

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, FEBRUARY 14, 2022 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approve Agenda**

**V. Open Public Hearing 1**

- A. Public Hearing on Requested Removal of Dan Vigansky from City Boards- A public hearing will be held to accept comments and input related to an item on tonight's agenda under new business whereby the City Commission shall consider the request of Mayor Denison and Commissioner Money to have Dan Vigansky removed from all City Boards, including the Buchanan Area Recreation Board (BARB) for alleged misfeasance, namely, repeated disruptive behavior during a January 12, 2022 BARB meeting, which negatively impacted the City's ability to conduct its business during said meeting.

**VI. Close of Public Hearing 1**

**VII. Open Public Hearing 2**

- A. Public Hearing and Public Comment on Establishing an Obsolete Property Rehabilitation (OPRA) District for Rowland Property Group LLC, 101-103 Days Ave. Buchanan, MI 49107.

-P.A. 146 of 2000, as amended- The Obsolete Property Rehabilitation Act (OPRA), PA 146 of 2000, as amended, provides property tax exemptions for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements including a statement of obsolescence by the local assessor. The property must be located in an established Obsolete Property Rehabilitation District. Exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed and approved by the local unit of government, but are also subject to review at the State level by the Property Services

Division. The State Tax Commission (STC) is responsible for final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.

**VIII. Close Public Hearing 2**

**IX. Open Public Hearing 3**

A. Public Hearing and Public Comment on Establishing an Obsolete Property Rehabilitation (OPRA) District for Claremont Stark LLC, 502 Claremont St. Buchanan, MI 49107.-

**X. Close Public Hearing 3 (Regular meeting continues after close of Public Hearing 3)**

**XI. Recognition**

A. Recognition of Mike Adams- The City Commission would like to recognize Buchanan City Fire Chief Mike Adams for 30 years of service to our community.

B. Recognition of Dave Capron- The City Commission would like to recognize Dave Capron of the Buchanan City Police Department for his 26 years of service to our community.

**XII. Public Comment - Agenda Items Only (3-minute limit)**

**XIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

A. Consider Approving Special Meeting Minutes from January 31, 2022.

B. Consider Approving Expenditures for February 14th, 2022, in the amount of \$132,125.56.

**XIV. Scheduled Matters from the Floor (if any)**

A. "March for Band" Resolution- Jen Tabor will give a brief presentation regarding her request to have the City Commission resolve to declare that March is officially the "March for Band" month in the City of Buchanan. "March for Band" is a newly created organization, spearheaded by Ms. Tabor, to help bring financial and community support to our Buchanan Area School District Band.

-Consider approving the Resolution declaring March as "March for Band" month in Buchanan.

**XV. Reports by: Departments, Committees, Boards**

A. Community Development Director Report- Richard Murphy has several items to be considered by City Commission.

*1. Consider Approving Redbud Roots 2022 Marihuanan Permit Renewal applications and fees for the following permits:*

1. Medical Marihuana, Lab II, 208 Post Rd., Grower Class C, \$5,000.00

2. Medical Marihuana, Lab II, 215 Post Rd., Grower Class C, \$5,000.00

3. Medical Marihuana, Lab II, 448 Post Rd., Grower Class C, \$5,000.00

4. Medical Marihuana, Lab II, 448 Post Rd., Grower Class C stacked, \$1,500.00 (Red Bud Roots will not renew this license for 2022)

5. Medical Marihuana, Lab IV, 215 Post Rd., Processor, \$5,000.00

6. Adult Use, Lab II, 835 Terre Coupe St., Grower Class C, \$5,000.00

7. Adult Use, Lab II, 835 Terre Coupe St., Grower Class C stacked, \$1,500.00 (Red Bud Roots will not renew this license for 2022)

8. Adult Use, Lab IV, 215 Post Rd., Processor, \$5,000.00

9. Adult Use, Lab II, 215 Post Rd., Grower Class C, \$5,000.00

*II. Consider Approving 7Engines/G2 Development 2022 Marihuanan Permit Renewal applications and fees for the following permits:*

1. Medical Marihuana, PR 2, 408 River St., Processor, \$5,000.00

2. Medical Marihuana, PC5, 1101 E. Front St., Provisioning Center Facility, \$5000.00

3. Medical Marihuana, GC4, 408 River St., Grower Class C, \$5,000.00

4. Adult Use, AUMPR2, 408 River St., Processor Establishment, \$5,000.00

5. Adult Use, AUMGC, 408 River St., Grower Class C, \$5,000.00

6. Adult Use, AUMRE, 1101 E. Front St., Retailer Establishment, \$5,000.00

*III. Consider Approving Designated Consumption Establishment License Application submitted by Cannavista Wellness, 120 E. Front St. Special Use Permit for Designated Consumption Establishment was approved by the Planning Commission in December of 2021.*

**B. Community Development Report:**

-Chamber Executive Director/Main Street Manager Ashley Regal will provide a report on her recent progress on the creation of the Main Street program's Board of Directors.

-Director Regal will also provide a brief report regarding the issue of renting out The Common, and ask the Commission to consider making a policy decision regarding how such rentals should be managed.

**C. Public Services Report-** Director Mike Baker will provide a brief report, and request the Commission to consider demolition quotes for the DPW demo at 606 Clark, the Victory Park expansion demo at 906 Victory, and the Old Feed Mill demo at 190/111 Railroad.

**D. Treasurers Report** - City Treasurer Stephanie Powers will provide a brief update.

**E. Clerk Report-** City Clerk Kalla Langston will provide an update on upcoming Elections, including recent news regarding the new redistricting maps.

**F. Board Appointments-** Consider appointments to One Buchanan Board for Meg Paulette, Monroe Lemay, and Sonia Rodriguez, each of whom was recommended for approval during the January 2022 One Buchanan Meeting.

**XVI. Unfinished Business**

**XVII. New Business**

**A. Consider a Purchase Request from Dave Capron for his BPD issued firearm as well as his duty leather belt.**

**B. Consider Resolution 2022.02/242-Resolution Establishing an Obsolete Property Rehabilitation (OPRA) District for Rowland Property Group 101-103 Days Ave, Buchanan, MI 49107**

**C. Consider Resolution 2022.02/243-Resolution Establishing an Obsolete Property Rehabilitation (OPRA) District for Claremont Stark LLC, 502 Claremont St., Buchanan, MI 49107**

**D. Consider appointments to the "Municipal Building Authority".** Bond counsel Roger Swets, who is leading the City's Municipal Building Authority bond project, is recommending that the City Commission make the following appointments to the City's newly created Municipal Building

Authority: appoint 4 members from internal City staff, including (1) City Manager Heather Grace, (2) Community Development Director Rich Murphy, (3) City Clerk Kalla Langston, and (4) City Treasurer Stephanie Powers.

- E. City Credit Card Changes- Consider the following City credit card changes, as requested by City administration:

-Close the City Credit Card issued to Marcia Johnson (previous bookkeeper)

-Approve a City Credit Card for Courtney Baham (current bookkeeper) with a \$2,000.00 limit [same as previous level for Bookkeeper].

-Approve a City Credit Card for Klay Weaver (sexton) with a \$2,000.00 limit.

- F. Misconduct, Harassment and Discrimination Policy

- G. **Removal of Dan Vigansky from City Boards**- Consider the removal of Dan Vigansky from all City Boards for alleged misfeasance related to his disruptive behavior during a January 12, 2022, BARB meeting, which negatively affected the City's ability to conduct its business.

**XVIII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. Michigan Municipal League- Capital Conference 2022, March 15-16 in Lansing- "Partnerships and Policy: Fueling a Community Revival." Please let Administrative Secretary Britni Wall know if you would like to attend.

**XIX. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XX. Executive Comments**

- A. City Manager Comments  
B. Commissioner Comments  
C. Mayor Comments

**XXI. Adjourn**

**Notice of Public Hearing and Public Comment Period on Establishing an Obsolete Property Rehabilitation (OPRA) District for Rowland Property Group LLC, 101 - 103 Days Ave., Buchanan, MI 49107**

The Buchanan City Commission will hold a public comment period ending with a public hearing at 7:00 p.m. on February 14, 2022, at Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107.

The purpose of the comment period and public hearing is to invite and hear comments on Establishing an Obsolete Property Rehabilitation (OPRA) District for Rowland Property Group LLC, 101-103 Days Ave., Buchanan, MI 49107. At the hearing, all interested parties will be given an opportunity to be heard.

If you cannot attend the public hearing, written comments can be sent to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107 or emailed to Community Development Director Richard Murphy at [rmurphy@cityofbuchanan.com](mailto:rmurphy@cityofbuchanan.com) and must be received by noon on Monday, February 14, 2022.

**Publish Date: January 27<sup>th</sup>, 2022**

Frequently Asked Questions  
 Obsolete Property Rehabilitation Act  
 (PA 146 of 2000, as amended)

The following frequently asked questions are being provided as a service to assessors and taxpayers to better inform them about the administration of Public Act 146 of 2000, MCL 125.2781 *et seq.*, as amended.

**Note: The information contained in these frequently asked questions constitutes an analysis of one or more statutes and not legal advice. Since the analysis is limited to general statutory requirements, individual facts may result in different conclusions being reached. Therefore, individuals may wish to consult legal counsel.**

**1. What is an Obsolete Property Rehabilitation Exemption?**

The Obsolete Property Rehabilitation Act, PA 146 of 2000, MCL 125.2781 *et seq.*, as amended, provides a property tax exemption for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements. The property must be located in an established Obsolete Property Rehabilitation District.

Exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed and approved by the local unit of government, but are also subject to review at the State level by the Property Services Division. The State Tax Commission (STC) is responsible for final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.

Obsolete Property Rehabilitation Exemption Certificates applications are available from the Michigan Department of Treasury at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions)

**2. Who establishes an Obsolete Property Rehabilitation District?**

The legislative body of a "qualified local governmental unit" may establish an Obsolete Property Rehabilitation District on its own initiative or upon a written request filed by the owner(s) of property comprising at least 50% of all taxable value of the property located within the proposed Obsolete Property Rehabilitation District. See question 26 for an explanation of what constitutes a "qualified local governmental unit."

**3. What are the requirements for the formation of an Obsolete Property Rehabilitation District?**

An Obsolete Property Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract is either of the following:

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- a. Obsolete property in an area characterized by obsolete commercial property or commercial housing property.
- b. Obsolete property that is commercial property that was owned by the local governmental unit on June 6, 2000 and was later conveyed to a private owner.

Before adopting a resolution establishing an Obsolete Property Rehabilitation District, the local governmental unit must give written notice by certified mail to the owners of all real property within the proposed Obsolete Property Rehabilitation District and shall afford an opportunity for a hearing on the establishment of the Obsolete Property Rehabilitation District. Any of the owners and any other resident or taxpayer of the qualified local governmental unit may appear at the hearing and be heard. The legislative body shall give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.

Following the public hearing, the legislative body of the qualified local governmental unit may establish an Obsolete Property Rehabilitation District by resolution. The resolution must set forth a finding and determination that the district meets the requirements of the Act. A sample resolution can be found at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

#### **4. How do I apply for an Obsolete Property Rehabilitation Exemption Certificate?**

Applications for Obsolete Property Rehabilitation Exemption Certificates are filed with the local governmental unit by the owner of the property.

File two (2) copies of the completed application and all attachments with the clerk of the local governmental unit where the property is located. The property must meet the following requirements:

- a. The property must be located within a “qualified local governmental unit” as defined by MCL 125.2782(k).
- b. The property must be located within an “obsolete property rehabilitation district” as defined by MCL 125.2782(i)
- c. The property must be “commercial housing property” or “commercial property” as defined by MCL 125.2782(a-b).
- d. The property has been determined by the assessor to be “obsolete property” as defined by MCL 125.2782(h).
- e. The project must meet the definition of “rehabilitation” in MCL 125.2782(l).

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**5. What documents must accompany an application for an Obsolete Property Rehabilitation Exemption Certificate?**

- a. A certified copy of the resolution approving the application with all required statements.
- b. Answers to questions (a) through (f) from the instructions of the application:
  - a) General description of the obsolete facility including the year built, original use, most recent use, number of stories, and square footage.
  - b) General description of the proposed use of the rehabilitated facility.
  - c) Description of the general nature and extent of the rehabilitation to be undertaken.
  - d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility.
  - e) A time schedule for undertaking and completing the rehabilitation of the facility.
  - f) A statement of the economic advantages expected from the exemption.
- c. A legal description of the obsolete property.
- d. A statement of obsolescence signed by the assessor of record with the STC
- e. A building permit, if construction has started on the project.
- f. A contractor's bid or itemized list of costs matching the investment amount reported on the first page of the application.

**6. What does the local governmental unit need to do upon receipt of an Obsolete Property Rehabilitation Exemption Certificate Application?**

Upon receipt of an application for an Obsolete Property Rehabilitation Exemption Certificate, the clerk of the qualified local governmental unit shall notify, in writing, the assessor and the legislative body of each taxing unit that levies ad valorem property taxes in the qualified local governmental unit in which the obsolete facility is located.

The assessor must inspect the qualified facility, find that the property is obsolete, and file a written statement of obsolescence with the qualified local governmental unit. Before acting on the application, the qualified local governmental unit must hold a hearing on the application and give notice to the applicant, assessor, a representative of the affected taxing units, and the general public. This hearing must be held separately from the hearing on the establishment of the Obsolete Property Rehabilitation District.



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Not more than 60 days after receiving an application, the qualified local governmental unit must approve or disapprove the application by resolution. A sample resolution, with all required statements, can be found at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

**7. What requirements for an Obsolete Property Rehabilitation Exemption Certificate must be met to gain approval at the local governmental unit level?**

An applicant seeking an Obsolete Property Rehabilitation Exemption Certificate must meet the following qualifications:

- a. The commencement of the rehabilitation of the facility does not occur before the establishment of the obsolete property rehabilitation district.
- b. The application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of this act and that shall be situated within an obsolete property rehabilitation district established in a qualified local governmental unit.
- c. Completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated.
- d. The applicant states, in writing, that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.
- e. The applicant is not delinquent in the payment of any taxes related to the facility.

**8. What happens if the qualified local governmental unit approves the application?**

If the qualified local governmental unit approves the application, the clerk must forward a copy of the application and resolution to the STC.

**9. What happens if the qualified local governmental unit disapproves the application?**

If the local governmental unit disapproves the application, the reason for disapproval must be set forth in writing in the resolution, and the clerk must send a copy of the resolution to the applicant and assessor by certified mail.

**10. Are there provisions in the application process that are time sensitive?**

Yes. State Tax Commission Rule 209.91(2) states that “[a]ll complete applications for obsolete property rehabilitation act exemption received through October 31 shall receive consideration and action by the commission before December 31. An application received

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on or after November 1 shall be considered by the commission contingent upon staff availability.”

**11. What does the STC do when it receives an application and resolution from the clerk of the qualified local governmental unit?**

The STC reviews the application for completeness and compliance with the statute. If the application is incomplete, staff sends a letter requesting the missing information. Once the application is complete, the STC is required to either approve or disapprove the application within 60 days as required by MCL 125.2786(1). If the application is approved, the STC issues an Obsolete Property Rehabilitation Exemption Certificate, and it is effective December 31<sup>st</sup> immediately following the date of issuance by the STC.

**12. Who determines if a facility qualifies for an Obsolete Property Rehabilitation Exemption Certificate?**

Initially, that determination is made when the application is filed and reviewed by the local governmental unit. However, the local governmental unit’s determination is reviewed and either approved, modified, or denied by the STC.

**13. Can a decision of the STC regarding an Obsolete Property Rehabilitation Exemption Certificate be appealed?**

Yes. A party aggrieved by the issuance, refusal to issue, revocation, transfer or modification of an Obsolete Property Rehabilitation exemption may appeal a final decision of the STC by filing a petition with the Michigan Tax Tribunal, [www.michigan.gov/taxtrib](http://www.michigan.gov/taxtrib), within 35 days. MCL 205.735a(6).

**14. What is the term of an Obsolete Property Rehabilitation Exemption Certificate?**

The certificate may be issued for a period of at least one year, but not more than 12 years. The total amount of time determined for the certificate, including any extensions, shall not exceed 12 years after the completion of the rehabilitated facility. If the certificate is approved for less than 12 years, the local governmental unit must either set forth the factors, criteria, and objectives for extension or state that no extension will be permitted in the resolution approving the application. The certificate shall commence with its effective date and end on the December 30<sup>th</sup> immediately following the last day of the number of years approved.

**15. What determines the starting date of an Obsolete Property Rehabilitation Exemption Certificate?**

The effective date of the certificate is December 31<sup>st</sup> immediately following the date of issuance of the certificate by the STC.

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**16. What is the State Treasurer’s Exclusion?**

In accordance with MCL 125.279, within 60 days after the granting of an Obsolete Property Rehabilitation Exemption Certificate, the State Treasurer may exempt 50% of the mills levied for local school operating purposes and for the State Education Tax for a period not to exceed six years. The statute permits the State Treasurer to grant no more than 25 exclusions annually.

In order to be considered for the exclusion, the applicant must check the box on page one of the *Application for Obsolete Property Rehabilitation Exemption Certificate* (Form 3674), at the time that the application is filed with the qualified local governmental unit.

**17. How is the tax computed on a rehabilitated facility?**

A specific tax, known as the obsolete properties tax, is levied upon every owner of a rehabilitated facility to which an Obsolete Property Rehabilitation Exemption Certificate is issued. MCL 125.2790(1).

Calculating the obsolete properties tax is a two-step process:

First, multiply the total mills levied as ad valorem taxes for that year by all taxing units by the taxable value of the real property (excluding land) for the tax year immediately preceding the effective date of the Obsolete Property Rehabilitation Exemption Certificate.

Second, multiply the local school operating and State Education Tax mills by the difference between the taxable value of the real property (excluding land) for the current tax year and the taxable value of the real property (excluding land) for the tax year immediately preceding the effective date of the exemption. If the certificate was granted a State Treasurer’s Exclusion, as explained by question 16, calculate the mills levied for local school operating purposes and for the State Education Tax at 50% for the period of the exclusion.

**18. Are special assessment millage rates impacted by the granting of an Obsolete Property Rehabilitation Exemption Certificate?**

Special assessment millage rates may be impacted. Millage-based special assessments levied under Public Act 33 of 1951 do not apply to property with an Obsolete Property Rehabilitation Act exemption. However, the special assessment would still be applicable to the land on which the Obsolete Property Rehabilitation Act exemption property is located. Conversely, for millage-based special assessments levied under public acts other than Public Act 33 of 1951, property with an Obsolete Property Rehabilitation Act exemption pays on the full special assessment millage rate, the same as any “ad valorem” property.

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**19. Can an Obsolete Property Rehabilitation Exemption Certificate be transferred?**

Yes. “A certificate may be transferred and assigned by the holder of the certificate to a new owner of the rehabilitated facility if the qualified local governmental unit approves the transfer after application by the new owner.” MCL 125.2793.

**20. Can a Obsolete Property Rehabilitation Exemption Certificate be revoked?**

Yes. The legislative body of the qualified local governmental unit may, by resolution, revoke the Obsolete Property Rehabilitation Exemption Certificate of a facility if it finds that the completion of rehabilitation of the facility has not occurred within the time authorized by the legislative body in the exemption certificate or a duly authorized extension of that time or if the certificate holder has not proceeded in good faith with the operation of the rehabilitated facility in a manner consistent with the purposes of the Act and in the absence of circumstances that are beyond the control of the holder of the exemption certificate. MCL 125.2792(1).

In addition, The holder of an Obsolete Property Rehabilitation Certificate may send, by certified mail, a request to revoke the certificate to the “qualified local governmental unit.” Upon receipt of the request, the legislative body of the local governmental unit may, by resolution, revoke the certificate. MCL 125.2792(2).

**21. When does the revocation of an Obsolete Property Rehabilitation Exemption Certificate take effect?**

The revocation of an Obsolete Property Rehabilitation Exemption Certificate is effective on December 31<sup>st</sup> of the year in which the local governmental unit resolves to revoke the certificate.

**22. Can a revoked Obsolete Property Rehabilitation Exemption Certificate be reinstated?**

Yes. Pursuant to MCL 125.2792(3), a revoked Obsolete Property Rehabilitation Certificate may be reinstated under two circumstances. If the holder of the revoked certificate is requesting reinstatement, they must submit a written request to the qualified local governmental unit and the STC. If a subsequent owner is requesting reinstatement of a revoked certificate, they must file an application with the qualified local governmental unit.

If the legislative body of the qualified local governmental unit submits a resolution of concurrence to the STC, and the facility continues to qualify under the Act, a revoked Obsolete Property Rehabilitation Exemption Certificate may be reinstated by the STC.

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**23. What is the definition of “commercial property”?**

MCL 125.2782(b) defines “commercial property” as:

“. . . land improvements classified by law for general ad valorem tax purposes as real property including buildings and improvements assessable as real property pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206; MCL 211.8 and 211.14, the primary purpose and use of which is the operation of a commercial business enterprise. Commercial property shall also include facilities related to a commercial business enterprise under the same ownership at that location, including, but not limited to, office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Commercial property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to the operation of a commercial business enterprise or a multiple-unit dwelling or a dwelling unit in a multiple-purpose structure, used for residential purposes. Commercial property **does not** include any of the following: land or property of a public utility” (emphasis added).

**24. What is the definition of “commercial housing property”?**

MCL 125.2782(a) defines “commercial housing property” as:

“. . . that portion of real property not occupied by an owner of that real property that is classified as residential real property under section 34c of the general property tax act, 1893 PA 206, MCL 211.34c, is a multiple-unit dwelling, or is a dwelling unit in a multiple-purpose structure, used for residential purposes. Commercial housing property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to a multiple-unit dwelling or dwelling unit in a multiple-purpose structure, used for residential purposes.”

**25. What is the definition of “obsolete property”?**

MCL 125.2782(h) defines “obsolete property” as:

“. . . commercial property or commercial housing property that is 1 or more of the following:

- i. Blighted, as that term is defined in section 2 of the brownfield redevelopment financing act, 1996 PA 381; MCL 125.2652;

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- ii. A facility as that term is defined under section 20101 of the natural resources and environmental protection act, 1994 PA 451; MCL 324.20101; and
- iii. Functionally obsolete.”

**26. What is the definition of a “qualified local governmental unit?”**

A “qualified local governmental unit” is a city, township, or village that meets the statutory requirements of MCL 125.2782(k). Each year, the STC publishes a list of “qualified local governmental units,” which can be found here: [https://www.michigan.gov/documents/taxes/OPRA\\_Qualified\\_Local\\_Govt\\_Units\\_2015\\_8\\_25\\_2\\_498400\\_7.pdf](https://www.michigan.gov/documents/taxes/OPRA_Qualified_Local_Govt_Units_2015_8_25_2_498400_7.pdf)

**27. What is the definition of “rehabilitation”?**

“Rehabilitation” is defined by MCL 125.2782(l) as:

“. . . changes to obsolete property other than replacement that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. Rehabilitation includes major renovation and modification including, but not necessarily limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to 1 or 2 stories, adding additional stories to a facility or adding additional space on the same floor level not to exceed 100% of the existing floor space on that floor level, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the obsolete property to an economically efficient condition. Rehabilitation shall not include improvements aggregating less than 10% of the true cash value of the property at commencement of the rehabilitation of the obsolete property.”

**28. What is the definition of a “rehabilitated facility”?**

MCL 125.2782(m) defines a “rehabilitated facility” as:

“. . . commercial property or commercial housing property that has undergone rehabilitation or is in the process of being rehabilitated, including rehabilitation that changes the intended use of the building. A rehabilitated facility **does not** include property that is to be used as a professional sports stadium or casino” (emphasis added).

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**29. What is required of the Local Governmental Unit regarding the yearly status reporting of Obsolete Property Rehabilitation Exemptions to the STC?**

Not later than October 15<sup>th</sup> of each year, the assessor of each qualified local governmental unit containing properties subject to an active Obsolete Property Rehabilitation Exemption Certificate shall file *Assessing Officer Report for Obsolete Property Rehabilitation Exemption* (Form 4770) with the STC. The report must include the current value of the property to which the exemption pertains, the value on which the obsolete property rehabilitation tax is based, a current estimate of the number of jobs retained or created by the exemption, and a current estimate of the number of new residents occupying commercial housing property units covered by the exemption.

**30. Where can I obtain copies of previously issued Obsolete Property Rehabilitation Exemption Certificates?**

Copies of certificates acted upon by the STC after January 1, 2013 are available on the Department of Treasury website at:

[www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

Choose the exemption program under which the certificate was issued. Within the “Certificate Activity” link, the certificates are listed according to the date they were acted upon.

**Notice of Public Hearing and Public Comment Period on Establishing  
an Obsolete Property Rehabilitation (OPRA) District for Claremont  
Stark LLC, 502 Claremont St., Buchanan, MI 49107**

The Buchanan City Commission will hold a public comment period ending with a public hearing at 7:00 p.m. on February 14, 2022, at Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107.

The purpose of the comment period and public hearing is to invite and hear comments on Establishing an Obsolete Property Rehabilitation (OPRA) District for Claremont Stark LLC, 502 Claremont St., Buchanan, MI 49107. At the hearing, all interested parties will be given an opportunity to be heard.

If you cannot attend the public hearing, written comments can be sent to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107 or emailed to Community Development Director Richard Murphy at [rmurphy@cityofbuchanan.com](mailto:rmurphy@cityofbuchanan.com) and must be received by noon on Monday, February 14, 2022.

**Publish Date: January 27, 2022**



Item XIII. B.

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund Totals:			
			Fund 101 GENERAL			57,092.25
			Fund 202 MAJOR STREETS			10,468.34
			Fund 203 LOCAL STREETS			1,223.84
			Fund 501 W & S MAINTENANCE & OPERATI			27,396.58
			Fund 701 TRUST AND AGENCY			1,451.60
			Fund 703 TAXES			34,492.95
			Total For All Funds:			<u>132,125.56</u>

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL							
Dept 000.000							
101-000.000-674.000	BUCHANAN REDBUD CITY CEN	BREANNA CALIFF	\$50 REFUND FOR CITY CENTER RENTAL	IN-1/24/22	02/16/22	50.00	
101-000.000-674.000	BUCHANAN REDBUD CITY CEN	BROWN MIA	\$50 REFUND FOR CITY CENTER	IN-1/31/22	02/16/22	50.00	
101-000.000-674.000	BUCHANAN REDBUD CITY CEN	JOYCE ROBINSON	CITY CENTER DEPOSIT \$50	01/19/22	02/16/22	50.00	
			Total For Dept 000.000			150.00	
Dept 101.000 CITY COMMISSION							
101-101.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	42.01	
			Total For Dept 101.000 CITY COMMISSION			42.01	
Dept 172.000 CITY MANAGER							
101-172.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	179.24	
101-172.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	28.32	
			Total For Dept 172.000 CITY MANAGER			207.56	
Dept 191.000 ELECTIONS							
101-191.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	48.40	
101-191.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	7.20	
101-191.000-728.000	OFFICE SUPPLIES	PRINTING SYSTEMS	ELECTION FORMS & VOTER ID CARDS	221974	02/24/22	78.27	
			Total For Dept 191.000 ELECTIONS			133.87	
Dept 215.000 CITY CLERK							
101-215.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	145.21	
101-215.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	21.60	
101-215.000-903.000	LEGAL NOTICES & RECORDIN	BERRIEN COUNTY RECORD	(4) LEGAL NOTICES WITH AFFIDAVIT	IN-1/31/22	02/16/22	120.00	
101-215.000-903.000	LEGAL NOTICES & RECORDIN	HONOR CREDIT UNION	POSTAGE FOR CERTIFIED MAIL FOR PUB	422	02/16/22	12.99	
			Total For Dept 215.000 CITY CLERK			299.80	
Dept 253.000 TREASURER							
101-253.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	81.64	
101-253.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	18.86	
101-253.000-730.000	POSTAGE	HONOR CREDIT UNION	XPRESS POSTAGE FOR BCBS BILL	681661	02/14/22	26.95	
101-253.000-818.000	CONTRACTUAL	PLANTE & MORAN	ACCOUNTING SERVICES 12/16-12/31	2086166	01/30/22	26,665.00	
			Total For Dept 253.000 TREASURER			26,792.45	
Dept 265.000 BUILDING AND GROUNDS							
101-265.000-818.000	CONTRACTUAL	CINTAS CORP.	EX. DATES CHECKED, LIQUID BANDAGE,	50926611142	02/24/22	64.24	
101-265.000-818.000	CONTRACTUAL	CINTAS CORP.	CITY HALL MATS	4106537661	02/04/22	71.37	
101-265.000-818.000	CONTRACTUAL	CINTAS CORP.	CITY HALL MATS	4109261439	02/14/22	71.37	
101-265.000-818.000	CONTRACTUAL	KELLY L CLARK	OFFICE CLEANING FOR JANUARY 2022	IN-1/8/22	02/16/22	495.00	
101-265.000-818.000	CONTRACTUAL	MICHIANA RECYCLING &	3 MNTH SERVICE INV #'S: 3087093 30	MULTIPLE	02/10/22	112.65	
101-265.000-818.000	CONTRACTUAL	PARRETT COMPANY	CONTRACT DUES FOR JANUARY	62774	01/26/22	216.76	
101-265.000-818.000	CONTRACTUAL	ROSE PEST SOLUTIONS	PEST CONTROL AT CITY CENTER	150546565	02/09/22	44.00	
101-265.000-818.000	CONTRACTUAL	SIMPLE UPDATES.COM	QUARTERLY WEBSITE HOST CITYOFBUCHA	2725	01/01/22	60.00	
101-265.000-818.000	CONTRACTUAL	THE BARTON GROUP	PARTIAL DRAW PER CONTRACT	12072021-4	01/07/22	2,000.00	
101-265.000-853.000	TELEPHONE, INTERNET, CAB	COMCAST BUSINESS	MONTHLY BILLING FOR 1/29-2/28	0151550-2	02/15/22	1,030.71	
101-265.000-921.000	UTILITIES	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	5.91	
101-265.000-931.000	MAINTENANCE-BUILDINGS	U.S. 31 SUPPLY, INC.	CITY HALL MAINTENENCE	T315542	02/15/22	18.86	
101-265.000-931.000	MAINTENANCE-BUILDINGS	VITAL RECORDS CONTROL	MONTHLY SERVICING FEE - AUGUST 202	2244763	09/30/21	194.79	
101-265.000-974.000	ZONING EXPENDITURES	SOUTHWEST MICHIGAN PL	NPDES STORMWATER PEP FY 2022	739	02/26/22	1,192.00	
			Total For Dept 265.000 BUILDING AND GROUNDS			5,577.66	
Dept 269.000 RENTAL PROPERTY							
101-269.000-818.000	CONTRACTUAL	MICHIANA RECYCLING &	3 MNTH SERVICE INV #'S: 3087093 30	MULTIPLE	02/10/22	34.50	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL							
Dept 269.000 RENTAL PROPERTY							
Total For Dept 269.000 RENTAL PROPERTY						34.50	
Dept 271.430 PEAR'S MILL							
101-271.430-853.000	TELEPHONE, INTERNET, CAB	AT&T	MONTHLY BILL FOR CITY ASSIGNED CEL	26969552501	02/07/22	222.90	
Total For Dept 271.430 PEAR'S MILL						222.90	
Dept 271.440 BUCHANAN COMMON							
101-271.440-921.000	UTILITIES	INDIANA MICHIGAN POWE	MONTHLY BILLONG CYCLE FOR 12/31-1/	12/31/21-01/28/	02/24/22	62.00	
Total For Dept 271.440 BUCHANAN COMMON						62.00	
Dept 276.000 CEMETERY							
101-276.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	14.40	
101-276.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	163.49	
101-276.000-751.000	GAS AND OIL	WEX BANK	GAS EXPENSE FOR JANUARY	78092532	02/22/22	599.32	
101-276.000-756.000	MISCELLANEOUS SUPPLIES	ALTEC INDUSTRIES, INC	24X24 VINYL BOOM COVER	11824258	02/18/22	193.08	
101-276.000-756.000	MISCELLANEOUS SUPPLIES	BAR WATER YOUR LOCAL	OFFICE WATER	80812	01/30/22	13.75	
101-276.000-931.000	MAINTENANCE-BUILDINGS	CO-ALLIANCE	PROPANE CHARGE	765230 & 765938	02/05/22	616.67	
101-276.000-932.000	MAINTENANCE-GROUNDS	BUCHANAN FLORAL CO.	POINSETTIA CENTERPIECE	022240	12/26/21	204.02	
101-276.000-932.000	MAINTENANCE-GROUNDS	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	118.73	
101-276.000-932.000	MAINTENANCE-GROUNDS	USA BLUE BOOK	60' STRIKING HEAD PROBE & 36' PIST	762005	11/18/21	324.30	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	27.97	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	TRACTOR SUPPLY COMPAN	3/4X14 FUEL HOSE - TRANSFER TANK I	613040	02/15/22	49.99	
101-276.000-939.000	MAINTENANCE - VEHICLE	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	32.98	
101-276.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	WIPER BLADES- 2016 F250	648663	02/16/22	18.04	
Total For Dept 276.000 CEMETERY						2,376.74	
Dept 301.000 POLICE							
101-301.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	524.22	
101-301.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	166.55	
101-301.000-728.000	OFFICE SUPPLIES	OFFICE DEPOT	2 CASES COPY PAPER, PENS, DISINFEC	220589032001	02/13/22	133.48	
101-301.000-728.000	OFFICE SUPPLIES	TWIN CITY AWARDS & TR	RETIREMENT PLAQUE FOR OFC. DAVE CA	32109	02/19/22	100.00	
101-301.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	606.49	
101-301.000-751.000	GAS AND OIL	WEX BANK	GAS EXPENSE FOR JANUARY	78092532	02/22/22	1,110.54	
101-301.000-768.000	UNIFORMS	GALL'S INC.	UNIFORM HAT FOR OFC. LEONARD	19309184-1	02/16/22	74.99	
101-301.000-818.000	CONTRACTUAL	MICHIANA RECYCLING &	3 MNTH SERVICE INV #'S: 3087093 30	MULTIPLE	02/10/22	176.73	
101-301.000-818.000	CONTRACTUAL	ROSE PEST SOLUTIONS	PEST CONTROL AT PD	150546865	02/05/22	71.00	
101-301.000-853.000	TELEPHONE, INTERNET, CAB	COMCAST BUSINESS	MONTHLY BILLING FOR JANUARY 2022	IN01/31/22	02/17/22	502.63	
101-301.000-915.000	TARGET RANGE & SUPPLIES	KIESLER'S POLICE SUPP	2 CASES 9MM AAMMO FOR PD RANGE TRI	IN181904	02/16/22	432.54	
101-301.000-921.000	UTILITIES	INDIANA MICHIGAN POWE	MONTHLY BILLING FOR JANUARY	IN01/27/22	02/20/22	324.64	
Total For Dept 301.000 POLICE						4,223.81	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	63.84	
101-336.000-756.000	MISCELLANEOUS SUPPLIES	HONOR CREDIT UNION	WALL PURCHASED PRINTER FOR FIRE DE	218300899-001	02/04/22	171.20	
101-336.000-756.000	MISCELLANEOUS SUPPLIES	HONOR CREDIT UNION	WALL PURCHASED INK FOR FD. PRINTER	8201815	02/15/22	57.72	
101-336.000-818.000	CONTRACTUAL	MICHIANA RECYCLING &	3 MNTH SERVICE INV #'S: 3087093 30	MULTIPLE	02/10/22	43.65	
101-336.000-831.000	MEMBERSHIP AND DUES	BERTRAND TWP FIRE DEP	FEE FOR FEDERAL AFG GRANT APP WRIT	500-001	02/18/22	200.00	
101-336.000-851.001	EQUIPMENT TESTING	EMERGENCY VEHICLES PL	SEPT. & OCT ANNUAL PUMP TESTING OF	016436	10/15/21	753.13	
101-336.000-921.000	UTILITIES	INDIANA MICHIGAN POWE	MONTHLY BILLONG CYCLE FOR 12/31-1/	12/31/21-01/28/	02/24/22	59.43	
101-336.000-961.000	MEDICAL EXAMS	SPECTRUM HEALTH LAKE	ALEXIS MEDICAL EVALUATION FROM INJ	1/26/22	02/15/22	265.00	
101-336.000-962.000	MISCELLANEOUS	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	25.98	
Total For Dept 336.000 FIRE DEPARTMENT						1,639.95	
Dept 371.001 BUILDING INSPECTOR							

Item XIII. B.

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL							
Dept 371.001 BUILDING INSPECTOR							
101-371.001-853.000	TELEPHONE, INTERNET, CAB	COMCAST BUSINESS	MONTHLY BILLING FOR JANUARY 2022	IN01/31/22	02/17/22	196.72	
Total For Dept 371.001 BUILDING INSPECTOR						196.72	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	29.00	
101-441.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	11.33	
101-441.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	217.43	
101-441.000-751.000	GAS AND OIL	AALF'S PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	1,142.63	
101-441.000-751.000	GAS AND OIL	WEX BANK	GAS EXPENSE FOR JANUARY	78092532	02/22/22	2,570.71	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	155.26	
101-441.000-768.000	UNIFORMS	IMPRESSIVE LETTERING	DEREK GORDON	000290	02/18/22	193.00	
101-441.000-818.000	CONTRACTUAL	RMC PROPERTIES LLC	FEBRUARY LEASE	2	02/16/22	5,000.00	
101-441.000-921.000	UTILITIES	INDIANA MICHIGAN POWE	MONTHLY BILLONG CYCLE FOR 12/31-1/	12/31/21-01/28/	02/24/22	46.59	
101-441.000-931.000	MAINTENANCE-BUILDINGS	LOWE'S	CLEANING SUPPLIES FOR OFFICE	02141	02/16/22	117.32	
101-441.000-931.000	MAINTENANCE-BUILDINGS	MARV'S LOCK SHOP	NEW LOCK	529950	02/20/22	90.00	
101-441.000-931.000	MAINTENANCE-BUILDINGS	PRO-TEMP MECHANICAL	HEATER REPAIR	02806	02/12/22	450.00	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	DALE'S AUTO SALES & S	PINS FOR WESTERN PLOW	13220	02/15/22	42.18	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	OLD DOMINION BRUSH	MISC HOSES - CREDIT BEING APPLIED	7820315 & 78220	12/17/21	538.40	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	242.37	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	PURPLE POWER & A GREASE COUPLER	648717	02/14/22	152.24	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	SOS EQUIPMENT LLC	VEHICLE LIFT INSPECTION	1/27/22	02/27/22	85.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	BONNELL INDUSTRIES IN	WING PARTS FOR PLOW & CUTTING EDGE	0202443 & 02031	02/04/22	2,533.83	
101-441.000-939.000	MAINTENANCE - VEHICLE	CO-ALLIANCE LLP - BUC	PROPANE FOR FORKLIFT	739074698	03/25/22	15.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	FERGUSON ENTERPRISES	FIXED HYDRAULIC ON THE VALE BODY/	67565	02/21/22	857.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	POWER BRAKE & SPRING	EXHAUST PARTS FOR 2001 DUMPTRUCK	2334566-00	02/25/22	141.64	
101-441.000-939.000	MAINTENANCE - VEHICLE	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	18.18	
101-441.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	INVOICE #'S 646119 586419 624028 F	MULTIPLE	02/04/22	210.00	
101-441.000-939.000	MAINTENANCE - VEHICLE	SOUTHWESTERN SUPPLY	HYDRAULIC HOSES FOR DUMP TRUCK/SAL	0376955	02/14/22	122.03	
101-441.000-939.000	MAINTENANCE - VEHICLE	SOUTHWESTERN SUPPLY	POWER WASHER HOSE	0377111	02/14/22	85.00	
101-441.000-961.000	MEDICAL EXAMS	CINTAS CORP.	MEDICAL CABINET SUPPLIES	5092661123	02/16/22	66.14	
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK						15,132.28	
Total For Fund 101 GENERAL						57,092.25	
Fund 202 MAJOR STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
202-463.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	57.96	
202-463.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	13.85	
202-463.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	434.86	
202-463.000-782.000	ROAD MAIN. MATERIAL & SU	DETROIT SALT COMPANY	ROCK SALT	SI22-09081	11/27/21	3,043.76	
202-463.000-782.000	ROAD MAIN. MATERIAL & SU	MILESTONE CONTRACTORS	COLD PATCH	58514	01/31/22	895.20	
202-463.000-824.000	REDBUD RESURFACE PROJECT	WIGHTMAN & ASSOCIATES	BRIDGE INSPECTION MADE IN JULY 202	71629	08/21/21	350.00	
Total For Dept 463.000 ROUTINE STREET MAINTENANC						4,795.63	
Dept 468.000 TREE & SHRUB MAINTENANCE							
202-468.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	14.49	
202-468.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	4.39	
202-468.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	108.71	
202-468.000-836.000	TREE REMOVAL/REPLACEMENT	NICHOLS TREE SERVICE	TREE REMOVAL	1137	11/25/22	3,000.00	
Total For Dept 468.000 TREE & SHRUB MAINTENANCE						3,127.59	
Dept 469.000 DRAINAGE							
202-469.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	21.74	

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Fund 202 MAJOR STREETS							
Dept 469.000 DRAINAGE							
202-469.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	4.68	
202-469.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	163.08	
						189.50	
Total For Dept 469.000 DRAINAGE							
Dept 474.000 TRAFFIC SERVICES - MAINTENANCE							
202-474.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	21.74	
202-474.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	4.68	
202-474.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	163.08	
202-474.000-962.000	MISCELLANEOUS	GASVODA & ASSOCIATES.	MANHOLE MONITOR SYSTEM	ACK22JLG0003	02/05/22	1,830.00	
						2,019.50	
Total For Dept 474.000 TRAFFIC SERVICES - MAINTENANCE							
Dept 478.000 WINTER MAINTENANCE							
202-478.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	32.60	
202-478.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	8.45	
202-478.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	244.61	
						285.66	
Total For Dept 478.000 WINTER MAINTENANCE							
Dept 482.000 ADMIN. & RECORD KEEPING							
202-482.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	42.88	
202-482.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	7.58	
						50.46	
Total For Dept 482.000 ADMIN. & RECORD KEEPING							
						10,468.34	
Total For Fund 202 MAJOR STREETS							
Fund 203 LOCAL STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
203-463.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	57.96	
203-463.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	15.00	
203-463.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	434.86	
						507.82	
Total For Dept 463.000 ROUTINE STREET MAINTENANC							
Dept 468.000 TREE & SHRUB MAINTENANCE							
203-468.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	21.74	
203-468.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	5.83	
203-468.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	163.07	
						190.64	
Total For Dept 468.000 TREE & SHRUB MAINTENANCE							
Dept 469.000 DRAINAGE							
203-469.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	18.11	
203-469.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	3.96	
203-469.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	135.89	
						157.96	
Total For Dept 469.000 DRAINAGE							
Dept 474.000 TRAFFIC SERVICES - MAINTENANCE							
203-474.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	18.11	
203-474.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	3.96	
203-474.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	135.89	
						157.96	
Total For Dept 474.000 TRAFFIC SERVICES - MAINTENANCE							
Dept 478.000 WINTER MAINTENANCE							
203-478.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	18.11	
203-478.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	4.99	
203-478.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	135.89	
						157.99	
Total For Dept 478.000 WINTER MAINTENANCE							

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Fund 203 LOCAL STREETS							
Dept 478.000 WINTER MAINTENANCE							
Total For Dept 478.000 WINTER MAINTENANCE						158.99	
Dept 482.000 ADMIN. & RECORD KEEPING							
203-482.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	42.88	
203-482.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	7.59	
Total For Dept 482.000 ADMIN. & RECORD KEEPING						50.47	
Total For Fund 203 LOCAL STREETS						1,223.84	
Fund 501 W & S MAINTENANCE & OPERATION							
Dept 590.000 SEWER MAINTENANCE & OPERATION							
501-590.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	343.71	
501-590.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	78.79	
501-590.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	217.43	
501-590.000-728.000	OFFICE SUPPLIES	GRAINGER	FILE CABINET	9183250688	02/18/22	150.21	
501-590.000-730.000	POSTAGE	KCI	MONTHLY BILLING FOR WATER/SEWER BI	307306	02/16/22	505.13	
501-590.000-743.000	CHEMICALS	POLYDYNE, INC.	SLUDGE POLYMER	1608177	02/14/22	661.37	
501-590.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	77.32	
501-590.000-751.000	GAS AND OIL	WEX BANK	GAS EXPENSE FOR JANUARY	78092532	02/22/22	70.94	
501-590.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	42.98	
501-590.000-757.000	LAB SUPPLIES	NORTH CENTRAL LABORAT	LAB SUPPLIES- SOLIDS FILERS, PETRI	465015	02/12/22	604.55	
501-590.000-768.000	UNIFORMS	DEREK GORDON	BOOT AND JEAN ALLOWANCE	IN 2/2/22	02/18/22	250.00	
501-590.000-807.000	AUDIT	KRUGGEL LAWTON CPA	PROGRESS BILL ON ANNUAL AUDIT FOR	350691	02/14/22	8,500.00	
501-590.000-818.000	CONTRACTUAL	ELEMENT MATERIALS TEC	METALS TESTING	EFW284991IN	02/16/22	730.00	
501-590.000-818.000	CONTRACTUAL	NORTH SHORE ANALYTICA	MERCURY ANALYSIS	13798	02/17/22	525.00	
501-590.000-818.000	CONTRACTUAL	WOLVERINE ELECTRICAL	PLANT GENERATOR RELAY	8516	02/20/22	541.37	
501-590.000-931.000	MAINTENANCE-BUILDINGS	MARV'S LOCK SHOP	REMOVAL REPLACEMENT AND REKEY OF S	429899	02/18/22	59.00	
501-590.000-931.000	MAINTENANCE-BUILDINGS	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	27.58	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	AUSRA KUBOTA, INC.	HYDRAULIC FILTERS FOR THE TRACTOR	IN05510	02/19/22	75.15	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	FASTENAL COMPANY	GENERATOR HOSE CLAMPS	INSOU173426	02/14/22	49.89	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	63.86	
501-590.000-936.000	SLUDGE REMOVAL	SE BERRIEN COUNTY LAN	SLUDGE DISPOSAL	0154038-IN	02/26/22	293.00	
501-590.000-936.000	SLUDGE REMOVAL	SE BERRIEN COUNTY LAN	SLUDGE DISPOSAL	0153952-IN	02/19/22	293.00	
501-590.000-938.000	MAINTENANCE - SYSTEM	PRINTING SYSTEMS	DOOR CARDS	220135 & 220136	10/21/21	197.30	
501-590.000-939.000	MAINTENANCE - VEHICLE	AUSRA KUBOTA, INC.	TRACTOR OIL FILTER	IN05545	02/14/22	12.43	
501-590.000-939.000	MAINTENANCE - VEHICLE	AUSRA KUBOTA, INC.	TRACTOR HYDRAULIC FLUID	IN05547	02/16/22	110.74	
501-590.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	LOADER BATTERIES	648123	02/14/22	281.18	
501-590.000-962.000	MISCELLANEOUS	SAFETY SERVICES INC.	GLOVES, SAFETY GLASSES, ICE CLEATS	92058	02/09/22	325.64	
Total For Dept 590.000 SEWER MAINTENANCE & OPERA						15,087.57	
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-715.000	FRINGE BENEFITS	DELTA DENTAL	FEB 2022 PREMIUMS	0003937442	02/05/22	468.11	
501-591.000-715.000	FRINGE BENEFITS	MADISON NATIONAL LIFE	FEB. PREMIUMS	1479327	02/01/22	71.74	
501-591.000-715.000	FRINGE BENEFITS	UNITED FEDERAL CREDIT	HSA ADVANCE 2021-2022 MIKE BAKER K	1/26/22	02/16/22	163.07	
501-591.000-730.000	POSTAGE	KCI	MONTHLY BILLING FOR WATER/SEWER BI	307306	02/16/22	505.13	
501-591.000-743.000	CHEMICALS	ALEXANDER CHEMICAL CO	CHEMICAL CONTAINER RENTAL FEE	49949	02/26/22	70.75	
501-591.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MONTHLY FUEL CHARGES FOR JANUARY 2	IN1/31/22	02/15/22	247.27	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	CITY OF BUCHANAN	MASKS	111-7212244-395	02/16/22	35.81	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	GRAINGER	EYE WASH PRESERVATIVE, TOOL HANGER	9181819104	02/17/22	22.14	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	LOWE'S	CLAMPS FOR HELPING WITH WATER MAIN	09364	02/21/22	28.96	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	MISC INVOIES FOR THE MONTH OF JANU	2/2/22	02/17/22	165.04	
501-591.000-768.000	UNIFORMS	CRAIG MILLER	REIMBURSEMENT FOR BOOTS	IN-1/29/22	02/16/22	84.99	
501-591.000-807.000	AUDIT	KRUGGEL LAWTON CPA	PROGRESS BILL ON ANNUAL AUDIT FOR	350691	02/14/22	8,500.00	
501-591.000-818.000	CONTRACTUAL	CITY OF BRIDGMAN	WATER SAMPLING FOR BACTERIOLOGICAL	00209	02/13/22	432.00	

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Fund 501 W & S MAINTENANCE & OPERATION							
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-853.000	TELEPHONE, INTERNET, CAB	AT&T	MONTHLY BILL FOR CITY ASSIGNED CEL	26969552501	02/07/22	136.90	
501-591.000-853.000	TELEPHONE, INTERNET, CAB	COMCAST BUSINESS	MONTHLY BILLING FOR JANUARY 2022	IN01/31/22	02/17/22	199.80	
501-591.000-933.000	MAINTENANCE - EQUIPMENT	FISHER AUTO PARTS	ANTIFREEZE COOLANT FOR GENERATOR	567-076793	02/16/22	13.18	
501-591.000-937.000	METERS - HYDRANTS - FITT	ETNA SUPPLY CO.	CURB STOPS, REPAIR CLAMPS, READER	VARIOUS	02/20/22	1,011.22	
501-591.000-938.000	MAINTENANCE - SYSTEM	MILLER WELDING SUPPLY	CUTTING DISKS, GRINING DISKS, FLAP	000205776	02/16/22	152.90	
Total For Dept 591.000 WATER MAINTENANCE & OPERA						12,309.01	
Total For Fund 501 W & S MAINTENANCE & OPERATION						27,396.58	
Fund 701 TRUST AND AGENCY							
Dept 000.000							
701-000.000-150.000	POLICE RESERVES	BRANDON CARPENTER	WORKED HS BASKETBALL GAME ON 1/14/	IN1/18/22	02/16/22	36.00	
701-000.000-150.000	POLICE RESERVES	CRAIG BILLINGTON	WORKED HS BASKETBALL GAME ON 1/21/	IN-2/1/22	02/16/22	36.00	
701-000.000-150.000	POLICE RESERVES	SWEET C. ROBINSON	WORKED HS BASKETBALL GAME ON 1/14/	01/14/22	02/16/22	36.00	
701-000.000-150.000	POLICE RESERVES	SWEET C. ROBINSON	WORKED HS BASKETBALL GAME ON 1/22/	01/22/22	02/01/22	90.00	
701-000.000-250.001	ELECTRICAL PERMITS	KEN SIMPSON	ELECTRICAL INSPECTION SERVICE FPR	220210	02/13/22	1,253.60	
Total For Dept 000.000						1,451.60	
Total For Fund 701 TRUST AND AGENCY						1,451.60	
Fund 703 TAXES							
Dept 000.000							
703-000.000-668.000	WINTER TAX REVENUE	MESHELLE WILLIAMS	WILLIAMS PAID THE WRONG AMOUNT FOR	01/26/22	02/14/22	30.00	
703-000.000-700.005	DISBURSEMENTS - WINTER T	BERRIEN COUNTY TREASU	SUMMER & WINTER 2021 TAX DISTRIBUT	01/31/22	02/15/22	8,383.77	
703-000.000-700.005	DISBURSEMENTS - WINTER T	BUCHANAN DISTRICT LIB	WINTER 2021 TAX DISTRIBUTION	01/31/22	02/15/22	8,349.05	
703-000.000-700.005	DISBURSEMENTS - WINTER T	S.M.C.A.S.	2021 WINTER TAX DISTRIBUTION	1/31/22	02/15/22	2,760.00	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	BERRIEN COUNTY TREASU	SUMMER & WINTER 2021 TAX DISTRIBUT	01/31/22	02/15/22	3,233.79	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	BERRIEN RESA	SUMMER 2021 TAX DISTRIBUTION	013122	02/15/22	710.92	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	BUCHANAN COMMUNITY SC	SUMMER 2021 TAX DISTRIBUTION	01/31/22	02/15/22	4,534.57	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	CITY OF BUCHANAN	SUMMER 2021 TAX DISTRIBUTION	1/31/22	02/15/22	5,285.69	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	CITY OF BUCHANAN	2021 SUMMER TAX DISTRIBUTION - ADM	01/31/22-2	02/15/22	880.20	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	DIAL-A-RIDE	SUMMER 2021 TAX DISTRIBUTION	1/31/22	02/15/22	297.96	
703-000.000-700.006	DISBURSEMENTS - SUMMER T	INDIANA MICHIGAN POWE	SUMMER 2021 BOR REFUND FOR PARCEL	8/19/21	02/15/22	27.00	
Total For Dept 000.000						34,492.95	
Total For Fund 703 TAXES						34,492.95	

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			Fund Totals:			
			Fund 101 GENERAL			57,092.25
			Fund 202 MAJOR STREETS			10,468.34
			Fund 203 LOCAL STREETS			1,223.84
			Fund 501 W & S MAINTENANCE & OPERATI			27,396.58
			Fund 701 TRUST AND AGENCY			1,451.60
			Fund 703 TAXES			34,492.95
			Total For All Funds:			<hr/> 132,125.56



Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
23156	ALEXANDER CHEMICAL CORP.	01/28/2022	02/26/2022	70.75	70.75	Open	Y
23157	AUSRA KUBOTA, INC.	01/28/2022	02/14/2022	12.43	12.43	Open	Y
23158	AUSRA KUBOTA, INC.	01/28/2022	02/16/2022	110.74	110.74	Open	Y
23159	AUSRA KUBOTA, INC.	01/19/2022	02/19/2022	75.15	75.15	Open	Y
23160	AALFS PETROLEUM INC.	01/31/2022	02/15/2022	2,301.04	2,301.04	Open	Y
23161	AT&T	01/16/2022	02/07/2022	359.80	359.80	Open	Y
23162	BUCHANAN FLORAL CO.	11/26/2021	12/26/2021	204.02	204.02	Open	Y
23163	THE BARTON GROUP	12/07/2021	01/07/2022	2,000.00	2,000.00	Open	Y
23164	BROWN MIA	01/31/2022	02/16/2022	50.00	50.00	Open	Y
23165	CRAIG BILLINGTON	02/01/2022	02/16/2022	36.00	36.00	Open	Y
23166	BERTRAND TWP FIRE DEPARTMENT	01/18/2022	02/18/2022	200.00	200.00	Open	Y
23167	BERRIEN COUNTY RECORD	01/27/2022	02/16/2022	120.00	120.00	Open	Y
23168	BONNELL INDUSTRIES INC	01/04/2022	02/04/2022	2,533.83	2,533.83	Open	Y
23169	BAR WATER YOUR LOCAL CULLIGAN	12/30/2021	01/30/2022	13.75	13.75	Open	Y
23170	CRAIG MILLER	01/29/2022	02/16/2022	84.99	84.99	Open	Y
23171	BRANDON CARPENTER	01/18/2022	02/16/2022	36.00	36.00	Open	Y
23172	KELLY L CLARK	01/31/2022	02/16/2022	495.00	495.00	Open	Y
23173	BREANNA CALIFF	01/24/2022	02/16/2022	50.00	50.00	Open	Y
23174	CO-ALLIANCE	01/05/2022	02/05/2022	616.67	616.67	Open	Y
23175	CINTAS CORP.	01/24/2022	02/16/2022	66.14	66.14	Open	Y
23176	CO-ALLIANCE LLP - BUCHANAN	02/01/2022	03/25/2022	15.00	15.00	Open	Y
23177	CITY OF BUCHANAN	09/09/2021	02/16/2022	35.81	35.81	Open	Y
23178	CITY OF BRIDGMAN	01/14/2022	02/13/2022	432.00	432.00	Open	Y
23179	CINTAS CORP.	01/24/2022	02/24/2022	64.24	64.24	Open	Y
23180	CINTAS CORP.	01/04/2022	02/04/2022	71.37	71.37	Open	Y
23181	CINTAS CORP.	02/01/2022	02/14/2022	71.37	71.37	Open	Y
23182	COMCAST BUSINESS	01/27/2022	02/17/2022	899.15	899.15	Open	Y
23183	DELTA DENTAL	01/31/2022	02/05/2022	2,187.85	2,187.85	Open	Y
23184	DALE'S AUTO SALES & SERVICE	12/22/2021	02/15/2022	42.18	42.18	Open	Y
23185	DETROIT SALT COMPANY	10/28/2021	11/27/2021	3,043.76	3,043.76	Open	Y
23186	ELEMENT MATERIALS TECHNOLOGY	01/31/2022	02/16/2022	730.00	730.00	Open	Y
23187	ETNA SUPPLY CO.	01/20/2022	02/20/2022	1,011.22	1,011.22	Open	Y
23188	FERGUSON ENTERPRISES LLC #3326	01/21/2022	02/21/2022	857.00	857.00	Open	Y
23189	FASTENAL COMPANY	01/14/2022	02/14/2022	49.89	49.89	Open	Y
23190	FISHER AUTO PARTS	02/01/2022	02/16/2022	13.18	13.18	Open	Y
23191	GRAINGER	01/18/2022	02/17/2022	22.14	22.14	Open	Y
23192	GRAINGER	01/19/2022	02/18/2022	150.21	150.21	Open	Y
23193	GALL'S INC.	01/18/2022	02/16/2022	74.99	74.99	Open	Y
23194	GASVODA & ASSOCIATES. INC.	01/05/2022	02/05/2022	1,830.00	1,830.00	Open	Y
23195	DEREK GORDON	02/02/2022	02/18/2022	250.00	250.00	Open	Y
23196	IMPRESSIVE LETTERING	02/04/2022	02/18/2022	193.00	193.00	Open	Y
23197	INDIANA MICHIGAN POWER COMPANY	01/27/2022	02/20/2022	324.64	324.64	Open	Y
23198	KIESLER'S POLICE SUPPLY, INC.	01/17/2022	02/16/2022	432.54	432.54	Open	Y
23199	KCI	02/02/2022	02/16/2022	1,010.26	1,010.26	Open	Y
23200	MARV'S LOCK SHOP	01/18/2022	02/18/2022	59.00	59.00	Open	Y
23201	MARV'S LOCK SHOP	01/20/2022	02/20/2022	90.00	90.00	Open	Y
23202	MILESTONE CONTRACTORS NORTH, INC	12/31/2021	01/31/2022	895.20	895.20	Open	Y

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23203	MILLER WELDING SUPPLY	02/01/2022	02/16/2022	152.90	152.90	Open	Y
23204	NORTH CENTRAL LABORATORIES	01/12/2022	02/12/2022	604.55	604.55	Open	Y
23205	NORTH SHORE ANALYTICAL	01/17/2022	02/17/2022	525.00	525.00	Open	Y
23206	NICHOLS TREE SERVICE & EXCAVATING	10/25/2021	11/25/2022	3,000.00	3,000.00	Open	Y
23207	OFFICE DEPOT	01/12/2022	02/13/2022	133.48	133.48	Open	Y
23208	PRO-TEMP MECHANICAL	01/12/2022	02/12/2022	450.00	450.00	Open	Y
23209	PRINTING SYSTEMS	01/24/2022	02/24/2022	78.27	78.27	Open	Y
23210	POWER BRAKE & SPRING SERVIC	01/25/2022	02/25/2022	141.64	141.64	Open	Y
23211	PLANTE & MORAN	12/30/2021	01/30/2022	26,665.00	26,665.00	Open	Y
23212	POLYDYNE, INC.	01/14/2022	02/14/2022	661.37	661.37	Open	Y
23213	PRINTING SYSTEMS	09/21/2021	10/21/2021	197.30	197.30	Open	Y
23214	PARRETT COMPANY	01/26/2022	01/26/2022	216.76	216.76	Open	Y
23215	MICHIANA RECYCLING & DISPOSAL	02/01/2022	02/10/2022	367.53	367.53	Open	Y
23216	RIDGE NAPA AUTO PARTS	02/04/2022	02/14/2022	152.24	152.24	Open	Y
23217	RIDGE NAPA AUTO PARTS	01/31/2022	02/14/2022	281.18	281.18	Open	Y
23218	ROSE PEST SOLUTIONS	01/20/2022	02/05/2022	71.00	71.00	Open	Y
23219	RIDGE NAPA AUTO PARTS	01/19/2022	02/04/2022	210.00	210.00	Open	Y
23220	RMC PROPERTIES LLC	02/03/2022	02/16/2022	5,000.00	5,000.00	Open	Y
23221	ROSE PEST SOLUTIONS	01/12/2022	02/09/2022	44.00	44.00	Open	Y
23222	SE BERRIEN COUNTY LANDFILL	01/26/2022	02/26/2022	293.00	293.00	Open	Y
23223	SE BERRIEN COUNTY LANDFILL	01/19/2022	02/19/2022	293.00	293.00	Open	Y
23224	SIMPLE UPDATES.COM	12/01/2021	01/01/2022	60.00	60.00	Open	Y
23225	SWEET C. ROBINSON	01/22/2022	02/01/2022	90.00	90.00	Open	Y
23226	SOUTHWEST MICHIGAN PLANNING	01/26/2022	02/26/2022	1,192.00	1,192.00	Open	Y
23227	KEN SIMPSON	01/30/2022	02/13/2022	1,253.60	1,253.60	Open	Y
23228	JOYCE ROBINSON	01/19/2022	02/16/2022	50.00	50.00	Open	Y
23229	SWEET C. ROBINSON	01/14/2022	02/16/2022	36.00	36.00	Open	Y
23230	SAFETY SERVICES INC.	01/10/2022	02/09/2022	325.64	325.64	Open	Y
23231	SOS EQUIPMENT LLC	01/27/2022	02/27/2022	85.00	85.00	Open	Y
23232	SOUTHWESTERN SUPPLY	01/14/2022	02/14/2022	122.03	122.03	Open	Y
23233	SOUTHWESTERN SUPPLY	01/28/2022	02/14/2022	85.00	85.00	Open	Y
23234	TWIN CITY AWARDS & TROPHIES	01/19/2022	02/19/2022	100.00	100.00	Open	Y
23235	VITAL RECORDS CONTROL	08/31/2022	09/30/2021	194.79	194.79	Open	Y
23236	UNITED FEDERAL CREDIT UNION	01/26/2022	02/16/2022	2,717.87	2,717.87	Open	Y
23237	MESHELLE WILLIAMS	01/26/2022	02/14/2022	30.00	30.00	Open	Y
23238	WOLVERINE ELECTRICAL CONTRACT	01/21/2022	02/20/2022	541.37	541.37	Open	Y
23239	WIGHTMAN & ASSOCIATES	07/21/2021	08/21/2021	350.00	350.00	Open	Y
23240	OLD DOMINION BRUSH	11/17/2021	12/17/2021	538.40	538.40	Open	Y
23241	CITY OF BUCHANAN	01/31/2022	02/15/2022	5,285.69	5,285.69	Open	Y
23242	BUCHANAN COMMUNITY SCHOOLS	01/31/2022	02/15/2022	4,534.57	4,534.57	Open	Y
23243	BERRIEN COUNTY TREASURER	01/31/2022	02/15/2022	11,617.56	11,617.56	Open	Y
23244	BERRIEN RESA	01/31/2022	02/15/2022	710.92	710.92	Open	Y
23245	BUCHANAN DISTRICT LIBRARY	01/31/2022	02/15/2022	8,349.05	8,349.05	Open	Y
23246	DIAL-A-RIDE	01/31/2022	02/15/2022	297.96	297.96	Open	Y
23247	RIDGE NAPA AUTO PARTS	02/04/2022	02/16/2022	18.04	18.04	Open	Y
23248	ALTEC INDUSTRIES, INC.	01/18/2022	02/18/2022	193.08	193.08	Open	Y
23249	USA BLUE BOOK	10/18/2021	11/18/2021	324.30	324.30	Open	Y

User: CBAHAM

EXP CHECK RUN DATES 02/14/2022 - 02/14/2022

DB: Buchanan

Item XIII. B.

JOURNALIZED  
BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
23250	TRACTOR SUPPLY COMPANY	02/01/2022	02/15/2022	49.99	49.99	Open	Y
23251	LOWE'S	01/28/2022	02/16/2022	117.32	117.32	Open	Y
23252	LOWE'S	01/21/2022	02/21/2022	28.96	28.96	Open	Y
23253	HONOR CREDIT UNION	01/31/2022	02/14/2022	26.95	26.95	Open	Y
23254	HONOR CREDIT UNION	01/04/2022	02/04/2022	171.20	171.20	Open	Y
23255	HONOR CREDIT UNION	01/31/2022	02/15/2022	57.72	57.72	Open	Y
23256	HONOR CREDIT UNION	01/25/2022	02/16/2022	12.99	12.99	Open	Y
23257	MADISON NATIONAL LIFE	02/01/2022	02/01/2022	545.76	545.76	Open	Y
23258	S.M.C.A.S.	01/31/2022	02/15/2022	2,760.00	2,760.00	Open	Y
23259	CITY OF BUCHANAN	01/31/2022	02/15/2022	880.20	880.20	Open	Y
23260	INDIANA MICHIGAN POWER COMPANY	01/31/2022	02/15/2022	27.00	27.00	Open	Y
23261	REDBUD HARDWARE	02/02/2022	02/17/2022	926.84	926.84	Open	Y
23262	U.S. 31 SUPPLY, INC.	01/31/2022	02/15/2022	18.86	18.86	Open	Y
23263	WEX BANK	01/31/2022	02/22/2022	4,351.51	4,351.51	Open	Y
23264	COMCAST BUSINESS	01/25/2022	02/15/2022	1,030.71	1,030.71	Open	Y
23265	INDIANA MICHIGAN POWER COMPANY	02/01/2022	02/24/2022	168.02	168.02	Open	Y
23266	SPECTRUM HEALTH LAKELAND	01/10/2022	02/15/2022	265.00	265.00	Open	Y
23267	EMERGENCY VEHICLES PLUS	09/15/2021	10/15/2021	753.13	753.13	Open	Y
23268	KRUGGEL LAWTON CPA	01/31/2022	02/14/2022	17,000.00	17,000.00	Open	Y
# of Invoices: 113 # Due: 113				Totals:	132,125.56	132,125.56	
# of Credit Memos: 0 # Due: 0				Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					132,125.56	132,125.56	

Item XIII. B.

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	101 - GENERAL			57,092.25	57,092.25		
	202 - MAJOR STREETS			10,468.34	10,468.34		
	203 - LOCAL STREETS			1,223.84	1,223.84		
	501 - W & S MAINTENANCE & OPERATI			27,396.58	27,396.58		
	701 - TRUST AND AGENCY			1,451.60	1,451.60		
	703 - TAXES			34,492.95	34,492.95		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			36,094.55	36,094.55		
	101.000 - CITY COMMISSION			42.01	42.01		
	172.000 - CITY MANAGER			207.56	207.56		
	191.000 - ELECTIONS			133.87	133.87		
	215.000 - CITY CLERK			299.80	299.80		
	253.000 - TREASURER			26,792.45	26,792.45		
	265.000 - BUILDING AND GROUNDS			5,577.66	5,577.66		
	269.000 - RENTAL PROPERTY			34.50	34.50		
	271.430 - PEAR'S MILL			222.90	222.90		
	271.440 - BUCHANAN COMMON			62.00	62.00		
	276.000 - CEMETERY			2,376.74	2,376.74		
	301.000 - POLICE			4,223.81	4,223.81		
	336.000 - FIRE DEPARTMENT			1,639.95	1,639.95		
	371.001 - BUILDING INSPECTOR			196.72	196.72		
	441.000 - DEPARTMENT OF PUBLIC WO			15,132.28	15,132.28		
	463.000 - ROUTINE STREET MAINTENA			5,303.45	5,303.45		
	468.000 - TREE & SHRUB MAINTENANC			3,318.23	3,318.23		
	469.000 - DRAINAGE			347.46	347.46		
	474.000 - TRAFFIC SERVICES - MAIN			2,177.46	2,177.46		
	478.000 - WINTER MAINTENANCE			444.65	444.65		
	482.000 - ADMIN. & RECORD KEEPING			100.93	100.93		
	590.000 - SEWER MAINTENANCE & OPE			15,087.57	15,087.57		
	591.000 - WATER MAINTENANCE & OPE			12,309.01	12,309.01		

**CITY OF BUCHANAN  
COUNTY OF BERRIEN, STATE OF MICHIGAN  
RESOLUTION NO. 2022.02/424**

A RESOLUTION TO DECLARE THE MONTH OF MARCH "MARCH FOR BAND" MONTH IN THE CITY OF BUCHANAN.

Minutes of a regular meeting of the City Commission of the City of Buchanan, Berrien County, Michigan held in Buchanan City Hall, 302 N. Redbud Trail, in said City, on Monday, February 14, 2022, at 7:00 p.m.

PRESENT: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

WHEREAS, the City of Buchanan is supportive of the Buchanan Area School District band program; and

WHEREAS, the City of Buchanan acknowledges that the band is a vital part of our community, contributing to the arts and culture in our City through performances during games, concerts, and parades; and

WHEREAS, the City of Buchanan hereby expresses thanks and gratitude to the members, past and present, of the Buchanan School Band for their generous contributions of time and talent shared with the community; and

WHEREAS, the City of Buchanan encourages its residents and business owners to give special recognition and support to our local School Band each year during the month of March, which will hereafter officially be designated as "March for Band" month within the City of Buchanan.

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Buchanan shall recognize the month of March each year as "March for Band" month and make efforts to recognize the achievements of our local School band.

AYES: Commissioners \_\_\_\_\_

NAYS: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Sean Denison, Mayor

\_\_\_\_\_  
Kalla Langston, City Clerk

**CERTIFICATION**

The foregoing resolution was certified at a regular meeting of the City Commission of the City of Buchanan, Michigan, held on Monday, February 14, 2022, at 7:00 p.m.

\_\_\_\_\_  
Kalla Langston, City Clerk

**Demolition Quotes**

**906 Victory**

RJ Industrial Recycling:	QO Price \$8,000.
Paynes Excavating LLC	QO Price \$8,000.
John Withrow Excavating Inc.	QO Price \$8,000.
Pelley	QO Price \$6,574.

**109 Railroad St**

RJ Industrial Recycling:	QO Price \$60,000.
John Withrow Excavating LLC:	QO Price \$60,000. (Option 1)
	\$30,000. (Option 2)
	\$20,000. (Option 3)

**606 Clark St**

Paynes Excavating LLC:	QO Price \$44,500.00
Pelley:	QO Price \$68,593.00
Withrow Excavating Inc.:	QO Price \$45,000.00
RJ Industrial Recycling:	QO Price \$40,000.00

## **906 Victory St Demo**

### **RJ Industrial Recycling:**

SCOPE OF WORK: • RJIR will demo all structure as shown and in their entirety. o This includes all foundations and footing removals • RJIR will be responsible for the loading of all recyclable material in the scope of work. • RJIR will load all wood/trash and dispose of at the land fill. • RJIR will crush all block, brick, and concrete o This material will be left at each site for BUCH future use. • RJIR will need access to water for the duration of the project for dust control(seasonal). • Price includes workforce and equipment to complete work, as necessary. • RJIR will supply the necessary insurances. • Price includes set up, travel and per diem. • RJIR needs site access 7 days a week, 11-12 hours per day. • RJIR is qualified to work near railroad tracks with Erail safe employees. • RJIR is approved to work Via ISNET. • RJIR is working in Partnership with ELF excavating on this project

### **Paynes Excavating LLC:**

Demo, Stump Removal and Finish Grade.

### **John Withrow Excavating Inc.:**

- 1.) Demolition of building to include foundation and debris haul away. 2.) Backfill cavity. 3.) Excavated and remove stumps 4.) Restore yard to include topsoil and seed of disturbed areas.

### **Pelley:**

Remove Structure and concrete foundation, cap sewer and backfill to grade/topsoil and seed.

## **109 Railroad St Demo**

### **John Withrow Excavating:**

**OPTION #1** Remove feed mill building and foundation. Back fill to meet surrounding grade. Cap sewer line. Cut water line. Total for Option #1 = **\$60,000**

**OPTION #2** Demo silos on South side of road, not including foundation Total for Option #2 = **\$30,000**

**OPTION #3** Demo silo footings on South side of road and backfill hole. Total for Option #3 = **\$20,000**

### **RJ Industrial Recycling: SAME AS ABOVE**

**PAYMENT TERMS and TIMING:** RJIR would need \$20,000 deposit and balance net 30, after completion of the project. Current lead time is running about 4-8 weeks Estimated completion is 20-25 Days from start date.

## **606 Clark St**

Paynes: Demo, Backfill and compact footing with Sand. Swap concrete with sand loads. Any extra purchase of sand needed would be City responsibility.

**City of Buchanan**  
**Cash Management Account Balances**  
**Honor Credit Union**  
**1/31/2022**

<b>ACCOUNTS PAYABLE CHECKING</b>	\$9,584.98	<b>Encumbered</b>
<b>CASH MANAGEMENT CHECKING</b>	\$1,225,962.33	
<b>TAXES FUND 703</b>	\$92,585.33	
<b>DIAL-A-RIDE CHECKING FUND 588</b>	\$111,830.98	<b>Restricted: \$122,020.00</b>
<b>DIAL-A-RIDE SAVINGS</b>	(\$25.00)	<b>Minimum Balance Requirement</b>
<b>SHARES</b>	\$260.00	<b>56/57-000 Investments</b>
<b>CASH MANAGEMENT MONTHLY TOTALS:</b>	<b>\$1,440,198.62</b>	

**TOTALS BY FUND:**

BROWNFIELD AUTHORITY TIF FUND 109	\$67,643.71	
BFCS SMALL CITIES FUND 104	\$0.00	
CAPITAL PROJECTS FUND 103	\$151,035.47	<b>Assigned: \$1,141,978.00</b>
DDA FUND 107	\$17,631.07	
GENERAL FUND 101	\$615,358.04	<b>Nonspendable: \$185,945.00</b> <b>Assigned: \$46,703.00</b> <b>Unassigned: \$2,168,750.00</b>
HOUSING FUND 246	\$149.86	
LOCAL STREETS FUND 203	\$192,498.71	<b>Nonspendable: \$2,020.00</b> <b>Restricted: \$393,325.00</b>
MAJOR STREETS FUND 202	\$289,683.35	<b>Nonspendable: \$2,155.00</b> <b>Restricted: \$648,803.00</b>
TAXES 703	\$212,678.18	
OAKRIDGE CEMETERY FUND 711	\$32,001.25	<b>Committed: \$328,375.00</b>
REPAIR & DEMOLITION 702	\$0.00	
STREET REPAIR & MAINT FUND 214	\$457,615.80	<b>Committed: \$678,693.00</b>



TRUST & AGENCY FUND 701	\$60,262.91	
WATER & SEWER ENTERPRISE FUND 501	(\$598,352.65)	<b>Investment in Capital Assets:</b>
		<b>\$9,673,945.00</b>
		<b>Unrestricted: \$9,221,156.00</b>
<b>CASH MANAGEMENT MONTHLY TOTALS</b>	<b>\$1,498,205.70</b>	

**City of Buchanan**  
**Cash Management Account Balances**  
**HUNTINGTON BANK**  
**As of 1/31/2022**

<b>ACCOUNTS PAYABLE CHECKING 2373</b>	\$12,541.64	<b>Encumbered</b>
<b>CASH MANAGEMENT CHECKING 5155</b>	\$233,705.49	
<b>PAYROLL CHECKING 2386</b>	\$15,042.06	<b>Encumbered</b>
<b>DIAL-A-RIDE SAVINGS 9019</b>	\$13,857.63	<b>Restricted: \$122,020.00</b>
<b>CASH MANAGEMENT MONTHLY TOTALS:</b>	<b>\$275,146.82</b>	
<b>TOTALS BY FUND:</b>		
BROWNFIELD AUTHORITY TIF FUND 109	\$67,643.71	
BFCS SMALL CITIES FUND 104	\$0.00	
CAPITAL PROJECTS FUND 103	\$151,035.47	<b>Assigned: \$1,141,978.00</b>
DDA FUND 107	\$17,631.07	
GENERAL FUND 101	\$615,358.04	<b>Nonspendable: \$185,945.00 Assigned: \$46,703.00 Unassigned: \$2,168,750.00</b>
HOUSING FUND 246	\$149.86	
LOCAL STREETS FUND 203	\$192,498.71	<b>Nonspendable: \$2,020.00 Restricted: \$393,325.00</b>
MAJOR STREETS FUND 202	\$289,683.35	<b>Nonspendable: \$2,155.00 Restricted: \$648,803.00</b>
TAXES 703	\$212,678.18	
OAKRIDGE CEMETERY FUND 711	\$32,001.25	<b>Committed: \$328,375.00</b>
REPAIR & DEMOLITION	\$0.00	
STREET REPAIR & MAINT FUND 214	\$457,615.80	<b>Committed: \$678,693.00</b>
TRUST & AGENCY FUND 701	\$60,262.91	
WATER & SEWER ENTERPRISE FUND 501	(\$598,352.65)	<b>Investment in Capital Assets: \$9,673,945.00 Unrestricted: \$9,221,156.00</b>
<b>CASH MANAGEMENT MONTHLY TOTALS</b>	<b>\$1,498,205.70</b>	

**TCF BANK INTEREST EARNED  
FISCAL 2021-2022**

Month	101	501	202	203	214	107	109	588	103	711	104	702	Sub-Total
	*General	Water & Sewer	Major Streets	Local Streets	Street Repair	DDA	Brownfield TIF	Dial-A Ride	Capital Projects	Oakridge Cemetery	Buchanan Small Cities	Repair & Demo	
Jul-21	\$4.84	\$0.49	\$1.59	\$0.12	\$0.13	\$0.10	\$0.09	\$0.05	\$0.04	\$0.07	\$0.00	\$0.00	\$7.52
Aug-21	\$4.29	\$0.42	\$1.46	\$0.03	\$0.13	\$0.09	\$0.08	\$0.53	\$0.00	\$0.06	\$0.00	\$0.00	\$7.09
Sep-21	\$3.02	\$0.22	\$0.60	\$0.01	\$0.05	\$0.03	\$0.04	\$0.00	\$0.00	\$0.03	\$0.00	\$0.00	\$4.00
Oct-21	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
Nov-21	\$1.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.11	\$0.00	\$0.00	\$0.00	\$0.00	\$1.15
Dec-21	\$1.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1.62
Jan-22	\$1.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00
Feb-22													\$0.00
Mar-22													\$0.00
Apr-22													\$0.00
May-22													\$0.00
Jun-22													\$0.00
<b>Totals</b>	<b>\$17.00</b>	<b>\$1.13</b>	<b>\$3.65</b>	<b>\$0.16</b>	<b>\$0.31</b>	<b>\$0.22</b>	<b>\$0.21</b>	<b>\$1.00</b>	<b>\$0.04</b>	<b>\$0.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23.88</b>

\*Includes A/P, Cash Management &amp; Payroll

**HONOR CREDIT UNION INTEREST EARNED  
FISCAL 2021-2022**

Month	101	501	202	203	214	107	109	588	103	711	104	702	Sub-Total
	*General	Water & Sewer	Major Streets	Local Streets	Street Repair	DDA	Brownfield TIF	Dial-A-Ride	Capital Projects	Oakridge Cemetery	Buchanan Small Cities	Repair & Demo	
Jul-21	\$473.08	\$331.84	\$18.91	\$7.24	\$0.00	\$1.67	\$13.51	\$3.80	\$6.37	\$1.12	\$0.00	\$0.00	\$857.54
Aug-21	\$1,500.64	\$203.31	\$27.50	\$8.86	\$0.00	\$1.96	\$13.51	\$12.43	\$7.84	\$1.41	\$0.00	\$0.00	\$1,777.46
Sep-21	\$1,149.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.18	\$0.00	\$0.00	\$0.00	\$0.00	\$1,172.48
Oct-21	\$1,535.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,581.39
Nov-21	\$1,032.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.72	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.35
Dec-21	\$901.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49.17	\$0.00	\$0.00	\$0.00	\$0.00	\$950.34
Jan-22	\$371.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.55	\$0.00	\$0.00	\$0.00	\$0.00	\$396.69
Feb-22													\$0.00
Mar-22													\$0.00
Apr-22													\$0.00
May-22													\$0.00
Jun-22													\$0.00
<b>Totals</b>	<b>\$6,963.13</b>	<b>\$535.15</b>	<b>\$46.41</b>	<b>\$16.10</b>	<b>\$0.00</b>	<b>\$3.63</b>	<b>\$27.02</b>	<b>\$206.07</b>	<b>\$14.21</b>	<b>\$2.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,814.25</b>

\*Includes A/P, Cash Management &amp; Taxes

**City of Buchanan**  
**Investment Reconciliation Report as of December 31, 2021**  
**OCTOBER 2021 - DECEMBER 2021 ACTIVITY**

	OCTOBER	NOVEMBER	DECEMBER	TOTAL		
Unrealized Change-Mkt.value	(2,375.00)	(1,579.00)	(2,260.50)	(6,214.50)	BALANCE BEFORE int/fees/change mv	6,537,607.81
Net Interest Income	5,774.70	3,868.51	94.26	9,737.47	Interest, Fees, Chg in Mkt Val	(248.54)
FEES	(1,318.55)	(1,260.61)	(1,192.35)	(3,771.51)		-
<b>TOTAL</b>	<b>2,081.15</b>	<b>1,028.90</b>	<b>(3,358.59)</b>	<b>(248.54)</b>	<b>BALANCE DECEMBER 31, 2020</b>	<b>6,537,359.27</b>

\* Gain/Loss if City would have to sell bonds before maturity

General							
	Muni Complex	GF	Housing Grant	Cap. Projects	DDA	DDA - Loan/Grant	Sub Total
OCT 1 BAL (prior sheet)	46,684.31	1,465,269.90	22,000.00	1,063,045.94	137,030.71	16,945.13	2,750,975.99
OCT-DEC ACTIVITY		(100,000.00)					(100,000.00)
DEC 31 BAL before int	46,684.31	1,365,269.90	22,000.00	1,063,045.94	137,030.71	16,945.13	2,650,975.99
INTEREST	(1.78)	(51.90)	(0.84)	(40.41)	(5.21)	(0.64)	(100.78)
ADJUSTMENT	-	(0.84)	0.84	-	-	-	-
<b>TOTAL</b>	<b>46,682.54</b>	<b>1,365,217.16</b>	<b>22,000.00</b>	<b>1,063,005.53</b>	<b>137,025.50</b>	<b>16,944.49</b>	<b>2,650,875.21</b>

W&S Reserves							
	St Repair	W&S	501.001.005	501.001.006	Small Cities	Brownfield	Sub-Total
OCT 1 BAL (prior sheet)	287,159.23	1,867,234.30	378,860.31	657,639.78	-	95,097.34	6,036,966.95
OCT-DEC ACTIVITY							(100,000.00)
DEC 31 BAL before int	287,159.23	1,867,234.30	378,860.31	657,639.78	-	95,097.34	5,936,966.95
INTEREST	(10.92)	(70.99)	(14.40)	(25.00)	-	(3.62)	(225.70)
ADJUSTMENT	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>287,148.31</b>	<b>1,867,163.31</b>	<b>378,845.91</b>	<b>657,614.78</b>	<b>-</b>	<b>95,093.73</b>	<b>5,936,741.25</b>

	Major	Local	Oakridge	Dial-A-Ride	W&S Future Plant	W&S 2020 Bond	Total
OCT 1 BAL (prior sheet)	449,411.21	402,400.49	221,194.40	100,718.07	253,349.87	923,566.82	8,387,607.81
OCT-DEC ACTIVITY						(1,750,000.00)	(1,850,000.00)
DEC 31 BAL before int	449,411.21	402,400.49	221,194.40	100,718.07	253,349.87	(826,433.18)	6,537,607.81
INTEREST	(17.09)	(15.30)	(8.41)	(3.83)	(9.63)	31.42	(248.54)
ADJUSTMENT	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>449,394.13</b>	<b>402,385.19</b>	<b>221,185.99</b>	<b>100,714.24</b>	<b>253,340.24</b>	<b>(826,401.76)</b>	<b>6,537,359.27</b>

INVESTMENT NET INTEREST, FEES AND CHANGE IN MARKET VALUE			
OCTOBER 2021 - DECEMBER 2021 ACTIVITY			
FUND NAME	A/C CREDIT	A/C DEBIT	CHANGE AMOUNT
Housing Grant	101.003	101.665	(0.84)
General Fund- Muni Complex	101.003.003	101.665	(1.78)
W&S - Future Plant	501.001.007	501.665	(9.63)
Capital Projects	103.003	103.665	(40.41)
DDA	107.003	107.665	(5.21)
Dial-A-Ride	588.003	588.665	(3.83)
General Fund	101.003	101.665	(51.90)
Local	203.003	203.665	(15.30)
Major	202.003	202.665	(17.09)
Oakridge	711.003	711.665	(8.41)
W&S 2020 Bond	501.001.010	501.665	31.42
Street Repair	214.003	214.665	(10.92)
W&S reserve- Capital	501.001.005	501.665	(14.40)
W&S reserve - Equipment	501.001.006	501.665	(25.00)
W&S	501.003	501.665	(70.99)
Brownfield TIF	109.003	109.665	(3.62)
DDA - Loan/Grant Program	107.003.005	107.665	(0.64)
<b>TOTAL</b>			<b>(248.54)</b>

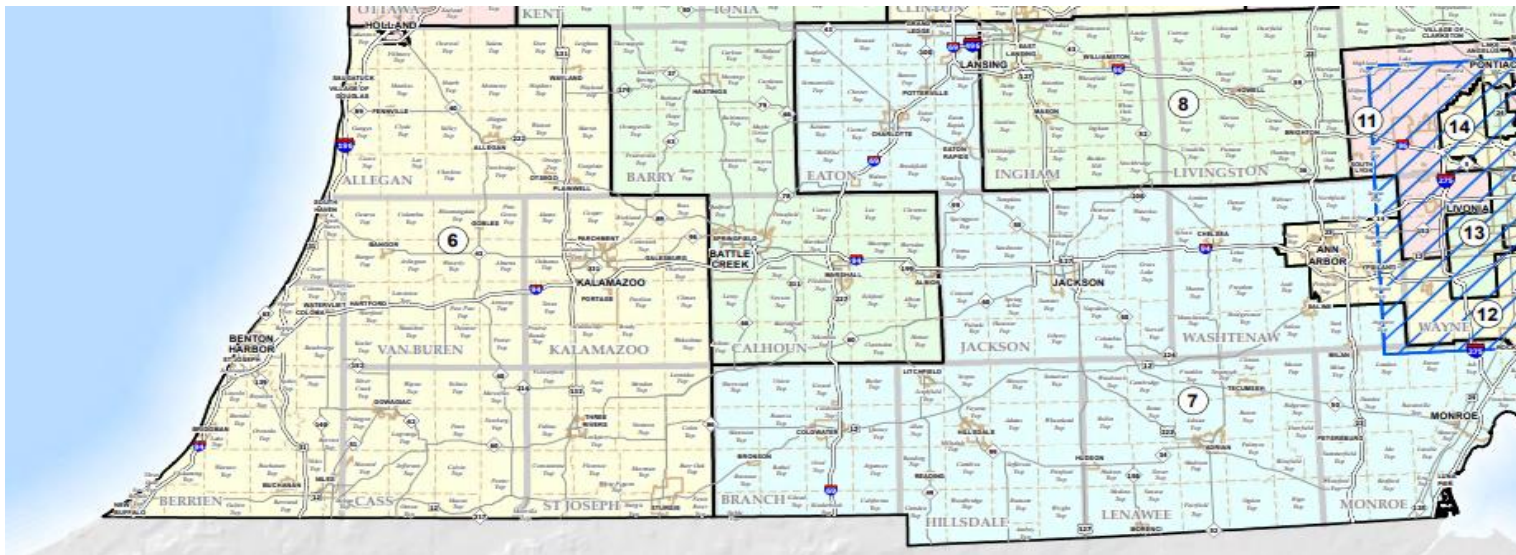
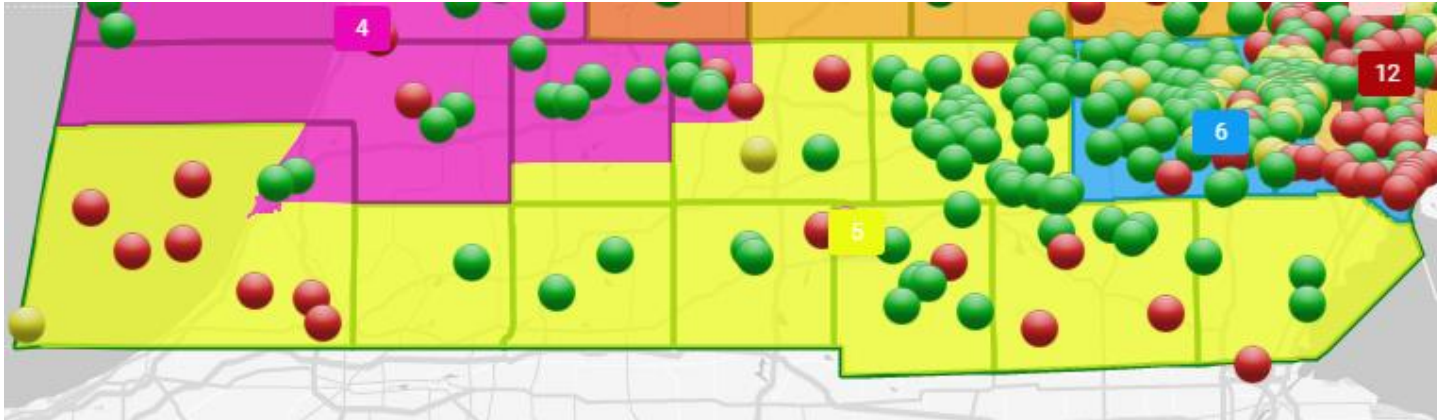
check beg balance  
from prior sheet



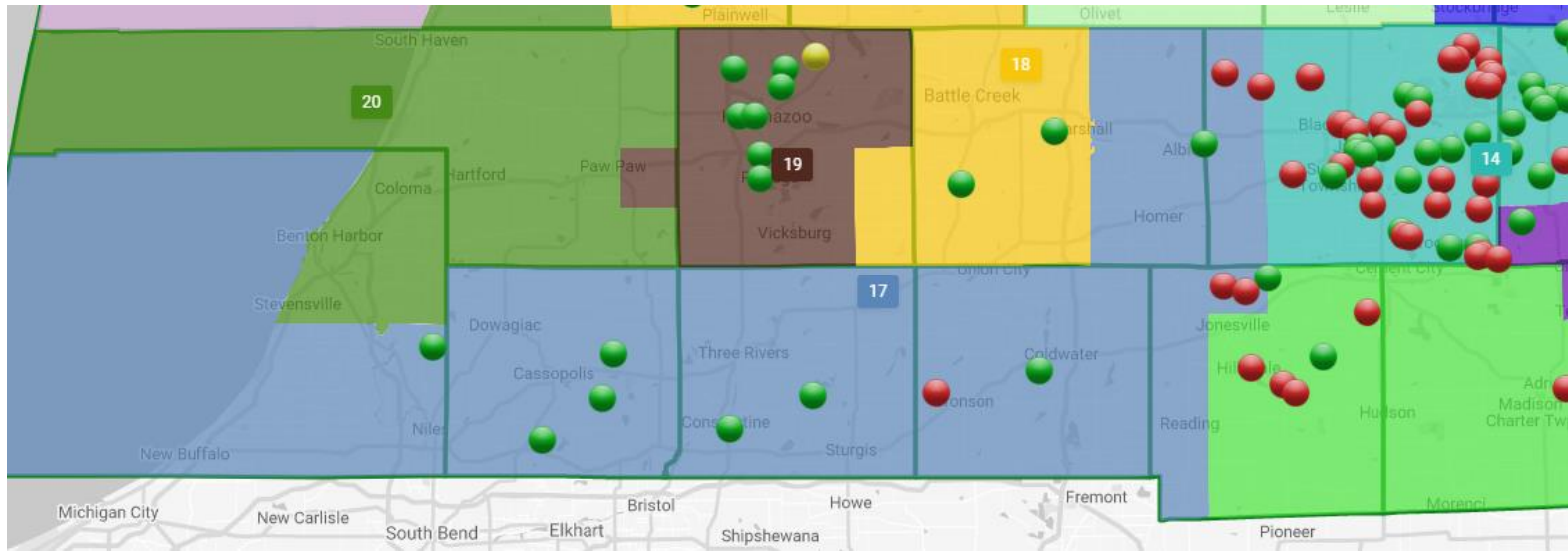
## ***Clerk Report***

- 2020 Conformation notices
- Update on Redistricting Maps
- Different District Numbers for US Congressional, State Senate, & State Representative
- Voter ID Cards
- Election update: Dates

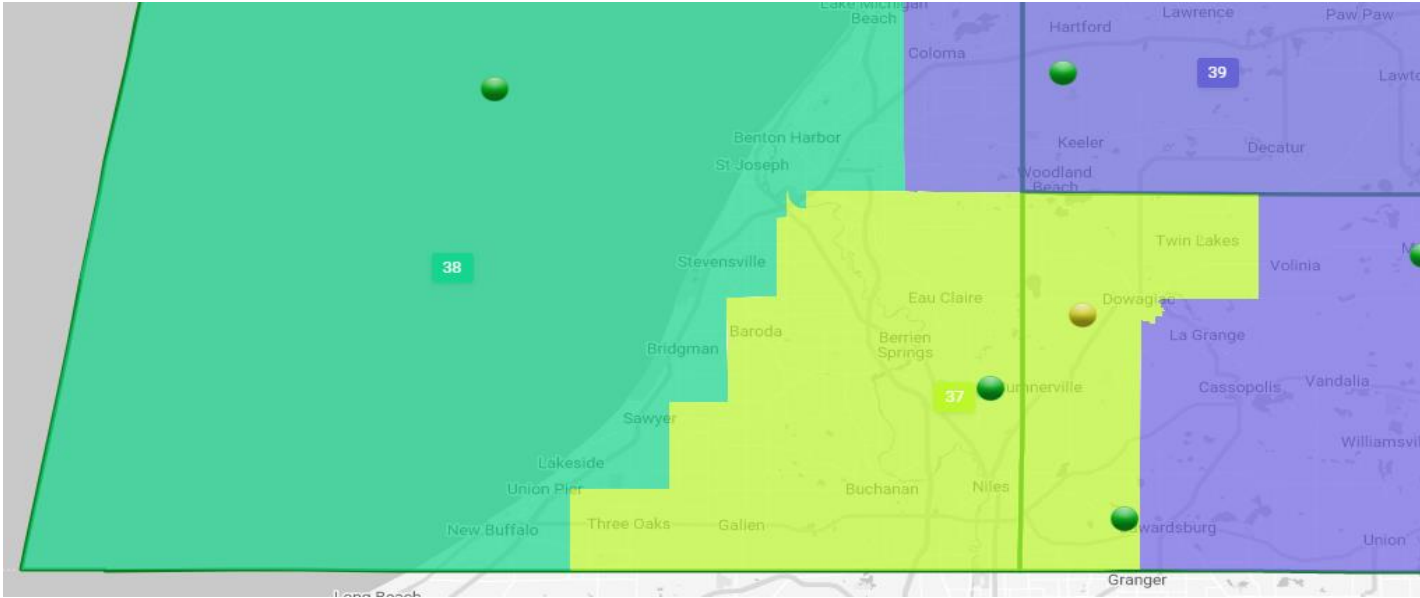
### Chestnut Map- US Congressional (District 5)



### Linden Map- State Senate (District 17)



### Hickory Map- State Representative (District 37)







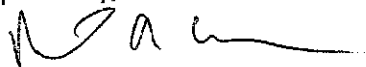
## Purchase Request

January 20, 2022

Chief Ganus,

This letter is to request to purchase my BPD issued duty firearm (Glock 22 with serial # DPV676US) as well as Duty Belt leather and equipment upon my retirement with the City of Buchanan Police Department.

Respectfully,

A handwritten signature in black ink, appearing to read 'D A Capron', written in a cursive style.

David A Capron

CITY OF BUCHANAN  
COUNTY OF BERRIEN, STATE OF MICHIGAN  
RESOLUTION NO. 2022.02/242

**Resolution Establishing an Obsolete Property Rehabilitation (OPRA)  
District for Rowland Property Group, 101- 103 Days Ave., Buchanan,  
MI 49107**

WHEREAS, pursuant to PA 146 of 2000, the City Commission has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Buchanan; and

WHEREAS, Rowland Property Group has filed a written request with the clerk of the City of Buchanan requesting the establishment of the Obsolete Property Rehabilitation District for an area at 101 Days Ave, Buchanan, MI 49107 located in the City of Buchanan hereinafter described; and

WHEREAS, the City Commission of the City of Buchanan determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Berrien County Record and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on (date) a public hearing was held and all residents and taxpayers of the City of Buchanan were afforded an opportunity to be heard thereon; and

WHEREAS, the City Board deems it to be in the public interest of the City of Buchanan to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Buchanan that the following described parcel(s) of land situated in the City of Buchanan, Berrien, and State of Michigan, to wit:

58-0035-0201-03-3

COM AT SE COR OF DAYS AVE & FRONT ST CITY OF BUCHANAN IN SEC 35 T7S R18W TH E 80.5'TH S 60'TH W 35.5'TH N 8'TH W 45'TH N 52'TO POB 103 Days - COM 52' S OF INT OF E LN OF DAYS AVE & S LN OF FRONT ST CITY OF BUCHANAN TH E 45' S 12' W 45' N 12' TO BEG SEC 35 T7S R18W

here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as Rowland Property Group 101-103 Days Ave. Buchanan, Obsolete Property Rehabilitation District No.

\_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION ADOPTED.

CERTIFICATE

The duly elected and acting Clerk of the City of Buchanan hereby certifies that the foregoing constitutes a true copy of a Resolution adopted at a regular meeting of the City of Buchanan Board, Berrien County, Michigan, held on \_\_\_\_\_, at which meeting all members were present as indicated in said minutes and voted as therein set forth; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

\_\_\_\_\_  
(Clerk Signature)

## STATEMENT OF OBSOLESCENCE FROM CITY ASSESSOR

The property subjected to this request is located at 101 Days & 103 Days Avenue, Buchanan, MI 49107. The building is a two-story multi-use structure constructed in 1884. Previously a movie rental retailer, established in 1988, the property has since been uninhabited for the past 10+ years. Due to the age and recent years of inactivity, the building is denoted as obsolete and will require structural upgrades to meet today's building codes for future commercial and/or residential uses.

The building maintains its original red brick exterior, requiring minimal to moderate tuckpointing and replacement of block in the masonry wall. Preserving the structures original architecture will accentuate the city's downtown while providing a retrofit and elegant aesthetic for modern commercial and/or residential activity. Extensive rehabilitation will be necessary for the interior of the property. The building's floor will need to be replaced due damage caused by a structural collapse; all windows, along with all heating and cooling equipment, electric distribution throughout the building, and all plumbing equipment and fixtures will need to be updated and brought up to ADA compliance. The current installment of existing equipment is considered obsolete by todays commercial and residential standards and will need to be replaced to accommodate future use. The city of Buchanan provides adequate street and public parking within the vicinity of this property to withstand additional commercial and/or residential interests.

Malinda A Cole-Crocker

Name of Assessor



Assessor Signature



Date

CITY OF BUCHANAN  
COUNTY OF BERRIEN, STATE OF MICHIGAN  
RESOLUTION NO. 2022.02/243

**Resolution Establishing an Obsolete Property Rehabilitation (OPRA)  
District for Claremont Stark LLC, 502 Claremont St., Buchanan, MI  
49107**

WHEREAS, pursuant to PA 146 of 2000, the City Commission has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Buchanan; and

WHEREAS, Claremont Stark LLC has filed a written request with the clerk of the City of Buchanan requesting the establishment of the Obsolete Property Rehabilitation District for an area at 502 Claremont, Buchanan, MI 49107 located in the City of Buchanan hereinafter described; and

WHEREAS, the City Commission of the City of Buchanan determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Berrien County Record and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on (date) a public hearing was held and all residents and taxpayers of the City of Buchanan were afforded an opportunity to be heard thereon; and

WHEREAS, the City Board deems it to be in the public interest of the City of Buchanan to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Buchanan that the following described parcel(s) of land situated in the City of Buchanan, Berrien, and State of Michigan, to wit:

11-58-6200-0013-00-1 and 11-58-6210-0025-006

Real property located at 502 Claremont Street, within the City of Buchanan, Berrien County, Michigan and legally described as follows:

Lots 25, 26, 27 and 28 in Parkridge No. 1, according to the plat thereof recorded in the office of the Register of Deeds for Berrien County, Michigan, on September 15, 1955, in Volume 14 of Plats, page 24, being in the City of Buchanan, Berrien County, Michigan.

Also Lot 13, Parkridge, according to the plat thereof recorded September 17, 1953, in Volume 13 of Plats, page 31, being in the City of Buchanan, Berrien County, Michigan.

here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as Claremont Stark LLC, 502 Claremont St., Buchanan, Obsolete Property Rehabilitation District No. \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION ADOPTED.

CERTIFICATE

The duly elected and acting Clerk of the City of Buchanan hereby certifies that the foregoing constitutes a true copy of a Resolution adopted at a regular meeting of the City of Buchanan Board, Berrien County, Michigan, held on \_\_\_\_\_, at which meeting all members were present as indicated in said minutes and voted as therein set forth; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

\_\_\_\_\_  
(Clerk Signature)

## STATEMENT OF OBSOLESCENCE FROM CITY ASSESSOR

The building associated with this request is located at 502 Claremont Street, Buchanan, MI 49107. The property was originally constructed in 1958 as Stark Elementary School. The school later closed in 2011 and has remained inactive since that year. Considering the age and years of inactivity at this property the building is considered obsolete and in need of significant structural upgrades for future activity.

The building will require complete rehabilitation of both the exterior and interior of the structure. Due to the years of inactivity the roof will need to be replaced. The outdated roof will need to be improved to accommodate any future use within the structure. To restore the original exterior of the building tuckpointing and masonry work will be required. This will provide a needed aesthetic facelift to the property. All plumbing, heating and cooling fixtures will need to be updated. Restrooms will also need to be renovated and brought up to ADA compliance. Interior materials are dated and will need updating to meet today's energy efficiency demands. Insulation, lighting and electric rewiring are necessary. Furthermore, years of neglect to the property's parking lot has left it in poor condition. Patch work or the reconstruction of the parking lot will be needed, along with restriping of the lot.

Malinda A Cole-Crocker

Name of Assessor



Assessor Signature

01/18/2022

Date



DRAFT 12/01/21

## **MISCONDUCT, HARASSMENT AND DISCRIMINATION POLICY**

### **Introduction**

The City of Buchanan (“City”) is committed to the goal of delivering the highest possible level of services to citizens of the City and the community. It is the City Commission’s (“Commission”) policy to deliver citizen, vendor/contractor and community services, and maintain employment and public services practices without regard to race, color, religion, sex, pregnancy, sexual orientation, and gender preference/identity, veteran status, marital status, height, weight, national origin, age, disability or any other status protected under local, state, or federal law, and maintain an overall environment free of discriminatory, inappropriate, and disrespectful conduct or communications.

As further described in this Policy, the City prohibits abuse, discrimination or harassment of or by any City elected or appointed officer, appointed City board and commission member, City employee, citizen, vendor/contractor, member of the public, or work related business contact (hereinafter “Covered Individual(s)”). Violation of this Policy will result in such corrective action as the City in its sole discretion is authorized to implement.

The City will not tolerate abusive or disrespectful conduct, discrimination or harassment on City premises, worksites, or at City events or functions. Harassment in the workplace includes unwelcome advances, requests for favors, and other verbal or physical contact of a sexual or discriminatory nature that has the purpose or effect of unreasonably interfering with a Covered Individual’s performance of functions or work or creating an intimidating, hostile, or offensive environment.

### **Conduct Requirements**

Civility Requirements. All Covered Individuals must be treated with respect and in a professional and courteous manner at all times and in all in-person, verbal or in written communications (including e-mails, texts, or social media). It is expected that all Covered Individuals will refrain from using profanities, insults, or other disparaging remarks. Covered Individuals must endeavor to make only truthful statements and not knowingly misrepresent, mischaracterize, or misquote information received from others. It is also expected that all Covered Individuals will work together in a spirit of cooperation toward achieving the goals of the City set out in this Policy.

Discrimination and Harassment. The City prohibits discrimination, which includes disparate treatment, directed toward any individual or group of individuals based on race, ethnicity, sex, pregnancy, sexual orientation, gender preference/identity, color, religion, national origin, physical or mental disability, age, marital status, height, weight, status as a veteran or other protected status.

The City also prohibits harassment that is unwelcome and is sufficiently severe or pervasive and objectively offensive so as to substantially interfere with a person's work or other environments. Harassment may include, but is not limited to, threats; physical contact or violence; pranks;

jokes; bullying; epithets; coercion; derogatory comments; vandalism; or verbal, graphic, or written conduct directed at an individual or group because of race, ethnicity, sex, pregnancy, sexual orientation, gender preference/identity, color, religion, national origin, physical or mental disability, age, marital status, weight, height, or veteran status. Even if actions are not directed at specific persons, a hostile environment may be created when the conduct is sufficiently severe or pervasive and objectively offensive so as to substantially interfere with or limit the ability of an individual to work or otherwise to participate in or benefit from City activities or operations.

Sexual Harassment. Sexual harassment includes unwelcome sexual advances, requests to engage in sexual conduct, and other physical or expressive behavior of a sexual nature where: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or participation in or benefit from City activities or operations; (2) submission to or rejection of such conduct by an individual is used, threatened or suggested to be used, as the basis for employment or other decisions affecting an individual; or (3) such conduct substantially interferes with an individual's performance of work or other functions, thus creating an intimidating, hostile, or demeaning employment or other environment.

Harassment can be verbal, visual, or physical. It can be overt, as in the suggestion that a person could get a raise in salary or receive City services by submitting to sexual advances. Sexual harassment can also consist of persistent, unwelcome attempts to change a professional, employment or other relationship to a personal one. It can range from unwelcome sexual flirtations and inappropriate put-downs of individual persons or classes of people to serious physical abuses, such as assault.

Racial and Ethnic Harassment. Harassment that is directed at a person or group of persons because of race, color, ethnicity, or national origin is covered under this Policy and is prohibited. Even if actions are not directed at specific persons, a hostile environment can be created when the conduct is sufficiently severe or pervasive and objectively offensive so as to substantially interfere with the person's work or other environment.

Harassment Based on Other Protected Status. Harassment that is directed at a person or group of persons because of any status protected by this Policy or local, state or federal law is also prohibited under this Policy.

### **Complaint Resolution**

In order to identify and correct conduct prohibited under this Policy, the City has adopted a specific process by which a Covered Individual can make his or her complaints known. It is important to identify and remedy prohibited conduct as soon as possible. All complaints under this Policy should be made on the Complaint Form attached to this Policy as Attachment A.

All complaints of violations of the Policy must, as soon as possible, be submitted to the City Manager. If the complaint in any way involves the City Manager, the complaint must then be submitted to \_\_\_\_\_. All complaints of violations of this Policy should, if possible, be submitted within forty-eight (48) hours or sooner after the alleged violation occurs. Complaints not submitted as soon as possible will be accepted and properly investigated and processed.

However, complainants are advised that delays in filing complaints may greatly hamper the City's ability to effectively investigate and remedy any wrongful conduct, because of the passage of time, the loss of memory or information, or the inability to contact or interview witnesses.

Upon submission of a complaint, an impartial and confidential investigation of the complaint will be undertaken by the City or such other agent as the Commission or City Manager may designate. The person against whom the complaint is filed will be notified of and provided with a copy of the complaint at the appropriate time. Each investigation will necessarily be different depending on the facts, circumstances, and witnesses. Generally, an investigation will include interviews with the complainant(s), the person against whom the complaint has been brought, and anyone else who might have information that would be helpful to the investigation. Upon conclusion of the investigation, a written report of factual findings will be submitted by City's attorney or other designated investigator to all members of the City Commission for further action and to the complainant.

### **Non-Retaliation**

The City not only prohibits abuse, discrimination and harassment as set out in this Policy, but also strictly prohibits any retaliation against any Covered Individual who, in good faith, has submitted a complaint under this Policy or who has participated in an investigation under this Policy. Any Covered Individual who, after investigation, is found to have engaged in retaliation prohibited under this Policy will be subject to such appropriate corrective action as the City is authorized in its sole discretion to implement. If a Covered Individual believes he or she has been subjected to retaliation for exercising his or her rights under the City's Misconduct, Harassment and Discrimination Policy, the individual should submit a complaint in accordance with the complaint procedure set out above in this Policy.

**ATTACHMENT A**

**MISCONDUCT, HARASSMENT AND DISCRIMINATION COMPLAINT FORM**

Name (print): \_\_\_\_\_

Please list your identity as a full/part-time or temporary employee, visitor, vendor/contractor, citizen elected or appointed City official or commission/board member, Commissioner or other:

\_\_\_\_\_

Date of Incident(s): \_\_\_\_\_

Describe the incident(s) in detail including the date(s) and time(s) when the incident(s) occurred; the identity of the individual who committed the acts; the specific acts which you believe constituted a violation of the City’s Misconduct, Harassment and Discrimination Policy or, if applicable, the acts which you believe constituted unlawful discrimination and/or harassment, including any verbal acts; your response or reaction to each incident; the names of all known or suspected witnesses; and any other details which will assist the City in its investigation of this incident (please attach a separate sheet for additional information if needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been subject to similar Policy violations or acts of harassment and/or discrimination by the same individual(s) in the past? Describe the nature and dates of these prior violations (please attach a separate sheet for additional information if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If so, did you report the prior incident(s) state when and to whom? \_\_\_\_\_

\_\_\_\_\_

What would you like done to address your complaint? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Address/Phone No. \_\_\_\_\_