

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, AUGUST 26, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Minutes

- 1) Consider approving Regular Meeting Minutes from August 12, 2024.
- 2) Consider approving Closed Session Minutes from August 12, 2024.

B. Banking Authorization

- 1) Consider removing Mayor Sean Denison from all banking institutions, including Honor Credit Union, United Federal Credit Union, Huntington Bank, 1st Source, Sturgis Bank, and Horizon Bank. This includes checking accounts, savings accounts, and CDs. Also, his removal from investment accounts at UMB and MI Class.

C. Street Closure- Consider approving the street closure on October 4th from 5:45-6:30 PM (Front Street to Terre Coupe down Smith). Requested by BHS Student Council for the Homecoming Parade.

- VIII. Scheduled Matters from the Floor** (if any)
- IX. Reports by: Departments, Committees, Boards**
- X. Unfinished Business**

A. Resignation Acceptance

- 1) Consider accepting Mayor Sean Denison's Resignation effective date of August 12, 2024.

XI. New Business

- A. **Expenditures**- Consider approving the expenditures for August 26th, 2024, in the amount of \$95,355.10
- B. **Crossing Guard Agreement**- Consider approving the 2024-2025 Crossing Guard Agreement with Buchanan Public Schools.
- C. **Resolution 2024.08/23**- Consider Resolution 2024.08/23, poverty exemption guidelines resolution.
- D. **Ultraviolet Disinfection System** - Consider approval of Ultraviolet Disinfection System components for the Wastewater Treatment Plant.
- E. **DDA Discussion**

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. **Accepting Applications for City Commission- 2-Year Partial Term**

The Buchanan City Commission is accepting applications for a partial, 2-year term ending in December of 2026 for City Commissioner. Interested parties should fill and return completed applications to the Clerk by Friday, August 30th at 4:00 PM. Applicants must be City residents, registered voters, and over the age 18.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. **City Manager Comments**
- B. **Commissioner Comments**
- C. **Mayor Comments**

XV. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, AUGUST 12, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order at 7:00 PM by Mayor Denison.

II. Recognition

III. Pledge of Allegiance

Mayor Denison led the Pledge of Allegiance of the United States.

IV. Roll Call

Present: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Patrick Swem, Commissioner Larry Money and Commissioner Dan Vigansky

City Staff: City Manager, Timothy Lynch; City Clerk, Kalla Langston; Chief of Police Harvey Burnett

V. Approve Agenda

Motion made by Weedon, supported by Money, to amend the agenda to remove item VII (6). Consent Agenda item (B) BAFAC Appointment and approve the agenda with the amendment. Roll call vote carries unanimously

VI. Public Comment - Agenda Items Only (3-minute limit)

None.

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes

1) Consider the Regular Meeting Minutes from July 22nd, 2024.

2) Consider Special Meeting Minutes from July 29th, 2024.

~~**B. BAFAC Appointment:** Consider approving Kim Oleson to the Buchanan Area Fine Arts Council.~~

Motion made by Swem, supported by Money, to approve the consent agenda, as presented. Roll call vote carries unanimously.

VIII. Scheduled Matters from the Floor (if any)

IX. Reports by: Departments, Committees, Boards

A. Resolution 2024.08/22- Consider Resolution 2024.08/22 a resolution of the Buchanan Fine Arts Council to continue utilizing city-owned property in the City of Buchanan.

Motion made by Swem, supported by Weedon, to approve Resolution 2024.08/22, as presented. Roll call vote carries unanimously.

B. Primary Election Report -City Clerk Kalla Langston

Langston reported on a successful Primary Election with 594 voters casting their ballot. With voter turnout being at 18 percent for the city. We are already prepping for the General Election. As well as

teaming up with the library to participate in National Voter Registration Day which will be held on September 17th from 10 AM- 6 PM at the Buchanan District Library.

Votes cast in the August 6th, 2024 Primary Election with the breakdown of Election Day Voters, Absentee Voters, and Early Voters.

Election Day Voters	328
Absentee Voters	257
Early Voting Voters	8

X. Unfinished Business

A. SMCAS Articles of Incorporation-Consider approving Resolution 2024.08/23- a resolution to approve amendments to the Southwestern Michigan Community Ambulance Service (SMCAS) articles of incorporation.

Brian Scribner presented the Articles of Incorporation to the Commission. Right now, SMCAS is under a temporary agreement with Cass County. They are working on a permanent agreement and hope to have that considered in a few months. However, the Articles needed to be updated before going into any permanent agreement Cass County will not become owners of the organization at this time.

Motion made by Vigansky, supported by Swem, to approve Resolution 2024.08/23, as presented. Roll call vote carries unanimously.

XI. New Business

A. Expenditures- Consider approving the expenditures for August 12, 2024, in the amount of \$143,980.71.

Motion made by Vigansky, supported by Weedon, to approve the expenditures, as presented. Roll call vote carries unanimously.

B. Closed Session- Consider entering a Closed Session pursuant to MCL 15.268 Sec.8 (1)(a)(c) for discussions relating to negotiation of collective bargaining agreements and personnel evaluation.

Motion made by Money, supported by Vigansky, to enter closed session pursuant to MCL 15.268 Sec (1) (a) & (c), at 7:19 PM. Roll call vote carries unanimously.

Motion made by Weedon, supported by Money, to re-enter open session at 7:49 PM. Roll call vote carries unanimously.

Motion made by Swem, supported by Money, to approve the annual evaluation for City Manager, Timothy J Lynch with an overall positive performance evaluation and approval of his annual increase dated back to July 1 per his contract.

Yea: Denison, Swem, Weedon, Money

Nay: Vigansky

Motion carries 4-1

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

Haley Jones- Comments about the positive impact Ashley Regal had on the community and her personally.

Adam Burk- The Buchanan Area Senior Center parking lot will be under construction in the month of September. The Senior Center would like to utilize the Red Bud City Center during that time, to still be able to provide services.

John VanDyke- Published a letter to the editor of the Palladium in support of Mayor Denison and fact-check the rumors that have circulated.

Angela Lowery- Candidate for City Commissioner for November 2024 asking for support. Also apologized to Denison for a poison pen letter that was not her doing.

Chief Burnett- Thanked everyone for a successful National Night Out as well as thanked the Scarecrow Charities for giving \$600.00 for the shop with a cop program.

XIV. Executive Comments

A. City Manager Comments

Lynch- Updates of preparing for the financial audit as well as the notice period for the wastewater treatment plant permit. For USDA the loan closing was held on June 30th with a pre-construction meeting. Front Street retaining wall Lynch had received a second setting of drawings and provided comments, we are expecting additional drawings for review. McCoy Creek project the EGLE permit was issued on August 6th specifies the work within the creek needs to be completed by October 1, the remaining work above the creek can continue after October 1.

B. Commissioner Comments

Weedon- Congratulated Chunk's on their success. Thanked the public for their kind words about Denison. Best of luck to the candidates running for Commission.

Swem- Wished Ashley Regal the best of luck in her new opportunity and her work does not go unnoticed. Thanked Lynch for all that he has done to community in the short time he has been here, it was approved tonight with an overall positive evaluation. Congratulated Hannah and will continue to cheer her on. Thanked the police and first responders for National Night Out.

Money- Thanked Ashley Regal for everything she has done. Congratulated Chunk's. The reception for Hannah Roberts downtown was great. Glad to be able to help the Senior Center out while under construction. National Night Out had a great turnout. Thanked Tim and the commission for all the work they have done.

Vigansky- Lynch has my support 100 percent. The Senior Center is one of the best in the county.

C. Mayor Comments

Denison read a statement he prepared. Denison has decided to resign as Mayor and City Commissioner effective immediately. The statement is included see attachment A

XV. Adjourn

Motion made by Weedon, supported by Vigansky to adjourn at 8:14 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Pro Tem Mark Weedon

Since 2018, when I decided to run for the position of city commissioner, I have given everything I had to this position. As I stated when I ran for commissioner and time and time again since, my goal was and is simply to leave Buchanan a better place than I found it. I have invested countless hours over the past 7 years trying to achieve that goal. I have offered to pitch in at City Hall, I have volunteered for and sit on 5 different boards, lending a helping hand whenever and wherever I thought I could make a difference.

I have not been alone in this endeavor. Buchanan has so many good, decent people working for it, both in City Hall and the various DPW departments. They are ALL very good at what they do, and they do it because they share a common goal of doing what's best for Buchanan. I am honored to get to work beside them. Kalla Langston, Rich Murphy, Tim Lynch, Ashley Regal, Courtney Baham, Emma Lysy and all the other hard working, dedicated employees in this building. Mike Baker, Klay Weaver and the rest of the DPW employees are committed to doing everything they can to keep the city running smoothly. Our Police force, our firefighters, and all of our amazing volunteer organizations that do so much for our community. I would be here all night if I tried to name everyone. But all of these people give of their time and energy to try and make Buchanan a better place to live for all of us.

Buchanan is home to so many wonderful people that I value deeply, and with whom I enjoy working alongside - volunteers, civic leaders, business owners, and all those who share the common vision of a healthy, vibrant Buchanan, Michigan. To all of you that have consistently stood by me with unwavering support and to all those who continually support our small town, **thank you**. Your kind words, thoughts and actions have carried me through my years of service to this city. It is people like you that make Buchanan, Michigan "The nicest place in America" and the reason I wanted to be a part of leading our community in the first place.

Unfortunately, and maybe naively, I was unaware of another group of people that live here in Buchanan. A small but loud percentage of misguided, ill informed, small minded people. The kind of people that continually insinuate corruption exists inside city government without evidence. The kind of people that continually insult and question the integrity of those trying to serve our community. The type of people that would vandalize my home, simply because they are unhappy with me. The kind of people that bully, that continually post lies

and rumors on social media, and the kind of people who are profane and vulgar at our city meetings, and who disregard our rules of conduct and procedure.

To those of you who question my integrity and ethics because of lies that you have heard through gossip, or the anonymity of the internet, I want to tell you this:

I strive to be a person of character, and I can recognize right from wrong. My values won't bend for any member of this commission, for anyone in city hall or for anyone in our community. Right is right, wrong is wrong. I believe it's wrong to talk down to, or to berate anyone because of their sex, age, race, education or religion. I believe it's wrong to send provocative emails on city devices. I believe it's wrong to make inappropriate comments about females working at city hall. I will not look the other way when I see anyone, including fellow commissioners, participating in actions that put our city at risk of litigation. I will not accept retaliation against whistleblowers by members of this commission. I will not condone, by my silence, those who make racist statements. I will not stand silent when a commissioner verbally degrades city employees, especially in public. As the mayor, as a husband, and as a father to a teenage daughter, I will not just stand by while the city's harassment and misconduct policy is being violated by anyone - even if the person in violation of the policy is my friend, or your friend.

Please understand, my criticism of Mr. Vigansky isn't because I "don't like" Mr. Vigansky. It's because his behavior, words and actions jeopardize Buchanan's ability to operate effectively. His negativity, bigotry and constant attempts to circumvent the work and authority of the city commission puts the city at risk for litigation while at the same time impedes Buchanan's progress and hinders economic development opportunities. Our city's problems, both big and small, require intelligent, respectful debate, not self serving, outdated, obstructionist behavior born of ignorance.

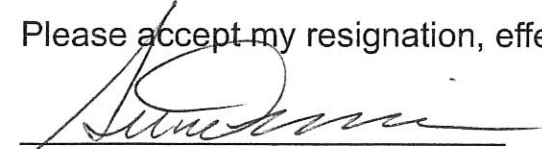
After discussing it with family, and friends, I have decided that the level of incivility I have dealt with as mayor has reached a level beyond what I consider acceptable for small town politics. I signed up to help, to work with everyone to improve our community. I didn't sign up to have my home vandalized. I have tried my very best to always treat others with respect, and to focus on solutions

to our problems. I didn't sign up to have my character and integrity attacked with untruths and lies.

With that being said, tonight, I am choosing to resign as your mayor, and city commissioner, effective immediately. I have decided to focus on my health, my family, and on things that bring me joy. Unfortunately, this position is no longer one of them.

Thank you,

Please accept my resignation, effective immediately.

A handwritten signature in black ink, appearing to read 'Sean Denison', written over a horizontal line.

Sean Denison



CITY OF BUCHANAN

Street Closure Form

Street(s) requested to be closed Front Street (from Duck Pond) to
Terre Coupe, down to Smith (past softball field)
Street Closing: from 10/04/24 5:45 p.m. to 10/04/24 6:30 p.m.
Date Time Date Time

Reason: Homecoming Parade (@ 6 p.m.)

Request being made by:

Organization: BHS Student Council

Address: 401 W. Chicago Buchanan, MI 49107

Phone: (269) 591-0280 = Jessica Elliott Cell Phone

Company Representative Name *(printed)* Jessica Elliott

Company Representative Signature Jessica Elliott

Title: BHS Student Council Advisor

Approved: _____
Police Chief

Approved: _____
Fire Chief

Approved: _____
Public Services Director

Approved: _____
City Manager

Comments (Office Use Only)

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I have not been alone in this endeavor. Buchanan has so many good, decent people working for it, both in City Hall and the various DPW departments. They are ALL very good at what they do, and they do it because they share a common goal of doing what's best for Buchanan. I am honored to get to work beside them. Kalla Langston, Rich Murphy, Tim Lynch, Ashley Regal, Courtney Baham, Emma Lysy and all the other hard working, dedicated employees in this building. Mike Baker, Klay Weaver and the rest of the DPW employees are committed to doing everything they can to keep the city running smoothly. Our Police force, our firefighters, and all of our amazing volunteer organizations that do so much for our community. I would be here all night if I tried to name everyone. But all of these people give of their time and energy to try and make Buchanan a better place to live for all of us.

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Attachment A

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After discussing it with family, and friends, I have decided that the level of incivility I have dealt with as mayor has reached a level beyond what I consider acceptable for small town politics. I signed up to help, to work with everyone to improve our community. I didn't sign up to have my home vandalized. I have tried my very best to always treat others with respect, and to focus on solutions

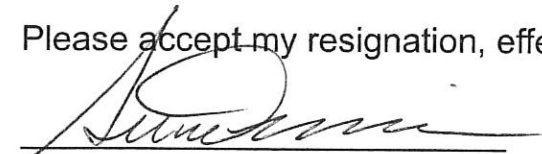
Attachment A

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Thank you,

Please accept my resignation, effective immediately.



Sean Denison

Attachment A

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	AMERICAN LEGION POST 51 CONTRACTUAL Vnd: 0172 Invoice: 08.06.24	Invoice: 08.06.24 Ref#: 28914 (REIMBURSEMENT FOR FLAG - NEW DPW BUILDIN) 469-000.000-818.000 469-000.000-202.000	449.10	449.10
		Expected Check Run: 08/26/2024		449.10	449.10
08/20/2024	AP	ANDREWS UNIVERSITY ECONOMIC DEVELOPMENT Vnd: 1951 Invoice: F0403724	Invoice: F0403724 Ref#: 28929 (VISION FOR BUCHANAN BOOKS) 101-700.000-735.000 101-000.000-202.000	3,230.98	3,230.98
		Expected Check Run: 08/26/2024		3,230.98	3,230.98
08/20/2024	AP	AT&T TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 08.13.24	Invoice: 08.13.24 Ref#: 28895 (WATER DEPT. INTERNET) 592-591.000-853.000 592-000.000-202.000	143.58	143.58
		Expected Check Run: 08/26/2024		143.58	143.58
08/20/2024	AP	AWWA MEMBERSHIP AND DUES Vnd: 1800 Invoice: S0173061	Invoice: S0173061 Ref#: 28894 (10.1.24-9.30.25 MEMBERSHIP DUES) 592-591.000-831.000 592-000.000-202.000	412.00	412.00
		Expected Check Run: 08/26/2024		412.00	412.00
08/20/2024	AP	BS&A SOFTWARE CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 0068 Invoice: 154911 Vnd: 0068 Invoice: 154911 Vnd: 0068 Invoice: 154911 Vnd: 0068 Invoice: 154911	Invoice: 154911 Ref#: 28896 (CONTRACT AGREEMENT FOR 8.1.24-8.1.25 FOR) 101-265.000-818.000 592-591.000-818.000 592-590.000-818.000 202-463.000-818.000 203-463.000-818.000 101-000.000-202.000 592-000.000-202.000 202-000.000-202.000 203-000.000-202.000	3,044.50 1,217.80 1,217.80 304.45 304.45	3,044.50 2,435.60 304.45 304.45
		Expected Check Run: 08/26/2024		6,089.00	6,089.00
08/20/2024	AP	CAMPBELL FORD, LINCOLN-MERCURY MAINTENANCE - VEHICLE Vnd: 0033 Invoice: 8007378	Invoice: 8007378 Ref#: 28960 (REPAIR RADIATOR ON 46-4) 101-301.000-939.000 101-000.000-202.000	834.28	834.28
		Expected Check Run: 08/26/2024		834.28	834.28

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2024	AP	CINDY BERRY MAINTENANCE - SYSTEM Vnd: MISC Invoice: 2889	Invoice: 2889 Ref#: 28917 (REIMBURSEMENT FOR GALVANIZED LINE REPLAC) 592-591.000-938.000 592-000.000-202.000	2,570.25	2,570.25
		Expected Check Run: 08/26/2024		2,570.25	2,570.25
08/20/2024	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4201784656	Invoice: 4201784656 Ref#: 28901 (CITY HALL MATS) 101-265.000-818.000 101-000.000-202.000	90.68	90.68
		Expected Check Run: 08/26/2024		90.68	90.68
07/31/2024	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4199621674	Invoice: 4199621674 Ref#: 28902 (SHOP MATS & TOWLS DPW) 101-441.000-818.000 101-000.000-202.000	155.83	155.83
		Expected Check Run: 08/26/2024		155.83	155.83
08/20/2024	AP	COCM CONFERENCES AND WORKSHOP Vnd: 0534 Invoice: 09.24.24-09.27.24	Invoice: 09.24.24-09.27.24 Ref#: 28900 (BUILDING INSPECTOR CONFERENCE REC) 101-371.001-864.000 101-000.000-202.000	325.00	325.00
		Expected Check Run: 08/26/2024		325.00	325.00
08/20/2024	AP	COLDSRING MEMORIAL CONTRACTUAL Vnd: 0708 Invoice: RI 2258297	Invoice: RI 2258297 Ref#: 28897 (MEMORIAL PLAQUE - G. ZEBELL) 101-567.000-818.000 101-000.000-202.000	415.00	415.00
		Expected Check Run: 08/26/2024		415.00	415.00
08/20/2024	AP	COMCAST BUSINESS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 08.14.24-09.13.24 Vnd: 1722 Invoice: 08.14.24-09.13.24	Invoice: 08.14.24-09.13.24 Ref#: 28903 (MOTHLY CYCLE) 592-590.000-853.000 101-441.000-853.000 101-567.000-853.000 592-000.000-202.000 101-000.000-202.000	412.39 240.51 170.65	412.39 411.16
		Expected Check Run: 08/26/2024		823.55	823.55
07/31/2024	AP	CULLIGAN OF COLOMA CONTRACTUAL Vnd: 1789 Invoice: 07.31.24	Invoice: 07.31.24 Ref#: 28898 (CITY HALL WATER - JULY) 101-265.000-818.000 101-000.000-202.000	113.20	113.20
		Expected Check Run: 08/26/2024		113.20	113.20

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2024	AP	CULLIGAN OF COLOMA CONTRACTUAL Vnd: 1789 Invoice: 7.31.24-2	Invoice: 7.31.24-2 Ref#: 28899 (CEMETERY WATER - JULY) 101-567.000-818.000 101-000.000-202.000	29.25	29.25
		Expected Check Run: 08/26/2024		29.25	29.25
08/20/2024	AP	ELEMENT MATERIALS TECHNOLOGY LAB ANALYTICAL SERVICE Vnd: 1186 Invoice: 24-158749	Invoice: 24-158749 Ref#: 28906 (MERCURY TESTING - WWTP) 592-590.000-820.000 592-000.000-202.000	38.10	38.10
		Expected Check Run: 08/26/2024		38.10	38.10
08/20/2024	AP	ETNA SUPPLY CO. METERS-HYDRANTS-FITTINGS Vnd: 0919 Invoice: S105813542.001	Invoice: S105813542.001 Ref#: 28904 (QUICK CONNECT CURB STOPS) 592-591.000-729.002 592-000.000-202.000	1,056.50	1,056.50
		Expected Check Run: 08/26/2024		1,056.50	1,056.50
08/20/2024	AP	ETNA SUPPLY CO. METERS-HYDRANTS-FITTINGS Vnd: 0919 Invoice: S105813542.002	Invoice: S105813542.002 Ref#: 28905 (WATER SERVICE BOX KITS) 592-591.000-729.002 592-000.000-202.000	852.50	852.50
		Expected Check Run: 08/26/2024		852.50	852.50
08/20/2024	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1383	Invoice: 1383 Ref#: 28908 (DPW BUILDING TECHNOLOGY SETUP) 469-000.000-818.000 469-000.000-202.000	9,153.32	9,153.32
		Expected Check Run: 08/26/2024		9,153.32	9,153.32
08/20/2024	AP	EXTRA PACKAGING, LLC MISCELLANEOUS SUPPLIES Vnd: 2109 Invoice: 130707	Invoice: 130707 Ref#: 28907 (DUMPSTER LINERS - WWTP) 592-590.000-756.000 592-000.000-202.000	521.50	521.50
		Expected Check Run: 08/26/2024		521.50	521.50
08/20/2024	AP	FIRE CATT, LLC EQUIPMENT TESTING Vnd: 1999 Invoice: 13907	Invoice: 13907 Ref#: 28911 (ANNUAL FIRE HOSE HYDROSTATIC TESTING - 8) 101-336.000-851.001 101-000.000-202.000	3,348.00	3,348.00
		Expected Check Run: 08/26/2024		3,348.00	3,348.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	FIRE SERVICE INC. MAINTENANCE - VEHICLE Vnd: 1251 Invoice: ST-14952	Invoice: ST-14952 Ref#: 28910 (REPAIR TO ENGINE 4621 PUMP PRIMER AND PU) 101-336.000-939.000 101-000.000-202.000	679.88	679.88
		Expected Check Run: 08/26/2024		679.88	679.88
07/31/2024	AP	FIRST ADVANTAGE OCC HEALTH SERVICE CONTRACTUAL Vnd: 1124 Invoice: 2502812407	Invoice: 2502812407 Ref#: 28909 (RANDOM DRUG TESTS - FOR EMPLOYEES WHOM C 101-441.000-818.000 101-000.000-202.000	388.24	388.24
		Expected Check Run: 08/26/2024		388.24	388.24
07/31/2024	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 21731	Invoice: 21731 Ref#: 28961 (REPAIR TO 46-4) 101-301.000-939.000 101-000.000-202.000	433.92	433.92
		Expected Check Run: 08/26/2024		433.92	433.92
08/20/2024	AP	GREAT LAKES SCIENTIFIC, INC. MAINTENANCE - SYSTEM Vnd: 2361 Invoice: 41046	Invoice: 41046 Ref#: 28915 (18 SAMPLES - E.COLI TESTING MCCOY CREEK) 592-590.000-938.000 592-000.000-202.000	576.00	576.00
		Expected Check Run: 08/26/2024		576.00	576.00
07/31/2024	AP	GRIFFEN PLUMBLING & HEATING CONTRACTUAL Vnd: 2362 Invoice: SRVCE086781	Invoice: SRVCE086781 Ref#: 28916 (AIR COMPRESSOR FOR DPW BUILDING) 469-000.000-818.000 469-000.000-202.000	7,622.32	7,622.32
		Expected Check Run: 08/26/2024		7,622.32	7,622.32
07/31/2024	AP	HONOR CREDIT UNION WEBSITE MARKETING PLAN MARKETING PLAN MISCELLANEOUS SUPPLIES POSTAGE Vnd: 1948 Invoice: 07.31.24-8531	Invoice: 07.31.24-8531 Ref#: 28918 (JULY CC PURCHASES - D.PEREZ) 101-754.000-857.000 101-700.000-805.000 101-700.000-805.000 101-265.000-756.000 101-253.000-730.000 101-000.000-202.000	16.24 70.87 6.82 340.00 342.35	776.28
		Expected Check Run: 08/26/2024		776.28	776.28

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2024	AP	HONOR CREDIT UNION	Invoice: 07.31.24-0448 Ref#: 28919(JULY CC PURCHASES - CITY CARD #1)		
		STAMPS	101-265.000-756.000	68.00	
		POSTAGE	101-253.000-730.000	68.00	
		PAPER TOWELS & TOILET PAPER	101-265.000-756.000	48.07	
		HAND TOWELS	101-265.000-756.000	33.25	
		HAND TOWELS	101-265.000-923.000	33.25	
		CENTER PULL TOWELS	592-591.000-756.000	59.33	
		PRINTER PAPER	101-265.000-756.000	132.18	
		DISINF. WIPES, X2 LAM POUCHES	101-262.000-728.000	38.68	
		MAINT. - OFFICE EQUIPMENT	592-591.000-934.000	139.98	
		Vnd: 1948 Invoice: 07.31.24-0448	101-000.000-202.000		421.43
		Vnd: 1948 Invoice: 07.31.24-0448	592-000.000-202.000		199.31
		Expected Check Run: 08/26/2024		620.74	620.74
07/31/2024	AP	HONOR CREDIT UNION	Invoice: 07.31.24-5784 Ref#: 28920(JULY CC PURCHASES - H.BURNETT)		
		TOURNIQUETS & HOLDERS	101-301.000-756.000	285.80	
		A. BAGGETT TRAINING FOR MAHN	101-301.000-960.000	190.00	
		VONAGE	101-301.000-853.000	413.41	
		H. BURNETT TRAINING FOR MAHN	101-301.000-960.000	190.00	
		REPLACEMENT FRIDGE FOR PD	101-301.000-756.000	200.85	
		Vnd: 1948 Invoice: 07.31.24-5784	101-000.000-202.000		1,280.06
		Expected Check Run: 08/26/2024		1,280.06	1,280.06
07/31/2024	AP	HONOR CREDIT UNION	Invoice: 07.31.24-0648 Ref#: 28921(JULY CC PURCHASES - CITY CARD #2)		
		CITY CENTER CLEANING SUPPLIES	101-265.000-923.000	17.49	
		HAND SOAP	101-265.000-756.000	12.72	
		DEED COPY	101-215.000-962.000	6.00	
		PRIME	101-265.000-818.000	14.99	
		MARKETING PLAN	101-700.000-805.000	29.99	
		Vnd: 1948 Invoice: 07.31.24-0648	101-000.000-202.000		81.19
		Expected Check Run: 08/26/2024		81.19	81.19
07/31/2024	AP	HONOR CREDIT UNION	Invoice: 07.31.24-6104 Ref#: 28922(JULY CC CHARGES - M.BAKER)		
		GLOVE BOX SEAL	101-441.000-756.000	8.50	
		4 TRAIL CAMERAS	101-441.000-756.000	359.98	
		Vnd: 1948 Invoice: 07.31.24-6104	101-000.000-202.000		368.48
		Expected Check Run: 08/26/2024		368.48	368.48

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	HONOR CREDIT UNION	Invoice: 08.30.24-0648 Ref#: 28923(AUGUST CC CHARGES - CITY CARD #2)		
		BOOKLETS	101-700.000-805.000	820.33	
		ELECTION FOOD	101-262.000-962.000	152.00	
		ELECTION FOOD	101-262.000-962.000	122.80	
		CUPS & NAPKINS	101-262.000-962.000	20.80	
		Vnd: 1948 Invoice: 08.30.24-0648	101-000.000-202.000		1,115.93
		Expected Check Run: 08/26/2024			
				1,115.93	1,115.93
08/20/2024	AP	HONOR CREDIT UNION	Invoice: 08.30.24-0448 Ref#: 28924(AUGUST CC PURCHASES - CITY CARD #1)		
		EXPANDING FILE FOLDERS & 3 RING BINDERS	101-253.000-728.000	56.77	
		BLUE PAPER FOR CHECK COPIES	101-253.000-728.000	11.66	
		MAINT. - OFFICE EQUIPMENT	592-591.000-934.000	179.99	
		COMMUNITY POLICING - NNO	101-301.000-886.000	262.91	
		TOILET GEL & PAPER TOWELS CITY CENTER	101-265.000-923.000	27.84	
		Vnd: 1948 Invoice: 08.30.24-0448	101-000.000-202.000		359.18
		Vnd: 1948 Invoice: 08.30.24-0448	592-000.000-202.000		179.99
		Expected Check Run: 08/26/2024			
				539.17	539.17
07/31/2024	AP	JONES PETRIE RAFINSKI CORP.	Invoice: 0049579 Ref#: 28925(PROF. SERVICES FROM 7.1.24-7.31.24 - FRO)		
		CONTRACTUAL	214-000.000-818.000	2,398.79	
		Vnd: 2358 Invoice: 0049579	214-000.000-202.000		2,398.79
		Expected Check Run: 08/26/2024			
				2,398.79	2,398.79
08/20/2024	AP	KCI	Invoice: 337809 Ref#: 28927(AUGUST WATER BILLS)		
		PRINTING & PUBLISHING	592-590.000-902.000	708.47	
		PRINTING & PUBLISHING	592-591.000-902.000	708.48	
		Vnd: 2120 Invoice: 337809	592-000.000-202.000		1,416.95
		Expected Check Run: 08/26/2024			
				1,416.95	1,416.95
06/30/2024	AP	KEYSTONE COOPERATIVE	Invoice: 454032 Ref#: 28942(DSL ECHAST FLUID)		
		GAS AND OIL	101-441.000-751.000	259.05	
		Vnd: 2342 Invoice: 454032	101-000.000-202.000		259.05
		Expected Check Run: 08/26/2024			
				259.05	259.05
08/20/2024	AP	LANGSTON KALLA	Invoice: 08.19.24 Ref#: 28926(MIELAGE REIMBURSEMENT - ELECTION TRAVEL)		
		TRAVEL & CAR ALLOWANCE	101-215.000-873.000	99.16	
		Vnd: 2252 Invoice: 08.19.24	101-000.000-202.000		99.16
		Expected Check Run: 08/26/2024			
				99.16	99.16

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	LEADER PUBLICATIONS LLC PRINTING & PUBLISHING Vnd: 0231 Invoice: 1864563	Invoice: 1864563 Ref#: 28928 (WWTP APPLICANTS AD) 592-590.000-902.000 592-000.000-202.000	42.12	42.12
		Expected Check Run: 08/26/2024		42.12	42.12
08/20/2024	AP	M.A.A.C PROPERTY SERVICES CONTRACTUAL Vnd: 0324 Invoice: 78249	Invoice: 78249 Ref#: 28934 (DUCK POND SERVICE) 101-265.000-818.000 101-000.000-202.000	478.99	478.99
		Expected Check Run: 08/26/2024		478.99	478.99
07/31/2024	AP	MICHIANA AGGREGATE, INC. MAINTENANCE - SYSTEM Vnd: 0264 Invoice: 2302966	Invoice: 2302966 Ref#: 28933 (SSO MATERIALS) 592-590.000-938.000 592-000.000-202.000	367.77	367.77
		Expected Check Run: 08/26/2024		367.77	367.77
08/20/2024	AP	MILLER, MEREDITH READY TO SERVE Vnd: MISC Invoice: 08/20/2024	Invoice: 08/20/2024 Ref#: 28912 (UB refund for account: 1826) 592-000.000-067.021 592-000.000-202.000	162.27	162.27
		Expected Check Run: 08/26/2024		162.27	162.27
08/20/2024	AP	MORSE, CALEB WATER Vnd: MISC Invoice: 08/20/2024	Invoice: 08/20/2024 Ref#: 28913 (UB refund for account: 4055) 592-000.000-033.000 592-000.000-202.000	116.32	116.32
		Expected Check Run: 08/26/2024		116.32	116.32
08/20/2024	AP	MPEC CONTRACTUAL Vnd: 2315 Invoice: 749838	Invoice: 749838 Ref#: 28930 (POST LIFT - DPW BUILDING) 469-000.000-818.000 469-000.000-202.000	11,539.00	11,539.00
		Expected Check Run: 08/26/2024		11,539.00	11,539.00
08/20/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 748740	Invoice: 748740 Ref#: 28931 (WHITE TRUCK FRONT BRAKE REPAIR) 101-441.000-758.000 101-000.000-202.000	74.30	74.30
		Expected Check Run: 08/26/2024		74.30	74.30

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 748756	Invoice: 748756 Ref#: 28932 (BRAKE HOSE FOR 08 FORD F250 WHITE TRUCK) 101-441.000-758.000 101-000.000-202.000	33.18	33.18
		Expected Check Run: 08/26/2024		33.18	33.18
08/20/2024	AP	NALCO CROSSBOW WATER CONTRACTUAL Vnd: 1304 Invoice: 6670618719	Invoice: 6670618719 Ref#: 28938 (DEIONIZER SYSTEM RENTAL) 592-590.000-818.000 592-000.000-202.000	73.09	73.09
		Expected Check Run: 08/26/2024		73.09	73.09
08/20/2024	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 507305	Invoice: 507305 Ref#: 28935 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	1,295.82	1,295.82
		Expected Check Run: 08/26/2024		1,295.82	1,295.82
08/20/2024	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 507560	Invoice: 507560 Ref#: 28936 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	74.40	74.40
		Expected Check Run: 08/26/2024		74.40	74.40
08/20/2024	AP	NORTH SHORE ANALYTICAL LAB ANALYTICAL SERVICE Vnd: 0258 Invoice: 14797	Invoice: 14797 Ref#: 28937 (EFFLUENT & INFLUENT) 592-590.000-820.000 592-000.000-202.000	350.00	350.00
		Expected Check Run: 08/26/2024		350.00	350.00
08/20/2024	AP	PAM'S SIGNS INSURANCE CLAIM REPAIRS Vnd: 0220 Invoice: 8124	Invoice: 8124 Ref#: 28941 (REPLACE LETTERING AND GRAPHICS ON 46-3) 101-301.000-810.000 101-000.000-202.000	390.00	390.00
		Expected Check Run: 08/26/2024		390.00	390.00
08/20/2024	AP	PAYNES EXCAVATING, LLC MAINTENANCE - SYSTEM Vnd: 0857 Invoice: 08.06.24	Invoice: 08.06.24 Ref#: 28940 (SAND - WATER DEPT POTHOLING PROGRAM) 592-591.000-938.000 592-000.000-202.000	420.00	420.00
		Expected Check Run: 08/26/2024		420.00	420.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 42623	Invoice: 42623 Ref#: 28939 (VICTORY PARK, RAVISH PARK, COMMONS, KATH) 101-755.000-818.000 101-000.000-202.000	1,068.00	1,068.00
		Expected Check Run: 08/26/2024		1,068.00	1,068.00
08/20/2024	AP	RAY FAGA BANK FEES AND CHARGES Vnd: MISC Invoice: 08.12.24	Invoice: 08.12.24 Ref#: 28943 (REFUND FEE) 101-267.000-956.000 101-000.000-202.000	85.67	85.67
		Expected Check Run: 08/26/2024		85.67	85.67
08/20/2024	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 15062537	Invoice: 15062537 Ref#: 28962 (PEST CONTROL AT THE PD) 101-301.000-818.000 101-000.000-202.000	81.00	81.00
		Expected Check Run: 08/26/2024		81.00	81.00
08/20/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0166370-IN	Invoice: 0166370-IN Ref#: 28949 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 08/26/2024		376.20	376.20
08/20/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0166436-IN	Invoice: 0166436-IN Ref#: 28950 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 08/26/2024		376.20	376.20
08/20/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0166271-IN	Invoice: 0166271-IN Ref#: 28951 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 08/26/2024		376.20	376.20

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2024	AP	SEMCO ENERGY	Invoice: 06.27.24-07.31.24 Ref#: 28956 (GAS ENERGY USAGE)		
		ACCT 0157168.501	101-301.000-921.000	68.93	
		ACCT 0157576.500	101-336.000-921.000	22.36	
		ACCT 0359411.500	101-265.000-921.000	13.76	
		ACCT 0374061.500	592-590.000-921.000	130.29	
		ACCT 0158995.500	101-265.000-921.000	71.27	
		ACCT 0348966.501	592-591.000-921.000	18.80	
		ACCT 0158691.500	592-590.000-921.000	241.16	
		CITY CENTER/UTIL./REFUNDS	101-265.000-922.000	27.46	
		BANK FEES AND CHARGES	101-267.000-956.000	3.50	
		Vnd: 0459 Invoice: 06.27.24-07.31.24	101-000.000-202.000		207.28
		Vnd: 0459 Invoice: 06.27.24-07.31.24	592-000.000-202.000		390.25
		Expected Check Run: 08/26/2024		597.53	597.53
06/13/2024	AP	SHANNON SMITH	Invoice: 06.13.24 Ref#: 28954 (REFUND PARK RENTAL)		
		MISCELLANEOUS	101-265.000-962.000	25.00	
		Vnd: MISC Invoice: 06.13.24	101-000.000-202.000		25.00
		Expected Check Run: 08/26/2024		25.00	25.00
08/20/2024	AP	STAR UNIFORM	Invoice: 39634-2 Ref#: 28952 (UNIFORM PATCHES FOR THE PD)		
		UNIFORMS	101-301.000-768.000	290.00	
		Vnd: 1358 Invoice: 39634-2	101-000.000-202.000		290.00
		Expected Check Run: 08/26/2024		290.00	290.00
08/20/2024	AP	STAR UNIFORM	Invoice: 39564-2 Ref#: 28953 (2 BADGES FOR CHRISTNER & KLEIN)		
		UNIFORMS	101-301.000-768.000	280.00	
		Vnd: 1358 Invoice: 39564-2	101-000.000-202.000		280.00
		Expected Check Run: 08/26/2024		280.00	280.00
08/20/2024	AP	STAR UNIFORM	Invoice: 39956-2 Ref#: 28957 (UNIFORMS FOR CHRISTNER)		
		UNIFORMS	101-301.000-768.000	412.00	
		Vnd: 1358 Invoice: 39956-2	101-000.000-202.000		412.00
		Expected Check Run: 08/26/2024		412.00	412.00
08/20/2024	AP	STAR UNIFORM	Invoice: 39957-2 Ref#: 28958 (UNIFORMS FOR KLEIN)		
		UNIFORMS	101-301.000-768.000	263.00	
		Vnd: 1358 Invoice: 39957-2	101-000.000-202.000		263.00
		Expected Check Run: 08/26/2024		263.00	263.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/20/2024	AP	THE UPS STORE POSTAGE Vnd: 0269 Invoice: 08.05.24	Invoice: 08.05.24 Ref#: 28944 (WATER SAMPLES TO EGLE LAB) 592-591.000-730.000 592-000.000-202.000	60.09	60.09
		Expected Check Run: 08/26/2024		60.09	60.09
08/20/2024	AP	USA BLUE BOOK CHEMICALS Vnd: 0388 Invoice: INV00445959	Invoice: INV00445959 Ref#: 28945 (FLOURIDE REAGENT) 592-591.000-743.000 592-000.000-202.000	839.83	839.83
		Expected Check Run: 08/26/2024		839.83	839.83
08/20/2024	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 9971131257	Invoice: 9971131257 Ref#: 28959 (AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000	120.07	120.07
		Expected Check Run: 08/26/2024		120.07	120.07
07/31/2024	AP	VITAN EQUIPMENT CONTRACTUAL Vnd: 2363 Invoice: 07.25.24	Invoice: 07.25.24 Ref#: 28955 (FORK LIFT & PALLET JACK DPW BUILDING) 469-000.000-818.000 469-000.000-202.000	25,013.49	25,013.49
		Expected Check Run: 08/26/2024		25,013.49	25,013.49
07/31/2024	AP	WELDY SALES AND SERVICE GAS AND OIL Vnd: 1763 Invoice: 24053	Invoice: 24053 Ref#: 28946 (ULTRA OIL) 101-441.000-751.000 101-000.000-202.000	59.98	59.98
		Expected Check Run: 08/26/2024		59.98	59.98
08/20/2024	AP	WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 24612	Invoice: 24612 Ref#: 28947 (CHAIN SAW CHAINS) 101-567.000-756.000 101-000.000-202.000	62.86	62.86
		Expected Check Run: 08/26/2024		62.86	62.86
08/20/2024	AP	WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 24611	Invoice: 24611 Ref#: 28948 (WEED EATER MAINTENANCE) 101-567.000-756.000 101-000.000-202.000	242.94	242.94
		Expected Check Run: 08/26/2024		242.94	242.94
Cash/Payable Account Totals:				95,355.10	95,355.10
		ACCOUNTS PAYABLE	101-000.000-202.000		22,43

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	202-000.000-202.000		304.45
		ACCOUNTS PAYABLE	203-000.000-202.000		304.45
		ACCOUNTS PAYABLE	214-000.000-202.000		2,398.79
		ACCOUNTS PAYABLE	469-000.000-202.000		53,777.23
		ACCOUNTS PAYABLE	592-000.000-202.000		16,135.23
			TOTAL INCREASE IN PAYABLE:		95,355.10

This is a letter of agreement between the City of Buchanan and the Buchanan Community Schools referencing the rate of pay for a Crossing Guard.

Therefore, the parties agree:

- 1. As of September 1, 2024, the rate of pay for a Crossing Guard shall be \$10.33 per hour. This rate of pay shall not change in the 24-25 school year unless the minimum wage increases in 2025.
- 2. If minimum wage increases above \$10.33 per hour, both parties agree that all Crossing Guards shall be compensated the new minimum wage rate for the rest of the school year.

BUCHANAN COMMUNITY SCHOOLS

BY: _____

Its: **Board President –**

Attest: _____

Its: **Board Secretary –**

CITY OF BUCHANAN

BY: _____

Its: **Mayor Pro Tem– Mark Weedon**

Attest: _____

Its: **City Clerk – Kalla Langston**

CROSSING GUARD SERVICE AGREEMENT

AGREEMENT made _____, 2024, between the **BUCHANAN COMMUNITY SCHOOLS**, a public corporation, with its principal place of business at 401 W. Chicago Street, Buchanan, Michigan 49107, hereinafter called "School", and the **CITY OF BUCHANAN**, a Municipal Corporation of the County of Berrien, of 302 Redbud Trail North, Buchanan, Michigan 49107, hereinafter called "City".

WHEREAS, School is a duly organized and existing school district providing public education to students residing in City and its surrounding Townships; and

WHEREAS, Section 613c (MCL 257.613c) places the responsibility of school crossing guards on the local law enforcement agency having jurisdiction of the crossing; and

WHEREAS, School has agreed to assist in the funding of the school crossing guard expense under the terms and conditions of this agreement.

NOW, THEREFORE, THE PARTIES AGREE:

1. **Payments by School.** In consideration of the City implementing, training, equipping, and supervising school crossing guards within its corporate limits, School agrees to pay the City the following:
 - (a) One-half of the direct wage or payroll costs of the crossing guard personnel; and
 - (b) Such other expenses as the Board of Education may approve from time to time.
2. **Warranty by City.** The City shall comply with the requirements set forth in 1949 PA 300, MCL 257.613b and 257.613c as amended. City shall assume full responsibility for the hiring, supervision and discipline of all crossing guard personnel.
3. **School Crossing Stations.** The parties acknowledge that the following school crossings are currently being maintained in the City:
 - (a) Intersection of Fourth Street and Moccasin Avenue;
 - (b) Intersection of Fulton Street and North Red Bud Trail;
 - (c) Intersection of Theoda Court and Front Street;
 - (d) Intersection of Ottawa Street and Front Street;
 - (e) Intersection of Fifth Street and Moccasin Avenue;
 - (f) Intersection of Main Street and Fifth Street;
 - (g) Intersection of Chippewa Street and Front Street;
 - (h) Intersection of Smith Street and South Red Bud Trail;
 - (i) Intersection of Main Street & Moccasin Avenue

The City Manager, Chief of Police and the Central Office Designee shall meet annually during the month of July to review the crossing guard locations. There shall be no modification of the crossing locations without the mutual consent of the parties. Schedules for services shall be based on the school calendar and shall be furnished to City not later than August 15th of each year hereafter by the Central Office Designee.

4. Termination by School. School may cancel this Agreement upon written notice to City given on or before the beginning of the City’s fiscal year. In the event that the School shall terminate this agreement after the beginning of the City’s fiscal year, School shall pay to City the salary expense for the balance of the fiscal year plus any other expenses approved by the Board of Education. Thereafter, the crossing guards shall be the sole responsibility of City.

5. Assignment. This Agreement shall not be assigned or transferred.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

BUCHANAN COMMUNITY SCHOOLS

CITY OF BUCHANAN

BY: _____

BY: _____

Its: Board President –

Its: Mayor Pro Tem Mark Weedon

Attest: _____

Attest: _____

Its: Board Secretary –

Its: City Clerk – Kalla Langson

POVERTY EXEMPTION GUIDELINES RESOLUTION

WHEREAS, the adoption of guidelines for poverty exemption is within the purview of the City Commission; and

WHEREAS, the homestead of persons who, in the judgment of the Assessor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 391, of 1994 Buchanan City, Berrien County adopts the following guidelines for the Assessor and Board of Review to implement and follow when determining if any applicant is eligible to receive a poverty exemption. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
2. File Form 5737 Application for MCL211.7u Poverty Exemption and Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the Assessor or Board of Review, accompanied by federal and State income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3. A valid driver's license or other form of picture identification is required.
4. A deed, land contract, or other evidence of ownership if the property for which an exemption is requested is required.
5. Meet the federal poverty income standards as defined and published annually by the State Tax Commission.
6. The application for an exemption shall be filed after January 1, but before the day prior to the December Board of Review.
7. The allowable net value of the asset test shall not exceed 2 times that of the federal poverty guidelines as published on an annual basis by the State Tax Commission.

NOW, THEREFORE BE IT RESOLVED, that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.



Name: _____
(Please print)

Home Address: _____
Street Address City State Zip

Telephone: (Home) _____ (Work) _____

Cell Phone: _____ Email: _____

1. Office sought: City Commissioner- Appointed – Term ending December 2026

2. Are you a City of Buchanan resident?
(MCL 168.342) YES NO

3. Are you a registered voter in the City of Buchanan?
(MCL 168.342) YES NO

4. Are you presently delinquent or default on property taxes and/or
special assessments or city owned utility owed to the city?
(City Charter Section 5.1) YES NO

5. Have you been convicted of a felony?
(MCL 168.342) YES NO

6. Have you been a Resident of the City of Buchanan
for 2 years or more?
(City Charter Section 5.1) YES NO

7. Do you agree to abide by the City’s Code of Conduct and
Ethics Ordinance
(City Ordinance Article V. Section 2-131) YES NO

Signature

Date



- 1) Please describe why you are interested in becoming a City Commissioner.

- 2) Please list any community service and/or prior board service, including the name of the board and term of service.

- 3) What is special about your personality or communication style that makes you a good fit to serve as a 'voice of the people,' representing the citizens living within the City of Buchanan?

- 4) What are some of the qualities you possess that demonstrate you are capable of successfully leading a team towards success?

- 5) What is your personal philosophy on the role local government should have in our everyday lives, and how would you enact that philosophy if you were to be appointed as a City Commissioner for the City of Buchanan?



- 6) Help us understand the type of leader you will be by describing your highest priorities for the City of Buchanan--both in the short term and in the long term.

- 7) Please provide a list of previous leadership positions you have held and the role you played in each.

- 8) Optional: Please feel free to share additional information such as a resume or any other pertinent information.