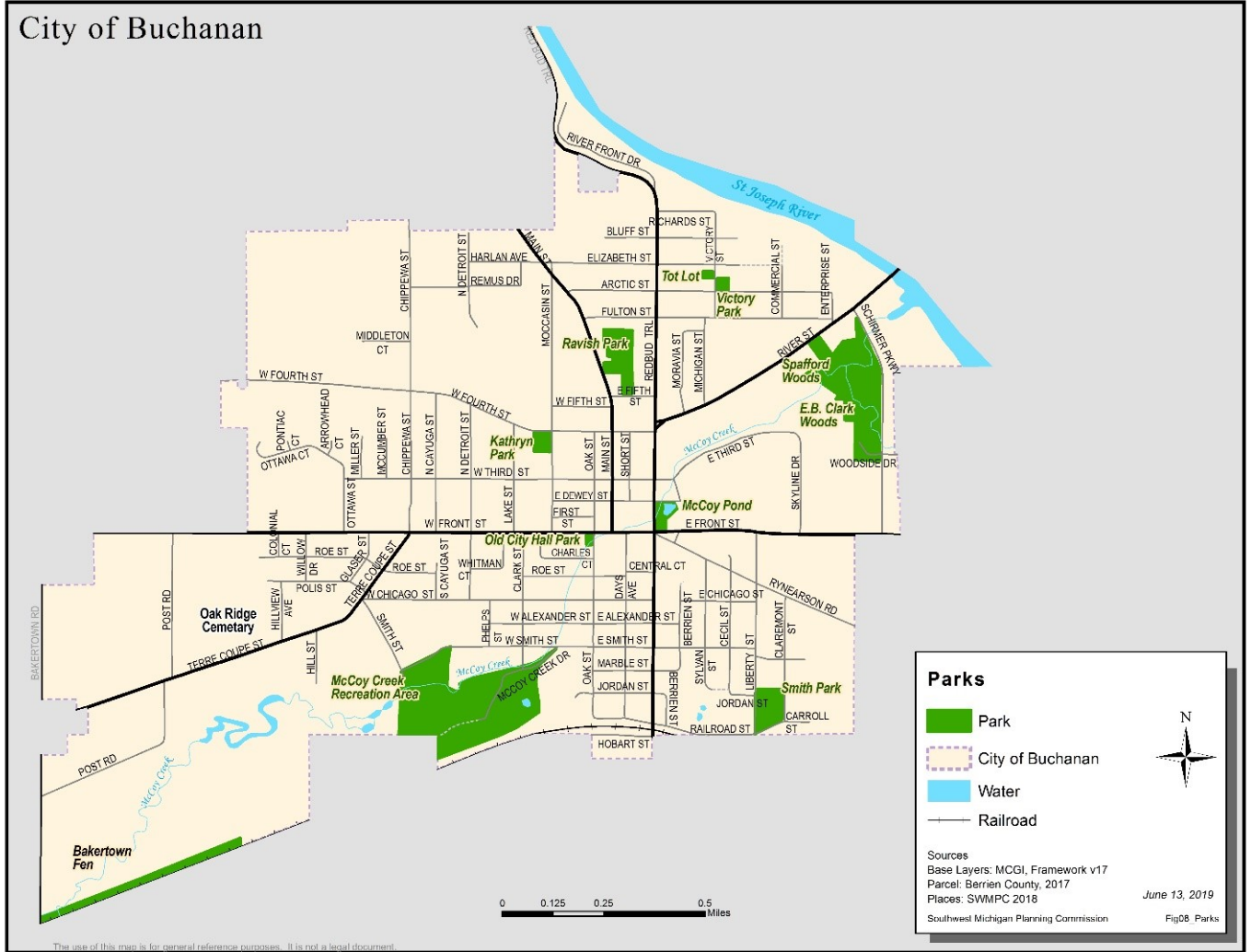
A Trail Town is an active, attractive and interesting place with accessible and comfortable spaces, hosting a variety of activities that promote social interaction and a strong sense of place. A Trail Town should meet the needs of trail users and residents of the community. A Trail Town

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has physical amenities that support trail users such as bike and kayak racks, wayfinding signs, wide sidewalks, drinking fountains and benches. A Trail Town has business amenities to support day trip trail users such as bike shop, kayak outfitter, casual restaurants, ice cream shop, etc.) as well as overnight trail users with lodging options. Buchanan took part in a Trail Town effort and the results are in the Lake Michigan Coastal Communities: Trail Towns Master Plan.

<https://www.swmpc.org/downloads/buchanan.pdf>
<https://www.swmpc.org/trailtowns.asp>

Parks and Nature Preserves Within the City of Buchanan




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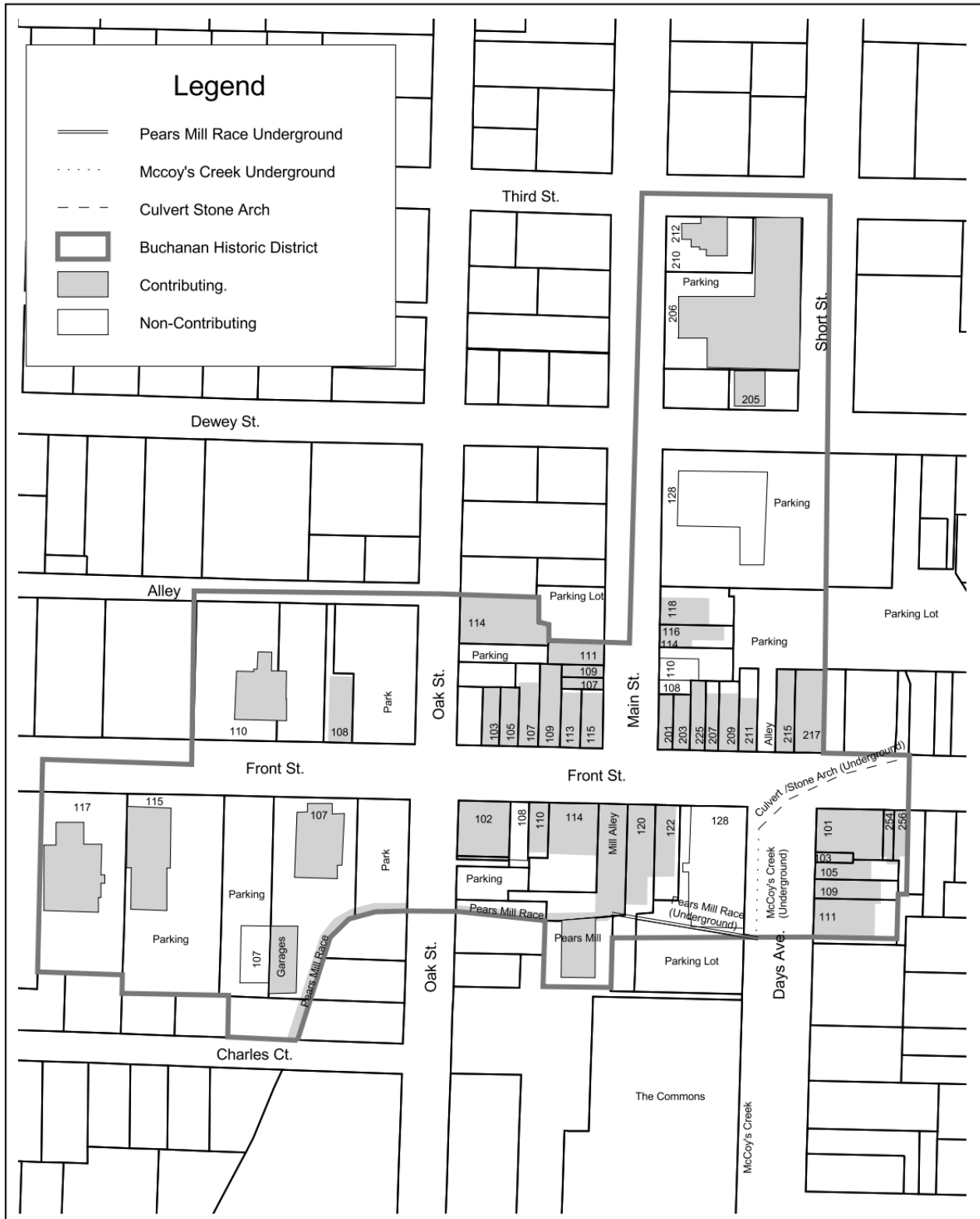


HISTORY, ARTS AND CULTURE

Buchanan has a rich history. There are designated historical districts with many interesting buildings. The **Buchanan Downtown Historic District** is a primarily commercial historic district located between 117 W. and 256 E. Front Street and between 108 and 210-212 Main Street, along with adjacent sections of Oak Street and Days Avenue. The district was listed on the National Register of Historic Places in 2009. The district contains 40 buildings, along with a millrace, culvert, and alley. The buildings range from one to three stories tall, and date from 1855 to 1966. All the buildings in the district are constructed of brick with three exceptions: the Pears Mill, the 1855 Conant-Parkinson Building at 111 Main, and another commercial building on Front Street. Following is a map and short descriptions of some the historic buildings and areas in the downtown.



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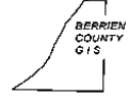


Scale: 1"=150'

Buchanan Downtown Historic District

City of Buchanan, Berrien County, Michigan

DATE: 02/27/2009



Note: Parcel line locations are generalized.

Pears Mill was constructed in 1857 as a water-powered flour mill along McCoy's Creek. The mill is the only one remaining of the original 19 water-powered mills. The mill was restored and continues to be maintained by the all-volunteer Buchanan Preservation Society and is listed on the Register of Michigan State Historic Sites. A gift shop, tours, and periodic demonstrations of historic trades are part of the experiences available to visitors. The Downtown Development Authority (DDA) developed plans to enhance the Pears Mill area and plaza by providing landscaping, seating areas, lighting, pathways, open space, and other amenities creating a pedestrian-oriented place for people to gather in the downtown.³



The Tin Shop Theatre was believed to have been built around 1910 by a Buchanan merchant and has been home to a variety of businesses including a furniture factory, a lumber dealer business, drill products manufacturing, and even served as a hospital during the 1918 flu epidemic. In 1982 the Buchanan Fine Arts Council began restoring the building into a fine arts center and in 1984 staged the first of over 80 productions performed during the last 23 years.

The Union Block Building was completed in 1863 during the height of Civil War prosperity. The Union Block building anchors the core of the downtown's nearly one hundred seventy year old commercial and mercantile center. Built by wealthy local merchants and political figures John Ross and Lorenzo Alexander, the Italian Renaissance Revival structure historically served the community with retail space on its first floor, professional offices on the second floor, and public meeting space on the third. The Union Block was listed on the National Register of historic buildings in 2007 and is currently undergoing renovation to once again house retail business.

Ross-Sanders House located at 107 W. Front Street, is a Greek Revival house built by John Ross in 1856. Ross was a prominent businessman and downtown property owner in Buchanan. This was Buchanan's first brick home. The unique home was acquired by the city in 1951 and served as the police station and City Hall until 1984.

The Common is an outdoor amphitheater used for plays and lunch-time and summer evening concerts featuring jazz, country, rock & roll, and bluegrass music. The Farmer's Market is also held at The Common. The City has plans to maintain this area and to provide amenities that will create a pleasant, passive, park experience. Improvement projects that may be completed include landscaping, sidewalks, paths, fences, flags, seating areas, and general maintenance. There are often evening and lunch-hour concerts featuring jazz, country, rock & roll, or bluegrass music.

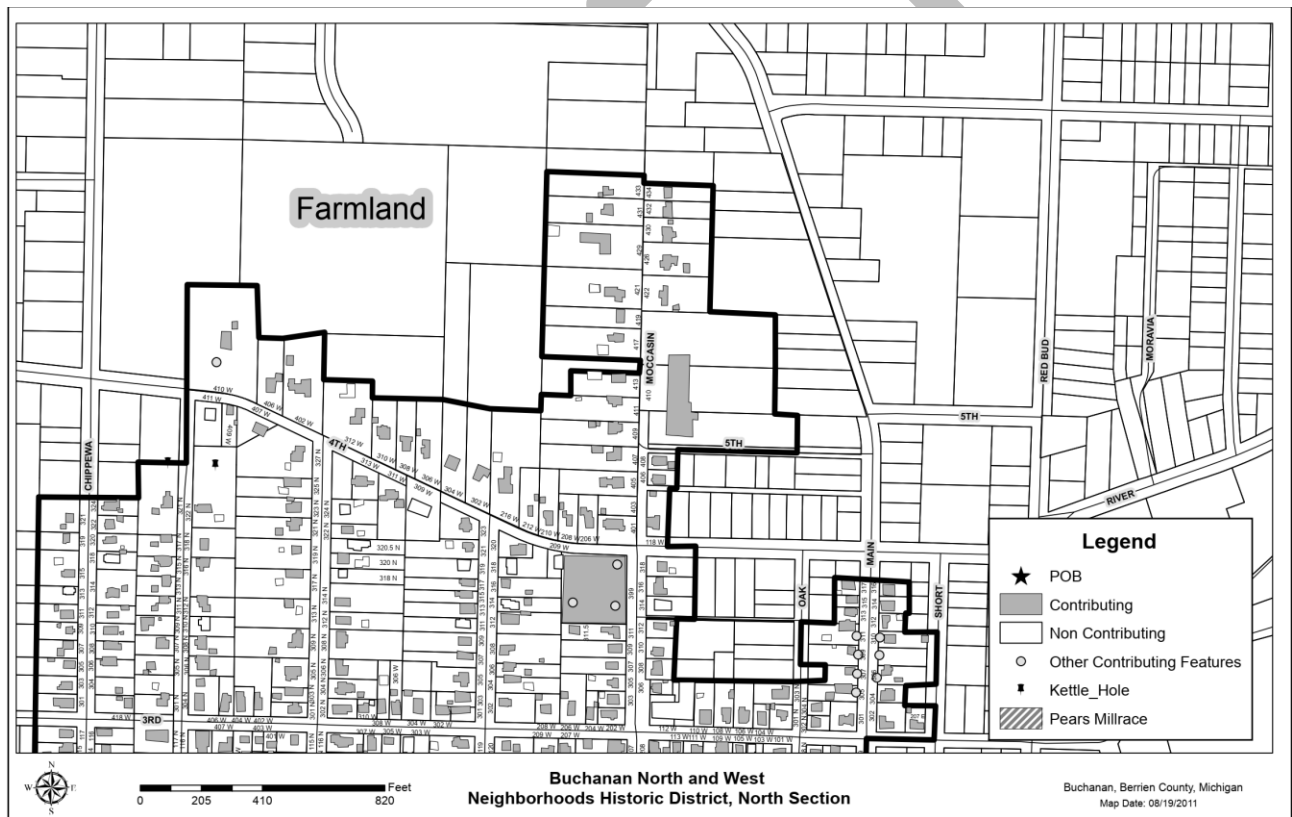


³ City of Buchanan Downtown Development Authority Plan, 2007

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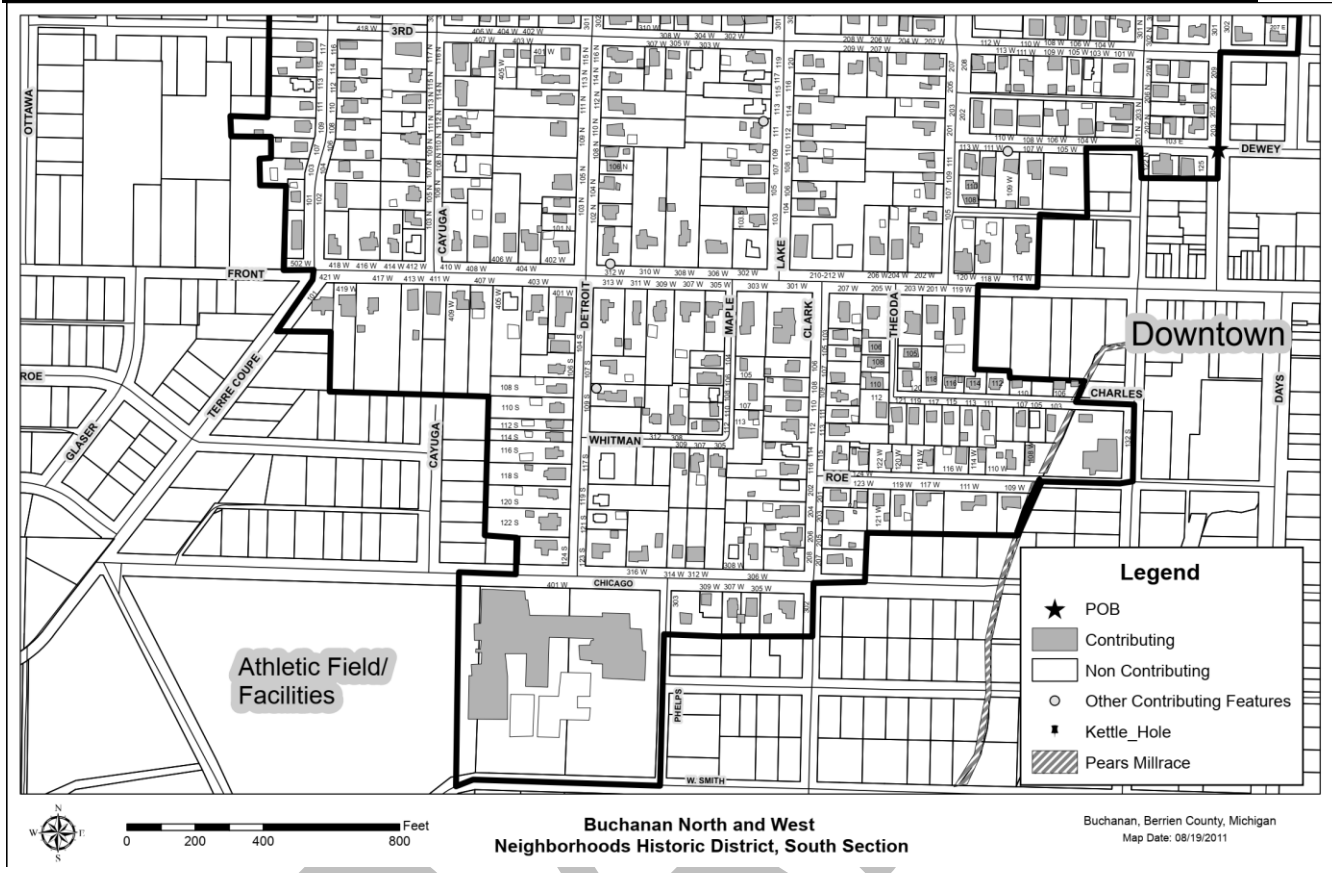
The Buchanan Art Center is a non-profit organization housing a Main Gallery, a smaller Show Place Gallery and a gift shop. The mission statement of the Art Center is “To provide a place in our community dedicated to the nurturing of the arts by providing a quality education program for all ages.” To fulfill this mission, the Art Center offers classes and workshops to people of all ages.⁴

Buchanan North and West Neighborhoods Historic District occupies a mostly flat area north and west of downtown Buchanan. It contains 698 mostly residential and accessory buildings and other features, which date from the 1840s to 2003, and range in height from one to two stories, with two-story buildings predominating. The buildings range in style and form from Greek Revival and Italianate to International Style, Ranch, and Split Level, with bungalows and gable-fronts (with and without wings) making up almost half of the total homes in the district. A small number of churches, schools, commercial buildings and other features are also present. Following are maps of the North and West Neighborhoods Historic District.



⁴ <http://www.buchananartcenter.org/index.htm>

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COMMUNITY SERVICES

CITY SERVICES

City Governance

The City is organized under the Home Rule Act of Michigan, which authorizes cities to formulate their own charter provision, and operates under the Commission-Manager form of government as prescribed by the City of Buchanan's Charter. Under this model the City Manager is responsible for managing the day-to-day operation of the City and the City Commission's main function is legislative; setting important policies that chart the future course of Buchanan. The City Commission is comprised of five (5) members who serve four (4) year terms. The Mayor and Mayor Pro-Tem are selected at the first meeting in November following the City election.

Public Works

The major responsibility of Public Works Department is maintenance of 28 miles of streets. This includes street sweeping, routine asphalt repair, leaf collection, and snow plowing. The department is also charged with cleaning sewer lines, mowing City parks, and keeping the streets clear of snow in the winter. The Department uses a wide variety of equipment including a front end loader, street sweeper, heavy-duty trucks, and specialty equipment.

Police, Fire, Ambulance

The Police Department consists of a Chief of Police, Assistant Chief of Police, two Sergeants, six full-time Patrol Officers, two part-time Patrol Officers, two Code Enforcement Officers and one Civilian Secretary. The department is supplemented by up to 25 Reserves Police Officers and four Police Chaplains. In addition to the regular duties, the police department participates in a number of special community events and activities.

The Buchanan City Fire Department consists of 22 paid on-call members and receives 90 to 120 calls per year. This department does not run medical calls. Their auto fleet consists of two pumper trucks, one 75 foot aerial truck, and one van for personnel transportation. The Buchanan City Fire Department has an ISO rating of 5 out of 10 (1 being best), a very good rating for a volunteer based department. ISO ratings affect insurance rates for property owners. Ratings are determined by weighing criteria such as water supply (e.g., water tower capacity, frequency of fire hydrants) and fire department preparedness (e.g., number and qualifications of firefighters, fire equipment). In comparison, the Cities of Baroda, Berrien Springs, Eau Claire, Galien, and Three Oaks each have an ISO rating of 7.

SMCAS is a municipally owned non-profit ambulance service which serves the greater Niles and Buchanan areas. Each ambulance employs a basic level medical technician and a paramedic level emergency medical technician. SMCAS makes sure that their employees are trained in the most recent and updated use of advanced diagnostic equipment and many of the staff are at specialist level while all of the full-time employees hold certification in Critical Care Emergency Medical Transportation Program from the University of Maryland. More information about SMCAS can be found at their website: <http://www.smcas.org/>.

Cemetery

Oak Ridge Cemetery consists of 45 acres, 35 of which have been developed and 10 more of which will soon be available for future use. Maintenance is provided by two full time city employees and part time employees who help with lawn upkeep, leaf removal, snow removal, and ice control. Burial services as well as foundation installment and funeral assistance are provided by city employees.

Solid Waste Disposal and Recycling

Buchanan City provides residential solid waste disposal and recycling services through a city-wide contract with Reliable Disposal. Nearby, the South Berrien County Landfill (SBCL) provides trash and recycling services. PADNOS, located on Walton Road, accepts drop off recycling including cardboard, metal, electronics, paper, and books.

OTHER ORGANIZATIONS/INITIATIVES

One of the characteristics that make the City of Buchanan unique is the spirit of community that shows itself in the number of volunteer organizations and initiatives in the City. Below is a list of a few of those. For a more complete list please visit the city's website at <https://www.cityofbuchanan.com/more-information/buchanan-area-volunteer--nonprofit-organizations>.

Buchanan Area Chamber of Commerce

The chamber provides leadership in promoting the spirit of the community through increased communication and cooperation among businesses, organizations, and individuals in order to enhance the growth, prosperity, and quality of life in the Buchanan area.

Buchanan Library

The Buchanan Public Library, located on East Front Street, has occupied its current residence since 2001. In 2013 the Buchanan District Library embarked in their Open Doors, Open Books, Open Minds campaign set out in three phases. The report for this project can be found at this link: <https://www.buchananlibrary.org/bdl-groundbreaking-program.pdf> In 2015 the Buchanan District Library received a \$10,000 grant from the Indiana Michigan Power foundation which is to aid in the construction of a new community room on its second floor. This area is proposed to support local businesses, new programming, and organizations.

One Buchanan

One Buchanan was founded in 2016 with particular concern for those who have experienced discrimination or exclusion. One Buchanan is committed to strengthening the city as a place of belonging, a hallmark of the American dream of diversity and inclusion. Their mission is to advance Buchanan as a city that welcomes and cares for all people irrespective of race, ethnicity, religion, gender or sexual orientation. The City has shown its commitment to diversity by passing a city ordinance in 2019 that addresses non-discrimination policies and equal protection for all persons. The ordinance specifically states that the city will not discriminate based on race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status or disability.

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Buchanan Promise

Buchanan Promise is a multimillion dollar fund that is to provide scholarships to graduating high school students pursuing a post-secondary degree from an accredited institution. This scholarship is available to those students who reside within the school district, the amount they are awarded depends on the length of time that they have been residents within the district – those who have lived in district k-12 will receive 100% of the available scholarship grant. The Goal of this grant is to make a long term investment in education, provide more access to higher education, and support economic development within the community. The endowment was established by Walt Jr. Wally.

REGIONAL BUSINESS SUPPORT

Southwest Michigan offers a variety of business and entrepreneurial support. A few of these groups are noted below, including a brief statement of purpose. These regional groups give Buchanan access to resources to develop and grow their local economy.

Berrien County Community Development Department

Service Area: Berrien County

Purpose: Influencing, encouraging and supporting private business growth, expansion and job creation to continually stabilize our tax base without duplicating efforts.

Website: <http://berriencounty.org/304/Community-Development>

Telephone: 269-983-7111x8257



Greater Niles Area Chamber of Commerce

Service Area: Greater Niles Area, Buchanan, Bertrand Township, Niles Charter Township, Galien, Three Oaks, and Cass County.

Purpose: Promote and provide economic development through education, advocacy, economic development, publicity, public relations, and civic activities.

Website: <http://www.greaternileschamber.com>

Telephone: 269-683-1833



Cornerstone Alliance

Service Area: Berrien County

Purpose: Customer-focused economic development solutions through partnerships that grow employment opportunities, increase the tax base and add to the economic vibrancy of our area.

Website: <http://cstonealliance.org/>

Telephone: 269-925-6100



Kinexus (Michigan Works!)

Service Area: Southwest Michigan

Purpose: Customer-focused economic development solutions through partnerships that grow employment opportunities, increase the tax base and add to the economic vibrancy of our area.

Website: <http://kinexus.org/>

Telephone: 269-927-1064



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Lake Michigan College

Service Area: Southwest Michigan

Purpose: Workforce training and development for healthcare, skilled trades and hospitality.

Website: <https://www.lakemichigancollege.edu/home/programs-majors/workforce-training-development>

Telephone: 269-927-1000

**Chamber of Commerce**

Service Area: Buchanan Area.

Purpose: Improve communication, provide leadership, promote growth, and enhance the quality of life for those residing in the Buchanan Area

Website: <https://www.buchanan.mi.us>

Telephone: 269-695-3291

**Michigan Economic Development Corporation**

Service Area: Michigan

Purpose: Growing and attracting business, keeping talented residents here, and revitalizing our urban centers

Website: <http://www.michiganbusiness.org>

Telephone: 888-522-0103

**Michigan's Great Southwest Strategic Leadership Council**

Service Area: Berrien County

Purpose: Multi-sector perspectives and support – government, education, nonprofit and business – to help move our community to top tier in terms of services, education and economic growth.

Website: <http://drivegreatness.org/>**Michigan's Great Southwest Sustainable Business Forum**

Service Area: Berrien, Cass, and Van Buren Counties

Purpose: Educates, engages and empowers our community to more equally value environmental stewardship, social responsibility and economic growth.

Website: <https://mgssbf.org/>

Telephone: 616-422-7963

**Southwest Michigan Planning Commission**

Service Area: Berrien, Cass, and Van Buren Counties

Purpose: Planning great communities together – through transportation, environment, economic development and community planning, with mapping/GIS expertise.

Website: <http://www.swmpc.org/>

Telephone: 269-925-1137



Southwest Michigan First (Kalamazoo)

Service Area: Berrien, Cass, and Van Buren Counties
Purpose: Company growth, government and education alignment, acceleration of its vibrant core communities, talent development and communication of its regional advantages.
Website: <https://www.southwestmichiganfirst.com/>
Telephone: 269-553-9588



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COMMUNITY INPUT

The Buchanan Plan Commission conducted a community visioning meeting and a survey to gather public input for developing this plan.

SURVEY RESULTS

In the summer of 2018, a survey was shared online and hard copies were also made available. There were 455 responses to the survey. The results cannot be easily assigned statistical significance. With a community survey, the size of the population to calculate in proportion to the survey is not known. A community survey seeks to know the opinions of people who shop and use services in the City beyond the number of people who are residents. It is important to remember that a community survey is an important tool, but it is also important not to assign more importance to the results than can be justified. Find the survey questions and the detailed survey results in the Appendix. A second survey that focused on the downtown area was conducted in January 2021. There were 481 responses and the results can be found in the Appendix.

PUBLIC VISIONING SESSION

A Public Visioning Session was hosted by the Plan Commission on October 9, 2018 at 7:00 PM, at City Hall. The date and time of this visioning session were advertised on the community survey and on the press release for the community survey. The most important issues gathered from the session were: encouraging home ownership, more downtown business options, industry and restaurants, transparency and public outreach/participation in government, tree lined streets, improved sidewalks and property maintenance, and managing environmental pressures. The input received during this session was incorporated into the goals and objectives section that was formulated during that meeting.



GOALS, OBJECTIVES, AND ACTION PLAN

GOALS AND OBJECTIVES

Utilizing public input from the community survey and public visioning work session, the Plan Commission reviewed the 2008 Master Plan goals and formulated the new goals listed below. The City of Buchanan is interested in pursuing certification through the State of Michigan's Redevelopment Ready Communities Program, so several of the objectives below follow steps required by that program. In formulating these goals and objectives the Plan Commission also referenced the eight assets identified as essential for 21st century communities by the Michigan Municipal League (MML) Center for 21st Century Communities (21C3).

The Center for 21st Century Communities recognized that just as the agriculturally dominated era of the past shrank with the coming of the industrial age, the manufacturing sector is now smaller than it used to be as our society heads into the 21st Century and a new knowledge-based technological economy. The Center has identified eight assets communities need to invest in to thrive in the 21st Century. Many of Buchanan's goals are linked to those assets. The City can use content from 21C3 to help them implement best practices to strengthen and utilize these assets. Each asset is noted in the boxes with an MML icon on the right side of this section.



GOAL 1 – HOMETOWN CHARACTER

Celebrate and further enhance the hometown character of the community.

OBJECTIVES:

1.1 Special Events: The City will continue to support a variety of special events that celebrate and enhance Buchanan's hometown character for residents and visitors alike, in a welcoming and unique way. These events enhance community togetherness, present the City's hometown atmosphere to newcomers, and support Buchanan's downtown and uptown businesses.

1.2 Welcoming Community: The City will continue to its commitment to diversity and multiculturalism and ensure the city welcomes all people.



Welcoming

Creating and sustaining a genuine commitment to diversity and multiculturalism in Michigan's communities is vital to attracting key demographics and global businesses. Today's fluid, mobile, and, most importantly, global workforce is seeking out "the right kind of place" that embraces people of all religions, ethnicities, national origins, and races.

GOAL 2 – HISTORY & ART

Promote and fully develop the historic character and artistic qualities of the community.

OBJECTIVES:

2.1 Historic Downtown: Promote preservation of historic community character in the Downtown National Historic District.

2.2 Historic Neighborhoods: Promote preservation of historic community character in the North and West Neighborhoods National Historic District.

2.3 Historic Character: Promote preservation of historic community character throughout the community, including beyond national historic districts (see list of community historic assets elsewhere in this plan).

2.4 Art & Culture: Promote and utilize community artistic and cultural community assets, such as the Buchanan Art Center, Tin Shop Theatre, and Buchanan Common.

**Cultural Economic Development**

Arts and culture are essential components of a thriving, knowledge-based economy. A healthy creative sector attracts and retains residents and businesses, and produces economic benefits including jobs, a stronger tax base, downtown and neighborhood revitalization, and tourism.



Tin Shop Theatre and Buchanan Common

GOAL 3 – RECREATION & TOURISM

Become a vibrant community meeting the social, leisure, cultural and recreational interests of residents and visitors.

OBJECTIVES:

3.1 Parks & Recreation: The City will continue to implement their community parks, recreation, open space, and greenway plan by maintaining and upgrading their recreation facilities.

3.2 Tourism: The City will capitalize on its historical, natural and recreation assets to become a significant tourist destination.

GOAL 4 – THRIVING BUSINESS CLIMATE

Develop a proactive approach to achieve a thriving business climate and create a sustainable economic environment.

OBJECTIVES:

4.1 Redevelopment: The City will continue to develop and implement a downtown, corridor and redevelopment plans, which includes elements from the Redevelopment Ready Communities Program (e.g., identifying development area boundaries, a vision for the property, a marketing package and incorporate mixed-use, green infrastructure and pedestrian oriented development elements).

4.2 Economic Development: In concert with the Comprehensive Economic Development Strategy of the Southwest Michigan Economic Development District (Southwest Michigan Planning Commission), the City will create and implement an economic development strategy that promotes diversification and includes elements from the Redevelopment Ready Communities Program (e.g., connect the master plan and capital improvement plan, identify the economic opportunities and challenges of the community, report progress annually and be reviewed by City Commission, and incorporate recommendations for implementation, including goals, actions, timelines, and responsible parties).

4.3 Marketing: The City will develop and use a marketing strategy, including elements from the Redevelopment Ready Communities Program (e.g., identifying opportunities and outlining specific steps to attract businesses, customers, and real estate development, plus it strives to create/strengthen an image for the community, identifies approaches to market priority redevelopment sites, and coordinates marketing efforts with local, regional, and state partners).



Entrepreneurship

Entrepreneurship and small businesses are key components of local economic development. Local strategies that solely focus on seeking large manufacturers and big box retailers overlook the positive impact that entrepreneurs and small businesses have on local communities.

GOAL 5 – INFRASTRUCTURE

Provide sufficient infrastructure for the recruitment of new business while supporting the needs of current residents and the expansion and retention of current businesses.

OBJECTIVES:

5.1 Capital Improvement: The City will develop processes and invest in asset management of all city owned and operated infrastructure and coordinate that effort with capital improvement planning, including elements from the Redevelopment Ready Communities Program (i.e., details a minimum of six years of public structures and improvements, it will be reviewed annually, coordinate projects to minimize construction costs, and coordinate with the master plan and budget).

5.2 Broadband: The City will work with broadband service providers, organizations and Berrien County in supporting expanded service to improve broadband in the City.

GOAL 6 - EDUCATION

Provide the highest level of education and educational facilities possible.

OBJECTIVES:

6.1 Leverage City Assets: The City will work collaboratively with Buchanan Public Schools to leverage City assets when possible to help the schools.

6.2 Tax Base: The City will work to improve the quality of life in order to increase the tax base, thereby making more revenue available through school millages.

6.3 Internships: Buchanan will leverage regional and local business and industry internship programs to link up developing talent with local businesses and industry – helping all concerned.

GOAL 7 – HOUSING

Establish a wide spectrum of appropriate housing opportunities meeting the needs of residents in any social or income group at every stage of life.

OBJECTIVES:

7.1 Housing: In concert with the Berrien County Housing Study, the City will create and implement a housing plan that identifies the community’s existing housing, its housing needs, and best practices to achieve unmet needs.

7.2 Property Maintenance: The City will work with volunteers and non-profits to assist property owners to keep well maintained properties (including code identified issues with buildings, yards, and adjacent rights-of-way features which are the responsibility of the property owner).

7.3 Code Enforcement: As necessary, fair and impartial code enforcement will be implemented when organized efforts through volunteering and non-profits are unsuccessful to meet code identified needs.



Education

Educational institutions, kindergarten through college, play a central role in growing a knowledge-based economy and encouraging a more engaged citizenry. As anchor institutions, colleges and universities (e.g., University of Notre Dame) bring opportunities for entertainment, arts and culture, healthcare, and recreation, and serve as engines of economic development.

City of Buchanan Master Plan 2021

GOAL 8 – RESPONSIVE GOVERNANCE

Provide leadership, responsive governance, and high quality public services in an efficient and cost-effective manner.

OBJECTIVES:

8.1 Action Plan: The City annually creates and implements an annual strategic action plan, including goals, actions, timelines, budget, and responsible parties, in concert with the budget approval process.

8.2 Progress Reports: The Plan Commission will create an annual master plan progress report to the City Commission, and a joint meeting will be held to discuss the community’s progress.

8.3 Public Participation: The City has created and has a well documented public participation policy which engages a diverse set of community stakeholders including elements from the Redevelopment Ready Communities Program (e.g., identifying key stakeholders including those not normally at the visioning table, identifying proactive practices, and sharing outcomes).

8.4 Transparency: The City makes their website an easy to navigate transparency portal for the public to be able to access up-to-date public information including this master plan. Other information to be included: documents regarding City business, such as meeting notices, agendas, minutes, draft minutes within the timeframe prescribed by State law, annual budgets, audits, plans, ordinances, proposed ordinances, relevant State laws, and contracts the City has signed; information on taxes, millage, fees, Freedom of Information Act and policies/procedures/name-contact info of responsible official, Open Meetings Act and policies/procedures/name-contact info of responsible official, building permits and zoning, a guide to development, lobbying memberships, administrative officials and City Commission member names/contact info/ compensation, and purchasing/professional service hiring policies/procedures, a guide to know who is responsible for which services – e.g. City/Township/ County, links to partner organizations, board and commission applications, property information packages, the economic development strategy. The website will continue to have an online payment option for taxes, municipal utility bills, and municipal service fees.

8.5 Cooperation: The City pursues intergovernmental cooperation, including having officials serve as liaisons with Township, County, and regional governmental bodies.



**Messaging
& Technology**

Internet and communication technologies are connecting people and allowing them to share information faster and more frequently than ever before. Local governments are using new technologies to improve communication, transparency and engagement with their residents.

City of Buchanan Master Plan 2021

**GOAL 9 –
TRANSPORTATION/MOBILITY**

Develop and maintain a coordinated circulation system that efficiently and safely provides for existing and future circulation of all traffic (motorized, non-motorized, and pedestrian) in the Buchanan area.

OBJECTIVES:

9.1 Walkability/Bicycling: The City will implement a complete streets policy that manages the street transportation network for all users, including pedestrians, bicyclists, public transit users and motorists, focusing on safety, and using universal design standards. The City will also work to connect trail to neighboring communities.

9.2 Corridors: The City will create and implement corridor plans, integrating elements from the downtown plan, for (1) Front Street, (2) Red Bud Trail, and (3) River Street, including elements from the Redevelopment Ready Communities Program (e.g., identifying development area boundaries, identifying projects including estimated project costs and timelines for completion, and including mixed-use, green infrastructure and pedestrian oriented development elements).

9.3 Public Transit: The City supports public transportation (transit) as a social and economic development benefit for all City residents. The City supports Connect Berrien planning and appropriate initiatives identified to improve public transit in Berrien County.

GOAL 10 – LAND USE

Plan land uses so future development and redevelopment will occur in a coordinated, connected, and harmonious manner and will be in the long-term best interest of the entire community.

OBJECTIVE:

10.1 Zoning: The City will implement the zoning plan described in this Master Plan. Also, through zoning, any new development and/or redevelopment will be required to respect environmental and natural factors – preserving existing wetland, floodplains, and managing stormwater with low impact development.

**Transportation**

Developing effective public transportation options in Michigan is a necessary tool for attracting and retaining residents, workers and businesses. People across the nation are choosing communities that offer various modes of transportation, easy access to the places they live, work, and play, and allow them to travel without having to rely on a car.

**Physical Design
& Walkability**

Millennials, young professionals, baby boomers and empty nesters all want to live in walkable, mixed-used areas with access to cultural, social and entertainment opportunities.

GOAL 11 – NATURAL RESOURCES

Protect and enhance the natural resources within the City including wildlife habitats, fens, scenic vistas and unique geological features through educated and responsible use.

OBJECTIVES:

11.1 Tree City USA: In keeping with the City’s Tree City USA status and in conjunction with concerned stakeholders, the City has developed and implements a tree replacement program to replace dead or dying trees and plant new trees as needed throughout the community.

11.2 Natural Resources: The City has and will protect and enhance the natural resources within the City (such as wildlife habitats, woodlands, rivers, streams, watersheds, fens, scenic vistas, and unique geologic features) through educated and responsible use.

11.3 Stormwater Management: The City will encourage the use of low impact development techniques for new and redevelopment to infiltrate stormwater runoff as much as possible.

GOAL 12 – REGIONAL LEADERSHIP

Represent the best interests of the City by providing active leadership regarding regional issues.

OBJECTIVES:

12.1 Cooperation and Collaboration: The City will continue to participate in regional and county initiatives on economic development, transportation, broadband, housing, and other emerging topics as they develop.

**Green Initiatives**

The way we use energy and natural resources impacts our quality of life and financial bottom line. The potential to grow green industries, implement sustainable practices, and get on the cutting edge of current trends exists right here in Michigan.

City of Buchanan Master Plan 2021

ACTION PLAN

The following information is provided to assist Buchanan in its initial implementation efforts. The time frame of these action steps is three years and beyond. It is anticipated that these action steps will be reviewed annually during a joint meeting of the Plan Commission and City Commission. The steps for the coming two years will be updated as needed and steps for a third year will be added to in order to always keep the City planning ahead for three years. The action steps below, and steps to be added in the future, are to follow the Master Plan and any future public participation based planning process.

* Lead Organization: Organization responsible for implementation of designated Action Item. Each Action Item will require the assistance of many community departments, committees and organizations which can be found on the City of Buchanan website.

BUCHANAN CITY ACTION PLAN

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
1 – Hometown Character; 2 – History & Art	Establish a website calendar to promote activities to target groups	City Community Development	2021
1 – Hometown Character	Ensure diversity and inclusion are top priorities in all policies and programs. Implement the diversity ordinance	City Commission	2021
2- History & Art	Apply for preservation grants upon the city’s receipt of MEDC CLG certification.	Buchanan Preservation Society	2022
2- History & Art	Develop an action plan for additional National Register listings and implementing Buchanan’s MSHDA (Michigan State Housing Development Authority and MHPN (Michigan Historic Preservation Network Preservation Assessment.	Buchanan Preservation Society	2021
3- Recreation & Tourism	Coordinate efforts with Southwest Michigan tourism	City Community Development	2021

City of Buchanan Master Plan 2021

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
3 – Recreation & Tourism	Develop an updated and MDNR approved Parks, Recreation and Greenways Plan	City Planning Commission	2022
3 – Recreation & Tourism	Invest in City Parks – maintain and upgrade equipment (especially Redbud Riverfront Area and Ravish Park)	City Commission	2022
3 – Recreation & Tourism	Pursue Trail Town designation (implement a wayfinding system)	City Community Development	2022
3 – Recreation & Tourism	Expand the farmer’s market facilities and repair concrete at The Common	City Department of Public Works	2022
4 – Thriving Business Climate	Ensure the development review process is simple, efficient, predictable and easily accessible	City Administration	2021
4 – Thriving Business Climate 3 – Recreation & Tourism	Develop a formal marketing plan for the city	City Community Development	2021
4 – Thriving Business Climate	Identify priority redevelopment sites and create marketing packages for each	City Community Development	2021
4 – Thriving Business Climate	Develop a joint plan and enhance partnership between City Economic Development and Chamber of Commerce	City Community Development	2021
4 – Thriving Business Climate	Become a certified Redevelopment Ready Community by implementing the identified 6 best practices (https://www.miplace.org/programs/redevelopment-ready-communities/rrc-library/)	City Administration	2022
4 – Thriving Business Climate	Develop a plan for beautification and streetscape improvements on Redbud Corridor	City Planning Commission	2022

City of Buchanan Master Plan 2021

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
4 – Thriving Business Climate	Conduct a business feasibility study to determine gaps in business types and to promote commercial base diversification	City Administration	2023
5 – Infrastructure	Develop a simple map inventory of services and capacities of those services	City Department of Public Works	2022
5 – Infrastructure	Invest in asset management for water, sewer, roads and sidewalks to ensure adequate repair and replacement scheduling	City Administration	2022
5 – Infrastructure	Plan and implement a community wide WIFI/broadband project	City Administration	2022
5 – Infrastructure	Develop a work order/maintenance system for city infrastructure, facilities and equipment repair/replacement	Public Works	2022
6 – Education	Encourage investment in school facilities and programs to attract families	City Administration	2021
6 – Education	Inventory students and businesses and develop seasonal or full time programs including trades (even reach out to 30 mile radius)	City Community Development	2022
7 -Housing	Review and update code enforcement policies	City Administration	2021
7 -Housing	Develop housing policies that encourage home ownership over residential investment property and investment in market rate rental complexes; incentivize new residential building on vacant/blighted properties; only allow short term rentals in commercial districts	City Community Development	2021

City of Buchanan Master Plan 2021

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
7 - Housing	Create a model of projected housing needs based on employment opportunities being establish locally	City Community Development	2022
7 -Housing	Develop a property maintenance assistance program to help elderly and those with financial issues	City Community Development	2022
7 -Housing	Develop and enforce rental property inspection ordinance	City Administration	2022
7 -Housing	Conduct a city wide appraisal (complete 20% of city each year)	City Administration	2023
8 – Responsive Government	Hold a joint City Commission and planning commission meeting quarterly. Annually review the master plan and provide a report to City Commission	City Planning Commission	2021
8 – Responsive Government	Ensure diversity is considered when recruiting board and commission members	City Administration	2021
8 – Responsive Government	Invest in updating city facilities to provide better services – DPW, city hall, fire station, Ross Sanders House	City Commission	2021
8 – Responsive Government	Create steering committees and solicit neighborhood representatives	City Commission	2021
8 – Responsive Government	Provide weekly projections of city employees and schedules posted every Monday with goals (have a backup plans if something causes a change in direction)	City Administration	2021
9 – Transportation & Mobility	Ensure street projects enhance bicycle/pedestrian safety (build on Bike Buchanan efforts and implement the complete streets policy)	City Department of Public Works	2021

City of Buchanan Master Plan 2021

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
9 – Transportation & Mobility	Invest in connecting trails to neighboring communities (priority - McCoy Creek trail to IN MI River Valley Trail)	City Commission	2021
9 – Transportation & Mobility	Develop a plan for vehicular, pedestrian, and bicycles focus vehicular on destination and parking to simplify and maximize (consider relocating downtown parking off of Front St)	City Planning Commission	2022
9 – Transportation & Mobility	Innovate and develop new ways for intercity transportation for residences and tourists (ie carriages, trams, uberanna)	City Community Development	2022
9 – Transportation & Mobility	Invest in walkability (especially connecting the north part of town to downtown)	City Commission	2022
10 –Land Use	Develop a new zoning ordinance to recognize trends and predict future trends and that focusses more on form based (design) instead of uses to encourage an inviting, walkable, vibrant community	City Planning Commission	2022
10 –Land Use	Ensure Capital Improvement Plans, Corridor Plans, Downtown Plans are coordinated with the Master Plan	City Planning Commission	2021
10 –Land Use	Develop an open space/recreation zoning district	City Planning Commission	2022
10 –Land Use	Consider developing overlay zoning districts for <i>Historic Residential District, Historic District, Arts and Cultural District, Riparian District</i>	City Planning Commission	2022
11 – Natural Resources	Create a steering committee	City Commission	2021
11 – Natural Resources	Work/Consult with the Buchanan Tree Friends committee to prioritize the planting and replacing of trees, utilizing	City Administration	2021

City of Buchanan Master Plan 2021

Related Goal(s)	Action Item	Lead Organization *	Implementation Year
	their extensive tree canopy assessment https://sjrtreecanopy.weebly.com/city-of-buchanan-mi.html		
11 – Natural Resources	Ensure all new development utilizes low impact development and green infrastructure techniques to handle stormwater and to preserve natural features	City Planning Commission	2022
11 – Natural Resources	Ensure all future growth incorporates the addition of green space and enhances Tree City USA efforts	City Planning Commission	2022
12 – Regional Leadership	Support the region’s economic development efforts while preserving Buchanan’s unique character. Provide leadership and actively support the economic development efforts of SMEGA, SWMPC, and other economic development organizations	City Administration	2021
12 – Regional Leadership	Actively participate and work with NATS (Niles-Buchanan Area Transportation Study) to plan for transportation projects	City Administration	2021
12 – Regional Leadership	Seek opportunities for intergovernmental projects or other cooperative efforts	City Administration	2021
12 – Regional Leadership	Provide leadership and support the county-wide effort, Connect Berrien, to improve public transit	City Administration	2021

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The City's Plan Commission is responsible for the development and implementation of the City's Master Plan. Because a master plan is, by design, an evolving and flexible document the plan should be reviewed annually to determine if any changes are needed. These reviews are necessary in order to be responsive to changes in growth trends and current community attitudes on growth and development.

As part of the review process, the Plan Commission will look for completed projects and identify any areas where the plan's vision may or may not be working. Following the review, an annual report is prepared and delivered to the City Commission. Every five years, the City and Plan Commissions will review and update the plan if the circumstances warrant. If the plan does not require any updates, this determination will be recorded in the Minutes of the City and Plan Commission meetings. If changes are recommended, the pre-determined guiding principles, vision, and overall goals will be examined and weighed against the proposed changes to be certain they uphold the intent, and vision of the plan. Any extension, addition, revision, or other amendment to a basic plan shall be adopted under the same procedure as a plan or a successive part of a plan under the procedures stated in Michigan Public Act 285 (2006).

Be sure to consult this Redevelopment Ready Community resource for annual and 5 year reviews: Master Plan Update Guide
<https://www.miplace.org/49036a/globalassets/documents/rrc/rrc-guide-master-plan3.pdf> .

FUTURE LAND USE

The Future Land Use Plan for City of Buchanan is presented in this chapter, including the Future Land Use Map, which graphically displays this Land Use Plan. After reviewing existing land use conditions and analyzing the future goals of the City, the *Plan Commission* developed a *Future Land Use Map*. The City of Buchanan has *always made a conscientious effort to develop carefully and responsibly for the future*. City leaders and residents have shown continual support for the preservation and restoration of natural features as balanced with the social and economic needs of the community. Accordingly, the Future Land Use Map indicates an increased effort to provide attractive green and open spaces as well as allow for more mixed-use developments that bring compatible residential and commercial opportunities together.

The City plans to continue encouraging development in areas with existing infrastructure which will be more cost effective and provide less impact on the natural environment. Community wide efforts are also increasing that encourage the preservation of open spaces and natural features along with the inclusion of bike paths, park areas, and sidewalks will further enhance the walkability and quality of life in the community. The following land use classifications represent the community's desire for Buchanan's future growth and development patterns.

FUTURE LAND USE MAP CLASSIFICATIONS

Residential

Single-Family Residential – The principal use of land in this classification is for single-family and may include other uses as special uses as deemed compatible by the *Plan Commission*.

Multi-Family Residential – The principal use is for two-family and multi-family dwellings which includes elderly and assisted-use housing; duplexes, condominiums, or small apartment buildings. Single family dwellings are also permitted.

Residential Mixed Use – Development under this classification can allow for site-condominium or *mixed use* residential projects that encourage the inclusion of affordable housing as well as encourage mixed-use development/redevelopment with compatible commercial uses but remain *primarily residential*.

Commercial and Industrial

Commercial and Light Industrial Mixed Use – *redevelopment incorporating* non-residential uses such as office, business park, commercial, *light industrial*, and institutional, and could be used to encourage a compatible mix of non-residential and residential uses although emphasis is *primarily commercial*.

Auto Oriented Commercial – The principal use is for retail commodities that are more likely to require automobile traffic and are best served when located on or near arterial streets and within convenient driving distance of adjacent neighborhoods.

Traditional Downtown Commercial – The principal use is to provide a wide variety of retail opportunities typically found in a traditional downtown setting. This classification allows and encourages the mix of residential and commercial uses.

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Public/Semi-Public Lands

Public/Semi-Public - Principal definition and uses include government, education, senior centers, libraries, *indoor* recreation and cultural venues, and public assembly and *cemeteries*.

Recreational and Land Conservation

Recreational and Land Conservation - Principal use is for *outdoor* cultural, recreational, and leisure pursuits. Also includes active and passive recreation, public assembly, (i.e. The Common) open and green space, sensitive *environmental* areas.

LAND USE CLASSIFICATIONS AND DESCRIPTIONS**Residential**

For all residential designations, property values are a significant concern for residents. When zoning ordinances are reviewed, some revisions to consider include enhancing housing and property maintenance codes, reviewing lot division/combination requirements and developing procedures to ensure future lot divisions do not create incompatible building sites or land usages.

Single Family Residential - The Single Family Residential land use designation is intended to accommodate strictly single-family residential development. Accessory and support uses are often permitted such as churches, parks, schools, home occupations and small-scale care facilities. Future development is permitted in Single Family Residential areas provided the scale and character of the neighborhood is considered and maintained. It is desirable for neighborhood streetscapes to include an interconnected street system (where feasible), sidewalks, (especially along busy streets to make connections with Commercial areas), street trees, and lighting. Landscaping is encouraged to establish a street edge. In-fill and redevelopment in these areas should be closely monitored to ensure it is compatible with the surrounding environment.

Multi-Family Residential - The principal use is for two-family and multi-family dwellings; single family dwellings are also permitted. Recommended uses within Multi-Family Residential areas include a variety of multiple-family developments such as apartments, loft apartments, duplexes, townhouses, condominiums, stacked condominiums, and elderly and assisted-use housing. The majority of Multi-Family Residential sites in the City have already been developed. Zoning ordinances related to the redevelopment of these Multi-Family Residential areas should encourage design diversity and modernization while assuring that the building's mass remains relatively in character with the neighborhood's bulk characteristics.

Residential Mixed Use - Development in this classification can allow for site-condominium or planned unit development residential projects. Suggestions for this classification include the encouragement of mixed-use development/redevelopment (a compatible mix of residential and commercial with planned open and green spaces) and inclusionary zoning (provision of affordable housing). Benefits of a residential PUD include preservation of the natural topography and resources, maintaining tree cover (Buchanan is a Tree City USA), possible reduced need for additional infrastructure, and with the connection to recreational areas provides an amenity that has a great appeal to homebuyers and small business owners. City zoning ordinances can be created/adapted to guide the decision-making process that will provide the highest quality of life results.

Commercial and Industrial

Commercial and Light Industrial Mixed Use - Principal use is to incorporate non-residential uses such as office, business parks, commercial, industrial, and institutional, and could also be used to encourage a compatible mix of non-residential and residential uses with primary emphasis remaining commercial. Examples of desirable uses include high technology, research, medical offices, light manufacturing, light industrial, and related support services. It is suggested that Commercial Planned Unit Developments (or redevelopment) be encouraged to include attractive architectural features and excellent site design that includes landscaping, strong buffers between possible incompatible uses, environmentally friendly practices, and well-managed access. When reviewing and/or updating zoning ordinances, attention should be given to strengthening the language to facilitate the realization of the public's desire for greater visual buffers between the public rights-of-way and required on-site parking areas through the use of landscape materials. Another recommendation is to reduce the number of curb cuts in commercial areas.

Auto Oriented Commercial – The principal use is for retail commodities classified as “convenience goods” such as groceries and drugs, beauty/barber shops, medical/dental offices, laundry/cleaning and includes limited types of “durable goods” such as household furnishings and hardware, variety stores, gasoline stations, and branch banks. Distinct from “Neighborhood Commercial”, the Commercial areas are more likely to require automobile traffic and are best when located on or near arterial streets and within convenient driving distance of adjacent neighborhoods.

Traditional Downtown Commercial – The principal use is to provide a wide variety of retail opportunities (including those often found in Commercial districts) such as, office space, parking, and personal business services of all kinds typically found in a traditional downtown setting satisfying the needs of residents in the community and outlying areas. Some retail commercial uses typically found in Commercial districts may also be compatible with this classification. This classification allows and encourages the mix of residential and commercial uses. Consideration of pedestrian and non-motorized traffic in these areas is critical in development decisions. The cohesive appearance of buildings in the downtown area and those in outlying commercial areas greatly maximizes the appeal and vitality of the City as a whole as does the capability for pedestrian connectivity between residential and commercial areas.

Public/Semi-Public

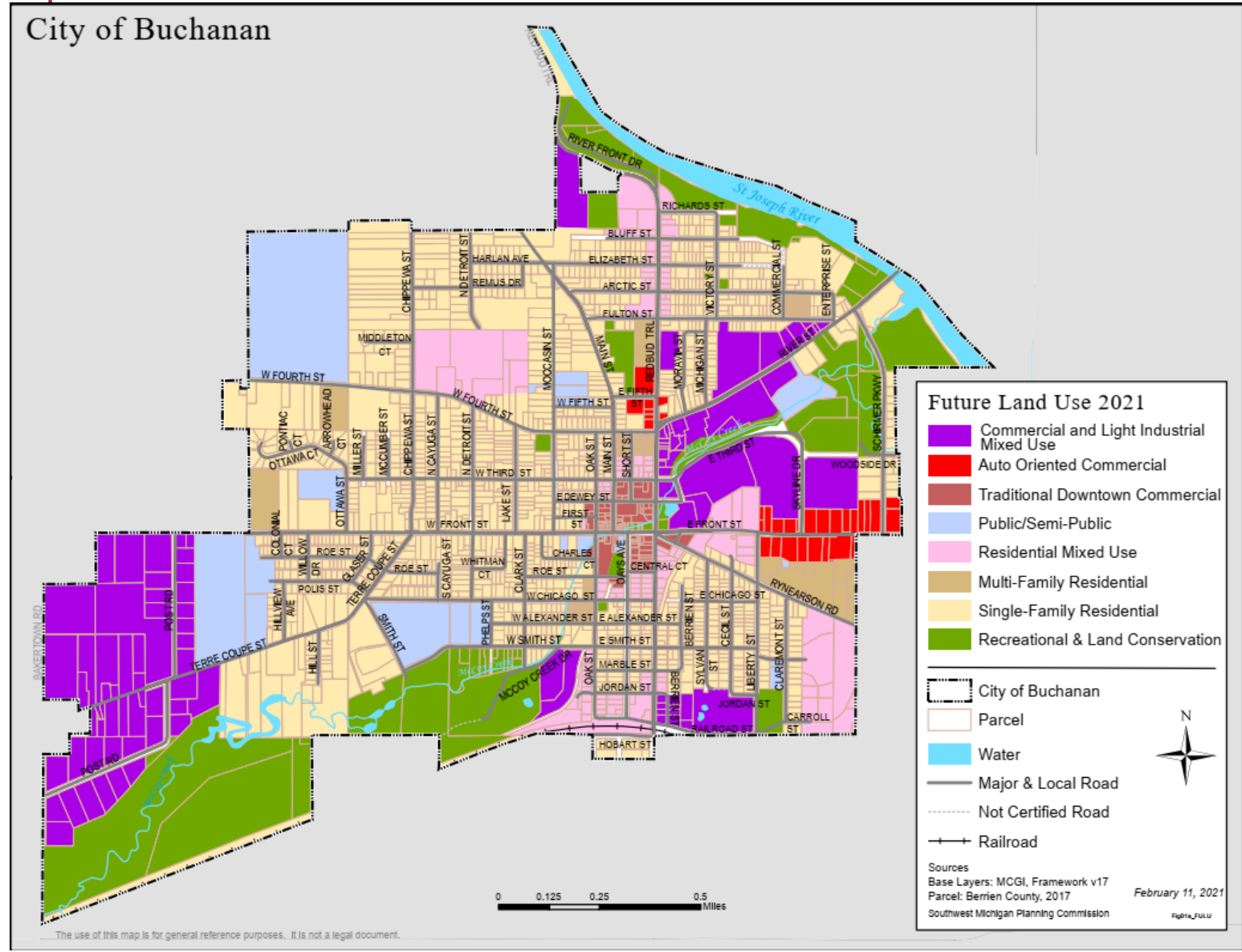
Principal uses include government, education, senior centers, libraries, indoor recreation and cultural venues and public assembly. This use is generally not involved in commerce but is established to promote public enjoyment and safety, as well as government efficiency.

Recreational and Land Conservational

Principal use is for *outdoor* cultural, recreational, and leisure pursuits. Also includes active and passive recreation, trails, public assembly, open and green space, sensitive environment areas, and cemeteries. Recognizing the importance of these amenities to the high quality of life Buchanan desires, it is highly recommended that areas in this classification remain as they are (if currently used as described) or redeveloped/converted to one of the described uses as the land becomes available.

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Map 20: Future Land Use



*City of Buchanan Master Plan 2021***REDEVELOPMENT PLAN**

The Michigan Planning Enabling Act of 2008 states that master plans should include “recommendations as to the general character, extent, and layout of redevelopment or rehabilitation of blighted areas; and the removal, relocation, widening, narrowing, vacating, abandonment, change of use, or extension of streets, grounds, open spaces, buildings, utilities, or other facilities.”

In January of 2021 the City of Buchanan engaged the Andrews University Urban Design Studio under the leadership of Professor Andrew von Maur in a semester long project to develop design concepts of redevelopment opportunities in Buchanan, Michigan. In a series of steering committee meetings with city leadership, business and community groups, and through focus group meetings with city residents, city boards and commissions, neighborhoods groups, Buchanan high school students and educators, and through interaction with residents via public forums and open houses, and other ad hoc gatherings, the class of 5th year architectural graduate students will work to forge a consensus on Buchanan community priorities and then develop illustrative design concepts that will move priority projects into redevelopment ready positions in order to be implemented.

The Andrews University students presented the following draft vision of Buchanan to the project steering committee: *Buchanan is a “lifestyle center” where Downtown Buchanan is an thriving urban eatery and business district, an outdoor theater dining experience where restaurant terraces and public spaces with arts and cultural events are nestled between historic facades and rushing waters of McCoy Creek and where this hub is connected locally via green and blue trails to the surrounding neighborhoods of Buchanan and to the St. Joe River and regionally to Pure Michigan natural resources, vineyards, orchards and agro-tourism.*”

The final redevelopment report will be delivered in May of 2021 and is expected to be the roadmap for the next wave of revitalization in Buchanan. This report should be consulted for redevelopment locations and efforts.

ZONING PLAN

The Michigan Planning Enabling Act of 2008 calls for master plans to include a zoning plan “for various zoning districts controlling the height, area, bulk, location, and use of buildings and premises” by including “an explanation of how the land use categories on the Future Land Use Map relate to the districts on the zoning map.” The City of Buchanan Zoning Code contains specific details controlling the height, area, bulk, location, and use of buildings and premises in each zoning district. The relation between the future land use designations and the current zoning districts are detailed in this table.

Table 20: Zoning Plan

Future Land Use Plan Designation	Corresponding Zoning District
Single Family Residential	The Single Family Residential District principal use is for single family dwellings. The R-1A sub-district has a minimum six thousand six hundred (6,600) square foot minimum lot size and the R-1B sub-district a five-thousand (4,500) square foot minimum lot size.
Multi-Family Residential	The R-2 Two-Family Residential District principal use is for single family dwellings but in which two-family dwellings are permitted. The R-3 Multi-Family Residential District principal use is for two-family and multi-family dwellings and single-family dwellings are permitted. The R-4 Multi-Family Senior Residential District is established for senior citizen housing preference. Currently there are no lands designated for this district on the zoning map.
Residential Mixed Use	This is a new classification not currently represented in the zoning ordinance. This category can accommodate single and multi-family developments with appropriate commercial uses that serve the residential units. This district should encourage walkable neighborhoods. Some of the C-1 Neighborhood Commercial District elements would fit this designation. The C-1 Neighborhood Commercial District principal use is to provide for the retailing of commodities classed as “convenience goods,” such as groceries and drugs, and the furnishing of certain personal services such as beauty shops, barber shops, and pickup stations for laundry and dry cleaning.

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<p>Commercial and Light Industrial Mixed Use</p>	<p>The I-1 Light Industrial District principal use is for certain industries which do not emit noise, vibration, smoke, dust, odors, heat, glare, and other influences sufficient to constitute an adverse influence and detract from adjacent residential areas and commercial uses near or abutting the Light Industrial District.</p>
<p>Auto Oriented Commercial</p>	<p>This is a new classification not specifically represented in the zoning ordinance. Elements of the C-2 Commercial District would related to this designation. The C-2 Commercial District principal use is to provide for the retailing of commodities classed as “convenience goods,” such as handled in super markets and drug stores, limited types of “durable goods,” such as household furnishings and hardware, variety stores, and the furnishing of services such as gasoline stations, apparel shops and financial institutions. The district should be located on or near arterial streets and should be within convenient driving distance of adjacent neighborhoods.</p>
<p>Traditional Downtown Commercial</p>	<p>The C-3 Central Business District principal use is to provide retailing, parking, personal and business services of all kinds satisfying the needs of residents of the entire community and the outlying trade area. Residential dwelling units are not allowed on the first floor.</p>
<p>Public/Semi Public Lands</p>	<p>There is not a corresponding zoning district to this future land use designation. The future land use map has several areas with this designation including cemetery and school properties. It recommended that a corresponding zoning district is created in the next update of the zoning ordinance.</p>
<p>Recreational/Land Conservation</p> <p>There are no future land use designations that correspond with the I-2 Heavy Industrial District in the zoning ordinance.</p>	<p>There is not a corresponding zoning district to this future land use designation The future land use map shows all current city park property and preserved lands. It recommended that a corresponding zoning district is created in the next update of the zoning ordinance.</p> <p>The I-2 Heavy Industrial District principal use is for heavy commercial and industrial establishments, which may create noise, vibration, smoke, dust, odors, heat, glare, and other influences which are not properly associated with or compatible with residential, commercial or Light Industrial districts.</p>

The Zoning Ordinance also includes the following zoning designations which do not correspond to any future land use designations:

The **Cluster Residential Development (overlay) District** is the an alternative development process from the traditional zoning regulations governing residential development as required by Section 4f of the City and Village Zoning Act, P.A. 207 of 1921, as amended. Specifically, the

City of Buchanan Master Plan 2021

Article provides the option for a developer or land owner to develop the same number of dwelling units as authorized by the underlying zoning district regulation on eighty (80) percent, or less (at the discretion of the local municipality), of the property where such undeveloped portion of the property is dedicated as open space in perpetuity. There are currently no lands designated for this on the current zoning map.

A **Planned Unit Development** is an alternative development option in the zoning ordinance. It is intended to permit the following: 1. Variety and flexibility of land development for residential, commercial and industrial purposes and auxiliary use that are necessary to meet the changes in technology and demand and which will be consistent with the best interests of the City as a whole and that will encourage a creative approach in the development of land; 2. Utilization of sites that are characterized by special features of geography, topography, size or shape for their best potential.

The **Floodplain Overlay District** intent is to significantly reduce hazards to persons and damage to property as a result of flood conditions in the City of Buchanan, and to comply with the provisions of the National Flood Insurance Program, as constituted in accordance with the National Flood Insurance Act of 1968, and subsequent enactments and the rules and regulations promulgated in furtherance of the program by the Federal Emergency Management Agency.

The Plan Commission may want to consider the following districts during a zoning ordinance update:

Historic Residential District or Historic District - this Master Plan expresses the community's desire to promote and fully develop the historic character and artistic qualities of the community. In keeping with this goal, a suggested additional designation of "Historic Residential District" and/or "Historic District" may, in the future, be considered to encourage the preservation or restoration of existing historic architecture that will celebrate Buchanan's history.

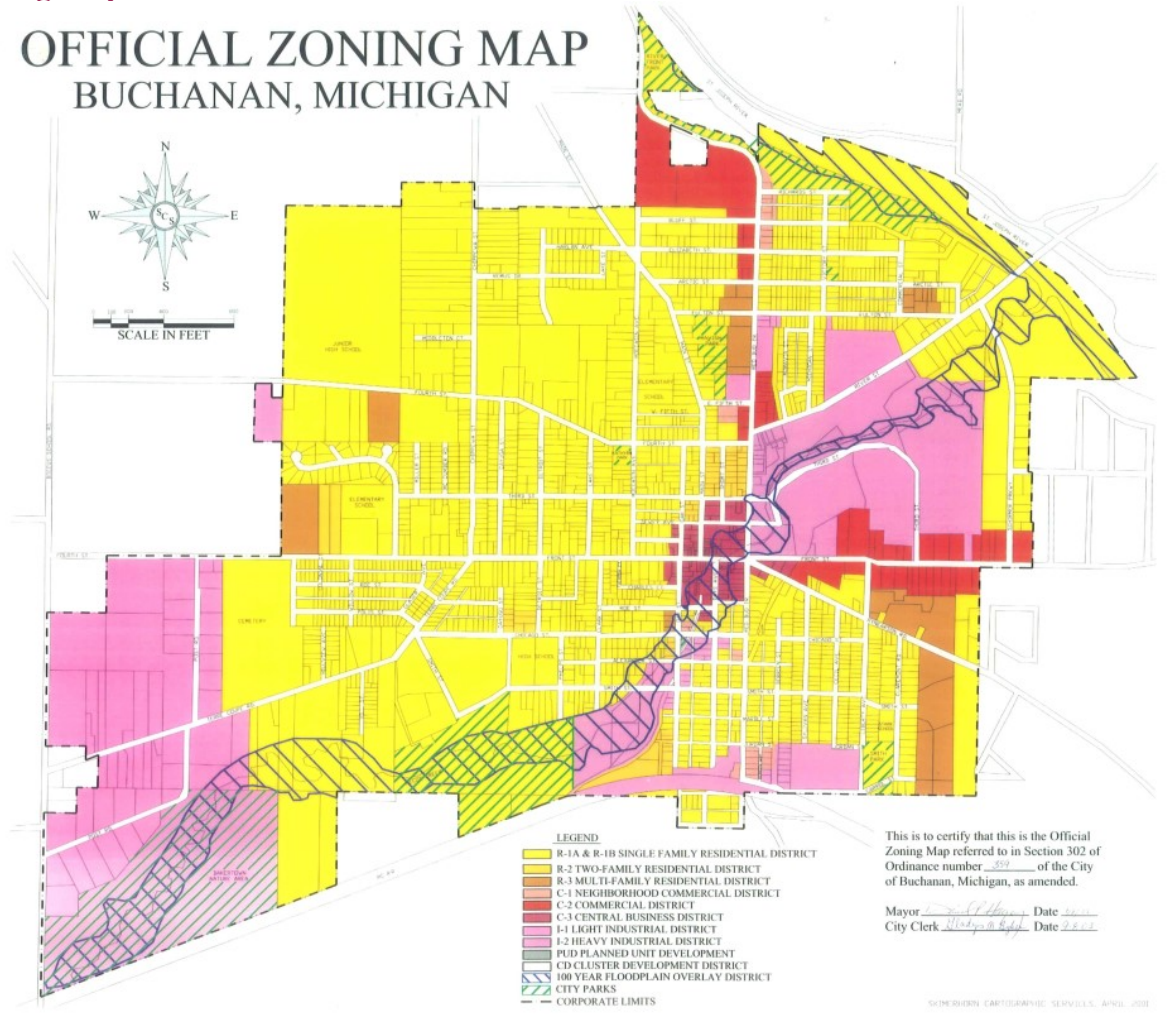
Arts and Cultural District Overlay –Establishing an Arts and Cultural District Overlay acknowledges the importance and benefit of the arts and promotes land uses that encourage further development of arts, cultural places, and events in the downtown area.

Riparian District Overlay – The use of a riparian district overlay could be used for areas along the St. Joseph River and McCoy's Creek Linear Park to strengthen guidelines for the conservation and protection of those riparian resources.

City of Buchanan Master Plan 2021

Current Zoning Map

OFFICIAL ZONING MAP
BUCHANAN, MICHIGAN



**APPENDIX 1 - COMMUNITY SURVEY &
COMMUNITY VISIONING MEETING**

DRAFT

City of Buchanan Master Plan 2021

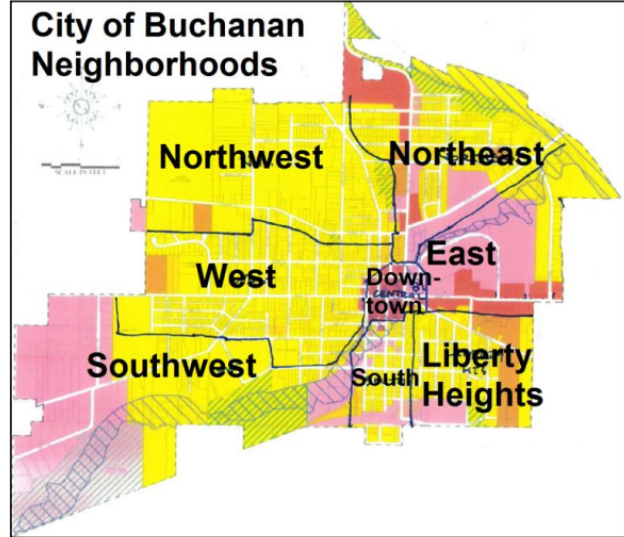
City of Buchanan Master Plan Community Survey

Please complete this survey or complete it online: www.swmpc.org/buchananmp.asp

Demographic Info. 1. How many years have you lived in the City of Buchanan? (Check one.)
 Don't live in City less than a year 1-4 years 5-10 years 11-25 years more than 25 years

2. Check the category that identifies your age group.
 Up to 21 (Gen Z) 22-38 (Mill.) 39-53 (Gen X)
 54-74 (Boomer) 75 and over

3. Where do you live? (See map) Downtown
 Northwest Neighborhood South Neighborhood
 West Neighborhood Liberty Heights Neigh.
 Southwest Neighborhood Buchanan Township
 Northeast Neighborhood Bertrand Township
 East Neighborhood Other _____



City Outreach Efforts. 4. Do you visit the City's website: cityofbuchanan.com?
 no occasionally often

5. Which three sources are most effective for keeping you informed of public decisions, meetings, etc.? (Check top three.)
 South Bend Tribune Local radio station
 Local Channel/Cable TV Mail flyers
 Community Newspaper Word of mouth/friend
 Internet (e.g., Facebook) Public schools

Community Survey. 6. Below is a list of services and resources. From your own experience, please indicate how well you think the City of Buchanan has provided each of the services listed below. (Circle the appropriate rating.)

	Services	Very well	Well	Average	Poor	Very Poor	Don't Know
6.1	Street lighting	5	4	3	2	1	0
6.2	Street cleaning	5	4	3	2	1	0
6.3	Street repair	5	4	3	2	1	0
6.4	Sidewalk repair	5	4	3	2	1	0
6.5	Number of sidewalks	5	4	3	2	1	0
6.6	Landscaping & street trees	5	4	3	2	1	0
6.7	Sewage lines & treatment	5	4	3	2	1	0
6.8	Storm drainage	5	4	3	2	1	0
6.9	Traffic signs & signals	5	4	3	2	1	0
6.10	Downtown parking	5	4	3	2	1	0
6.11	Trucks/Traffic enforcement	5	4	3	2	1	0
6.12	Adequate public transit options	5	4	3	2	1	0
6.13	Enforcement of zoning, design, & nuisance ordinances	5	4	3	2	1	0
6.14	Police response/safety	5	4	3	2	1	0
6.15	Snow removal	5	4	3	2	1	0
6.16	Water service/quality	5	4	3	2	1	0
6.17	Number of parks, trails & open space	5	4	3	2	1	0
6.18	Organized sports fields & facilities	5	4	3	2	1	0
6.19	Park maintenance & upkeep	5	4	3	2	1	0
6.20	Community events & festivals	5	4	3	2	1	0
6.21	Library facilities & programs	5	4	3	2	1	0

7. What are the most important reasons that you feel the City of Buchanan is a desirable place to live? (Check all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> Small town atmosphere | <input type="checkbox"/> Attractiveness of town |
| <input type="checkbox"/> Outdoor recreation opportunities | <input type="checkbox"/> Reasonable tax rate |
| <input type="checkbox"/> Lakes and rivers | <input type="checkbox"/> Low crime rates |
| <input type="checkbox"/> Employment opportunities | <input type="checkbox"/> Availability of shopping |
| <input type="checkbox"/> Quality school system | <input type="checkbox"/> Ease of commute |
| <input type="checkbox"/> Friendly people | <input type="checkbox"/> Affordable housing |
| <input type="checkbox"/> Community spirit | <input type="checkbox"/> Community events and festivals |
| <input type="checkbox"/> Surrounding farmland and open space | <input type="checkbox"/> Library |

Other _____

(Please turn page over to complete the survey)

City of Buchanan Master Plan 2021

8. Overall, do you feel the quality of life in Buchanan is...? (Check only one):
 _____ improving _____ holding steady _____ declining

9. Is there an area in the City that needs safer pedestrian access? If yes, where? _____

10. Below is a list of issues Buchanan may face in the next 20 years. Circle the number that best reflects the issue's importance.

	Issues	Very Important	Important	Somewhat Important	Not Important	No Opinion
10.1	Protection of rivers, natural areas, open spaces and water quality	4	3	2	1	0
10.2	Availability of family housing	4	3	2	1	0
10.3	Availability of empty nester housing	4	3	2	1	0
10.4	Availability of millennial housing	4	3	2	1	0
10.5	Availability of lower income housing	4	3	2	1	0
10.6	Public transportation	4	3	2	1	0
10.7	Availability of industrial sites	4	3	2	1	0
10.8	Availability of commercial sites	4	3	2	1	0
10.9	Downtown business vitality	4	3	2	1	0
10.10	Cleaner outdoor air	4	3	2	1	0
10.11	Aging water and sewer systems	4	3	2	1	0
10.12	Lack of sidewalks, bike lanes, trails	4	3	2	1	0
10.13	Community appearance	4	3	2	1	0
10.14	Loss of small town/rural atmosphere	4	3	2	1	0
10.15	Preserving historic sites and districts	4	3	2	1	0
10.16	Lack of medical services	4	3	2	1	0
10.17	Lack of public recreation facilities/parks	4	3	2	1	0
10.18	Size and height of commercial signs	4	3	2	1	0
10.19	Services for seniors	4	3	2	1	0
10.20	Local employment opportunities	4	3	2	1	0

11. Economic development is important to sustaining the local economy and keeping tax rates manageable. How strongly do you support the City of Buchanan in seeking the following kinds of economic development? (Circle the appropriate rating.)

	Type of Economic Development	Strongly Support	Support	Oppose	Strongly Oppose	Neither Support nor Oppose
11.1	Accommodations/lodging	4	3	2	1	0
11.2	Retail stores/necessities	4	3	2	1	0
11.3	Specialty/gift stores, art galleries	4	3	2	1	0
11.4	Sit-down restaurants, bars, brewpubs	4	3	2	1	0
11.5	Fast food restaurants, food trucks	4	3	2	1	0
11.6	Grocery stores, convenience stores	4	3	2	1	0
11.7	Industry	4	3	2	1	0
11.8	Offices	4	3	2	1	0
11.9	Health care facilities/providers	4	3	2	1	0
11.10	Tourism development	4	3	2	1	0
11.11	Other – describe:	4	3	2	1	0

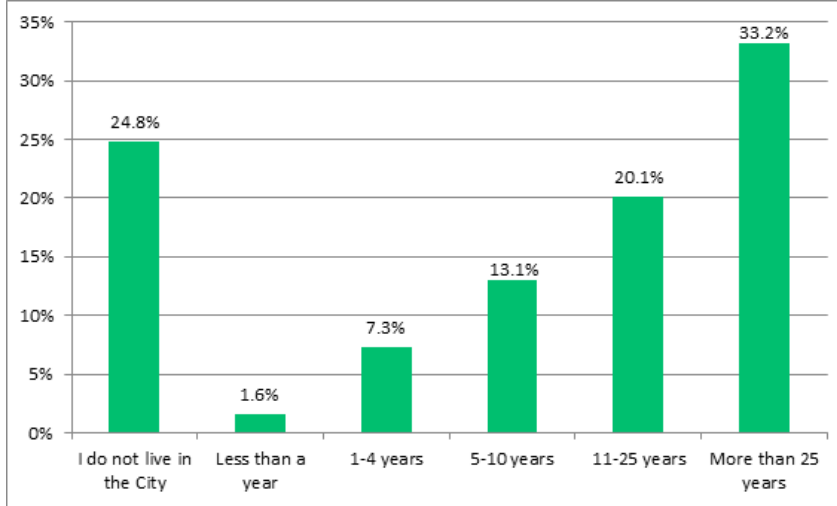
12. What are the biggest challenges/opportunities that the community faces as you look toward Buchanan's future?

THANK YOU! Please return this survey to: Buchanan City Hall, 302 N Redbud Trail, Buchanan, MI 49107. Surveys need to be returned by August 31, 2018. The City of Buchanan Planning Commission will host a Public Visioning Session on Tuesday, October 9, at 7:00 PM at City Hall to receive in-person input for the master plan and to review the results of this survey. Please join us! We need your input!

Summer 2018 Survey Results

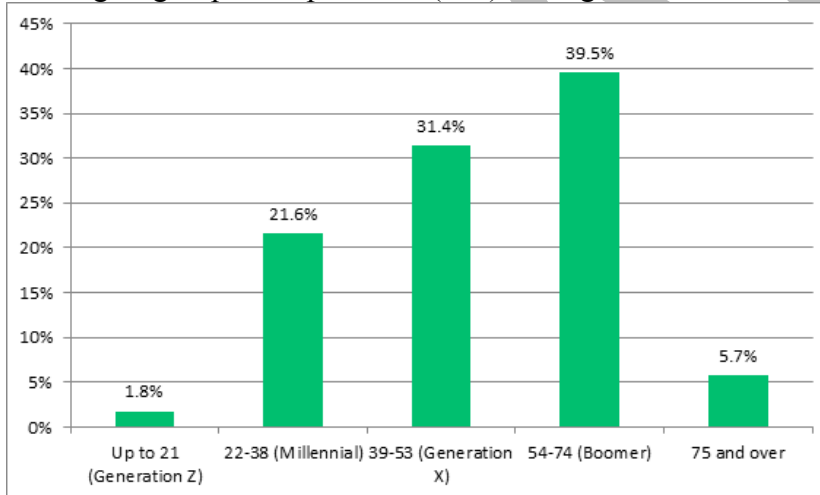
Question 1: How many years have you lived in the City of Buchanan?

Three fourths of respondents (340 of 455) answered that they lived in the City of Buchanan. One third of respondents (150) stated that they have lived in Buchanan for more than 25 years. Almost 25% of the respondents do not live in the city.



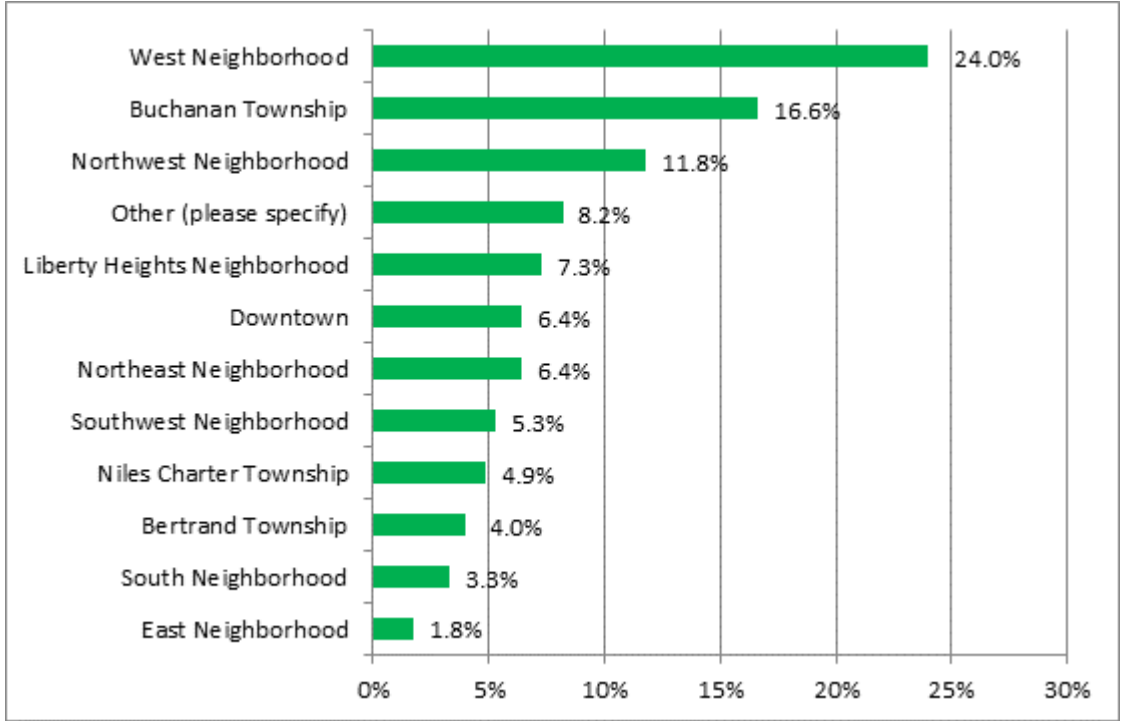
Question 2: Check the category that identifies your age group.

The largest group of respondents (177) was age 54-74.



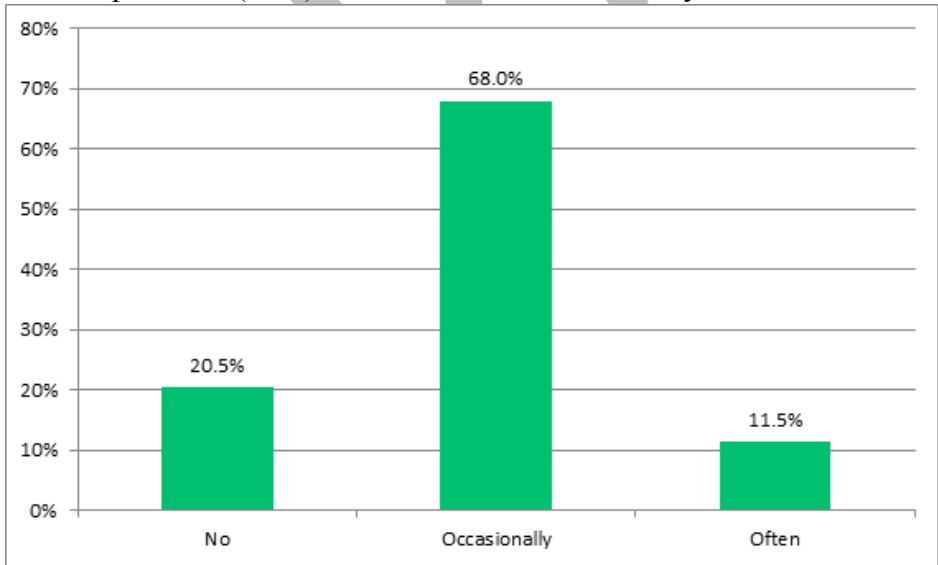
Question 3: Where do you live?

Most respondents reported living in the West Neighborhood (108) and the Northwest Neighborhood (53) and Buchanan Township (75).



Question 4: Do you visit the City’s website: www.cityofbuchanan.com?

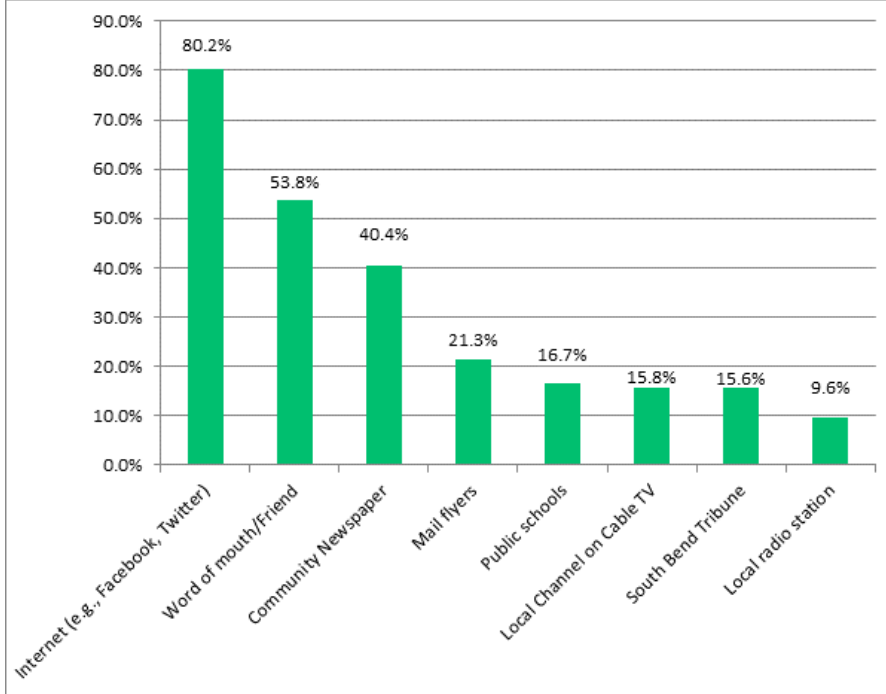
Most respondents (68%) visit the website occasionally while 20% do not visit the site.



City of Buchanan Master Plan 2021

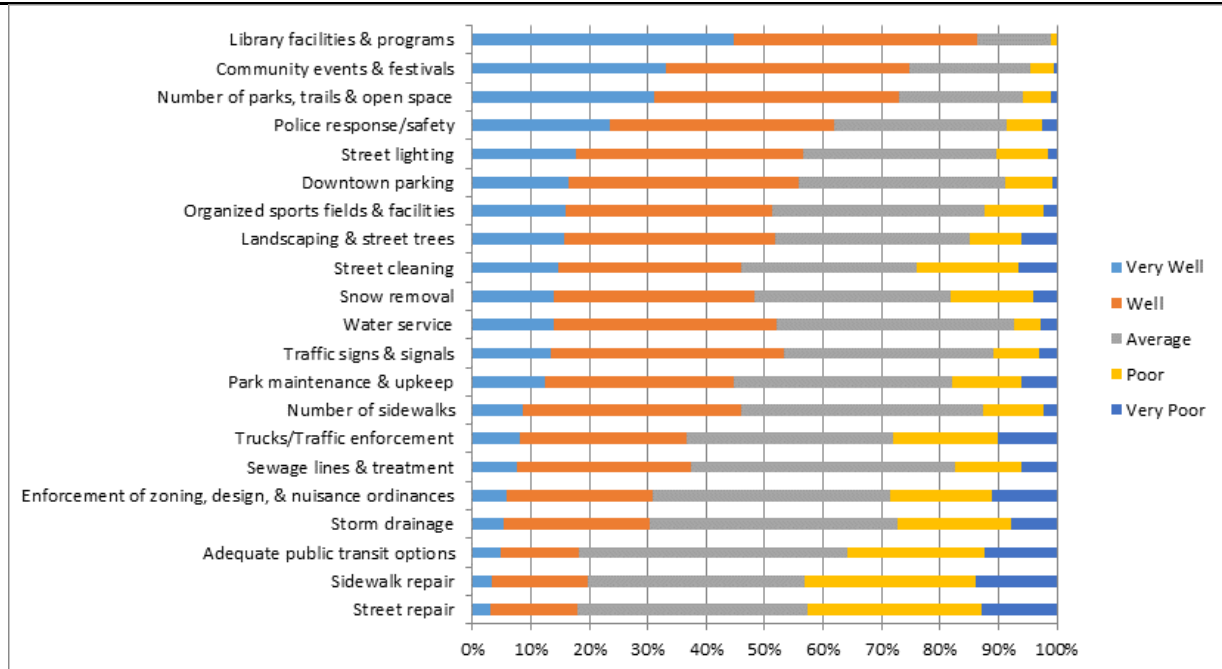
Question 5. Which three sources are most effective for keeping you informed of public decisions, meetings, etc.? (Check top three.)

Most respondents (80%) report that they use the Internet followed by word or moth/friend (50%) and community newspaper (40%).



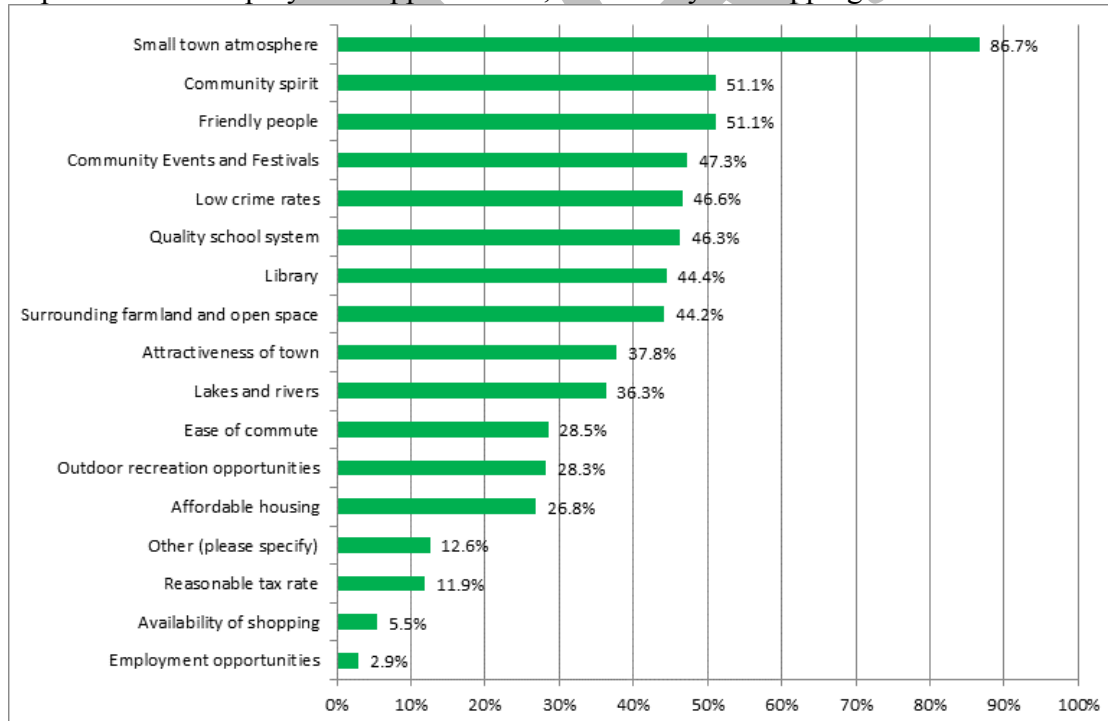
Question 6: Below is a list of services and resources. From your own experience, please indicate how well you think the City of Buchanan has provided each of the services listed below.

City of Buchanan Master Plan 2021



Question 7: What are the most important reasons that you feel the City of Buchanan is a desirable place to live? (Check all that apply.)

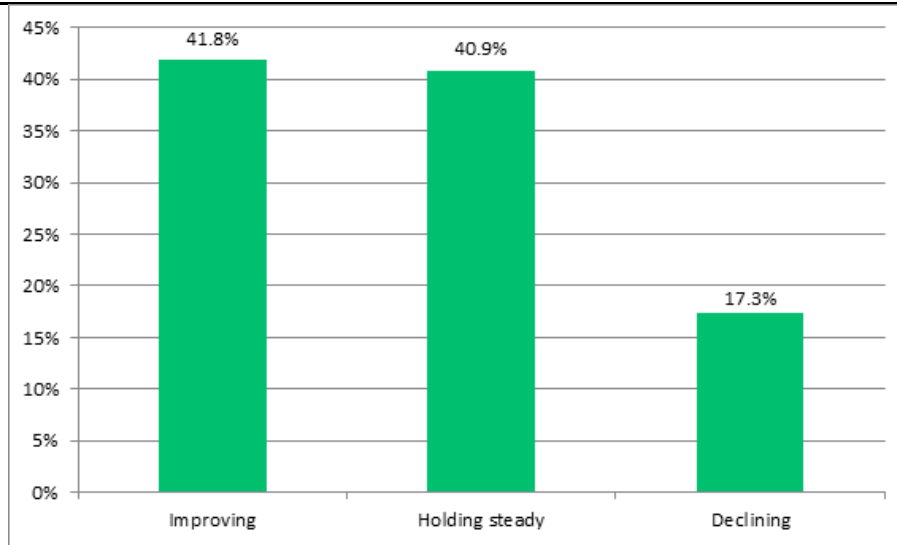
Small town atmosphere was the reason most people selected why Buchanan is a desirable place to live, followed by friendly people and community spirit. The reasons getting the least responses were employment opportunities, availability of shopping and reasonable tax rate.



Question 8: Overall, do you feel the quality of life in Buchanan is...? (Select one):

Most feel the quality of life in Buchanan is improving or holding steady.

City of Buchanan Master Plan 2021



Question 9: Is there an area in the City that needs safer pedestrian access?

67% of respondents answered no while 33% answered yes. Many mentioned near the schools, art center and Hardings. Also many commented on the need for sidewalk repair and expansion and the improvement of street crossings.

Harding's Friendly Market
Between Post Rd. and Sonny's
4th at Chippewa & 4th at Middle School
4th & Chippewa- children can barely cross because cars wait water for them.
Near the schools.
Downtown city lights are not bright enough.
Terre Coupe Street just South of Front- sidewalks stop
Many of the sidewalks are broken or bumpy. People with strollers or wheelchairs find it very difficult to maneuver
Don't know
Terre Coupe, Southtown area,
Smith Street and surrounding side streets
Front street from the Citgo up to the Hardings.
I think the sidewalk should be extended from where it ends to the Senior Center on Rynearson St. It stops about 50' from the SC. (across from Metea Court) Also I would like to see a pedestrian walk between MC and the SC- maybe a stop sign at the end of Claremont Street so they can cross and use the Rynearson sidewalk when it's extended. :-). Cars go very fast heading east or west. Surprised there hasn't been more accidents.
Better painted crosswalks.
Chicago between Oak and high school has some very dark areas and no emergency kiosks etc.

City of Buchanan Master Plan 2021

People do not yield for pedestrians in the crosswalks, despite the adequate signs.
crosswalk between 4th/River/Red Bud North (By the BP Gas Station)
Arts Center
If more people would follow what most people teach their children, when they are young, STOP LOOK AND LISTEN we wouldn't need traffic obstruction material in the middle of downtown Front St. The idiots that are on cell phones that just walk out into traffic are mind blowing.
Buchanan Art Center and Lowery's
Access to Pears Mill, the Farmer's Market, and The Common from Front Street via Mill Alley.
western edge of town,near the city limits
More street lighting in the subdivision just past Shermer Parway. I used to walk home from work it and it is very dark over there. There are two street lights throughout the whole area.
Winter sidewalks
many side walks are in poor repair or have raised edges that could cause someone to trip, including downtown. The down town side walks in winter are a definate pedestrian hazard as some businesses think they only have to throw out a ton of salt that makes it very slippery. That includes the Post Office.
Downtown - Restrict trucks through town - slow cars down
Ottawa Elementary School from Front St.
Would like to see sidewalks out to Harding's. There are also many areas such as on Main Street between Fourth and Third Streets where the sidewalks are in need of repair or home owner's need to clear weeds and trees in order to make it more passable.
Terre Coupe St near high school
Liberty
Sidewalk to grocery store
Art Center and Lowery's
Downtown
sidewalks near high school
East front st passed UFCU to hardings
Front and Detroit
We have many areas without sidewalks. Existing sidewalks are in need of repair all over the city.
It would be great to have a car-free pedestrian zone in a small part of downtown. The best European cities have this, and we could become a small-town leader. Delivery vehicles and emergency vehicles would of course be exempt.
Fulton st.
Leading to Harding's grocery store
There should be sidewalk more sidewalk access throughout the city and especially to Hardings.
Northeast area... Few sidewalks in much of the area.
Crossing streets downtown
On and near Bakertown Rd. and West side of Middle School
lights at river st/ lowerys need to be adjusted because there is not that much traffic from clarks anymore. drunks from redbud run the red lights anyway
North end
Ottawa Road and Front Street for additional crosswalk signs and more attention to vehicles that travel more than the posted speed limit.
Intersection of Front and Liberty

City of Buchanan Master Plan 2021

Main St., between Fourth and Third St., and parts of North Redbud
In front of the Bp gas station and Lowery Meat market
The sidewalks on 3rd & Main are awful. I fell on a huge crack hidden in the shadows in 2014. I injured my knee and ended up with stitches in the ER. I'm still paying off my copay.
Front Street at Terre Coupe and at Art Center
Terre Coupe needs sidewalks on at least one side of the street.
The area around the St. Joseph River bridge on River Street/Walton Road. Also north Redbud Trail as it goes downhill from Richards Street towards Wheatberry Restaurant.
Downtown, as vehicles still have no respect for pedestrians, crossing in the crosswalk can be dangerous
West smith street cars speeding in excess of 60 mph or more after school is let out 10 out 15 cars a day..
The part of McCoy Creek Trail by the party store
Electric wires exposed at corner of oak and front. Retaining wall by mill is also a hazard near bridge
Terre Coupe needs a sidewalk. Though surrounding neighborhoods also lack sidewalks, Terre Coupe is a semi busy road.
Senior Center
the parks are in terrible condition and need significant investments.
Yes in the downtown between the stop lights
Northeast. Arctic Street area and surrounding.
Front Street between Red Bud Trail and Oak Street. It has become increasingly dangerous for the City of Buchanan to allow large trucks and semi-trailer trucks to speed through a dense downtown area where many small children are playing and shoppers are crossing the street. The city commission has refused to redirect these truck routes to Route 12 around the downtown area of the city where speeds are reduced. Do we have to wait until a child is hit and killed before the Chamber takes action???
Oak & Front intersection.
downtown
Downtown
a stop sign in the middle of downtown would ease the traffic. Sometimes my family waits for minutes on our evening walks to cross Front St. The Yield to Pedestrian signs aren't as effective as vehicles actually stopping at one of the Main St./Front St. Intersections.
Slow down the traffic on Front Street. Especially the truck traffic.
Many sidewalks need repair, they are cracked and sometimes a little dangerously uneven.
The southwest side is the only place in town that is without sidewalks.
Downtown
Our sidewalks by the schools are never taken care of
Figure it out
Crossing Front st
By the middle school when children are walking to and from school it is dangerous. Drivers are not allowing for kids to cross safely especially at 4th and Chippewa.
The crappy grocery stores
By the senior center
And small signs are not needed in middle of streets
Students coming and going from schools - good sidewalks, trimmed bushes, branches (ex 4th and Chippewa, areas where there are no sidewalks)
Trail by Clark

City of Buchanan Master Plan 2021

Post office crossing
Some sidewalks need redone all around town either they are breaking up or even gone in some spots
Intersection of 4th/River rd and Redbud Trail
From UFCU to the plaza where Hardings is. There are always people walking and there is no sidewalk for them.
Front street, anywhere
The city has done a lot to improve pedestrian safety downtown, and I am grateful. How to make the FAPCO people slow down? Can the company communicate that to their employees?
Downtown. Signs in streets re crosswalks work great but when they are removed dangers re-appear. The light at Front and Oak should be blinking yellow only from 11pm to 6am, pedestrians need it.
Terre Coupe Street has no sidewalks. Also sidewalks in many areas are not kept open from overgrowth.
Around Lowery's and Art Center
Arctic Street and Fulton Sidewalks
The city's back parking lot north side of Front street is awful, man holes are about to fall in. And when it's mowed instead of picking up the trash first, it just gets mowed up and left to blow all over town
Near the middle school no sidewalks
Near the Middle School
Redbud Trail and Front Street
Many trees in the treelawns need upkeep. Dead/dying trees need to be removed. Overgrown trees/bushes should be trimmed to open sidewalk access.
Terre Coupe needs sidewalks
Downtown
There needs to be a sidewalk connecting Metea Court and the senior center for the seniors to cross safely without the danger of tripping over things. Also, people are always speeding on Rynearson which also makes it unsafe for the residents of Metea Court to walk, or ride their wheel chair to the senior center.
Downtown and on Redbud
All along redbud trail going through town
Senior center on Rynearson
sidewalks. Walk around in the community and you'll see what I mean.
around Shirmer Parkway area
Corner of Moccasin and Front. No sidewalk on left side. Also can't see traffic without inching out trees and cars parked makes it hard to see.
Stretch lights on chippewa and Detroit for kids walking to school, better way for kids to cross at 4th and chippewa without having to wait 10 minutes for a car to finally let them go.
X walk at terre coupe toward high school. Polis I think
The neighborhoods off of Red Bud trl and front street need more lighting and sidewalks that are smooth and not broken up
The area by Rite Aid down to Pizza Hut
Sidewalks are terrible in the east neighborhood. My child severely injured himself and had to use a wheelchair for a few months. We couldn't even push him down the sidewalk to get him into our home, they were so tore up.
Fulton st sidewalks for the children.
Downtown
Liberty heights- between senior center and Matea court

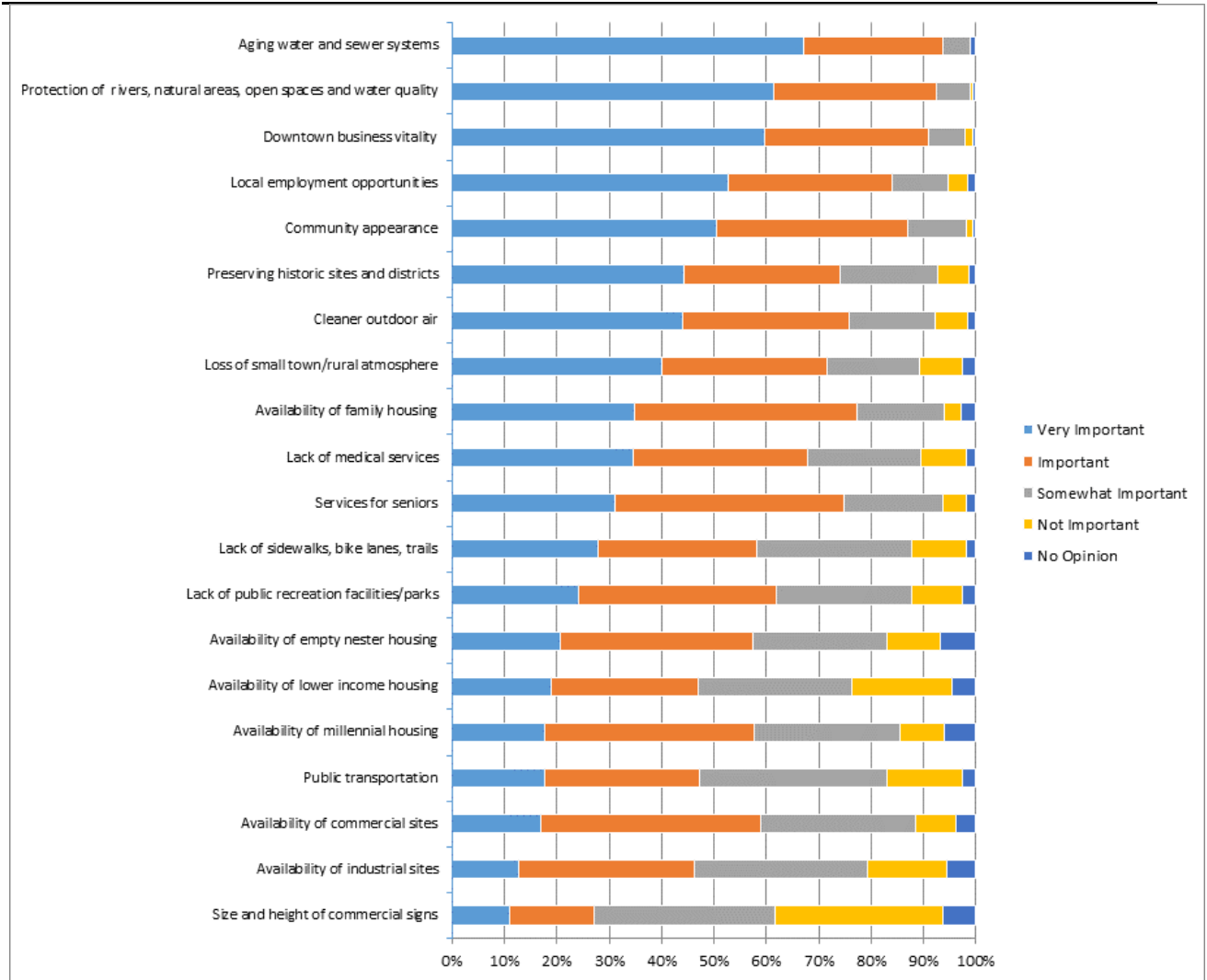
City of Buchanan Master Plan 2021

Front Street near McDonald's on down to Harding's.
Most of the sidewalks are incomplete or in terrible shape. Most of them around arctic st are this way and along red bud trail.
Make it perfectly clear where the pedestrians can cross safely
Cross walks should have pedestrian signals
Downtown cones are not necessary. Not enough foot traffic. Crosswalks are sufficient.
Fulton street needs sidewalks for children walking to school!!! My daughter lives on Fulton and I have to walk in the street to get there. Her children have to walk home n the street! Very unsafe. I know there is see to be sidewalks there because I can still see some peeking through the grass. The poorest side of town and these children deserve nice safe sidewalks! Also, Fulton street needs to be resurfaced. Cars fly through this neighborhood! Signs should have no through traffic. Redbud traffic should stay on Walton street! Robin Shreve
I'd like to see a sidewalk from the park at the east side of the McCoy Creek Trail going to Front St. We walk and ride bikes with our children and create a safe route from the Trail to Front St. on that end would be really beneficial.
Hilltop
Schrimer parkway needs sidewalks
Some of the sidewalks need to be repaired in the Neighborhoods
Terre Coupe St. From Front St to the high school. Children walk on the road going home from school. Also that intersection on Front is extremely dangerous for pedestrians crossing. It's hard to see cars coming from the West and often they haven't slowed down to in town speed limits.
All intersections need to be remarked for pedestrian cross walks
Fulton Street needs sidewalks the whole length!
The area by Lowerys is difficult to cross
Some sidewalks still need accessible curbs at intersections. Ex. SW corner of Clark and Chicago.
At Buchanan Art Center. Many trucks & cars fly by there and it's very difficult to cross the street at many times of the day.
River Street at Lowery's market

Q10 Below is a list of issues Buchanan may face in the next 20 years. Please check the option that best reflects the issue's importance.

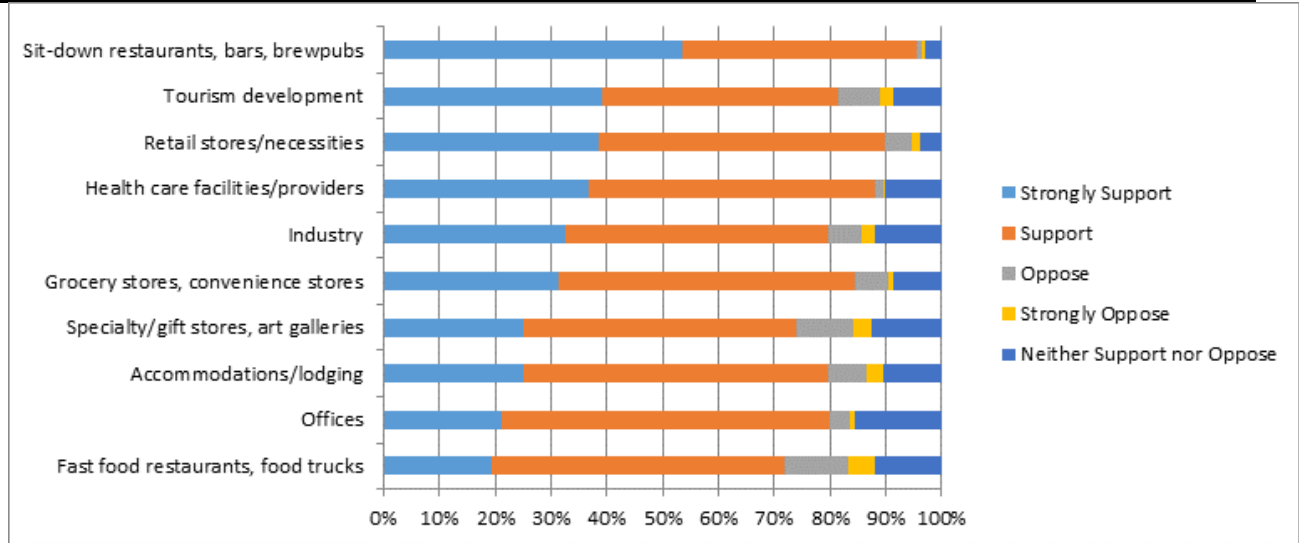
The top 3 issues selected were aging water and sewer systems, protection of rivers, natural areas, open spaces and water quality and downtown business vitality.

City of Buchanan Master Plan 2021



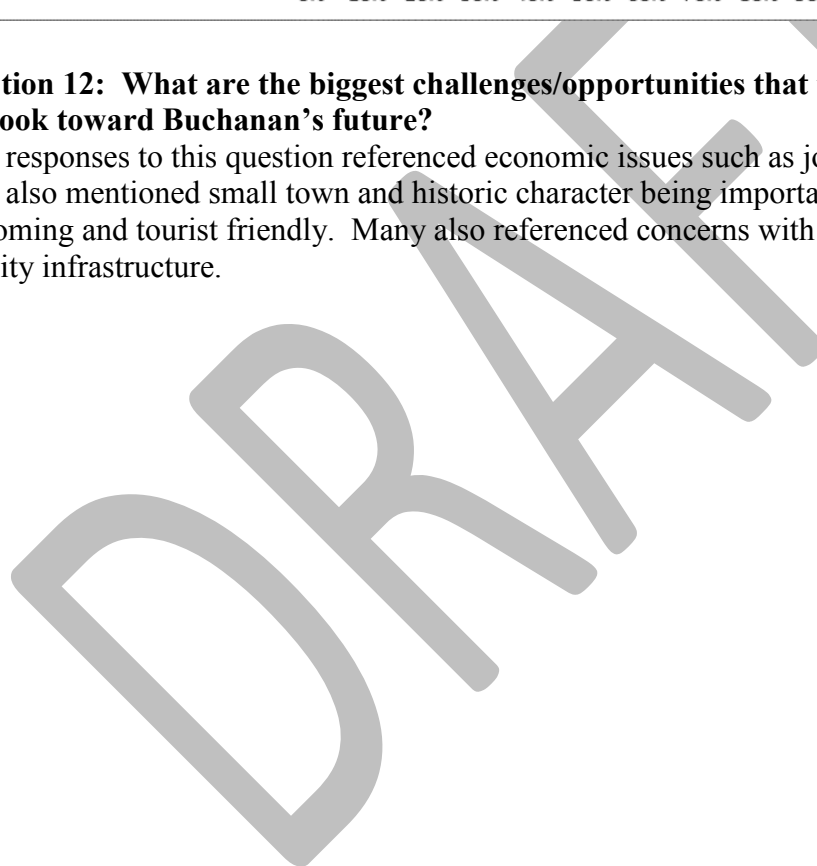
Question 11: Economic development is important to sustaining the local economy and keeping tax rates manageable. How strongly do you support the City of Buchanan in seeking the following kinds of economic development?

City of Buchanan Master Plan 2021



Question 12: What are the biggest challenges/opportunities that the community faces as you look toward Buchanan’s future?

Most responses to this question referenced economic issues such as jobs and better retail options. Most also mentioned small town and historic character being important and also being welcoming and tourist friendly. Many also referenced concerns with tax rates, code enforcement and city infrastructure.





CITY OF BUCHANAN MASTER PLAN PUBLIC VISIONING SESSION

**DO YOU LIVE, WORK, SHOP, OR PLAY IN
THE CITY OF BUCHANAN AND CARE
ABOUT ITS FUTURE?**

The City of Buchanan Planning Commission invites everyone with interest in the future of the City to come to a Public Visioning Session hosted by the Planning Commission on Tuesday, October 9, at 7:00 P.M., at City Hall.

The City of Buchanan is working on updating their master plan. A master plan is a long range-planning tool used to define the City's vision, goals, and action plan. An effective plan accurately communicates citizen needs and desires about the community and recommends specific strategies to achieve the future vision. For more information, visit:
www.swmpc.org/buchananmp.asp.

WE WANT TO HEAR
..... from
YOU



LOCATED AT:
BUCHANAN CITY HALL
302 N REDBUD TRAIL
BUCHANAN, MI 49107

TAKING PLACE ON:

**Tuesday
October 9, 2018
7:00 P.M.**

Buchanan Master Plan Survey 01/2021

Survey Results

QUESTION SUMMARIES

DATA TRENDS

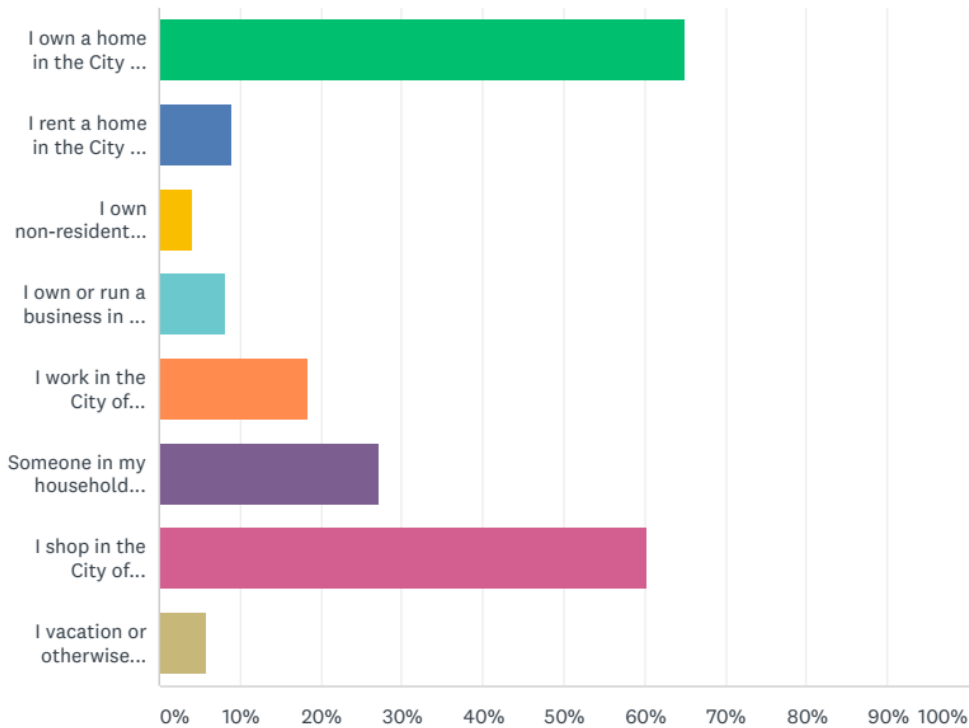
INDIVIDUAL RESPONSES

Q1



What is your interest in the City of Buchanan? (Please check all that apply).

Answered: 462 Skipped: 19



ANSWER CHOICES

RESPONSES

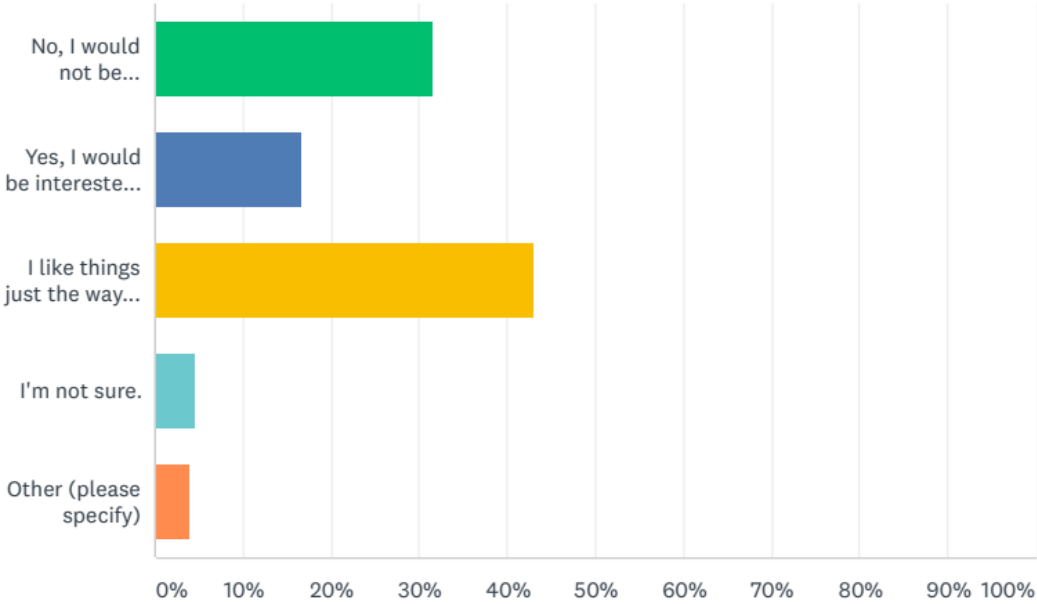
I own a home in the City of Buchanan.	65.15%	301
I rent a home in the City of Buchanan.	9.09%	42
I own non-residential property in the City of Buchanan (commercial, industrial, etc.).	4.11%	19
I own or run a business in the City of Buchanan.	8.23%	38
I work in the City of Buchanan.	18.40%	85

Q2



Would you be interested in having fewer parking spaces on Front Street in exchange for greater sidewalk space?

Answered: 481 Skipped: 0



ANSWER CHOICES	RESPONSES
No, I would not be interested in having fewer parking spaces on Front Street in exchange for greater sidewalk space.	31.60% 152
Yes, I would be interested in having fewer parking spaces on Front Street in exchange for greater sidewalk space.	16.84% 81
I like things just the way they are regarding the proportion of parking spaces compared to sidewalk space.	43.04% 207
I'm not sure.	4.57% 22
Other (please specify)	Responses 3.95% 19
TOTAL	481

Q3

What do you feel is missing in downtown Buchanan?

Answers to questions 3, 4, 5, 6, 7 and 9 are on file at City Hall.

Q4

What would draw you downtown on a regular basis?

Answered: 451 Skipped: 30

Q5



What types of businesses would you like to see more of downtown?

Answered: 461 Skipped: 20

Q6

What type of businesses would you like to see less of downtown?

Q7



What do you think should be done to support existing downtown businesses or encourage new businesses to open in downtown Buchanan?

Answered: 414 Skipped: 67

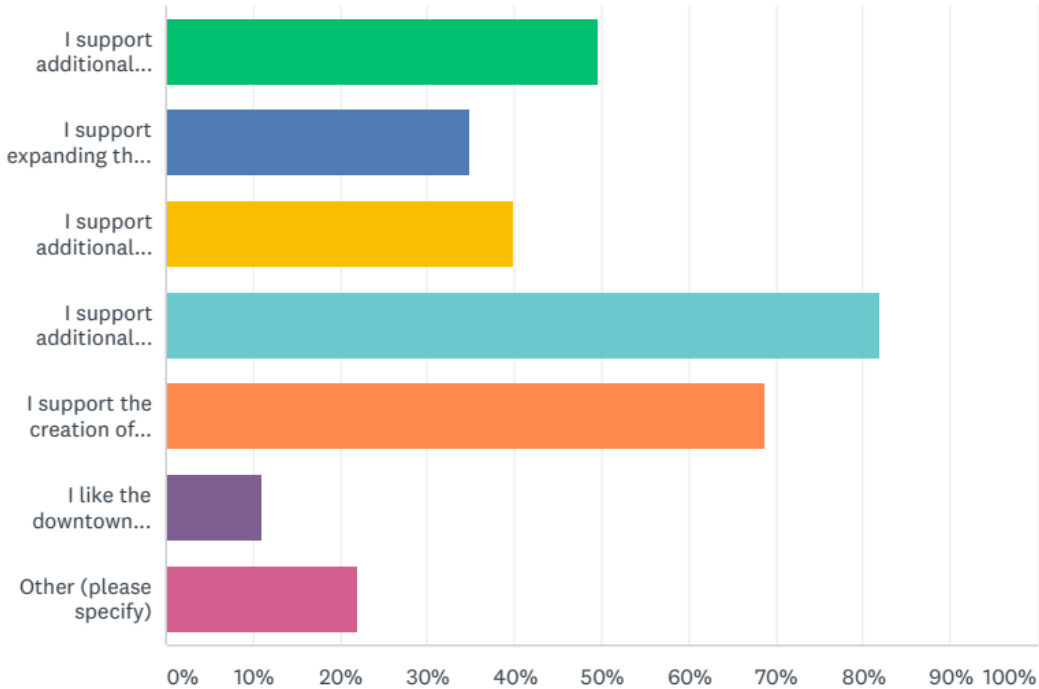


Q8



What are your thoughts regarding the downtown streetscape? (Check all that apply). *[The term "Streetscape," as used here, refers to the visual elements of a street, including the road, adjoining buildings, sidewalks, street furniture, trees and open spaces, etc., that combine to form the street's character.]

Answered: 472 Skipped: 9



Q9



What type of events would you like to see downtown?

Answered: 423 Skipped: 58

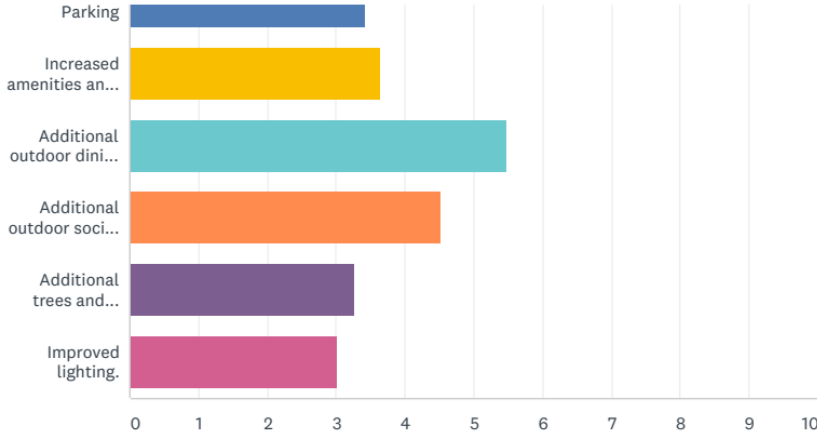
City of Buchanan Master Plan 2021

Q10



Please rank the following items in order of priority, from most important to least important.

Answered: 472 Skipped: 9



	1	2	3	4	5	6	7	OTHER	TOTAL	SCORE
Walkability / Pedestrian Safety	25.05% 115	14.60% 67	20.70% 95	15.03% 69	10.46% 48	7.63% 35	5.01% 23	1.53% 7	459	4.86
On-Street Parking	9.13% 42	12.83% 59	12.83% 59	9.57% 44	14.57% 67	12.83% 59	27.39% 126	0.87% 4	460	3.43
Increased amenities and infrastructure to support biking (bike racks, etc.)	7.16% 33	11.71% 54	13.67% 63	19.09% 88	16.92% 78	14.75% 68	15.40% 71	1.30% 6	461	3.65
Additional outdoor dining venues	35.43% 163	24.57% 113	13.26% 61	12.61% 58	6.52% 30	3.91% 18	2.39% 11	1.30% 6	460	5.49
Additional outdoor social gathering places (such as plazas, etc.)	12.47% 58	22.37% 104	20.00% 93	13.12% 61	16.13% 75	8.82% 41	6.02% 28	1.08% 5	465	4.51
Additional trees and landscaping along the streetscape.	5.17% 24	7.54% 35	9.70% 45	17.46% 81	20.26% 94	23.06% 107	15.09% 70	1.72% 8	464	3.27
Improved lighting.	6.61% 31	6.82% 32	8.96% 42	11.94% 56	13.43% 63	26.01% 122	24.95% 117	1.28% 6	469	3.01

APPENDIX 2 - IMPLEMENTATION IDEAS

DRAFT

CENTER FOR 21ST CENTURY COMMUNITIES

The Michigan Municipal League created the Center for 21st Century Communities to study and help communities to prepare for the future and to develop into vibrant and prosperous places in the new century. The Center recognized that just as the agricultural dominated era of the past shrank with the coming of the industrial age, the manufacturing sector is now much smaller than it used to be as our society heads into the 21st Century, and a new knowledge-based economy is emerging. The Center has identified eight assets each community needs to invest in to thrive in the 21st Century. That list of assets has been similarly outlined below:

Physical Design & Walkability

Millennials, young professionals, baby boomers and empty nesters all want to live in walkable, mixed-used areas with access to cultural, social and entertainment opportunities.

Transportation

Developing effective public transit options in Michigan is a necessary tool for attracting and retaining residents, workers and businesses. People across the nation are choosing communities that offer various modes of transportation, easy access to the places they live, work, and play, and allow them to travel without having to rely on a car.

Cultural Economic Development

Arts and culture are essential components of a thriving, knowledge-based economy. A healthy creative sector attracts and retains residents and businesses, and produces economic benefits including jobs, a stronger tax base, downtown and neighborhood revitalization, and tourism.



Entrepreneurship

Entrepreneurship and small businesses are key components of local economic development. Local strategies that solely focus on seeking large manufacturers and big box retailers overlook the positive impact that entrepreneurs and small businesses have on local communities.

Education

Educational institutions, kindergarten through college, play a central role in growing a knowledge-based economy and encouraging a more engaged citizenry. As anchor institutions, colleges and universities bring opportunities for entertainment, arts and culture, healthcare, and recreation, and serve as engines of economic development.

Welcoming

Creating and sustaining a genuine commitment to welcoming everyone in Michigan's communities is vital to attracting key demographics and global businesses. This includes welcoming people from neighboring communities, states, countries – everywhere. People of all abilities, backgrounds, and world views – everyone.

Green Initiatives

The way we use energy and natural resources impacts our quality of life and financial bottom line. The potential to grow green industries, implement sustainable practices, and get on the cutting edge of current trends exists right here in Michigan.

Messaging & Technology

Internet and communication technologies are connecting people and allowing them to share information faster and more frequently than ever before. Local governments are using new technologies to improve communication, transparency and engagement with their residents.



Michigan Municipal League Center for 21st Century Communities

**APPENDIX 3 – PLAN ADOPTION
DOCUMENTS**

DRAFT

WENDORF ASPHALT DRIVEWAYS

(269) 697-5915

PAVING & SEALCOATING For DRIVEWAYS & PARKING LOTS

- Maintenance & Repairs
- Free Estimates
- Paving Since 1974

3045 Little Glendora Road • Buchanan, MI 49107



Pete Wendorf - Owner
Cell: (269) 845-2397

"NOT TO BE UNDERSOLD"

ASPHALT PAVING | Estimate / Proposal

JOB NUMBER: 21182 DATE: 5/17/21

PROPOSAL SUBMITTED TO:
 NAME: ASHLEY HANSON
 ADDRESS: _____
 CITY / STATE / ZIP: 845-0421
 PHONE: _____

WORK TO BE PERFORMED AT:
 ADDRESS: VICTORY PARK
 CITY / STATE / ZIP: BUCHANAN, MI

COMMENTS:
90' x 50'
RESURFACE 2"

ASPHALT RESURFACING (shall include): **OR**

- Power-clean and edge existing surface; remove debris.
- Apply SS1H emulsion tack coat to existing surface.
- Apply weed killer to all appropriate vegetation.
- Patch and roll all holes or low and uneven areas.
- Install asphalt leveling course (if required).
- Machine-install commercial grade asphalt topping to a depth of approximately two (2) inches.
- Blend and taper new asphalt to all existing surfaces.
- Compact finished asphalt surface with two (2) ton vibratory roller; roll surface hard and smooth.
- Hand tamp edges; remove debris.
- Provide appropriate barricades.

TOTAL SQ. FT. (EST.) 4500
 BID AMOUNT \$ 6750.00

ASPHALT PAVING & EXCAVATION (shall include):

- Excavate, remove and haul away existing pavement.
- Fill in base and any low areas as needed.
- Grade, compact and prepare surface for paving.
- Apply weed killer to all appropriate vegetation.
- Machine-install 1.5" layer of compacted asphalt base.
- Machine-install 1.5" layer of compacted commercial-wearing surface course.
- Total asphalt installed approximately three (3) inches.
- Compact finished asphalt surface with two (2) ton vibratory roller; roll surface hard and smooth.
- Hand tamp edges; remove debris.
- Provide appropriate barricades.

TOTAL SQ. FT. (EST.) 4500
 BID AMOUNT \$ 18000.00

All material is guaranteed to be as specified, and the above work is to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum shown above. Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate. Wendorf Asphalt Driveways reserves the right to subcontract all, or any portion of, above work.

Property owner is responsible for any permits required and/or any additional labor and/or materials which may result from lack thereof. All agreements are contingent upon delays or accidents beyond the control of Wendorf Asphalt Driveways. Property owner is responsible for insurance, including fire, tornado and all other, for above work.

NOTE: This proposal may be withdrawn by Wendorf Asphalt Driveways if not accepted within ten (10) days.

Respectfully submitted: Pete Wendorf
Pete Wendorf 5/17/21
 SIGNATURE DATE

TERMS: 50% DOWN - Balance Upon Completion

DEPOSIT AMOUNT RECEIVED CHECK NO:
 \$ _____ | _____

TOTAL COST
\$ 6750.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Wendorf Asphalt Driveways is authorized to perform the work as specified. Payment will be made as stated above.

 SIGNATURE DATE

If you have any questions regarding this Estimate / Proposal, please feel free to call us. Thank you.

• Over 40 Years Experience as a Full Service Paving Company • Fully Insured

Southwest Asphalt
269-759-3540

Proposal

PROPOSAL SUBMITTED TO Buchanan City (Victory Park)		TODAY'S DATE 05/18/2021	DATE OF PLANS/PAGE #'S
PHONE NUMBER	FAX NUMBER	JOB NAME	
ADDRESS, CITY, STATE, ZIP		JOB LOCATION	

We propose hereby to furnish material and labor necessary for the completion of:

- Resurfacing 90x50 ft basketball court \$10,000
- Line striping court layout \$750

****Make Checks Payable To Cody Cattes****

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:
Ten Thousand dSeven Hundred Fifty dollars (\$ 10,750)

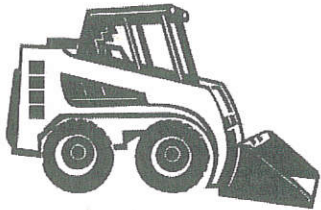
Payment as follows: 1/2 due upon start remainder due upon completion

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

Authorized Signature _____ Note: this proposal may be withdrawn by us if not accepted within 30 days.

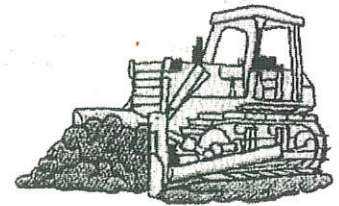
ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____
Date of Acceptance _____



PROPOSAL

Affordable Asphalt Paving & Bulldozing
306 Short Street
Buchanan, MI 49107
(269) 695-1125



PROPOSAL SUBMITTED TO	<u>Bauish Park</u>	PHONE	DATE
STREET	<u>City of Buchanan</u>	JOB NAME	<u>5-12-21</u>
CITY, STATE, ZIP CODE	<u>Buchanan MI 49107</u>	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for

Asphalt resurfacing

- ① Clean edges back & power sweep.
- ② Apply tack (blue) for bonding new surface.
- ③ Pave 2" Asphalt surface Approx. 106' x 92' Basket ball court.
- ④ Paint + markings

Payment to be made as follows: _____ dollars (\$ 17,800⁰⁰)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized Signature [Signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Date of Acceptance _____
Signature _____



May 19, 2021

City of Buchanan
302 N REDBUD TRL
Buchanan, Michigan 49107

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One (1) New CATERPILLAR Model: WT-BHL Work Tool with the following factory and dealer options included below:

MACHINE	
AUGER, A68, BHL, 45-50MM	2274359
TREE BIT, AUGER 36"	1534095
SELL PRICE	\$6,246.40
TOTAL NET PURCHASE PRICE	\$6,246.40

WARRANTY

Standard Warranty: Standard Manufacturer's Warranty

F.O.B/TERMS: Corporate

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Mark McClung
Account Representative
Mark.McClung@MICHIGANCAT.com
(269) 217-0564

CITY OF BUCHANAN

TRAFFIC CONTROL ORDER # 253

DESCRIPTION OF EXISTING CONDITIONS OR PROBLEM:

Currently there is no "NO U-TURN" signs on Front Street between Red Bud Trail and Oak Street.

Pursuant to authority of Section 2.53 of the Uniform Traffic Code, Ordinance #192 of the City of Buchanan, effective March 23rd, 1971, and as amended by Ordinance #201, effective April 10th, 1972; the following Traffic Control Order is hereby established:

Place four "NO U-TURN" signs on Front Street between Red Bud Trail and Oak Street. To prevent "U-TURNS" in the high traffic area of Downtown.

Dated _____ Chief of Police _____

Filed with City Clerk _____ Date _____

Approved by Commission _____

*Traffic control orders issued by the Chief of Police are temporary orders for 90 days until approved by the Commission. Once approved by the Commission they become permanent orders.

- CC: City Manager
- DPW Supervisor
- City Fire Chief

FEDERAL ENERGY REGULATORY COMMISSION**Office of Energy Projects**

Division of Dam Safety and Inspections - Chicago Regional Office

230 South Dearborn Street, Suite 3130

Chicago, Illinois 60604

(312) 596-4430 Office - (312) 596-4460 Facsimile

In reply, refer to: P-401, P-2551,
P-2579, P-2651, P-10661

April 28, 2021

VIA Electronic Mail

Mr. Gene F. Sirca, Jr., Ph.D., P.E., S.E.
Chief Hydro Dam Safety Engineer
American Electric Power
gfsirca@aep.com

Re: 2020 Emergency Action Plan (EAP) Status Reports and EAP Updates (Annual Reprints) – Mottville (FERC No. P-401), Buchanan (FERC No. P-2551), Twin Branch (FERC No. P-2579), Elkhart (FERC No. P-2651), & Constantine (FERC No. P-10661) Hydroelectric Projects

Dear Mr. Sirca,

The FERC received American Electric Power's (AEP's) 2020 EAP Status Reports with a February 24, 2021 submittal and the EAP Updates with an April 7, 2021 submittal for the above-mentioned projects. An extension of time to submit the annual EAP Status Reports was submitted December 15, 2020 and accepted with a January 7, 2021 letter.

According to the July 2015 revision to Chapter 6 of the Engineering Guidelines (Section 6-2.2.6 EAP Status Reports), nine requirements regarding EAPs should be included in the annual status report. AEP's compliance with these requirements is as follows:

1. Annual comprehensive review of the EAP: date(s) performed. – Included.
2. Annual updates to the EAP: date(s) sent to planholders. – Included.
3. Last full reprint of the EAP: date. – Included.
4. Last annual seminar: description and date(s). – Included, held virtually due to the pandemic.
5. Last drill/training/call down test, including any lessons learned: date(s). – Included.
6. Emergency equipment: description and date(s) tested. – Included.
7. Most current Sudden Failure Assessment: results, explanation, and date. – Included.

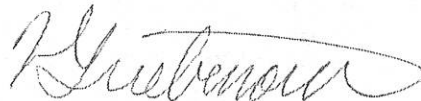
8. Public education: description and date(s). – Included.
9. Table indicating all parties who: (1) received EAP revisions and/or annual updates, (2) participated in the annual seminar, and (3) participated in the annual drill and/or were contacted during the call down test. – Included.

AEP submitted all the required documentation for complying with 18 CFR § 12.24 and 18 CFR § 12.25 (b) concerning EAPs for 2020. The next Annual EAP Status Reports and Updates are due by **December 31, 2021**.

The EAP Updates for the projects were submitted as full documents (Annual EAP Reprints) dated December 2020. The submittal of the entire updated EAP documents follow the request in the annual reminder letter sent on April 19, 2021.

You may contact Mr. Adam Christy at (312)-596-4462 (adam.christy@ferc.gov) or me at 312-596-4430 if you have any questions regarding this correspondence.

Sincerely,



for John A. Zygaj, P.E.
Regional Engineer

FEDERAL ENERGY REGULATORY COMMISSION
Washington, D. C. 20426

OFFICE OF ENERGY PROJECTS

Project No. 10624-026--Michigan
French Hydro Hydroelectric Project
French Hydro LLC

April 23, 2021

VIA FERC Service

Mr. Shane Fenske, President
French Hydro LLC
100 French Street
Niles, Michigan 49120

Subject: License Transition Meeting.

Dear Mr. Fenske:

On February 26, 2021, the Federal Energy Regulatory Commission issued to French Hydro LLC an Order Issuing Subsequent License for the French Hydro Hydroelectric Project. The terms and conditions of this license were developed after considerable deliberation among many stakeholders and involvement of Commission staff. The order contains several items that require your attention and it is important to have a clear understanding of its requirements. Office of Energy Projects staff who worked on the license and those who will administer compliance with the terms of the license would like to offer to set up a meeting with you to discuss the requirements. The meeting would be held via teleconference. The goal of the meeting is to discuss the license requirements, clarify any issues regarding the license, ensure the timing of filing and review of the requirements are adequate to meet the needs of all parties, and to share information among all of us.

Project No. 10624-026

- 2 -

If you are interested in such a meeting, please contact me at 202-502-8171 or andrea.claros@ferc.gov. We look forward to working with you in ensuring a smooth transition to your license order implementation.

Sincerely,



Andrea Claros
Division of Hydropower Administration
and Compliance



BOUNDLESS ENERGY™

April 29, 2021

City of Buchanan
302 N RED BUD TR
BUCHANAN, MI 49107

Re: Planned electrical distribution improvements within proximity of Parcel 11-58-0034-0003-00-4, 818 TERRE COUPE RD, BUCHANAN MI 49107 **Ref: WR77613185**

Dear City of Buchanan,

Thank you for being a loyal electrical customer. We are grateful for your continued business. Our mission is to improve safety, reliability, and customer satisfaction.

In keeping with these core objectives, Indiana Michigan Power Company is planning to improve the electrical distribution lines in your area.

We are excited to invest in upgrades that will improve safety and reliability for you and your community. Specifically, we are working to relocate the electrical lines to the roadside. Our goal is to decrease power outages, make restoration quicker, and reduce disturbance to your property for tree trimming and line maintenance in the future.

In the coming weeks, you may see our representatives in your area inspecting conditions and determining options for the best route. When possible, facilities will be installed within road right of way. If conditions require an easement or tree trimming on your property, you will be contacted directly. Please rest assured that we will NOT perform any tree work on your property until we contact you first. If you are not present a door card will be left and/or mailed. If tree trimming is being considered, we will mark the trees with a temporary paint to create a visual for our discussions with you.

It is our intent to work in cooperation with you to minimize disruption and inconvenience. If you have any concerns after you have been contacted, please call one of the following numbers:

Easements and Right of Way	Carl Meyer, Michiana Land Services	269.208.0155
Tree trimming	Brian Gerdes, I&M Power Co.	269.695.1733
Engineering Design	Bryan Steury, Spectrum Engineering	260.627.8888

Very truly,

Indiana Michigan Power Company
Benton Harbor Service Center

BOUNDLESS ENERGY™

From: [Heather Grace](#)
To: [Barbara Pitcher](#)
Subject: Fwd: Thank you for applying!
Date: Monday, May 17, 2021 3:55:15 PM

The forwarded message below should be on the next agenda as a communication.

Thanks so much!

Get [Outlook for iOS](#)

From: Madeleine March-Meenagh <madeleine@cedamichigan.org>
Sent: Monday, May 17, 2021 3:34:54 PM
Cc: Rachel Diskin <diskin@cedamichigan.org>
Subject: Thank you for applying!

Hello and thank you for applying to CEDAM's Community Development Fellowship.

Unfortunately, your community was not chosen to host a fellow for the 2021-2022 program year. We received many quality applications and it was very hard to pick just one community from each region.

We encourage you to reach out to your [Community Assistance Team Specialist](#) to discuss other options for increasing capacity and implementing community economic development projects in your community.

All the best,

Madeleine

--

Madeleine March-Meenagh

[pronouns](#): she/they

Interim Program Manager, Community Development Fellowship

Community Economic Development Association of Michigan (CEDAM)

cedamichigan.org // madeleine@cedamichigan.org

517.485.3588 ext. 1943