

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 08, 2021 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only *(3-minute limit)*

VII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Approve Meeting Minutes- October 25, 2021, Regular Meeting

B. Approve Expenditures for November 9, 2021. Expenditures to be submitted separately, once finalized.

C. Accept Staff Activity Reports

D. Approve Closed Session Minute- October 25, 2021

VIII. Scheduled Matters from the Floor *(if any)*

A. Auditor Contract

B. Michael and Roy Walpol- are requesting permission to install a mural on the wall of 303 Carrol St.

IX. Reports by: Departments, Committees, Boards

A. Consider the Crossing Gaurd Agreement & Crossing Gaurd Hourly Wage Agreement

B. Treasure Report-Treasurer Stephanie Powers will provide a brief report regarding City financials.

i. Consideration for approval of credit cards and limits for City employees and that City Manager Heather Grace has authority to sign on behalf of the City.

- C. Public Services Department Report
 - i. DPW Construction Committee
 - ii. Consider Renting
- D. Chair of the Buchanan Tree Friends, Richard Martin would like to give an update to the Commissioners

X. Unfinished Business

XI. New Business

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- [A.](#) Michigan Gas Utilities
Natural gas pipeline safety information brochure.

- [B.](#) Invitation to tour building 324.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn



CITY COMMISSION MEETING
MONDAY, OCTOBER 25, 2021 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

Mayor Denison called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

II. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

ABSENT: None

STAFF: City Manager Heather Grace; Community Development Director, Richard Murphy; City Clerk, Kalla Langston; Director of Public Safety/Chief of Police, Tim Ganus; Director of Public Services, Mike Baker; Treasurer, Stephanie Powers; Chamber Executive Director/Main Street Manager Ashley Regal; Sergeant John Leonard

III. Approve Agenda

Motion made by Commissioner Downey, Seconded by Commissioner Money to approve agenda as presented. Roll call vote carried unanimously.

IV. Public Comment - Agenda Items Only (3-minute limit)

No comment

V. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Approve Minutes

October 11, 2021, Regular Meeting

September 27, 2021, Regular Meeting Minutes

B. Approve Expenditures for October 25, 2021

Motion made by Commissioner Swem, Seconded by Commissioner Weedon to approve the consent agenda as presented, Roll call vote carried unanimously.

VI. Scheduled Matters from the Floor

A. Tyler Ganus, Manager of the Southeast Berrien County Landfill- Mr. Ganus briefed the commission on the 2021 Comprehensive Business Analysis/Solid waste Management Planning and Landfill Extension Study.

1. **Full cost accounting modeling:** The modeling showed that an average rate of \$27.50 per ton would adequately cover the cost of construction and operation of the expanded landfill, including the costs of royalties and soil needs.
2. **Market analysis:** At an average rate of \$27.50 the SEBCLA would have a market advantage in Berrien and LaPorte counties.
3. **Waste royalty fees:** SEBCLA would realize a potentially lower cost impact in proposing to

buy out the contracts.

4. **Soil needs for future expansion:** SEBCLA will explore alternative daily cover options and investigate off site soil resources.
5. **Operating revenue needed to financially sustain expansion:** Solving for an average gate rate that would allow SEBCLA to breakeven with the investment in the future expansion, GBB determined that a rate of \$27.50 per ton would adequately cover the cost of construction and operation of the expanded landfill, including the costs of royalties and soil purchases. The overall conclusion of these analyses is that the future expansion of the SEBCLA landfill is financially feasible.

The following three expansion options were evaluated during the Study:

- a. Increase airspace by 9.1 million cubic yards (total landfill life= 41 years)
- b. Increase airspace by 4.5 million cubic yards (total landfill life= 27 years)
- c. "Do Nothing" approach (total landfill life= 13 years)

Option B was found to be the most beneficial expansion option; this would increase landfill operational life from approximately 12 years to 27 years.

Mr. Ganus is asking for the approval of the resolution supporting expansion of landfill operations.

Motion made by Commissioner Swem, Seconded by Commissioner Money to approve Resolution Supporting Expansion of Landfill Operations, roll call vote carried unanimously.

- B. Mary Lister & John Van Dyke -Ms. Lister and Mr. Van Dyke presented and request for city support for a special sculpture to be placed near the Pears Mill. The wood sculpture Ode to Pears Mill by John Van Dyke is the one they are proposing to have bronzed and placed on a granite pedestal near the Mill. The placement would be at the end of the wood walkway in Mill Alley. They do have a potential donor for the bronzed sculpture and for the granite pedestal. Estimates ranging for the sculpture from high \$28,000- to low \$11,000. Estimates of the granite pedestal ranged from high of \$24,000 to low of \$11,000. They are looking at a 6-month timeline. Mayor Denison asked if that includes the foundation and instillation in the estimate price. Ms. Lister said yes. Commissioner Downey had concerns about the timeline of the placement with the boardwalk possibly getting updated. Commissioner Swem asked them to reach out to others in the community for help with funding, Mayor Dennison also worried about placement and timing of the project. All agreed that the special sculpture was beautiful.

Motion Made by Commissioner Downey, Seconded by Mayor Pro Tem Weedon to approve the placement of the Ode to Pears Mill sculpture, roll call vote carried unanimously.

- C. Friends of the Oak Ridge Cemetery -Robert Brown spoke on the behalf of the Friends of the Oak Ridge Cemetery, request that the Commissioners consider allowing a 100- year recognition of Jack Knight's famous flight, which was not able to be held last year due to the pandemic. They are interested in moving the historical items in the Knight Chapel at Oak Ridge Cemetery to different

locations temporarily around the City (City Hall, Library, Schools, Pears Mill); to bring awareness of this famous local son and more aware of Jack Knight's achievements.

Commissioner Money commented on that the placement of the items are at Knight's Chapel and you never see them unless you are at the chapel for a funeral service.

Pro Tem Mayor Weedon asked the team at City Hall to make sure it was communicated to the community by Facebook and website on where the items would be located and when they move around the city.

Motion made by Commissioner Money, Seconded by Commissioner Swem to approve the 100-year recognition of Jack's Famous Flight with traveling exhibit around the city, roll call vote carried unanimously.

IX. Reports by: Departments, Committees, Boards

- A. Community Development Department Report -Community Development Director Richard Murphy is looking for approval for Pinnacle Emporium at 221 E Front Street for the 2021 Adult Use Permit Renewal Application as well as Pinnacle Medical Permit Renewal Application. Background check has come back satisfactory.

Motion made by Pro Tem Mayor Weedon Seconded by Commissioner Downey to approve the Pinnacle Adult use Permit Renewal Application and Pinnacle Medical Permit Renewal Application, roll call vote carried unanimously.

Murphy is also looking for approval for Zen Leaf located at 257 E Front street. This is an amended application that covers their expanded footprint, they completed all their application, Murphy has reviewed it all appears to be in good order, on this matter Murphy is still waiting on Chicago to come back with a background check; it's been over four weeks. Murphy wanted to get this to the commissioners for approval contingent on background checks Medical Permit Modification Application and for the Zen Leaf Adult Use Permit Application.

Motion made by Commissioner Downey, Seconded by Pro Tem mayor Weedon, to approve the Zen Leaf Medical Permit Modification Application and the Zen Leaf Adult Use Permit Application contingent on background checks, roll call vote carried unanimously.

Murphy continued with a brief update on economic development. There has not been a new housing development in over 2 years, earlier this year they had broken ground on a home on Schirmer Pkwy. Just this week Murphy had 4 new approved building permits come thru his office. Of the 5 homes over a million-dollar investment.

Commercial investment including the Zen Leaf expansion and 402 & 404 implantation and 113 Chicago implantation, City has 3 new businesses in the cannabis industry that will do processing and growing. That are live in the development stages and will create over 30 jobs and over 1 million dollars in investments.

- B. Public Safety Department Report -Chief Ganus updated the commissioners about the newly promoted Sergeant John Leonard. The last few months the department has gone thru a sergeant promotion process which includes a written exam and oral interviews done by other

police departments. The department had a candidate rise to the top and that was Sergeant Leonard.

Sergeant Leonard was honored and humbled by the promotion. Sergeant Leonard gave the commissioners a short background of his career. Sergeant Leonard came to the Buchanan Police Department in 2000, he oversees the firearms division and has for the last 19 years. With the promotion he assumes the responsibility of the reserve unit, which is the largest in Berrien County.

Pro Tem Mayor Weedon commented seeing the continued interaction with the police department spending time within the community has been second to none, and they continue to be a beacon of law enforcement at the highest level, thanked Chief and Sergeant for all their dedication.

Commissioner Money offered his congratulations to Sergeant Leonard.

Mayor Dennison offered his congratulations to Sergeant Leonard.

Police Department is getting ready for their LEIN audit. That relates to the Michigan State Police, making sure they are following all the rules and regulations. Chief said he feels confident about the audit that will take place this week.

Trek or Treat is Saturday, October 30, 2021, from 12 pm – 2 pm. There will be no parking on Schirmer Pkwy , there will be no parking in the trailhead off of Schirmer Pkwy that will be blocked off for the volunteers, characters and organizers of the event to park in.

Also, the trailhead off of 3rd and Skyline will also be closed for the event volunteers, characters, and organizers.

They are going to close a section from Skyline and 3rd street just to make sure the kids that come are kept safe. Police Department is recommended people park in the Clark Testing parking since they are opening the East Gate since that's where the event will start and end.

Trick or Treat will be Sunday, October 31, 2021, 6:00 pm to 7:30pm. The police department will be doing candy checks at the Fire Department.

- C. Public Services Department Report -Third Street Project – Manager Grace and Scott Desenberg met with Scott Riley of Selge and Kevin Lemmer of EGLE this past Friday to review EGLE's comments relating to the water permit we are waiting on from the State. Mary Nycamp of Wightman (the project engineer) will make changes to the permit application, based on EGLE's comments, which include new state requirements as part of the updated permitting process. We hope to have the EGLE permit approved very soon, so that Selge can work us into their construction schedule. If they can't get us on the schedule before Thanksgiving the dirt will be hard to maintain. It will be a real challenge. They are expediting the permit.

DPW crews were very busy lately, processing cleanup from the storm that hit during the last City Commission meeting. Leaf pickups are underway. They also did Drain Cleanings this week from the storm.

Public Service Department had a nice catch at the school and an email thanking them as well for catching a water leak coming off from the school's water softener.

- D. Treasurer's Report- Treasurer Stephanie Powers provided a brief report regarding City financials. Expenditures for October 25, 2021, in the amount of \$1,601,530.79.00
- E. Buchanan Area Recreation Board Report-Time is almost up to participate in the online survey for Buchanan's Joint 5-Year Recreation Plan, so please submit your responses if you have not already. Only open till the end of October on the City's website.
- F. Buchanan Tree Friends- The "Re-Leaf" tree plantings that took place on the morning of Saturday, October 16th was an amazing success, with over 150 volunteers arriving to help plant 50 trees! It was a new record for the Re-Leaf program, which has had similar events in much larger cities that didn't have nearly as many volunteers as Buchanan—So all Bucks should be proud of the great community turnout of volunteers! City Manager Grace thanked all the volunteers that helped!

X. Unfinished Business

None

XI. New Business

- A. Closed Session RE Potential Purchase of Real Property- City Administration requests a Closed Session with the City Commission pursuant to MCL 15.268(d) to consider the purchase of real property.

Motion made by Pro Tem Weedon, seconded by Commissioner Money, to go into Closed Session at 8:02 P.M. Roll call vote carried unanimously.

Open Session at 8:50 PM

Motion made by Pro Tem Mayor Weedon, Seconded by Commissioner Swem, to go into open session, roll call vote Carried unanimously.

Motion made by Commissioner Swem, seconded by Commissioner Money to purchase as discussed in closed session.

Yay: Mayor Dennison, Pro Tem Mayor Weedon, Commissioner Swem, Commissioner Money

Nay: Commissioner Downey

- X. **Communications** (*informational only, formal board action is not necessary for these items, unless so desired*)

XI. Public Comment - Non-Agenda Items Only (3-minute limit)

Norma Ferris - Expressed her concern about 3rd Street.

Rebecka Hoyt- Introduced Miranda Rebecka Barber. Miranda will be splitting the commission meetings on behalf of the Buchanan Chronical. They have been doing Cans for Veterans the boxes are located at the Senior Center, The Library, Harding's, and Hardware Store. They are up to almost \$700.00; they will stop collecting next week then buy local gift cards with that money to hand out to veterans. The 15th issue of the Buchanan Chronical comes out November 6th.

XII. Executive Comments

- A. City Manager Comments – Did receive a notification from the Department of Treasury that we will receive the ARPA funds in 30 days or less.
- B. Commissioner Comments
- Weedon* -. No Comment
- Swem* – No Comment
- Downey*- Congratulations to Sergeant John Leonard
- Money* - Also Congratulated Sergeant John Leonard. The American Legion will be hosting a veterans day program, they will have a speaker speaking November 11 at 5:00 p.m. the speaker was a guard at the unknown tomb. It will be held at the American Legion.
- B. Mayor Comments – Wanted to give out a reminder about Trek or Treat and Trick or Treat this coming weekend. Also wanted to thank everyone that came out for the tree planting, it was incredible to see how many people came out to help.

XIII. Adjourn

Motion made by Commissioner Money, Seconded by Mayor Pro Tem Weedon to adjourn the meeting at 9:11 p.m. Roll call vote carried unanimously.

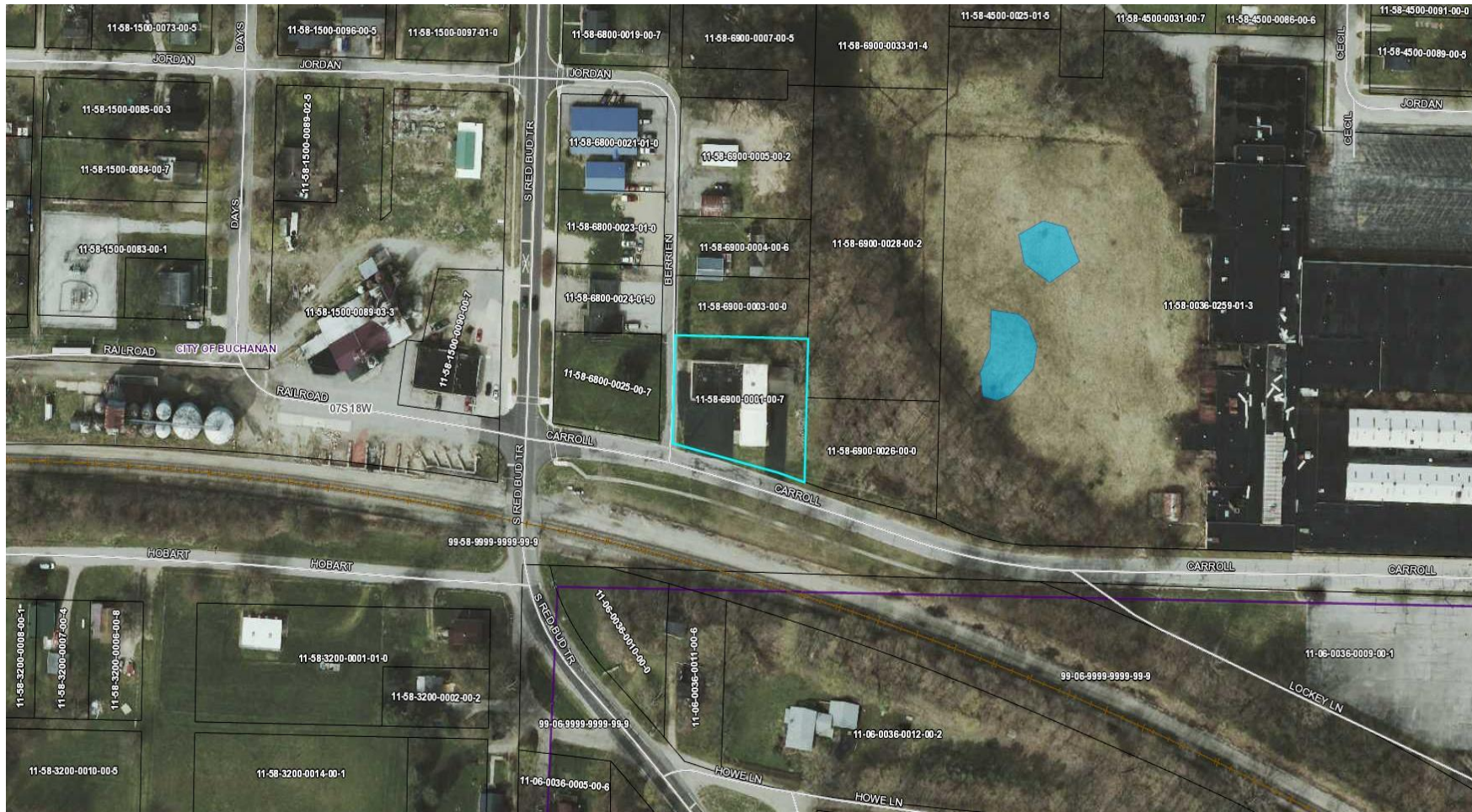
Kalla Langston, City Clerk

Mayor Sean Denison









This is a letter of agreement between the City of Buchanan and the Buchanan Community School referencing the rate of pay for a Crossing Guard.

Therefore, the parties agree:

- 1. As of August, 2021, the rate of pay for a Crossing Guard shall be \$9.65 per hour. This rate of pay shall not change in the 21-22 school year unless the minimum wage increases in 2022.
- 2. If minimum wage increases above \$9.65 per hour, both parties agree that all Crossing Guards shall be compensated the new minimum wage rate for the rest of the school year.

BUCHANAN COMMUNITY SCHOOLS

BY: _____

Its: Board President –

Attest: _____

Its: Board Secretary –

CITY OF BUCHANAN

BY: _____

Its: Mayor – Sean Denison

Attest: _____

Its: City Clerk – Kalla Langston

CROSSING GUARD SERVICE AGREEMENT

AGREEMENT made _____, 2021, between the **BUCHANAN COMMUNITY SCHOOLS**, a public corporation, with its principal place of business at 401 W. Chicago Street, Buchanan, Michigan 49107, hereinafter called "School", and the **CITY OF BUCHANAN**, a Municipal Corporation of the County of Berrien, of 302 Redbud Trail North, Buchanan, Michigan 49107, hereinafter called "City".

WHEREAS, School is a duly organized and existing school district providing public education to students residing in City and its surrounding Townships; and

WHEREAS, Section 613c (MCL 257.613c) places the responsibility of school crossing guards on the local law enforcement agency having jurisdiction of the crossing; and

WHEREAS, School has agreed to assist in the funding of the school crossing guard expense under the terms and conditions of this agreement.

NOW, THEREFORE, THE PARTIES AGREE:

1. **Payments by School.** In consideration of the City implementing, training, equipping, and supervising school crossing guards within its corporate limits, School agrees to pay the City the following:
 - (a) One-half of the direct wage or payroll costs of the crossing guard personnel; and
 - (b) Such other expenses as the Board of Education may approve from time to time.
2. **Warranty by City.** The City shall comply with the requirements set forth in 1949 PA 300, MCL 257.613b and 257.613c as amended. City shall assume full responsibility for the hiring, supervision and discipline of all crossing guard personnel.
3. **School Crossing Stations.** The parties acknowledge that the following school crossings are currently being maintained in the City:
 - (a) Intersection of Fourth Street and Moccasin Avenue;
 - (b) Intersection of Fulton Street and North Red Bud Trail;
 - (c) Intersection of Theoda Court and Front Street;
 - (d) Intersection of Ottawa Street and Front Street;
 - (e) Intersection of Fifth Street and Moccasin Avenue;
 - (f) Intersection of Main Street and Fifth Street;
 - (g) Intersection of Chippewa Street and Front Street;
 - (h) Intersection of Smith Street and South Red Bud Trail;
 - (i) Intersection of Main Street & Moccasin Avenue

The City Manager, Chief of Police and the School Business Manager shall meet annually during the month of July to review the crossing guard locations. There shall be no modification of the crossing locations without the mutual consent of the parties. Schedules for services shall be based on the school calendar and shall be furnished to City not later than August 15th of each year hereafter by the Business Manager of the School.

4. Termination by School. School may cancel this Agreement upon written notice to City given on or before the beginning of the City’s fiscal year. In the event that the School shall terminate this agreement after the beginning of the City’s fiscal year, School shall pay to City the salary expense for the balance of the fiscal year plus any other expenses approved by the Board of Education. Thereafter, the crossing guards shall be the sole responsibility of City.

5. Assignment. This Agreement shall not be assigned or transferred.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

BUCHANAN COMMUNITY SCHOOLS

CITY OF BUCHANAN

BY: _____

BY: _____

Its: Board President –

Its: Mayor – Sean Denison

Attest: _____

Attest: _____

Its: Board Secretary –

Its: City Clerk – Kalla Langston

Cards Requested and Limits:

- \$2,500.00 Guy Lewis**
- \$2,500.00 Ashley Regal**
- \$2,000.00 Britni Wall**
- \$2,000.00 Jill Mondschein**
- \$2,000.00 Marcia Johnson**
- \$5,000.00 Kalla Langston**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	AALFS PETROLEUM INC.	Invoice: 103121 Ref#: 22541 (MONTHLY FUEL CHARGES)		
AP Trx #: 41504					
		GAS AND OIL	101-301.000-751.000	667.76	
		GAS AND OIL	101-441.000-751.000	1,286.06	
		GAS AND OIL	501-591.000-751.000	326.80	
		GAS AND OIL	501-590.000-751.000	139.62	
		GAS AND OIL	101-276.000-751.000	300.70	
		Vnd: 0336 Invoice: 103121	101-000.000-202.000		2,254.52
		Vnd: 0336 Invoice: 103121	501-000.000-202.000		466.42
		Expected Check Run: 11/08/2021			
				2,720.94	2,720.94
11/04/2021	AP	ALEXANDER CHEMICAL CORP.	Invoice: 46101 Ref#: 22463 (WATER TREATMENT CHEMICALS)		
AP Trx #: 41505					
		CHEMICALS	501-591.000-743.000	1,156.75	
		Vnd: 0268 Invoice: 46101	501-000.000-202.000		1,156.75
		Expected Check Run: 11/08/2021			
				1,156.75	1,156.75
11/04/2021	AP	ALEXANDER CHEMICAL CORP.	Invoice: 46513 Ref#: 22464 (CONTAINER RENTAL FEE)		
AP Trx #: 41506					
		CHEMICALS	501-591.000-743.000	79.75	
		Vnd: 0268 Invoice: 46513	501-000.000-202.000		79.75
		Expected Check Run: 11/08/2021			
				79.75	79.75
11/04/2021	AP	ALS GROUP USA, CORP.	Invoice: 4120-99344134 Ref#: 22465 (PFAS ANALYSIS)		
AP Trx #: 41507					
		CONTRACTUAL	501-590.000-818.000	925.00	
		Vnd: 1693 Invoice: 4120-99344134	501-000.000-202.000		925.00
		Expected Check Run: 11/08/2021			
				925.00	925.00
11/04/2021	AP	AMBER ROBINSON	Invoice: 102521 Ref#: 22467 (REFUND OF DEPOSIT FOR CITY CENTER RENTAL)		
AP Trx #: 41508					
		BUCHANAN REDBUD CITY CENTER	101-000.000-674.000	50.00	
		Vnd: MISC Invoice: 102521	101-000.000-202.000		50.00
		Expected Check Run: 11/08/2021			
				50.00	50.00
11/04/2021	AP	ANDREW WARNER	Invoice: 102021 Ref#: 22466 (REIMBURSEMENT FOR BOOTS AND PANTS)		
AP Trx #: 41509					
		UNIFORMS	501-590.000-768.000	250.00	
		Vnd: 1013 Invoice: 102021	501-000.000-202.000		250.00
		Expected Check Run: 11/08/2021			
				250.00	250.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	ASHLEE WAGNER			
AP Trx #: 41510					
		BUCHANAN REDBUD CITY CENTER	101-000.000-674.000	50.00	
		Vnd: MISC Invoice: 102521	101-000.000-202.000		50.00
		Expected Check Run: 11/08/2021		50.00	50.00
11/04/2021	AP	AT&T			
AP Trx #: 41511					
		TELEPHONE, INTERNET, CABLE	101-271.430-853.000	89.86	
		TELEPHONE, INTERNET, CABLE	501-590.000-853.000	32.02	
		TELEPHONE, INTERNET, CABLE	501-591.000-853.000	36.47	
		Vnd: 0153 Invoice: 10162021	101-000.000-202.000		89.86
		Vnd: 0153 Invoice: 10162021	501-000.000-202.000		68.49
		Expected Check Run: 11/08/2021		158.35	158.35
11/04/2021	AP	AT&T MOBILITY			
AP Trx #: 41512					
		TELEPHONE, INTERNET, CABLE	101-371.001-853.000	74.80	
		TELEPHONE, INTERNET, CABLE	101-265.000-853.000	255.82	
		TELEPHONE, INTERNET, CABLE	501-591.000-853.000	27.97	
		CONTRACTUAL	101-101.000-818.000	216.09	
		Vnd: 0286 Invoice: 101321 - 67779	101-000.000-202.000		546.71
		Vnd: 0286 Invoice: 101321 - 67779	501-000.000-202.000		27.97
		Expected Check Run: 11/08/2021		574.68	574.68
11/04/2021	AP	BENTON HARBOR DEPT. OF PUBLIC SFTY			
AP Trx #: 41513					
		EDUCATION AND TRAINING	101-336.000-960.000	500.00	
		Vnd: 2124 Invoice: 2021-BUCH1	101-000.000-202.000		500.00
		Expected Check Run: 11/08/2021		500.00	500.00
11/04/2021	AP	BERRIEN COUNTY RECORD			
AP Trx #: 41514					
		LEGAL NOTICES & RECORDINGS	101-215.000-903.000	34.00	
		Vnd: 0339 Invoice: 110421	101-000.000-202.000		34.00
		Expected Check Run: 11/08/2021		34.00	34.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	BONNIE CHADDERDON			
AP Trx #: 41515					
		BUCHANAN REDBUD CITY CENTER	101-000.000-674.000	50.00	
		Vnd: MISC Invoice: 11012021	101-000.000-202.000		50.00
		Expected Check Run: 11/08/2021		50.00	50.00
11/04/2021	AP	CERTIFIED LABORATORIES			
AP Trx #: 41516					
		MISCELLANEOUS SUPPLIES	501-590.000-756.000	148.85	
		Vnd: 1991 Invoice: 7540711	501-000.000-202.000		148.85
		Expected Check Run: 11/08/2021		148.85	148.85
11/04/2021	AP	CINTAS CORP.			
AP Trx #: 41517					
		MAINTENANCE-BUILDINGS	101-441.000-931.000	84.49	
		Vnd: 0183 Invoice: 4099144265	101-000.000-202.000		84.49
		Expected Check Run: 11/08/2021		84.49	84.49
11/04/2021	AP	CITY OF BRIDGMAN			
AP Trx #: 41518					
		CONTRACTUAL	501-591.000-818.000	480.00	
		Vnd: 1845 Invoice: 00197	501-000.000-202.000		480.00
		Expected Check Run: 11/08/2021		480.00	480.00
11/04/2021	AP	CMP DISTRIBUTORS			
AP Trx #: 41519					
		RADIO MAINTENANCE	101-301.000-851.000	145.00	
		Vnd: 0352 Invoice: 68949	101-000.000-202.000		145.00
		Expected Check Run: 11/08/2021		145.00	145.00
11/04/2021	AP	COMCAST CABLE			
AP Trx #: 41520					
		TELEPHONE, INTERNET, CABLE	101-265.000-853.000	470.32	
		TELEPHONE, INTERNET, CABLE	501-591.000-853.000	89.90	
		TELEPHONE, INTERNET, CABLE	101-441.000-853.000	473.36	
		TELEPHONE, INTERNET, CABLE	101-301.000-853.000	373.15	
		Vnd: 1722 Invoice: 102521	101-000.000-202.000		1,316.83
		Vnd: 1722 Invoice: 102521	501-000.000-202.000		89.90
		Expected Check Run: 11/08/2021		1,406.73	1,406.73

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	CRAIG BILLINGTON			
AP Trx #: 41521					
			<i>Invoice: 102621 Ref#: 22479 (WORKED FOUR HOURS HS FOOTBALL GAME ON 10)</i>		
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: 1955 Invoice: 102621	701-000.000-202.000		48.00
		Expected Check Run: 11/08/2021		48.00	48.00
11/04/2021	AP	CROWN TROPHY #93			
AP Trx #: 41522					
			<i>Invoice: 43881 Ref#: 22480 (ENGRAVED TREE TAGS)</i>		
		BUCHANAN TREE FRIENDS	701-000.000-250.091	64.00	
		Vnd: 0858 Invoice: 43881	701-000.000-202.000		64.00
		Expected Check Run: 11/08/2021		64.00	64.00
11/04/2021	AP	DANIEL HOSFORD			
AP Trx #: 41523					
			<i>Invoice: 2021050 Ref#: 22482 (ADVERTISEMENT AND SHORT FILM FOR DOWNTOW)</i>		
		DOWNTOWN PROMOTION	107-450.000-761.000	4,195.95	
		Vnd: 2125 Invoice: 2021050	107-000.000-202.000		4,195.95
		Expected Check Run: 11/08/2021		4,195.95	4,195.95
11/04/2021	AP	DICKINSON WRIGHT PLLC			
AP Trx #: 41524					
			<i>Invoice: 1627418 Ref#: 22483 (INCORPORATION OF BUILDING AUTHORITY)</i>		
		LEGAL FEES	101-172.000-826.000	3,473.42	
		Vnd: 2126 Invoice: 1627418	101-000.000-202.000		3,473.42
		Expected Check Run: 11/08/2021		3,473.42	3,473.42
11/04/2021	AP	DONALD BROOKS			
AP Trx #: 41525					
			<i>Invoice: 103021 Ref#: 22481 (REIMBURSEMENT FOR PURCHASE OF CANDY FOR)</i>		
		TRAIL GRANT EXPENDITURES	103-000.000-970.031	689.08	
		Vnd: MISC Invoice: 103021	103-000.000-202.000		689.08
		Expected Check Run: 11/08/2021		689.08	689.08
11/04/2021	AP	ERA			
AP Trx #: 41526					
			<i>Invoice: 967386 Ref#: 22484 (DMRQA SUPPLY KIT)</i>		
		CONTRACTUAL	501-590.000-818.000	1,113.86	
		Vnd: 1775 Invoice: 967386	501-000.000-202.000		1,113.86
		Expected Check Run: 11/08/2021		1,113.86	1,113.86

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	FOX FIRE SAFETY SALES & SERVICE	Invoice: 125209 Ref#: 22485 (FIRE EXTINGUISHER INSPECTION AND REPLACE)		
AP Trx #: 41527		CONTRACTUAL	501-590.000-818.000	747.68	
		Vnd: 2127 Invoice: 125209	501-000.000-202.000		747.68
		Expected Check Run: 11/08/2021		747.68	747.68
11/04/2021	AP	GERALD WRITER	Invoice: 102521 Ref#: 22486 (REIMBURSEMENT FOR CANDY FOR BUCHANAN TRI)		
AP Trx #: 41528		TRAIL GRANT EXPENDITURES	103-000.000-970.031	930.31	
		Vnd: MISC Invoice: 102521	103-000.000-202.000		930.31
		Expected Check Run: 11/08/2021		930.31	930.31
11/04/2021	AP	HAAS SYSTEMS, INC.	Invoice: 15317 Ref#: 22487 (QUARTERLY ALARM MONITORING)		
AP Trx #: 41529		ALARM MONITORING	101-271.430-731.000	81.00	
		Vnd: 0028 Invoice: 15317	101-000.000-202.000		81.00
		Expected Check Run: 11/08/2021		81.00	81.00
11/04/2021	AP	HAAS SYSTEMS, INC.	Invoice: 15532 Ref#: 22488 (QUARTERLY ALARM MONITORING)		
AP Trx #: 41530		UTILITIES	101-265.000-921.000	103.50	
		Vnd: 0028 Invoice: 15532	101-000.000-202.000		103.50
		Expected Check Run: 11/08/2021		103.50	103.50
11/04/2021	AP	IMPRESSIVE LETTERING	Invoice: 000272 Ref#: 22489 (ITEMS FOR SOCIAL DISTRICT)		
AP Trx #: 41531		DOWNTOWN PROMOTION	107-450.000-761.000	1,740.00	
		Vnd: 1045 Invoice: 000272	107-000.000-202.000		1,740.00
		Expected Check Run: 11/08/2021		1,740.00	1,740.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	INDIANA MICHIGAN POWER COMPANY	Invoice: 102821 Ref#: 22490 (MONTHLY SERVICE)		
AP Trx #: 41532					
		UTILITIES	101-271.440-921.000	22.46	
		UTILITIES	101-441.000-921.000	14.58	
		UTILITIES	101-271.430-921.000	31.39	
		UTILITIES	501-590.000-921.000	313.24	
		UTILITIES	101-441.000-921.000	101.45	
		UTILITIES	101-336.000-921.000	27.16	
		UTILITIES	101-271.430-921.000	16.82	
		UTILITIES	101-441.000-921.000	13.05	
		UTILITIES	101-269.000-921.000	56.69	
		UTILITIES	101-269.000-921.000	20.65	
		UTILITIES	101-301.000-921.000	591.43	
		UTILITIES	501-591.000-921.000	331.78	
		UTILITIES	501-591.000-921.000	1,548.61	
		UTILITIES	101-336.000-921.000	19.40	
		Vnd: 0131 Invoice: 102821	101-000.000-202.000		915.08
		Vnd: 0131 Invoice: 102821	501-000.000-202.000		2,193.63
		Expected Check Run: 11/08/2021			
				3,108.71	3,108.71
11/04/2021	AP	J DEFAY CLEANERS & LAUNDRY	Invoice: JULY2021 Ref#: 22491 (UNIFORM CLEANING)		
AP Trx #: 41533					
		UNIFORM CLEANING	101-301.000-769.000	130.00	
		Vnd: 1932 Invoice: JULY2021	101-000.000-202.000		130.00
		Expected Check Run: 11/08/2021			
				130.00	130.00
11/04/2021	AP	JACK DOHENY SUPPLIES, INC.	Invoice: 143191 Ref#: 22492 (SERVICED VACTOR AND REPAIRS)		
AP Trx #: 41534					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	1,814.12	
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	1,814.12	
		MAINTENANCE - EQUIPMENT	501-591.000-933.000	1,814.12	
		Vnd: 0907 Invoice: 143191	101-000.000-202.000		1,814.12
		Vnd: 0907 Invoice: 143191	501-000.000-202.000		3,628.24
		Expected Check Run: 11/08/2021			
				5,442.36	5,442.36
11/04/2021	AP	JOHN LEONARD	Invoice: 102621 Ref#: 22493 (REIMBURSEMENT FOR GAS PURCHASE)		
AP Trx #: 41535					
		TRAVEL & CAR ALLOWANCE	101-301.000-873.000	15.00	
		Vnd: 0292 Invoice: 102621	101-000.000-202.000		15.00
		Expected Check Run: 11/08/2021			
				15.00	15.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	KCI			
AP Trx #: 41536					
		OFFICE SUPPLIES	501-591.000-728.000	349.70	
		POSTAGE	501-591.000-730.000	679.80	
		Vnd: 2120 Invoice: 304352	501-000.000-202.000		1,029.50
		Expected Check Run: 11/08/2021			
				1,029.50	1,029.50
11/04/2021	AP	KEN SIMPSON			
AP Trx #: 41537					
		ELECTRICAL PERMITS	701-000.000-250.001	576.00	
		Vnd: 0194 Invoice: 211111	701-000.000-202.000		576.00
		Expected Check Run: 11/08/2021			
				576.00	576.00
11/04/2021	AP	KOTZ, SANGSTER, WYSOCKI			
AP Trx #: 41538					
		LEGAL FEES	101-172.000-826.000	2,081.48	
		Vnd: 0027 Invoice: 513706	101-000.000-202.000		2,081.48
		Expected Check Run: 11/08/2021			
				2,081.48	2,081.48
11/04/2021	AP	KOTZ, SANGSTER, WYSOCKI			
AP Trx #: 41539					
		LEGAL FEES	101-172.000-826.000	2,429.50	
		Vnd: 0027 Invoice: 513710	101-000.000-202.000		2,429.50
		Expected Check Run: 11/08/2021			
				2,429.50	2,429.50
11/04/2021	AP	KOTZ, SANGSTER, WYSOCKI			
AP Trx #: 41540					
		LEGAL FEES	101-172.000-826.000	107.50	
		Vnd: 0027 Invoice: 513707	101-000.000-202.000		107.50
		Expected Check Run: 11/08/2021			
				107.50	107.50
11/04/2021	AP	KOTZ, SANGSTER, WYSOCKI			
AP Trx #: 41541					
		LEGAL FEES	101-172.000-826.000	408.50	
		Vnd: 0027 Invoice: 513711	101-000.000-202.000		408.50
		Expected Check Run: 11/08/2021			
				408.50	408.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	KOTZ, SANGSTER, WYSOCKI			
AP Trx #: 41542					
		LEGAL FEES	101-172.000-826.000	903.00	
		Vnd: 0027 Invoice: 513712	101-000.000-202.000		903.00
		Expected Check Run: 11/08/2021		903.00	903.00
11/04/2021	AP	KURT WEST GARNER			
AP Trx #: 41543					
		MISCELLANEOUS	107-440.000-756.014	500.00	
		Vnd: 2128 Invoice: 1	107-000.000-202.000		500.00
		Expected Check Run: 11/08/2021		500.00	500.00
11/04/2021	AP	LARRY SCHMELING			
AP Trx #: 41544					
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: 1114 Invoice: 102621	701-000.000-202.000		48.00
		Expected Check Run: 11/08/2021		48.00	48.00
11/04/2021	AP	LOWE'S			
AP Trx #: 41545					
		MAINTENANCE - EQUIPMENT	501-591.000-933.000	254.79	
		Vnd: 0229 Invoice: 102921	501-000.000-202.000		254.79
		Expected Check Run: 11/08/2021		254.79	254.79
11/04/2021	AP	MARV'S LOCK SHOP			
AP Trx #: 41546					
		MISCELLANEOUS SUPPLIES	101-172.000-756.000	37.50	
		Vnd: 1656 Invoice: 429874	101-000.000-202.000		37.50
		Expected Check Run: 11/08/2021		37.50	37.50
11/04/2021	AP	MEAD & WHITE ELECTRIC			
AP Trx #: 41547					
		ELECTRICAL PERMITS	701-000.000-250.001	76.00	
		Vnd: 2121 Invoice: 101421	701-000.000-202.000		76.00
		Expected Check Run: 11/08/2021		76.00	76.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	MICHIGAN MUNICIPAL TREASURERS			
AP Trx #: 41548					
		CONFERENCES AND WORKSHOP	101-253.000-864.000	75.00	
		Vnd: 1879 Invoice: 4493	101-000.000-202.000		75.00
		Expected Check Run: 11/08/2021			
				75.00	75.00
11/04/2021	AP	MILLER WELDING SUPPLY			
AP Trx #: 41549					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	291.58	
		Vnd: 1635 Invoice: INV000241766	101-000.000-202.000		291.58
		Expected Check Run: 11/08/2021			
				291.58	291.58
11/04/2021	AP	MILLER WELDING SUPPLY			
AP Trx #: 41550					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	22.82	
		Vnd: 1635 Invoice: INV000243052	101-000.000-202.000		22.82
		Expected Check Run: 11/08/2021			
				22.82	22.82
11/04/2021	AP	MUNICODE			
AP Trx #: 41551					
		MISCELLANEOUS	101-215.000-962.000	900.00	
		Vnd: 1020 Invoice: 00364713	101-000.000-202.000		900.00
		Expected Check Run: 11/08/2021			
				900.00	900.00
11/04/2021	AP	MWEA			
AP Trx #: 41552					
		CONFERENCES AND WORKSHOP	501-590.000-864.000	77.00	
		Vnd: 1709 Invoice: 19631	501-000.000-202.000		77.00
		Expected Check Run: 11/08/2021			
				77.00	77.00
11/04/2021	AP	NATCHEZ SHOOTERS SUPPLY			
AP Trx #: 41553					
		POLICE 302 TRAINING FUNDS	701-000.000-250.008	474.51	
		TARGET RANGE & SUPPLIES	101-301.000-915.000	1,000.00	
		Vnd: 2129 Invoice: 10877370	701-000.000-202.000		474.51
		Vnd: 2129 Invoice: 10877370	101-000.000-202.000		1,000.00
		Expected Check Run: 11/08/2021			
				1,474.51	1,474.51

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	NORTH SHORE ANALYTICAL			
AP Trx #: 41554					
		CONTRACTUAL	501-590.000-818.000	350.00	
		Vnd: 0258 Invoice: 13719	501-000.000-202.000		350.00
		Expected Check Run: 11/08/2021		<u>350.00</u>	<u>350.00</u>
11/04/2021	AP	O' REILLY AUTO PARTS			
AP Trx #: 41555					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	189.66	
		Vnd: 2130 Invoice: 102821	101-000.000-202.000		189.66
		Expected Check Run: 11/08/2021		<u>189.66</u>	<u>189.66</u>
11/04/2021	AP	OVERHEAD DOOR COMPANY			
AP Trx #: 41556					
		MAINTENANCE-BUILDINGS	101-336.000-931.000	895.00	
		Vnd: 1795 Invoice: 0059108	101-000.000-202.000		895.00
		Expected Check Run: 11/08/2021		<u>895.00</u>	<u>895.00</u>
11/04/2021	AP	PARRETT COMPANY			
AP Trx #: 41557					
		OFFICE SUPPLIES	501-590.000-728.000	294.78	
		Vnd: 1596 Invoice: 61191	501-000.000-202.000		294.78
		Expected Check Run: 11/08/2021		<u>294.78</u>	<u>294.78</u>
11/04/2021	AP	PARRETT COMPANY			
AP Trx #: 41558					
		CONTRACTUAL	501-590.000-818.000	67.84	
		CONTRACTUAL	101-265.000-818.000	197.16	
		CONTRACTUAL	101-265.000-818.000	24.79	
		CONTRACTUAL	101-301.000-818.000	32.97	
		Vnd: 1596 Invoice: 61253	501-000.000-202.000		67.84
		Vnd: 1596 Invoice: 61253	101-000.000-202.000		254.92
		Expected Check Run: 11/08/2021		<u>322.76</u>	<u>322.76</u>
11/04/2021	AP	PARRETT COMPANY			
AP Trx #: 41559					
		CONTRACTUAL	101-265.000-818.000	220.00	
		Vnd: 1596 Invoice: 61197	101-000.000-202.000		220.00
		Expected Check Run: 11/08/2021		<u>220.00</u>	<u>220.00</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	PLANTE & MORAN			
AP Trx #: 41560					
		CONTRACTUAL	101-253.000-818.000	2,470.00	
		Vnd: 1767 Invoice: 2053162	101-000.000-202.000		2,470.00
		Expected Check Run: 11/08/2021			
				2,470.00	2,470.00
11/04/2021	AP	PONTEM SOFTWARE			
AP Trx #: 41561					
		CONTRACTUAL	101-276.000-818.000	540.00	
		Vnd: 0002 Invoice: 00010442	101-000.000-202.000		540.00
		Expected Check Run: 11/08/2021			
				540.00	540.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41562					
		CONTRACTUAL	101-756.000-818.000	80.00	
		Vnd: 0866 Invoice: 25297	101-000.000-202.000		80.00
		Expected Check Run: 11/08/2021			
				80.00	80.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41563					
		CONTRACTUAL	101-756.000-818.000	80.00	
		Vnd: 0866 Invoice: 25296	101-000.000-202.000		80.00
		Expected Check Run: 11/08/2021			
				80.00	80.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41564					
		CONTRACTUAL	101-756.000-818.000	88.00	
		Vnd: 0866 Invoice: 25298	101-000.000-202.000		88.00
		Expected Check Run: 11/08/2021			
				88.00	88.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41565					
		CONTRACTUAL	101-756.000-818.000	42.50	
		Vnd: 0866 Invoice: 26443	101-000.000-202.000		42.50
		Expected Check Run: 11/08/2021			
				42.50	42.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41566					
		CONTRACTUAL	101-756.000-818.000	44.00	
		Vnd: 0866 Invoice: 26444	101-000.000-202.000		44.00
		Expected Check Run: 11/08/2021		44.00	44.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41567					
		CONTRACTUAL	101-756.000-818.000	40.00	
		Vnd: 0866 Invoice: 26446	101-000.000-202.000		40.00
		Expected Check Run: 11/08/2021		40.00	40.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41568					
		CONTRACTUAL	101-756.000-818.000	40.00	
		Vnd: 0866 Invoice: 26448	101-000.000-202.000		40.00
		Expected Check Run: 11/08/2021		40.00	40.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41569					
		CONTRACTUAL	101-756.000-818.000	44.00	
		Vnd: 0866 Invoice: 26449	101-000.000-202.000		44.00
		Expected Check Run: 11/08/2021		44.00	44.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41570					
		CONTRACTUAL	101-756.000-818.000	40.00	
		Vnd: 0866 Invoice: 26451	101-000.000-202.000		40.00
		Expected Check Run: 11/08/2021		40.00	40.00
11/04/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41571					
		CONTRACTUAL	101-756.000-818.000	85.00	
		Vnd: 0866 Invoice: 26553	101-000.000-202.000		85.00
		Expected Check Run: 11/08/2021		85.00	85.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	REDBUD HARDWARE	Invoice: 103121 Ref#: 22542 (MONTHLY PURCHASES FOR OCTOBER 2021)		
AP Trx #: 41572					
		MAINTENANCE-BUILDINGS	501-590.000-931.000	42.98	
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	38.99	
		MISCELLANEOUS SUPPLIES	501-591.000-756.000	77.96	
		MISCELLANEOUS SUPPLIES	101-301.000-756.000	4.00	
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	17.35	
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	36.48	
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	29.99	
		MAINTENANCE-BUILDINGS	501-590.000-931.000	44.36	
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	58.25	
		MISCELLANEOUS SUPPLIES	501-591.000-756.000	17.99	
		MAINTENANCE-GROUNDS	101-276.000-932.000	126.51	
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	380.08	
		Vnd: 0141 Invoice: 103121	501-000.000-202.000		252.27
		Vnd: 0141 Invoice: 103121	101-000.000-202.000		622.67
		Expected Check Run: 11/08/2021			
				874.94	874.94
11/04/2021	AP	REDBUD HARDWARE	Invoice: 102121 Ref#: 22544 (FACADE GRANT AWARD)		
AP Trx #: 41573					
		DOWNTOWN BEAUTIFICATION	107-450.000-720.000	10,000.00	
		Vnd: 0141 Invoice: 102121	107-000.000-202.000		10,000.00
		Expected Check Run: 11/08/2021			
				10,000.00	10,000.00
11/04/2021	AP	RELEAF MICHIGAN, INC	Invoice: 1121 Ref#: 22531 (TREGATORS FOR NEW PLANTED TREES)		
AP Trx #: 41574					
		BUCHANAN TREE FRIENDS	701-000.000-250.091	992.00	
		Vnd: 2131 Invoice: 1121	701-000.000-202.000		992.00
		Expected Check Run: 11/08/2021			
				992.00	992.00
11/04/2021	AP	RIDGE NAPA AUTO PARTS	Invoice: 638233 Ref#: 22532 (OIL AND OIL FILTERS)		
AP Trx #: 41575					
		MAINTENANCE - VEHICLE	101-441.000-939.000	94.26	
		Vnd: 0165 Invoice: 638233	101-000.000-202.000		94.26
		Expected Check Run: 11/08/2021			
				94.26	94.26
11/04/2021	AP	RIDGE NAPA AUTO PARTS	Invoice: 636826 Ref#: 22533 (PARTS FOR 2009 GMC)		
AP Trx #: 41576					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	156.96	
		Vnd: 0165 Invoice: 636826	101-000.000-202.000		156.96
		Expected Check Run: 11/08/2021			
				156.96	156.96

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	RIDGE NAPA AUTO PARTS			
AP Trx #: 41577					
		MAINTENANCE - VEHICLE	101-441.000-939.000	151.76	
		Vnd: 0165 Invoice: 637040	101-000.000-202.000		151.76
		Expected Check Run: 11/08/2021		151.76	151.76
11/04/2021	AP	ROBERT ADAMS			
AP Trx #: 41578					
		EDUCATION AND TRAINING	101-336.000-960.000	101.40	
		Vnd: 0084 Invoice: 102521	101-000.000-202.000		101.40
		Expected Check Run: 11/08/2021		101.40	101.40
11/04/2021	AP	ROSE PEST SOLUTIONS			
AP Trx #: 41579					
		CONTRACTUAL	101-265.000-818.000	44.00	
		Vnd: 0304 Invoice: 150539602	101-000.000-202.000		44.00
		Expected Check Run: 11/08/2021		44.00	44.00
11/04/2021	AP	SE ERRIEN COUNTY LANDFILL			
AP Trx #: 41580					
		SLUDGE REMOVAL	501-590.000-936.000	293.00	
		Vnd: 0902 Invoice: 0152556-IN	501-000.000-202.000		293.00
		Expected Check Run: 11/08/2021		293.00	293.00
11/04/2021	AP	SOUTHWESTERN SUPPLY			
AP Trx #: 41581					
		MAINTENANCE - VEHICLE	101-441.000-939.000	250.31	
		Vnd: 1860 Invoice: 03/76082	101-000.000-202.000		250.31
		Expected Check Run: 11/08/2021		250.31	250.31
11/04/2021	AP	SOUTHWESTERN SUPPLY			
AP Trx #: 41582					
		MAINTENANCE-BUILDINGS	501-591.000-931.000	224.00	
		Vnd: 1860 Invoice: 03/76080	501-000.000-202.000		224.00
		Expected Check Run: 11/08/2021		224.00	224.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	SOUTHWESTERN SUPPLY			
AP Trx #: 41583					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	52.37	
		Vnd: 1860 Invoice: 03/75726	101-000.000-202.000		52.37
		Expected Check Run: 11/08/2021		52.37	52.37
11/04/2021	AP	SPECTRUM HEALTH CORPORATION			
AP Trx #: 41584					
		OFFICE SUPPLIES	101-253.000-728.000	83.00	
		Vnd: 2132 Invoice: CINV-14985	101-000.000-202.000		83.00
		Expected Check Run: 11/08/2021		83.00	83.00
11/04/2021	AP	SPECTRUM HEALTH CORPORATION			
AP Trx #: 41585					
		MISCELLANEOUS	101-172.000-962.000	18.00	
		Vnd: 2132 Invoice: CINV-14966	101-000.000-202.000		18.00
		Expected Check Run: 11/08/2021		18.00	18.00
11/04/2021	AP	SPECTRUM HEALTH LAKELAND			
AP Trx #: 41586					
		MEDICAL EXAMS	101-336.000-961.000	261.00	
		Vnd: 1814 Invoice: 21885149	101-000.000-202.000		261.00
		Expected Check Run: 11/08/2021		261.00	261.00
11/04/2021	AP	SPECTRUM HEALTH LAKELAND			
AP Trx #: 41587					
		MEDICAL EXAMS	101-301.000-961.000	44.00	
		Vnd: 1814 Invoice: 21901383	101-000.000-202.000		44.00
		Expected Check Run: 11/08/2021		44.00	44.00
11/04/2021	AP	STATE OF MICHIGAN			
AP Trx #: 41588					
		MAINTENANCE-BUILDINGS	101-265.000-931.000	200.00	
		Vnd: 0376 Invoice: BLR460362	101-000.000-202.000		200.00
		Expected Check Run: 11/08/2021		200.00	200.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	STATE OF MICHIGAN			
AP Trx #: 41589					
		MISCELLANEOUS	101-172.000-962.000	10.00	
		Vnd: 0190 Invoice: NOTARY FEE 2021	101-000.000-202.000		10.00
		Expected Check Run: 11/08/2021		10.00	10.00
11/04/2021	AP	SWEET C. ROBINSON			
AP Trx #: 41590					
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: 1784 Invoice: 102621	701-000.000-202.000		48.00
		Expected Check Run: 11/08/2021		48.00	48.00
11/04/2021	AP	TWIN CITY AWARDS & TROPHIES			
AP Trx #: 41591					
		MISCELLANEOUS	101-265.000-962.000	32.00	
		Vnd: 1699 Invoice: 31978	101-000.000-202.000		32.00
		Expected Check Run: 11/08/2021		32.00	32.00
11/04/2021	AP	TWIN CITY AWARDS & TROPHIES			
AP Trx #: 41592					
		MISCELLANEOUS	101-215.000-962.000	12.00	
		Vnd: 1699 Invoice: 31974	101-000.000-202.000		12.00
		Expected Check Run: 11/08/2021		12.00	12.00
11/04/2021	AP	USA BLUE BOOK			
AP Trx #: 41593					
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	722.33	
		Vnd: 0388 Invoice: 753168	501-000.000-202.000		722.33
		Expected Check Run: 11/08/2021		722.33	722.33
11/04/2021	AP	VERIZON WIRELESS			
AP Trx #: 41594					
		CONTRACTUAL	101-301.000-818.000	160.22	
		Vnd: 2060 Invoice: 9890310446	101-000.000-202.000		160.22
		Expected Check Run: 11/08/2021		160.22	160.22

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/04/2021	AP	WEX BANK	<i>Invoice: 75535054 Ref#: 22543 (MONTHLY FUEL CHARGES)</i>		
AP Trx #: 41595					
		GAS AND OIL	101-301.000-751.000	833.19	
		GAS AND OIL	101-441.000-751.000	1,392.00	
		GAS AND OIL	101-276.000-751.000	837.96	
		Vnd: 1098 Invoice: 75535054	101-000.000-202.000		3,063.15
		Expected Check Run: 11/08/2021			
				3,063.15	3,063.15
11/04/2021	AP	WIGHTMAN & ASSOCIATES	<i>Invoice: 72422 Ref#: 22555 (REDBUD ROAD RESTRIPIING PROJECT)</i>		
AP Trx #: 41596					
		REDBUD RESURFACE PROJECT	202-463.000-824.000	958.03	
		Vnd: 1762 Invoice: 72422	202-000.000-202.000		958.03
		Expected Check Run: 11/08/2021			
				958.03	958.03
				66,702.52	66,702.52
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		30,420.59
		ACCOUNTS PAYABLE	103-000.000-202.000		1,619.39
		ACCOUNTS PAYABLE	107-000.000-202.000		16,435.95
		ACCOUNTS PAYABLE	202-000.000-202.000		958.03
		ACCOUNTS PAYABLE	501-000.000-202.000		14,942.05
		ACCOUNTS PAYABLE	701-000.000-202.000		2,326.51
		TOTAL INCREASE IN PAYABLE:			66,702.52

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/28/2021	AP	DAVIS CONSTRUCTION, INC.			
AP Trx #: 41498					
		OXIDATION DITCH BOND	501-590.000-870.000	191,819.78	
		Vnd: 1617 Invoice: 693-16	501-000.000-202.000		191,819.78
		Expected Check Run: 10/29/2021			
				191,819.78	191,819.78
10/28/2021	AP	MICHIGAN MUNICIPAL LIABILITY			
AP Trx #: 41499					
		FIRE & LIABILITY INSURANCE	101-265.000-912.000	26,733.84	
		FIRE & LIABILITY INSURANCE	101-269.000-912.000	270.00	
		FIRE & LIABILITY INSURANCE	101-336.000-912.000	4,279.10	
		FIRE & LIABILITY INSURANCE	101-301.000-912.000	7,634.38	
		FIRE & LIABILITY INSURANCE	101-441.000-912.000	12,479.58	
		FIRE & LIABILITY INSURANCE	101-276.000-912.000	620.00	
		FIRE & LIABILITY INSURANCE	501-590.000-912.000	30,910.22	
		FIRE & LIABILITY INSURANCE	501-591.000-912.000	14,805.88	
		FIRE & LIABILITY INSURANCE	101-271.435-912.000	74.00	
		FIRE & LIABILITY INSURANCE	101-271.440-912.000	209.00	
		FIRE & LIABILITY INSURANCE	101-271.430-912.000	553.00	
		Vnd: 0016 Invoice: 3767206	101-000.000-202.000		52,852.90
		Vnd: 0016 Invoice: 3767206	501-000.000-202.000		45,716.10
		Expected Check Run: 11/08/2021			
				98,569.00	98,569.00
				290,388.78	290,388.78
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		52,852.90
		ACCOUNTS PAYABLE	501-000.000-202.000		237,535.88
		TOTAL INCREASE IN PAYABLE:			290,388.78

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Checks 15579 to 15580 (2 checks)

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11/01/2021	CD	S	87838	SUMMARY CD 11/01/2021	
101-000.000-001.000			CASH		52,852.90
101-000.000-202.000			ACCOUNTS PAYABLE	52,852.90	
501-000.000-001.000			CASH		237,535.88
501-000.000-202.000			ACCOUNTS PAYABLE	237,535.88	
				<u>290,388.78</u>	<u>290,388.78</u>
				<u>290,388.78</u>	<u>290,388.78</u>

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11/04/2021	AP	D	87871 103121	MONTHLY FUEL CHARGES		
101-301.000-751.000			GAS AND OIL		667.76	
101-441.000-751.000			GAS AND OIL		1,286.06	
501-591.000-751.000			GAS AND OIL		326.80	
501-590.000-751.000			GAS AND OIL		139.62	
101-276.000-751.000			GAS AND OIL		300.70	
101-000.000-202.000			ACCOUNTS PAYABLE			2,254.52
501-000.000-202.000			ACCOUNTS PAYABLE			466.42
					<u>2,720.94</u>	<u>2,720.94</u>
11/04/2021	AP	D	87872 46101	WATER TREATMENT CHEMICALS		
501-591.000-743.000			CHEMICALS		1,156.75	
501-000.000-202.000			ACCOUNTS PAYABLE			1,156.75
					<u>1,156.75</u>	<u>1,156.75</u>
11/04/2021	AP	D	87873 46513	CONTAINER RENTAL FEE		
501-591.000-743.000			CHEMICALS		79.75	
501-000.000-202.000			ACCOUNTS PAYABLE			79.75
					<u>79.75</u>	<u>79.75</u>
11/04/2021	AP	D	87874 4120-99344134	PFAS ANALYSIS		
501-590.000-818.000			CONTRACTUAL		925.00	
501-000.000-202.000			ACCOUNTS PAYABLE			925.00
					<u>925.00</u>	<u>925.00</u>
11/04/2021	AP	D	87875 102521	REFUND OF DEPOSIT FOR CITY CENTER RENTAL		
101-000.000-674.000			BUCHANAN REDBUD CITY CENTER		50.00	
101-000.000-202.000			ACCOUNTS PAYABLE			50.00
					<u>50.00</u>	<u>50.00</u>
11/04/2021	AP	D	87876 102021	REIMBURSEMENT FOR BOOTS AND PANTS		
501-590.000-768.000			UNIFORMS		250.00	
501-000.000-202.000			ACCOUNTS PAYABLE			250.00
					<u>250.00</u>	<u>250.00</u>
11/04/2021	AP	D	87877 102521	REFUND OF DEPOSIT FOR CITY CENTER RENTAL		
101-000.000-674.000			BUCHANAN REDBUD CITY CENTER		50.00	
101-000.000-202.000			ACCOUNTS PAYABLE			50.00
					<u>50.00</u>	<u>50.00</u>

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11/04/2021	AP	D	87878 10162021		
101-271.430-853.000			TELEPHONE, INTERNET, CABLE	89.86	
501-590.000-853.000			TELEPHONE, INTERNET, CABLE	32.02	
501-591.000-853.000			TELEPHONE, INTERNET, CABLE	36.47	
101-000.000-202.000			ACCOUNTS PAYABLE		89.86
501-000.000-202.000			ACCOUNTS PAYABLE		68.49
				<u>158.35</u>	<u>158.35</u>
11/04/2021	AP	D	87879 101321 - 67779		
101-371.001-853.000			TELEPHONE, INTERNET, CABLE	74.80	
101-265.000-853.000			TELEPHONE, INTERNET, CABLE	255.82	
501-591.000-853.000			TELEPHONE, INTERNET, CABLE	27.97	
101-101.000-818.000			CONTRACTUAL	216.09	
101-000.000-202.000			ACCOUNTS PAYABLE		546.71
501-000.000-202.000			ACCOUNTS PAYABLE		27.97
				<u>574.68</u>	<u>574.68</u>
11/04/2021	AP	D	87880 2021-BUCH1		
101-336.000-960.000			EDUCATION AND TRAINING	500.00	
101-000.000-202.000			ACCOUNTS PAYABLE		500.00
				<u>500.00</u>	<u>500.00</u>
11/04/2021	AP	D	87881 110421		
101-215.000-903.000			LEGAL NOTICES & RECORDINGS	34.00	
101-000.000-202.000			ACCOUNTS PAYABLE		34.00
				<u>34.00</u>	<u>34.00</u>
11/04/2021	AP	D	87882 11012021		
101-000.000-674.000			BUCHANAN REDBUD CITY CENTER	50.00	
101-000.000-202.000			ACCOUNTS PAYABLE		50.00
				<u>50.00</u>	<u>50.00</u>
11/04/2021	AP	D	87883 7540711		
501-590.000-756.000			MISCELLANEOUS SUPPLIES	148.85	
501-000.000-202.000			ACCOUNTS PAYABLE		148.85
				<u>148.85</u>	<u>148.85</u>
11/04/2021	AP	D	87884 4099144265		
101-441.000-931.000			MAINTENANCE-BUILDINGS	84.49	
101-000.000-202.000			ACCOUNTS PAYABLE		84.49
				<u>84.49</u>	<u>84.49</u>

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11/04/2021 501-591.000-818.000 501-000.000-202.000	AP	D	87885 00197 CONTRACTUAL ACCOUNTS PAYABLE	WATER SAMPLE	480.00	480.00
					<u>480.00</u>	<u>480.00</u>
11/04/2021 101-301.000-851.000 101-000.000-202.000	AP	D	87886 68949 RADIO MAINTENANCE ACCOUNTS PAYABLE	HOLSTER FOR POLICE OFFICER	145.00	145.00
					<u>145.00</u>	<u>145.00</u>
11/04/2021 101-265.000-853.000 501-591.000-853.000 101-441.000-853.000 101-301.000-853.000 101-000.000-202.000 501-000.000-202.000	AP	D	87887 102521 TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE ACCOUNTS PAYABLE ACCOUNTS PAYABLE	MONTHLY SERVICE	470.32 89.90 473.36 373.15	1,316.83 89.90
					<u>1,406.73</u>	<u>1,406.73</u>
11/04/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87888 102621 POLICE RESERVES ACCOUNTS PAYABLE	WORKED FOUR HOURS HS FOOTBALL GAME ON 10	48.00	48.00
					<u>48.00</u>	<u>48.00</u>
11/04/2021 701-000.000-250.091 701-000.000-202.000	AP	D	87889 43881 BUCHANAN TREE FRIENDS ACCOUNTS PAYABLE	ENGRAVED TREE TAGS	64.00	64.00
					<u>64.00</u>	<u>64.00</u>
11/04/2021 107-450.000-761.000 107-000.000-202.000	AP	D	87890 2021050 DOWNTOWN PROMOTION ACCOUNTS PAYABLE	ADVERTISEMENT AND SHORT FILM FOR DOWNTOW	4,195.95	4,195.95
					<u>4,195.95</u>	<u>4,195.95</u>
11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87891 1627418 LEGAL FEES ACCOUNTS PAYABLE	INCORPORATION OF BUILDING AUTHORITY	3,473.42	3,473.42
					<u>3,473.42</u>	<u>3,473.42</u>
11/04/2021 103-000.000-970.031 103-000.000-202.000	AP	D	87892 103021 TRAIL GRANT EXPENDITURES ACCOUNTS PAYABLE	REIMBURSEMENT FOR PURCHASE OF CANDY FOR	689.08	689.08
					<u>689.08</u>	<u>689.08</u>

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11/04/2021 501-590.000-818.000 501-000.000-202.000	AP	D	87893 967386 CONTRACTUAL ACCOUNTS PAYABLE	DMRQA SUPPLY KIT	1,113.86	1,113.86
					<u>1,113.86</u>	<u>1,113.86</u>
11/04/2021 501-590.000-818.000 501-000.000-202.000	AP	D	87894 125209 CONTRACTUAL ACCOUNTS PAYABLE	FIRE EXTINGUISHER INSPECTION AND REPLACE	747.68	747.68
					<u>747.68</u>	<u>747.68</u>
11/04/2021 103-000.000-970.031 103-000.000-202.000	AP	D	87895 102521 TRAIL GRANT EXPENDITURES ACCOUNTS PAYABLE	REIMBURSEMENT FOR CANDY FOR BUCHANAN TRI	930.31	930.31
					<u>930.31</u>	<u>930.31</u>
11/04/2021 101-271.430-731.000 101-000.000-202.000	AP	D	87896 15317 ALARM MONITORING ACCOUNTS PAYABLE	QUARTERLY ALARM MONITORING	81.00	81.00
					<u>81.00</u>	<u>81.00</u>
11/04/2021 101-265.000-921.000 101-000.000-202.000	AP	D	87897 15532 UTILITIES ACCOUNTS PAYABLE	QUARTERLY ALARM MONITORING	103.50	103.50
					<u>103.50</u>	<u>103.50</u>
11/04/2021 107-450.000-761.000 107-000.000-202.000	AP	D	87898 000272 DOWNTOWN PROMOTION ACCOUNTS PAYABLE	ITEMS FOR SOCIAL DISTRICT	1,740.00	1,740.00
					<u>1,740.00</u>	<u>1,740.00</u>

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11/04/2021	AP	D	87899 102821 MONTHLY SERVICE		
101-271.440-921.000			UTILITIES	22.46	
101-441.000-921.000			UTILITIES	14.58	
101-271.430-921.000			UTILITIES	31.39	
501-590.000-921.000			UTILITIES	313.24	
101-441.000-921.000			UTILITIES	101.45	
101-336.000-921.000			UTILITIES	27.16	
101-271.430-921.000			UTILITIES	16.82	
101-441.000-921.000			UTILITIES	13.05	
101-269.000-921.000			UTILITIES	56.69	
101-269.000-921.000			UTILITIES	20.65	
101-301.000-921.000			UTILITIES	591.43	
501-591.000-921.000			UTILITIES	331.78	
501-591.000-921.000			UTILITIES	1,548.61	
101-336.000-921.000			UTILITIES	19.40	
101-000.000-202.000			ACCOUNTS PAYABLE		915.08
501-000.000-202.000			ACCOUNTS PAYABLE		2,193.63
				<u>3,108.71</u>	<u>3,108.71</u>
11/04/2021	AP	D	87900 JULY2021 UNIFORM CLEANING		
101-301.000-769.000			UNIFORM CLEANING	130.00	
101-000.000-202.000			ACCOUNTS PAYABLE		130.00
				<u>130.00</u>	<u>130.00</u>
11/04/2021	AP	D	87901 143191 SERVICED VACTOR AND REPAIRS		
101-441.000-933.000			MAINTENANCE - EQUIPMENT	1,814.12	
501-590.000-933.000			MAINTENANCE - EQUIPMENT	1,814.12	
501-591.000-933.000			MAINTENANCE - EQUIPMENT	1,814.12	
101-000.000-202.000			ACCOUNTS PAYABLE		1,814.12
501-000.000-202.000			ACCOUNTS PAYABLE		3,628.24
				<u>5,442.36</u>	<u>5,442.36</u>
11/04/2021	AP	D	87902 102621 REIMBURSEMENT FOR GAS PURCHASE		
101-301.000-873.000			TRAVEL & CAR ALLOWANCE	15.00	
101-000.000-202.000			ACCOUNTS PAYABLE		15.00
				<u>15.00</u>	<u>15.00</u>
11/04/2021	AP	D	87903 304352 WATER BILLING		
501-591.000-728.000			OFFICE SUPPLIES	349.70	
501-591.000-730.000			POSTAGE	679.80	
501-000.000-202.000			ACCOUNTS PAYABLE		1,029.50
				<u>1,029.50</u>	<u>1,029.50</u>
11/04/2021	AP	D	87904 211111 ELECTRICAL INSPECTION SERVICE FOR OCTOBE		
701-000.000-250.001			ELECTRICAL PERMITS	576.00	
701-000.000-202.000			ACCOUNTS PAYABLE		576.00
				<u>576.00</u>	<u>576.00</u>

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11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87905 513706 LEGAL FEES ACCOUNTS PAYABLE	LEGAL FEES	2,081.48	2,081.48
					<u>2,081.48</u>	<u>2,081.48</u>
11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87906 513710 LEGAL FEES ACCOUNTS PAYABLE	LEGAL FEES	2,429.50	2,429.50
					<u>2,429.50</u>	<u>2,429.50</u>
11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87907 513707 LEGAL FEES ACCOUNTS PAYABLE	LEGAL FEES	107.50	107.50
					<u>107.50</u>	<u>107.50</u>
11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87908 513711 LEGAL FEES ACCOUNTS PAYABLE	LEGAL FEES	408.50	408.50
					<u>408.50</u>	<u>408.50</u>
11/04/2021 101-172.000-826.000 101-000.000-202.000	AP	D	87909 513712 LEGAL FEES ACCOUNTS PAYABLE	LEGAL FEES	903.00	903.00
					<u>903.00</u>	<u>903.00</u>
11/04/2021 107-440.000-756.014 107-000.000-202.000	AP	D	87910 1 MISCELLANEOUS ACCOUNTS PAYABLE	CONSULTING MCCOY CREEK PASSAGE/ALLEY DEV	500.00	500.00
					<u>500.00</u>	<u>500.00</u>
11/04/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87911 102621 POLICE RESERVES ACCOUNTS PAYABLE	WORKED FOUR HOURS FOOTBALL GAME ON 10/15	48.00	48.00
					<u>48.00</u>	<u>48.00</u>
11/04/2021 501-591.000-933.000 501-000.000-202.000	AP	D	87912 102921 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	PAYMENT ON ACCOUNT - LUMBER FOR BUILDING	254.79	254.79
					<u>254.79</u>	<u>254.79</u>

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11/04/2021 101-172.000-756.000 101-000.000-202.000	AP	D	87913 429874 MISCELLANEOUS SUPPLIES ACCOUNTS PAYABLE	KEYS STAMPED	37.50	37.50
					<u>37.50</u>	<u>37.50</u>
11/04/2021 701-000.000-250.001 701-000.000-202.000	AP	D	87914 101421 ELECTRICAL PERMITS ACCOUNTS PAYABLE	ELECTRICAL PERMIT REFUND FOR OVERPAYMENT	76.00	76.00
					<u>76.00</u>	<u>76.00</u>
11/04/2021 101-253.000-864.000 101-000.000-202.000	AP	D	87915 4493 CONFERENCES AND WORKSHOP ACCOUNTS PAYABLE	MEMBERSHIP RENEWAL THROUGH DECEMBER 2022	75.00	75.00
					<u>75.00</u>	<u>75.00</u>
11/04/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87916 INV000241766 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	COVER AND WIRE FOR WELDER	291.58	291.58
					<u>291.58</u>	<u>291.58</u>
11/04/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87917 INV000243052 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	AIR GRINDER DISC AND TORCH TIP	22.82	22.82
					<u>22.82</u>	<u>22.82</u>
11/04/2021 101-215.000-962.000 101-000.000-202.000	AP	D	87918 00364713 MISCELLANEOUS ACCOUNTS PAYABLE	ONLINE CODE HOSTING	900.00	900.00
					<u>900.00</u>	<u>900.00</u>
11/04/2021 501-590.000-864.000 501-000.000-202.000	AP	D	87919 19631 CONFERENCES AND WORKSHOP ACCOUNTS PAYABLE	ANNUAL MEMBERSHIP RENEWAL	77.00	77.00
					<u>77.00</u>	<u>77.00</u>
11/04/2021 701-000.000-250.008 101-301.000-915.000 701-000.000-202.000 101-000.000-202.000	AP	D	87920 10877370 POLICE 302 TRAINING FUNDS TARGET RANGE & SUPPLIES ACCOUNTS PAYABLE ACCOUNTS PAYABLE	AMMUNITION FOR POLICE DEPARTMENT	474.51 1,000.00	474.51 1,000.00
					<u>1,474.51</u>	<u>1,474.51</u>

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11/04/2021 501-590.000-818.000 501-000.000-202.000	AP	D	87921 13719 CONTRACTUAL ACCOUNTS PAYABLE	MERCURY ANALYSIS	350.00	350.00
					<u>350.00</u>	<u>350.00</u>
11/04/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87922 102821 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	TINT FOR OFFICE WINDOWS FOR ZOOM MEETING	189.66	189.66
					<u>189.66</u>	<u>189.66</u>
11/04/2021 101-336.000-931.000 101-000.000-202.000	AP	D	87923 0059108 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	REPAIR TO BAY ROLL UP DOOR	895.00	895.00
					<u>895.00</u>	<u>895.00</u>
11/04/2021 501-590.000-728.000 501-000.000-202.000	AP	D	87924 61191 OFFICE SUPPLIES ACCOUNTS PAYABLE	PRINTER SUPPLIES	294.78	294.78
					<u>294.78</u>	<u>294.78</u>
11/04/2021 501-590.000-818.000 101-265.000-818.000 101-265.000-818.000 101-301.000-818.000 501-000.000-202.000 101-000.000-202.000	AP	D	87925 61253 CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL ACCOUNTS PAYABLE ACCOUNTS PAYABLE	COPIER MAINT/USAGE	67.84 197.16 24.79 32.97	67.84 254.92
					<u>322.76</u>	<u>322.76</u>
11/04/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87926 61197 CONTRACTUAL ACCOUNTS PAYABLE	SERVICE ON COPIER	220.00	220.00
					<u>220.00</u>	<u>220.00</u>
11/04/2021 101-253.000-818.000 101-000.000-202.000	AP	D	87927 2053162 CONTRACTUAL ACCOUNTS PAYABLE	GOVERNMENTAL ACCOUNTING ASSISTANCE	2,470.00	2,470.00
					<u>2,470.00</u>	<u>2,470.00</u>
11/04/2021 101-276.000-818.000 101-000.000-202.000	AP	D	87928 00010442 CONTRACTUAL ACCOUNTS PAYABLE	ANNUAL SUPPORT MAINTENANCE UNTIL 11/30/2	540.00	540.00
					<u>540.00</u>	<u>540.00</u>

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11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87929 25297 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	80.00	80.00
					<u>80.00</u>	<u>80.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87930 25296 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	80.00	80.00
					<u>80.00</u>	<u>80.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87931 25298 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	88.00	88.00
					<u>88.00</u>	<u>88.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87932 26443 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	42.50	42.50
					<u>42.50</u>	<u>42.50</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87933 26444 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	44.00	44.00
					<u>44.00</u>	<u>44.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87934 26446 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	40.00	40.00
					<u>40.00</u>	<u>40.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87935 26448 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTA	40.00	40.00
					<u>40.00</u>	<u>40.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87936 26449 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	44.00	44.00
					<u>44.00</u>	<u>44.00</u>

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11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87937 26451 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	40.00	40.00
					<u>40.00</u>	<u>40.00</u>
11/04/2021 101-756.000-818.000 101-000.000-202.000	AP	D	87938 26553 CONTRACTUAL ACCOUNTS PAYABLE	TOILET RENTAL	85.00	85.00
					<u>85.00</u>	<u>85.00</u>
11/04/2021 501-590.000-931.000 501-590.000-933.000 501-591.000-756.000 101-301.000-756.000 101-441.000-933.000 101-441.000-933.000 501-590.000-933.000 501-590.000-931.000 101-441.000-933.000 501-591.000-756.000 101-276.000-932.000 101-441.000-933.000 501-000.000-202.000 101-000.000-202.000	AP	D	87939 103121 MAINTENANCE-BUILDINGS MAINTENANCE - EQUIPMENT MISCELLANEOUS SUPPLIES MISCELLANEOUS SUPPLIES MAINTENANCE - EQUIPMENT MAINTENANCE - EQUIPMENT MAINTENANCE - EQUIPMENT MAINTENANCE-BUILDINGS MAINTENANCE - EQUIPMENT MISCELLANEOUS SUPPLIES MAINTENANCE-GROUNDS MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE ACCOUNTS PAYABLE	MONTHLY PURCHASES FOR OCTOBER 2021	42.98 38.99 77.96 4.00 17.35 36.48 29.99 44.36 58.25 17.99 126.51 380.08	252.27 622.67
					<u>874.94</u>	<u>874.94</u>
11/04/2021 107-450.000-720.000 107-000.000-202.000	AP	D	87940 102121 DOWNTOWN BEAUTIFICATION ACCOUNTS PAYABLE	FACADE GRANT AWARD	10,000.00	10,000.00
					<u>10,000.00</u>	<u>10,000.00</u>
11/04/2021 701-000.000-250.091 701-000.000-202.000	AP	D	87941 1121 BUCHANAN TREE FRIENDS ACCOUNTS PAYABLE	TREEGATORS FOR NEW PLANTED TREES	992.00	992.00
					<u>992.00</u>	<u>992.00</u>
11/04/2021 101-441.000-939.000 101-000.000-202.000	AP	D	87942 638233 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	OIL AND OIL FILTERS	94.26	94.26
					<u>94.26</u>	<u>94.26</u>
11/04/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87943 636826 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	PARTS FOR 2009 GMC	156.96	156.96
					<u>156.96</u>	<u>156.96</u>

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11/04/2021 101-441.000-939.000 101-000.000-202.000	AP	D	87944 637040 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	BRAKE HOSES/BRAKE LINE/BRAKE FLUID/WIPER	151.76	151.76
					<u>151.76</u>	<u>151.76</u>
11/04/2021 101-336.000-960.000 101-000.000-202.000	AP	D	87945 102521 EDUCATION AND TRAINING ACCOUNTS PAYABLE	REIMBURSEMENT - BOOK FOR LACEY TO ATTEND	101.40	101.40
					<u>101.40</u>	<u>101.40</u>
11/04/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87946 150539602 CONTRACTUAL ACCOUNTS PAYABLE	PEST CONTROL	44.00	44.00
					<u>44.00</u>	<u>44.00</u>
11/04/2021 501-590.000-936.000 501-000.000-202.000	AP	D	87947 0152556-IN SLUDGE REMOVAL ACCOUNTS PAYABLE	MONTHLY BILLING	293.00	293.00
					<u>293.00</u>	<u>293.00</u>
11/04/2021 101-441.000-939.000 101-000.000-202.000	AP	D	87948 03/76082 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	HOSES FOR SALT SPREADER	250.31	250.31
					<u>250.31</u>	<u>250.31</u>
11/04/2021 501-591.000-931.000 501-000.000-202.000	AP	D	87949 03/76080 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	FITTINGS FOR CHLORINE FEED SYSTEM	224.00	224.00
					<u>224.00</u>	<u>224.00</u>
11/04/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87950 03/75726 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	HOSE FOR SWEEPER	52.37	52.37
					<u>52.37</u>	<u>52.37</u>
11/04/2021 101-253.000-728.000 101-000.000-202.000	AP	D	87951 CINV-14985 OFFICE SUPPLIES ACCOUNTS PAYABLE	ENVELOPES	83.00	83.00
					<u>83.00</u>	<u>83.00</u>

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11/04/2021 101-172.000-962.000 101-000.000-202.000	AP	D	87952 CINV-14966 MISCELLANEOUS ACCOUNTS PAYABLE	THANK YOU CARDS	18.00	18.00
					<u>18.00</u>	<u>18.00</u>
11/04/2021 101-336.000-961.000 101-000.000-202.000	AP	D	87953 21885149 MEDICAL EXAMS ACCOUNTS PAYABLE	FIREFIGHTER CLASS PHYSICAL	261.00	261.00
					<u>261.00</u>	<u>261.00</u>
11/04/2021 101-301.000-961.000 101-000.000-202.000	AP	D	87954 21901383 MEDICAL EXAMS ACCOUNTS PAYABLE	DRUG SCREEN FOR NEW HIRE - POLICE DEPT.	44.00	44.00
					<u>44.00</u>	<u>44.00</u>
11/04/2021 101-265.000-931.000 101-000.000-202.000	AP	D	87955 BLR460362 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	BOILER INSPECTION	200.00	200.00
					<u>200.00</u>	<u>200.00</u>
11/04/2021 101-172.000-962.000 101-000.000-202.000	AP	D	87956 NOTARY FEE 2021 MISCELLANEOUS ACCOUNTS PAYABLE	NOTARY FEE FOR JILL MONDSCHIEIN CLERK CAS	10.00	10.00
					<u>10.00</u>	<u>10.00</u>
11/04/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87957 102621 POLICE RESERVES ACCOUNTS PAYABLE	WORKED FOUR HOURS AT FOOTBALL GAME ON 10	48.00	48.00
					<u>48.00</u>	<u>48.00</u>
11/04/2021 101-265.000-962.000 101-000.000-202.000	AP	D	87958 31978 MISCELLANEOUS ACCOUNTS PAYABLE	ENGRAVING	32.00	32.00
					<u>32.00</u>	<u>32.00</u>
11/04/2021 101-215.000-962.000 101-000.000-202.000	AP	D	87959 31974 MISCELLANEOUS ACCOUNTS PAYABLE	NAME PLATE FOR NEW CITY CLERK	12.00	12.00
					<u>12.00</u>	<u>12.00</u>

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11/04/2021 501-590.000-933.000 501-000.000-202.000	AP	D	87960 753168 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	FERROUS CHLORIDE PUMP AND GRADUATED SYLI	722.33	722.33
					<u>722.33</u>	<u>722.33</u>
11/04/2021 101-301.000-818.000 101-000.000-202.000	AP	D	87961 9890310446 CONTRACTUAL ACCOUNTS PAYABLE	MONTHLY INVOICE	160.22	160.22
					<u>160.22</u>	<u>160.22</u>
11/04/2021 101-301.000-751.000 101-441.000-751.000 101-276.000-751.000 101-000.000-202.000	AP	D	87962 75535054 GAS AND OIL GAS AND OIL GAS AND OIL ACCOUNTS PAYABLE	MONTHLY FUEL CHARGES	833.19 1,392.00 837.96	3,063.15
					<u>3,063.15</u>	<u>3,063.15</u>
11/04/2021 202-463.000-824.000 202-000.000-202.000	AP	D	87963 72422 REDBUD RESURFACE PROJECT ACCOUNTS PAYABLE	REDBUD ROAD RESTRIPIING PROJECT	958.03	958.03
					<u>958.03</u>	<u>958.03</u>
					<u><u>66,702.52</u></u>	<u><u>66,702.52</u></u>



CITY OF BUCHANAN
Downtown Façade Grant Award
Redbud Hardware
October 21, 2021

Façade Request for cost incurred as of January 1, 2021

\$13,250 RMC Labor spanned 12/10/2020 – 1/13/2021 (34 days)
\$389.71 per day x 13 = \$5,066.18

\$2225 Tom Ferguson
\$777.59 31 Electric
\$3,500 EMC Electric Labor
\$129.95 Circle Glass/panel trim
\$6,386.23 North American Signs
\$640 RMC Carpentry Labor

Total: \$16,724.95 x 60% = \$10,034.97 TOTAL GRANT AWARD

[Handwritten signature and date]
\$10,000.00
EPM
10/21/2021



City of Buchanan Downtown Facade Program

Program Purpose

The City of Buchanan Downtown Facade Program is designed to promote historic preservation and the continued use and maintenance of commercial and mixed-use buildings in the Central Business District C-3. It is intended to help property owners and commercial tenants to rehabilitate and restore the visible exterior of existing structures in ways that match the pleasing aesthetics of our historically significant downtown. Improvements must be approved through Buchanan’s Design Review process, which generally follows Department of the Interior standards and guidelines. Forgivable loans are provided to property owners or commercial tenants in recognition of the positive impact that individual building improvements can have on the overall appearance, quality, and vitality of downtown Buchanan. This program is designed to drive small business growth and job creation in the downtown core of the city. However, the program may also be available to applicants outside of the Central Business District C3 in cases where the applicant can show that eligible improvements provide significant added value investment that positively impacts the community.

Funding for qualified applicants will be considered on a case-by-case basis and only as funding is available. Eligible projects will be approved by the City Commission.

Eligible Properties

To be eligible for a Downtown Facade Forgivable loan, an applicant and building shall meet all of the following criteria:

- ✓1) A building must be used in whole or in part for commercial purposes and located within the Central Business District C-3 or as otherwise authorized by the City Commission.
- ✓2) Property, building and applicant shall not be delinquent in property taxes or in default to the city on any loan or city related incentive program.
- ✓3) Properties and buildings with existing code violations or deficiencies must include their remedy as part of the proposed improvements.
- ✓4) Property required to be free of any tax liens and mechanic’s liens and provide evidence that payments on any loans secured by the building are current.
- ✓5) Eligible properties can submit applications for improvement costs incurred as of January 1, 2021 (or such other dates that are approved by the City Commission).

What Loans Are Available?

The maximum amount of the forgivable loan for a specific property will be set forth in a Façade Improvement Agreement between the Commission and the property owner or tenant. If costs exceed the original estimates, the property owner or tenant shall be solely responsible for the payment of the full amount of the excess. The Commission cannot reimburse more than the total amount specified in the Agreement.

Forgivable loans are subject to Federal and State taxes and are reported to the Internal Revenue Service on Form 1099. You are required to provide your taxpayer ID number or social security number as part of the Façade Improvement Agreement. Property owners and tenants should consult their tax advisor for tax liability information.

Property owners or commercial tenants who install at least \$1,000 of improvements are eligible to receive a forgivable loan of 60 percent of the cost of construction of exterior building improvements, including 100% of architectural fees, totaling up to \$10,000 per building for construction and architectural fees combined.

The amount of any forgivable loan for architectural services shall be limited to \$5,000 not to exceed 12% of the value of work to be performed per building, whichever is less. Where architectural services are required, the owner or tenant should retain an architect to prepare a conceptual design and cost estimate for work proposed. If the project is approved by the commission, the architect may provide bidding and construction plans and documents, as well as construction supervision. Only those architectural services directly related to the approved façade improvement will be reimbursed.

Eligible Improvements

- Exit doors (exterior) – installation, repair and replacement of exit doors and hardware to provide public access, or where current doors do not meet the building and fire codes, or it will improve the overall appearance of the building.
- Painting – painting of the exterior surface of buildings.
- Shutters and Awnings – repair, replacement or addition of exterior shutters and awnings.
- ✓ • Signs – repair and replacement – all exterior signage must be brought into compliance with existing city ordinance.
 - Blade signs
 - Stairs, Porches, Railings, Exits – repair and replacement or installation of exterior stairs, porches, railings and exit facilities.
- ✓ • Walls – repair, replacement, restoration, and rebuilding of exterior walls, including: cleaning, sealing, tuck pointing, painting, removal of materials and replacement with appropriate materials, etc. Repair and replacement of cornice and parapet portions of walls are also eligible.
- Windows – repair of frames, sills, glazing, replacement of glass and installation of new windows

- Roofs – repair and re-roofing, where the effects of the repair will be visible from a public street or public parking lot. (In general, sloping roofs would qualify, flat roofs would not).
- Walkways – pavers, plazas, and other permanent improvements designed primarily for pedestrian use, only in conjunction with rear entrance improvements.
- ✓ • Lighting – installation, repair and replacement of decorative lighting mounted on a building that illuminates the façade or signage.

The following items are not eligible for forgivable loans under the Façade Improvement Program:

- Building Permit fees and related costs
- Extermination of insects, rodents, vermin, and other pests
- Sidewalks – replacement or private sidewalks
- Title reports and legal fees
- Acquisition of land or buildings
- Air conditioning and heating facilities
- Electrical wiring or service upgrade, except electrical work necessary to illuminate an eligible sign.
- Elevators – repair or installation
- Interior floor or ceiling replacement and repair
- Plumbing
- Refinancing existing debt
- Sprinkler systems
- Sweat equity
- Working capital for businesses
- Resurfacing of parking lots
- Landscaping

Improvements not specifically listed as eligible or ineligible are subject to review as to eligibility and approval or disapproval by the Community Development Department.

The Community Development Director will consider the architectural appropriateness of proposed improvements using the approval and recommendation by the Design Review Committee. Improvements that are not architecturally appropriate, as determined by the Committee are not eligible for a forgivable loan.

Approval of Façade Improvement Agreement

Buildings that have not received a Façade Improvement Program forgivable loan in the past will have first consideration. After all first time users are processed, the remaining applications will be considered in the order in which they were received. In the event that the total amount of the potential forgivable loans exceeds the amount budgeted for the program for that fiscal year, the applications which cannot be approved due to budget

limitations will be carried over for consideration during the following fiscal year. Not more than one Downtown Façade Agreement shall be approved for a building in any fiscal year, and a Downtown Façade Agreement shall not be approved if a Façade Improvement grant was made for the same portion of the building within the previous five years. Maximum forgivable loan funding per building is \$10,000.

Commencement of Work

After the Façade Improvement Agreement is approved by the City Commission, applicants may obtain a building permit and begin the work. **DO NOT START BEFORE - APPLICANTS WILL NOT BE GUARANTEED TO BE REIMBURSED FOR WORK DONE PRIOR TO CITY COMMISSION APPROVAL OF THE FAÇADE IMPROVEMENT AGREEMENT.**

Completion of Work

All improvements shall be completed and requests for reimbursement submitted within 180 calendar days after the City Commission's approval of Façade Improvement Agreement unless otherwise authorized by the Commission for a maximum of a one (1) year extension. It shall be the applicant's sole responsibility to make sure that all deadlines are met. All requests for extension must be submitted in writing to the Community Development Director prior to the expiration of the initial deadline to complete the work and submit requests for reimbursement. In the event that an applicant fails to comply with these deadlines or otherwise request an extension from the City, the City may terminate its obligation to reimburse the applicant.

Reimbursement Payments

Upon completion of the work, the owner or tenant shall submit copies of all architect's invoices, contractor's statements, lien waivers and invoices to the Community Development/Executive Director, along with receipts or statements demonstrating payment of submitted invoices, as evidence that the owner or tenant has paid the architect and contractor(s). You should use the forms provided by the Community Development Department. Payment will be authorized upon completion of all work items as originally approved and receipt of all of the required documents.

The Community Development Director may authorize reimbursement to be made in two payments, if all of the following conditions are present: 1) The first partial payment may be made upon completion of work representing at least fifty percent (50%) of the amount specified in the Façade Improvement Agreement; 2) The architect's invoices, contractor's statements, invoices, notarized final lien waivers and proof of payment for the completed work have been submitted; 3) The remaining work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the owner or tenant.

Reimbursement for architectural services will be made at the same time reimbursement is provided for improvements, and only if a Façade Improvement Agreement has been approved by the City Commission. Architectural services may be reimbursed, at the sole discretion of the Commission, as follows:

Concept Plans and cost estimates prepared before approval of a Façade Improvement Agreement.

Architectural construction drawings and specifications for the improvement to the extent required by the Buchanan Building Code, following Commission approval of a Façade Improvement Agreement.

Construction supervision conducted after Commission approval of the Façade Improvement Agreement.

Major changes or elimination of improvements must be approved by the Community Development Department. Minor changes must be approved by the Community Development/Executive Director.

Alterations

The property owner and tenant shall be responsible for maintaining the façade improvements without alteration for three (3) years unless approved by the Community Development Director. A restrictive covenant limiting alterations may be required by the City Commission at the time of approval of the Façade Improvement Agreement.

Certify and Attest

By signing below, I hereby certify and attest that I have read and understand the foregoing instructions, and that I also certify and attest as follows:

1. The building that is the subject of my application will be used in whole or in part for commercial purposes and it is either located within the Central Business District C-3 or it has been otherwise authorized by the City Commission.
2. My property, building and myself, as applicant, are not delinquent in property taxes or in default to the City of Buchanan or any related entities for any loan or city-related incentive programs.
3. That if my property or building has existing code violations or deficiencies, that I will include their remedy as part of the proposed improvements to be made through this program.
4. That my property is free of any tax liens and/or mechanic's liens and that I will provide evidence that payments for any loans secured by my building are current.
5. That I will not submit for reimbursement costs related to any improvements incurred prior to January 1, 2021 (unless I have received approval for another date by the City Commission).

Merese Williams
Signature

10/11/21
Date

DOWNTOWN FACADE PROGRAM – STEP-BY-STEP PROCESS

1. Review the Program Description and contact the Community Development Department to see if the improvements you are considering are eligible.
2. Define the scope of your proposed improvements. This will probably involve consulting with an architect or other appropriate design professional (for projects that do not need an architect, consult with a contractor).
3. Complete this application including appropriate plans and description of work to be done.
4. Submit a façade improvement application to the Buchanan City Hall, Community Development Director, 302 N. Redbud Trail, Buchanan, MI 49107.
5. Submit a second copy of your façade improvement application to the City of Buchanan Design Review Committee (302 N. Redbud Trail, Buchanan, MI 49107) and attend the scheduled Design Review Committee meeting if necessary when contacted to present your proposed improvements and to receive the Commission's approval or suggested revisions to your project design.
6. If necessary, revise plans and return to the Community Development Department and/or Design Review Committee for second review.
7. Submit final revised plans, estimates, proof of Zoning Approval and Design Review Committee approval and signed Façade Improvement Agreement to the Community Development Department Office at Buchanan City Hall (302 N. Redbud Trail, Buchanan, MI 49107).
8. Buchanan's Community Development Director will approve or disapprove the content of a proposed Façade Improvement Agreement.
9. Application and grant agreement are forwarded to the Community Development Department for their review and approval.
10. Apply for a building permit or improvement location permit through the City of Buchanan Building Department Office (302 N. Redbud Trail, Buchanan, MI 49107).
11. Pick up permit at Building Department Office when notified.
12. Construct per approved plans and call the Building Department Office to schedule inspections as required.
13. Finish Construction.
14. Call the Building Department Office for final inspection.
15. Request reimbursement: Submit Invoices, orders, Treasurer's Form (to show compliance with property tax), Lien Waivers, etc., to Community Development Department
16. Receive payment from Community Development Department for eligible project costs based on the façade improvement agreement.

BUCHANAN DOWNTOWN FAÇADE PROGRAM

Application Form

1. Applicant Information

NAME: REDBUD HARDWARE / Tracy and Dave Hippo

ADDRESS OF PROPERTY TO BE IMPROVED:
266 E. Front St
Buchanan, MI 49107

NAME OF BUSINESS: REDBUD HARDWARE, LLC

TAX ID#/SOCIAL SECURITY #: 04 - 3628493

HOME ADDRESS: 3045 York Road, Niles, MI 49120

BUSINESS PHONE: 269 695-6891 HOME PHONE: 269 695-2762

FAX: — EMAIL: redbudhdwr@gmail.com

2. Project Information

BUILDING LOCATION: corner of Front St and Redbud Trail (see address above)

BUSINESS(ES) LOCATED IN BUILDING: retail hardware store

BUILDING AGE: 75+ years BUILDING LOCATED IN CENTRAL BUSINESS DISTRICT? yes

BUILDING ZONED AS: commercial PIN NUMBER: 11-58-0035-0192-00-0

OWNER OF RECORD: T&D Hippo, LLC, leased monthly by Redbud Hardware

IF LEASED: Lease Expires 12/31/2024 Renewal Term NA

3. Project Description

Describe in detail the proposed scope of work including design firm and/or contractor(s) selected. In describing project, be sure to differentiate

between interior renovations vs. exterior façade improvements to be undertaken. Use separate sheet(s) if necessary.

The entire project involved the fabrication and installation of custom metal awnings (both front and back of store), addition of exterior lighting, replacement of metal wall panels between the front street windows, and exterior signage front and back

Anticipated Construction

Start Date: _____ Completion Date: _____ Total Project Cost: _____

4. Mortgage Information

Is there a Mortgage/Lease on the property currently: YES NO _____

If YES, Holder of Mortgage or Lease T&D Appo

Date of Mortgage or Lease 1/1/2020

Are there any other loans, liens, deed restrictions on the property:

YES _____ NO

If YES, please list:

Provide evidence that loans secured by the building are current (attach statements, etc.)

5. Building Information

Will project result in a change of use for the building? YES _____ NO

Uses of the building after completion of the façade project:

1st Floor: retail hardware

~~2nd Floor:~~ basement : storage

~~3rd Floor:~~

Other:

6. Other Required Documentation

- a. Confirm that all property taxes are paid and current
- b. Project budget
- c. Photographs of proposed project site

I/We certify that all information set forth in this application is a true representation of the facts pertaining to the subject property for the purpose of obtaining funding under the Façade Improvement Program. I understand and acknowledge that any willful misrepresentation of the information contained in this application could result in disqualification from the program, requiring any funds already disbursed to be repaid in full to the Buchanan Community Development Department.

The applicant further certifies that he/she has read and understands the Façade Improvement Program Guidelines. If a determination is made by the Commission that program funds have not been used for eligible program activities, the Applicant agrees that the proceeds shall be returned, in full, to the Buchanan Community Development Department and acknowledges that, with respect to such proceeds so returned, he/she shall have no further interest, right, or claim. It is understood that all Façade Improvement Program funding commitments are contingent upon the availability of program funds.

Signed this 11th day of October, 20 21

By: *Janeese N. Brown*

City of Buchanan
Downtown Façade Agreement

THIS AGREEMENT, entered into this ____ day of _____, 20__, between the Buchanan City Commission (hereinafter referred to as "COMMISSION") and the following designated OWNER/LESSEE, to wit:

Owner/Lessee's Name: REOBVO HANDWARE LLC

Name of Business: same

Tax ID#/Social Security # 04-3628493

Address of Property to be Improved:
266 E. Front St
Buchanan, MI 49107

PIN Number: 11-58-0035-0192-00-0

WITNESSETH:

WHEREAS, the COMMISSION has established a Façade Improvement Program for application within the Buchanan Downtown Façade Program Area ("Program Area"); and

WHEREAS, said Façade Improvement Program is administered by the COMMISSION with the advice of the Community Development Department and Design Review Committee and is funded from City of Buchanan Marijuana Revenues and/or Stimulus for the purposes of controlling and preventing blight and deterioration within the Program Area; and

WHEREAS, pursuant to the Façade Improvement Program COMMISSION has agreed to participate, subject to its sole discretion, 1) in compensating Owners/Lessees for the cost of eligible exterior improvements to commercial establishments within the Program Area up to a

maximum of sixty percent (60%) of the approved contract cost of such improvements and 2) in reimbursing Owners/Lessees for 100% of the cost of the services of an architect for such façade improvements up to a maximum of 12% of project cost, or \$5,000 whichever is less, per building, as set forth herein, but in no event shall the total COMMISSION participation exceed a maximum reimbursement amount of thirty thousand dollars (\$10,000) per building; and

WHEREAS, the OWNER/LESSEE’s property is located within the Façade Improvement Program Area, and the OWNER/LESSEE desires to participate in the Façade Improvement Program pursuant to the terms and provisions of this agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the COMMISSION and the OWNER/LESSEE do hereby agree as follows:

SECTION 1:

With respect to façade improvements to the front and side of a building and related eligible improvements, the COMMISSION shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE’S property at the rate of sixty percent (60%) of such cost, and shall reimburse OWNER/LESSEE for 100% of the cost of fees for architectural services pertaining to such improvements, up to a maximum amount of 12% of project cost or \$5,000, whichever is less per building as defined herein, provided that the total reimbursement for improvements to the front and side of a building and related eligible improvements and architectural services shall not exceed thirty thousand dollars (\$10,000) per building. The reimbursement shall be in the form of a forgivable loan. The loan is forgiven over a period of thirty-six (36) months by the Owner/Lessee’s compliance with the covenants contained in the Promissory Note.

The actual total reimbursement amounts per this Agreement shall not exceed

\$10,000 for façade improvements per building to the front and sides of a building and related eligible improvements. The improvement costs that are eligible for Commission reimbursement include all labor, materials, equipment, and other contract items necessary for the proper execution and completion of the work as shown on the plans, design drawings, specifications and estimates approved by the City. Such plans, design drawings, specifications and estimates are attached hereto as Exhibit I.

SECTION 2: No improvement work shall be undertaken until its design has been submitted to and approved by the Community Development Department. Following approval, the OWNER/LESSEE shall contract for the work and shall commence and complete all such work and submit all requests for reimbursement to the Community Development within six months from the date of such approval by the Community Development Department. The OWNER/LESSEE may seek an extension of the deadline, not to exceed 12 months, for completing the work and submitting its request for reimbursement from the Community Development, however, such request must be made in writing and submitted to the Community Development prior to the expiration of the initial deadline to complete the work and submit the requests for reimbursement. In the event that the OWNER/LESSEE fails to comply with these requirements the COMMISSION may terminate this Agreement and its obligation to reimburse the applicant.

SECTION 3: The Community Development shall periodically review the progress of the contractor's work on the façade improvement pursuant to this Agreement. Such inspections shall not replace any required permit inspection by the Building Department/Inspectors. All work which is not in conformance with the approved plans,

design drawings and specifications shall be immediately remedied by the OWNER/LESSEE and deficient or improper work shall be replaced and made to comply with the approved plans, design drawings and specifications and the terms of this Agreement.

SECTION 4: Upon completion of the improvements and upon their final inspection and approval by the Community Development Director, the OWNER/LESSEE shall submit to the COMMISSION a properly executed and notarized contractor statement showing the full cost of the work as well as each separate component amount due to the contractor and each and every subcontractor involved in furnishing labor, materials, or equipment in the work. The OWNER/LESSEE shall also submit to the COMMISSION a copy of the architect's statement of fees for professional services for preparation of plans and specifications. The COMMISSION shall, within thirty (30) days of receipt of the contractor's statement, proof of payment and lien waivers, and the architect's statement, issue a check to the OWNER/LESSEE as reimbursement for work completed as per the façade agreement, subject to the limitations set forth in Section 1 hereof.

In the alternative, at its sole discretion, COMMISSION may reimburse the OWNER/LESSEE in one or two payments. The first payment may be made only 1) upon completion of work representing 50% or more of the maximum reimbursement specified in Section 1 hereof and 2) upon receipt by COMMISSION of the architect's invoices, contractor's statements, invoices, and 3) upon a determination by the Community Development that the remainder of the work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or

other circumstances beyond the control of the OWNER/LESSEE. The second, final payment shall be made by COMMISSION only upon submittal of all necessary documents as described herein.

SECTION 5: If the OWNER/LESSEE or his contractor fails to complete the improvement work provided for herein in conformity with the approved plans, design drawings and specifications and the terms of this Agreement, then upon written notice being given by the Community Development Director to the OWNER/LESSEE, by certified mail to the address listed above, this Agreement shall terminate and the financial obligation on the part of the COMMISSION shall cease and become null and void.

SECTION 6: Upon completion of the improvement work pursuant to this Agreement and for a period of three (3) years thereafter, the OWNER/LESSEE shall be responsible for properly maintaining such improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of three (3) years following completion of the construction thereof, the OWNER/LESSEE shall not enter into any Agreement or contract or take any other steps to alter, change or remove such improvements, or the approved design thereof, nor shall OWNER/LESSEE undertake any other changes, by contract or otherwise, to the improvements provided for in this Agreement unless such changes are first submitted to the Community Director, and any additional review body designated by the Director, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement. OWNER/LESSEE shall execute and record a restrictive covenant, in the form supplied by the Commission. This shall be

recorded in the Office of the Recorder of Berrien County. Proof of recording shall be provided to the Commission prior to the issuance of any reimbursement of funds.

OWNER/LESSEE further acknowledges in the event any unapproved changes, alterations, or demolition are effected upon the herein described improvements during the aforementioned three-year (3) time period, the OWNER/LESSEE, or their successor or assignee, shall be financially liable to the COMMISSION in a pro rata amount as calculated by the number of months remaining in said three-year (3) time period. (By way of example: in the event of the modification or demolition of a facade improvement valued at \$30,000 two (2) years after completion, the OWNER/LESSEE or their successor in interest would be responsible for the sum of \$10,000 in repayment to the COMMISSION. $\$10,000 \div 36 \text{ months} = \$277.78/\text{month} \times 12 \text{ months} = \$10,000.$)

SECTION 7: The OWNER/LESSEE releases the COMMISSION from, and covenants and agrees that the COMMISSION shall not be liable for, and covenants and agrees to indemnify and hold harmless the COMMISSION and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the facade improvements(s), including but not limited to actions arising from the Michigan law. The OWNER/LESSEE further covenants and agrees to pay for the COMMISSION and its officials, officers, employees, and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of

action. The COMMISSION shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said façade improvement(s).

SECTION 8: Nothing herein is intended to limit, restrict, or prohibit the OWNER/LESSEE from undertaking any other work in or about the subject premises which is unrelated to the façade improvement provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the COMMISSION and upon the OWNER/LESSEE and its successors, to said property for a period of three (3) years from and after the date of completion and approval of the façade improvement provided for herein by the Community Development Department. It shall be the responsibility of the OWNER/LESSEE to inform subsequent OWNER(s)/LESSEE(s) of the provisions of this Agreement.

~~IN WITNESS THEREOF~~, the parties hereto have executed this Agreement on the date first appearing above.

OWNER/LESSEE

Sherece Wayppo
Redbud Hardware

Buchanan

Mayor

City Manager

FAÇADE/RESTAURANT EQUIPMENT PROGRAM
PROMISSORY NOTE

Effective Date: 10/12/21 ("Effective Date")
Principal Balance: \$9,650.97 ("Principal Balance")
Monthly Amortization Amount: \$269.09 (Principal Balance/36 - "Monthly Amortization Amount")
Borrower: Redbud Hardware ("Borrower")
Project Address: 266 E. Front St, Buchanan MI 49107 ("Project")

On the Effective Date, Borrower does hereby agree to pay to the City of Buchanan the Principal Balance as follows ("Promissory Note"):

RECITALS

The City of Buchanan has created two programs to facilitate downtown area growth. The Downtown Façade Program that provides a forgivable loan to improve the facade of a building. The second program is the Restaurant Incentive program that provides a forgivable loan to help restaurant businesses acquire new equipment and make restaurant related improvements. The approval requirements and amount for each program is as provided in the program terms. Once an applicant is approved, the applicant is required by comply with certain requirements of the program including the execution of this Promissory Note. The Promissory Note is to be forgiven if the Borrower complies with the covenants as provided in this Agreement. The approved application of any Borrower is incorporated into this recitals provisions as if fully restated herein ("Approved Application"). The Borrower agrees to this Promissory Note in compliance with the program and as part of the program.

TERMS AND CONDITIONS

The Borrower agrees to the following terms and conditions in the payment of the Principal Balance:

1. **Approved Application.** The Approved Application is incorporated into this Promissory Note as if fully restated herein. Upon execution of this Promissory Note, Borrower represents and warrants to the City of Buchanan that Borrower has completed all improvements or purchased and Installed all equipment as set forth in the Application. Borrower also represents that all improvements and/or equipment was installed in compliance with permitting requirements and the City of Buchanan Code of Ordinances. Any deviation from the Approved Application must be re-approved by the City of Buchanan.
2. **Principal Amount Confirmed.** Borrower confirms that the Principal Balance is the amount that the City of Buchanan reimbursed to the Borrower pursuant to the terms of the Program.
3. **Interest.** The Borrower shall not pay interest on the Principal Balance unless there is a breach as provided in this Promissory Note ("Interest").
4. **Payment.** The Borrower shall pay the Principal Balance over a period of thirty-six (36) months by compliance with the terms of this Promissory Note. If Borrower fails to remain in compliance with the compliance covenants, the Borrower shall pay the Monthly Amortization Amount for each partial or full month of non-compliance. Borrower shall pay \$25.00 as an administrative late for any payment due under this Promissory Note that is not paid within five (5) days of a due date ("Late Fee"). If Borrower shall make payment that is returned to City of Buchanan as a result of non-sufficient funds, Borrower shall pay all costs charged to City of Buchanan for the non-sufficient funds return check plus a \$50.00 administrative processing fee ("NSF Fee")(the Late Fee and NSF Fee

Buchanan of this note shall be a waiver of the exercise of any right or remedy. No single or partial exercise by the City of Buchanan of any right or remedy shall preclude any other or future exercise of that or any other right or remedy. No waiver by the City of Buchanan of any default or of any provision of this note shall be effective unless it is in writing and signed by the City of Buchanan. No waiver of any right or remedy on one occasion shall be a waiver of that right or remedy on any future occasion. Borrower waives demand for payment, presentment, notice of dishonor, and protest of this note, waives all defenses based on suretyship or impairment of collateral, and consents to any extension or postponement of time of its payment, to any substitution, exchange, or release of all or any part of any security given to secure this note, to the addition of any party, and to the release, discharge, waiver, modification, or suspension of any rights and remedies against any person who may be liable for the indebtedness evidenced by this note. If any part of this Promissory Note shall be deemed by a court of competent jurisdiction to be unenforceable, the remainder of the Promissory Note shall remain in full force and effect. This note shall be governed by and interpreted according to the laws of the State of Michigan without giving effect to conflict-of-laws principles. Borrower irrevocably agrees and consents that any action against Borrower to collect or enforce this note may be brought in any state or federal court that has subject matter jurisdiction and is located in, or whose district includes, Kent County, Michigan, and that any such court shall have personal jurisdiction over Borrower for purposes of such action.

BORROWER IRREVOCABLY AND UNCONDITIONALLY WAIVES THE RIGHT TO A TRIAL BY JURY IN ANY ACTION, INCLUDING ANY CLAIM, COUNTERCLAIM, CROSS-CLAIM OR THIRD-PARTY CLAIM ("CLAIM") THAT IS BASED UPON, ARISES OUT OF, OR RELATES TO THIS NOTE OR THE INDEBTEDNESS EVIDENCED BY IT, INCLUDING, WITHOUT LIMITATION, ANY CLAIM BASED UPON, ARISING OUT OF, OR RELATING TO ANY ACTION OR INACTION OF CITY OF BUCHANAN IN CONNECTION WITH ANY ACCELERATION, ENFORCEMENT, OR COLLECTION OF THIS NOTE OR SUCH INDEBTEDNESS.

10. **Assignment.** Borrower shall not assign this Promissory Note without the advance written approval of City of Buchanan, which may be withheld in the sole discretion of the City of Buchanan. City of Buchanan may assign its rights and duties to a third party in its sole discretion without any prior approval or notice to Borrower. Upon an assignment by City of Buchanan, City of Buchanan shall be released from any further duties or obligations. If City of Buchanan shall assign this Promissory Note, the new City of Buchanan of the Promissory Note shall have all of the rights of City of Buchanan as if the new City of Buchanan was the City of Buchanan. Upon assignment, Borrower shall be given notice by City of Buchanan of the location where payments shall be made and name to whom payments shall be made. The parties recognize and agree that this Promissory Note is payable to City of Buchanan through assignment in the P Agreement referenced in the recitals.

By signature below, Borrower confirms that Borrower has received the consideration from City of Buchanan as provided by this Promissory Note. The Borrower further agrees that payment is due as provided herein and accepts the terms of payment provided in this Promissory Note.

BORROWER:

CITY OF BUCHANAN:

Redbud Hardware
By: _____
Telephone No.: 269 695-6891
Email: redbudhdwr@gmail.com
Address: 266 E Front St
Buchanan MI 49107

By: _____
Its: _____



**CITY OF BUCHANAN
Downtown Façade Grant Award
Redbud Hardware
October 21, 2021**

Façade Request for cost incurred as of January 1, 2021

\$13,250 RMC Labor spanned 12/10/2020 – 1/13/2021 (34 days)
\$389.71 per day x 13 = \$5,066.18

\$2225 Tom Ferguson
\$777.59 31 Electric
\$3,500 EMC Electric Labor
\$129.95 Circle Glass/panel trim
\$6,386.23 North American Signs
\$640 RMC Carpentry Labor

Total: \$16,724.95 x 60% = \$10,034.97 TOTAL GRANT AWARD

[Handwritten signature]
\$10,000.00
JPM
10/21/2021

10/21/2021 2:59 PM

Register: RH Exterior Facade Project
From 01/01/2020 through 10/21/2021
Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Decrease C	Increase	Balance
09/22/2020	6531	Willard Gustavson	1st Source Checking			5,000.00	5,000.00
10/06/2020		Midway Engineering	1st Source Checking			1,091.07	6,091.07
10/12/2020	6540	Nathan Eddy	1st Source Checking			335.00	6,426.07
11/18/2020		Lowe's	1st Source Checking			32.49	6,458.56
12/13/2020	6551	Willard Gustavson	1st Source Checking			5,000.00	11,458.56
12/13/2020	6552	Willard Gustavson	1st Source Checking			200.00	11,658.56
12/31/2020	6582	Redbud Hardware	1st Source Checking			13,250.00 ✓	24,908.56
03/05/2021	6588	Tom Ferguson	1st Source Checking			225.00 ✓	25,133.56
03/30/2021	6595	us 31 Electric	1st Source Checking			777.59 ✓	25,911.15
04/26/2021	6610	EMCElectric	1st Source Checking			3,500.00 ✓	29,411.15
05/30/2021	1/585		Due to Do It Best [split]	drop ship/CIR...		129.95 ✓	29,541.10
06/25/2021	6653	Redbud Hardware	1st Source Checking			640.00 ✓	30,181.10
06/30/2021	6631	North American Sign...	1st Source Checking			6,386.23 ✓	36,567.33

Scanned receipts
10/20/21



"Our Goal Is Helping You reach Yours"

Invoice

Invoice #: 207562

Date: June 28, 2021

P.O. Box 30 South Bend, IN 46624-0030 Phone 800-348-5000 or (574) 234-5252 www.northamericansigns.com Fed. TaxID: 35-1262888

Bill To: Redbud Hardware
266 E Front St

Buchanan, MI 49107

Re: REDBUD HARDWARE
buchanan
266 E. Front St

Buchanan, MI 49107

Customer #: Customer PO#: Terms: NET30

Quan:	Description:	Ea. Price	Ext. Price	Tax	Total
1.00	Manufactured flat aluminum panel with all vinyl copy and aluminum angle frame border painted yellow	3,145.71	3,145.71	188.74	3,334.45
1.00	Manufactured flat aluminum wall sign with vinyl copy and open/closed plaque	415.00	415.00	24.90	439.90
1.00	Manufactured Dibond panels with vinyl graphics	1,558.38	1,558.38	93.50	1,651.88
1.00	Installation of sign package	960.00	960.00		960.00

6-30-21
pd ch# 6631

Taxable:	\$5,119.09
Non Taxable:	\$960.00
Net Invoice:	\$6,079.09
Sales Tax:	\$307.14
Invoice Total:	\$6,386.23
Less Deposit:	0.00

Balance Due: \$6,386.23

JOB INVOICE 1699



**RMC
QUALITY CONSTRUCTION**
501 N. Redbud Trail
BUCHANAN, MI 49107

(269) 695-2657

PHONE 269-362-4364	DATE OF ORDER JUNE 25 2021
ORDER TAKEN BY TRACY DIPPO	CUSTOMER ORDER NUMBER

DAY WORK CONTRACT EXTRA

TO: REDBUD HARDWARE
266 E FRONT ST
BUCHANAN MI 49107

JOB NAME / NUMBER PANELS	
JOB LOCATION SAME	
JOB PHONE	STARTING DATE

QUANTITY	MATERIAL	UNIT PRICE	AMOUNT
TOTAL MATERIALS ▶			

OTHER CHARGES	AMOUNT	LABOR	HOURS	RATE	AMOUNT
CARPENTRY LABOR	640.00				
TOTAL OTHER ▶	640.00	TOTAL LABOR ▶			

DESCRIPTION OF WORK

CARPENTRY LABOR - LABOR TO INSTALL DECORATIVE PANELS ON FRONT FACADE.

TERMS NET 10 DAYS	DATE COMPLETED 6/25/21	TOTAL MATERIALS TOTAL OTHER TOTAL LABOR TAX
WORK ORDERED BY TRACY DIPPO	AUTHORIZED SIGNATURE 	
I hereby acknowledge the satisfactory completion of the above described work.		TOTAL ▶ 640.00

PRODUCT 13123G USE WITH 7710 ENVELOPE

Deluxe For Business 1-800-267-8354

PRINTED IN U.S.A.

Tom Ferguson Interiors, Ltd.

3602 N SEBLEY
CHICAGO, IL 60618 US
+1 773 206 7996

INVOICE

BILL TO
Redbud Hardware
266 E Front Street
Buchanan, MI 49107

INVOICE 11005
DATE 03/05/2021
TERMS Due on receipt

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Design Time/Tom	1	Design Consultation for Exterior of Hardware Store.	225.00
BALANCE DUE			\$225.00

Paid
March 5, 2021

Register: RH Exterior Facade Project
From 06/01/2020 through 10/08/2021
Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Decrease C	Increase	Balance
09/22/2020	6531	Willard Gustavson	1st Source Checking			5,000.00	5,000.00
10/06/2020		Midway Engineering	1st Source Checking			1,091.07	6,091.07
10/12/2020	6540	Nathan Eddy	1st Source Checking			335.00	6,426.07
11/18/2020		Lowes	1st Source Checking			32.49	6,458.56
12/13/2020	6551	Willard Gustavson	1st Source Checking			5,000.00	11,458.56
12/13/2020	6552	Willard Gustavson	1st Source Checking			200.00	11,658.56
12/31/2020	6582	Redbud Hardware	1st Source Checking			13,250.00	24,908.56
03/05/2021	6588	Tom Ferguson	1st Source Checking	RMC Quality Construction/labor (this spans 12/10/20 thru 1/13/21)		225.00	25,133.56
03/30/2021	6595	us 31 Electric	1st Source Checking			777.59	25,911.15
04/26/2021	6610	EMCElectric	1st Source Checking			3,500.00	29,411.15
05/30/2021	1/585	Circle Glass (frini)	Due to Do It Best [split]	drop ship/CIR...		129.95	29,541.10
06/30/2021	6631	North American Sign...	1st Source Checking			6,386.23	35,927.33

+ 72/09/20 Charge to RH /store account for threaded rod + bolts used to anchor new awning through building, front + back \$ 426.85 36,354.18

JOB INVOICE 1678



RMC
QUALITY CONSTRUCTION
 501 N. Redbud Trail
 BUCHANAN, MI 49107

(269) 695-2657

PHONE 695-6891	DATE OF ORDER 12/20/20
ORDER TAKEN BY TRACY	CUSTOMER ORDER NUMBER

DAY WORK CONTRACT EXTRA

REDBUD HARDWARE
 266 E FRONT ST
 BUCHANAN MI 49107

JOB NAME / NUMBER	
JOB LOCATION SAME	
JOB PHONE	STARTING DATE

QUANTITY	MATERIAL	UNIT PRICE	AMOUNT
1	2 BY 6 -18 TREATED		350.00

TOTAL MATERIALS ▶

OTHER CHARGES	AMOUNT	LABOR	HOURS	RATE	AMOUNT
FRONT ROOF	5900.00				
REAR ROOF	7000.00				
TOTAL OTHER ▶	12900.00				TOTAL LABOR ▶

DESCRIPTION OF WORK

FRONT ROOF- INSTALL OWNER PROVIDED TRUSSES AND ROOF METAL
 REAR ROOF- INSTALL OWNER PROVIDED TRUSSES AND ROOF METAL

TERMS NET 10 DAYS	DATE COMPLETED 12/20/20	TOTAL MATERIALS 350.00
WORK ORDERED BY TRACY DIPPO		TOTAL OTHER 12900.00
AUTHORIZED SIGNATURE I hereby acknowledge the satisfactory completion of the above described work.		TOTAL LABOR TAX
		TOTAL ▶ 13250.00

JOB INVOICE 1699



RMC
QUALITY CONSTRUCTION
 501 N. Redbud Trail
 BUCHANAN, MI 49107.

(269) 695-2657

PHONE 269-362-4364	DATE OF ORDER JUNE 25 2021
ORDER TAKEN BY TRACY DIPPO	CUSTOMER ORDER NUMBER

DAY WORK CONTRACT EXTRA

O: REDBUD HARDWARE
 266 E FRONT ST
 BUCHANAN MI 49107

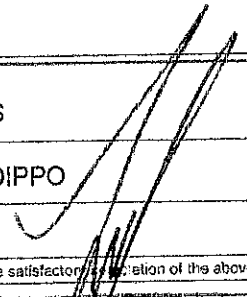
JOB NAME / NUMBER PANELS	
JOB LOCATION SAME	
JOB PHONE	STARTING DATE

QUANTITY	MATERIAL	UNIT PRICE	AMOUNT
TOTAL MATERIALS ▶			

OTHER CHARGES	AMOUNT	LABOR	HOURS	RATE	AMOUNT
CARPENTRY LABOR	640.00				
TOTAL OTHER ▶	640.00	TOTAL LABOR ▶			

DESCRIPTION OF WORK

CARPENTRY LABOR - LABOR TO INSTALL DECORATIVE PANELS ON FRONT FACADE.

TERMS NET 10 DAYS	DATE COMPLETED 6/25/21	TOTAL MATERIALS TOTAL OTHER TOTAL LABOR TAX
WORK ORDERED BY TRACY DIPPO		
AUTHORIZED SIGNATURE 		TOTAL ▶ 640.00

I hereby acknowledge the satisfactory completion of the above described work.

Electrical Maintenance & Construction LLC
 4520 Bundy Rd.
 Coloma MI 49038
 E-mail ttimm@emcelectricalllc.com
 Phone # 269-683-9473

Invoice

Date	Invoice #
4/21/2021	8066

Bill To
Redbud Hardware 266 E Front St Buchanan MI 49107

Job Location

P.O. No.	Due Date
	4/21/2021

Item	Quantity	Description	Rate	Amount
LABOR/MATER...		Install 7 exterior fixtures and 1 exit GFI. 1 time clock for control	3,500.00	3,500.00T
		TAX INCLUDED	0.00%	0.00
WE APPRECIATE YOUR BUSINESS. A MINIMUM SERVICE CHARGE OF \$20.00 OR 1.5% ON ALL BALANCES OVER 30 DAYS.			Total	\$3,500.00

4-26-21
 pd ch # 6610



Invoice

Invoice #: 207562

Date: June 28, 2021

P.O. Box 30 South Bend, IN 46624-0030 Phone 800-348-5000 or (574) 234-5252 www.northamericansigns.com Fed. TaxID: 35-1262888

Bill To: Redbud Hardware
266 E Front St

Buchanan, MI 49107

Re: REDBUD HARDWARE
buchanan
266 E. Front St

Buchanan, MI 49107

Customer #: Customer PO#: Terms: NET30

Quan:	Description:	Ea. Price	Ext. Price	Tax	Total
1.00	Manufactured flat aluminum panel with all vinyl copy and aluminum angle frame border painted yellow	3,145.71	3,145.71	188.74	3,334.45
1.00	Manufactured flat aluminum wall sign with vinyl copy and open/closed plaque	415.00	415.00	24.90	439.90
1.00	Manufactured Dibond panels with vinyl graphics	1,558.38	1,558.38	93.50	1,651.88
1.00	Installation of sign package	960.00	960.00		960.00

6-30-21
pd ch# 6631

Taxable:	\$5,119.09
Non Taxable:	\$960.00
Net Invoice:	\$6,079.09
Sales Tax:	\$307.14
Invoice Total:	\$6,386.23
Less Deposit:	0.00

Balance Due: \$6,386.23

BOX PACKING SLIP

Redbud Hardware
266 E. Front St
Buchanan, MI. 49107
269-695-6891

Order Number
SUL8K/00

Ship To: Red Bud Hardware
266 E Front St
Buchanan, MI 49107-1408

Transaction#: A226923
Associate: Tracy
Date: 12/09/2020 Time: 02:09:48 PM

1408

Due Date: 01/15/2021

*** SALE ***

PO: Awning Project

Bill To:
Customer # REDB
Redbud Hardware
266 E. Front St.
Buchanan, MI 49107

Order: No Entry Terms: Net 60 Days

Approval: 19681202 Member: 0690

Order Date: 12/02/2020 From: Kalamazoo, MI Salesperson: John Marsiglia

Description	Per	List
1/2 X 36 Thrd Rod Gr5 YZ Fastener Refills	12	\$128.93

Comments

Order is being shipped in the following boxes: Each box has its own packing slip.
9, 399MA

1/2X3' ZP SMOOTH ROD
731088
1.00 EACH @ \$4.104 T \$4.10
(Reg Price \$8.99)

053538303068

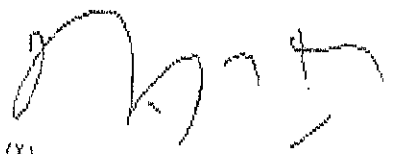
Midwest Fasteners
MF1
1.00 EACH @ \$11.79 T \$11.79

Midwest Fasteners
MF1
3.00 EACH @ \$128.93 T \$386.79

Subtotal: \$402.68
6% - State Tax: \$24.17
TOTAL: \$426.85

INVOICE: \$426.85
CHANGE: \$0.00

A Minimum Finance Charge of
\$0.50 or 1.5% per month
applies to all past due balances


(X) Big Daddy Dips

Thank You!

Want to track your Rewards progress?
Go in to customerbestrewards.com and
create an account using the LC # shown
above your name on your receipt!

Invoice #: 1930-415091

Status: Closed

Invoice Date: 5/19/2021 Due Date: 6/5/2021 Paid: 6/3/2021

Vendor: 1930

Invoice Type: DIR

PO #: NONE

PO Date: 5/12/2021

Date Transmitted: 5/18/2021

Reference #: N211512784

Vendor Inv. #: 415091

Vendor Inv. Date: 5/13/2021

Carrier:

Date Shipped:

Req. Date Shipped:

Pro #:

B/L #:

Ship to:

REDBUD HARDWARE #0690

266 E. FRONT ST.

BUCHANAN, MI 49107

Remit to:

Do it Best Corp.

24441 Network Place

Chicago, IL 60673-1244

Vendor Amount: 132.29

Vendor Discount: (2.34)

Adder: 0.00

Invoice Amount: 129.95

Amount Paid: 129.95

Regular Discount: 0.00

*Anticipation Discount: 0.00

*Amount Due: 0.00

Disputed Amount: 0.00

*As of Today

Line Items (3)

Mfg. Part #	SKU	UPC	Description	Ordered	Shipped	Units	Unit Cost	Extended Cost	Dispute (0)
<input type="checkbox"/>	9002823	999999999999999	CORNER KEY 100/PK #2823	0	1	EA	16.950	16.95	
<input type="checkbox"/>	9003201	999999999999999	FRAME WIN.5/16X96 MIL.12PK3201	0	2	EA	49.950	99.90	
<input type="checkbox"/>			FREIGHT	0	0		0.000	15.44	

(used this 'frame' to install / hold panels between the windows in place)



BUILDING PERMIT

DATE 12-9-2020 PERMIT# PB 20-042

LOCATION 266 E. Front St.

OWNER Redbud Hardware CONTRACTOR BMC Construction

OCC CLASS Merc TYPE CONST 5B

DESCRIPTION OF WORK

Install Custom Made Metal Awnings on
the Front and Rear of the Building

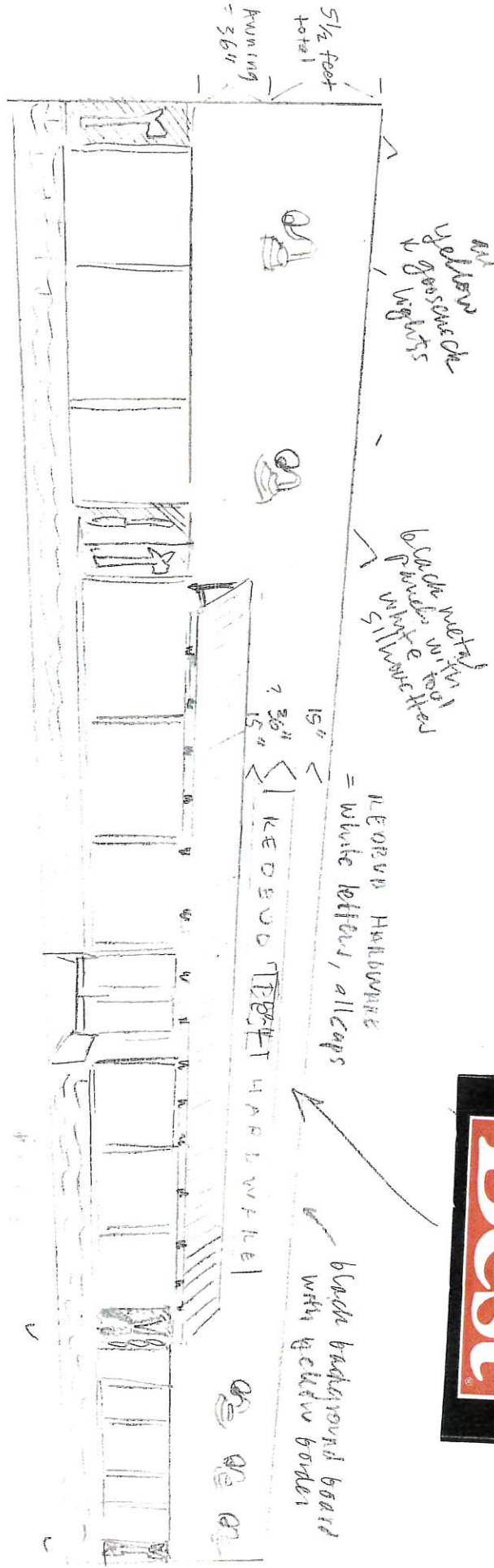
ISSUED BY Gary Lewis BUILDING OFFICIAL

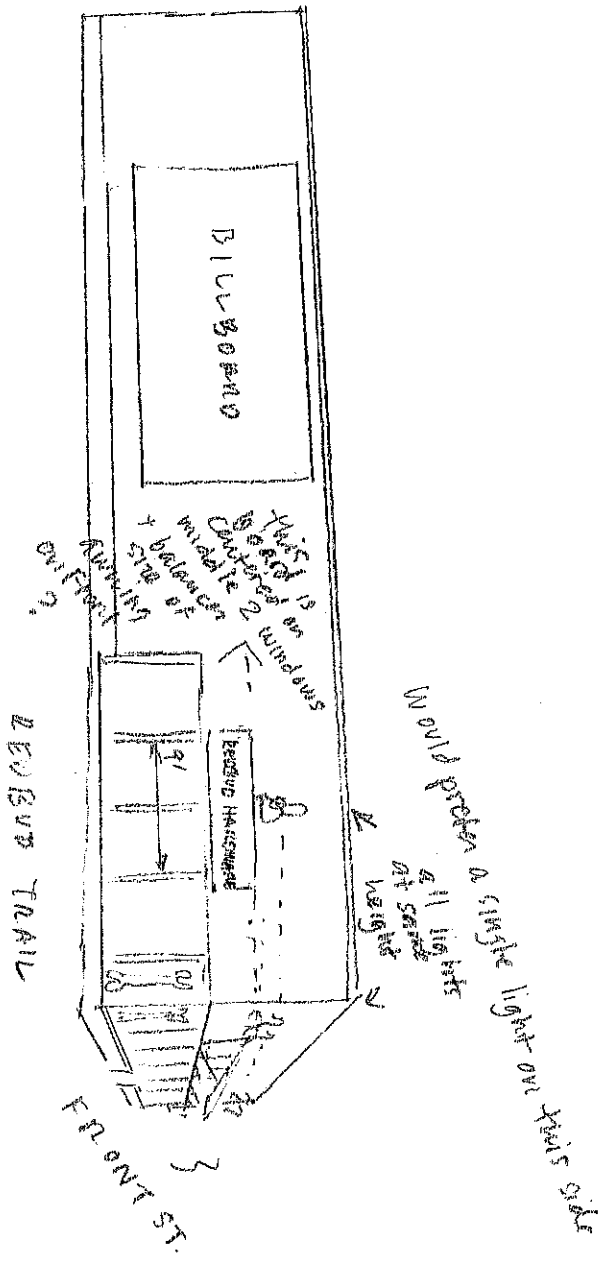
IT IS THE DUTY OF THE PERMIT HOLDER OR AGENT TO NOTIFY THE BUILDING OFFICIAL WHEN WORK IS READY FOR INSPECTION. THE PERMIT HOLDER SHALL PROVIDE ACCESS TO AND MEANS FOR THE REQUIRED INSPECTIONS OF SUCH WORK. INSPECTIONS REQUIRE AT LEAST 24HRS NOTICE.

Buchanan Building Safety Dept.
302 N. Redbud Trail,
Buchanan, MI 49107 (269)695-0011

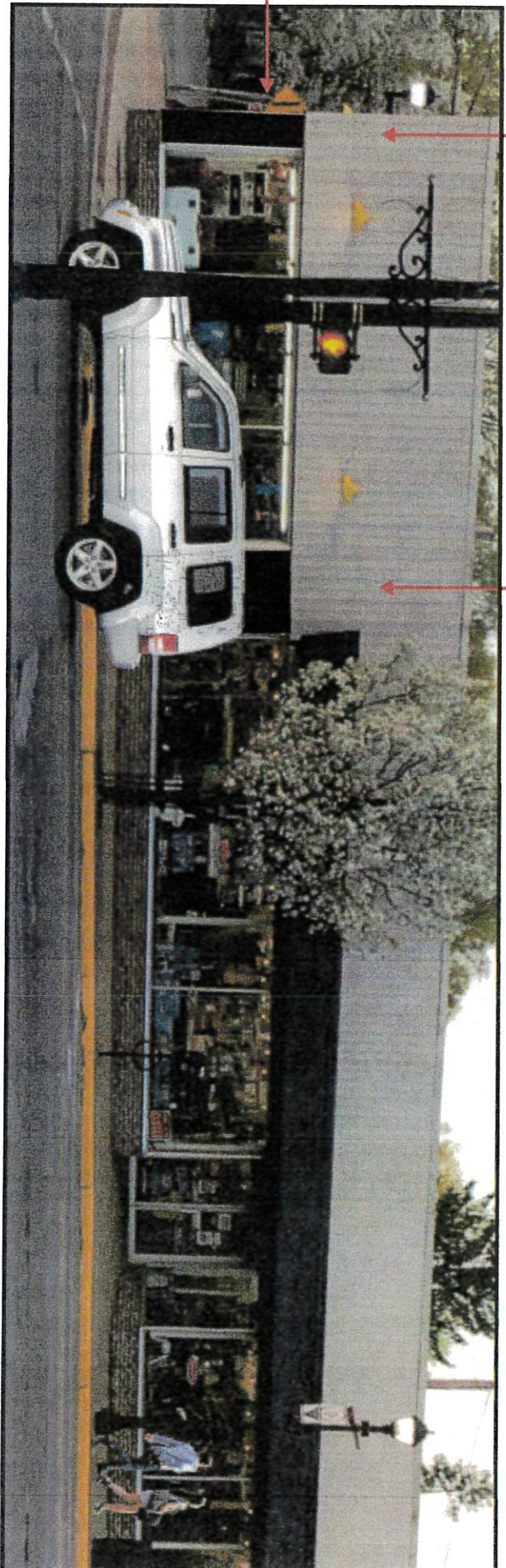
PERMITS ARE VALID FOR 18 MONTHS, OR EXPIRE AFTER 6 MONTHS OF INACTIVITY

PLEASE POST THIS NOTICE AT JOB SITE

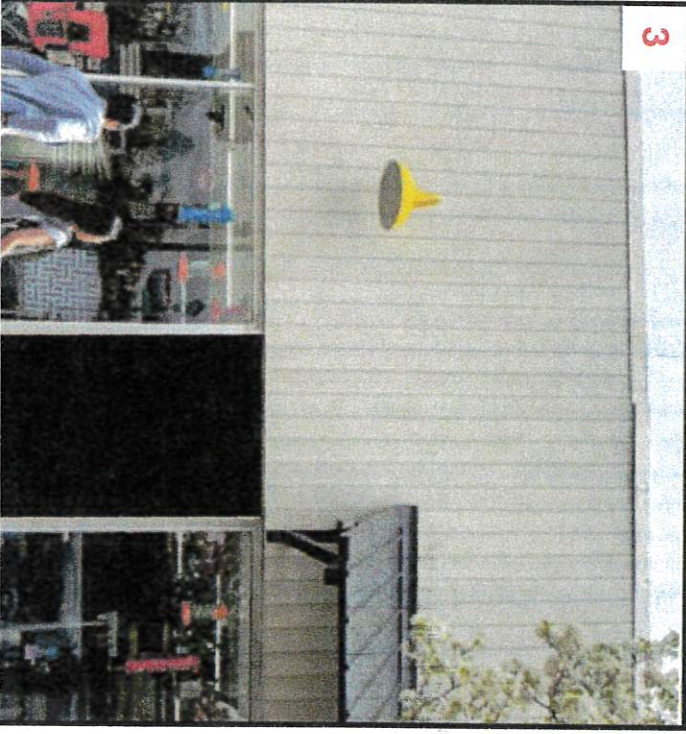




Re sign: Can eliminate DIB center logs to station, make it easier to clean on windows. Same color as Front St. board



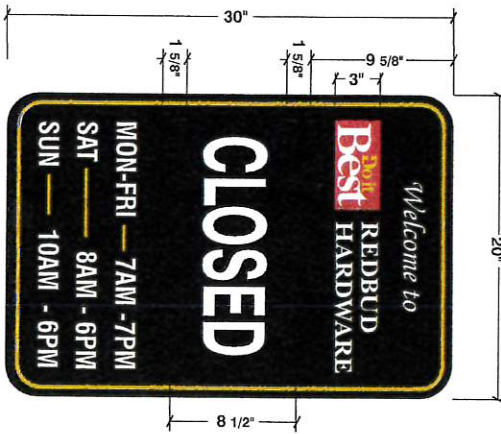
PROPOSED STOREFRONT ELEVATION
 NTS



MATTE BLACK DI
SEE NEXT PAGE F



B PROPOSED REDBUD TRAIL ELEVATION SIGNAGE
NTS



B ONE (1) S/F ALUMINUM WALL SIGN
SCALE: 1 1/2" = 1'-0"
SQ FT: 4.17

QTY: 1 S/F SIGN

FACES
ALUMINUM FACE PAINTED BLACK WITH
FIRST SURFACE OPAQUE VINYL GRAPHICS.
PICK UP TO MATCH FINIS 2850C RED &
WAGNER MULTIAIR TYPE THREE. QUOTED TO FACES
W/ TWO (2) .060 LEXAN SLIDE IN CHANGEBLE PIECES
WITH BLACK VINYL FRONT AND BACK SIDE.
WHITE VINYL TEXT. OPEN FOR SIDE ONE(1) AND
CLOSED FOR SIDE TWO (2) APPLIED FIRST SURFACE.

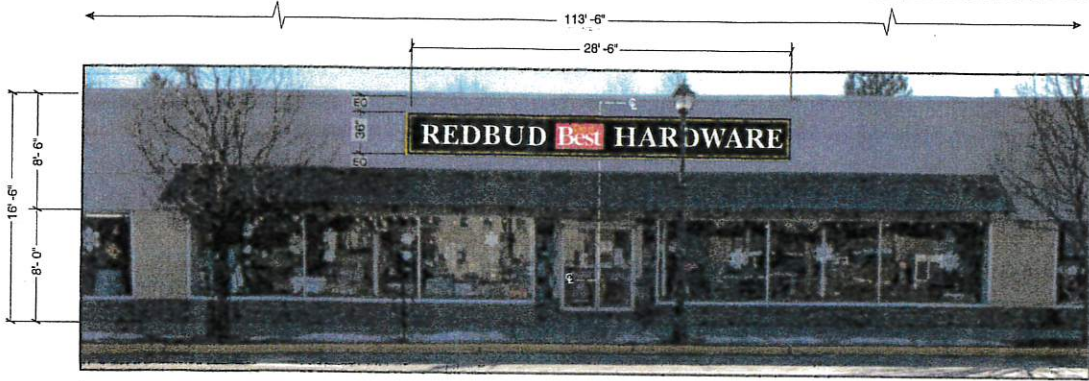
MOUNTING
FACE MOUNTED FLUSH TO STOREFRONT FACADE
THRU FACE W/ HARDWARE APPROPRIATE FOR
WALL MATERIAL.



SALES: SEAN DENISON
PM
ART: CAD 3.16.21

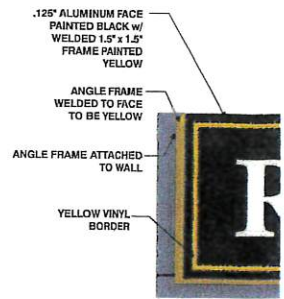
DWG # 2101068-02
REVISION

LOCATION: REDBUD HARDWARE
266 E FRONT ST.
BUCHANAN, MI 49107

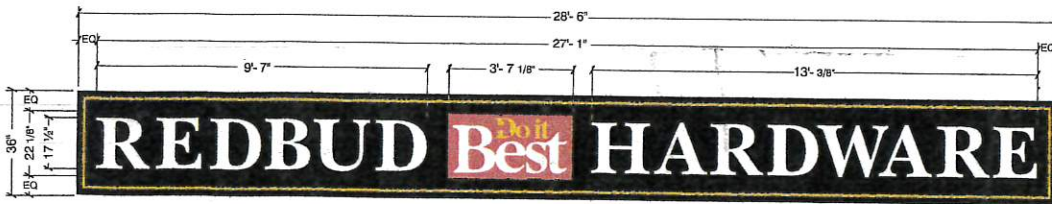


A PROPOSED STOREFRONT
NTS

* CENTER SIGN TO STOREFRONT DOOR AND VERTICALLY IN AREA ABOVE AWNING



SIDE VIEW:
NTS

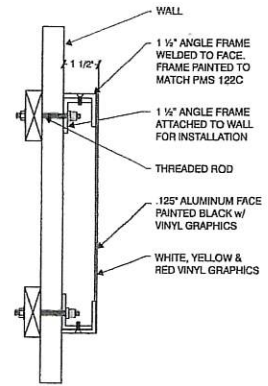


A NON-ILLUMINATED S/F WALL SIGN w/ 1 1/2" ANGLE FRAME & VINYL GRAPHICS
SCALE: 3/8" = 1'-0"
SQ FT. 85.5

QTY: 1 S/F SIGN

FACE
.125" ALUMINUM FACE PAINTED BLACK w/
VINYL GRAPHICS APPLIED 1st SURFACE.
VINYL COLORS TO MATCH PMS 2350C RED,
PMS 122C YELLOW, WHITE & BLACK.
1 1/2" ANGLE FRAME WELDED TO FACE AND PAINTED
TO MATCH PMS 122C YELLOW.

MOUNTING
1 1/2" ANGLE ATTACHED TO WALL w/ NON-CORROSIVE
HARDWARE APPROPRIATE FOR WALL MATERIAL.
FACE MOUNTED FLUSH TO STOREFRONT w/ COUNTERSUNK
SCREWS THROUGH WELDED ANGLE ON FACE.



SECTION VIEW
NTS



SALES: SEAN DENISON
PM:
ART: CAD 3.16.21

DWG # 2101068-01
REVISION

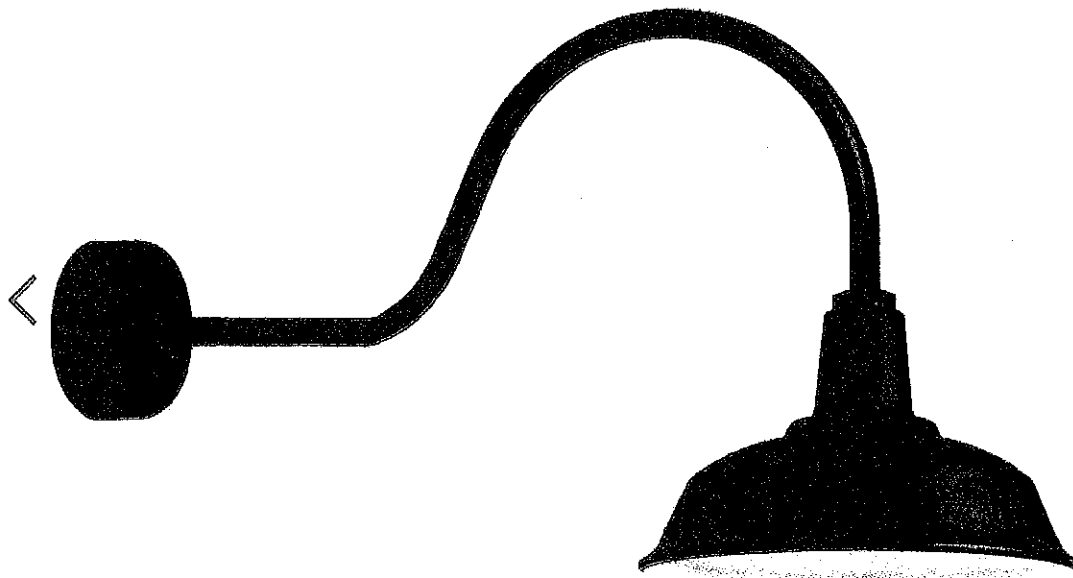
LOCATION: REDBUD HARDWARE
266 E FRONT ST.
BUCHANAN, MI 49107

COPYRIGHT NORTH AMERICAN SIGNS INC. - NOTE: ANY FIELD MEASUREMENTS THAT ARE DIFFERENT PLEASE NOTIFY NORTH AMERICAN SIGNS (800) 348-6000



CLC

**Heavy Duty 21 1/4" High
Textured Bronze Outdoor
Wall Light - Style # 19P99**



+ ZOOM IN

- ZOOM OUT

START OVER

Constructed from heavy duty aluminum in a textured bronze finish, the Heavy Duty wall light is durable enough for outdoor settings and stylish enough for interior decor.

Additional Info:

The Heavy Duty outdoor wall light from Troy RLM adds industrial charm to your home decor. The tapered aluminum shade and gooseneck arm offers guided lighting over a surface or greater area of interest. Available in a textured bronze finish, this fixture is suitable for indoor and outdoor settings. From Troy RLM, a line of downward facing lighting inspired by historical designs. Made in the U.S.A.

- 21 1/4" high x 16" wide x extends 29 1/2" from the wall x round backplate is 6" wide.
- Uses one maximum 100 watt standard-medium base bulb (not included).
- Heavy Duty outdoor wall light by Troy RLM. Inspired by industrial and farmhouse barn lighting.
- Textured bronze finish. Aluminum construction. Gooseneck top arm.
- Wet location outdoor rated. Can also

Print Date: 10/08/2021
Recpt Date: 07/13/2021

2021
Official Summer Tax Receipt
CITY OF BUCHANAN
11-58-0035-0192-00-0

Recpt No: 00000197

Item IX. B.

CITY OF BUCHANAN
ATTN: TREASURER
302 N REDBUD TRAIL
BUCHANAN MI 49107

Received of:
T&D DIPPO LLC
3045 YORK RD
NILES MI 49120

Stephanie Powers, Treasurer

TAXABLE: 58,932 SEV: 142,100 SCHL: 11310
PRE/MBT: 0.0000 CLASS: 201

PREVIOUS PAYMENTS

PREVIOUS PAYMENTS

Date	Chk #	Amount	Date	Chk #	Amount
------	-------	--------	------	-------	--------

** CURRENT PAYMENT **

Date	Chk #	Amount
07/13/2021	006634	3,332.36

Total Recvd: 3,332.36

DETAILED BREAKDOWN OF BILLING/PAYMENTS FOR 11-58-0035-0192-00-0

DESCRIPTION	MILLAGE	Tax Billed	Total Paid	BALANCE
COUNTY GENERAL	4.7680	280.98	280.98	0.00
CITY	17.6000	1,037.20	1,037.20	0.00
DIAL-A-RIDE	0.9924	58.48	58.48	0.00
STATE ED TAX	6.0000	353.59	353.59	0.00
SCHOOL OPERATING	18.0000	1,060.77	1,060.77	0.00
SCH-2013DEBT	3.2000	188.58	188.58	0.00
SCH-2014BLDGSITE	0.7932	46.74	46.74	0.00
LAKE MI COLLEGE	2.2654	133.50	133.50	0.00
RESA GENERAL	0.1743	10.27	10.27	0.00
RESA SPECIAL ED	2.1934	129.26	129.26	0.00

Admin Fee		32.99	32.99	0.00
Interest/Pen		0.00	0.00	0.00
Over Payments		0.00	0.00	0.00
TOTALS ----->	55.98670	3,332.36	3,332.36	0.00

CNTY: - Cty: -
SCHL: - ST: -

Property Description

COM 33' S & 33' W OF NE COR OF NE1/4 SEC 35 T7S R18W
TH S 84.5' W 120' N 84.5' TH E 120' TO POB

Addr: 266 E FRONT ST

To: T&D DIPPO LLC
3045 YORK RD
NILES MI 49120

Print Date: 10/08/2021
 Recpt Date: 07/13/2021

2021
 Official Summer Tax Receipt
 CITY OF BUCHANAN
 11-58-0035-0193-00-6

Recpt No: 00000199

Item IX. B.

CITY OF BUCHANAN
 ATTN: TREASURER
 302 N REDBUD TRAIL
 BUCHANAN MI 49107

Received of:
 T&D DIPPO LLC
 3045 YORK RD
 NILES MI 49120

Stephanie Powers, Treasurer

TAXABLE: 8,368 SEV: 15,700 SCHL: 11310
 PRE/MBT: 0.0000 CLASS: 202

PREVIOUS PAYMENTS

PREVIOUS PAYMENTS

Date	Chk #	Amount	Date	Chk #	Amount
------	-------	--------	------	-------	--------

** CURRENT PAYMENT **

Date	Chk #	Amount
07/13/2021	006634	473.11

Total Recvd: 473.11

DETAILED BREAKDOWN OF BILLING/PAYMENTS FOR 11-58-0035-0193-00-6

DESCRIPTION	MILLAGE	Tax Billed	Total Paid	BALANCE
COUNTY GENERAL	4.7680	39.89	39.89	0.00
CITY	17.6000	147.27	147.27	0.00
DIAL--A--RIDE	0.9924	8.30	8.30	0.00
STATE ED TAX	6.0000	50.20	50.20	0.00
SCHOOL OPERATING	18.0000	150.62	150.62	0.00
SCH-2013DEBT	3.2000	26.77	26.77	0.00
SCH-2014BLDGSITE	0.7932	6.63	6.63	0.00
LAKE MI COLLEGE	2.2654	18.95	18.95	0.00
RESA GENERAL	0.1743	1.45	1.45	0.00
RESA SPECIAL ED	2.1934	18.35	18.35	0.00

Admin Fee		4.68	4.68	0.00
Interest/Pen		0.00	0.00	0.00
Over Payments		0.00	0.00	0.00
TOTALS ----->	55.98670	473.11	473.11	0.00

CNTY: - Cty: -
 SCHL: - ST: -

Property Description

COM 33' W & 117.5' S OF NE COR OF NE1/4 SEC 35 T7S
 R18W TH S 42' W 132' N 42' E 132' TO BEG

Addr: 102 S RED BUD TR

To: T&D DIPPO LLC
 3045 YORK RD
 NILES MI 49120

Redbud Hardware
Tracy Dippo

Facade Request:

- \$13,250 RMC labor spanned
12/10/2020 - 1/13/2021 (34 days)

\$389.71 per day x 13 =

\$5,066.18

- \$640.00

- \$225 Tom Ferguson

RMC carpentry
labor

- \$777.59 31 Elec

#INVOICE

- \$3,500 EMC

#1699

- \$129.95 Circle Glass/panel trim

- \$6386.23 North American Signs

- \$16,084.95 x 60% =

\$9,650.97

5248
91

October 20, 2021

BILL MARX
BUCHANAN CITY HALL
302 N RED BUD TRL
BUCHANAN MI 49107-1311

Subject: Natural gas pipeline safety information

Dear Public Official:

Every day, millions of people in Michigan rely on natural gas to operate their businesses, heat their homes and prepare their meals. This safe, reliable energy source is delivered to our customers by a network of underground pipelines that has an exceptional safety record. We work to ensure our network remains safe and our customers have the energy they need, when they need it.

As a public official, you should know where natural gas facilities are located in your community and understand the safety procedures to follow in the rare event of an emergency. The enclosed "Natural gas and pipeline safety" brochure provides information on how we can work together to keep our communities safe. We also offer free online training about natural gas emergency response. While it is primarily intended for emergency responders, we encourage local public officials to review the materials too. You can find the training at www.michigan-gas.rtueonline.com/.

Please review the enclosed information and contact me at 734-457-6127 if you have any questions or concerns.

Sincerely,



Bill J. Parrish
Safety and Security Manager

Le proporcionamos esta información como cliente. Si desea recibir una traducción, llame al 800-401-6402.

Enclosure

For more information

Make the right call. Know these numbers for emergencies, digging or safety information.

Emergencies

Natural gas leak or emergency

800-401-6451

Digging

MISS Dig

811 or 800-482-7171

General safety information

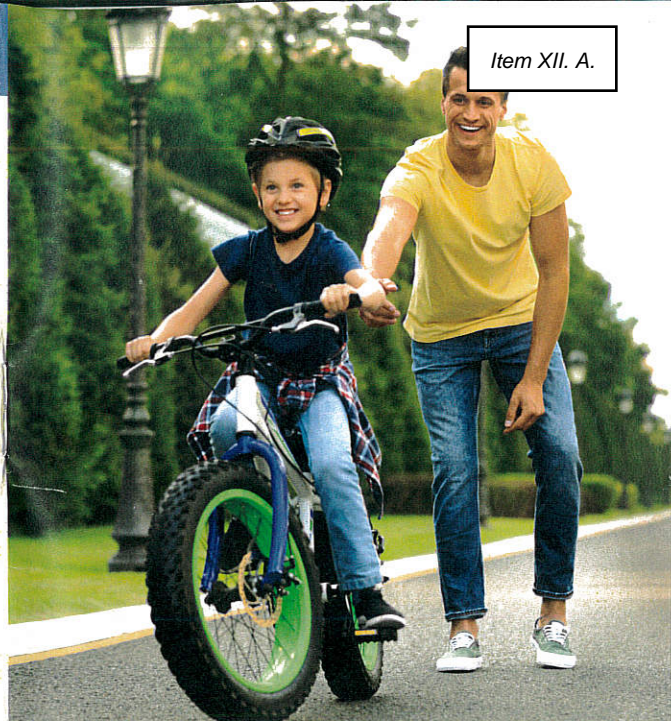
michigangasutilities.com

Customer services

(Servicios bilingue disponible - para Espanol, oprima el número cero y después el ocho)

800-401-6402

customerservice@michigangasutilities.com



Natural gas and pipeline safety

How to protect your community



**MICHIGAN
GAS UTILITIES®**

MGU-210285-09-JN-MK-780

Energy you can depend on



Keeping your community safe

Every day, people in Michigan rely on natural gas to heat homes and prepare meals. This safe, reliable energy source is delivered to our customers by a network of underground pipelines that have exceptional safety records. However, when not used properly or when it is uncontrolled, natural gas can be dangerous. Natural gas must always be respected.

As a public official, you have authority over properties, streets and roads near natural gas pipelines. You are an important partner in preventing natural gas emergencies and keeping your community safe. Our goal is to help you understand the preventive and protective steps we take for the safety of those living and working near natural gas facilities.

Safety and reliability come first

The Pipeline and Hazardous Materials Safety Administration requires natural gas pipeline operators to develop and implement integrity management programs.

We are committed to operating safe natural gas pipelines that meet all local, state and federal regulations. Our integrity management programs provide a process for inspecting, assessing and maintaining natural gas pipelines, based on industry best practices.

As a natural gas pipeline operator, we must:

- Install and test natural gas pipelines in accordance with expected utility design and installation criteria.
- Identify high-consequence areas within our service territory.
- Periodically inspect the condition of natural gas pipelines.
- Promptly address potential problems discovered during inspections.
- Communicate pipeline safety issues to public officials, emergency responders and general public.



Protecting high-consequence areas

Integrity management programs focus specifically on natural gas transmission pipeline safety in high-consequence areas, defined as highly populated areas or identified sites that include:

- Facilities difficult to evacuate – hospitals, prisons, schools or assisted-living facilities.
- Outside areas where 20 or more people gather – playgrounds, campgrounds, stadiums or beaches.
- Buildings occupied by 20 or more people on a regular basis – churches, office buildings and malls.



Pipeline maintenance and inspection

To protect our natural gas pipeline system, we regularly inspect pipelines through leak surveys and other methods. We also perform routine maintenance, such as corrosion control. We prioritize pipeline inspections in high-consequence areas, based on specific risks and threats. Such situations include extreme weather conditions and potential damage by excavators and homeowners who fail to have underground utilities marked before digging or who fail to use safe



Natural gas pipeline safety

You are an important partner in preventing natural gas emergencies. Please read this brochure to understand the preventive and protective steps taken to ensure your safety and the safety of those living and working...



Your safety is important to us.

We work hard to ensure safe and reliable natural gas service to our customers while working near our above- or below-ground facilities. We construct, operate and maintain gas systems in accordance with state and federal pipeline safety regulations. If an issue is reported and resolved the problem, following current industry standards and best practices to ensure proper working practices, there are best practices contractors and residents should always keep in mind while working near natural gas lines:

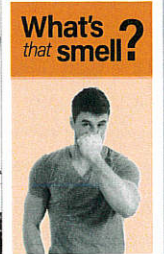
- 1. Call or click before you dig.**
To prevent an excavation-related injury, contact MISS DIG at 811 or 800-482-4321 at least three business days before you start to dig. Representatives will mark utility-owned underground facilities for free within three working days. Locate results for emergency purposes will be expedited. See missdig.org for more information. Also call for a locate when you see any indication that new facilities have been found and your original locate request is not recognized. **Yellow is natural gas facilities.**
- 2. Contact us immediately if line contact occurs.**
Call us immediately at **800-482-4321** if you hit or damage any of our natural gas facilities. Even minor damage can cause major problems. Be sure to contact MISS immediately if you have any contact with underground lines.

Working MISS facilities
We mark our facilities with flags, flags or stakes. When we start place markers directly over buried facilities, or when we dig, we mark the location and connect to the buried facilities.

Yellow is natural gas facilities
If there are no MISS facilities present, you may see a yellow flag or stake. If you see a yellow flag or stake, stop digging and call us immediately at 800-482-4321.

Also call for a locate when you see any indication that new facilities have been found and your original locate request is not recognized.

MISS DIG, 811 or 800-482-4321



excavating practices. If a potential problem is discovered during an inspection, crews respond and resolve the problem, following current industry standards.

Our commitment to your community's safety

We work closely with local governments, elected officials and industry groups to ensure our pipelines stay safe and secure. Here are the things we do to keep communities safe:

- Design and install pipelines to ensure safe delivery of natural gas.
- Provide training and educational materials to contractors and related businesses on safe digging practices.
- Regularly inspect our natural gas system.
- Ensure our workforce is trained and qualified.
- Mark and map pipeline facilities.
- Invest in new technologies and pipeline integrity management programs.

- Work with local emergency responders to help prevent and prepare for emergencies.
- Educate public on natural gas leak prevention, recognition and response.

Partnering with emergency officials/responders

We regularly work with local emergency officials to respond to incidents involving natural gas pipelines. Employees are on call 24 hours a day to assist first responders with natural gas emergencies. Our employees are trained to operate utility equipment and help make situations safe in cooperation with efforts of emergency responders. To safely control the natural gas system, it is important that emergency responders allow our employees on incident scenes.

We provide specific information about emergency responses and training to police, fire and emergency- responder organizations. First responders can find safety information and free training materials at **www.michiganutilities.com/firstresponders**.

In the event of a natural gas emergency, our first priority is to protect human life. By working together, we can ensure that an incident is managed in a way that the public, emergency responders and our crews remain safe.



Establishing safe land use / development near pipelines

Because damage from digging is the most common cause of underground natural gas leaks, you and other local officials can help keep your community safe by establishing guidelines for construction and development near natural gas pipelines. Such guidelines assist us in pipeline system monitoring through routine maintenance activities and required state/federal inspections. Suggested guidelines include:

- Establishing set-back requirements for new construction and development near pipelines.
- Requiring easement holder consent as a condition of issuing permits for construction or development that may impact safe pipeline operation.
- Requiring pipeline operator involvement in early planning stages of road widening or grading, mining, blasting, dredging or other excavation activities that may impact safe pipeline operation.
- Requesting residents, excavators and land developers to contact natural gas companies for answers to questions about pipelines or locations.



Visit the Pipelines and Informed Planning Alliance at <https://pstrust.org/trust-initiatives-programs/planning-near-pipelines/pipa-page/> to learn about practices for land use planning and development near pipelines.

What every community member should know

Knowing where buried natural gas pipelines are located before residents or contractors begin a digging project is the best way to avoid being injured and disrupting utility service in your community. Natural gas pipeline depth varies, and other utility services (telecommunications, sewers and drain lines, etc.) may be in the same area.

Damage from digging is the most common cause of underground natural gas leaks. Encourage all residents and contractors to call 811 before they dig whenever they plan to landscape, install a fence or build a deck. It's state law.



Call 811 before you dig

One easy phone call to 811 instantly begins the process of marking underground utilities in the public right of way. Local one-call centers contact the appropriate utility companies, which send crews to mark underground utilities within three business days. This service is free. You can call 811 or your state's local one-call center:



Michigan: MISS Dig 800-482-7171

Note: Private facilities (such as a natural gas or electric line run to an outbuilding or barn) are not marked by this process. Locating contractors may locate your private facilities for a fee.



Farm safety

Calling your state's one-call center is especially important if farming activities in your community include deep plowing, fence post installation, trenching, leveling, tilling, subsoiling or other excavation work.

Natural gas pipeline locations

Many people in your community likely work or live near natural gas pipelines. Because pipelines are buried, natural gas companies use markers to show approximate location – particularly in rural areas. Color, size and design may vary, but all markers must display:

- Material transported in pipeline.
- Name of pipeline operator.
- Operator's phone number in case of emergency.

Markers may be anywhere along pipeline right-of-way, which typically run along a public street but also may be on or near private property. Pipeline owners have the right to restrict certain activities in pipeline right-of-way so they can access the area in an emergency or for maintenance.

For public safety, the following general guidelines should be observed on all pipeline rights-of-way to ensure there are no obstacles that may cause safety hazards and impede emergency and repair vehicles in the corridor:

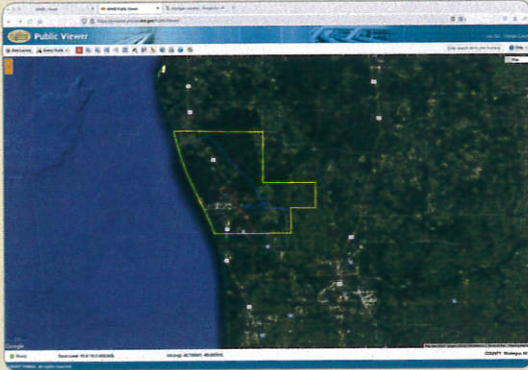
- No structures, such as buildings, sheds and swimming pools.
- No trees or shrubs.
- No blasting.

WARNING
PIPELINE

BEFORE DIGGING
CALL



IN EMERGENCY
CALL
MICHIGAN GAS
UTILITIES
800-401-6451



National Pipeline Mapping System

You can learn more about pipelines in your community via the National Pipeline Mapping System (NPMS), which provides contact information and data as well as maps of interstate and intrastate natural gas transmission pipelines. Since 2002, transmission pipeline operators are required to submit mapping information to the NPMS and to update their submissions annually. We submit data on the natural gas transmission pipelines that we own and operate. To find out who operates pipelines in your area, contact the NPMS at www.npms.phmsa.dot.gov.





Natural gas leaks - use your eyes, ears and nose

Leaks from natural gas pipelines are rare, but you should know the warning signs. Pay attention to normal conditions around pipelines and identify changes to those conditions. Use your eyes, ears and nose, and call us if residents or excavators:

- Smell odor like rotten eggs.
- Hear unusual hissing, whistling or roaring sound.
- See dirt or debris blowing into air.
- See unexplained dead or dying grass or other vegetation near pipeline.
- See water bubbling in a puddle, river, pond or creek.

Because natural gas is odorless, colorless and tasteless, we add an odorant. This makes even the smallest leak easy to detect. Transmission lines, which are larger and operate at a higher pressure than the lines that bring natural gas to homes, may not be odorized. That's why it's important to look for and report any of the other warning signs listed above.



If residents or excavators notice any warning signs:

- Leave the area immediately.
- Don't stop to open windows.
- Don't touch anything that might create a spark, such as a light switch, phone, cell phone or garage door opener. Even static electricity is hot enough to ignite natural gas.
- From a remote location, call us immediately at 800-401-6451, and a natural gas technician or crew will investigate.
- Excavators causing a natural gas leak must call 911 immediately.

MGU natural gas leak and emergency: 800-401-6451

November 1st, 2021



BUILDING 324 LLC

Randy & Jessica Hendrixson
 324 E Dewey St Buchanan, MI 49107
 Phone: 269-217-8550
 Email: randy@dpmevents.com

Dear Mayor Sean Denison and Commissioners,

Please allow us to formally introduce ourselves - *Jessica & Randy Hendrixson* as the new owners of the historic Clark Equipment Company building within your downtown district.

As you might know, we have purchased the building and adjacent property from Mr. Kevin Barker who has owned the property since 2003. We are very excited and motivated owners of the property. Besides the City of Buchanan (which briefly owned the property) we are only the 4th owners of this building in it's 105 year existence.

We have been working closely with our local historical archivist (Peter Lysy) to assemble an accurate history of the building. Additionally, we have been working alongside the Berrien County Historical society out of Berrien Springs for months. If you did not know, this organization houses the entire "Clark Archive" that was donated to the county after Clark left all county premises.

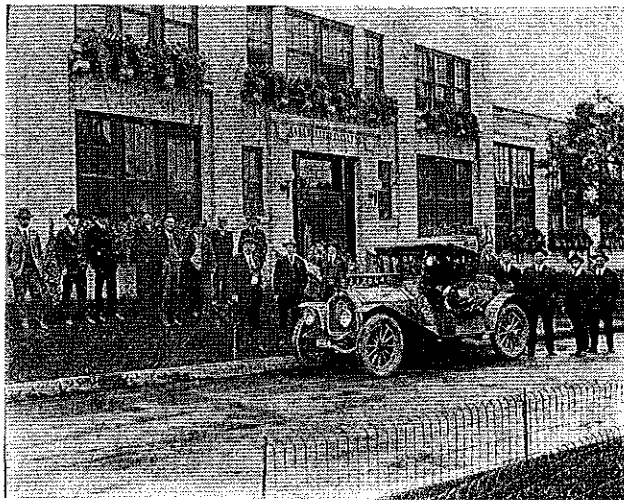
Rest assured the historic significance of 324 E. Dewey is one of the most important aspects of property ownership to us. Our goal is to be the best stewards of this incredibly important property as possible. This is where you come in. We would like to formally invite you and any/all city staff to a private tour of the facility and brief history lesson.

If interested, please let us know when this might fit into the city commission calendar.

Thank you for your time and your service to our community.

Sincerely,

Randy & Jessica Hendrixson



**HISTORY LESSON TEASE* - One of the oldest known photos of the building circa 1913*