

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order Public Hearing No.1 & Roll Call

The purpose and comment period of the public hearing is to receive comments from the general public on the consideration of the proposed City Budget for the fiscal year 2024-2025 (July 1, 2024 - June 30, 2025).

II. Close of Public Hearing No. 1

III. Call to Order Public Hearing No. 2 & Roll Call

The purpose of the comment period and public hearing is to receive comments from the general public on the consideration for approval of an Obsolete Property Rehabilitation (OPRA) Tax Exemption for Longbranch Livery LLC, 206 Days Ave., Buchanan, MI 49107.

IV. Close of Public Hearing No.2

V. Call to Order of the Regular Meeting

VI. Recognition

VII. Pledge of Allegiance

VIII. Roll Call

IX. Approve Agenda

X. Public Comment - Agenda Items Only (3-minute limit)

XI. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the Regular Meeting Minutes from May 13th, 2024.

B. Buchanan Scarecrow Charities- Consider approving the Buchanan Scarecrow Charities, Scarecrow install and takedown calendar.

C. Excuse of absence - Consider excusing Mayor Pro Tem Weedon from the Regular Meeting on May 13th, 2024.

XII. Scheduled Matters from the Floor (if any)

XIII. Reports by: Departments, Committees, Boards

A. Community Development Report- Director Rich Murphy

1) **Permit Renewal**-Consider Microbusiness Annual Permit Renewal for Walpole Enterprises, LLC, 303 Carroll St.

2) **Resolution 2024.05/13**- Consider the resolution to Authorize the Conveyance of Ross-Sanders House, 107 W. Front St.

3) **Resolution 2024.05/14**- Resolution to approve an Obsolete Property Rehabilitation (OPRA) exemption certificate application for 206 Days Ave Holdings LLC, 206 Days Ave. Buchanan, MI 49107.

XIV. Unfinished Business

XV. New Business

A. Finance Department - City Manager, Tim Lynch

1) **Delinquent Utility Bills Applied to Summer Taxes**- Consider authorizing City Administration to take the necessary actions to add delinquent utility bills to the responsible parties' summer taxes

2) **2023/2024 Budget Amendments**- Consider approving amendments to the 2023/2024 fiscal budget (July 1, 2023- June 30, 2024).

3) **Expenditures**- Consider the expenditures for May 28th, 2024, in the amount of \$70,069.84

4) **FY 2024/2025 Budget Presentation**

5) **Consider Resolution No. 2024.05/15**- A Resolution for the City of Buchanan to adopt a budget for Fiscal Year 2024-2025

XVI. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XVII. Public Comment - Non-Agenda Items Only (3-minute limit)

XVIII. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XIX. Adjourn



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MAY 13, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. *Galien-Buchanan Lions Club would like to present a \$500.00 donation to the Buchanan Police Department to use towards the purchase of Body Worn Cameras.*

The Lions Club presented the donation to Chief Harvey Burnett. Buchanan Lions club also is celebrating its 90th year anniversary in Buchanan.

III. Pledge of Allegiance

Mayor Denison led in the Pledge of Allegiance.

IV. Roll Call

Present: Mayor Sean Denison, Commissioner Patrick Swem, Commissioner Larry Money, Commissioner Dan Vigansky

Absent: Mayor Pro Tem, Mark Weedon

City Staff: City Manager, Timothy Lynch; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Community Development Director Assistant, Ashley Regal. Chief of Police, Harvey Burnett.

V. Approve Agenda

Motion made by Vigansky, supported by Swem to approve the agenda as presented. Roll call vote carries unanimously.

VI. Public Comment - Agenda Items Only (3-minute limit)

Jeannie Harris- Asking the Commission to consider approving Buchanan Home Repair and Buchanan Home Demolition program.

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes-Consider approving minutes from the following meetings:

1) *Special Meeting Work Session on April 11th, 2024.*

2) *Regular Meeting on April 22nd, 2024.*

Motion made by Swem, supported by Money to approve the Consent Agenda as presented. Roll call vote carries unanimously.

VIII. **Scheduled Matters from the Floor** *(if any)*

IX. **Reports by: Departments, Committees, Boards**

A. Community Development Report- *Community Development Director, Rich Murphy and Assistant Community Development Director, Ashley Regal.*

1) *Consider approving the Request for Proposal (RFP) for a third-party administrator for Community Development Block Grant (CDBG) CHILL Round 2.*

Murphy is requesting approval for a third-party administrator RFP. The city was approved for \$300,000.00 of CDBG funds, CDBG funds are federal funds that require significant reporting. It is recommended that the city engages with a third-party administrator for the first round, so the team can understand the requirements and comply. The money that will be used for the third-party administrator comes from the CDBG grant fund and it is best practice to use. The recommendation from the field expert who handles our region recommended allocating \$50,000.00 for the third-party administrator.

Motion made by Swem, supported by Money to approve the RFP for a third-party administrator for Community Development Block Grant CHILL Round 2.

Yea: Swem, Denison, Money

Nay: Vigansky

Motion carries 3-1.

2) *Consider approving the Buchanan Home Repair Program and the Buchanan Home Demolition Program.*

The Community Development Department is excited to announce they will be working in partnership with the Hunter Foundation and Michigan Gateway Community Foundation on a program that targets the Northside Neighborhood for Home Repair and Demolition program. They have received \$50,000 and anticipate more money to come in from other agencies and organizations. This money is less restrictive since this money is from local partners they have developed the program and are looking to receive approval to go live with them.

Motion made by Vigansky, supported by Money to approve the Buchanan Home Repair Program and Home Demolition Program, as presented. Roll call vote carries unanimously.

Murphy mentioned the Ribbon Cutting for Victory Park Pavilion being held on June 8th, 2024, at noon.

X. **Unfinished Business**

A. Ordinance No. 2024.05/438- *Consider the second reading and adoption of Ordinance No. 2024.05/438, an ordinance amending the City of Buchanan Zoning Ordinance; **ARTICLE VII - R-3 MULTI-FAMILY ZONING DISTRICT; ARTICLE XXI GROUP HOMES AND ADULT FOSTER CARE FACILITIES.** (See Attachment A)*

Motion made by Swem, supported by Money to approve the second reading and adoption of ordinance 2024.05/438, as presented. Roll call vote carries unanimously.

XI. **New Business**

A. Expenditures - *Consider approving the expenditures for May 13th, 2024.*

Motion made by Vigansky, supported by Money to approve the expenditures for May 13th, 2024, in the amount of \$106,694.06. Roll call vote carries unanimously.

- B. Attorney Engagement Proposal-** *City Manager, Timothy Lynch will present the attorney engagement proposal from Attorney Mowitt S. Drew III of Butzel Long for consideration.*
City Manager Lynch presented the Attorney Engagement Proposal with our current attorney switching firms from Kotz Sangster to Butzel Long, before the Commission tonight is a proposal from the new firm to continue services with our current attorneys, same attorneys, and same location. The proposal is to continue working with the same attorneys at the same rate. Considering several ongoing projects with the current attorneys, switching to a different firm would be significant challenges. Lynch is recommending to continuing the engagement with current attorneys with Butzel. The Commission in the future may retain another firm, but in all practicality, it makes sense to continue with our current firm.

Motion made by Vigansky, supported by Swem to approve the Attorney Engagement Proposal with Butzel Long, Mowitt Drew ATTY, as presented. Roll call vote carries unanimously.

- C. Structural Engineering Services Proposal-** *City Manager, Timothy Lynch will present and request consideration for the Front Street Retaining Wall.*

Lynch presented the Structural Engineer Services Proposal from JPR for the Front Street Retaining Wall "Hoven Wall". Lynch is recommending moving forward, the commission made it clear in the budget workshop that this was a top priority. Lynch has reached out to JPR and vetted the company and received references. Lynch touched upon the services that would be provided.

Motion made by Vigansky, supported by Money to approve the structural engineer services proposal from JPR in the amount of \$17,500.00, as presented. Roll call vote carries unanimously.

- D. Update on Days Ave & McCoy Creek Culvert-** *City Manager, Timothy Lynch will provide an update to the Commission and the public regarding Days Avenue and McCoy Creek Culvert.*

We have been collaborating with our design engineers to address the failing culvert in Days Ave. Abonmarche has proposed three conceptual designs with rough cost estimates ranging from \$900,000 to \$1.1 million. These are preliminary cost estimates, and the three concepts take into account factors such as constructability, project timeline impacts, permitting, and the existing instability of the structure. We have decided to proceed with the most efficient concept, which involves using steel sheet piles. The extent of the work required will only be known after the existing infrastructure is dismantled. We are currently exploring design and bid options to expedite the process. The permit should be submitted to EGLE this month, with approval expected in mid to late June, unless there are unforeseen permitting issues. We are aiming to start construction potentially in July. The city will handle traffic control to reduce costs, and having ample construction space will help minimize construction timelines and closures. We are working with businesses and organizations to develop solutions that are most beneficial for the project, considering their needs. More information will be provided as the process unfolds. It's all in process and more information will be forthcoming.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. MEETING Change & Public Hearings-** *The City Commission Regular Meeting will be held on Tuesday, May 28th, 2024. Due to the holiday on Monday, May 27th. There will also be two public hearings held at the May 28th meeting, for the proposed budget FY 2024-2025 and a proposed Obsolete Property Rehabilitation (OPRA) Exemption Certificate.*

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

Chief Harvey Burnett- Thanked the Buchanan Galien Lions Club for the donation and to keep the Writer Family and Ruth Writer in your prayers with the passing of Wayne Writer.

Monroe Lemay- Has concerns for the black community. In all of the years that her family has lived her, she has never seen the city put this much interest into the black community, it is something that they asked for many for many years. And the reason she started One Buchanan was so that everyone was treated equally. When the meetings began for the “Vision of Buchanan”, Monroe believed there was no black or person of color at those meetings. Former manager Grace advised Murphy to bring the community to the table. Her fear is for Gentrification. She finds it wonderful that the city is doing something for that neighborhood. Compared Harlem to the Northside of Buchanan. Recommends maybe having a contract with the city. Claiming the Northside needs to know how the “White Community Works.”

Rich Murphy- Clarified that a key stakeholder group with the Vision of Buchanan was the Northside Neighborhood Group including Jeanne Harris, John Brown, Barb Brown, James Busby, Mr. Kelly, Joe Bibbs, Kyra Clark, Shebra Guidry, and 3 years later we continue to work and have built an avenue of trust. Gentrify is a concern and we have been in discussions about that. Project NorthStar is trying to mitigate gentrification.

Jame Busby- Clarify Lemay’s comments. We as black and brown communities understand the white community just as they understand us. We have a lot of interracial couples and biracial children. Maybe the northside has been neglected for so long since we have been referred to as “you people” and “those people” and on occasion “raccoons”, we all know that is a racist statement. Busby has met with the former city administration about working on all parks with the city. I don’t want to hear the talk about understanding the black or white communities, we are all one. We are all here to make our community better, we do not need any racial bigotry. We are one! I love my city and my people no matter what color you are. And that is what we are doing in Buchanan, bringing everyone together and continuing to do. And if you don’t want to be part of the solution, go, we don’t need you. There is a lot of good people in this city.

Jeanne Harris- Every black person in here is educated, every black person in here is a homeowner. Some of the homes have been passed down, we take pride in our neighborhood and our homes. Every step of the way Rich and Ashley have been there, we have met with them and told them what we wanted. To keep our neighborhood residential and types of zoning. We are aware of gentrification and what that can do. Our concern right now is to rebuild our neighborhood. We have been working with Rich, Ashley, and the city, and no one from the outside is coming in and influencing us. The people not at the table are updated and we continue to show up, respecting our neighborhood.

Haley Jones- Thanked everyone who shared their post about the opening of Chunks. People were concerned about more trash being at the duck pond due to their business location. Every Saturday Haley and her child walk around picking up trash. They are not trying to cause trash and will continue to help clean up. There have been concerns about the renovations since the garden shack is over 100 years old. They are not trying to change it and keep it as historically accurate as possible. There was an ice cream shop in that building before as well.

Shelly Welch- Running for Berrien County Treasurer.

Mary Gilbert- Curious to see who works with any investors about the vacant properties around the city.

XIV. Executive Comments

A. City Manager Comments

We are in the final throws of preparing the 2024-2025 budget. The associated budgets will be presented at the May 28th meeting. Lynch is confident that the financials will be favorable with surplus projections in the General, streets, and Water/ Sewer. In addition, balanced funds will be presented for the next fiscal year.

B. Commissioner Comments

Swem- Thank you to the Lions Club for their continued support of the community and does not go unnoticed. The Common cleanup was a success and really appreciate the support from our volunteers. Rich I appreciate your comments, and the time in effort you're putting in. Mary's comment there have been talks about a feasibility study on what business would be a good asset to the city. Rich and Ashley have had general conversations about doing one.

Vigansky- Send your emails to Rich Murphy directing that comment to Mary Gilbert about her earlier comments. Vigansky has been in contact trying to push the sale of the Moose Lodge.

Money- Thanked the Lions Club. Had the opportunity to do Arbor Day for Tree City USA at the middle school. It was a great program and did an excellent job. The Buchanan Clean-up had a great time shoveling gravel at Ravish Park and thanked the volunteers who helped with the Clean-up. Thank you to the Northside Neighborhood Group for being here tonight and I am glad to see the enthusiasm and the work you do for your community. Thank you to the Staff and Commission. Happy Memorial Day.

C. Mayor Comments

Denison- thanked the Lions Club for their generous donation to the PD. Also to send his condolences to the Wayne Writer Family and Wendy Murphy's Family. Briefly on the gentrification comment, when he took office, Weedon and I were on the same page about the Northside we pushed hard to make improvements. One of the things I am proud of is what Rich and Ashley are doing, they are taking their time, they are making good decisions, and they are working so closely with the Northside to make sure they are the right decisions. He does not worry about gentrification because of how close we are to the group. He also wanted to mention that sometimes we forget that the people in City Hall work very hard to improve themselves. Denison read the Michigan State Extension program letter congratulating Emma Lysy on her successful completion of the Michigan State Extension Zoning Administrator Certificate and Master Citizen Planner Status. Denison read the Michigan Association of Municipal Clerks letter congratulating Kalla Langston on obtaining her Level 1 MiPMC certificate. Thank you everyone for coming tonight.

XV. Adjourn

Motion made by Money, supported by Vigansky to adjourn the meeting at 8:14 P.M. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Sean Denison



Buchanan Scarecrow Charities

606 Carroll Street, Suite A
Buchanan, Michigan 49107
Email: Scarecrows2013@yahoo.com

May 14, 2024

Mr. Denison,

Hello, this is to inform you that the Buchanan Scarecrow Charities has finalized their calendar for installs and takedowns of scarecrows this year.

August 25- Scarecrow Invasion begins throughout Buchanan’s downtown!
It will take a few days.

November 1- Takedown scarecrows

November 5- Install “Veterans” at the wall

November 12- take “Veterans” down

Nov/Dec- setup and takedown of the gazebo scene (dates determined later)

If you have any questions or concerns, please contact, Mary Ward at (269) 861-0806 or our president, Clare Hagan at (502) 664-7004.

Respectfully,

Mary Ward
BSC secretary

**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
RESOLUTION NO. 2024.05/13**

**RESOLUTION TO AUTHORIZE THE CONVEYANCE OF THE ROSS-SANDERS
HOUSE, 107 W. FRONT ST., BUCHANAN, MI**

WHEREAS, the City of Buchanan City Commission voted to direct the Community Development Department to release an RFP for the sale and redevelopment of the Ross-Sanders House at 107 Front St., Buchanan, Michigan

WHEREAS, The City’s objective is to sell the property to either a not-for-profit organization or a private for-profit business and achieve exterior renovation to period-appropriate appearance and interior restoration and use for business purposes as well as providing public meeting space,

WHEREAS, the City awarded the most responsive and responsible bid to Michigan Gateway Community Foundation for their proposal of the Ross-Sanders House to be their new corporate headquarters,

WHEREAS, the City Commission voted unanimously at the July 24, 2023, regular meeting to sell the property to the Michigan Gateway Community Foundation,

NOW THEREFORE, BE IT RESOLVED that the Buchanan City Commission hereby authorizes the conveyance of the Ross-Sanders House at 107 W. Front St., Buchanan, Michigan to the Michigan Gateway Community Foundation and identifies Community Development Director Richard Murphy and the City Clerk as the authorized individuals to execute the conveyance of the property on behalf of the municipality.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of _____ at their regular meeting held on _____ 20__, at _____ p.m. in _____, with a quorum present.

Dated: _____



May 8, 2024

Kalla Langston, Clerk
City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

Dear Kalla,

The City of Buchanan continues to work with Longbranch Livery LLC as they seek to begin efforts on a rehabilitation project in the city.

On behalf of Longbranch Livery LLC., and the City of Buchanan, we would like to request a public hearing at the regular city commission meeting for the date of May 28, 2024 at 7:00 PM at Buchanan City Hall. The requested hearing will be for the consideration for approval of an Obsolete Property Rehabilitation Tax Exemption for property located at 206 Days Ave., Buchanan, MI 49107, pursuant to PA 210 of 2005.

If you have any questions, concerns, or if the proposed date cannot be achieved, please contact me at (269) 695-3844 Ext. 19.

Thank you for your assistance!

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Murphy". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Richard Murphy
Community Development Director
City of Buchanan
rmurphy@cityofbuchanan.com
269-695-3844 Ext. 19



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Mindy Cole-Crocker
Assessor
City of Buchanan
302 N. Redbud Tr.
Buchanan, MI 49107

Dear Mrs. Cole-Crocker,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m. at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Kalla Langston". The signature is fluid and cursive, with the first name "Kalla" being more prominent.

Kalla Langston
Clerk, City of Buchanan



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Patricia Robinson
Superintendent
Buchanan Public Schools
401 W. Chicago St
Buchanan, MI 49107

Dear Ms. Robinson,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink that reads "Kalla Langston". The signature is written in a cursive, flowing style.

Kalla Langston
Clerk, City of Buchanan



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Dr. Trevor Kubatzke
President
Lake Michigan College
2755 East Napier Ave
Benton Harbor, MI 49022

Dear Dr. Kubatzke,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m. at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Kalla Langston".

Kalla Langston
Clerk, City of Buchanan



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Mr. Eric Hoppstock
Berrien RESA
711 St. Joseph Ave.,
Berrien Springs, MI 49103

Dear Mr. Hoppstock,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m. at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Langston".

Kalla Langston
Clerk, City of Buchanan



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Michael Reed
Longbranch Livery LLC
206 Days Ave.
Buchanan, MI 49107

Dear Mr. Reed,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m. at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Langston", is written in a cursive style.

Kalla Langston
Clerk, City of Buchanan



City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107

May 8, 2024

Brian Dissette
County Administrator
Berrien County Administration Center
701 Main Street
St. Joseph, MI 49085

Dear Mr. Dissette,

You are hereby notified that a public hearing will be held on Tuesday, May 28th, at 7 p.m. at the Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107, for the establishment of an Obsolete Property Rehabilitation District for the property located at 206 Days Ave., Buchanan, Michigan, pursuant to Public Act 146 of 2000, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Kalla Langston".

Kalla Langston
Clerk, City of Buchanan

AFFIDAVIT OF PUBLICATION

IN THE MATTER OF

PUBLIC HEARING NOTICE

CITY OF BUCHANAN, MI

The Buchanan City Commission will hold a public comment period ending with a public hearing at 7:00 p.m. on May 28, 2024 to invite and hear comments from the general public on the consideration for approval of an Obsolete Property Rehabilitation (OPRA) Tax Exemption for Longbranch Livery LLC, 206 Days Ave., Buchanan, MI 49107

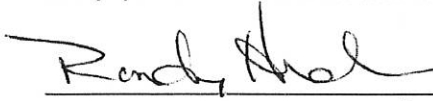
Notice of Public Hearing and Public Comment Period for the Approval of an Obsolete Property Rehabilitation (OPRA) Exemption for Longbranch Livery LLC, 206 Days Ave., Buchanan, MI 49107
The Buchanan City Commission will hold a public comment period ending with a public hearing at 7:00 p.m. on May 28, 2024, at Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107.
The purpose of the comment period and public hearing is to invite and hear comments from the general public on the consideration for approval of an Obsolete Property Rehabilitation (OPRA) Tax Exemption for Longbranch Livery LLC, 206 Days Ave., Buchanan, MI 49107. At the hearing, all interested parties will be given an opportunity to be heard.
If you cannot attend the public hearing, written comments can be sent to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107 or emailed to Community Development Director Richard Murphy at rmurphy@cityofbuchanan.com and must be received by noon on May 28, 2024.

STATE OF MICHIGAN
County of Berrien

Randy Hendrixson being duly sworn, deposes and says the annexed printed copy of a notice was published in the Berrien County Record, a newspaper printed and circulated in said State and County, published in the English language for the dissemination of legal news, having a bona fide list of paying subscribers and established, published, and circulated at least once a week without interruption for at least 1 year in said County, and that said notice was published in said newspaper on:

May 16, _____

A.D. 2024, that he is the agent of the printers of said newspaper and knows well the facts stated therein.

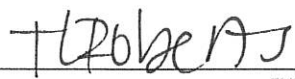


Randy Hendrixson

Subscribed and sworn to before me on this

16th day of May A.D. 2024

My commission expires: June 14, 2030



TLRoberts



T L ROBERTS
My Commission Expires
June 14, 2030
County of Berrien
Acting in the County of _____

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

| | | | |
|--|--|--|--|
| Applicant (Company) Name (applicant must be the OWNER of the facility) 206 DAYS AVE HOLDING, LLC. | | | |
| Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 206 Days Ave., Buchanan, MI 49107 | | | |
| Location of obsolete facility (Number and Street, City, State, ZIP Code) 206 Days Ave., Buchanan, MI 49107 | | | |
| City, Township, Village (indicate which) City of Buchanan | | County Berrien | |
| Date of Commencement of Rehabilitation (mm/dd/yyyy) 06/01/2024 | Planned date of Completion of Rehabilitation (mm/dd/yyyy) 06/01/2025 | School District where facility is located (include school code) 11310 | |
| Estimated Cost of Rehabilitation \$3,485,385.00 | | Number of years exemption requested 12 | |
| Attach legal description of obsolete property on separate sheet. | | | |
| Expected Project Outcomes (Check all that apply) | | | |
| <input checked="" type="checkbox"/> Increase commercial activity <input type="checkbox"/> Retain employment <input checked="" type="checkbox"/> Revitalize urban areas <input checked="" type="checkbox"/> Create employment <input type="checkbox"/> Prevent a loss of employment <input type="checkbox"/> Increase number of residents in the community in which the facility is situated | | | |
| Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. <u>15</u> | | | |
| <input checked="" type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion. | | | |

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

| | | |
|---|--|------------|
| Name of Company Officer (No authorized agents) Michael Reed | Telephone Number 574-383-0663 | Fax Number |
| Mailing Address | E-mail Address michael.reed@cccniles.com | |
| Signature of Company Officer (no authorized agents) | Title | |

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

| | |
|-----------|---------------------------|
| Signature | Date Application Received |
|-----------|---------------------------|

FOR STATE TAX COMMISSION USE

| | | |
|--------------------|---------------|-----------|
| Application Number | Date Received | LUCI Code |
|--------------------|---------------|-----------|

| LOCAL GOVERNMENT ACTION | | |
|--|---|--|
| This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process. | | |
| PART 1: ACTION TAKEN | | |
| Action Date 5/28/2024 | | |
| <input checked="" type="checkbox"/> Exemption Approved for <u>12</u> Years, ending December 30, <u>2036</u> (not to exceed 12 years) <input type="checkbox"/> Denied | | |
| Date District Established 8/28/23 | LUCI Code | School Code 11310 |
| PART 2: RESOLUTIONS (the following statements must be included in resolutions approving) | | |
| <p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p> | <p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p> | |
| PART 3: ASSESSOR RECOMMENDATIONS | | |
| Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC) | | |
| Building Taxable Value | Building State Equalized Value | |
| \$ \$1,038 | \$ \$3,300 | |
| Name of Government Unit City of Buchanan | Date of Action Application 5/28/2024 | Date of Statement of Obsolescence 8/15/2023 |
| PART 4: CLERK CERTIFICATION | | |
| The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy. | | |
| Name of Clerk | Telephone Number | |
| Clerk Mailing Address | | |
| Mailing Address | | |
| Telephone Number | Fax Number | E-mail Address |
| Clerk Signature | | Date |

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
RESOLUTION 2024.05/14
Resolution To Approve An Obsolete Property Rehabilitation (OPRA)
Exemption Certificate Application PA 146 Of 2000 As Amended**

For 206 DAYS AVE HOLDINGS LLC., 206 Days Ave., Buchanan, MI 49107

WHEREAS, pursuant to PA 146 of 2000, the City of Buchanan is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, the City of Buchanan legally established the Obsolete Property Rehabilitation District *206 DAYS AVE HOLDINGS LLC., 206 Days Ave., Buchanan* on August 28, 2023, after a public hearing held on August 28, 2023; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Buchanan; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 on May 28, 2024; and

WHEREAS, the 206 DAYS AVE HOLDINGS LLC., is not delinquent in any taxes related to the facility; and

WHEREAS, the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, the applicant 206 DAYS AVE HOLDINGS LLC., has provided answers to all required questions under the application instructions to the City of Buchanan; and

WHEREAS, the City of Buchanan requires that rehabilitation of the facility shall be completed by June 30, 2025; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Buchanan eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, and revitalize urban areas in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Buchanan Be and hereby is granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located in Obsolete Property Rehabilitation District *206 DAYS AVE HOLDINGS LLC., 206 Days Ave., Buchanan* at 206 Days Ave., Buchanan, MI 49107 for a period of (12) years, beginning December 31, 2024, and ending December 30, 2036, pursuant to the provisions of PA 146 of 2000, as amended.

- AYES:
- NAYS:
- ABSTAIN:
- ABSENT:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, Michigan at a regular meeting held on May 28, 2024.

Kalla Langston, City Clerk

2024 Delinquent to Tax-Summer

| Acct # | Service Address | Owner Name | Resident Name | Tax ID | Amount Past | Total Balance | | Last Payment Date | Last Payment Amount |
|--------|--------------------|---------------------------------|----------------|-------------------|----------------------|---------------|------------|-------------------|---------------------|
| | | | | | Due as of 12/31/2023 | Plus \$50.00 | on Account | | |
| 4 | 106 E ALEXANDER ST | FORD, CORY | | 58-1500-0053-01-2 | \$93.36 | \$143.36 | \$352.52 | 10/11/2023 | (\$430.24) |
| 1785 | 123 S DETROIT 1 | TACKETT, BENJAMIN | | 58-1300-0009-00-2 | \$48.15 | \$98.15 | \$48.15 | 7/7/2021 | (\$15.75) |
| 2299 | 207 E FRONT 1 | BUCHANAN EQUITY LLC | PAOLUCCI, JOE | 58-0340-0001-06-4 | \$110.11 | \$160.11 | \$110.11 | 8/10/2022 | (\$49.42) |
| 2305 | 209 E FRONT | BUCHANAN EQUITY LLC | PAOLUCCI, JOE | 58-0340-0001-05-6 | \$36.35 | \$86.35 | \$36.35 | 10/17/2023 | (\$54.86) |
| 2528 | 310 W FRONT 1 | YOUNG, PATRICK | | 58-6850-0009-01-6 | \$34.83 | \$84.83 | \$34.83 | 8/10/2021 | (\$15.00) |
| 2715 | 801 W FRONT ST | MCNEELY, TODD | | 58-1350-0031-00-4 | \$257.87 | \$307.87 | \$487.03 | 2/12/2024 | (\$100.00) |
| 2788 | 113 FULTON ST | HEARTS BETWEEN HEART LLC | | 58-2500-0020-00-4 | \$448.96 | \$498.96 | \$678.12 | 3/31/2023 | (\$300.00) |
| | | MOTEN, CHRISTINA M | | | | | | | |
| 2848 | 410 FULTON ST | RESIDENT | | 58-2000-0337-00-6 | \$279.75 | \$329.75 | \$569.90 | 9/12/2023 | (\$118.00) |
| 2890 | 513 FULTON ST | ANTSDEL, THERESA | | 58-2000-0270-00-9 | \$527.84 | \$577.84 | \$757.00 | 7/25/2022 | (\$100.00) |
| 2974 | 313 HARLAN AVE 1 | HOY, RICHARD | | 58-5950-0010-00-7 | \$52.59 | \$102.59 | \$95.55 | 3/19/2024 | (\$75.00) |
| 3777 | 503 MICHIGAN 1 | SEARFOSS, DEEDRAH | | 58-7300-0022-00-1 | \$7.27 | \$57.27 | \$13.88 | 10/20/2023 | (\$13.46) |
| 3892 | 307 MILLER ST | MYERS, JAMES | | 58-4950-0036-01-9 | \$336.54 | \$386.54 | \$688.33 | 10/4/2023 | (\$300.00) |
| 4088 | 513 MORAVIA ST | MARSHALL, CHERI | | 58-7300-0050-01-3 | \$527.84 | \$577.84 | \$757.00 | N/A | \$0.00 |
| 4511 | 701 POLIS 1 | WOLKINS, JANET | | 58-1350-0140-00-8 | \$6.73 | \$56.73 | \$6.73 | 1/14/2022 | (\$0.02) |
| 5317 | 501 RYNEARSON 1 | BOWER, CLAUDE | FARIS, ALLISON | 58-0036-0256-14-6 | \$6.70 | \$56.70 | \$6.70 | 8/26/2021 | (\$0.35) |
| 6079 | 511 W 3RD ST | WATTS, DEBORAH | | 58-4950-0043-02-3 | \$118.07 | \$168.07 | \$507.99 | 4/2/2024 | (\$100.00) |
| 6339 | 116 N MAIN ST | SW HOLDING | | 58-0340-0004-06-3 | \$496.13 | \$546.13 | \$725.29 | 5/17/2023 | (\$353.43) |
| 6364 | 318 LIBERTY 1 | COLLINS, TONY | | 58-4500-0128-00-1 | \$19.58 | \$69.58 | \$19.58 | 10/3/2022 | (\$6.24) |
| 6496 | 904 COMMERCIAL ST | VANDEVENTER, MICHAEL & JENNIFER | | 58-2000-0213-00-5 | \$87.27 | \$137.27 | \$316.43 | 10/11/2023 | (\$90.00) |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|--|-----------|-----------|
| 05/21/2024 | AP | ABONMARCHE CONSULTANTS, INC. CONTRACTUAL Vnd: 0202 Invoice: 152009 | Invoice: 152009 Ref#: 28414 (ENGINEERING SERVICES THROUGH 4.30.24) 214-000.000-818.000 214-000.000-202.000 | 5,437.50 | 5,437.50 |
| | | Expected Check Run: 05/28/2024 | | 5,437.50 | 5,437.50 |
| 05/21/2024 | AP | AMERICAN LEGION POST 51 MISCELLANEOUS SUPPLIES Vnd: 0172 Invoice: 726618 | Invoice: 726618 Ref#: 28370 (4X6 FLAG FOR WWTP) 592-590.000-756.000 592-000.000-202.000 | 35.00 | 35.00 |
| | | Expected Check Run: 05/28/2024 | | 35.00 | 35.00 |
| 05/21/2024 | AP | ASHLEY HANSON MARKET MASTER FEES Vnd: 0562 Invoice: 05.02.24-05.18.24 | Invoice: 05.02.24-05.18.24 Ref#: 28369 (FARMERS MARKET) 101-754.000-803.000 101-000.000-202.000 | 600.00 | 600.00 |
| | | Expected Check Run: 05/28/2024 | | 600.00 | 600.00 |
| 05/21/2024 | AP | ASHLEY REGAL ECONOMIC DEVELOPMENT Vnd: 2306 Invoice: 05.14.24 | Invoice: 05.14.24 Ref#: 28404 (MIELAGE REIMBURSEMENT - REDEVELOPMENT TR) 101-700.000-735.000 101-000.000-202.000 | 34.58 | 34.58 |
| | | Expected Check Run: 05/28/2024 | | 34.58 | 34.58 |
| 06/01/2024 | AP | AT&T TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 05.13.24 | Invoice: 05.13.24 Ref#: 28373 (WATER DEPT. INTERNET) 592-591.000-853.000 592-000.000-202.000 | 143.58 | 143.58 |
| | | Expected Check Run: 05/28/2024 | | 143.58 | 143.58 |
| 05/21/2024 | AP | AUSRA KUBOTA, INC. MISCELLANEOUS SUPPLIES Vnd: 0820 Invoice: IN09468 | Invoice: IN09468 Ref#: 28368 (PARTS FOR MOWERS (BOSS SPLINE, OIL SEALS) 101-441.000-756.000 101-000.000-202.000 | 126.74 | 126.74 |
| | | Expected Check Run: 05/14/2024 | | 126.74 | 126.74 |
| 05/21/2024 | AP | AUSRA KUBOTA, INC. MISCELLANEOUS SUPPLIES Vnd: 0820 Invoice: IN09436 | Invoice: IN09436 Ref#: 28371 (PARTS FOR KUBOTAS (SHAFT SPIND, BEARING) 101-441.000-756.000 101-000.000-202.000 | 449.73 | 449.73 |
| | | Expected Check Run: 05/28/2024 | | 449.73 | 449.73 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|---|---|-----------|-----------|
| 05/21/2024 | AP | BENTON HARBOR DEPT. OF PUBLIC SFTY EDUCATION AND TRAINING Vnd: 2124 Invoice: 2024-BUCH3 | Invoice: 2024-BUCH3 Ref#: 28375 (FIREFIGHTER 2 COURSE FOR B. CARPENTER) 101-336.000-960.000 101-000.000-202.000 | 625.00 | 625.00 |
| | | Expected Check Run: 05/28/2024 | | 625.00 | 625.00 |
| 05/21/2024 | AP | BERRIEN COUNTY RECORD LEGAL NOTICES & RECORDINGS Vnd: 0339 Invoice: 05.16.24 | Invoice: 05.16.24 Ref#: 28374 (PROPOSED FY BUDGET & OPRA FOR LONBRANCH) 101-215.000-903.000 101-000.000-202.000 | 147.90 | 147.90 |
| | | Expected Check Run: 05/28/2024 | | 147.90 | 147.90 |
| 05/21/2024 | AP | BERRIEN COUNTY TREASURER TRAIL GRANT EXPENDITURES Vnd: 1992 Invoice: 15335 | Invoice: 15335 Ref#: 28381 (JAIL WORKERS FOR TRAIL) 401-000.000-970.031 401-000.000-202.000 | 180.00 | 180.00 |
| | | Expected Check Run: 05/28/2024 | | 180.00 | 180.00 |
| 05/21/2024 | AP | BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9535028 | Invoice: 9535028 Ref#: 28376 (PROF SERVICES FOR PERIOD ENDING 3.31.24) 101-172.000-826.000 101-000.000-202.000 | 325.00 | 325.00 |
| | | Expected Check Run: 05/28/2024 | | 325.00 | 325.00 |
| 05/21/2024 | AP | BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES Vnd: 2347 Invoice: 9537664 | Invoice: 9537664 Ref#: 28377 (PROF. SERVICES RENDERED THROUGH 3.31.24) 101-301.000-826.000 101-000.000-202.000 | 200.00 | 200.00 |
| | | Expected Check Run: 05/28/2024 | | 200.00 | 200.00 |
| 05/21/2024 | AP | CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 5210820974 | Invoice: 5210820974 Ref#: 28382 (MEDICAL CABINET RESTOCK - DPW) 101-441.000-818.000 101-000.000-202.000 | 144.11 | 144.11 |
| | | Expected Check Run: 05/28/2024 | | 144.11 | 144.11 |
| 05/21/2024 | AP | CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 5210820919 | Invoice: 5210820919 Ref#: 28383 (MEDICAL CABINET RESTOCK -CEMETERY) 101-567.000-818.000 101-000.000-202.000 | 122.10 | 122.10 |
| | | Expected Check Run: 05/28/2024 | | 122.10 | 122.10 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|--|---|------------------|
| 05/21/2024 | AP | CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 5210820970 | Invoice: 5210820970 Ref#: 28384 (MEDICAL CABINET RESTOCK - FD) 101-336.000-818.000 101-000.000-202.000 | 98.82 | 98.82 |
| | | Expected Check Run: 05/28/2024 | | 98.82 | 98.82 |
| 05/21/2024 | AP | CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 5210820904 | Invoice: 5210820904 Ref#: 28385 (MEDICAL CABINET RESTOCK - WWTP) 592-590.000-818.000 592-000.000-202.000 | 105.61 | 105.61 |
| | | Expected Check Run: 05/28/2024 | | 105.61 | 105.61 |
| 05/21/2024 | AP | CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 5210820972 | Invoice: 5210820972 Ref#: 28386 (MEDICAL CABINET RESTOCK - CITY HALL) 101-265.000-818.000 101-000.000-202.000 | 171.08 | 171.08 |
| | | Expected Check Run: 05/28/2024 | | 171.08 | 171.08 |
| 05/21/2024 | AP | CITY OF BUCHANAN-PETTY CASH POSTAGE POSTAGE LAND/SPLIT/COMBO WATER & ICE EGLE PERMIT FEE ELEVON FEE REIMBURSEMENT MISCELLANEOUS Vnd: 1673 Invoice: 05.15.24 Vnd: 1673 Invoice: 05.15.24 | Invoice: 05.15.24 Ref#: 28378 (PETTY CASH - REPLEN (POSTAGE, LANDFILL)) 101-253.000-730.000 101-257.000-728.000 101-215.000-728.000 592-590.000-757.000 592-590.000-957.002 101-265.000-962.000 101-265.000-962.000 101-000.000-202.000 592-000.000-202.000 | 0.78 5.01 5.00 12.04 8.99 5.50 3.32 | 19.61 21.03 |
| | | Expected Check Run: 05/28/2024 | | 40.64 | 40.64 |
| 05/21/2024 | AP | COMCAST BUSINESS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 05.14.24-06.13.24 Vnd: 1722 Invoice: 05.14.24-06.13.24 | Invoice: 05.14.24-06.13.24 Ref#: 28380 (MOTHLY CYCLE) 592-590.000-853.000 101-441.000-853.000 101-567.000-853.000 592-000.000-202.000 101-000.000-202.000 | 330.16 230.50 160.27 | 330.16 390.77 |
| | | Expected Check Run: 05/28/2024 | | 720.93 | 720.93 |
| 05/21/2024 | AP | ELECTION SOURCE MISCELLANEOUS Vnd: 0532 Invoice: 24-9468 | Invoice: 24-9468 Ref#: 28387 (EX VOTING BOOTHS) 101-262.000-962.000 101-000.000-202.000 | 1,000.33 | 1,000.33 |
| | | Expected Check Run: 05/28/2024 | | 1,000.33 | 1,000.33 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|---|--|-----------|
| 05/21/2024 | AP | ETNA SUPPLY CO. PREPAID Vnd: 0919 Invoice: S105660689.001 | Invoice: S105660689.001 Ref#: 28415 (SENSUS HOSTING FEE - 06.28.24-06.30) 101-000.000-123.000 101-000.000-202.000 | 17,768.00 | 17,768.00 |
| | | Expected Check Run: 05/28/2024 | | 17,768.00 | 17,768.00 |
| 05/21/2024 | AP | GALL'S INC. UNIFORMS Vnd: 1842 Invoice: 027749039 | Invoice: 027749039 Ref#: 28389 (HAND CUFFS FOR NEW RECRUITS) 101-301.000-768.000 101-000.000-202.000 | 57.98 | 57.98 |
| | | Expected Check Run: 05/28/2024 | | 57.98 | 57.98 |
| 05/21/2024 | AP | GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 21480 | Invoice: 21480 Ref#: 28413 (REPAIR HEADLIGHT ON 46-2) 101-301.000-939.000 101-000.000-202.000 | 26.08 | 26.08 |
| | | Expected Check Run: 05/28/2024 | | 26.08 | 26.08 |
| 05/21/2024 | AP | GRAINGER PARTS MISCELLANEOUS SUPPLIES Vnd: 0115 Invoice: 9117665126 | Invoice: 9117665126 Ref#: 28388 (SLOW CLOSING SOLENOID VALVE) 592-590.000-756.000 592-000.000-202.000 | 571.40 | 571.40 |
| | | Expected Check Run: 05/28/2024 | | 571.40 | 571.40 |
| 05/21/2024 | AP | HONOR CREDIT UNION MEDICAL MARIHUANA TELEPHONE, INTERNET, CABLE SECRETERY CONF. STAY BANK FEES AND CHARGES Vnd: 1948 Invoice: 04.30.24 - 6070 | Invoice: 04.30.24 - 6070 Ref#: 28425 (APRIL 2024 - PD CC CHARGES) 101-371.001-957.001 101-301.000-853.000 101-301.000-873.000 101-267.000-956.000 101-000.000-202.000 | 10.00 411.95 198.87 15.23 | 636.05 |
| | | Expected Check Run: 05/28/2024 | | 636.05 | 636.05 |
| 05/21/2024 | AP | HONOR CREDIT UNION ECONOMIC DEVELOPMENT RETIREMENT GIFT T. GANUS RETIREMENT PLAQUE FOR T. GANUS ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT MEMBERSHIP AND DUES BANK FEES AND CHARGES Vnd: 1948 Invoice: 04.30.24 - 0448 | Invoice: 04.30.24 - 0448 Ref#: 28426 (APRIL 2024 CITY CARD #1 CC CHARGES) 101-700.000-735.000 101-265.000-756.000 101-101.000-885.000 101-700.000-735.000 101-700.000-735.000 101-700.000-735.000 101-700.000-735.000 101-215.000-831.000 101-267.000-956.000 101-000.000-202.000 | 73.14 54.58 54.58 101.96 14.31 8.48 12.72 185.00 17.43 | 522.20 |
| | | Expected Check Run: 05/28/2024 | | 522.20 | 522.20 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|---|---|--------------------------|
| 05/21/2024 | AP | HONOR CREDIT UNION DOWNTOWN & DAYS AVE LIGHT REPLACEMENTS BANK FEES AND CHARGES Vnd: 1948 Invoice: 04.30.24 - 0648 | Invoice: 04.30.24 - 0648 Ref#: 28427 (APRIL 2024 CITY CARD #2 CC CHARGES) 101-700.000-735.000 101-267.000-956.000 101-000.000-202.000 | 106.32 2.10 | 108.42 |
| | | Expected Check Run: 05/28/2024 | | 108.42 | 108.42 |
| 05/21/2024 | AP | HONOR CREDIT UNION SWING REPLACEMENT BANK FEES AND CHARGES Vnd: 1948 Invoice: 04.30.24 - 6104 | Invoice: 04.30.24 - 6104 Ref#: 28428 (APRIL 2024 BAKER CC CHARGES) 101-755.000-756.014 101-267.000-956.000 101-000.000-202.000 | 403.82 8.41 | 412.23 |
| | | Expected Check Run: 05/28/2024 | | 412.23 | 412.23 |
| 05/21/2024 | AP | HONOR CREDIT UNION RUBBER PUMP TUBING Vnd: 1948 Invoice: 04.30.24 - 9990 | Invoice: 04.30.24 - 9990 Ref#: 28429 (APRIL 2024 LYNCH CC CHARGES) 592-590.000-756.000 592-000.000-202.000 | 233.00 | 233.00 |
| | | Expected Check Run: 05/28/2024 | | 233.00 | 233.00 |
| 05/21/2024 | AP | HONOR CREDIT UNION WEBSITE CALCULATOR RIBBON CALCULATOR RIBBON DIVIDERS FOR CEM. BINDER TAB PROTECTORS, COMPUTER MOUNT BILLING CLERK NAME PLATE HAND TOWELS HAND TOWELS TRAIL GRANT EXPENDITURES BOOKBOARD DUCT TAPE, PHONE CASE CLIP, TRASH BAGS TRASH BAGS FOR TRASH RUNS & SAFETY GLASS PRIME BANK FEES AND CHARGES Vnd: 1948 Invoice: 04.30.24 - 0678 Vnd: 1948 Invoice: 04.30.24 - 0678 Vnd: 1948 Invoice: 04.30.24 - 0678 | Invoice: 04.30.24 - 0678 Ref#: 28430 (APRIL 2024 PEREZ CC CHARGES) 101-754.000-857.000 101-253.000-728.000 101-172.000-728.000 101-567.000-756.000 101-253.000-728.000 592-591.000-756.000 101-567.000-756.000 101-265.000-756.000 401-000.000-970.031 101-253.000-728.000 101-441.000-756.000 101-441.000-756.000 101-265.000-818.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000 401-000.000-202.000 | 16.24 7.25 7.50 13.98 58.15 7.49 34.13 34.13 157.98 21.99 85.92 238.77 14.99 20.11 | 553.16 7.49 157.98 |
| | | Expected Check Run: 05/28/2024 | | 718.63 | 718.63 |
| 05/21/2024 | AP | INTERNATIONAL ASSOC. FOR PROPERTY MISCELLANEOUS Vnd: MISC Invoice: M24-C692037 | Invoice: M24-C692037 Ref#: 28390 (EVIDENCE IAPE MEMBERSHIP FOR OFFICER B) 101-301.000-962.000 101-000.000-202.000 | 65.00 | 65.00 |
| | | Expected Check Run: 05/28/2024 | | 65.00 | 65.00 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|---|---|--|-----------|
| 05/21/2024 | AP | ISABELLE ADNSON TRAVEL & CAR ALLOWANCE Vnd: MISC Invoice: 05.15.24 | Invoice: 05.15.24 Ref#: 28372 (MIELAGE TO GRAB ELECTION SUPPLIES) 101-215.000-873.000 101-000.000-202.000 | 28.81 | 28.81 |
| | | Expected Check Run: 05/14/2024 | | 28.81 | 28.81 |
| 03/21/2024 | AP | KATOM RESTAURANT SUPPLY PARK & RECREATION EXPENSES Vnd: MISC Invoice: 609700 | Invoice: 609700 Ref#: 28392 (DRINKING FOUNTAIN FOR VICTORY PARK) 401-000.000-970.007 401-000.000-202.000 | 4,624.85 | 4,624.85 |
| | | Expected Check Run: 05/28/2024 | | 4,624.85 | 4,624.85 |
| 05/21/2024 | AP | KEYSTONE COOPERATIVE MISCELLANEOUS SUPPLIES Vnd: 2342 Invoice: 453436 | Invoice: 453436 Ref#: 28391 (OIL FOR WWTP) 592-590.000-756.000 592-000.000-202.000 | 99.18 | 99.18 |
| | | Expected Check Run: 05/28/2024 | | 99.18 | 99.18 |
| 05/21/2024 | AP | KRUGGEL LAWTON CPA PREPAID Vnd: 2145 Invoice: 376004 | Invoice: 376004 Ref#: 28393 (QUARTERLY MEETINGS RELATED TO 06.30.24 A) 101-000.000-123.000 101-000.000-202.000 | 2,500.00 | 2,500.00 |
| | | Expected Check Run: 05/28/2024 | | 2,500.00 | 2,500.00 |
| 05/21/2024 | AP | LRS, LLC PUBLIC RELATIONS Vnd: 2331 Invoice: MN4064268 | Invoice: MN4064268 Ref#: 28394 (SPRING CLEAN UP - DUMP DAYS) 101-101.000-885.000 101-000.000-202.000 | 7,903.00 | 7,903.00 |
| | | Expected Check Run: 05/28/2024 | | 7,903.00 | 7,903.00 |
| 05/21/2024 | AP | LRS, LLC 29204.1 29201.2 29200.1 29201.1 29202.1 2726.1 Vnd: 2331 Invoice: 04.25.24. | Invoice: 04.25.24. Ref#: 28395 (TRASH SERVICE FOR 05.01.24-07.31.24) 101-301.000-921.000 101-265.000-921.000 101-265.000-922.000 101-265.000-921.000 101-265.000-921.000 101-336.000-921.000 101-000.000-202.000 | 67.05 37.05 37.05 46.95 37.05 93.90 | 319.05 |
| | | Expected Check Run: 05/28/2024 | | 319.05 | 319.05 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|--|-----------|-----------|
| 05/21/2024 | AP | LRS, LLC UTILITIES | Invoice: 04.25.24-1 Ref#: 28396 (MONTHLY TRASH SERVICE) | | |
| | | 29199.1 | 101-567.000-921.000 | 98.84 | |
| | | 29205.1 | 101-265.000-922.000 | 98.84 | |
| | | 29205.4 | 101-441.000-921.000 | 372.68 | |
| | | 29205.3 | 592-590.000-921.000 | 98.84 | |
| | | 29205.2 | 101-265.000-921.000 | 148.12 | |
| | | Vnd: 2331 Invoice: 04.25.24-1 | 101-000.000-202.000 | | 866.60 |
| | | Vnd: 2331 Invoice: 04.25.24-1 | 592-000.000-202.000 | | 98.84 |
| | | Expected Check Run: 05/28/2024 | | | |
| | | | | 965.44 | 965.44 |
| 05/21/2024 | AP | M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS | Invoice: 77522 Ref#: 28398 (VETERANS CIRCLE FERTILIZATION) | | |
| | | Vnd: 0324 Invoice: 77522 | 101-567.000-932.000 | 79.00 | |
| | | | 101-000.000-202.000 | | 79.00 |
| | | Expected Check Run: 05/28/2024 | | | |
| | | | | 79.00 | 79.00 |
| 05/21/2024 | AP | M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS | Invoice: 77551 Ref#: 28399 (IRRIGATION SYSTEM START UP) | | |
| | | Vnd: 0324 Invoice: 77551 | 101-567.000-932.000 | 119.00 | |
| | | | 101-000.000-202.000 | | 119.00 |
| | | Expected Check Run: 05/28/2024 | | | |
| | | | | 119.00 | 119.00 |
| 05/21/2024 | AP | MILLER WELDING SUPPLY MISCELLANEOUS SUPPLIES | Invoice: INV000329334 Ref#: 28400 (FLAP DISC FOR WWTP TO SHARPEN BLADES) | | |
| | | Vnd: 1635 Invoice: INV000329334 | 592-590.000-756.000 | 42.50 | |
| | | | 592-000.000-202.000 | | 42.50 |
| | | Expected Check Run: 05/28/2024 | | | |
| | | | | 42.50 | 42.50 |
| 05/21/2024 | AP | MPEC MAINTENANCE - EQUIPMENT | Invoice: 741347 Ref#: 28397 (BATTERY FOR ZDR11) | | |
| | | Vnd: 2315 Invoice: 741347 | 101-441.000-933.000 | 128.24 | |
| | | | 101-000.000-202.000 | | 128.24 |
| | | Expected Check Run: 05/28/2024 | | | |
| | | | | 128.24 | 128.24 |
| 05/21/2024 | AP | PRIDE THE PORTABLE TOILET CONTRACTUAL | Invoice: 40741 Ref#: 28406 (COMMONS, BOAT LAUNCH, KATHRYN PARK, CENT) | | |
| | | Vnd: 0866 Invoice: 40741 | 101-755.000-818.000 | 956.00 | |
| | | | 101-000.000-202.000 | | 956.00 |
| | | Expected Check Run: 05/13/2024 | | | |
| | | | | 956.00 | 956.00 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|---|----------------------|-----------|
| 05/21/2024 | AP | PRO SAFETY INNOVATIONS LLC EQUIPMENT TESTING Vnd: 1813 Invoice: 3520 | Invoice: 3520 Ref#: 28401(5 SCBA BOTTLES FOR HYDROSTATIC TESTING) 101-336.000-851.001 101-000.000-202.000 | 134.95 | 134.95 |
| | | Expected Check Run: 05/28/2024 | | 134.95 | 134.95 |
| 05/21/2024 | AP | RICHARD WONACOTT TARGET RANGE & SUPPLIES Vnd: 0034 Invoice: 05.07.24 | Invoice: 05.07.24 Ref#: 28402(REIMBURSEMENT FOR CARTRIDGES) 101-301.000-729.000 101-000.000-202.000 | 63.40 | 63.40 |
| | | Expected Check Run: 05/28/2024 | | 63.40 | 63.40 |
| 05/21/2024 | AP | RING CENTRAL, INC TELEPHONE, INTERNET, CABLE PREPAID Vnd: 2349 Invoice: 12912969002 | Invoice: 12912969002 Ref#: 28405(RING CENTRAL SERVICE LINES - 4.12.24-4. 101-265.000-853.000 101-000.000-123.000 101-000.000-202.000 | 1,692.63 5,077.89 | 6,770.52 |
| | | Expected Check Run: 05/28/2024 | | 6,770.52 | 6,770.52 |
| 05/21/2024 | AP | ROYAL PUBLISHING PUBLIC RELATIONS MISCELLANEOUS Vnd: 2195 Invoice: 8123886 | Invoice: 8123886 Ref#: 28403(TRACK GOOD LUCK AD) 101-101.000-885.000 101-301.000-962.000 101-000.000-202.000 | 45.00 45.00 | 90.00 |
| | | Expected Check Run: 05/28/2024 | | 90.00 | 90.00 |
| 05/21/2024 | AP | S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0165159-IN | Invoice: 0165159-IN Ref#: 28417(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000 | 342.20 | 342.20 |
| | | Expected Check Run: 05/28/2024 | | 342.20 | 342.20 |
| 05/21/2024 | AP | S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0165122-IN | Invoice: 0165122-IN Ref#: 28418(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000 | 342.20 | 342.20 |
| | | Expected Check Run: 05/28/2024 | | 342.20 | 342.20 |
| 05/21/2024 | AP | S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0165083-IN | Invoice: 0165083-IN Ref#: 28419(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000 | 344.40 | 344.40 |
| | | Expected Check Run: 05/28/2024 | | 344.40 | 344.40 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------|---------|--|---|--|--------------------|
| 05/21/2024 | AP | S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0165045-IN | Invoice: 0165045-IN Ref#: 28420 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000 | 344.84 | 344.84 |
| | | Expected Check Run: 05/28/2024 | | 344.84 | 344.84 |
| 05/21/2024 | AP | S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0165010-IN | Invoice: 0165010-IN Ref#: 28421 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000 | 342.20 | 342.20 |
| | | Expected Check Run: 05/28/2024 | | 342.20 | 342.20 |
| 05/21/2024 | AP | SBF ENTERPRISES POSTAGE Vnd: 1943 Invoice: 2406-2321110 | Invoice: 2406-2321110 Ref#: 28422 (ESTIMATED POSTAGE FOR SUMMER 2024 TAX) 101-253.000-730.000 101-000.000-202.000 | 968.00 | 968.00 |
| | | Expected Check Run: 05/28/2024 | | 968.00 | 968.00 |
| 04/30/2024 | AP | SEMCO ENERGY ACCT 0157168.501 ACCT 0157576.500 ACCT 0359411.500 ACCT 0374061.500 ACCT 0157577.500 ACCT 0158995.500 ACCT 0348966.501 ACCT 0158691.500 CITY CENTER/UTIL./REFUNDS BANK FEES AND CHARGES Vnd: 0459 Invoice: 03.28.24-04.26.24 Vnd: 0459 Invoice: 03.28.24-04.26.24 | Invoice: 03.28.24-04.26.24 Ref#: 28407 (GAS ENERGY USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-268.000-921.000 101-265.000-921.000 101-441.000-921.000 592-590.000-921.000 101-265.000-922.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000 | 165.70 175.29 75.47 110.08 288.47 882.84 85.61 306.34 101.06 3.50 | 1,777.94 416.42 |
| | | Expected Check Run: 05/28/2024 | | 2,194.36 | 2,194.36 |
| 05/21/2024 | AP | SIRIUS XM RADIO INC. MISCELLANEOUS Vnd: 1481 Invoice: 05.04.24 | Invoice: 05.04.24 Ref#: 28424 (FARMERS MARKET RADIO) 101-754.000-756.014 101-000.000-202.000 | 148.54 | 148.54 |
| | | Expected Check Run: 05/28/2024 | | 148.54 | 148.54 |
| 05/21/2024 | AP | STAR UNIFORM MISCELLANEOUS Vnd: 1358 Invoice: 36325-2 | Invoice: 36325-2 Ref#: 28423 (RETIREMENT BADGE FOR T. GANUS) 101-301.000-962.000 101-000.000-202.000 | 384.00 | 384.00 |
| | | Expected Check Run: 05/28/2024 | | 384.00 | 384.00 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|------------------------------|---------|---|--|-----------|-----------|
| 05/21/2024 | AP | THE CINCINNATI INSURANCE COMPANY CONTRACTUAL Vnd: 2348 Invoice: 05.08.24 | Invoice: 05.08.24 Ref#: 28379 (BUILDING AUTHORITY INSURANCE) 469-000.000-818.000 469-000.000-202.000 | 2,995.00 | 2,995.00 |
| | | Expected Check Run: 05/28/2024 | | 2,995.00 | 2,995.00 |
| 05/21/2024 | AP | TRACTOR SUPPLY COMPANY MISCELLANEOUS SUPPLIES Vnd: 1753 Invoice: 05.16.24 | Invoice: 05.16.24 Ref#: 28408 (WAND FOR PAINT SPRAYER) 202-468.000-756.000 202-000.000-202.000 | 69.99 | 69.99 |
| | | Expected Check Run: 05/28/2024 | | 69.99 | 69.99 |
| 05/21/2024 | AP | UMB BANK N.A CONTRACTUAL Vnd: 2310 Invoice: 975451 | Invoice: 975451 Ref#: 28410 (BUILDING AUTHORITY BOND FEES - 05.01.24-) 469-000.000-818.000 469-000.000-202.000 | 350.00 | 350.00 |
| | | Expected Check Run: 05/28/2024 | | 350.00 | 350.00 |
| 05/21/2024 | AP | VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 9963790323 | Invoice: 9963790323 Ref#: 28409 (3X AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000 | 120.03 | 120.03 |
| | | Expected Check Run: 05/28/2024 | | 120.03 | 120.03 |
| 05/21/2024 | AP | WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 22825 | Invoice: 22825 Ref#: 28411 (PARTS FOR CHAIN SAW AND WEED EATER HEADS) 101-567.000-756.000 101-000.000-202.000 | 126.02 | 126.02 |
| | | Expected Check Run: 05/28/2024 | | 126.02 | 126.02 |
| 05/21/2024 | AP | WELDY SALES AND SERVICE MISCELLANEOUS SUPPLIES Vnd: 1763 Invoice: 22587 | Invoice: 22587 Ref#: 28412 (WEEDEATER FOR CEMETERY) 101-567.000-756.000 101-000.000-202.000 | 83.98 | 83.98 |
| | | Expected Check Run: 05/28/2024 | | 83.98 | 83.98 |
| 05/21/2024 | AP | WIGHTMAN & ASSOCIATES TRAIL GRANT EXPENDITURES Vnd: 1762 Invoice: 87243 | Invoice: 87243 Ref#: 28416 (PROJECT 200338: REIMBURSABLE EXPENSES -) 401-000.000-970.031 401-000.000-202.000 | 4,262.50 | 4,262.50 |
| | | Expected Check Run: 05/28/2024 | | 4,262.50 | 4,262.50 |
| | | | | 70,069.84 | 70,069.84 |
| Cash/Payable Account Totals: | | | | | |
| | | ACCOUNTS PAYABLE | 101-000.000-202.000 | | 48,1 |

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date | Journal | Description | GL Number | DR Amount | CR Amount |
|-----------|---------|------------------|----------------------------|-----------|-----------|
| | | ACCOUNTS PAYABLE | 202-000.000-202.000 | | 69.99 |
| | | ACCOUNTS PAYABLE | 214-000.000-202.000 | | 5,437.50 |
| | | ACCOUNTS PAYABLE | 401-000.000-202.000 | | 9,225.33 |
| | | ACCOUNTS PAYABLE | 469-000.000-202.000 | | 3,345.00 |
| | | ACCOUNTS PAYABLE | 592-000.000-202.000 | | 3,820.05 |
| | | | TOTAL INCREASE IN PAYABLE: | | 70,069.84 |

City of Buchanan

Life is better here



OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

**Proposed Budget
Fiscal Year: 2024-2025**

City of Buchanan

Life is better here

OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

Fiscal Year: 2024-2025

TABLE OF CONTENTS

PART 1

LETTER OF TRANSMITTAL

FISCAL BUDGET SUMMARY----- 1

GENERAL FUND REVENUES----- 2-3

GENERAL FUND EXPENSES----- 4

MAJOR STREETS BUDGET----- 5

LOCAL STREETS BUDGET----- 6

STREET REPAIR / MAINTENANCE & BROWNFIELD TIF----- 7

NEW / REPLACEMENT EQUIPMENT EXPENSE----- 8

10-YEAR CAPITAL IMPROVEMENT SCHEDULE----- 9

PART 2

WATER & SEWER O&M BUDGET----- 9 PAGES

SUPPLEMENTAL INFORMATION

BUDGET WORKSHEETS----- 12 PAGES



May 22, 2024

City Commissioners:

Enclosed is the proposed Operating, Maintenance and Capital Improvement Budget for FY 2024-25 for the City of Buchanan.

In addition to the General Fund Budget, FY 2024-25 information will also be presented relating to budgets for Major Streets, Local Streets and the Water / Sewer fund. Also included is a summary of a 10-Year Capital Plan and budgeted items for New and Replacement Equipment. The budget has been formulated to address the priorities of the City Commission and the citizens of Buchanan.

The proposed General Fund Budget anticipates operating revenues and expenses of \$3,680,067 and \$3,395,650 respectively. In addition, \$202,000 has been budgeted for replacement equipment expenses. Capital Improvement expenses include completion of the construction of the Department of Public Works Building and initial construction work for the Front Street / Downtown Improvement Project. This undertaking will include significant investment in the City's roads, water and sewer infrastructures. In addition, the culvert repair at Days Avenue/McCoy Creek and Front Street Retaining Wall Replacement projects are also slated to be addressed.

Favorable interest rates will continue to bolster the City's investment accounts in the coming year. Over \$400,000 in interest income will be earned and added to the investment funds for FY 2023-24. These assets, spread across several funds, are available to address funding for capital and replacement items. This balanced budget includes conservative revenues and expenditure with the expenditures only 2% greater than budgeted last year and nearly 30% less than two years ago. Going forward, it is important that financial oversight and the implementation of cost controls are continual and consistent to achieve a positive outcome for the City's finances.

Controlling expenses going forward will be a challenge as personnel, utilities and retained services costs are major components of our budget. Practical oversight of the spending on these components will be necessary. Monitoring and managing all expenses, while providing exceptional levels of service to the citizens of Buchanan, will be our primary focus in the coming year and long-term future. We will make every effort to achieve financial strength and organizational stability as we carry out the spending plan for the City of Buchanan in Fiscal Year 2024-25.

Sincerely,

Timothy J. Lynch
City Manager

City of Buchanan

Life is better here

FISCAL BUDGET SUMMARY

Fiscal Year 2024-2025

| | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|------------------------------------|-------------|-----------------------|------------------------------|---------------------------------|--------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| General Fund Revenues | \$3,602,280 | \$3,520,500 | \$3,450,158 | \$3,661,322 | \$3,680,067 | |
| General Fund Expenses | 3,435,051 | 3,326,050 | 2,291,020 | 2,860,446 | 3,395,650 | |
| Interest Income - All Funds | 139,400 | 300,000 | 260,763 | 420,000 | 350,000 | |
| Major Street Revenue | 509,488 | 563,690 | 497,636 | 550,000 | 560,000 | |
| Major Street Expense | 396,204 | 516,800 | 311,623 | 409,448 | 473,500 | |
| Local Street Revenue | 382,441 | 410,374 | 178,174 | 401,374 | 393,374 | |
| Local Street Expense | 311,008 | 377,900 | 247,901 | 316,311 | 359,900 | |
| Water/Sewer Revenue | 3,039,753 | 3,027,500 | 2,567,692 | 3,299,386 | 3,317,000 | |
| Water/Sewer Expense | 1,636,244 | 1,694,400 | 1,054,158 | 1,415,581 | 1,734,000 | |
| Bond Payments | | | | | | |
| 2008 SRF P & I | 114,313 | 111,938 | 111,938 | 111,938 | 114,500 | |
| 2010 DWRF P & I | 121,500 | 119,000 | 119,000 | 119,000 | 121,500 | |
| 2020 WWTP P & I | 444,860 | 548,490 | 548,490 | 548,490 | 549,740 | |
| 2023 DPW P & I | | 298,271 | 298,271 | 298,271 | 299,094 | |

City of Buchanan

Life is better here

GENERAL FUND REVENUE BUDGET

Fiscal Year 2024-2025

| REVENUES | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|----------------------------------|-------------|-----------------------|------------------------|---------------------------|-------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Real Property Taxes | \$1,657,757 | \$1,410,000 | \$1,726,277 | \$1,750,000 | \$1,969,000 | |
| Delinquent Personal Property | 522 | 1,000 | 29 | 100 | 500 | |
| P.I.L.O.T | 40,503 | 15,000 | | | 10,000 | |
| Industrial Facility Tax | 838 | | 1,516 | 1,516 | 2,500 | |
| Medical Marijuana State Revenue | 261,946 | 275,000 | 357,908 | 357,908 | 300,000 | |
| Taxes - Penalty & Interest | 10,380 | 10,000 | 11,547 | 11,500 | 10,000 | |
| Taxes - Administrative Fee | 67,644 | 49,000 | 53,007 | 53,100 | 55,000 | |
| Franchise Fee - Cable | 43,433 | 40,000 | 29,445 | 38,000 | 40,000 | |
| Building Permits | 19,197 | 30,000 | 20,621 | 30,000 | 20,000 | |
| Misc. License - Permits | 11,918 | 75,000 | 14,072 | 15,000 | 15,000 | |
| Medical Marijuana Permits | 101,750 | 150,000 | 86,500 | 86,500 | 80,000 | |
| Emergency Response Fee -PILOT | - | 20,000 | - | | 20,000 | |
| ARPA Funds | 325,000 | | | | | |
| COPS Grant | | 41,500 | | | | |
| Grants & Special Projects | 42,875 | 50,000 | 500 | 500 | 5,000 | |
| State Shared Liquor License | 3,214 | 3,000 | 2,210 | 2,500 | 3,000 | |
| Local Stabilization State Rev | 108,357 | 55,000 | 40,982 | 75,000 | 75,000 | |
| State - Constitutional Sales Tax | 687,838 | 712,300 | 585,101 | 675,000 | 720,000 | |
| CVTRS-Public Safety | | | 2,968 | 2,500 | 5,000 | |
| Lehmans Orchard Annual Payment | 8,667 | | | 8,667 | 8,667 | |
| School Resource Officer | 21,996 | 52,800 | 30,794 | 38,000 | 40,000 | |
| Foundations - Cemetery | 10,066 | 7,500 | 5,814 | 6,000 | 7,000 | |
| Grave Openings | 30,960 | 30,000 | 28,368 | 32,000 | 32,000 | |
| Cemetery Tent Service | 700 | 500 | 1,200 | 1,500 | 500 | |

City of Buchanan

Life is better here

GENERAL FUND REVENUE BUDGET

Fiscal Year 2024-2025

| REVENUES | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|-------------------------------------|--------------------|-----------------------|------------------------|---------------------------|--------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Columbarium & Plaque | \$1,050 | \$1,200 | \$3,780 | \$4,000 | \$1,500 | |
| Vault Setting Fees | 3,400 | 4,000 | 3,075 | 3,500 | 4,000 | |
| Weeds/Snow | 1,368 | 4,400 | 4,788 | 5,000 | 3,000 | |
| Sales - Cemetery Lots | 24,712 | 22,000 | 16,290 | 20,000 | 20,000 | |
| Copies | 351 | 300 | 274 | 300 | 300 | |
| Sales- Surplus Property | | | 14,428 | 14,428 | 100 | |
| Parking Violations | 5,815 | 5,000 | 3,630 | 4,000 | 5,000 | |
| Buchanan Redbud City Center | 4,701 | 4,500 | 9,452 | 12,000 | 10,000 | |
| Ordinance Violations 5th Dist | 649 | 1,000 | 472 | 500 | 500 | |
| Interest Earned - Investments | 33,501 | 300,000 | 37,153 | 52,000 | 50,000 | |
| MML Dividend | | | 8,448 | 8,448 | 7,000 | |
| Miscellaneous Revenue/Donation | 27,351 | 50,000 | 165,993 | 166,000 | 25,000 | |
| Miscellaneous Revenue W/S | | | 1 | 1 | | |
| Employee Co-Pay Insurance | | 80,000 | | - | | |
| Workmens Comp Dividend | 6,178 | 6,000 | 12,865 | 12,709 | 6,000 | |
| Accident Reports | 51 | 500 | 374 | 400 | 500 | |
| School Guards | 15,106 | 14,000 | 10,031 | 12,500 | 14,000 | |
| Cash Over/Short | | | (20) | (20) | | |
| Insurance Recoveries | | | 45,265 | 45,265 | | |
| Transfer from Cemetery | 16,686 | | | | | |
| Transfer from Street Repair & Maint | | | 115,000 | 115,000 | 115,000 | |
| Transfer from Water & Sewer | 5,800 | | - | | | |
| Transfer from Payroll | | | | | | |
| Total General Revenues | \$3,602,280 | \$3,520,500 | \$3,450,158 | \$3,661,322 | \$3,680,067 | |

City of Buchanan

Life is better here

GENERAL FUND EXPENSE BUDGET

Fiscal Year 2024-2025

| EXPENSES | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|-------------------------------|--------------------|-----------------------|------------------------|---------------------------|--------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| City Commission | \$440,556 | \$305,000 | \$123,483 | \$224,000 | \$303,500 | |
| City Manager | 252,178 | 282,100 | 167,673 | 189,550 | 261,500 | |
| City Clerk | 93,846 | 107,800 | 114,477 | 127,300 | 136,200 | |
| Treasurer | 161,548 | 157,700 | 131,075 | 143,899 | 150,100 | |
| Assessor | 31,106 | 36,100 | 26,488 | 32,600 | 35,500 | |
| Elections | 42,274 | 60,900 | 30,391 | 42,600 | 74,200 | |
| Buildings & Grounds | 288,512 | 273,000 | 159,956 | 188,517 | 230,500 | |
| Admin/Record Keeping | 3,920 | 3,000 | 2,821 | 4,000 | 4,000 | |
| Rental Property | 6,379 | 10,300 | 5,177 | 9,000 | 11,500 | |
| Police | 1,235,736 | 1,222,300 | 953,442 | 1,169,676 | 1,262,600 | |
| Crossing Guards | 31,593 | 34,700 | 29,603 | 31,100 | 35,500 | |
| Fire Dept | 93,771 | 112,150 | 99,282 | 106,402 | 125,150 | |
| Building Inspector | 62,478 | 75,100 | 47,222 | 61,180 | 85,500 | |
| DPW | 435,672 | 356,900 | 265,712 | 335,662 | 379,000 | |
| Cemetery | 157,786 | 173,050 | 87,732 | 125,373 | 171,300 | |
| Pears Mill | 3,493 | 9,750 | 5,670 | 7,100 | 10,300 | |
| Farmers Market | 1,446 | 4,350 | 3,750 | 6,751 | 9,800 | |
| BARB | 91,766 | 26,850 | 9,332 | 15,736 | 34,500 | |
| Economic Development | | 75,000 | 27,734 | 40,000 | 75,000 | |
| Misc Costs/Transfers | 991 | | 410 | | | |
| Total General Expenses | \$3,435,051 | \$3,326,050 | \$2,291,020 | \$2,860,446 | \$3,395,650 | |

City of Buchanan

Life is better here

MAJOR STREET BUDGET Fiscal Year 2024-2025

| | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|-------------------------------------|------------------|-----------------------|------------------------------|---------------------------------|------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| REVENUES | | | | | | |
| Gas & Weight Tax | \$497,429 | \$506,190 | \$471,539 | \$510,000 | \$525,000 | |
| Other State Grants | | | | | | |
| Transfer from Street Repair & Maint | | 57,500 | | | | |
| Interest Earned - Investments | 12,059 | | 26,097 | 40,000 | 35,000 | |
| Total Major Street Revenue | \$509,488 | \$563,690 | \$497,636 | \$550,000 | \$560,000 | |
| EXPENSES | | | | | | |
| Admin & Record Keeping | \$46,927 | \$62,000 | \$30,511 | \$35,248 | \$52,000 | |
| Routine Street Maintenance | 153,951 | 200,500 | 117,441 | 159,500 | 184,500 | |
| Tree & Shrub Maintenance | 51,014 | 81,500 | 39,395 | 59,400 | 70,500 | |
| Drainage | 33,367 | 41,300 | 31,367 | 39,100 | 39,500 | |
| Traffic Service Maintenance | 36,615 | 49,700 | 32,140 | 40,000 | 48,000 | |
| Winter Maintenance | 74,330 | 81,800 | 60,769 | 76,200 | 79,000 | |
| Total Major Street Expenses | \$396,204 | \$516,800 | \$311,623 | \$409,448 | \$473,500 | |
| NET | \$113,284 | \$46,890 | \$186,013 | \$140,552 | \$86,500 | |

City of Buchanan

Life is better here

LOCAL STREET BUDGET Fiscal Year 2024-2025

| | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|-------------------------------------|------------------|-----------------------|------------------------------|---------------------------------|------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| REVENUES | | | | | | |
| Telecommunication Annual Fee | \$22,194 | | | \$20,000 | \$20,000 | |
| Gas & Weight Tax | 166,516 | 169,400 | 158,093 | 172,000 | 170,000 | |
| Other State Grants | | | | | | |
| Interest Earned - Investments | 10,357 | | 20,081 | 26,000 | 20,000 | |
| Transfer from Street Repair & Maint | 183,374 | 240,974 | | 183,374 | 183,374 | |
| Total Local Street Revenue | \$382,441 | \$410,374 | \$178,174 | \$401,374 | \$393,374 | |
| EXPENSES | | | | | | |
| Admin & Record Keeping | \$48,593 | \$61,000 | \$28,980 | \$33,211 | \$53,000 | |
| Routine Street Maintenance | 113,219 | 125,700 | 95,035 | 121,500 | 125,500 | |
| Tree & Shrub Maintenance | 41,219 | 77,200 | 37,582 | 51,900 | 69,500 | |
| Drainage | 33,802 | 38,800 | 29,437 | 36,500 | 38,000 | |
| Traffic Service Maintenance | 27,116 | 35,800 | 25,818 | 35,400 | 35,200 | |
| Winter Maintenance | 47,059 | 39,400 | 31,049 | 37,800 | 38,700 | |
| Total Local Street Expenses | \$311,008 | \$377,900 | \$247,901 | \$316,311 | \$359,900 | |
| NET | \$71,433 | \$32,474 | -\$69,727 | \$85,063 | \$33,474 | |

City of Buchanan

Life is better here

STREET REPAIR/MAINTENANCE & BROWNFIELD TIF BUDGET

Fiscal Year 2024-2025

| | 2022-2023 | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | | |
|---------------------------------|------------------|-----------------------|------------------------|---------------------------|------------------|---------|
| | Actual | Budget | Actual as of 4/30/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Street Repair/Mtc. (214) | | | | | | |
| Revenues | | | | | | |
| Transfer In from General | | | \$433,850 | \$433,850 | \$450,000 | |
| Property Taxes | \$283,575 | \$400,000 | | | | |
| Interest Income | \$6,909 | \$1,800 | \$15,704 | \$20,000 | \$15,000 | |
| Total | \$290,484 | \$401,800 | \$449,554 | \$453,850 | \$465,000 | |
| Expenses | | | | | | |
| Transfer to Major Streets | | \$57,500 | | | | |
| Contractual | \$6,818 | | \$14,723 | \$14,723 | \$15,000 | |
| Transfer to General | | | \$115,000 | \$115,000 | \$115,000 | |
| Transfer to Local Streets | \$183,374 | \$240,974 | \$183,374 | \$183,374 | \$183,374 | |
| Total | \$190,192 | \$298,474 | \$313,097 | \$313,097 | \$313,374 | |
| Brownfield TIF (243) | | | | | | |
| Revenues | | | | | | |
| Property Taxes | \$32,089 | \$42,750 | \$24,023 | \$44,900 | | |
| Interest Income | \$2,554 | \$100 | \$5,720 | \$7,500 | \$6,000 | |
| Total | \$34,643 | \$42,850 | \$29,743 | \$52,400 | \$6,000 | |
| Expenses | | | | | | |
| Third Street | | \$32,500 | | | | |
| River Street | | \$4,000 | | | | |
| Smith Street | | \$6,250 | | | | |
| Total | | \$42,750 | | | | |

City of Buchanan
Proposed New / Replacement Equipment
Fiscal Year 2024-25

| DESCRIPTION | AMOUNT |
|--|------------------|
| City Hall | |
| Parking Lot | 8,000 |
| Building Evaluation | 5,000 |
| Building Inspector Vehicle | 17,000 |
| Police Department | |
| Patrol Car, Laptops, Printers - \$60,000 in 10-Year Plan | |
| Department of Public Works | |
| Street Sweeper - \$350,000 in 10-Year Plan | |
| Water & Sewer Departments | |
| Water Well 1A Overhaul | 55,000 |
| Service Van | 45,000 |
| Fire Hydrant Replacement | 20,000 |
| WW Pump Rotating Assemblies | 20,000 |
| Laboratory Equipment | 10,000 |
| UV Lamps for Disinfection | 5,000 |
| Cemetery | |
| Concrete Floor - Truck Building (2200 sq. ft.) | 8,000 |
| Concrete Floor - Chipper Bldg. 2600 sq. ft. (Next Year) | |
| Overhead Door Work / Replacement | 5,000 |
| Chapel Work - Stained Glass | 4,000 |
| TOTAL | \$202,000 |

CITY OF BUCHANAN
CAPITAL IMPROVEMENT EXPENDITURES
FISCAL YEARS 2024-25 THROUGH 2033-34

| Fiscal Year-----> | Values in \$1,000's of \$ | | | | | | | | | |
|--|---------------------------|---------|------------------------------|---------|---------------|---------|---------|-------------------------------|---------|---------------|
| | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 | 2032-33 | 2033-34 |
| New / Replacement Equipment Expense | | | | | | | | | | |
| - DPW Street Sweeper | 202 | 250 | 250 | 250 | 250 | 300 | 300 | 350 | 350 | 400 |
| - Sidewalk & Demolition Fund | 350 | 65 | 65 | 65 | 65 | 65 | 70 | 70 | 70 | 70 |
| New DPW Building | 1,700 | | | | | | | | | |
| Downtown Infrastructure | 3,000 | 9,000 | 4,423 | | | | | | | |
| Water Wells and Treatment Plant | | 2,000 | 2,000 | 2,332 | | | | | | |
| Days Avenue/McCoy Creek Culvert | 1,100 | | | | | | | | | |
| Front Street Retaining Wall | 350 | | | | | | | | | |
| Baroda Tire Center / Feed Mill Demo | 250 | | | | | | | | | |
| Road Repairs | | | | | | | | | | |
| 11.72 miles Major Streets | | | 300 | 300 | 350 | 500 | 1,000 | 1,000 | 1,000 | 1,000 |
| 16.54 miles Local Streets | 300 | 300 | 300 | 300 | 350 | 500 | 1,000 | 1,000 | 1,000 | 1,000 |
| Water / Sewer Capital Plan | | | | | | | | | | |
| 29 miles of water & sewer lines | 275 | 300 | 400 | 400 | 500 | 500 | 1,000 | 1,000 | 1,000 | 1,000 |
| WWTP Re-Purpose / Demolition Work | | | | | 500 | 500 | | | | |
| New Fire / Police Complex | | | | | | 2,500 | 2,500 | | | |
| Police Department Capital Plan 2024-28 | 60 | 60 | 60 | 60 | 60 | | | | | |
| DPW Vactor Truck | | | | | 1,000 | | | | | |
| | 7,657 | 11,975 | 7,798 | 3,707 | 3,075 | 4,865 | 5,870 | 3,420 | 3,420 | 3,470 |
| | | | 5 Year Total-----> | | 34,212 | | | 10 Year Total-----> | | 55,257 |

Item XV. A.

2024-2025 Water & Sewer Budget

City of Buchanan

Life is better here



Water and Sewer

OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGET

Proposed

Fiscal Year: 2024-2025

City of Buchanan

Life is better here

WATER AND SEWER OPERATING, MAINTENANCE AND CAPITAL BUDGET

Fiscal Year: 2024-2025

TABLE OF CONTENTS

| | |
|---|-----|
| FISCAL BUDGET SUMMARY ----- | 1 |
| WATER & SEWER REVENUES ----- | 2 |
| SEWER / WASTEWATER EXPENSES ----- | 3-4 |
| WATER EXPENSES----- | 5-6 |
| NEW / REPLACEMENT EQUIPMENT EXPENSE ----- | 7 |

City of Buchanan

Life is better here

WATER & SEWER FISCAL BUDGET SUMMARY Fiscal Year 2024-25

| | 2022-23 | Fiscal Year 2023-24 | | Fiscal Year 2024-25 | | |
|-----------------------------------|-------------|---------------------|------------------------------|---------------------------------|--------------------|---------|
| | Actual | Budget | Actual as of 4/25/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Operating Revenue | \$3,039,753 | \$3,027,500 | \$2,567,692 | \$3,299,386 | \$3,317,000 | |
| Sewer Mtc. Expenses | 916,185 | 908,600 | 617,842 | 821,844 | 1,005,400 | |
| Water Mtc. Expenses | 720,059 | 785,800 | 436,316 | 593,737 | 728,600 | |
| W & S Bonds / Loans | | | | | | |
| -2009 SRF P & I | 114,313 | 111,938 | 111,938 | 111,938 | 114,500 | |
| -2010 DWRP P & I | 121,500 | 119,000 | 119,000 | 119,000 | 121,500 | |
| -2020 WWTP P & I | 444,860 | 548,490 | 548,490 | 548,490 | 549,740 | |
| -2023 DPW Bond P & I | | 149,136 | 149,136 | 149,136 | 149,547 | |
| NET | 722,836 | 404,536 | 584,970 | 955,241 | 647,713 | |
| | | | | | | |
| Capital Outlay - W & S | 103,768 | 400,000 | 79,400 | 165,000 | 155,000 | |

Note: The Bond and Loan payments do not include anticipated acceptance of USDA Loans for the upcoming Infrastructure Improvement Projects.

City of Buchanan

Life is better here

WATER & SEWER REVENUE BUDGET Fiscal Year 2024-25

| REVENUES | 2022-23 | Fiscal Year 2023-24 | | | Fiscal Year 2024-25 | |
|-------------------------------|--------------------|---------------------|------------------------|---------------------------|---------------------|---------|
| | Actual | Budget | Actual as of 4/25/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Penalties, Delinq. Collect | \$52,887 | \$42,000 | \$50,842 | \$60,000 | \$42,000 | |
| Performance Deposit | 32,642 | 12,000 | 4,649 | 5,000 | 5,000 | |
| Water Sales | 612,339 | 575,000 | 508,365 | 655,000 | 700,000 | |
| Leachate Treatment | 231,573 | 240,000 | 261,274 | 325,000 | 270,000 | |
| Ready To Serve Charges | 1,063,701 | 1,100,000 | 879,033 | 1,125,000 | 1,150,000 | |
| Oxidation Ditch Reserves | 20,000 | | | | | |
| Sewer Charges | 923,307 | 945,000 | 725,992 | 950,000 | 975,000 | |
| Buchanan Twp. Assessment | 12,642 | 11,500 | 10,071 | 13,000 | 14,000 | |
| Interest Earned - Investments | 41,144 | 80,000 | 96,445 | 126,000 | 125,000 | |
| Portable Toilet Dumping | 27,378 | 20,000 | 26,631 | 32,000 | 30,000 | |
| Miscellaneous Income | 4,036 | 1,500 | 4,390 | 4,390 | 1,500 | |
| Class Action Settlement | 17,414 | | | | | |
| Hydrant Rental | 690 | 500 | | 3,996 | 4,500 | |
| TOTAL REVENUES | \$3,039,753 | \$3,027,500 | \$2,567,692 | \$3,299,386 | \$3,317,000 | |

City of Buchanan

Life is better here

WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2024-25

| SEWER EXPENSES | 2022-23 | Fiscal Year 2023-24 | | Fiscal Year 2024-25 | | |
|----------------------------------|----------|---------------------|------------------------|---------------------------|-----------------|---------|
| | Actual | Budget | Actual as of 4/25/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Buchanan Twp. Utility Assessment | \$11,643 | \$14,000 | | \$14,000 | \$14,000 | |
| Transfer To General | 5,800 | | | | | |
| Salaries - Full Time | 359,807 | 335,000 | 228,230 | 295,000 | 387,000 | |
| Salaries - Overtime | 10,794 | 10,000 | 6,104 | 8,500 | 10,000 | |
| Salaries - Part Time | | 5,000 | | 2,500 | 5,000 | |
| Fringe Benefits | 77,226 | 185,000 | 126,022 | 154,000 | 198,000 | |
| Pension GASB 68 | 117,067 | 5,000 | | 5,000 | 5,000 | |
| Office Supplies | 529 | 1,000 | 154 | 300 | 1,000 | |
| Printing and Postage | 6,914 | 2,000 | 5,024 | 6,500 | 11,000 | |
| Chemicals | 12,379 | 16,000 | 14,017 | 20,000 | 22,000 | |
| Gas & Oil | 4,631 | 16,000 | 3,515 | 6,000 | 7,500 | |
| Misc. Supplies | 1,818 | 2,500 | 3,133 | 4,000 | 4,000 | |
| Lab Supplies | 15,422 | 14,000 | 8,446 | 11,500 | 13,000 | |
| Uniforms | 1,234 | 2,000 | 265 | 1,000 | 2,000 | |
| Equipment Maintenance Supplies | | | | | 5,000 | |
| Accounting Support | 6,517 | | | | | |
| Audit | 10,500 | 12,000 | 9,944 | 9,944 | 10,000 | |
| Laboratory Analytical | | | | | 12,000 | |
| Contractual | 25,218 | 45,000 | 35,503 | 45,000 | 18,000 | |
| Membership & Dues | | | | | 2,000 | |
| Telephone, Internet, Cable | 2,510 | 3,500 | 3,776 | 4,500 | 5,000 | |
| Conference & Workshop | | 1,500 | 95 | 500 | 3,500 | |
| Travel & Car Allowance | | 1,000 | | | 1,000 | |
| Utilities | 143,917 | 150,000 | 105,588 | 145,000 | 160,000 | |

City of Buchanan

Life is better here

WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2024-25

| SEWER EXPENSES | 2022-23 | Fiscal Year 2023-24 | | Fiscal Year 2024-25 | | |
|--------------------------------|------------------|---------------------|------------------------|---------------------------|--------------------|---------|
| | Actual | Budget | Actual as of 4/25/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Maintenance - Buildings | \$2,004 | \$5,000 | \$588 | \$1,000 | \$3,000 | |
| Maintenance - Equipment | 14,085 | 25,000 | 14,368 | 19,000 | 20,000 | |
| Maintenance - Office Equipment | 13 | 1,000 | | 300 | 1,000 | |
| Sludge Removal | 22,267 | 18,000 | 26,760 | 36,000 | 40,000 | |
| Maintenance - System | 4,945 | 7,000 | 4,465 | 6,500 | 8,000 | |
| Maintenance - Vehicle | 2,033 | 2,500 | 36 | 2,500 | 3,000 | |
| Maintenance - Electrical | | | | | 4,000 | |
| Equipment Rental | | 200 | | | 500 | |
| Maintenance - Instrument | | | | | 2,000 | |
| Annual Permit Fees | 7,282 | 6,500 | 6,160 | 6,500 | 6,500 | |
| Education & Training | 2,109 | 3,500 | 340 | 750 | 3,500 | |
| Medical Exams | 218 | 400 | 122 | 300 | 400 | |
| Miscellaneous | 4,022 | 4,000 | 2,437 | 3,000 | 4,000 | |
| Fire & Liability Insurance | 23,281 | 15,000 | 12,750 | 12,750 | 13,500 | |
| Oxidation Ditch | 20,000 | | | | | |
| TOTAL SEWER EXPENSES | \$916,185 | \$908,600 | \$617,842 | \$821,844 | \$1,005,400 | |

City of Buchanan

Life is better here

WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2024-25

| WATER EXPENSES | 2022-23 | Fiscal Year 2023-24 | | Fiscal Year 2024-25 | | |
|--------------------------------|-----------|---------------------|------------------------------|---------------------------------|------------------|---------|
| | Actual | Budget | Actual as of 4/25/2024 | Projected as of 6/30/2024 | Proposed | Adopted |
| Salaries - Full Time | \$274,267 | \$312,000 | \$201,102 | \$270,000 | \$310,000 | |
| Salaries Overtime | 18,690 | 22,000 | 7,455 | 8,500 | 20,000 | |
| Salaries - Part Time | | 5,000 | | \$2,500 | 5,000 | |
| Fringe Benefits | 126,897 | 230,000 | 104,430 | \$141,000 | 161,000 | |
| Pension - GASB 68 | 117,068 | | | \$5,000 | 5,000 | |
| Office Supplies | 223 | 3,000 | 166 | 300 | 2,000 | |
| Meters / Hydrants / Fittings | 15,688 | 24,000 | 18,472 | \$24,000 | 25,000 | |
| Printing and Postage | 7,052 | 8,000 | 3,966 | 5,500 | 11,000 | |
| Chemicals | 17,555 | 18,000 | 7,003 | 11,000 | 15,000 | |
| Gas & Oil | 4,377 | 5,500 | 3,009 | 4,500 | 5,500 | |
| Misc. Supplies | 1,581 | 1,800 | 915 | 1,200 | 1,800 | |
| Equipment Maintenance Supplies | | | | | 10,000 | |
| Uniforms | 742 | 800 | 267 | 500 | 1,000 | |
| Accounting Support | 6,517 | | | | | |
| Audit | 10,500 | 12,000 | 9,944 | 9,944 | 10,500 | |
| Laboratory Analytical | | | | | 3,500 | |
| Contractual | 15,449 | 30,000 | 24,725 | 30,000 | 18,000 | |
| Membership & Dues | | | | | 2,000 | |
| Telephone, Internet, Cable | 2,921 | 4,000 | 3,299 | 4,500 | 5,000 | |

City of Buchanan

Life is better here

WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2024-25

| | 2022-23 | Fiscal Year 2023-24 | | Fiscal Year 2024-25 | | |
|--------------------------------|------------------|---------------------|------------------------------|---------------------------------|------------------|---------|
| | Actual | Budget | Actual as of 4/30/2023 | Projected as of 6/30/2024 | Proposed | Adopted |
| WATER EXPENSES | | | | | | |
| Conferences & Workshops | 2232 | 2,000 | | 500 | 2,500 | |
| Travel & Car Allowance | | \$500 | 92 | \$200 | \$500 | |
| Utilities | 42,405 | 46,000 | 25,043 | \$38,000 | 45,000 | |
| Maintenance - Buildings | 4,749 | 6,000 | 988 | \$2,000 | 6,000 | |
| Maintenance - Equipment | 5,705 | 6,000 | 2,088 | \$3,500 | 7,000 | |
| Maintenance - Office Equipment | 4,051 | 1,000 | 33 | \$100 | 1,000 | |
| Maintenance - System | 27,998 | 25,000 | 14,382 | \$18,000 | 30,000 | |
| Maintenance - Vehicle | 595 | 2,000 | 1,273 | 1,500 | 2,500 | |
| Maintenance - Electrical | | | | | 3,000 | |
| Equipment Rental | | 200 | | 200 | 500 | |
| Annual Permit Fee | 2,400 | 3,000 | | | 1,000 | |
| Education & Training | | 1,500 | 1,251 | 300 | 2,500 | |
| Medical Exams | 256 | 500 | 212 | 300 | 500 | |
| Miscellaneous | 948 | 1,500 | 497 | 1,500 | 1,500 | |
| Fire & Liability Insurance | 9,193 | 10,500 | 5,704 | 9,193 | 9,800 | |
| Wellhead Protection Program | | 4,000 | | | 4,000 | |
| TOTAL WATER EXPENSES | \$720,059 | \$785,800 | \$436,316 | \$593,737 | \$728,600 | |

Supplemental Information

GENERAL FUND EXPENDITURES

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|--|-------------------|-------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| CITY COMMISSION | | | | | | |
| 101.101.702 Salaries - Full time | - | - | - | - | - | - |
| 101.101.705 Salaries - Part Time | 6,352 | 11,000 | 5,586 | 7,800 | 10,000 | 10,000 |
| 101.101.715 Fringe Benefits | 1,700 | 1,800 | 844 | 1,100 | 1,500 | 1,500 |
| 101.101.804 SMCAS | - | 75,000 | - | 75,000 | 80,000 | 80,000 |
| 101.101.730 Postage | - | - | - | - | - | - |
| 101.101.805 Marketing Plan | 1,760 | 2,000 | - | 500 | 2,000 | 2,000 |
| 101.101.818 Contractual | 12,609 | 17,000 | 948 | 1,000 | 5,000 | 5,000 |
| 101.101.826 Legal Fees | 61,395 | 40,000 | 48,148 | 60,000 | 50,000 | 50,000 |
| 101.101.831 Membership and Dues | 9,880 | 9,700 | 360 | 500 | 7,000 | 7,000 |
| 101.101.856 Watershed Project | - | - | - | - | - | - |
| 101.101.864 Conferences and Workshops | - | 2,500 | - | - | 2,000 | 2,000 |
| 101.101.885 Public Relations | 46,215 | 40,000 | 8,718 | 10,000 | 40,000 | 40,000 |
| 101.101.887 Streetscape Project | - | - | - | - | - | - |
| 101.101.962 Miscellaneous | 694 | 1,000 | 26 | 100 | 1,000 | 1,000 |
| 101.101.967 Resurfacing Project | - | - | - | - | - | - |
| 101.101.967.001 Safer Grant Expenses | - | - | - | - | - | - |
| 101.101.967.002 Grants & Special Projects | 144,413 | 100,000 | 56,148 | 65,000 | 100,000 | 100,000 |
| 101.101.967.003 MNR TF Trail Grant | - | - | - | - | - | - |
| 101.101.967.004 CMAQ Traffic-Signal Grant | - | - | - | - | - | - |
| 101.101.967.005 Redbud City Center Project | 531 | - | - | - | - | - |
| 101.101.967.006 Baiten Mill | - | - | - | - | - | - |
| 101.101.970.035 Fund Balance Expenditures | - | - | - | - | - | - |
| 101.101.970.054 New Police Station | - | - | - | - | - | - |
| 101.101.971 Capital Outlay | - | - | - | - | - | - |
| 101.101.975 Property Acquisition | 155,006 | 5,000 | 2,705 | 3,000 | 5,000 | 5,000 |
| 101.101.984 Local Public Broadcasting | - | - | - | - | - | - |
| 101.101.995.001 Transfer-Equipment Reserve | - | - | - | - | - | - |
| 101.101.995.592 Transfer to W&S | - | - | - | - | - | - |
| TOTAL - CITY COMMISSION | \$ 440,556 | \$ 305,000 | \$ 123,483 | \$ 224,000 | \$ 303,500 | \$ - |
| CITY MANAGER | | | | | | |
| 101.172.702 Salaries - Full time | 116,220 | 130,000 | 113,317 | 120,000 | 125,000 | 125,000 |
| 101.172.705 Salaries - Part Time | - | - | - | - | - | - |
| 101.172.706.002 Salaries - Over time | 467 | - | - | - | - | - |
| 101.172.715 Fringe Benefits | 44,130 | 95,000 | 36,340 | 38,000 | 60,000 | 60,000 |
| 101.172.717 Retirement | - | - | - | - | - | - |
| 101.172.718 Recruitment/Relocation | 12,249 | - | - | - | 15,000 | 15,000 |
| 101.172.728 Office Supplies | 2,639 | 2,000 | 391 | 600 | 2,000 | 2,000 |
| 101.172.730 Postage | 1,202 | 1,500 | 5 | 100 | 1,000 | 1,000 |
| 101.172.756 Miscellaneous Supplies | 319 | 500 | - | - | 500 | 500 |
| 101.172.818 Contractual | 27,540 | 20,000 | 4,096 | 5,000 | 20,000 | 20,000 |
| 101.172.826 Legal Fees | 42,886 | 20,000 | 12,200 | 18,000 | 20,000 | 20,000 |
| 101.172.831 Membership and Dues | 1,783 | 3,500 | 855 | 1,000 | 2,000 | 2,000 |
| 101.172.864 Conferences and Workshops | 1,040 | 3,500 | 200 | 400 | 3,500 | 3,500 |
| 101.172.873 Travel & Car Allowance | 1,093 | 5,500 | 191 | 6,250 | 12,000 | 12,000 |
| 101.172.933 Maintenance - Equipment | - | - | - | - | - | - |
| 101.172.962 Miscellaneous | 610 | 600 | 79 | 200 | 500 | 500 |
| TOTAL - CITY MANAGER | \$ 252,178 | \$ 282,100 | \$ 167,673 | \$ 189,550 | \$ 261,500 | \$ - |

Item XV. A.

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---|-------------------|-------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| CITY CLERK | | | | | | |
| 101.215.702 Salaries - Full time | 51,729 | 72,000 | 68,583 | 80,000 | 80,000 | 80,000 |
| 101.215.703 Salaries - Over time | - | - | 143 | 200 | 1,000 | 1,000 |
| 101.215.715 Fringe Benefits | 29,122 | 20,000 | 28,709 | 28,000 | 33,000 | 33,000 |
| 101.215.728 Office Supplies | 1,206 | 1,400 | 1,027 | 1,400 | 1,500 | 1,500 |
| 101.215.818 Contractual | 4,540 | 7,000 | 3,476 | 4,500 | 7,000 | 7,000 |
| 101.215.826 Legal Fees | - | - | 8,500 | 8,500 | 5,000 | 5,000 |
| 101.215.831 Membership and Dues | 100 | 200 | 855 | 900 | 1,000 | 1,000 |
| 101.215.864 Conferences and Workshops | 1,266 | 1,500 | 1,484 | 1,500 | 2,000 | 2,000 |
| 101.215.873 Travel & Car Allowance | 1,572 | 1,500 | 527 | 700 | 1,500 | 1,500 |
| 101.215.903 Legal Notice & Recordings | 3,386 | 4,000 | 1,109 | 1,500 | 4,000 | 4,000 |
| 101.215.962 Miscellaneous | 174 | 200 | 64 | 100 | 200 | 200 |
| 101.215.971 Capital Outlay | - | - | - | - | - | - |
| 101.215.995.001 Transfer- Equipment Reserve | 750 | - | - | - | - | - |
| TOTAL - CITY CLERK | \$ 93,846 | \$ 107,800 | \$ 114,477 | \$ 127,300 | \$ 136,200 | \$ - |
| TREASURER | | | | | | |
| 101.253.702 Salaries - Full time | 72,061 | 80,000 | 62,544 | 77,000 | 72,000 | 72,000 |
| 101.253.703 Salaries - Over time | 1,152 | 1,000 | 2,158 | 2,500 | 2,000 | 2,000 |
| 101.253.715 Fringe Benefits | 20,819 | 30,000 | 21,742 | 23,000 | 25,000 | 25,000 |
| 101.253.728 Office Supplies | 3,117 | 4,000 | 3,178 | 3,500 | 4,000 | 4,000 |
| 101.253.730 Postage | 7,123 | 5,000 | 2,069 | 2,500 | 5,000 | 5,000 |
| 101.253.807 Audit | 28,316 | 25,000 | 20,699 | 20,699 | 25,000 | 25,000 |
| 101.253.818 Contractual | 26,997 | 12,000 | 18,053 | 14,000 | 11,000 | 11,000 |
| 101.253.864 Payroll Processing | - | - | - | - | 5,000 | 5,000 |
| 101.253.864 Conferences and Workshops | 1,965 | 500 | 632 | 700 | 800 | 800 |
| 101.253.873 Travel & Car Allowance | - | 200 | - | - | 300 | 300 |
| 101.253.961 Medical Exams | - | - | - | All Good TL | - | - |
| TOTAL - TREASURER | \$ 161,548 | \$ 157,700 | \$ 131,075 | \$ 143,899 | \$ 150,100 | \$ - |
| ASSESSOR | | | | | | |
| 101.257.702 Salaries - Full time | 25,033 | - | - | - | - | - |
| 101.257.705 Salaries - Part Time | - | 28,000 | 21,454 | 25,500 | 28,000 | 28,000 |
| 101.257.715 Fringe Benefits | 2,129 | 2,300 | 2,509 | 2,900 | 2,500 | 2,500 |
| 101.257.728 Office Supplies | - | 1,800 | 102 | 200 | 1,000 | 1,000 |
| 101.257.818 Contractual | 3,943 | 4,000 | 2,423 | 4,000 | 4,000 | 4,000 |
| TOTAL - ASSESSOR | \$ 31,106 | \$ 36,100 | \$ 26,488 | \$ 32,600 | \$ 35,500 | \$ - |

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---|-------------------|-------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| ELECTIONS | | | | | | |
| 101.262.702 Salaries - Full time | 24,567 | 25,000 | 18,243 | 28,000 | 30,000 | |
| 101.262.703 Salaries - Over time Part Time | - | - | - | - | - | |
| 101.262.715 Fringe Benefits | 9,885 | 24,000 | 8,383 | 8,000 | 20,000 | |
| 101.262.728 Office Supplies | 2,495 | 2,500 | 2,309 | 2,500 | 3,000 | |
| 101.262.818 Contractual | 1,230 | 4,000 | 1,230 | 1,500 | 4,000 | |
| 101.262.826 Legal Fees | - | 1,000 | - | - | 1,000 | |
| 101.262.864 Conferences and Workshops | - | 500 | - | - | - | |
| 101.262.903 Legal Notice & Recordings | 70 | 400 | - | - | - | |
| 101.262.933 Maintenance - Equipment | 1,044 | 1,000 | 9 | 100 | 1,200 | |
| 101.262.962 Miscellaneous | 1,983 | 1,500 | 217 | 1,500 | 2,000 | |
| 101.262.967.008 CTCL Grant | - | - | - | - | - | |
| 101.262.995.001 Transfer - Equipment Reserve | 1,000 | 1,000 | - | 1,000 | 1,000 | |
| TOTAL - ELECTIONS | \$ 42,274 | \$ 60,900 | \$ 30,391 | \$ 42,600 | \$ 74,200 | \$ - |
| | | | | | | |
| BUILDING & GROUNDS | | | | | | |
| 101.265.756 Miscellaneous Supplies | 7,451 | 8,500 | 5,497 | 7,500 | 9,000 | |
| 101.265.818 Contractual | 155,956 | 140,000 | 55,922 | 60,500 | 90,000 | |
| 101.265.853 Telephone, Internet, Cable | 11,298 | 15,000 | 3,290 | 9,000 | 10,000 | |
| 101.265.921 Utilities | 34,198 | 34,000 | 23,924 | 32,000 | 34,000 | |
| 101.265.922 City Center Util./Refunds | 2,359 | 2,000 | 8,862 | 11,000 | 12,000 | |
| 101.265.931 Maintenance - Building | 9,033 | 15,000 | 16,424 | 20,000 | 15,000 | |
| 101.265.934 Maintenance - Office Equipment | 1,025 | 5,000 | 1,698 | 4,000 | 5,000 | |
| 101.265.962 Miscellaneous | 7,692 | 4,000 | 2,322 | 2,500 | 4,000 | |
| 101.265.963 Fire & Liability Insurance | 54,586 | 45,000 | 42,017 | 42,017 | 46,000 | |
| 101.265.970.057 Office Equipment | 3,471 | 2,000 | - | - | 2,500 | |
| 101.265.971 Capital Outlay | - | - | - | - | 3,000 | |
| 101.265.974 Zoning Expenditures | 1,442 | 2,500 | - | - | - | |
| 101.265.975 Property Acquisition | - | - | - | - | - | |
| TOTAL BUILDING & GROUNDS | \$ 288,512 | \$ 273,000 | \$ 159,956 | \$ 188,517 | \$ 230,500 | \$ - |
| | | | | | | |
| ADMIN & RECORD KEEPING | | | | | | |
| 101.267.956 Bank fees & charges | 3,920 | 3,000 | 2,821 | 4,000 | 4,000 | |
| TOTAL - ADMIN & RECORD KEEPING | \$ 3,920 | \$ 3,000 | \$ 2,821 | \$ 4,000 | \$ 4,000 | \$ - |
| | | | | | | |
| RENTAL PROPERTY | | | | | | |
| 101.268.818 Contractual | 5,947 | 4,500 | 5,177 | 8,000 | 8,000 | |
| 101.268.921 Utilities | 157 | 2,500 | - | 500 | 2,000 | |
| 101.268.931 Maintenance- Buildings | - | 1,000 | - | 500 | 1,000 | |
| 101.268.962 Miscellaneous | 275 | 300 | - | - | 500 | |
| 101.268.963 Fire & Liability Insurance | - | 2,000 | - | - | - | |
| 101.268.971 Capital Outlay | - | - | - | - | - | |
| TOTAL - RENTAL PROPERTY | \$ 6,379 | \$ 10,300 | \$ 5,177 | \$ 9,000 | \$ 11,500 | \$ - |

Item XV. A.

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---------------------------------------|---------------------|---------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| POLICE | | | | | | |
| Books & Magazines | 260 | 300 | - | 150 | 300 | |
| Salaries - Full time | 602,771 | 670,000 | 540,766 | 660,000 | 700,000 | |
| Salaries - Code Enforcement | | | | | 51,000 | |
| Salaries - Over time | 121,759 | 20,000 | 57,033 | 72,000 | 30,000 | |
| Salaries - Part Time | 40,242 | 50,000 | 220 | 17,000 | 20,000 | |
| Salaries - Part time/Code Enforcement | 39,524 | 48,000 | 2,386 | 3,000 | 3,000 | |
| Fringe Benefits | 200,768 | 274,000 | 233,523 | 270,000 | 297,000 | |
| Office Supplies | 3,014 | 3,000 | 1,624 | 2,000 | 3,000 | |
| Target Range & Supplies | 5,084 | 5,000 | 5,134 | 5,500 | 6,000 | |
| Gas & oil | 23,648 | 22,000 | 14,118 | 19,000 | 22,000 | |
| Miscellaneous Supplies | 3,535 | 4,000 | 1,329 | 2,000 | 4,000 | |
| Uniforms | 7,260 | 3,000 | 1,645 | 2,200 | 4,500 | |
| Insurance Claim Repairs | | | | | | |
| Uniform cleaning | 309 | 1,000 | 11,518 | 11,518 | - | |
| Contractual | 15,040 | 14,000 | 43 | 100 | 800 | |
| Reserve Training | - | 500 | 12,500 | 15,000 | 15,000 | |
| Legal Fees | 10,279 | 8,000 | - | 5,000 | 1,000 | |
| Radio Maintenance | 9,378 | 8,000 | 3,974 | 6,000 | 7,000 | |
| Telephone, Internet, Cable | 5,770 | 5,500 | 4,168 | 6,000 | 8,000 | |
| Conferences and Workshops | 1,184 | 1,000 | 10,498 | 14,000 | 14,000 | |
| Travel & Car Allowance | 2,940 | 1,000 | 784 | 1,000 | 1,000 | |
| Community Policing | 1,927 | 2,000 | 253 | 500 | 1,000 | |
| Utilities | 18,560 | 20,000 | 2,004 | 2,200 | 2,000 | |
| Maintenance- Buildings | 4,661 | 5,000 | 9,571 | 13,000 | 16,000 | |
| Maintenance - Equipment | 556 | 1,000 | - | 1,500 | 4,000 | |
| Maintenance - Office Equipment | 2,371 | 1,500 | - | 400 | 1,000 | |
| Maintenance- Vehicle | 16,937 | 16,000 | 17,525 | 21,000 | 2,000 | |
| Education & Training | 2,605 | 2,500 | 834 | 1,500 | 16,000 | |
| Medical Exams | 378 | 500 | 344 | 800 | 2,500 | |
| Miscellaneous | 3,087 | 3,000 | 392 | 1,000 | 1,000 | |
| Fire & Liability Insurance | 27,811 | 30,000 | 20,308 | 20,308 | 3,000 | |
| D.A.R.E Program | 1,027 | 1,500 | - | 500 | 24,000 | |
| Reserve Equipment | 526 | 1,000 | - | 500 | 1,500 | |
| New Police Station | - | - | - | - | 1,000 | |
| Capital Outlay | - | - | - | - | - | |
| Capital lease payments | - | - | - | - | - | |
| Transfer- Equipment Reserve | 58,525 | - | - | - | - | |
| Transfer - Capital Reserve | - | - | - | - | - | |
| Transfer - Building Reserve | 4,000 | - | - | - | - | |
| TOTAL - POLICE | \$ 1,235,736 | \$ 1,222,300 | \$ 953,442 | \$ 1,169,676 | \$ 1,262,600 | \$ - |
| | | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
| CROSSING GUARDS | | | | | | |
| Salaries - Full time | 27,718 | 30,000 | 20,582 | 28,000 | 31,000 | |
| Fringe Benefits | 3,875 | 4,200 | 9,021 | 3,100 | 4,000 | |
| Miscellaneous Supplies | - | 500 | - | - | 500 | |
| TOTAL - CROSSING GUARDS | \$ 31,593 | \$ 34,700 | \$ 29,603 | \$ 31,100 | \$ 35,500 | \$ - |

Item XV. A.

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|-----------------------------------|------------------|-------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| FIRE DEPARTMENT | | | | | | |
| Books & Magazines | - | 200 | 81 | 100 | 200 | 200 |
| Insurance Claim Repairs | - | - | 22,197 | 22,197 | - | - |
| Salaries - Volunteer Firemen | 27,673 | 50,000 | 26,775 | 36,000 | 60,000 | 60,000 |
| Fringe Benefits | 5,327 | 5,500 | 16,104 | 6,200 | 6,500 | 6,500 |
| Office Supplies | 986 | 750 | 178 | 300 | 750 | 750 |
| Gas & oil | 798 | 1,500 | 585 | 900 | 1,200 | 1,200 |
| Miscellaneous Supplies | 2,211 | 2,500 | 1,164 | 1,500 | 2,500 | 2,500 |
| Uniforms | 762 | 2,000 | 292 | 500 | 2,000 | 2,000 |
| Contractual | 2,780 | 2,500 | 991 | 1,200 | 2,500 | 2,500 |
| Membership and Dues | 1,337 | 1,500 | 605 | 1,000 | 1,500 | 1,500 |
| Radio Maintenance | 1,500 | 2,500 | 1,392 | 1,500 | 2,000 | 2,000 |
| Equipment Testing | 10,201 | 7,000 | 6,217 | 7,000 | 8,000 | 8,000 |
| Telephone, Internet, Cable | 3,163 | 3,000 | 3,817 | 4,500 | 4,500 | 4,500 |
| Conferences and Workshops | 369 | 500 | 207 | 250 | 500 | 500 |
| Utilities | 11,944 | 12,000 | 8,330 | 11,000 | 12,000 | 12,000 |
| Maintenance -Buildings | 1,639 | 2,000 | 918 | 1,000 | 1,500 | 1,500 |
| Maintenance- Equipment | 219 | 500 | 645 | 700 | 1,000 | 1,000 |
| Maintenance - Office Equipment | 356 | 500 | 19 | 300 | 500 | 500 |
| Maintenance -Vehicle | 9,987 | 9,000 | 2,984 | 4,000 | 9,000 | 9,000 |
| Education & Training | 1,736 | 2,500 | 475 | 500 | 2,000 | 2,000 |
| Medical Exams | 772 | 1,000 | 1,723 | 2,000 | 2,000 | 2,000 |
| Miscellaneous | 951 | 1,000 | 428 | 600 | 1,000 | 1,000 |
| Fire & Liability Insurance | 3,060 | 4,200 | 3,155 | 3,155 | 4,000 | 4,000 |
| Capital Outlay | - | - | - | - | - | - |
| Fire truck payment | - | - | - | - | - | - |
| Transfer -Equipment Reserve | 4,000 | - | - | - | - | - |
| Transfer- Building Reserve | 2,000 | - | - | - | - | - |
| TOTAL - FIRE DEPARTMENT | \$ 93,771 | \$ 112,150 | \$ 99,282 | \$ 106,402 | \$ 125,150 | \$ - |
| | | | | | | |
| BUILDING INSPECTOR | | | | | | |
| Books & Magazines | 788 | 500 | 235 | 300 | 500 | 500 |
| Salaries - Full time | - | - | - | - | - | - |
| Salaries - Part time | 51,357 | 52,000 | 38,071 | 49,000 | 52,000 | 52,000 |
| Fringe Benefits | 4,002 | 4,200 | 3,855 | 4,700 | 4,200 | 4,200 |
| Office Supplies | 593 | 400 | 664 | 1,000 | 1,000 | 1,000 |
| Postage | - | 200 | - | - | 200 | 200 |
| Contractual | - | 10,000 | 191 | 200 | 4,000 | 4,000 |
| Legal Fees | - | - | - | - | - | - |
| Membership and Dues | 45 | 200 | - | 200 | 200 | 200 |
| Telephone, Internet, Cable | 725 | 800 | 735 | 1,000 | 1,000 | 1,000 |
| Conferences and Workshops | 2,177 | 1,800 | 1,466 | 2,400 | 2,500 | 2,500 |
| Utilities | 2,620 | 2,500 | 1,925 | 2,500 | 2,700 | 2,700 |
| Maintenance - Office Equipment | - | 500 | - | - | 200 | 200 |
| Medical/Marihuana / Newer Vehicle | 170 | 2,000 | 80 | 80 | 17,000 | 17,000 |
| TOTAL -BUILDING INSPECTOR | \$ 62,478 | \$ 75,100 | \$ 47,222 | \$ 61,180 | \$ 85,500 | \$ - |

Item XV. A.

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---------------------------------|----------------|----------------|-----------------------|-------------------------|-----------------------|----------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| DPW | | | | | | |
| Salaries - Full time | 50,517 | 60,000 | 66,525 | 75,000 | 60,000 | 60,000 |
| Salaries - Overtime | 4,269 | 9,000 | 2,414 | 8,500 | 9,000 | 9,000 |
| Salaries - temporary | 42,184 | - | - | 12,000 | 40,000 | 40,000 |
| Fringe Benefits | 12,562 | 18,000 | 17,313 | 18,000 | 24,000 | 24,000 |
| Gas & oil | 29,973 | 32,000 | 18,916 | 25,000 | 30,000 | 30,000 |
| Miscellaneous Supplies | 6,008 | 6,500 | 10,102 | 12,500 | 6,000 | 6,000 |
| B&G Maintenance Supplies | | | | | 3,000 | 3,000 |
| .758 Equipment Mtc. Supplies | | | | | 38,000 | 38,000 |
| Uniforms | 4,589 | 4,000 | 3,129 | 3,500 | 4,000 | 4,000 |
| Contractual | 68,529 | 45,000 | 32,599 | 40,000 | 22,000 | 22,000 |
| Telephone, Internet, Cable | 2,415 | 3,400 | 2,617 | 3,500 | 4,000 | 4,000 |
| Conferences and Workshops | 65 | 500 | - | - | 3,000 | 3,000 |
| Utilities | 20,329 | 24,000 | 19,338 | 28,000 | 28,000 | 28,000 |
| Traffic Signal - River & Redbud | | | | | | |
| Street Lighting Utility | 26,876 | 35,000 | 26,800 | 36,500 | 37,000 | 37,000 |
| Traffic Signal - Front & Redbud | 2,492 | - | - | - | - | - |
| Maintenance - Building | 1,713 | 10,000 | - | 1,000 | 8,000 | 8,000 |
| Maintenance - Grounds | 5,173 | 5,000 | 2,606 | 3,000 | 3,000 | 3,000 |
| Maintenance - equipment | 60,766 | 50,000 | 22,564 | 25,000 | 20,000 | 20,000 |
| Maintenance - Vehicle | 16,597 | 26,000 | 23,951 | 25,000 | 15,000 | 15,000 |
| Medical Exams | 1,303 | 3,000 | - | 500 | 2,500 | 2,500 |
| Miscellaneous | 4,446 | 2,500 | 837 | 1,200 | 2,500 | 2,500 |
| Fire & Liability Insurance | 12,341 | 14,000 | 10,462 | 10,462 | 12,000 | 12,000 |
| Resurfacing Project | | | | | | |
| Fund Balance Expenditures | | | | | | |
| New DPW Building | | | | | | |
| Stormwater Phase II | | | | | | |
| Capital Outlay | 3,384 | 5,000 | 50 | 7,000 | 8,000 | 8,000 |
| Interest | 23,397 | - | - | - | - | - |
| Transfer Equipment Reserve | 854 | 4,000 | - | - | - | - |
| Transfer - Capital Reserve | 9,888 | - | - | - | - | - |
| | 25,000 | - | - | - | - | - |
| TOTAL -DPW | 435,672 | 356,900 | 265,712 | 335,662 | 379,000 | 379,000 |

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|--|-------------------|-------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| CEMETERY | | | | | | |
| 101.567.702 Salaries - Full time | 20,206 | 42,000 | 33,967 | 44,000 | 40,000 | 40,000 |
| 101.567.703 Salaries - Overtime | 4,454 | 5,000 | 1,153 | 4,000 | 5,000 | 5,000 |
| 101.567.704 Salaries - temporary | 30,035 | 20,000 | 3,908 | 6,000 | 15,000 | 15,000 |
| 101.567.715 Fringe Benefits | 16,175 | 7,500 | 10,662 | 11,000 | 18,000 | 18,000 |
| 101.567.751 Gas & oil | 17,444 | 18,000 | 9,632 | 12,500 | 15,000 | 15,000 |
| 101.567.756 Miscellaneous Supplies | 5,435 | 5,000 | 5,999 | 7,000 | 9,000 | 9,000 |
| 101.567.768 Uniforms | 750 | 1,200 | 182 | 500 | 1,000 | 1,000 |
| 101.567.818 Contractual | 1,664 | 2,500 | 1,327 | 2,000 | 10,000 | 10,000 |
| 101.567.831 Membership and Dues | 45 | 150 | 45 | 100 | 300 | 300 |
| 101.567.853 Telephone, Internet, Cable | 1,847 | 2,000 | 2,199 | 3,000 | 3,000 | 3,000 |
| 101.567.921 Utilities | 19,428 | 20,000 | 6,918 | 10,000 | 15,000 | 15,000 |
| 101.567.931 Maintenance - Building | 1,630 | 10,000 | 2,492 | 5,000 | 8,000 | 8,000 |
| 101.567.932 Maintenance - Grounds | 8,956 | 10,000 | 448 | 2,000 | 7,000 | 7,000 |
| 101.567.933 Maintenance - equipment | 16,839 | 20,000 | 4,036 | 6,000 | 10,000 | 10,000 |
| 101.567.934 Maintenance - Office Equipment | 49 | 1,000 | - | 500 | 1,000 | 1,000 |
| 101.567.939 Maintenance - Vehicle | 1,976 | 3,000 | 1,785 | 2,500 | 3,000 | 3,000 |
| 101.567.961 Medical Exams | 286 | 500 | - | 500 | 1,000 | 1,000 |
| 101.567.962 Miscellaneous | 1,500 | 1,200 | 506 | 800 | 1,500 | 1,500 |
| 101.567.963 Fire & Liability Insurance | 3,569 | 4,000 | 2,473 | 2,473 | 3,000 | 3,000 |
| 101.567.971 Capital Outlay | - | - | - | - | - | - |
| 101.567.995.001 Transfer - Equipment Reserve | 5,500 | - | - | 5,500 | 5,500 | 5,500 |
| TOTAL -CEMETERY | \$ 157,786 | \$ 173,050 | \$ 87,732 | \$ 125,373 | \$ 171,300 | \$ - |
| PEARS MILL | | | | | | |
| 101.753.756.014 Miscellaneous | - | 5,000 | 2,934 | 3,500 | 5,000 | 5,000 |
| 101.753.853 Telephone, Internet, Cable | 1,591 | 1,500 | 1,574 | 2,000 | 2,000 | 2,000 |
| 101.753.921 Utilities | 719 | 1,000 | 680 | 1,000 | 1,000 | 1,000 |
| 101.753.922 Alarm Monitoring | 550 | 1,200 | 482 | 600 | 1,200 | 1,200 |
| 101.753.935 Building & Ground maintenance | 68 | 400 | - | - | 500 | 500 |
| 101.753.963 Fire & Liability Insurance | 565 | 650 | - | - | 600 | 600 |
| 101.753.995.002 Transfer - Capital Reserve | - | - | - | - | - | - |
| TOTAL -PEARS MILL | \$ 3,493 | \$ 9,750 | \$ 5,670 | \$ 7,100 | \$ 10,300 | \$ - |
| FARMERS MARKET | | | | | | |
| 101.754.756.014 Miscellaneous | 1,329 | 3,000 | 391 | 1,000 | 3,000 | 3,000 |
| 101.754.803 Market Master Fees | - | - | 3,200 | 5,000 | 5,000 | 5,000 |
| 101.754.857 Website | - | - | 85 | 85 | 200 | 200 |
| 101.754.921 Utilities | 43 | 500 | 8 | 100 | 500 | 500 |
| 101.754.935 Building & Ground maintenance | - | 850 | - | 500 | 1,000 | 1,000 |
| 101.754.963 Fire & Liability Insurance | 74 | - | 66 | 66 | 100 | 100 |
| TOTAL -FARMERS MARKET | \$ 1,446 | \$ 4,350 | \$ 3,750 | \$ 6,751 | \$ 9,800 | \$ - |

| | 2022-2023 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---|---------------------|---------------------|-----------------------|-------------------------|-----------------------|-------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| B.A.R.B | | | | | | |
| 101.755.704 Salaries - temporary | - | 5,000 | - | - | 5,000 | - |
| 101.755.715 Fringe Benefits | - | 500 | - | - | 1,000 | - |
| 101.755.756 Miscellaneous Supplies | 223 | 600 | 51 | 100 | 500 | 500 |
| 101.755.756.014 Miscellaneous | 90 | 500 | 176 | 500 | 500 | 500 |
| 101.755.818 Contractual | 40,989 | 14,000 | 7,986 | 12,000 | 20,000 | - |
| 101.755.864 Conferences and Workshops | - | 500 | - | - | 500 | - |
| 101.755.921 Utilities | 7,647 | 1,500 | 883 | 1,500 | 2,500 | - |
| 101.755.935 Building & Ground maintenance | 68 | 3,000 | - | 1,000 | 3,000 | - |
| 101.755.962 Miscellaneous | 537 | 1,000 | - | 400 | 1,000 | - |
| 101.755.963 Fire & Liability Insurance | 212 | 250 | 236 | 236 | 500 | - |
| 101.755.971 Capital Outlay | - | - | - | - | - | - |
| 101.755.995.002 Transfer - Capital Reserve | 42,000 | - | - | - | - | - |
| TOTAL -B.A.R.B | \$ 91,766 | \$ 26,850 | \$ 9,332 | \$ 15,736 | \$ 34,500 | \$ - |
| | | | | | | |
| | | | | | | |
| Community & Economic Development | | | | | | |
| | | | | | | |
| Economic Development | | | | | | |
| 101.700.735 | - | 75,000 | 27,734 | 40,000 | 75,000 | - |
| TOTAL -Comm & Economic Dev | \$ - | \$ 75,000 | \$ 27,734 | \$ 40,000 | \$ 75,000 | \$ - |
| | | | | | | |
| | | | | | | |
| MISC. COSTS/TRANSFERS | | | | | | |
| 101.990.441 Delinquent Taxes | 991 | - | 410 | - | - | - |
| 101.990.718 Retiree Insurance | - | - | - | - | - | - |
| 101.990.957 Insurance Settlements | - | - | - | - | - | - |
| TOTAL -MISC. Costs/Transf | \$ 991 | \$ - | \$ 410 | \$ - | \$ - | \$ - |
| | | | | | | |
| | | | | | | |
| DOWNTOWN ENHANCEMENT | | | | | | |
| 101.701.887 Streetscape Project | 98,222 | - | 20,287 | - | - | - |
| TOTAL EXPENDITURES - GENERAL FUND | \$ 3,435,052 | \$ 3,326,050 | \$ 2,291,020 | \$ 2,860,446 | \$ 3,395,650 | \$ - |

**EXPENDITURES
MAJOR STREETS**

| | 2022-23 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|---|----------------|----------------|-----------------------|-------------------------|-----------------------|------------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| 202.000.000.700.012 Transfer to Payroll | (0) | | | | | |
| 267. Admin & Recordkeeping | | | | | | |
| 202.267.702 Salaries - Full Time | 34,775 | 38,000 | 20,512 | 25,000 | 37,000 | |
| 202.267.703 Salaries OT | 26 | | 248 | 248 | | |
| 202.267.715 Fringe Benefits | 12,126 | 24,000 | 9,751 | 10,000 | 15,000 | |
| Total | 46,927 | 62,000 | 30,511 | 35,248 | 52,000 | |
| 463. Routine Street Mtc. | | | | | | |
| 202.463.702 Salaries - Full Time | 82,622 | 81,000 | 65,945 | 82,000 | 70,000 | TG was 16K |
| 202.463.703 Salaries - Overtime | 7,319 | 5,000 | 2,981 | 4,000 | 5,000 | |
| 202.463.715 Fringe Benefits | 13,288 | 39,000 | 22,937 | 35,000 | 40,000 | |
| 202.463.756 Misc. Supplies | 4,037 | 2,500 | 792 | 1,500 | 2,500 | |
| 202.463.782 Road Maint. & Materials | 19,989 | 30,000 | 15,198 | 22,000 | 30,000 | |
| 202.463.818 Contractual | 1,673 | 10,000 | 9,531 | 10,000 | 12,000 | |
| 202.463.924 River St. Traffic Signal | 1,445 | | | | | |
| 202.463.935 Street Maintenance/ Resurfacing | 23,579 | 28,000 | - | 5,000 | 20,000 | |
| 202.463.977 Sidewalk Replacement | - | 5,000 | 57 | - | 5,000 | |
| Total | 153,951 | 200,500 | 117,441 | 159,500 | 184,500 | |
| 468. Tree & Shrub Mtc. | | | | | | |
| 202.468.702 Salaries - Full Time | 37,826 | 38,000 | 28,398 | 38,000 | 34,000 | |
| 202.468.703 Salaries- Overtime | 3,588 | 2,500 | 1,202 | 2,200 | 2,500 | |
| 202.468.704 Salaries - Temporary | (2,240) | 10,000 | - | 2,000 | 5,000 | |
| 202.468.715 Fringe Benefits | 4,185 | 17,000 | 9,795 | 11,500 | 13,000 | |
| 202.468.756 Misc. Supplies | 106 | 2,000 | - | 500 | 4,000 | |
| 202.468.818 Contractual | - | 2,000 | - | 200 | 2,000 | |
| 202.468.978 Tree removal/replacement | 7,550 | 10,000 | - | 5,000 | 10,000 | |
| Total | 51,014 | 81,500 | 39,395 | 59,400 | 70,500 | |

| | | | | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| Drainage 469. Drainage | | | | | | | | | |
| 202.469.702 Salaries - Full Time | 25,691 | 25,000 | 21,472 | 28,000 | 23,000 | | | | |
| 202.469.703 Salaries - Overtime | 2,063 | 2,000 | 1,078 | 1,600 | 2,000 | | | | |
| 202.469.715 Fringe Benefits | 5,599 | 13,300 | 7,945 | 8,500 | 11,500 | | | | |
| 202.469.756 Misc. Supplies | 13 | 1,000 | 872 | 1,000 | 3,000 | | | | |
| Total | 33,367 | 41,300 | 31,367 | 39,100 | 39,500 | | | | |
| 474. Traffic Services - Mtc. | | | | | | | | | |
| 202.474.702 Salaries - Full Time | 23,235 | 25,000 | 19,414 | 25,000 | 23,000 | | | | |
| 202.474.703 Salaries - Overtime | 1,868 | 2,000 | 1,078 | 1,600 | 2,000 | | | | |
| 202.474.715 Fringe Benefits | 5,589 | 13,300 | 7,529 | 8,400 | 11,500 | | | | |
| 202.474.756 Misc. Supplies | 900 | 2,000 | 40 | 200 | 4,000 | | | | |
| 202.474.818 Contractual | - | 1,000 | - | - | 1,000 | | | | |
| 202.474.921 Utilities | 1,145 | 2,000 | 965 | 1,300 | 2,000 | | | | |
| 202.474.932 Maintenance - grounds | 8 | 400 | - | - | 500 | | | | |
| 202.474.962 Misc. | 3,870 | 4,000 | 3,114 | 3,500 | 4,000 | | | | |
| Total | 36,615 | 49,700 | 32,140 | 40,000 | 48,000 | | | | |
| 478. Winter Maintenance | | | | | | | | | |
| 202.478.702 Salaries - Full Time | 49,097 | 48,800 | 38,992 | 48,500 | 44,000 | | | | |
| 202.478.703 Salaries - Overtime | 4,381 | 4,000 | 2,020 | 3,200 | 4,000 | | | | |
| 202.478.715 Fringe Benefits | 9,208 | 23,000 | 14,592 | 18,500 | 21,000 | | | | |
| 202.478.756 Misc. Supplies | 11,643 | 6,000 | 5,165 | 6,000 | 10,000 | | | | |
| Total | 74,330 | 81,800 | 60,769 | 76,200 | 79,000 | | | | |
| Debt Retirement | | | | | | | | | |
| 202.906.991.004 Bond Expense | - | - | - | - | - | | | | |
| 202.906.992.000 Bond Payable - Principal | - | - | - | - | - | | | | |
| 202.906.994.004 Bond Payable - Interest | - | - | - | - | - | | | | |
| Total Expenditures - Major Streets | \$ 396,204 | \$ 516,800 | \$ 311,623 | \$ 409,448 | \$ 473,500 | \$ - | \$ - | \$ - | \$ - |

**EXPENDITURES
LOCAL STREETS**

203.000.000.700.012 Transfer to Payroll

Admin & Record Keeping

203.267.702 Salaries - Full Time
 203.267.703 Salaries OT
 203.267.715 Fringe Benefits

Total

Routine Street Maintenance

203.463.702 Salaries - Full Time
 203.463.703 Salaries - Overtime
 203.463.715 Fringe Benefits
 203.463.756 Misc. Supplies
 203.463.782 Road Mtc Materials & Supplies
 203.463.818 Contractual
 203.463.935 Street Maintenance/ Resurfacing
 203.463.977 Sidewalk Replacement

Total

Tree & Shrub Maintenance

203.468.702 Salaries - Full Time
 203.468.703 Salaries- Overtime
 203.468.704 Salaries - Temporary
 203.468.715 Fringe Benefits
 203.468.756 Misc. Supplies
 203.468.818 Contractual
 203.468.962 Miscellaneous
 203.468.978 Tree removal/replacement

Total

| | 2022-23 | | Fiscal Year 2023-2024 | | Fiscal Year 2024-2025 | |
|--|----------------|----------------|-----------------------|-------------------------|-----------------------|---------|
| | Actual Expense | Budget | Actual as of 4/30/24 | Projected as of 6/30/24 | Proposed | Adopted |
| | (0) | - | - | | | |
| | 34,769 | 36,000 | 19,122 | 22,500 | 36,000 | |
| | 32 | - | 211 | 211 | - | |
| | 13,792 | 25,000 | 9,647 | 10,500 | 17,000 | |
| | 48,593 | 61,000 | 28,980 | 33,211 | 53,000 | |
| | 64,784 | 63,200 | 52,605 | 66,000 | 60,000 | |
| | 5,989 | 4,000 | 2,779 | 4,000 | 4,000 | |
| | 16,440 | 30,000 | 19,675 | 27,000 | 28,000 | |
| | - | 500 | 298 | 500 | 500 | |
| | 22,615 | 20,000 | 15,434 | 18,000 | 25,000 | |
| | - | 2,500 | 1,472 | 2,000 | 2,500 | |
| | 3,392 | 3,500 | 1,243 | 2,000 | 3,500 | |
| | - | 2,000 | 1,529 | 2,000 | 2,000 | |
| | 113,219 | 125,700 | 95,035 | 121,500 | 125,500 | |
| | 33,283 | 32,000 | 26,578 | 30,500 | 28,000 | |
| | 3,036 | 2,500 | 1,280 | 2,300 | 2,500 | |
| | (2,240) | 18,000 | - | 4,000 | 15,000 | |
| | 7,140 | 14,500 | 9,724 | 12,000 | 12,500 | |
| | - | 1,000 | - | 200 | 2,000 | |
| | - | 1,000 | - | 300 | 1,000 | |
| | - | 200 | - | 100 | 500 | |
| | - | 8,000 | - | 2,500 | 8,000 | |
| | 41,219 | 77,200 | 37,582 | 51,900 | 69,500 | |

| | | | | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| Drainage | | | | | | | | | |
| 203.469.702 Salaries - Full Time | 22,501 | 21,600 | 18,809 | 24,500 | 21,000 | | | | |
| 203.469.703 Salaries - Overtime | 1,806 | 1,700 | 899 | 1,500 | 1,500 | | | | |
| 203.469.715 Fringe Benefits | 5,495 | 10,500 | 6,798 | 7,500 | 9,500 | | | | |
| 203.469.756 Misc. Supplies | - | 1,000 | 931 | 1,000 | 2,000 | | | | |
| 203.469.935.001 Street Sweeping | 4,000 | 4,000 | 2,000 | 2,000 | 4,000 | | | | |
| Total | 33,802 | 38,800 | 29,437 | 36,500 | 38,000 | | | | |
| Traffic Services - Maintenance | | | | | | | | | |
| 203.474.702 Salaries - Full Time | 20,045 | 21,600 | 18,140 | 26,000 | 21,000 | | | | |
| 203.474.703 Salaries - Overtime | 1,611 | 1,700 | 936 | 1,500 | 1,700 | | | | |
| 203.474.715 Fringe Benefits | 5,459 | 10,500 | 6,540 | 7,400 | 9,500 | | | | |
| 203.474.756 Misc. Supplies | - | 2,000 | 202 | 500 | 3,000 | | | | |
| Total | 27,116 | 35,800 | 25,818 | 35,400 | 35,200 | | | | |
| Winter Maintenance | | | | | | | | | |
| 203.478.702 Salaries - Full Time | 26,791 | 27,100 | 21,858 | 27,100 | 25,000 | | | | |
| 203.478.703 Salaries - Overtime | 2,566 | 2,300 | 1,100 | 2,000 | 2,200 | | | | |
| 203.478.715 Fringe Benefits | 6,142 | 10,000 | 8,091 | 8,700 | 9,500 | | | | |
| 203.478.756 Misc. Supplies | 11,560 | - | - | - | 2,000 | | | | |
| Total | 47,059 | 39,400 | 31,049 | 37,800 | 38,700 | | | | |
| StreetScope | | | | | | | | | |
| 203.482.702.002 Salaries - Overtime | 59,142 | 300 | - | - | - | | | | |
| Total | 59,142 | 300 | - | - | - | | | | |
| Total Expenditures - Local Streets | \$ 370,149 | \$ 378,200 | \$ 247,901 | \$ 316,311 | \$ 359,900 | \$ - | \$ - | \$ - | \$ - |

RESOLUTION 2024.05/15

A RESOLUTION FOR THE CITY OF BUCHANAN, COUNTY OF BERRIEN, MICHIGAN TO ADOPT A BUDGET FOR THE CITY OF BUCHANAN FOR THE FISCAL YEAR 2023-2024

WHEREAS, in accordance with Chapter 9 of the City Charter of the City of Buchanan governing budget procedure and general finance, and in compliance with the requirements of the Michigan Uniform Accounting and Budgeting Act, a balanced budget has been set up for the City of Buchanan for the fiscal year of July 1, 2024, through June 30, 2025; and

WHEREAS, a public hearing was held on May 28, 2024, for public comments and opinions;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Buchanan that the following sums are adopted for the 2024-2025 fiscal year for the purposes set forth below:

| | | |
|-------------------------------------|--|----------------------------|
| General Government | City Commission | \$303,500. |
| \$961,000. | City Manager | 261,500. |
| | Elections | 74,200. |
| | Assessor | 35,500. |
| | City Clerk | 136,200. |
| | Treasurer | 150,100. |
| Public Safety | Police Department/Code Enforcement | \$1,262,600. |
| \$1,508,750. | Crossing Guards | 35,500. |
| | Fire Department | 125,150. |
| | Building Inspection | 85,500. |
| DPW & Cemetery | DPW/Streets | \$379,000. |
| \$550,300. | Cemetery | 171,300. |
| Parks & Recreation/Other | Parks & Recreation | \$34,500. |
| \$375,600. | Building & Grounds | 230,500. |
| | Admin/Records | 4,000. |
| | Rental Property | 11,500. |
| | Pears Mill | 10,300. |
| | Farmers Market | 9,800. |
| | Community & Economic Development | <u>75,000.</u> |
| Total General Fund | | \$3,395,650. |
| | Major Streets | \$473,500. |
| | Local Streets | 359,900. |
| | Street Repair & Maintenance | 313,374. |
| | Water & Sewer Enterprise | <u>2,669,287.</u> |
| Total Other Funds | | \$3,816,061. |
| | Total Budget Including General Fund | <u>\$7,211,711.</u> |

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan authorizes a levy of 16.8230 mills on real and personal property within the City of Buchanan for municipal operating purposes.

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan hereby authorizes the levy of 1.00 mills on real and personal property within the City of Buchanan for Dial-a-Ride.

BE IT FURTHER RESOLVED that the City Commission of the City of Buchanan authorizes the levy of one-half of the above-stated millage rates on real and personal property on the separate tax rolls under Act 198, Industrial Facilities Tax Districts.

BE IT FURTHER RESOLVED that the City Commission authorizes the water and sewer rates, effective July 1, 2023, as follows:

| | Water | Sewer | Ready to Serve (RTS) |
|----------|------------------|-------------------|----------------------|
| City | \$7.14/1000 gal. | \$12.82/1000 gal. | \$45.85 monthly |
| Township | \$8.39/1000 gal. | \$15.02/1000 gal. | \$57.62 monthly |

BE IT FURTHER RESOLVED that the total budget for the City of Buchanan for the fiscal year 2024-2025 in the amount of \$7,211,711. as presented by the City Manager is hereby approved and adopted by the City Commission of the City of Buchanan.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary transfers within the departments in accordance with the departmental totals established through this budget, and that all transfers within departments may be made only by further action of the City Commission, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

At a Regular meeting of the City Commission of the City of Buchanan, County of Berrien, Michigan (the "City"), held in said City on Monday, May 28, 2024. The resolution was offered by Commissioner and supported by Commissioner.

ADOPTED this 28th day of May 2024.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Sean Denison, Mayor

Kalla Langston, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on May 28, 2024, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

City Clerk