

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, SEPTEMBER 25, 2023 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only** *(3-minute limit)*

**VII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

- A. Minutes**- *Consider approving regular meeting minutes from September 11, 2023.*
- B. B.A.R.B.**- *Consider appointing Commissioner Vigansky to the B.A.R.B in place of Mayor Pro Tem Weedon.*
- C. Expenditures**- *Consider approving the General Expenditures for September 25, 2023, in the amount of \$90,078.41.*
- D.** *Excuse Commissioner Dan Vigansky from the September 11, 2023, Regular Meeting.*

**VIII. Scheduled Matters from the Floor** *(if any)*

**IX. Reports by: Departments, Committees, Boards**

- A. Community Development Report**- *Community Development Director/ Zoning Administrator, Rich Murphy & Assistant Community Development Director/Mainstreet Manager, Ashley Regal*

**1) Consider approving the sale of 123 Days Ave-** *The City Commission held a public hearing on October 10, 2022, to hear public comments on the sale of 123 Days Ave. The community development department proceeded to create an RFP for 123 Days Ave., and two proposals were submitted. The RFP review committee made the recommendation to proceed with Lisa Gustvsen's proposal. Community Development Department and Lisa will present to the commission the proposal for consideration of approval for the sale of 123 Days Ave.*

**2) Consider Thrill on the Hill Investment & 2024 Thrill on the Hill Date.**

**3) Consider Resolution 2023.09/25-** *A resolution to approve the MNRTF Grant Application for the Kayak Launch Project.*

**X. Unfinished Business**

**XI. New Business**

**A. Schedule of Fees**- *Consider approving the updated schedule of fees.*

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

**XV. Adjourn**



## REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, SEPTEMBER 11, 2023 – 6:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

### MINUTES

#### I. Call to Order

The meeting was called to order by Denison at 6:03 P.M.

#### II. Recognition

#### III. Pledge of Allegiance

Mayor Denison led in the Pledge of Allegiance.

#### IV. Roll Call

**Present:** Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Patrick Swem, Commissioner Larry Money

**Absent:** Commissioner Daniel Vigansky

**City Staff:** City Manager, Benjamin Eldrige; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Assistant Community Development Director, Ashley Regal; Director of Public Services, Mike Baker; Director of Public Safety, Tim Ganus

#### V. Approve Agenda

Motion made by Money, supported by Weedon to amend the agenda to add item A. Consider the approval of Well 4A emergency repair under Section XIII. New Business. Roll call vote carries unanimously.

#### VI. Open Public Hearing

**A. Public Hearing and Public Comment on Establishing an Obsolete Property Rehabilitation (OPRA) District for Longbranch Livery LLC 206 Days Ave. Buchanan, MI 49107.** -P.A. 146 of 2000, as amended- *The Obsolete Property Rehabilitation Act (OPRA), PA 146 of 2000, as amended, provides property tax exemptions for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements including a statement of obsolescence by the local assessor. The property must be located in an established Obsolete Property Rehabilitation District. Exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed, and approved by the local unit of government, but are also subject to review at the State level by the Property Services Regular Meeting of the Buchanan City Commission Agenda Page 2 of 4 Division. The State Tax Commission (STC) is responsible for the final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.*

Motion made by Weedon, supported by Money to open the public hearing at 6:06 P.M. Roll call vote carries unanimously.

Mayor Denison read the rules and procedure of the public hearing.

*Michael Reed- spoke in favor of the OPRA. Reed cannot go over all the project details, but the project consists of turning the property into a boutique hotel.*

*Zach Vaughn- Representing cornerstone alliance, supports this project. Great things come from rehabbing properties.*

*Email correspondence from the current owner of the property also supports the OPRA.*

## **VII. Close of Public Hearing**

Motion made by Weedon, supported by Money, to close the Public Hearing at 6:09 P.M.

## **VIII. Public Comment - Agenda Items Only (3-minute limit)**

## **IX. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

### **A. Minutes**

1) Consider approving the Regular Meeting Minutes from August 28, 2023.

### **B. Street Closure**

1) **BCS Homecoming Parade**-Consider Street Closure on October 13th, 2023 from 5:45 p.m. to 6:15 p.m.; Front St to Terre Coupe, Terra Coupe to Smith past ball fields to BHS staff parking lot.

### **C. Board/Committees/Subcommittees**

1) Consider approving Britni Wall to join the Farmers Market Committee and the Common Committee. Serving a 3-year term for both Committees.

2) Consider approving Corinna Darr and Heather Lockamy to join the Buchanan Fine Arts Council serving a 4 year-term.

### **D. Expenditures**

1) Consider approving the General Expenditures for September 11, 2023, in the amount of \$72,497.30

Motion made by Swem, supported by Money to approve the Consent Agenda, as presented. Roll call vote carries unanimously.

## **X. Scheduled Matters from the Floor (if any)**

## **XI. Reports by: Departments, Committees, Boards**

### **A. Community Development Report- Community Development Director, Rich Murphy & Assistant Community Development Director/ MainStreet Manager, Ashley Regal**

1) Consider Resolution 2023.08/21, a resolution for the establishment of an OPRA district for Longbranch Livery LLC, 206 Days Ave.

Motion made by Weedon, supported by Money to approve Resolution 2023.08/21 a resolution for establishment of an OPRA district for Longbranch Livery LLC, 206 Days Ave. (See Attachment A)

Yea: Weedon, Denison, Money

Nah: None

Abstain: Swem, business interest.

Motion carries.



2) Consider Renewal Application for Redbud Roots for Grower Class C at 448 Post Rd.

Motion made by Swem, supported by Money to approve the renewal application got Redbud Roots Grower Class C at 448 Post Rd.

3) Consider Open Mic Night for September 29th at The Common.

Motion made by Weedon, supported by Money to approve Open Mic Night at the Common for September 29<sup>th</sup>, and allow for administrative approval for any other open mic nights. Roll call vote carries unanimously.

**XII. Unfinished Business**

**XIII. New Business**

**A. Consider the approval of Well 4A emergency repair.**

Motion made by Swem, supported by Weedon to approve the emergency repair to Well 4A, in the amount of \$45,900.00. Roll call vote carries unanimously.

**XIV. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

9/11 Ceremony will be held at First United Methodist due to the weather.

**XV. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XVI. Executive Comments**

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

**XVII. Adjourn**

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Kalla Langston, City Clerk

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Mayor Sean Denison

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/15/2023	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 72163	Invoice: 72163 Ref#: 27013 (CHEMICALS FOR WATER SYSTEM) 592-591.000-743.000 592-000.000-202.000	1,386.56	1,386.56
		Expected Check Run: 09/25/2023		1,386.56	1,386.56
09/19/2023	AP	ALEXANDER, MICHAEL POLICE RESERVES Vnd: 2266 Invoice: 08.31.23	Invoice: 08.31.23 Ref#: 27037 (WORKED HS FOOTBALL GAME) 701-000.000-150.000 701-000.000-202.000	48.00	48.00
		Expected Check Run: 09/25/2023		48.00	48.00
09/20/2023	AP	ASHLEY REGAL ECONOMIC DEVELOPMENT Vnd: 2306 Invoice: 09.20.23	Invoice: 09.20.23 Ref#: 27083 (MIELAGE REIMBURSEMENT) 101-700.000-735.000 101-000.000-202.000	34.58	34.58
		Expected Check Run: 09/25/2023		34.58	34.58
09/19/2023	AP	BERRIEN COUNTY ROAD COMMISSION CONTRACTUAL CONTRACTUAL Vnd: 0347 Invoice: 3305 Vnd: 0347 Invoice: 3305	Invoice: 3305 Ref#: 27045 (PROJECT L23043 2023 CITY & VILLAGE PAVEM) 202-463.000-818.000 203-463.000-818.000 202-000.000-202.000 203-000.000-202.000	4,416.93 1,472.32	4,416.93 1,472.32
		Expected Check Run: 09/25/2023		5,889.25	5,889.25
09/19/2023	AP	BEST ONE TIRE & SERVICE MAINTENANCE - VEHICLE Vnd: 2080 Invoice: 4430019921	Invoice: 4430019921 Ref#: 27016 (TIRE REPAIR FOR WWTP VEHICLE) 592-590.000-939.000 592-000.000-202.000	21.00	21.00
		Expected Check Run: 09/25/2023		21.00	21.00
09/15/2023	AP	BOBBY E BLAYLOCK MISCELLANEOUS Vnd: 1820 Invoice: 09.14.23	Invoice: 09.14.23 Ref#: 27014 (PUBLIC FIRE PREVENTION/EDUCATION STICKER) 101-336.000-962.000 101-000.000-202.000	275.00	275.00
		Expected Check Run: 09/25/2023		275.00	275.00
09/19/2023	AP	C & C OF SOUTH BEND MOWER BLADE Vnd: 1638 Invoice: 1056494	Invoice: 1056494 Ref#: 27019 (MOWER BLADE FOR WATER DEPT) 592-591.000-756.000 592-000.000-202.000	64.33	64.33
		Expected Check Run: 09/25/2023		64.33	64.33

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	CINTAS CORPORATION CONTRACTUAL - MATS Vnd: 1272 Invoice: 4167437618	Invoice: 4167437618 Ref#: 27018 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	83.94	83.94
		Expected Check Run: 09/25/2023		83.94	83.94
09/19/2023	AP	CONSUMERS CONCRETE CORP SIDEWALK REPLACEMENT Vnd: 0215 Invoice: 335179	Invoice: 335179 Ref#: 27047 (REMAINING CEMENT FOR VICTORY ST SIDEWALK) 203-463.000-977.000 203-000.000-202.000	571.00	571.00
		Expected Check Run: 09/25/2023		571.00	571.00
09/19/2023	AP	COUNTY OF BERRIEN TRAIL GRANT EXPENDITURES Vnd: 1864 Invoice: 14288	Invoice: 14288 Ref#: 27044 (AUGUST 2023 JAIL CREW WORKING ON TRAIL) 401-000.000-970.031 401-000.000-202.000	360.00	360.00
		Expected Check Run: 09/25/2023		360.00	360.00
09/19/2023	AP	CULLIGAN OF COLOMA CONTRACTUAL - WATER Vnd: 1789 Invoice: 8.31.23-2	Invoice: 8.31.23-2 Ref#: 27017 (CEMETERY WATER) 101-567.000-818.000 101-000.000-202.000	49.50	49.50
		Expected Check Run: 09/25/2023		49.50	49.50
09/19/2023	AP	DELUXE OFFICE SUPPLIES - CHECKS Vnd: 2119 Invoice: 9002419425	Invoice: 9002419425 Ref#: 27020 (AP CHECKS FOR BOOKKEEPERS OFFICE - 1 FY) 101-253.000-728.000 101-000.000-202.000	1,127.05	1,127.05
		Expected Check Run: 09/25/2022		1,127.05	1,127.05
09/19/2023	AP	DUBOIS-COOPER ASSOCIATES EQUIPMENT RESERVE EXPENDITURES Vnd: 1327 Invoice: 1288254	Invoice: 1288254 Ref#: 27048 (PUMPS FOR WWTP) 592-590.000-970.026 592-000.000-202.000	8,700.00	8,700.00
		Expected Check Run: 09/25/2023		8,700.00	8,700.00
09/19/2023	AP	ELEMENT MATERIALS TECHNOLOGY SLUDGE REMOVAL Vnd: 1186 Invoice: 23-137903	Invoice: 23-137903 Ref#: 27021 (SLUDGE TESTING) 592-590.000-936.000 592-000.000-202.000	355.30	355.30
		Expected Check Run: 09/25/2022		355.30	355.30

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	FERGUSON WATERWORKS #1934 ROAD MAIN. MATERIAL & SUPPLIES Vnd: 1536 Invoice: 0337083	Invoice: 0337083 Ref#: 27022 (CATCH BASIN REPAIR - PHELPS STREET) 202-463.000-782.000 202-000.000-202.000	496.64	496.64
		Expected Check Run: 09/25/2022		496.64	496.64
09/19/2023	AP	GENE WESNER AUTOMOTIVE MISCELLANEOUS Vnd: 1887 Invoice: 09223	Invoice: 09223 Ref#: 27024 (OIL DRY FOR SPILLS OF GASOLINE, OIL ETC) 101-336.000-962.000 101-000.000-202.000	76.64	76.64
		Expected Check Run: 09/25/2022		76.64	76.64
09/19/2023	AP	GOWEN, TIM WATER Vnd: MISC Invoice: 09/19/2023	Invoice: 09/19/2023 Ref#: 27026 (UB refund for account: 6025) 592-000.000-033.000 592-000.000-202.000	39.95	39.95
		Expected Check Run: 09/25/2023		39.95	39.95
09/19/2023	AP	GRAINGER MISCELLANEOUS SUPPLIES Vnd: 0248 Invoice: 9738488031	Invoice: 9738488031 Ref#: 27025 (HAND RACHETS, BATTERY PLUG, SIFTING SCO) 592-590.000-756.000 592-000.000-202.000	354.71	354.71
		Expected Check Run: 09/25/2022		354.71	354.71
09/15/2023	AP	HONOR CREDIT UNION STREAMLIGHT FUEL WEAPON LIGHTS VONAGE ECONOMIC DEVELOPMENT INDEX CARDS STAMP BANK FEES AND CHARGES Vnd: 1948 Invoice: 08.30.23 - 6070	Invoice: 08.30.23 - 6070 Ref#: 27008 (GANUS AUGUST 2023 CC CHARGES) 101-301.000-729.000 101-301.000-853.000 101-700.000-735.000 101-215.000-728.000 101-253.000-728.000 101-267.000-956.000 101-000.000-202.000	457.44 412.71 8.99 15.99 9.04 5.30	909.47
		Expected Check Run: 09/25/2023		909.47	909.47
09/15/2023	AP	HONOR CREDIT UNION WEBSITE PAPER PRIME MEMBERSHIP HARD DRIVE & STATE DRIVE FOR DPW BANK FEES AND CHARGES Vnd: 1948 Invoice: 8.30.23 - 0678	Invoice: 8.30.23 - 0678 Ref#: 27009 (PEREZ AUGUST 2023 CC CHARGES) 101-754.000-756.014 101-265.000-756.000 101-265.000-818.000 101-441.000-756.000 101-267.000-956.000 101-000.000-202.000	13.74 113.97 14.99 61.98 1.11	205.79
		Expected Check Run: 09/25/2023		205.79	205.79

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/15/2023	AP	HONOR CREDIT UNION			
		Invoice: 08.30.23 - 0648 Ref#: 27010 (CITY CARD AUGUST 2023 CHARGES)			
		TOILET PAPER FOR DPW	101-441.000-756.000	65.95	
		PAPER TOWEL FOR DPW	101-441.000-756.000	49.90	
		TAPE REFILLS	101-265.000-756.000	9.99	
		ERASABLE CALENDAR	101-215.000-728.000	25.99	
		FIRST CLASS POSTAGE	101-700.000-735.000	35.07	
		FRAMES FOR AWARDS GIVEN BY COMMISSION	101-101.000-962.000	25.56	
		INDEX CARDS	101-215.000-728.000	85.85	
		BANK FEES AND CHARGES	101-267.000-956.000	1.08	
		Vnd: 1948 Invoice: 08.30.23 - 0648	101-000.000-202.000		299.39
		Expected Check Run: 09/25/2023			
				299.39	299.39
09/15/2023	AP	HONOR CREDIT UNION			
		Invoice: 08.30.23 - 6104 Ref#: 27011 (BAKER AUGUST 2023 CC CHARGES)			
		LUNCH FOR TRAVEL TO GET VACTOR TRUCK	101-441.000-962.000	23.32	
		BANK FEES AND CHARGES	101-267.000-956.000	0.10	
		Vnd: 1948 Invoice: 08.30.23 - 6104	101-000.000-202.000		23.42
		Expected Check Run: 09/25/2023			
				23.42	23.42
09/15/2023	AP	HONOR CREDIT UNION			
		Invoice: 08.30.23 - 0448 Ref#: 27012 (CITY CARD #2 AUGUST 2023 CC CHARGES)			
		FIRST CLASS POSTAGE	101-700.000-735.000	5.01	
		FOOD FOR WORKERS	101-262.000-962.000	131.69	
		FOOD FOR WORKERS	101-262.000-962.000	85.25	
		SKETCH UP	101-700.000-735.000	119.00	
		TEST FOR D. THOMAS	592-591.000-962.000	140.00	
		GIFT FOR CONFERENCE	101-215.000-864.000	53.52	
		CONFERENCE STAY	101-215.000-864.000	160.44	
		GAS FOR TRAVEL	101-215.000-873.000	117.51	
		BANK FEES AND CHARGES	101-267.000-956.000	6.47	
		Vnd: 1948 Invoice: 08.30.23 - 0448	101-000.000-202.000		678.89
		Vnd: 1948 Invoice: 08.30.23 - 0448	592-000.000-202.000		140.00
		Expected Check Run: 09/25/2023			
				818.89	818.89

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	INDIANA MICHIGAN POWER COMPANY STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: 09.01.23 Vnd: 0131 Invoice: 09.01.23 Vnd: 0131 Invoice: 09.01.23	Invoice: 09.01.23 Ref#: 27029 (SEPTEMBER 2023 USAGE) 101-441.000-926.000 202-474.000-921.000 592-590.000-921.000 592-591.000-921.000 101-336.000-921.000 101-265.000-921.000 101-301.000-921.000 101-371.001-921.000 101-441.000-921.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	326.37 90.64 589.59 173.16 244.64 1,181.19 49.69 295.30 200.94	2,298.13 90.64 762.75
		Expected Check Run: 09/25/2022		3,151.52	3,151.52
09/19/2023	AP	JACK DOHENY SUPPLIES, INC. MISCELLANEOUS SUPPLIES Vnd: 0907 Invoice: 205763	Invoice: 205763 Ref#: 27028 (SEWER HOOKS) 101-441.000-756.000 101-000.000-202.000	150.00	150.00
		Expected Check Run: 09/25/2022		150.00	150.00
09/19/2023	AP	KATHY SULLIVAN CITY CENTER/UTIL./REFUNDS Vnd: MISC Invoice: 09.09.23	Invoice: 09.09.23 Ref#: 27030 (CITY CENTER RENTAL DEPOSIT REFUND) 101-265.000-922.000 101-000.000-202.000	50.00	50.00
		Expected Check Run: 09/25/2022		50.00	50.00
09/20/2023	AP	KCI POSTAGE POSTAGE Vnd: 2120 Invoice: PA-Q228665	Invoice: PA-Q228665 Ref#: 27077 (POSTAGE ADVANCE - OCTOBER 2023 BILLS) 592-590.000-730.000 592-590.000-730.000 592-000.000-202.000	425.25 425.25	850.50
		Expected Check Run: 09/25/2023		850.50	850.50
09/19/2023	AP	KRUGGEL LAWTON CPA AUDIT Vnd: 2145 Invoice: 368389	Invoice: 368389 Ref#: 27031 (PROGRESS BILL ON ANNUAL AUDIT) 101-253.000-807.000 101-000.000-202.000	675.00	675.00
		Expected Check Run: 09/25/2022		675.00	675.00
09/19/2023	AP	LARRY SCHMELING POLICE RESERVES Vnd: 1114 Invoice: 08.31.23	Invoice: 08.31.23 Ref#: 27032 (WORKED HS FOOTBALL GAME) 701-000.000-150.000 701-000.000-202.000	48.00	48.00
		Expected Check Run: 09/25/2022		48.00	48.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	LITTLEFIELD, YVONNE WATER Vnd: MISC Invoice: OVER PAYMENT	Invoice: OVER PAYMENT Ref#: 27027 (OVER PAYMENT) 592-000.000-033.000 592-000.000-202.000	223.23	223.23
		Expected Check Run: 09/25/2023		223.23	223.23
09/19/2023	AP	MARC CAHILL POLICE RESERVES Vnd: 1547 Invoice: 08.31.23	Invoice: 08.31.23 Ref#: 27038 (WORKED HS FOOTBALL GAME) 701-000.000-150.000 701-000.000-202.000	48.00	48.00
		Expected Check Run: 09/25/2023		48.00	48.00
09/20/2023	AP	MARK FARM SUPPLY DUCK FEEDER Vnd: 2068 Invoice: 77312	Invoice: 77312 Ref#: 27081 (DUCK FEEDER) 701-000.000-582.067 701-000.000-202.000	57.47	57.47
		Expected Check Run: 09/25/2023		57.47	57.47
09/19/2023	AP	MARV'S LOCK SHOP KEYS Vnd: 1656 Invoice: 918352	Invoice: 918352 Ref#: 27034 (4 KEYS FOR CITY HALL) 101-265.000-756.000 101-000.000-202.000	8.00	8.00
		Expected Check Run: 09/25/2023		8.00	8.00
09/19/2023	AP	MICHIANA AGGREGATE, INC. ROCK SALT Vnd: 0264 Invoice: 2301554	Invoice: 2301554 Ref#: 27035 (ROCK FILTER - STORMWATER) 592-590.000-962.000 592-000.000-202.000	1,073.98	1,073.98
		Expected Check Run: 09/25/2023		1,073.98	1,073.98
09/19/2023	AP	MICHIANA FENCE MAINTENANCE-BUILDINGS Vnd: MISC Invoice: 1700	Invoice: 1700 Ref#: 27036 (ADDITIONAL 8 LIN FT. ADDED TO PARKING LO) 101-265.000-931.000 101-000.000-202.000	265.00	265.00
		Expected Check Run: 09/25/2023		265.00	265.00
09/19/2023	AP	MID-STATES BOLT & SCREW CO. MISCELLANEOUS SUPPLIES Vnd: 0112 Invoice: 32514233	Invoice: 32514233 Ref#: 27046 (LOCKNUTS FOR TIN SHOP REPAIR) 101-265.000-756.000 101-000.000-202.000	45.53	45.53
		Expected Check Run: 09/25/2023		45.53	45.53

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/31/2023	AP	MILLER INDUSTRIAL GASES CONTRACTUAL Vnd: 1663 Invoice: 1009625	Invoice: 1009625 Ref#: 27033 (CYLINDER RENTAL) 101-441.000-818.000 101-000.000-202.000	5.58	5.58
		Expected Check Run: 09/25/2023		5.58	5.58
09/19/2023	AP	MPEC MAINTENANCE - EQUIPMENT Vnd: 2315 Invoice: 715220	Invoice: 715220 Ref#: 27039 (FLUID FILTER ON ODB) 101-441.000-933.000 101-000.000-202.000	153.85	153.85
		Expected Check Run: 09/25/2023		153.85	153.85
09/19/2023	AP	MPEC MAINTENANCE - EQUIPMENT Vnd: 2315 Invoice: 716001	Invoice: 716001 Ref#: 27040 (FILTERS FOR BLOWERS AND CLEANER FOR PART) 101-441.000-933.000 101-000.000-202.000	69.35	69.35
		Expected Check Run: 09/25/2023		69.35	69.35
09/19/2023	AP	MPEC MAINTENANCE - VEHICLE Vnd: 2315 Invoice: 715285	Invoice: 715285 Ref#: 27041 (OIL CHANGE ON FORD #1 RED F250) 101-441.000-939.000 101-000.000-202.000	107.86	107.86
		Expected Check Run: 09/25/2023		107.86	107.86
09/19/2023	AP	OSCAR PRINTING ENVELOPES Vnd: 2245 Invoice: 134062	Invoice: 134062 Ref#: 27042 (ENVELOPES FOR OFFICE) 101-265.000-756.000 101-000.000-202.000	651.17	651.17
		Expected Check Run: 09/25/2023		651.17	651.17
09/19/2023	AP	OSCAR PRINTING TRAIL GRANT EXPENDITURES Vnd: 2245 Invoice: 133702	Invoice: 133702 Ref#: 27043 (ENVELOPES FOR TRAIL DONATIONS) 401-000.000-970.031 401-000.000-202.000	1,963.50	1,963.50
		Expected Check Run: 09/25/2023		1,963.50	1,963.50
09/19/2023	AP	PARRETT COMPANY OFFICE SUPPLIES Vnd: 1596 Invoice: 73213	Invoice: 73213 Ref#: 27050 (TONER FOR BOOKKEEPR OFFICE) 101-253.000-728.000 101-000.000-202.000	189.36	189.36
		Expected Check Run: 09/25/2023		189.36	189.36



PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/20/2023	AP	PREIN & NEWHOF STREETSCAPE PROJECT STREETSCAPE PROJECT Vnd: 1195 Invoice: 76724 Vnd: 1195 Invoice: 76724	Invoice: 76724 Ref#: 27078(7.30.23-8.26.23 PROF. SERVICES REL. TO C) 202-701.000-887.000 203-701.000-887.000 202-000.000-202.000 203-000.000-202.000	128.38 128.37	128.38 128.37
Expected Check Run: 09/25/2023				256.75	256.75
09/20/2023	AP	PREIN & NEWHOF STREETSCAPE PROJECT STREETSCAPE PROJECT STREETSCAPE PROJECT IMPROVEMENTS-OTHER THAN BLDGS Vnd: 1195 Invoice: 76728 Vnd: 1195 Invoice: 76728 Vnd: 1195 Invoice: 76728 Vnd: 1195 Invoice: 76728	Invoice: 76728 Ref#: 27079(7.1.23-8.26.23 CONTRACTED RELATED SERVIC) 101-701.000-887.000 202-701.000-887.000 203-701.000-887.000 592-000.000-132.000 101-000.000-202.000 202-000.000-202.000 203-000.000-202.000 592-000.000-202.000	3,027.61 3,056.51 32.30 24,695.55	3,027.61 3,056.51 32.30 24,695.55
Expected Check Run: 09/25/2023				30,811.97	30,811.97
07/01/2023	AP	PREIN & NEWHOF STREETSCAPE PROJECT STREETSCAPE PROJECT Vnd: 1195 Invoice: 75130 Vnd: 1195 Invoice: 75130	Invoice: 75130 Ref#: 27080(4.30.23-5.27.23 PROF. SERVICES RELATED T) 202-701.000-887.000 203-701.000-887.000 202-000.000-202.000 203-000.000-202.000	683.75 683.75	683.75 683.75
Expected Check Run: 09/25/2023				1,367.50	1,367.50
09/19/2023	AP	PRO SAFETY INNOVATIONS LLC CONTRACTUAL Vnd: 1813 Invoice: 3040	Invoice: 3040 Ref#: 27049(EXTINGUISHER INSPECTION) 101-301.000-818.000 101-000.000-202.000	161.75	161.75
Expected Check Run: 09/25/2023				161.75	161.75
09/19/2023	AP	RIETH-RILEY CONSTRUCTION CO. STREET MAINTENANCE/RESURFACING POT HOLE PROGRAM Vnd: 0011 Invoice: 3303084 Vnd: 0011 Invoice: 3303084	Invoice: 3303084 Ref#: 27053(ASPHALT FOR STREET PATCHES) 202-463.000-935.000 592-591.000-967.010 202-000.000-202.000 592-000.000-202.000	397.62 397.62	397.62 397.62
Expected Check Run: 09/25/2023				795.24	795.24
09/19/2023	AP	RIVER BEND HOSE SPECIALTY INC - MAINTENANCE - EQUIPMENT Vnd: MISC Invoice: 00178422	Invoice: 00178422 Ref#: 27051(DRIAN PLUGS FOR VORTEX SEPERATOR) 592-590.000-933.000 592-000.000-202.000	41.29	41.29
Expected Check Run: 09/25/2023				41.29	41.29

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	RMC PROPERTIES LLC LEASE FOR DPW Vnd: 2153 Invoice: 22	Invoice: 22 Ref#: 27052 (SEPTEMBER 2023 LEASE) 101-441.000-818.000 101-000.000-202.000	5,000.00	5,000.00
		Expected Check Run: 09/25/2023		5,000.00	5,000.00
09/19/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL - PEST CONTROL Vnd: 0304 Invoice: 150594290	Invoice: 150594290 Ref#: 27054 (CITY HALL PEST CONTROL) 101-265.000-818.000 101-000.000-202.000	59.00	59.00
		Expected Check Run: 09/25/2023		59.00	59.00
09/19/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL - PEST CONTROL Vnd: 0304 Invoice: 150596898	Invoice: 150596898 Ref#: 27055 (CITY HALL PEST CONTROL) 101-265.000-818.000 101-000.000-202.000	59.00	59.00
		Expected Check Run: 09/25/2023		59.00	59.00
09/19/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL - PEST CONTROL Vnd: 0304 Invoice: 150596893	Invoice: 150596893 Ref#: 27056 (PEST CONTROL - TIN SHOP, PEARS MILL & CO) 101-265.000-818.000 101-000.000-202.000	118.00	118.00
		Expected Check Run: 09/25/2023		118.00	118.00
09/19/2023	AP	ROSE PEST SOLUTIONS CONTRACTUAL - PEST CONTROL Vnd: 0304 Invoice: 150597276	Invoice: 150597276 Ref#: 27057 (PEST CONTROL AT PD) 101-301.000-818.000 101-000.000-202.000	78.00	78.00
		Expected Check Run: 09/25/2023		78.00	78.00
09/19/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0161864-IN	Invoice: 0161864-IN Ref#: 27071 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	341.00	341.00
		Expected Check Run: 09/25/2023		341.00	341.00
09/19/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0161825-IN	Invoice: 0161825-IN Ref#: 27072 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	341.00	341.00
		Expected Check Run: 09/25/2023		341.00	341.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0161785-IN	Invoice: 0161785-IN Ref#: 27073 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	341.00	341.00
		Expected Check Run: 09/25/2023		341.00	341.00
09/19/2023	AP	S.E BERRIEN COUNTY LANDFILL SLUDGE REMOVAL Vnd: 1746 Invoice: 0161922-IN	Invoice: 0161922-IN Ref#: 27076 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	341.00	341.00
		Expected Check Run: 09/25/2023		341.00	341.00
08/31/2023	AP	SEMCO ENERGY ACCT 0157165.501 ACCT 0157576.500 ACCT 0359411.500 ACCT 0374061.500 ACCT 0157577.500 ACCT 0158995.500 ACCT 0348966.501 ACCT 0158691.500 CITY CENTER/UTIL./REFUNDS BANK FEES AND CHARGES - ELEC. CHECK Vnd: 0459 Invoice: 07.31.23-08.28.23 Vnd: 0459 Invoice: 07.31.23-08.28.23	Invoice: 07.31.23-08.28.23 Ref#: 27075 (GAS ENERGY USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-268.000-921.000 101-265.000-921.000 101-441.000-921.000 592-590.000-921.000 101-265.000-922.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000	18.07 21.90 13.53 34.16 247.35 71.77 18.07 248.07 27.15 3.50	421.34 282.23
		Expected Check Run: 09/25/2023		703.57	703.57
09/19/2023	AP	SHERRIFF-GOSLIN COMPANY MAINTENANCE-BUILDINGS Vnd: 2324 Invoice: INV-9017489770	Invoice: INV-9017489770 Ref#: 27069 (PATCH WORK ON STATION ROOF UNTIL FUJ 101-336.000-931.000 101-000.000-202.000	650.00	650.00
		Expected Check Run: 09/25/2023		650.00	650.00
09/19/2023	AP	STAR UNIFORM UNIFORMS - PART-TIME Vnd: 1358 Invoice: 31233-2	Invoice: 31233-2 Ref#: 27074 (SHIRT FOR RESERVE POTCHEN) 101-301.000-768.001 101-000.000-202.000	17.00	17.00
		Expected Check Run: 09/25/2023		17.00	17.00
09/19/2023	AP	SWEET C. ROBINSON POLICE RESERVES Vnd: 1784 Invoice: 08.31.23	Invoice: 08.31.23 Ref#: 27070 (WORKED HS FOOTBALL GAME) 701-000.000-150.000 701-000.000-202.000	48.00	48.00
		Expected Check Run: 09/25/2023		48.00	48.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/15/2023	AP	THE BARTON GROUP CONTRACTUAL Vnd: 1683 Invoice: 09072023-17	Invoice: 09072023-17 Ref#: 27015 (CONSTRUCTION ADMIN, SERVICES FOR SEPTEMBER) 469-000.000-818.000 469-000.000-202.000	7,100.00	7,100.00
		Expected Check Run: 09/25/2023		7,100.00	7,100.00
09/19/2023	AP	THE FIRING PIN TARGET RANGE & SUPPLIES Vnd: 1004 Invoice: 0055627	Invoice: 0055627 Ref#: 27023 (4 BOXES OF SHOTGUN SHELLS FOR TRAINING) 101-301.000-729.000 101-000.000-202.000	46.59	46.59
		Expected Check Run: 09/25/2022		46.59	46.59
09/19/2023	AP	THE UPS STORE POSTAGE Vnd: 0269 Invoice: 09.11.23	Invoice: 09.11.23 Ref#: 27065 (PFAS LOCAL LIMITS SAMPLES SHIPPING) 592-590.000-730.000 592-000.000-202.000	120.96	120.96
		Expected Check Run: 09/25/2023		120.96	120.96
09/19/2023	AP	THREE OAKS FORD MAINTENANCE - VEHICLE Vnd: 0117 Invoice: 72855	Invoice: 72855 Ref#: 27058 (REPAIRS FROM ACCIDENT ON CAR 46-6) 101-301.000-939.000 101-000.000-202.000	2,097.95	2,097.95
		Expected Check Run: 09/25/2023		2,097.95	2,097.95
09/19/2023	AP	TINA SPURLOCK CITY CENTER/UTIL./REFUNDS Vnd: 1448 Invoice: 181386	Invoice: 181386 Ref#: 27059 (CITY CENTER CLEANING SERVICES) 101-265.000-922.000 101-000.000-202.000	75.00	75.00
		Expected Check Run: 09/25/2023		75.00	75.00
09/19/2023	AP	TINA SPURLOCK CONTRACTUAL -CLEANING Vnd: 1448 Invoice: 092283	Invoice: 092283 Ref#: 27060 (PD CLEANING SERVICES FOR SEPTEMBER) 101-301.000-818.000 101-000.000-202.000	120.00	120.00
		Expected Check Run: 09/25/2023		120.00	120.00
09/19/2023	AP	TINA SPURLOCK POLICE RESERVES Vnd: 1448 Invoice: 08.31.23	Invoice: 08.31.23 Ref#: 27061 (WORKED HS FOOTBALL GAME) 701-000.000-150.000 701-000.000-202.000	48.00	48.00
		Expected Check Run: 09/25/2023		48.00	48.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/19/2023	AP	USA BLUE BOOK LAB SUPPLIES Vnd: 0388 Invoice: INV00128912	Invoice: INV00128912 Ref#: 27066 (LAB SUPPLIES) 592-590.000-757.000 592-000.000-202.000	27.14	27.14
		Expected Check Run: 09/25/2023		27.14	27.14
09/19/2023	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 9944076033	Invoice: 9944076033 Ref#: 27064 (AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000	120.03	120.03
		Expected Check Run: 09/25/2023		120.03	120.03
09/19/2023	AP	VFP FIRE SYSTEM MISCELLANEOUS Vnd: 0651 Invoice: 1025-F297657	Invoice: 1025-F297657 Ref#: 27062 (PERFORM 5 YR. MAINTENANCE ON FIRE SPR.) 101-753.000-756.014 101-000.000-202.000	2,934.00	2,934.00
		Expected Check Run: 09/25/2023		2,934.00	2,934.00
09/19/2023	AP	VITAL RECORDS CONTROL CONTRACTUAL - SHREDDING Vnd: 0595 Invoice: 3739162BEH1	Invoice: 3739162BEH1 Ref#: 27063 (SHRED CONTRACT) 101-265.000-818.000 101-000.000-202.000	142.16	142.16
		Expected Check Run: 09/25/2023		142.16	142.16
09/19/2023	AP	WEST SHORE FIRE SERVICES, INC. MAINTENANCE-BUILDINGS Vnd: 1810 Invoice: 30915	Invoice: 30915 Ref#: 27067 (SEMI-ANNUAL MAINTENANCE AND AIR SAMPLING) 101-336.000-931.000 101-000.000-202.000	691.72	691.72
		Expected Check Run: 09/25/2023		691.72	691.72
09/20/2023	AP	WEX BANK GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL Vnd: 1098 Invoice: 91648054 Vnd: 1098 Invoice: 91648054	Invoice: 91648054 Ref#: 27082 (AUGUST 2023 FUEL PURCHASES) 101-301.000-751.000 101-441.000-751.000 101-567.000-751.000 592-591.000-751.000 101-000.000-202.000 592-000.000-202.000	934.72 232.60 515.16 177.08	1,682.48 177.08
		Expected Check Run: 09/25/2023		1,859.56	1,859.56
09/19/2023	AP	Z&M ENTERPRISE, LLC MAINTENANCE - EQUIPMENT Vnd: 2323 Invoice: 378	Invoice: 378 Ref#: 27068 (WIPER RINGS FOR UV DISINFECTION) 592-590.000-933.000 592-000.000-202.000	1,186.92	1,186.92
		Expected Check Run: 09/25/2023		1,186.92	1,186.92

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
				90,078.41	90,078.41
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		25,934.13
		ACCOUNTS PAYABLE	202-000.000-202.000		9,270.47
		ACCOUNTS PAYABLE	203-000.000-202.000		2,887.74
		ACCOUNTS PAYABLE	401-000.000-202.000		2,323.50
		ACCOUNTS PAYABLE	469-000.000-202.000		7,100.00
		ACCOUNTS PAYABLE	592-000.000-202.000		42,265.10
		ACCOUNTS PAYABLE	701-000.000-202.000		297.47
		TOTAL INCREASE IN PAYABLE:			90,078.41



GUS  
TAV  
SEN



# Gustavsen at 123 Days Ave

Topic 1 - Gustavsen Brand

Topic 2 - Legacy

Topic 3 - Gustavsen Cafe

Topic 4 - 123 Days Ave





## THE GUSTAVSEN BRAND



# “Friluftsliv”

Norwegian philosophy about a simple life in nature without destroying or disturbing it.

The concept is tightly connected to “kos” (cosiness) - the unique Norwegian word for having a good time.





Simple.  
High Quality.  
Authentic.







Innovative.  
Timeless.  
Enduring.







Legacy.



G U S T A V S E N   E X P A N S I O N



Do more of  
what's working.

Building on the Gustavsen legacy.

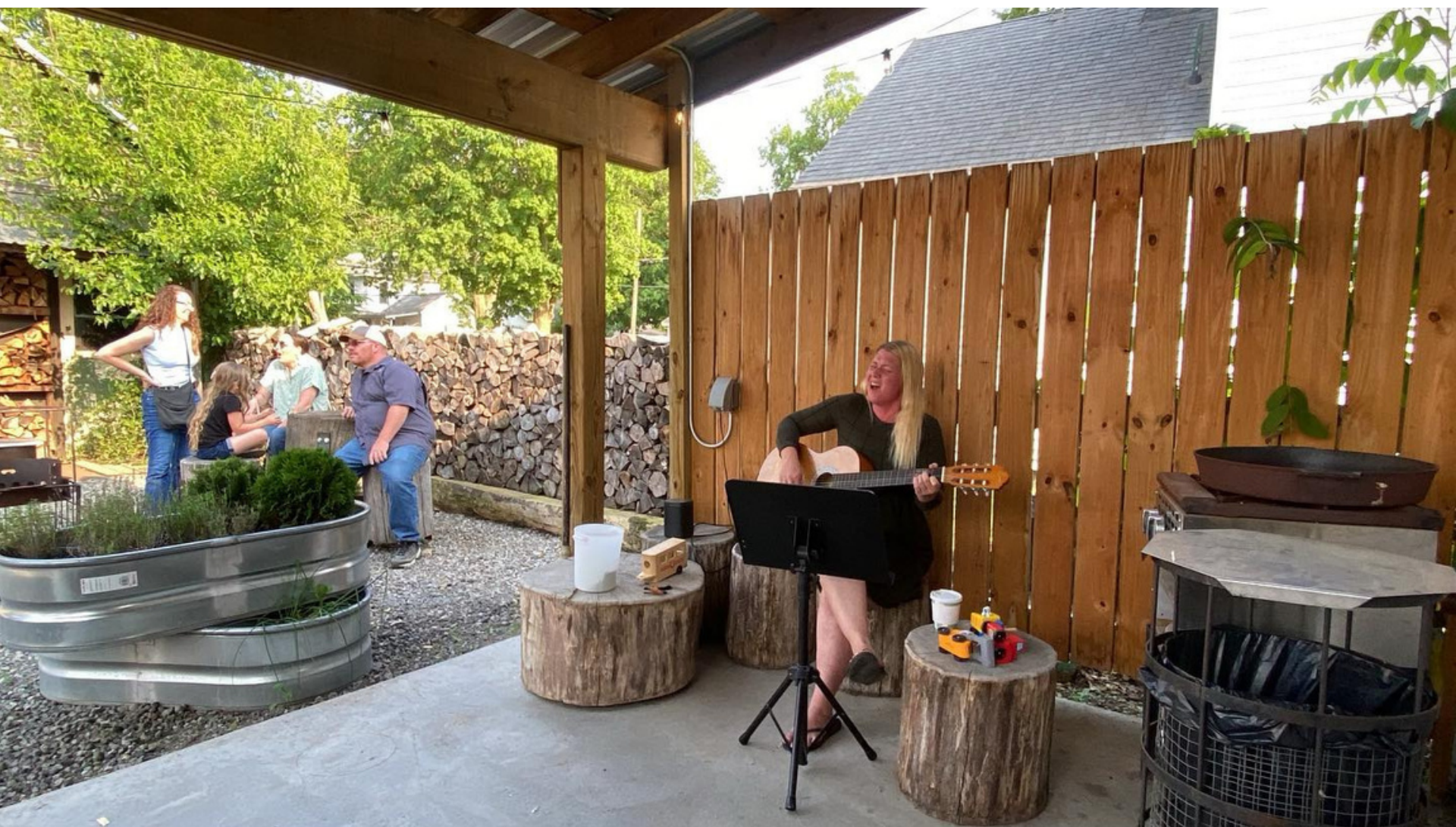
Expanding and invigorating the  
Days Avenue corridor.



# Buchanan Lifestyle

## Food & Recreation

Simplicity... nature... embracing elements... creek... cross country... outdoor community



## Arts & Culture Integration

Munchie Mondays... Concert Series... New venue... Foodie Culture... Common Integration

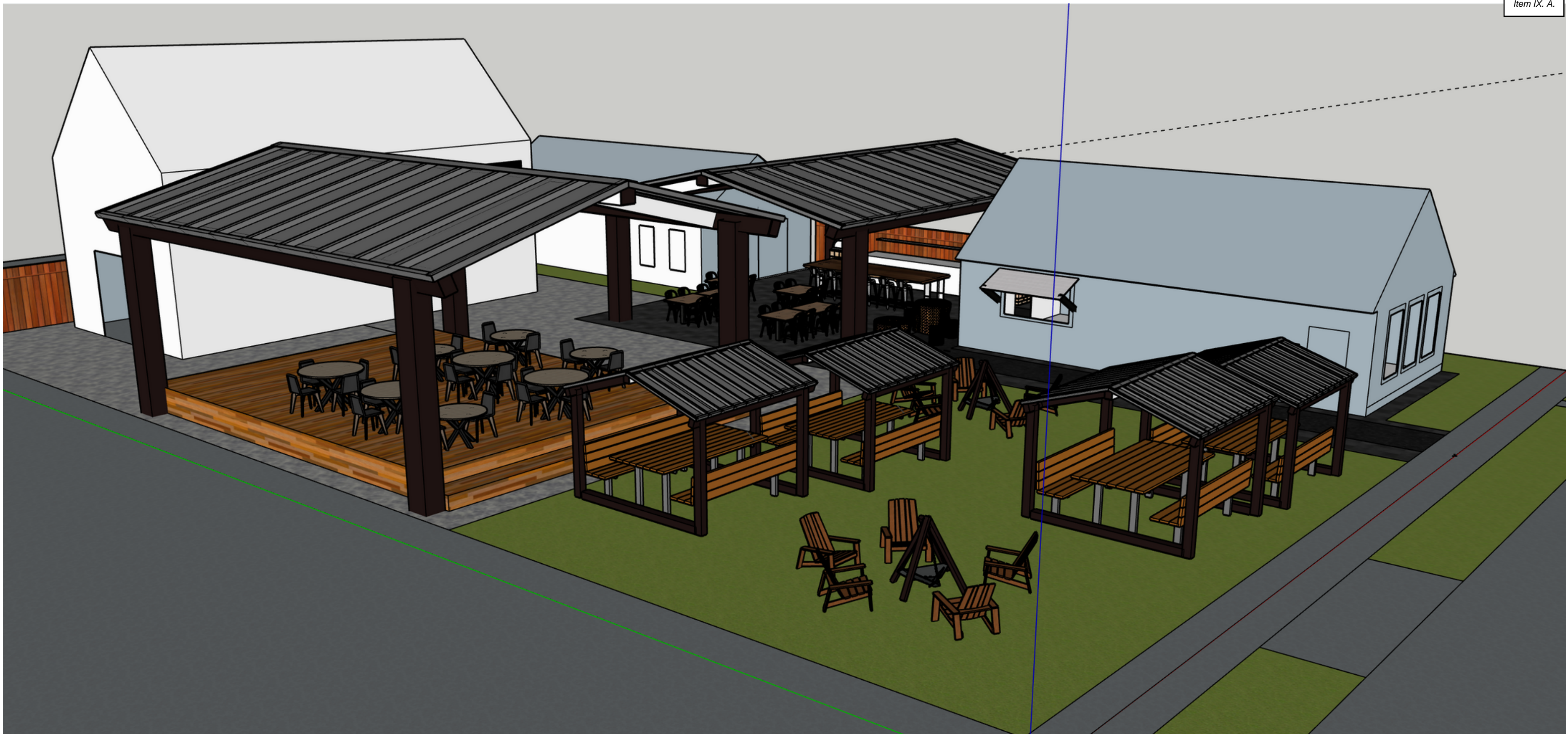




# Destination Experience.







O U T D O O R   K I T C H E N   | P I Z Z A   O V E N S | E X P A N D E D   M E N U   | D E C K  
E N T E R T A I N M E N T   | D I N I N G   | B A R   | W O R K S H O P   | S H O W   R O O M





# Job Creation

Provide 7 jobs in the last two years.  
Expansion will add an estimated 10 jobs.





# Gustavsen Lifestyle Brand

Food, Culture, Design





# Contact



(269) 479-8146



algustavsen@gmail.com



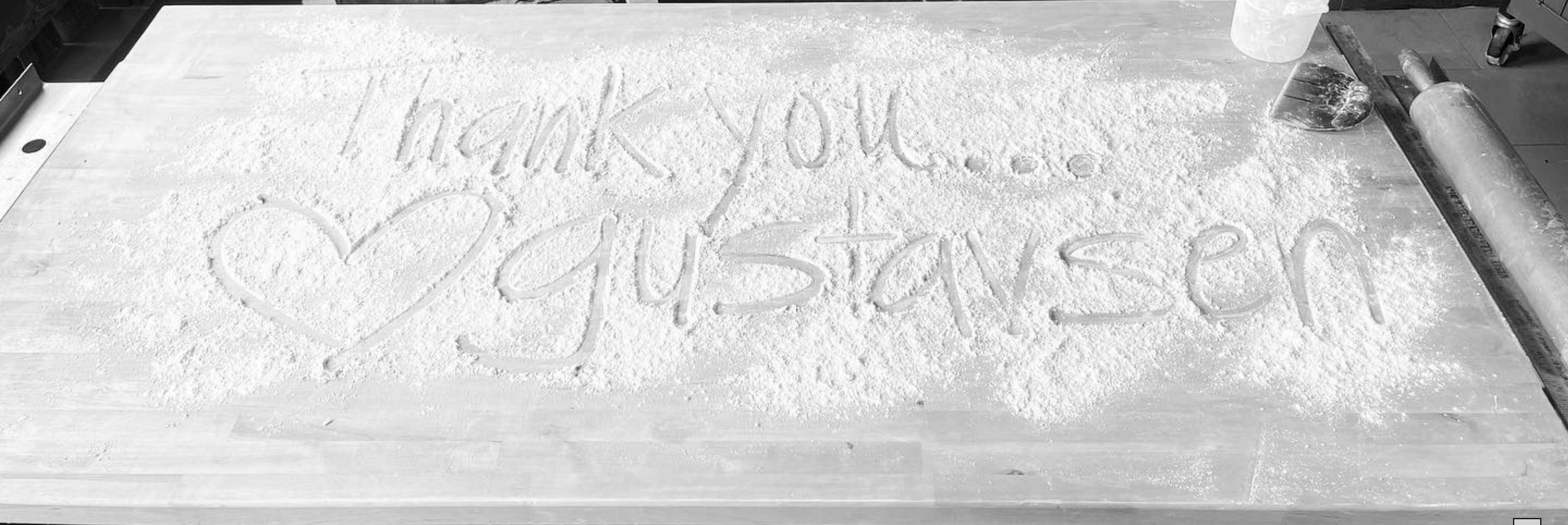
@gustavsencafe



125 Days Ave Buchanan, MI 49107







**CITY OF BUCHANAN  
COUNTY OF BERRIEN, STATE OF MICHIGAN  
A RESOLUTION TO APPROVE THE MNRTF GRANT APPLICATION  
FOR THE KAYAK LAUNCH PROJECT  
RESOLUTION 2023.09/25**

WHEREAS, the Buchanan City Commission supports the Department of Natural Resources' (DNR) submission of an application titled, "Kayak Launch Project" to the Michigan Natural Resources Trust Fund (MNRTF) for the development of an ADA accessible kayak launch in Buchanan, Michigan;

WHEREAS, the proposed application is supported by the Community's 5-Year Parks and Recreation Plan;

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Buchanan and Buchanan Township;

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, the Buchanan City Commission is hereby making a financial commitment to the project in the amount of \$80,600 matching funds, in cash.

NOW THEREFORE, BE IT RESOLVED that the Buchanan City Commission hereby authorizes submission of a Michigan DNR MNRTF Grant Application for \$229,400, and further resolves to make available its financial obligation amount of \$80,600 (26%) of a total \$310,000 project cost, during the 2024-2025 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of the Buchanan City Commission at their regular meeting held on September 25, 2023, at 7:00p.m. at the Buchanan City Hall located at 302 N. Redbud Trail Buchanan, Michigan, with a quorum present.

\_\_\_\_\_  
Kalla Langston, Clerk

\_\_\_\_\_  
Date

SCHEDULE OF FEES  
Effective 2023

Fee for:		Notes
Fax Transmittal and Fax Receipt	\$5.00	
Delinquent Billings on Taxes	\$50.00	Approved 2/26/18
Garage Sale Permit	\$2.50	
Marriage Fee (when performed by Mayor)	\$100.00	Resolution 2010.06/16
Banner Fee: Put up \$10/Take down \$10	\$20.00	Approved 2/26/18
Park Rental	\$25.00	
Redbud City Center Rental - Resident	\$60.00	Plus \$50.00 deposit
Redbud City Center Rental - Non Resident	\$110.00	Plus \$50.00 deposit
<b>CITY CLERK</b>		
Cemetery Deed Transfer	\$50.00	
Copy of Cemetery Deed	\$5.00	
Mobile Food Vending Permit - Daily	\$5.00	Resolution 2022.04/433
Mobile Food Vending Permit - Yearly	\$30.00	Resolution 2022.04/433
Notary ONLY RESIDENTS of the City	No Fee	
<b>POLICE DEPARTMENT</b>		
Finger Printing	\$10.00	
Parking Permits in C-3; 30 day	\$25.00	
Parking Permits in C-3; 90 day	\$75.00	
Parking Violation; paid within five business days	\$25.00	
Parking Violation; paid after five business days within 15 calendar days	\$50.00	
Parking Violation; paid after 15 calendar days within 30 calendar days	\$75.00	
Parking violation; after 30 calendar days	Established by the District Court	
Peddler's Permit Day	\$10.00	
Police Reports - copy	.25/page	
Video provided by the Police Department	\$30.00	Includes Thumb Drive
Returned Check Free	\$35.00	Approved 2/26/18
<b>WATER DEPARTMENT</b>		
Seasonal Meter Pull	\$120.00	
Shut Off for Non-Payment	\$30.00	
5/8" Meter	\$184.00	
1" Meter	\$310.50	Standard in new builds
1.5" Meter	\$1,109.75	
2" meter	\$1,397.25	
5/8" Meter Horn	\$132.25	
1" Meter Horn	\$232.30	
MXU (Smartpoint)	\$235.75	
Water and Wastewater Inspection Fee	\$75.00	
Connection to Existing Service	\$750.00	
City Installed Tap	\$1,400.00	City cannot tap over 1". The City does not make sewer taps.
Unauthorized Connection Fine	Minimum \$500	

SCHEDULE OF FEES  
Effective 2023

Item XI. A.

<b>DEPARTMENT OF PUBLIC WORKS</b>		
Tractor Mower & Operator (per hour)	\$114.00	
Truck & Driver (per hour)	\$114.00	
Walking Mower and Operator (per hour)	\$50.00	
<b>FREEDOM OF INFORMATION ACT</b>		
FOIA - Labor	First 15 minutes free.	Price per hour based on lowest paid employee that can provide the information requested, by 1/4 hour increments. Deposit of half the estimated cost over \$50 required.
<b>PHOTOCOPYING</b>		
one page 8 1/2 x 11	\$0.30	
one page 8 1/2 x 14	\$0.35	
one page 11 x 17	\$0.50	
<b>ELECTION MATERIALS</b>		
Registered Voter Printed List	\$25.00	
Registered Voter List on label or disk	\$30.00	
<b>PLANNING and ZONING FEES:</b> Permits are valid for 180 days from day of issue. There will be no refunds. Payment is due on date of application. Additional fees may apply for publication and mailings.		
1st Offense	\$50.00	Sec. 26.05 Zoning Ordinance
2nd Offense	\$100.00	Sec. 26.05 Zoning Ordinance
3rd Offense	\$100.00	Sec. 26.05 Zoning Ordinance
<b>Planning &amp; Zoning Documents</b>		
Zoning Ordinance	\$35.00	
Master Plan	\$50.00	
Zoning Map (small)	\$5.00	
Zoning Map (large)	\$30.00	
<b>Planning &amp; Zoning Permits &amp; Services</b>		
Building Permit and Plan Review	See Building Permit Fee Schedule	
Zoning Compliance Permit	\$15.00	
Sign Permit	\$25.00	Per Application
Re-Zoning Request/Text Amendments	\$250.00	
ZBA (Variance, Interpretations, Appeals)	\$200.00	
Special Use	\$250.00	Approved 2/26/18
Planned Unit Development	\$250.00	
Preliminary Plat Review	\$300.00	
Special Unscheduled Meeting of Planning Commission	\$250.00	
Escrow Fees (with \$500.00 increments for per complexity of development)	\$1,000.00	

SCHEDULE OF FEES  
Effective 2023

<b>Marihuana Permit Fees</b>			
Marihuana Grower (All Classes)		\$5,000.00	Annual. Resolution 2019.10/197
Excess Marihuana Grower		\$1,500.00	Annual. Resolution 2019.10/197
Marihuana Processor		\$5,000.00	Annual. Resolution 2019.10/197
Marihuana Retailer		\$5,000.00	Annual. Resolution 2019.10/197
Marihuana Secure Transporter		\$5,000.00	Annual. Resolution 2019.10/197
Marihuana Safety Compliance Facility		\$5,000.00	Annual. Resolution 2019.10/197
Designated Consumption Establishment		\$1,000.00	Annual. Resolution 2019.10/197
Marihuana Microbusiness		\$5,000.00	Annual. Resolution 2019.10/197
Temporary Marihuana Event		\$1,000.00	Plus \$500/day. Resolution 2019.10/197

Commission Approval 1-27-2009  
 Updated by Resolution 6-14-2010  
 Commission Approval 4-11-2011  
 Commission Approval 8-12-2013  
 Commission Approval 9-9-2013  
 Commission Approval 2-26-2018