



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, AUGUST 10, 2026 – 7:00 PM

BUCHANAN CITY HALL | 302 N RED BUD TRAIL

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order Public Hearing #1

II. Roll Call

III. Opening of Public Hearing #1

IV. Statement and Purpose

- A. The proposed ordinance 2026.08/453 would amend the City's bicycle ordinance to address bicycles, electric bicycles, quadracycles, scooters, skateboards, roller blades, Segways, and similar devices. The ordinance would remove outdated bicycle licensing requirements, establish updated safety and operating rules, restrict use in designated downtown areas and recreational trails, authorize additional traffic control orders, and provide on that violations are municipal civil infractions.

V. Close of Public Hearing #1

VI. Call to Order Public Hearing #2

VII. Roll Call

VIII. Opening of Public Hearing #2

IX. Statement and Purpose

- A. The proposed ordinance 2026.08/454 would make amendments to Sections 71-18 Uses – Table 71-J Use Matrix – Residential and Article V Definitions and any other sections of the Unified Development Code that may be necessary.

X. Close of Public Hearing #2

XI. Call to Order Regular Meeting

XII. Roll Call

XIII. Recognition

XIV. Pledge of Allegiance

XV. Invocation

- XVI. Roll Call**
- XVII. Approve Agenda**
- XVIII. Public Comment - Agenda Items Only** *(3-minute limit)*
- XIX. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*
- A. Minutes**- Consider the Regular Meeting Minutes from July 27th, 2026.
- B. Department Head Reports**- Accept monthly reports
- C. Special Event Permit & Street** -The Buchanan Area Chamber of Commerce is requesting approval for the 2026 Buchanan Harvest Fest and Chili Walk on October 3, 2026, along with related downtown street closures.
- XX. Scheduled Matters from the Floor** *(if any)*
- XXI. Reports by: Departments, Committees, Boards**
- A. August 4, 2026 Primary Election**- Clerk Department
- XXII. Unfinished Business**
- A. Second Reading of Ordinance 2026.08/453 and Enactment**– Consider the second reading and enactment of Ordinance 2026.08/453, an ordinance to amend Chapter 98, Article VI, of the City of Buchanan Code to regulate the riding of bicycles within the City and to repeal all ordinances in conflict therewith.
- B. First Reading of Ordinance 2026.08/454 and Schedule Public Hearing #2** – Consider the first reading of Ordinance 2026.08/454, amendments to Sections 71-18 Uses – Table 71-J Use Matrix – Residential and Article V Definitions, and schedule Public Hearing #2 for September 14, 2026, to receive public input on the proposed ordinance.
- XXIII. New Business**
- A. Redbud Roots**- Consider Approval of the Adult-Use Marijuana Establishment Permit Renewal Application for Redbud Roots Lab II, LLC, for a Grower Class C facility located at 835 Terre Coupe Road.
- B. Acceptance of Michigan Department of Natural Resources Grant Agreement for Phase III Riverfront Park Improvements, Resolution 2026.08/14**- Consider acceptance of the Michigan Natural Resources Trust Fund grant agreement for Riverfront Park Improvements, Project TF25-0123, in the amount of \$385,000; commit the required City local match of \$165,000; adopt the accompanying grant acceptance resolution; and authorize the City Manager to execute the agreement and related documents.
- C. Expenditures**- Consider approving the expenditures in the amount of \$90,047.95
- XXIV. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*
- XXV. Public Comment - Non-Agenda Items Only** *(3-minute limit)*
- XXVI. Executive Comments**
- A. City Manager Comments**
- B. Commissioner Comments**
- C. Mayor Comments**

XXVII. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JULY 27, 2026 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order

Weedon called the meeting to order at 7:00pm.

II. Recognition

None.

III. Pledge of Allegiance

Weedon led in the Pledge of Allegiance.

IV. Invocation

George led a prayer for the Invocation.

V. Roll Call

Present: Vigansky, Money, Weedon, Swem, George

Absent: None

City Staff Present: City Manager Tony McGhee, City Clerk Kalla Langston-Weiss

VI. Approve Agenda

Swem moved, seconded by Vigansky, to approve the agenda as presented. Voice vote carried unanimously.

VII. Public Comment - Agenda Items Only (3-minute limit)

None.

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the Public Hearings & Regular Meeting Minutes from July 13th, 2026.

George moved, seconded by Vigansky, to approve the consent agenda as presented. Voice vote carried unanimously.

IX. Scheduled Matters from the Floor (if any)

None.

X. Reports by: Departments, Committees, Boards

None.

XI. Unfinished Business

None.

XII. New Business

A. Municipal Well No. 3 Abandonment and Sealing- Consider accepting the proposal from Peerless Midwest for the permanent abandonment and sealing of Municipal Well No. 3 and authorizing the City Manager to execute the necessary documents.

Previous testing has revealed Well No. 3 to have a high level of manganese, necessitating its abandonment and sealing. Vigansky asked about process and cost. McGhee said the bid was in line with what he's seen in other communities.

Money moved, seconded by Swem, to accept the proposal from Peerless-Midwest, Inc. in the amount of \$9,820.00 for the permanent abandonment and sealing of Municipal Well No. 3, and to authorize the City Manager to execute the necessary documents on behalf of the City. Roll call vote carried unanimously.

B. Purchase of New Mower for Oak Ridge Cemetery- Consider the purchase of an RZ 7521 mower from Weldy's for Oak Ridge Cemetery in an amount not to exceed \$8,685.98.

Money moved, seconded by Vigansky, to approve the purchase of one RZ-7521 mower from Weldy's for Oak Ridge Cemetery in an amount not to exceed \$8,685.98. Roll call vote carried unanimously.

C. Introduction of Ordinance 2026.09/455 & Scheduling of Public Hearing- Consider the introduction of Ordinance 2026.09/455, a Workforce Housing PILOT (Payment in Lieu of Taxes) Ordinance, and schedule the Public Hearing for August 24th, 2026.

The purpose of the ordinance is to ensure the new homes build on recently sold City lots remain affordable, a process usually done with a Brownfield or a PILOT program. The City will negotiate the tax rate and will be decided by the Commission.

Swem moved, seconded by George, to approve the introduction of Ordinance No. 2026.09/455, the City of Buchanan Workforce Housing PILOT Ordinance, for first reading and to schedule a public hearing for August 24, 2026.

Vigansky asked if items that could be applied to a tax bill, such as unpaid mowing violations, could still be applied, and McGhee confirmed they could be.

Roll call vote carried unanimously.

D. Expenditures- Consider approving the expenditures in the amount of \$62,857.76.

Vigansky moved, seconded by Money, to approve the expenditures in the amount of \$62,857.76, as presented. Roll call vote carried unanimously.

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Change of Public Hearing Date – Unified Development Code Amendment, Table 71-J Use Matrix – Residential-Communication from the Planning and Community Development Director advising that the public hearing and first reading for the proposed amendment have been rescheduled from August 10, 2026.

Money moved, seconded by George, to accept the change in the public hearing date for the Unified Development Code Amendment, Table 71-J Use Matrix. Voice vote carried unanimously.

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Hailey Jones – Commented that an amazing job was done with Kathryn Park.

XV. Executive Comments

A. City Manager Comments

McGhee reminded the Commission that National Night Out will be August 4th.

B. Commissioner Comments

Vigansky – Encouraged everyone to vote in the upcoming Primary election.

Money – National Night Out is a great program. Kathryn Park has been used more and more, money well spent. Thanked the staff and Commission for everything they do.

George – Congratulated the Boy Scouts for their 100 Year Anniversary Celebration. Congratulated the Loading Dock on their grand opening. Faith and Family Day is Sunday, August 30th. The Lions Club is having their annual Corn and Sausage Roast over the weekend. George also encouraged everyone to vote.

Swem – Congratulated the Loading Dock on their grand opening.

C. Mayor Comments

Weedon congratulated the Loading Dock on their grand opening.

XVI. Adjourn

Vigansky moved, seconded by George to adjourn at 7:21pm. Voice vote carried unanimously.

Kalla Langston-Weiss, City Clerk

Mayor Mark Weedon

Memorandum



Planning and Community Development – July 2026 Monthly Report

- *Meetings*
 - Staffed Downtown Design Review Committee meeting – July 1st – cancelled no quorum
 - Attended City Commission meetings – July 13th
 - Staffed Planning Commission meeting – July 14th
 - Attended DDA meeting July 15th
- *Planning Commission*
 - Master Plan Update – Began discussing and working on Future Land Use Map.
 - Unified Development Ordinance – did not discuss at the July meeting.
- *Website and process/form updates*
 - Minor updates to website.
 - Attend meeting to learn more about future conversion to operating system with current vendor.
 - Attended webinar regarding new agenda packet software.
- *Building Division*
 - Page 2 provides year to date counts on activity.
 - Permit issued for one new dwelling.
- *Code Enforcement Division*
 - Page 2 provides year to date counts on activity.
 - Tall grass enforcement was modified beginning in July. All streets are driven weekly and informed of violations on Thursday. The list is forwarded to Public Services for mowing on Monday.
 - Coordinated with Public Works and contractor regarding 50/50 Sidewalk Replacement Program.
- *Planning and Zoning Division*
 - Worked on required documents needed for implementation of BS&A Community Development module – building, code enforcement, planning and zoning.
 - Worked on draft language for Unified Development Code associated with Downtown Design Review Committee.
 - Drafted Objectives, Goals and Tasks for Master Plan review.

2026 Planning and Community Development Department Activity

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Year to Date
Building													
Site Visit-Inspect	0	0	21	52	87	81	81						322
Building addition	0	0	1	0	0	0	1						2
Demolition	0	0	1	0	0	0	0						1
Interior/Exterior Remodel/Repair	3	3	0	2	4	4	4						20
New construction - bldg/+200 sf	0	0	0	1	1	0	1						3
Occupancy Permit - Change of Use	1	0	1	0	0	1	0						3
Roof, Window, Waterproofing	2	1	7	12	10	13	9						54
Monthly Permits Issued	6	4	10	15	15	18	15						83
Electric permits - contract inspector	2	6	6	6	4	1	1						26
Monthly Totals	8	10	16	21	19	19	16						109
Code Enforcement													
Investigated Complaints	10	12	11	12	17	16	18						96
Parking on Grass	0	0	4	7	1	3	4						19
Rental Inspections	15	52	27	30	18	1	3						146
Tall Grass	0	1	0	31	22	25	154						233
Misc Enforce Letter	0	0	1	2	2	1	1						7
2nd Enforce Letter	0	0	1	2	4	1	1						9
Final Enforce Letter	0	0	0	0	0	1	1						2
Citation Issued	1	0	0	0	0	0	1						2
Monthly Totals	26	65	44	84	64	48	183						514
Planning and Zoning													
Code Enforcement	0	0	0	0	2	0	5						7
Bldg Permit Review	1	0	0	1	1	2	1						6
Land Division	0	0	0	0	1	1	0						2
Admin Design Review	3	0	0	1	0	0	0						4
Sidewalk Café	0	0	0	1	0	0	0						1
Accessory Structure	0	0	1	0	2	0	1						4
Fence	0	0	4	2	5	3	5						19
Sign	3	0	2	1	3	0	0						9
Monthly Totals	7	0	7	6	14	6	12						52

Buchanan Police Department -- (269) 695-5120

08/04/2026 11:00 AM

Incident List

Page: 1

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2026	07/31/2026	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
26-001448	07/07/2026	10:35	CAMPING ON PROPERTY	CULLUM JASON		Open
			Name	Sex	Age	Involvement
				M	47	Suspect
				F	41	Suspect
						Offense
						Ordinance Violation (99010)
						Ordinance Violation (99010)
26-001503	07/15/2026	10:27	BLOWING GRASS IN STREET	CULLUM JASON		Closed
26-001504	07/15/2026	10:48	JUNK ON THE CURB	CULLUM JASON		Closed
26-001505	07/15/2026	10:55	JUNK ON THE CURB	CULLUM JASON		Closed
26-001506	07/15/2026	11:02	MATTRESS ON THE CURB	CULLUM JASON		Closed
26-001507	07/15/2026	11:21	YARD PARKING	CULLUM JASON		Closed
26-001560	07/22/2026	10:22	COUCH ON CURB	CULLUM JASON		Closed
26-001562	07/22/2026	10:28	JUNK ON THE CURB	CULLUM JASON		Closed
26-001563	07/22/2026	10:34	JUNK VEHICLE	CULLUM JASON		Closed
26-001564	07/22/2026	10:48	ADVERTISING SIGNS	CULLUM JASON		Closed
26-001565	07/22/2026	10:56	GRASS IN THE STREET	CULLUM JASON		Closed
26-001576	07/24/2026	11:05	TIRES IN THE YARD	CULLUM JASON		Closed
26-001577	07/24/2026	11:14	TRAILER FULL OF TRASH	CULLUM JASON		Closed
26-001608	07/28/2026	11:45	LIGHT NUISANCE	CULLUM JASON		Closed
26-001620	07/29/2026	10:35	COUCH ON CURB	CULLUM JASON		Closed
26-001621	07/29/2026	10:39	BROKEN WINDOW	CULLUM JASON		Closed
26-001633	07/30/2026	14:53	YARD PARKING	CULLUM JASON		Closed
26-001634	07/30/2026	14:56	YARD PARKING	CULLUM JASON		Closed

Buchanan Police Department -- (269) 695-5120

08/04/2026 11:00 AM

Incident List

Page: 2

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
07/01/2026	07/31/2026	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
26-001634	07/30/2026	14:56	YARD PARKING	CULLUM JASON		Closed

Incident Total: 18

Buchanan Police Department -- (269) 695-5120

08/04/2026 11:00 AM

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer
01000	99010	ALL
JULY 2026		
07/01/2026-07/31/2026		

Offense	Description	JULY 2026
13001	NONAGGRAVATED ASSAULT	1
13002	AGGRAVATED/FELONIOUS ASSAULT	1
23005	LARCENY - THEFT FROM MOTOR VEHICLE	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1
26002	FRAUD - CREDIT CARD/ATM	1
26003	FRAUD - IMPERSONATION	1
26006	FRAUD - BAD CHECKS	1
29000	DAMAGE TO PROPERTY	4
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	1
41002	LIQUOR VIOLATIONS - OTHER	1
42000	DRUNKENNESS	1
50000	OBSTRUCTING JUSTICE	4
53002	PUBLIC PEACE - OTHER	7
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1
54002	OUIL OR OUID	1
54003	DRIVING LAW VIOLATIONS	9
55000	HEALTH AND SAFETY	3
57001	TRESPASS	1
70000	JUVENILE RUNAWAY	2
70004	Juvenile Issues	3
72000	ANIMAL CRUELTY	1
93001	PROPERTY DAMAGE ACCIDENT/PI	7
93002	Private Property Accident	2
93004	Abandoned Vehicle	3
98005	Alarms	11
98006	Civil	15
98007	Suspicious Situation	12
98008	Lost & Found Property	9
99007	Medical Assist	39
99008	General Assist	50
99009	General Non-Criminal Assist	27
99010	Ordinance Violation	29
Totals:		250

July Water Report

During July, we replaced two water services by installing new water lines and removing the old galvanized lines.

We continued working with Allen Edwin Homes on several vacant lots scheduled for new home construction. Our department provided information regarding the availability of water and sewer services for each lot and advised on the necessary steps for lots where services were not yet available.

This month, we completed 14 work orders, including the replacement of aging water meters and MXU radios.

SEMCO Gas has begun a major gas main replacement project. In support of this work, we have been locating and marking water, sewer, and storm utility lines. During the month, we responded to 55 Miss Dig requests and completed all required marking and reporting.

We also completed all monthly compliance requirements established by EGLE, ensuring the department remains in full regulatory compliance.

Monthly Buchanan City Fire Department Activity Report

Color Code:

Black – Regular Runs (fire, alarms or investigations)

Red – Training / Testing

Blue – Fire Prevention / Education or Events

July 2026	Type of Activity & Location	Number of Firefighters	Number of Hours
2	707 W. Front St – List assist to SMCAS	2	1
2	Mutual Aid – Gallien FD – Structure Fire	2	4.5
2	7074 W. Front St – List assist to SMCAS	2	1
3	413 Moccasin St – large tree branch in road in lines	2	1
3	435 Moccasin St - large tree branch in road in lines	2	1
4	502 Arctic St – C.O Alarm	1	1.5
6	Truck Functionals & Inventory checks	8	1.5
6	809 Carroll St – Fire Alarm – The Meadows	5	1
10	502 W. River St – Smoke Investigation	3	1
11	Mutual Aid – Bertrand Twp – Trash & grass fire at landfill	5	1.5
14	302 Lake St – Low hanging wire in road	2	1
14	Fire Officer training – Pre-planning & size up	5	2
16	Spray day - moved to McCoy creek park	3	1.5
17	309 Days Ave – Lift assist to SMCAS	3	1
18	302 W. Front st – Residential Fire Alarm	3	1
18	Annual Fire dept picnic – at life action ranch – Buchanan twp. on standby	12	5
18	516 Moravia St – Investigation	7	1
20	Above ground Rescue – Aerial & ground ladder TRN	12	2
21	603 W. Fourth St – Smoke Investigation	8	1
24	Cayuga & Fourth st – Lines down	2	1
24	316 Elizabeth St – Illegal burning complaint	6	1
27	111 Liberty St – Lift assist to SMCAS	6	1
27	Mutual Aid – Niles Twp – Structure fire	6	3
30	109 Chicago St – Fence & grass on fire	5	1
30	Big truck day	2	2
31	Spray day for girl & boy scouts	2	1.5

ACTIVITY BRIEFING ITEM

PREPARED BY: Klay Weaver

PREPARED ON: 8/3/2026

SUBJECT: DPW Briefing – Month of July 2026

BACKGROUND:

- Weekly town trash runs
- Weekly town mowing/weed whacking
- Weekly road patch grading
- Installed new catch basin and 31' of pipe to tie into catch basin across the street on the Walton trailhead with the County
- Cleaned up fallen trees, centennial, boat launch, Elizabeth/Redbud,
- Dig & found sewer stub at 104 S. Redbud
- Dig & found 4in & 8in main to connect water service – tapped main and connected service
- Backpack blew all of downtown and swept
- Street swept – 7/9, 7/15, 7/16, 7/22,
- Got picnic tables out of the creek and put them under the pavilion at Centennial Park
- Brushchop and pushback the boat launch road and cleaned all drains
- Put new capacitor in the AC unit at the City Center – ended up need an A-Coil as well
- Cleaned and replaced furnace filters at all city buildings
- 219 Liberty – repaired 2 corrugated storm sewer pipes and hydraulic cemented the structure
- Dug out old and replaced Sewer manhole casting on Liberty – asphalted – done
- 125 Days Ave – Installed new water service, shutoff & meter pit
- Trimmed all hedges and trees at Harger Park – Haul away
- Pothole run with Hot-Mix – 7/15,
- Picked up logs on Terre Coupe/Roe & dead end of Sylvan
- Fixed 3 different spots of broken/leaking irrigation at Veterans Memorial Park
- Took down 3 dying flower pots downtown that weren't getting water –
- Trimmed back entire alley between Dewey & 3rd
- Cleaned catch basins on Front st across from legion & Terre Coupe/Roe
- Replaced broken power washer hose on Vactor Truck
- Pulled/Replaced parts/Welded front axle on ZD1211 Kubota
- Formed Kathryn Park sidewalk, (2) 4'x10' disc golf pads, (1) 4'x8' bench pad for chunks, and fixed forms on disc golf practice tee pad, - Poured concrete in all forms – took off forms – graded and grass seeded them
- Pushed in late fill Salt Delivery – 7/20 & 7/21
- Camera Sewer mains to find laterals on Post road(2), 4th/Moccasin, Hill St
- Replace fence panels in the trail, fixed railings and snow fenced the rest of the missing panels
- Fixed chain link fence on Skyline(2 sections)

- Tear down the Kubota F3990 Spindle, rebuild spindle, service, belts, blades
- Washed and greased the Toolcat & mini-loader after using them
- Take Waste Water pump to and from the plant to MillPond Apartments
- Cut down trees at 302 Cecil & 406 Berrien
- Removed hanger out of trees at 303 Cecil and 502 W Front
- Dyed sewer lateral at 999 West Front – tied into septic system not city sewer
- Fixed/welded mirror brackets on '01 International
- Fixed hydraulic valve blade hose on '01 International
- Put new rear door seal, top vent grates, impeller, wiring, hose back on ODB Leaf machine – welded inside liners in the drum
- Built 3 benches for the trail and placed one on the pad by Chunks & one at Baiton Mill
- Cemetery's 2016 Ford F-250 – DPW put all new brakes, shocks, tie rods and oil change/air filter
- Washed and greased all trucks/equipment for Big Truck Day on 7/30
- NOT AN ALL-INCLUSIVE LIST



FINANCE DEPARTMENT REPORT:

July 2026

- Balance and post daily Cash Receipts
- Check Sigma for State payments and post in GL
- TMF grant administration
- USDA loans administration/ Pay draw requests
- Obtaining interest quotes from several sources. Reinvesting the CDs that matured during the month- 1st Source Bank, Sturgis Bank and Honor Credit Union
- Obtain copies of Investment Account bank statements Honor, Sturgis, 1st Source, Horizon, MiCLASS and UMB.
- Attend Department Head meetings every Monday
- Attend City Hall meetings on Friday mornings (moving to Thursday mornings after 7/10/26.
- Attend City Commission meeting on 7/13/26

Summer Property tax collection has begun. Enter property tax payments in the County Tax Database and record web payments into BS&A Cash Receipting. Summer taxes are due on 8/10/26.

Submit 4th quarter financial report for the COPS Grant. Review the COPS Grant information. Submit a COPS Grant reimbursement request.

Review the RAP Grant agreement for eligible costs and project site for a reimbursement request. Email with Michael Schwartz.

Print and email various tax bills at the requests of the residents

Renew two CDs at 1st Source Bank and one at Honor Credit Union

Review payroll process with Courtney

Review the Trail account revenues and expenses for Trail Meeting on 7/16/26. Confirm bank deposits for the Salmon Scramble earnings. Determine cash balance available at 6/30/26. After discussing the opening of new T&A Funds, that is not going to be the best route.

Attend the Trail Committee meeting on July 17, 2026. Discussion regarding the Trail opening a separate bank account at Honor under the non-profit name.

Review Revenue & Expenditure reports and prepare budget amendments within department levels. Review with Tony.

Review notice received from the DNR regarding the approval of the grant for Riverfront Park Improvements (phase 3); print the project agreement, need resolution from City

Commission authorizing the acceptance of the grant, and the match amount, before I sign it and send it back to the DNR.

Review RAP grant submittal documents with Tony. Gather all documents and scan and email to the Grant Manager.

Print A/P checks after Commission Meeting in Courtney's absence.

Run Payroll in Courtney's absence.

Work on entering items into the General Ledger for the year-end and audit cycles.

Signed up for BS&A University: learning platform for when we transition to BS&A Cloud in August and enrolled everyone.

Prepare Tree Friends report and send to Lane Martin

File 2nd Quarter (calendar) report for the COPS grant

File for 2nd reimbursement request for the COPS grant

Prepare annual return for Metea Court (PILOT property) and prepare disbursement checks to the taxing authorities.



WASTEWATER ACTIVITY BRIEFING JULY 2026

- A leaking hose on the 6th caused ferrous solution to drip onto the floor. Joe replaced the hose, and the system initially appeared to be operating correctly. The following morning, however, no flow was reaching the tanks. Staff cleaned the system, cleared the blockage, and restored normal operation.
- Glaser Lift Station generated repeated call alarms beginning on the first of the month. The pumps were shut down, and on the 6th, the wastewater crew pulled Pump 2 and removed a rag ball that had been causing recurring problems for approximately one month. Staff continued monitoring the station throughout the week. On the 9th, the pumps were still not operating quietly, so both pumps were backflushed. On the 26th, the Glaser Lift Station began generating call alarms approximately every hour. After a full day of troubleshooting, staff determined that both pumps had communication errors. Gasvoda returned on the 28th to inspect the station and complete necessary repairs. The technicians are also preparing a list of additional parts to be ordered and installed at a later date. The station has operated without further problems since the repairs.
- Excessive rainfall during the holiday weekend increased flow through the system and repeatedly caused the north ditch motor to fault. Terry lowered the gate to redirect flow into the south ditch and restarted the motor to improve circulation. The system has operated properly since these adjustments, and the south ditch was drained the following Tuesday.
- Following routine cleaning on the 10th, the UV transmittance system was difficult to restart. Once it restarted, staff noticed an electrical burning odor and haze. Mike Baker was called to inspect the electrical system and noted that the room was unusually warm. The fire department was then contacted to assess the room and confirm that it was safe. A flame was observed near the first ballast in the second row of Bank A, and the affected board was replaced. Additional climate control was recommended to protect the UV equipment from excessive heat. Issues remain, and the system is currently operating at approximately half capacity. On the 30th an engineer from Jones & Henry visited the facility to evaluate the existing UV system and determine options for installing or integrating a new system while making use of the current infrastructure. The engineers will consult with their team and provide recommendations for moving forward.
- On the 22nd, Terry heard a water leak while inspecting the Millpond Lift Station. After opening the hatch, he observed water pouring from the system and shut down Pump 1 until Gasvoda could respond. A Gasvoda technician later identified a cracked flange as the source of the leak. During the two-day repair, Gasvoda also installed the new grinder pump. On the 23rd, the station generated a call alarm indicating a Pump 1 seal failure. Pump 1 was shut down until Gasvoda repaired the seal. The station has since returned to normal operation.
- On the 28th, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) conducted a water survey in preparation for the facility's next permit and to assist in establishing regulatory limits. EGLE also scheduled a facility inspection and Industrial Pretreatment Program (IPP) review for Thursday, the 30th. The review focused primarily on PFAS associated with landfill discharge, as the landfill is the facility's only IPP user.
- The facility completed 147 preventive maintenance work orders this month, spanning routine inspections and several labor-intensive repairs.

Street Closure Form

Street Closing: from 10/3/20 12:01 AM to 10/3/20 11:59 PM
Date Time Date Time

19



City of Buchanan | 302 N Redbud Trail

269-695-3844 | Buchanan, MI 49107

Special Event Application Form

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to City Hall, 302 N Redbud Trail. Completed applications can also be sent to clerk@cityofbuchanan.com.

Special Events must be approved by the City Commission, which typically meets twice per month. We recommend submitting your application at least two months before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Commission may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Chili Walk

Sponsoring Organization (if applicable): Buchanan Chamber of Commerce

Mailing Address: 324 E. Dewey Street #210

City/State/Zip: Buchanan, Michigan 49107

Contact Person(s): Allison Hayes

Phone: 269.695.3291 Email: ahayes@smrchamber.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 4.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. What is the requested day(s), date(s), and time(s) of the Special Event?:

October 3rd, 2026. 8 AM to 5 PM

2. Is there a requested alternative date(s)? YES: _____ No: X

If YES, please provide the alternative date(s): _____

3. Please describe the Event:

Annual Chili Walk Event geared to be family friendly with daytime events and entertainment

4. What is the requested location(s) of the Event:

Front Street, between Oak and Days. Main Street from Front to Dewey.



City of Buchanan | 302 N Redbud Trail

269-695-3844 | Buchanan, MI 49107

Special Event Application Form

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses. *

Indicates attachments required

1. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐
Normal annual date: October
2. Have you included a map indicating the location of your event? * Yes ☐ No ☒
3. Does the applicant wish to prohibit vending within the event area? Yes ☒ No ☐
4. Does the applicant plan to include vending as part of this event? * Yes ☒ No ☐
5. Will this event include the use of signs? Yes ☒ No ☐
6. Is the applicant providing special parking arrangements, such as reserved parking? * Yes ☐ No ☒
7. Is the applicant requiring utility connections, such as electric? Yes ☒ No ☐
8. Does the applicant require other public services? Yes ☒ No ☐
 - Barricades/fencing Yes ☒ No ☐
 - Street Sweeping Yes ☒ No ☐
 - Mowing Yes ☐ No ☒
 - Rubbish Containers Yes ☐ No ☒
 - Picnic Tables Yes ☐ No ☒
 - Cessation of Lawn Sprinkling Yes ☐ No ☒
 - Other ☐ Yes ☐ No ☒
 - Map included indicating locations of these services? * Yes ☐ No ☒
9. Does the applicant have any special security of safety concerns? Yes ☐ No ☒
10. Are you requesting assistance from the Public Safety? Yes ☐ No ☒
11. Are you requesting security/safety assistance from an outside agency? Yes ☐ No ☒
12. Will the event include loud or unusual sounds? Yes ☒ No ☐
 - Musicians/Amplified Announcers Yes ☒ No ☐
 - Carnival Rides/ Motor Vehicle Noises Yes ☐ No ☐
 - Other ☐ Yes ☐ No ☐
13. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒
14. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
Have all necessary liquor licenses been obtained at the time of this application? Yes ☐ No ☐
15. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
16. The applicant is required to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Buchanan as an additional named insured? Yes ☒ No ☐



City of Buchanan | 302 N Redbud Trail

269-695-3844 | Buchanan, MI 49107

Special Event Application Form

1. Is this event expected to occur again in a future calendar year? You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. Note: Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.

2. An Event Map — If your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.

3. Does the applicant wish to prohibit vending within the event area? Vendors with current permits to operate within the event area are allowed to continue vending at their normal location even within the event area, unless alternate arrangements are agreed to by the vendor and by the City Commission as part of this application. Please note these arrangements, if requested. However, if the application is approved, the City Commission would not approve additional vendors.

4. If vending is not prohibited, does the applicant wish to have control of vending within the festival area? In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies. If vending is not prohibited but the applicant does not wish to have the responsibility of controlling vendors, please direct any potential vendors to contact the City Clerk's Office to apply for the appropriate vending permit.

5. Will this event include the use of signs? If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.

6. Is the applicant requesting special parking arrangements — such as limiting parking areas to certain groups of users? If yes, you must coordinate with the Police Chief.

7. Is the applicant requiring utility connections, such as electric service or water? If yes, you must coordinate with the Director of Public Services to review what utilities are available in the requested area and provide a description or map showing the utilities requested.

8. Does the applicant have any other requests for public services, such as street sweeping, mowing, rubbish containers or removal, placement or removal of picnic tables or other fixtures, or cessation of lawn sprinkling? If yes, you must coordinate with the Director of Public Services to determine if assistance from Public Services is appropriate and available and provide a description of the services Public Services has indicated it could provide. The applicant may be charged for these services.

9. Does the applicant have any special security or safety concerns? Is the applicant requesting assistance from the Department of Public Safety in addressing these concerns? If yes, you must contact the Director of Public Safety to determine what assistance from Public Safety is appropriate and available and provide a description of the services Public Safety has indicated it could provide. The applicant may be charged for these services.

10. Is the applicant requesting assistance from an outside agency or contractor in addressing these concerns? If yes, you must please attach information indicating all of these contractors on this application.



City of Buchanan | 302 N Redbud Trail

269-695-3844 | Buchanan, MI 49107

Special Event Application Form

11. Will the event include loud or unusual sounds, such as a musicians, singers, amplified announcers, carnival rides, motor vehicle noises beyond those regularly present in the location, etc.? If yes, you must please attach information indicating all of these on this application.

12. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties? If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, and whether the lighting is constant or intermittent during those times.

12. Are alcoholic beverages proposed to be served as part of the event? If yes, you must advise the Department of Public Safety of your intention to serve alcoholic beverages. Approval of the special event does not constitute final approval of service of alcoholic beverages; any necessary approval of a liquor license is a separate process. You must have any and all necessary liquor licenses been obtained at the time of this application.

13. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form but of which the City Commission should be aware to make a fully informed decision with regard to approval of the proposed event.

14. The applicant is required to provide a minimum of \$1,000,000 of general liability insurance coverage with respect to the event. The City may require additional insurance coverage based on the potential risk and nature of the event. A Certificate of Insurance with the City of Buchanan listed as additional insured must be provided one month before the event. Additional Insureds include the following: The City of Buchanan, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Buchanan as additional insured, coverage afforded is considered to be primary and any other insurance the City of Buchanan may have in effect shall be considered secondary and/or excess. Please email a copy to clerk@cityofbuchanan.com, attach below or mail to 302 N Redbud Trail, Buchanan MI 49107.

15. Will the event be requesting a street closure? If yes, please attach your street closure request form with this application.

The City of Buchanan **PROHIBITS** any and all painting of any city property, including sidewalks and streets. Events of those persons violating this policy will be canceled and no future event will be allowed.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of Buchanan, and that the event takes place in accordance with the application as approved by the Buchanan City Commission, including any conditions placed thereon.

Printed Name: LIBBY HEIN

Date: 8/3/26

SECRETARY - BUCHANAN AREA CHAMBER OF COMMERCE



Date: August 5, 2026
 To: City Commission
 From: Kalla Langston-Weiss, City Clerk
 Subject: August 4, 2026 Primary Election

August 2026 Election Report

Citywide Totals

- Registered voters: **3,724**
- Total voters: **738**
- Voter turnout: **20%**
- Election Day voters: **431**
- Absentee voters: **292**
- Early voters: **15**

Precinct 1

- Registered voters: **2,178**
- Total voters: **403**
- Voter turnout: **19%**
- Election Day voters: **239**
- Absentee voters: **155**
- Early voters: **9**

Precinct 2

- Registered voters: **1,546**
- Total voters: **335**
- Voter turnout: **22%**
- Election Day voters: **192**
- Absentee voters: **137**
- Early voters: **6**
- Voter turnout: **15.48%**

Berrien County Totals

- Registered voters: **134,963**
- Ballots cast: **33,664**
- Voter turnout: **25%**

2024–2026 Turnout Comparison Citywide

Memorandum

- Increase in voters: **144**
- Turnout increase: **4.34 percentage points**
- Registered voter change: **112 fewer registered voters**

Precinct 1

- Increase in voters: **96**
- Turnout increase: **4.90 percentage points**
- Registered voter change: **80 fewer registered voters**

Precinct 2

- Increase in voters: **48**
- Turnout increase: **3.48 percentage points**
- Registered voter change: **32 fewer registered voters**

Memorandum



Date: May 28, 2026
To: Tony McGhee, City Manager
From: Harvey Burnett, Chief of Police
Subject: Revision to Bicycle Ordinance (Chapter 98, Article VI)

Background

There has been an increase in the use of electronic bicycles and other motorized and nonmotorized coaster toys throughout the city, especially in the downtown area. Unfortunately, this increases the risk of harm to pedestrian traffic on sidewalks, as well as to vehicular traffic in the roadway. The current Bicycle ordinance is obsolete and does not address such devices that are in use.

Recommendation

The Bicycle Ordinance (Chapter 98, Article VI) has been revised and vetted with the City's legal team. Therefore, I would like to recommend that this amended ordinance be brought to the Commission for adoption.

CITY OF BUCHANAN
BERRIEN COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 98, ARTICLE VI, OF THE CITY OF BUCHANAN CODE TO REGULATE THE RIDING OF BICYCLES IN THE CITY AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH

The City of Buchanan ORDAINS:

Section 1. Amend title ARTICLE VI – BICYCLES of the City of Buchanan Code.

Chapter 98, Article VI, Bicycles of the City of Buchanan Code (“Code”) is hereby amended to read, in its entirety:

CHAPER 98, ARTICLE VI – **BICYCLES AND COSTER TOYS**

Section 2. Amend Section 98-161 of the City of Buchanan Code.

Chapter 98, Article VI, Section 161 the City of Buchanan Code (“Code”) is hereby amended to read, in its entirety:

Sec. 98-161. Penalty.

Any person violating any of the provisions of this article shall be deemed guilty of a ~~civil infraction misdemeanor~~, and ~~upon conviction thereof, before a court of competent jurisdiction,~~ shall be punished as provided in section 1-15 of this Code.

Section 3. Rescind Section 98-162 of the City of Buchanan Code.

Chapter 98, Article VI, Section 162 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

Sec. 98-162. Rescinded. License and tag required; application; fees; altering license plate or serial number.

~~No person shall operate a bicycle upon the public streets of the city without a license having been first obtained therefor by the owner thereof. An application for a license must be filed with the police department giving, the name and address of the owner of the bicycle together with the description of the bicycle, including its name, serial number and any number, letter or sign by which the same may be identified. The police department shall issue a license for operation of said bicycle which shall be valid for the life of the bicycle and which shall be transferred as an incident to a transfer of the ownership thereof. The fee for registration and license shall be as set by resolution of the city commission from time to time. The fee for any transfer of such license shall be as set by resolution of the city commission from time to time. A metal tag with a distinctive color or insignia shall be issued by the police department to the owner of~~

~~each license granted. The metal tag shall be firmly affixed to the bicycle in such place and in such manner as shall be determined by the police department. It shall be unlawful for any person to remove, destroy, mutilate or alter any license plate, seal or registration card. It shall also be unlawful for any person to willfully or maliciously remove, destroy or mutilate or alter the number of any bicycle frame licensed pursuant to this article. Nothing in this article shall prohibit the police department from stamping numbers on the frames of bicycles on which no serial numbers can be found, or on which the number is illegible or insufficient for identification purposes.~~

Section 4. Rescind Section 98-163 of the City of Buchanan Code.

Chapter 98, Article VI, Section 163 the City of Buchanan Code ("Code") is hereby rescinded to read, in its entirety:

Sec. 98-163. Rescinded. Transfer of license; replacement licenses.

- ~~a) Transfer of license as provided for in this article shall be subject to the following conditions: The purchaser shall present a bill of sale and apply to the police department for transfer of license within seven days following such purchase. If the bicycle was purchased from a minor child under the age of 21 years, the bill of sale shall be signed by a parent or guardian of such minor child.~~
- ~~b) Lost, stolen, destroyed or mutilated license plates shall be replaced by procuring an entirely new license, as if no license had ever been procured. The applicant for a replacement license shall report the facts concerning the loss, theft, destruction or mutilation of the original license plate to the police department.~~

Section 5. Amend Section 98-164 of the City of Buchanan Code.

Chapter 98, Article VI, Section 164 the City of Buchanan Code ("Code") is hereby rescinded to read, in its entirety:

Sec. 98-164. Operation of Bicycles.

(a) Definitions

- ~~(1) "Bicycle" means a device propelled by human power upon which a person may ride, having either 2 or 3 wheels in a tandem or tricycle arrangement, to include electric bicycles or motor assisted devices, except mobility devices for people with disabilities are not included.~~
- ~~(2) "Electric bicycles" and "Class 1, Class 2, and Class 3 electric bicycles" have the meanings set forth in MCL 257.13e and include electric bicycles having either two or three wheels in a tandem or tricycle arrangement.~~
- ~~(3) "Highway or street" means the entire width of the established right of way of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.~~
- ~~(4) "Pathway" means a paved area in a public park not part of a highway or street.~~

- (5) "Recreational trail" means an unpaved area in a public park not part of a highway or street.
- (6) "Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel.
- (7) "Sidewalk" means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for the use of pedestrians. (MCL 257.60)
- (b) Except as provided in this section or in any park regulations or traffic control orders, bicycles may be operated in public parks, recreational trails and on sidewalks, but in single file only. Under all circumstances, the rider shall yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing any pedestrian. When approaching a pedestrian on a sidewalk, the speed of the bicycle shall be reduced to that which is no greater than necessary to permit continuance of the bicycle's operation without the rider's dismounting and shall not be increased until the pedestrian has been passed.
- (c) Except as otherwise provided below, no person shall operate a bicycle or electric bicycle upon a sidewalk, pathway, roadway or recreational trail in the following portions of the city:
 - (1) Downtown District area: East Front Street from Redbud Trail West to Oak Street on the East.
 - (2) Downtown District area: East Front Street from Days Avenue South to East Roe Street Court Street on the North.
 - (3) Downtown District area: East Front Street from Main Street North to East Dewey Street on the South.
 - (4) Downtown District area: East Dewey Street East from Main Street East to Redbud Trail on the West.
- (d) Operation of Class 1 electric bicycles only is permitted on recreational trails East from Schirmer Parkway until the trails end on River Street on the South.
- (e) A bicycle shall not be used to carry more people at 1 time than the number for which it is designed and equipped. (MCL 257.658(2))
- (f) Crash helmets meeting or exceeding the requirements of the rules promulgated by the Michigan State Police in Mich. Admin Rule 28.951, as amended, shall be worn on the head by all persons operating a bicycle, as follows:
 - (1) A person under 18 years of age operating an electric bicycle of any class on a highway or street.
 - (2) A person less than 13 years of age operating a bicycle.
- (g) A person operating a bicycle or electric bicycle upon a roadway within the City has all of the rights and is subject to all of the duties applicable to the driver of a vehicle. (MCL 257.657)
- (h) A person riding upon a bicycle or electric bicycle shall not attach the same or himself to a streetcar or vehicle upon a roadway. (MCL 257.659)
- (i) A person operating a bicycle upon a roadway at less than the existing speed of traffic shall ride as close as practicable to the right-hand curb or edge of the roadway except as follows:
 - (1) When overtaking and passing another bicycle or any other vehicle proceeding in the same direction.

- (2) When preparing to turn left.
- (3) When conditions make the right-hand edge of the roadway unsafe or reasonably unusable by bicycles, including, but not limited to, surface hazards, an uneven roadway surface, drain openings, debris, parked or moving vehicles or bicycles, pedestrians, animals, or other obstacles, or if the lane is too narrow to permit a vehicle to safely overtake and pass a bicycle.
- (4) When operating a bicycle in a lane in which the traffic is turning right but the individual intends to go straight through the intersection.
- (5) When operating a bicycle upon a 1-way roadway that has 2 or more marked traffic lanes, in which case the individual may ride as near the left-hand curb or edge of that roadway as practicable. (MCL 257.660a)
- (6) When operating a bicycle in a designated bike lane.
- (j) Two or more individuals operating bicycles upon a roadway shall not ride more than 2 abreast except upon a path or portion of the roadway set aside for the use of bicycles. (MCL 257.660b)
- (k) A bicycle being operated on a roadway between 1/2 hour after sunset and 1/2 hour before sunrise shall be equipped with a lamp on the front that emits a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear that shall be visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. (MCL 257.662)
- (l) A bicycle shall be equipped with a brake that enables the operator to make the braked wheels skid on dry, level, clean pavement. (MCL 257.662)
- (m) Nothing in this section shall apply to individuals with bona fide disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.
- (n) No parent or guardian shall authorize or knowingly permit their child or ward to violate any provisions of this article.
- (o) A person less than 13 years of age shall not operate an electric bicycle on a roadway, where a sidewalk is present.
- (p) The chief of police is authorized to issue traffic control orders prohibiting the riding of bicycles upon sidewalks, recreational trails, parks or other public property.
- (q) A person who violates this section or a traffic control order or park regulation issued pursuant to this section is responsible for a civil infraction.

~~It shall be unlawful:~~

- ~~(a) For any person to operate a bicycle upon the streets, alleys or public ways of the city unless the same is in good mechanical condition.~~
- ~~(b) For more than one person to ride on a bicycle at the same time, unless the bicycle has been designed for more than one passenger, with a regular and firmly attached seat for each person. The number of riders shall in no case exceed the number of such seats.~~

- ~~(c) For any person to operate a bicycle from an hour after sundown to one hour before sunrise unless the bicycle shall be equipped with a lighted white light on the front thereof, visible under normal atmospheric conditions from a distance of at least 300 feet in front of such bicycle, and also equipped with a mirror reflector or lamp on the rear showing a red light under like conditions from a distance of at least 200 feet to the rear of such bicycle, which lamps and/or reflector shall at all times be in good mechanical condition and unobstructed as to visibility.~~
- ~~(d) For any person riding a bicycle to carry any package, bundle or article, or to engage in any activity which prevents the rider from keeping both hands upon the handlebars.~~
- ~~(e) For any persons to ride bicycles other than next to the righthand side of any roadway, or more than two abreast.~~
- ~~(f) For any person riding a bicycle to fail to yield the right-of-way to any pedestrian, or to operate the bicycle at such speed or in such a manner that the safety of one or more pedestrians is endangered.~~
- ~~(g) For any person riding a bicycle to attach the bicycle to any vehicle in motion, either by clinging or any other means, or to attach himself to the bicycle.~~
- ~~(h) For any person riding a bicycle to disobey the instructions of any official traffic sign, signal, control device or any traffic rule or regulation applicable to vehicles, unless otherwise specifically directed by a police officer.~~

Section 6. Add Section 98-16X of the City of Buchanan Code.

Chapter 98, Article VI, Section 16X the City of Buchanan Code ("Code") is hereby added to read, in its entirety:

Sec. 98-16X. Operation of coaster toys.

(a) Definitions

- ~~(1) The definitions in Section 98-164 apply in this section.~~
- ~~(2) "Coaster toy" means a skateboard, roller skates, roller blades, motorized or nonmotorized coaster toys, or motorized vehicle or similar device, other than a bicycle or electric bicycle. Mobility devices for people with disabilities are not included.~~

(b) No person shall ride a coaster toy upon a sidewalk, pathway, roadway or recreational trail in the following portions of the city:

- ~~(1) Downtown District area: East Front Street from Redbud Trail West to Oak Street on the East.~~
- ~~(2) Downtown District area: East Front Street from Days Avenue South to East Roe Street Court Street on the North.~~
- ~~(3) Downtown District area: East Front Street from Main Street North to East Dewey Street on the South.~~
- ~~(4) Downtown District area: East Dewey Street East from Main Street East to Redbud Trail on the West.~~
- ~~(5) Recreational trails within the City.~~

- (c) The chief of police is authorized to issue traffic control orders prohibiting the riding of coaster toys upon sidewalks, recreational trails, parks or other public property in other areas of the city not listed above.
- (d) Nothing in this section shall apply to individuals with bona fide disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.
- (e) No person, while operating a coaster toy, shall indulge or engage in any kind of trick or unsafe operation, riding or use of such device.
- (f) A person riding upon a coaster toy shall not attach the same or himself to a streetcar or vehicle upon a roadway. (MCL 257.659)
- (g) A person riding a coaster toy upon a roadway shall ride single file except on a path or part of a roadway designated for the exclusive use of those devices.
- (h) A person operating a coaster toy on a sidewalk, pathway, or recreational trail shall yield the right-of-way to a pedestrian and shall give an audible signal before overtaking and passing the pedestrian. When approaching a pedestrian on a sidewalk or pathway, the speed of the coaster toy shall be reduced to that which is no greater than necessary to permit continuance of operation without the rider's dismounting and shall not be increased until the pedestrian has been passed.
- (i) A person riding a coaster toy upon a roadway shall abide by all the rules of the roadway and shall not be operated at a speed of more than 25 miles per hour.
- (j) No parent or guardian shall authorize or knowingly permit their child or ward to violate any provisions of this article.
- (k) A coaster toy may be operated between 1/2 hour after sunset and 1/2 hour before sunrise provided the operator is equipped with a forward facing lamp that emits a white light visible from a distance of at least 500 feet to the front and with a rear facing red reflector that shall be visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. (MCL 257.662)
- (l) Crash helmets meeting or exceeding the requirements of the rules promulgated by the Michigan State Police in Mich. Admin Rule 28.951, as amended, shall be worn on the head by all persons operating a coaster toy, as follows:
 - (1) A person less than 18 years of age operating a coaster toy on a highway or street.
 - (2) A person less than 13 years of age operating a coaster toy.
- (m) A coaster toy shall not be used to carry more people at 1 time than the number for which it is designed and equipped.
- (n) A person less than 13 years of age shall not operate a coaster toy on a roadway, where a sidewalk is provided. (MCL 257.658(9))
- (o) A person who violates this section or a traffic control order or park regulation issued pursuant to this section is responsible for a civil infraction.

Section 7. Amend Section 98-165 of the City of Buchanan Code.

Chapter 98, Article VI, Section 165 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

Sec. 98-165. Rescinded. Sale or disposing of bicycle; report to police.

~~Any person who sells or otherwise disposes of a bicycle licensed under this article shall report the fact to the police department within seven days following the sale or other disposition.~~

Section 8. Amend Section 98-166 of the City of Buchanan Code.

Chapter 98, Article VI, Section 166 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

Sec. 98-165. Rescinded. Reciprocity in recognizing licenses.

~~Valid bicycle licenses issued by other municipalities to their residents shall be recognized as valid within the city, if reciprocity is extended to residents of the city; provided, that if such person becomes a resident of the city such person shall procure a city bicycle license within 30 days of becoming a resident.~~

Memorandum



Date: August 3, 2026

To: Buchanan City Commission

From: Kristen Gundersen, Planning and Community Development Director

Subject: **Consideration of an Amendment - Unified Development Code – Table 71- J Use Matrix – Residential and Article V Definitions – First Reading of Draft Adopting Ordinance**

Background

While reviewing the Unified Development Code (UDC), staff had concern regarding Table 71-J Use Matrix as it relates to different types of residential uses allowed and drafted language for the Planning Commission to review. During the May 12th Planning Commission meeting, draft language was discussed, and support was given to move forward with a public hearing at the July 14th Planning Commission meeting.

Planning Commission Recommendation

The Planning Commission conducted a public hearing on the request to amend Table 71-J Use Matrix – Residential and Article V Definitions. One audience member spoke in favor of the request. After deliberating the proposed amendment, the Planning Commission unanimously recommended approval of the amendment with the condition that the proposed new definition of Accessory Dwelling Unit read “principal use” rather than “principal dwelling” to decrease confusion where the accessory dwelling unit could be located in the D Downtown District.

Attached is the Text Amendment application with draft red-line changes to Table 71-J Use Matrix – Residential and Article V Definitions. Below is a summary of the draft changes:

- Includes reference to Accessory Dwelling Units as established.
- Would allow a single dwelling units above the ground floor in the Downtown District.
- Expands the number of attached dwelling units allowed in the NE Neighborhood District by right or a special use and aligns the language with the GN General Neighborhood and Neighborhood Center Districts.
- Consolidated the number of attached dwelling units allowed as 1-4, 5-7 and more than 8. Existing language found in Tables 71-C through H provides development regulations including location of required on-site parking for the different zoning districts and Table 71 I Façade Types provide additional language regarding the façade design.
- Allows dwellings in the SC Suburban Commercial District where building can be 3-stories tall.

Memorandum

- Requires any building with 8 more dwelling units to obtain a Special Use permit from the Planning Commission.
- Prohibits residential uses on the ground floor in the Downtown or Suburban Commercial districts and allows an accessory dwelling unit on the ground floor in the D Downtown District at the rear of a building when the front is occupied with an allowed use.

Article V Definitions added the following definitions: 1) dwelling unit; single-detached dwelling unit; single-attached dwelling unit; modular dwelling unit and modified accessory dwelling unit and mobile home. All definitions would be found under the term “dwellings” for easier review.

Recommendation

Please consider the first reading of the draft ordinance amending the Unified Development Code associated with Table 71-J Use Matrix – Residential and Article V Definitions related to dwellings which provides additional housing opportunities in several zoning districts and meets the standards found in Section 71-36.B.2 of the Unified Development Code and schedule the second public hearing for the September 14th City Commission. This would be the first reading of an adopting ordinance.

DRAFT PROPOSED ORDINANCE
8/10/2026 and 9/14/2026

CITY OF BUCHANAN
ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT CODE (ZONING
ORDINANCE OF THE CITY OF BUCHANAN TO ARTICLE III. ZONING SECTION
71-18.B USE - TABLE 71-J USE MATRIX – RESIDENTIAL AND
ARTICLE V. DEFINITIONS, RELATED TO RESIDENTIAL USES AND DEFINITIONS
ORDINANCE NO. 2026.09/___

IT IS HEREBY ORDAINED BY THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN:

SECTION 1. Article III. Zoning – Section 71-18.B Use Table 71-J Residential is hereby amended to read in its entirety as follows:

TABLE 71-J USE MATRIX							
	N	NE	GN	NC	D	SC	I
Residential							
Home occupation – See Sec. 71-23		A	A	A	A		
Accessory Dwelling Unit (ADU) See Sec. 71-24		A	A	A			
Accessory Dwelling Unit on the ground floor in the rear 50% of a building when there is an existing and active permitted principal use in the front of the building					A		
1 detached dwelling unit per lot		■	■	■			
1-4 attached dwelling units per lot ¹		■	■	■	■	■	
5-11 attached dwelling units per lot ¹		S	S	■	■	■	
More than 12 attached dwelling units per lot ¹		S	S	S	S	S	

¹Residential dwelling units located on the ground floor/first floor/street level in the D Downtown and SC Suburban Commercial Districts are prohibited.

Permitted use ☐
Temporary use T
Accessory use A
Special use permit S
Prohibited use blank space

SECTION 2. Article V. Definitions is partially amended as follows:

Dwelling Unit: a building or portion thereof occupied wholly for residential living purposes by one family that is physically separated from another dwelling which may be in the same structure or on a separate parcel. A Dwelling Unit contains at a minimum an independent cooking/kitchen, sleeping area, and full bathroom facilities, but is not a hotel, motel, or boarding house.

Accessory Dwelling Unit (ADU): a dwelling unit not greater than 600 square feet, that is incidental and subordinate to the principal use, as separate, complete housekeeping unit with a separate entrance, kitchen, sleeping area, and full bathroom facilities from the principal dwelling, and located on the same parcel as the principal dwelling. An ADU can be an expansion or retrofitting of an existing dwelling or a new or retrofitted space within a portion of an accessory building.

Single Detached Dwelling Unit: a dwelling unit that is not within the same structure as another dwelling unit, often referred to as a Single-Family Home.

Single Attached Dwelling Unit: a dwelling unit within the same structure as a commercial use or uses, but with no other dwelling units in the building. An example is a single dwelling located above a commercial use, often referred to as a mixed-use building.

Two to Four Attached Dwelling Units: two to four dwelling units that are all principal uses owned individually or by one entity and leased individually. An example is a multifamily building or attached duplex, triplex or townhomes on the same property. They can share a common entrance and hallway or have private ground floor entrances from the outside into the building. Individual dwelling units can be located on separate floors and can be located above a commercial use.

Five to Eleven Attached Dwelling Units: when there are five to eleven dwelling units that are all principal uses in one building, owned individually or by one entity and leased individually. An example is a multifamily building or townhomes on the same property. They can share a common entrance and hallway or have private entrances from the outside. Individual dwelling units can be located on separate floors and can be located above a commercial use.

Twelve or more Attached Dwelling Units: when there are more than twelve dwelling units in a single building or multiple buildings on the same property, owned individually or by one entity and leased individually and can be located above a commercial use.

Mobile Home or Manufactured Home: a structure, transportable in one or more sections, which is built on a chassis and designed to be used as a dwelling without permanent foundation and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include recreational vehicles/campers.

Modular Dwelling Unit: a dwelling unit constructed solely within a factory, as a single dwelling unit, or in various sized modules or components, which are then transported by truck or other means to a site where they are assembled on a permanent foundation to form a single-dwelling unit, and meeting all codes and regulations applicable to conventional single-dwelling construction.

SECTION 3. Effective Date.

This ordinance shall become effective fifteen (15) days after its adoption and publication as required by Section 7.4 of the City Charter.

MADE, PASSED, AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN ON THE __ DAY OF SEPTEMBER 2026 AND IT WAS PUBLISHED IN THE BERRIEN COUNTY RECORD NEWSPAPER ON DAY__ OF SEPTEMBER 2026 BY

MARK WEEDON, MAYOR _____

KALLA LANGSTON, CITY CLERK _____

CERTIFICATION, I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the ____ day of September 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 as required by said act.

Kalla Langston, City Clerk



Text Amendment (Changing Language in Unified Development Code – zoning ordinance) Application

Please print legibly. All portions must be completed. Do not leave any section blank, use N/A. Incomplete forms will be returned. If additional space is needed, please use additional sheets of paper.

Property Information

Applicable Section of Zoning Ordinance that amendment is requested: _____
Section 71-18 Use - Table 71-J Use Matrix- Residential and Article V Definitions

Briefly Explain Request: The existing regulations limit the types of housing options in some districts and would require use variances from ZBA. There are no definitions associated with dwelling units.

Are there other requests associated with application?: If yes, explain: No.

Applicant Information

In case of trust, provide the name, address and telephone numbers of all trustees and beneficiaries of the trust. An LLC or corporation must provide a copy of Articles of Incorporation. In case the applicant is not the property owner, written permission from the property owner is required.

Name of Applicant: City of Buchanan, Kristen Gundersen

Relationship to Property Owner: Planning and Community Development Director for City

Mailing Address: 302 N Redbud Trail

City: Buchanan State: MI Zip Code: 49107

Telephone Number: 269.695.3844 Emergency Number: _____

E-mail Address: kgundersen@cityofbuchanan.com

Attorney: Butzel

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail Address: _____

Engineer or Architect: N/A

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail Address: _____

Proposed Language Change (please use additional paper if needed)

Existing section and language from Zoning Ordinance: See attached redline document

Proposed new language for the Zoning Ordinance: See attached redline document

Explain how the proposed new language supports the goals and objectives of the adopted Master Plan: Under the Goal of Housing there is reference to "establish a wide spectrum of appropriate housing opportunities to meet the needs of residents in any social or income group at every stage of life."

Objectives include housing which includes creating and implementing a housing plan that identifies the communities existing housing, its housing needs, and best practices to achieve unmet goals.

The 2025 UDC included some options for additional housing opportunities, however it is unclear why some residential districts were left out and why the Suburban Center district was not included as it allows for 3-story buildings. It is not believed the Neighborhood plan would be able to provide attach housing in all areas.

Text Amendment Standards

If needed use additional sheets of paper to respond to Standards.

Section 71-35.B.2 Standards. The advisability of amending the text of this chapter or making an amendment to the zoning map is a matter committed to the legislative discretion of the City Commission. In determining whether to adopt or disapprove d the proposed amendment, the City Commission must consider the following factors:

- a. Consistent with master plan and vision plan. Whether and the extent to which the proposed amendment is consistent with the master plan and the vision plan.

2021 Master Plan references the need to provide housing opportunities to meet the needs of residents in any social or income group at every stage of life.

- b. Changed conditions. Whether and the extent to which there are changed conditions that require an amendment.

Cornerstone Alliance recently completed a housing study which further supports the need for additional housing types throughout Berrien County. Allowing additional housing options within the city will provide opportunities for new housing that complies with the adopted rules and regulations.

- c. Community need. Whether and the extent to which the proposed amendment addresses a demonstrated community need.

Based on the 2026 Cornerstone Alliance housing study, there is a need for additional housing options in the city. This will provide opportunities for new housing to be constructed that may not be allowed otherwise unless a use variance was obtained which requires additional time and cost for development.

- d. Compatible with surrounding uses. Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land, and is the appropriate zone district for the land, or the proposed amendment to the text of this chapter will maintain or improve compatibility among uses and will ensure efficient development within the City.

The 2025 UDC incorporated regulations to regulate facade types which include residential uses and placement of surface parking on parcels.

- e. Development Patterns. Whether and the extent to which the proposed amendment would result in a logical and orderly development pattern.

Allowing attached housing in residential districts is appropriate as there are existing dwellings that have been converted to two or more units.

Allowing residential uses above the ground floor in the D and SC districts is appropriate.

Large scale projects with more than 12 dwelling units would require a special use permit.

TEXT AMENDMENT APPLICATION CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that they consent to the filing of the application and that all information contained is true and correct to the best of their knowledge;
- B. The Applicant understands that an incomplete or nonconforming application will not be considered. In addition, the Applicant understands that the City may require additional information prior to the consideration of this application;
- C. The Applicant shall make the property that is subject of this application available for inspection by the City at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicant shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten (10) days following the change, and that failure to do so shall be grounds for denial of the application;
- E. The Applicant understands that if the application is approved with conditions, those conditions will need to be met as part of any permit issued; and
- F. The Applicant understands they are responsible for all application fees. Fees are non-refundable and there is no guarantee the application will be approved or permits issued. There should be no outstanding monies owed to the City (i.e., water bill or taxes).

On the 11th, day of June, 20 20, I/We have read the above certification, understand it, and agree to abide by its conditions.

Kurt Gler, city of Buchanan
Signature of Applicant or Authorized Agent

Kristen Gundersen, City of Buchanan
Name of Applicant or Authorized Agent

SUBSCRIBED AND SWORN

To before me this 11 day of
June, 20 20

Kalla Langston

Notary Public KALLA LANGSTON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF BERRIEN
My Commission Expires June 09, 2032
Acting in the County of Berrien

Excerpt – Table 71-J Use Matrix – Redline of Residential

Strike-through is to be deleted and underline in red is new language**TABLE 71-J USE MATRIX**

	N	NE	GN	NC	D	SC	I
Residential							
Home occupation		A	A	A	A		
1 dwelling unit per lot		■	■	■			
1 dwelling unit per lot (zero lot line)			■	■			
2 dwelling units per lot			■	■	■		
4 dwelling units per lot			■	■	■		
8 dwelling units per lot				■	■		
More than 8 dwelling units per lot				S	■		

Residential							
Home occupation – See Sec. 71-23		A	A	A	A		
<u>Accessory Dwelling Unit (ADU) See Sec. 71-24</u>		<u>A</u>	<u>A</u>	<u>A</u>			
<u>Accessory Dwelling Unit on the ground floor in the rear 50% of a building when there is an existing and active permitted principal use in the front of the building</u>					A		
1 <u>detached</u> dwelling unit per lot		■	■	■			
1-4 <u>attached</u> dwelling units per lot ¹		■	■	■	■	■	
5-11 <u>attached</u> dwelling units per lot ¹		<u>S</u>	<u>S</u>	■	■	■	
More than 12 <u>attached</u> dwelling units per lot ¹		<u>S</u>	<u>S</u>	S	S	<u>S</u>	

¹Residential dwelling units located on the ground floor/first floor/street level in the D Downtown and SC Suburban Commercial Districts are prohibited.

Permitted use ■
 Temporary use T
 Accessory use A
 Special use permit S
 Prohibited use blank space

Article V Definitions

Dwelling Unit: a building or portion thereof occupied wholly for residential living purposes by one family that is physically separated from another dwelling which may be in the same structure or on a separate parcel. A Dwelling Unit contains at a minimum an independent cooking/kitchen, sleeping area, and full bathroom facilities, but is not a hotel, motel, boarding house.

Accessory Dwelling Unit (ADU): an accessory dwelling unit not greater than 600 square feet, sharing ownership; and utility connections with a principal building; it may within an outbuilding or within the principal building.

Accessory Dwelling Unit (ADU): a dwelling unit not greater than 600 square feet, that is incidental and subordinate to the principal dwelling unit, as separate, complete housekeeping unit with a separate entrance, kitchen, sleeping area, and full bathroom facilities from the principal dwelling, and located on the same parcel as the principal dwelling. An ADU can be an expansion or retrofitting of an existing dwelling or a new or retrofitted space within a portion of an accessory building.

Single Detached Dwelling Unit: a dwelling unit that is not within the same structure as another dwelling unit, often referred to as a Single-Family Home.

Single Attached Dwelling Unit: a dwelling unit within the same structure as a commercial use or uses, but with no other dwelling units in the building. An example is a single dwelling located above a commercial use, often referred to as a mixed-use building.

Two to Four Attached Dwelling Units: two to four dwelling units that are all principal uses owned individually or by one entity and leased individually. An example is a multifamily building or attached duplex, triplex or townhomes on the same property. They can share a common entrance and hallway or have private ground floor entrances from the outside into the building. Individual dwelling units can be located on separate floors and can be located above a commercial use.

Five to Eleven Attached Dwelling Units: when there are five to eleven dwelling units that are all principal uses in one building, owned individually or by one entity and leased individually. An example is a multifamily building or townhomes on the same property. They can share a common entrance and hallway or have private entrances from the outside. Individual dwelling units can be located on separate floors and can be located above a commercial use.

Twelve or more Attached Dwelling Units: when there are more than twelve dwelling units in a single building or multiple buildings on the same property, owned individually or by one entity and leased individually and can be located above a commercial use.

Mobile Home or Manufactured Home: a structure, transportable in one or more sections, which is built on a chassis and designed to be used as a dwelling without permanent foundation and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include recreational vehicles/campers. (move existing language to this area under "Dwelling")

Modular Dwelling Unit: a dwelling unit constructed solely within a factory, as a single dwelling unit, or in various sized modules or components, which are then transported by truck or other means to a site where they are assembled on a permanent foundation to form a single-dwelling unit, and meeting all codes and regulations applicable to conventional single-dwelling construction.

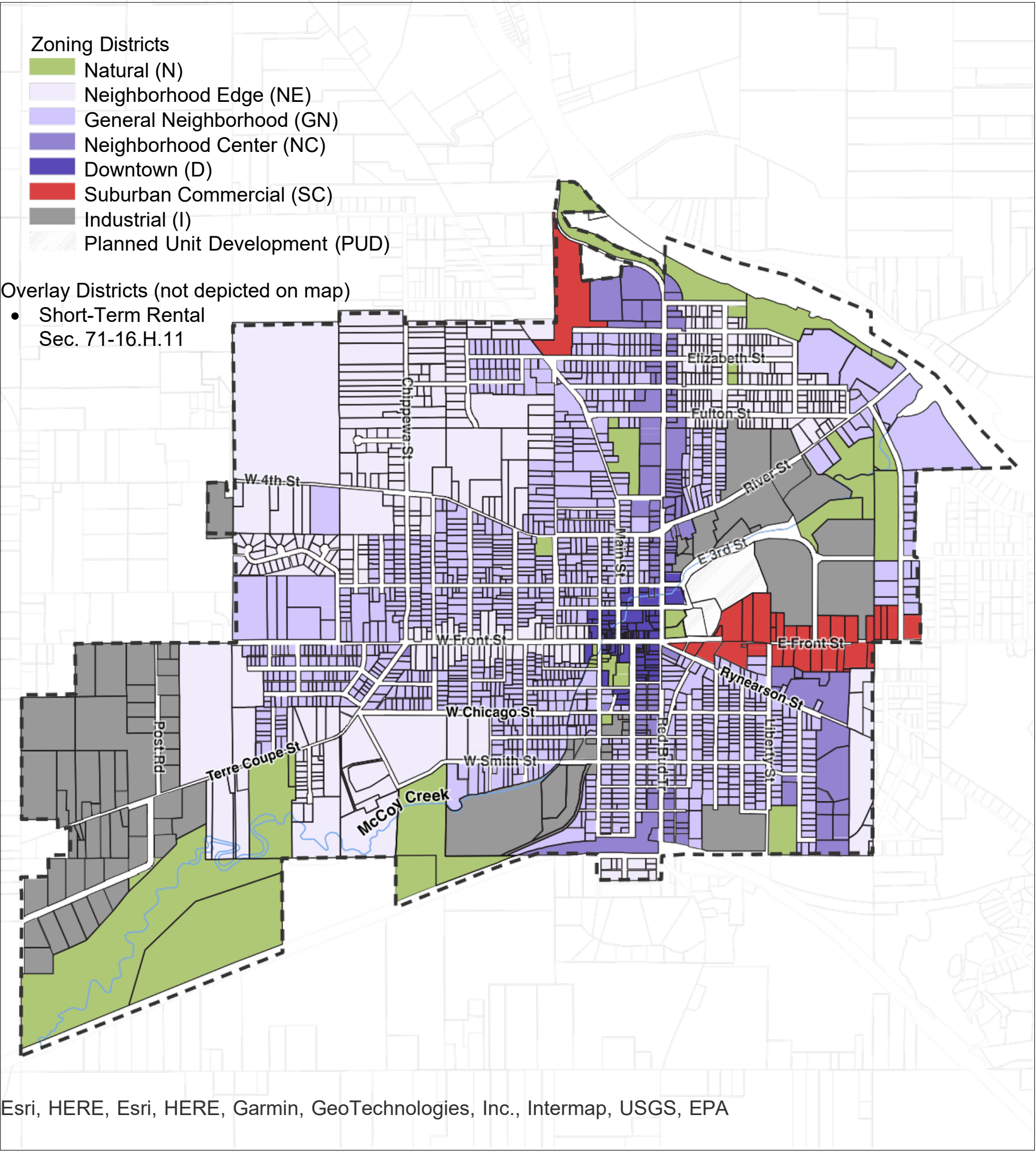


Figure 71-A Buchanan Zoning Map (Ord 2026.04/448)

Memorandum



Date: August 3, 2026

To: Buchanan City Commission

From: Tony McGhee

Subject: **Acceptance of Michigan Department of Natural Resources Grant for Phase III of Riverfront Park Improvements**

Background

The City applied for funding through the 2025 Michigan Natural Resources Trust Fund grant cycle to complete the next phase of improvements at Riverfront Park. The work is included in the City's five-year Recreation Plan and the 2024 Buchanan St. Joseph River Waterfront Master Plan, both of which identify improved public access to the St. Joseph River as an important community priority.

The Riverfront Master Plan was developed through a 12-month community engagement process that included public meetings, online surveys, and input from residents and regional disability advocates. Two earlier projects identified in the plan including the ADA-accessible kayak launch and the boat launch received funding in 2023 and 2024. These first two phases have been designed and bid with construction planned to start in the Summer of 2026. This award will allow the City to continue implementing the plan with additional accessible amenities.

Grant Request and Project Scope

The Michigan Department of Natural Resources has awarded the City a \$385,000 grant for Riverfront Park Improvements under Project TF25-0123. The grant represents 70 percent of the approved \$550,000 project cost and requires a 30 percent local match of \$165,000. The project period runs from July 24, 2026, through July 24, 2028. The agreement must be signed and returned to the DNR with the required attachments by September 22, 2026, or the award may be cancelled.

Memorandum

Funding Component	Amount	Share
Michigan Natural Resources Trust Fund grant	\$385,000	70%
Required City local match	\$165,000	30%
Total approved project cost	\$550,000	100%

The approved project facilities include the following elements. Final design and construction documents will be subject to DNR review and approval before the City may advertise for bids or incur construction costs.

- An ADA-accessible fishing pier or dock and a vault/pit toilet facility.
- An accessible pathway connecting the project amenities.
- Bike racks, signage, trash and recycling receptacles, landscaping, and related site improvements.
- Design features intended to meet ADA requirements and incorporate universal design principles so the facilities can be used by people with a wide range of mobility levels.

The City must follow DNR design, bidding, accessibility, reporting, and reimbursement requirements, including progress reports every 180 days and a final reimbursement request no later than October 31, 2028. The DNR may retain the final 10 percent of the grant until completion and audit. Significant scope changes require prior written approval, and the project area must remain available for public outdoor recreation in perpetuity.

Community Benefit

Riverfront Park is a 10.55-acre City-owned park that provides free, year-round access to the St. Joseph River for fishing, boating, and other outdoor recreation. The improvements will make the park more accessible and usable, particularly for people with limited mobility. The park also connects to the McCoy Creek Trail system, and the grant narrative estimates that approximately 75 percent of City residents live within walking distance of the existing trail. Together, these improvements will support local quality of life while helping draw additional visitors to the riverfront.

Fiscal Impact

Acceptance commits the City to the \$165,000 local match and any costs above the approved amount. Staff recommends planning for the match in the next fiscal year's

Memorandum

capital budget unless the Commission approves another funding source that allows the project to move forward sooner. Accepting the grant does not award a construction contract. Staff will return with the final design, funding plan, updated estimates, and any construction contract award before work begins.

Recommendation

Staff recommends that the City Commission accept the Michigan Natural Resources Trust Fund grant agreement for Riverfront Park Improvements, Project TF25-0123, in the amount of \$385,000; commit the required \$165,000 local match; adopt the accompanying grant acceptance resolution; and authorize the City Manager to execute the agreement and related documents.

Attachment A: Michigan DNR Project Agreement

Attachment A





Michigan Department of Natural Resources - Grants Management

Michigan Natural Resources Trust Fund Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **City of Buchanan** in the county of **Berrien County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act 21 of 2026, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: <u>Riverfront Park Improvements</u>		Project #: <u>TF25-0123</u>
Grant Amount: <u>\$385,000.00</u>	<u>70%</u>	PROJECT TOTAL: <u>\$550,000.00</u>
Match Amount: <u>\$165,000.00</u>	<u>30%</u>	
Start Date: <u> </u>	Date of Execution by DEPARTMENT	End Date: <u>07/24/2028</u>

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 09/22/2026 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED _____

By [Print Name]: _____

Title: _____

Organization: _____

JMNRKJ2BYRX6
Unique Entity Identifier

<u>CV0047626</u>	<u>01</u>
SIGMA Vendor Number	SIGMA Address Code

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED _____

By: _____

Christie Bayus, Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF25-0123** uploaded to MiGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **07/24/2026** through **07/24/2028**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.
- Access Pathway 6' wide or more
 - Bike Rack(s)
 - Fishing Pier or Dock
 - Landscaping
 - Recycle Bin(s)
 - Signage
 - Trash Bin(s)
 - Vault/Pit Toilet(s)
6. The DEPARTMENT will:
- a. grant to the GRANTEE a sum of money equal to **Seventy percent (70%) of Five Hundred Fifty Thousand dollars (\$550,000.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Eighty-Five Thousand dollars (\$385,000.00)**.

- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Seventy percent (70%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **One Hundred Sixty-Five Thousand dollars (\$165,000.00)** in local match. This sum represents **Thirty percent (30%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the

use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.

- e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2026** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
 9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
 - a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 10/31/2028**. If the GRANTEE fails to submit a complete final request for reimbursement by **10/31/2028**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
 10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
 11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to a use other than public outdoor recreation use without prior written approval of the DEPARTMENT and the BOARD. Any such action will require mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and equal or greater market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
 20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
 21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
 22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
 23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
 24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
 26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
 27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
 28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the

violation is resolved to the satisfaction of the DEPARTMENT; and/or

- c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$_____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	AALFS PETROLEUM INC. GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL Vnd: 0336 Invoice: 7.31.26 Vnd: 0336 Invoice: 7.31.26	Invoice: 7.31.26 Ref#: 33272(JULY 2026 FUEL CHARGES) 101-301.000-751.000 101-441.000-751.000 101-336.000-751.000 592-591.000-751.000 592-590.000-751.000 101-567.000-751.000 101-000.000-202.000 592-000.000-202.000	202.18 2,033.73 180.54 62.11 213.03 1,018.11	3,434.56 275.14
Expected Check Run: 08/10/2026				3,709.70	3,709.70
07/31/2026	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 110436	Invoice: 110436 Ref#: 33245(WATER TREATMENT CHECMICAL - DRUM RENTAL) 592-591.000-743.000 592-000.000-202.000	38.25	38.25
Expected Check Run: 08/10/2026				38.25	38.25
07/31/2026	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 110435	Invoice: 110435 Ref#: 33260(DRUM RENTAL FOR SOD HYPO WWTP) 592-590.000-743.000 592-000.000-202.000	7.50	7.50
Expected Check Run: 08/10/2026				7.50	7.50
07/31/2026	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 110258	Invoice: 110258 Ref#: 33261(SOD HYPO 12.5% & SODIUM BISULFATE- WWTP) 592-590.000-743.000 592-000.000-202.000	916.93	916.93
Expected Check Run: 08/10/2026				916.93	916.93
07/31/2026	AP	ALS GROUP USA, CORP. LAB ANALYTICAL SERVICE Vnd: 1693 Invoice: 3313HN85493	Invoice: 3313HN85493 Ref#: 33259(LEACHATE PFAS TESTING) 592-590.000-820.000 592-000.000-202.000	300.00	300.00
Expected Check Run: 08/10/2026				300.00	300.00
07/31/2026	AP	AT&T 269.695.5525 PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 07.16.26 Vnd: 0153 Invoice: 07.16.26	Invoice: 07.16.26 Ref#: 33271(MONTHLY LANDLINE BILLING - 6.17.26-7.16.) 101-761.005-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	185.47 34.45 42.34	185.47 76.79
Expected Check Run: 08/10/2026				262.26	262.26

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	AUSRA KUBOTA, INC. EQUIPMENT MAINT SUPPLIES Vnd: 0820 Invoice: IN12094	Invoice: IN12094 Ref#: 33239(OIL FILTERS, BLADES, DECK BELT, & WHEEL) 101-441.000-758.000 101-000.000-202.000	536.71	536.71
		Expected Check Run: 08/10/2026		536.71	536.71
07/31/2026	AP	BELLMAN OIL COMPANY GAS AND OIL Vnd: 2439 Invoice: 210328	Invoice: 210328 Ref#: 33253(OIL FOR CLARIFIERS & GENERATORS) 592-590.000-751.000 592-000.000-202.000	913.35	913.35
		Expected Check Run: 08/10/2026		913.35	913.35
07/31/2026	AP	BEST ONE TIRE & SERVICE MAINTENANCE - VEHICLE Vnd: 2080 Invoice: 4430062502	Invoice: 4430062502 Ref#: 33237(TIRES FOR VACTOR TRUCK) 101-441.000-939.000 101-000.000-202.000	3,779.09	3,779.09
		Expected Check Run: 08/10/2026		3,779.09	3,779.09
07/31/2026	AP	BOBBY E BLAYLOCK EDUCATION AND TRAINING Vnd: 1820 Invoice: 7.28.26	Invoice: 7.28.26 Ref#: 33230(CPR TRAINING FOR RECRUIT BYERLE) 101-301.000-960.000 101-000.000-202.000	50.00	50.00
		Expected Check Run: 08/10/2026		50.00	50.00
07/31/2026	AP	BS&A SOFTWARE CONTRACTUAL CONTRACTUAL Vnd: 0068 Invoice: 169346	Invoice: 169346 Ref#: 33273(BS&A ONLINE SERVICES - ANNUAL SERVICE/SU) 101-253.000-818.000 101-257.000-818.000 101-000.000-202.000	945.50 945.50	1,891.00
		Expected Check Run: 08/10/2026		1,891.00	1,891.00
04/30/2026	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9649787	Invoice: 9649787 Ref#: 33289(GENERAL CORPORATE LEGAL SERVICES RENDERE) 101-172.000-826.000 101-000.000-202.000	3,732.38	3,732.38
		Expected Check Run: 08/10/2026		3,732.38	3,732.38
04/30/2026	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9649788	Invoice: 9649788 Ref#: 33290(FOIA AND OMA LEGAL COUNSEL SERVICES REND) 101-172.000-826.000 101-000.000-202.000	5,289.76	5,289.76
		Expected Check Run: 08/10/2026		5,289.76	5,289.76

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4276354606	Invoice: 4276354606 Ref#: 33218 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	99.83	99.83
		Expected Check Run: 08/10/2026		99.83	99.83
07/31/2026	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4277108992	Invoice: 4277108992 Ref#: 33238 (SHOP TOWELS & MATS) 101-441.000-818.000 101-000.000-202.000	242.79	242.79
		Expected Check Run: 08/10/2026		242.79	242.79
07/31/2026	AP	CITY OF BRIDGMAN CONTRACTUAL Vnd: 1845 Invoice: 00385	Invoice: 00385 Ref#: 33247 (WATER SAMPLES) 592-591.000-818.000 592-000.000-202.000	720.00	720.00
		Expected Check Run: 08/10/2026		720.00	720.00
08/01/2026	AP	COMCAST BUSINESS UTILITIES TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 07.29.26-08.28.26 Vnd: 1722 Invoice: 07.29.26-08.28.26	Invoice: 07.29.26-08.28.26 Ref#: 33274 (MONTHLY CYCLE) 101-761.004-921.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-853.000 101-000.000-202.000 592-000.000-202.000	492.35 677.81 143.80 647.73 721.11	2,539.00 143.80
		Expected Check Run: 08/10/2026		2,682.80	2,682.80
07/31/2026	AP	CONSUMERS CONCRETE CORP BARB DISC GOLF DONATIONS Vnd: 0215 Invoice: 00619795	Invoice: 00619795 Ref#: 33232 (CONCRETE FOR DISC GOLF COURSE) 701-000.000-675.009 701-000.000-202.000	997.00	997.00
		Expected Check Run: 08/10/2026		997.00	997.00
07/31/2026	AP	CRAFT STATION INC. CONTRACTUAL Vnd: 2473 Invoice: 002	Invoice: 002 Ref#: 33220 (X12 CAR WASHES FOR 7.1.26-7.31.26) 101-301.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	CROWN TROPHY #93 BUCHANAN TREE FRIENDS Vnd: 0858 Invoice: 55512	Invoice: 55512 Ref#: 33208(X40 TREE TAGS) 701-000.000-582.091 701-000.000-202.000	326.50	326.50
		Expected Check Run: 08/10/2026		326.50	326.50
07/31/2026	AP	CULLIGAN OF COLOMA CONTRACTUAL Vnd: 1789 Invoice: 7.31.26	Invoice: 7.31.26 Ref#: 33213(CEMETERY WATER - JULY 26') 101-567.000-818.000 101-000.000-202.000	31.50	31.50
		Expected Check Run: 08/10/2026		31.50	31.50
07/31/2026	AP	DETROIT SALT COMPANY ROAD MAIN. MATERIAL & SUPPLIES ROAD MAIN. MATERIAL & SUPPLIES Vnd: 2137 Invoice: SI26-39431 Vnd: 2137 Invoice: SI26-39431	Invoice: SI26-39431 Ref#: 33241(SALT FOR 25/26 SNOW SEASON - 25/26 ORDER) 202-463.000-782.000 203-463.000-782.000 202-000.000-202.000 203-000.000-202.000	1,862.14 1,862.14	1,862.14 1,862.14
		Expected Check Run: 08/10/2026		3,724.28	3,724.28
07/31/2026	AP	FERGUSON WATERWORKS #1934 ROAD MAIN. MATERIAL & SUPPLIES Vnd: 1536 Invoice: 0474773	Invoice: 0474773 Ref#: 33236(LIBERTY ST. MANHOLE REPAIR) 202-463.000-782.000 202-000.000-202.000	1,576.36	1,576.36
		Expected Check Run: 08/10/2026		1,576.36	1,576.36
07/31/2026	AP	GEOTAB USA INC. WWTP POLICE WATER CEMETERY DPW POOL Vnd: 2424 Invoice: IN503364 Vnd: 2424 Invoice: IN503364	Invoice: IN503364 Ref#: 33275(MONTHLY GEOTAB FEE -JULY 2026) 592-590.000-818.000 101-301.000-818.000 592-591.000-818.000 101-567.000-818.000 101-441.000-818.000 101-265.000-818.000 592-000.000-202.000 101-000.000-202.000	41.00 102.50 41.00 41.00 82.00 20.50	82.00 246.00
		Expected Check Run: 08/10/2026		328.00	328.00
07/31/2026	AP	HAVILAND PRODUCTS COMPANY CHEMICALS Vnd: 2417 Invoice: 579407	Invoice: 579407 Ref#: 33263(BLEACH - SOD HYPOCHLORIDE & SODIUM BISUL) 592-590.000-743.000 592-000.000-202.000	696.17	696.17
		Expected Check Run: 08/10/2026		696.17	696.17

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	HAVILAND PRODUCTS COMPANY CHEMICALS Vnd: 2417 Invoice: 579085	Invoice: 579085 Ref#: 33264(BLEACH - SOD HYPOCHLORIDE & SODIUM BISUL) 592-590.000-743.000 592-000.000-202.000	836.17	836.17
		Expected Check Run: 08/10/2026		836.17	836.17
07/31/2026	AP	HAVILAND PRODUCTS COMPANY CHEMICALS Vnd: 2417 Invoice: 578569	Invoice: 578569 Ref#: 33265(BLEACH - SOD HYPOCHLORIDE & SODIUM BISUL) 592-590.000-743.000 592-000.000-202.000	836.16	836.16
		Expected Check Run: 08/10/2026		836.16	836.16
07/31/2026	AP	HAVILAND PRODUCTS COMPANY CHEMICALS Vnd: 2417 Invoice: 578236	Invoice: 578236 Ref#: 33266(SODIUM BISULFATE X3 DRUMS - CREDIT MEMO) 592-590.000-743.000 592-000.000-202.000	677.73	677.73
		Expected Check Run: 08/10/2026		677.73	677.73
07/31/2026	AP	HONOR CREDIT UNION X3 MEETING MEALS MICROSOFT LICENSES - CITY HALL 10 MICROSOFT LICENSES - PD 13 MICROSOFT LICENSES - WWTP 3 MICROSOFT LICENSES - WATER 2 MICROSOFT LICENSES -CEMETERY 2 MICROSOFT LICENSES - DPW 2 MICROSOFT LICENSES - FD 4 MICROSOFT LICENSES -DDA 8 MICROSOFT LICENSES -CALEB MICROSOFT LICENSES -CEMETERY 1 MICROSOFT LICENSES - WWTP 1 MICROSOFT LICENSES - TREE FRIENDS MICROSOFT LICENSES - COMMISSION 5 MICROSOFT LICENSES - FD 5 MICROSOFT LICENSES - WATER 3 MICROSOFT LICENSES - UNUSED & AVAIL. X3 MML 2026 CONVENTION LODGING FOR MML CONVENTION 2026 CONVENTION REGISTRATION FOR P.SWEM Vnd: 1948 Invoice: 07.31.26-2199 Vnd: 1948 Invoice: 07.31.26-2199	Invoice: 07.31.26-2199 Ref#: 33279(JULY 2026 CC CHARGES - T.MCGHEE) 101-172.000-962.000 101-265.000-818.000 101-301.000-818.000 592-590.000-818.000 592-591.000-818.000 101-567.000-818.000 101-441.000-818.000 101-336.000-818.000 101-265.000-818.000 101-265.000-819.000 101-567.000-818.000 592-590.000-818.000 101-761.006-818.000 101-101.000-818.000 101-336.000-818.000 592-591.000-818.000 101-265.000-818.000 101-172.000-864.000 101-172.000-873.000 101-101.000-864.000 101-000.000-202.000 592-000.000-202.000	120.88 168.00 218.40 50.40 33.60 33.60 33.60 67.20 67.20 8.40 8.40 8.40 8.40 42.00 42.00 25.20 25.20 670.00 299.00 650.00	2,462.28 117.60
		Expected Check Run: 08/10/2026		2,579.88	2,579.88

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	HONOR CREDIT UNION WEBSITE FACEBOOK AD HR CONFERENCE SWMI SHRM FURNACE FILTERS FOR CITY HALL FURNACE Vnd: 1948 Invoice: 07.31.26-8531	Invoice: 07.31.26-8531 Ref#: 33280(JULY 2026 CC CHARGES - D. PEREZ) 101-761.002-857.000 101-700.000-805.000 101-253.000-864.000 101-265.000-756.000 101-000.000-202.000	21.24 8.81 70.20 246.16	346.41
Expected Check Run: 08/10/2026				346.41	346.41
07/31/2026	AP	HONOR CREDIT UNION CASE FOR IPAD PAPER RECEIPT BOOKS ANCHOR DOCK NATIONAL NIGHT OUT TIME STAMP & X2 CARTS FOR PRECIN Vnd: 1948 Invoice: 07.31.26-0448 Vnd: 1948 Invoice: 07.31.26-0448	Invoice: 07.31.26-0448 Ref#: 33281(JULY 2026 CC CHARGES - CITY CARD #1) 101-336.000-728.000 101-253.000-728.000 101-262.000-728.000 701-000.000-582.065 101-262.000-728.000 101-000.000-202.000 701-000.000-202.000	27.99 19.99 16.14 179.94 240.91	305.03 179.94
Expected Check Run: 08/10/2026				484.97	484.97
07/31/2026	AP	HONOR CREDIT UNION VONAGE NATIONAL NIGHT OUT - BOUNCE HOUSE LODGING FOR SELIR LERMA CONF. LERMA CONF. REGIST. SELIR 20 BOXES 9MM AMMO Vnd: 1948 Invoice: 07.31.26-5784 Vnd: 1948 Invoice: 07.31.26-5784	Invoice: 07.31.26-5784 Ref#: 33282(JULY 2026 CC CHARGES - BURNETT) 101-301.000-853.000 701-000.000-582.065 101-301.000-873.000 101-301.000-864.000 101-301.000-729.000 101-000.000-202.000 701-000.000-202.000	419.79 315.00 245.80 275.00 230.00	1,170.59 315.00
Expected Check Run: 08/10/2026				1,485.59	1,485.59
07/31/2026	AP	HONOR CREDIT UNION PRIME BOOK FOR FIRE OFFICER III CLASS PAPER PLATES & CUTLERY AOSF MANAGERS MEMBERSHIP LODGING FOR BUILDING INSP. CONF. Vnd: 1948 Invoice: 07.31.26-0648	Invoice: 07.31.26-0648 Ref#: 33283(JULY 2026 CC CHARGES - CITY CARD #2) 101-265.000-818.000 101-336.000-960.000 101-265.000-756.000 101-700.000-831.000 101-371.001-864.000 101-000.000-202.000	14.99 114.43 19.56 90.00 585.32	824.30
Expected Check Run: 08/10/2026				824.30	824.30
07/31/2026	AP	HONOR CREDIT UNION TORCH CART & WIRE BRUSHES BOLTS FOR PUMP AT GLACIER Vnd: 1948 Invoice: 07.31.26-6104 Vnd: 1948 Invoice: 07.31.26-6104	Invoice: 07.31.26-6104 Ref#: 33284(JULY 2026 CC CHARGES - BAKER) 101-441.000-756.000 592-590.000-756.000 101-000.000-202.000 592-000.000-202.000	101.74 57.12	101.74 57.12
Expected Check Run: 08/10/2026				158.86	158.86

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	INDIANA MICHIGAN POWER COMPANY	Invoice: 7.31.26 Ref#: 33286(JULY 2026 POWER USAGE)		
		UTILITIES	101-761.003-921.000	438.46	
		UTILITIES	101-301.000-921.000	571.86	
		UTILITIES	101-441.000-921.000	558.11	
		UTILITIES	101-336.000-921.000	17.70	
		UTILITIES	101-761.005-921.000	76.52	
		UTILITIES	592-591.000-921.000	1,680.50	
		UTILITIES	101-265.000-921.000	2,540.55	
		UTILITIES	592-590.000-921.000	4,842.51	
		UTILITIES	101-761.004-921.000	140.70	
		UTILITIES	101-755.000-921.000	53.61	
		Vnd: 0131 Invoice: 7.31.26	101-000.000-202.000		4,397.51
		Vnd: 0131 Invoice: 7.31.26	592-000.000-202.000		6,523.01
		Expected Check Run: 08/10/2026			
				10,920.52	10,920.52
07/31/2026	AP	JERRY FLENOR	Invoice: 7.14.26 Ref#: 33193(REIMBURSEMENT FOR JAIL WORKER CREW BEVER)		
		TRAIL MAINTENANCE SUPPLIES	101-761.009-756.008	18.98	
		Vnd: 1375 Invoice: 7.14.26	101-000.000-202.000		18.98
		Expected Check Run: 08/10/2026			
				18.98	18.98
07/31/2026	AP	JONES CLEANING	Invoice: 6 Ref#: 33214(MONTHLY CLEANING SERVICES - CITY CENTER)		
		CLEANING SERVICE	101-761.004-931.000	960.00	
		Vnd: 2440 Invoice: 6	101-000.000-202.000		960.00
		Expected Check Run: 08/10/2026			
				960.00	960.00
07/31/2026	AP	KCI	Invoice: 361255 Ref#: 33285(AUG 2026 WATER BILLS)		
		PRINTING & PUBLISHING	592-590.000-902.000	751.49	
		PRINTING & PUBLISHING	592-591.000-902.000	751.49	
		Vnd: 2120 Invoice: 361255	592-000.000-202.000		1,502.98
		Expected Check Run: 08/10/2026			
				1,502.98	1,502.98
07/31/2026	AP	KEN SIMPSON	Invoice: 260812 Ref#: 33228(JULY 2026 ELECTRICAL PERMITS)		
		ELECTRICAL PERMITS	701-000.000-491.000	260.80	
		Vnd: 0194 Invoice: 260812	701-000.000-202.000		260.80
		Expected Check Run: 08/10/2026			
				260.80	260.80
07/31/2026	AP	KENNEDY INDUSTRIES, INC	Invoice: 651872 Ref#: 33262(PARTS FOR POLYMER SYSTEM (PUMPHEAD, HOSE)		
		EQUIPMENT MAINT SUPPLIES	592-590.000-758.000	904.00	
		Vnd: 2190 Invoice: 651872	592-000.000-202.000		904.00
		Expected Check Run: 08/10/2026			
				904.00	904.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303714	Invoice: 303714 Ref#: 33197(PORTABLE TOILET RENTAL - VICTORY PARK) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 301148	Invoice: 301148 Ref#: 33198(PORTABLE TOILET RENTAL - RIVERFRONT PARK) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303811	Invoice: 303811 Ref#: 33199(PORTABLE TOILET RENTAL - VETERANS MEMORI) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303809	Invoice: 303809 Ref#: 33200(PORTABLE TOILET RENTAL - KATHRYN PARK) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303808	Invoice: 303808 Ref#: 33201(PORTABLE TOILET RENTAL - EB CLARK WOODS) 101-755.000-818.000 101-000.000-202.000	200.00	200.00
		Expected Check Run: 08/10/2026		200.00	200.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303810	Invoice: 303810 Ref#: 33202(PORTABLE TOILET RENTAL - RIVERFRONT PARK) 101-755.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 08/10/2026		120.00	120.00
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303807	Invoice: 303807 Ref#: 33203(X2 PORTABLE TOILETS - COMMON DAYS AVE) 101-755.000-818.000 101-000.000-202.000	320.00	320.00
		Expected Check Run: 08/10/2026		320.00	320.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	KERKSTRA PORTABLE RESTROOM SERVICE CONTRACTUAL Vnd: 2451 Invoice: 303806	Invoice: 303806 Ref#: 33204(PORTABLE TOILET RENTAL - CENTENNIAL PARK) 101-755.000-818.000 101-000.000-202.000	200.00	200.00
		Expected Check Run: 08/10/2026		200.00	200.00
07/31/2026	AP	KIESLER'S POLICE SUPPLY, INC. TARGET RANGE & SUPPLIES Vnd: 1354 Invoice: IN286763	Invoice: IN286763 Ref#: 33219(3 CASES 9MM AMMO) 101-301.000-729.000 101-000.000-202.000	626.40	626.40
		Expected Check Run: 08/10/2026		626.40	626.40
07/31/2026	AP	LINDE GAS & EQUIPMENT INC. CONTRACTUAL Vnd: 1635 Invoice: 57988889	Invoice: 57988889 Ref#: 33242(RENTAL FOR CYLINDER TORCHES) 101-441.000-818.000 101-000.000-202.000	41.45	41.45
		Expected Check Run: 08/10/2026		41.45	41.45
08/01/2026	AP	LOWE'S BLDG & GRNDS MAINT SUPPLIES Vnd: 0229 Invoice: 89430	Invoice: 89430 Ref#: 33235(LUMBER TO TEMP. PATCH BUILDING DAMAGE) 101-441.000-758.001 101-000.000-202.000	41.78	41.78
		Expected Check Run: 08/10/2026		41.78	41.78
08/31/2026	AP	LRS, LLC 29205.5 29199.1 29205.1 29205.4 29205.2 29205.6 29205.3 Vnd: 2331 Invoice: MN4760977 Vnd: 2331 Invoice: MN4760977	Invoice: MN4760977 Ref#: 33277(MONTHLY TRASH SERVICE) 101-567.000-921.000 101-761.004-921.000 101-441.000-921.000 592-590.000-921.000 101-265.000-921.000 101-441.000-921.000 101-441.000-921.000 101-000.000-202.000 592-000.000-202.000	181.39 212.90 272.62 181.39 272.62 255.76 233.70	1,428.99 181.39
		Expected Check Run: 08/10/2026		1,610.38	1,610.38
08/01/2026	AP	LRS, LLC 29204.1 2726.1 29201.2 29200.1 29201.1 Vnd: 2331 Invoice: MN4765162	Invoice: MN4765162 Ref#: 33278(TRASH SERVICE FOR 8.1.26-10.31.26) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 101-761.004-921.000 101-265.000-921.000 101-000.000-202.000	70.83 50.70 39.90 39.90 50.70	252.03
		Expected Check Run: 08/10/2026		252.03	252.03

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP AND DUES MEMBERSHIP AND DUES Vnd: 2303 Invoice: 0013871	Invoice: 0013871 Ref#: 33276(MEMBERSHIP RENEWAL 7.1.26-6.30.27) 101-101.000-831.000 101-172.000-831.000 101-000.000-202.000	2,805.00 2,805.00	5,610.00
		Expected Check Run: 08/10/2026		5,610.00	5,610.00
07/31/2026	AP	MODERN MARKETING COMMUNITY POLICING Vnd: 2465 Invoice: MMI169662	Invoice: MMI169662 Ref#: 33224(BADGE STICKERS FOR PD) 101-301.000-886.000 101-000.000-202.000	163.50	163.50
		Expected Check Run: 08/10/2026		163.50	163.50
08/03/2026	AP	MWEA EDUCATION AND TRAINING Vnd: 1709 Invoice: E39928	Invoice: E39928 Ref#: 33257(FALL 2026 EXAM PREP COURSES FOR Z.MARTIN) 592-590.000-960.000 592-000.000-202.000	1,080.00	1,080.00
		Expected Check Run: 08/10/2026		1,080.00	1,080.00
07/31/2026	AP	MWEA EDUCATION AND TRAINING Vnd: 1709 Invoice: E39926	Invoice: E39926 Ref#: 33258(FALL 2026 EXAM PREP COURSES FOR Z.MARTIN) 592-590.000-960.000 592-000.000-202.000	435.00	435.00
		Expected Check Run: 08/10/2026		435.00	435.00
07/31/2026	AP	NALCO CROSSBOW WATER LAB ANALYTICAL SERVICE Vnd: 1304 Invoice: 660469624	Invoice: 660469624 Ref#: 33254(DI WATER SERVICE WWTP - JUN 2026) 592-590.000-820.000 592-000.000-202.000	84.10	84.10
		Expected Check Run: 08/10/2026		84.10	84.10
07/31/2026	AP	NAPA AUTO PARTS GAS AND OIL EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 819581	Invoice: 819581 Ref#: 33209(2016 FORD F250 BRAKE PADS, ADJ SLEEVE, T) 101-567.000-751.000 101-567.000-758.000 101-000.000-202.000	55.97 1,445.51	1,501.48
		Expected Check Run: 08/10/2026		1,501.48	1,501.48
07/31/2026	AP	NAPA AUTO PARTS EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 819582	Invoice: 819582 Ref#: 33210(2016 FORD F250 ROTORS, STEERING TIE ROD) 101-567.000-758.000 101-000.000-202.000	1,293.83	1,293.83
		Expected Check Run: 08/10/2026		1,293.83	1,293.83

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/04/2026	AP	NAPA AUTO PARTS GAS AND OIL Vnd: 2315 Invoice: 820196	Invoice: 820196 Ref#: 33255(ROTELLA OIL & MOTOR OIL) 592-590.000-751.000 592-000.000-202.000	284.73	284.73
		Expected Check Run: 08/10/2026		284.73	284.73
07/31/2026	AP	NAPA AUTO PARTS GAS AND OIL EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 820218	Invoice: 820218 Ref#: 33288(2016 FORD F350 SUSPENSION KIT, ROTORS, TI) 592-591.000-751.000 592-591.000-758.000 592-000.000-202.000	41.45 2,829.28	2,870.73
		Expected Check Run: 08/10/2026		2,870.73	2,870.73
07/31/2026	AP	POLYDYNE, INC. CHEMICALS Vnd: 0314 Invoice: 2048547	Invoice: 2048547 Ref#: 33256(CLARIFLOC C-6286 WWTP X4) 592-590.000-743.000 592-000.000-202.000	3,334.86	3,334.86
		Expected Check Run: 08/10/2026		3,334.86	3,334.86
07/31/2026	AP	REDBUD HARDWARE TRAIL MAINTENANCE SUPPLIES Vnd: 0141 Invoice: 7.31.26 MCT	Invoice: 7.31.26 MCT Ref#: 33194(X2 WEED KILLER & ANT BAIT) 101-761.009-756.008 101-000.000-202.000	23.97	23.97
		Expected Check Run: 08/10/2026		23.97	23.97
07/31/2026	AP	REDBUD HARDWARE STEEL RAKE Vnd: 0141 Invoice: 7.31.26 CEM	Invoice: 7.31.26 CEM Ref#: 33212(JULY 2026 PURCHASES) 101-567.000-756.000 101-000.000-202.000	17.99	17.99
		Expected Check Run: 08/10/2026		17.99	17.99
07/31/2026	AP	REDBUD HARDWARE FURNACE FILTERS Vnd: 0141 Invoice: 7.31.26 CH.	Invoice: 7.31.26 CH. Ref#: 33215(JULY 2026 PURCHASES) 101-265.000-756.000 101-000.000-202.000	54.95	54.95
		Expected Check Run: 08/10/2026		54.95	54.95
07/31/2026	AP	REDBUD HARDWARE BATTERIES FOR SIGHTS Vnd: 0141 Invoice: 7.31.26 PD	Invoice: 7.31.26 PD Ref#: 33221(JULY 2026 PURCHASES) 101-301.000-756.000 101-000.000-202.000	35.98	35.98
		Expected Check Run: 08/10/2026		35.98	35.98

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	REDBUD HARDWARE	Invoice: 7.31.26 DPW Ref#: 33233(JULY 2026 PURCHASES)		
		FASTNERS FOR KUBOTA ZERO TURN	101-441.000-758.000	3.15	
		FASTNERS FOR FENCE REPAIR	101-441.000-756.000	13.05	
		TRASH RUN SUPPLIES	101-441.000-756.000	78.46	
		TIE WIRE FOR FENCE REPAIR	101-441.000-756.000	15.98	
		KEY FOR CITY CENTER	101-441.000-756.000	5.98	
		FASTNERS FOR BENCHES	101-441.000-756.000	2.39	
		GRASS SEED	101-441.000-756.000	129.99	
		FASTNERS FOR BENCH & SWING REPAIR	101-441.000-756.000	37.78	
		PUSH BROOM & LIME OFF TO CLEAN TRUCKS	101-441.000-756.000	57.46	
		CLEANER FOR TRUCKS	101-441.000-756.000	7.99	
		BOLT & WASHER FOR TOOL CAT BUCKET	101-441.000-756.000	2.70	
		COUPLING & PVC FOR SPRINKLER LINE DPOND	101-441.000-756.000	14.57	
		SUPPLIES FOR TRASH RUN	101-441.000-756.000	96.45	
		COUPLING FOR SPRINKLER LINE DPOND	101-441.000-756.000	3.58	
		ANCHOR SHAKLE FOR BACKHOE TO PULL TRENCH	101-441.000-756.000	21.99	
		FURNACE FILTER TIN SHOP	101-761.003-962.000	7.99	
		FURNACE FILTERS & WASP KILLER FOR PD	101-301.000-756.000	47.95	
		SCREWS FOR BANNER DOWNTOWN	101-441.000-756.000	7.96	
		WINDOW CLEANER & RAGS	101-441.000-756.000	16.97	
		RUBBER & LATEX GLOVES	101-441.000-756.000	17.98	
		Vnd: 0141 Invoice: 7.31.26 DPW	101-000.000-202.000		590.37
		Expected Check Run: 08/10/2026		590.37	590.37
07/31/2026	AP	REDBUD HARDWARE	Invoice: 7.31.26 WATER Ref#: 33244(JULY 2026 PURCHASES)		
		CLEANING SUPPLIES	592-591.000-756.000	19.97	
		MALE HOSE REPAIR BAND	592-591.000-756.000	7.49	
		BATTERIES FOR VACTOR TRUCK	592-591.000-756.000	23.99	
		BATTERIES FOR THERMOSTATS	101-441.000-756.000	22.99	
		BATTERIES	592-591.000-756.000	29.98	
		Vnd: 0141 Invoice: 7.31.26 WATER	592-000.000-202.000		81.43
		Vnd: 0141 Invoice: 7.31.26 WATER	101-000.000-202.000		22.99
		Expected Check Run: 08/10/2026		104.42	104.42
07/31/2026	AP	REDBUD HARDWARE	Invoice: 7.31.26 WWTP Ref#: 33249(JULY 2026 PURCHASES)		
		GFF FOR WWTP LAB	592-590.000-756.000	65.98	
		FASTNERS FOR CLEANING UV	592-590.000-756.000	4.47	
		OXIDE FOR GLACIER PUMP	592-590.000-756.000	25.98	
		BOLTS FOR GLACIER	592-590.000-756.000	7.47	
		CLAMPS. CABLE & UMBRELLA	592-590.000-756.000	35.95	
		Vnd: 0141 Invoice: 7.31.26 WWTP	592-000.000-202.000		139.85
		Expected Check Run: 08/10/2026		139.85	139.85

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/04/2026	AP	RIETH-RILEY CONSTRUCTION CO. ROAD MAIN. MATERIAL & SUPPLIES ROAD MAIN. MATERIAL & SUPPLIES Vnd: 0130 Invoice: 3308257 Vnd: 0130 Invoice: 3308257	Invoice: 3308257 Ref#: 33287(HOT PATCH) 202-463.000-782.000 203-463.000-782.000 202-000.000-202.000 203-000.000-202.000	146.09 146.09	146.09 146.09
		Expected Check Run: 08/10/2026		292.18	292.18
07/31/2026	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0176499-IN	Invoice: 0176499-IN Ref#: 33267(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	403.86	403.86
		Expected Check Run: 08/10/2026		403.86	403.86
07/31/2026	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0176582-IN	Invoice: 0176582-IN Ref#: 33268(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	403.86	403.86
		Expected Check Run: 08/10/2026		403.86	403.86
07/31/2026	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0176669-IN	Invoice: 0176669-IN Ref#: 33269(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	403.86	403.86
		Expected Check Run: 08/10/2026		403.86	403.86
08/01/2026	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0176694-IN	Invoice: 0176694-IN Ref#: 33270(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	403.86	403.86
		Expected Check Run: 08/10/2026		403.86	403.86
07/31/2026	AP	SJE CONTRACTUAL Vnd: 2474 Invoice: CD99626502	Invoice: CD99626502 Ref#: 33248(ICONTR0L SUBSCRIPTION SERVICE - SCADA S 592-591.000-818.000 592-000.000-202.000	510.00	510.00
		Expected Check Run: 08/10/2026		510.00	510.00
07/31/2026	AP	SOUTHWEST MICHIGAN PLANNING CONSULTING AGREEMENTS Vnd: 1782 Invoice: 1372	Invoice: 1372 Ref#: 33191(MASTER PLAN UPDATE - BILLING PERIOD 4/1/) 101-700.000-818.007 101-000.000-202.000	2,849.60	2,849.60
		Expected Check Run: 08/10/2026		2,849.60	2,849.60

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	SOUTHWEST MICHIGAN PLANNING CONSULTING AGREEMENTS Vnd: 1782 Invoice: 1373	Invoice: 1373 Ref#: 33192 (RECREATION PLAN UPDATE - BILLING PERIOD) 101-700.000-818.007 101-000.000-202.000	1,486.63	1,486.63
		Expected Check Run: 08/10/2026		1,486.63	1,486.63
07/31/2026	AP	SOUTHWESTERN SUPPLY CORP EQUIPMENT MAINT SUPPLIES Vnd: 1847 Invoice: 03/97420	Invoice: 03/97420 Ref#: 33240 (VACTOR HOSE END) 101-441.000-758.000 101-000.000-202.000	17.38	17.38
		Expected Check Run: 08/10/2026		17.38	17.38
07/31/2026	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6070262717	Invoice: 6070262717 Ref#: 33205 (YELLOW TONER - CHECK PRINTER) 101-253.000-728.000 101-000.000-202.000	181.61	181.61
		Expected Check Run: 08/10/2026		181.61	181.61
07/31/2026	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6070262716	Invoice: 6070262716 Ref#: 33206 (MAGENTA TONER - CHECK PRINTER) 101-253.000-728.000 101-000.000-202.000	181.61	181.61
		Expected Check Run: 08/10/2026		181.61	181.61
07/31/2026	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6070262715	Invoice: 6070262715 Ref#: 33207 (CYAN TONER - CHECK PRINTER) 101-253.000-728.000 101-000.000-202.000	181.61	181.61
		Expected Check Run: 08/10/2026		181.61	181.61
07/31/2026	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6070262720	Invoice: 6070262720 Ref#: 33216 (TRASH CAN LINERS - CITY HALL) 101-265.000-756.000 101-000.000-202.000	41.80	41.80
		Expected Check Run: 08/10/2026		41.80	41.80
07/31/2026	AP	STAPLES COMMUNITY POLICING Vnd: 2409 Invoice: 6070262712	Invoice: 6070262712 Ref#: 33222 (X3 CASES OF CUTLERY FOR NNO) 101-301.000-886.000 101-000.000-202.000	157.94	157.94
		Expected Check Run: 08/10/2026		157.94	157.94

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/31/2026	AP	STAPLES COMMUNITY POLICING Vnd: 2409 Invoice: 6070262714	Invoice: 6070262714 Ref#: 33223(PAPER PLATES, NAPKINS & HOT CUPS FOR NN 101-301.000-886.000 101-000.000-202.000	173.71	173.71
		Expected Check Run: 08/10/2026		173.71	173.71
07/31/2026	AP	STAPLES OFFICE SUPPLIES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6070262713	Invoice: 6070262713 Ref#: 33229(INK & BATH TISSUE) 101-336.000-728.000 101-336.000-756.000 101-000.000-202.000	43.84 39.72	83.56
		Expected Check Run: 08/10/2026		83.56	83.56
07/31/2026	AP	STAPLES OFFICE SUPPLIES Vnd: 2409 Invoice: 6070262721	Invoice: 6070262721 Ref#: 33234(TONER FOR DPW PRINTER) 101-441.000-728.000 101-000.000-202.000	149.52	149.52
		Expected Check Run: 08/10/2026		149.52	149.52
07/31/2026	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6070262719	Invoice: 6070262719 Ref#: 33250(DISINFECTANT & STRETCH WRAP) 592-590.000-756.000 592-000.000-202.000	50.98	50.98
		Expected Check Run: 08/10/2026		50.98	50.98
07/31/2026	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6070262711	Invoice: 6070262711 Ref#: 33251(CLR CLEANER) 592-590.000-756.000 592-000.000-202.000	32.38	32.38
		Expected Check Run: 08/10/2026		32.38	32.38
07/31/2026	AP	STAPLES MISCELLANEOUS SUPPLIES Vnd: 2409 Invoice: 6070262718	Invoice: 6070262718 Ref#: 33252(SWIFFER DUSTER, PAPER TOWEL AND TOILET I 592-590.000-756.000 592-000.000-202.000	126.51	126.51
		Expected Check Run: 08/10/2026		126.51	126.51
07/31/2026	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 57583-2	Invoice: 57583-2 Ref#: 33225(UNIFORM PANTS FOR SGT. HORTON) 101-301.000-768.000 101-000.000-202.000	170.00	170.00
		Expected Check Run: 08/10/2026		170.00	170.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/01/2026	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 57904-2	Invoice: 57904-2 Ref#: 33226(BADGE FOR OFC. GAST) 101-301.000-768.000 101-000.000-202.000	173.00	173.00
		Expected Check Run: 08/10/2026		173.00	173.00
07/31/2026	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 57815-2	Invoice: 57815-2 Ref#: 33227(BALLISTIC VEST FOR OFC. WOOTTON) 101-301.000-768.000 101-000.000-202.000	1,110.00	1,110.00
		Expected Check Run: 08/10/2026		1,110.00	1,110.00
07/31/2026	AP	SUNRISE CLEANING, LLC CONTRACTUAL Vnd: 2360 Invoice: 4694	Invoice: 4694 Ref#: 33217(CITY HALL CLEANING SERVICES 6.13.26-7.19) 101-265.000-818.000 101-000.000-202.000	1,080.00	1,080.00
		Expected Check Run: 08/10/2026		1,080.00	1,080.00
07/31/2026	AP	THE SAFETY COMPANY LLC EQUIPMENT MAINT SUPPLIES Vnd: 2270 Invoice: IN264795	Invoice: IN264795 Ref#: 33231(GUTTER & TUBE BROOM FOR SWEEPER) 101-441.000-758.000 101-000.000-202.000	1,790.33	1,790.33
		Expected Check Run: 08/10/2026		1,790.33	1,790.33
07/31/2026	AP	THE UPS STORE POSTAGE Vnd: 0269 Invoice: 7.27.26	Invoice: 7.27.26 Ref#: 33246(SAMPLES) 592-591.000-730.000 592-000.000-202.000	15.45	15.45
		Expected Check Run: 08/10/2026		15.45	15.45
07/31/2026	AP	TRUCK AND TRAILER SPECIALTIES EQUIPMENT MAINT SUPPLIES Vnd: 0221 Invoice: DSO019775	Invoice: DSO019775 Ref#: 33243(60 IN. REMOTE VALVE CONTROL CABLE) 101-441.000-758.000 101-000.000-202.000	52.49	52.49
		Expected Check Run: 08/10/2026		52.49	52.49
07/31/2026	AP	WELDY SALES AND SERVICE GAS AND OIL MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 38094	Invoice: 38094 Ref#: 33211(OIL FOR CHAIN SAWS, CHAIN & BAR) 101-567.000-751.000 101-567.000-756.000 101-000.000-202.000	56.98 81.98	138.96
		Expected Check Run: 08/10/2026		138.96	138.96

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
-----------	---------	-------------	-----------	-----------	-----------

07/31/2026	AP	WRIGHT TECHNOLOGY	Invoice: 66322272 Ref#: 33195(ONE-WAY BIT FOR #10 SCREW SIZE 1/4" HEX)		
		TRAIL MAINTENANCE SUPPLIES	101-761.009-756.008	48.14	
		Vnd: 2480 Invoice: 66322272	101-000.000-202.000		48.14
		Expected Check Run: 08/10/2026			
				48.14	48.14
07/31/2026	AP	WRIGHT TECHNOLOGY	Invoice: 65825611 Ref#: 33196(ONE-WAY BIT FOR #10 SCREW SIZE 1/4" HEX)		
		TRAIL MAINTENANCE SUPPLIES	101-761.009-756.008	49.81	
		Vnd: 2480 Invoice: 65825611	101-000.000-202.000		49.81
		Expected Check Run: 08/10/2026			
				49.81	49.81
				90,047.95	90,047.95

Cash/Payable Account Totals:					
	ACCOUNTS PAYABLE	101-000.000-202.000			55,908.34
	ACCOUNTS PAYABLE	202-000.000-202.000			3,584.59
	ACCOUNTS PAYABLE	203-000.000-202.000			2,008.23
	ACCOUNTS PAYABLE	592-000.000-202.000			26,467.55
	ACCOUNTS PAYABLE	701-000.000-202.000			2,079.24
		TOTAL INCREASE IN PAYABLE:			90,047.95