

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, NOVEMBER 28, 2022 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only** (3-minute limit)

**VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Meeting Minutes- Consider approving the Regular Meeting Minutes from November 14, 2022.

B. Expenditures- Consider approving the expenditures for November 28, 2022, in the amount of \$132,159.84

**VIII. Scheduled Matters from the Floor** (if any)

**IX. Reports by: Departments, Committees, Boards**

**A. Community Development Report- Director Murphy**

A) KISA Enterprises MI, Inc. Medical & Adult Use Marihuana Applications for annual permit renewal.

**B. Clerk Report**- Board appointments

(1) **Buchanan Tree Friends**- Consider the appointment of Elaine Rowland to BTF.

(2) **Friends of the McCoy's Creek Trail Committee**- Consider the appointment of Shawn Ward to Friends of the Trail.

**X. Unfinished Business**

**A. Items VIII. B. was postponed at the City Commission meeting on November 14th. Till the Commission could have a further review of said boards.**

--OPTIONAL, BUT RECOMMENDED:

*-City Manager Heather Grace recommends the formation of the following Boards/Commissions/Committees/Task Forces:*

*[Note that Manager Grace recommends that at least one, but no more than two, Commissioners serve on each of the following Committees. Also note that the following recommended committees are not intended to be "standing committees" in violation of Charter Sect. 6.7 because they are intended to only meet 'as needed' and also not be permanent, and only exist as long as is deemed necessary--and shall cease operations once their assigned task is completed].*

**(B) Recommended to Be Created Boards:**

**(1) Compensation Commission (2 seats)**

*-As noted in the Buchanan City Charter, at Sec. 4.4, the Home Rule City Act, Public Act 279 of 1909, allows for the creation of a Compensation Commission by ordinance. Manager Grace strongly recommends creating this Commission to assess the compensation given to members of City Boards/Commissions/Committees to ensure that we are continuing to attract the talent necessary to have well-functioning boards and committees, which is vital for the City's operations. This Committee shall meet as needed and cease operations once the City Commission has voted upon any recommendations related to committee compensation created by said committee.*

**(2) Finance Committee-** In conjunction with the City's Auditor, Manager Grace also strongly recommends the creation of a Finance Committee. While not required by statute, a Finance Committee would be an ideal way to further improve the City's financial oversight, as well as provide an additional mechanism for enhanced transparency. This committee shall only meet as needed, and will cease operations once the committee is comfortable with the City's financial oversight processes, as presented to the entire City Commission during regular meetings.

**(3) Board of Public Works-** Pursuant to Buchanan City Charter, Manager Grace also strongly recommends the creation of a Board of Public Works, to include one to two members from the City Commission, plus three other members (five members total), with the three other members being "freeholders and electors of the City" [aka, a registered voter who owns property in the City], as per the Charter--in addition to seeking out members with experience in construction or related fields. The Charter also indicates that the Board of Public Works, if created, shall be charged and entrusted with the following duties, powers and responsibilities subject to the direction of the Commission: (1) The construction, management, supervision, and control of the City water works. (2) The construction, management, supervision, and control of any municipal electric system [doesn't apply in our situation]. (3) The construction, management, supervision, and control of such other public improvements or works as are designated by ordinance. This Board would only meet as needed, and would cease operation upon a vote of the City Commission, once the City Commission believes that the City has completed the majority of its needs related to construction and capital improvements.

-It is worth noting that if a Board of Public Works is created, such Board would still need approval from the City Commission to make expenditures--So, in essence, the Board of Public Works would review issues related to Public Works and then make recommendations to the full City Commission for review and requested approval. Manager Grace thinks that this would be a great benefit, given the many large construction projects in the City's near future.

**(4) Community Development Implementation Committee-** Manager Grace also recommends the creation of a Committee to help guide and oversee our Community Development Department's

*implementation of the the City's stated goals and visions related to community development, including certification in the Redevelopment Ready Communities Program, creation of a successful Main Street program, creation of an updated zoning code, and implementation of the Andrew's University 'Vision for Buchanan' plan. This committee would meet as needed and would cease after it achieves the above stated goals, as decided by either the Committee itself, or by the City Commission.*

**(5) Economic Development Committee-** Manager Grace also recommends the creation of an Economic Development Committee to help guide City staff regarding items pertaining to economic development, such as façade grant programs, tax incentive programs, the sale of City-owned property, marihuana permit-related matters, and other issues relating to economic development.

**(6) Compliance Committee-** Manager Grace also recommends the creation of a Compliance Committee, which would be charged with providing additional oversight in the areas of legal and ethical compliance. Manager Grace believes that this Committee will be important to help ensure that all City officials, including members of staff and all members of City boards and committees, are meeting all legal and ethical compliance standards. This committee would be charged with creating recommendations for best practices, would meet as needed, and would cease to exist once it has accomplished its stated goals, as decided by either the Committee itself, of the City Commission.

**(7) Public Safety Committee-** Manager Grace also strongly recommends the creation of a Public Safety Committee, which would be charged with all matters related to Public Safety, including the creation and implementation of a new blight remediation and code enforcement program--to including rental inspections, etc. The Committee would meet as needed and would cease to exist once it achieves its stated goals, as determined by either the Committee itself or the City Commission.

**(8) Governance & Administration Committee-** Manager Grace also recommends the creation of a Governance & Administration Committee, which would be charged with the development of best practices related to matters pertaining to governance and administration, including things such as elections, public communications, interactions with the public, social media policies, and much more. This Committee would meet as needed, and would cease to exist once it achieves its goals, as decided by the Committee itself or the City Commission.

**(9) Any other Alternate and Board Appointments**

**XI. New Business**

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Michigan Municipal League Training- if any commissioner would like to attend the training please let Clerk Langston know to set up times.

B. Thrill on the Hill 2023

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

**XV. Adjourn**



# REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, NOVEMBER 14, 2022 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

## MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

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### I. Call to Order

City Manager Grace called the meeting to order at 7:00 P.M.

### II. Recognition

- A. [**Special Note**--City Manager Heather Grace shall lead the meeting until such time as a Mayor is selected amongst and by the City Commissioners later in the agenda.]

**Recognition #1**- On behalf of the City of Buchanan, City Manager Heather Grace hereby recognizes and thanks our City Clerk Kalla Langston, along with her Team of dedicated Election Workers. Their hard work work is appreciated, and I hope that you will all join me in congratulating them on a well-run election.

- B. **Recognition # 2**- City Manager Heather Grace hereby recognizes and congratulates our newly-elected, and re-elected, City Commissioners: Sean Denison, Mark Weedon, and Dan Vigansky. You have been selected by members of your community to join Commissioners Larry Money and Patrick Swem to makeup our new Commission for the City of Buchanan. As such, you are now entrusted with the sacred duty of leadership through service to your City and its People. May truth and wisdom guide you, as you chart the course for Buchanan's bright future!

-City Clerk Kalla Langston will now administer your Oaths of Office:

#### **Oaths of Office**

Clerk Langston administered the Oaths of Office to Sean Denison, Daniel Vigansky, and Mark Weedon.

### III. Pledge of Allegiance

City Manager Grace led in the Pledge of Allegiance.

### IV. Roll Call

City Manager Grace asked for roll call.

**Present:** Commissioner Sean Denison, Commissioner Mark Weedon, Commissioner Dan Vigansky, Commissioner Patrick Swem, Commissioner Larry Money

**City Staff:** City Manager, Heather Grace; City Clerk, Kalla Langston; City Treasurer, Deborah Perez; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Director Public Safety, Tim Ganus; Chief of Police Harvey Burnett; Fire Chief Mike Adams, Clerk Cashier, Jill Mondschein; Bookkeeper, Courtney Baham; Administrative Assistant; Emma Lysy

## V. Approve Agenda

*Motion made by Weedon, supported by Denison to amend the agenda to remove the notation in section VIII., as the City Attorney now recommends that nominations and appointments for the offices of Mayor and Mayor Pro Tem be conducted via nomination and vote, with no requirement for a formal motion and support. Roll call carries unanimously.*

*Motion made by Denison, supported by Money to approve the amended agenda, as presented. Roll call vote carries unanimously.*

## VI. Public Comment - Agenda Items Only (3-minute limit)

Dr. Patricia Moore thanked all the candidates that ran for City Commission and congratulated those that were successful. Thanked Mayor Denison for the helping hand with the tree planting that was held on Saturday.

Tony Houser, congratulated the candidates that won. Recommends that the Mayor should have more than two years in his position.

Monroe Lemay, thanked all the voters. The two of us that did not win will continue to support and work with the current commissioners. Lemay has petitioned for a recount due to only losing by 1 vote. Recommends that Sean Denison stay as Mayor. Lemay invited everyone to the Stephens Memorial Sunroom Dedication on November 17 from 4-6 p.m. at the Buchanan Area Senior Center.

Chief Burnett, introduced new police officer Cory Reed.

## VII. Public Comment - Agenda Items Only (3-minute limit)

**A. Nominations and Appointments**- Consider nominating, via motion and support, and then voting, on the following nominations and appointments:

### **(A) Currently Existing Boards:**

#### **(1) Mayor (1 seat)**

Grace called for Nominations for Mayor.

Commissioner Weedon nominated Commissioner Patrick Swem

Commissioner Money nominated Commissioner Sean Denison

Nominations closed with two nominations.

Votes were read aloud by Langston

Commissioner Patrick Swem received two (2) votes from Commissioner Mark Weedon & Commissioner Patrick Swem

Commissioner Sean Denison received three (3) votes from Commissioner Larry Money, Commissioner Sean Denison, and Commissioner Dan Vigansky

Majority has spoken Grace welcomed Newly Elected Mayor Sean Denison.

#### **(2) Mayor Pro Tem (1 seat)**

Denison called for Nominations for Mayor Pro Tem.

Commissioner Money nominated Commissioner Mark Weedon

Commissioner Dan Vigansky nominated Commissioner Patrick Swem

Nominations were closed with two nominations

Commissioner Mark Weedon received four (4) votes from Commissioner Money, Commissioner Patrick Swem, Commissioner Mark Weedon, Mayor Sean Denison

Commissioner Patrick Swem received one (1) vote from Commissioner Dan Vigansky

Majority has spoken Denison welcomed newly elected Mayor Pro Tem Mark Weedon

**(3) Planning Commission (1 seat)**

*[as per Act 33 of 2008, state statute dictates that members of the Planning Commission must be appointed by the Mayor, subject to approval of a majority vote of the City Commission. Also, one member of the Planning Commission shall be the mayor, or the Mayor's designee, who may be another City Commissioner].*

*Motion made by Denison, supported by Money to appoint Denison to Planning Commission. Roll call vote carries unanimously.*

**(4) Zoning Board of Appeals (1 seat, with alternate- or five seats--see below)**

*[Pursuant to Public Act 110 of 2006, state statute dictates that members of a Zoning Board of Appeals must be approved by a majority vote of the City Commission - OR - the entire City Commission may choose to serve as the Zoning Board of Appeals].*

*Motion made by Denison, supported by Vigansky to appoint Denison to the Zoning Board of Appeals. Roll call vote carries unanimously.*

**(5) Joint Water/Sewer Board (2 seats)**

*Motion made by Money, supported by Denison to appoint Swem and Vigansky to the Joint Water/Sewer Board. Roll call vote carries unanimously.*

**(6) Buchanan Area Recreation Board (1 seat)**

*Motion made by Denison, supported by Swem to appoint Weedon to Buchanan Area Recreation Board.*

*Yea: Weedon, Money, Swem, Denison*

*Nay: Vigansky*

*Motion carries*

**(7) Landfill Board (1 seat)**

*Money motioned, supported by Weedon to appoint Swem to Landfill Board. Vigansky asked for discussion, there are 2 seats one currently filled by Grace. Vigansky would like to take Graces place to allow her more time.*

*Money amended his motion to appoint Grace and Swem to the Landfill Board.*

*Yea: Money, Swem, Weedon*

*Nay: Denison, Vigansky*

*Motion carries.*

**(8) One Buchanan (1 seat)**

*Motion made by Swem, supported by Denison to appoint Money to One Buchanan. Roll call vote carries unanimously.*

**(9) Buchanan Area Fine Arts Committee (1 seat)**

*Motion made by Denson, supported by Swem to appoint Denison to Buchanan Area Fine Arts Committee. Roll call vote carries unanimously.*

**(10) Common Committee (1 seat)**

*Currently Ashley Regal sits as the city rep. Commission agrees to keep that placement.*

**(11) Board of Review (1 seat)**

*Motion made by Vigansky, supported by Swem to appoint Money to Board of Review. Roll call vote carries unanimously.*

**(12) Election Board/Commission (1 seat) [should include Mayor, as per Buchanan City Charter Sect. 3.13]**

*Mayor Denison will continue as Mayor.*

**(13) Cemetery Committee (1 seat)**

*Motion made by Swem, supported by Weedon to appoint Money to Cemetery Committee. Roll call vote carries unanimously.*

*--OPTIONAL, BUT RECOMMENDED:*

*-City Manager Heather Grace recommends the formation of the following Boards/Commissions/Committees/Task Forces:*

*[Note that Manager Grace recommends that at least one, but no more than two, Commissioners serve on each of the following Committees. Also note that the following recommended committees are not intended to be "standing committees" in violation of Charter Sect. 6.7 because they are intended to only meet 'as needed' and also not be permanent, and only exist as long as is deemed necessary--and shall cease operations once their assigned task is completed].*

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(8) **Governance & Administration Committee**- Manager Grace also recommends the creation of a Governance & Administration Committee, which would be charged with the development of best practices related to matters pertaining to governance and administration, including things such as elections, public communications, interactions with the public, social media policies, and much more. This Committee would meet as needed, and would cease to exist once it achieves its goals, as decided by the Committee itself or the City Commission.

Motion made by Weedon, supported by Vigansky to postpone all items under VIII. B. Roll call vote carries unanimously.

**VIII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

**A. Meeting Minutes**- Consider approving the Regular Meeting Minutes from October 24, 2022.

**B. Expenditures**- Consider approving the expenditures for November 14, 2022, in the amount of \$143,046.11

**C. Street Closure**- Consider approving a Street Closure requested by the Buchanan Area Chamber of Commerce for the Christmas Parade being held on November 26, 2022, from 5-6:30 p.m.

Motion made by Vigansky, supported by Money to approve the Consent Agenda as presented. Roll call vote carries unanimously.

**IX. Scheduled Matters from the Floor** (if any)

**A. Audit Presentation**- Representatives from Kruggel Lawton will provide a brief presentation related to the City's most recent financial audit.

Kruggel Lawton gave a presentation of the Audit and gave the Commissioners its final draft.

**X. Reports by: Departments, Committees, Boards**

**A. Clerk Report**- Clerk Langston will give the public and commission a brief update on the November 8th, 2022, General Election.

Langston updated the Commission on election turnout with the City of Buchanan having a 41.62% turnout. Langston also explained recall and recount procedures. Langston also thanked all the election workers for their hard work.

Motion made by Denison, supported by Vigansky to allow Clerk and City Manager to explore other ways for the Election of Mayor to give the choice to the voters and not the Commission.

Yea: Denison, Vigansky

Nay: Weedon, Swem, Money

Motion does not carry.

**B. Community Development Report**- Director Murphy

A) **Resolution #2022.11/432**- Consider approving a Resolution to approve the Spark Grant Application for the St. Joseph River Access Project.

Motion made by Vigansky, supported by Weedon to approve Resolution 2022.11/432. Roll call vote carries unanimously.

B) **Façade Grant for 101-103 Days**- Consider approving a Façade Grant Application from Rowland Property Group for 101-103 Days Ave.

*Motion made by Money, supported by Weedon to approve the Façade Grant for 101-103 Days, as presented.*

*Yea: Denison, Weedon, Vigansky, Money*

*Nay: None*

*Abstain: Swem (business interest)*

**C) Restaurant Improvement Grant**- Consider approving a *Restaurant Improvement Grant Application from Rowland Property Group for 101-103 Days Ave.*

Motion made by Denison, supported by Money to approve the Façade Grant for 101-103 Days, as presented.

Yea: Denison, Weedon, Vigansky, Money

Nay: None

Abstain: Swem (business interest)

**D) City-Owned Properties**- *Murphy will provide an update on where we stand regarding the potential sale of City-Owned Properties.*

Murphy will be bringing a full plan and list of properties to the Commission for recommendation.

**E) Zoning Ordinance Project**- *Murphy will provide an update regarding our Zoning Ordinance project.*

The Zoning Ordinance Project is underway with 1<sup>st</sup> draft revisions. The group will be having round table discussions all day on December 6<sup>th</sup> with a Joint meeting at 5 PM on that day, between City Commission, Planning Commission and BARB.

**F) Grants Update**- *Murphy will provide a general status update regarding some of the many grant opportunities the City is currently exploring.*

Murphy gave the Commission an update on where some of the grants he has applied for and working on stand.

**C. Public Services Report**- *Director Mike Baker*

Baker updated the Commission with concerns about more failing equipment. Sweeper is still being looked at, the baler is currently out of order now. They are prepped for snow as of today.

**D. Public Safety Report**- *Director Tim Ganus*

Fire Chief Mike Adams gave the commission an update on some of the Community events that were held in October between doing school practice drills, Trek or Treat, Trick or Treat, as well as library events.

**E. Finance Department Report**- *Director Deb Perez*

Perez offered her support for any commissioner needing help deciphering the audit. She is continuing with the update of the chart of accounts.

**XI. Unfinished Business**

**XII. New Business**

**XIII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIV. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

*Don Ryman*- talked about changes in the city charter, doesn't think it should be messed with and believes it has held up well.

*Stacy Denison*- Gave thanks to the Fire Department for the programs that they bring to the school. Also made some comments about Leadership; while it can be fantastically rewarding it can also be a very lonely and thankless positions. Most people do not realize the sacrifices the commission puts into representing the community. Thanked them for all they do and the families of the commissioners.

## **XV. Executive Comments**

### **A. City Manager Comments**

Thanked everyone in attendance, for the people that participated in the elections as well as for being a citizen and a community member. We have a great community; everyone is a neighbor to each other. Thank you to the commissioners re-elected and newly elected. Would like everyone to keep in mind when the commission is asked to make difficult decisions that they are difficult and that we can respectfully disagree with each other but that bottom line of being respectful and being a neighbor needs to stay in our hearts.

### **B. Commissioner Comments**

Weedon- Congratulations to the individuals that won. To the individuals that ran but did not get a seat, you did a great job running, by putting their name out there. They could have easily been sitting up here. Looking forward to the next 4 years. Congratulations to Officer Reed. Chief Adams, thank you for your work with the school. Thanks to everyone that attended tonight's meeting and the comments that were made about leadership.

Swem- Congratulations to the election winners, looking forward to working with this group. Let's get more accomplished next year.

Vigansky- Thanked his wife and family for handing out doorhangers during campaign time. Thanked Joe and Alan for their time. Thanked city hall for making him so mad that against all odds he won a seat. Thanks to the city staff for coming to the meeting on their own dime.

Money- Congratulations to Denison, Weedon, Vigansky, Houser and Lemay on a job well done. Hope we keep working in agreement as time goes on. Thanks to Langston for a well-run election. And for all the city staff. Thanked Baker and DPW for all their hard work. As well as Police and Fire Departments. Congratulations to Officer Reed. Appreciate this Commission and everyone that comes out to supports us.

### **C. Mayor Comments**

Denison- The Buchanan City app that will alert you about things going on in the city will hopefully be up and running in the next few weeks. Thanked the Tree Friends for their hard work. Thanked Clerk Langston and the election worker team for their hard work. Wished good luck to his other commissioners and looks forward to working with them.

## **XVI. Adjourn**

Motion made by Vigansky, supported by Money to adjourn the meeting at 9:15 P.M. Roll call vote carries unanimously.

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Kalla Langston, City Clerk

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Mayor Sean Denison

11/23/2022 12:04 PM  
User: CBAHAM  
DB: Buchanan

INVOICE REGISTER REPORT FOR CITY OF BUCHANAN  
EXP CHECK RUN DATES 11/28/2022 - 11/28/2022  
JOURNALIZED  
OPEN

Page: 1/9 **Item VII. B.**

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
11/17/2022 25060	LUTON, TODD UB REFUND FOR ACCOUNT: 1978 501-000.000-202.000 WATER	11/17/2022 CBAHAM	11/24/2022	78.28 78.28	78.28	Open	Y 11/17/2022
101-103 DAYS AVE. 25063	ROWLAND PROPERTY GROUP LLC RESTAURANT GRANT AWARD - APPROVED 101-101.000-857.000 GRANTS & SPECIAL PROJECTS	11/17/2022 CBAHAM	11/28/2022	10,000.00 10,000.00	10,000.00	Open	Y 11/18/2022
101 DAYS AVE 25064	ROWLAND PROPERTY GROUP LLC FACADE GRANT AWARD FOR 101 DAYS 101-101.000-857.000 GRANTS & SPECIAL PROJECTS	11/17/2022 CBAHAM	11/28/2022	10,000.00 10,000.00	10,000.00	Open	Y 11/18/2022
103 DAYS AVE 25065	ROWLAND PROPERTY GROUP LLC FACADE GRANT AWARD FOR 103 DAYS 101-101.000-857.000 GRANTS & SPECIAL PROJECTS	11/17/2022 CBAHAM	11/28/2022	10,000.00 10,000.00	10,000.00	Open	Y 11/18/2022
2022-2044 25066	BUCHANAN AREA CHAMBER REINDEER SPONSOR- HAVE FUN AT 701-000.000-250.072 HAVE FUN AT BUCHANAN PARKS	11/09/2022 CBAHAM	12/09/2022	200.00 200.00	200.00	Open	Y 11/18/2022
46458 25067	CROWN TROPHY #93 BUCHANAN TREE FRIENDS - WEATHERPROOF 701-000.000-250.091 BUCHANAN TREE FRIENDS	11/09/2022 CBAHAM	12/09/2022	136.00 136.00	136.00	Open	Y 11/18/2022
11.8.22 25068	CREATIVE VINYL SIGNS DOUBLE SIDED BANNER FOR BUCKTOWN 101-101.000-805.000 MARKETING PLAN	11/09/2022 CBAHAM	12/09/2022	420.00 420.00	420.00	Open	Y 11/18/2022
C693-21RET 25069	DAVIS CONSTRUCTION, INC. FINAL APPLICATION PAYMENT FOR WW 501-590.000-870.000 OXIDATION DITCH BOND	10/31/2022 CBAHAM	11/30/2022	20,000.00 20,000.00	20,000.00	Open	Y 11/18/2022
358915 25070	KRUGGEL LAWTON CPA PROGRESS BILL ON FY21-22 ANNUAL 101-253.000-807.000 AUDIT	10/31/2022 CBAHAM	10/31/2022	7,400.00 7,400.00	7,400.00	Open	Y 11/18/2022

11/23/2022 12:04 PM  
User: CBAHAM  
DB: Buchanan

INVOICE REGISTER REPORT FOR CITY OF BUCHANAN  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
L06654 25071	KIESLER'S POLICE SUPPLY, INC. GLOCK FOR NEW OFFICER 101-301.000-915.000	10/17/2022 CBAHAM TARGET RANGE & SUPPLIES	11/16/2022	448.50  448.50	448.50	Open	Y 11/18/2022
11.1.22 25072	LANGSTON KALLA MILEAGE FOR ELECTION - SEE 101-215.000-873.000	11/09/2022 CBAHAM TRAVEL & CAR ALLOWANCE	12/09/2022	74.00  74.00	74.00	Open	Y 11/18/2022
22670 25073	RS TECHNICAL SERVICES, INC FORCE FLOW SCALE FOR CHEMICALS AT 501-591.000-934.000	11/08/2022 CBAHAM MAINT. - OFFICE EQUIPMENT	12/08/2022	3,458.98  3,458.98	3,458.98	Open	Y 11/18/2022
11 25074	RMC PROPERTIES LLC NOVEMBER LEASE PAYMENT FOR DPW 101-441.000-818.000	11/10/2022 CBAHAM CONTRACTUAL	11/10/2022	5,000.00  5,000.00	5,000.00	Open	Y 11/18/2022
150571985 25075	ROSE PEST SOLUTIONS PEST CONTROL AT PD 101-301.000-818.000	11/09/2022 CBAHAM CONTRACTUAL	11/25/2022	73.00  73.00	73.00	Open	Y 11/18/2022
23549-2 25076	STAR UNIFORM UNIFORM REPLACEMENT JACKET FOR 101-301.000-768.000	11/11/2022 CBAHAM UNIFORMS	12/11/2022	142.00  142.00	142.00	Open	Y 11/18/2022
OCTOBER 2022 25077	SEMCO ENERGY GAS COMPANY GAS USAGE 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 501-590.000-921.000 101-269.000-921.000 101-265.000-921.000 501-591.000-921.000	11/29/2022 CBAHAM UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES	11/29/2022	2,001.48  162.98 224.76 838.93 558.64 97.03 81.01 38.13	2,001.48	Open	Y 11/18/2022
0137302 25078	SBF ENTERPRISES POSTAGE, ENVELOPES AND MAILING OF 101-253.000-730.000	11/17/2022 CBAHAM POSTAGE	11/30/2022	426.41  426.41	426.41	Open	Y 11/18/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
177650 25079	USA BLUE BOOK FIBERGLASS TILE PROBE AND FLUORIDE 501-591.000-743.000 CHEMICALS	11/15/2022 CBAHAM	11/30/2022	384.66 384.66	384.66	Open	Y 11/18/2022
19428 25080	GENE WESNER AUTOMOTIVE WORK ON PD CAR 46-6 101-301.000-939.000 MAINTENANCE - VEHICLE	11/11/2022 CBAHAM	12/11/2022	45.51 45.51	45.51	Open	Y 11/18/2022
682327 25081	RIDGE NAPA AUTO PARTS OIL FOR WW TREATMENT PLANT 501-590.000-933.000 MAINTENANCE - EQUIPMENT	11/16/2022 CBAHAM	12/16/2022	97.45 97.45	97.45	Open	Y 11/18/2022
682051 25082	RIDGE NAPA AUTO PARTS FUEL FILTERS FOR WW TREATMENT 501-590.000-933.000 MAINTENANCE - EQUIPMENT	11/14/2022 CBAHAM	12/14/2022	38.94 38.94	38.94	Open	Y 11/18/2022
682049 25083	RIDGE NAPA AUTO PARTS MOTOR OIL, AIR FILTER X 2, COOLING 501-590.000-933.000 MAINTENANCE - EQUIPMENT	11/14/2022 CBAHAM	12/14/2022	405.38 405.38	405.38	Open	Y 11/18/2022
14159 25084	NORTH SHORE ANALYTICAL MERCURY SAMPLE BY WW DEPARTMENT 501-590.000-818.000 CONTRACTUAL	11/14/2022 CBAHAM	12/14/2022	175.00 175.00	175.00	Open	Y 11/18/2022
8077206 25085	MML WORKERS COMP FUND POLICY PREMIUM 7/1/21-7/1/22 - 101-265.000-912.000 FIRE & LIABILITY INSURANCE 101-441.000-912.000 FIRE & LIABILITY INSURANCE 501-591.000-912.000 FIRE & LIABILITY INSURANCE 501-590.000-912.000 FIRE & LIABILITY INSURANCE 101-276.000-912.000 FIRE & LIABILITY INSURANCE 101-301.000-912.000 FIRE & LIABILITY INSURANCE	10/11/2022 CBAHAM	12/11/2022	7,719.00 2,177.15 1,187.54 395.85 593.77 593.77 2,770.92	7,719.00	Open	Y 11/18/2022
23729-2 25086	STAR UNIFORM UNIFORM SHIRT FOR NEW OFC. REED 101-301.000-768.000 UNIFORMS	11/21/2022 CBAHAM	12/21/2022	136.00 136.00	136.00	Open	Y 11/22/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
10.11.22-11.10.22							
25087	VERIZON WIRELESS AIR CARDS X3 FOR PATROL VEHICLES 101-301.000-818.000 CONTRACTUAL	11/10/2022 CBAHAM	12/02/2022	120.11  120.11	120.11	Open	Y 11/22/2022
NOVEMBER 2022							
25088	KELLY L CLARK CITY HALL CLEANING FOR NOV. 101-265.000-818.000 CONTRACTUAL	11/01/2022 CBAHAM	11/30/2022	660.00  660.00	660.00	Open	Y 11/22/2022
768029							
25089	CO-ALLIANCE LLP - BUCHANAN CEMETERY TANK REFILL 101-276.000-751.000 GAS AND OIL	11/16/2022 CBAHAM	12/16/2022	431.34  431.34	431.34	Open	Y 11/22/2022
11.19.22							
25090	MELANIE CONN CITY CENTER RENTAL DEPOSIT REFUND 101-000.000-674.000 BUCHANAN REDBUD CITY CENTER	11/19/2022 CBAHAM	11/30/2022	50.00  50.00	50.00	Open	Y 11/22/2022
11.18.22							
25091	KELSEY PURVIS REFUND REDBUD CITY CENTER RENTAL 101-000.000-674.000 BUCHANAN REDBUD CITY CENTER	11/18/2022 CBAHAM	11/30/2022	50.00  50.00	50.00	Open	Y 11/22/2022
11.21.22							
25092	BRIANA SCHMITZ REIMBURSEMENT FOR HALLOWEEN CANDY 101-301.000-886.000 COMMUNITY POLICING	11/21/2022 CBAHAM	11/30/2022	103.92  103.92	103.92	Open	Y 11/22/2022
09051							
25093	GENE WESNER AUTOMOTIVE 46-6 BLADE REPLACEMENT 101-301.000-939.000 MAINTENANCE - VEHICLE	11/16/2022 CBAHAM	11/30/2022	14.15  14.15	14.15	Open	Y 11/22/2022
10.28.22							
25094	MELISSA FLICK HIGH SCHOOL FOOTBALL GAME 701-000.000-150.000 POLICE RESERVES	10/28/2022 CBAHAM	11/30/2022	54.00  54.00	54.00	Open	Y 11/22/2022
0240868-IN							
25095	WOLVERINE POWER SYSTEMS SERVICE TECH CAME OUT TO SERVICE 501-591.000-933.000 MAINTENANCE - EQUIPMENT	11/14/2022 CBAHAM	11/30/2022	829.00  829.00	829.00	Open	Y 11/22/2022

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0158047-IN 25096	S.E. BERRIEN COUNTY LANDFILL SLUDGE DISPOSAL 501-590.000-936.000	11/17/2022 CBAHAM	11/30/2022	316.20 316.20	316.20	Open	Y 11/22/2022
11.14.22 25097	TRACTOR SUPPLY COMPANY CHAIN FOR LITTLE SALT SPREADER 101-441.000-933.000	11/14/2022 CBAHAM	11/30/2022	30.48 30.48	30.48	Open	Y 11/22/2022
15493 25098	DALE'S AUTO SALES & SERVICE NEW WIRING FOR SMALL SALT SPREADER 101-441.000-933.000	11/14/2022 CBAHAM	11/30/2022	1,378.81 1,378.81	1,378.81	Open	Y 11/22/2022
77641 25099	WIGHTMAN & ASSOCIATES BRIDGE LOAD RATINGS 202-463.000-782.000	11/16/2022 CBAHAM	11/30/2022	2,500.00 2,500.00	2,500.00	Open	Y 11/22/2022
B12532 25100	WEST SIDE TRACTOR LOADER WAS OVERHEATING - FOUND A 101-441.000-933.000	11/04/2022 CBAHAM	12/04/2022	619.46 619.46	619.46	Open	Y 11/22/2022
2375 25101	MURDOCKS GLASS LLC 2019 FORD #1 WINDSHEILD 101-441.000-933.000	11/18/2022 CBAHAM	12/18/2022	392.00 392.00	392.00	Open	Y 11/22/2022
12923 25102	DALE & SUSAN SEYFRED TWINE FOR DPW BALER 101-441.000-756.000	11/02/2022 CBAHAM	12/02/2022	417.64 417.64	417.64	Open	Y 11/22/2022
B12378 25103	WEST SIDE TRACTOR LOADER BUCKET REPAIR 101-441.000-933.000	10/28/2022 CBAHAM	11/28/2022	3,205.33 3,205.33	3,205.33	Open	Y 11/22/2022
B12519 25104	WEST SIDE TRACTOR LOADER CYLINDER REPLACEMENT 101-441.000-933.000	10/28/2022 CBAHAM	11/28/2022	1,630.98 1,630.98	1,630.98	Open	Y 11/22/2022



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B12518 25105	WEST SIDE TRACTOR LOADER BUCKET REPAIR 101-441.000-933.000	10/28/2022 CBAHAM MAINTENANCE - EQUIPMENT	11/28/2022	4,549.90  4,549.90	4,549.90	Open	Y 11/22/2022
68849 25106	FERGUSON EQUIPMENT INC. REPLACE AUGER MOTORS ON SALT TRUCK 101-441.000-933.000	11/08/2022 CBAHAM MAINTENANCE - EQUIPMENT	11/30/2022	4,111.75  4,111.75	4,111.75	Open	Y 11/22/2022
4430008476 25107	BEST ONE FLEET SERVICE BACKHOE REPAIR TIRES/ FROM PICKING 101-441.000-933.000	11/03/2022 CBAHAM MAINTENANCE - EQUIPMENT	12/10/2022	1,956.50  1,956.50	1,956.50	Open	Y 11/22/2022
30023 25108	PRIDE THE PORTABLE TOILET BYSBA- EXTRA SERVICE (MISSED 101-756.000-818.000	07/11/2022 CBAHAM CONTRACTUAL	08/11/2022	90.00  90.00	90.00	Open	Y 11/22/2022
30036 25109	PRIDE THE PORTABLE TOILET SERVICE CHARGE FROM MICHIANA 101-756.000-818.000	07/13/2022 CBAHAM CONTRACTUAL	08/13/2022	390.00  390.00	390.00	Open	Y 11/22/2022
10.16.22-11.15.22 25110	COMCAST BUSINESS 8771.40.225.0163530 - DPW SERVICE 101-441.000-853.000	10/12/2022 CBAHAM TELEPHONE, INTERNET, CABLE	11/02/2022	206.78  206.78	206.78	Open	Y 11/22/2022
11.22.22-12.21.22 25111	COMCAST BUSINESS WATER DEPARTMET SERVICE 501-591.000-853.000	11/15/2022 CBAHAM TELEPHONE, INTERNET, CABLE	12/15/2022	101.90  101.90	101.90	Open	Y 11/22/2022
11.16.22-12.15.22 25112	COMCAST BUSINESS WASTEWATER SERVICE 501-590.000-853.000	11/12/2022 CBAHAM TELEPHONE, INTERNET, CABLE	12/03/2022	227.00  227.00	227.00	Open	Y 11/22/2022
10.1.22-10.31.22 CC 25113	HONOR CREDIT UNION OCTOBER CC CHARGES - BAKER 101-441.000-864.000 101-441.000-751.000 101-441.000-751.000	10/31/2022 CBAHAM CONFERENCES AND WORKSHOP GAS AND OIL GAS AND OIL	11/28/2022	1,726.09  25.52 80.57 175.00	1,726.09	Open	Y 11/22/2022

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	501-590.000-768.000	UNIFORMS		377.00			
	101-441.000-768.000	UNIFORMS		980.00			
	101-441.000-768.000	UNIFORMS		88.00			
10.1.22-10.31.22 CC2							
25114	HONOR CREDIT UNION	10/31/2022	11/28/2022	96.90	96.90	Open	Y
	OCTOBER 2022 CC CHARGES - HOUSAND	CBAHAM					11/22/2022
	501-590.000-960.000	EDUCATION AND TRAINING		96.90			
10.1.22-10.31.22 CC3							
25115	HONOR CREDIT UNION	10/31/2022	11/28/2022	153.68	153.68	Open	Y
	OCTOBER 2022 CC CHARGES - MURPHY	CBAHAM					11/22/2022
	101-172.000-818.000	CONTRACTUAL		15.89			
	107-435.000-762.000	WEBSITE		11.74			
	101-101.000-885.000	PUBLIC RELATIONS		50.00			
	101-172.000-873.000	TRAVEL & CAR ALLOWANCE		76.05			
10.1.22-10.31.22 CC4							
25116	HONOR CREDIT UNION	10/31/2022	11/28/2022	668.09	668.09	Open	Y
	OCTOBER 2022 CC CHARGES - WEAVER	CBAHAM					11/22/2022
	101-441.000-933.000	MAINTENANCE - EQUIPMENT		340.64			
	101-276.000-933.000	MAINTENANCE - EQUIPMENT		257.45			
	101-441.000-751.000	GAS AND OIL		70.00			
10.1.22-10.31.22 CC5							
25117	HONOR CREDIT UNION	10/31/2022	11/28/2022	106.14	106.14	Open	Y
	OCTOBER 2022 CC CHARGES - LANGSTON	CBAHAM					11/22/2022
	101-215.000-818.000	CONTRACTUAL		15.89			
	101-191.000-962.000	MISCELLANEOUS		22.83			
	101-191.000-962.000	MISCELLANEOUS		7.42			
	101-215.000-945.000	MEMBERSHIP & DUES		60.00			
10.1.22-10.31.22 CC6							
25118	HONOR CREDIT UNION	10/31/2022	11/28/2022	154.93	154.93	Open	Y
	OCTOBER 2022 CC CHARGES - BAHAM	CBAHAM					11/22/2022
	101-276.000-756.000	MISCELLANEOUS SUPPLIES		34.93			
	101-253.000-864.000	CONFERENCES AND WORKSHOP		120.00			
10.1.22-10.31.22 CC7							
25119	HONOR CREDIT UNION	10/31/2022	11/28/2022	8.55	8.55	Open	Y
	OCTOBER 2022 CC CHARGES - REGAL	CBAHAM					11/22/2022
	101-101.000-885.000	PUBLIC RELATIONS		8.55			
10.1.22-10.31.22 CC8							
25120	HONOR CREDIT UNION	10/31/2022	11/28/2022	1,429.10	1,429.10	Open	Y
	OCTOBER 2022 CC CHARGES - WALL	CBAHAM					11/22/2022

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	701-000.000-250.067	DUCK FEEDER		152.99			
	701-000.000-250.067	DUCK FEEDER		162.17			
	101-172.000-728.000	OFFICE SUPPLIES		852.10			
	101-301.000-886.000	COMMUNITY POLICING		49.90			
	101-301.000-886.000	COMMUNITY POLICING		57.99			
	101-265.000-756.000	MISCELLANEOUS SUPPLIES		89.98			
	101-265.000-756.000	MISCELLANEOUS SUPPLIES		15.07			
	101-301.000-886.000	COMMUNITY POLICING		48.90			
<hr/>							
10.1.22-10.31.22	CC9						
25121	HONOR CREDIT UNION	10/31/2022	11/28/2022	444.80	444.80	Open	Y
	OCTOBER 2022 CC CHARGES - LEWIS	CBAHAM					11/22/2022
	101-371.001-864.000	CONFERENCES AND WORKSHOP		444.80			
<hr/>							
10.1.22-10.31.22	-10						
25122	HONOR CREDIT UNION	10/31/2022	11/28/2022	376.72	376.72	Open	Y
	OCTOBER 2022 CC CHARGES - GANUS	CBAHAM					11/22/2022
	101-301.000-818.000	CONTRACTUAL-VONAGE		376.72			
<hr/>							
SEPTEMBER 2022							
25124	KOTZ, SANGSTER, WYSOCKI	10/31/2022	11/28/2022	10,793.00	10,793.00	Open	Y
	LEGAL FEES	CBAHAM					11/23/2022
	101-172.000-826.000	LEGAL FEES		5,396.50			
	101-101.000-826.000	LEGAL FEES		5,396.50			
<hr/>							
OCTOBER 2022							
25125	KOTZ, SANGSTER, WYSOCKI	10/31/2022	11/28/2022	8,854.00	8,854.00	Open	Y
	LEGAL FEES	CBAHAM					11/23/2022
	101-172.000-826.000	LEGAL FEES		4,427.00			
	101-101.000-826.000	LEGAL FEES		4,427.00			
<hr/>							
813584							
25126	DALE J. PAYEUR	11/23/2022	11/28/2022	4,050.00	4,050.00	Open	Y
	FALL 2022 CITY STUMP GROUND (20 IN	CBAHAM					11/23/2022
	202-468.000-836.000	TREE REMOVAL/REPLACEMENT		4,050.00			
<hr/>							
# of Invoices:	64	# Due:	64	Totals:	132,159.84	132,159.84	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					132,159.84	132,159.84	

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	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL			96,719.86	96,719.86		
	107 - DOWNTOWN DEVELOPMENT FUND			11.74	11.74		
	202 - MAJOR STREETS			6,550.00	6,550.00		
	501 - W & S MAINTENANCE & OPERATIC			28,173.08	28,173.08		
	701 - TRUST AND AGENCY			705.16	705.16		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			883.44	883.44		
	101.000 - CITY COMMISSION			40,302.05	40,302.05		
	172.000 - CITY MANAGER			10,767.54	10,767.54		
	191.000 - ELECTIONS			30.25	30.25		
	215.000 - CITY CLERK			149.89	149.89		
	253.000 - TREASURER			7,946.41	7,946.41		
	265.000 - BUILDING AND GROUNDS			3,862.14	3,862.14		
	269.000 - RENTAL PROPERTY			97.03	97.03		
	276.000 - CEMETERY			1,317.49	1,317.49		
	301.000 - POLICE			4,550.60	4,550.60		
	336.000 - FIRE DEPARTMENT			224.76	224.76		
	371.001 - BUILDING INSPECTOR			444.80	444.80		
	435.000 - FARMERS' MARKET			11.74	11.74		
	441.000 - DEPARTMENT OF PUBLIC WOR			26,446.90	26,446.90		
	463.000 - ROUTINE STREET MAINTENAN			2,500.00	2,500.00		
	468.000 - TREE & SHRUB MAINTENANCE			4,050.00	4,050.00		
	590.000 - SEWER MAINTENANCE & OPER			22,886.28	22,886.28		
	591.000 - WATER MAINTENANCE & OPER			5,208.52	5,208.52		
	756.000 - BUCHANAN AREA RECREATION			480.00	480.00		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL			96,719.86
			Fund 107 DOWNTOWN DEVELOPMENT FUND			11.74
			Fund 202 MAJOR STREETS			6,550.00
			Fund 501 W & S MAINTENANCE & OPERATI			28,173.08
			Fund 701 TRUST AND AGENCY			705.16
			Total For All Funds:			132,159.84

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Fund 101 GENERAL							
Dept 000.000							
101-000.000-674.000	BUCHANAN REDBUD CITY CENT	KELSEY PURVIS	REFUND REDBUD CITY CENTER RENTAL DE	11.18.22	11/30/22	50.00	
101-000.000-674.000	BUCHANAN REDBUD CITY CENT	MELANIE CONN	CITY CENTER RENTAL DEPOSIT REFUND	11.19.22	11/30/22	50.00	
Total For Dept 000.000						100.00	
Dept 101.000 CITY COMMISSION							
101-101.000-805.000	MARKETING PLAN	CREATIVE VINYL SIGNS	DOUBLE SIDED BANNER FOR BUCKTOWN CH	11.8.22	12/09/22	420.00	
101-101.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	LEGAL FEES	SEPTEMBER 2022	11/28/22	5,396.50	
101-101.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	LEGAL FEES	OCTOBER 2022	11/28/22	4,427.00	
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	ROWLAND PROPERTY GROUP	RESTAURANT GRANT AWARD - APPROVED 1	101-103 DAYS AVE	11/28/22	10,000.00	
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	ROWLAND PROPERTY GROUP	FACADE GRANT AWARD FOR 101 DAYS AVE	101 DAYS AVE	11/28/22	10,000.00	
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	ROWLAND PROPERTY GROUP	FACADE GRANT AWARD FOR 103 DAYS AVE	103 DAYS AVE	11/28/22	10,000.00	
101-101.000-885.000	PUBLIC RELATIONS	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - MURPHY	10.1.22-10.31.22	11/28/22	50.00	
101-101.000-885.000	PUBLIC RELATIONS	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - REGAL	10.1.22-10.31.22	11/28/22	8.55	
Total For Dept 101.000 CITY COMMISSION						40,302.05	
Dept 172.000 CITY MANAGER							
101-172.000-728.000	OFFICE SUPPLIES	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WALL	10.1.22-10.31.22	11/28/22	852.10	
101-172.000-818.000	CONTRACTUAL	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - MURPHY	10.1.22-10.31.22	11/28/22	15.89	
101-172.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	LEGAL FEES	SEPTEMBER 2022	11/28/22	5,396.50	
101-172.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	LEGAL FEES	OCTOBER 2022	11/28/22	4,427.00	
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - MURPHY	10.1.22-10.31.22	11/28/22	76.05	
Total For Dept 172.000 CITY MANAGER						10,767.54	
Dept 191.000 ELECTIONS							
101-191.000-962.000	MISCELLANEOUS	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - LANGSTON	10.1.22-10.31.22	11/28/22	30.25	
Total For Dept 191.000 ELECTIONS						30.25	
Dept 215.000 CITY CLERK							
101-215.000-818.000	CONTRACTUAL	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - LANGSTON	10.1.22-10.31.22	11/28/22	15.89	
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	LANGSTON KALLA	MILEAGE FOR ELECTION - SEE ATTACHED	11.1.22	12/09/22	74.00	
101-215.000-945.000	MEMBERSHIP & DUES	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - LANGSTON	10.1.22-10.31.22	11/28/22	60.00	
Total For Dept 215.000 CITY CLERK						149.89	
Dept 253.000 TREASURER							
101-253.000-730.000	POSTAGE	SBF ENTERPRISES	POSTAGE, ENVELOPES AND MAILING OF W	0137302	11/30/22	426.41	
101-253.000-807.000	AUDIT	KRUGGEL LAWTON CPA	PROGRESS BILL ON FY21-22 ANNUAL AUD	358915	10/31/22	7,400.00	
101-253.000-864.000	CONFERENCES AND WORKSHOP	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - BAHAM	10.1.22-10.31.22	11/28/22	120.00	
Total For Dept 253.000 TREASURER						7,946.41	
Dept 265.000 BUILDING AND GROUNDS							
101-265.000-756.000	MISCELLANEOUS SUPPLIES	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WALL	10.1.22-10.31.22	11/28/22	105.05	
101-265.000-818.000	CONTRACTUAL	KELLY L CLARK	CITY HALL CLEANING FOR NOV.	NOVEMBER 2022	11/30/22	660.00	
101-265.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	2,177.15	
101-265.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	919.94	
Total For Dept 265.000 BUILDING AND GROUNDS						3,862.14	
Dept 269.000 RENTAL PROPERTY							
101-269.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	97.03	
Total For Dept 269.000 RENTAL PROPERTY						97.03	
Dept 276.000 CEMETERY							
101-276.000-751.000	GAS AND OIL	CO-ALLIANCE LLP - BUCH	CEMETERY TANK REFILL	768029	12/16/22	431.34	
101-276.000-756.000	MISCELLANEOUS SUPPLIES	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - BAHAM	10.1.22-10.31.22	11/28/22	34.93	
101-276.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	593.77	

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Fund 101 GENERAL							
Dept 276.000 CEMETERY							
101-276.000-933.000	MAINTENANCE - EQUIPMENT	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WEAVER	10.1.22-10.31.22	11/28/22	257.45	
Total For Dept 276.000 CEMETERY						1,317.49	
Dept 301.000 POLICE							
101-301.000-768.000	UNIFORMS	STAR UNIFORM	UNIFORM SHIRT FOR NEW OFC. REED	23729-2	12/21/22	136.00	
101-301.000-768.000	UNIFORMS	STAR UNIFORM	UNIFORM REPLACEMENT JACKET FOR OFC.	23549-2	12/11/22	142.00	
101-301.000-818.000	CONTRACTUAL-VONAGE	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - GANUS	10.1.22-10.31.22	11/28/22	376.72	
101-301.000-818.000	CONTRACTUAL	ROSE PEST SOLUTIONS	PEST CONTROL AT PD	150571985	11/25/22	73.00	
101-301.000-818.000	CONTRACTUAL	VERIZON WIRELESS	AIR CARDS X3 FOR PATROL VEHICLES	10.11.22-11.10.22	12/02/22	120.11	
101-301.000-886.000	COMMUNITY POLICING	BRIANA SCHMITZ	REIMBURSEMENT FOR HALLOWEEN CANDY	11.21.22	11/30/22	103.92	
101-301.000-886.000	COMMUNITY POLICING	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WALL	10.1.22-10.31.22	11/28/22	156.79	
101-301.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	2,770.92	
101-301.000-915.000	TARGET RANGE & SUPPLIES	KIESLER'S POLICE SUPPL	GLOCK FOR NEW OFFICER	L06654	11/16/22	448.50	
101-301.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	162.98	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE WORK	ON PD CAR 46-6	19428	12/11/22	45.51	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE	46-6 BLADE REPLACEMENT	09051	11/30/22	14.15	
Total For Dept 301.000 POLICE						4,550.60	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	224.76	
Total For Dept 336.000 FIRE DEPARTMENT						224.76	
Dept 371.001 BUILDING INSPECTOR							
101-371.001-864.000	CONFERENCES AND WORKSHOP	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - LEWIS	10.1.22-10.31.22	11/28/22	444.80	
Total For Dept 371.001 BUILDING INSPECTOR						444.80	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-751.000	GAS AND OIL	HONOR CREDIT UNION	OCTOBER CC CHARGES - BAKER	10.1.22-10.31.22	11/28/22	255.57	
101-441.000-751.000	GAS AND OIL	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WEAVER	10.1.22-10.31.22	11/28/22	70.00	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	DALE & SUSAN SEYFRED	TWINE FOR DPW BALER	12923	12/02/22	417.64	
101-441.000-768.000	UNIFORMS	HONOR CREDIT UNION	OCTOBER CC CHARGES - BAKER	10.1.22-10.31.22	11/28/22	1,068.00	
101-441.000-818.000	CONTRACTUAL	RMC PROPERTIES LLC	NOVEMBER LEASE PAYMENT FOR DPW	11	11/10/22	5,000.00	
101-441.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	8771.40.225.0163530 - DPW SERVICE	10.16.22-11.15.22	11/02/22	206.78	
101-441.000-864.000	CONFERENCES AND WORKSHOP	HONOR CREDIT UNION	OCTOBER CC CHARGES - BAKER	10.1.22-10.31.22	11/28/22	25.52	
101-441.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	1,187.54	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	BEST ONE FLEET SERVICE	BACKHOE REPAIR TIRES/ FROM PICKING	4430008476	12/10/22	1,956.50	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	DALE'S AUTO SALES & SE	NEW WIRING FOR SMALL SALT SPREADER	15493	11/30/22	1,378.81	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	FERGUSON EQUIPMENT INC	REPLACE AUGER MOTORS ON SALT TRUCK	68849	11/30/22	4,111.75	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WEAVER	10.1.22-10.31.22	11/28/22	340.64	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	MURDOCKS GLASS LLC	2019 FORD #1 WINDSHEILD REPLACEMENT	2375	12/18/22	392.00	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	TRACTOR SUPPLY COMPANY	CHAIN FOR LITTLE SALT SPREADER	11.14.22	11/30/22	30.48	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	WEST SIDE TRACTOR	LOADER WAS OVERHEATING - FOUND A BU	B12532	12/04/22	619.46	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	WEST SIDE TRACTOR	LOADER BUCKET REPAIR	B12378	11/28/22	3,205.33	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	WEST SIDE TRACTOR	LOADER CYLINDER REPLACEMENT	B12519	11/28/22	1,630.98	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	WEST SIDE TRACTOR	LOADER BUCKET REPAIR	B12518	11/28/22	4,549.90	
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS						26,446.90	
Dept 756.000 BUCHANAN AREA RECREATION BOARD							
101-756.000-818.000	CONTRACTUAL	PRIDE THE PORTABLE TOI	BYSBA- EXTRA SERVICE (MISSED CHARGE	30023	08/11/22	90.00	
101-756.000-818.000	CONTRACTUAL	PRIDE THE PORTABLE TOI	SERVICE CHARGE FROM MICHIANA CRUISE	30036	08/13/22	390.00	
Total For Dept 756.000 BUCHANAN AREA RECREATION B						480.00	
Total For Fund 101 GENERAL						96,719.86	

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Fund 107 DOWNTOWN DEVELOPMENT FUND							
Dept 435.000 FARMERS' MARKET							
107-435.000-762.000	WEBSITE	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - MURPHY	10.1.22-10.31.22	11/28/22	11.74	
Total For Dept 435.000 FARMERS' MARKET						11.74	
Total For Fund 107 DOWNTOWN DEVELOPMENT FUND						11.74	
Fund 202 MAJOR STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
202-463.000-782.000	ROAD MAIN. MATERIAL & SUP	WIGHTMAN & ASSOCIATES	BRIDGE LOAD RATINGS	77641	11/30/22	2,500.00	
Total For Dept 463.000 ROUTINE STREET MAINTENANCE						2,500.00	
Dept 468.000 TREE & SHRUB MAINTENANCE							
202-468.000-836.000	TREE REMOVAL/REPLACEMENT	DALE J. PAYEUR	FALL 2022 CITY STUMP GROUND (20 IN ')	813584	11/28/22	4,050.00	
Total For Dept 468.000 TREE & SHRUB MAINTENANCE						4,050.00	
Total For Fund 202 MAJOR STREETS						6,550.00	
Fund 501 W & S MAINTENANCE & OPERATION							
Dept 000.000							
501-000.000-202.000	WATER	LUTON, TODD	UB REFUND FOR ACCOUNT: 1978 REMAINING	11/17/2022	11/24/22	78.28	
Total For Dept 000.000						78.28	
Dept 590.000 SEWER MAINTENANCE & OPERATION							
501-590.000-768.000	UNIFORMS	HONOR CREDIT UNION	OCTOBER CC CHARGES - BAKER	10.1.22-10.31.22	11/28/22	377.00	
501-590.000-818.000	CONTRACTUAL	NORTH SHORE ANALYTICAL	MERCURY SAMPLE BY WW DEPARTMENT	14159	12/14/22	175.00	
501-590.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	WASTEWATER SERVICE	11.16.22-12.15.22	12/03/22	227.00	
501-590.000-870.000	OXIDATION DITCH BOND	DAVIS CONSTRUCTION, INC	FINAL APPLICATION PAYMENT FOR WW TR	C693-21RET	11/30/22	20,000.00	
501-590.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	593.77	
501-590.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	558.64	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	OIL FOR WW TREATMENT PLANT	682327	12/16/22	97.45	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	FUEL FILTERS FOR WW TREATMENT PLANT	682051	12/14/22	38.94	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	MOTOR OIL, AIR FILTER X 2, COOLING	682049	12/14/22	405.38	
501-590.000-936.000	SLUDGE REMOVAL	S.E. BERRIEN COUNTY LA	SLUDGE DISPOSAL	0158047-IN	11/30/22	316.20	
501-590.000-960.000	EDUCATION AND TRAINING	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - HOUSAND	10.1.22-10.31.22	11/28/22	96.90	
Total For Dept 590.000 SEWER MAINTENANCE & OPERATION						22,886.28	
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-743.000	CHEMICALS	USA BLUE BOOK	FIBERGLASS TILE PROBE AND FLUORIDE	177650	11/30/22	384.66	
501-591.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	WATER DEPARTMENT SERVICE	11.22.22-12.21.22	12/15/22	101.90	
501-591.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22 - THIS	8077206	12/11/22	395.85	
501-591.000-921.000	UTILITIES	SEMCO ENERGY GAS COMPA	GAS USAGE	OCTOBER 2022	11/29/22	38.13	
501-591.000-933.000	MAINTENANCE - EQUIPMENT	WOLVERINE POWER SYSTEM	SERVICE TECH CAME OUT TO SERVICE GE	0240868-IN	11/30/22	829.00	
501-591.000-934.000	MAINT. - OFFICE EQUIPMENT	RS TECHNICAL SERVICES,	FORCE FLOW SCALE FOR CHEMICALS AT W.	22670	12/08/22	3,458.98	
Total For Dept 591.000 WATER MAINTENANCE & OPERATION						5,208.52	
Total For Fund 501 W & S MAINTENANCE & OPERATION						28,173.08	
Fund 701 TRUST AND AGENCY							
Dept 000.000							
701-000.000-150.000	POLICE RESERVES	MELISSA FLICK	HIGH SCHOOL FOOTBALL GAME	10.28.22	11/30/22	54.00	
701-000.000-250.067	DUCK FEEDER	HONOR CREDIT UNION	OCTOBER 2022 CC CHARGES - WALL	10.1.22-10.31.22	11/28/22	315.16	
701-000.000-250.072	HAVE FUN AT BUCHANAN PARKS	BUCHANAN AREA CHAMBER	REINDEER SPONSOR- HAVE FUN AT BUCHA	2022-2044	12/09/22	200.00	
701-000.000-250.091	BUCHANAN TREE FRIENDS	CROWN TROPHY #93	BUCHANAN TREE FRIENDS - WEATHERPROO	46458	12/09/22	136.00	
Total For Dept 000.000						705.16	



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Fund 701 TRUST AND AGENCY							
Total For Fund 701 TRUST AND AGENCY						705.16	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL			96,719.86	
			Fund 107 DOWNTOWN DEVELOPMENT FUND			11.74	
			Fund 202 MAJOR STREETS			6,550.00	
			Fund 501 W & S MAINTENANCE & OPERATIO			28,173.08	
			Fund 701 TRUST AND AGENCY			705.16	
			Total For All Funds:			132,159.84	



1675 Green Road  
Ann Arbor, MI 48105-2530

T 734.662.3246  
800.653.2483  
F 734.662.8083  
[mml.org](http://mml.org)

Dear Municipal Official,

Many communities have recently held local elections and welcomed new officials to their team. To help these new officials get off to the best start, the League offers specialized Newly Elected Officials (NEO) training.

Training covers core topics that will help educate first-time elected officials, as well as seasoned officials, on basic functions such as:

- Overview of basic local government
- Roles and responsibilities of local elected officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government finance
- Introduction to League services
- Panel discussion with seasoned elected officials

The course will be held in a variety of locations across the state, as well as virtually:

- Nov. 30 – Lansing
- Dec. 8 and 15 – Virtual
- Jan. 12 – Ann Arbor
- Jan. 21 – Virtual

Please share this information with any newly elected officials in your community. To register, please visit [www.mml.org/events/calendar.htm](http://www.mml.org/events/calendar.htm).

We hope to see your newly elected officials at an upcoming training!

Sincerely,

A handwritten signature in cursive script that reads 'Kelly Warren'.

Kelly Warren  
Director, Equity and Member Engagement

We love where you live.

