

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, AUGUST 11, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Invocation

V. Roll Call

VI. Approve Agenda

VII. Public Comment - Agenda Items Only (3-minute limit)

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the Regular Meeting Minutes from July 28th, 2025.

B. Department Head Reports- Receive monthly reports.

C. Excuse- Consider excusing Mayor Pro Tem Swem's absence on July 28, 2025.

IX. Scheduled Matters from the Floor (if any)

X. Reports by: Departments, Committees, Boards

A. Clerk Department- August 5th, 2025 Special Election

XI. Unfinished Business

XII. New Business

A. Redbud Roots- Consider the permit renewal for Grower Class C, Redbud Roots located at 448 Post Rd.

B. CDBG and Foundations Northside Neighborhood Home Repair- bid tabulation and request for approval of notices to proceed with bid awards and with project contracts.

C. Revitalization and Placemaking "RAP" Grant with MEDC- Consider allowing City Manager Anthony McGhee as the authorized signer for the RAP Grant pertaining to the Buchanan Downtown Infrastructure and Placemaking Initiative Project.

D. **Expenditures**- *Consider the expenditures for August 11th, 2025.*

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XVI. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JULY 28, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order the Regular Meeting

Mayor Weedon called the meeting to order at 7:01 PM.

II. Recognition

III. Pledge of Allegiance

The Pledge of Allegiance to the United States was recited.

IV. Invocation

Invocation was given by Nathan Babcock.

V. Roll Call

PRESENT: Mayor Mark Weedon, Commissioner Larry Money, Commissioner Dan Vigansky, Commissioner Raquell George

ABSENT: Mayor Pro Tem Patrick Swem

CITY STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Chief of Police, Harvey Burnett

VI. Approve Agenda

Motion made by George, seconded by Vigansky, to approve the agenda as presented. Voice votes are carried unanimously.

VII. Public Comment - Agenda Items Only (3-minute limit)

None.

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider the Regular Meeting Minutes from July 14th, 2025.

B. Excuse- Consider excusing Mayor Weedon from the July 14, 2025, Regular Meeting.

Motion made by Vigansky, supported by Money, to approve the Consent Agenda as presented. Voice votes are carried unanimously.

IX. Scheduled Matters from the Floor (if any)

X. Reports by: Departments, Committees, Boards

A. Clerk Department- August 5th, 2025, Special Election.

Election scheduled for August 5 (next Tuesday) in Buchanan. Single ballot item: library proposal. Polls open 7 a.m. to 8 p.m., absentee ballots available. City Hall is accessible despite construction; directions and assistance are provided. Clarified as a library district proposal, not a city proposal; misinformation is present on social media

B. Board/Committee Reports- SMCAS, Landfill, Planning Commission, BARB, DDA.

SMCAS: SMACAS has two staff openings; the hiring process is ongoing. The remounted ambulance is in production, expected online by the end of the month. State of Michigan approved \$34,650 grant for 2026 to support EMT education. SMACAS received 248 priority run requests last month; achieved 90% on-time performance.

BARB: Disc golf course ordered new, cheaper baskets preferred by volunteers after manufacturer delay. Tee pads to be poured this weekend.

Planning Commission: Short-term rental hearings planned to prevent loss of school students and protect the community. Nearby communities are overwhelmed by short-term rentals due to a lack of early ordinance; local ordinance has been implemented proactively.

DDA: DDA board established marketing subcommittee to promote downtown businesses; members listed on website. Discover Buchanan promoted via websites, Instagram, TikTok, and QR codes.

XI. Unfinished Business

XII. New Business

A. Axon Tasers- *Consider the subscription of 4 Axon Taser 10, for the next 5 years.*

Current tasers are over 10 years old, and upgrading them addresses liability concerns. Police departments utilize a force continuum guided by state and federal statutes, prioritizing verbal de-escalation before resorting to physical force. Tasers are employed if verbal methods fail, while firearms are considered the last resort. Maintenance for tasers is necessary, including replacing batteries and prongs. The expected lifespan of a taser is approximately five years.

Motion made by Money, seconded by George, to approve the subscription for Axon Taser for five years and not to exceed \$28,308.00, as presented. The roll call vote is carried unanimously.

B. Server Licenses- *Consider the purchase of server licenses.*

purchase of two server licenses (City Hall, Police Station) to replace unsupported 2019 and 2016 licenses. Selected CDW as the low bidder at \$6,868.85 via the State of Michigan's MiDEAL program. MiDEAL program enables municipalities to access the lowest state-negotiated bids, resulting in significant cost savings.

Motion made by Vigansky, seconded by Money to approve the server licenses to CDW-G in the amount of \$6,868.85. The roll call vote is carried unanimously.

C. City Vehicle Fleet- *Consider the city vehicle fleet leasing option for the following vehicles: 2 police patrol vehicles, 1 Water Department Truck, and 1 general-use pool vehicle for citywide operations.*

The city is considering a vehicle fleet leasing option for four vehicles at a cost of \$4,000 per month. This lease would cover two police patrol vehicles (Dodge Durangos), one water department vehicle, and one general-use pool vehicle. Currently, the fleet consists of 12 vehicles, some of which are up to 20 years old and have over 171,000 miles. The lease includes maintenance services such as oil changes, tire replacements, and wiper replacement, as well as fuel management for all vehicles. Police interceptor vehicles typically cost between \$55,000 and \$60,000 each. Leasing provides predictable monthly payments, making budget management easier. There are no mileage limits on the leases; vehicles will be replaced when they reach 100,000 miles.

Motion made by Vigansky, seconded by Money, to approve the city vehicle fleet leasing option with a \$4,000.00 monthly limit, as presented. The roll call vote carried unanimously.

D. Commission Rules and Procedures Amendment-*Consider the Amendment to the Commission Rules of Procedure, Ordinance, and Adoption Amendment.*

Policy standardizes the ordinance process to minimize confusion from previous procedural inconsistencies. A public hearing is now mandated for every ordinance going forward. The new

procedures set clear deadlines and ensure consistent processes and transparency for all future actions.

Motion made by George, seconded by Vigansky, to approve the amendment to the Commission Rules of Procedure, as presented. The roll call votes carried unanimously.

E. Introduction of Ordinance 2025.08/443- Introduction of Short-Term Rental Ordinance and schedule for public hearing and first reading.

The planning commission has recommended that 15 existing short-term rentals be grandfathered in, while allowing the addition of 15 new units in non-R1 (non-single-family) zones. The policy aims to restrict short-term rentals to commercial corridors, thereby keeping them out of single-family neighborhoods. The debate centered on balancing private property rights, the impact on school enrollment, and the distinction between business use and owner-occupied rentals.

Motion made by Money, seconded by George, to accept the proposed Short Term Rental Ordinance and schedule the public hearing on said ordinance for August 25, 2025, at 7:00 PM. The roll call votes carried unanimously.

F. Expenditures- Consider the expenditures in the amount of \$131,815.22

Motion made by Money, seconded by Vigansky, to approve the expenditure in the amount of \$131,815.22. The roll call vote carried unanimously.

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Shelly King- Comments made about a citation received.

Mike Swartz- Updates on the Downtown Reconstruction Project, saying the project is 60 percent done.

Joe Kruger- Comments about the business downtown hurting.

XV. Executive Comments

A. City Manager Comments

McGhee: Comments about the MEDC grant award. There are 3 pipe crews going with 1 road crew, Kalin will be bringing in another crew this next week. It will be messy but it will go faster. The excess inventory sale was last week. Staff is working on compiling a second round. Long Term rental letters will be coming out soon for registration. DNR was into last week to do a site review at Kathryn Park.

B. Commissioner Comments

Vigansky: Comments made about Mosaic with Community Service help to come in to Buchanan, contacted County Commissioner Elliot. Also sympathized with the downtown business owners.

Money: Comments about spray day with the common concert series, making sure its not a muddy mess. The fire department will be moved over by Pears Mill. Also sympathized with the downtown business owners. Asking for patience.

George: Comments about planning a support the business day. Faith and Family Day is coming up as well.

C. Mayor Comments

Weedon: Sympathized with the business owners. Asking the community to support local business and saying we don't have a parking problem, we have a walking problem. Supporting the Downtown during construction by walking to the location.

XVI. Adjourn

Motion made by Vigansky, seconded by George, to adjourn the meeting at 8:04 PM. Voice votes carried unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

Page: 1

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001617	07/02/2025	15:06	TALL GRASS	CULLUM JASON		Closed
25-001618	07/02/2025	15:09	TALL GRASS	CULLUM JASON		Closed
25-001619	07/02/2025	15:11	TALL GRASS	CULLUM JASON		Closed
25-001620	07/02/2025	15:13	TALL GRASS	CULLUM JASON		Closed
25-001621	07/02/2025	15:21	TALL GRASS	CULLUM JASON		Closed
25-001631	07/03/2025	15:03	TALL GRASS	CULLUM JASON		Closed
25-001632	07/03/2025	15:06	TALL GRASS	CULLUM JASON		Closed
25-001633	07/03/2025	15:08	TALL GRASS	CULLUM JASON		Closed
25-001634	07/03/2025	15:14	TALL GRASS	CULLUM JASON		Closed
25-001635	07/03/2025	15:16	TALL GRASS	CULLUM JASON		Closed
25-001636	07/03/2025	15:18	TALL GRASS	CULLUM JASON		Closed
25-001637	07/03/2025	15:19	TALL GRASS	CULLUM JASON		Closed
25-001643	07/04/2025	11:36	TALL GRASS	CULLUM JASON		Closed
25-001644	07/04/2025	11:40	TALL GRASS	CULLUM JASON		Closed
25-001645	07/04/2025	11:43	TALL GRASS	CULLUM JASON		Closed
25-001646	07/04/2025	11:44	TALL GRASS	CULLUM JASON		Closed
25-001647	07/04/2025	11:48	TALL GRASS	CULLUM JASON		Closed

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

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Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001648	07/04/2025	11:51	TALL GRASS IN ALLEY	CULLUM JASON		Closed
25-001649	07/04/2025	11:52	TALL GRASS	CULLUM JASON		Closed
25-001650	07/04/2025	11:54	BRUSH	CULLUM JASON		Closed
25-001677	07/07/2025	14:42	TALL GRASS	CULLUM JASON		Closed
25-001678	07/07/2025	14:44	TALL GRASS	CULLUM JASON		Closed
25-001679	07/07/2025	14:46	TALL GRASS	CULLUM JASON		Closed
25-001680	07/07/2025	14:48	TALL GRASS	CULLUM JASON		Closed
25-001681	07/07/2025	14:52	TALL GRASS	CULLUM JASON		Closed
25-001682	07/07/2025	14:58	LAWN PARKING	CULLUM JASON		Closed
25-001683	07/07/2025	14:59	LAWN PARKING	CULLUM JASON		Closed
25-001684	07/07/2025	15:02	JUNK IN DRIVEWAY	CULLUM JASON		Closed
25-001703	07/08/2025	14:52	APPLIANCES IN YARD	CULLUM JASON		Closed
25-001704	07/08/2025	14:55	LITTER IN DRIVEWAY	CULLUM JASON		Closed
25-001705	07/08/2025	14:58	TALL GRASS	CULLUM JASON		Closed
25-001706	07/08/2025	15:00	TALL GRASS	CULLUM JASON		Closed
25-001707	07/08/2025	15:03	TALL GRASS	CULLUM JASON		Closed
25-001708	07/08/2025	15:05	TALL GRASS	CULLUM JASON		Closed

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

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Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001709	07/08/2025	15:07	TALL GRASS	CULLUM JASON		Closed
25-001715	07/09/2025	14:38	TALL GRASS	CULLUM JASON		Closed
25-001716	07/09/2025	14:42	TALL GRASS	CULLUM JASON		Closed
25-001717	07/09/2025	14:46	ILLEGAL FENCE	CULLUM JASON		Closed
25-001725	07/10/2025	09:52	ABANDONED VEHICLE	CULLUM JASON		Closed
25-001732	07/11/2025	10:26	PROPERTY DISPUTE	CULLUM JASON		Closed
			<u>Name</u>	<u>Sex</u>	<u>Age</u>	<u>Involvement</u>
						<u>Offense</u>
						Complainant
						Ordinance Violation (99010)
25-001733	07/11/2025	10:41	TALL GRASS	CULLUM JASON		Closed
25-001734	07/11/2025	10:44	PARKING ON LAWN	CULLUM JASON		Closed
25-001735	07/11/2025	10:46	TRASH ON CURB	CULLUM JASON		Closed
25-001768	07/15/2025	15:29	TALL GRASS	CULLUM JASON		Closed
25-001769	07/15/2025	15:31	TALL GRASS	CULLUM JASON		Closed
25-001770	07/15/2025	15:33	JUNK VEHICLE	CULLUM JASON		Closed
25-001771	07/15/2025	15:35	JUNK IN THE FRONT YARD	CULLUM JASON		Closed
25-001772	07/15/2025	15:36	JUNK IN ALLEY	CULLUM JASON		Closed
25-001779	07/16/2025	15:23	ALLEY ISSUES	CULLUM JASON		Closed
25-001788	07/17/2025	13:39	LAWN PARKING	CULLUM JASON		Closed

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

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Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001789	07/17/2025	13:41	GARAGE NEEDING PAINTING	CULLUM JASON		Closed
25-001790	07/17/2025	13:43	LAWN PARKING	CULLUM JASON		Closed
25-001791	07/17/2025	13:44	LITTER IN YARD	CULLUM JASON		Closed
25-001792	07/17/2025	13:46	TALL GRASS	CULLUM JASON		Closed
25-001793	07/17/2025	13:48	TALL GRASS	CULLUM JASON		Closed
25-001794	07/17/2025	13:52	TALL GRASS	CULLUM JASON		Closed
25-001806	07/18/2025	11:03	TALL GRASS	CULLUM JASON		Closed
25-001807	07/18/2025	11:09	YARD PARKING	CULLUM JASON		Closed
25-001808	07/18/2025	11:10	MOLD ISSUE	CULLUM JASON		Closed
			Name	Sex	Age	Involvement
					Offense	
			Owner		Ordinance Violation (99010)	
25-001809	07/18/2025	11:13	TALL GRASS			Closed
25-001810	07/18/2025	11:15	TALL GRASS			Closed
25-001811	07/18/2025	11:17	TALL GRASS			Closed
25-001838	07/21/2025	09:37	TALL GRASS			Closed
25-001880	07/25/2025	10:39	PROPERTY ISSUES			Closed
			Name	Sex	Age	Involvement
					Offense	
					Ordinance Violation (99010)	
25-001882	07/25/2025	11:00	JUNK VEHICLE			Closed
25-001883	07/25/2025	11:01	PARKING ON GRASS			Open

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

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Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001884	07/25/2025	11:02	JUNK IN ALLEY	CULLUM JASON		Open
25-001885	07/25/2025	11:04	JUNK VEHICLES	CULLUM JASON		Open
25-001886	07/25/2025	11:05	JUNK BEHIND PROPERTY	CULLUM JASON		Open
25-001887	07/25/2025	11:07	JUNK VEHICLE	CULLUM JASON		Closed
25-001888	07/25/2025	11:08	JUNK VEHICLE	CULLUM JASON		Open
25-001889	07/25/2025	11:09	JUNK VEHICLE	CULLUM JASON		Open
25-001890	07/25/2025	11:17	TALL GRASS	CULLUM JASON		Closed
25-001891	07/25/2025	11:19	TALL GRASS	CULLUM JASON		Closed
25-001892	07/25/2025	11:21	TALL GRASS	CULLUM JASON		Closed
25-001893	07/25/2025	11:26	TALL GRASS	CULLUM JASON		Closed
25-001894	07/25/2025	11:30	TALL GRASS	CULLUM JASON		Closed
25-001895	07/25/2025	11:32	TALL GRASS	CULLUM JASON		Closed
25-001896	07/25/2025	11:41	TALL GRASS	CULLUM JASON		Closed
25-001897	07/25/2025	11:53	TALL GRASS	CULLUM JASON		Closed
25-001898	07/25/2025	11:55	TALL GRASS	CULLUM JASON		Closed
25-001899	07/25/2025	11:57	TALL GRASS	CULLUM JASON		Closed
25-001900	07/25/2025	11:59	TALL GRASS	CULLUM JASON		Closed
25-001901	07/25/2025	12:00	TALL GRASS	CULLUM JASON		Closed

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:11 AM

Incident List

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Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2025	07/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-001935	07/29/2025	20:53	TRESPASS	CULLUM JASON		Open

HORTON, MICHAEL

Name	Sex	Age	Involvement	Offense
			Complainant	TRESPASS (57001)
			Subject [J]	TRESPASS (57001)

25-001948	07/31/2025	14:20	TALL GRASS	CULLUM JASON	en
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25-001949	07/31/2025	15:15	TALL GRASS	CULLUM JASON	Open
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25-001950	07/31/2025	15:22	TALL GRASS	CULLUM JASON	Open
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25-001952	07/31/2025	15:43	TALL GRASS	CULLUM JASON	Closed
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25-001953	07/31/2025	15:45	TALL GRASS	CULLUM JASON	Closed
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25-001954	07/31/2025	15:47	TALL GRASS	CULLUM JASON	Closed
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Incident Total: 91

Buchanan Police Department -- (269) 695-5120

08/04/2025 11:09 AM

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer
01000	99010	ALL
JULY		
07/01/2025-07/31/2025		

Offense	Description	JULY
11002	SEXUAL PENETR'N PENIS/VAGINA CSC3	1
13001	NONAGGRAVATED ASSAULT	5
13002	AGGRAVATED/FELONIOUS ASSAULT	1
13003	INTIMIDATION/STALKING	4
21000	EXTORTION	2
23005	LARCENY - THEFT FROM MOTOR VEHICLE	1
23006	LARCENY - THEFT OF M. VEHICLE PARTS	1
23007	LARCENY - OTHER	2
24001	MOTOR VEHICLE THEFT	1
26006	FRAUD - BAD CHECKS	1
29000	DAMAGE TO PROPERTY	3
30002	RETAIL FRAUD - THEFT	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	1
50000	OBSTRUCTING JUSTICE	10
53001	DISORDERLY CONDUCT	3
53002	PUBLIC PEACE - OTHER	2
54002	OUIL OR OUID	2
54003	DRIVING LAW VIOLATIONS	16
55000	HEALTH AND SAFETY	7
57001	TRESPASS	11
57002	INVASION OF PRIVACY - OTHER	3
70004	Juvenile Issues	2
93001	PROPERTY DAMAGE ACCIDENT/PI	7
93002	Private Property Accident	3
95001	Accidental Fire	1
98003	Property Checks	1
98005	Alarms	12
98006	Civil	12
98007	Suspicious Situation	44
98008	Lost & Found Property	4
99007	Medical Assist	33
99008	General Assist	42
99009	General Non-Criminal Assist	30
99010	Ordinance Violation	97

Totals: 366

Clerk Department- July 2025

City Meetings

In addition to participating in the meeting itself, time is spent scheduling, drafting/publishing the agenda, contributing supporting documentation, recording/creating/publishing minutes, creating/certifying/ publishing resolutions and ordinances, and proclamations, etc.

Meeting	Regular Mtg	Special Mtg
City Commission	7/14/2025 & 7/28/2025	
Planning Commission	7/8/2025	
Tree Friends/DRC/ One Buchanan		
DDA	7/9/2025	
Joint Water Sewer Board		
Friends of the Trail		
BCCA		
Resolutions	YTD	20
Ordinances	YTD	3

Elections

July was focused on preparations for the special election scheduled for August 5, 2025. Even though it's a small election, we follow the same procedures as we do for a presidential election. We conducted training sessions with the County and updated the training materials at the City, as the election process is constantly evolving.

As of August 4, I have issued 484 absentee ballots, with 258 having been returned. The construction crews have been very helpful in ensuring access to Precinct 1 (City Hall). Additionally, Mike Baker assisted in getting signs made to guide traffic to the correct area. There will also be an November election for the entire County regarding LMC ballot proposals. One election is almost complete, and we are already preparing for the next. Voter registration and voter rolls are maintained daily in the lead-up to the election.

FOIA Requests & Notary/Permits

YTD-27 FOIA requests

YTD- 12 Notary.

YTD- 9 Food Truck Permits

YTD- 8 ROW Permits

YTD- 5 ST Rental Permits

Cemetery

Cemetery Sexton handles all aspects of the grounds and selling plots. The clerk's department handles the scheduling of burials, data entry, and cash handling for burials and plot purchases.

YTD-15 sold plots

YTD- 21 burials

Administrative

- ☐ Yearly goals finalized with Tony
- ☐ DDA Bylaws
- ☐ Bid Openings for CDGB
- ☐ Amendments to the Commission procedures
- ☐ Long-Term Rental Letters and process
- ☐ ST Rental Ordinance reviews and process
- ☐ Schedule of Fees updates

- ☐ Day-to-day assignments are assigned by the City Manager, & Residents are assisted as needed.

City of Buchanan Wastewater Reporting August 2025

	June 2025	May 2025	April 2025	June 2024	
PLANT FLOW					
DAILY AVERAGE (MG)	0.722	0.854	0.990	0.692	
MAXIMUM DAY (MG)	1.188	0.976	2.304	0.828	
GAL/CAP/DAY	164	194	225	157	
FINAL EFFLUENT					
CARB-BOD (mg/l)	2	3	2	2	Regulatory Limit 25 mg/l
SUSPENDED SOLIDS (mg/l)	6	6	5	6	30 mg/l
PHOSPHORUS (mg/l)	0.81	0.81	0.67	0.67	1.0 mg/l
FECAL COLIFORM / 100 ML	17	3	7	6	200 ct/100 ml
pH	7.3	7.2	7.5	7.2	6.5 - 9.0
DISSOLVED OXYGEN (DO) in mg/l	6.0	5.7	5.5	5.6	3.0 mg/l min.
POWER AND GAS					
POWER KWH/MG	2,553	2,210	2,183	2,873	
KWH / #CBOD	2.58	3.37	2.97	3.90	
NATURAL GAS (100 CU. FT.)	57	196	402	200	
MG	21.66	26.46	29.69	20.75	
KWH	55,296	58,464	64,800	59,616	
Inf # CBOD	21,423	17,343	21,853	12,662	



WASTEWATER TREATMENT ACTIVITY BRIEFING JULY 2025

- Millpond Lift Station triggered an alarm due to Pump 2. Upon inspection, a large rag ball was removed. The pump was reinstalled and tested, restoring full functionality. Later in the month, Pump 2 again triggered an alarm. Terry identified that backflushing wouldn't help, so Joe and Jeremy removed the rag ball and restarted the pump.
- Schirmer Lift Station was inspected during routine maintenance. A sinkhole near the generator was discovered, likely caused by settled fill in the manhole. With assistance from the DPW's Vactor truck, the hole was temporarily filled with sand and covered with limestone rocks. Terry continues to monitor the area.
- Glacier Lift Station had an after-hours alarm. Terry determined Pump 2 required manual removal rather than backflushing. The next morning, the team removed a rag ball and replaced stripped bolts. Gasvoda will inspect further to ensure oil containment.
- Influent Electrical Box experienced a SCADA communication failure due to a blown fuse. Windemuller replaced the fuse, restoring connectivity.
- Sludge Press Polymer System had a pump head replaced. Four 55-gallon drums of polymer were ordered since the press requires it to run. Only one spare pump remains; more will be ordered.
- Distilled Water Tanks used for BOD5 testing were producing inconsistent results. Nalco Water replaced both tank canisters and verified no leaks. Testing results have returned to normal.
- Headworks Building received a fresh coat of floor paint after excessive moisture caused previous layers to chip. The surface was scraped, cleaned, and repainted.
- New lab supplies were ordered from North Central Labs, and gloves were restocked through Material Resources.
- Monthly and quarterly water testing (chlorides, sulfate, copper, mercury, PFAS) was conducted per NPDES permit requirements. Samples were sent to ALS in Holland, MI, all results were within acceptable ranges.
- The Annual Asset Management Report was submitted via the Mi Enviro portal, including updates to the 2025–26 budget, fixed assets, rate structures, and detailed water/sewer operations data for 2023–24 in accordance with the facility's NPDES permit.
- Superintendent Tim announced his departure. The city manager and department heads have begun the search for a full-time plant lead. Tom Rodgers (Benton Harbor St. Joe WWTP) was hired as interim support for paperwork a few times per month until a full-time Class B operator is found.
- A meeting with Jonas and Henry focused on reducing PFAS local limits in Buchanan's IPP ordinances, with guidance from Anne of EGLE.
- Anne issued an email indicating that Buchanan was overdue in submitting the PFAS POTW Effluent Monitoring Report. Upon further review, it was determined that the overdue report pertained to a previous permit, which expired in September 2024. All required information has since been updated in Mi Enviro and successfully submitted, resolving the issue.
- The upcoming DMR-QA 45 study, scheduled for October. All required testing materials have been ordered and successfully delivered to the plant by Advanced Analytical Solutions. The testing procedures to be conducted align with the requirements specified in the plant's NPDES permit, ensuring full compliance with regulatory standards.
- The facility completed 150 Preventive Maintenance work orders, ranging from equipment checks to complex repairs requiring substantial labor.



July water report

We spent a lot of time downtown this month. Very busy with water lines getting connected, along with boil orders due to that. This was mostly on Front st.

Ryan did 50 in home inspections this month. This should be about the end of them for a while. Only a few left that are being sorted out.

Plenty of Miss Digs again this month. They were nonstop all summer.

We had our annual well maintenance this month done by Peerless.

Everything was good running order no issues were found.

We were in compliance with EGLE again this month. We did have Well 4A fail the Bacti sample, Peerless came out and shocked the well and I had two clean tests in a row, and the well is back online.

Ryan attended a water class this month. He will be testing this fall for his S-4 D-4.

Completed shut offs for the month.

Fix a few smaller water leaks on service lines.

We are marking all the water service shut offs for the crew to pothole per our grant.

PREPARED BY: Klay Weaver**PREPARED ON:** 8/5/2025**SUBJECT:** DPW Briefing – Month of July 2025**BACKGROUND:**

- Police mow lists on 7/1, 7/8 7/9, 7/16, 7/31
- Vactor by lift station on Schirmer to find sink hole issue – Old Pit
- Replaced enclosed trailer tire & cleaned trailer
- Installed all TP, soap, paper towel dispensers at City Hall, DPW, City Center & Police Dept
- Graded Centennial, alleys, Boat launch multiple times
- Hauled in limestone to fill in my dumpsters and graded DPW lot
- Hauled in millings to cemetery to grade access roads and parking lot
- Lowes to get lumber to build frames to hang “QR” code signs downtown
- Multiple meetings with Robert Hickock @ Moose Lodge – Building flood issue
- Weedeat all parks and downtown mow list weekly
- Took Vactor to Jack Doheney's for its service and issues to be fixed
- Serviced Kubota ZD1211 mower & put new deck scalp wheels and Front wheels on it
- Moved desk into City Hall and removed a desk
- Repaired leaking seal on Kubota F3990 and new deck belt. New rear tires
- Changed furnace filters and cleaned AC unit at City Hall, City Center & DPW
- Poured concrete floor in City Managers office to wrap up Sewer Project
- Got out all things to be auctioned, took stickers off, cleaned and parked at DPW
- Cut up tree on 4th & Cayuga and on trail south of shop
- Cleaned and organized shop after electricians and caulkers were here (made a huge mess)
- Added trash cans to centennial and replaced all light bulbs(again)
- Put up Bucky on Days Ave
- Took white truck to be fixed at Best One
- Assisted Dowagiac downtown to Jet when our Vac truck was being fixed
- Rebuilt pump on water wagon(Charlie) and put new hose on it
- Brush chopped around all ponds and edge of Carrol St
- Took out Fire Hydrant & capped main @ Front/Clark & Billiards. Put in new Sod
- Cleaned Boiler out of all ash and sprayed down
- Put up 2 new poles and new no parking signs on Charles & Theoda
- Put up new signage at Fulton & Enterprise
- Cut up fallen tree and took out stump by Dog Park
- Cut up trees leaning on the outlook tower on trail south of shop
- Moved trail camera up to Feedmill and replaced batteries in 2 of them
- Put up new Split Rail Fencing in Lloyds loop for the Trail Committee
- Took apart rear brakes on the Ranger and replaced Calipers and Pads
- New deck belt, drive belt, blades and oil change on Toro mower from Cemetery

- Cut down overgrown brush on the corner of Clark & McCoy creek drive
- Cleaned flooded catch basins during/after rainfalls
- Picked up multiple dead animals in the streets
- Graded upper dam for DNR and boat launch
- Fixed gas pedal on the backhoe
- Washed all trucks and equipment to take to big truck day
- Fixed broken posts in the trail
- Got junk chairs from City Hall and threw away
- Got 4 ton of hot patch from Reith Riley and patched pot holes
- Not an all inclusive list



- The Buchanan Northside Home Repair Program, funded by CDBG and foundation dollars, has received several bids on home repair projects. Bids have been reviewed and have been forwarded to the Buchanan City Commission for consideration of approval of bids and contracts so that the project work can begin.
- 111 Railroad St./708 S. Redbud demo is complete with the exception of some minor remediation of soil. Final hydroseeding of lot is scheduled for mid-August. City staff are in the process of drafting RFP to solicit redevelopment proposals of the site.
- McCoy's Creek Trail Extension construction is proceeding towards final completion. Work on Walton Rd. in front of River St. Joe Brewery has been completed. Schirmer Pkwy work has been completed. Ribbon Cutting and Community Celebration is scheduled for August 12th at 6:00 PM at River St. Joe Brewery.
- Downtown Project Communication Plan is active with regular updates on City's Facebook page and project website. Weekly construction meetings are ongoing.
- Short Term Rental Ordinance is on second reading on the City Commission agenda.

- Draft 3 of the new Zoning Ordinance has been provided to the Plan Commission for their review and recommendations. Once Plan Commission makes their review and recommendations, the new Zoning Ordinance will be considered for approval by the City Commission. Draft Ordinance is currently being reviewed by City Attorney.
- The City received three proposals for the RFP for Brownfield Redevelopment Authority Services. The proposals are being evaluated and interviews have been scheduled.
- The demo of the city owned obsolete bathroom structure on Richards St. is complete.
- The Buchanan Social District is live with three participating bar/restaurants, Thistledown & Row and McCullom's and now McCoy's Creek Tavern is also a live social district participant. Stranger Wine Co. has submitted their application to participate in the Social District and has been approval pending their opening.
- Stark School is under contract to be purchased and the closing of the sale is scheduled for mid-August. The new buyer is requesting a transfer of the existing OPRA certificate which requires the approval of the City Commission. More information will be provided to the Commission when the sale closes.
- The National Register Nomination of the Days Avenue Historic District in Buchanan project continues to progress with the Nomination to be completed by the end of the year.



FINANCE DEPARTMENT REPORT:

July 2025

- Balance and post daily Cash Receipts
- Check Sigma for State payments and post in GL
- TMF grant administration
- USDA loans administration/ Pay draw requests
- Obtaining interest quotes from several sources. Reinvesting the CDs that matured during the month of July
 - Sturgis
 - 1st Source
- Obtain copies of Investment Account bank statements Honor, Sturgis, 1st Source, Horizon, MiCLASS and UMB. Record interest earned.

*Posting of daily summer tax payments into the County Tax Database (need to post each one individually)

*Assist Courtney with entering Fiscal Year 25-26 Budget figures into BS&A

*Continue corresponding with Britni at Plante Moran regarding the USDA reporting requirements.

*Work on transferring entries into Fund 418 for costs attributed to the General Obligation portion of the USDA/MDOT projects.

*Balancing MDOT funds paid directly to Kalin and recording "other financing".

*Balancing USDA Accounts and posting entries into BS&A.

*Work with Tim Lynch on final adjusting entries after posting of the final June payroll information. Work with Tim on capital assets that will need to be depreciated.

*Finalize Goal Setting for the FY25-2026

*Review grant funds received and move to capital project fund for those funds that have not been expended, so that they are available for the new fiscal year. Review expenditures under grants that will be reimbursed.

*Review UB Billing proofs for 6/27-7/29/25 and discuss outliers with Kellie.

*Complete department reviews

Ongoing:

Discussions with Michael Schwartz for the TMF grant

Discussions with Michael Schwartz for the USDA Projects

Discussions with Paul Bristol regarding loan principal payments

Discussions with Brian Hake about FYE25 Audit prep

Buchanan District Library - Library Millage Renewal

(Vote for 1)
Last Updated: August 5, 2025, 11:10:29 PM (about 13 hours ago)

Response	Percentage	Votes
Yes	<div><div></div></div> 68.79%	862
No	<div><div></div></div> 31.21%	391

City of Buchanan, Precinct 1

☐ Vote Method

Response	Percentage	Votes
Yes	<div><div></div></div> 70.33%	173
No	<div><div></div></div> 29.67%	73

Election Night Complete

City of Buchanan, Precinct 2

☐ Vote Method

Response	Percentage	Votes
Yes	<div><div></div></div> 74.07%	160
No	<div><div></div></div> 25.93%	56

Election Night Complete					
Voting Method	In-Person	AV Ballots Returned	Total Election Day	AV Ballots issues not returned	Voter Turn Out (12.7%)
PCT 1	97	149 (57.53%)	246	259	11.75%
PCT 2	79	137 (61.43%)	216	223	14.28%

Memorandum



Date: August 11, 2025
To: Buchanan City Commission
From: Richard Murphy
Subject: **Renewal of Grower Class C Permit for Redbud Roots, LLC, 448 Post Rd.**

Background

The Community Development Department has received an application for the renewal of a Grower Class C Permit for Redbud Roots, LLC at 448 Post Rd.

Recommendation

Application is complete with all necessary documentation. All required background checks have been completed to the satisfaction of the Buchanan Police Department. All fees have been collected. City staff recommends approval of the renewal.

Memorandum



Date: August 11, 2025
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Application is complete with all necessary documentation. All required background checks have been completed to the satisfaction of the Buchanan Police Department. All fees have been collected. City staff recommends approval of the renewal.

Memorandum



Date: August 11, 2025
To: Buchanan City Commission
From: Richard Murphy
Subject: **Consideration of approvals of bids and contracts for Buchanan Northside Repair Program**

Background

With funding provided by CDBG and local foundations, the City of Buchanan has launched the Northside Home Repair Program. The purpose of this program is to offer residents of the Northside Neighborhood in the City of Buchanan financial assistance to address immediate health and safety concerns with their homes.

Sanya Vitale, the third-party administrator of the program for the city has reviewed the bids and has made recommendations for approval of bids and contracts in order to proceed with the home repair projects. Please see attached bid tabulations, recommendations report, and requests for notices to proceed.

Recommendation

City staff recommends approval of the bid and contracts per the recommendation of the program's third-party administrator, Sanya Vitale.

CITY COUNCIL REPORT	ITEM
Date: August 24 2025 Subject: 2025 CDBG CHILL & Foundation Home Repair Program Contracts	

Background: The City of Buchanan CDBG Home Repair Program represents a pivotal step in catalyzing housing improvement initiatives within the Buchanan community. It is a direct outcome of the Niles-Buchanan Regional Strategic Plan—a comprehensive framework designed to enhance the region's economic development and vibrancy. The project has an available budget of \$328,500 towards home repairs and is funded through State of Michigan's Housing Development Authority (MSHDA) and U.S Department of Housing and Urban Development/Community Development Block Grant (CDBG) funds (\$260,000) as well as contributions from the Area Foundations, including the Michigan Gateway Community Foundation, Corewell, and AEP aligning with their commitment to fostering positive change in the area.

The CDBG CHILL Home Repair Program will assist qualified homeowners in making health and safety improvements to residential single-family properties. Repairs funded through this program must address emergency health and safety conditions, including accessibility modifications, code violations, replacement or upgrade of major housing systems, and limited amount of general property improvements. By providing repairs to targeted homeowners, the CDBG CHILL Home Repair Program will add to the overall revitalization of the city by reducing blight, providing safe and improved housing, and bolstering the aesthetic and economic value of the targeted neighborhoods. This project represents a pivotal step in catalyzing housing improvement initiatives within the Buchanan community.

Through the support of area foundations, the City has been able to work directly with the nonprofit group, Enfocus. Enfocus works to support recent local collegiate graduates in an effort to dissuade the brain drain in our area, allow organizations and businesses like the City to capitalize on the expertise at Enfocus and support local economic and community development and growth opportunities.

The residential structures located at the addresses below have submitted all necessary documentation to qualify for this program and have been identified by the City's Code Enforcement Division as needing significant health and safety repairs.

114 Fulton- HVAC	CDBG	Armstrong- \$11,210
410 Arctic- Roof	CDBG	Future \$5805 + \$60/decking
511 Fulton- ADA Upgrades	CDBG	Martin Renovation \$14700
514 Arctic- Roof	CDBG	Future \$6385 + \$60/decking
806 Victory- Partial Re-Roof	CDBG	Armstrong \$19415 + \$65/decking
CDBG TOTAL		\$ 57,515 + decking for 3 projects
121 Elizabeth- HVAC	FOUNDATION	Armstrong- \$13,465
319 Bluff- Multiple Projects	FOUNDATION	Get Busy Exteriors- \$23,235
804 Victory- Multiple Projects	FOUNDATION	Get Busy Exteriors- \$24,250
FOUNDATION TOTAL		\$ 60,950

The Ramsay Group Consultant has worked with each property owner to collect the necessary documents including proof of identification, proof of ownership, and proof of income. Households participating in the CDBG CHILL program must not exceed 80% of median income based on household size and projects over \$10,000 must agree to a 5-year forgivable lien/mortgage on their home as part of their agreement to participate in the program. Each home was inspected by the Consultant to verify

repair needs. Specifications were broken out by contractor discipline and issued for the home repair projects. 17 responses were received over three bidding periods with the lowest, best bid receiving the recommendation for award from staff.

Policy Question: Should the City Council award a 2025 CDBG CHILL Home Repair Program Contracts and Foundation Contracts to the bidders outlined above in the amount of \$118,465 (plus decking for 3 projects) to Repair of 8 Residential Properties and authorize the Mayor the sign the contracts?

Budget Impact: \$ 57,515 + decking for 3 roofing projects will be paid from CDBG funds and \$ 60,950 will be paid from support through area Foundations.

Recommendation: The City Administrator recommends that the City Council award a 2025 CDBG CHILL Home Repair Program Contracts and Foundation Contracts to the bidders outlined above in the amount of \$118,465 (plus decking for 3 projects) to Repair of 8 Residential Properties and authorize the Mayor the sign the contracts.

Supporting Documents:

RFPs & Responses

Prepared by: Sanya Vitale, CDBG Coordinator, The Ramsay Group

Submitted by: Richard Murphy, Community Development Director



PROCEED TO WORK ORDER

Contractor: **Armstong Construction, LLC**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **114 Fulton, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative

[illegible]



PROCEED TO WORK ORDER

Contractor: **Armstong Construction, LLC**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **806 Victory, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Future Construction**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **514 Arctic, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Get Busy Exteriors**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **319 Bluff, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Future Construction**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **410 Arctic, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Martin Renovations**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **511 Fulton, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Armstong Construction, LLC**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **121 Elizabeth, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative



PROCEED TO WORK ORDER

Contractor: **Get Busy Exteriors**

Upon receipt of this Notice, you are hereby authorized to "Proceed To Work" on the project located at **804 Victory, Buchanan, MI 49107**, within thirty (30) days from the date hereof.

The work is to be performed in accordance with the terms of the signed Property Owner and Contractor Contract dated August 11, 2025 and the work specifications listed therein.

Date to Commence Work:

Date Work to Be Completed: September 30, 2025

Date: _____

Signature of Contractor

Date: _____

Signature of Property Owner

Date: _____

Signature of City of Buchanan Representative

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	AALFS PETROLEUM INC.	Invoice: 7.31.25 Ref#: 30962(JULY FUEL CHARGES)		
		GAS AND OIL	101-301.000-751.000	1,361.35	
		GAS AND OIL	101-441.000-751.000	1,374.54	
		GAS AND OIL	101-567.000-751.000	669.78	
		GAS AND OIL	592-591.000-751.000	329.01	
		GAS AND OIL	592-590.000-751.000	66.80	
		Vnd: 0336 Invoice: 7.31.25	101-000.000-202.000		3,405.67
		Vnd: 0336 Invoice: 7.31.25	592-000.000-202.000		395.81
		Expected Check Run: 08/11/2025			
				3,801.48	3,801.48
07/31/2025	AP	ADVANCED ANALYTICAL SOLUTIONS, LLC	Invoice: 39033 Ref#: 30965(WWTP LABORATORY EVAL.)		
		LAB ANALYTICAL SERVICE	592-590.000-820.000	943.96	
		Vnd: 2364 Invoice: 39033	592-000.000-202.000		943.96
		Expected Check Run: 08/11/2025			
				943.96	943.96
08/07/2025	AP	AFFORDABLE ASPHALT PAVING	Invoice: 7.28.25 Ref#: 30961(ASPHALT PATCHING POLIS ST, OAK ST & SMIT)		
		CONTRACTUAL	203-463.000-818.000	3,600.00	
		Vnd: 1264 Invoice: 7.28.25	203-000.000-202.000		3,600.00
		Expected Check Run: 08/11/2025			
				3,600.00	3,600.00
07/31/2025	AP	ALEXANDER CHEMICAL CORP	Invoice: 97735 Ref#: 30964(WATER TREATMENT CHECMICAL - DRUM RENTAL)		
		CHEMICALS	592-591.000-743.000	120.75	
		Vnd: 2293 Invoice: 97735	592-000.000-202.000		120.75
		Expected Check Run: 08/11/2025			
				120.75	120.75
08/07/2025	AP	ANGELA BAGGETT	Invoice: 7.24.25 Ref#: 30963(FUEL REIMBURSEMENT)		
		GAS AND OIL	101-301.000-751.000	35.55	
		Vnd: 2248 Invoice: 7.24.25	101-000.000-202.000		35.55
		Expected Check Run: 08/11/2025			
				35.55	35.55
08/07/2025	AP	AUSRA KUBOTA, INC.	Invoice: IS01504 Ref#: 30966(TIRES & HUBS FOR ZD1211)		
		EQUIPMENT MAINT SUPPLIES	101-441.000-758.000	677.68	
		Vnd: 0820 Invoice: IS01504	101-000.000-202.000		677.68
		Expected Check Run: 08/11/2025			
				677.68	677.68

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	BURNS TERRY MISCELLANEOUS SUPPLIES Vnd: 2188 Invoice: 7.30.25	Invoice: 7.30.25 Ref#: 31024(REIMBURSEMENT FOR PURCHASE OF SKIMMER) 592-590.000-756.000 592-000.000-202.000	54.54	54.54
		Expected Check Run: 08/11/2025		<hr/> 54.54	<hr/> 54.54
06/30/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9592550	Invoice: 9592550 Ref#: 30967(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-172.000-826.000 101-000.000-202.000	8,030.44	8,030.44
		Expected Check Run: 08/11/2025		<hr/> 8,030.44	<hr/> 8,030.44
06/30/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9592551	Invoice: 9592551 Ref#: 30968(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-172.000-826.000 101-000.000-202.000	60.95	60.95
		Expected Check Run: 08/11/2025		<hr/> 60.95	<hr/> 60.95
08/07/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9592552	Invoice: 9592552 Ref#: 30969(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-301.000-826.000 101-000.000-202.000	250.00	250.00
		Expected Check Run: 08/11/2025		<hr/> 250.00	<hr/> 250.00
07/31/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4238318166	Invoice: 4238318166 Ref#: 30973(SHOP TOWELS & MATS) 101-441.000-818.000 101-000.000-202.000	232.37	232.37
		Expected Check Run: 08/11/2025		<hr/> 232.37	<hr/> 232.37
07/31/2025	AP	CITY OF BUCHANAN-PETTY CASH BANK FEES AND CHARGES DISTILLED WATER FOR WWTP TESTING NOTARY BOND APP FEE DISTILLED WATER COFFEE FILTERS FOR OFFICE Vnd: 1673 Invoice: 7.31.25 Vnd: 1673 Invoice: 7.31.25	Invoice: 7.31.25 Ref#: 31036(PETTY CASH REPLEN - SEE DETAILS) 101-253.000-956.000 592-590.000-757.000 101-215.000-962.000 592-591.000-756.000 101-265.000-756.000 101-000.000-202.000 592-000.000-202.000	64.00 19.45 10.00 1.59 15.89	89.89 21.04
		Expected Check Run: 08/11/2025		<hr/> 110.93	<hr/> 110.93

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/07/2025	AP	COCM CONFERENCES AND WORKSHOP Vnd: 0534 Invoice: 2025	Invoice: 2025 Ref#: 30970 (BUILDING INSPECTOR CONFERENCE REGISTRATI) 101-371.001-864.000 101-000.000-202.000	325.00	325.00
		Expected Check Run: 08/11/2025		325.00	325.00
08/07/2025	AP	COMCAST BUSINESS UTILITIES TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 8.1.25-8.31.25 Vnd: 1722 Invoice: 8.1.25-8.31.25	Invoice: 8.1.25-8.31.25 Ref#: 30972 (MOTHLY CYCLE) 101-761.004-921.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-853.000 101-000.000-202.000 592-000.000-202.000	412.32 434.29 135.80 621.44 702.29	2,170.34 135.80
		Expected Check Run: 08/11/2025		2,306.14	2,306.14
08/07/2025	AP	COREWELL HEALTH POLICE 302 TRAINING FUNDS Vnd: 2307 Invoice: BPD2025	Invoice: BPD2025 Ref#: 30971 (MHFA TRAINING FOR OFC. BAGGETT & OFC. GA) 701-000.000-582.008 701-000.000-202.000	150.00	150.00
		Expected Check Run: 08/11/2025		150.00	150.00
07/31/2025	AP	FERGUSON WATERWORKS #1934 METERS-HYDRANTS-FITTINGS Vnd: 1536 Invoice: 0430161	Invoice: 0430161 Ref#: 30974 (WATER LINE PARTS) 592-591.000-729.002 592-000.000-202.000	275.76	275.76
		Expected Check Run: 08/11/2025		275.76	275.76
05/31/2025	AP	FIRST ADVANTAGE OCC HEALTH SERVICE MEDICAL EXAMS CONTRACTUAL Vnd: 1124 Invoice: 2502482505	Invoice: 2502482505 Ref#: 30975 (RANDOM DRUG TEST - MML CDL COMPLIANCE -) 101-441.000-961.000 101-441.000-818.000 101-000.000-202.000	141.00 353.50	494.50
		Expected Check Run: 08/11/2025		494.50	494.50
07/31/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 23045	Invoice: 23045 Ref#: 30976 (OIL CHANGE FOR 46-4) 101-301.000-939.000 101-000.000-202.000	260.04	260.04
		Expected Check Run: 08/11/2025		260.04	260.04

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 23030	Invoice: 23030 Ref#: 30977(REPAIR BRAKES ON 46-3) 101-301.000-939.000 101-000.000-202.000	681.19	681.19
		Expected Check Run: 08/11/2025		<hr/> 681.19	<hr/> 681.19
07/31/2025	AP	HONOR CREDIT UNION ECONOMIC DEVELOPMENT MARKETING PLAN - SOCIAL DISTRICT SAFETY GLASSES SAFETY GLASSES MARKETING PLAN - SOCIAL DISTRICT COMMUNITY POLICING - NNO EQUIPMENT MAINT SUPPLIES WATER FILTERS Vnd: 1948 Invoice: 07.31.25-0448	Invoice: 07.31.25-0448 Ref#: 30978(JULY 2025 CC CHARGES - CITY CARD #1) 101-700.000-735.000 101-700.000-805.000 101-441.000-756.000 101-441.000-756.000 101-700.000-805.000 101-301.000-886.000 101-441.000-758.000 101-265.000-756.000 101-000.000-202.000	11.80 305.93 49.06 52.61 77.98 279.80 95.95 90.95	964.08
		Expected Check Run: 08/11/2025		<hr/> 964.08	<hr/> 964.08
07/31/2025	AP	HONOR CREDIT UNION TRAVEL - LUNCH GAS FOR VACTOR SOD FOR INFRONT OF SWEM CHAPEL APWA MEMBERSHIP SPYPOINT CAMERA SUBS. TRAVEL- LUNCH MISCELLANEOUS SUPPLIES Vnd: 1948 Invoice: 7.31.25-6104 Vnd: 1948 Invoice: 7.31.25-6104	Invoice: 7.31.25-6104 Ref#: 30979(JULY 2025 CC CHARGES - BAKER) 101-441.000-873.000 101-441.000-751.000 592-591.000-756.000 101-441.000-831.000 101-441.000-818.000 101-441.000-873.000 101-441.000-756.000 101-000.000-202.000 592-000.000-202.000	23.32 175.00 16.40 270.00 79.00 23.84 142.99	714.15 16.40
		Expected Check Run: 08/11/2025		<hr/> 730.55	<hr/> 730.55
07/31/2025	AP	HONOR CREDIT UNION PRIME MEMBERSHIP AND DUES Vnd: 1948 Invoice: 07.31.25-0648 Vnd: 1948 Invoice: 07.31.25-0648	Invoice: 07.31.25-0648 Ref#: 30980(JULY 2025 CC CHARGES - CITY CARD #2) 101-265.000-818.000 592-590.000-831.000 101-000.000-202.000 592-000.000-202.000	11.22 100.00	11.22 100.00
		Expected Check Run: 08/11/2025		<hr/> 111.22	<hr/> 111.22
07/31/2025	AP	HONOR CREDIT UNION TELEPHONE, INTERNET, CABLE BOUNCE HOUSE FOR NNO Vnd: 1948 Invoice: 07.31.25-5784	Invoice: 07.31.25-5784 Ref#: 30981(JULY 2025 CC CHARGES - BURNETT) 101-301.000-853.000 101-301.000-886.000 101-000.000-202.000	415.11 325.00	740.11
		Expected Check Run: 08/11/2025		<hr/> 740.11	<hr/> 740.11

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	HONOR CREDIT UNION	Invoice: 07.31.25-8531 Ref#: 30982(JULY 2025 CC CHARGES - D. PEREZ)		
		WEBSITE	101-761.000-857.000	18.74	
		SIMPLETEXTING	101-253.000-818.000	3.68	
		SIMPLETEXTING	101-253.000-818.000	119.00	
		BUSINESS CARDS	101-101.000-885.000	113.36	
		Vnd: 1948 Invoice: 07.31.25-8531	101-000.000-202.000		254.78
		Expected Check Run: 08/11/2025			
				254.78	254.78
07/31/2025	AP	INDIANA MICHIGAN POWER COMPANY	Invoice: 7.31.25 Ref#: 30985(JULY 2025 POWER USAGE)		
		UTILITIES	101-268.000-921.000	394.44	
		UTILITIES	101-301.000-921.000	995.47	
		UTILITIES	101-441.000-921.000	213.11	
		UTILITIES	101-336.000-921.000	40.65	
		UTILITIES	101-753.000-921.000	88.67	
		UTILITIES	592-591.000-921.000	2,278.56	
		UTILITIES	101-265.000-921.000	2,911.60	
		UTILITIES	592-590.000-921.000	5,747.63	
		CITY CENTER UTILITIES	101-265.000-923.000	314.64	
		UTILITIES	101-755.000-921.000	74.06	
		Vnd: 0131 Invoice: 7.31.25	101-000.000-202.000		5,032.64
		Vnd: 0131 Invoice: 7.31.25	592-000.000-202.000		8,026.19
		Expected Check Run: 08/11/2025			
				13,058.83	13,058.83
07/31/2025	AP	J&M SITE WORX LLC	Invoice: 1062 Ref#: 30984(BATHROOM DEMOLITION ON RICHARDS ST)		
		RICHARDS ST. DEMO	101-700.000-967.002	2,550.00	
		Vnd: 2386 Invoice: 1062	101-000.000-202.000		2,550.00
		Expected Check Run: 08/11/2025			
				2,550.00	2,550.00
07/31/2025	AP	JACK DOHENY SUPPLIES, INC.	Invoice: 266995 Ref#: 30983(PARTS TO COMPLETE VACTOR TRUCK REPAIR)		
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	4,988.22	
		Vnd: 0907 Invoice: 266995	101-000.000-202.000		4,988.22
		Expected Check Run: 08/11/2025			
				4,988.22	4,988.22
07/23/2025	AP	JOHNSON CONTROLS	Invoice: 53172422 Ref#: 30866(SERVICE CALL - DPW ALARM)		
		ALARM MONITORING	101-441.000-922.000	1,092.57	
		Vnd: 2371 Invoice: 53172422	101-000.000-202.000		1,092.57
		Expected Check Run: 08/04/2025			
				1,092.57	1,092.57

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/01/2025	AP	KCI PRINTING & PUBLISHING PRINTING & PUBLISHING Vnd: 2120 Invoice: 349703	Invoice: 349703 Ref#: 30986(AUGUST WATER BILLS) 592-590.000-902.000 592-591.000-902.000 592-000.000-202.000	714.15 714.14	1,428.29
		Expected Check Run: 08/11/2025		1,428.29	1,428.29
07/31/2025	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 250811	Invoice: 250811 Ref#: 30989(ELECTRICAL PERMITS FOR JULY 2025) 701-000.000-491.000 701-000.000-202.000	317.60	317.60
		Expected Check Run: 08/11/2025		317.60	317.60
07/31/2025	AP	KEYSTONE COOPERATIVE GAS AND OIL Vnd: 2342 Invoice: 402704093	Invoice: 402704093 Ref#: 30988(PROPANE FOR FORKLIFT) 101-441.000-751.000 101-000.000-202.000	19.50	19.50
		Expected Check Run: 08/11/2025		19.50	19.50
07/31/2025	AP	KIESLER'S POLICE SUPPLY, INC. TARGET RANGE & SUPPLIES Vnd: 1354 Invoice: IN263133	Invoice: IN263133 Ref#: 30987(AMMO) 101-301.000-729.000 101-000.000-202.000	522.60	522.60
		Expected Check Run: 08/11/2025		522.60	522.60
08/01/2025	AP	LRS, LLC 29205.5 29199.1 29205.1 29205.3 29205.4 29205.2 29205.6 Vnd: 2331 Invoice: MN4489378 Vnd: 2331 Invoice: MN4489378	Invoice: MN4489378 Ref#: 30992(MONTHLY TRASH SERVICE) 101-567.000-921.000 101-761.004-921.000 101-441.000-921.000 101-265.000-921.000 592-590.000-921.000 101-265.000-921.000 101-441.000-921.000 101-000.000-202.000 592-000.000-202.000	115.66 115.66 172.33 147.54 115.66 172.33 157.37	880.89 115.66
		Expected Check Run: 08/11/2025		996.55	996.55
08/01/2025	AP	LRS, LLC 29204.1 2726.1 29201.2 29200.1 29202.1 Vnd: 2331 Invoice: MN4496456	Invoice: MN4496456 Ref#: 30993(TRASH SERVICE FOR 8.1.25-10.31.25) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 101-761.004-921.000 101-265.000-921.000 101-000.000-202.000	70.83 50.70 39.90 39.90 50.70	252.03
		Expected Check Run: 08/11/2025		252.03	252.03

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS Vnd: 0324 Invoice: 80838	Invoice: 80838 Ref#: 31000(FERTILIZATION -7.13.25) 101-567.000-932.000 101-000.000-202.000	79.00	79.00
		Expected Check Run: 08/11/2025		<hr/> 79.00	<hr/> 79.00
07/31/2025	AP	MATERIALS RESOURCES MISCELLANEOUS SUPPLIES Vnd: 2346 Invoice: 3398948	Invoice: 3398948 Ref#: 30994(NITRILE GLOVES) 592-590.000-756.000 592-000.000-202.000	80.88	80.88
		Expected Check Run: 08/11/2025		<hr/> 80.88	<hr/> 80.88
07/31/2025	AP	MID COUNTY LAWN AND GARDEN EQUIPMENT MAINT SUPPLIES Vnd: 1530 Invoice: 7.24.25	Invoice: 7.24.25 Ref#: 30998(OIL FILTER & BELT FOR CEMETERY MOWERS) 101-567.000-758.000 101-000.000-202.000	55.98	55.98
		Expected Check Run: 08/11/2025		<hr/> 55.98	<hr/> 55.98
07/31/2025	AP	MID COUNTY LAWN AND GARDEN EQUIPMENT MAINT SUPPLIES Vnd: 1530 Invoice: 7.24.25.	Invoice: 7.24.25. Ref#: 30999(DECK BELT & BLADES FOR CEMETERY MOWERS) 101-567.000-758.000 101-000.000-202.000	413.87	413.87
		Expected Check Run: 08/11/2025		<hr/> 413.87	<hr/> 413.87
08/04/2025	AP	MWEA CONFERENCES AND WORKSHOP Vnd: 1709 Invoice: E37432	Invoice: E37432 Ref#: 30995(EXAM PREP COURSE - FALL 2025 T. BURNS &) 592-590.000-864.000 592-000.000-202.000	920.00	920.00
		Expected Check Run: 08/11/2025		<hr/> 920.00	<hr/> 920.00
07/31/2025	AP	MWEA CONFERENCES AND WORKSHOP Vnd: 1709 Invoice: E37391	Invoice: E37391 Ref#: 30996(MWEA ANNUAL IPP SEMINAR Z. MARTIN) 592-590.000-864.000 592-000.000-202.000	185.00	185.00
		Expected Check Run: 08/11/2025		<hr/> 185.00	<hr/> 185.00
07/31/2025	AP	MWEA CONFERENCES AND WORKSHOP Vnd: 1709 Invoice: E37392	Invoice: E37392 Ref#: 30997(MWEA AWWA ANNUAL LAB PRACTICES SEMINAR Z) 592-590.000-864.000 592-000.000-202.000	185.00	185.00
		Expected Check Run: 08/11/2025		<hr/> 185.00	<hr/> 185.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	NAPA AUTO PARTS GAS AND OIL EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 783349	Invoice: 783349 Ref#: 31014(OIL FILTER & OIL FOR WWTP TRUCK) 592-590.000-751.000 592-590.000-758.000 592-000.000-202.000	71.88 24.98	96.86
		Expected Check Run: 08/11/2025		96.86	96.86
07/31/2025	AP	NAPA AUTO PARTS EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 783459	Invoice: 783459 Ref#: 31015(BATTERY FOR VACTOR TRUCK) 101-441.000-758.000 101-000.000-202.000	496.74	496.74
		Expected Check Run: 08/11/2025		496.74	496.74
07/31/2025	AP	NATIONAL ASSOCIATION OF TOWN COMMUNITY POLICING - NNO Vnd: 0082 Invoice: 17901	Invoice: 17901 Ref#: 31002(T-SHIRTS FOR NATIONAL NIGHT OUT 2025) 101-301.000-886.000 101-000.000-202.000	414.78	414.78
		Expected Check Run: 08/11/2025		414.78	414.78
07/31/2025	AP	NORTH CENTRAL LABORATORIES LAB SUPPLIES Vnd: 0143 Invoice: 522937	Invoice: 522937 Ref#: 31001(TEST TUBES FOR LAB) 592-590.000-757.000 592-000.000-202.000	106.14	106.14
		Expected Check Run: 08/11/2025		106.14	106.14
07/31/2025	AP	PARRETT COMPANY MAINT. - OFFICE EQUIPMENT CONTRACTUAL MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT Vnd: 1596 Invoice: 85374 Vnd: 1596 Invoice: 85374	Invoice: 85374 Ref#: 31003(PRINTERS FOR CITY HALL, PD & WWTP) 592-590.000-934.000 101-301.000-818.000 101-265.000-934.000 101-265.000-934.000 592-000.000-202.000 101-000.000-202.000	4.78 120.29 308.97 30.37	4.78 459.63
		Expected Check Run: 08/11/2025		464.41	464.41
06/30/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 48911	Invoice: 48911 Ref#: 31004(RAVISH PARK TOILET) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/11/2025		120.00	120.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-286	Invoice: 49242-286 Ref#: 31005(CENTENNIAL PARK & PONY FIELDS TOILETS) 101-755.000-818.000 101-000.000-202.000	408.00	408.00
		Expected Check Run: 08/11/2025		<hr/> 408.00	<hr/> 408.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-289	Invoice: 49242-289 Ref#: 31006(VETERANS/MEMORIAL PARK) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/11/2025		<hr/> 120.00	<hr/> 120.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-360	Invoice: 49242-360 Ref#: 31007(BOAT LAUNCH TOILET) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/11/2025		<hr/> 120.00	<hr/> 120.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-361	Invoice: 49242-361 Ref#: 31008(KATHRYN PARK TOILET) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/11/2025		<hr/> 120.00	<hr/> 120.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-362	Invoice: 49242-362 Ref#: 31009(EB CLARK WOODS TOILET) 101-755.000-818.000 101-000.000-202.000	168.00	168.00
		Expected Check Run: 08/11/2025		<hr/> 168.00	<hr/> 168.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-363	Invoice: 49242-363 Ref#: 31010(COMMON TOILETS) 101-755.000-818.000 101-000.000-202.000	288.00	288.00
		Expected Check Run: 08/11/2025		<hr/> 288.00	<hr/> 288.00
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-364	Invoice: 49242-364 Ref#: 31011(RAVISH PARK TOILET) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/11/2025		<hr/> 120.00	<hr/> 120.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount	
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-365	Invoice: 49242-365 Ref#: 31012(VICTORY PARK TOILET) 101-755.000-818.000 101-000.000-202.000	120.00	120.00	
		Expected Check Run: 08/11/2025		120.00	120.00	
07/31/2025	AP	PRIDE THE PORTABLE TOILET CONTRACTUAL Vnd: 0866 Invoice: 49242-388	Invoice: 49242-388 Ref#: 31013(BYSBA TOILETS) 101-755.000-818.000 101-000.000-202.000	408.00	408.00	
		Expected Check Run: 08/11/2025		408.00	408.00	
07/31/2025	AP	REDBUD HARDWARE MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES BLDG & GRNDS MAINT SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES BLDG & GRNDS MAINT SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES OFFICE SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES BLDG & GRNDS MAINT SUPPLIES BLDG & GRNDS MAINT SUPPLIES MISCELLANEOUS SUPPLIES MAINTENANCE - GROUNDS MISCELLANEOUS SUPPLIES EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES DEGREASER Vnd: 0141 Invoice: 7.31.25 Vnd: 0141 Invoice: 7.31.25	Invoice: 7.31.25 Ref#: 31035(JULY 2025 CHARGES) 101-567.000-756.000 101-301.000-756.000 592-590.000-756.000 592-591.000-756.000 101-265.000-756.000 101-441.000-758.001 101-265.000-756.000 592-591.000-756.000 101-441.000-758.001 101-441.000-756.000 101-567.000-756.000 101-253.000-728.000 101-761.006-756.000 101-265.000-756.000 592-591.000-756.000 101-441.000-758.001 101-441.000-758.001 592-591.000-756.000 101-441.000-932.000 101-441.000-756.000 101-441.000-758.000 101-441.000-758.000 101-441.000-756.000 101-000.000-202.000 592-000.000-202.000	106.41 10.98 33.25 34.97 140.81 39.97 42.97 17.78 151.93 11.16 15.00 7.99 8.99 3.99 5.36 2.88 39.98 4.58 89.45 9.99 4.84 1.36 520.00		1,208.70 95.94
		Expected Check Run: 08/11/2025		1,304.64	1,304.64	
07/31/2025	AP	RIETH-RILEY CONSTRUCTION CO. ROAD MAIN. MATERIAL & SUPPLIES ROAD MAIN. MATERIAL & SUPPLIES Vnd: 0011 Invoice: 3306317 Vnd: 0011 Invoice: 3306317	Invoice: 3306317 Ref#: 31016(COLD PATCH) 202-463.000-782.000 203-463.000-782.000 202-000.000-202.000 203-000.000-202.000	146.82 146.81	146.82 146.81	
		Expected Check Run: 08/11/2025		293.63	293.63	

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08/01/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171543-IN	Invoice: 0171543-IN Ref#: 31020(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 08/11/2025		<hr/> 388.25	<hr/> 388.25
07/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171479-IN	Invoice: 0171479-IN Ref#: 31021(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 08/11/2025		<hr/> 388.25	<hr/> 388.25
07/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171440-IN	Invoice: 0171440-IN Ref#: 31022(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 08/11/2025		<hr/> 388.25	<hr/> 388.25
08/05/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0171579-IN	Invoice: 0171579-IN Ref#: 31023(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	388.25	388.25
		Expected Check Run: 08/11/2025		<hr/> 388.25	<hr/> 388.25
07/31/2025	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/93450	Invoice: 03/93450 Ref#: 31017(BELT FOR DIXI CHOPPER DECK) 101-441.000-758.000 101-000.000-202.000	22.50	22.50
		Expected Check Run: 08/11/2025		<hr/> 22.50	<hr/> 22.50
07/31/2025	AP	SOUTHWESTERN SUPPLY CORP MISCELLANEOUS SUPPLIES Vnd: 1847 Invoice: 03/93393	Invoice: 03/93393 Ref#: 31018(HOSE FOR WATER TRAILER) 101-761.006-756.000 101-000.000-202.000	119.30	119.30
		Expected Check Run: 08/11/2025		<hr/> 119.30	<hr/> 119.30
07/31/2025	AP	SOUTHWESTERN SUPPLY CORP MISCELLANEOUS SUPPLIES Vnd: 1847 Invoice: 03/93366	Invoice: 03/93366 Ref#: 31019(HOSE AND NOZZLE) 592-590.000-756.000 592-000.000-202.000	74.60	74.60
		Expected Check Run: 08/11/2025		<hr/> 74.60	<hr/> 74.60

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6038455396	Invoice: 6038455396 Ref#: 31025(CLEANING & OFFICE SUPPLIES) 592-590.000-728.000 592-000.000-202.000	41.75	41.75
		Expected Check Run: 08/11/2025		<hr/> 41.75	<hr/> 41.75
07/31/2025	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6038455395	Invoice: 6038455395 Ref#: 31026(DAWN DISH SOAP) 592-590.000-728.000 592-000.000-202.000	5.67	5.67
		Expected Check Run: 08/11/2025		<hr/> 5.67	<hr/> 5.67
07/31/2025	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6038455397	Invoice: 6038455397 Ref#: 31027(TRASH BAGS & ACCORDIAN FILE FOLDERS) 101-265.000-756.000 101-000.000-202.000	54.15	54.15
		Expected Check Run: 08/11/2025		<hr/> 54.15	<hr/> 54.15
07/31/2025	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6038455399	Invoice: 6038455399 Ref#: 31028(TOILET PAPER & HAND SOAP) 101-761.004-756.000 101-000.000-202.000	80.99	80.99
		Expected Check Run: 08/11/2025		<hr/> 80.99	<hr/> 80.99
07/31/2025	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6038455391	Invoice: 6038455391 Ref#: 31029(HAND TOWEL, TOILET PAPER, HAND SOAP) 101-265.000-756.000 101-000.000-202.000	135.98	135.98
		Expected Check Run: 08/11/2025		<hr/> 135.98	<hr/> 135.98
07/31/2025	AP	STAPLES ECONOMIC DEVELOPMENT Vnd: 2409 Invoice: 6038455400	Invoice: 6038455400 Ref#: 31030(TONER FOR BUILDING INSP.) 101-700.000-735.000 101-000.000-202.000	392.35	392.35
		Expected Check Run: 08/11/2025		<hr/> 392.35	<hr/> 392.35
07/31/2025	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6038455390	Invoice: 6038455390 Ref#: 31031(HAND SOAP) 101-301.000-728.000 101-000.000-202.000	27.00	27.00
		Expected Check Run: 08/11/2025		<hr/> 27.00	<hr/> 27.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED					
Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2025	AP	STAPLES	Invoice: 6038455392 Ref#: 31032(LABEL MAKER TAPES)		
		MISCELLANEOUS SUPPLIES	101-265.000-756.000	54.60	
		Vnd: 2409 Invoice: 6038455392	101-000.000-202.000		54.60
		Expected Check Run: 08/11/2025			
				54.60	54.60
07/31/2025	AP	STAPLES	Invoice: 6038455398 Ref#: 31033(TONER FOR BOOKKEEPER)		
		OFFICE SUPPLIES	101-253.000-728.000	129.21	
		Vnd: 2409 Invoice: 6038455398	101-000.000-202.000		129.21
		Expected Check Run: 08/11/2025			
				129.21	129.21
07/31/2025	AP	STAPLES	Invoice: 6038455393 Ref#: 31034(ELECTION OFFICE SUPPLIES)		
		OFFICE SUPPLIES	101-262.000-728.000	47.60	
		Vnd: 2409 Invoice: 6038455393	101-000.000-202.000		47.60
		Expected Check Run: 08/11/2025			
				47.60	47.60
06/30/2025	AP	WELDY SALES AND SERVICE	Invoice: 28225 Ref#: 30990(STONE)		
		MISCELLANEOUS SUPPLIES	101-441.000-756.000	5.99	
		Vnd: 1763 Invoice: 28225	101-000.000-202.000		5.99
		Expected Check Run: 08/11/2025			
				5.99	5.99
07/31/2025	AP	WELDY SALES AND SERVICE	Invoice: 31179 Ref#: 30991(DPW WEEDEATER STRING)		
		BLDG & GRNDS MAINT SUPPLIES	101-441.000-758.001	139.98	
		Vnd: 1763 Invoice: 31179	101-000.000-202.000		139.98
		Expected Check Run: 08/11/2025			
				139.98	139.98
				60,411.81	60,411.81
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		41,066.76
		ACCOUNTS PAYABLE	202-000.000-202.000		146.82
		ACCOUNTS PAYABLE	203-000.000-202.000		3,746.81
		ACCOUNTS PAYABLE	592-000.000-202.000		14,983.82
		ACCOUNTS PAYABLE	701-000.000-202.000		467.60
			TOTAL INCREASE IN PAYABLE:		60,411.81