

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approve Agenda

V. Public Comment - Agenda Items Only (3-minute limit)

VI. Approve Minutes

A. *Consider approving minutes from the March 27, 2023, Election Commission Meeting.*

VII. New Business

A. *Consider approving the Election Inspector appointments for the August 8th, 2023 Special Election-Chairs, Co-Chairs, Election Inspectors, Receiving Board Members, and any Alternates that may be needed on election day.*

B. *Consider approving the Public Accuracy Test to be on Wednesday, July 26th, 2023 at 12:00 PM at City Hall in the City Commission Chambers.*

C. *Consider appointing Emma Lysy in place of the Attorney Designee for the Public Accuracy Test.*

VIII. Adjourn



ELECTION COMMISSION OF BUCHANAN CITY
MONDAY, MARCH 27, 2023 – 6:30 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by City Clerk/Chairperson Langston at 6:30 P.M.

II. Roll Call

City Clerk Kalla Langston, Mayor Sean Denison, City Attorney Matt Derby

III. Approve Agenda

Motion made by Denison, supported by Derby to approve the agenda as presented. Voice vote carries unanimously.

IV. Approve Minutes

A. Consider approving minutes from September 30, 2022, Election Commission Meeting.

Motion made by Derby, supported by Denison to approve the September 30, 2022, Election Commission Meeting Minutes. Voice vote carries unanimously.

V. Public Comment - Agenda Items Only (3-minute limit)

None

VI. New Business

A. Consider approving the Election Inspector list for May 2, 2023, Special Election

1) Appointments of Chairs, Co-Chairs, Election Inspectors, and Receiving Board Members for the May 2, 2023, Special Election.

Motion made by Derby, supported by Denison to appoint the Election Inspector List for May 2, 2023. Voice vote carries unanimously.

B. Public Accuracy Test

1) Consider approving the Public Accuracy Test date to be on Friday, April 14th, 2023, at 11:00 AM in the City Commission Chambers.

Motion made by Denison, supported by Derby to approve the Public Accuracy Test date to be on Friday April 14, 2023, at 11:00 P.M. Voice vote carries unanimously.

2) Consider appointing Jill Mondschein in place of Mayor or Attorney Designee for the Public Accuracy Test.

Motion made by Derby, supported by Denison to appoint Jill Mondschein as the Attorney Designee for the Public Accuracy Test. Voice vote carries unanimously.

VII. Adjourn

The meeting was adjourned at 6:33 by Langston.

Kalla Langston, City Clerk

August 8, 2023 Appointed Election Workers

| <u>PCT 1</u> | | Party Affiliation |
|--------------|--------------------|-------------------|
| CHAIR | CHRIS GETZ | R |
| CO-CHAIR | SARA BATES | D |
| WORKER | CAROLYN BARBUS | R |
| WORKER | HURBERT HAGAN | D |
| WORKER | KATHERINE CLEMENTS | R |
| WORKER | PAULA SADLER | D |

| <u>PCT 2</u> | | |
|--------------|--------------------------|---|
| CHAIR | MARY WARD | D |
| CO-CHAIR | CHAR LANGSTON | R |
| WORKER | ANDREA MELISSA HELLSTERN | D |
| WORKER | JOYCE LIGGETT | R |
| WORKER | FREIDA HUGHES | D |
| WORKER | JOYCE FERRIS- 6AM- 1 PM | R |
| WORKER | NANCY BICARD 1PM- CLOSE | R |

| <u>ALT.</u> | | |
|-------------|-------------|---|
| | BRITNI WALL | R |
| | EMMA LYSY | D |

| <u>RECEIVING BOARD</u> | | |
|------------------------|----------------|---|
| | JILL MONDSCHIN | R |
| | COURTNEY BAHAM | D |



CITY OF BUCHANAN
PUBLIC NOTICE
NOTICE OF PUBLIC ACCURACY TEST OF VOTING
EQUIPMENT

IMPORTANT MESSAGE FROM THE CITY OF
BUCHANAN CLERK'S OFFICE
TO THE QUALIFIED ELECTORS OF THE CITY OF
BUCHANAN, BERRIEN, COUNTY, MICHIGAN
NOTICE IS HERBY GIVEN that the Public Accuracy
Test for the electronic equipment that will be
used for the August 8, 2023, Special Election has
been scheduled for Wednesday, July , 2023, at
12:00 PM at City Hall in the Chamber Room
located at 302 N Redbud Trail, Buchanan, MI
49107

The public accuracy test is conducted to
demonstrate that the computer programming
used to tabulate the votes cast at the Election
meets the requirements of Michigan Election Law.

KALLA LANGSTON, City Clerk