

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MARCH 27, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Street Closures

- 1) Street Closure for Annual Chili Walk organized by the Buchanan Chamber of Commerce, Front St to Oak and Red Bud Trl. on April 13th.
- 2) Street Closure for Memorial Day Parade organized by the American Legion Post 51, Front St- from American Legion to Terre Coupe St. (Oakridge Cemetery) on May 29th.

B. Minutes

- 1) Consider approving Regular Meeting Minutes from March 13th, 2023

C. Expenditures

- 1) Consider approving expenditures for March 27, 2023, in the amount of \$89,309.02

VIII. Scheduled Matters from the Floor (if any)

A. BYSBA- Joe Kruger

- 1) Consider approval for a new shed to be placed at Smith Park.

IX. Reports by: Departments, Committees, Boards

A. Buchanan Tree Friends- Richard Martin

- 1) Consider approval for spring tree planting in Northside Neighborhood on April 22nd, 2023.

B. Friends of McCoy Creek Trail- Jerry Flenar

1) Update on McCoy Creek Trail Extension.

C. Community Development Report- Director Rich Murphy

The Community Development Department presented 2 Resolutions 2023.02/06 Kayak Launch Project & 2023.02/07 Victory Park Project both resolutions were approved at a regular meeting on February 27th, 2023. These said resolutions need to be amended and public input needs to be allowed for said resolutions.

1) Open to Public Input for Resolution 2023.02/06 AMENDED Kayak Launch Project (limit to 3 minutes per person)

2) Consider approving Resolution 2023.02/06 AMENDED Kayak Launch Project

3) Open to Public Input for Resolution 2023.02/07 AMENDED Victory Park Project (limited to 3 minutes per person)

4) Consider approving Resolution 2023.02/07 AMENDED Victory Park Project

D. Finance Report- Interim City Manager, Tim Lynch

1) Consider Resolution 2023.03/10 Resolution allowing City Treasurer, Deborah Perez, and Mayor Sean Dension to be named authorized signers for Sturgis Bank

2) Consider Resolution 2023.03/11 Resolution allowing City Treasurer, Deborah Perez, and Mayor Sean Dension to be named authorized signers for 1st Source Bank

E. Clerk Report - Kalla Langston

1) Election update for May 2, 2023

2) Consider pursuing agreements with the City of Niles to host an Early Voting Site (EVS) as well as other municipalities.

X. Unfinished Business

XI. New Business

A. Closed Session

(1) Enter Closed Session- Consider entering Closed Session pursuant to MCL 15.268 Sec. 8 (1)(d) and (h) to consider an attorney-client privileged opinion memo & regarding a real estate matter

(2) Re-Enter Open Session- Consider re-entering Open Session.

B. Consider approving a ground lease for 606 Clark St. - Due to agreements for the DPW construction site, 606 Clark has to be owned or leased to the Building Authority of the City of Buchanan.

C. Consider approving a RFP Process for the sale of 107 W Front St. Ross Sanders House and proposed RFP Document

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn



CITY OF BUCHANAN
Street Closure Form

Street(s) requested to be closed: Front Street from American Legion
To Terre Coupe St. To Oakridge Cemetery

Street Closing: from 5-29-23 10:00 AM to: 5-29-23 11:30 AM
Date Time Date Time

Reason: Memorial Day Parade

Request being made by:

Organization: American Legion Post 51

Address: 403 E Front St
Buchanan MI 49107

Phone: 269-695-6633 legion or Marvin Pruett 269-449-4737

Company Representative Name (printed) Marvin Pruett

Company Representative Signature Marvin Pruett

Title legion Commander - Parade Chairman

Approved [Signature]
Police Chief

Approved [Signature]
Fire Chief

Approved [Signature]
Public Services Director

Approved [Signature]
City Manager

Comments (Office Use Only)



CITY OF BUCHANAN

Street Closure Form

Street(s) requested to be closed Front Street - Oak + Redbud

Street Closing: from 4/13/23 4:30pm to 4/13/23 7:00pm
Date Time Date Time

Reason: Annual Chili Walk

Request being made by:

Organization: Buchanan Chamber of Commerce

Address: 324 E Dewey #210 Buchanan, MI 49107

Phone: 269-695-3291-office 269-240-0083 - Patrick Swem

Company Representative Name (printed) Patrick Swem

Company Representative Signature [Signature]

Title: Board Member

Approved: [Signature]
Police Chief

Approved: [Signature]
Fire Chief

Approved: [Signature]
Public Services Director

Approved: [Signature]
City Manager

Comments (Office Use Only)



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, MARCH 13, 2023 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

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I. Call to Order

Meeting was called to order by Mayor Sean Denison at 7:00 P.M.

II. Recognition

A. *The City Commission would like to recognize a special volunteer.*

"The City Commission along with City Staff would like to Recognize Buchanan's Archivist, Peter Lysy. Peter has donated countless hours archiving and organizing city hall as well as donating his time finding records dating back to the 1850's. The work he was done has been a tremendous benefit to the city and the staff. I would like to present this key to the city to Peter Lysy, Buchanan's Archivist".

III. Pledge of Allegiance

Mayor Sean Denison led in the pledge of allegiance.

IV. Roll Call

Present: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Patrick Swem, Commissioner Dan Vigansky, Commissioner Larry Money

City Staff: Interim City Manager, Tim Lynch; Community Development Director, Rich Murphy, Main Street Manager/Assistant Community Development Director; Ashley Regal; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett; Director of Public Services, Tim Ganus; Water Operator in Charge, Craig Miller; Admin Assistant, Emma Lysy

V. Approve Agenda

Motion made by Swem, supported by Money to amend the agenda by moving section VII. "Close of public hearing under" to Section VI item B. Also, to amend Section VII to be renamed -Consideration of Sale of Ross-Sanders Home, adding item A. Motion to make findings, item B. Motion to consider sale of Ross-Sanders Home, and item c. Motion to consider potential matter of sale. Add item F. under consent agenda to include the recommendation of drafting a letter of support for the County's Robin Grant Application to support Broadband access to rural communities. Roll call vote carries unanimously.

VI. Open Public Hearing

- A. *Public Hearing is being held pursuant to Section 8.7 of the City Charter for the purpose of the City Commission considering, accepting public comment on, and deciding upon the possible sale of the City real property located at 107 W. Front St. Buchanan, MI 49107 Ross Sanders House.*

Motion made by Weedon, supported by Vigansky to open the public hearing at 7:07 P.M. pursuant to Section 8.7 of the City Charter for the propose of the City Commission considering, accepting public comments on, and deciding upon the possible sale of the city real property located at 107 W. Front, Ross Sanders House. Roll call carries unanimously.

Denison read to the public the Announcements of the Public Hearing.

Michael Rowland- interested in the Ross Sanders house, this would be the next step for the Michigan Gateway Foundation for their growing foundation. They would continue the preservation of the building and preserving community impact for the building.

Beth Murphy- Comments about the historical value of the Ross Sanders House. The Buchanan Preservation Society agrees with the selling of the building to a civic minded group or organization as long they agree to the historic preservation easement being placed on the property and wish to restore the building.

- B. Close of Public Hearing

Motion made by Swem, supported by Vigansky to close the public hearing at 7:16 P.M. Roll call vote carries unanimously.

VII. **Consideration of sale of Ross-Sanders Home**

A. **Motion to make findings of Ross-Sanders Home**

Motion made by Swem, supported by Money to make findings whether the Ross-Sanders house is any longer required for the purpose for which it was acquired by the city or that the sale of the House would be in the public interest. Roll call vote carries unanimously.

B. **Motion to consider sale of Ross Sanders Home**

Motion made by Vigansky, supported by Weedon to place for sale the Ross-Sanders House. Roll call vote carries unanimously.

C. **Motion to consider potential matter of sale.**

Motion made by Weedon, supported by Swem on the manner in which to carry out the sale by Requests for proposals RFP. Roll call vote carries unanimously.

VIII. **Public Comment - Agenda Items Only** (3-minute limit)

None.

IX. **Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Minutes

- 1) *Consider approving Regular Meeting Minutes from February 27, 2023.*
- 2) *Consider approving Work Session Meeting Minutes from February 20, 2023.*
- 3) *Consider approving Special Meeting Minutes from February 20, 2023.*

B. Consider excusing Commissioner Larry Money from the February 27th, 2023 Regular Meeting.

C. Consider the rate adjustment for Kotz Sangster PC

D. Expenditures

- 1) *Consider approving General Expenditures for March 13, 2023, in the amount of \$318,349.04.*

2) Consider approving the Summer/Winter 2022 Tax Disbursement for February 01 through February 14, 2023, in the amount of \$92,867.70.

E. Consider approving the recommended BARB bylaws

F. Letter of Support for the County's Robin Grant Application in support of Broadband access to rural communities.

Motion made by Swem, supported by Money to approve the amended consent agenda. Roll call vote carries unanimously.

X. Scheduled Matters from the Floor (if any)

A. Daniel Burns with AVB & The Barton Group

1) Consider finalizing the DPW building construction site.

Daniel Burns gave a quick overview of the project for the past month. After bids were received and bid interviews were had AVB was able to find some savings. The building total construction site coming in at 4.9 million dollars. Total project cost came in at 5.3 million dollars, the commission then tasked AVB to do a comparative cost to 700 E. 3rd St. with the construction costs coming in a million dollars lower but purchasing that site would be a more of an expensive option. AVB is recommended moving forward with the Clark St. project.

Motion by Vigansky, supported by Money to approve the construction of the DPW building at 606 Clark St.

Yea: Vigansky, Money, Denison

Nay: Swem, Weedon

Motion carries 3 to 2.

XI. Reports by: Departments, Committees, Boards

A. Mainstreet Manager/ Assistant Community Development Director-Ashley Regal

1) Main Street Update - Spring 2023

Regal gave a brief update on the Main Street Program and what they are working on next. They are working on signage for Buchanan, as well as working on art projects around downtown and creating events for the city. Goals include revitalizing downtown as well as working on a business incubator at 101 Days Ave.

2) Consider the Career and Technical Education (CTE) Program with Buchanan High School

Buchanan High School has a CTE Program, and the city has approached the school about being part of this. The wastewater and water departments would benefit from this program with attracting local kids that have interest in this career pathway.

Motion made by Money, supported by Vigansky to move forward with the CTE program with Buchanan High School pending liability insurance coverage. Roll call vote carries unanimously.

3) Consider Thrill on the Hill Date and Budget

Motion made by Denison, supported by Swem to approve the Thrill on the Hill event planning for the dates of July 14th, 15th, and 16th 2023. Roll call vote carries unanimously.

B. Community Development Director Report- Rich Murphy

1) Consider 2023 marijuana permit renewals for G2 Development/7 Engines

A) Adult Use Retail permit at 1101 E. Front St.

B) Adult Use Grower Class C permit at 408 River St.

C) Medical Retail permit at 1101 E. Front St.

D) Adult Use Process permit at 408 River St.

Motion made by Weedon, supported by Vigansky to approve the 2023 marihuana permits for G2 Development/7engines for adult use retail and medical retail at 1101 E Front, adult use grower class C and adult use process at 408 River St. Roll call vote carries unanimously.

C. Fire Department Report -Director of Publis Saftey, Tim Ganus

1) Consider replacing the single-stage furnace unit in the fire department.

Motion made by Swem, supported by Money to approve the quote from Boelcke for replacing the single-stage furnace unit to not exceed the price of \$5885.00. Roll call vote carries unanimously.

Discussion about cleaning up around the back of the fire department.

2) Consider purchasing 13 SEER AC unit in the fire department.

Motion made by Swem, supported by Money to move to have the Finance Department budget installing an AC unit at the fire department in the amount of \$10,000.00 for the 2023-2024 budget year.

Yea: Money, Denison, Weedon, Swem

Nay: Vigansky

Motion carries 4 to 1.

D. Water Department Report- Craig Miller, Operator in Charge

1) Consider the 2023 Water Tower inspections with the camera option for both towers.

Motion made by Vigansky, supported by Swem to approve the 2023 water tower inspections in the amount of \$8,400.00 to be done after July 1, 2023. Roll call vote carries unanimously.

XII. Unfinished Business

XIII. New Business

XIV. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Don Ryman- Concerns about water bill raises. Concerned about residents being harassed for distributing campaigning materials.

Michael Rowland- Update on the Concert Series. Michigan Gateway possibly working with the Fire Department to address some of their needs. Update on the Art Center, with looking to do some updates to the building. They are currently dealing with a sidewalk issue being a safety concern.

Cameron Macigewski- would like to discuss in the coming weeks to support a resolution decriminalizing entheogenic plants and fungi.

Katie Berry- currently is working on the Buchanan Community Schools Bond campaign. Informational sessions are scheduled for April 6th at Moccasin Elementary as well as April 20th at the High School. They have updated plans based on the fed back from the election in November. Encouraging residents to attend the informational sessions or answer anyone's questions about the proposed milage.

Jerry Flenar- Thanked the DPW crew for consistently helping with maintenance of the Trail. Flenar complemented them on being a great group to work with and need to be congratulated on that.

Fran Terry- Comments about the School Bond proposal, in support of what they are asking for.

Jim Crowne- Comments about parking on the streets overnight, question if that could be waived in the summer months.

XVI. Executive Comments

A. City Manager Comments

Lynch thanked the City Commission for providing him the opportunity to serve as your City Manager. In his short time here he has met wonderful people here at City Hall, at the different departments and some prideful citizens. Lynch has visited the Fire Station, Police Station, Wastewater Plant, Water Plant, and its well structurers, City Center Building, several parks and has walked several sections of the McCoy Creek Trail. Rich Murphy took him on a whirlwind tour of the city and showcasing all your completed achievements and those the commission has envisioned. On the administrative side he has reviewed every invoice and each bank statement and various financial documents. Going forward he plans on working with the commission and his co-workers on finding ways to control and reduce expenses, as well as increase revenues and be fiscally prudent with the city's finances. He also plans to evaluate and prioritize building, equipment and infrastructure needs. Lastly we will strive to provide excellent customer service to our citizens and provide opportunities for growth and enrichment for our most valuable assets, that being our employees.

B. Commissioner Comments

Money- Welcomed Lynch, the staff speaks highly of him already. To all in attendance, it can be frustrating to be up here. The commission is trying to spend the finances wisely, but we have been handed a lot of problems from prior commissions. They are all starting to settle right on top of us now. Thank you to everyone that shows up and please be patient and we will get through this. Thanked Michael Rowland for his work downtown. The Police Department right now is being overworked due to unforeseen circumstances, please thank the department for all the time they have been putting in.

Weedon- Thanked Lynch for taking the opportunity and believing in our community and giving the city a chance to deal with the changes of leadership. Excited to see what the future holds. Thanked Fran Terry for her comments, the city has difficult task in front of them to deal with financial burdens as well as the school system. Weedon went to the informational meetings for the school bond proposal and saw the essentials they need. Weedon believes the bond proposal is a must. Thanks to the Police Department and to Michael Rowland with all his work with his foundation and building. Thanks to the Michigan Main Street board as well. He thanked everyone for showing up and showing passion for the city.

Vigansky- The plywood will be replaced at the old video store on the hill. He would like to thank no one for it. Vigansky also commented that the door hangers for the school bond proposal are his and he will continue pass them out. He is asking that people do not harass others in the community hanging door signs.

Swem- There has been overwhelming support for Lynch, and proud that he is representing the community. Hopefully you will have continued success in the next 90-120 days. The staff is elated that Lynch is here, present, willing to help, and jump in. Walsh Municipalities has posted the Job for City Manager and he is looking forward to seeing what happens next with that. Swem expressed his support for the bond proposal, with the school being the most vital piece of infrastructure, without a school your houses are worth nothing. Former generations have invested in the building and he plans to the same for his children. Continue to invest in this community, school, and yourself.

C. Mayor Comments

Thanked everyone for coming tonight. One of the frustrating things is when no one shows up to a meeting, but when we have a hot topic, everyone comes enraged. Hoping more come out for other meetings to be informed. The city has been delt a bad hand, unfortunately cuts are going to have to be made, we have to start prioritizing our needs our wants. Raising water bills was discussed in 2018. When the city built the wastewater treatment plant, we agreed to charge the 8 percent to pay for the cost of infrastructure. The water bills were going to go up 8 percent no matter if we built a DPW building or not. The cost may seem out of reach, but he is a firm believer in attacking our challenges, not shrinking away. If we as a city try and play it safe and mitigate our struggle, we will never reach our potential. We have continually delayed the construction of the DPW site but are confident the commission has done its due diligence. The wastewater treatment plant is a great product, it was constructed in a way that would be beneficial for the city for years to come. The downtown streetscape infrastructure project will be done the same way, with what is best for the community in the long term. The DPW building will be the same way, built with thought and proper planning and the best interest to the city.

Thanked Tim Lynch, stating that he is very impressed and from what I hear yours is the type of leadership we have all been hoping for and waiting for. Thanked everyone for their continued work in the city. Sad news to hear that Pure Rituals downtown will be closing. It would be a shame to lose that business downtown.

Congratulations to all the Buchanan Sports Programs for all their success.

Thanked everyone for coming and it's great to see a full room and hope you continue to come and stay involved.

XVII. Adjourn

Meeting adjourned by Mayor Denison at 8:41 P.M.

Kalla Langston, City Clerk (transcribed due to absence)

Mayor Sean Denison

INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
 CHECK RUN DATES 03/27/2023 - 03/27/2023
 PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	AMY COOPER BUCHANAN REDBUD CITY CENTER Vnd: MISC Invoice: STATEMENT	Invoice: STATEMENT Ref#: 25848 (REDBUD CENTER RENTAL DEPOSIT RETURN) 101-000.000-656.000 101-000.000-202.000	50.00	50.00
		Expected Check Run: 03/27/2023		50.00	50.00
03/23/2023	AP	BLUE CROSS BLUE SHIELD OF MICH FRINGE BENEFITS	Invoice: 030723 Ref#: 25847 (COVERAGE PERIOD FOR APRIL 2023) 101-172.000-715.000 101-262.000-715.000 101-215.000-715.000 101-253.000-715.000 101-301.000-715.000 101-441.000-715.000 202-463.000-715.000 202-468.000-715.000 202-469.000-715.000 202-474.000-715.000 202-478.000-715.000 202-267.000-715.000 203-463.000-715.000 203-468.000-715.000 203-469.000-715.000 203-474.000-715.000 203-478.000-715.000 203-267.000-715.000 592-591.000-715.000 592-591.000-715.000 101-000.000-202.000 202-000.000-202.000 203-000.000-202.000 592-000.000-202.000	2,164.08 369.40 1,108.19 534.93 5,965.45 342.42 556.42 171.21 256.81 256.81 385.22 491.59 556.42 256.81 214.01 214.01 214.01 491.60 5,649.90 3,566.42	10,484.47 2,118.06 1,946.86 9,216.32
		Expected Check Run: 03/27/2023		23,765.71	23,765.71
03/23/2023	AP	CINTAS CORPORATION MAINTENANCE-BUILDINGS Vnd: 1272 Invoice: 4148523230	Invoice: 4148523230 Ref#: 25850 (SUPPLIES: SHOP TOWELS & RUGS) 101-441.000-931.000 101-000.000-202.000	145.15	145.15
		Expected Check Run: 03/27/2023		145.15	145.15
03/23/2023	AP	CINTAS CORPORATION MISCELLANEOUS Vnd: 1272 Invoice: 9201506548	Invoice: 9201506548 Ref#: 25854 (COMPLETE FIRST AID CABINET @FIRE STATIO 101-336.000-962.000 101-000.000-202.000	599.54	599.54
		Expected Check Run: 03/27/2023		599.54	599.54

Item VII. C.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	CO-ALLIANCE LLP - BUCHANAN MAINTENANCE - VEHICLE Vnd: 0366 Invoice: 453604	Invoice: 453604 Ref#: 25849 (SUPPLIES: DIESEL EXHAUST FLUID) 101-441.000-939.000 101-000.000-202.000	259.05	259.05
		Expected Check Run: 03/27/2023			
03/23/2023	AP	COCM CONFERENCES AND WORKSHOP Vnd: 0534 Invoice: 2023	Invoice: 2023 Ref#: 25864 (COCM SPRING TRAINING CONFERENCE) 101-371.001-864.000 101-000.000-202.000	200.00	200.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	COMCAST BUSINESS ACCT#8771-40-225-0139381 ACCT#8771-40-225-0110325 ACCT#8771-40-225-0111091 ACCT#8771-40-226-0280175 ACCT#8771-40-225-0138391 Vnd: 1722 Invoice: STATEMENT Vnd: 1722 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 25852 (SERVICE: MARCH/APRIL 2023 MULTIPLE DEPTS) 101-301.000-853.000 592-591.000-921.000 101-567.000-921.000 592-590.000-853.000 101-336.000-853.000 101-000.000-202.000 592-000.000-202.000	200.00	200.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	COMCAST BUSINESS ACCT#8771-40-225-0151550 Vnd: 1722 Invoice: 022523	Invoice: 022523 Ref#: 25853 (SERVICE @ CITY HALL 3/1-3/28/23) 101-265.000-853.000 101-000.000-202.000	1,940.60	1,940.60
		Expected Check Run: 03/27/2023			
				1,347.65	1,347.65
				1,347.65	1,347.65

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	DELTA DENTAL			
		FRINGE BENEFITS	101-172.000-715.000	131.59	
		FRINGE BENEFITS	101-262.000-715.000	31.77	
		FRINGE BENEFITS	101-215.000-715.000	95.32	
		FRINGE BENEFITS	101-253.000-715.000	61.80	
		FRINGE BENEFITS	101-301.000-715.000	410.08	
		FRINGE BENEFITS	101-441.000-715.000	20.37	
		FRINGE BENEFITS	202-463.000-715.000	33.10	
		FRINGE BENEFITS	202-468.000-715.000	10.18	
		FRINGE BENEFITS	202-469.000-715.000	15.28	
		FRINGE BENEFITS	202-474.000-715.000	15.28	
		FRINGE BENEFITS	202-478.000-715.000	22.91	
		FRINGE BENEFITS	202-267.000-715.000	31.40	
		FRINGE BENEFITS	203-463.000-715.000	33.10	
		FRINGE BENEFITS	203-469.000-715.000	12.73	
		FRINGE BENEFITS	203-474.000-715.000	12.73	
		FRINGE BENEFITS	203-478.000-715.000	12.73	
		FRINGE BENEFITS	203-267.000-715.000	12.73	
		FRINGE BENEFITS	592-590.000-715.000	31.40	
		FRINGE BENEFITS	592-591.000-715.000	424.42	
		FRINGE BENEFITS	592-591.000-715.000	316.71	
		FRINGE BENEFITS	203-468.000-715.000	15.27	
		Vnd: 1732 Invoice: RIS0004803038			750.93
		Vnd: 1732 Invoice: RIS0004803038			128.15
		Vnd: 1732 Invoice: RIS0004803038			117.96
		Vnd: 1732 Invoice: RIS0004803038			741.13
		Expected Check Run: 03/27/2023		1,738.17	1,738.17
03/23/2023	AP	DEVON TITLE			
		FILES# 20026413/14/15			
		FILES# 20026413/14/15			
		Vnd: DE005 Invoice: FILE #			
		Expected Check Run: 03/27/2023		1,295.00	1,295.00
03/23/2023	AP	EXEMPLAR IT SOLUTIONS			
		CONTRACTUAL			
		Vnd: 2228 Invoice: EST 1022			
		Expected Check Run: 03/27/2023		4,500.00	4,500.00
03/23/2023	AP	EXEMPLAR IT SOLUTIONS			
		CONTRACTUAL			
		Vnd: 2228 Invoice: 1120			
		Expected Check Run: 03/27/2023		4,500.00	4,500.00
03/23/2023	AP	EXEMPLAR IT SOLUTIONS			
		CONTRACTUAL			
		Vnd: 2228 Invoice: 1120			
		Expected Check Run: 03/27/2023		734.75	734.75
		Expected Check Run: 03/27/2023		734.75	734.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	GRAINGER PARTS MAINTENANCE - SYSTEM Vnd: 0115 Invoice: 9634414438	Invoice: 9634414438 Ref#: 25860 (SUPPLIES: BRASS SOLENOID VALVE) 592-590.000-938.000 592-000.000-202.000	560.77	560.77
		Expected Check Run: 03/27/2023		560.77	560.77
03/23/2023	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES Vnd: 0131 Invoice: 022123	Invoice: 022123 Ref#: 25861 (SERVICE @WASTE WATER TREATMENT PLA 11/30) 592-590.000-921.000 592-000.000-202.000	17,529.92	17,529.92
		Expected Check Run: 03/27/2023		17,529.92	17,529.92
03/23/2023	AP	KELLY L CLARK CONTRACTUAL Vnd: 1641 Invoice: 021923	Invoice: 021923 Ref#: 25851 (CITY HALL CLEANING SERVICES 2/19-3/12/23) 101-265.000-818.000 101-000.000-202.000	660.00	660.00
		Expected Check Run: 03/27/2023		660.00	660.00
03/23/2023	AP	KRUGGEL LAWTON CPA AUDIT Vnd: 2145 Invoice: 362265	Invoice: 362265 Ref#: 25862 (PROGRESS BILL FOR ANUAL AUDIT/MEETINGS) 101-253.000-807.000 101-000.000-202.000	3,200.00	3,200.00
		Expected Check Run: 03/27/2023		3,200.00	3,200.00
03/23/2023	AP	KRUGGEL LAWTON CPA ACCOUNTS PAYABLE Vnd: 2145 Invoice: 362300	Invoice: 362300 Ref#: 25863 (DAR AUDIT AND CONTINUED CORRECTIVE ACTIO) 588-000.000-202.000 588-000.000-202.000	750.00	750.00
		Expected Check Run: 03/27/2023		750.00	750.00
03/23/2023	AP	LANGSTON KALLA OFFICE SUPPLIES Vnd: 2252 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 25859 (REIBURSEMENT FOR ELECTION SUPPLIES) 101-262.000-728.000 101-000.000-202.000	26.82	26.82
		Expected Check Run: 03/27/2023		26.82	26.82
03/23/2023	AP	LOWE'S MISCELLANEOUS Vnd: 0229 Invoice: 902925-KKJZSXX	Invoice: 902925-KKJZSXX Ref#: 25865 (PICNIC TABLE (TO BE REIMBURSED BY P 101-301.000-962.000 101-000.000-202.000	170.18	170.18
		Expected Check Run: 03/27/2023		170.18	170.18

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	MADISON NATIONAL LIFE	Invoice: 1550210 Ref#: 25897 (APRIL 2023 COVERAGE PERIOD)		
		FRINGE BENEFITS	101-101.000-715.000	29.76	29.98
		FRINGE BENEFITS	101-172.000-715.000	3.60	
		FRINGE BENEFITS	101-262.000-715.000	10.80	
		FRINGE BENEFITS	101-215.000-715.000	135.84	
		FRINGE BENEFITS	101-301.000-715.000	11.51	
		FRINGE BENEFITS	101-441.000-715.000	13.97	
		FRINGE BENEFITS	202-463.000-715.000	4.46	
		FRINGE BENEFITS	202-468.000-715.000	4.75	
		FRINGE BENEFITS	202-469.000-715.000	4.75	
		FRINGE BENEFITS	202-474.000-715.000	8.50	
		FRINGE BENEFITS	202-478.000-715.000	7.58	
		FRINGE BENEFITS	202-267.000-715.000	15.12	
		FRINGE BENEFITS	203-463.000-715.000	5.90	
		FRINGE BENEFITS	203-468.000-715.000	4.03	
		FRINGE BENEFITS	203-469.000-715.000	4.03	
		FRINGE BENEFITS	203-474.000-715.000	5.04	
		FRINGE BENEFITS	203-478.000-715.000	7.58	
		FRINGE BENEFITS	203-267.000-715.000	71.47	
		FRINGE BENEFITS	592-590.000-715.000	93.22	
		FRINGE BENEFITS	592-591.000-715.000	158.40	
		FRINGE BENEFITS	101-567.000-715.000	18.88	
		FRINGE BENEFITS	101-253.000-715.000	338.81	
		Vnd: 1575 Invoice: 1550210		44.01	
		Vnd: 1575 Invoice: 1550210		41.70	
		Vnd: 1575 Invoice: 1550210		164.69	
		Vnd: 1575 Invoice: 1550210			
		Expected Check Run: 03/27/2023		619.19	619.19
03/23/2023	AP	MAMC	Invoice: 2023 CEM Ref#: 25868 (2023 CEMETERIES MEMBERSHIP)		
		MEMBERSHIP AND DUES	101-567.000-831.000	45.00	
		Vnd: 0337 Invoice: 2023 CEM	101-000.000-202.000		45.00
		Expected Check Run: 03/27/2023		45.00	45.00
03/23/2023	AP	MARK FARM SUPPLY	Invoice: 71160 Ref#: 25866 (SUPPLIES: 50LB BAG OF LIME (MCDONALD'S))		
		MISCELLANEOUS SUPPLIES	592-590.000-756.000	15.66	
		Vnd: 2068 Invoice: 71160	592-000.000-202.000		15.66
		Expected Check Run: 03/27/2023		15.66	15.66
03/23/2023	AP	MICHIANA RECYCLING & DISPOSAL	Invoice: 3568740 Ref#: 25867 (DUMPSTER FOR REDBUD CITY CENTER/MAR 23)		
		ACCT# 406938006	101-265.000-921.000	144.67	
		Vnd: 2101 Invoice: 3568740	101-000.000-202.000		144.67
		Expected Check Run: 03/27/2023		144.67	144.67

Item VII. C.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	MILESTONE CONTRACTORS NORTH, INC ROAD MAIN. MATERIAL & SUPPLIES Vnd: 2096 Invoice: 61007 Expected Check Run: 03/27/2023	Invoice: 61007 Ref#: 25870 (HIGH PERF STREET PATCH) 202-463.000-782.000 202-000.000-202.000	1,511.16	1,511.16
03/23/2023	AP	MILLER INDUSTRIAL GASES MAINTENANCE - EQUIPMENT Vnd: 1663 Invoice: 1004973 Expected Check Run: 03/27/2023	Invoice: 1004973 Ref#: 25871 (SUPPLIES: CYLINDERS) 101-441.000-933.000 101-000.000-202.000	5.04	5.04
03/23/2023	AP	ODP BUSINESS SOLUTIONS OFFICE SUPPLIES Vnd: 0019 Invoice: 294503403001 Expected Check Run: 03/27/2023	Invoice: 294503403001 Ref#: 25872 (POLICE: OFFICE SUPPLIES) 101-301.000-728.000 101-000.000-202.000	7.94	7.94
03/23/2023	AP	OFFICE DEPOT OFFICE SUPPLIES Vnd: 0019 Invoice: 294503402001 Expected Check Run: 03/27/2023	Invoice: 294503402001 Ref#: 25873 (POLICE: OFFICE SUPPLIES) 101-301.000-728.000 101-000.000-202.000	38.23	38.23
03/23/2023	AP	OFFICE DEPOT OFFICE SUPPLIES Vnd: 0019 Invoice: 294503330001 Expected Check Run: 03/27/2023	Invoice: 294503330001 Ref#: 25874 (POLICE: OFFICE SUPPLIES) 101-301.000-728.000 101-000.000-202.000	155.35	155.35
03/23/2023	AP	POINT BLUE, LLC GRANTS & SPECIAL PROJECTS Vnd: 2296 Invoice: C5130.01 Expected Check Run: 03/27/2023	Invoice: C5130.01 Ref#: 25875 (LAB SERICES RE: BARODA TIRE CENTER SITE) 101-101.000-967.002 101-000.000-202.000	3,150.00	3,150.00
03/23/2023	AP	RAMSEY J ROLLF TRAIL GRANT EXPENDITURES Vnd: MISC Invoice: 408512 Expected Check Run: 03/27/2023	Invoice: 408512 Ref#: 25877 (TRAIL SUPPLIES: PIPE) 401-000.000-970.031 401-000.000-202.000	90.00	90.00

Item VII. C.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	RIDGE NAPA AUTO PARTS MAINTENANCE - VEHICLE Vnd: 0165 Invoice: 694679	Invoice: 694679 Ref#: 25878 (NEW BATTERY FOR SILVER TRUCK (WASTE WATE) 592-590.000-939.000 592-000.000-202.000	180.49	180.49
		Expected Check Run: 03/27/2023			
03/23/2023	AP	RMC PROPERTIES LLC CONTRACTUAL Vnd: 2153 Invoice: 16	Invoice: 16 Ref#: 25882 (DPW MARCH 23 LEASE PAYMENTS) 101-441.000-818.000 101-000.000-202.000	5,000.00	5,000.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150580676	Invoice: 150580676 Ref#: 25879 (REDBUD COMMONS/ PEST CONTROL) 101-265.000-818.000 101-000.000-202.000	50.00	50.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 217829C	Invoice: 217829C Ref#: 25880 (CITY HALL/TIN SHOP/PEARS MILL-PEST CONTR) 101-265.000-818.000 101-000.000-202.000	166.00	166.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150580953	Invoice: 150580953 Ref#: 25881 (POLICE- PEST CONTROL) 101-301.000-818.000 101-000.000-202.000	73.00	73.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	RUBICON COMPUTERS RADIO MAINTENANCE Vnd: 0138 Invoice: 3215	Invoice: 3215 Ref#: 25876 (POLICE: RADIO SUPPLIES/HDMI CABLE) 101-301.000-851.000 101-000.000-202.000	14.95	14.95
		Expected Check Run: 03/27/2023			
03/23/2023	AP	SE BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 0902 Invoice: 0159363-IN	Invoice: 0159363-IN Ref#: 25884 (WWTP SLUDGE REMOVAL) 592-590.000-936.000 592-000.000-202.000	316.20	316.20
		Expected Check Run: 03/27/2023			
				316.20	316.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	STANDARD & POOR'S NEW DPW BUILDING Vnd: 0133 Invoice: 11450811	Invoice: 11450811 Ref#: 25885 (BOND RATING/BUILDING AUTHORITY BONDS) 101-441.000-970.055 101-000.000-202.000	15,000.00	15,000.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 25999-2	Invoice: 25999-2 Ref#: 25886 (POLICE UNIFORMS) 101-301.000-768.000 101-000.000-202.000	18.00	18.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 25708-2	Invoice: 25708-2 Ref#: 25887 (POLICE UNIFORMS) 101-301.000-768.000 101-000.000-202.000	140.00	140.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 42125-1	Invoice: 42125-1 Ref#: 25888 (POLICE UNIFORMS) 101-301.000-768.000 101-000.000-202.000	127.00	127.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 26293-2	Invoice: 26293-2 Ref#: 25889 (POLICE UNIFORMS) 101-301.000-768.000 101-000.000-202.000	241.00	241.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 24937-2	Invoice: 24937-2 Ref#: 25890 (POLICE UNIFORMS) 101-301.000-768.000 101-000.000-202.000	133.00	133.00
		Expected Check Run: 03/27/2023			
03/23/2023	AP	STATE OF MICHIGAN CONTRACTUAL Vnd: 1492 Invoice: 551-612500	Invoice: 551-612500 Ref#: 25869 (POLICE TOKEN FEE 1/1 - 3/1/23) 101-301.000-818.000 101-000.000-202.000	33.00	33.00
		Expected Check Run: 03/27/2023			
				33.00	33.00

Item VII. C.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/23/2023	AP	STATE OF MICHIGAN CONTRACTUAL CONTRACTUAL Vnd: 1643 Invoice: HPR-RXR0-J2QRG	Invoice: HPR-RXR0-J2QRG Ref#: 25883 (EGLE JOINT PERMIT APPLICATION FEE) 592-590.000-818.000 592-591.000-818.000 592-000.000-202.000	250.00 250.00	500.00
		Expected Check Run: 03/27/2023		500.00	500.00
03/23/2023	AP	TASTE THE LOCAL DIFFERENCE MISCELLANEOUS Vnd: MISC Invoice: 3163	Invoice: 3163 Ref#: 25892 (FARMERS MARKET/TLD PARTNERSHIP) 101-754.000-756.014 101-000.000-202.000	100.00	100.00
		Expected Check Run: 03/27/2023		100.00	100.00
03/23/2023	AP	TINA SPURLOCK MAINTENANCE-BUILDINGS MAINTENANCE-BUILDINGS Vnd: 1448 Invoice: 092277/181379	Invoice: 092277/181379 Ref#: 25891 (CLEANING SERVICES FOR MARCH 2023) 101-265.000-931.000 101-301.000-931.000 101-000.000-202.000	60.00 120.00	180.00
		Expected Check Run: 03/27/2023		180.00	180.00
03/23/2023	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 9929762751	Invoice: 9929762751 Ref#: 25893 (AIR CARDS 2/11-3/10/23) 101-301.000-853.000 101-000.000-202.000	120.03	120.03
		Expected Check Run: 03/27/2023		120.03	120.03
03/23/2023	AP	WEST MICHIGAN CRIMINAL JUSTICE POLICE 302 TRAINING FUNDS Vnd: 0921 Invoice: 5105	Invoice: 5105 Ref#: 25894 (POLICE FIREARMS INSTRUCTOR COURSE) 701-000.000-582.008 701-000.000-202.000	100.00	100.00
		Expected Check Run: 03/27/2023		100.00	100.00
03/23/2023	AP	WEX BANK GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL Vnd: 1098 Invoice: 87719113 Vnd: 1098 Invoice: 87719113	Invoice: 87719113 Ref#: 25895 (FUEL PURCHASES) 101-301.000-751.000 101-441.000-751.000 101-567.000-751.000 592-591.000-751.000 101-000.000-202.000 592-000.000-202.000	901.25 688.81 376.45 125.27	1,966.51 125.27
		Expected Check Run: 03/27/2023		2,091.78	2,091.78





**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
A RESOLUTION TO APPROVE THE MNRTF GRANT APPLICATION
FOR THE KAYAK LAUNCH PROJECT
RESOLUTION 2023.02/06 **AMENDED****

WHEREAS, the Buchanan City Commission supports the Department of Natural Resources' (DNR) submission of an application titled, "Kayak Launch Project" to the Michigan Natural Resources Trust Fund (MNRTF) for the development of an ADA accessible kayak launch in Buchanan, Michigan;

WHEREAS, the proposed application is supported by the Community's 5-Year Parks and Recreation Plan;

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Buchanan;

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, the Buchanan City Commission is hereby making a financial commitment to the project in the amount of \$75,000 matching funds, in cash.

NOW THEREFORE, BE IT RESOLVED that the Buchanan City Commission hereby authorizes submission of a Michigan DNR MNRTF Grant Application for \$225,000, and further resolves to make available its financial obligation amount of \$75,000 (25%) of a total \$300,000 project cost, during the 2024-2025 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of the Buchanan City Commission at their regular meeting held on March 27, 2023, at 7:00p.m. at the Buchanan City Hall located at 302 N. Redbud Trail Buchanan, Michigan, with a quorum present.

Kalla Langston, Clerk

Date

**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
A RESOLUTION TO APPROVE THE RECREATION PASSPORT
GRANT APPLICATION FOR THE VICTORY PARK PROJECT
RESOLUTION 2023.02/07 **AMENDED****

WHEREAS, the Buchanan City Commission supports the Department of Natural Resources' (DNR) submission of an application titled, "Victory Park Project" to the Recreation Passport Grant program for the purchase and development of new play equipment at Victory Park in Buchanan, Michigan;

WHEREAS, the proposed application is supported by the Community's 5-Year Parks and Recreation Plan;

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Buchanan;

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, the Buchanan City Commission is hereby making a financial commitment to the project in the amount of \$43,750 matching funds, in cash.

NOW THEREFORE, BE IT RESOLVED that the Buchanan City Commission hereby authorizes submission of a Recreation Passport Grant Program Application for \$131,250, and further resolves to make available its financial obligation amount of \$43,750 (25%) of a total \$175,000 project cost, during the 2024-2025 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of the Buchanan City Commission at their regular meeting held on March 27, 2023, at 7:00p.m. at the Buchanan City Hall located at 302 N. Redbud Trail Buchanan, Michigan, with a quorum present.

Kalla Langston, Clerk

Date

**CITY OF BUCHANAN
COUNTY OF BERRIEN – STATE OF MICHIGAN**

RESOLUTION NO. 2023.03/10

RESOLUTION FOR AUTHORIZED SIGNER FOR STURGIS BANK

At a Regular Meeting of the City Commission of the City of Buchanan, County of Berrien, State of Michigan, held in the City Hall, Buchanan, Michigan, on the 27 day of March, 2023, at 7:00 o'clock p.m.

The following Resolution was offered by Commissioner _____, supported by Commissioner _____.

WHEREAS; the City of Buchanan authorizes the following individuals listed below are authorized to act on behalf of City of Buchanan for all matters pertaining to all banking accounts held Sturgis Bank; and

WHEREAS; Designation authority to deposit and withdraw funds and to endorse checks including facsimile signature; and

WHEREAS; Designation authority with respect to wire transfers; and

WHEREAS; Designation authority to purchase savings instruments; and

WHEREAS; Signature authority to execute agreements pertaining to other depository related Bank Services; and

WHEREAS; Designation authority with respect to business debit card issuance and use; and

NOW, THEREFORE, BE IT RESOLVED that the City Commission identifies City Treasurer, Deborah Perez and its City Mayor, Sean Denison as its authorized signatures for said banking institute.

AYES: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

ABSENT: Commissioners _____

RESOLUTION DECLARED ADOPTED this 27 day of March 2023.

SEAN DENISON, Mayor

KALLA LANGSTON, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on _____, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976,

Kalla Langston
Buchanan City Clerk



ST. JOSEPH
BANKING CENTER
STURGIS BANK

Authorize Signer Information Form

1. Authorize Signer Information

First Name _____ Middle Name _____ Last Name _____

SSN # _____ Date of Birth _____

Physical Address _____ City, State, Zip _____

Home Phone # _____ Cell Phone # _____

Work Phone # _____ ext. _____ Mother's Maiden Name _____

Employer Name _____ Occupation _____

E-Mail Address _____

Identification Type: _____ Driver's License _____ State ID _____ Issued By: _____

Identification # _____ Issue Date: _____ Expiration Date: _____
(please attach a copy of DL)

2. Authorize Signer Information

First Name _____ Middle Name _____ Last Name _____

SSN # _____ Date of Birth _____

Physical Address _____ City, State, Zip _____

Home Phone # _____ Cell Phone # _____

Work Phone # _____ ext. _____ Mother's Maiden Name _____

Employer Name _____ Occupation _____

E-Mail Address _____

Identification Type: _____ Driver's License _____ State ID _____ Issued By: _____

Identification # _____ Issue Date: _____ Expiration Date: _____
(please attach a copy of DL)



ST. JOSEPH
BANKING CENTER
STURGIS BANK

Authorize Signer Information Form

3. Authorize Signer Information

First Name _____ Middle Name _____ Last Name _____

SSN # _____ Date of Birth _____

Physical Address _____ City, State, Zip _____

Home Phone # _____ Cell Phone # _____

Work Phone # _____ ext. _____ Mother's Maiden Name _____

Employer Name _____ Occupation _____

E-Mail Address _____

Identification Type: _____ Driver's License _____ State ID Issued By: _____

Identification # _____ Issue Date: _____ Expiration Date: _____
(please attach a copy of DL)

4. Authorize Signer Information

First Name _____ Middle Name _____ Last Name _____

SSN # _____ Date of Birth _____

Physical Address _____ City, State, Zip _____

Home Phone # _____ Cell Phone # _____

Work Phone # _____ ext. _____ Mother's Maiden Name _____

Employer Name _____ Occupation _____

E-Mail Address _____

Identification Type: _____ Driver's License _____ State ID Issued By: _____

Identification # _____ Issue Date: _____ Expiration Date: _____
(please attach a copy of DL)

**CITY OF BUCHANAN
COUNTY OF BERRIEN – STATE OF MICHIGAN**

RESOLUTION NO. 2023.03/11

RESOLUTION FOR AUTHORIZED SIGNER FOR 1st Source Bank

At a Regular Meeting of the City Commission of the City of Buchanan, County of Berrien, State of Michigan, held in the City Hall, Buchanan, Michigan, on the 27 day of March, 2023, at 7:00 o'clock p.m.

The following Resolution was offered by Commissioner _____, supported by Commissioner _____.

WHEREAS; the City of Buchanan authorizes the following individuals listed below are authorized to act on behalf of City of Buchanan for all matters pertaining to all banking accounts held at 1st Source Bank; and

WHEREAS; Designation authority to deposit and withdraw funds and to endorse checks including facsimile signature; and

WHEREAS; Designation authority with respect to wire transfers; and

WHEREAS; Designation authority to purchase savings instruments; and

WHEREAS; Signature authority to execute agreements pertaining to other depository related Bank Services; and

WHEREAS; Designation authority with respect to business debit card issuance and use; and

NOW, THEREFORE, BE IT RESOLVED that the City Commission identifies City Treasurer, Deborah Perez and its City Mayor, Sean Denison as its authorized signatures for said banking institute.

AYES: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

ABSENT: Commissioners _____

RESOLUTION DECLARED ADOPTED this 27 day of March 2023.

SEAN DENISON, Mayor

KALLA LANGSTON, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on _____, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976,

Kalla Langston
Buchanan City Clerk

GOVERNMENT ENTITY DEPOSITORY AUTHORIZATION RESOLUTIONS

By: 1st Source Bank
100 N. Michigan
P. O. Box 1602
South Bend, IN 46634

("Government Entity")

("Bank")

I, the undersigned, hereby certify to 1st Source Bank that I am the _____ and keeper of the records of _____, a government entity duly organized and existing under the laws of the State of _____; that the following is a true copy of resolutions duly adopted by the legislative or governing body thereof at a meeting duly called and held in accordance with applicable law or ordinance; and that such resolutions have not been rescinded or modified and are now in full force and effect:

DESIGNATING PERSONS: Each individual identified below (each a "Designating Person," collectively, the "Designating Persons"), subject to any limitations described below, is authorized to exercise all of the powers granted below:

Table with 2 columns: Name and Title or Position, Signature. Rows A through F.

☐ If checked, refer to Appendix A for additional Designating Persons

POWERS GRANTED:

- (1) Designation authority to deposit and withdraw funds and to endorse checks including facsimile signature
(2) Designation authority with respect to wire transfers
(3) Designation authority to purchase savings instruments
(4) Signature authority to execute agreements pertaining to other depository related Bank Services
(5) Designation authority with respect to business debit card issuance and use

The undersigned by signing below: 1) acknowledges receipt of a copy of the 1st Source Bank Agreement for Deposit Business Accounts and other rules, regulations, and disclosures in connection with this account and the services as set forth therein and agrees to be bound by the terms and conditions thereof and as amended from time to time; 2) represents that this account will be used for business purposes; and 3) authorizes 1st Source Bank to verify the identity of the account owner(s).

TAXPAYER IDENTIFICATION NUMBER CERTIFICATION (Business) Tax ID Number:
(Substitute W-9) Under penalties of perjury, I certify that: (1) the number on this form is the correct taxpayer identification number for the business...
IN WITNESS WHEREOF, the undersigned has set forth his/her hand this ___ day of ___, 20___.
Note: In case the certifying signer is designated by the foregoing resolution to sign alone, this certification must be confirmed by another officer.

(1) Designation authority to deposit and withdraw funds and to endorse checks including facsimile signature

RESOLVED, that 1st Source Bank ("Bank") is hereby designated as a depository of this Government Entity, that accounts may be opened and maintained in the name of this Government Entity with the Bank, that each of the Designating Persons is hereby authorized for and on behalf of this Government Entity to designate in writing to the Bank the person(s) authorized to act, (the "Authorized Signer(s)") and that set forth below are the powers the Authorized Signer(s) are empowered to exercise:

- a) To sign any and all checks, drafts, or other orders for payment of funds in a Bank-provided or Bank-approved form, and to apply for and use business debit cards issued in connection with specified deposit accounts maintained by this Government Entity, when bearing or purporting to bear the written or facsimile signature of any Authorized Signer(s), regardless of by whom or by what means the written or purported facsimile signature may have been affixed if such signature resembles the written or facsimile signature specimens provided by the Government Entity;
- b) To endorse for negotiation or collection, negotiate, or receive the proceeds of any negotiable instrument or order for the payment of money payable to or belonging to this Government Entity, and such endorsement may be written or stamped in the name of this Government Entity without designation of the person making such endorsement;
- c) To waive presentment, demand, protest and notice of protest or dishonor of any check(s), instrument(s), draft(s), acceptance(s), or other evidences of indebtedness made, drawn or endorsed by this Government Entity; and otherwise to deal with said Bank in connection with the foregoing activities; and
- d) To act for this Government Entity in the transaction of any other business, (subject to the limitations of paragraphs (2) through (4) below), for example such as entering into business debit card agreements, for specific depository accounts with the Bank it being understood that overdrafts, if any shall not be considered to be loans for purposes of this resolution.

FURTHER RESOLVED, that the Bank be and hereby is authorized to honor, receive, or pay all instruments signed in accordance with these resolutions even though drawn or endorsed to the order of any Authorized Signer signing the same or tendered for cashing, or in payment of the individual obligation of such Authorized Signer, or for deposit to that person's personal account, and the Bank shall not be required, or be under any obligation to inquire as to the circumstances of the issuance, or use of any instrument signed in accordance with foregoing resolution or the application, or disposition of such instrument, or the proceeds thereof.

(2) Designation authority with respect to wire transfers

RESOLVED, that each of the Designating Persons is authorized for and on behalf of this Government Entity to enter into such agreements with the Bank with respect to wire transfer services as the Designating Person(s) deem(s) advisable and to designate in writing to the Bank the person(s) authorized to issue written, telephonic, oral, or electronic instructions with respect to the wire transfer of funds of this Government Entity on deposit with the Bank (or otherwise transferable to the Bank), by wire or otherwise, without any written order for the payment of money being issued with respect to such transfer.

(3) Designation authority to purchase savings instruments

RESOLVED, that each of the Designating Persons is authorized for and on behalf of this Government Entity to designate in writing to the Bank the person(s) authorized to purchase ("Authorized Signer(s)") certificates of deposit, bonds, notes, and other such savings instruments ("Savings Instruments") from the Bank. Each of the Authorized Signer(s) is authorized for and on behalf of this Government Entity, and in its name, to sign and execute applications, forms, and agreements as the Bank shall deem appropriate, from time to time, in connection with the opening and maintaining of such Savings Instruments.

(4) Signature authority to execute agreements pertaining to other depository related Bank services

RESOLVED, that each of the Designating Person(s) is authorized to obtain other depository related services from the Bank, such as the rental of safe deposit boxes, cash management services, and night depository services. The rendering of such services by the Bank shall be governed by applicable bank agreements, such as safe deposit box lease agreement(s), night depository agreements, and any other such agreement(s) referred to in the application pertaining to any such services offered to this Government Entity by the Bank, as amended from time to time.

(5) Designation authority with respect to business debit card issuance and use

Resolved, that each of the Designating Person(s) is authorized for and on behalf of this Government Entity to enter into such agreements with the Bank with respect to issuance and use of business debit cards as the Designating Person(s) deem advisable and to designate in writing to the Bank the person(s) authorized to receive and use business debit cards in the name of the Government Entity, and to issue written, telephonic, oral or electronic instructions to transfer funds of this Government Entity on deposit with the Bank by use of business debit cards issued in Government Entity's name

FURTHER RESOLVED, that the opening and maintaining of the above Government Entity accounts and all transactions in connection therewith, the purchase of the above Savings Instruments and/or the acquisition of the above services set forth in all of the foregoing resolutions shall be governed by the provisions of the agreements pertaining to such account(s), instrument(s) and service(s), as amended from time to time by the Bank, and by such rules and regulations as the Bank shall, from time to time, promulgate and establish.

FURTHER RESOLVED, that this Government Entity, in consideration of the deposit services provided by the Bank, shall indemnify and hold the Bank harmless from and against any loss, damage or liability including reasonable costs and attorneys' fees that the Bank may sustain or be subject to as a result of actions taken by the Bank in accordance with the designation of signature authority, including without limitation facsimile signature authority, stated in these Resolutions.

FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received and accepted by the Bank at 1st Source Bank, Branch Administration, P.O. Box 1602, South Bend, IN 46634; provided, however, that any such notice shall not be effective as to any exercise of powers prior to the actual receipt of it by the Bank or as to any checks or other orders or instruments for the payment of money or the withdrawal of funds, dated on or prior to the actual receipt of such notice, but presented to the Bank after receipt of such notice.

FURTHER RESOLVED, that any officer of this Government Entity be, and hereby is, authorized and directed to certify to the Bank that the foregoing resolutions are in conformity with the applicable law or ordinance or governing instrument of this Government Entity and that there is no provision in the applicable law or ordinance or governing instrument of the Government Entity limiting the power of the Board of Directors to pass the foregoing resolutions, and that if any of the foregoing resolutions violate such applicable law or ordinance, the officer shall immediately notify and the Bank and the offending resolution shall be deemed void and of no effect.

CORPORATE DEPOSITORY AUTHORIZATION RESOLUTIONS

By: [Insert business info here: Name of business, Address of business]

1st Source Bank
100 N. Michigan
P. O. Box 1602
South Bend, IN 46634

("Corporation")

("Bank")

I, the undersigned, hereby certify to 1st Source Bank that I am the [Position/ Title] of [Business Name], a corporation duly organized and existing under the laws of the State of [State of Incorporation]; that the following is a true copy of resolutions duly adopted by the Board of Directors of Corporation at a meeting duly called and held at which a quorum was present or approved in writing by all of the Directors without a meeting; and that such resolutions have not been rescinded or modified and are now in full force and effect:

DESIGNATING PERSONS: Each individual identified below (each a "Designating Person," collectively, the "Designating Persons"), subject to any limitations described below, is authorized to exercise all of the powers granted below:

- A. John Smith, President
B. Jane Doe, Vice President
C. Jan Smith, Secretary
D. Bill Moore, Treasurer

E. If you have more than six (6) Designating Persons, you will need to continue listing them using Appendix A
F.

In the "Powers Granted" section, indicate the person(s) by their respective letter (lines "A - F") for the specific powers they will be granted by the business. These individuals will have the authority to designate themselves and others to perform these functions as outlined in Sections (1), (2), (3), and (4) (*See page 2 for detailed Designation Authority descriptions)

[] If checked, refer to Appendix A for additional Designating Persons

POWERS GRANTED:

Place the letter(s) adjacent to the names and titles above for type of Designation Authority granted. (1) Designation authority to deposit and withdraw funds and to endorse checks including facsimile signature. (2) Designation authority with respect to wire transfers. (3) Designation authority to purchase savings instruments. (4) Signature authority to execute agreements pertaining to other depository related Bank services.

The undersigned by signing below: 1) acknowledges receipt of a copy of the 1st Source Bank Agreement for Deposit Business Accounts and other rules, regulations, and disclosures in connection with this account and the services as set forth therein and agrees to be bound by the terms and conditions thereof and as amended from time to time; 2) represents that this account will be used for business purposes; and 3) authorizes 1st Source Bank to verify the identity of the account owner(s).

TAXPAYER IDENTIFICATION NUMBER CERTIFICATION (Business) Tax ID Number: [Insert Business Tax ID Number Here]

(Substitute W-9) Under penalties of perjury, I certify that: (1) the number on this form is the correct taxpayer identification number for the business (or the business is waiting for a number to be issued to it) and (2) the business is not subject to backup withholding because: (a) it is exempt from backup withholding, (b) it has not been notified by the Internal Revenue Service that it is subject to backup withholding as a result of a failure to report all interest or dividends or (c) the IRS has notified the business that it is no longer subject to backup withholding.

You must strike out the language in item 2 if you have been notified by the IRS that you are subject to back-up withholding. Only strike out language in item 2 if you have been notified by the IRS that you are subject to back-up withholding

IN WITNESS WHEREOF, the undersigned has set forth his/her hand this ___ day of ___, 20__.

Note: In case the certifying signer is designated by the foregoing resolution to sign alone, this certification must be confirmed by another officer. Confirmed this ___ day of ___, 20__.

Signature [Signature/ printed name and title of person located in the first paragraph: "Position/Title"]
Print Name and Title

Signature [If the undersigned person from the first paragraph is the only designated person in powers granted, this needs to be confirmed by another person of authority for the business]
Print Name and Title

