

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, APRIL 14, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. **McCoy's Creek Tribute**- Representative Brad Paquette will present a tribute to the McCoy's Creek Trail Extension Groundbreaking.

B. **City Hall Proclamation**- Recognized as a contributing resource within the Register Historic District

C. **American Electric Power (AEP) Proclamation**- Proclamation of appreciation to American Electric Power (AEP)

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**- Consider approving the Regular Meeting Minutes from March 24th, 2025.

B. **Department Reports**- receive monthly reports.

VIII. Scheduled Matters from the Floor (if any)

IX. Reports by: Departments, Committees, Boards

A. **Community Development Report**- Director Rich Murphy
1) Project Updates.

X. Unfinished Business

XI. New Business

A. **Resolution 2025.04/13**- Resolution to authorize issuance of General Obligation Limited Tax Bond, Series 2025.

B. **Resolution 2025.04/14**- A Resolution to negotiate the summer school tax collection fee.

- C. **Resolution 2025.04/15** - *A Resolution establishing fees for the Road Right-of-Way Permits and Policy.*
- D. **Tin Shop Bid**- *Consider approving the Tin Shop Roof Bid replacement.*
- E. **DDA Ordinance Review**
- F. **Budget Amendments**- *Consider the Budget Amendments #2 for FY 2024-2025.*
- G. **Expenditures**- *Consider approving the expenditures for April 14th, 2025 in the amount of \$161,989.19.*

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn



CITY OF BUCHANAN, COUNTY OF BERRIEN, STATE OF MICHIGAN
Proclamation Recognizing City Hall as Part of the National Register of Historic District

WHEREAS, the City of Buchanan, Michigan, has a rich part and a strong sense of community; and

WHEREAS, the City Hall building is a testament to that history and a symbol of civic pride; and

WHEREAS, this building was designated Building No. 51 and comprised a part of the administrative complex for the Clark Equipment Company; and

WHEREAS, it has been recognized as a contributing resource within the Clark Administrative Complex National Register Historic District; and

WHEREAS, the preservation and maintenance of this historic landmark are essential to ensuring the continued vibrancy of our community;

NOW, THEREFORE, BE IT RESOLVED, that I, Mark Weedon, Mayor of the City of Buchanan, do hereby proclaim April 14th, 2025, as a day to recognize and celebrate the historic City Hall building. I urge all residents to join me in honoring this important landmark and its enduring legacy.

Mayor Mark Weedon



CITY OF BUCHANAN, COUNTY OF BERRIEN, STATE OF MICHIGAN

Proclamation of Appreciation to American Electric Power (AEP)

WHEREAS, on March 30, 2025, the City of Buchanan and surrounding areas experienced a severe storm event that resulted in widespread power outages, fallen trees, damaged infrastructure, and dangerous conditions for residents; and

WHEREAS, the timing of the storm coincided with a significant cold snap, placing additional strain on the community and posing increased risk to the health, safety, and well-being of residents; and

WHEREAS, American Electric Power (AEP) responded with urgency and professionalism, mobilizing crews and resources rapidly to assess the damage, restore power lines, and ensure the safe and efficient return of electrical service to the community; and

WHEREAS, AEP's extraordinary efforts enabled power restoration across the City of Buchanan in a remarkably short period of time given the widespread and complex nature of the damage, helping to restore a sense of normalcy and security to residents and businesses alike; and

WHEREAS, the City of Buchanan recognizes the dedication, coordination, and long hours of the AEP team, including linemen, technicians, support staff, and leadership, who worked tirelessly under challenging conditions to serve our community;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Commission of the City of Buchanan does hereby express its sincere appreciation and gratitude to **American Electric Power (AEP)** for their swift and effective response to the March 30, 2025, storm, and for their unwavering commitment to public service and community safety.

BE IT FURTHER PROCLAIMED, that a copy of this proclamation be presented to AEP as a token of the City's gratitude and recognition of their exemplary service.

Proclaimed this 14th day of April 2025.

On behalf of the Buchanan City Commission

Mayor Mark Weedon



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, MARCH 24, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

II. Recognition

~~A. **McCoy's Creek Tribute** - Representative Brad Paquette will present a tribute to the McCoy's Creek Trail Extension Groundbreaking.~~

Due to illness this item was moved until a further time.

B. Proclamation in Recognition of Women's Month - Presented by Mayor & Mrs. Weedon.

PROCLAMATION IN RECOGNITION OF WOMEN'S MONTH

WHEREAS, Women's History Month is a time to honor and celebrate the invaluable contributions of women throughout history, recognizing their achievements in leadership, innovation, and service across all sectors of society; and

WHEREAS, the City of Buchanan acknowledges the strength, resilience, and determination of women who have shaped our community, our state, and our nation, making lasting impacts in business, education, healthcare, public service, and the arts; and

WHEREAS, women-owned businesses play a vital role in Buchanan's economic development, creating jobs, driving innovation, and improving the overall quality of life for residents; and

WHEREAS, these businesses not only provide essential goods and services but also foster economic independence, inspire future generations, and contribute to the cultural and social fabric of our city; and

WHEREAS, the City of Buchanan is committed to supporting and uplifting women entrepreneurs, recognizing their dedication and perseverance in overcoming challenges to achieve success; and

NOW, THEREFORE, I, Mark Weedon, Mayor of the City of Buchanan, do hereby proclaim the month of March as **Women's History Month** in Buchanan, Michigan, and urge all residents to celebrate and support the remarkable women who continue to shape our community and economy.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Buchanan to be affixed this 24th of March 2024.

III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance.

IV. Roll Call

PRESENT: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Larry Money, Commissioner Dan Vigansky, Commissioner Raquell George

CITY STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Chief of Police, Harvey Burnett

V. Approve Agenda

Motion made by Swem, supported by George to approve the agenda, as presented. Voice vote carries unanimously.

VI. Public Comment - Agenda Items Only (3-minute limit)

Norma Ferris- Comment about Riverfront Resolution.

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. Minutes-** *Consider minutes from the Regular Meeting on March 10th, 2025.*
- B. Common Rental-** *Consider the use of the Common on June 4th, 2025 from 5:30 PM-7:30 PM for the 4th-grade graduation ceremony.*
- C. Road Closure -*Consider the request for road closure from American Legion Post 51 on May 26th, from 10:00 AM to 11:30 AM, for the Memorial Day Parade on Oak St to Oak Ridge Cemetery for the Memorial Day Parade.***

Motion made by Vigansky, supported by Money to approve the Consent Agenda, as presented.
Voice vote carries unanimously.

VIII. Scheduled Matters from the Floor *(if any)*

- A. Buchanan Market Analysis & Real Estate Redevelopment Strategy-** *Presented by Andrew Haan, Cornerstone Alliance.*

Haan presented the findings from the Market Analysis & Real Estate Redevelopment Strategy (See Attachment A for presentation).

IX. Reports by: Departments, Committees, Boards

- A. Community Development Report-** *Director Rich Murphy*

1) MNRTF Grant Application for the St. Joseph River Improvements Project

a) Public Comment on the MNRTF Grant Application for the St. Joseph River Improvements Project.

The mayor asked for public comments on the application. No public comment was made.

b) Consider Resolution 2025.03/09- a Resolution to approve the MNRTF Grant Application for the St. Joseph River Improvements Project.

Motion made by Swem, supported by Money, to approve resolution 2025.03/09, the MNRTF Grant application for the St. Joseph River Improvements Project. Roll call vote carries unanimously.

2) Recreation Passport Grant Application for Kathryn Park Improvements

a) Public Comment on the Recreation Passport Grant Application for Kathryn Park improvements.

The mayor called for public comment on the application.

Norma Ferris- Comments about the process of construction of improvements.

b) Consider Resolution 2025.03/10- a Resolution to approve the Recreation Passport Grant Application for Kathryn Park Improvements.

Motion made by Money, supported by Vigansky to approve resolution 2025.03/10, the recreation passport grant application for Kathryn Park Improvements. Roll call carries unanimously.

3) Interim Building Official- *Consider the approval of the Independent Contractor for Todd Herter Inspections, LLC to serve as interim building official for the City of Buchanan.*

Motion made by Swem, supported by Vigansky, to approve the independent contractor for Todd Herter Inspections LLC. Roll call vote carries unanimously.

X. Unfinished Business

- A. Ordinance 2025.03/441**- *Consider the second reading and approval of Ordinance 2025.03/441, an ordinance for dwelling unit registration.*

Motion made by George, supported by Vigansky, to approve the second reading and approval of Ordinance 2025.03/441, as presented. Roll call vote carries unanimously.

XI. New Business

- A. St. Joseph River Boat Launch Improvements**- *Consider the proposal for Engineering, Regulatory & Construction Administration Services from Abonmarche for the St. Joseph River Boat Launch Improvements.*

Motion made by Swem, supported by Money, to approve the proposal from Abonmarche for the St. Joseph River Boat Launch, as presented. Roll call vote carries unanimously.

- B. Downtown Parking & Event Space Project** - *Consider the proposal for professional services from Abonmarche for the Downtown Parking & Event Space Project.*

Motion made by Swem, supported by Money approve the proposal from Abonmarche for the Downtown Parking/Event Space, as presented. Roll call vote carries unanimously.

- C. Bendzinski & Co. Engagement Letter**- *Consider the Bendzinski & Co. engagement letter for private placement bond.*

Motion made by Vigansky, supported by George to approve the engagement letter from Bendiziski & Co, as presented.

Ayes: Weedon, Money, Vigansky, George

Nays: None

Abstain: Swem, business interest

Motion carries 4-0.

- D. Prien & Newhof Proposal**- *Consider approving the Prien & Newhof 2005 Road Rehabilitation proposal.*

The rehabilitation project is as follows:

1. Liberty Street (Front to Rynearson) – currently gravel
2. Red Bud (5th Street to the apartment drive south of Fulton)
3. River Street (Bridge to 440 feet west of the Bridge)
4. Terra Coupe (Front Street to the cemetery)
5. Rynearson (Liberty to E. City limits)

Motion made by Swem, supported by George approve the proposal from P&N for the 2025 Road Rehabilitation, as presented. Roll call vote carries unanimously.

- E. Resolution 2025.03/11**- *Consider Resolution 2025.03/11 a Resolution Establishing Rental Dwelling Unit Registration/Inspection Fees.*

Motion made by Money, supported by George to approve the resolution 2025.03/11, as presented.

Ayes: Weedon, Money, Vigansky, George

Nays: None

Abstain: Swem, due to owning rental property.

Motion carries 4-0.

- F. Resolution 2025.03/12**- *Consider Resolution 2025.03/12, a Resolution to impose a moratorium on the registration of short-term rental units in the City of Buchanan.*

If you are currently operating short-term rentals, you are permitted to continue doing so, provided you can show proof of their operation. However, for new short-term rental applications, there will be a temporary hold until the planning commission makes a recommendation to the city commission regarding where and how many short-term rentals will be allowed.

This moratorium gives us the time needed to allow the Planning commission to provide a recommendation as well as the ordinance to be written.

Motion made by Vigansky, supported by Money to approve Resolution 2025.03/12, as presented.

Ayes: Weedon, Money, Vigansky, George

Nays: None

Abstain: Swem, due to owning rental property.

Motion carries 4-0.

G. DDA (Downtown Development Authority)

a) Discussion- looking forward to having to go forward.

b) Call for Applicants- the application will be on the website and applications will be due back by April 21st.

H. Expenditures- *Consider approving the expenditures for March 24th, 2025 in the amount of \$78,569.29.*

Motion made by Vigansky, supported by Money, to approve the expenditures in the amount of \$78,569.29. Roll call vote carries unanimously.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Tom Jolly- Comments about the area between Redbud Trail and US-12, if that was slated to be redone this year. Comments about short-term rentals and inspections.

XIV. Executive Comments

A. City Manager Comments

I want to extend my thanks to the Commission and staff for all that we accomplished in the first three months; it has been incredible. MEDC, along with MISHDA, will be here at noon on April 3rd to present various programs that can assist in launching downtown redevelopment projects. Excess inventory will be brought in next month. Code enforcement is increasing with the warmer weather, and we will give everyone a reasonable amount of time to address any issues before issuing tickets.

B. Commissioner Comments

George- thank everyone for attending. Always a pleasure to work with both the staff and the commission. Is really excited to see Buchanan moving forward. Although the construction may cause some issues, she's confident that it will be wonderful once it's completed. And is looking forward to progressing with the DDA.

Swem- Thank you to the women-owned businesses in the city. When you consider the numbers, it's incredible to realize the size of the impact you're making. Appreciate the updates on construction projects, and the dialogue has been very positive. It will take the entire city working together to get through this year.

Vigansky- His wife is a self-employed business owner in this city. The atmosphere has changed, and people are noticing it.

Money- congratulated all the women-owned businesses in the city and express my appreciation for everything they do for our community. A big shout-out goes to the Department of Public Works (DPW) staff for their hard work, as well as to the police department for their presence in the community. Thank you to the staff at City Hall; they do an excellent job. Once the construction is complete, it's going to be great. This commission deserves significant credit for all its accomplishments.

C. Mayor Comments

Weedon- I want to echo everything that has been said. I would like to thank my wife for bringing to my attention the number of women-owned businesses we have in our city. There are so many women who make a significant impact on our community; they truly give their hearts to their work. I also want to express my gratitude to all the women in this room for everything you do. Tom, thank you for your comments tonight. Thank you to the staff and everyone in attendance.

XV. Adjourn

Motion made by Vigansky, supported by Money to adjourn the meeting at 8:06 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon

Incident List

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
03/01/2025	03/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-000389	03/03/2025	14:20	RECLINER IN BACKYARD	CULLUM JASON		Open
25-000390	03/03/2025	14:44	JUNK ON PROPERTY	CULLUM JASON		Closed
25-000398	03/04/2025	14:19	TRASH ON PROPERTY	CULLUM JASON		Closed
25-000399	03/04/2025	14:24	COUCH ON THE CURB	CULLUM JASON		Closed
25-000400	03/04/2025	14:32	FALLING WALL	CULLUM JASON		Closed
		Name	Sex	Age	Involvement	Offense
			M		Informational	Ordinance Violation (99010)
25-000408	03/05/2025	13:57	LITTER ON PROPERTY/JUNK VEHICLES	CULLUM JASON		Open
25-000409	03/05/2025	14:18	ILLEGAL FENCE	CULLUM JASON		Closed
25-000421	03/07/2025	14:45	LEAVES IN THE STREET	CULLUM JASON		Closed
25-000422	03/07/2025	14:58	PARKING ON GRASS	CULLUM JASON		Closed
25-000441	03/10/2025	13:51	LITTER IN THE DRIVEWAY	CULLUM JASON		Closed
25-000442	03/10/2025	13:54	TRASH CANS	CULLUM JASON		Closed
25-000443	03/10/2025	13:58	BRUSH ON THE CURB	CULLUM JASON		Closed
25-000447	03/11/2025	14:52	LEAVES ON THE CURB	CULLUM JASON		Closed
25-000448	03/11/2025	14:54	BRUSH ON THE CUB LAWN	CULLUM JASON		Closed
25-000449	03/11/2025	14:59	BRUSH ON THE CURB	CULLUM JASON		Closed
25-000460	03/13/2025	09:45	BRANCHES IN YARD	CULLUM JASON		Open
		Name	Sex	Age	Involvement	Offense
						Ordinance Violation (99010)
25-000470	03/14/2025	14:51	JUNK VEHICLE	CULLUM JASON		Closed

Incident List

Page: 2

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
03/01/2025	03/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-000470	03/14/2025	14:51	JUNK VEHICLE	CULLUM JASON		Closed
25-000472	03/14/2025	15:03	BRUSH ON CURB	CULLUM JASON		Closed
25-000474	03/14/2025	15:05	BRUSH ON THE CURB	CULLUM JASON		Closed
25-000475	03/14/2025	15:06	BRUSH ON THE CURB	CULLUM JASON		Closed
25-000491	03/17/2025	13:48	BRUSH ON THE CURB	CULLUM JASON		Closed
25-000492	03/17/2025	13:53	DAMAGED FASCIA	CULLUM JASON		Open
		Name	Sex	Age	Involvement	Offense
25-000497	03/18/2025	10:49	RECLINER ON CURB	CULLUM JASON		Closed
25-000498	03/18/2025	10:52	PARKING ON THE LAWN	CULLUM JASON		Closed
25-000499	03/18/2025	10:55	PARKING IN YARD	CULLUM JASON		Closed
25-000500	03/18/2025	10:59	RECLINER ON THE CURB	CULLUM JASON		Closed
25-000508	03/19/2025	14:42	LITTER BY FENCE	CULLUM JASON		Closed
25-000509	03/19/2025	14:53	YARD PARKING	CULLUM JASON		Closed
25-000510	03/19/2025	14:58	JUNK VEHICLE	CULLUM JASON		Open
25-000526	03/21/2025	09:28	FADED PAINT	CULLUM JASON		Closed
25-000527	03/21/2025	11:07	DISCHARGE OF WATER	CULLUM JASON		Closed
25-000528	03/21/2025	13:47	LITTER ON PROPERTY	CULLUM JASON		Open
25-000529	03/21/2025	13:54	TIRES AND YARD PARKING	CULLUM JASON		Closed
25-000530	03/21/2025	14:05	LITTER ON PROPERTY	CULLUM JASON		Closed

Incident List

Page: 3

Report Criteria:

Start Date	End Date	Officer	Detective	Offense	Assigned Bureau
03/01/2025	03/31/2025	CULLUM JASON	ALL	ALL	ALL

Number	Date	Time	Description	Officer	Location	Status
25-000531	03/21/2025	14:34	TRAILER FULL OF TRASH	CULLUM JASON		Open
25-000552	03/24/2025	14:56	CABINETS ON CURB	CULLUM JASON		Closed
25-000553	03/24/2025	15:04	RECLINER ON CURB	CULLUM JASON		Closed
25-000554	03/24/2025	15:09	BRUSH ON CURB	CULLUM JASON		Closed
25-000558	03/25/2025	11:30	LEAVES IN THE STREET	CULLUM JASON		Open
25-000565	03/26/2025	14:46	CABINETS ON THE CURB	CULLUM JASON		Closed
25-000566	03/26/2025	14:58	TRAILER FULL OF JUNK	CULLUM JASON		Open
25-000567	03/26/2025	15:01	TRAILER FULL OF TRASH	CULLUM JASON		Open

Incident Total: 42

WASTEWATER TREATMENT ACTIVITY BRIEFING

MARCH 2025

PREPARED BY: Terry Burns and Zoey Martin

PREPARED ON: 3/31/2025

SUBJECT: WWTP Activity Briefing

BACKGROUND: The following items were completed over the last month by the WWTP staff.

- The policies and procedures book for the Wastewater Plant Emergency Response Plan was updated, reviewed, and distributed. Outdated contact numbers were replaced and updated with current.
- Terry attended a two-day training session in Jackson, Michigan, hosted by the Michigan Rural Water Association (MWEA). This class covered wastewater operations and procedures.
- Monthly sampling and analyses were performed for effluent total chlorides, sulfate, and copper. This testing is a requirement of the plant's new NPDES discharge permit.
- A scheduled inspection was performed on the influent pump drive belts at the Headworks Building. A cracked belt was identified and replaced with a belt from spare inventory.
- The yearly inspection of fire extinguishers was completed. While most extinguishers were in good condition, one was sent for repairs. A loaner extinguisher is being used temporarily, with the repaired unit expected to return in early April.
- Mike Baker assisted in reinstalling a light over one of the clarifiers that burned out in October. The original light model is discontinued, a new model was selected and will be used going forward. replacements.
- The headworks wet well was thoroughly cleaned, and all components appeared to be functioning intended.
- The UV channels and lamps were cleaned using a crane to lift the lamp racks and applying cleaning solution. During the process, a broken steel band was found in one of the banks. Replacement parts have been ordered and will be installed upon arrival.
- Three lift stations were cleaned of accumulated scum and grease on the water surface.
- A new building cleaning schedule was created to maintain cleanliness and good hygiene throughout the plant and to ensure ongoing upkeep.
- Construction work relating to the installation of the new WWTP influent line and Parshall Flume has been initiated.
- The snow-related equipment, including plow markers, snow blower, and salt spreader, was cleaned and stored away for the season in the barn.
- The septage receiving station was reopened for haulers on March 28th, and calls were made to inform them on this matter. New construction necessitated shutdown of the area temporarily.
- The recent storm caused power outages in Buchanan, prompting Terry and Joe to pump down five of the seven lift stations on a frequent basis. One generator was used during the process. We are exploring the feasibility of installing permanent generators at critical lift stations on a priority basis.
- Annual reports relating to the plant's Industrial Pretreatment Program (IPP) and Mercury Pollutant Minimization Plan (PMP) were submitted to EGLE through the MiEnviro portal.
- In addition to the items listed above and daily operation of the lab and plant, 149 Preventative Maintenance (PM) work orders were performed. PM work orders can be as simple as checking fluid levels or greasing equipment, but they can also entail major maintenance tasks that take hours or even days to complete.

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer
01000	99010	ALL

MARCH 2025

03/01/2025-03/31/2025

Offense	Description	MARCH 2025
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	1
13001	NONAGGRAVATED ASSAULT	6
13003	INTIMIDATION/STALKING	1
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1
23003	LARCENY - THEFT FROM BUILDING	1
23005	LARCENY - THEFT FROM MOTOR VEHICLE	1
23007	LARCENY - OTHER	2
26001	FRAUD - FALSE PRETENSE SWINDLE/CONF	1
26002	FRAUD - CREDIT CARD/ATM	1
30002	RETAIL FRAUD - THEFT	1
36004	SEX OFFENSE - OTHER	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	1
50000	OBSTRUCTING JUSTICE	2
53001	DISORDERLY CONDUCT	6
53002	PUBLIC PEACE - OTHER	1
54003	DRIVING LAW VIOLATIONS	5
55000	HEALTH AND SAFETY	3
57001	TRESPASS	4
57002	INVASION OF PRIVACY - OTHER	2
70000	JUVENILE RUNAWAY	1
70004	Juvenile Issues	7
91001	Juvenile - Incurable	1
93001	PROPERTY DAMAGE ACCIDENT/PI	4
93002	Private Property Accident	3
98005	Alarms	7
98006	Civil	6
98007	Suspicious Situation	25
98008	Lost & Found Property	4
99007	Medical Assist	31
99008	General Assist	36
99009	General Non-Criminal Assist	24
99010	Ordinance Violation	43

Totals: 233

Clerk Department- March 2025

City Meetings

In addition to participating in the meeting itself, time is spent scheduling, drafting/publishing the agenda, contributing supporting documentation, recording/creating/publishing minutes, creating/certifying/ publishing resolutions and ordinances, and proclamations, etc.

Meeting	Regular Mtg	Special Mtg
City Commission	3/10/2025 & 3/24/2025	3/12/2025
Planning Commission	3/11/2025	
Tree Friends/DRC/ One Buchanan		
Compensation Committee		
Joint Water Sewer Board		
Friends of the Trail	3/10/2025	
BCCA	3/7/2025	
Resolutions	YTD	12
Ordinances	YTD	2

Elections

The city is likely to hold a special election in August for the library millage. Preparations are underway, including reaching out to election workers who are available in August and whose training is still current, in order to cut costs. I have received positive responses from these workers and have also ordered supplies in advance. Since this is a local special election, no early voting is required.

The County Clerk has been collaborating with the Executive Committee of the Clerks Association on early voting agreements. Without guaranteed grant funding, we are exploring cost-saving measures, such as hosting early voting at a single location for the entire county. We are also working on agreements with the clerks who volunteer their time to help with early voting. Last year, several clerks did not participate, while those who contributed were stretched thin. This year, we anticipate cost savings for the clerks who are actively helping our municipalities.

This month, I have been gathering data to determine whether it would be more cost-effective to manage early voting ourselves. However, I will not present this option until we have the county agreement in hand to recommend the best choice to the Commission.

Additionally, the Bureau of Elections (BOE) has canceled over 300,000 inactive voter registrations statewide, including 322 voters in the City of Buchanan. These cancellations are for voters who were challenged by local clerks and did not respond.

I was interviewed by Natalie Treacy, a Graduate Student Research Assistant at the University of Michigan Law School, who is part of the UMich Votes Coalition. The University of Michigan is conducting research in collaboration with clerks focused on voter advocacy, legislative changes, and voter education initiatives. I was grateful for the opportunity to represent the smaller communities throughout Michigan and to obtain additional resources to promote voter advocacy.

Voter registration and voter rolls are updated on a weekly basis.

FOIA Requests & Notary

YTD- 10 FOIA requests

YTD- 9 Notary.

Cemetery

Cemetery Sexton handles all aspects of the grounds and selling plots. The clerk's department handles the scheduling of burials, data entry, and cash handling for burials and plot purchases.

YTD- 9 sold plots

YTD- 17 burials

***Shannon & Dane have done an excellent job with the cleanup this spring in the cemetery.**

Administrative

-Ordinance codification for Fire & Rental

-Set interviews for the Water Operator/ DPW.

- Bid Openings for Tin Shop
- Food Truck/ Munchie Monday with Emma, Tony and Brandon
- Rental Registration form- Meeting for kickoff and plan with Tony, Harvey, Jason, and Emma
- DDA mapping and Ordinance review with Tony & Matt
- Day-to-day assignments are assigned by the City Manager.
- Residents assisted as needed.



Buchanan Water Monthly Report for March 2025

- **We completed the M.O.R. and two sets of Bacti samples to stay in compliance with EGLE.**
- **I inspected 157 houses for the CDSMI program from EGLE.**
- **We marked 87 different addresses for Miss Dig. Water, Sewer and Storm Drains we marked at each address.**
- **Responded to 12 service calls from residents.**
 - **I assisted with the downtown construction project. Helping figure out water and sewer lines.**
- **Had many interviews for the water operator job. I hired a local young man, who I think will be a great fit in the water dept.**
- **I attended a few meetings about the water/sewer policy. These haven't been updated in years.**

PREPARED BY: Klay Weaver

PREPARED ON: 3/3/2025

SUBJECT: DPW Briefing

BACKGROUND:

- Multiple cold patch runs & multiple loads hauled from Reith Riley – Laporte
- Finished removal of Christmas decorations in town/ took lift to the commons
- Measured and ordered signs from Dornbros Signs
- Graded River st & 4th street daily
- Loaded boiler daily
- Tore out concrete around manhole on front st & patched around it
- Fixed rear axle and hubs on Kubota F3990 & serviced
- Fixed front axle and serviced Kubota ZD1211
- McCoey Creek Trail groundbreaking meeting at River St. Joe
- Salt deliveries, pushed into barn and cleared around doors
- Cleaned up plow mistakes in town properties and around building
- Replaced idler pulley on Bobcat 763 skidsteer
- Fixed both exhaust brackets on orange crush 01 international
- Emptied and washed salt truck
- Graded centennial park, alleys, boat launch, around shop to dog park
- Replaced steering box on '08 ford f250
- Repaired catch basin on smith st by highschool
- Started to repair catch basin on Chicago st by highschool
- Set up road closure barricades on Liberty for Street mill
- MS4 permit questionnaire
- Cleaned up boat launch road, cleared basins & springs / cut down haning trees
- Put up new flag at middle school
- Cleaned flooded catch basins during/after each rainstorm
- Covered for craig for his week vacation – water checks, missdigs, add fluoride, shut offs, inspections,
- Serviced all cemetery and DPW chainsaws
- Moved filing cabinets and desks out of city hall
- Cut down tree at 109 w 3rd, 201 Moccasin, 304 Cecil cleaned up fallen trees at 1105 victory & 116 N Detroit
- New clips, rope, and flag at City Center
- Brought in 6 loads of road gravel to dirt section of elizabeth and graded road
- Strom damage tree removals – Moccasin, Clark, Chicago(x3), commons, post office alley, Schirmer, Centennial(x3), Corner of River/Schirmer, Cemetery, Redbud, Trail(too many to count)
-



- 111 Railroad St./708 S. Redbud - Demo bid awarded by Berrien County to Melching Construction. The contract has been signed. The preconstruction meeting is on April 8 at 9:00 AM. Melching will start in earnest the week of April 21st or 28th and anticipates a 4 to 6 week work period. Extermination contractor has already been to site to set traps. A mailer regarding the project has been sent to all property owners within 300 ft.
- DNR grant applications have been submitted on April 1st for Kathryn Park and River projects. For Kathryn Park, we will hear if we are funded by this summer. For Riverfront Park, we will hear if we are funded in December.
- Downtown Project Communication Plan has been launched with regular updates on City's Facebook page and project website. Weekly construction meetings are happening. We are receiving positive feedback from the community on the city's proactive communication plan.
- McCoy's Creek Trail Extension construction is well underway. Trail has been excavated with gravel foundation being laid starting with area in front of River St. Joe Brewery.
- RFP for the demolition of the city owned obsolete bathroom structure at 310 Richards St. has been released with opening of bids on April 21.

- RFP for National Register Nomination of the Days Avene Historic District in Buchanan has been released with bids to be submitted by April 21.

FINANCE DEPARTMENT REPORT:

March 2025

- Balance and post Cash Receipts
- TMF grant administration
- USDA loans administration/ Pay draw requests
- Reinvesting CDs that matured during the month of March
 - Sturgis
 - 1st Source
- Recording interest earned in March

Balancing the 2024 property tax receipts and disbursements.

Prepare for tax settlement with the County.

Appointment with Shelly in St Joseph for final tax settlement.

Continue work on finalizing budget amendments (#2) with Tim Lynch.

Discussions with Tony and Tim regarding drafting the next fiscal year's budget and budget needs/wants.

Research Pilot property agreement.

Prepare annual Pilot invoice (Metea Court).

Discussions with the City Manager regarding urgent funding needs for issues found during the construction projects.

Discussions with Bond counsel and Andy re additional funding needed for "emergency" road repairs, an additional \$500k will be needed.

Continuing discussions regarding the desired amount of loan and terms.

Discussions with Sturgis Bank regarding lending opportunities and the transfer of City operating accounts from HCU to Sturgis.

Continue working on DPW Building finalization.

Pay request #20 has been revised and approved for payment.

Continue work with Baker Tilly to determine the amount of arbitrage owed on the DPW Building bond.

Communications with Mindy and Dawn at the County regarding adding the DDA capture to Summer 2025 property tax bills.

I will have Courtney contribute to this report in the future.

CITY OF BUCHANAN
(Berrien County, Michigan)

Resolution No. 2025.04/13

**RESOLUTION TO AUTHORIZE ISSUANCE OF
GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2025**

Minutes of a regular meeting of the City Commission of the City of Buchanan, Berrien County, Michigan, held in the City on April 14, 2025, at _____ p.m., local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), the City of Buchanan (the “City”) has the authority to issue bonds to pay the costs of any capital improvement items; and

WHEREAS, the City desires to design, acquire, and construct certain capital improvements, including without limitation, streetscape improvements, including without limitation, signage, pavement marking, paving and decorative paving, decorative intersection art, sidewalk improvements, site amenities (bike racks, planters, tree grates, benches, etc.), landscape trees, landscaping and perennials, decorative columns, outdoor fire pit, decorative arch, screening walls, retaining walls, fencing, placemaking signage, irrigation system, street lighting, and pedestrian and traffic light modifications and improvements, and restoration; storm sewer improvements, including without limitation storm sewers and structures and restoration; sidewalk improvements and restoration; and related facilities to the foregoing improvements, as well as all work, equipment, and appurtenances necessary or incidental to these improvements; and such other capital improvements as the City shall determine to make (the “Improvements”); and

WHEREAS, the Improvements will enable the City to provide more efficient and better quality public services to City residents; and

WHEREAS, to finance the cost of making the Improvements, the City Commission deems it necessary to borrow funds and to issue its General Obligation Limited Tax Bond, Series 2025 therefor pursuant to the provisions of Act 34.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. NECESSITY. It is necessary for the public health, safety, and welfare of the City to make the Improvements and issue bonds of the City, pursuant to Act 34, to finance the Improvements.

2. ESTIMATED COST - PERIOD OF USEFULNESS. The cost of the Improvements to be financed, including the payment of engineer's fees, legal, and financial expenses and other expenses incident to the financing of the Improvements, which is currently estimated not to exceed \$2,000,000 is hereby approved and confirmed, and the estimated period of usefulness of the Improvements is determined to be in excess of 20 years.

3. ISSUANCE OF BONDS. To defray a portion of the cost of acquiring the Improvements, including legal, engineering, financial, and other expenses, the City shall issue its bonds known as "General Obligation Limited Tax Bond" with an appropriate series designation (the "Bonds") in the aggregate principal sum of not to exceed \$2,000,000 as finally determined by the Authorized Officer (defined below) at the time of sale. The balance of the cost of acquiring the Improvements, if any, shall be paid by grants or funds appropriated by the City.

4. BOND TERMS. The Bonds shall be issued, in fully registered form as to both principal and interest, in the denomination of \$1,000 each, or any whole multiple thereof or such other denominations determined by the Authorized Officer. The Bonds shall be numbered consecutively in the order of their registration, shall be dated the date of delivery or such other date approved by the Authorized Officer, and shall be payable serially or as term bonds on such dates, in such years and in such amounts as determined by the Authorized Officer at the time of sale. The Bonds shall bear interest as determined by the Authorized Officer, payable as determined by the Authorized Officer. The Authorized Officer may alter or determine the bond terms within the parameters of this resolution as hereafter provided.

5. PAYMENT OF PRINCIPAL AND INTEREST. Both principal of and interest on the Bonds shall be payable in lawful money of the United States of America to the person appearing on the Bond registration books as the registered owner thereof. Payment of interest on the Bonds shall be paid to the registered owner at the address as it appears on the registration books as of the determination date. Initially, the determination date shall be the date as of the

fifteenth (15th) day of the month prior to the payment date for each interest payment; however, the determination date may be changed by the City to conform to market practice.

6. PLEDGE OF LIMITED TAX FULL FAITH AND CREDIT, GENERAL OBLIGATION. The City hereby pledges its limited tax, full faith and credit, general obligation for the prompt payment of the principal of and interest on the Bonds as and when due. Each year, the City shall be obligated, as a first budget obligation, to advance money from its general funds to pay the principal of and interest on the Bonds as they become due. In the event there are insufficient moneys for the payment of principal of and interest on the Bonds, the City shall levy a tax on all taxable property in the City for the prompt payment of principal and interest on the Bonds, which tax shall be limited as to rate and amount by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

7. PRIOR REDEMPTION.

(a) Mandatory Redemption. Principal designated as a term bond maturity shall be subject to mandatory redemption, in whole or in part, by lot, at par plus accrued interest, on the redemption dates and in the amounts determined by the Authorized Officer. When term bonds are purchased by the City and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed in the order determined by the City.

(b) Optional Redemption. The Bonds shall be subject to optional redemption prior to maturity as determined by the Authorized Officer at the time of sale.

(c) Notice of Redemption. Notice of redemption of Bonds shall be given by mail to the Registered Owners of the Bonds to be redeemed not less than thirty (30) days prior to the date fixed for redemption, addressed to the Registered Owner at the registered address shown on the registration books of the City maintained by the Paying Agent. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Paying Agent to redeem the same. So long as the book-entry-only system remains in effect, the Paying Agent will give notice to Cede & Co., as nominee of the Depository Trust Company, New York, New York (“DTC”), and only Cede & Co. will be deemed to be a holder of the Bonds.

8. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a paying agent, transfer agent and bond registrar (the “Paying Agent”) and is authorized to remove the Paying Agent and appoint a successor Paying Agent. The initial Paying Agent shall be appointed by the Authorized Officer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

(b) Book-Entry-Only. At the option of the original purchaser, the Bonds may be issued initially in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for DTC. If this option is selected, DTC will act as securities depository for the Bonds, purchase of the Bonds will be made in book-entry-only form, in the denomination of \$1,000 or any integral multiple thereof, and purchasers will not receive certificates representing their interest in Bonds purchased. Payment of principal and interest will be made by the Paying Agent to DTC. While the Bonds are held in book-entry-only form, then the Bonds shall be transferred in accordance with the procedures established by DTC. So long as the Bonds are registered to DTC or another bond depository, the Paying Agent or bond registrar shall have no responsibility with respect to such transfers. The Authorized Officer shall have the authority from time to time to appoint a successor depository trustee to serve in the place of DTC. While the Bonds are issued in book-entry-only form the Paying Agent shall serve as paying agent only. The Authorized Officer is authorized to sign a Blanket Issuer Letter of Representations or any other related document on behalf of the City in such form approved by the Authorized Officer.

(c) Discontinuance of Book-Entry-Only. In the event the book-entry-only system is not chosen or is discontinued, the following provisions would apply to the Bonds. Registration of the Bonds shall be recorded in the registration books of the City kept by the Paying Agent. Bonds may be transferred only by submitting the same to the Paying Agent, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner’s legal representative duly authorized in writing, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in the

amount of the outstanding principal amount of the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption. So long as the Bonds are registered to DTC or another bond depository, the Paying Agent, acting as bond registrar, shall have no responsibility with respect to such transfers.

9. BOND FORM. The Bonds shall be substantially in the form attached hereto as Exhibit A, and incorporated herein, with such changes as are recommended by the City's Bond Counsel and approved by the officers of the City signing the Bonds, whose signature thereon shall be conclusive evidence of such approval.

10. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem and the Clerk or the Deputy Clerk of the City are hereby authorized and directed to sign the Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Bonds shall be delivered to the purchaser thereof upon receipt of the purchase price in accordance with the accepted bid therefor.

11. BONDS MUTILATED, LOST, OR DESTROYED. If any Bond shall become mutilated, the City, at the expense of the holder of the Bond, shall execute, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this Resolution shall be lost, destroyed or stolen, evidence of the loss, destruction, or theft may be submitted to the Paying Agent and, if this evidence is satisfactory to both the City and the Paying Agent and indemnity satisfactory to the Paying Agent shall be given, the City, at the expense of the owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Bond of like tenor, which shall bear the statement required by Act 354, Public Acts of Michigan, 1972, as amended, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond so lost, destroyed, or stolen. If any such Bond shall

have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

12. BOND PAYMENT FUND. For payment of principal of and interest on the Bonds, there shall be established and maintained a debt service fund for the Bonds (the “Bond Payment Fund”). The accrued interest, if any, and capitalized interest, if any, received at the time of delivery of the Bonds and such amount of any premium determined by the Authorized Officer shall be placed into the Bond Payment Fund. The City shall budget annually a sufficient amount to pay the annual principal of and interest on the Bonds and deposit such amount in the Bond Payment Fund as needed to make payments of principal and interest as they become due. Moneys in the Bond Payment Fund shall be expended solely for payment of principal and interest on the Bonds that first come due. Any monies remaining in the Bond Payment Fund after the annual payments of principal of and interest on the Bonds shall be transferred to the General Fund or other appropriate fund and shall no longer be pledged hereunder.

13. CONSTRUCTION FUND. Prior to delivery and sale of the Bonds, there shall be established a construction fund (the “Construction Fund”). After deducting the sums that are required to be deposited in the Bond Payment Fund, the balance of the proceeds of the Bonds shall be deposited into the Construction Fund. The moneys on deposit in the Construction Fund from time to time shall be used solely for the purpose for which the Bonds were issued. Any unexpended balance shall be used for such purposes as allowed by law. Any monies remaining in the Construction Fund after payment of all such costs shall be transferred to the Bond Payment Fund. After completion of the Improvements and disposition of any remaining Bond proceeds, pursuant to the provisions of this Section, the Construction Fund shall be closed.

14. INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the City as allowed by law subject to the limitations imposed by arbitrage regulations and Section 148 of the Internal Revenue Code of 1986, as amended and the applicable regulations thereunder (collectively the “Code”).

15. DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Resolution may be kept in one or more accounts at financial institutions designated by resolution of the City, and if kept in one account, the monies

shall be allocated on the books and records of the City in the manner and at the times provided in this Resolution.

16. ADDITIONAL BONDS. In accordance with the provisions of Act 34, the City reserves the right to issue additional bonds, which shall be of equal standing and priority with the Bonds.

17. SALE OF BONDS. The Authorized Officer is hereby authorized to negotiate the sale of the Bonds to Sturgis Bank or such other purchaser selected by the Authorized Officer (the "Purchaser"). The City determines that a negotiated sale is the most efficient, cost effective and expeditious process to sell the Bonds.

18. AUTHORIZED OFFICER. Notwithstanding any other provision of this Resolution, the Mayor, the City Manager, the Treasurer and Clerk of the City, or any one of them acting alone or any number of them acting together (the "Authorized Officer") are authorized within the limitations set forth below to determine the title of the Bonds, the interest rate or rates, maximum interest rate, amount of discount or premium, amount of maturities, principal amount, amount of good faith deposit, if any, denominations, dates of issuance, dates of maturities, interest payment dates, optional and mandatory redemption rights, and term bond options. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The par amount of the Bonds shall not exceed \$2,000,000.
- (b) The Bonds shall not be sold at a price that would make the true interest cost of such series exceed 6.00%.
- (c) The final maturity date of the Bonds shall not be later than twenty-one (21) years after the date the Bonds are issued.
- (d) The Bonds shall not be sold at a price that is less than 98% of the par value of such series of the Bonds.
- (e) In addition, the Authorized Officer is authorized to agree to such fees as may be included in the proposal of the Purchaser.

The Authorized Officer is hereby authorized for and on behalf of the City, without further City Commission approval, to: (a) negotiate the sale of the Bonds and enter into a Purchase

Agreement or otherwise award the bid for the sale of the Bonds; (b) make any elections or designations relating to the Bonds pursuant to the Code; and (c) do all other acts and take all other necessary procedures required to effectuate the sale, issuance, and delivery of the Bonds.

Approval by the City of the matters delegated in this section or any other sections may be evidenced by execution or approval of an order or of such documents by the Authorized Officer. The Authorized Officer, or any one or more of them, are authorized to execute any documents or certificates necessary to complete the transaction, including, but not limited to, any applications including applications to the Michigan Department of Treasury (including an Application for State Treasurer's Approval to Issue Long-Term Securities, applications for waivers, and the submission of any supporting or related documents), any certificates, receipts, orders, agreements, instruments, security reports, a blanket letter of representations, and any certificates relating to federal or state securities laws, rules or regulations, and to pay any fees required by the State of Michigan. The Authorized Officer shall have the power to approve such policies as deemed necessary to comply with federal securities and tax laws, which shall be binding on the City.

19. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the bonds, shall be deposited in trust, this Resolution shall be defeased and the owners of the bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

20. TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary (including the making of such covenants of the City as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

21. QUALIFIED TAX-EXEMPT OBLIGATION. The City reasonably anticipates that the amount of qualified tax-exempt obligations that will be issued by the City and all subordinate entities during the calendar year 2025 shall not exceed \$10,000,000. The City hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3)(B) of the Code.

22. BOND COUNSEL. The firm of Dickinson Wright PLLC is hereby employed as bond counsel to the City for the issuance of the Bonds and the Authorized Officer is authorized to sign an engagement letter with bond counsel with such fee as is provided in the financial report prepared for the Bonds. The City acknowledges that Dickinson Wright PLLC represents a number of financial institutions in public finance matters, including financial institutions that may potentially purchase the Bonds, and consents to Dickinson Wright PLLC’s representation of the City as bond counsel and waives any conflict of interest arising from such representation of a financial institution or underwriter that may purchase the Bonds in other matters not involving the City.

23. MUNICIPAL ADVISOR. Bendzinski & Co., Municipal Finance Advisors is appointed as registered municipal advisor for the issuance of the Bonds.

24. RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Resolution are subject to the laws of the State of Michigan.

25. SECTION HEADINGS. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.

26. SEVERABILITY. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Resolution.

27. CONFLICT. Except as provided above, all resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Bonds.

28. EFFECTIVE DATE OF RESOLUTION. This Resolution is determined by the City Commission to be immediately necessary for the preservation of the peace, health, and safety of the City and shall be in full force and effect from and after its passage.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Kalla Langston, Clerk
City of Buchanan

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Commission of the City of Buchanan, Berrien County, Michigan, at a meeting held on April 14, 2025, the original of which is on file in my office. The public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Dated: April 14, 2025

Kalla Langston, Clerk

EXHIBIT A

THIS BOND HAS NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, IN RELIANCE UPON EXEMPTIONS UNDER SUCH ACT. ANY RESALE OR OTHER TRANSFER OF THIS BOND MAY BE MADE ONLY UPON REGISTRATION UNDER SUCH ACT OR IN AN EXEMPT TRANSACTION UNDER SUCH ACT AND UPON COMPLIANCE WITH THE CONDITIONS SET FORTH HEREIN

No. ____

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF BERRIEN**

CITY OF BUCHANAN

GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2025

Interest Rate

[Insert Rate]

Date of Maturity

April 1, 2045

**Date of Original
Issue**

[Insert Issue Date]

Registered Owner: [Insert Registered Owner]

Principal Amount: Two Million Dollars (\$2,000,000)

The City of Buchanan, Berrien County, Michigan (the “City”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, payable on the first day of April and October of each year beginning October 1, 2025, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

This Bond is issued in accordance with the provisions of Act 34 of the Public Acts of Michigan of 2001, as amended (“Act 34”) and a resolution adopted by the City Commission on April 14, 2025, for the purpose of paying the cost of designing, acquiring, and constructing certain capital improvements, including without limitation, streetscape and street improvements and such other capital improvements the City shall determine to make.

The City has pledged the limited tax, full faith, credit and resources of the City for the prompt payment of the principal of and interest on the Bonds, in which event the City may levy a

tax on all taxable property in the City for the payment of principal and interest on the Bonds, which tax shall be limited as to rate and amount by applicable constitutional, statutory, and charter limitations on the taxing power of the City. The City reserves the right to issue additional bonds in accordance with the provisions of Act 34 that shall be of equal standing and priority with the Bonds.

The City Treasurer shall act as initial Paying Agent bond registrar, and transfer agent, (the “Paying Agent”). The City may hereafter designate an alternate Paying Agent by notice mailed to the Registered Owner not less than sixty (60) days prior to the next interest payment date. Interest on this Bond is payable to the Registered Owner of record as of the fifteenth (15th) day of the month preceding the payment date as shown on the registration books of the City maintained by the Paying Agent. Payments of principal and interest shall be made to the Registered Owner by check or draft electronic transfer or such other manner of payment acceptable to the Registered Owner.

Portions of the Bond are subject to mandatory redemption prior to maturity in part, and will be redeemed at the par value thereof plus accrued interest to the redemption date on[Insert Date] of each of the following years in the amounts as follows:

<u>Redemption Date</u>	<u>Principal Amount</u>
<u>[Insert Table for Term Bond]</u>	

Term Bonds purchased by the City and delivered to the Paying Agent for cancellation or that are redeemed in a manner other than by mandatory redemption, shall reduce the principal amount of the Term Bonds subject to mandatory redemption by the amount of the Bonds so redeemed, in the order determined by the City.

Bonds maturing on or before [Insert Date], shall not be subject to redemption prior to maturity. Bonds maturing on or after [Insert Date], are subject to redemption prior to maturity as a whole or in part, at the option of the City, in such order as the City shall determine, on any dates, on or after [Insert Date]. Bonds called for redemption shall be redeemed at the par value thereof and accrued interest to the date of redemption, without a premium.

Notice of the call of any Bonds for redemption shall be given by first class mail not less than thirty (30) days prior to the date fixed for redemption, to the Registered Owner at the registered address. Bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Paying Agent to redeem such Bonds. Bonds shall be called for redemption in multiples of \$1,000, and Bonds of denominations of more than \$1,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the Bond by \$1,000, and such Bonds may be redeemed in part. The notice of redemption of Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed, a new Bond or Bonds in aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. So long as the book-entry-only system remains in effect, the Paying Agent will give notice to Cede & Co., as

nominee of The Depository Trust Company, a New York corporation, only, and only Cede & Co. will be deemed to be a holder of the Bonds.

This Bond shall be registered in the name of the Registered Owner on the registration books kept by the Paying Agent and such registration noted hereon, and thereafter no transfer shall be valid unless made upon the registration books and likewise noted hereon. This Bond is exchangeable at the request of the Registered Owner hereof, in person or by his attorney duly authorized in writing, at the office of the Paying Agent, but only in the manner, subject to the limitations and at his sole expense, for other bonds of an equal aggregate amount, upon surrender of this Bond to the Paying Agent. Upon such transfer, a new registered bond or bonds of the same series and the same maturity of authorized denomination will be issued to the transferee in exchange therefor.

The City has designated the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the City including this Bond, does not exceed any constitutional, statutory, or charter limitation.

IN WITNESS WHEREOF, the City of Buchanan, Berrien County, Michigan, by its City Commission, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and its Clerk, all as of the Date of Original Issue set forth above.

Mark Weedon, Mayor

Kalla Langston, Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____



**RESOLUTION 2025.05/14
CITY OF BUCHANAN**

A RESOLUTION TO NEGOTIATE THE SUMMER SCHOOL TAX COLLECTION FEE

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City agrees to collect the total summer school taxes as certified by the School District for the levy on July 1, 2024 for property located within the City; and

WHEREAS, the School District agrees to pay City costs of assessment and collection in the negotiated amount; and

WHEREAS, no later than June 1, 2024, the School District shall certify to the Treasurer, or designee the school millage to be levied on property for summer school tax collection in 2024; now, therefore,

BE IT RESOLVED, that the Treasurer, or designee, is authorized and directed to negotiate with the School District on behalf of the City of Buchanan for the reasonable expenses for collection of the district's summer property tax levy that the City may bill under MCLA 380.1611. Any proposed agreement shall be brought before the City Commission for its approval.

ADOPTED this_ day of April 2025.

Kalla Langston, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a meeting held on April 14, 2025, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976,

Kalla Langston, City Clerk



CITY OF BUCHANAN, COUNTY OF BERRIEN, STATE OF MICHIGAN
RESOLUTION 2025.03/15

A RESOLUTION ESTABLISHING FEES FOR THE ROAD RIGHT-OF-WAY PERMITS & POLICY

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, The City of Buchanan presently charges for a variety of services, permits, and applications; and,

WHEREAS, such charges are currently set by a separate resolution or authority of the City commission as need arises and consequently are adopted at different times ; and,

WHEREAS, the City Administration has provided the City Commission with an updated Right-of-way policy: and,

NOW THEREFORE BE IT RESOLVED, that the Buchanan City Commission approves the right-of-way permit fees and policy at the following costs.

Private Utility and Construction Use \$300.00.

Signs/Dumpsters/Storage Containers \$25.00

AYES:

NAYS:

ABSTAIN:

ABSENT:

Kalla Langston, City Clerk

CERTIFICATE

I, Kalla Langston, Clerk of the City of Buchanan, Michigan, do hereby certify that the above is a true and correct copy of the Resolution which was adopted by the City Commission at a meeting held on Monday April 14th, 2025 at 7:00p.m. at the Buchanan City Hall located at 302 N. Redbud Trail Buchanan, Michigan, with a quorum present.

Kalla Langston, City Clerk

CITY OF BUCHANAN RIGHT-OF-WAY PERMIT

Fee: \$300.00 ROW Permit
Fee: \$25.00 Sign/Dumpster



PERMIT ADDRESS: _____

PROPERTY OWNER: _____

Permit # _____

Application Information

Business: _____
 Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone #: _____
 Email: _____

Contractor Information

Business: _____
 Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone #: _____
 Email: _____

24 Hr Emergency Contact: _____ **Phone #:** _____

Date Activity will begin: _____

Date Activity will be Complete: _____

Description of Work

Proposed Activity: _____

Are any street lane closures anticipated? Yes: ☐ No: ☐

If **yes**, a traffic control plan must be attached.

Please provide soil erosion and sediment control plan. Permit# _____ (if more than 5 acres).

Please describe plan if less than 5 acres: _____

Restoration

Applicant/Contractor is responsible for restoration of right-of-way

Sq ft of Sidewalk: _____ Ln ft of Curb: _____

Sq ft of Asphalt: _____ Sq ft of Lawn: _____

Bond Submitted: ☐

Franchise Agreement on File: ☐

Insurance Certification on File: Contractor: ☐ Sub-Contractor: ☐

I hereby certify that the above information is accurate, that I have read the "permit requirements" on Pg. 2, that the public liability insurance is carried by me, and that worker's compensation is in effect where applicable.

Office use only

Reviewed by:
 Public Safety: _____ Date: _____
 Water Dept.: _____ Date: _____
 Streets Crew Leader: _____ Date: _____
 City Engineer: _____ Date: _____

Approved: _____ Date: _____

Signed: _____

Name of Applicant/ Contractor: _____

Date: _____

Office use only

Excavation (if applicable) properly backfilled and restored and street left in good condition.

Reviewed by: _____

Streets Crew Leader: _____ Date: _____

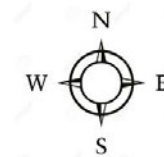
Sub-Contractor

Business: _____
 Contact: _____
 Address: _____
 City: _____ State: ____ Zip: _____
 Phone #: _____
 Email: _____

Sub-Contractor

Business: _____
 Contact: _____
 Address: _____
 City: _____ State: ____ Zip: _____
 Phone #: _____
 Email: _____

24 Hr Emergency Contact: _____ **Phone #:** _____

Detailed Plans

PERMIT REQUIREMENTS

1. No Street, sidewalk, apron or any public property shall be disturbed in any way without first obtaining a permit signed by the Department of Public Works.
2. All permit applications must include detailed plans and specifications in a form acceptable to the Department of Public Works.
3. Above ground, permanent installations to be located in the public right-of-way or on any public property shall be subject to the following additional requirements:
 - a. All plans, including photographs of proposed installations, to be submitted to the City Manager and Department of Public Works for review and comment,
 - b. Plans shall be accompanied by specific explanation of need for above ground installation, options considered and supported finding of fact that below ground or private property installation is not feasible.
4. Applicant shall submit or have on file at the Department of Public Works office current Certificate of Insurance providing minimum insurance requirements for proposed work in an amount not less than \$1,000,000 per occurrence with a \$1,000,000 aggregate.
5. Bond or cash deposit with DPW is required in an amount not less than \$5,000.00 to totally restore right of way plus any amount deemed reasonable by the Department of Public Works, exceeding the \$5,000.00 bond, to cover any exposure to the use and function of all public installations within or adjacent to work area.
6. Contractor/subcontractor to include complete traffic safety plan which shall include a complete explanation of all activities that may cause interruption of pedestrian, bicycle, vehicular or other traffic flow and their expected duration. Plans to include detour signing, barricade installation and all other necessary precautions to ensure the protection of the public safety. **Traffic plan must be submitted and approved by Department of Public Works** and be compliant with the MMUTCD. Also, the traffic control plan shall outline street and/or sidewalk closure time frames. Sidewalks shall be restored prior to noon on Fridays unless prior approval by the Department of Public Works.
7. Plans to include complete explanation of any potential for conflict with any existing use of the right-of-way.
8. Contractor and/or subcontractor to **notify Department of Public Works seven (7) days in advance of mobilization**, unless it is deemed an emergency. In the case of an emergency approval, the contractor and/or subcontractor, along with the Crew Leader, will meet on site to determine if emergency approval is necessary.
9. The Department of Public Works is to be notified **24 hours in advance of proposed final pouring of concrete, placing of asphalt or placement of any permanent installation** and preparations must be inspected and approved by the Department or the designated representative before final application of materials.
10. Violations of permit conditions subject to citation and fines imposed pursuant to Right-of-Way policy.
11. Unless otherwise specified or shown on the plans, all areas disturbed by construction operations shall be restored to the original condition thereof as determined by the City of Buchanan.
12. Applicant **must provide** a soil erosion and sediment control plan or a Berrien County permit number.

SPECIFICATIONS FOR STREET RESTORATION

HMA

When an aggregate surface is disturbed by the Contractor's operations, the edges of the existing aggregate surface shall be trimmed and shall be free of all foreign material before the new aggregate is placed. The sub grade shall be graded and compacted to the proper lines and grades to match the adjacent surface. The aggregate shall be placed in layers not to exceed six (6) inches and shall be compacted to 98% of its maximum unit weight in accordance with MDOT procedures. When a HMA surface is disturbed by the Contractor's operations, that surface shall be replaced at a thickness equal to the thickness of the existing pavement adjacent to the trench but not less than one and one-half (1-1/2) inches thick. If existing pavement is greater than two (2) inches in thickness, the replacement pavement shall be placed in two or more layers. Aggregate base shall be replaced at a thickness equal to the adjacent aggregate base (minimum six inches) as specified for aggregate patches above. After placement of the aggregate base but prior to its final shaping and compaction, the edges of the existing pavement shall be trimmed to straight lines a minimum of one (1) foot from the edge of the trench to permit a straight and uniform surface between the existing and new aggregate base. Trimming of the existing pavement shall be by sawing or other suitable means approved by the Owner's Engineer. The Contractor shall replace all valley gutters in patching areas and shall be considered part of the HMA replacement.

HMA Base

Aggregate base for HMA streets shall meet the requirements of 22A in Section 902 of the current MDOT Standard Specifications for Construction. HMA for base, leveling, and surface courses shall be as specified, and shall conform to the requirements of Section 501 of the current MDOT Standard Specifications for Construction. Aggregate base for HMA streets shall be placed in accordance with Section 302 of the current MDOT Standard Specifications for Construction.

Underground Sprinkling Equipment

Underground sprinkling lines, valves & heads, and water system curb stops and boxes are specifically excluded from the pay items. The Contractor shall take the necessary precautions to preserve this equipment during construction. Any underground sprinkling equipment disturbed by the Contractor shall be replaced at the Contractor's expense. All underground sprinkling equipment shall be replaced in a timely fashion so as to minimize damage to the lawn areas. The Contractor will be responsible for any lawn damage caused by delayed replacement of the sprinkling equipment.

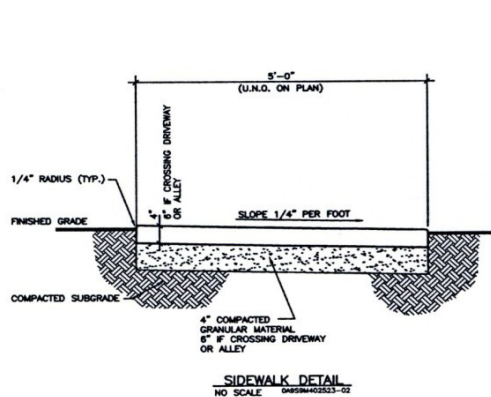
Turf Restoration

All areas of established turf shall be replaced as nearly as possible to their original condition. Topsoil shall be placed at a minimum depth of four (4) inches over all areas disturbed by the Contractor's operations. The sub grade shall be graded to conform to the adjacent contours and shall be approved by the Owner's Engineer before placing topsoil. The topsoil shall then be placed in accordance with Section 816 of the current MDOT Standard Specifications for Construction. The soil shall be dark, organic natural surface soil, exclusive of muck or peat, suitable for the establishment of grass or other vegetable growth. All lawn areas shall be seeded with Class A seed. Seed mixtures, application rates, and methods shall be in accordance with Section 816 of the current MDOT Standard Specifications for Construction. Seasonal limitations on seeding in Section 816 of the current MDOT Standard Specifications for Construction are waived. The Contractor shall repeat the seeding procedure as often as necessary to produce a close stand of weed-free grass.

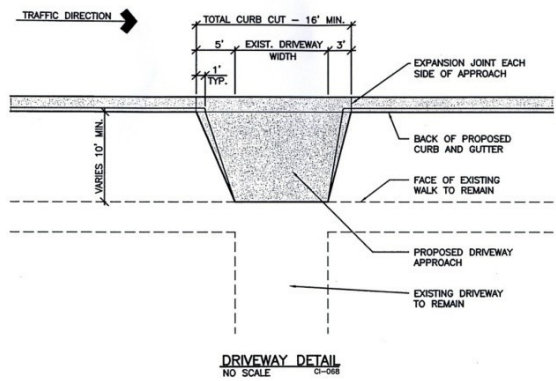
Concrete Restoration

The Contractor shall replace all concrete sidewalk, drives, curb and gutter, and pavement removed during the installation of the utility or broken by the Contractor. Concrete shall meet the requirements for Grade S2 Concrete as specified in Section 701 of the current MDOT Standard Specifications for Construction. Other materials shall meet the requirements of the applicable portions of the current MDOT Standard Specifications for Construction. The thickness of the concrete shall be the same as the concrete adjacent to the trench but shall not be less than four (4) inches. The alignment and grade and the contour and finish of the surface shall be the same as the concrete adjacent to the trench unless otherwise directed by the Owner's Engineer. Pavements, walks, and drives shall be saw cut at the edges of the trench or removed to existing joints. The depth of the saw cut shall not be less than the full depth of the concrete. The forms and joints and the methods of placing, curing, and protection shall be consistent with standard practice and shall meet all the requirements of the current MDOT Standard Specifications for Construction for the various items.

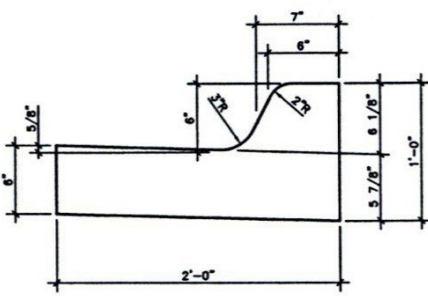
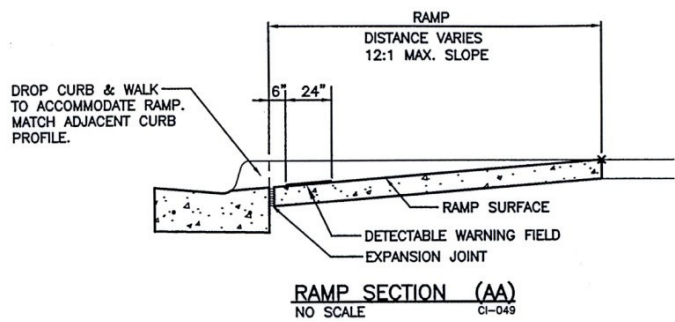
SIDEWALK DETAIL



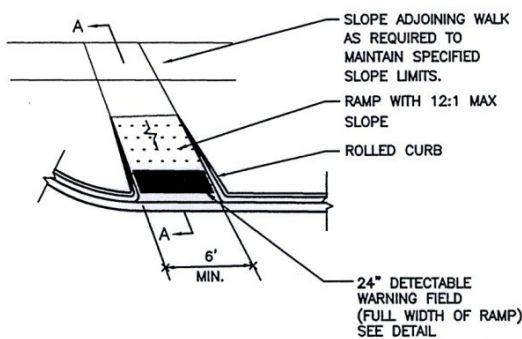
DRIVEWAY DETAIL



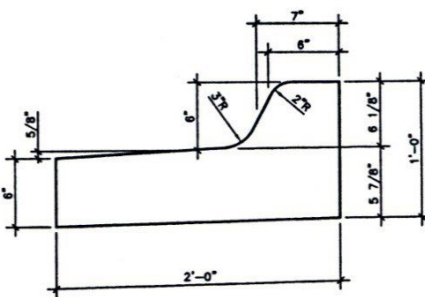
HANDCAP RAMP & CURB DETAIL



STANDARD CROWN CURB & GUTTER
NO SCALE
DA159M402522-01

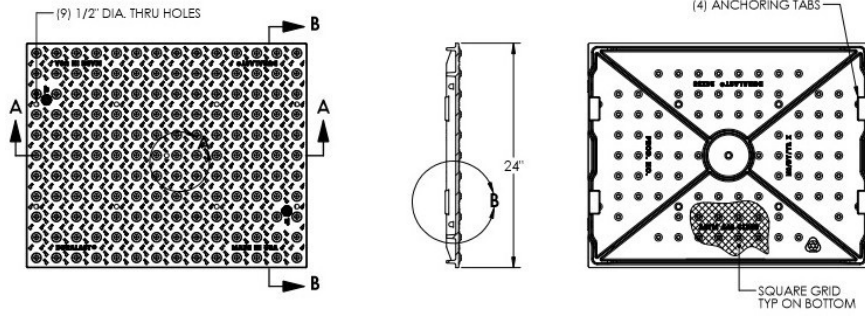


BARRIER FREE RAMP
NO SCALE



INVERTED CROWN CURB & GUTTER
NO SCALE
DA159M402522-02

DURALAST Detectable Warning Plate
EJ PN - 00700722



Openings and Excavations

City of Buchanan Right-of-Way Policy

Permit required.

Any person desiring to construct a street, avenue, or other public thoroughfare across any platted but unopened right-of-way within the City shall first obtain a written permit therefor from the City Manager. Such a permit may only be granted if approved by Director of Public Services, Lead Water Operator, Chief of Police and City Manager.

It shall be unlawful for any gasfitter, plumber, sewer digger, mason, or other person, except the Department of Public Works Director or Lead Water Operator and employees of the City under the direction of the Department of Public Services Director to dig any trench or make any other excavation in or under, or to remove any earth from any street, alley, sidewalk or public place in the City, or to contract for such work to be undertaken or direct any person to perform such work for the purpose of laying, moving or repairing any gas or water pipes, or for the construction, laying, repairing or attaching any private drain to any public storm sewer, or for the purpose of laying any underground fixture for conducting fluids for drainage, or for the purpose of attaching or detaching any such sanitary or storm sewer, gas or water pipe, or for any other purpose whatsoever, without first obtaining a permit therefor or being in the employ of the City or of such person having such permit.

Application.

Any person desiring to dig, excavate or trench in any street, alley, sidewalk, public place including removable signs, temporary personal storage units, and dumpsters in the City shall make an application to the City Manager for a permit to do so. The permit shall show the location of the excavation and state the purpose of the excavation.

Permit fees.

Permit fees for right-of-way permits shall be as set by resolution of the City Commission from time to time.

Bond and warranty.

Before any permit is issued under this article, the applicant for the permit shall deposit with the City cash or a performance bond executed by the applicant and a surety company authorized to do business in this state, in the penal sum of not less than \$5,000 (only for private utility and contractor work in the road right-of-way). The condition of the performance agreement and warranty shall be that the person bound thereunder shall make such excavations in a workmanlike manner and that he will comply with the terms of this article and the general laws, and save harmless the City from any and all liability caused by or arising from his work, or by any unfaithful or inadequate work done by virtue of his permit; and that he will fill or cause to be filled all openings which he may make in streets, alleys or public places in accordance with the requirements of this article and the dictates of good workmanship; and he will warranty work for a period of one year to the satisfaction of the City.

The cash deposit or bond shall be held for one year from date of completion as accepted by the City so as to enforce the warranty on the work.

Insurance.

Before any permit is issued under this article and in addition to the required cash or bond, the applicant for a permit shall place on file with City a properly executed certificate of insurance indicating that the applicant is insured for public liability in the sum of not less than \$1,000,000 for each occurrence, and a certificate of insurance for property damage in the sum of not less than \$1,000,000 for each occurrence. Each certificate shall state that the applicant is insured for underground hazard (only for private utility and contractor work in the road right-of-way).

Any person acting as a subcontractor for the holder of the permit shall be required to file a certificate of insurance with the City as provided in Subsection A of this section.

The holder of a permit shall not employ as a subcontractor any person who has not filed a proper certificate of insurance with the City.

Issuance of permit.

The City Manager, upon application being made and upon receipt of the cash or bond, permit fee, certificate of insurance as required in this article and approval by the Street and Water Department Superintendents, and Chief of Police shall issue a permit to the person making application therefor.

Whenever the contemplated work involves connection with the public sewer system of the City, the permit shall be issued only to a contractor having necessary licenses.

Whenever the work involves installations or construction work other than service connections and repair thereto, detailed plans shall be submitted to the City for review before the permit is issued.

Completion of work.

Upon the completion of any major work, the city will inspect to ensure restoration meets the city standards, if so bond will be released. The person holding the permit under this division shall file with the City Manager a copy of the completed work, showing in detail the location of all pipes, manholes and other appurtenances in all public streets and alleys in the City.

Performance of work; restoration.

Any person to whom an excavation permit has been issued under this article shall promptly complete the work and restore the street, alley, sidewalk or other public place in a good and workmanlike manner safe and convenient for public use.

Separation of top dressing in unpaved streets.

Where an excavation or a trench is made, in an unpaved street or alley, the top dressing shall be kept separate from the rest of the excavation and shall be used on the top of the backfilling to provide a firm and solid surface level with the surrounding surface of the street in a manner approved and acceptable to the department of public works director. Additional top dressing, if needed, must be similar in type.

Surface for paved or concrete streets or sidewalks.

Where an excavation is made in a paved or concrete street or alley or where it is necessary to remove sidewalks or driveways, the person holding the permit shall provide for placing a satisfactory surface of gravel or other suitable material and maintaining the surface at the level of the adjacent street, sidewalk or ground until such time as permanent pavement or concrete is placed.

Backfilling material.

When suitable material for backfilling is not secured from an excavation, other satisfactory excavated material shall be used for backfilling the excavation. Care shall be exercised in compacting the backfill in order to avoid settlement. The surface of a trench shall be maintained in a satisfactory condition at the by the person to whom the permit was issued for 30 days after completion of the backfilling.

Barricades.

Any person to whom a permit has been issued under this article shall provide for the erection and maintenance of strong and substantial barriers around such excavation. Barricades provided for in this section shall be protected by necessary signal lights conforming to the Michigan Manual of Uniform Traffic Control Devices from one- half hour before sunset until one-half hour after sunrise, and during such other times as may be necessary to protect the public. Such barricades shall be maintained from the time the work is started until the excavation has been entirely completed and made safe for public use.

Cost of restoration.

The person holding the permit under this article shall restore the pavement, concrete, or ground to the satisfaction of the City. The person holding the permit under this article shall bear all costs related to such

Proposal for Tin Shop Roof

Submitted by: Astrong Construction

Date: 3/31/2025

Client: City of Buchanan

Project Location: 108 E Roe Street, Buchanan MI 49107

1. Introduction

Astrong Construction is pleased to submit this proposal for your roofing project. With 11 years of experience in the construction industry, we specialize in high-quality construction solutions including roofing to meet the needs of residential, commercial, and industrial properties. Our team is committed to delivering durable, efficient, and cost-effective roofing services that exceed industry standards.

2. Scope of Work

Our proposed scope of work includes, tear off and install of the attached specs provided by the City of Buchanan. Guarantee quality assurance with a final walkthrough and site cleanup.

3. Project Timeline

The estimated timeline for the completion of this project is 7 business days, depending on material availability and weather conditions. A detailed project schedule can be provided upon approval.

4. Experience & Expertise

Astrong Construction has successfully completed numerous roofing projects across Berrien County and SW Michigan. Our skilled workforce is trained in the latest roofing technologies of asphalt shingle roofing. We prioritize safety and adhere to all local building codes and regulations.

5. Cost Estimate- See attached bid sheet

6. Warranty & Guarantee

We stand behind our workmanship and offer a 1 warranty on labor and manufacturer warranties on materials used. Any defects or issues arising from our work within this period will be addressed in a timely manner.

7. References-

Michael Reed- Niles MI- 574-397-3737

Brian Keeton—Buchanan MI- 574-229-3315

Jeremy Bayles- Niles MI-574-250-5350

8. Conclusion

Astrong Construction is committed to delivering a high-quality, reliable, and long-lasting roofing solution. We look forward to the opportunity to work with you and ensure the success of your project.

Please review this proposal and contact us with any questions or modifications. We are happy to discuss further details at your convenience.

Sincerely,

Mike Armstrong

Astrong Construction



REQUEST FOR BIDS

Project Name: Shingled Roof Replacement at the Tin Shop Theater
Project Location: 108 East Roe Street, Buchanan, Michigan
Issue Date: March 10, 2025
Bid Due Date: April 1, 2025 at 11AM EST

PROJECT OVERVIEW

The Tin Shop Theater in Buchanan, Michigan, is seeking proposals for the replacement of its existing shingled roof. The scope of work includes the removal of the old roofing materials, installation of new CertainTeed Landmark Moire Black Laminated Architectural Roof Shingles, and additional roof enhancements. Alternate equal or better quality shingles will be considered as an alternate if proposed by a responsive bidder. The project must be completed with high-quality craftsmanship, adherence to safety standards, and within the specified timeline.

SCOPE OF WORK

The selected contractor will be responsible for the following:

1. Roof Shingle Removal:

- Remove and dispose of all existing shingles, underlayment, and any damaged or deteriorated roof decking materials, ensuring the roof structure is sound and ready for the new installation.

2. Roof Shingle Installation:

- Install new CertainTeed Landmark Moire Black Laminated Architectural Roof Shingles, covering an area of 2,176 square feet.
- Ensure proper nailing, alignment, and installation of shingles per manufacturer's guidelines and best roofing practices.

3. Vented Ridge Installation:

- Install a vented ridge system to provide proper attic ventilation and contribute to energy efficiency and longevity of the roof.

4. Ice and Water Shield

- Install ice and water shield 36" up the rough along the drip edge along the entire length (64') of the roof on both sides.

5. Drip Edge Installation:

- Install 127' of white 1.5-inch aluminum drip edge along the perimeter of the roof to ensure proper water runoff and protect the roofing system from water infiltration.

6. Debris Removal & Site Clean-Up:

- Remove all debris, old materials, and any other waste from the work site daily. Material may be left on site if placed in a dumpster for eventual removal.



REQUEST FOR BIDS

- Ensure the property is safe, secure, and clean at the end of each work day, including proper disposal of materials according to local regulations.

REQUIREMENTS

1. Contractor Qualifications:

- The contractor must be licensed, insured, and experienced in roofing installations, specifically with shingle roofing systems.
- Provide at least three (3) references from previous roof replacement projects of similar scope and size.

2. Materials:

- All roofing materials must meet or exceed the specifications mentioned in the scope of work.
- The CertainTeed Landmark Moire Black Laminated Architectural Roof Shingles must be sourced from an authorized distributor. Alternate equal or better quality shingles will be considered as an alternate if proposed by a responsive bidder. Alternate materials pricing may be supplied as an alternate bid alongside the required material for consideration or be the material included in a base bid should the alternate material be approved by the City of Buchanan prior to the submission of the subject bid.

3. Timeline:

- The City has established two windows for bidding in which the work can be completed. Those two 6-week windows are:
- Construction Window Option #1: April 8, 2025 - May 3, 2025
- Construction Window Option #2: August 6, 2025 - September 17, 2025
- Provide a detailed schedule outlining milestones and completion dates.
- Contractors may submit a bid for one or both construction window timeframe options. Bid forms for both windows are attached.

4. Warranty:

- The contractor must provide a warranty for both materials and labor. Material must be warrantied per the manufacturer's warranty. Labor must be warrantied for a period for one year from completion and acceptance of the work by the City of Buchanan.

PROPOSAL SUBMISSION REQUIREMENTS

Please submit your proposal by the due date and include the following:

1. Company Profile:

- A brief overview of the contractor's business, experience, and qualifications.

2. Proposed Work Plan:

- A detailed description of the steps you will take to complete the project, including safety measures, timelines, and key personnel involved.



REQUEST FOR BIDS

3. Cost Breakdown:

- A detailed breakdown of all costs, including labor, materials, and any other associated expenses (e.g., disposal fees, permits, etc.) using the attached form.
- Include payment terms and schedule.

4. References:

- Contact information for at least three references from previous clients with similar projects.

5. Insurance

- The Contractor shall not commence work under this contract until he/she has obtained all insurance required under this paragraph and the Owner has approved such insurance, nor shall the Contractor allow any Sub-Contractor to commence work on his sub-contract until all similar insurance required of the Sub-Contractor has been so obtained and approved. a. Compensation Insurance: The Contractor shall take out and maintain during the life of this contract Workmen's Compensation Insurance for all employees employed at the site of the project and in case any work is sublet the contract shall require the Sub-Contractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees unless such employees who engage are covered by protection afforded by the Contractor. In case any class of employees who engage in hazardous work under this contract at the site of the project is not protected under workmen's compensation statute, the Contractor shall provide and shall cause each sub-Contractor to provide adequate insurance coverage for the protection of its employees not otherwise protected. b. Public Liability and Property Damage Insurance: The Contractor shall take out and maintain during the life of this contract such Public Liability and Property Damage Insurance as shall protect him and any Sub-Contractor performing work covered by this contract from claims for damages for personal injury, including accidental death, as well as from claims for property damages which may arise from operations under this contract whether such operations be by himself/ herself or by any Sub-Contractor or by anyone directly or indirectly employed by either of them and the amount of such insurance shall be as follows: Protection of Work The Contractor shall assume full responsibility for safeguarding and protection of all buildings, poles and other structures which may occur near his/her work, or in any way may be affected by any of his work under this contract, except as otherwise specifically stated in the contract or specifications.

SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:

- Experience and qualifications of the contractor
- Proposed cost and value for services
- Timeline and ability to meet deadlines

Please submit your sealed bid by **April 1, 2025 at 11AM EST** to:

Kalla Langston-Weiss, City Clerk
City of Buchanan
302 North Red Bud Trail

For any questions regarding the project, please contact:

Tony McGhee, City Manager
tmcghee@cityofbuchanan.com
269.695.3844



CONTRACTOR BID

Date:

March 31st 2025

Project Name:

Tin Shop Theater Reroof - APRIL 8TH CONSTRUCTION WINDOW

Contractor:

Astray Construction

Item	Cost	Alternate Proposal Cost	Alternate/Other Description
Tear off Existing Roof:	\$ 1100	\$	
Remove Existing and Install New Drip Edge:	\$ 485	\$	
New Ridge Vent Installation:	\$ 375	\$	
Ice and Water Shield:	\$ 675	\$	
New shingle installation:	\$ 6285	\$	
Disposal Costs:	\$ 400	\$	
Permits:	\$ 300	\$	
Other:	\$ 400	\$	
	\$	\$	
Total:	\$ 10,020	\$	7 days for Project Completion

Allowances	Cost per sq. ft.
Removal and replacement of existing roof sheathing	\$ 3.00
Contractor and City shall review sheathing once existing shingles have been removed to agree on and measure any material that needs to be replaced.	

Mike Armstrong

Name

Owner

Title

[Signature]

Signature

3/31/2025

Date

* Payment due within 5 days of work completion



CONTRACTOR BID

Date:

March 31st 2025

Project Name:

Tin Shop Theater Reroof - AUGUST 6TH CONSTRUCTION WINDOW

Contractor:

Astrong Construction

Item	Cost	Alternate Proposal Cost	Alternate/Other Description
Tear off Existing Roof:	\$ 1100	\$	
Remove Existing and Install New Drip Edge:	\$ 485	\$	
New Ridge Vent Installation:	\$ 375	\$	
Ice and Water Shield:	\$ 675	\$	
New shingle installation:	\$ 6285	\$	
Disposal Costs:	\$ 400	\$	
Permits:	\$ 300	\$	
Other:	\$ 400	\$	
	\$	\$	
Total:	\$ 10,020	\$	7 days for Project Completion

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Mike Armstrong
Name

Owner
Title

[Signature]
Signature

3/31/2025
Date

* Payment due within 5 days of work completion

Versatile Roofing Systems Inc.

Versatile Roofing has been around for 20 plus years. We have done everything from high end new construction homes with high end shingles, Schools, Churches, Historical buildings and residential tear off projects. We take pride in doing great work, being on time, and cleanliness of our work area is very important to us.

References

-Rockford City Church

-3233 10 Mile Rd NE

Rockford, MI 49341

Dan Pohler- 616-690-2222

-Second Christian Reformed Church

-600 Apache Dr.

Fremont, MI 49412

Valerie Volz- 231-924-0170

-Spectrum Health Cedar St.

-1226 Cedar St. NE

Grand Rapids, MI 49503

Scott Jernberg- 616-293-1674

Job Description

- Tear off and dispose of the existing roof system and inspect the roof deck
 - Install new QE drip edge
 - Install 2 rows of ice and water
 - Install 30# felt on the rest of the roof deck
 - Install starter shingles on eaves and rakes
- Install Certainteed Landmark Moire Black shingles
 - Install Ridge vent on the entire ridge
 - Install Cap shingles over the vent
- Install all perimeter, pipe, and wall flashing as needed

State License # 2102177738



CONTRACTOR BID

Date: 4/1/2025

Project Name: Tin Shop Theater Reroof - **APRIL 8TH CONSTRUCTION WINDOW**

Contractor: Versatile Roofing Systems Inc.

Item	Cost	Alternate Proposal Cost	Alternate/Other Description
Tear off Existing Roof:	\$ 3,890	\$	
Remove Existing and Install New Drip Edge:	\$ 650	\$	
New Ridge Vent Installation:	\$ 455	\$	
Ice and Water Shield:	\$ 585	\$	
New shingle installation:	\$ 4,320	\$	
Disposal Costs:	\$ 650	\$	
Permits:	\$	\$	
Other:	\$	\$	
	\$	\$	
Total:	\$ 10,550	\$	

Allowances	Cost per sq. ft.
Removal and replacement of existing roof sheathing	\$ 2
Contractor and City shall review sheathing once existing shingles have been removed to agree on and measure any material that needs to be replaced.	

Joe Ouwinga
Name

President
Title


Signature

4/1/2025
Date



CONTRACTOR BID

Date: 3-10-2025

Project Name: Tin Shop Theater Reroof - **APRIL 8TH CONSTRUCTION WINDOW**

Contractor: Future Construction of S.W. MI Inc

Item	Cost	Alternate Proposal Cost	Alternate/Other Description
Tear off Existing Roof:	\$	\$	
Remove Existing and Install New Drip Edge:	\$	\$	
New Ridge Vent Installation:	\$	\$	
Ice and Water Shield:	\$	\$	
New shingle installation:	\$	\$	
Disposal Costs:	\$	\$	
Permits:	\$	\$	
Other:	\$	\$ - 250 ~	1KO 30yr shingles 12edvat
	\$	\$	
Total:	\$ 10,800 ~	\$ 10,550 ~	

Allowances	Cost per sq. ft.
Removal and replacement of existing roof sheathing	\$ 2.00
Contractor and City shall review sheathing once existing shingles have been removed to agree on and measure any material that needs to be replaced.	

IAN Ebeherd Vice President La C 3-10-25
 Name Title Signature Date

Date: 3-10-25

Project Name: Tin Shop Theater Reroof - **AUGUST 6TH CONSTRUCTION WINDOW**

Contractor: Future Construction of S.W. Mc Lee

Item	Cost	Alternate Proposal Cost	Alternate/Other Description
Tear off Existing Roof:	\$	\$	
Remove Existing and Install New Drip Edge:	\$	\$	
New Ridge Vent Installation:	\$	\$	
Ice and Water Shield:	\$	\$	
New shingle installation:	\$	\$	
Disposal Costs:	\$	\$	
Permits:	\$	\$	
Other:	\$	\$ -250	1KU Dynasty shingle
	\$	\$	
Total:	\$ 11,050 ⁻	\$ 10,800	

Allowances	Cost per sq. ft.
Removal and replacement of existing roof sheathing	\$ <i>2.25</i>
Contractor and City shall review sheathing once existing shingles have been removed to agree on and measure any material that needs to be replaced.	






Name Title Signature Date



Submitted By:
Ian Eberhard: (269) 532-8108
ian@futureroofing.net

ROOF INSPECTION REPORT & PROPOSAL



Proposal Presented To:
Tin Shop Theater Reroof
108 East Roe Buchanan, MI 49127



"FOR ALL YOUR FUTURE CONSTRUCTION NEEDS"

585 N. BAINBRIDGE CENTER, WATERVLIET, MI, 49098

WATERVLIET (269) 463-7663 | ST. JOSEPH (269) 983-1500 | COLOMA (269) 468-3804

Family Owned and Operated

We are a family-owned and operated roofing company. Serving Southwest Michigan for over 45 years. We are there when you need us. 24-hour emergency service is available. We also beat all competitors' pricing. (Restrictions apply) Ask about the best commercial warranties in the business!

We are your local exterior experts. Flat or shingled roofing. Siding and Gutters. Our projects include both new construction and repairs/restorations. Occupied and fully operational job sites are never a problem. You need it done. We get it done. Serving Berrien County, Van Buren, Cass County, and beyond!

Furthermore, we offer an end-to-end client experience that includes seamless communication, budgeting, staffing, on-site organization, and solid, quality handiwork every time. Whether you need new roofing, new siding, or new gutters; Future has the solution.

Why Choose Us

- Providing more than 60 years of Quality Service
- Hundreds of Jobs Completed and Happy Customers, 3+ Million of Sq Ft Roofed
- Our Staff is Professionally Trained and Certified in Proper Installation Techniques
- Our Crews are Trained to exceed MIOSHA Compliant Safety Standards
- Michigan Based, Family Owned and Operated, Fully Bonded, Licensed, and Insured

What We Do Best



**Flat
Roofs**



**Shingle
Roofing**



**Vinyl &
Stone Siding**



**Fascia &
Soffit**



**Composite
Decks**



**Gutters &
Gutter Guards**



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HIRING A ROOFING CONTRACTOR CHECKLIST

1. HAS THE COMPANY BEEN IN BUSINESS FOR AT LEAST 5 YEARS?

(FUTURE HAS BEEN ESTABLISHED FOR 44 YEARS)

2. DOES THE COMPANY CARRY GENERAL LIABILITY INSURANCE?

(YES, AVAILABLE UPON REQUEST)

3. DO THEY CARRY WORKMANS COMPENSATION INSURANCE?

(YES, AVAILABLE UPON REQUEST)

4. IS THE COMPANY LOCAL?

(WE SERVE ALL SW MI AND NORTHERN IN)

5. WILL THEY PROTECT THE HOUSE DURING THE ROOFING PROJECT?

(YES, TARPS AND WOOD AT MINIMUM)

6. IS THERE A WORKMANSHIP WARRANTY?

(10YR STANDARD AND 15-20-25 AVIALABLE)

7. IS THERE A WRITTEN ESTIMATE?

(YES, FOR EVERYTHING ASKED)

8. WILL THEY PROTECT THE ROOF DURING THE PROJECT?

(YES, ALL SURROUNDINGS, ROOFS, ETC...)

9. DO THEY OFFER FREE ESTIMATES & INSPECTIONS?

(MOST CASES YES, SOME RESTRICTIONS FOR LARGE PROJECTS MAY NOT BE)

11. WILL THEY CLEAN UP WHEN THE PROJECT IS DONE?

(YES, ALL PROJECTS HAVE THOUROUGH CLEANUP AND MAGNET GROUNDS)



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Our Work



Key Partners



What Our Customers Say



"The guys at Future did a great job on our roof replacement. The crew showed up on time each day and cleaned up each evening. When the job was done, you couldn't even tell they had been here except for the beautiful new roof! Thanks Future Construction!"



Cory
Customer



"Thank you so much for the wonderful work on our house! Ian coordinated everything + made it so stress free. Special thanks to Leo who was so kind + worked hard everyday! Leo + his helper made our home beautiful + we love it! Thank you all!"



Jared & Brittney
Customers



"This is the 2nd time I have used Future Construction. Their prices are extremely fair, they are honest, they do what they say they are going to do and they are overall easy to work with. They completed both projects while I was NOT present and there were no issues. Ian and Billy are great!"



J. Ham
Customer



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GENERAL PRACTICES INCLUDED ON THE JOB

Prioritizing Safety: Our team undergoes comprehensive training led by OSHA Certified experts to guarantee adherence to safety protocols and industry best practices. Any employee failing to employ proper safety measures will be promptly removed from the job site. This commitment extends to the use of appropriate Personal Protective Equipment (PPE), such as Hard Hats, Safety Glasses, Harnesses, and other essential fall protection gear.

Jobsite Cleanliness: After each workday, meticulous cleanup procedures will be executed to rid the roof and grounds of any construction debris. Disposal will be carried out in designated trash receptacles or specific staging areas within the construction zone. A thorough final cleanup at the project's completion ensures the safe removal of all materials, debris, and equipment from the site.

Restoration Responsibility: While we strive to minimize damage, any building or grounds affected during construction will be carefully restored to their original conditions, unless otherwise specified in this proposal. The project will only be considered complete upon the owner's acceptance of all repairs.

Workmanship Guarantee: Our commitment to excellence is reflected in the meaningful execution of every task, strictly adhering to the manufacturer's specifications for your roofing warranty. Each project includes the use of materials essential for proper detailing of walls, rooftop units, drains, roof edges, pipes, and other penetrations, ensuring compliance with the manufacturer's guidelines.



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PROPOSED ROOFING SYSTEM

OPTION 1 - Scope Of Work: Entire Theater Roof

1. Tear off roof to deck and inspect decking
2. All wood replacement is extra & to be billed extra
3. Install ice and water shield along eaves 6 foot up minimum and in valleys
4. Install 1 ½ inch aluminum drip edge along perimeter
5. Install synthetic felt underlayment
6. Install new pipe boots around soil pipes
7. Install Lifetime Certaineed Landmark dimensional shingles (30 yr.) with 25 yr algae resistance
8. Install 6 nails per shingle for 130 mph wind uplift
9. Install vented ridge
10. Clean up debris daily and run magnets daily
11. Haul debris to landfill, Pick up all applicable permits
12. Homeowner is responsible for re-alignment of dish on roof if necessary
13. 10 yr. warranty on workmanship

Noted Exceptions:

- Electrical conduits, boxes, cables, or bundles of wires could be present and directly attached to the underside of the roof's deck. Some of the screws needed to secure the new roofing insulation might accidentally puncture these items, causing damage. If this happens, the owner will need to hire skilled professionals at their own expense for the necessary repairs.
- If any decking or insulation needs replacement during the project, we can take care of it for an extra cost specified in this proposal.
- The driveway and landscaping may be damaged by falling debris from roofing tear off. We will protect the driveway and landscaping the best we can, however in order to do the job the debris will have to fall on the ground and landscaping at times and could cause damage. In this event the contractor will not be held responsible for any damages as long as there is an attempt has been made to protect such as tarps, wood, rolling dumpsters, etc.



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BID APPROVAL

Date: 03/11/25

We propose the following labor and material performed by our Future Construction team:

	DESCRIPTION	AMOUNT
<input type="checkbox"/> 4/8/25 – 5/3/25	Certainteed Landmark Shingles Total Mat & Labor + Wood?	\$10,800.00
<input type="checkbox"/> 4/8/25 – 5/3/25	Alt Using IKO Dynasty Shingles Total Mat & Labor + Wood?	\$10,550.00
<input type="checkbox"/> 8/6/25 – 9/17/25	Certainteed Landmark Shingles Total Mat & Labor + Wood?	\$11,050.00
<input type="checkbox"/> 8/6/25 – 9/17/25	Alt Using IKO Dynasty Shingles Total Mat & Labor + Wood?	\$10,800.00

PAYMENT TERMS

I hereby authorize the work indicated above. Payment terms are as follows:

50% Due Upon Starting 50% Due Upon Completion

Perimeter guard rails and protection of roof openings as required by OSHA are included in this quotation and shall be in place prior to start of roofing operations. All orders accepted by us with the understanding that we are not to be held liable for the non-delivery because of transportation difficulties, labor strikes, fire, defense priorities, war, flood, accidents at factory or any other cause beyond our control. It is hereby expressly understood and agreed that no verbal statements or agreements made by any agent or representative of the company, nor by any person on its behalf, shall be binding upon the company unless explicitly set forth in this proposal. All prices quoted are subject to change without notice. Terms: 50% down balance due upon completion. Any unpaid balance after 30 days from the date of billing is subject to 2% per month which amounts to 24% a year. Credit cards are subject to a 4% charge. This proposal is subject to your acceptance within thirty (30) days and to approval by an officer of the company. When so approved (and not before) it will constitute a contract between us.



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AUTHORIZATION TO PROCEED

Signature: _____

Date: _____

Printed Name: _____

PO# _____

\$ _____

FUTURE CONSTRUCTION APPROVAL BY: _____



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FUTURE CONSTRUCTION

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(269) 983-1500
ST. JOSEPH

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WATERVLIET

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TOLL FREE

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585 N. BAINBRIDGE CENTER
WATERVLIET, MI. 49098

IAN@FUTUREROOFING.NET

Professional References

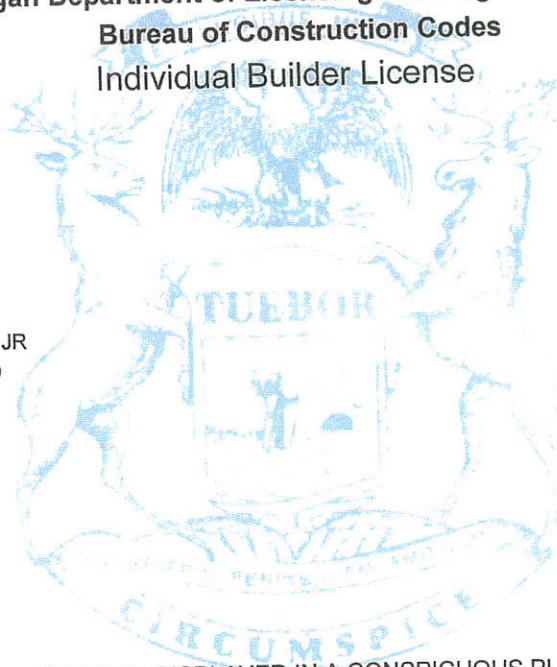
1. Guy Lewis Buchanan Building Inspector & existing Customer 269-591-0206
2. Ralph McDonald Local Builder & Contractor 269-695-2657
3. Kevin Barker Local Architect & Real Estate Owner 847-867-6503
4. Pearson Construction Commercial Builder 269-926-7281

0539783

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Individual Builder License

ROBERT JAMES EBERHARD JR
585 N BAINBRIDGE CNTR RD
WATERVLIET, MI 49098



MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2101064766

Expiration Date:
05/31/2026

This document is duly
issued under the laws of the
State of Michigan

Q530397

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License

FUTURE CONSTRUCTION OF S.W. MI INC.
585 N BAINBRIDGE CTR.
WATERVLIET, MI 49098



Qualifying Officer:
Robert James Eberhard, Jr
Qualifying Officer #
2101064766

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2102161607

Expiration Date:
05/31/2026

This document is duly
issued under the laws of the
State of Michigan

**DRAFT PROPOSED AMENDMENTS
DDA ORDINANCE – 04/10/25**

ARTICLE I. - IN GENERAL

Secs. 30-1-30-25. - Reserved.

ARTICLE II. - DOWNTOWN DEVELOPMENT AUTHORITY

Sec. 30-26. - Created; description of district.

(a) *Definitions.* The following terms and definitions shall apply to this chapter:

- (1) ~~Act 197 means the Downtown Development Authority Act, Public Act 197 of 1975,~~ *Act 57 of 2018 (hereinafter "Act 57") means the Recodified Tax Increment Financing Act of 2018, as amended.*
- (2) *Definitions* also mean that this article adopts and incorporates by reference the definitions contained in Act 57.
- (3) *Downtown District* means the Downtown District designated by this Ordinance as now existing or hereafter amended.
- (4) *Authority* means the City of Buchanan Downtown Development Authority.

(b) *City commission determination.* Based on a public hearing held at a regular meeting of the city commission in the city commission chambers on the 23rd day of October, 2006, in compliance with ~~the former~~ Act 197 of 1975, the city commission determined that:

- (1) It is in the best interests of the public to halt property value deterioration and increase property tax valuation where possible in the central business district, to eliminate the causes of that deterioration, and to promote economic growth.
- (2) This city commission established a DDA by ordinance on December 17, 1984.
- (3) By amending the boundary of the DDA, as illustrated on the legal description found herein under subsection (d), the authority would be better able to achieve its goals.
- (4) The city commission introduced its intention to amend the DDA by passing a Resolution of Intent on August 28, 2006.
- (5) The proposed boundary amendment was the topic of a public hearing in front of the city commission on October 23, 2006.
- (6) The proposed amendment and all procedures for adoption satisfy the requirements of Public Act 197 of 1975, as amended.

~~(c) *Approval of amendments.* The amendment of the downtown development authority for the City of Buchanan as recommended by the downtown development authority and presented at the public hearing on the 23rd day of October, 2006, is approved and adopted.~~

(c) *The Commission has determined that this article requires amendments and that the downtown development authority should be reconstituted to conform with Act 57.*

(d) *Legal description of the City of Buchanan Downtown Development Authority District):*

Commencing at the corner common to sections 25, 26, 35 and 36, City of Buchanan, Berrien County, Michigan; thence south on the line common to sections 35 and 36 a distance of 117.5 feet; thence west 165 feet; thence south 42 feet; thence east 132 feet to the west line of Redbud Trail; thence south on said west line 66 feet; thence west 177 feet; thence south 132 feet; thence east 177 feet to the west line of Redbud Trail; thence south on said west line 66 feet; thence west 132 feet; thence south 66 feet to the north right-of-way line of Central Court; thence west 155.5 feet to the east line of Days Avenue; thence south on said east line 82.5 feet to the centerline of Roe Street extended; thence west on said centerline and centerline extended 437.25 feet to the centerline of Oak Street; thence north on said centerline 297 feet to the north line of Charles Court extended; thence west on said north line and north line extended 294.75 feet; thence north 46 feet; thence east 49 feet; thence north 234.25 feet to the south right-of-way line of Front Street; thence west 43 feet along the south line of Front Street; thence north 231 feet; thence east 288.75 feet to the centerline of Oak Street; thence north on said centerline approximately 220 feet to the centerline of Dewey Street; thence east on said centerline 222.75 feet to the centerline of Main Street; thence north on said centerline 280.5 feet to the centerline of Third Street; thence east on said centerline 264 feet to the east line of Short Street extended; thence south on said east line 90.75 feet; thence east 132 feet; thence south 66 feet; thence east 66 feet; thence north 132 feet to the south line of Third Street; thence east on said south line and south line extended 132 feet to the east line of Redbud Trail; thence north on said east line approximately 292 feet to a point approximately 20 feet north of the southwest corner of block 3 of the Hatch Addition to the City of Buchanan; thence east a distance of 93 feet; thence north 157 feet; thence east 6 feet; thence north along the east line and east line extended of said block 3 to the westerly line of lot 2, block 3 of said Hatch Addition; thence northwesterly on said westerly line of lot 2, block 3 to the southerly line of River Street; thence northeasterly on said southerly line to the east line of block 2 of said Hatch Addition a distance of 228.35 feet; thence southeasterly along said lot line 192.36 feet; thence south $69^{\circ} 41'$ west 58.65 feet; thence south $18^{\circ} 21'$ East 50 feet; thence South $0^{\circ} 22' 52''$ east 271.72 feet to the northern edge of the Third Street right-of-way, also being the northern edge of McCoy Creek; thence southwesterly 340.65 feet along the western right-of-way of Third Street to the southeast corner of lot 10, block 3 of the Hatch Addition to the City of Buchanan; thence south 66 feet across the Third Street right-of-way; thence southwesterly along the eastern edge of lot 1 of the Assessor's Plat No. 1 to the City of Buchanan and the property line extended 295.16 feet to the south right-of-way line of Dewey Street; thence northeasterly 66 feet; thence east 105.5 feet; thence south $9^{\circ} 51' 30''$ east 349.76 feet to the northern right-of-way line of Front Street; thence easterly approximately 185 feet along the northern right-of-way line of Front Street to a point also known as the southeast corner of unplatted parcel 11-58-0025-0014-00-7 as of 8/15/06; thence south 66 feet to the south right-of-way line of Front Street; then easterly along the south right-of-way line of Front Street 606.14 feet; thence north approximately 27 feet to a point also known as the southwest corner of unplatted parcel 11-58-0025-0015-10-1 as of 8/15/06; thence east 165 feet; thence northerly 396 feet; thence westerly 165 feet; thence northerly 244.9 feet; thence westerly 47.53 feet; thence northerly 83.26

feet; thence north $18^{\circ} 40'$ west 339.9 feet; thence north $25^{\circ} 26' 10''$ west 84.18 feet; thence north $4^{\circ} 20' 10''$ west 151.08 feet to the south right-of-way line of Third Street; thence northeasterly approximately 570 feet to the westernmost point of lot 6 of Assessor's Plat No. 1 to the City of Buchanan, a point which also lies along the western right-of-way of Third Street; thence northeasterly 505.3 feet; thence northeasterly 409.2 feet to the northeastern corner of lot 6 of Assessor's Plat No. 1 to the City of Buchanan; thence south 271.6 feet; thence east 150 feet to the north and south quarter line of said section 25; thence south on said quarter line to the south quarter corner of said section 25; thence west on the section line common to said sections 25 and 36 a distance of 77.8 feet; thence southerly approximately 329.5 feet; thence west 202 feet; thence southerly approximately 30 feet; thence west approximately 600 feet; thence northwesterly approximately 140 feet; thence westerly 298.85 feet to the centerline of Liberty Street; thence north on said centerline 126 feet; thence west 274.5 feet; thence south 162.9 feet; thence northwesterly approximately 419 feet along a line parallel with the centerline of Rynearson Street; thence south $4^{\circ} 15'$ west 174 feet to the centerline of Rynearson Street; thence northwesterly on said centerline approximately 745 feet to the line common to sections 35 and 36; thence north 20 feet along said common line to the point of beginning.

Except parts of blocks A and D of Central Addition to the City of Buchanan commencing 399.9 feet west and 33 feet south of the northeast corner of section 35, township 7 south, range 18 west; thence south 230.25 feet; thence north $89^{\circ} 45'$ West 127.9 feet; thence north $0^{\circ} 12' 30''$ east 113.04 feet; thence north $69^{\circ} 57'$ east 4.08 feet; thence north $0^{\circ} 21'$ east 15.23 feet; thence east 29.5 feet; thence north $0^{\circ} 21'$ east 18.94 feet; thence east 1 foot, thence north $0^{\circ} 05'$ west on building wall 81.06 feet to south line of Front Street; thence east 94.27 feet to the point of beginning being a part of lots 1, 2, 3, 7 and 8 block A and part of lots 1 through 6 of block D of said plat.

(Comp. Ords. Rev. 1991, § 12.221; Ord. No. 2007.01/374, 1-22-07)

Sec. 30-27. - Purpose.

The downtown development authority is created to promote economic growth, increase property values, and halt deterioration within the district described in section 30-26. [This article incorporates by reference and adopts all provisions of Act 75, except as otherwise specified in this article. This article supersedes all prior City ordinances, rules, regulations, and policies that are contrary to or inconsistent with this article.](#)

(Comp. Ords. Rev. 1991, § 12.222)

Sec. 30-28. - Establishment of governing board of the authority.

[The downtown development authority shall be under the supervision and control of a board \(hereinafter "Board"\) consisting of the mayor of the city or his or her designee from the city commission and not less than 8 or more than 12 members as determined by the city commission. Board members shall be appointed by the mayor, subject to approval by the City Commission. Not less than a majority of the Board members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown development authority district. Not less than 1 of the members shall be](#)

resident of the Downtown District, if the downtown district has 100 or more persons residing within it. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for terms of office of 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the mayor for the unexpired term only. Board members shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the Board shall be elected by the Board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the Board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the Board expires on his or her resignation from office as a public official. Before assuming the duties of office, a Board member shall qualify for office by taking and subscribing to the constitutional oath of office. The business which the Board performs shall be conducted at public meetings of the Board held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. The Board shall adopt rules consistent with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275, governing its procedure and the holding of regular meetings, subject to the approval of the City Commission. Special meetings may be held if called in the manner provided in the rules of the Board. Pursuant to notice and after having been given an opportunity to be heard, a member of the Board may be removed for cause by the city commission. Removal of a Board member is subject to review by the circuit court. All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public. All financial records, documents, or writings prepared, owned, used, in the possession of, or retained by the Board in the performance of official functions shall be made available to the public in compliance with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

~~The downtown development authority shall be under the supervision and control of a board, consisting of the mayor and eight members appointed by the mayor; subject to approval of the city commission. Not less than a majority of the members shall be persons having an interest in property located in the downtown district. Not less than one of the members shall be a resident of the downtown district, if the district is found to have 100 or more persons residing therein. The present members of the board shall hold office until the members' successors are appointed. The additional members of the board shall serve for a term of four years; members shall serve without compensation, but they shall be reimbursed for actual and necessary expenses. The chairman of the board shall be elected by the board.~~

Sec. 30-29. - Compensation of board.

The board members shall receive no compensation for their services on the downtown development authority.

(Comp. Ords. Rev. 1991, § 12.224)

Sec. 30-30. - Board rules and meetings.

The downtown development authority board shall adopt rules governing its procedure and the holding of regular and special meetings consistent with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275., subject to the approval of the city commission. ~~All meetings of the board shall be open to the public.~~

(Comp. Ords. Rev. 1991, § 12.225)

Sec. 30-31. - Employment of personnel.

- (a) *Director.* The downtown development authority board may employ and fix the compensation of a director, subject to the approval of the city commission. The director shall serve at the pleasure of the [downtown development authority](#) board. A member of the [downtown development authority](#) board is not eligible to hold the position of director. Before entering upon the duties of his office, the director shall take and subscribe to the constitutional oath, and furnish bond, by posting a bond in the amount [established by the City Commission](#) of ~~\$5,000.00~~, payable to the authority for use and benefit of the authority, approved by the board, and filed with the city clerk. The premium on the bond shall be deemed an operating expense of the authority, payable from funds available to the authority for expenses of operation. The director shall be the chief executive officer of the authority. Subject to the approval of the board, the director shall supervise, and be responsible for, the preparation of plans and the performance of the functions of the authority. The director shall attend the meetings of the board and shall render to the board and to the city commission a regular report covering the activities and financial condition of the authority. If the director is absent or disabled, the board may designate a qualified person as acting director to perform the duties of the office. Before entering upon the duties of his office, the acting director shall take and subscribe to the oath, and furnish bond, as required of the director. The director shall furnish the board with information or reports governing the operation of the authority as the board requires.
- (b) *Treasurer.* The board may employ and fix the compensation of a treasurer, who shall keep the financial records of the authority and who, together with the director, shall approve all vouchers for the expenditure of funds of the authority. The treasurer shall perform such other duties as may be delegated to her or him by the board and shall furnish bond in an amount as prescribed by the board.
- (c) *Secretary.* The board may employ and fix the compensation of a secretary, who shall maintain custody of the official seal and of records, books, documents, or other papers not required to be maintained by the treasurer. The secretary shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties delegated by the board.
- (d) *Legal counsel.* The board may retain legal counsel to advise the board in the proper performance of its duties. The legal counsel shall represent the authority in actions brought by or against the authority.
- (e) *Other personnel.* The board may employ other personnel deemed necessary by the board.

(Comp. Ords. Rev. 1991, § 12.226)

Sec. 30-32. - Duties of board.

(a) The downtown development authority board shall:

- (1) Prepare an analysis of economic changes taking place in the [downtown](#) district.
- (2) Study and analyze the impact of metropolitan growth upon the [downtown](#) district.
- (3) Plan and propose the construction, the renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or appropriate to the execution of a plan which, in the opinion of the board, aids in the economic growth of the [downtown](#) district.
- (4) [Plan, propose, and implement an improvement to a public facility within the development area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 to 125.1531.](#)
- (5) Develop long-range plans, in cooperation with the agency which is chiefly responsible for planning in the city, designed to halt the deterioration of property values in the [downtown](#) district and to promote the economic growth of the [downtown](#) district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.
- (6) Implement any plan of development in the district necessary to achieve the purposes of this article, in accordance with the powers of the authority as granted by this article.
- (7) Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- (8) Acquire by purchase or otherwise, on terms and conditions and in a manner the authority deems proper or own, convey, or otherwise dispose of, or lease ~~as~~ [as](#) ~~or~~ lessor or lessee, land and other property, real or personal, or rights or interests therein, which the authority determines is reasonably necessary to achieve the purposes of this ~~article~~ [article](#) ~~act~~, and to grant or acquire licenses, easements, and options with respect thereof.
- (9) Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances thereto, within the [downtown](#) district for the use, in whole or in part, of any public or private person or corporation, or a combination thereof.
- (10) Fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.
- (11) Lease any building or property under its control, or any part thereof.
- (12) Accept grants and donations of property, labor or other things of value from a public or private source.

(13) Acquire and construct public facilities.

(b) The downtown development authority board may:

- (1) Contract for broadband service and wireless technology service in the downtown district.
- (2) Operate and perform all duties and exercise all responsibilities described in this section in a qualified township if the qualified township has entered into an agreement with the municipality under section 203(7) of Act 57.
- (3) Create, operate, and fund a loan program to fund improvements for existing buildings located in a downtown district to make them marketable for sale or lease. The board may make loans with interest at a market rate or may make loans with interest at a below market rate, as determined by the board.
- (4) Create, operate, and fund retail business incubators in the downtown district. If it is the express determination of the board to create, operate, or fund a retail business incubator in the downtown district, the board shall give preference to tenants who will provide goods or services that are not available or that are underserved in the downtown area. If the board creates, operates, or funds retail business incubators in the downtown district, the board and each tenant who leases space in a retail business incubator shall enter into a written contract that includes, but is not limited to, all of the following:
 - (a) The lease or rental rate that may be below the fair market rate as determined by the board.
 - (b) The requirement that a tenant may lease space in the retail business incubator for a period not to exceed 18 months.
 - (c) The terms of a joint operating plan with 1 or more other businesses located in the downtown district.
 - (d) A copy of the business plan of the tenant that contains measurable goals and objectives.
 - (e) The requirement that the tenant participate in basic management classes, business seminars, or other business education programs offered by the authority, the local chamber of commerce, local community colleges, or institutions of higher education, as determined by the board.

(Comp. Ords. Rev. 1991, § 12.227)

Sec. 30-33. - Authority defined.

The downtown development authority shall be deemed an instrumentality of a political subdivision for purposes of Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., ~~MSA 8-215(61) et seq.~~), as amended.

(Comp. Ords. Rev. 1991, § 12.228)

Sec. 30-34. - Transfer of private property to authority.

The city may take private property under Act No. 149 of the Public Acts of Michigan of 1911 (MCL 213.21 et seq., ~~MSA 8-11 et seq.~~), as amended, for the purpose of transfer to the downtown development authority, and may transfer the property to the authority for use in an approved development, on terms and conditions it deems appropriate, and the taking, transfer, and use shall be considered necessary for public purposes and for the benefit of the public.

(Comp. Ords. Rev. 1991, § 12.229)

Sec. 30-35. - Financing.

- (a) The activities of the downtown development authority shall be financed from one or more of the following sources:
- (1) Donations to the authority for the performance of its functions.
 - (2) Proceeds of a tax imposed pursuant to section 30-36.
 - (3) Moneys borrowed and to be repaid as authorized by section 30-37.
 - (4) Revenues from any property, building or facility owned, leased, licensed or operated by the authority or under its control, subject to the limitations imposed upon the authority by trusts or other agreements.
 - (5) Proceeds of a tax increment financing plan, established under sections 30-38 to 30-40.
 - (6) Moneys obtained from other sources approved by the city commission.
- (b) Moneys received by the authority and not covered under subsection (a) shall immediately be deposited to the credit of the authority, subject to disbursement pursuant to this article. Except as provided in this article, the city shall not obligate itself, nor shall it ever be obligated to pay any sums from public funds, other than moneys received by the city pursuant to this section, for or on account of the activities of the authority.

(Comp. Ords. Rev. 1991, § 12.230)

Sec. 30-36. - Levying of ad valorem tax.

- (a) The downtown development authority, with the approval of the city commission, may levy an ad valorem tax on the real and tangible personal property not exempt by law **and** as finally equalized in the **downtown** district. The tax shall not be more than two mills. The tax shall be collected by the city. The city shall collect the tax at the same time and in the same manner as it collects its other ad valorem taxes. The tax shall be paid to the treasurer of the authority and credited to the general fund of the authority for purposes of the authority.
- (b) The city may, at the request of the authority, borrow money and issue its notes therefor pursuant to Act No. **34 of the Michigan Public Acts of 2001, MCL 141.2102 to 141.2821** ~~202 of the Public Acts of Michigan of 1943 (MCL 131.1 et seq., MSA 5.3188(1) et seq.)~~, as amended, in anticipation of collection of the ad valorem tax authorized in this section.

(Comp. Ords. Rev. 1991, § 12.231)

Sec. 30-37. - Borrowing money; issuing revenue bonds.

- (a) The downtown development authority may borrow money and issue its negotiable revenue bonds therefor pursuant to Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., ~~MSA-5.2731 et seq.~~), as amended. Revenue bonds issued by the authority shall not, except as provided in this article, be deemed a debt of the city or the state. The city, by majority vote of the members of the city commission, may pledge its full faith and credit to support the authority's revenue bonds.

(b) In addition:

- (1) The downtown development authority may with approval of the city commission borrow money and issue its revenue bonds or notes to finance all or part of the costs of acquiring or constructing property in connection with the implementation of a development plan in the downtown district or to refund or refund in advance bonds or notes issued pursuant to this section. The costs which may be financed by the issuance of revenue bonds or notes may include the cost of purchasing, acquiring, constructing, improving, enlarging, extending, or repairing property in connection with the implementation of a development plan in the downtown district; any engineering, architectural, legal, accounting, or financial expenses; the costs necessary or incidental to the borrowing of money; interest on the bonds or notes during the period of construction; a reserve for payment of principal and interest on the bonds or notes; and a reserve for operation and maintenance until sufficient revenues have developed. The authority may secure the bonds and notes by mortgage, assignment, or pledge of the property and any money, revenues, or income received in connection therewith.
- (2) A pledge made by the downtown development authority shall be valid and binding from the time the pledge is made. The money or property pledged by the authority immediately shall be subject to the lien of the pledge without a physical delivery, filing, or further act. The lien of such a pledge shall be valid and binding as against parties having claims of any kind in tort, contract, or otherwise, against the authority, irrespective of whether the parties have notice of the lien. Neither the resolution, the trust agreement, nor any other instrument by which a pledge is created need be filed or recorded.
- (3) Bonds or notes issued pursuant to this section shall be exempt from all taxation in this state except inheritance and transfer taxes, and the interest on the bonds or notes shall be exempt from all taxation in this state, notwithstanding that the interest may be subject to federal income tax.
- (4) The municipality shall not be liable on bonds or notes of the authority issued pursuant to this section and the bonds or notes shall not be a debt of the municipality. The bonds or notes shall contain on their face a statement to that effect.
- (5) The bonds and notes of the authority may be invested in by all public officers, state agencies and political subdivisions, insurance companies, banks, savings and loan associations, investment companies, and fiduciaries and trustees, and may be deposited with and received by all public officers and the agencies and political subdivisions of this state for any purpose for which the deposit of bonds is authorized.

(Comp. Ords. Rev. 1991, § 12.232)

Sec. 30-38. - Tax increment financing plan.

- (a) As used in this section and sections 30-39 and 30-40:

Captured assessed value means ~~the amount in any one year, by which the current assessed value of the project area exceeds the initial assessed value.~~ *the amount in any 1 year by which the*

current assessed value of the project area, including the assessed value of property for which specific local taxes are paid in lieu of property taxes as determined in MCL 125.4201(aa), exceeds the initial assessed value. The state tax commission shall prescribe the method for calculating captured assessed value.

Initial assessed value means ~~the most recently assessed value of all taxable property within the boundaries of the development area at the time the ordinance establishing the tax increment financing plan is approved.~~ the assessed value, as equalized, of all the taxable property within the boundaries of the development area at the time the ordinance establishing the tax increment financing plan is approved, as shown by the most recent assessment roll of the municipality for which equalization has been completed at the time the resolution is adopted. Property exempt from taxation at the time of the determination of the initial assessed value shall be included as zero.

- (b) When the downtown development authority determines that it is necessary for the achievement of the purposes of this article, the authority shall prepare and submit a tax increment financing plan to the city commission. The plan shall include a development plan as provided in ~~section 30-40~~ section 30-42 this article, a detailed explanation of the tax increment procedure, the amount of bonded indebtedness to be incurred, the duration of the program, and shall be in compliance with section 30-39. The plan shall contain a statement of the estimated impact of tax increment financing on the assessed values of all taxing jurisdictions in which the development area is located. The plan may provide for the use of part or all of the captured assessed value, but the portion intended to be used by the authority shall be clearly stated in the tax increment financing plan. ~~The downtown development authority or the City may exclude from captured assessed value growth in property value resulting solely from inflation. The plan shall set forth the method for excluding growth in property value resulting solely from inflation.~~
- (c) The percentage of taxes levied for school operating purposes that is captured and used by the tax increment financing plan shall not be greater than the plan's percentage capture and use of taxes levied by the City or county for operating purposes. For purposes of the previous sentence, taxes levied by the county for operating purposes include only millage allocated for county purposes under the Property Tax Limitation Act, 1933 PA 62, MCL 211.201 to 211.217a. For purposes of this subsection, tax increment revenues used to pay bonds issued by the City under section 216(1) of Act 57 shall be considered to be used by the tax increment financing plan rather than shared with the City. The limitation of this subsection does not apply to the portion of the captured assessed value shared pursuant to an agreement entered into before 1989 with the county or city in which an enterprise zone is approved under section 13 of the Enterprise Zone Act, 1985 PA 224, MCL 125.2113.
- (d) Approval of the tax increment financing plan shall be in accordance with the notice, hearing and disclosure provisions of section 30-42. When the development plan is part of the tax increment financing plan, only one hearing and approval procedure is required for the two plans together.

- (e) Before the public hearing on the tax increment financing plan, the city commission shall provide a reasonable opportunity to the members of the county board of commissioners, and to the members of the community school board to meet with the city commission. The authority shall fully inform members of the county board of commissioners and of the school board of the fiscal and economic implications of the proposed development area. The members of the county boards of commissioners and of the school boards may present their recommendations at the public hearing on the tax increment financing plan. The authority may enter into agreements with the county board of commissioners, the school board and the governing body of the city in which the development area is located to share a portion of the captured assessed value of the district.
- (f) A tax increment financing plan may be modified if the modification is approved by the governing body upon notice and after public hearings and agreements as are required for approval of the original plan.

(Comp. Ords. Rev. 1991, § 12.233)

Sec. 30-39. - Tax increment; disposition of.

- (a) The amount of tax increment to be transmitted to the downtown development authority by the city and county treasurers shall be that portion of the tax levy of all taxing bodies paid each year on real and personal property in the project area on the captured assessed value.
- (b) The downtown development authority shall expend the tax increment revenues received for the development program only pursuant to the tax increment financing plan. Surplus funds shall revert proportionately to the respective taxing bodies. These revenues shall not be used to circumvent existing property tax limitations. The city commission may abolish the tax increment financing plan when it finds that the purposes for which it was established are accomplished. However, the tax increment financing plan shall not be abolished, allowed to expire, or otherwise terminate until the principal of, and interest on, bonds issued pursuant to section 216 of Act 57 have been paid or funds sufficient to make the payment have been segregated.

~~The authority shall expend the tax increments received for the development program only in accordance with the tax increment financing plan. Surplus funds shall revert proportionately to the respective taxing bodies. These revenues shall not be used to circumvent existing levy limit laws. The governing body of the city may abolish the tax increment financing plan when it finds that the purposes for which it was established are accomplished.~~

- (c) Annually the authority shall submit to the city commission and the state tax commission a report on the status of the tax increment financing account. The report shall include: the amount and source of revenue in the account; the amount and purpose of expenditures from the account; the amount of principal and interest in any outstanding bonded indebtedness; the initial assessed value of the project area; the captured assessed value retained by the authority; the tax increments received; and any additional information the city commission deems necessary. The report shall be published in a newspaper of general circulation in the city.

(Comp. Ords. Rev. 1991, § 12.234)

Sec. 30-40. - General obligation bonds.

The city may by resolution of the city commission authorize, issue and sell general obligation bonds subject to the limitations set forth in this section to finance the development program of the tax increment financing plan and shall pledge its full faith and credit for the payment of the bonds. The bonds shall mature in not more than 30 years and shall be subject to Act No. 202 of the Public Acts of Michigan of 1943 (MCL 131.1 et seq., ~~MSA 5-3188(1) et seq.~~), as amended. Before the city may authorize the borrowing, the downtown development authority shall submit an estimate of the anticipated tax increment revenue to be available for payment of principal and interest on the bonds, to the city commission. This estimate shall be approved by the city commission by resolution adopted by majority vote of the members of the commission in the resolution authorizing the bonds, and when approved by the municipal finance commission shall be conclusive for purposes of this section. The city may not pledge for annual debt service requirements in any one year in excess of 80 percent of the estimated tax increment revenue to be received for a development area for that year, and the total aggregate amount of borrowing shall not exceed an amount which the 80 percent of the estimated tax increment will service as to annual principal and interest requirements. The bonds issued under this section shall be considered a single series for the purposes of Act No. 202 of the Public Acts of Michigan of 1943 (MCL 131.1 et seq., ~~MSA 5-3188(1) et seq.~~), as amended.

(Comp. Ords. Rev. 1991, § 12.235)

Sec. 30-41. - Development plan generally-Preparation, contents.

- (a) When the downtown development authority board decides to finance a project in the downtown district by the use of revenue bonds as authorized in section 30-38 or tax increment financing as authorized in sections 30-38, 30-39 and 30-40, it shall prepare a development plan.
- (b) The development plan shall contain:
 - (1) The designation of boundaries of the development area in relation to highways, streets, streams or otherwise.
 - (2) The location and extent of existing streets and other public facilities within the development area and shall designate the location, character and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses and shall include a legal description of the development area.
 - (3) A description of existing improvements in the development area to be demolished, repaired or altered, a description of any repairs and alterations, and an estimate of the time required for completion.
 - (4) The location, extent, character and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimate of the time required for completion.

- (5) A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.
- (6) A description of any parts of the development area to be left as open space and the use contemplated for the space.
- (7) A description of any portions of the development area which the authority desires to sell, donate, exchange or lease to or from the city and the proposed terms.
- (8) A description of desired zoning changes and changes in streets, street levels, intersections, and utilities.
- (9) An estimate of the cost of the development, a statement of the proposed method of financing the development and the ability of the authority to arrange the financing.
- (10) Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority.
- (11) The procedures for bidding for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate; that all or a portion of the development will be leased, sold, or conveyed in any manner to those persons.
- (12) Estimates of the number of persons residing in the development area and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, a development plan shall include a survey of the families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals.
- (13) A plan for establishing priority for the relocation of persons displaced by the development in any new housing in the development area.
- (14) Provision for the costs of relocating persons displaced by the development and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, being Public Law 91-646, 42 U.S.C. Section 4601 et seq.
- (15) A plan for compliance with Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., ~~MSA 8.215(61) et seq.~~), as amended.
- (16) Other material which the authority or city commission deems pertinent.

(Comp. Ords. Rev. 1991, § 12.236)

Sec. 30-42. - Same-Public hearings.

- (a) The city commission, before adoption of an ordinance approving a development plan or tax increment financing plan, shall hold a public hearing on the development plan. Notice of the time and place of the hearing shall be given by publication twice in a newspaper of general circulation designated by the city, the first of which shall be not less than 20 days before the date set for the hearing. Proof of publication shall be by affidavit of the publisher, secured and made a part of such proceedings. Notice of the hearing shall be posted in at least 20 conspicuous and public places in the downtown district not less than 20 days before the hearing. Notice shall also be mailed to all property taxpayers of record in the downtown district not less than 20 days before the hearing. [The notice of hearing within the time frame described in this subsection shall be mailed by certified mail to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the development plan or the tax increment financing plan is approved or amended.](#) The city clerk shall attest to proof of posting and mailing by affidavit made a part of such proceedings.
- (b) Notice of the time and place of hearing on a development plan shall contain: a description of the proposed development area in relation to highways, streets, streams or otherwise; a statement that maps, plats, and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at a place designated in the notice, and that all aspects of the development plan will be open for discussion at the public hearing; and other information that the governing body deems appropriate. At the time set for hearing, the city commission shall provide an opportunity for interested persons to be heard and shall receive and consider communications in writing with reference ~~thereto~~ [to the development plan](#). The hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the development plan. The city commission shall make and preserve a record of the public hearing, including all data presented thereat.

(Comp. Ords. Rev. 1991, § 12.237)

Sec. 30-43. - Same-Conditions for approval.

- (a) The city commission after a public hearing on the development plan or the tax increment financing plan, or both, with notice thereof given in accordance with [section 30-42](#), shall determine whether the development plan or tax increment financing plan constitutes a public purpose. If it determines that the development plan or tax increment financing plan constitutes a public purpose, it shall then approve or reject the plan, or approve it with modification, by ordinance based on the following considerations:

- (1) The findings are recommendations of a development area citizens council, if a development area citizens council was formed.
 - (2) The plan meets the requirements set forth in section 30-41.
 - (3) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing.
 - (4) The development is reasonable and necessary to carry out the purposes of this article.
 - (5) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the plan and of this Article in an efficient and economically satisfactory manner.
 - (6) The development plan is in reasonable accord with the master plan of the city.
 - (7) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.
 - (8) Changes in zoning, streets, street levels, intersections, and utilities are reasonably necessary for the project and for the city.
- (b) Amendments to an approved development plan or tax increment plan must be submitted by the downtown development authority to the city for approval or rejection.

(Comp. Ords. Rev. 1991, § 12.238)

Sec. 30-44. - Relocation of persons.

A person to be relocated under this article shall be given not less than 90 days' written notice to vacate unless modified by court order for good cause.

(Comp. Ords. Rev. 1991, § 12.239)

Sec. 30-45. - Development area citizens council-Establishment.

- (a) If a proposed development area has residing within it 100 or more residents, a development area citizens council shall be established at least 90 days before the public hearing on the development or tax increment financing plan. The development area citizens council shall be established by the city commission and shall consist of not less than nine members. The members of the development area citizens council shall be residents of the development area and shall be appointed by the city commission. A member of a development area citizens council shall be at least 18 years of age.
- (b) A development area citizens council shall be representative of the development area.

(Comp. Ords. Rev. 1991, § 12.240)

Sec. 30-46. - Same-Duties.

A development area citizens council established pursuant to this article shall act as an advisory body to the downtown development authority and the city commission in the adoption ~~or~~ of the development of tax increment financing plans.

(Comp. Ords. Rev. 1991, § 12.241)

Sec. 30-47. - Same-Consultation with authority.

Periodically a representative of the downtown development authority responsible for preparation of a development or tax increment financing plan within the development area shall consult with and advise the development area citizens council regarding the aspects of a development plan, including the development of new housing for relocation purposes located either inside or outside of the development area. The consultation shall begin before any final decisions by the authority and the city commission regarding a development or tax increment financing plan. The consultation shall continue throughout the preparation and implementation of the development ~~or~~ of the tax increment financing plan.

(Comp. Ords. Rev. 1991, § 12.242)

Sec. 30-48. - Same-Meetings.

- (a) Meetings of the development area citizens council shall be open to the public. Notice of the time and place of the meetings shall be given by publication in a newspaper of general circulation not less than five days before the dates set for meetings of the development area citizens council. A person present at those meetings shall have reasonable opportunity to be heard.
- (b) A record of the meetings of a development area citizens council, including information and data presented, shall be maintained by the council.
- (c) A development area citizens council may request of and receive from the downtown development authority information and technical assistance relevant to the preparation of the development plan for the development area.
- (d) Failure of a development area citizens council to organize or to consult with and be advised by the downtown development authority, or failure to advise the city commission, as provided in this article, shall not preclude the adoption of a development plan by the city if the city complies with the other provisions of this article.

(Comp. Ords. Rev. 1991, § 12.243)

Sec. 30-49. - Same-Recommendations.

Within 20 days after the public hearing on a development or tax increment financing plan, the development area citizens council shall notify the city commission, in writing, of its findings and recommendations concerning a proposed development plan.

(Comp. Ords. Rev. 1991, § 12.244)

Sec. 30-50. - Budget.

- (a) The director of the downtown development authority shall prepare and submit for the approval of the board a budget for the operation of the authority for the ensuing fiscal year. The budget shall be prepared in the manner and contain the information required of municipal departments. Before the budget may be adopted by the board, it shall be approved by the city commission. Funds of the city shall not be included in the budget of the authority except those funds authorized in this article or by the city commission.
- (b) The city commission may assess a reasonable pro rata share of the funds for the cost of handling and auditing the funds against the funds of the authority, other than those committed, which cost shall be paid annually by the board pursuant to an appropriate item in its budget.

(Comp. Ords. Rev. 1991, § 12.245)

Sec. 30-51. - Historic sites.

- (a) A public facility, building or structure which is determined by the city to have significant historical interests shall be preserved in a manner as deemed necessary by the city in accordance with laws relative to the preservation of historical sites. [The preservation of facilities, buildings, or structures determined to be historic sites by a municipality shall include, at a minimum, equipping the historic site with a fire alarm system.](#)
- (b) ~~An~~ [The downtown development](#) authority shall refer to all proposed changes to the exterior of sites listed on the state register of the historic sites and the National Register of Historic Places to the applicable historic district commission created under Act No. 169 of the Public Acts of Michigan of 1970 (MCL 399.201 et seq.), as amended, or the [Michigan state housing development authority](#) ~~secretary of state~~ for review.

(Comp. Ords. Rev. 1991, § 12.246)

Sec. 30-52. - Termination of authority.

A downtown development authority ~~that which~~ [that](#) has completed the purposes for which it was organized shall be dissolved by ordinance of the city commission. The property and assets of the authority remaining after the satisfaction of the obligations of the authority shall belong to the city.

(Comp. Ords. Rev. 1991, § 12.247)

Secs. 30-53-30-75. - Reserved.

BUDGET AMENDMENTS (#2) FOR THE FOR CITY OF BUCHANAN

Net +/- Fund Income
Net +/- Dept Expenses

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	AMENDMENT #2	APPROX YTD BALANCE 4/8/2025
Fund 101 - GENERAL					
Revenues					
Dept 000.000					
101-000.000-402.000	REAL PROPERTY TAXES	1,969,000.00	1,969,000.00		1,813,544.32
101-000.000-412.000	DELQ PERS PROPERTY TAX	500.00	500.00		435.93
101-000.000-432.000	PILOT PAYMENTS	10,000.00	10,000.00		11,441.63
101-000.000-437.000	INDUSTRIAL FACILITY TAX	2,500.00	2,500.00		0.00
101-000.000-439.000	MEDICAL/ADULT MARIJUANA STATE REV.	300,000.00	300,000.00		349,371.96
101-000.000-442.000	FARMERS' MARKET REVENUE	0.00	1,000.00	1,000.00	565.00
101-000.000-445.000	PENALTY & INTEREST - TAXES	10,000.00	10,000.00		36,843.04
101-000.000-447.000	ADMINISTRATION FEE-TAXES	55,000.00	55,000.00		48,474.96
101-000.000-477.000	FRANCHISE FEE-CABLE	40,000.00	40,000.00		25,161.78
101-000.000-492.000	BUILDING PERMITS	20,000.00	20,000.00		13,433.75
101-000.000-492.001	MISCELLANEOUS LICENSE PERMITS	15,000.00	15,000.00		2,546.65
101-000.000-492.002	MEDICAL/ADULT MARIJUANA PERMITS	80,000.00	80,000.00		76,500.00
101-000.000-492.003	BANNER PERMITS	0.00	1,000.00	1,000.00	710.00
101-000.000-532.000	EMERGENCY RESPONSE FEE	20,000.00	20,000.00		20,000.00
101-000.000-540.000	STATE POLICE/MCOLES CPE	0.00	9,000.00	9,000.00	9,000.00
101-000.000-566.001	GRANTS & SPECIAL PROJECTS	5,000.00	5,000.00	55,000.00	45,000.00
			50,000.00		
101-000.000-566.003	GRANTS - VICTORY DEMO		17,975.00	17,975.00	17,975.00
101-000.000-568.000	STATE SHARED LIQUOR LICENSE	3,000.00	3,000.00		1,271.60
101-000.000-573.000	LOCAL STABILIZATION STATE REV	75,000.00	75,000.00		44,067.29
101-000.000-574.000	STATE REV SHARING CVTRS/SALES TAX	720,000.00	720,000.00		476,675.00
101-000.000-574.001	CVTRS-PS	5,000.00	5,000.00		744.00
101-000.000-596.000	LEHMANS ORCHARD ANNUAL PAYMENT	8,667.00	8,667.00		8,666.67
101-000.000-602.000	SCHOOL RESOURCE OFFICER	40,000.00	40,000.00		206.21
101-000.000-633.000	FOUNDATIONS - CEMETERY	7,000.00	7,000.00		4,410.20
101-000.000-634.000	GRAVE OPENINGS	32,000.00	32,000.00		28,935.30
101-000.000-635.000	CEMETERY TENT SERVICE	500.00	500.00	2,000.00	1,850.00
			1,500.00		
101-000.000-636.000	COLUMBARIUM & PLAQUE	1,500.00	1,500.00		450.00
101-000.000-640.000	VAULT SETTING FEES	4,000.00	4,000.00		2,900.00
101-000.000-641.000	WEEDS/SNOW	3,000.00	3,000.00	14,000.00	10,122.13
			11,000.00		
101-000.000-643.000	SALES - CEMETERY LOTS	20,000.00	20,000.00		12,975.00
101-000.000-644.000	COPIES	300.00	300.00		61.00
101-000.000-645.000	SALES - SURPLUS PROPERTY	100.00	100.00		100.00
101-000.000-652.000	PARKING VIOLATIONS	5,000.00	5,000.00		1,131.00
101-000.000-656.000	BUCHANAN REDBUD CITY CENTER	10,000.00	10,000.00		8,425.00
101-000.000-657.000	ORDINANCE VIOLATIONS	500.00	500.00		160.75
101-000.000-664.000	MML DIVIDENDS	7,000.00	7,000.00	16,000.00	15,616.00
			9,000.00		
101-000.000-665.000	INTEREST EARNED - INVESTMENTS	50,000.00	50,000.00		46,824.08
101-000.000-675.000	MISC REVENUE/DONATION	25,000.00	25,000.00		7,578.23
101-000.000-676.007	WORKERS COMP INSURANCE	6,000.00	6,000.00	18,000.00	18,179.96
			12,000.00		
101-000.000-677.000	POLICE REPORTS	500.00	500.00		187.50
101-000.000-678.000	SCHOOL GUARDS	14,000.00	14,000.00		9,347.39
101-000.000-683.000	FOIA FEES	0.00	100.00	100.00	45.88
101-000.000-689.000	CASH OVER/SHORT	0.00	0.00		(0.01)

101-000.000-698.101	INSURANCE RECOVERIES	0.00	1,000.00	1,000.00	834.28
101-000.000-699.214	TRANSFER IN - FROM STREET R&M	115,000.00	115,000.00		115,000.00
Total Dept 000.000		3,680,067.00	3,680,067.00		3,287,768.48
TOTAL REVENUES		3,680,067.00	3,680,067.00		
			113,575.00		
Expenditures					
Dept 000.000					
101-000.000-995.214	TRANSFERS OUT - TO STREET R&M FUND	0.00	462,000.00	462,000.00	461,643.76
101-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	0.00	250,000.00	250,000.00	250,000.00
Total Dept 000.000		0.00	0.00		711,643.76
			712,000.00		
Dept 101.000 - CITY COMMISSION					
101-101.000-705.000	SALARIES-PART TIME	10,000.00	10,000.00		5,755.96
101-101.000-715.000	FRINGE BENEFITS	1,500.00	1,500.00		752.88
101-101.000-804.000	SMCAS SERVICES	80,000.00	80,000.00		0.00
101-101.000-805.000	MARKETING PLAN	2,000.00	1,000.00		31.96
101-101.000-818.000	CONTRACTUAL	5,000.00	5,000.00		1,000.00
101-101.000-826.000	LEGAL FEES	50,000.00	50,000.00		25,454.22
101-101.000-831.000	MEMBERSHIP AND DUES	7,000.00	7,000.00		4,658.00
101-101.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	2,000.00		0.00
101-101.000-885.000	PUBLIC RELATIONS	40,000.00	25,000.00		11,500.00
101-101.000-962.000	MISCELLANEOUS	1,000.00	1,000.00		25.97
101-101.000-967.002	GRANTS & SPECIAL PROJECTS	100,000.00	10,000.00		5,000.00
101-101.000-975.000	PROPERTY ACQUISITION	5,000.00	5,000.00		0.00
Total Dept 101.000 - CITY COMMISSION		303,500.00	197,500.00		54,178.99
Dept 172.000 - CITY MANAGER					
101-172.000-702.000	SALARIES-FULL TIME	125,000.00	125,000.00		68,382.90
101-172.000-715.000	FRINGE BENEFITS	60,000.00	60,000.00		19,142.70
101-172.000-718.000	RECRUITMENT & RELOCATION	15,000.00	7,000.00		249.00
101-172.000-728.000	OFFICE SUPPLIES	2,000.00	2,000.00		75.07
101-172.000-730.000	POSTAGE	1,000.00	1,000.00		0.00
101-172.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00		0.00
101-172.000-818.000	CONTRACTUAL	20,000.00	20,000.00		2,366.70
101-172.000-826.000	LEGAL FEES	20,000.00	20,000.00		13,680.97
101-172.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00		1,072.00
101-172.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	3,500.00		0.00
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	12,000.00	12,000.00		3,000.00
101-172.000-962.000	MISCELLANEOUS	500.00	500.00		0.00
Total Dept 172.000 - CITY MANAGER		261,500.00	253,500.00		107,969.34
Dept 215.000 - CITY CLERK					
101-215.000-702.000	SALARIES-FULL TIME	80,000.00	80,000.00		50,569.59
101-215.000-703.000	SALARIES-OVERTIME	1,000.00	1,000.00		0.00
101-215.000-715.000	FRINGE BENEFITS	33,000.00	33,000.00		21,939.45
101-215.000-728.000	OFFICE SUPPLIES	1,500.00	1,500.00		310.60
101-215.000-818.000	CONTRACTUAL	7,000.00	12,000.00	14,000.00	12,339.42
			2,000.00		
101-215.000-826.000	LEGAL FEES	5,000.00	5,000.00		0.00
101-215.000-831.000	MEMBERSHIP AND DUES	1,000.00	1,000.00		100.00
101-215.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	2,000.00		0.00
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	1,500.00	1,500.00		722.07
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	4,000.00	4,000.00		2,045.71
101-215.000-962.000	MISCELLANEOUS	200.00	200.00		6.00
Total Dept 215.000 - CITY CLERK		136,200.00	141,200.00		88,032.84
			2,000.00		
Dept 253.000 - TREASURER					

101-253.000-702.000	SALARIES-FULL TIME	72,000.00	72,000.00	54,534.08
101-253.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00	967.60
101-253.000-715.000	FRINGE BENEFITS	25,000.00	25,000.00	16,543.81
101-253.000-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	1,452.10
101-253.000-730.000	POSTAGE	5,000.00	5,000.00	2,067.55
101-253.000-730.001	SPECIAL ASSESSMENT POSTAGE	0.00	4,500.00	4,496.36
101-253.000-744.101	PAYROLL PROCESSING	5,000.00	5,000.00	1,716.32
101-253.000-807.000	AUDIT	25,000.00	25,000.00	15,524.12
101-253.000-818.000	CONTRACTUAL	11,000.00	15,000.00	13,488.03
			3,000.00	
101-253.000-831.000	MEMBERSHIP AND DUES	0.00	300.00	482.00
101-253.000-864.000	CONFERENCES AND WORKSHOP	800.00	800.00	0.00
101-253.000-873.000	TRAVEL & CAR ALLOWANCE	300.00	300.00	0.00
101-253.000-970.047	TAX CHARGEBACKS	0.00	0.00	18.35
Total Dept 253.000 - TREASURER		150,100.00	158,900.00	111,290.32
			3,000.00	
Dept 257.000 - ASSESSOR				
101-257.000-705.000	SALARIES-PART TIME	28,000.00	28,000.00	19,273.60
101-257.000-715.000	FRINGE BENEFITS	2,500.00	2,500.00	1,840.00
101-257.000-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00
101-257.000-818.000	CONTRACTUAL	4,000.00	4,000.00	3,676.45
			1,000.00	
Total Dept 257.000 - ASSESSOR		35,500.00	35,500.00	24,790.05
			1,000.00	
Dept 262.000 - ELECTIONS				
101-262.000-702.000	SALARIES-FULL TIME	30,000.00	30,000.00	11,183.90
101-262.000-705.002	ELECTION WORKERS	20,000.00	20,000.00	10,421.50
101-262.000-715.000	FRINGE BENEFITS	12,000.00	12,000.00	7,465.17
101-262.000-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	945.93
101-262.000-818.000	CONTRACTUAL	4,000.00	4,000.00	5,227.68
			2,000.00	
101-262.000-826.000	LEGAL FEES	1,000.00	1,000.00	0.00
101-262.000-933.000	MAINTENANCE - EQUIPMENT	1,200.00	1,200.00	0.00
101-262.000-962.000	MISCELLANEOUS	2,000.00	2,000.00	784.25
101-262.000-995.001	TRANSFER-EQUIPMENT RESERVE	1,000.00	1,000.00	0.00
Total Dept 262.000 - ELECTIONS		74,200.00	74,200.00	36,028.43
			2,000.00	
Dept 265.000 - BUILDING AND GROUNDS				
101-265.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	9,000.00	2,349.62
101-265.000-756.001	CITY CENTER SUPPLIES	0.00	2,000.00	613.18
101-265.000-818.000	CONTRACTUAL	90,000.00	90,000.00	47,965.68
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	10,000.00	10,000.00	6,127.20
101-265.000-921.000	UTILITIES	34,000.00	34,000.00	31,349.79
			3,000.00	
101-265.000-922.000	ALARM MONITORING	0.00	1,000.00	658.39
101-265.000-923.000	CITY CENTER UTILITIES	12,000.00	12,000.00	6,160.92
101-265.000-931.000	MAINTENANCE - BUILDINGS	15,000.00	15,000.00	4,469.52
101-265.000-934.000	MAINT. - OFFICE EQUIPMENT	5,000.00	5,000.00	2,236.09
101-265.000-962.000	MISCELLANEOUS	4,000.00	4,000.00	209.00
101-265.000-963.000	FIRE & LIABILITY INSURANCE	46,000.00	40,500.00	40,493.00
101-265.000-970.057	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00
101-265.000-974.000	ZONING EXPENDITURES	3,000.00	3,000.00	0.00
Total Dept 265.000 - BUILDING AND GROUNDS		230,500.00	225,000.00	142,632.39
			6,000.00	
Dept 267.000 - ADMIN. & RECORD KEEPING				
101-267.000-956.000	BANK FEES AND CHARGES	4,000.00	4,000.00	2,641.47
Total Dept 267.000 - ADMIN. & RECORD KEEPING		4,000.00	4,000.00	2,419.91
Dept 268.000 - RENTAL PROPERTY				

101-268.000-921.000	UTILITIES	8,000.00	8,000.00		2,219.55
101-268.000-931.000	MAINTENANCE - BUILDINGS	2,000.00	2,000.00		0.00
101-268.000-962.000	MISCELLANEOUS	1,000.00	1,000.00		0.00
101-268.000-963.000	FIRE & LIABILITY INSURANCE	500.00	0.00		0.00
Total Dept 268.000 - RENTAL PROPERTY		11,500.00	11,000.00		2,219.55
Dept 273.000 - BUILDING AUTHORITY					
101-273.000-995.369	TRANSFERS OUT - TO BLDG AUTH DEBT FUND	0.00	149,546.88	149,546.88	149,546.88
Total Dept 273.000 - BUILDING AUTHORITY		0.00	149,546.88		149,546.88
Dept 301.000 - POLICE					
101-301.000-150.000	BOOKS & MAGAZINES	300.00	300.00		0.00
101-301.000-702.000	SALARIES-FULL TIME	700,000.00	700,000.00		419,910.92
101-301.000-702.001	SALARIES-CODE ENFORCEMENT	51,000.00	51,000.00	58,000.00	41,459.31
			7,000.00		
101-301.000-703.000	SALARIES-OVERTIME	30,000.00	30,000.00	50,000.00	37,322.29
			20,000.00		
101-301.000-705.000	SALARIES-PART TIME	20,000.00	20,000.00	0.00	0.00
			(20,000.00)		
101-301.000-705.001	SALARIES-PT/CODE ENFORCEMENT	3,000.00	3,000.00	0.00	0.00
			(3,000.00)		
101-301.000-715.000	FRINGE BENEFITS	297,000.00	297,000.00		173,918.91
101-301.000-728.000	OFFICE SUPPLIES	3,000.00	3,000.00		728.06
101-301.000-729.000	TARGET RANGE & SUPPLIES	6,000.00	6,000.00		2,060.67
101-301.000-751.000	GAS AND OIL	22,000.00	22,000.00		9,930.02
101-301.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00		2,225.92
101-301.000-768.000	UNIFORMS	4,500.00	4,500.00	7,500.00	6,467.01
			3,000.00		
101-301.000-769.000	UNIFORM CLEANING	800.00	800.00		180.00
101-301.000-810.000	INSURANCE CLAIM REPAIRS	0.00	500.00		390.00
101-301.000-818.000	CONTRACTUAL	15,000.00	15,000.00		13,451.95
101-301.000-818.002	RESERVE TRAINING	1,000.00	2,000.00		1,974.00
101-301.000-818.003	BACKGROUND CHECKS		200.00	200.00	50.00
101-301.000-826.000	LEGAL FEES	7,000.00	7,000.00		2,780.20
101-301.000-831.000	MEMBERSHIP AND DUES	0.00	325.00	325.00	280.00
101-301.000-851.000	RADIO MAINTENANCE	8,000.00	8,000.00		2,404.88
101-301.000-853.000	TELEPHONE, INTERNET, CABLE	14,000.00	14,000.00		9,836.68
101-301.000-864.000	CONFERENCES AND WORKSHOP	1,000.00	1,000.00	1,500.00	990.42
			500.00		
MOOLES TRAINING			9,000.00	9,000.00	
101-301.000-873.000	TRAVEL & CAR ALLOWANCE	1,000.00	1,000.00		374.98
101-301.000-886.000	COMMUNITY POLICING	2,000.00	2,000.00		1,835.68
101-301.000-921.000	UTILITIES	16,000.00	16,000.00		8,713.81
101-301.000-931.000	MAINTENANCE - BUILDINGS	4,000.00	4,000.00		823.97
101-301.000-933.000	MAINTENANCE - EQUIPMENT	1,000.00	1,000.00		0.00
101-301.000-934.000	MAINT. - OFFICE EQUIPMENT	2,000.00	2,000.00		609.17
101-301.000-939.000	MAINTENANCE - VEHICLE	16,000.00	16,000.00		6,729.74
101-301.000-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00		1,161.42
101-301.000-961.000	MEDICAL EXAMS	1,000.00	1,000.00	1,200.00	850.24
			200.00		
101-301.000-962.000	MISCELLANEOUS	3,000.00	3,000.00		1,852.07
101-301.000-963.000	FIRE & LIABILITY INSURANCE	24,000.00	20,000.00		19,033.71
101-301.000-967.013	DARE PROGRAM	1,500.00	1,500.00		0.00
101-301.000-970.050	RESERVE EQUIPMENT	1,000.00	1,000.00		50.00
Total Dept 301.000 - POLICE		1,262,600.00	1,260,100.00		768,396.03
			17,025.00		
Dept 315.000 - CROSSING GUARDS					
101-315.000-702.000	SALARIES-FULL TIME	31,000.00	31,000.00		17,242.24
101-315.000-715.000	FRINGE BENEFITS	4,000.00	4,000.00		2,323.08
101-315.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00		0.00

Total Dept 315.000 - CROSSING GUARDS	35,500.00	35,500.00	19,565.32
Dept 336.000 - FIRE DEPARTMENT			
101-336.000-150.000 BOOKS & MAGAZINES	200.00	200.00	0.00
101-336.000-704.001 SALARIES-VOLUNTEER FIREMAN	60,000.00	60,000.00	20,587.22
101-336.000-715.000 FRINGE BENEFITS	6,500.00	6,500.00	3,113.75
101-336.000-728.000 OFFICE SUPPLIES	750.00	750.00	0.00
101-336.000-751.000 GAS AND OIL	1,200.00	1,200.00	739.76
101-336.000-756.000 MISCELLANEOUS SUPPLIES	2,500.00	2,500.00	1,342.48
101-336.000-768.000 UNIFORMS	2,000.00	2,000.00	79.00
101-336.000-818.000 CONTRACTUAL	2,500.00	2,500.00	903.73
101-336.000-831.000 MEMBERSHIP AND DUES	1,500.00	1,500.00	860.00
101-336.000-851.000 RADIO MAINTENANCE	2,000.00	2,000.00	923.41
101-336.000-851.001 EQUIPMENT TESTING	8,000.00	8,000.00	6,723.89
101-336.000-853.000 TELEPHONE, INTERNET, CABLE	4,500.00	4,500.00	5,500.00
		1,000.00	
101-336.000-864.000 CONFERENCES AND WORKSHOP	500.00	1,000.00	991.06
101-336.000-921.000 UTILITIES	12,000.00	12,000.00	8,733.03
101-336.000-931.000 MAINTENANCE - BUILDINGS	1,500.00	1,500.00	131.75
101-336.000-933.000 MAINTENANCE - EQUIPMENT	1,000.00	1,000.00	63.96
101-336.000-934.000 MAINT. - OFFICE EQUIPMENT	500.00	500.00	0.00
101-336.000-939.000 MAINTENANCE - VEHICLE	9,000.00	9,000.00	3,371.08
101-336.000-960.000 EDUCATION AND TRAINING	2,000.00	2,000.00	797.38
101-336.000-961.000 MEDICAL EXAMS	2,000.00	2,000.00	626.36
101-336.000-962.000 MISCELLANEOUS	1,000.00	1,000.00	112.53
101-336.000-963.000 FIRE AND LIABILITY INSURANCE	4,000.00	3,500.00	3,266.69
Total Dept 336.000 - FIRE DEPARTMENT	125,150.00	125,150.00	57,072.27
		1,000.00	
Dept 371.001 - BUILDING INSPECTOR			
101-371.001-150.000 BOOKS & MAGAZINES	500.00	500.00	350.00
101-371.001-705.000 SALARIES-PART TIME	52,000.00	52,000.00	31,810.80
101-371.001-715.000 FRINGE BENEFITS	4,200.00	4,200.00	2,974.13
101-371.001-728.000 OFFICE SUPPLIES	1,000.00	1,000.00	317.91
101-371.001-730.000 POSTAGE	200.00	200.00	0.00
101-371.001-818.000 CONTRACTUAL	4,000.00	4,000.00	0.00
101-371.001-831.000 MEMBERSHIP AND DUES	200.00	200.00	45.00
101-371.001-853.000 TELEPHONE, INTERNET, CABLE	1,000.00	1,000.00	395.25
101-371.001-864.000 CONFERENCES AND WORKSHOP	2,500.00	2,500.00	1,266.36
101-371.001-921.000 UTILITIES	2,700.00	2,700.00	0.00
		(2,700.00)	
101-371.001-934.000 MAINT. - OFFICE EQUIPMENT	200.00	200.00	0.00
101-371.001-957.001 CAPITAL OUTLAY	17,000.00	17,000.00	0.00
Total Dept 371.001 - BUILDING INSPECTOR	85,500.00	85,500.00	39,280.94
		(2,700.00)	
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS			
101-441.000-702.000 SALARIES-FULL TIME	60,000.00	60,000.00	32,671.86
101-441.000-703.000 SALARIES-OVERTIME	9,000.00	9,000.00	2,274.79
101-441.000-704.000 SALARIES-TEMPORARY	40,000.00	40,000.00	12,341.45
101-441.000-715.000 FRINGE BENEFITS	24,000.00	24,000.00	20,554.57
101-441.000-751.000 GAS AND OIL	30,000.00	30,000.00	15,505.22
101-441.000-756.000 MISCELLANEOUS SUPPLIES	6,000.00	6,000.00	7,500.00
		1,500.00	
101-441.000-758.000 EQUIPMENT MAINT SUPPLIES	38,000.00	38,000.00	15,866.91
101-441.000-758.001 BLDG & GRNDS MAINT SUPPLIES	3,000.00	3,000.00	1,671.23
101-441.000-768.000 UNIFORMS	4,000.00	4,000.00	1,318.00
101-441.000-818.000 CONTRACTUAL	22,000.00	27,000.00	20,958.39
101-441.000-853.000 TELEPHONE, INTERNET, CABLE	4,000.00	4,000.00	2,859.22
101-441.000-864.000 CONFERENCES AND WORKSHOP	3,000.00	3,000.00	0.00
101-441.000-921.000 UTILITIES	28,000.00	28,000.00	20,987.76
101-441.000-926.000 STREET LIGHTING	37,000.00	37,000.00	18,104.88

101-441.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	8,000.00		1,477.96
101-441.000-932.000	MAINTENANCE - GROUNDS	3,000.00	3,000.00		0.00
101-441.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	20,000.00		12,689.28
101-441.000-939.000	MAINTENANCE - VEHICLE	15,000.00	15,000.00		2,403.08
101-441.000-961.000	MEDICAL EXAMS	2,500.00	2,500.00		0.00
101-441.000-962.000	MISCELLANEOUS	2,500.00	2,500.00		215.84
101-441.000-963.000	FIRE AND LIABILITY INSURANCE	12,000.00	12,000.00		11,854.40
101-441.000-970.056	STORMWATER PHASE II	8,000.00	8,000.00		5,713.48
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		379,000.00	384,000.00		206,085.48
			1,500.00		
Dept 567.000 - CEMETERY					
101-567.000-702.000	SALARIES-FULL TIME	40,000.00	40,000.00		15,839.10
101-567.000-703.000	SALARIES-OVERTIME	5,000.00	5,000.00		470.31
101-567.000-704.000	SALARIES-TEMPORARY	15,000.00	15,000.00		9,574.00
101-567.000-715.000	FRINGE BENEFITS	18,000.00	18,000.00		11,005.79
101-567.000-751.000	GAS AND OIL	15,000.00	15,000.00		7,642.54
101-567.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	9,000.00		6,660.69
101-567.000-768.000	UNIFORMS	1,000.00	1,000.00		630.00
101-567.000-818.000	CONTRACTUAL	10,000.00	10,000.00		5,270.88
101-567.000-831.000	MEMBERSHIP AND DUES	300.00	300.00		45.00
101-567.000-853.000	TELEPHONE, INTERNET, CABLE	3,000.00	3,000.00		1,926.12
101-567.000-921.000	UTILITIES	15,000.00	15,000.00		8,011.67
101-567.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	8,000.00		1,076.55
101-567.000-932.000	MAINTENANCE - GROUNDS	7,000.00	7,000.00		198.00
101-567.000-933.000	MAINTENANCE - EQUIPMENT	10,000.00	10,000.00	11,500.00	8,354.42
			1,500.00		
101-567.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00		0.00
101-567.000-939.000	MAINTENANCE - VEHICLE	3,000.00	3,000.00		0.00
101-567.000-961.000	MEDICAL EXAMS	1,000.00	1,000.00		272.00
101-567.000-962.000	MISCELLANEOUS	1,500.00	1,500.00		25.00
101-567.000-963.000	FIRE & LIABILITY INSURANCE	3,000.00	3,000.00		2,684.52
101-567.000-995.001	TRANSFER-EQUIPMENT RESERVE	5,500.00	5,500.00		0.00
Total Dept 567.000 - CEMETERY		171,300.00	171,300.00		79,686.59
			1,500.00		
Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT					
101-700.000-702.000	ADD FOR FY25-26: WAGES				
101-700.000-715.000	ADD FOR FY25-26: FRINGE				
101-700.000-735.000	ECONOMIC DEVELOPMENT	75,000.00	75,000.00		28,936.86
101-700.000-805.000	MARKETING PLAN	0.00	1,000.00	3,000.00	944.76
			2,000.00		
101-700.000-826.000	LEGAL FEES		15,000.00	15,000.00	5,553.06
101-700.000-885.000	PUBLIC RELATIONS	0.00	25,000.00	5,000.00	10.71
			(20,000.00)		
101-700.000-967.002	GRANTS & SPECIAL PROJECTS	0.00	90,000.00		61,830.29
101-700.000-967.003	VICTORY ST. DEMOLITION		18,000.00	18,000.00	17,800.00
Total Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT		75,000.00	191,000.00		115,075.68
			15,000.00		
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING					
101-701.000-887.000	STREETSCAPE PROJECT	0.00	0.00	TBD	385.37
Total Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	0.00		385.37
Dept 753.000 - PEAR'S MILL					
101-753.000-756.014	MISCELLANEOUS	5,000.00	5,000.00		360.00
101-753.000-853.000	TELEPHONE, INTERNET, CABLE	2,000.00	2,000.00		1,473.35
101-753.000-921.000	UTILITIES	1,000.00	1,000.00	1,500.00	1,261.05
			500.00		
101-753.000-922.000	ALARM MONITORING	1,200.00	1,200.00		838.00
101-753.000-935.000	STREET MAINTENANCE/RESURFACING	500.00	500.00		0.00
101-753.000-963.000	FIRE & LIABILITY INSURANCE	600.00	750.00		743.00
Total Dept 753.000 - PEAR'S MILL		10,300.00	10,450.00		4,675.40

			500.00	
Dept 754.000 - FARMERS' MARKET				
101-754.000-756.014	MISCELLANEOUS	3,000.00	3,000.00	995.99
101-754.000-803.000	MARKET MASTER FEES	5,000.00	5,000.00	3,200.00
101-754.000-857.000	WEBSITE	200.00	200.00	132.42
101-754.000-921.000	UTILITIES	500.00	500.00	0.00
101-754.000-932.000	MAINTENANCE - GROUNDS	0.00	1,000.00	0.00
101-754.000-935.000	STREET MAINTENANCE/RESURFACING	1,000.00	0.00	0.00
101-754.000-963.000	FIRE & LIABILITY INSURANCE	100.00	100.00	69.00
Total Dept 754.000 - FARMERS' MARKET		9,800.00	9,800.00	4,397.41
Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD				
101-755.000-704.000	SALARIES-TEMPORARY	5,000.00	0.00	0.00
101-755.000-715.000	FRINGE BENEFITS	1,000.00	0.00	0.00
101-755.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	60.87
101-755.000-756.014	MISCELLANEOUS	500.00	500.00	0.00
101-755.000-818.000	CONTRACTUAL	20,000.00	20,000.00	4,447.00
101-755.000-864.000	CONFERENCES AND WORKSHOP	500.00	500.00	0.00
101-755.000-921.000	UTILITIES	2,500.00	2,500.00	1,010.82
101-755.000-932.000	MAINTENANCE - GROUNDS	0.00	3,000.00	0.00
101-755.000-935.000	STREET MAINTENANCE/RESURFACING	3,000.00	0.00	0.00
101-755.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	0.00
101-755.000-963.000	FIRE & LIABILITY INSURANCE	500.00	675.00	656.00
Total Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD		34,500.00	28,675.00	6,174.69
TOTAL EXPENDITURES		3,395,650.00	3,402,275.00	

Fund 202 - MAJOR STREETS

		ORIGINAL	AMENDED	
			BUDGET	AMENDMENT #2
Net +/- Fund Income				
Net +/- Dept Expenses				
Revenues				YTD
Dept 000.000				
202-000.000-546.000	GAS & WEIGHT TAX	525,000.00	525,000.00	450,262.67
202-000.000-665.000	INTEREST EARNED - INVESTMENTS	35,000.00	35,000.00	16,811.44
	TRANSFER IN - FROM FUND 214		500,000.00	500,000.00
Total Dept 000.000		560,000.00	560,000.00	
TOTAL REVENUES		560,000.00	560,000.00	
			500,000.00	
Expenditures				
Dept 000.000				
Dept 267.000 - ADMIN. & RECORD KEEPING				
202-267.000-702.000	SALARIES-FULL TIME	37,000.00	37,000.00	21,329.49
202-267.000-703.000	SALARIES-OVERTIME	0.00	400.00	400.00
202-267.000-715.000	FRINGE BENEFITS	15,000.00	15,000.00	5,641.84
202-267.000-744.101	PAYROLL PROCESSING	0.00	2,500.00	2,500.00
Total Dept 267.000 - ADMIN. & RECORD KEEPING		52,000.00	52,000.00	28,510.22
			2,900.00	
Dept 463.000 - ROUTINE STREET MAINTENANCE				
202-463.000-702.000	SALARIES-FULL TIME	70,000.00	70,000.00	43,361.28
202-463.000-703.000	SALARIES-OVERTIME	5,000.00	5,000.00	3,508.46
202-463.000-715.000	FRINGE BENEFITS	40,000.00	40,000.00	26,072.12
202-463.000-756.000	MISCELLANEOUS SUPPLIES	2,500.00	2,500.00	99.44
202-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	30,000.00	30,000.00	21,305.11
202-463.000-818.000	CONTRACTUAL	12,000.00	12,000.00	14,500.00
			2,500.00	
202-463.000-935.000	STREET MAINTENANCE/RESURFACING	20,000.00	20,000.00	3,000.00
	DAYS AVE CULVERT REPAIR		800,000.00	800,000.00
	STREET RETAINING WALL REPAIR		400,000.00	400,000.00
202-463.000-977.000	SIDEWALK REPLACEMENT	5,000.00	5,000.00	0.00
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		184,500.00	184,500.00	394,537.68
			1,205,400.00	
Dept 468.000 - TREE & SHRUB MAINTENANCE				
202-468.000-702.000	SALARIES-FULL TIME	34,000.00	34,000.00	18,856.42
202-468.000-703.000	SALARIES-OVERTIME	2,500.00	2,500.00	1,212.74
202-468.000-704.000	SALARIES-TEMPORARY	5,000.00	5,000.00	0.00
202-468.000-715.000	FRINGE BENEFITS	13,000.00	13,000.00	8,181.32
202-468.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00	0.00
202-468.000-818.000	CONTRACTUAL	2,000.00	2,000.00	0.00
202-468.000-978.000	TREE REMOVAL/REPLACEMENT	10,000.00	10,000.00	1,500.00
Total Dept 468.000 - TREE & SHRUB MAINTENANCE		70,500.00	70,500.00	29,750.48
Dept 469.000 - DRAINAGE				
202-469.000-702.000	SALARIES-FULL TIME	23,000.00	23,000.00	14,179.62
202-469.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00	1,480.34
202-469.000-715.000	FRINGE BENEFITS	11,500.00	11,500.00	5,370.62

202-469.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	3,000.00		0.00
Total Dept 469.000 - DRAINAGE		39,500.00	39,500.00		21,030.58
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE					
202-474.000-702.000	SALARIES-FULL TIME	23,000.00	23,000.00		14,179.62
202-474.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00		1,480.34
202-474.000-715.000	FRINGE BENEFITS	11,500.00	11,500.00		5,371.03
202-474.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00		395.18
202-474.000-818.000	CONTRACTUAL	1,000.00	1,000.00		0.00
202-474.000-921.000	UTILITIES	2,000.00	2,000.00		1,372.63
202-474.000-932.000	MAINTENANCE - GROUNDS	500.00	500.00		0.00
202-474.000-962.000	MISCELLANEOUS	4,000.00	4,000.00		1,727.00
Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		48,000.00	48,000.00		24,525.80
Dept 478.000 - WINTER MAINTENANCE					
202-478.000-702.000	SALARIES-FULL TIME	44,000.00	44,000.00		28,969.30
202-478.000-703.000	SALARIES-OVERTIME	4,000.00	4,000.00		2,408.70
202-478.000-715.000	FRINGE BENEFITS	21,000.00	21,000.00		11,890.97
202-478.000-756.000	MISCELLANEOUS SUPPLIES	10,000.00	10,000.00		404.24
Total Dept 478.000 - WINTER MAINTENANCE		79,000.00	79,000.00		43,673.21
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING					
202-701.000-887.000	STREETSCAPE PROJECT	0.00	0.00	TBD	385.37
Total Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	0.00		385.37
TOTAL EXPENDITURES		473,500.00	473,500.00		

Fund 203 - LOCAL STREETS

Net +/- Fund Income

Net +/- Dept Expenses

		ORIGINAL	AMENDED BUDGET	AMENDMENT #2	YTD
Revenues					
Dept 000.000					
203-000.000-478.000	METRO ACT STATE REVENUE	20,000.00	20,000.00		0.00
203-000.000-546.000	GAS & WEIGHT TAX	170,000.00	170,000.00		119,020.53
203-000.000-665.000	INTEREST EARNED - INVESTMENTS	20,000.00	20,000.00		6,696.06
203-000.000-699.214	TRANSFER IN - FROM STREET R&M	183,374.00	183,374.00		183,374.00
Total Dept 000.000		393,374.00	393,374.00		309,090.59
TOTAL REVENUES		393,374.00	393,374.00		309,090.59
Expenditures					
Dept 267.000 - ADMIN. & RECORD KEEPING					
203-267.000-702.000	SALARIES-FULL TIME	36,000.00	36,000.00		21,310.60
203-267.000-703.000	SALARIES-OVERTIME	0.00	200.00	200.00	53.01
203-267.000-715.000	FRINGE BENEFITS	17,000.00	17,000.00		5,365.63
203-267.000-744.101	PAYROLL PROCESSING	0.00	2,000.00	2,000.00	583.60
Total Dept 267.000 - ADMIN. & RECORD KEEPING		53,000.00	53,000.00		27,312.84
Dept 463.000 - ROUTINE STREET MAINTENANCE			2,200.00		
203-463.000-702.000	SALARIES-FULL TIME	60,000.00	60,000.00		38,592.96
203-463.000-703.000	SALARIES-OVERTIME	4,000.00	4,000.00		3,370.03
203-463.000-715.000	FRINGE BENEFITS	28,000.00	28,000.00		21,209.19
203-463.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00		0.00
203-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	25,000.00	25,000.00		16,836.00
203-463.000-818.000	CONTRACTUAL	2,500.00	2,500.00	8,500.00	6,051.40
			6,000.00		
203-463.000-935.000	STREET MAINTENANCE/RESURFACING	3,500.00	3,500.00		0.00
203-463.000-977.000	SIDEWALK REPLACEMENT	2,000.00	2,000.00		0.00
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		125,500.00	6,000.00		86,059.58
Dept 468.000 - TREE & SHRUB MAINTENANCE					
203-468.000-702.000	SALARIES-FULL TIME	28,000.00	28,000.00		18,195.94
203-468.000-703.000	SALARIES-OVERTIME	2,500.00	2,500.00		1,574.39
203-468.000-704.000	SALARIES-TEMPORARY	15,000.00	15,000.00		0.00
203-468.000-715.000	FRINGE BENEFITS	12,500.00	12,500.00		7,287.82
203-468.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00		0.00
203-468.000-818.000	CONTRACTUAL	1,000.00	1,000.00		0.00
203-468.000-962.000	MISCELLANEOUS	500.00	500.00		0.00
203-468.000-978.000	TREE REMOVAL/REPLACEMENT	8,000.00	8,000.00		400.00
Total Dept 468.000 - TREE & SHRUB MAINTENANCE		69,500.00	69,500.00		27,458.15
Dept 469.000 - DRAINAGE					
203-469.000-702.000	SALARIES-FULL TIME	21,000.00	21,000.00		11,816.75
203-469.000-703.000	SALARIES-OVERTIME	1,500.00	1,500.00		1,233.68
203-469.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00		4,475.22
203-469.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00		0.00
203-469.000-935.001	STREET SWEEPING	4,000.00	4,000.00		0.00
Total Dept 469.000 - DRAINAGE		38,000.00	38,000.00		17,525.65

Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE

203-474.000-702.000	SALARIES-FULL TIME	21,000.00	21,000.00	11,812.14
203-474.000-703.000	SALARIES-OVERTIME	1,700.00	1,700.00	1,288.93
203-474.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00	4,749.38
203-474.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	3,000.00	152.34
Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		35,200.00	35,200.00	18,002.79

Dept 478.000 - WINTER MAINTENANCE

203-478.000-702.000	SALARIES-FULL TIME	25,000.00	25,000.00	16,585.27
203-478.000-703.000	SALARIES-OVERTIME	2,200.00	2,200.00	1,372.13
203-478.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00	6,462.30
203-478.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00	0.00
Total Dept 478.000 - WINTER MAINTENANCE		38,700.00	38,700.00	24,419.70

TOTAL EXPENDITURES

359,900.00	359,900.00
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Fund 214 - STREET REPAIR & MAINTENANCE

Net +/- Fund Income
Net +/- Dept Expenses

		ORIGINAL	AMENDED	
			BUDGET	AMENDMENT #2
Revenues				
Dept 000.000				YTD
214-000.000-665.000	INTEREST EARNED - INVESTMENTS	15,000.00	15,000.00	5,236.42
214-000.000-699.101	TRANSFER IN - FROM GENERAL FUND	450,000.00	450,000.00	461,643.76
Total Dept 000.000		465,000.00	465,000.00	466,880.18
TOTAL REVENUES		465,000.00	465,000.00	466,880.18
Expenditures				
Dept 000.000				
214-000.000-818.000	CONTRACTUAL	15,000.00	50,000.00	2,500.00
			(47,500.00)	
214-000.000-995.101	TRANSFER TO GENERAL	115,000.00	115,000.00	115,000.00
214-000.000-995.202	TRANSFER TO MAJOR STREETS	183,374.00	500,000.00	500,000.00
214-000.000-995.203	TRANSFER TO LOCAL STREETS	0.00	183,374.00	183,374.00
Total Dept 000.000		313,374.00	800,874.00	298,944.35
			452,500.00	
TOTAL EXPENDITURES		313,374.00	800,874.00	338,905.40

Fund 592 - WATER AND SEWER FUND

Net +/- Fund Income
Net +/- Dept Expenses

		ORIGINAL	AMENDED	
			BUDGET	AMENDMENT #2
Revenues				
Dept 000.000				YTD
592-000.000-445.001	PENALTIES - DELINQ COLLECTION	42,000.00	42,000.00	58,953.14
592-000.000-542.000	TMF GRANT (EGLE)	0.00	60,000.00	60,000.00
592-000.000-582.000	PERFORMANCE FEES	5,000.00	5,000.00	0.00
592-000.000-583.000	METER SALES	0.00	8,250.00	8,250.00
592-000.000-642.000	WATER SALES	700,000.00	700,000.00	571,192.69
592-000.000-642.001	LEACHATE TREATMENT	270,000.00	270,000.00	264,419.07
592-000.000-642.002	READY-TO-SERVE CHARGES	1,150,000.00	1,150,000.00	1,055,479.62
592-000.000-643.001	SEWER CHARGES	975,000.00	975,000.00	852,655.92
592-000.000-647.000	BUCHANAN TWP ASSESSMENT CHARGE	14,000.00	14,000.00	12,100.19
592-000.000-665.000	INTEREST EARNED - INVESTMENTS	125,000.00	125,000.00	62,446.80
592-000.000-666.000	PORTABLE TOILET DUMPING	30,000.00	30,000.00	17,114.50
592-000.000-675.000	MISC REVENUE/DONATION	1,500.00	1,500.00	34,000.00
			32,500.00	
592-000.000-943.001	HYDRANT RENTAL	4,500.00	4,500.00	4,162.00
Total Dept 000.000		3,317,000.00	3,317,000.00	2,966,785.51
			100,750.00	
TOTAL REVENUES		3,317,000.00	3,317,000.00	
Expenditures				
Dept 000.000				
592-000.000-922.000	BUCH TWP UTILITY ASSESSMENT	14,000.00	14,000.00	0.00
592-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	0.00	250,000.00	250,000.00
Total Dept 000.000		14,000.00	14,000.00	250,000.00
			250,000.00	
Dept 273.000 - BUILDING AUTHORITY				
592-273.000-995.369	TRANSFERS OUT - TO BLDG AUTH DEBT FUND	0.00	149,546.88	149,546.88
Total Dept 273.000 - BUILDING AUTHORITY		0.00	0.00	149,546.88
			149,546.88	
Dept 590.000 - SEWER MAINTENANCE & OPERATION				
592-590.000-702.000	SALARIES-FULL TIME	387,000.00	387,000.00	227,203.35
592-590.000-703.000	SALARIES-OVERTIME	10,000.00	10,000.00	9,600.58
592-590.000-705.000	SALARIES-PART TIME	5,000.00	5,000.00	0.00
592-590.000-715.000	FRINGE BENEFITS	198,000.00	198,000.00	82,329.90
592-590.000-716.000	PENSION EXP-GASB 68	5,000.00	5,000.00	0.00
592-590.000-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	235.00
592-590.000-730.000	POSTAGE	11,000.00	1,500.00	199.02
592-590.000-743.000	CHEMICALS	22,000.00	22,000.00	14,615.29
592-590.000-744.101	PAYROLL PROCESSING	0.00	1,000.00	233.44
592-590.000-751.000	GAS AND OIL	7,500.00	7,500.00	3,350.48
592-590.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	8,000.00	4,069.55
592-590.000-757.000	LAB SUPPLIES	13,000.00	13,000.00	10,543.74
592-590.000-758.000	EQUIPMENT MAINT SUPPLIES	5,000.00	5,000.00	7,000.00
			2,000.00	
592-590.000-768.000	UNIFORMS	2,000.00	2,000.00	400.00
592-590.000-807.000	AUDIT	10,000.00	10,000.00	7,762.06
592-590.000-818.000	CONTRACTUAL	18,000.00	40,000.00	25,505.00
592-590.000-820.000	LAB ANALYTICAL SERVICE	12,000.00	12,000.00	6,721.21
592-590.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00	0.00
592-590.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	5,000.00	3,907.28
592-590.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	3,500.00	1,137.08
592-590.000-873.000	TRAVEL & CAR ALLOWANCE	1,000.00	1,000.00	0.00

592-590.000-902.000	PRINTING & PUBLISHING	0.00	9,500.00		5,608.16
592-590.000-921.000	UTILITIES	160,000.00	160,000.00		87,674.76
592-590.000-931.000	MAINTENANCE - BUILDINGS	3,000.00	3,000.00		0.00
592-590.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	20,000.00		3,078.18
592-590.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00		22.96
592-590.000-936.000	SOLIDS HANDLING & DISPOSAL	40,000.00	40,000.00		25,120.36
592-590.000-937.000	ELECTRICAL MAINTENANCE	4,000.00	4,000.00		0.00
592-590.000-937.001	INSTRUMENT MAINTENANCE	2,000.00	2,000.00		690.50
592-590.000-938.000	MAINTENANCE - SYSTEM	8,000.00	40,000.00		27,920.02
592-590.000-939.000	MAINTENANCE - VEHICLE	3,000.00	3,000.00		2,796.57
592-590.000-943.000	EQUIPMENT RENTAL	500.00	500.00		0.00
592-590.000-957.002	ANNUAL PERMIT FEES	6,500.00	6,500.00	6,000.00	5,760.00
			(500.00)		
592-590.000-960.000	EDUCATION AND TRAINING	3,500.00	3,500.00		1,364.20
592-590.000-961.000	MEDICAL EXAMS	400.00	400.00		168.00
592-590.000-962.000	MISCELLANEOUS	4,000.00	4,000.00		0.00
592-590.000-963.000	FIRE & LIABILITY INSURANCE	13,500.00	16,500.00		16,463.34
592-590.000-965.000	REAL ESTATE TAXES		25,935.00	25,935.00	
Total Dept 590.000 - SEWER MAINTENANCE & OPERATION		991,400.00	1,053,400.00		578,969.65
			27,435.00		
Dept 591.000 - WATER MAINTENANCE & OPERATION					
592-591.000-702.000	SALARIES-FULL TIME	310,000.00	310,000.00		211,852.51
592-591.000-703.000	SALARIES-OVERTIME	20,000.00	20,000.00		7,248.14
592-591.000-705.000	SALARIES-PART TIME	5,000.00	5,000.00		0.00
592-591.000-715.000	FRINGE BENEFITS	161,000.00	161,000.00		80,845.17
592-591.000-716.000	PENSION EXP-GASB 68	5,000.00	5,000.00		0.00
592-591.000-728.000	OFFICE SUPPLIES	2,000.00	2,000.00		143.79
592-591.000-729.002	METERS-HYDRANTS-FITTINGS	25,000.00	25,000.00		10,757.65
592-591.000-730.000	POSTAGE	11,000.00	1,500.00	5,000.00	3,401.53
			3,500.00		
592-591.000-743.000	CHEMICALS	15,000.00	15,000.00		6,870.96
592-591.000-744.101	PAYROLL PROCESSING	0.00	600.00		233.44
592-591.000-751.000	GAS AND OIL	5,500.00	5,500.00		3,786.42
592-591.000-756.000	MISCELLANEOUS SUPPLIES	1,800.00	1,800.00	3,000.00	1,886.28
			1,200.00		
592-591.000-758.000	EQUIPMENT MAINT SUPPLIES	10,000.00	10,000.00		4,472.60
592-591.000-768.000	UNIFORMS	1,000.00	1,000.00		682.46
592-591.000-807.000	AUDIT	10,500.00	10,500.00		7,762.06
592-591.000-818.000	CONTRACTUAL	18,000.00	40,000.00	50,000.00	48,061.88
			10,000.00		
592-591.000-820.000	LAB ANALYTICAL SERVICE	3,500.00	3,500.00		2,088.48
592-591.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00		556.00
592-591.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	5,000.00		3,095.99
592-591.000-864.000	CONFERENCES AND WORKSHOP	2,500.00	2,500.00		412.50
592-591.000-873.000	TRAVEL & CAR ALLOWANCE	500.00	500.00		0.00
592-591.000-902.000	PRINTING & PUBLISHING	0.00	9,500.00		5,566.07
592-591.000-921.000	UTILITIES	45,000.00	45,000.00		27,025.87
592-591.000-931.000	MAINTENANCE - BUILDINGS	6,000.00	6,000.00		2,332.00
592-591.000-933.000	MAINTENANCE - EQUIPMENT	7,000.00	7,000.00		2,342.03
592-591.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00		2,819.97
592-591.000-937.000	ELECTRICAL MAINTENANCE	3,000.00	3,000.00		0.00
592-591.000-938.000	MAINTENANCE - SYSTEM	30,000.00	30,000.00		10,691.64
592-591.000-939.000	MAINTENANCE - VEHICLE	2,500.00	2,500.00		794.28
592-591.000-943.000	EQUIPMENT RENTAL	500.00	500.00		0.00
592-591.000-957.002	ANNUAL PERMIT FEES	1,000.00	1,300.00		1,293.38
592-591.000-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00		0.00
592-591.000-961.000	MEDICAL EXAMS	500.00	500.00		0.00
592-591.000-962.000	MISCELLANEOUS	1,500.00	1,500.00		0.00
592-591.000-963.000	FIRE & LIABILITY INSURANCE	9,800.00	8,500.00		8,497.34

592-591.000-965.000	REAL ESTATE TAXES		6,038.00	6,038.00	0.00
592-591.000-967.010	WELLHEAD PROTECTION PROGRAM	4,000.00	4,000.00		0.00
Total Dept 591.000 - WATER MAINTENANCE & OPERATION		728,600.00	750,200.00		455,520.44
			20,738.00		
Dept 907.000 - 2000 BOND SERIES					
592-907.000-993.000	INTEREST -2009 SRF	0.00	14,500.00	14,500.00	14,500.00
592-907.000-993.001	INTEREST -2010 DWRF	0.00	16,500.00	16,500.00	16,500.00
592-907.000-993.003	INTEREST -2020 OXIDATION DITCH	0.00	229,740.00	229,740.00	229,740.00
Total Dept 907.000 - 2000 BOND SERIES		0.00	0.00		260,740.00
			260,740.00		
TOTAL EXPENDITURES		1,734,000.00	1,817,600.00		

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 93099	Invoice: 93099 Ref#: 30177(WATER TREATMENT CHECMICAL - DRUM RENTAL) 592-591.000-743.000 592-000.000-202.000	172.50	172.50
		Expected Check Run: 04/14/2025		<hr/> 172.50	<hr/> 172.50
03/31/2025	AP	ALS GROUP USA, CORP. LAB ANALYTICAL SERVICE Vnd: 1693 Invoice: 3313HN24823	Invoice: 3313HN24823 Ref#: 30174(BIOSOLIDS TESTING - WWTP) 592-590.000-820.000 592-000.000-202.000	245.00	245.00
		Expected Check Run: 04/14/2025		<hr/> 245.00	<hr/> 245.00
03/31/2025	AP	AMERICAN LEGION POST 51 CITY CENTER SUPPLIES Vnd: 0172 Invoice: 726647	Invoice: 726647 Ref#: 30175(FLAG FOR REDBUD CITY CENTER) 101-265.000-756.001 101-000.000-202.000	25.00	25.00
		Expected Check Run: 04/14/2025		<hr/> 25.00	<hr/> 25.00
04/10/2025	AP	AMERICAN LEGION POST 51 MISCELLANEOUS SUPPLIES Vnd: 0172 Invoice: 04.01.25	Invoice: 04.01.25 Ref#: 30176(2 FLAGS FOR WWTP) 592-590.000-756.000 592-000.000-202.000	70.00	70.00
		Expected Check Run: 04/14/2025		<hr/> 70.00	<hr/> 70.00
03/31/2025	AP	AT&T 2696955525 - PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 3.16.25 Vnd: 0153 Invoice: 3.16.25	Invoice: 3.16.25 Ref#: 30172(MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	184.21 33.17 44.18	184.21 77.35
		Expected Check Run: 04/14/2025		<hr/> 261.56	<hr/> 261.56
03/31/2025	AP	AT&T TELEPHONE, INTERNET, CABLE Vnd: 0153 Invoice: 3.13.25	Invoice: 3.13.25 Ref#: 30173(WATER DEPT. INTERNET) 592-591.000-853.000 592-000.000-202.000	96.31	96.31
		Expected Check Run: 04/14/2025		<hr/> 96.31	<hr/> 96.31

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INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 2/ Item XI. G.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	AT&T	Invoice: 287020967779 Ref#: 30195(CITY ISSUED PHONE USAGE - 2.14.25-03.1		
		RICH - PHONE	101-172.000-818.000	52.84	
		TONY - PHONE	101-172.000-818.000	109.64	
		KALLA - PHONE	101-215.000-818.000	63.83	
		TIM - PHONE	101-172.000-818.000	54.67	
		CRAIG - IPAD	592-591.000-853.000	21.76	
		GUY - PHONE	101-371.001-853.000	52.84	
		CEMETERY -PHONE	101-567.000-853.000	52.84	
		DPW - PHONE	101-441.000-853.000	52.84	
		WATER - PHONE	592-591.000-853.000	52.84	
		DEB - PHONE	101-253.000-818.000	32.99	
		Vnd: 0153 Invoice: 287020967779	101-000.000-202.000		472.49
		Vnd: 0153 Invoice: 287020967779	592-000.000-202.000		74.60
		Expected Check Run: 04/14/2025			
				547.09	547.09
02/28/2025	AP	AT&T	Invoice: 9X02212025 Ref#: 30196(CITY ISSUED PHONE USAGE -1.14.25-2.14.25		
		RICH - PHONE	101-172.000-818.000	52.84	
		TONY - PHONE	101-172.000-818.000	109.64	
		KALLA - PHONE	101-215.000-818.000	63.83	
		TIM - PHONE	101-172.000-818.000	54.67	
		CRAIG - IPAD	592-591.000-853.000	21.76	
		GUY - PHONE	101-371.001-853.000	52.84	
		CEMETERY -PHONE	101-567.000-853.000	52.84	
		DPW - PHONE	101-441.000-853.000	52.84	
		WATER - PHONE	592-591.000-853.000	52.84	
		DEB - PHONE	101-253.000-818.000	13.14	
		Vnd: 0153 Invoice: 9X02212025	101-000.000-202.000		452.64
		Vnd: 0153 Invoice: 9X02212025	592-000.000-202.000		74.60
		Expected Check Run: 04/14/2025			
				527.24	527.24
04/10/2025	AP	BERRIEN COUNTY TREASURERS ASSOC	Invoice: 2025 Ref#: 30178(BCTA MEMBERSHIP DUES - C.BAHAM & D. PERE)		
		MEMBERSHIP AND DUES	101-253.000-831.000	10.00	
		Vnd: 2143 Invoice: 2025	101-000.000-202.000		10.00
		Expected Check Run: 04/14/2025			
				10.00	10.00
04/10/2025	AP	BUCHANAN FINE ARTS COUNCIL	Invoice: 2025 Ref#: 30180(2025-2026 FINE ARTS COUNCIL BUDGET)		
		PUBLIC RELATIONS	101-101.000-885.000	8,565.00	
		Vnd: 0219 Invoice: 2025	101-000.000-202.000		8,565.00
		Expected Check Run: 04/14/2025			
				8,565.00	8,565.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/10/2025	AP	BUCHANAN PRESERVATION SOCIETY TRAIL GRANT EXPENDITURES Vnd: 2393 Invoice: 04.02.25	Invoice: 04.02.25 Ref#: 30181(HISTORIC DISTRICT PLAQUE FOR CLARK EQUIP) 401-000.000-970.031 401-000.000-202.000	94.88	94.88
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				94.88	94.88
02/28/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9574986	Invoice: 9574986 Ref#: 30179(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-101.000-826.000 101-700.000-826.000 101-000.000-202.000	2,832.06 4,175.00	7,007.06
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				7,007.06	7,007.06
03/31/2025	AP	BUTZEL ATTORNEYS & COUNSELORS LEGAL FEES LEGAL FEES LEGAL FEES Vnd: 2347 Invoice: 9579405	Invoice: 9579405 Ref#: 30210(PROFESSIONAL SERVICES RENDERED THROUGH 0) 101-700.000-826.000 101-172.000-826.000 101-215.000-826.000 101-000.000-202.000	7,626.95 75.00 1,325.00	9,026.95
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				9,026.95	9,026.95
04/10/2025	AP	CDW-G ECONOMIC DEVELOPMENT Vnd: 1815 Invoice: AD3C12E	Invoice: AD3C12E Ref#: 30184(ADOBE ACROBAT PRO) 101-700.000-735.000 101-000.000-202.000	109.70	109.70
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				109.70	109.70
04/10/2025	AP	CERTASITE LLC MAINTENANCE - BUILDINGS EQUIPMENT TESTING Vnd: 1931 Invoice: 12718594	Invoice: 12718594 Ref#: 30185(ANNUAL MAINTENANCE & TESTING OF STATION) 101-336.000-931.000 101-336.000-851.001 101-000.000-202.000	750.00 378.94	1,128.94
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				1,128.94	1,128.94
04/10/2025	AP	CERTASITE LLC MAINTENANCE - BUILDINGS Vnd: 1931 Invoice: 12717174	Invoice: 12717174 Ref#: 30189(ANNUAL FIRE STATION & TRUCK FIRE EXTINGU) 101-336.000-931.000 101-000.000-202.000	329.92	329.92
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				329.92	329.92
04/10/2025	AP	CHRISTAN FELLOWS EDUCATION AND TRAINING Vnd: MISC Invoice: 4.4.25	Invoice: 4.4.25 Ref#: 30186(REIMBURSEMENT FOR FDIC ENTRY FEE) 101-336.000-960.000 101-000.000-202.000	60.00	60.00
		Expected Check Run: 04/14/2025		<hr/>	<hr/>
				60.00	

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INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 4/ **Item XI. G.**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/10/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4225853310	Invoice: 4225853310 Ref#: 30190 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	90.68	90.68
		Expected Check Run: 04/14/2025		90.68	90.68
04/11/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4225853179	Invoice: 4225853179 Ref#: 30211 (DPW SHOP MATS & TOWELS) 101-441.000-818.000 101-000.000-202.000	232.37	232.37
		Expected Check Run: 04/14/2025		232.37	232.37
04/10/2025	AP	CIVIC PLUS CONTRACTUAL PREPAID Vnd: 2220 Invoice: 330715	Invoice: 330715 Ref#: 30183 (WEBSITE & AGENDA SOFTWARE) 101-215.000-818.000 101-000.000-123.000 101-000.000-202.000	551.87 1,655.63	2,207.50
		Expected Check Run: 04/14/2025		2,207.50	2,207.50
03/31/2025	AP	COLDSPRING MEMORIAL CONTRACTUAL Vnd: 0708 Invoice: RI 2355642	Invoice: RI 2355642 Ref#: 30187 (PLAQUE - J.WHITAKER) 101-567.000-818.000 101-000.000-202.000	431.00	431.00
		Expected Check Run: 04/14/2025		431.00	431.00
04/10/2025	AP	COMCAST BUSINESS CITY CENTER UTILITIES TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 03.29.25-04.28.25 Vnd: 1722 Invoice: 03.29.25-04.28.25	Invoice: 03.29.25-04.28.25 Ref#: 30191 (MOTHLY CYCLE) 101-265.000-923.000 101-336.000-853.000 592-591.000-853.000 101-301.000-853.000 101-265.000-853.000 101-000.000-202.000 592-000.000-202.000	331.25 434.04 135.80 621.45 702.26	2,089.00 135.80
		Expected Check Run: 04/14/2025		2,224.80	2,224.80
03/31/2025	AP	COUNTY OF BERRIEN RESERVE TRAINING Vnd: 1864 Invoice: 16759	Invoice: 16759 Ref#: 30188 (3 RESERVE OFFICERS SENT TO RESERVE POLIC) 101-301.000-818.002 101-000.000-202.000	600.00	600.00
		Expected Check Run: 04/14/2025		600.00	600.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/31/2025	AP	COUNTY OF BERRIEN OFFICE SUPPLIES Vnd: 1864 Invoice: 15079	Invoice: 15079 Ref#: 30192(PRINTING & MAILING OF 64 PERSONAL PROP S) 101-253.000-728.000 101-000.000-202.000	56.32	56.32
		Expected Check Run: 04/14/2025		56.32	56.32
04/10/2025	AP	CRAIG MILLER UNIFORMS Vnd: 0881 Invoice: 03.15.25	Invoice: 03.15.25 Ref#: 30182(BOOT REIMBURSEMENT) 592-591.000-768.000 592-000.000-202.000	79.99	79.99
		Expected Check Run: 04/14/2025		79.99	79.99
03/31/2025	AP	DELL MARKETING L.P. OFFICE SUPPLIES OFFICE SUPPLIES Vnd: 2311 Invoice: 10806196098 Vnd: 2311 Invoice: 10806196098	Invoice: 10806196098 Ref#: 30194(LAPTOP FOR ADMIN ASSISSTANT) 101-253.000-728.000 592-591.000-728.000 101-000.000-202.000 592-000.000-202.000	464.85 464.85	464.85 464.85
		Expected Check Run: 04/14/2025		929.70	929.70
04/10/2025	AP	EARL SCANLON EDUCATION AND TRAINING Vnd: MISC Invoice: 03.20.25	Invoice: 03.20.25 Ref#: 30198(REIMBURSEMENT FOR LARGE SCREEN TV FOR TR) 101-336.000-960.000 101-000.000-202.000	855.99	855.99
		Expected Check Run: 04/14/2025		855.99	855.99
03/31/2025	AP	ETNA SUPPLY CO. METERS-HYDRANTS-FITTINGS Vnd: 0919 Invoice: S106157746.002	Invoice: S106157746.002 Ref#: 30199(WATER VALVE & FITTINGS) 592-591.000-729.002 592-000.000-202.000	1,730.00	1,730.00
		Expected Check Run: 04/14/2025		1,730.00	1,730.00
01/31/2025	AP	ETNA SUPPLY CO. METERS-HYDRANTS-FITTINGS Vnd: 0919 Invoice: S106005325.001	Invoice: S106005325.001 Ref#: 30200(COPPERHORN - QTY 5) 592-591.000-729.002 592-000.000-202.000	472.50	472.50
		Expected Check Run: 04/14/2025		472.50	472.50
03/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1552	Invoice: 1552 Ref#: 30201(MARCH 2025 IT SUPPORT & ADMIN - CITY HAL) 101-265.000-818.000 101-000.000-202.000	723.60	723.60
		Expected Check Run: 04/14/2025		723.60	723.60

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1553	Invoice: 1553 Ref#: 30202(MARCH 2025 - IT SUPPORT & ADMIN - PD) 101-301.000-818.000 101-000.000-202.000	568.35	568.35
		Expected Check Run: 04/14/2025		<hr/> 568.35	<hr/> 568.35
03/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1555	Invoice: 1555 Ref#: 30203(MARCH 2025 IT SUPPORT & ADMIN - DPW) 101-441.000-818.000 101-000.000-202.000	6.75	6.75
		Expected Check Run: 04/14/2025		<hr/> 6.75	<hr/> 6.75
03/31/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1554	Invoice: 1554 Ref#: 30204(MARCH 2025 - IT SUPPORT & ADMIN FOR 2025) 101-301.000-818.000 101-000.000-202.000	518.40	518.40
		Expected Check Run: 04/14/2025		<hr/> 518.40	<hr/> 518.40
04/10/2025	AP	EXTRA PACKAGING, LLC SOLIDS HANDLING & DISPOSAL Vnd: 2109 Invoice: 136734	Invoice: 136734 Ref#: 30197(DUMPSTER LINERS) 592-590.000-936.000 592-000.000-202.000	536.25	536.25
		Expected Check Run: 04/14/2025		<hr/> 536.25	<hr/> 536.25
03/31/2025	AP	FIRE SERVICE INC. MAINTENANCE - VEHICLE Vnd: 1251 Invoice: ST-18810	Invoice: ST-18810 Ref#: 30206(REPAIR TO LADDER 4620 PTO THAT WOULD NOT) 101-336.000-939.000 101-000.000-202.000	683.34	683.34
		Expected Check Run: 04/14/2025		<hr/> 683.34	<hr/> 683.34
04/10/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22607	Invoice: 22607 Ref#: 30208(TUNE UP & REPLACE TIRE ON 46-4) 101-301.000-939.000 101-000.000-202.000	1,055.63	1,055.63
		Expected Check Run: 04/14/2025		<hr/> 1,055.63	<hr/> 1,055.63
03/31/2025	AP	GENE WESNER AUTOMOTIVE GAS AND OIL Vnd: 1887 Invoice: 09587	Invoice: 09587 Ref#: 30209(OIL FOR ARIAL 4640 TANK TO PUMP VALVE TA) 101-336.000-751.000 101-000.000-202.000	4.00	4.00
		Expected Check Run: 04/14/2025		<hr/> 4.00	<hr/> 4.00

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INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 7/ Item XI. G.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	GRAINGER PARTS MAINTENANCE - SYSTEM Vnd: 0115 Invoice: 9450145306	Invoice: 9450145306 Ref#: 30207(LIFT STATION FAN MOTOR) 592-590.000-938.000 592-000.000-202.000	94.43	94.43
		Expected Check Run: 04/14/2025		94.43	94.43
04/11/2025	AP	HAAS SYSTEMS, INC. CONTRACTUAL Vnd: 0028 Invoice: 22732	Invoice: 22732 Ref#: 30212(ALARM MONITORING FOR PEARS MILL) 101-265.000-818.000 101-000.000-202.000	81.00	81.00
		Expected Check Run: 04/14/2025		81.00	81.00
03/31/2025	AP	HACH COMPANY MAINTENANCE - EQUIPMENT Vnd: 0182 Invoice: 14422778	Invoice: 14422778 Ref#: 30213(POUR-THRU CELL KIT FOR DR3900) 592-590.000-933.000 592-000.000-202.000	453.00	453.00
		Expected Check Run: 04/14/2025		453.00	453.00
03/31/2025	AP	HACH COMPANY MAINTENANCE - EQUIPMENT Vnd: 0182 Invoice: 14416233	Invoice: 14416233 Ref#: 30214(LBOD PROBE, PH LIQUID PROBE, REAGENT SET) 592-590.000-933.000 592-000.000-202.000	2,281.68	2,281.68
		Expected Check Run: 04/14/2025		2,281.68	2,281.68
03/31/2025	AP	HONOR CREDIT UNION PRIME JOB POSTING - WATER OP. LODGING FOR T. BURNS - WW CLASS Vnd: 1948 Invoice: 03.31.25-0648 Vnd: 1948 Invoice: 03.31.25-0648	Invoice: 03.31.25-0648 Ref#: 30216(MARCH 2025 CC CHARGES - CITY CARD #2) 101-265.000-818.000 592-591.000-962.000 592-590.000-873.000 101-000.000-202.000 592-000.000-202.000	14.99 99.00 149.00	14.99 248.00
		Expected Check Run: 04/14/2025		262.99	262.99
03/31/2025	AP	HONOR CREDIT UNION TELEPHONE, INTERNET, CABLE BACKGROUND CHECKS CODE BOOK & E-BOOK BACKGROUND CHECKS CONFERENCES AND WORKSHOP Vnd: 1948 Invoice: 03.31.25-5784	Invoice: 03.31.25-5784 Ref#: 30217(MARCH 2025 CC CHARGES - BURNETT) 101-301.000-853.000 101-301.000-818.003 101-301.000-756.000 101-301.000-818.003 101-301.000-864.000 101-000.000-202.000	416.67 70.00 75.95 20.00 197.23	779.85
		Expected Check Run: 04/14/2025		779.85	779.85

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	HONOR CREDIT UNION WEBSITE SIMPLETEXTING Vnd: 1948 Invoice: 03.31.25-8531 Expected Check Run: 04/14/2025	Invoice: 03.31.25-8531 Ref#: 30218(MARCH 2025 CC CHARGES - D. PEREZ) 101-754.000-857.000 101-253.000-818.000 101-000.000-202.000	18.74 243.00 261.74	261.74
03/31/2025	AP	HONOR CREDIT UNION PNP CHARGE TEST Vnd: 1948 Invoice: 03.31.25-2199 Expected Check Run: 04/14/2025	Invoice: 03.31.25-2199 Ref#: 30219(MARCH 2025 CC CHARGES - T.MCGHEE) 101-253.000-807.000 101-000.000-202.000	3.00 3.00	3.00
03/31/2025	AP	HONOR CREDIT UNION GAAFR BOOK ERASABLE PENS & PAPER TOWEL HAND TOWELS, STAPLES, TONER J. CUL. PROCLAMATON FOLDERS & CARDSTOCK GRINDING WHEEL SAW CHAIN PRINTER INK TRASH BAGS & PAPER TOWEL TYLENOL & PLASTIC UTENSILS Vnd: 1948 Invoice: 03.31.25-0448 Expected Check Run: 04/14/2025	Invoice: 03.31.25-0448 Ref#: 30220(MARCH 2025 CC CHARGES - CITY CARD #1) 101-253.000-728.000 101-265.000-756.000 101-301.000-728.000 101-172.000-728.000 101-441.000-756.000 101-336.000-728.000 101-265.000-756.001 101-265.000-756.000 101-000.000-202.000	199.99 30.98 102.64 49.88 59.98 79.45 148.29 29.61 700.82	700.82
03/31/2025	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES CITY CENTER UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: 02.27.25-03.27.25 Vnd: 0131 Invoice: 02.27.25-03.27.25 Expected Check Run: 04/14/2025	Invoice: 02.27.25-03.27.25 Ref#: 30225(MARCH 2025 POWER USAGE) 101-268.000-921.000 101-301.000-921.000 101-441.000-921.000 101-336.000-921.000 101-753.000-921.000 101-265.000-923.000 592-591.000-921.000 101-265.000-921.000 592-590.000-921.000 101-755.000-921.000 101-000.000-202.000 592-000.000-202.000	128.08 558.68 212.04 34.83 329.59 105.40 2,506.51 2,964.65 6,849.62 74.08 4,407.35 9,356.13	13,763.48
04/11/2025	AP	INDIANA MICHIGAN POWER COMPANY UTILITIES Vnd: 0131 Invoice: 04212864500-1 Expected Check Run: 04/15/2025	Invoice: 04212864500-1 Ref#: 30283(DPW POWER USAGE -01.01.25-02.28.25) 101-441.000-921.000 101-000.000-202.000	2,509.40 2,509.40	2,509.40

04/11/2025 01:45 PM
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INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 9/ **Item XI. G.**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/11/2025	AP	JASON CULLUM CONFERENCES AND WORKSHOP Vnd: 1505 Invoice: 04.02.25	Invoice: 04.02.25 Ref#: 30221(REIMBURSEMENT FOR FOOD & FUEL WHILE ATTE) 101-301.000-864.000 101-000.000-202.000	113.01	113.01
		Expected Check Run: 04/14/2025		113.01	113.01
04/11/2025	AP	JOHNSON CONTROLS ALARM MONITORING Vnd: 2371 Invoice: 24352548	Invoice: 24352548 Ref#: 30222(ALARM MONITORING - DPW) 101-441.000-922.000 101-000.000-202.000	927.27	927.27
		Expected Check Run: 04/14/2025		927.27	927.27
04/11/2025	AP	JOHNSON CONTROLS ALARM MONITORING Vnd: 2371 Invoice: 52552883	Invoice: 52552883 Ref#: 30223(ALARM MONITORING - DPW) 101-441.000-922.000 101-000.000-202.000	858.08	858.08
		Expected Check Run: 04/14/2025		858.08	858.08
04/11/2025	AP	JOHNSON CONTROLS ALARM MONITORING Vnd: 2371 Invoice: 52688518	Invoice: 52688518 Ref#: 30224(ALARM MONITORING - DPW) 101-441.000-922.000 101-000.000-202.000	1,473.18	1,473.18
		Expected Check Run: 04/14/2025		1,473.18	1,473.18
03/31/2025	AP	KCI PRINTING & PUBLISHING PRINTING & PUBLISHING Vnd: 2120 Invoice: 346086	Invoice: 346086 Ref#: 30228(APRIL WATER BILLS) 592-590.000-902.000 592-591.000-902.000 592-000.000-202.000	683.32 683.32	1,366.64
		Expected Check Run: 04/14/2025		1,366.64	1,366.64
03/31/2025	AP	KEN SIMPSON ELECTRICAL PERMITS Vnd: 0194 Invoice: 250411	Invoice: 250411 Ref#: 30226(ELECTRICAL PERMITS FOR MAR.2025) 701-000.000-491.000 701-000.000-202.000	1,069.60	1,069.60
		Expected Check Run: 04/14/2025		1,069.60	1,069.60
02/28/2025	AP	KIESLER'S POLICE SUPPLY, INC. TARGET RANGE & SUPPLIES MISCELLANEOUS Vnd: 1354 Invoice: SI105455	Invoice: SI105455 Ref#: 30229(10 GLOCK NIGHT SIGTS, 10 HOLSTERS & 10 F) 101-301.000-729.000 101-301.000-962.000 101-000.000-202.000	4,225.40 500.00	4,725.40
		Expected Check Run: 04/14/2025		4,725.40	4,725.40

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	KLAY WEAVER UNIFORMS Vnd: 1565 Invoice: 03.22.25	Invoice: 03.22.25 Ref#: 30227 (BOOT REIMBURSEMENT) 101-441.000-768.000 101-000.000-202.000	351.48	351.48
		Expected Check Run: 04/14/2025		351.48	351.48
04/11/2025	AP	LINDE GAS & EQUIPMENT INC. MISCELLANEOUS SUPPLIES Vnd: 1635 Invoice: 48799549	Invoice: 48799549 Ref#: 30230 (HOSE) 101-441.000-756.000 101-000.000-202.000	88.09	88.09
		Expected Check Run: 04/14/2025		88.09	88.09
04/11/2025	AP	LRS, LLC UTILITIES 29199.1 29205.1 29205.4 29205.3 29205.2 Vnd: 2331 Invoice: 04.01.25-04.30.25 Vnd: 2331 Invoice: 04.01.25-04.30.25	Invoice: 04.01.25-04.30.25 Ref#: 30231 (MONTHLY TRASH SERVICE) 101-567.000-921.000 101-265.000-923.000 101-441.000-921.000 592-590.000-921.000 101-265.000-921.000 101-265.000-921.000 101-000.000-202.000 592-000.000-202.000	115.66 115.66 430.70 115.66 172.33 147.54	981.89 115.66
		Expected Check Run: 04/14/2025		1,097.55	1,097.55
03/31/2025	AP	MACP EDUCATION AND TRAINING Vnd: 1819 Invoice: 200014484	Invoice: 200014484 Ref#: 30236 (2025 ADMIN ASSIST. CONFERENCE - PD) 101-301.000-960.000 101-000.000-202.000	175.00	175.00
		Expected Check Run: 04/14/2025		175.00	175.00
03/31/2025	AP	MAMC CONFERENCES AND WORKSHOP Vnd: 0337 Invoice: 2025	Invoice: 2025 Ref#: 30233 (2025 ANNUAL CONFERENCE) 101-215.000-864.000 101-000.000-202.000	600.00	600.00
		Expected Check Run: 04/14/2025		600.00	600.00
03/31/2025	AP	MARK FARM SUPPLY DUCK FEEDER Vnd: 2068 Invoice: 7502	Invoice: 7502 Ref#: 30238 (DUCK FEED) 701-000.000-582.067 701-000.000-202.000	52.97	52.97
		Expected Check Run: 04/14/2025		52.97	52.97

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	MARV'S LOCK SHOP MAINTENANCE - GROUNDS Vnd: 1656 Invoice: 402848	Invoice: 402848 Ref#: 30232(RICHARDS ST PARK KEY CHANGE) 101-755.000-932.000 101-000.000-202.000	73.00	73.00
		Expected Check Run: 04/14/2025		73.00	73.00
03/31/2025	AP	MICHIGAN RURAL WATER ASSOC EDUCATION AND TRAINING Vnd: 1564 Invoice: 2020-14018	Invoice: 2020-14018 Ref#: 30234(TRAINING FOR J.BARTUS & T. BURNS WWTP) 592-590.000-960.000 592-000.000-202.000	410.00	410.00
		Expected Check Run: 04/14/2025		410.00	410.00
03/31/2025	AP	MIKE BAKER UNIFORMS Vnd: 0009 Invoice: 03.19.25	Invoice: 03.19.25 Ref#: 30237(BOOT REIMBURSEMENT) 101-441.000-768.000 101-000.000-202.000	310.28	310.28
		Expected Check Run: 04/14/2025		310.28	310.28
04/11/2025	AP	MPEC EQUIPMENT MAINT SUPPLIES Vnd: 2315 Invoice: 771708	Invoice: 771708 Ref#: 30235(BATTERY FOR CHIPPER TRUCK) 101-567.000-758.000 101-000.000-202.000	376.60	376.60
		Expected Check Run: 04/14/2025		376.60	376.60
03/31/2025	AP	OSCAR PRINTING ENVELOPES Vnd: 2245 Invoice: 140426	Invoice: 140426 Ref#: 30240(WINDOW ENVELOPES) 101-265.000-756.000 101-000.000-202.000	349.93	349.93
		Expected Check Run: 04/14/2025		349.93	349.93
03/31/2025	AP	PARRETT COMPANY MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT MAINT. - OFFICE EQUIPMENT Vnd: 1596 Invoice: 83121 Vnd: 1596 Invoice: 83121	Invoice: 83121 Ref#: 30244(PRINTERS FOR CITY HALL, PD & WWTP) 592-590.000-934.000 101-301.000-934.000 101-265.000-934.000 101-265.000-934.000 592-000.000-202.000 101-000.000-202.000	6.94 75.40 469.13 11.75	6.94 556.28
		Expected Check Run: 04/14/2025		563.22	563.22
03/31/2025	AP	POWER BRAKE & SPRING SERVIC EQUIPMENT MAINT SUPPLIES Vnd: 1674 Invoice: 2394823-00	Invoice: 2394823-00 Ref#: 30242(MIRRORS & BRACKETS FOR DUMP TRUCKS) 101-441.000-758.000 101-000.000-202.000	186.08	186.08
		Expected Check Run: 04/14/2025		186.08	

04/11/2025 01:45 PM
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INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 12 **Item XI. G.**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/11/2025	AP	PRINTING SYSTEMS OFFICE SUPPLIES Vnd: 1799 Invoice: 13527	Invoice: 13527 Ref#: 30243(ELECTION SUPPLIES - ENVELOPES, AC RETUN) 101-262.000-728.000 101-000.000-202.000	496.67	496.67
		Expected Check Run: 04/14/2025		496.67	496.67
03/31/2025	AP	REDBUD HARDWARE BATTERIES FOR SCBAS MISCELLANEOUS SUPPLIES TOILET BRUSH & CLEANER MISCELLANEOUS SUPPLIES BATTERIES FOR BARRELS ON RIVER GAS AND OIL EQUIPMENT MAINT SUPPLIES GEAR OIL FOR KUBOTA 3990 SCREWS FOR TABLE BAGS & DUCT TAPE FOR DOWNTOWN TRASH GAS AND OIL BLDG & GRNDS MAINT SUPPLIES OUTLET & CORD MISCELLANEOUS SUPPLIES Vnd: 0141 Invoice: 3.31.25 Vnd: 0141 Invoice: 3.31.25 Vnd: 0141 Invoice: 3.31.25	Invoice: 3.31.25 Ref#: 30281(MARCH 2025 PURCHASES) 101-336.000-756.000 101-567.000-756.000 592-591.000-756.000 101-441.000-756.000 202-463.000-782.000 101-441.000-751.000 101-441.000-758.000 101-441.000-751.000 101-441.000-758.001 101-441.000-756.000 101-441.000-751.000 101-441.000-758.001 101-441.000-758.001 101-441.000-756.000 101-000.000-202.000 592-000.000-202.000 202-000.000-202.000	30.36 136.01 10.98 4.37 40.96 7.99 11.99 21.98 25.99 35.98 9.49 61.66 40.98 19.98	406.78 10.98 40.96
		Expected Check Run: 04/14/2025		458.72	458.72
03/31/2025	AP	REITH-RILEY CONSTRUCTION CO. ROAD MAIN. MATERIAL & SUPPLIES ROAD MAIN. MATERIAL & SUPPLIES Vnd: 0130 Invoice: 2101873 Vnd: 0130 Invoice: 2101873	Invoice: 2101873 Ref#: 30251(COLD PATCH) 202-463.000-782.000 203-463.000-782.000 202-000.000-202.000 203-000.000-202.000	1,267.12 1,267.13	1,267.12 1,267.13
		Expected Check Run: 04/14/2025		2,534.25	2,534.25
04/11/2025	AP	RICHARDSON BUSINESS SOLUTIONS CONTRACTUAL Vnd: 2223 Invoice: IN10272	Invoice: IN10272 Ref#: 30248(PD PRINTER SERVICE CONTRACT RENEWED) 101-301.000-818.000 101-000.000-202.000	360.00	360.00
		Expected Check Run: 04/14/2025		360.00	360.00
03/31/2025	AP	ROBERT ADAMS MISCELLANEOUS Vnd: 0084 Invoice: 03.20.25	Invoice: 03.20.25 Ref#: 30249(REIMBURSEMENT FOR WATER FOR FIRE SCENES) 101-301.000-962.000 101-000.000-202.000	45.16	45.16
		Expected Check Run: 04/14/2025		45.16	45.16

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	ROBERT ADAMS MISCELLANEOUS Vnd: 0084 Invoice: 03.27.25	Invoice: 03.27.25 Ref#: 30250(REIMBURSEMENT FOR PRINTER INK FOR STATIO) 101-336.000-962.000 101-000.000-202.000	138.15	138.15
		Expected Check Run: 04/14/2025		138.15	138.15
03/31/2025	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150641827	Invoice: 150641827 Ref#: 30245(PEST CONTROL - PD) 101-301.000-818.000 101-000.000-202.000	81.00	81.00
		Expected Check Run: 04/14/2025		81.00	81.00
03/31/2025	AP	ROSE PEST SOLUTIONS CONTRACTUAL Vnd: 0304 Invoice: 150641510	Invoice: 150641510 Ref#: 30246(PEST CONTROL - CITY HALL) 101-265.000-818.000 101-000.000-202.000	62.00	62.00
		Expected Check Run: 04/14/2025		62.00	62.00
03/31/2025	AP	ROSE PEST SOLUTIONS CITY CENTER UTILITIES Vnd: 0304 Invoice: 150641584	Invoice: 150641584 Ref#: 30247(PEST CONTROL - CITY CENTER) 101-265.000-923.000 101-000.000-202.000	57.00	57.00
		Expected Check Run: 04/14/2025		57.00	57.00
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169543-IN	Invoice: 0169543-IN Ref#: 30271(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/14/2025		376.20	376.20
03/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169443-IN	Invoice: 0169443-IN Ref#: 30272(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/14/2025		376.20	376.20
03/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169402-IN	Invoice: 0169402-IN Ref#: 30273(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/14/2025		376.20	376.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169360-IN	Invoice: 0169360-IN Ref#: 30274(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/14/2025		376.20	376.20
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169662-IN	Invoice: 0169662-IN Ref#: 30275(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	15,174.73	15,174.73
		Expected Check Run: 04/14/2025		15,174.73	15,174.73
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169622-IN	Invoice: 0169622-IN Ref#: 30276(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	3,800.16	3,800.16
		Expected Check Run: 04/14/2025		3,800.16	3,800.16
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169601-IN	Invoice: 0169601-IN Ref#: 30277(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	5,602.19	5,602.19
		Expected Check Run: 04/14/2025		5,602.19	5,602.19
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169499-IN	Invoice: 0169499-IN Ref#: 30278(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	10,574.39	10,574.39
		Expected Check Run: 04/14/2025		10,574.39	10,574.39
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169520-IN	Invoice: 0169520-IN Ref#: 30279(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	9,095.36	9,095.36
		Expected Check Run: 04/14/2025		9,095.36	9,095.36
04/11/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169642-IN	Invoice: 0169642-IN Ref#: 30280(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	12,108.25	12,108.25
		Expected Check Run: 04/14/2025		12,108.25	12,108.25

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	SAMS CLUB 3 CASES PREPAID Vnd: 2395 Invoice: 10279362549	Invoice: 10279362549 Ref#: 30241(OFFICE PAPER - PALLET) 101-265.000-756.000 101-000.000-123.000 101-000.000-202.000	157.35 2,255.53	2,412.88
		Expected Check Run: 04/14/2025		2,412.88	2,412.88
03/31/2025	AP	SEVERANCE ELECTRIC CO. INC. CONTRACTUAL Vnd: 1849 Invoice: 13425	Invoice: 13425 Ref#: 30263(SERVICE CALL @ E. FRONT & REDBUD TRAFFIC) 202-474.000-818.000 202-000.000-202.000	531.25	531.25
		Expected Check Run: 04/14/2025		531.25	531.25
02/28/2025	AP	SOUTHWEST MICHIGAN PLANNING ECONOMIC DEVELOPMENT Vnd: 1782 Invoice: 1148	Invoice: 1148 Ref#: 30266(NATS LOCAL MATCH FY2025) 101-700.000-735.000 101-000.000-202.000	2,756.00	2,756.00
		Expected Check Run: 04/14/2025		2,756.00	2,756.00
04/11/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45770-2	Invoice: 45770-2 Ref#: 30267(UNIFORM SHIRTS - GAST) 101-301.000-768.000 101-000.000-202.000	136.00	136.00
		Expected Check Run: 04/14/2025		136.00	136.00
03/31/2025	AP	STAR UNIFORM UNIFORMS-PART TIME Vnd: 1358 Invoice: 45138-2	Invoice: 45138-2 Ref#: 30268(2 UNIFORM PANTS FOR RESERVE OFFICER POST) 101-301.000-768.001 101-000.000-202.000	180.00	180.00
		Expected Check Run: 04/14/2025		180.00	180.00
03/31/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45470-2	Invoice: 45470-2 Ref#: 30269(2 PAIR WORK PANTS FOR CODE OF. CULLUM) 101-301.000-768.000 101-000.000-202.000	180.00	180.00
		Expected Check Run: 04/14/2025		180.00	180.00
02/28/2025	AP	STAR UNIFORM UNIFORMS-PART TIME Vnd: 1358 Invoice: 44988-2	Invoice: 44988-2 Ref#: 30270(PATCHES ON UNIFORM SHIRTS FOR RES. OFC.) 101-301.000-768.001 101-000.000-202.000	36.00	36.00
		Expected Check Run: 04/14/2025		36.00	36.00

04/11/2025 01:45 PM
User: CBAHAM
DB: Buchanan

INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN
CHECK RUN DATES 04/14/2025 - 04/15/2025
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Page: 16 **Item XI. G.**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	STATE OF MICH.-DEPT OF TRANSP. ECONOMIC DEVELOPMENT Vnd: 1826 Invoice: 08556	Invoice: 08556 Ref#: 30239(US-12 RIGHT OF WAY PERMIT FEES) 101-700.000-735.000 101-000.000-202.000	100.00	100.00
		Expected Check Run: 04/14/2025		100.00	100.00
02/28/2025	AP	STATE OF MICHIGAN LAB ANALYTICAL SERVICE Vnd: 1581 Invoice: 761-11327453	Invoice: 761-11327453 Ref#: 30264(DRINKING WATER ANALYSIS - 203 HARLAN) 592-591.000-820.000 592-000.000-202.000	44.00	44.00
		Expected Check Run: 04/14/2025		44.00	44.00
03/31/2025	AP	SUNRISE CLEANING, LLC CONTRACTUAL Vnd: 2360 Invoice: 4204	Invoice: 4204 Ref#: 30265(MARCH 2025 CITY HALL CLEANING) 101-265.000-818.000 101-000.000-202.000	900.00	900.00
		Expected Check Run: 04/14/2025		900.00	900.00
04/10/2025	AP	THE DISC GOLF COMPANY CONTRACTUAL Vnd: 2394 Invoice: 250403	Invoice: 250403 Ref#: 30193(MCCOY CREEK DISC GOLF COURSE DESIGN EVAL) 101-755.000-818.000 101-000.000-202.000	974.62	974.62
		Expected Check Run: 04/14/2025		974.62	974.62
03/31/2025	AP	THE HERALD-PALLADIUM MISCELLANEOUS Vnd: 0933 Invoice: 71176641	Invoice: 71176641 Ref#: 30215(WATER OPERATOR JOB POSTING) 592-591.000-962.000 592-000.000-202.000	218.00	218.00
		Expected Check Run: 04/14/2025		218.00	218.00
04/11/2025	AP	THE UPS STORE POSTAGE Vnd: 0269 Invoice: 04.01.25	Invoice: 04.01.25 Ref#: 30257(SHIP LAB EQUIP FOR REPAIR) 592-590.000-730.000 592-000.000-202.000	23.27	23.27
		Expected Check Run: 04/14/2025		23.27	23.27
03/31/2025	AP	TINA SPURLOCK CITY CENTER UTILITIES Vnd: 1448 Invoice: 181393	Invoice: 181393 Ref#: 30252(CLEANING CITY CENTER - MAR 2025) 101-265.000-923.000 101-000.000-202.000	80.00	80.00
		Expected Check Run: 04/14/2025		80.00	80.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	TINA SPURLOCK MAINTENANCE - BUILDINGS Vnd: 1448 Invoice: 092289	Invoice: 092289 Ref#: 30253(CLEANING FOR PD - MAR 2025) 101-301.000-931.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 04/14/2025		120.00	120.00
03/31/2025	AP	TODD HERTER INSPECTIONS, LLC CONTRACTUAL Vnd: 2396 Invoice: 001	Invoice: 001 Ref#: 30256(BUILDING INSPECTIONS FOR 3.5.25-4.2.25) 101-371.001-818.000 101-000.000-202.000	1,525.00	1,525.00
		Expected Check Run: 04/14/2025		1,525.00	1,525.00
04/11/2025	AP	TRACTOR SUPPLY COMPANY MISCELLANEOUS SUPPLIES Vnd: 1753 Invoice: 243099	Invoice: 243099 Ref#: 30254(COUPLER FOR WATER WAGON) 101-441.000-756.000 101-000.000-202.000	19.99	19.99
		Expected Check Run: 04/14/2025		19.99	19.99
03/31/2025	AP	TWIN CITY AWARDS & TROPHIES MISCELLANEOUS Vnd: 1699 Invoice: 34355	Invoice: 34355 Ref#: 30255(CITY COMMISSION PLAQUE ENGRAVINGS) 101-101.000-962.000 101-000.000-202.000	36.00	36.00
		Expected Check Run: 04/14/2025		36.00	36.00
03/31/2025	AP	VIRTUAL ACADEMY MEMBERSHIP AND DUES Vnd: 0859 Invoice: VA14266	Invoice: VA14266 Ref#: 30258(ANNUAL RENEWAL FOR ONLINE TRAINING) 101-301.000-831.000 101-000.000-202.000	900.00	900.00
		Expected Check Run: 04/14/2025		900.00	900.00
03/31/2025	AP	WELDY SALES AND SERVICE EQUIPMENT MAINT SUPPLIES EQUIPMENT MAINT SUPPLIES Vnd: 1763 Invoice: 28206	Invoice: 28206 Ref#: 30259(CHAIN SHARPENER/PARTS FOR CHAIN SAWS) 101-441.000-758.000 101-567.000-758.000 101-000.000-202.000	215.99 215.99	431.98
		Expected Check Run: 04/14/2025		431.98	431.98
03/31/2025	AP	WELDY SALES AND SERVICE GAS AND OIL Vnd: 1763 Invoice: 28169	Invoice: 28169 Ref#: 30261(OIL) 101-567.000-751.000 101-000.000-202.000	35.98	35.98
		Expected Check Run: 04/14/2025		35.98	35.98

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	WIGHTMAN & ASSOCIATES TRAIL GRANT EXPENDITURES Vnd: 1762 Invoice: 93404	Invoice: 93404 Ref#: 30262(200338 BUCHANAN - WALTON RD PEDESTRIAN F) 401-000.000-970.031 401-000.000-202.000	9,081.30	9,081.30
		Expected Check Run: 04/14/2025		9,081.30	9,081.30
03/31/2025	AP	XYLEM WATER SOLUTIONS U.S.A. INC EQUIPMENT MAINT SUPPLIES Vnd: 2215 Invoice: 3556D69318	Invoice: 3556D69318 Ref#: 30260(UV SYSTEM MAINT. KIT) 592-590.000-758.000 592-000.000-202.000	531.00	531.00
		Expected Check Run: 04/14/2025		531.00	531.00
				161,989.19	161,989.19

Cash/Payable Account Totals:		
ACCOUNTS PAYABLE	101-000.000-202.000	71,334.62
ACCOUNTS PAYABLE	202-000.000-202.000	1,839.33
ACCOUNTS PAYABLE	203-000.000-202.000	1,267.13
ACCOUNTS PAYABLE	401-000.000-202.000	9,176.18
ACCOUNTS PAYABLE	592-000.000-202.000	20,894.28
ACCOUNTS PAYABLE	701-000.000-202.000	57,477.65
	TOTAL INCREASE IN PAYABLE:	161,989.19