

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Street Closure

May 27th, 2024 Street Closure from W. Front Street to Dewey Street from 7:00 AM till 2:00 PM, for the Home Source Group annual Bounce House and Hot Dog give-a-way.

B. Minutes

1) Special Meeting Minutes March 19, 2024.

2) Regular Meeting Minutes March 25, 2024.

C. Buchanan Tree Friends

1) Approval for tree planting at the proposed parks (Ravish & Victory). BTF to coordinate with DPW & Community Development on the planting locations.

VIII. Scheduled Matters from the Floor (if any)

A. Introduction of "Chunk's"- Hailey & Justin Jones with Randy Hendrixson of Building 324.

IX. Reports by: Departments, Committees, Boards

X. Unfinished Business

XI. New Business

A. Resolution 2024.04/11- A Resolution prescribing compensation for the Election Workers for the City of Buchanan.

B. Expenditures: Consider approving the expenditures, in the amount of \$44,068.94 for April 8th, 2024.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. **16th Annual Chili-Walk**-Thursday April 11th, 2024 from 5 PM to 6:45 PM presented by Buchanan Area Chamber of Commerce.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn



PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, MARCH 25, 2024 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order Public Hearing & Roll Call

The public hearing was called to order by Denison at 7:00pm. Weedon motions, supported by Money, to open the public hearing. Roll call vote carries unanimously.

Roll Call: Denison, Weedon, Money, Swem, Vigansky

Introduction: The purpose of the Public Hearing is for the City Commission to receive public comment regarding the submittal of a Michigan Department of Natural Resources (DNR) Michigan Natural Resources Trust Fund (MNRTF) grant application to fund the St. Joseph River Improvements Project in Buchanan, MI. The project will consist of Phase I improvements to the boat launch located at Riverfront Park in Buchanan, MI. Phase I improvements will include a portion of the paved parking area for vehicles and trailers, bioswale for runoff pre-treatment, concrete sidewalk extension, launch ramp surface replacement, and a portion of the paved launch approach.

Project Background Presented by Murphy: The Vision for Buchanan identified three goals; 1) doing more of what's working downtown, 2) concentrate on the northside neighborhood, and 3) reconnect to our public access on the St. Joseph River. Over the last year, we've been involved in the Buchanan St. Joseph Riverfront Master Plan funded by AEP and led by a team at Abonmarche. We will be presenting the Master Plan to the Planning Commission shortly for its adoption. We've had several public meetings and a survey to get community feedback. When asked to indicate how strongly respondents agreed with the statement, 'The city of Buchanan should make efforts to improve connectivity and access to the St. Joe River,' 80% strongly agreed. When asked if respondents would like to see a new riverfront park and accessible waterfront, 83.3% strongly agreed. The uses proposed for the riverfront included the kayak launch which we were funded for and just awarded, and an improved motorized boat launch which is what tonight's hearing is about.

Announcement of the Public Hearing Rules: At this time, the City Commission will hear public comments on proposed application for DNR MNRTF grant application to fund the St. Joseph River Improvements Projects.

Public Comment:

Mike Rowland- offered support both personally and on behalf of the board of trustees of Michigan Gateway for the submittal of this DNR grant for the St. Joe River improvement project. Recently we had Ashley and Rich come into our offices to do a lengthy presentation about the project as a whole. Our board of directors came away thoroughly impressed. As I have said many times, our foundation bases our work in three things, education, healthcare, and culture. This project encompasses all three.

Rick Briand – In support of the application. The more that you can do to give access to handicapped people and the elderly, and I don't think about that because I am able bodied, but I have an autistic son and he's kind of afraid to do that. If you could make it easier for him and people like him that would be great. If it's money from a grant I say go for it and ask for it.

Norma Ferris, 304 N Oak St – Concerns about the river and area staying clean.

Motion made by Money, supported by Vigansky, to close the public hearing and public comment. Roll call vote carries unanimously.

II. Close of Public Hearing

Motion made by Money, supported by Vigansky to close the public hearing at 7:12 P.M. Roll call vote carries unanimously.

III. Call to Order of the Regular Meeting

The regular meeting was called to order by Denison at 7:12pm.

IV. Recognition

V. Pledge of Allegiance

Denison led in the pledge of allegiance.

VI. Roll Call

Present: Mayor Sean Denison, Mayor Pro Temp Mark Weedon, Commissioner Dan Vigansky, Commissioner Larry Money, Commissioner Patrick Swem

VII. Approve Agenda

Motion made by Swem, supported by Vigansky, to approve the agenda as presented. Roll call vote carries unanimously.

VIII. Public Comment - Agenda Items Only *(3-minute limit)*

Mac Elliot – We talked a couple weeks ago about the AEP building, now the Berrien County building. Looking forward to coming back hopefully in about 6 weeks with an announcement. Also is running for reelection to the county board. It will be a four-year term. Up until now it's always been two years, but I wanted to make you aware of what my plans are and to tell you I'd be happy to have your support.

Juanita Lewis, 809 Rynearson St Apt 5 – Just want to know from you all do you all have any listing of any of the realtors that's selling homes or going to start a subdivision somewhere in Buchanan.

IX. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Street Closures

1) 16th Annual Chili Walk presented by the Buchanan Area Chamber of Commerce on April 11, 2024, from 4:45 PM-7:00 PM, Front St. (Between Redbud Trl & Oak).

2) Memorial Day Parade presented by American Legion Ralph Rumbaugh Post 51 on May 27, 2024, 9:30 AM- 11:30 AM, Front St. (American Legion to Oak Ridge Cemetery).

B. Minutes: Consider the Regular Meeting Minutes from March 11, 2024

C. Earth Day & Community Clean Up: Consider support for a sponsored event by BARB in cooperation with Friends of the McCoy Creek Trail & Buchanan Tree Friends for Earth Day & Community Clean up on Saturday, April 27th, from 9 AM to 1 PM.

Motion made by Weedon, supported by Money, to approve the consent agenda as presented. Roll call vote carries unanimously.

X. Scheduled Matters from the Floor *(if any)*

XI. Reports by: Departments, Committees, Boards

A. **Community Development Report – Director Rich Murphy**

1) Recreation Passport Grant Application for Victory Park Improvements Project

- a) Public Comment on the Recreation Passport Grant Application for the Victory Park Improvements Project

Mayor Denison asked for public comments on the Recreation Passport Grant Application for the victory Improvements Project.

Jeanie Harris– commented on the Recreation Passport Grant application, this is really going to help Victory Park out a lot. With the pavilion now. With this grant, we can get playground equipment, handicap accessible playground equipment for the kids and there are some other things we want to do. The block is looking very nice. DPW, thank you Mike for all you’ve been doing on Victory Park with the sidewalk and redoing the bleachers. I’m in support of this grant, it’s really going to improve Victory Park to get the playground equipment.

No other comments.

- b) Consider Resolution 2024/03.08, a Resolution to approve the Recreational Passport Grant Application for the Victory Park Improvements Projects

Vigansky’s motion supported by Money to require Murphy to raise 75% of the grant’s 26% of funds we must raise is moved to a roll call vote.

Discussion led to Director Murphy raising 75% of the 26% match amount through local businesses.

Yea: Vigansky

Nay: Denison, Weedon, Money, Swem

Motion does not carry 4-1.

Motion made by Swem, supported by Weedon, to approve Resolution 2024.03/08, as presented. Roll call vote carries unanimously.

- 2) Consider Resolution 2024.03/09, A Resolution to approve the MNRTF Grant Application for the St. Joseph River Improvements Project

Motion made by Weedon, supported by Money, to approve Resolution 2024.03/09 for the St. Joseph River Improvements Project MNRTF Grant Application. Roll call vote carries unanimously.

- 3) Consider Resolution 2024.03/10, a Resolution of support for the Redevelopment Liquor License for the Sweet Shop Cafe Italiano LLC at 205 E Front St.

Motion made by Swem, supported by Vigansky, to approve resolution 2024.03/10 as presented. Roll call vote carries unanimously.

XII. **Unfinished Business**

XIII. **New Business**

- A. **Expenditures**: Consider the expenditures for March 25th, 2024 in the amount of \$215,491.67

Motion made by Vigansky, supported by Weedon, to approve the expenditures as presented.

Discussion on bills for a truck repair, lawyer fees and the southwest chamber of commerce.

Roll call vote to approve the expenditures carries unanimously.

XIV. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

James Busby – Comments about the Parks and the great job Director Murphy has done.

Rob Selvig– Comments about the ordinance violations he has occurred while living in the city.

Rick Briand,– Announcing his campaign to run for Berrien County Sheriff.

XVI. Executive Comments

A. City Manager Comments

I have an update on the Days Ave/McCoy Creek Project. We are meeting with EGLE tomorrow regarding the permitting of that project and its impact on stream. I hope in the next week or so we will have some conceptual drawings and cost of opinions on that project as well. It's our initial meeting tomorrow and they will let us know their timeline and what the impact may be. Abonmarche has applied for the permits and the first step in that is having a meeting with EGLE at the site. That's scheduled for tomorrow.

B. Commissioner Comments

Money: I want to thank Tim for all of his hard work, I want to thank the staff for all that they do. There's a lot of hard work that goes in and a lot of people just don't really realize that. I know we are in the process of having a going away party, just wanted to wish her the best of luck. Congratulations on the passport grant, you did a great job. Everything seems to be moving well. Victory Park is going to be done here pretty quick hopefully and we can start utilizing that. Once again thank you to this group of fine gentlemen. Everybody have a good Easter, see you the next go around.

Vigansky: I am not going to say anything tonight. I'll keep my thoughts to myself.

Swem: Best of luck to Jill, I want to wish her the best in her ne-xt opportunity. I've always enjoyed Jill. I want to give kudos to the team for our budget setting session we had recently. We all came in with a very serious mindset, we had a lot of good discussion. We didn't solve the world's problems, but we gave the team some good direction I felt and I look forward to seeing their takeaways and what next steps look like out of that meeting. Keep up the good work Rich, I am proud that our name is in half of these applications. We're not going to get them all but keep taking swings at them. Happy Easter, wish everyone the best

Weedon: A little off topic but relevant to us I would just like to say publicly so it's on the record, congratulations to Brandywine. State champion for the boys, runners up for the young ladies. One of the reasons it does tie back to us is what I really enjoyed on Facebook over the period of the period of last couple weeks is just to see that the heard, individuals in the community, the Buchanan school system, just the outpouring of love and admiration for a program that is a rival but at the same time is a community of people who are working hard to raise children to do the best that they can. I know that they would the same for us, so I just want to say publicly to them congratulations. I really hope the girls would get it so we could have two of them but they'll get it next year. Thank you for supporting another small community.

C. Mayor Comments

Denison: as commissioner Swem mentioned we had a goal setting session on the 19th, there is a white board if you want to stick around after the meeting you can peruse. You'll be able to tell which goals got the most stickers so you can see the directions we are headed. I want to announce that B.A.R.B. is doing an Earth Day cleanup on April 27th from 9-1pm. That's a Saturday morning in partnership with Tree Friends and the Friends of the McCoy Creek Trail. We will meet at the Commons and then disburse to clean up a portion of the creek and several different parks. More information will be coming out and there will be a volunteer form very soon. Also, I wanted to remind you of the chili walk April 11th, downtown. Don't miss that.

XVII. Adjourn

Motion made by Weedon, supported by Money, to adjourn the meeting at 7:44pm. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Sean Denison



WORK SESSION OF THE BUCHANAN CITY COMMISSION
TUESDAY, MARCH 19, 2024 – 10:00 AM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

Denison called the meeting to order at 10:00am.

II. Roll Call

Present: Mayor Sean Denison, Mayor Pro Temp Mark Weedon, Commissioner Patrick Swem, Commissioner Dan Vigansky, Commissioner Larry Money

City Staff: City Manager, Tim Lynch; City Treasurer, Deborah Perez; Bookkeeper, Courtney Baham; Deputy Clerk, Isabelle Adnson; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Water Operator-in-Charge, Craig Miller; Chief of Police, Harvey Burnett

III. Public Comment – Agenda items only

None.

IV. Items for Discussion

A. Goal setting and prioritizing for the 2024-2025 Budget.

I. COMMISSION AND DEPARTMENT HEADS MOST IMPORTANT GOALS:

Denison	Downtown Infrastructure Project – four years of preparation
Weedon	Downtown Infrastructure Project
Swem	Utilizing Code Enforcement
Vigansky	Expand Water & Sewer – water wells on Post Rd need to get flow meters
Money	Finance & Budget for Capital Planning – ex: replace failing equipment etc.
Baker	Street Repairs – behind downtown infrastructure project and a capital planning
Miller	Lead Pipes – abide by the law governing lead lines, EPA quickening time frames, the whole city must have zero lead pipes and be galvanized pipe free by 2040
Murphy	Downtown Infrastructure Project – reuse old/vacant buildings and make them assets
Baham	Getting BS&A Software to get payroll back in house
Perez	Generally, get the city in a position to respond proactively instead of reactively
Lynch	Finance – address pay policies and upcoming union negotiations before we bring on new management personnel
Burnett	Increase Personnel – corresponds with reducing overtime

II. HIGHEST PRIORITY GOALS IN EACH FOCUS AREA:

Public Safety / Police & Fire / Ambulance

1. Capital Planning – Code Enforcement
2. Where will the next fire station go?
3. Better Utilization of Code Enforcement

Public Service / Parks

1. Kathryn Park Equipment Purchase (1A)
2. Victory Park Equipment Purchase (2)
3. Boat Launch & Dock Replacement (1B)

- a. Finish purchase of Kathryn Park equipment we started last year?

Economic Development / Grants

1. Feed Mill & Baroda Tire Property
 - a. Not one grant we applied for regarding these properties was given to anyone in Berrien County, consider using excise money to get the lot ready for someone to invest in.
 - b. Potential location for a Fire Department?
2. What doable projects do we want on the radar to address this fiscal year
 - a. Vigansky: Feed Mill – even if we take one building down we are showing progress
 - b. Weedon: Feed Mill – something needs to happen even if it's a little at a time
 - c. Money: Feed Mill – we have been sitting on it
 - d. Denison: Infrastructure Project must get done, and Feed Mill – that site is one of the most valuable property's we own and something needs to be done
 - e. Swem: Feed Mill and Boat Launch – access to river is important
3. Consider rear façade grants to help with grants to help with infrastructure project

Finance & Budget

1. Budget reporting monthly – we know when our expenses are coming in so we need to plan
2. Consider current staff → raises, promotions/duties, fill holes
3. Department Heads accountability of personnel
4. Improve software/BS&A enhancements

Infrastructure / Water & Sewer / Roads

1. Capital Planning (7) Roads
 - a. If you have bad roads and bad pipes we may as well do it all at once, block by block
2. Replace Water Mains
 - a. By October we have to write a report on each line we have, if a galvanized line is hooked up to lead pipes it is the city's responsibility to replace it
 - b. If we are replacing lines we will need to prepare for repairing roads
3. Strategic Plan on Expansion
4. Develop a committee for the Downtown Infrastructure Project

Public Events

1. The Commons Improvements
 - a. Essential piece of city infrastructure, technology hasn't been updated
 - b. The Commons Committee is planning a major fundraiser this summer to improve lighting, sound systems, buildings, etc. – they will likely ask commission for help
 - c. Commons Committee is using I Love My City Day (May 7th) to knock out some work
2. Reorganizing the city's structure for boards – restructure how and who they report to
3. More use of the Tin Shop
4. Thrill on the Hill & Labor Day – important to community, there is a desire for them to return

Other

1. Wastewater Operator
 - a. Class B Wastewater Plant – \$10 million facility with extended aeration and activated sludge system designed in Netherlands using aerobic digestion and UV disinfection
 - b. Facility requires supervision by one state certified B operator
 - c. Reports due at the end of March – recommendations/plan for operator will follow

2. Hoven's Wall
 - a. Sheet Piling – drive metal into ground
 - b. Cement Blocks – aesthetic preference, but must dig hill out 12-14ft and add footers to stabilize the ground
3. Activate under-used strategic properties

III. FINAL COMMENTS

Burnett: Working on strengthening code enforcement and SRO.

Miller: Let's not leave things here and forget about them, keep each other accountable.

Murphy: Economic development is critical moving forward, we need to keep our momentum. For a macroeconomic send off – there is a proposed electric battery plant in New Carlisle, a \$3.5 billion investment by Samsung and GM creating 1,000 immediate construction jobs, and 1,600 permanent jobs after that just 20 miles from Buchanan. It could change the whole region.

Baham: Have a positive mindset and we will do positive things.

Denison: Looking back on my goals from 2019 almost everything had been tackled or started such as beginning construction on the DPW building, hiring an economic development director, etc. We have to keep pushing.

Swem: Productive day today, just because some topics didn't receive a sticker doesn't mean we won't pay attention to them. We should meet quarterly for strategic planning. Saw New Carlisle in the news today for their strategic plan going up to 2040. We need to prioritize this.

Money: We've done similar things in the past, but we need to take these goals and financially and physically work on these things.

Vigansky: Marijuana traffic is slowing down I heard by 30-40% down. Contact gas stations to see their traffic.

Moving Forward: Meet again to nail down how we attack these final goals around June. We can now use these prioritizations to now approach the budget for this fiscal year accordingly.

V. Adjourn

Motion made by Weedon, supported by Money, to adjourn. The meeting adjourned at 11:28am.

Isabelle Adnson, Deputy Clerk

Mayor Sean Denison

Ravish Park

Please indicate areas where trees may be planted



Victory Park

Please indicate areas where trees may be planted



**RESOLUTION 2024.04/11
A RESOLUTION OF THE CITY COMMISSION
CITY OF BUCHANAN, COUNTY OF BERRIEN, MICHIGAN**

A RESOLUTION PRESCRIBING COMPENSATION FOR THE ELECTION WORKERS FOR THE CITY OF BUCHANAN

WHEREAS, the City Clerk/ Election Administrator is recommending that the City Commission formally adopt a Resolution prescribing compensation for election workers; and

WHEREAS, the City Clerk shall be responsible for calculating time worked and presenting the proper paperwork to the Treasurer Department within a reasonable time to allow payment thereof; and

WHEREAS, the most recent compensation increase for election workers was October 2018; and

WHEREAS, the City Clerk has reviewed neighboring communities’ compensation and hereby recommends that an increase in compensation be provided to City of Buchanan election workers.

NOW THEREFORE, BE IT RESOLVED that

SECTION 1. Election Chairperson shall be paid \$16.00 per hour

SECTION 2. Election Inspectors shall be paid \$14.00 per hour

SECTION 3. An hourly rate of \$14.00 shall be paid for attending election training as prescribed by the Clerk

SECTION 4. Receiving Board members shall be paid \$16.00 per hour

SECTION 5. In the event that a City employee works the election, they will be paid their current rate of pay

At a Regular meeting of the City Commission of the City of Buchanan, County of Berrien, Michigan (the “City”), held in said City on Monday, _____, 2024. The resolution was offered by Commissioner _____ and supported by Commissioner _____.

ADOPTED this ____ day of _____, 2024.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

City Clerk, Kalla Langston

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/30/2023	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 149308	Invoice: 149308 Ref#: 28130 (PROF. SERVICES COMPLETED THROUGH 11.15.2) 101-101.000-967.002 101-000.000-202.000	3,650.00	3,650.00
		Expected Check Run: 04/08/2024		3,650.00	3,650.00
04/03/2024	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 149898	Invoice: 149898 Ref#: 28131 (PROF. SERVICES COMPLETED THROUGH 12.15.2) 101-101.000-967.002 101-000.000-202.000	4,800.00	4,800.00
		Expected Check Run: 04/08/2024		4,800.00	4,800.00
04/03/2024	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 79298	Invoice: 79298 Ref#: 28097 (DRUM CONTAINER RENTAL FEE) 592-591.000-743.000 592-000.000-202.000	133.00	133.00
		Expected Check Run: 04/08/2024		133.00	133.00
04/03/2024	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 79128	Invoice: 79128 Ref#: 28098 (CHLORINE & HYDROFLUOROSIICIC ACID - WATE) 592-591.000-743.000 592-000.000-202.000	1,286.31	1,286.31
		Expected Check Run: 04/08/2024		1,286.31	1,286.31
04/03/2024	AP	ANGELA BAGGETT GAS AND OIL Vnd: 2248 Invoice: 03.26.24	Invoice: 03.26.24 Ref#: 28103 (MIELAGE REIMBURSEMENT FOR TAKING EVIDENC) 101-301.000-751.000 101-000.000-202.000	51.85	51.85
		Expected Check Run: 04/08/2024		51.85	51.85
03/31/2024	AP	AT&T TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 02.17.24-03.16.24 Vnd: 0153 Invoice: 02.17.24-03.16.24	Invoice: 02.17.24-03.16.24 Ref#: 28099 (MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	155.14 33.10 4.35	155.14 37.45
		Expected Check Run: 04/08/2024		192.59	192.59
04/03/2024	AP	BERRIEN COUNTY RECORD OFFICE SUPPLIES Vnd: 0339 Invoice: 03.21.24	Invoice: 03.21.24 Ref#: 28104 (ZONING ORDINANCE PUBLIC HEARING NOTICE) 101-257.000-728.000 101-000.000-202.000	74.00	74.00
		Expected Check Run: 04/08/2024		74.00	74.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	BEST ONE TIRE & SERVICE MAINTENANCE - EQUIPMENT Vnd: 2080 Invoice: 4430028666	Invoice: 4430028666 Ref#: 28100 (TIRE REPLACEMENT) 101-567.000-933.000 101-000.000-202.000	106.50	106.50
		Expected Check Run: 04/08/2024		106.50	106.50
04/03/2024	AP	BIG C LUMBER MISCELLANEOUS SUPPLIES Vnd: 0196 Invoice: 2021800	Invoice: 2021800 Ref#: 28101 (CONCRETE MIX FOR CEMETERY) 101-567.000-756.000 101-000.000-202.000	845.22	845.22
		Expected Check Run: 04/08/2024		845.22	845.22
04/03/2024	AP	BUCHANAN DISTRICT LIBRARY PUBLIC RELATIONS Vnd: 0240 Invoice: 2024	Invoice: 2024 Ref#: 28152 (STOP, LUNCH & LISTEN 2024) 101-101.000-885.000 101-000.000-202.000	1,469.00	1,469.00
		Expected Check Run: 04/08/2024		1,469.00	1,469.00
04/03/2024	AP	CERTIFIED LABORATORIES GAS AND OIL Vnd: 1991 Invoice: 8626775	Invoice: 8626775 Ref#: 28108 (AEROSOL & PREMALUBE XTREME GREEN - WWTP) 592-590.000-751.000 592-000.000-202.000	507.75	507.75
		Expected Check Run: 04/08/2024		507.75	507.75
04/03/2024	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4187455472	Invoice: 4187455472 Ref#: 28109 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	83.94	83.94
		Expected Check Run: 04/08/2024		83.94	83.94
04/03/2024	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4188221229	Invoice: 4188221229 Ref#: 28110 (MATS & SHOP TOWELS) 101-441.000-818.000 101-000.000-202.000	155.83	155.83
		Expected Check Run: 04/08/2024		155.83	155.83
04/03/2024	AP	CIVIC PLUS CONTRACTUAL PREPAID Vnd: 2220 Invoice: 296572	Invoice: 296572 Ref#: 28127 (WEBSITE & AGENDA SOFTWARE) 101-215.000-818.000 101-000.000-123.000 101-000.000-202.000	1,052.50 3,157.50	4,210.00
		Expected Check Run: 04/08/2024		4,210.00	4,210.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	CIVIC PLUS PREPAID Vnd: 2220 Invoice: 297782	Invoice: 297782 Ref#: 28128 (MUNICODE SUPPORT FEE) 101-000.000-123.000 101-000.000-202.000	250.00	250.00
		Expected Check Run: 04/08/2024		250.00	250.00
04/03/2024	AP	COMCAST BUSINESS CITY CENTER/UTIL./REFUNDS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE UTILITIES - CITY HALL Vnd: 1722 Invoice: 03.25.24-04.24.24 Vnd: 1722 Invoice: 03.25.24-04.24.24	Invoice: 03.25.24-04.24.24 Ref#: 28105 (MOTHLY CYCLE) 101-265.000-922.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-921.000 101-000.000-202.000 592-000.000-202.000	249.71 367.52 124.85 587.17 670.06	1,874.46 124.85
		Expected Check Run: 04/08/2024		1,999.31	1,999.31
04/03/2024	AP	COUNTY OF BERRIEN MISCELLANEOUS SUPPLIES Vnd: 1864 Invoice: 15122	Invoice: 15122 Ref#: 28106 (EVIDENCE INVENTORY FORMS) 101-301.000-756.000 101-000.000-202.000	161.00	161.00
		Expected Check Run: 04/08/2024		161.00	161.00
04/03/2024	AP	CULLIGAN OF COLOMA CONTRACTUAL - WATER CONTRACTUAL - WATER Vnd: 1789 Invoice: 03.31.24	Invoice: 03.31.24 Ref#: 28107 (CITY HALL & CEMETERY WATER) 101-265.000-818.000 101-567.000-818.000 101-000.000-202.000	62.25 53.00	115.25
		Expected Check Run: 04/08/2024		115.25	115.25
04/03/2024	AP	DYLAN THOMAS UNIFORMS Vnd: 2304 Invoice: 03.24.24	Invoice: 03.24.24 Ref#: 28111 (PANTS FOR D. THOMAS) 592-591.000-768.000 592-000.000-202.000	21.39	21.39
		Expected Check Run: 04/08/2024		21.39	21.39
04/03/2024	AP	ETNA SUPPLY CO. METERS - HYDRANTS - FITTINGS Vnd: 0919 Invoice: S105189124.003	Invoice: S105189124.003 Ref#: 28112 (PART FOR WATER DEPT) 592-591.000-729.002 592-000.000-202.000	13.00	13.00
		Expected Check Run: 04/08/2024		13.00	13.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	EXEMPLAR IT SOLUTIONS RADIO MAINTENANCE Vnd: 2228 Invoice: 1286	Invoice: 1286 Ref#: 28114(REPLACE MOBILE ROUTER AND ANTENNA FOR 46) 101-301.000-851.000 101-000.000-202.000	1,612.97	1,612.97
		Expected Check Run: 04/08/2024		1,612.97	1,612.97
04/03/2024	AP	EXEMPLAR IT SOLUTIONS MAINTENANCE - EQUIPMENT Vnd: 2228 Invoice: 1285	Invoice: 1285 Ref#: 28115(WATER DEPT COMPUTER) 592-591.000-933.000 592-000.000-202.000	1,318.95	1,318.95
		Expected Check Run: 04/08/2024		1,318.95	1,318.95
04/03/2024	AP	EXTRA PACKAGING, LLC MISCELLANEOUS SUPPLIES Vnd: 2109 Invoice: 127187	Invoice: 127187 Ref#: 28113(DUMPSTER LINERS) 592-590.000-756.000 592-000.000-202.000	501.85	501.85
		Expected Check Run: 04/08/2024		501.85	501.85
04/03/2024	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 21253	Invoice: 21253 Ref#: 28117(OIL CHANGE AND CHECK FOR NOISE ON 46-4) 101-301.000-939.000 101-000.000-202.000	58.41	58.41
		Expected Check Run: 04/08/2024		58.41	58.41
04/03/2024	AP	GREAT LAKES ELECTRICAL MAINTENANCE MAINTENANCE - EQUIPMENT Vnd: 2341 Invoice: 1250	Invoice: 1250 Ref#: 28116(POST RD LIFT STATION) 592-590.000-933.000 592-000.000-202.000	690.00	690.00
		Expected Check Run: 04/08/2024		690.00	690.00
04/03/2024	AP	HAAS SYSTEMS, INC. MAINTENANCE-BUILDINGS Vnd: 0028 Invoice: 20790	Invoice: 20790 Ref#: 28120(QUARTERLY ALARM MONITORING - ROSS SANDER) 101-265.000-931.000 101-000.000-202.000	103.50	103.50
		Expected Check Run: 04/08/2024		103.50	103.50
04/03/2024	AP	HAAS SYSTEMS, INC. ALARM MONITORING Vnd: 0028 Invoice: 20618	Invoice: 20618 Ref#: 28121(QUARTERLY ALARM MONITORING - PEARS MILL) 101-753.000-922.000 101-000.000-202.000	81.00	81.00
		Expected Check Run: 04/08/2024		81.00	81.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	HERMAN & GOETZ MAINTENANCE - EQUIPMENT Vnd: 2168 Invoice: SRVCE00000097753	Invoice: SRVCE00000097753 Ref#: 28119 (WWTP GENERATOR SERVICE) 592-590.000-933.000 592-000.000-202.000	1,538.72	1,538.72
		Expected Check Run: 04/08/2024		1,538.72	1,538.72
04/03/2024	AP	HOLLAND SUPPLY MISCELLANEOUS SUPPLIES Vnd: 2301 Invoice: INV151806	Invoice: INV151806 Ref#: 28118 (HAND TRUCK FOR CEMETERY) 101-567.000-756.000 101-000.000-202.000	956.97	956.97
		Expected Check Run: 04/08/2024		956.97	956.97
04/03/2024	AP	KCI CONTRACTUAL CONTRACTUAL POSTAGE POSTAGE Vnd: 2120 Invoice: 334038	Invoice: 334038 Ref#: 28126 (APRIL WATER BILLS) 592-590.000-818.000 592-591.000-818.000 592-590.000-730.000 592-591.000-730.000 592-000.000-202.000	266.06 266.06 409.23 409.24	1,350.59
		Expected Check Run: 04/08/2024		1,350.59	1,350.59
04/03/2024	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 240411	Invoice: 240411 Ref#: 28122 (ELECTRICAL PERMITS FOR MARCH 2024) 701-000.000-491.000 701-000.000-202.000	368.80	368.80
		Expected Check Run: 04/08/2024		368.80	368.80
04/03/2024	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 766808	Invoice: 766808 Ref#: 28124 (PROPANE FOR HEAT IN CEMETERY BARN) 101-567.000-751.000 101-000.000-202.000	340.03	340.03
		Expected Check Run: 04/08/2024		340.03	340.03
04/03/2024	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 739084034	Invoice: 739084034 Ref#: 28125 (PROPANE FOR DPW FORKLIFT & TORK TANK) 101-441.000-751.000 101-000.000-202.000	76.65	76.65
		Expected Check Run: 04/08/2024		76.65	76.65
04/03/2024	AP	LANGSTON KALLA TRAVEL & CAR ALLOWANCE Vnd: 2252 Invoice: 03.31.24	Invoice: 03.31.24 Ref#: 28123 (MIELAGE & FOOD REIMBURSEMENT FOR CLERK C) 101-215.000-873.000 101-000.000-202.000	106.15	106.15
		Expected Check Run: 04/08/2024		106.15	106.15

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	LEADER PUBLICATIONS LLC GRANTS & SPECIAL PROJECTS Vnd: 0231 Invoice: 1798677	Invoice: 1798677 Ref#: 28132 (DNR GRANT PUBLIC HEARING) 101-101.000-967.002 101-000.000-202.000	65.22	65.22
		Expected Check Run: 04/08/2024		65.22	65.22
04/03/2024	AP	LOWE'S ECONOMIC DEVELOPMENT Vnd: 0229 Invoice: 01202	Invoice: 01202 Ref#: 28133 (VICTORY PARK) 101-700.000-735.000 101-000.000-202.000	377.26	377.26
		Expected Check Run: 04/08/2024		377.26	377.26
04/03/2024	AP	LOWE'S ECONOMIC DEVELOPMENT Vnd: 0229 Invoice: 01361	Invoice: 01361 Ref#: 28134 (VICTORY PARK) 101-700.000-735.000 101-000.000-202.000	250.08	250.08
		Expected Check Run: 04/08/2024		250.08	250.08
04/03/2024	AP	LOWE'S MISCELLANEOUS SUPPLIES Vnd: 0229 Invoice: 01847	Invoice: 01847 Ref#: 28135 (CHAPEL REMODEL) 101-567.000-756.000 101-000.000-202.000	29.57	29.57
		Expected Check Run: 04/08/2024		29.57	29.57
04/03/2024	AP	MPEC GAS AND OIL Vnd: 2315 Invoice: 736249	Invoice: 736249 Ref#: 28136 (OIL WWTP) 592-590.000-751.000 592-000.000-202.000	107.34	107.34
		Expected Check Run: 04/08/2024		107.34	107.34
04/03/2024	AP	PAM'S SIGNS MAINTENANCE - VEHICLE Vnd: 0220 Invoice: 8053	Invoice: 8053 Ref#: 28141 (RE-DECAL 46-4 FROM REPAIR) 101-301.000-939.000 101-000.000-202.000	275.00	275.00
		Expected Check Run: 04/08/2024		275.00	275.00
03/31/2024	AP	PARRETT COMPANY PRINTER PRINTER PRINTER PRINTER Vnd: 1596 Invoice: 76762 Vnd: 1596 Invoice: 76762	Invoice: 76762 Ref#: 28138 (PRINTERS FOR CITY HALL, PD & WWTP) 592-590.000-818.000 101-301.000-818.000 101-265.000-818.000 101-265.000-818.000 592-000.000-202.000 101-000.000-202.000	2.76 70.81 221.56 33.12	2.76 325.49
		Expected Check Run: 04/08/2024		328.25	328.25

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	PARRETT COMPANY OFFICE SUPPLIES Vnd: 1596 Invoice: 76446	Invoice: 76446 Ref#: 28140 (TONER FOR BOOKKEEPER) 101-253.000-728.000 101-000.000-202.000	607.22	607.22
		Expected Check Run: 04/08/2024		607.22	607.22
04/03/2024	AP	POLYDYNE, INC. CHEMICALS Vnd: 0314 Invoice: 1819965	Invoice: 1819965 Ref#: 28139 (CLARIFLOC- WWTP) 592-590.000-743.000 592-000.000-202.000	1,583.55	1,583.55
		Expected Check Run: 04/08/2024		1,583.55	1,583.55
04/03/2024	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 39851	Invoice: 39851 Ref#: 28137 (PORTABLE TOILETS - BYSBA) 101-755.000-818.000 101-000.000-202.000	356.00	356.00
		Expected Check Run: 04/08/2024		356.00	356.00
04/03/2024	AP	REDBUD HARDWARE FASTNERS FOR CHAPEL MAILBOX CATCH BASIN REPAIR KEY FOR RANGE MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES CLEAN GRAFFITI & REPAIR FLOOD LIGHT AT V LIGHTS FOR VET. MEM. PARK KATHRYN PARK CATCH BARR, STAND PAINT FOR GRAVE MARKING CHAPEL REMODEL SUPPLIES GRASS SEED FOR CEMETERY CHAPEL REMODEL SUPPLIES PAINT & ROLLER FOR WATER DEPT SLUDGE PRESS MISCELLANEOUS SUPPLIES Vnd: 0141 Invoice: 03.31.24 Vnd: 0141 Invoice: 03.31.24 Vnd: 0141 Invoice: 03.31.24	Invoice: 03.31.24 Ref#: 28146 (MARCH 2024 PURCHASES) 101-567.000-756.000 101-441.000-756.000 202-463.000-782.000 101-301.000-729.000 101-441.000-756.000 101-441.000-756.000 101-755.000-756.000 101-755.000-756.000 101-755.000-756.000 101-567.000-756.000 101-567.000-931.000 101-567.000-756.000 101-567.000-931.000 592-591.000-756.000 592-590.000-756.000 592-590.000-756.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	2.00 38.93 9.48 5.34 13.47 49.98 26.56 6.79 17.36 19.58 58.07 129.99 20.56 64.55 4.92 16.99	388.63 9.48 86.46
		Expected Check Run: 04/08/2024		484.57	484.57
04/03/2024	AP	RICHARDSON BUSINESS SOLUTIONS CONTRACTUAL Vnd: 2223 Invoice: IN8610	Invoice: IN8610 Ref#: 28142 (ID CARD PRINTER ANNUAL CONTRACT) 101-301.000-818.000 101-000.000-202.000	360.00	360.00
		Expected Check Run: 04/08/2024		360.00	360.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	RON DEFREEZ UNIFORMS Vnd: 1001 Invoice: 03.30.24	Invoice: 03.30.24 Ref#: 28143 (BOOT REIMBURSEMENT) 101-441.000-768.000 101-000.000-202.000	250.00	250.00
		Expected Check Run: 04/08/2024		250.00	250.00
04/03/2024	AP	ROSE PEST SOLUTIONS CITY CENTER/UTIL./REFUNDS Vnd: 0304 Invoice: 150610953	Invoice: 150610953 Ref#: 28144 (COMMUNITY CENTER PEST CONTROL) 101-265.000-922.000 101-000.000-202.000	55.00	55.00
		Expected Check Run: 04/08/2024		55.00	55.00
04/03/2024	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150608752	Invoice: 150608752 Ref#: 28145 (PEST CONTROL CONTRACT - PD) 101-301.000-818.000 101-000.000-202.000	78.00	78.00
		Expected Check Run: 04/08/2024		78.00	78.00
04/03/2024	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0164385-IN	Invoice: 0164385-IN Ref#: 28153 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	344.45	344.45
		Expected Check Run: 04/08/2024		344.45	344.45
04/03/2024	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0164423-IN	Invoice: 0164423-IN Ref#: 28154 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	344.42	344.42
		Expected Check Run: 04/08/2024		344.42	344.42
04/03/2024	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0164462-IN	Invoice: 0164462-IN Ref#: 28155 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	344.45	344.45
		Expected Check Run: 04/08/2024		344.45	344.45
04/03/2024	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0164348-IN	Invoice: 0164348-IN Ref#: 28156 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	344.46	344.46
		Expected Check Run: 04/08/2024		344.46	344.46

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0164500-IN	Invoice: 0164500-IN Ref#: 28157(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	344.54	344.54
		Expected Check Run: 04/08/2024		344.54	344.54
04/03/2024	AP	SMR COMMUNICATIONS INC. RADIO MAINTENANCE Vnd: 0086 Invoice: 28713	Invoice: 28713 Ref#: 28151(REPLACE CEILING SPEAKER AND SQUAD CAR CA) 101-301.000-851.000 101-000.000-202.000	178.00	178.00
		Expected Check Run: 04/08/2024		178.00	178.00
03/31/2024	AP	T MOBILE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1963 Invoice: 03.31.24	Invoice: 03.31.24 Ref#: 28147(SOM AGENCY AND EMPLOYEE - PHONE) 101-301.000-853.000 101-336.000-853.000 101-000.000-202.000	7.00 7.00	14.00
		Expected Check Run: 04/08/2024		14.00	14.00
04/03/2024	AP	THE BARTON GROUP CONTRACTUAL Vnd: 1683 Invoice: 04012024-24	Invoice: 04012024-24 Ref#: 28102(CONSTRUCTION ADMIN FOR APRIL 2024) 469-000.000-818.000 469-000.000-202.000	5,000.00	5,000.00
		Expected Check Run: 04/08/2024		5,000.00	5,000.00
04/03/2024	AP	THE HERALD-PALLADIUM MISCELLANEOUS Vnd: 0933 Invoice: 70111857	Invoice: 70111857 Ref#: 28129(EMPLOYMENT ADS) 101-172.000-962.000 101-000.000-202.000	79.20	79.20
		Expected Check Run: 04/08/2024		79.20	79.20
04/03/2024	AP	THREE OAKS FORD MAINTENANCE - VEHICLE Vnd: 0117 Invoice: JOB 4342	Invoice: JOB 4342 Ref#: 28148(REPAIRS TO 46-2) 101-301.000-939.000 101-000.000-202.000	1,190.71	1,190.71
		Expected Check Run: 04/08/2024		1,190.71	1,190.71
04/03/2024	AP	USA BLUE BOOK MISCELLANEOUS SUPPLIES Vnd: 0388 Invoice: INV00309667	Invoice: INV00309667 Ref#: 28149(FLUORIDE REAGENT) 592-591.000-756.000 592-000.000-202.000	302.08	302.08
		Expected Check Run: 04/08/2024		302.08	302.08

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/03/2024	AP	USA BLUE BOOK LAB SUPPLIES Vnd: 0388 Invoice: INV00318981	Invoice: INV00318981 Ref#: 28150 (PIPET TIP FOR WWTP) 592-590.000-757.000 592-000.000-202.000	109.59	109.59
		Expected Check Run: 04/08/2024		109.59	109.59
04/03/2024	AP	WEX BANK GAS AND OIL Vnd: 1098 Invoice: 96125213	Invoice: 96125213 Ref#: 28158 (MARCH FUEL CHARGES) 101-301.000-751.000 101-000.000-202.000	1,035.45	1,035.45
		Expected Check Run: 04/08/2024		1,035.45	1,035.45
				44,068.94	44,068.94
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		27,252.70
		ACCOUNTS PAYABLE	202-000.000-202.000		9.48
		ACCOUNTS PAYABLE	469-000.000-202.000		5,000.00
		ACCOUNTS PAYABLE	592-000.000-202.000		11,437.96
		ACCOUNTS PAYABLE	701-000.000-202.000		368.80
			TOTAL INCREASE IN PAYABLE:		44,068.94