

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, SEPTEMBER 12, 2022 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda. * Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting. * Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance. * Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Expenditures- Consider approving expenditures for September 12, 2022, in the amount of \$ 2,191,931.49

* \$1,816,057.82 of the amount above is for tax disbursements to other taxing entities, and \$ 223,130 is for a required wastewater bond payment.

B. Minutes- Consider approving the following minutes:

a. Consider approving minutes from the August 22, 2022, Regular Meeting

b. Consider approving minutes from the August 22, 2022, Closed Session

c. Consider approving minutes from the August 25, 2022, Special Meeting.

C. Halloween Hours- Consider approving Halloween trick or treat hours for Monday, October 31, 2022 from 6 P.M. to 8 P.M

VIII. Scheduled Matters from the Floor (if any)

IX. Reports by: Departments, Committees, Boards

A. Friends of the McCoy Creek Trail Report- Jerry Flenar

a) Consider approval Trek-or-Treat date for Saturday, Oct. 29, 2022

b) Yearly Review of McCoy Creek Trail

B. Finance Department Report- Treasurer Deb Perez will give an update on City financials.

C. Public Safety Report- Director Tim Ganus, Chief Harvey Burnett, and Buchanan Community Schools Superintendent Patricia Robinson will present a proposal for a School Resource Officer.

School Resource Officer Proposal, with the School District initially sharing 20% of the total annual cost of what it would cost the City to hire a new officer (\$70,387.20). The SRO would serve as the police liaison to the School District and would cover K-12 schools in the Buchanan School District on a rotating basis, providing intervention support and increasing overall school safety. Upcoming grant opportunities will be pursued to cover ongoing expenses of the role, with a COPS grant opportunity opening up in February, and new State of Michigan funding supposed to be coming available in the near future.

X. Unfinished Business

XI. New Business

A. Automated Clearing House (ACH) Transaction Policy- Consider approving an ACH Policy for the City of Buchanan Finance Department.

B. Introduction and first reading of Ordinance 2022.09/434- Consider approving the first reading of an ordinance regarding Pedestrian Right-Of-Way at Crosswalks

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. a) AEP Building update
- b) River Access Master Plan Update
- c) MEDC Update
- d) Federal EDA Update

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn

Invoices to Note

9/12/22 City Commission Meeting

Tax Disbursement Check Run: \$1,816,057.82

- We disburse to 4 entities: Buchanan Schools, Berrien Resa, LMC and the County.

Expenditure Check Run: \$375,873.67

- Capital One - \$223,130.00
 - Wastewater Bond Payment
- Wells Fargo - \$24,251.18
 - Bobcat Snowblower and Tool cat Payment
- Kotz, Sangster and Wysocki - \$10,319.33
 - Legal Fees for July 2022
- Payne's Excavating - \$5,000
 - Hauling materials
- MML Workers Comp - \$6,385.00
 - Annual Premium
- RMC Properties - \$5,000
 - September Lease payment (DPW)

Item VII. A.

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund Totals:			
			Fund 101 GENERAL			109,763.67
			Fund 103 CAPITAL PROJECTS			540.00
			Fund 107 DOWNTOWN DEVELOPMENT FUND			179.50
			Fund 202 MAJOR STREETS			1,459.32
			Fund 203 LOCAL STREETS			5,000.00
			Fund 501 W & S MAINTENANCE & OPERATI			257,609.24
			Fund 701 TRUST AND AGENCY			1,321.94
			Total For All Funds:			<u>375,873.67</u>

INVOICE GL DISTRIBUTION REPORT FOR CITY OF BUCHANAN
EXP CHECK RUN DATES 09/13/2022 - 09/13/2022

JOURNALIZED

OPEN

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 703 TAXES							
Dept 000.000							
703-000.000-700.006	DISBURSEMENTS -SET	BERRIEN COUNTY TREASUR	SUMMER TAX DISTRIBUTION FOR 8.1.22-	8.1.22-8.15.22	09/01/22	708,687.05	
703-000.000-700.006	DISBURSEMENTS - GEN	BERRIEN RESA	SUMMER 2022 TAX DISTRIBUTION FOR 8.	8.1.22-8.15.22	09/01/22	158,447.74	
703-000.000-700.006	DISBURSEMENTS - OPERATING	BUCHANAN COMMUNITY SCH	SUMMER 2022 TAX DISTRIBUTION FOR 8.	8.1.22-8.15.22	09/01/22	800,836.56	
703-000.000-700.006	DISBURSEMENTS - SUMMER TAX	LAKE MICHIGAN COLLEGE	SUMMER 2022 TAX DISTRIBUTION FOR 8.	8.1.22-8.15.22	09/01/22	148,086.47	
			Total For Dept 000.000			1,816,057.82	
			Total For Fund 703 TAXES			1,816,057.82	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
			Fund Totals:				
			Fund 703 TAXES			1,816,057.82	
			Total For All Funds:			<u>1,816,057.82</u>	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL							
Dept 000.000							
101-000.000-674.000	BUCHANAN REDBUD CITY CENT	BUCHANAN AREA MINISTER	DEPOSIT REFUND FOR CC RENTAL ON 8.2	08.29.22	09/30/22	50.00	
101-000.000-674.000	BUCHANAN REDBUD CITY CENT	DESIREE PHILLIPS	RENTAL DEPOST REFUND FOR CITY CENTE	08.19.22	09/12/22	50.00	
101-000.000-674.000	BUCHANAN REDBUD CITY CENT	JAYRIEL PALMER	RENTAL DEPOSIT REFUND FOR CITY CENT	08.19.22	09/12/22	100.00	
Total For Dept 000.000						200.00	
Dept 101.000 CITY COMMISSION							
101-101.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	JULY 2022 LEGAL FEES	536151	09/19/22	5,159.67	
101-101.000-857.000	GRANTS & SPECIAL PROJECTS	KURT WEST GARNER	HISTORIC PRESERVATION PLANNING/CONS	TWO	09/24/22	1,750.00	
101-101.000-885.000	PUBLIC RELATIONS	CO-ALLIANCE LLP - BUCH	DIESEL FUEL SEMI DELIVERY FOR TOT	452301	09/02/22	492.26	
101-101.000-885.000	PUBLIC RELATIONS	JOHN VAN DYKE	ROADIE LEVEL SPONSORSHIP OF 2023 NI	117	09/23/22	2,000.00	
101-101.000-885.000	PUBLIC RELATIONS	MENARDS	TURF & GRASS REMNANT FOR THE TOT	04485	09/03/22	355.08	
101-101.000-885.000	PUBLIC RELATIONS	MICHIANA AGGREGATE, IN	SAND FOR TOT 2022	10081	09/15/22	1,337.04	
101-101.000-885.000	PUBLIC RELATIONS	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	470.25	
101-101.000-885.000	PUBLIC RELATIONS	U.S. 31 SUPPLY, INC.	MISC SUPPLIES FOR TOT 2022 EVENT	318096	08/31/22	1,177.89	
Total For Dept 101.000 CITY COMMISSION						12,742.19	
Dept 172.000 CITY MANAGER							
101-172.000-826.000	LEGAL FEES	KOTZ, SANGSTER, WY SOCK	JULY 2022 LEGAL FEES	536151	09/19/22	5,159.66	
Total For Dept 172.000 CITY MANAGER						5,159.66	
Dept 191.000 ELECTIONS							
101-191.000-933.000	MAINTENANCE - EQUIPMENT	ELECTION SOURCE	VOTER REGISTRATION BOOTHS	22-3459 & 22-349	08/21/22	1,024.28	
101-191.000-969.000	TRANSFER-EQUIPMENT RESERVE	ELECTION SOURCE	VOTER REGISTRATION BOOTHS	22-3459 & 22-349	08/21/22	1,000.00	
Total For Dept 191.000 ELECTIONS						2,024.28	
Dept 215.000 CITY CLERK							
101-215.000-903.000		BERRIEN COUNTY RECORD	REBUD PH PUB	07.28.22	09/30/22	34.00	
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	LEADER PUBLICATIONS LL	SMCAS PH PUB	1497990	09/30/22	90.00	
Total For Dept 215.000 CITY CLERK						124.00	
Dept 253.000 TREASURER							
101-253.000-730.000	POSTAGE	CITY OF BUCHANAN-PETTY	REPLEN OF PETTY CASH DRAWER - 73 FO	08.29.22	09/12/22	50.11	
Total For Dept 253.000 TREASURER						50.11	
Dept 265.000 BUILDING AND GROUNDS							
101-265.000-818.000	CONTRACTUAL	CINTAS CORPORATION	MEDICAL CABINET SUPPLY RESTOCK - CI	5123119640	10/02/22	67.35	
101-265.000-818.000	CONTRACTUAL	CIVIC PLUS	ONLINE CODE HOSTING - 10/1/22 THROU	238356	10/31/22	900.00	
101-265.000-818.000	CONTRACTUAL	EXEMPLAR IT SOLUTIONS	DOWNTOWN PHASE 2 CAMERA SYSTEM HARD	1040	09/08/22	4,987.50	
101-265.000-818.000	CONTRACTUAL	EXEMPLAR IT SOLUTIONS	SYSTEM ADMIN AND SUPPORT HOURS (PRE	1054	10/06/22	3,600.00	
101-265.000-818.000	CONTRACTUAL	EXEMPLAR IT SOLUTIONS	PRE-PAID 3 MONTHS OF MONTHLY SERVIC	1055	10/06/22	3,900.00	
101-265.000-818.000	CONTRACTUAL	EXEMPLAR IT SOLUTIONS	NETOWORK INSTALLATION 7/17/22-7/30/	1044	08/30/22	580.00	
101-265.000-818.000	CONTRACTUAL	KELLY L CLARK	CITY HALL CLEANING 7.3.22-7.31.22	JULY 2022	09/01/22	825.00	
101-265.000-818.000	CONTRACTUAL	KELLY L CLARK	CLEANING SERVICES FOR CITY HALL 8.7	AUGUST 2022	09/01/22	495.00	
101-265.000-818.000	CONTRACTUAL	PARRETT COMPANY	JULY 2022	65988	08/27/22	378.42	
101-265.000-818.000	CONTRACTUAL	PARRETT COMPANY	AUGUST 2022	66530	09/29/22	530.14	
101-265.000-818.000	CONTRACTUAL	ROSE PEST SOLUTIONS	PEST CONTROL FOR CITY CENTER	150563906	08/31/22	50.00	
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	MONTHLY BILLING CYCLE - CITY CENTER	8.25.22 - 9.24.22	09/11/22	239.73	
101-265.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	1,848.00	
101-265.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	1,338.78	
101-265.000-962.000	MISCELLANEOUS	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	2.04	
101-265.000-962.000	MISCELLANEOUS	VIRGINA REED	RETURN TO VIRGINA REED OF SECURITY	1	09/25/22	450.00	
Total For Dept 265.000 BUILDING AND GROUNDS						20,191.96	
Dept 269.000 RENTAL PROPERTY							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL							
Dept 269.000 RENTAL PROPERTY							
101-269.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	525.52	
						<u>525.52</u>	
Total For Dept 269.000 RENTAL PROPERTY						525.52	
Dept 271.430 PEAR'S MILL							
101-271.430-731.000	ALARM MONITORING	HAAS SYSTEMS, INC.	REPLACEMENT OF BATTERIES FOR FIRE A	17349	09/25/22	226.18	
101-271.430-853.000	269 695-5525	AT&T	MONTHLY PHONE SERVICE	07.17.22-08.16.2	09/05/22	119.54	
101-271.430-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	46.74	
						<u>392.46</u>	
Total For Dept 271.430 PEAR'S MILL						392.46	
Dept 271.440 BUCHANAN COMMON							
101-271.440-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	12.68	
						<u>12.68</u>	
Total For Dept 271.440 BUCHANAN COMMON						12.68	
Dept 276.000 CEMETERY							
101-276.000-751.000	GAS AND OIL	WEX BANK	AUGUST 2022 FUEL PURCHASES	83482796	09/15/22	1,298.75	
101-276.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	16.01	
101-276.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	504.00	
101-276.000-931.000	MAINTENANCE-BUILDINGS	LOWE'S	WINDOW AC UNIT	901554	08/06/22	350.56	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	BEST ONE FLEET SERVICE	MOWER TIRE, MOUNT/DISMOUNT AND TIRE	4430004563	09/10/22	123.25	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	HULL LIFT TRUCK	FRONT WINDOW BRACKET KIT	PSI-0310847	09/16/22	57.05	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	LOWE'S	MOWER BLADES X2	915755	08/06/22	15.53	
101-276.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	HYDRAULIC FILTER, OIL FILTER, HYDRA	672402	09/22/22	198.58	
101-276.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	2006 DODGE RAM TAILLIGHT, TAILLIGHT C	672589	09/23/22	90.88	
101-276.000-962.000	MISCELLANEOUS	NICK BAILEY	TRAVEL REIMBURSEMENT FOR CEMETERY C	08.30.22	09/30/22	256.23	
						<u>2,910.84</u>	
Total For Dept 276.000 CEMETERY						2,910.84	
Dept 301.000 POLICE							
101-301.000-728.000	OFFICE SUPPLIES	TWIN CITY AWARDS & TRO	DOOR SIGNS FOR GANUS, BURNETT AND L	32477	08/21/22	42.00	
101-301.000-751.000	GAS AND OIL	WEX BANK	AUGUST 2022 FUEL PURCHASES	83482796	09/15/22	1,208.31	
101-301.000-756.000	MISCELLANEOUS SUPPLIES	OFFICE DEPOT	2 CASES COPY PAPER, CASE TRASH LNER	263046591001	09/25/22	179.89	
101-301.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	11.37	
101-301.000-756.000	MISCELLANEOUS SUPPLIES	RICHARD MANN	REIMBURSEMENT FOR DEPOSIT TO REPAIR	08.29.22	09/29/22	40.00	
101-301.000-768.000	UNIFORMS	MIKE HORTON	REIMBURSEMENT FOR UNIFORM SHOES AND	08.29.22	09/29/22	190.59	
101-301.000-768.000	UNIFORMS	STAR UNIFORM	SERGEANT CHARMS FOR SRGT HORTON	21325-2	09/26/22	8.00	
101-301.000-768.000	UNIFORMS	STAR UNIFORM	SHIRTS FOR PD, WINTER COAT FOR HORT	21447-2	09/30/22	803.00	
101-301.000-818.000	CONTRACTUAL	STATE OF MICHIGAN	LEIN TOKEN FOR 7/1/22-9/30/22	551-605216	12/06/22	33.00	
101-301.000-818.000	CONTRACTUAL	VERIZON WIRELESS	AIR CARDS FOR PATROL VEHICLES - 7/1	9913132065	09/02/22	120.09	
101-301.000-818.003	RESERVE EQUIPMENT	STAR UNIFORM	1 JACKET FOR CHAPLAIN BISHOP	21279-2	09/25/22	226.00	
101-301.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	SEPTEMBER BILLING CYCLE FOR PD	09.01.22-09.30.2	09/17/22	458.14	
101-301.000-886.000	COMMUNITY POLICING	BRIANA SCHMITZ	REIMBURSEMENT FOR ASSORT. PRIZES FO	08.19.22	09/12/22	154.07	
101-301.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	2,185.00	
101-301.000-915.000	TARGET RANGE & SUPPLIES	VILLAGE OF THREE OAKS	RANGE DRIVES FOR FIREARMS RANGE TRA	2022-S102	09/23/22	1,330.00	
101-301.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	867.67	
101-301.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	424.39	
101-301.000-931.000	MAINTENANCE-BUILDINGS	TINA SPURLOCK	AUGUST 2022 CLEANING FOR PD	092270	09/12/22	105.00	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE	REPAIR/REPLACE OIL CHANGE 46-4	19150	09/26/22	48.31	
101-301.000-939.000	MAINTENANCE - VEHICLE	GENE WESNER AUTOMOTIVE	REPAIR/REPLACE LEFT FRON TIRE ON 46	19119	09/17/22	280.96	
						<u>8,715.79</u>	
Total For Dept 301.000 POLICE						8,715.79	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-756.000	MISCELLANEOUS SUPPLIES	DINGES FIRE COMPANY	PURCHASE OF REPLACEMENT FLASHLIGHT	32016	09/30/22	145.84	
101-336.000-831.000	MEMBERSHIP AND DUES	EMERGENCY SERVICES MAR	ANNUAL FEE FOR CELL PHONE NOTIFICAT	2022	09/08/22	305.00	
101-336.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	14.59	

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Fund 101 GENERAL							
Dept 336.000 FIRE DEPARTMENT							
101-336.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	224.81	
101-336.000-931.000	MAINTENANCE-BUILDINGS	EXEMPLAR IT SOLUTIONS	FIREHOUSE SYSTEM UPDATE - INSTALLAT	1051	09/14/22	355.00	
101-336.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	REPLACE 4 REAR DUAL TIRES ON ENGINE	4430004365	09/08/22	2,286.99	
101-336.000-960.000	EDUCATION AND TRAINING	BENTON HARBOR DEPT. OF 2	PERSONEL TO ATTEND HYBRID VEHICLE	2022-BUCH1	09/30/22	300.00	
101-336.000-962.000	MISCELLANEOUS	ROBERT ADAMS	REIMBURSEMENT - PURCHASE OF FIRE LI	08.31.22	09/30/22	68.39	
Total For Dept 336.000 FIRE DEPARTMENT						3,700.62	
Dept 371.001 BUILDING INSPECTOR							
101-371.001-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	334.70	
Total For Dept 371.001 BUILDING INSPECTOR						334.70	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-751.000	GAS AND OIL	GREENMARK EQUIPMENT	HYDRAULIC OIL FOR LOADER	P77537	09/24/22	213.38	
101-441.000-751.000	GAS AND OIL	WELDY SALES AND SERVIC	2 CYCLE OIL	11508	09/17/22	99.96	
101-441.000-751.000	GAS AND OIL	WEX BANK	AUGUST 2022 FUEL PURCHASES	83482796	09/15/22	1,915.19	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	CINTAS CORPORATION	MEDICAL SUPPLY CABINET RESTOCK - MA	5108064387	06/12/22	139.56	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	MILLER INDUSTRIAL GASE	RENTAL TORCH TANKS	069717	08/30/22	5.58	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	MILLER WELDING SUPPLY	CUP BRUSH	219968	09/15/22	18.50	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	MILLER WELDING SUPPLY	GRINDING WHEELS AND FLAP DISK	220819	09/24/22	84.00	
101-441.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	201.65	
101-441.000-818.000	CONTRACTUAL	RMC PROPERTIES LLC	SEPTEMBER 2022 LEASE PAYMENT	9	09/30/22	5,000.00	
101-441.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	1,008.00	
101-441.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	151.43	
101-441.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	344.39	
101-441.000-926.000	STREET LIGHTING	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	4,858.23	
101-441.000-926.000	STREET LIGHTING	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	336.39	
101-441.000-931.000	MAINTENANCE-BUILDINGS	CINTAS CORPORATION	RAGS AND RUGS FOR DPW - JULY	4126360956	08/26/22	136.55	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	AUSRA KUBOTA, INC.	PARTS FOR KUBOTA F3990 (3 HYDRAULIC	IN06629	09/16/22	95.58	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	AUSRA KUBOTA, INC.	REAR AXLE REBUILD ON F3990	WN02809	08/07/22	794.67	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	AUSRA KUBOTA, INC.	BLADES FOR BOTH KUBOTAS	IN06519	08/27/22	262.62	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	BELL EQUIPMENT COMPANY	GUTTER BROOMS/STRIP BROOMS	P009173	08/21/22	1,140.00	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	BEST ONE FLEET SERVICE	NEW TIRES OF ODB	4430005454	09/10/22	511.49	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	BEST ONE FLEET SERVICE	NEW FRONT TIRES FOR 4310	4430005362	09/10/22	1,355.99	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	MILLER WELDING SUPPLY	GRINDING STONES FOR WORKING ON BALE	221672	10/06/22	14.18	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	POWER BRAKE & SPRING S	HOSE/GLAD HANDS/ CLAMPS AND SPRING	2345638	09/02/22	41.62	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	508.80	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	FILTERS AND OIL FOR ODB	671750	09/16/22	380.17	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	THE SAFETY COMPANY LLC	PARTS FOR ODB LEAF VAC	653895	09/17/22	3,433.49	
101-441.000-933.000	MAINTENANCE - EQUIPMENT	TRUCK CENTERS INC	SERVICE WESTERN STAR SALT TRUCK AND	R210020543:01	07/31/22	1,665.46	
101-441.000-939.000	MAINTENANCE - VEHICLE	BEST ONE FLEET SERVICE	PM SERVICE ON WESTERN STAR PLOW TRU	4430005374	09/10/22	705.94	
101-441.000-939.000	MAINTENANCE - VEHICLE	RIDGE NAPA AUTO PARTS	WHEEL BEARING FOR 2008 FORD F250	672814	09/25/22	382.84	
101-441.000-961.000	MEDICAL EXAMS	TRACY REITER	COVID TESTS	08.22.22	09/12/22	58.38	
101-441.000-963.004	INTEREST-NOTES PAYABLE	WELLS FARGO VENDOR FIN	BOBCAT SNOWBLOWER AND TOOLCAT	5021416270	09/10/22	853.92	
101-441.000-970.001	CAPITAL OUTLAY	WELLS FARGO VENDOR FIN	BOBCAT SNOWBLOWER AND TOOLCAT	5021416270	09/10/22	23,397.26	
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS						50,115.22	
Dept 756.000 BUCHANAN AREA RECREATION BOARD							
101-756.000-818.000	CONTRACTUAL	PRIDE THE PORTABLE TOI	TOILET RENTALS - BAOT LAUNCH, KATHR	30277	08/07/22	1,180.00	
101-756.000-818.000	CONTRACTUAL	PRIDE THE PORTABLE TOI	TOILET RENTALS - BAOT LAUNCH, KATHR	30798	09/04/22	1,180.00	
Total For Dept 756.000 BUCHANAN AREA RECREATION B						2,360.00	
Dept 864.000 MISCELLANEOUS COSTS/TRANSFERS							
101-864.000-965.016	DELINQUENT TAXES	BERRIEN COUNTY TREASUR	TAX ADJUSTMENTS FOR 2018-2021	12484	09/26/22	203.64	

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Fund 101 GENERAL							
Dept 864.000 MISCELLANEOUS COSTS/TRANSFERS							
						203.64	
Total For Dept 864.000 MISCELLANEOUS COSTS/TRANSFERS						203.64	
Total For Fund 101 GENERAL						109,763.67	
Fund 103 CAPITAL PROJECTS							
Dept 000.000							
103-000.000-970.031	TRAIL GRANT EXPENDITURES	BERRIEN COUNTY TREASUR	MUNICIPAL WORKCREW SERVICES BILLING 12447		08/31/22	540.00	
						540.00	
Total For Dept 000.000						540.00	
Total For Fund 103 CAPITAL PROJECTS						540.00	
Fund 107 DOWNTOWN DEVELOPMENT FUND							
Dept 435.000 FARMERS' MARKET							
107-435.000-756.000	MISCELLANEOUS SUPPLIES	PLATEMATE	PLACEMAT FOR APPLE FESITVAL 206411		09/18/22	179.50	
						179.50	
Total For Dept 435.000 FARMERS' MARKET						179.50	
Total For Fund 107 DOWNTOWN DEVELOPMENT FUND						179.50	
Fund 202 MAJOR STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
202-463.000-756.000	MISCELLANEOUS SUPPLIES	DORNBOS SIGN & SAFETY	24 STOP SIGNS 64854		09/28/22	1,366.03	
						1,366.03	
Total For Dept 463.000 ROUTINE STREET MAINTENANCE						1,366.03	
Dept 474.000 TRAFFIC SERVICES - MAINTENANCE							
202-474.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022 SEPTEMBER 2022-2		10/03/22	93.29	
						93.29	
Total For Dept 474.000 TRAFFIC SERVICES - MAINTEN.						93.29	
Total For Fund 202 MAJOR STREETS						1,459.32	
Fund 203 LOCAL STREETS							
Dept 463.000 ROUTINE STREET MAINTENANCE							
203-463.000-782.000	ROAD MAIN. MATERIAL & SUPI	PAYNES EXCAVATING, LLC	HAULED IN MATERIALS, CUT EDGES BACK 8.26.22		09/26/22	5,000.00	
						5,000.00	
Total For Dept 463.000 ROUTINE STREET MAINTENANCE						5,000.00	
Total For Fund 203 LOCAL STREETS						5,000.00	
Fund 501 W & S MAINTENANCE & OPERATION							
Dept 000.000							
501-000.000-202.000	WATER	ALL PRO SERVICES	UB REFUND FOR CREDIT ON ACCT, ACCT 09/02/2022		09/09/22	17.01	
501-000.000-202.000	SEWER	PARISIAN START PROP	REFUND REMAINDER OF DEP. 09/02/2022		09/09/22	177.75	
501-000.000-217.000	NOTES PAYABLE-2020 BOND IS	CAPITAL ONE PUBLIC FUN	LOAN #101006746 - WASTWATER BOND PA 0009316048		10/01/22	100,000.00	
						100,194.76	
Total For Dept 000.000						100,194.76	
Dept 506.000 2000 BOND SERIES							
501-506.000-962.015	INTEREST - 2020 OXIDATION	CAPITAL ONE PUBLIC FUN	LOAN #101006746 - WASTWATER BOND PA 0009316048		10/01/22	123,130.00	
						123,130.00	
Total For Dept 506.000 2000 BOND SERIES						123,130.00	
Dept 590.000 SEWER MAINTENANCE & OPERATION							
501-590.000-728.000	OFFICE SUPPLIES	RUBICON COMPUTERS	FLASH DRIVES, PASSWORD RESET, MS UP: 3174		09/16/22	79.90	
501-590.000-730.000	POSTAGE	KCI	SEPTEMBER 2022 WATER BILLS 313959		08/31/22	618.54	
501-590.000-743.000	CHEMICALS	PVS TECHNOLOGIES, INC.	FERROUS CHLORIDE 317778		09/24/22	2,954.64	
501-590.000-751.000	GAS AND OIL	AALFS PETROLEUM INC.	MEROPA 320 OIL FOR AERATOR GEAR RED: 53501		09/30/22	266.00	
501-590.000-818.000	CONTRACTUAL	NORTH SHORE ANALYTICAL	EFFLUENT MERCURY SAMPLING 14044		09/10/22	175.00	
501-590.000-853.000	269 695-4028	AT&T	MONTHLY PHONE SERVICE 07.17.22-08.16.22		09/05/22	32.49	
501-590.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	MONTHLY BILLING CYCLE - WASTEWATER 8.16.22-9.15.22		09/02/22	228.08	

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Fund 501 W & S MAINTENANCE & OPERATION							
Dept 590.000 SEWER MAINTENANCE & OPERATION							
501-590.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	504.00	
501-590.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	17,280.03	
501-590.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	521.87	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	GASVODA & ASSOCIATES.	SAMPLER PUMP TUBING	INV22PTS0388	09/17/22	176.90	
501-590.000-933.000	MAINTENANCE - EQUIPMENT	RIDGE NAPA AUTO PARTS	LOADER OIL FILTER	673334	09/30/22	25.17	
501-590.000-939.000	MAINTENANCE - VEHICLE	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	116.48	
501-590.000-960.000	EDUCATION AND TRAINING	BILL HOUSAND	REIMBURSEMENT FOR CEC CLASS	873763	09/19/22	122.00	
501-590.000-961.000	MEDICAL EXAMS	SPECTRUM HEALTH LAKELA	BRANDON CARPENTER PRE EMPLOYMENT PH	08.17.22	09/06/22	133.00	
Total For Dept 590.000 SEWER MAINTENANCE & OPERAT						23,234.10	
Dept 591.000 WATER MAINTENANCE & OPERATION							
501-591.000-730.000	POSTAGE	KCI	SEPTEMBER 2022 WATER BILLS	313959	08/31/22	618.54	
501-591.000-743.000	CHEMICALS	ALEXANDER CHEMICAL COR	CONTAINER RENTAL FEE	58611	09/29/22	63.00	
501-591.000-751.000	GAS AND OIL	WEX BANK	AUGUST 2022 FUEL PURCHASES	83482796	09/15/22	81.55	
501-591.000-756.000	MISCELLANEOUS SUPPLIES	REDBUD HARDWARE	PURCHASES FOR AUGUST 2022	AUGUST 2022	09/15/22	333.99	
501-591.000-853.000	269 409-8372	AT&T	MONTHLY PHONE SERVICE	07.17.22-08.16.22	09/05/22	38.76	
501-591.000-853.000	TELEPHONE, INTERNET, CABLE	COMCAST BUSINESS	MONTHLY BILLING CYCLE - WATER DEPT	8.22.22 - 9.21.22	09/05/22	101.90	
501-591.000-912.000	FIRE & LIABILITY INSURANCE	MML WORKERS COMP FUND	POLICY PREMIUM 7/1/22-7/1/23	6634206	09/15/22	336.00	
501-591.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	MONTHLY CONSOLIDATED BILL - 2	SEPTEMBER 2022	09/21/22	2,870.98	
501-591.000-921.000	UTILITIES	INDIANA MICHIGAN POWER	CONSOLIDATED BILL FOR SEPT. 2022	SEPTEMBER 2022-2	10/03/22	260.07	
501-591.000-938.000	MAINTENANCE - SYSTEM	AFFORDABLE ASPHALT PAV	PAVING OF ASPHALT PATCHES FOLLOWING	07.28.22	08/28/22	4,850.00	
501-591.000-938.000	MAINTENANCE - SYSTEM	REITH-RILEY CONSTRUCTI	17 TONS OF ASPHALT FOR STREET REPAIR	3300927	08/28/22	791.51	
501-591.000-938.000	MAINTENANCE - SYSTEM	REITH-RILEY CONSTRUCTI	17 TONS OF ASPHALT FOR STREET REPAIR	3300941	08/29/22	504.08	
501-591.000-962.000	MISCELLANEOUS	VIRGINA REED	RETURN TO VIRGINA REED OF SECURITY	1	09/25/22	200.00	
Total For Dept 591.000 WATER MAINTENANCE & OPERAT						11,050.38	
Total For Fund 501 W & S MAINTENANCE & OPERATION						257,609.24	
Fund 701 TRUST AND AGENCY							
Dept 000.000							
701-000.000-150.000	POLICE RESERVES	KRAIG PIKE	WORKED HS FOOTBALL GAME ON 8/25/22	8.30.22	09/15/22	48.00	
701-000.000-150.000	POLICE RESERVES	LARRY SCHMELING	WORKED HS FOOTBALL GAME ON 8.25.22	08.30.22	09/12/22	48.00	
701-000.000-150.000	POLICE RESERVES	SWEET C. ROBINSON	WORKED HS FOOTBALL GAME ON 8/25/22	08.30.22	09/12/22	48.00	
701-000.000-250.001	ELECTRICAL PERMITS	KEN SIMPSON	ELECTRICAL INSPECTION SERVICE FOR A	220910	09/30/22	948.00	
701-000.000-250.067	DUCK FEEDER	MARK FARM SUPPLY	DUCK FEED	66370	09/29/22	57.47	
701-000.000-250.067	DUCK FEEDER	MARK FARM SUPPLY	DUCK FEED	62359	05/13/22	52.47	
701-000.000-250.072	HAVE FUN AT BUCHANAN PARKS	BUCHANAN SCARECROW CHA	1 SCARECROW FOR FUN IN THE PARKS	090222	09/02/22	60.00	
701-000.000-250.072	HAVE FUN AT BUCHANAN PARKS	BUCHANAN SCARECROW CHA	1 SCARECROW FOR BUCHANAN YOUTH GARD	090222-2	09/02/22	60.00	
Total For Dept 000.000						1,321.94	
Total For Fund 701 TRUST AND AGENCY						1,321.94	

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Fund Totals:							
			Fund 101 GENERAL			109,763.67	
			Fund 103 CAPITAL PROJECTS			540.00	
			Fund 107 DOWNTOWN DEVELOPMENT FUND			179.50	
			Fund 202 MAJOR STREETS			1,459.32	
			Fund 203 LOCAL STREETS			5,000.00	
			Fund 501 W & S MAINTENANCE & OPERATIO			257,609.24	
			Fund 701 TRUST AND AGENCY			1,321.94	
			Total For All Funds:			<hr/> 375,873.67	

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8.1.22-8.15.22							
24569	BUCHANAN COMMUNITY SCHOOLS SUMMER 2022 TAX DISTRIBUTION FOR	08/16/2022 CBAHAM	09/01/2022	800,836.56	800,836.56	Open	Y 09/06/2022
	703-000.000-700.006	DISBURSEMENTS - OPERATING		513,609.75			
	703-000.000-700.006	DISBURSEMENTS - 2013 DEBT		234,234.32			
	703-000.000-700.006	DISBURSEMENTS - 2014 BLG SITE		52,992.49			
8.1.22-8.15.22							
24570	BERRIEN RESA SUMMER 2022 TAX DISTRIBUTION FOR	08/16/2022 CBAHAM	09/01/2022	158,447.74	158,447.74	Open	Y 09/06/2022
	703-000.000-700.006	DISBURSEMENTS - GEN		11,659.18			
	703-000.000-700.006	DISBURSEMENTS - SPEC.		146,788.56			
8.1.22-8.15.22							
24571	LAKE MICHIGAN COLLEGE SUMMER 2022 TAX DISTRIBUTION FOR	08/16/2022 CBAHAM	09/01/2022	148,086.47	148,086.47	Open	Y 09/06/2022
	703-000.000-700.006	DISBURSEMENTS - SUMMER TAXES		148,086.47			
8.1.22-8.15.22							
24572	BERRIEN COUNTY TREASURER SUMMER TAX DISTRIBUTION FOR 8.1.22-	08/16/2022 CBAHAM	09/01/2022	708,687.05	708,687.05	Open	Y 09/06/2022
	703-000.000-700.006	DISBURSEMENTS -SET		398,300.70			
	703-000.000-700.006	DISBURSEMENTS - COUNTY SUMMER		310,386.35			
# of Invoices:	4	# Due:	4	Totals:	1,816,057.82	1,816,057.82	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					1,816,057.82	1,816,057.82	
--- TOTALS BY FUND ---							
	703 - TAXES			1,816,057.82	1,816,057.82		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			1,816,057.82	1,816,057.82		

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09/02/2022 24534	ALL PRO SERVICES UB REFUND FOR CREDIT ON ACCT, ACCT 501-000.000-202.000 WATER	09/02/2022 CBAHAM	09/09/2022	17.01 17.01	17.01	Open	Y 09/02/2022
09/02/2022 24535	PARISIAN START PROP REFUND REMAINDER OF DEP. 501-000.000-202.000 SEWER 501-000.000-202.000 WATER 501-000.000-202.000 READY TO SERVE	09/02/2022 CBAHAM	09/09/2022	177.75 96.58 49.77 31.40	177.75	Open	Y 09/02/2022
090222 24536	BUCHANAN SCARECROW CHARITIES 1 SCARECROW FOR FUN IN THE PARKS 701-000.000-250.072 HAVE FUN AT BUCHANAN PARKS	09/02/2022 CBAHAM	09/02/2022	60.00 60.00	60.00	Open	Y 09/02/2022
090222-2 24537	BUCHANAN SCARECROW CHARITIES 1 SCARECROW FOR BUCHANAN YOUTH 701-000.000-250.072 HAVE FUN AT BUCHANAN PARKS	09/02/2022 CBAHAM	09/02/2022	60.00 60.00	60.00	Open	Y 09/02/2022
08.29.22 24538	CITY OF BUCHANAN-PETTY CASH REPLEN OF PETTY CASH DRAWER - 73 101-253.000-730.000 POSTAGE	08/31/2022 CBAHAM	09/12/2022	50.11 50.11	50.11	Open	Y 09/02/2022
IN06629 24539	AUSRA KUBOTA, INC. PARTS FOR KUBOTA F3990 (3 101-441.000-933.000 MAINTENANCE - EQUIPMENT	08/16/2022 CBAHAM	09/16/2022	95.58 95.58	95.58	Open	Y 09/02/2022
WN02809 24540	AUSRA KUBOTA, INC. REAR AXLE REBUILD ON F3990 101-441.000-933.000 MAINTENANCE - EQUIPMENT	07/07/2022 CBAHAM	08/07/2022	794.67 794.67	794.67	Open	Y 09/02/2022
IN06519 24541	AUSRA KUBOTA, INC. BLADES FOR BOTH KUBOTAS 101-441.000-933.000 MAINTENANCE - EQUIPMENT	07/27/2022 CBAHAM	08/27/2022	262.62 262.62	262.62	Open	Y 09/02/2022
53501 24542	AALFS PETROLEUM INC. MEROPE 320 OIL FOR AERATOR GEAR 501-590.000-751.000 GAS AND OIL	08/30/2022 CBAHAM	09/30/2022	266.00 266.00	266.00	Open	Y 09/02/2022
08.31.22 24543	ROBERT ADAMS REIMBURSEMENT - PURCHASE OF FIRE CBAHAM	08/31/2022 CBAHAM	09/30/2022	68.39	68.39	Open	Y 09/02/2022

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	101-336.000-962.000	MISCELLANEOUS		68.39			
07.28.22 24544	AFFORDABLE ASPHALT PAVING PAVING OF ASPHALT PATCHES 501-591.000-938.000	07/28/2022 CBAHAM MAINTENANCE - SYSTEM	08/28/2022	4,850.00 4,850.00	4,850.00	Open	Y 09/02/2022
58611 24545	ALEXANDER CHEMICAL CORP. CONTAINER RENTAL FEE 501-591.000-743.000	08/29/2022 CBAHAM CHEMICALS	09/29/2022	63.00 63.00	63.00	Open	Y 09/02/2022
07.17.22-08.16.22 24546	AT&T MONTHLY PHONE SERVICE 101-271.430-853.000 501-590.000-853.000 501-591.000-853.000	07/17/2022 CBAHAM 269 695-5525 269 695-4028 269 409-8372	09/05/2022	190.79 119.54 32.49 38.76	190.79	Open	Y 09/02/2022
2022-BUCH1 24547	BENTON HARBOR DEPT. OF PUBLIC SFTY 2 PERSONEL TO ATTEND HYBRID 101-336.000-960.000	08/30/2022 CBAHAM EDUCATION AND TRAINING	09/30/2022	300.00 300.00	300.00	Open	Y 09/02/2022
4430004365 24548	BEST ONE FLEET SERVICE REPLACE 4 REAR DUAL TIRES ON 101-336.000-939.000	08/08/2022 CBAHAM MAINTENANCE - VEHICLE	09/08/2022	2,286.99 2,286.99	2,286.99	Open	Y 09/02/2022
4430004563 24549	BEST ONE FLEET SERVICE MOWER TIRE, MOUNT/DISMOUNT AND 101-276.000-933.000	08/10/2022 CBAHAM MAINTENANCE - EQUIPMENT	09/10/2022	123.25 123.25	123.25	Open	Y 09/02/2022
PSI-0310847 24550	HULL LIFT TRUCK FRONT WINDOW BRACKET KIT 101-276.000-933.000	08/16/2022 CBAHAM MAINTENANCE - EQUIPMENT	09/16/2022	57.05 57.05	57.05	Open	Y 09/02/2022
PO09173 24551	BELL EQUIPMENT COMPANY GUTTER BROOMS/STRIP BROOMS 101-441.000-933.000	07/21/2022 CBAHAM MAINTENANCE - EQUIPMENT	08/21/2022	1,140.00 1,140.00	1,140.00	Open	Y 09/02/2022
08.30.22 24552	NICK BAILEY TRAVEL REIMBURSEMENT FOR CEMETERY 101-276.000-962.000	08/30/2022 CBAHAM MISCELLANEOUS	09/30/2022	256.23 256.23	256.23	Open	Y 09/02/2022

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07.28.22 24553	BERRIEN COUNTY RECORD REBUD PH PUB 101-215.000-903.000	08/30/2022 CBAHAM	09/30/2022	34.00 34.00	34.00	Open	Y 09/02/2022
1497990 24554	LEADER PUBLICATIONS LLC SMCAS PH PUB 101-215.000-903.000	08/30/2022 CBAHAM	09/30/2022 LEGAL NOTICES & RECORDINGS	90.00 90.00	90.00	Open	Y 09/02/2022
08.29.22 24555	BUCHANAN AREA MINISTERIAL ASSOC. DEPOSIT REFUND FOR CC RENTAL ON 101-000.000-674.000	08/30/2022 CBAHAM	09/30/2022 BUCHANAN REDBUD CITY CENTER	50.00 50.00	50.00	Open	Y 09/02/2022
JULY 2022 24556	KELLY L CLARK CITY HALL CLEANING 7.3.22-7.31.22 101-265.000-818.000	08/01/2022 CBAHAM	09/01/2022 CONTRACTUAL	825.00 825.00	825.00	Open	Y 09/06/2022
AUGUST 2022 24557	KELLY L CLARK CLEANING SERVICES FOR CITY HALL 101-265.000-818.000	08/01/2022 CBAHAM	09/01/2022 CONTRACTUAL	495.00 495.00	495.00	Open	Y 09/06/2022
5108064387 24558	CINTAS CORPORATION MEDICAL SUPPLY CABINET RESTOCK - 101-441.000-756.000	08/01/2022 CBAHAM	06/12/2022 MISCELLANEOUS SUPPLIES	139.56 139.56	139.56	Open	Y 06/30/2022
4126360956 24559	CINTAS CORPORATION RAGS AND RUGS FOR DPW - JULY 101-441.000-931.000	08/01/2022 CBAHAM	08/26/2022 MAINTENANCE-BUILDINGS	136.55 136.55	136.55	Open	Y 09/06/2022
5123119640 24560	CINTAS CORPORATION MEDICAL CABINET SUPPLY RESTOCK - 101-265.000-818.000	09/02/2022 CBAHAM	10/02/2022 CONTRACTUAL	67.35 67.35	67.35	Open	Y 09/06/2022
238356 24561	CIVIC PLUS ONLINE CODE HOSTING - 10/1/22 101-265.000-818.000	10/01/2022 CBAHAM	10/31/2022 CONTRACTUAL	900.00 900.00	900.00	Open	Y 09/06/2022
452301 24562	CO-ALLIANCE LLP - BUCHANAN DIESEL FUEL SEMI DELIVERY FOR TOT 101-101.000-885.000	08/02/2022 CBAHAM	09/02/2022 PUBLIC RELATIONS	492.26 492.26	492.26	Open	Y 09/06/2022

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8.25.22 - 9.24.22							
24563	COMCAST BUSINESS MONTHLY BILLING CYCLE - CITY 101-265.000-853.000	08/21/2022 CBAHAM	09/11/2022	239.73	239.73	Open	Y 09/06/2022
		TELEPHONE, INTERNET, CABLE		239.73			
8.22.22 - 9.21.22							
24564	COMCAST BUSINESS MONTHLY BILLING CYCLE - WATER DEPT 501-591.000-853.000	08/15/2022 CBAHAM	09/05/2022	101.90	101.90	Open	Y 09/06/2022
		TELEPHONE, INTERNET, CABLE		101.90			
8.16.22-9.15.22							
24565	COMCAST BUSINESS MONTHLY BILLING CYCLE - WASTEWATER 501-590.000-853.000	08/12/2022 CBAHAM	09/02/2022	228.08	228.08	Open	Y 09/06/2022
		TELEPHONE, INTERNET, CABLE		228.08			
32016							
24566	DINGES FIRE COMPANY PURCHASE OF REPLACEMENT FLASHLIGHT 101-336.000-756.000	08/31/2022 CBAHAM	09/30/2022	145.84	145.84	Open	Y 09/06/2022
		MISCELLANEOUS SUPPLIES		145.84			
0009316048							
24567	CAPITAL ONE PUBLIC FUNDING LOAN #101006746 - WASTWATER BOND 501-000.000-217.000	08/02/2022 CBAHAM	10/01/2022	223,130.00	223,130.00	Open	Y 09/06/2022
		NOTES PAYABLE-2020 BOND ISSUE		100,000.00			
		INTEREST - 2020 OXIDATION DITCH		123,130.00			
5021416270							
24568	WELLS FARGO VENDOR FINANCIAL BOBCAT SNOWBLOWER AND TOOLCAT 101-441.000-970.001	08/16/2022 CBAHAM	09/10/2022	24,251.18	24,251.18	Open	Y 09/06/2022
		CAPITAL OUTLAY		23,397.26			
		INTEREST-NOTES PAYABLE		853.92			
12484							
24573	BERRIEN COUNTY TREASURER TAX ADJUSTMENTS FOR 2018-2021 101-864.000-965.016	08/26/2022 CBAHAM	09/26/2022	203.64	203.64	Open	Y 09/06/2022
		DELINQUENT TAXES		203.64			
12447							
24574	BERRIEN COUNTY TREASURER MUNICIPAL WORKCREW SERVICES BILLING 103-000.000-970.031	08/12/2022 CBAHAM	08/31/2022	540.00	540.00	Open	Y 09/06/2022
		TRAIL GRANT EXPENDITURES		540.00			
09.01.22-09.30.22							
24575	COMCAST BUSINESS SEPTEMBER BILLING CYCLE FOR PD 101-301.000-853.000	08/27/2022 CBAHAM	09/17/2022	458.14	458.14	Open	Y 09/06/2022
		TELEPHONE, INTERNET, CABLE		458.14			
2022							
24576	EMERGENCY SERVICES MARKETING ANNUAL FEE FOR CELL PHONE	08/31/2022 CBAHAM	09/08/2022	305.00	305.00	Open	Y 09/06/2022

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	101-336.000-831.000	MEMBERSHIP AND DUES		305.00			
4430005454 24577	BEST ONE FLEET SERVICE NEW TIRES OF ODB 101-441.000-933.000	08/30/2022 CBAHAM	09/10/2022	511.49	511.49	Open	Y 09/06/2022
4430005374 24578	BEST ONE FLEET SERVICE PM SERVICE ON WESTERN STAR PLOW 101-441.000-939.000	08/31/2022 CBAHAM	09/10/2022	705.94	705.94	Open	Y 09/06/2022
4430005362 24579	BEST ONE FLEET SERVICE NEW FRONT TIRES FOR 4310 101-441.000-933.000	08/31/2022 CBAHAM	09/10/2022	1,355.99	1,355.99	Open	Y 09/06/2022
64854 24580	DORNBOS SIGN & SAFETY INC 24 STOP SIGNS 202-463.000-756.000	08/29/2022 CBAHAM	09/28/2022	1,366.03	1,366.03	Open	Y 09/06/2022
22-3459 & 22-3493 24581	ELECTION SOURCE VOTER REGISTRATION BOOTHS 101-191.000-933.000 101-191.000-969.000	07/21/2022 CBAHAM	08/21/2022	2,024.28	2,024.28	Open	Y 09/06/2022
1040 24582	EXEMPLAR IT SOLUTIONS DOWNTOWN PHASE 2 CAMERA SYSTEM 101-265.000-818.000	07/26/2022 CBAHAM	09/08/2022	4,987.50	4,987.50	Open	Y 09/06/2022
1051 24583	EXEMPLAR IT SOLUTIONS FIREHOUSE SYSTEM UPDATE - 101-336.000-931.000	08/15/2022 CBAHAM	09/14/2022	355.00	355.00	Open	Y 09/06/2022
1054 24584	EXEMPLAR IT SOLUTIONS SYSTEM ADMIN AND SUPPORT HOURS 101-265.000-818.000	09/06/2022 CBAHAM	10/06/2022	3,600.00	3,600.00	Open	Y 09/06/2022
1055 24585	EXEMPLAR IT SOLUTIONS PRE-PAID 3 MONTHS OF MONTHLY 101-265.000-818.000	09/06/2022 CBAHAM	10/06/2022	3,900.00	3,900.00	Open	Y 09/06/2022
1044 24586	EXEMPLAR IT SOLUTIONS NETWORK INSTALLATION 7/17/22- 101-265.000-818.000	08/01/2022 CBAHAM	08/30/2022	580.00	580.00	Open	Y 09/06/2022

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	GL Distribution 101-265.000-818.000	CONTRACTUAL		580.00			
1 24587	VIRGINA REED RETURN TO VIRGINA REED OF SECURITY	08/25/2022 CBAHAM	09/25/2022	650.00	650.00	Open	Y 09/06/2022
	101-265.000-962.000	MISCELLANEOUS		450.00			
	501-591.000-962.000	MISCELLANEOUS		200.00			
INV22PTS0388 24588	GASVODA & ASSOCIATES. INC. SAMPLER PUMP TUBING	08/17/2022 CBAHAM	09/17/2022	176.90	176.90	Open	Y 09/06/2022
	501-590.000-933.000	MAINTENANCE - EQUIPMENT		176.90			
P77537 24589	GREENMARK EQUIPMENT HYDRAULIC OIL FOR LOADER	08/24/2022 CBAHAM	09/24/2022	213.38	213.38	Open	Y 09/06/2022
	101-441.000-751.000	GAS AND OIL		213.38			
873763 24590	BILL HOUSAND REIMBURSEMENT FOR CEC CLASS	08/19/2022 CBAHAM	09/19/2022	122.00	122.00	Open	Y 09/06/2022
	501-590.000-960.000	EDUCATION AND TRAINING		122.00			
08.29.22 24591	MIKE HORTON REIMBURSEMENT FOR UNIFORM SHOES	08/29/2022 CBAHAM	09/29/2022	190.59	190.59	Open	Y 09/06/2022
	101-301.000-768.000	UNIFORMS		190.59			
17349 24592	HAAS SYSTEMS, INC. REPLACEMENT OF BATTERIES FOR FIRE	08/26/2022 CBAHAM	09/25/2022	226.18	226.18	Open	Y 09/06/2022
	101-271.430-731.000	ALARM MONITORING		226.18			
SEPTEMBER 2022 24593	INDIANA MICHIGAN POWER COMPANY MONTHLY CONSOLIDATED BILL - 2	08/29/2022 CBAHAM	09/21/2022	26,627.87	26,627.87	Open	Y 09/07/2022
	101-301.000-921.000	UTILITIES		867.67			
	101-441.000-921.000	UTILITIES		151.43			
	101-336.000-921.000	UTILITIES		14.59			
	101-271.430-921.000	UTILITIES		46.74			
	101-269.000-921.000	UTILITIES		525.52			
	501-591.000-921.000	UTILITIES		2,870.98			
	101-441.000-926.000	STREET LIGHTING		4,858.23			
	501-590.000-921.000	UTILITIES		17,280.03			
	101-271.440-921.000	UTILITIES		12.68			
SEPTEMBER 2022-2 24594	INDIANA MICHIGAN POWER COMPANY CONSOLIDATED BILL FOR SEPT. 2022	09/01/2022 CBAHAM	10/03/2022	3,880.73	3,880.73	Open	Y 09/07/2022
	101-441.000-926.000	STREET LIGHTING		336.39			
	202-474.000-921.000	UTILITIES		93.29			

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	501-590.000-921.000	UTILITIES		521.87			
	501-591.000-921.000	UTILITIES		260.07			
	101-336.000-921.000	UTILITIES		224.81			
	101-265.000-921.000	UTILITIES		1,338.78			
	101-301.000-921.000	UTILITIES		424.39			
	101-371.001-921.000	UTILITIES		334.70			
	101-441.000-921.000	UTILITIES		344.39			
	101-265.000-962.000	MISCELLANEOUS		2.04			
220910							
24595	KEN SIMPSON	08/30/2022	09/30/2022	948.00	948.00	Open	Y
	ELECTRICAL INSPECTION SERVICE FOR CBAHAM						09/07/2022
	701-000.000-250.001	ELECTRICAL PERMITS		948.00			
313959							
24596	KCI	08/31/2022	08/31/2022	1,237.08	1,237.08	Open	Y
	SEPTEMBER 2022 WATER BILLS CBAHAM						09/07/2022
	501-590.000-730.000	POSTAGE		618.54			
	501-591.000-730.000	POSTAGE		618.54			
536151							
24597	KOTZ, SANGSTER, WYSOCKI	08/19/2022	09/19/2022	10,319.33	10,319.33	Open	Y
	JULY 2022 LEGAL FEES CBAHAM						09/07/2022
	101-172.000-826.000	LEGAL FEES		5,159.66			
	101-101.000-826.000	LEGAL FEES		5,159.67			
TWO							
24598	KURT WEST GARNER	08/24/2022	09/24/2022	1,750.00	1,750.00	Open	Y
	HISTORIC PRESERVATION CBAHAM						09/07/2022
	101-101.000-857.000	GRANTS & SPECIAL PROJECTS		1,750.00			
221672							
24599	MILLER WELDING SUPPLY	09/06/2022	10/06/2022	14.18	14.18	Open	Y
	GRINDING STONES FOR WORKING ON CBAHAM						09/07/2022
	101-441.000-933.000	MAINTENANCE - EQUIPMENT		14.18			
10081							
24600	MICHIANA AGGREGATE, INC.	08/15/2022	09/15/2022	1,337.04	1,337.04	Open	Y
	SAND FOR TOTH 2022 CBAHAM						09/07/2022
	101-101.000-885.000	PUBLIC RELATIONS		1,337.04			
219968							
24601	MILLER WELDING SUPPLY	08/15/2022	09/15/2022	18.50	18.50	Open	Y
	CUP BRUSH CBAHAM						09/07/2022
	101-441.000-756.000	MISCELLANEOUS SUPPLIES		18.50			
08.29.22							
24602	RICHARD MANN	08/29/2022	09/29/2022	40.00	40.00	Open	Y
	REIMBURSEMENT FOR DEPOSIT TO CBAHAM						09/07/2022
	101-301.000-756.000	MISCELLANEOUS SUPPLIES		40.00			

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069717 24603	MILLER INDUSTRIAL GASES RENTAL TORCH TANKS 101-441.000-756.000	07/31/2022 CBAHAM MISCELLANEOUS SUPPLIES	08/30/2022	5.58 5.58	5.58	Open	Y 09/07/2022
66370 24604	MARK FARM SUPPLY DUCK FEED 701-000.000-250.067	08/29/2022 CBAHAM DUCK FEEDER	09/29/2022	57.47 57.47	57.47	Open	Y 09/07/2022
62359 24605	MARK FARM SUPPLY DUCK FEED 701-000.000-250.067	04/13/2022 CBAHAM DUCK FEEDER	05/13/2022	52.47 52.47	52.47	Open	Y 06/30/2022
220819 24606	MILLER WELDING SUPPLY GRINDING WHEELS AND FLAP DISK 101-441.000-756.000	08/24/2022 CBAHAM MISCELLANEOUS SUPPLIES	09/24/2022	84.00 84.00	84.00	Open	Y 09/07/2022
653895 24607	THE SAFETY COMPANY LLC PARTS FOR ODB LEAF VAC 101-441.000-933.000	08/17/2022 CBAHAM MAINTENANCE - EQUIPMENT	09/17/2022	3,433.49 3,433.49	3,433.49	Open	Y 09/07/2022
04485 24608	MENARDS TURF & GRASS REMNANT FOR THE TOTH 101-101.000-885.000	08/03/2022 CBAHAM PUBLIC RELATIONS	09/03/2022	355.08 355.08	355.08	Open	Y 09/07/2022
263046591001 24609	OFFICE DEPOT 2 CASES COPY PAPER, CASE TRASH 101-301.000-756.000	08/23/2022 CBAHAM MISCELLANEOUS SUPPLIES	09/25/2022	179.89 179.89	179.89	Open	Y 09/07/2022
14044 24610	NORTH SHORE ANALYTICAL EFFLUENT MERCURY SAMPLING 501-590.000-818.000	08/10/2022 CBAHAM CONTRACTUAL	09/10/2022	175.00 175.00	175.00	Open	Y 09/07/2022
8.30.22 24611	KRAIG PIKE WORKED HS FOOTBALL GAME ON 8/25/22 701-000.000-150.000	08/30/2022 CBAHAM POLICE RESERVES	09/15/2022	48.00 48.00	48.00	Open	Y 09/07/2022
8.26.22 24612	PAYNES EXCAVATING, LLC HAULED IN MATERIALS, CUT EDGES 203-463.000-782.000	08/26/2022 CBAHAM ROAD MAIN. MATERIAL & SUPPLIES	09/26/2022	5,000.00 5,000.00	5,000.00	Open	Y 09/07/2022

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30277 24613	PRIDE THE PORTABLE TOILET TOILET RENTALS - BAOT LAUNCH, 101-756.000-818.000 CONTRACTUAL	08/07/2022 CBAHAM	08/07/2022	1,180.00 1,180.00	1,180.00	Open	Y 09/07/2022
30798 24614	PRIDE THE PORTABLE TOILET TOILET RENTALS - BAOT LAUNCH, 101-756.000-818.000 CONTRACTUAL	09/04/2022 CBAHAM	09/04/2022	1,180.00 1,180.00	1,180.00	Open	Y 09/07/2022
08.19.22 24615	DESIREE PHILLIPS RENTAL DEPOST REFUND FOR CITY 101-000.000-674.000 BUCHANAN REDBUD CITY CENTER	08/19/2022 CBAHAM	09/12/2022	50.00 50.00	50.00	Open	Y 09/07/2022
08.19.22 24616	JAYRIEL PALMER RENTAL DEPOSIT REFUND FOR CITY 101-000.000-674.000 BUCHANAN REDBUD CITY CENTER	08/19/2022 CBAHAM	09/12/2022	100.00 100.00	100.00	Open	Y 09/07/2022
317778 24617	PVS TECHNOLOGIES, INC. FERROUS CHLORIDE 501-590.000-743.000 CHEMICALS	08/24/2022 CBAHAM	09/24/2022	2,954.64 2,954.64	2,954.64	Open	Y 09/07/2022
2345638 24618	POWER BRAKE & SPRING SERVIC HOSE/GLAD HANDS/ CLAMPS AND SPRING 101-441.000-933.000 MAINTENANCE - EQUIPMENT	08/02/2022 CBAHAM	09/02/2022	41.62 41.62	41.62	Open	Y 09/07/2022
206411 24619	PLATEMATE PLACEMAT FOR APPLE FESITVAL 107-435.000-756.000 MISCELLANEOUS SUPPLIES	08/18/2022 CBAHAM	09/18/2022	179.50 179.50	179.50	Open	Y 09/07/2022
65988 24620	PARRETT COMPANY JULY 2022 101-265.000-818.000 CONTRACTUAL	07/27/2022 CBAHAM	08/27/2022	378.42 378.42	378.42	Open	Y 09/07/2022
66530 24621	PARRETT COMPANY AUGUST 2022 101-265.000-818.000 CONTRACTUAL	08/29/2022 CBAHAM	09/29/2022	530.14 530.14	530.14	Open	Y 09/07/2022
672402 24622	RIDGE NAPA AUTO PARTS HYDRAULIC FILTER, OIL FILTER, 101-276.000-933.000 MAINTENANCE - EQUIPMENT	08/22/2022 CBAHAM	09/22/2022	198.58 198.58	198.58	Open	Y 09/07/2022

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672589 24623	RIDGE NAPA AUTO PARTS 2006 DODGE RAM TAILLIGHT, TAILLIGHT 101-276.000-939.000 MAINTENANCE - VEHICLE	08/23/2022 CBAHAM	09/23/2022	90.88 90.88	90.88	Open	Y 09/07/2022
671750 24624	RIDGE NAPA AUTO PARTS FILTERS AND OIL FOR ODB 101-441.000-933.000 MAINTENANCE - EQUIPMENT	08/16/2022 CBAHAM	09/16/2022	380.17 380.17	380.17	Open	Y 09/07/2022
672814 24625	RIDGE NAPA AUTO PARTS WHEEL BEARING FOR 2008 FORD F250 101-441.000-939.000 MAINTENANCE - VEHICLE	08/25/2022 CBAHAM	09/25/2022	382.84 382.84	382.84	Open	Y 09/07/2022
673334 24626	RIDGE NAPA AUTO PARTS LOADER OIL FILTER 501-590.000-933.000 MAINTENANCE - EQUIPMENT	08/30/2022 CBAHAM	09/30/2022	25.17 25.17	25.17	Open	Y 09/07/2022
08.22.22 24627	TRACY REITER COVID TESTS 101-441.000-961.000 MEDICAL EXAMS	08/22/2022 CBAHAM	09/12/2022	58.38 58.38	58.38	Open	Y 09/07/2022
3174 24628	RUBICON COMPUTERS FLASH DRIVES, PASSWORD RESET, MS 501-590.000-728.000 OFFICE SUPPLIES	08/16/2022 CBAHAM	09/16/2022	79.90 79.90	79.90	Open	Y 09/07/2022
08.30.22 24629	SWEET C. ROBINSON WORKED HS FOOTBALL GAME ON 8/25/22 701-000.000-150.000 POLICE RESERVES	08/30/2022 CBAHAM	09/12/2022	48.00 48.00	48.00	Open	Y 09/07/2022
3300927 24630	REITH-RILEY CONSTRUCTION CO. 17 TONS OF ASPHALT FOR STREET 501-591.000-938.000 MAINTENANCE - SYSTEM	07/28/2022 CBAHAM	08/28/2022	791.51 791.51	791.51	Open	Y 09/07/2022
3300941 24631	REITH-RILEY CONSTRUCTION CO. 17 TONS OF ASPHALT FOR STREET 501-591.000-938.000 MAINTENANCE - SYSTEM	07/29/2022 CBAHAM	08/29/2022	504.08 504.08	504.08	Open	Y 09/07/2022
150563906 24632	ROSE PEST SOLUTIONS PEST CONTROL FOR CITY CENTER 101-265.000-818.000 CONTRACTUAL	08/08/2022 CBAHAM	08/31/2022	50.00 50.00	50.00	Open	Y 09/07/2022

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092270 24633	TINA SPURLOCK AUGUST 2022 CLEANING FOR PD 101-301.000-931.000	09/06/2022 CBAHAM MAINTENANCE-BUILDINGS	09/12/2022	105.00 105.00	105.00	Open	Y 09/07/2022
08.19.22 24634	BRIANA SCHMITZ REIMBURSEMENT FOR ASSORT. PRIZES 101-301.000-886.000	08/19/2022 CBAHAM COMMUNITY POLICING	09/12/2022	154.07 154.07	154.07	Open	Y 09/07/2022
08.30.22 24635	LARRY SCHMELING WORKED HS FOOTBALL GAME ON 8.25.22 701-000.000-150.000	08/30/2022 CBAHAM POLICE RESERVES	09/12/2022	48.00 48.00	48.00	Open	Y 09/07/2022
08.17.22 24636	SPECTRUM HEALTH LAKELAND BRANDON CARPENTER PRE EMPLOYMENT 501-590.000-961.000	08/17/2022 CBAHAM MEDICAL EXAMS	09/06/2022	133.00 133.00	133.00	Open	Y 09/07/2022
21325-2 24637	STAR UNIFORM SERGENT CHARMS FOR SRGT HORTON 101-301.000-768.000	08/26/2022 CBAHAM UNIFORMS	09/26/2022	8.00 8.00	8.00	Open	Y 09/07/2022
21279-2 24638	STAR UNIFORM 1 JACKET FOR CHAPLAIN BISHOP 101-301.000-818.003	08/25/2022 CBAHAM RESERVE EQUIPMENT	09/25/2022	226.00 226.00	226.00	Open	Y 09/07/2022
21447-2 24639	STAR UNIFORM SHIRTS FOR PD, WINTER COAT FOR 101-301.000-768.000	08/31/2022 CBAHAM UNIFORMS	09/30/2022	803.00 803.00	803.00	Open	Y 09/07/2022
551-605216 24640	STATE OF MICHIGAN LEIN TOKEN FOR 7/1/22-9/30/22 101-301.000-818.000	09/07/2022 CBAHAM CONTRACTUAL	12/06/2022	33.00 33.00	33.00	Open	Y 09/07/2022
32477 24641	TWIN CITY AWARDS & TROPHIES DOOR SIGNS FOR GANUS, BURNETT AND 101-301.000-728.000	07/21/2022 CBAHAM OFFICE SUPPLIES	08/21/2022	42.00 42.00	42.00	Open	Y 09/07/2022
R210020543:01 24642	TRUCK CENTERS INC SERVICE WESTERN STAR SALT TRUCK 101-441.000-933.000	07/19/2022 CBAHAM MAINTENANCE - EQUIPMENT	07/31/2022	1,665.46 1,665.46	1,665.46	Open	Y 09/07/2022

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9913132065 24643	VERIZON WIRELESS AIR CARDS FOR PATROL VEHICLES - 101-301.000-818.000 CONTRACTUAL	08/10/2022 CBAHAM	09/02/2022	120.09 120.09	120.09	Open	Y 09/07/2022
318096 24644	U.S. 31 SUPPLY, INC. MISC SUPPLIES FOR TOTL 2022 EVENT 101-101.000-885.000 PUBLIC RELATIONS	07/31/2022 CBAHAM	08/31/2022	1,177.89 1,177.89	1,177.89	Open	Y 09/07/2022
2022-S102 24645	VILLAGE OF THREE OAKS RANGE DRIVES FOR FIREARMS RANGE 101-301.000-915.000 TARGET RANGE & SUPPLIES	08/23/2022 CBAHAM	09/23/2022	1,330.00 1,330.00	1,330.00	Open	Y 09/07/2022
117 24646	JOHN VAN DYKE ROADIE LEVEL SPONSORSHIP OF 2023 101-101.000-885.000 PUBLIC RELATIONS	08/23/2022 CBAHAM	09/23/2022	2,000.00 2,000.00	2,000.00	Open	Y 09/07/2022
11508 24647	WELDY SALES AND SERVICE 2 CYCLE OIL 101-441.000-751.000 GAS AND OIL	08/17/2022 CBAHAM	09/17/2022	99.96 99.96	99.96	Open	Y 09/07/2022
19150 24648	GENE WESNER AUTOMOTIVE, INC. REPAIR/REPLACE OIL CHANGE 46-4 101-301.000-939.000 MAINTENANCE - VEHICLE	08/26/2022 CBAHAM	09/26/2022	48.31 48.31	48.31	Open	Y 09/07/2022
19119 24649	GENE WESNER AUTOMOTIVE, INC. REPAIR/REPLACE LEFT FRON TIRE ON 46- 101-301.000-939.000 MAINTENANCE - VEHICLE	08/17/2022 CBAHAM	09/17/2022	280.96 280.96	280.96	Open	Y 09/07/2022
901554 24650	LOWE'S WINDOW AC UNIT 101-276.000-931.000 MAINTENANCE-BUILDINGS	07/06/2022 CBAHAM	08/06/2022	350.56 350.56	350.56	Open	Y 09/07/2022
915755 24651	LOWE'S MOWER BLADES X2 101-276.000-933.000 MAINTENANCE - EQUIPMENT	07/06/2022 CBAHAM	08/06/2022	15.53 15.53	15.53	Open	Y 09/07/2022
6634206 24652	MML WORKERS COMP FUND POLICY PREMIUM 7/1/22-7/1/23 101-265.000-912.000 FIRE & LIABILITY INSURANCE 101-441.000-912.000 FIRE & LIABILITY INSURANCE	08/03/2022 CBAHAM	09/15/2022	6,385.00 1,848.00 1,008.00	6,385.00	Open	Y 09/07/2022

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	501-591.000-912.000	FIRE & LIABILITY INSURANCE		336.00			
	501-590.000-912.000	FIRE & LIABILITY INSURANCE		504.00			
	101-276.000-912.000	FIRE & LIABILITY INSURANCE		504.00			
	101-301.000-912.000	FIRE & LIABILITY INSURANCE		2,185.00			

AUGUST 2022

24654	REDBUD HARDWARE PURCHASES FOR AUGUST 2022	09/01/2022 CBAHAM	09/15/2022	1,658.55	1,658.55	Open	Y 09/07/2022
	101-441.000-933.000	MAINTENANCE - EQUIPMENT		508.80			
	101-441.000-756.000	MISCELLANEOUS SUPPLIES		201.65			
	101-276.000-756.000	MISCELLANEOUS SUPPLIES		16.01			
	101-101.000-885.000	PUBLIC RELATIONS		470.25			
	101-301.000-756.000	MISCELLANEOUS SUPPLIES		11.37			
	501-591.000-756.000	MISCELLANEOUS SUPPLIES		333.99			
	501-590.000-939.000	MAINTENANCE - VEHICLE		116.48			

83482796

24655	WEX BANK AUGUST 2022 FUEL PURCHASES	09/01/2022 CBAHAM	09/15/2022	4,503.80	4,503.80	Open	Y 09/07/2022
	101-301.000-751.000	GAS AND OIL		1,208.31			
	101-441.000-751.000	GAS AND OIL		1,915.19			
	101-276.000-751.000	GAS AND OIL		1,298.75			
	501-591.000-751.000	GAS AND OIL		81.55			

9

24656	RMC PROPERTIES LLC SEPTEMBER 2022 LEASE PAYMENT	09/07/2022 CBAHAM	09/30/2022	5,000.00	5,000.00	Open	Y 09/07/2022
	101-441.000-818.000	CONTRACTUAL		5,000.00			

# of Invoices:	118	# Due:	118	Totals:	375,873.67	375,873.67
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					375,873.67	375,873.67

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			109,763.67	109,763.67		
	103 - CAPITAL PROJECTS			540.00	540.00		
	107 - DOWNTOWN DEVELOPMENT FUND			179.50	179.50		
	202 - MAJOR STREETS			1,459.32	1,459.32		
	203 - LOCAL STREETS			5,000.00	5,000.00		
	501 - W & S MAINTENANCE & OPERATIC			257,609.24	257,609.24		
	701 - TRUST AND AGENCY			1,321.94	1,321.94		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			102,256.70	102,256.70		
	101.000 - CITY COMMISSION			12,742.19	12,742.19		
	172.000 - CITY MANAGER			5,159.66	5,159.66		
	191.000 - ELECTIONS			2,024.28	2,024.28		
	215.000 - CITY CLERK			124.00	124.00		
	253.000 - TREASURER			50.11	50.11		
	265.000 - BUILDING AND GROUNDS			20,191.96	20,191.96		
	269.000 - RENTAL PROPERTY			525.52	525.52		
	271.430 - PEAR'S MILL			392.46	392.46		
	271.440 - BUCHANAN COMMON			12.68	12.68		
	276.000 - CEMETERY			2,910.84	2,910.84		
	301.000 - POLICE			8,715.79	8,715.79		
	336.000 - FIRE DEPARTMENT			3,700.62	3,700.62		
	371.001 - BUILDING INSPECTOR			334.70	334.70		
	435.000 - FARMERS' MARKET			179.50	179.50		
	441.000 - DEPARTMENT OF PUBLIC WOR			50,115.22	50,115.22		
	463.000 - ROUTINE STREET MAINTENAN			6,366.03	6,366.03		
	474.000 - TRAFFIC SERVICES - MAINT			93.29	93.29		
	506.000 - 2000 BOND SERIES			123,130.00	123,130.00		
	590.000 - SEWER MAINTENANCE & OPER			23,234.10	23,234.10		
	591.000 - WATER MAINTENANCE & OPER			11,050.38	11,050.38		
	756.000 - BUCHANAN AREA RECREATION			2,360.00	2,360.00		
	864.000 - MISCELLANEOUS COSTS/TRAN			203.64	203.64		



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, AUGUST 22, 2022 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

Meeting was called to order by Mayor Sean Denison at 7:00 P.M.

II. Recognition

III. Pledge of Allegiance

Mayor Denison led in the Pledge of Allegiance.

IV. Roll Call

Present; Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

City Staff; City Manager, Heather Grace; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker; Director of Public Services, Tim Ganus, Chief Harvey Burnett

V. Approve Agenda

Motion made by Weedon, supported by Downey to approve the agenda as presented. Roll call vote carried unanimously.

VI. Open of Public Hearing for Filing of Special Assessment Roll for Emergency Medical Services through Southwestern Michigan Community Ambulance Service.

Motion made by Downey, supported by Swem to open the public hearing for the filing of Special Assessment Role for emergency Medical Services through Southwestern Michigan community Ambulance Service, or SMCAS, following a reading of Rules of Hearing by the Mayor at 7:01 P.M. Roll call vote carries unanimously.

Announcement of the Rules of the Hearing

1. This is a public hearing designed to hear and consider any objections/favor to proceed to make defray its share of the cost of maintaining and operating the Southwestern Michigan Community Ambulance Services (SMCAS) by establishing a special assessment district pursuant to ACT 368 of 1978.

2. All persons wishing to comment shall be given the opportunity to do so.
3. The person addressing the Commission shall stand, state their name, and direct their comments directly to the Commission.
4. In the event a large number of people wish to comment, the Mayor may announce that each person speaking shall limit their comments to three (3) minutes.
5. Each person shall have an opportunity to speak before anyone is allowed to speak a second time.
6. The Mayor may, at their discretion, terminate comments which are unreasonably lengthy or unrelated to the subject of the public hearing.
7. When the Mayor observes that there are no further public comments, he/she shall close that portion of the hearing.

Don Ryman: Uneasy about the proposal. Would like to more about the financial state.

Jacob Glossinger: Wants to know if this will be an additional \$25.00 to what they are already being assessed at. Against the proposal would like to see it on the ballot for people to vote on.

Grace was able to clarify the difference between a special assessment and a milage. While assessment is a flat fee for every parcel, if it was a milage it would be taxed by the assessed value of your home. The special assessment was supposed to try and keep it as equal as possible so that everyone was paying roughly the same amount instead of others paying more or less. It's the closest mechanism for achieving that goal.

Jacob Glossinger: Question if the rate would stay the same when it hits the max pay out at \$50.00 or would it go back to the \$20.00 after the 5 years. Wondering if the city could fund this in a different way.

Dale Torren: Can some of the Marihuana Revenue could be used to fund SMCAS.

Since the budget is already complete this year it would be very difficult to retroactively change it but going forward, we could look at doing something like that. But in the meantime, we have to work with the budget that we already have.

Unknown: What about the people that are on fixed incomes that can't afford the increase, as well as people with vacant lots being assessed.

Jeannie Harris: questions about the funding and operation of SMCAS and what the assessment is going to.

This special assessment pays for us to have ambulance service.

Monroe Lema: Spoke highly of SMCAS and the work they do with the seniors. Also worried about the burnout that SMCAS has delt with Covid-19 for the past few years. When you don't have this service is when you're going to need it.

Barb Green: They did not raise the price of parcels, but SMCAS got increase of number of parcels, 5 years ago. What measures is SMCAS taking to cut costs?

Jim Chron: Are other communities raising the assessment?

Grace: Do they get reimbursed when they go out. What is the purpose of the assessment if they get reimbursed by the payments they receive.

Jacob Glossinger: Can they adjust the price of what they get paid for “pick-ups” to cover the cost of the assessment.

John VanDyke: Support of SMCAS, it’s part of the social contract, just as your paying for a road you don’t use or a school building you don’t attend.

Written correspondence from Kim Moyer not in favor due to vacant lot being assessed.

VII. Close of Public Hearing for Filing of Special Assessment Roll for Emergency Medical Services through Southwestern Michigan Community Ambulance Service.

Motion made by Downey, supported by Swem to close the Public Hearing at 7:27 PM. Roll call vote carries unanimously.

VIII. Public Comment - Agenda Items Only (3-minute limit)

John Vandyke asked to play song that he wrote about Buchanan, he is looking for sponsorship for his summer 2023 tour.

IX. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Expenditures- Consider approving the expenditures for August 22, 2022, in the amount of \$ **108,774.84**

B. Minutes- Consider the approval of the August 8, 2022, Regular Meeting Minutes

C. BARB Appointment- Formally appoint Jeanne Harris to the open position on the BARB (Buchanan Area Recreation Board), as recommended by the BARB during their last regular meeting.

Motion made by Money, supported by Weedon to approve the Consent Agenda, as presented. Roll call vote carried unanimously.

X. Scheduled Matters from the Floor (if any)

A. School Resource Officer Proposal- Superintendent Patricia Robinson and other members of the Buchanan Schools Administrative Team will present a proposal for a School Resource Officer, with the School District initially sharing 20% of the total annual cost of what it would cost the City to hire a new officer (\$70,387.20). The SRO would serve as the police liaison to the School District and would cover K-12 schools in the Buchanan School District on a rotating basis, providing intervention support and increasing overall school safety. Upcoming grant opportunities will be pursued to cover ongoing expenses of the role, with a COPS grant opportunity opening up in February, and new State of Michigan funding supposed to be coming available in the near future.

Motion made by Swem, supported by Downey to table the School Resource Officer Proposal unit until our next Regular Meeting. Roll call vote carried unanimously.

B. Consider Resolution No.2022.08/429- Confirmation of Special Assessment Roll for Special Assessment District for Emergency Medical Services Through Southwestern Michigan Community Ambulance Service.

Denison started the discussion with the Commission and Brian from SMCAS to answer some of the concerns that were brought up during the public hearing. One being what are other municipalities doing with this request.

City of Niles is proceeding with the increase as requested.

Howard Township is proceeding with the increase as requested.

Niles Township has indicated that they are going with a 2-year special assessment with a \$5.00 increase. Stating they will pay an outstanding balance from Township funds.

Bertrand Township has indicated that they are proceeding forward with a 1-year special assessment with no increase. They did not indicate how they would pay the remaining portion.

Buchanan Township has not indicated what direction they are going.

The cost difference is as followed between the different areas.

- City of Buchanan: \$70,689 contribution
- City of Niles: \$ 198,529 contribution
- Niles Township: \$238,000 contribution
- Howard Township: \$103,000 contribution
- Buchanan Township: \$56,000 contribution
- Bertrand Township: \$43,000 contribution
- Pokagon Township: \$8,000 contribution
- Milton Township: \$ 51,000 contribution

Brian addressed the Commission and the audience in attendance. SMCAS has had a lot of feedback about their transparency in operations. The way SMCAS is structured has Brian as the Director and he reports to a board of directors which is made up of the communities. Every month we provide full financial reports through that board. Coming out of the pandemic SMCAS, realized they need to move to increasing funding, to protect the communities they serve. SMCAS is doing a full revamp of their website to be able to put all information the public needs.

Insurance payers cap what they give us to a certain amount no matter what we bill them. There is no real way to raise that rate.

Swem has went through the last audit and the last 2 years of financials with SMCAS, and thanked Brian's responses to all his questions. Right now, they operate as an operating loss. The special assessment offsets that operating loss and there is little additional funding there.

Two questions Swem had was why the fund is being operated as an enterprise fund and if they had heard back from the attorneys with the population-based billing yet?

Their attorneys did distribute a document on what the contribution would be based on population. But the communities would have to come back together to discuss that if they wanted to go that way.

Denison directed his comments to the public. The difficult position we are in is that we want to provide ambulance service in the city, we also realize that prices of everything are also going up. SMCAS employees are underpaid, and this is an attempt by them to pay their people more or keep the people they have. If we do not have people to operate the ambulance, were in serious trouble. We have to try and figure out a way to fund this. What else can we do; we're going to use taxpayer money to pay for this one way or another. Either by raising taxes or doing a special assessment. Is it perfect doing a special assessment, no, but it is the fairest way they could figure out to make sure everyone was paying their fair share.

The board every month looks at the financial activity and where they are spending. Any expenditures the board has questions about they will show them why and where the money went, as well as an audit every year.

With union negotiations being done every 3 years and the negotiations being started in the next 2 weeks, Downey's concern is they will be coming back next year and saying it's not enough. His thoughts were maybe do a year of the Special Assessment at \$30.00 and come back next year to redo the assessment.

Weedon is concerned that if they do come back next year that it will be a higher amount.

Swem asked if there is any chance of a County wide milage rate. Brian believes it is possible, and there are talks between the ambulance services that they may pursue it in the future.

Weedon expressed no matter what happens if we go this way or not there will still be an ambulance service asking for some money no matter what to operate the service.

Money agrees with revisiting this next year and seeing what SMCAS is doing with financials.

Motion made by Swem, supported by Downey to approve the Special Assessment Roll for Special Assessment District for Emergency Medical Services through Southwestern Michigan Community Ambulance Service, for one year at \$30.00 per parcel. Roll call vote carries unanimously.

XI. Reports by: Departments, Committees, Boards

A. Public Safety Report-

(1) Consider approving the Crossing Guard Agreement & Crossing Guard Hourly Wage Agreement.

Motion made by Money, supported by Downey to approve the Crossing Guard Agreement and Guard Hourly Wage Agreement, as presented. Roll call carries unanimously.

XII. Unfinished Business

XIII. New Business

A. Closed Session:

(1) Enter Closed Session- Consider entering Closed Session to discuss matters subject to attorney client privilege, and the potential lease or purchase of real property, pursuant to MCL 15.268 Section 8(1)(d) & (h).

Motion made by Swem, supported by Downey to enter Closed Session, pursuant to MCL 15.268 Section (1)(d) and (h) to discuss matters subject to attorney client privilege, and potential lease or purchase of real property at 8:05 P.M. Roll call vote carried unanimously.

(2) Re-Enter Open Session- Consider re-entering Open Session.

Motion made by Swem, supported by Money to Re-Enter Open Session at 8:54 P.M. Roll call vote carried unanimously.

(3) Action- Consider action pursuant to Closed Session discussions.

Motion made by Swem, supported by Weedon to authorize the City Manager to take action pursuant to discussions held in closed session. Roll call vote carries unanimously.

XIV. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Consideration of sponsorship of Van Dyke Revue's 2023 Nicest Place in America Tour.

Motion made by Swem, supported by Money to authorize a payment of \$750 as a 'Mic Tech Level' sponsor of the 'Nicest Place in America Tour' by 'Van Dyke Revue band.' Roll call vote carries unanimously.

XV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

Norma Ferris: Would like all meetings from all boards on Channel 17. Ross Sanders Building is in progress of being cleaned. Would like to approach the school with a class for seniors on how to use electronics. What progress is being made on 3rd St.

Patricia Robinson superintendent of Buchanan Public Schools, just wanted to say thank you and this is first commission meeting. Excited about the partnerships we will have with the City in the future.

Monroe Lemay commented about the videos that run on the city's Facebook page commenting on how great they are.

XVI. Executive Comments

A. City Manager Comments

We have had a lot going on in the past several weeks including election, Thrill on the Hill, and National Night Out. We are also during an audit right now so that's our biggest focus right now internally at City Hall. As we move into the election, I strongly encourage people to go out and vote. Doesn't matter who you vote for, turnout was low and would like to see a great turn out to the November election. I also wanted to applaud everyone in the community for participating with Thrill on the Hill and National Night Out, a lot of it is done by staff but it doesn't matter how much effort the staff puts into it if the community doesn't show up. But this community shows up, supports and shows their love for the community. Once the audit is finalized, we will have a session with Krugle Lawton doing a full budget review and wrap up are yearly financials.

B. Commissioner Comments

Money: Thanked everyone who attended and commented during the SMCAS Public Hearing. He knows it can be controversial subject that we hate to approach. But the commission has to make those decisions. Hopefully the community will be in our favor with the decision that was made tonight. Had the opportunity to go the Berrien County Youth Fair this past week, kudos to the Police Department. They had their dunk tank going and they did an outstanding job with it, with Chief and Officer Bree in the Dunk Tank.

Downey: No Comments

Swem: Echoing what Money said about the SMCAS decision, a lot of effort went into evaluating SMCAS. No one wants to pay more but it is necessary service, hopes that everyone respects the commission's decision. Now SMCAS knows what they need to show us in a year moving forward.

Weedon: No Comment

C. Mayor Comments

This Thursday Denison will be over at Lehman's having a discussion hopefully with people that show up. Manager Grace has agreed to join. It's just an informal back and forth with the public answering questions. There are a lot of people that are misinformed or uniformed on Facebook. With arguments about things that don't even exist or true or real. Meet the Mayor will be very laid-back Q & A, tell your friends.

XVII. Adjourn

Motion made by Downey, supported by Weedon to Adjourn the meeting at 9:09 P.M. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Sean Denison



SPECIAL MEETING OF THE BUCHANAN CITY COMMISSION
THURSDAY, AUGUST 25, 2022 – 10:00 AM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a special meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

Meeting was called to order at 10:00 A.M. by Mayor Denison.

II. Roll Call

Present: Mayor Sean Denison, Commissioner Cameron Downey, Commissioner Larry Money

Absent: Mayor Pro Tem Mark Weedon and Commissioner Patrick Swem

City Staff: City Manager, Heather Grace; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Klay Weaver, DPW street lead

Mike Schwartz with Prein & Newhoff, Scott Riley of Selge, Gary Barton, Barton Group

III. Public Comment - Agenda Items Only (3-minute limit)

None

IV. New Business

A. (a) Meet at Buchanan City Hall to discuss Third Street Sewer Repair Project, Front Street Project, and Culvert Repair at 606 Clark

(b) Meet at the corner of N. Redbud Trail and Third Street to further discuss the Third Street Sewer Repair Project

The group present walked to 3rd Street to visually assess the repair.

Motion made by Downey, supported by Money to work with Selge to do a temporary repair to be able to open 3rd Street, then to finish 3rd Street repair when the USDA/ Streetscape project occurs.

Roll call vote

Yes: Denison, Money, Downey

No: None

Absent: Weedon, Swem

(c) Meet at 606 Clark Street to discuss the Culver Repair at that location

Motion made by Downey, supported by Denison to get quotes for grading the Culver as soon as possible and authorizing Grace to administratively approve which quote is best. As well as contacting a structural engineer to see if the culver needs to be an emergency repair.

Roll call vote

Yes: Denison, Money, Downey

No: None

Absent: Weedon, Swem

V. Public Comment - Non-Agenda Items Only *(3-minute limit)*

VI. Adjourn

Motion made by Downey, supported by Money to adjourn the meeting at 11:07 A.M.

Voice vote carries unanimously.

Kalla Langston, City Clerk

Mayor Sean Denison

SCHOOL RESOURCE OFFICER (SRO) PROPOSAL
ANNUAL COST OF NEW OFFICER

The total annual cost of a New Officer (including benefits):

\$ 70,387.20

New Officer – Annual Wage: \$49,510
Hourly Rate = \$23.80
Fringe Benefits – 80% City Cost Annually

Single Rate

- Medical - \$5,618.88 Annually
- Dental- \$306.05 Annually
- Vision - \$64.90 Annually
- MERS – 5% of monthly gross pay – Annually \$2,475.50 (Rough Estimate)
- Life - \$144 Annually

Loaded Wage would be \$27.94

Married Rate

- Medical - \$31,485.31 Annually
- Dental - \$574.37 Annually
- Vision - \$123.36 Annually
- MERS – 5% of monthly gross pay - Annually \$2,475.50 (Rough Estimate)
- Life - \$144 Annually

Loaded Hourly Wage would be \$31.88

Family Rate

- Medical - \$16,856.64
- Dental – \$1,220.06
- Vision - \$190.75
- MERS- 5% of monthly gross pay - Annually \$2,475.50 (Rough Estimate)
- Life -\$144 Annually

Loaded Wage would be \$33.84

SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement made this ____ day of _____, 2022 between the City of Buchanan Police Department (City) and the Buchanan Area School District (School District).

Whereas the School District desires to enter into an agreement with City, for a School Resource Officer (SRO) from the Buchanan City Police Department, to be assigned to Buchanan Area Schools, to include Ottawa Elementary, Moccasin Elementary, Buchanan Middle and High Schools.

NOW THEREFORE, in consideration of the promises, covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. The School District, consistent with the applicable law, shall pay the City 20% (twenty percent) of funding for the officer assigned as SRO, in connection with the SRO from the City, on the property and facilities of the School District for the entire year.
2. Commencing on the ____ day of _____ 2022, and continuing indefinitely, unless terminated as outlined in Paragraph 8, the School District and City agree to provide the equivalent of one (1) full-time Police Officer with appropriate experience and training to serve as a School Resource Officer in and around the Buchanan School District.
3. For the performance of the foregoing described services, the School District agrees to pay the amount set forth in Paragraph 1, payable as mutually agreed upon by the City and the School District.
4. Any Officer assigned to provide police protection in or around the School District pursuant to the terms of this agreement, shall concentrate his or her efforts in or around the school District and shall not be utilized by the City outside of said area, except in cases of general public emergencies, civil disturbances, or priority dispatches, or general inter-municipal cooperation in a search and apprehension in a general inter-municipal cooperative law enforcement effort. The SRO will work on developing relationships with students, teachers, administrators, parents, and other local community members.
5. The SRO assigned to work at the School District will enforce applicable State Laws. Any Officer assigned to provide police protection pursuant to this agreement shall not be utilized by the City and/or the School District for functions or duties other than those related to the police protection described in the agreement.
6. The Resource Officer shall be directly accountable to the City in connection with the performance of law enforcement duties of this agreement. The School District shall be involved in the selection process of the officer who is selected to serve as the School Resource Officer; however, the City shall make the final determination as to who serves as the School Resource Officer.
7. The School District agrees to indemnify and hold harmless the City, if sued for actions or inactions of the City and/or Officer assigned pursuant to this agreement that occur during the performance of duties related to this agreement.

8. This agreement can be terminated by the School District or City for any reason, with a ninety (90) day notice, in writing, to the other party. No costs or termination fees will be associated or incurred due to the termination of this contract and no party will be required to pay restitution for any losses claimed for the termination of the contract, so long as the ninety (90) day notice requirement is met.
9. Neither party may assign this agreement or its rights, duties, or obligations under this agreement without the other party's prior written consent.

10. Miscellaneous

- a. Any notice or other communication required or desired to be given under this agreement shall be deemed effectively given when personally delivered or mailed to the addresses of the signatories listed below.
- b. This agreement may not be modified or amended except in writing signed by the parties. It shall not be affected by any course of dealing. The captions are for reference only and shall not affect its interpretation. The recitals are an integral part of the agreement.
- c. The parties represent, warrant and agree that they have had the opportunity to receive independent legal advice from their attorneys with respect to the advisability of entering into this agreement and are signing this agreement after having been fully advised as to its effect. This agreement shall be construed as if mutually drafted.
- d. This agreement shall be governed by the laws of the state of Michigan. To the extent permitted by law, the jurisdiction and venue for any action brought pursuant to, arising from, or enforce any provision of this agreement shall be solely in the state courts in Berrien County, Michigan.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and date first above written.

BUCHANAN AREA SCHOOLS

ATTEST:

Dated: _____

Dated: _____

Patricia Robinson, Superintendent
Buchanan Area Schools

Kelly Lesch, Secretary
Buchanan School Board

CITY OF BUCHANAN

ATTEST:

Dated: _____

Dated: _____

Sean Denison, Mayor
City of Buchanan

Heather Grace, City Manager
City of Buchanan

DRAFT 08/22/22

CITY OF BUCHANAN

Automated Clearing House (ACH) Transaction Policy

The following policy shall govern the use of electronic and ACH transactions with the City of Buchanan.

1. Definitions:

"Automated clearing house" or "ACH" means a national and governmental organization that has authority to process electronic payments, including, but not limited to, the national automated clearing house association and the Federal Reserve System.

An "ACH arrangement" means the agreement between the originator of the ACH transaction and the receiver of an ACH transaction.

An "ACH transaction" means an electronic payment, debit, or credit transfer processed through an automated clearinghouse.

An "ACH policy" means the procedures and internal controls as determined under this written policy developed and adopted by the City Treasurer.

2. Authority to Enter into ACH Arrangements and Electronic Transfers of Public Funds.

The City Treasurer is authorized under this Policy to enter into ACH arrangements as provided by Public Act 738 of 2002, and as amended. An ACH arrangement transacted under this Policy and in conformity with PA 738 of 2002 is not subject to the Revised Municipal Finance Act, Public Act 34 of 2001 (MCL 141.2101, et seq.), or to provisions of law or City Charter concerning the issuance of debt by a municipality.

3. Responsibility for ACH Agreements and Transactions.

The City Treasurer only, and no other City employee, shall be responsible for City ACH agreements and transactions, including but not limited to payment approval, accounting, reporting, and general oversight of compliance with this Policy and PA 738 of 2002. The Treasurer shall submit on a weekly basis to the City Commission and City Manager documentation detailing the goods or services purchased, the cost of the goods or services, the date of the payment, and the Departments serviced by line item for each payment of public funds made by electronic transfer. This report shall be recorded in the City's electronic general ledger software system and in a separate written report to the City Commission and City Manager.

4. Internal Accounting Controls to Monitor Use of ACH Transactions Made by City.

The following system of internal accounting controls will be used to monitor the use of ACH transactions made by the City:

DRAFT 08/22/22

(a) The Treasurer shall prepare a list of vendors authorized to be paid by ACH transaction and provide copies of that list to the Commission and City Manager. Accounts payable by this method may include any vendor that it is deemed in the best interest of the City to pay electronically. The Commission, by majority vote, shall have the sole discretion to remove a vendor from the list of authorized vendors

(b) Each invoice to be paid by ACH transaction ("ACH Invoice") must be approved for payment in accordance with the City's Purchasing Policy (Policy Number _____,) only to an entity listed on the authorized vendor list and forwarded to the City Manager for approval before disbursement. The payment of each ACH Invoice by ACH transaction must be approved in a dated writing by the City Manager before disbursement.

(c) Upon receipt of the City Manager's written approval of the ACH payment, City Treasurer shall initiate each ACH approved transaction and make the electronic transfer of funds. For each ACH transaction, the ACH invoice must have been approved for payment in accordance with the Purchasing Policy and must have been pre-approved by the City Manager.

(d) The City Manager and City Treasurer shall retain their own sets of records of all ACH invoices and all ACH transaction documents for audit purposes.

Certification of Policy.

I, Deborah Perez, Treasurer of the City of Buchanan, certify that I developed and adopted the foregoing ACH policy and have presented it to the City Commission of the City of Buchanan on August __, 2022.

_____, Treasurer, City of Buchanan, Michigan.

This Automated Clearing House Transaction Policy was adopted by the City Commission of the City of Buchanan at a regular meeting of the Commission on Monday, August __, 2022, by the following vote:

Yeas: _____

Nays: _____

Sean Dennison, Mayor, City of Buchanan

Kalla Langston, Clerk, City of Buchanan

Chapter 98 – TRAFFIC AND VEHICLES

ARTICLE I IN GENERAL

Secs. 98.1 – 98.24 – Reserved

ARTICLE II UNIFORM TRAFFIC CODE AND VEHICLE CODE

Sec. 98-25 – PEDESTRIAN RIGHT-OF-WAY AT CROSSWALKS

- A. Except as otherwise provided in this Article, where traffic-control signals are not in place or in operation, or traffic is being regulated by a public safety officer, the driver of a vehicle shall stop and yield the right-of-way to a pedestrian or bicyclist stopped at the curb, curblane, or ramp leading to the crosswalk and to every pedestrian and bicyclist crossing the roadway within any marked crosswalk or within any unmarked crosswalk at an intersection where signage is present.
- B. Whenever any vehicle is stopped at either a marked crosswalk or an unmarked crosswalk at an intersection to permit a pedestrian or bicyclist to cross a roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.
- C. A pedestrian or bicyclist shall stop at the curb, curblane, or ramp leading to a crosswalk before entering the roadway. A pedestrian or bicyclist shall not suddenly leave a curb or other place of safety and walk, run, or ride into the path of a vehicle that is so close to the crosswalk that it is difficult for the driver of the vehicle to yield.
- D. Every pedestrian or bicyclist crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all oncoming vehicles upon the roadway.
- E. A pedestrian or bicyclist crossing a roadway shall yield the right-of-way to an authorized emergency vehicle sounding an audible signal, unless engaged in an emergency run in which silence is required and displaying a flashing, oscillating, or rotating red or blue light.

Support:

- 10 Figure 2A-3 shows examples of some typical placements of STOP signs and YIELD signs.
- 11 Section 2A.16 contains additional information about separate and combined mounting of other signs with STOP or YIELD signs.

Guidance:

- 12 *Stop lines that are used to supplement a STOP sign should be located as described in Section 3B.16. Yield lines that are used to supplement a YIELD sign should be located as described in Section 3B.16.*
- 13 *Where there is a marked crosswalk at the intersection, the STOP sign should be installed in advance of the crosswalk line nearest to the approaching traffic.*
- 14 *Except at roundabouts, where there is a marked crosswalk at the intersection, the YIELD sign should be installed in advance of the crosswalk line nearest to the approaching traffic.*
- 15 *Where two roads intersect at an acute angle, the STOP or YIELD sign should be positioned at an angle, or shielded, so that the legend is out of view of traffic to which it does not apply.*
- 16 *If a raised splitter island is available on the left-hand side of a multi-lane roundabout approach, an additional YIELD sign should be placed on the left-hand side of the approach.*

Option:

- 17 If a raised splitter island is available on the left-hand side of a single lane roundabout approach, an additional YIELD sign may be placed on the left-hand side of the approach.
- 18 At wide-throat intersections or where two or more approach lanes of traffic exist on the signed approach, observance of the right-of-way control may be improved by the installation of an additional STOP or YIELD sign on the left-hand side of the road and/or the use of a stop or yield line. At channelized intersections or at divided roadways separated by a median, the additional STOP or YIELD sign may be placed on a channelizing island or in the median. An additional STOP or YIELD sign may also be placed overhead facing the approach at the intersection to improve observance of the right-of-way control.

Standard:

- 19 **More than one STOP sign or more than one YIELD sign shall not be placed on the same support facing in the same direction.**

Option:

- 20 For a yield-controlled channelized right-turn movement onto a roadway without an acceleration lane and for an entrance ramp onto a freeway or expressway without an acceleration lane, a NO MERGE AREA (W4-5P) supplemental plaque (see Section 2C.40) may be mounted below a Yield Ahead (W3-2) sign and/or below a YIELD (R1-2) sign when engineering judgment indicates that road users would expect an acceleration lane to be present.

Section 2B.11 Yield Here To Pedestrians Signs (R1-5 Series)

Standard:

- 01 **Yield Here To (Stop Here For) Pedestrians (R1-5, R1-5a, R1-5b or R1-5c) signs (see Figure 2B-2) shall be used if yield (stop) lines are used in advance of a marked crosswalk that crosses an uncontrolled multi-lane approach. The Yield Here To (Stop Here For) Pedestrians signs shall only be used where the law (local regulation or ordinance) specifically requires that a driver to yield or stop. The legend LOCAL LAW may be displayed at the top of the R1-5 and R1-5a signs, if applicable.**

Guidance:

- 02 *If yield (stop) lines and Yield Here To (Stop Here For) Pedestrians signs are used in advance of a crosswalk that crosses an uncontrolled multi-lane approach, they should be placed 20 to 50 feet in advance of the nearest crosswalk line (see Section 3B.16 and Figure 3B-17), and parking should be prohibited in the area between the yield line and the crosswalk.*
- 03 *Yield (stop) lines and Yield Here To (Stop Here For) Pedestrians signs should not be used in advance of crosswalks that cross an approach to or departure from a roundabout.*

Option:

- 04 Yield Here To (Stop Here For) Pedestrians signs may be used in advance of a crosswalk that crosses an uncontrolled multi-lane approach to indicate to road users where to yield (stop) even if yield (stop) lines are not used.

CITY OF BUCHANAN
BERRIEN COUNTY,
MICHIGAN
ORDINANCE 2022.09/434, AN ORDINANCE TO AMEND THE CITY
OF BUCHANAN, MICHIGAN CODE OF ORDINANCES CHAPTER
98.25,
PEDESTRIAN RIGHT-OF-WAY AT CROSSWALKS

A regular meeting of the City of Buchanan, Berrien County, Michigan, held at the Buchanan City Hall on Monday, _____, _____, at 7 p.m., Commissioner _____; _____ moved to adopt the following Ordinance, which motion was seconded by Commissioner _____.

THE CITY OF BUCHANAN ORDAINS:
....

Chapter 98- TRAFFIC AND VEHICLES ARTICLE I IN GENERAL

Secs. 98.1- 98.24- Reserved

ARTICLE II UNIFORM TRAFFIC CODE AND VEHICLE CODE Sec. 98-25- PEDESTRIAN RIGHT-OF-WAY AT CROSSWALKS

A. Except as otherwise provided in this Article, where traffic-control signals are not in place or in operation, or traffic is being regulated by a public safety officer, the driver of a vehicle shall stop and yield the right-of-way to a pedestrian or bicyclist stopped at the curb, curblines, or ramp leading to the crosswalk and to every pedestrian and bicyclist crossing the roadway within any marked crosswalk or within any unmarked crosswalk at an intersection where signage is present.

B. Whenever any vehicle is stopped at either a marked crosswalk or an unmarked crosswalk at an intersection to permit a pedestrian or bicyclist to cross a roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

C. A pedestrian or bicyclist shall stop at the curb, curblines, or ramp leading to a crosswalk before entering the roadway. A pedestrian or bicyclist shall not suddenly leave a curb or other place of safety and walk, run, or ride into the path of a vehicle that is so close to the crosswalk that it is difficult for the driver of the vehicle to yield.

D. Every pedestrian or bicyclist crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of way to all oncoming vehicles upon the roadway.

E. A pedestrian or bicyclist crossing a roadway shall yield the right-of-way to an authorized emergency vehicle sounding an audible signal, unless engaged in an emergency run in which silence is required and displaying a flashing, oscillating, or rotating red or blue light.

Proposed by

Supported by

Ayes:

Nays;

Sean Denison, Mayor

Kalla Langston, City Clerk

CERTIFICATION

I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the day of , 20 , and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 as required by said act.

Kalla Langston, City Clerk