

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, JUNE 23, 2025 – 7:00 PM
BUCHANAN AREA SENIOR CENTER (BASC) 810 RYNEARSON STREET,
BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Invocation

V. Roll Call

VI. Approve Agenda

VII. Public Comment - Agenda Items Only (3-minute limit)

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the Regular Meeting Minutes from June 9, 2025.

IX. Scheduled Matters from the Floor (if any)

X. Reports by: Departments, Committees, Boards

A. Community Development Report- Director Rich Murphy

1) Resolution 2025.06/19- Consider Resolution 2025.06/19, Local Government Unit Approval for Social District Permit for Bar 4 Enterprises LLC, DBA McCoy Creek Tavern at 215 E Front St.

B. Various Board/ Committee Reports- SMCAS, Landfill, Planning Commission, BARB, DDA

XI. Unfinished Business

XII. New Business

A. Expenditures- Consider approving the expenditures for June 23, 2025, in the amount of \$234,323.98.

B. Resolution 2025.06/20- Consider Resolution 2025.06/20 to adopt 80%/20% Employer/Employee Health Care Cost Option as set forth in 2011 Public Act 152, the publicly funded health insurance contribution act.

C. **Budget Amendments**- *Consider approving Budget Amendments (#4).*

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XVI. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JUNE 09, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

II. Recognition

III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance.

IV. Invocation

Dave Mitchell led in the Invocation.

V. Roll Call

PRESENT: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Raquell George, Commissioner Larry Money, Commissioner Dan Vigansky

CITY STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Chief of Police, Harvey Burnett

VI. Approve Agenda

Motion made by Money, supported by George, to approve the agenda, as presented. Voice votes carry unanimously.

VII. Public Comment - Agenda Items Only *(3-minute limit)*

None.

VIII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. **Minutes**- Consider approving the Regular Meeting Minutes for May 27, 2025.

B. **Department Head Reports**- Receive monthly reports.

Motion made by Vigansky, supported by Money, to approve the consent agenda, as presented. Voice votes carry unanimously.

IX. Scheduled Matters from the Floor *(if any)*

X. Reports by: Departments, Committees, Boards

XI. Unfinished Business

XII. New Business

A. **RFP Demolition of City Owned Obsolete Bathroom**- Consider the Bid Award for the Obsolete Bathroom Structure at 310 Richards St.

Motion made by Vigansky, supported by Money, to approve the bid for the demolition of obsolete bathrooms at 310 Richards St, to J & M Site Worx LLC in the amount of \$2,550.00 and authorize Manager McGhee to execute the necessary contracts on the city's behalf. Roll call votes carry unanimously.

B. **Budget Amendments**- Consider approving Budget Amendments (3).

Motion made by Swem, supported by Money, to approve Budget Amendments #3, as presented. Roll call votes carry unanimously.

C. **Expenditures**- Consider the expenditures for June 9th, 2025.

Motion made by Vigansky, supported by Swem, to approve the expenditures in the amount of \$522,274.04, as presented. Roll call votes carry unanimously.

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Haley Jones- installation of the railing and comments about fast drivers near Veteran Park.

Randy Hendrixson- Condolences to Don Ryman's family and strongly encourage the city to honor him.

XV. Executive Comments

A. **City Manager Comments**

McGhee provided updates on the construction progress. The Hoven wall is expected to be completed by Friday. The culvert is nearing completion and should be open in the coming days. Paving on Shirmer has been delayed due to rain. However, repaving for Liberty and Ryneerson is still scheduled for the 13th and 14th. The downtown project is progressing steadily.

B. **Commissioner Comments**

Vigansky honored Mr. Ryman and shared memories he had of him.

Money wished Langston a Happy Birthday and expressed gratitude to McGhee for his hard work. He appreciated the daily updates and suggested that the traffic flow and parking issues in the Heights be addressed.

George offered her condolences to the Ryman family and thanked the Commission, City Manager, and staff for managing the negativity in town. She acknowledged the existing issues but noted that for many years, standards were not met. She expressed her belief that if everyone holds together, they will get through these challenges.

Swem commented that local deliveries have completely blocked the city. He also conveyed appreciation for all the support from the community.

C. **Mayor Comments**

Weedon has spoken with the Richie's several times, and they are doing everything in their power to ensure everyone understands the construction process for Redbud. He expressed gratitude to Emma for all the updates provided on the Facebook page. The Richie's are aware, acknowledging that it occurs every year. He also thanked the Commission and staff for their support.

XVI. Adjourn

The motion was made by Money, supported by Vigansky to adjourn the meeting at 7:26 PM. Roll call votes carry unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: <u>Bar 4 Enterprises L.L.C. DBA McCoy Creek Tavern</u>		
Address: <u>215 E Front St.</u>		
City: <u>Buchanan</u>	State: <u>MI</u>	Zip Code: <u>49107</u>
Contact Name: <u>Robert Stepien</u>	Phone: <u>773-255-1855</u>	Email: <u>Beachwood42@aol.com</u>

Part 2 - Required Documents & Fees

<input checked="" type="checkbox"/> Local Governmental Unit Approval <input checked="" type="checkbox"/> Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)		Leave Blank - MLCC Use Only
<input checked="" type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036)	TOTAL DUE: <div style="border: 1px solid black; padding: 5px; display: inline-block;">\$20.00</div>	
<input checked="" type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	Make checks payable to State of Michigan	

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

<u>Robert Stepien President</u> Print Name of Licensee & Title	 Signature of Licensee	<u>6/13/25</u> Date
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Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/31/2025	AP	AALFS PETROLEUM INC.	Invoice: 05.31.25 Ref#: 30685(MAY FUEL CHARGES)		
		GAS AND OIL	101-301.000-751.000	1,318.29	
		GAS AND OIL	101-441.000-751.000	1,816.83	
		GAS AND OIL	592-591.000-751.000	237.78	
		GAS AND OIL	592-590.000-751.000	49.32	
		GAS AND OIL	101-567.000-751.000	637.04	
		Vnd: 0336 Invoice: 05.31.25	101-000.000-202.000		3,772.16
		Vnd: 0336 Invoice: 05.31.25	592-000.000-202.000		287.10
		Expected Check Run: 06/23/2025			
				<u>4,059.26</u>	<u>4,059.26</u>
05/31/2025	AP	ABONMARCHE CONSULTANTS, INC.	Invoice: 158741 Ref#: 30625(PROJECT 25-0498 BUCHANAN RBDG DOWNTOWN P)		
		GRANTS & SPECIAL PROJECTS	101-700.000-967.002	5,995.25	
		Vnd: 0202 Invoice: 158741	101-000.000-202.000		5,995.25
		Expected Check Run: 06/23/2025			
				<u>5,995.25</u>	<u>5,995.25</u>
06/19/2025	AP	ACTIVE PLAY	Invoice: AP14136 Ref#: 30657(RAVISH PARK PLAYGROUND EQUIPMENT - APPRO)		
		CONTRACTUAL	101-755.000-818.000	3,876.00	
		Vnd: MISC Invoice: AP14136	101-000.000-202.000		3,876.00
		Expected Check Run: 06/23/2025			
				<u>3,876.00</u>	<u>3,876.00</u>
06/19/2025	AP	ANGELA BAGGETT	Invoice: 06.05.25 Ref#: 30622(REIMBURSEMENT FOR BATTERIES FOR PATROL R)		
		MAINTENANCE - EQUIPMENT	101-301.000-933.000	12.99	
		Vnd: 2248 Invoice: 06.05.25	101-000.000-202.000		12.99
		Expected Check Run: 06/23/2025			
				<u>12.99</u>	<u>12.99</u>
06/19/2025	AP	ANTHONY MCGHEE	Invoice: 6.18.25 Ref#: 30677(REIMBURSEMENT FOR VARIOUS EXPENSES)		
		MISCELLANEOUS	101-172.000-962.000	242.64	
		CONFERENCES AND WORKSHOP	101-172.000-864.000	460.00	
		CONFERENCES AND WORKSHOP	101-172.000-864.000	209.00	
		Vnd: 2383 Invoice: 6.18.25	101-000.000-202.000		911.64
		Expected Check Run: 06/23/2025			
				<u>911.64</u>	<u>911.64</u>
06/19/2025	AP	APEX SOFTWARE	Invoice: 330531 Ref#: 30623(ASSESSOR SKETCHING SOFTWARE 7.1.25-7.1.2)		
		ASSESSOR SKETCHING PROGRAM	101-000.000-123.000	260.00	
		Vnd: 2076 Invoice: 330531	101-000.000-202.000		260.00
		Expected Check Run: 06/23/2025			
				<u>260.00</u>	<u>260.00</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	ASHLEY HANSON MARKET MASTER FEES Vnd: 0562 Invoice: 05.16.25-6.7.25	Invoice: 05.16.25-6.7.25 Ref#: 30624(MARKET MASTER HOURS) 101-754.000-803.000 101-000.000-202.000	920.00	920.00
		Expected Check Run: 06/23/2025		920.00	920.00
06/18/2025	AP	ASTRONG CONSTRUCTION LLC CAPITAL OUTLAY - WALL Vnd: 2325 Invoice: 2086	Invoice: 2086 Ref#: 30620(RETAINING WALL - FINAL DRAW- COMPLETION) 202-000.000-972.202 202-000.000-202.000	86,269.98	86,269.98
		Expected Check Run: 06/23/2025		86,269.98	86,269.98
06/19/2025	AP	ASTRONG CONSTRUCTION LLC CAPITAL OUTLAY - WALL Vnd: 2325 Invoice: 2088	Invoice: 2088 Ref#: 30621(RETAINAGE CHECK - TO BE RELEASED AFTER F) 202-000.000-972.202 202-000.000-202.000	15,150.02	15,150.02
		Expected Check Run: 06/23/2025		15,150.02	15,150.02
06/19/2025	AP	ASTRONG CONSTRUCTION LLC CAPITAL OUTLAY Vnd: 2325 Invoice: 2084	Invoice: 2084 Ref#: 30626(COMPLETION OF TIN SHOP THEATER ROOF & CH) 101-265.000-957.001 101-000.000-202.000	11,320.00	11,320.00
		Expected Check Run: 06/23/2025		11,320.00	11,320.00
06/19/2025	AP	BENDZINSKI & CO CAPITAL OUTLAY Vnd: 2378 Invoice: 5068	Invoice: 5068 Ref#: 30656(FOR PROFESSIONAL SERVICES RENDERED AS MU) 418-000.000-957.001 418-000.000-202.000	8,950.00	8,950.00
		Expected Check Run: 06/23/2025		8,950.00	8,950.00
05/31/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9588241	Invoice: 9588241 Ref#: 30627(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-172.000-826.000 101-000.000-202.000	9,361.18	9,361.18
		Expected Check Run: 06/23/2025		9,361.18	9,361.18
06/19/2025	AP	CAMERON WEAVER UNIFORMS Vnd: MISC Invoice: 6.6.25	Invoice: 6.6.25 Ref#: 30630(BOOT & UNIFORM REIMBURSEMENT - FY 24-25) 101-441.000-768.000 101-000.000-202.000	400.00	400.00
		Expected Check Run: 06/23/2025		400.00	400.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	COMCAST BUSINESS	Invoice: 06.03.25-07.02.25 Ref#: 30632 (MOTHLY CYCLE)		
		TELEPHONE, INTERNET, CABLE	592-590.000-853.000	417.49	
		TELEPHONE, INTERNET, CABLE	101-441.000-853.000	296.65	
		TELEPHONE, INTERNET, CABLE	101-567.000-853.000	171.02	
		Vnd: 1722 Invoice: 06.03.25-07.02.25	592-000.000-202.000		417.49
		Vnd: 1722 Invoice: 06.03.25-07.02.25	101-000.000-202.000		467.67
		Expected Check Run: 06/23/2025			
				885.16	885.16
06/19/2025	AP	COREWELL HEALTH	Invoice: 6.29.25 Ref#: 30631 (NEW HIRE PHYSICALS, EXAMS AND DRUG/ALCOH)		
		MEDICAL EXAMS	101-301.000-961.000	1,069.60	
		Vnd: 2307 Invoice: 6.29.25	101-000.000-202.000		1,069.60
		Expected Check Run: 06/23/2025			
				1,069.60	1,069.60
05/31/2025	AP	COUNTY OF BERRIEN	Invoice: 16913 Ref#: 30629 (SHERIFF INMATE WORK CREW - 5.1.25-5.2.25)		
		CONTRACTUAL	101-441.000-818.000	630.00	
		Vnd: 1864 Invoice: 16913	101-000.000-202.000		630.00
		Expected Check Run: 06/23/2025			
				630.00	630.00
06/19/2025	AP	CULLIGAN OF COLOMA	Invoice: 37444 Ref#: 30628 (CEMETERY WATER - JUNE)		
		CONTRACTUAL	101-567.000-818.000	10.50	
		Vnd: 1789 Invoice: 37444	101-000.000-202.000		10.50
		Expected Check Run: 06/23/2025			
				10.50	10.50
06/19/2025	AP	DICKINSON WRIGHT PLLC	Invoice: 62126-5 Ref#: 30655 (\$2,000,000 GEN OBLIGATION BOND FEE)		
		CAPITAL OUTLAY	418-000.000-957.001	20,500.00	
		Vnd: 2126 Invoice: 62126-5	418-000.000-202.000		20,500.00
		Expected Check Run: 06/23/2025			
				20,500.00	20,500.00
06/19/2025	AP	DISCRAFT	Invoice: SO-342804 Ref#: 30633 (19 BASKETS FOR DISC GOLF COURSE)		
		CONTRACTUAL	101-755.000-818.000	6,892.84	
		Vnd: 2404 Invoice: SO-342804	101-000.000-202.000		6,892.84
		Expected Check Run: 06/23/2025			
				6,892.84	6,892.84
06/19/2025	AP	EDIBLE MICHIANA	Invoice: 4316 Ref#: 30639 (HARVEST 2025 ADVERTISEMENT)		
		MISCELLANEOUS	101-754.000-756.014	204.00	
		Vnd: 0969 Invoice: 4316	101-000.000-202.000		204.00
		Expected Check Run: 06/23/2025			
				204.00	204.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1618	Invoice: 1618 Ref#: 30634(MAY 2025 IT SUPPORT & ADMIN - WWTP) 592-590.000-818.000 592-000.000-202.000	28.35	28.35
		Expected Check Run: 06/23/2025		<hr/> 28.35	<hr/> 28.35
05/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1616	Invoice: 1616 Ref#: 30635(MAY 2025 - IT SUPPORT & ADMIN - PD) 101-301.000-818.000 101-000.000-202.000	1,221.75	1,221.75
		Expected Check Run: 06/23/2025		<hr/> 1,221.75	<hr/> 1,221.75
05/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1617	Invoice: 1617 Ref#: 30636(MAY 2025 - IT SUPPORT & ADMIN FOR 2025 L) 101-301.000-818.000 101-000.000-202.000	126.90	126.90
		Expected Check Run: 06/23/2025		<hr/> 126.90	<hr/> 126.90
05/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1615	Invoice: 1615 Ref#: 30637(MAY 2025 IT SUPPORT & ADMIN - CITY HALL) 101-265.000-818.000 101-000.000-202.000	336.15	336.15
		Expected Check Run: 06/23/2025		<hr/> 336.15	<hr/> 336.15
06/19/2025	AP	EXEMPLAR IT SOLUTIONS EXEMPLAR CONTRACT CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 2228 Invoice: 1605 Vnd: 2228 Invoice: 1605	Invoice: 1605 Ref#: 30638(JUNE 2025 SLA, WASABI STORAGE. MICROSOFT) 101-265.000-818.000 592-590.000-818.000 592-591.000-818.000 101-265.000-818.000 101-000.000-202.000 592-000.000-202.000	670.97 335.49 335.49 950.00	1,620.97 670.98
		Expected Check Run: 06/23/2025		<hr/> 2,291.95	<hr/> 2,291.95
06/19/2025	AP	EXTRA PACKAGING, LLC SOLIDS HANDLING & DISPOSAL Vnd: 2109 Invoice: 138372	Invoice: 138372 Ref#: 30640(DUMPSTER LINERS) 592-590.000-936.000 592-000.000-202.000	541.25	541.25
		Expected Check Run: 06/23/2025		<hr/> 541.25	<hr/> 541.25
06/19/2025	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0422686	Invoice: 0422686 Ref#: 30641(BUILDING 324 WATER LINE) 592-591.000-729.002 592-000.000-202.000	201.76	201.76
		Expected Check Run: 06/23/2025		<hr/> 201.76	<hr/> 201.76

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0422024	Invoice: 0422024 Ref#: 30642 (BUILDING 324 WATER LINE REPAIR) 592-591.000-729.002 592-000.000-202.000	17.36	17.36
		Expected Check Run: 06/23/2025		<hr/> 17.36	<hr/> 17.36
06/19/2025	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0422031	Invoice: 0422031 Ref#: 30643 (BUILDING 324 WATER LINE REPAIR) 592-591.000-729.002 592-000.000-202.000	381.09	381.09
		Expected Check Run: 06/23/2025		<hr/> 381.09	<hr/> 381.09
06/19/2025	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0422010	Invoice: 0422010 Ref#: 30644 (BUILDING 324 WATERLINE REPAIR) 592-591.000-729.002 592-000.000-202.000	570.00	570.00
		Expected Check Run: 06/23/2025		<hr/> 570.00	<hr/> 570.00
06/19/2025	AP	GASVODA & ASSOCIATES. INC. MAINTENANCE - SYSTEM Vnd: 1892 Invoice: INV25PTS0297	Invoice: INV25PTS0297 Ref#: 30645 (LIFT STATION TRANSDUCER) 592-590.000-938.000 592-000.000-202.000	1,756.47	1,756.47
		Expected Check Run: 06/23/2025		<hr/> 1,756.47	<hr/> 1,756.47
06/19/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22867	Invoice: 22867 Ref#: 30647 (REPAIR SEAT TRIM/OIL CHANGE ON 46-3) 101-301.000-939.000 101-000.000-202.000	110.42	110.42
		Expected Check Run: 06/23/2025		<hr/> 110.42	<hr/> 110.42
06/19/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22827	Invoice: 22827 Ref#: 30648 (OIL CHANGE & REPAIR TIRE ON 46-4) 101-301.000-939.000 101-000.000-202.000	85.56	85.56
		Expected Check Run: 06/23/2025		<hr/> 85.56	<hr/> 85.56
06/19/2025	AP	GRAINGER MISCELLANEOUS SUPPLIES Vnd: 0248 Invoice: 9528615108	Invoice: 9528615108 Ref#: 30646 (SOLENOID VALVE - SPRAY WATER SYSTEM) 592-590.000-756.000 592-000.000-202.000	333.44	333.44
		Expected Check Run: 06/23/2025		<hr/> 333.44	<hr/> 333.44

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	HICKOK PLUMBING & HEATING MAINTENANCE - BUILDINGS Vnd: 1739 Invoice: 3052	Invoice: 3052 Ref#: 30651(PLUMBING MAINTENANCE CITY HALL - TOILET) 101-265.000-931.000 101-000.000-202.000	146.86	146.86
		Expected Check Run: 06/23/2025		146.86	146.86
06/19/2025	AP	HULL LIFT TRUCK MAINTENANCE - VEHICLE Vnd: 0297 Invoice: PSI-0481310	Invoice: PSI-0481310 Ref#: 30649(FUEL & OIL FILTER REPLACEMENTS FOR TOOL 101-567.000-939.000 101-000.000-202.000	126.43	126.43
		Expected Check Run: 06/23/2025		126.43	126.43
06/19/2025	AP	HULL LIFT TRUCK MAINTENANCE - VEHICLE Vnd: 0297 Invoice: PSI-0481278	Invoice: PSI-0481278 Ref#: 30650(TIE ROD FOR CEMETERY TOOL CAT) 101-567.000-939.000 101-000.000-202.000	229.12	229.12
		Expected Check Run: 06/23/2025		229.12	229.12
06/19/2025	AP	IMPRESSIVE LETTERING ECONOMIC DEVELOPMENT Vnd: 1045 Invoice: 000695	Invoice: 000695 Ref#: 30652(DOWNTOWN SIGNAGE) 101-700.000-735.000 101-000.000-202.000	570.00	570.00
		Expected Check Run: 06/23/2025		570.00	570.00
05/31/2025	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES CITY CENTER UTILITIES UTILITIES Vnd: 0131 Invoice: 05.01.25-05.31.25 Vnd: 0131 Invoice: 05.01.25-05.31.25	Invoice: 05.01.25-05.31.25 Ref#: 30686(MAY 2025 POWER USAGE) 101-268.000-921.000 101-301.000-921.000 101-441.000-921.000 101-336.000-921.000 101-753.000-921.000 592-591.000-921.000 101-265.000-921.000 592-590.000-921.000 101-265.000-923.000 101-755.000-921.000 101-000.000-202.000 592-000.000-202.000	102.06 658.50 216.32 40.54 97.93 2,233.92 2,954.76 6,439.46 96.83 63.66	4,230.60 8,673.38
		Expected Check Run: 06/23/2025		12,903.98	12,903.98

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/01/2025	AP	INDIANA MICHIGAN POWER COMPANY	Invoice: 5.31.25 Ref#: 30687(JUNE 2025 USAGE)		
		STREET LIGHTING	101-441.000-926.000	344.36	
		UTILITIES	202-474.000-921.000	165.30	
		UTILITIES	592-590.000-921.000	691.18	
		UTILITIES	592-591.000-921.000	460.09	
		UTILITIES	101-336.000-921.000	265.33	
		UTILITIES	101-265.000-921.000	512.17	
		UTILITIES	101-441.000-921.000	989.60	
		Vnd: 0131 Invoice: 5.31.25	101-000.000-202.000		2,111.46
		Vnd: 0131 Invoice: 5.31.25	202-000.000-202.000		165.30
		Vnd: 0131 Invoice: 5.31.25	592-000.000-202.000		1,151.27
		Expected Check Run: 06/23/2025			
				3,428.03	3,428.03
03/31/2025	AP	JONES & HENRY ENGINEERS	Invoice: 81275 Ref#: 30653(PROJECT #: R00392-08245-01 WWTP PFAS LOC)		
		CONTRACTUAL	592-590.000-818.000	1,172.40	
		Vnd: 2401 Invoice: 81275	592-000.000-202.000		1,172.40
		Expected Check Run: 06/23/2025			
				1,172.40	1,172.40
04/30/2025	AP	JONES & HENRY ENGINEERS	Invoice: 81396 Ref#: 30654(PROJECT #: R00392-08245-01 WWTP PFAS LOC)		
		CONTRACTUAL	592-590.000-818.000	966.74	
		Vnd: 2401 Invoice: 81396	592-000.000-202.000		966.74
		Expected Check Run: 06/23/2025			
				966.74	966.74
06/19/2025	AP	KEYSTONE COOPERATIVE	Invoice: 402703293 Ref#: 30658(PROPANE FOR FORKLIFT)		
		GAS AND OIL	101-441.000-751.000	28.88	
		Vnd: 2342 Invoice: 402703293	101-000.000-202.000		28.88
		Expected Check Run: 06/23/2025			
				28.88	28.88
06/19/2025	AP	KURT WEST GARNER	Invoice: #1 Ref#: 30660(DAYS AVE NATIONAL REGISTER DISTRICT - GR)		
		ECONOMIC DEVELOPMENT	101-700.000-735.000	2,940.00	
		Vnd: 2128 Invoice: #1	101-000.000-202.000		2,940.00
		Expected Check Run: 06/23/2025			
				2,940.00	2,940.00
06/19/2025	AP	LANGSTON KALLA	Invoice: 6.3.25-6.6.25 Ref#: 30659(REIMBURSEMENT FOR SUMMER CONF. EXPENS)		
		TRAVEL & CAR ALLOWANCE	101-215.000-873.000	147.00	
		Vnd: 2252 Invoice: 6.3.25-6.6.25	101-000.000-202.000		147.00
		Expected Check Run: 06/23/2025			
				147.00	147.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	LINDE GAS & EQUIPMENT INC. MISCELLANEOUS SUPPLIES Vnd: 1635 Invoice: 50219443	Invoice: 50219443 Ref#: 30661(SANDING DISKS) 592-591.000-756.000 592-000.000-202.000	30.72	30.72
		Expected Check Run: 06/23/2025		<hr/> 30.72	<hr/> 30.72
05/31/2025	AP	MACQUEEN EMERGENCY UNIFORMS Vnd: 2322 Invoice: P49777	Invoice: P49777 Ref#: 30665(PURCHASE OF 3 FIRE COAT NAME PLATES AND) 101-336.000-768.000 101-000.000-202.000	538.76	538.76
		Expected Check Run: 06/23/2025		<hr/> 538.76	<hr/> 538.76
06/19/2025	AP	MACQUEEN EMERGENCY UNIFORMS Vnd: 2322 Invoice: P50173	Invoice: P50173 Ref#: 30666(LEATHER FRONT HELMET SHIELD FOR N. SAWYE) 101-336.000-768.000 101-000.000-202.000	75.00	75.00
		Expected Check Run: 06/23/2025		<hr/> 75.00	<hr/> 75.00
06/19/2025	AP	MATERIALS RESOURCES MISCELLANEOUS SUPPLIES Vnd: 2346 Invoice: 3397068	Invoice: 3397068 Ref#: 30662(1 RAINSUIT - WWTP) 592-590.000-756.000 592-000.000-202.000	18.36	18.36
		Expected Check Run: 06/23/2025		<hr/> 18.36	<hr/> 18.36
06/19/2025	AP	MATERIALS RESOURCES MISCELLANEOUS SUPPLIES Vnd: 2346 Invoice: 3397289	Invoice: 3397289 Ref#: 30663(2 RAIN SUITS - WWTP) 592-590.000-756.000 592-000.000-202.000	36.72	36.72
		Expected Check Run: 06/23/2025		<hr/> 36.72	<hr/> 36.72
05/31/2025	AP	MICHIGAN MUNICIPAL LEAGUE - W/C PREPAID Vnd: 1653 Invoice: 5873207	Invoice: 5873207 Ref#: 30615(COVERAGE FOR 7.1.25-6.30.26 - ADDITIONAL) 101-000.000-123.000 101-000.000-202.000	1,667.00	1,667.00
		Expected Check Run: 06/10/2025		<hr/> 1,667.00	<hr/> 1,667.00
05/31/2025	AP	MICHIGAN MUNICIPAL LEAGUE - W/C PREPAID Vnd: 1653 Invoice: 5869207	Invoice: 5869207 Ref#: 30616(COVERAGE FOR 7.1.25-6.30.26 - DOWN PAYME) 101-000.000-123.000 101-000.000-202.000	7,813.00	7,813.00
		Expected Check Run: 06/10/2025		<hr/> 7,813.00	<hr/> 7,813.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/31/2025	AP	MOSES FIRE EQUIPMENT MISCELLANEOUS SUPPLIES Vnd: 1839 Invoice: R25014	Invoice: R25014 Ref#: 30664(BI-ANNUAL COLIBRATION AND MAINT. OF 4 GA) 101-336.000-756.000 101-000.000-202.000	621.00	621.00
		Expected Check Run: 06/23/2025		621.00	621.00
05/30/2025	AP	NAPA AUTO PARTS DEPT. OF PUBLIC WORKS EXPENSES Vnd: 2315 Invoice: 776790.1	Invoice: 776790.1 Ref#: 30619(DPW SHOP TOOLS - SHORT PAID ORIGINAL INV) 401-000.000-970.006 401-000.000-202.000	6,000.00	6,000.00
		Expected Check Run: 06/23/2025		6,000.00	6,000.00
06/19/2025	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 520982	Invoice: 520982 Ref#: 30667(LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	537.43	537.43
		Expected Check Run: 06/23/2025		537.43	537.43
05/31/2025	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 519919	Invoice: 519919 Ref#: 30668(LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	389.85	389.85
		Expected Check Run: 06/23/2025		389.85	389.85
06/19/2025	AP	PITNEY BOWES OFFICE SUPPLIES POSTAGE Vnd: 2391 Invoice: 06.05.25	Invoice: 06.05.25 Ref#: 30669(POSTAGE) 101-301.000-728.000 101-253.000-730.000 101-000.000-202.000	34.77 34.78	69.55
		Expected Check Run: 06/23/2025		69.55	69.55
06/19/2025	AP	PLATEMATE MISCELLANEOUS Vnd: 1549 Invoice: 223970	Invoice: 223970 Ref#: 30683(ADVERTISEMENT) 101-754.000-756.014 101-000.000-202.000	199.50	199.50
		Expected Check Run: 06/23/2025		199.50	199.50
06/19/2025	AP	ROTO-ROOTER MAINTENANCE - BUILDINGS Vnd: 0177 Invoice: 159441	Invoice: 159441 Ref#: 30670(CITY HALL SEWER TAP INVESTIGATION) 101-265.000-931.000 101-000.000-202.000	1,024.00	1,024.00
		Expected Check Run: 06/23/2025		1,024.00	1,024.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/19/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0170639-IN	Invoice: 0170639-IN Ref#: 30674(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 06/23/2025		376.20	376.20
06/19/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0170689-IN	Invoice: 0170689-IN Ref#: 30675(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 06/23/2025		376.20	376.20
06/19/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0170759-IN	Invoice: 0170759-IN Ref#: 30676(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 06/23/2025		376.20	376.20
05/31/2025	AP	SEMCO ENERGY ACCT 0157168.501 ACCT 0157576.500 ACCT 0359411.500 ACCT 0374061.500 ACCT 0158995.500 ACCT 0348966.501 ACCT 0157440.501 ACCT 0156522.501 BANK FEES AND CHARGES Vnd: 0459 Invoice: 04.25.25-05.29.25 Vnd: 0459 Invoice: 04.25.25-05.29.25	Invoice: 04.25.25-05.29.25 Ref#: 30684(GAS ENERGY USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-265.000-921.000 592-591.000-921.000 101-265.000-922.000 101-441.000-921.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000	182.06 96.16 77.15 259.82 258.73 60.84 111.50 266.64 3.50	995.74 320.66
		Expected Check Run: 06/23/2025		1,316.40	1,316.40
06/19/2025	AP	SMR COMMUNICATIONS INC. MAINTENANCE - VEHICLE Vnd: 0086 Invoice: 29296	Invoice: 29296 Ref#: 30671(REMOVAL OF EQUIPMENT & DECAL FOR OUT OF) 101-301.000-939.000 101-000.000-202.000	1,412.00	1,412.00
		Expected Check Run: 06/23/2025		1,412.00	1,412.00
06/19/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 47484-2	Invoice: 47484-2 Ref#: 30673(BADGES FOR HUANG & COOKE) 101-301.000-768.000 101-000.000-202.000	290.00	290.00
		Expected Check Run: 06/23/2025		290.00	290.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
05/31/2025	AP	SUNRISE CLEANING, LLC CONTRACTUAL Vnd: 2360 Invoice: 4275	Invoice: 4275 Ref#: 30672(MAY 2025 CITY HALL CLEANING) 101-265.000-818.000 101-000.000-202.000	1,080.00	1,080.00
		Expected Check Run: 06/23/2025		<u>1,080.00</u>	<u>1,080.00</u>
06/19/2025	AP	THE UPS STORE POSTAGE Vnd: 0269 Invoice: 06.05.25	Invoice: 06.05.25 Ref#: 30678(SAMPLES) 592-591.000-730.000 592-000.000-202.000	63.76	63.76
		Expected Check Run: 06/23/2025		<u>63.76</u>	<u>63.76</u>
06/19/2025	AP	USA BLUE BOOK CHEMICALS Vnd: 0388 Invoice: INV00729936	Invoice: INV00729936 Ref#: 30680(HACH & FLUORIDE REAGENT) 592-591.000-743.000 592-000.000-202.000	395.63	395.63
		Expected Check Run: 06/23/2025		<u>395.63</u>	<u>395.63</u>
06/19/2025	AP	VFP FIRE SYSTEM MISCELLANEOUS Vnd: 0651 Invoice: 1025-F423079	Invoice: 1025-F423079 Ref#: 30681(PEARS MILL ANNUAL INSPECTION - SPRINKL 101-753.000-756.014 101-000.000-202.000	380.00	380.00
		Expected Check Run: 06/23/2025		<u>380.00</u>	<u>380.00</u>
05/31/2025	AP	VITAL RECORDS CONTROL SHREDDING CONTRACT Vnd: 0595 Invoice: 5117865	Invoice: 5117865 Ref#: 30679(MONTHLY SHREDDING CONTRACT) 101-265.000-818.000 101-000.000-202.000	158.89	158.89
		Expected Check Run: 06/23/2025		<u>158.89</u>	<u>158.89</u>
06/19/2025	AP	WINDEMULLER ELECTRIC MAINTENANCE - EQUIPMENT Vnd: 1167 Invoice: 243645	Invoice: 243645 Ref#: 30682(TROUBLESHOOT SERVICE FOR COMMUNICATION I) 592-590.000-933.000 592-000.000-202.000	737.50	737.50
		Expected Check Run: 06/23/2025		<u>737.50</u>	<u>737.50</u>
Cash/Payable Account Totals:				<u><u>234,323.98</u></u>	<u><u>234,323.98</u></u>
	ACCOUNTS PAYABLE		101-000.000-202.000		76,460.37
	ACCOUNTS PAYABLE		202-000.000-202.000		101,585.30
	ACCOUNTS PAYABLE		401-000.000-202.000		6,000.00
	ACCOUNTS PAYABLE		418-000.000-202.000		29,450.00
	ACCOUNTS PAYABLE		592-000.000-202.000		20,828.31
			TOTAL INCREASE IN PAYABLE:		234,323.98

Memorandum



Date: June 19, 2025
To: Buchanan City Commission
From: Tony McGhee, City Manager
Subject: **FY 2025/26 Health Insurance Coverage**

Background

As part of our ongoing efforts to manage costs while maintaining quality benefits for City employees, staff conducted a review of our current health insurance provider and explored alternative coverage options for the upcoming plan year after we received our proposed premium increase for the upcoming year.

The City currently provides health insurance coverage through Blue Cross Blue Shield of Michigan at an annual cost of \$241,155. However, we were recently notified that this premium would increase to \$316,195, a 31% increase for the upcoming year. In response to this significant rise, City staff solicited quotes from other providers and identified a competitive and comparable health insurance plan through Priority Health at an annual cost of \$300,850.

This transition to Priority Health will:

- Reduce the City's annual insurance costs by \$15,345 compared to the projected Blue Cross renewal.
- Provide comparable coverage for employees, with plan features that better align with the City's Health Savings Account (HSA) contributions.
- Result in lower premium costs for employees, due to more favorable rate structures under the new plan.

Under the terms of our collective bargaining agreements, the cost of health insurance is shared on an 80/20 basis between the City and employees. Both AFSCME and the Police Union reviewed the proposed changes and voted in favor of transitioning to Priority Health for the upcoming plan year.

It is important to note that health care coverage remains one of the most important and sought-after benefits for public employees, especially in a competitive job market. As we continue to recruit and retain qualified staff across all departments, offering a strong and reliable health insurance plan is essential to remain competitive with other municipalities

Memorandum

and private sector opportunities. Quality health benefits are consistently ranked as a top consideration by potential applicants and a key factor in long-term employee retention. Staff is confident that this change provides a responsible and balanced approach address rising costs while continuing to offer employees strong health coverage and support.

Recommendation

Staff recommends approving the proposed allocating the necessary funding to cover the City of Buchanan's share of insurance from Priority Health for eligible City employees. The overall cost will adjust based on the number of employees taking coverage. Staff will monitor our budgeted about for this cost and manage any changes as necessary.



RESOLUTION 2025.06/20

CITY OF BUCHANAN

COUNTY OF BERRIEN, MICHIGAN

**A RESOLUTION TO ADOPT 80%/20% EMPLOYER/EMPLOYEE HEALTH CARE COST
OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH
INSURANCE CONTRIBUTION ACT**

The following resolution was offered by Commissioner and seconded by Commissioner.

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act.
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the City of Buchanan has decided to adopt the 80%/20% option as its choice of compliance under the Act.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the City of Buchanan elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year July 1, 2025 through June 30, 2026.

Upon a call of the roll, the vote was as follows:

Yeas:

Nays:

Abstain:

Absent:

ADOPTED this 26th Day of June 2025

Kalla Langston, City Clerk



CERTIFICATION

I hereby certify that the above is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the 26th day of June 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, MCL 15.261 to 15.272/.

Kalla Langston, City Clerk