



**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, JUNE 08, 2026 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order Public Hearing #1**

**II. Roll Call**

**III. Opening of Public Hearing # 1**

**IV. Statement and Purpose**

A. The purpose of Ordinance No. 2026.07/450 is to amend the Code of Ordinances of the City of Buchanan by repealing Chapter 76, Signs, in its entirety. The proposed repeal is intended to eliminate duplicate and potentially conflicting sign regulations from the City Code following the adoption of the City’s Unified Development Code, which now contains the City’s applicable zoning and signage regulations. By repealing Chapter 76, Signs, the ordinance will help ensure that the City’s sign regulations are located in the appropriate governing document, reduce confusion for property owners, businesses, staff, and the public, and promote consistent administration and enforcement of the City’s current zoning and signage standards.

**V. Close of Public Hearing #1**

**VI. Call to Order to Public Hearing #2**

**VII. Roll Call**

**VIII. Opening of Public Hearing #2**

**IX. Statement and Purpose**

A. The purpose of Ordinance No. 2026.07/451 is to amend Chapter 78, Solid Waste, of the City of Buchanan Code of Ordinances to update and clarify the City’s brush collection regulations. The proposed amendments are intended to establish clear, consistent standards for the City’s brush pick-up program, including regulations for brush size, pile size, stacking requirements, placement, collection schedule, prohibited materials, property owner responsibilities, and enforcement procedures. The ordinance is further intended to clarify that the City’s brush pick-up program is provided for routine trimming of on-site trees and vegetation by property owners and is not intended to serve as a disposal service for tree removal or brush generated by professional contractors. These amendments will help promote efficient collection operations, maintain public

rights-of-way, support neighborhood cleanliness, and provide clear guidance to property owners regarding proper brush disposal.

**X. Close of Public Hearing #2**

**XI. Recognition**

**XII. Pledge of Allegiance**

**XIII. Invocation**

**XIV. Roll Call**

**XV. Approve Agenda**

**XVI. Public Comment - Agenda Items Only** *(3-minute limit)*

**XVII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

**A. Minutes**- Consider approving the Regular Meeting Minutes from May 26th, 2026.

**B. Department Head Reports**- Consider accepting the Department Head Reports.

**XVIII. Scheduled Matters from the Floor** *(if any)*

**XIX. Reports by: Departments, Committees, Boards**

**XX. Unfinished Business**

**A. First Reading of Ordinance 2026.07/450**- Consider the first reading of Ordinance 2026.07/450, an ordinance to amend the Code of Ordinances of the City of Buchanan by repealing Chapter 76, Signs, in its entirety, and schedule the second reading and public hearing for July 13, 2026, to receive public comment on the proposed ordinance.

**B. First Reading of Ordinance 2026.07/451** – Consider the first reading of Ordinance 2026.08/451, an ordinance to amend Chapter 78, Solid Waste, of the Code of Ordinances of the City of Buchanan to update and clarify brush collection regulations, and schedule the second reading and public hearing for July 13, 2026, to receive public comment on the proposed ordinance.

**C. Lot Purchase Agreement with Michigan Housing Partnership, LLC / Allen Edwin for Sale of City-Owned Residential**- Consideration of the Lot Purchase Agreement for the sale of eight City-owned residential lots to Michigan Housing Partnership, LLC / Allen Edwin at a purchase price of \$6,500 per lot, and to authorize the City Manager and City Attorney to complete and execute any necessary documents to finalize the transaction

**D. Dial-A-Ride (DART)**

1) Consider approval of the Addendum to the Service Agreement with the City of Niles for Dial-A-Ride (DART), contingent upon passage of the City of Buchanan’s proposed renewal millage.

2) Consider Resolution 2026.06/11, a Resolution to submit to the electors a proposal for the renewal of a millage for public transportation purposes, Niles Dial-A-Ride (DART) on the November 3rd, 2026 ballot.

**XXI. New Business**

**A. Authorization to Submit USDA Rural Business Development Grant Application for Downtown Parking Lot Construction Project**- Consider the resolution 2026.06/12 authorizing the submission of a USDA Rural Business Development Grant application in the amount of \$203,142 for construction of the downtown public parking lot at the former Nelson’s Transfer Station site, with

a City match of \$71,375, and to authorize the City Manager to execute any necessary documents related to the application.

- B. Introduction of Ordinance 2026.08/453**- Considered the introduction of Ordinance 2026.08/453, an ordinance to amend Chapter 98, Article VI, of the City of Buchanan Code to regulate the riding of bicycles within the City and to repeal all ordinances in conflict therewith. Also considered scheduling Public Hearing #1 for July 13, 2026, to receive public input on the proposed ordinance.
- C. Undeveloped Right-of-Way vacation in the Hobart St. Neighborhood**- Consider the vacation of the undeveloped public right-of-way areas in the Hobart Street and South Red Bud Trail neighborhood, subject to legal review, required public notice, reservation of any necessary utility easements, and completion of the appropriate documentation.
- D. Zero Turn Riding Mower RFP**- Consider the bids received for the purchase of one 52” Zero Turn Riding Mower for use by the Department of Public Works, and authorize award of bid.
- E. 2026 Utility Cut Restoration and Mill & Overlay Program RFP**- Consider the bids received for the 2026 Asphalt Patching, Utility-Cut Restoration, and Mill & Overlay Program, and authorize award of bid.
- F. Expenditures**- Consider approving the expenditures for June 8th, 2026.

**XXII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. Buchanan Master Plan**- The City of Buchanan is continuing work on the Buchanan Master Plan update. As part of the public engagement process, the City will host two public open house opportunities for residents and community members to provide input on housing, economic development, and future land uses within the City of Buchanan.

The first public open house will be held on Tuesday, June 9, 2026, from 5:00 p.m. to 7:00 p.m. at Buchanan City Hall, 302 Red Bud Trail North. A second opportunity for public input will be held on Saturday, June 13, 2026, from 8:00 a.m. to 1:00 p.m. at the Buchanan Farmers Market, 122 Days Avenue.

Light refreshments will be provided. Community members may also visit [tinyurl.com/BuchananPlan](http://tinyurl.com/BuchananPlan) to view results from the public survey.

**XXIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XXIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XXV. Adjourn**



**PUBLIC HEARINGS & REGULAR MEETING OF THE BUCHANAN CITY  
COMMISSION**  
**TUESDAY, MAY 26, 2026 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN, MI**

## MINUTES

### I. Call to Order Public Hearing #1

The public hearing was opened at 7:00 PM by Mayor Weedon.

### II. Roll Call

Weedon, Swem, Vigansky, Money, and George

### III. Opening of Public Hearing #1

**Motion:** Moved by Swem, supported by George, to open Public Hearing #1. Voice vote; motion carried unanimously.

### IV. Statement of Purpose and Announcement of Rules

A. The purpose of this public hearing is to receive public comment on a proposed amendment to the City of Buchanan Downtown Development Authority Development Plan and Tax Increment Financing Plan. The proposed amendment has been prepared and approved by the Buchanan Downtown Development Authority and transmitted to the City Commission for consideration in accordance with the Recodified Tax Increment Financing Act, Public Act 57 of 2018, as amended. The amendment is intended to further the purposes of the Act by supporting downtown development, preventing deterioration of property values, encouraging economic growth, and identifying proposed improvements and financing methods within the downtown district.

Dan Fette presented the proposed amendment to the Downtown Development Authority Development Plan and Tax Increment Financing Plan. The presentation explained that the DDA plan amendment was prepared from priorities identified by the DDA Board and City staff; that DDA tax increment financing revenues may only be spent on activities or programs included in the DDA plan; and that the City Commission will approve the DDA budget annually and review expenditures for consistency with the plan and budget.

The proposed plan was summarized as a 15-year plan for tax years 2026 through 2040. Major plan elements discussed included downtown marketing and wayfinding, operations and programming assistance for the Commons, Tin Shop Theatre, Pears Mill, Farmers Market support, facade grants, and maintenance of downtown public spaces. The plan was described as pay-as-you-go, with no contemplated DDA debt, a beginning fund balance of approximately \$505,000, annual tax increment revenues estimated at approximately \$115,000, total revenues estimated at approximately \$2.1 million, total expenditures estimated at approximately \$2.6 million, and an estimated remaining balance of about \$100,000 at the end of the plan period.

No further public comment was received.

### V. Close of Public Hearing #1

**Motion:** Moved by Money, supported by George, to close Public Hearing #1 at 7:18 PM. Voice vote; motion carried unanimously.

### VI. Call to Order of Public Hearing #2

The public hearing was called to order at 7:19 PM by Mayor Weedon.

### VII. Roll Call

Weedon, Swem, Vigansky, Money, and George

### VIII. Opening of Public Hearing #2

**Motion:** Moved by Swem, supported by Money, to open Public Hearing #2. Voice vote; motion carried unanimously.

**IX. Statement of Purpose and Announcement of Rules**

A. The purpose of this public hearing is to receive public comment on the City of Buchanan's proposed Fiscal Year 2026–2027 Budget, covering the period of July 1, 2026, through June 30, 2027, and the proposed property tax millage rate that will support the budget. The City Commission will consider the proposed budget, including projected expenditures for General Government, Public Safety, Public Works/Cemetery, and Parks/Recreation/Other services. The proposed total expenditures for FY 2026–2027 are \$5,682,258.00. The proposed property tax millage rate is 16.2839 mills per \$1,000.00 of taxable value.  
No public comment was received.

**X. Close of Public Hearing #2**

**Motion:** Moved by Money, supported by Vigansky, to close Public Hearing #2 at 7:20 PM. Voice vote; motion carried unanimously.

**XI. Call to Order the Regular Meeting**

Mayor Weedon called the Regular Meeting to order at 7:20 PM.

**XII. Recognition**

**XIII. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**XIV. Invocation**

Invocation was given by Dave Mitchell.

**XV. Roll Call**

**PRESENT:** Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Dan Vigansky, Commissioner Larry Money, Commissioner Raquell George

**ABSENT:** None

**CITY STAFF:** City Manager Tony McGhee and City Clerk Kalla Langston

**XVI. Approve Agenda**

**Motion:** Moved by George, supported by Vigansky, to approve the agenda as presented. Voice vote; motion carried unanimously.

**XVII. Public Comment - Agenda Items Only (3-minute limit)**

No public comment was received.

**XVIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

**A. Minutes**- Consider approving the Regular Meeting Minutes from May 11th, 2026.

**B. Planning Commission Appointments** -Consider the following appointments and reappointments to the Planning Commission.

-Appointment of John Wregglesworth, term ending June 2029.

-Reappointments of Matt Pleasant and Tony Houser, term ending June 2029.

-Reappointments of Peter Lysy and Jacob Brown, term ending June 2028.

**C. Construction Board of Appeals**

1) Consider approving the Construction Board of Appeals Bylaws.

2) Consider the appointments to the Construction Board of Appeals.

-Ron Hein and Kevin Barker, 2-year terms ending in June 2028.

-Dan Carlson and Mike Armstrong, 1-year term ending in June 2027.

**D. Downtown Design Review Committee**- Consider approving the DDRC Bylaws.

**E. Zoning Board of Appeals**- Consider approving the ZBA Bylaws.

**F. Road Closure**- June 6th, 2026, from 8:00 AM- 8:00 PM, Victory St. to Arctic St. and Victory St. to Elizabeth St., submitted by Larry Cashier.

**G. Authorization of Credit Card**- Consider authorization of Credit Card for the Buchanan Area Fine Arts Council with a \$1,000.00 limit.

Discussion included questions regarding a credit card, reactivation of the Construction Board of Appeals, Zoning Board of Appeals membership, and a road closure request for a community fish fry at Victory Park. **Motion:** *Moved by Vigansky, supported by Swem, to approve the Consent Agenda as presented. Voice vote; motion carried unanimously.*

**XIX. Scheduled Matters from the Floor (if any)**

**XX. Reports by: Departments, Committees, Boards**

**XXI. Unfinished Business**

**A. Vacant Building Fees**- Consider the Adoption of the Vacant and Underutilized Building Ordinance Fee Schedule.

City Manager McGhee presented the proposed fee schedule for the vacant and underutilized building ordinance. The ordinance was described as a tool to encourage activation of vacant or underutilized commercial, industrial, and residential properties. The fee schedule presented was \$1,500, \$2,500, \$3,000, \$4,000, and \$5,000 for commercial/industrial properties for years one through five and thereafter, respectively, and \$500, \$1,500, \$2,000, \$2,500, and \$3,000 for residential properties for years one through five and thereafter, respectively. It was noted that owners may apply for a hardship exemption or reactivation plan.

*Motion: Moved by George, supported by Swem, to adopt the Vacant and Underutilized Building Ordinance Fee Schedule as presented. Roll call vote: Weedon, yes; Vigansky, yes; Money, yes; Swem, yes; George, yes. Motion carried.*

**XXII. New Business**

**A. Budget Presentation for Fiscal Year 2026–2027 and Consideration of Resolution Adopting the FY 2026–2027 Budget**

1) Budget FY 2026-2027 Presentation, City Manager Tony McGhee.

2) Consider Resolution 2026.05/09, a Resolution for the City of Buchanan to adopt a budget for FY2026-2027.

City Manager McGhee presented the proposed FY 2026-2027 budget. The presentation reviewed budget purposes, funding sources, distribution of tax revenues, proposed expenditures, capital projects, operational priorities, street funding, and water and sewer budget needs. The proposed overall budget was stated as approximately \$5.68 million, compared to approximately \$4.29 million the prior year, with the increase primarily attributed to capital projects. Capital items discussed included voting tabulators, BS&A Cloud conversion, fire department SCBA packs and turnout gear, police cameras and radios, sidewalk program funding, Red Bud Riverfront Park improvements, downtown parking lots and utility improvements, Oak Street work, streetscape furniture, DPW and cemetery equipment, and a housing rehabilitation program.

Discussion included water and sewer rate needs, deferred infrastructure maintenance, lead service line replacement, wastewater plant capacity, township utility costs, and the statement that the proposed budget included no new tax increase and reflected a small rollback.

**Motion:** Moved by Swem, supported by Money, to adopt Resolution 2026.05/09, a resolution adopting the City of Buchanan Fiscal Year 2026-2027 Budget. Roll call vote: George, yes; Weedon, yes; Vigansky, yes; Money, yes; Swem, yes. Motion carried.

**B. DDA Development Plan and TIF-** Consider First Reading of Ordinance 2026.06/452, the Downtown Development Authority Development Plan and Tax Increment Financing Plan Amendment and Scheduling of Second Public Hearing.

Discussion included the need for DDA expenditures to align with the DDA plan and the proper purpose of the DDA, concerns about prior DDA funding requests, and clarification that the facade program is intended as grants and not loans. It was noted that facade grant parameters will be developed using existing policy as a starting point and that the program would not begin in the first year.

**Motion:** Moved by George, supported by Vigansky, to approve the first reading of Ordinance 2026-06/452, the Downtown Development Authority Development Plan and Tax Increment Financing Plan Amendment, and to schedule the second public hearing for June 22, 2026. Roll call vote: Weedon, yes; Vigansky, yes; Money, yes; Swem, yes; George, yes. Motion carried.

**C. Marihuana Permit Renewals**

The Commission considered the marijuana permit renewals. Background checks and required materials were reported to be complete and on file. Discussion included whether the 455 Post Road facility was still in use and comments from the Lifted Craft Cannabis representative regarding the effect of the 24% marijuana tax on vertically integrated operations.

**1) Redbud Roots**

**A.** Consider renewal of Medical Marihuana Facility Permit for Redbud Roots Lab IV, LLC, 455 Post Road- a renewal for a processor facility.

**Motion:** Moved by Swem, supported by Vigansky, to approve the renewal of the Medical Marijuana Facility Permit for Redbud Roots Lab IV, LLC, located at 455 Post Road, for a processor facility. Roll call vote: Vigansky, yes; Money, yes; Swem, yes; George, yes; Weedon, yes. Motion carried.

**B.** Consider renewal of Adult Use Marihuana Establishment for Redbud Roots Lab IV, LLC, 455 Post Road- a renewal for a processor permit.

**Motion:** Moved by Vigansky, supported by Money, to approve the renewal of the Adult Use Marijuana Establishment Permit for Redbud Roots Lab IV, LLC, located at 455 Post Road, for a processor permit. Roll call vote: Money, yes; Swem, yes; George, yes; Weedon, yes; Vigansky, yes. Motion carried.

**2) Walpole Enterprises, LLC, Lifted Craft Cannabis**

**A.** Consider renewal of Adult Use Marihuana Establishment Permit for Lifted Craft Cannabis / Walpole Enterprises, LLC, 303 Carroll Street- a renewal for an adult-use microbusiness permit.

**Motion:** Moved by Vigansky, supported by Swem, to approve the renewal of the Adult Use Marijuana Establishment Permit for Lifted Craft Cannabis/Walpole Enterprises, LLC, located at 303 Carroll Street, for an adult-use microbusiness permit. Roll call vote: Swem yes; George yes; Weedon yes; Vigansky yes; Money yes. Motion carried.

**D. Resolution 2026.05/10-** Consider resolution 2026.05/10, to approve the summer school tax collection.

The City Manager explained that the City collects taxes on behalf of Lake Michigan College, Berrien RESA, and Buchanan Community Schools, with a per-parcel collection cost of \$1.69, totaling \$3,208.19 per school district, or approximately \$9,600 cumulatively.

**Motion:** Moved by Money, supported by George, to adopt Resolution 2026-05/10 approving the collection of summer school taxes. Roll call vote: George, yes; Weedon, yes; Vigansky, yes; Money, yes; Swem, yes. Motion carried.

**E. Resolution 2026.05/11**- Consider the Resolution 2026.05/11 for the Updated FOIA Policy.

The update was described as intended to clarify procedures, keep the policy current, and ensure requests are handled consistently and effectively due to the volume of FOIA requests received by the City. Discussion included concerns about the burden of certain FOIA requests on City staff time.

**Motion:** Moved by George, supported by Vigansky, to adopt Resolution 2026-05/11 approving the updated City of Buchanan FOIA policy. Roll call vote: Weedon, yes; Vigansky, yes; Money, yes; Swem, yes; George, yes. Motion carried.

**F. Delinquent Utility/ Mowing Bills Applied to Summer Taxes**- Consider authorizing City Administration to take the necessary actions to add delinquent utility/mowing bills to the responsible parties' 2026 summer taxes.

The City Manager reported approximately \$16,455 in delinquent water and sewer bills and \$15,846 in mowing charges. It was noted that property owners are given 72 hours after a high grass notice before the City mows and that the City has historically added such delinquent charges to the tax bills pursuant to its process.

**Motion:** Moved by Money, supported by Swem, to authorize City Administration to take the necessary actions to add delinquent utility and mowing bills to the responsible parties' 2026 summer tax bills. Roll call vote: Vigansky, yes; Money, yes; Swem, yes; George, yes; Weedon, yes. Motion carried.

**G. Expenditures**- Consider approving the expenditures for May 26th, 2026, in the amount of \$86,561.06

Discussion included City support costs for events, porta-potties and restroom cleaning, radio service, annual fire extinguisher inspections, and reimbursement checks.

**Motion:** Moved by Vigansky, supported by George, to approve the expenditures for May 26, 2026, in the amount of \$86,561.06. Roll call vote: Vigansky, yes; Money, yes; Swem, yes; George, yes; Weedon, yes. Motion carried.

**XXIII. Communications** (*informational only, formal board action is not necessary for these items, unless so desired*)

**XXIV. Public Comment - Non-Agenda Items Only** (*3-minute limit*)

Jennifer Fields of St. Joseph, Michigan, introduced herself as a candidate for Fifth District Judge and discussed her work with the Berrien County Public Defender's Office and specialty court programs, including mental health court, drug treatment court, and sobriety court.

Langston reposted a written communication from Joseph Paolucci, the comment was distributed to the commission and available to the public on the agenda table as well as on file in the clerks office.

Mary questions regarding future water and sewer rate increases, the Redbud Riverfront Park boat launch improvements, the northside improvement grant, the privately owned lift station near the river, and the City's current millage rate.

**XXV. Executive Comments**

**A. City Manager Comments**

McGhee thanked the DPW staff for their work during the Memorial Day parade and SIP Buchanan event. He announced that Clerk Kalla Langston Weiss would be receiving a Merit Award from the Clerks Association. He also announced an upcoming master plan open house on Tuesday, June 9, from 5:00 p.m. to 7:00 p.m., as well as a pop-up public input event at the Farmers Market on June 13. Mr. McGhee stated that the vacant building application would be available online that week and that staff had begun compiling a list of properties.

McGhee also addressed the written public comment received from Mr. Paolucci. He responded to questions regarding materials from a prior DDA agenda packet, stating that certain attachments

had been included in the private packet due to information regarding past loan performance, but were available online with the minutes. He also addressed questions regarding the loan balance, stating that there are no separate or “shadow” books, and that the amount being pursued includes the balance shown on the City’s books plus unpaid invoices. He stated that Mr. Paolucci had until June 1 to sign the note and that the city would take appropriate action if he did not.

**B. Commissioner Comments**

**Commissioner Vigansky Comments:** commented on the DDA loan matter discussed during City Manager comments. He stated that when the Commission had previously discussed foreclosure on the loan, he personally went and spoke with the individual involved. He stated that he believed there had been an understanding at that time and that one payment received in 2023 was the result of that conversation.

Stated that the public may not fully understand the extent of the situation and expressed frustration with the ongoing matter. Also stated that he had inadvertently double-booked himself and missed the pancake breakfast. He acknowledged the mistake and stated that he heard those involved did a fantastic job.

**Commissioner Money Comments:** Stated that he had missed the pancake breakfast due to a scheduling conflict and acknowledged that he had double-booked himself. He stated that he heard the event went well. Commissioner Money also thanked the DPW and cemetery crews for their work, particularly in preparing for the Memorial Day program. He commented positively on the Memorial Day parade, the turnout downtown, the number of participants, and the City’s support of the event. He also commented on SIP Buchanan, noting that events will always receive some criticism, but thanked the City and Commission for their work.

**Commissioner George Comments:** Commissioner George congratulated Clerk Kalla Langston Weiss on receiving recognition from the Clerks Association. She commented positively on SIP Buchanan, the pancake breakfast, the car show, and Run for Buchanan. She reported that Run for Buchanan had 93 sign-ups, with 89 actual participants after correcting duplicate entries, and raised \$2,600. She thanked City staff, police, downtown businesses, volunteers, and others who supported the event. Commissioner George also commented on the former Tailgaters property, stating that work had recently been done on the sign.

**Commissioner Swem Comments:** Commissioner Swem thanked everyone involved in the Memorial Day parade and stated that it was a well-received community event. He also thanked the Buchanan Area Chamber of Commerce and local businesses for their support of SIP Buchanan, noting that the Chamber raised approximately \$16,000 or more in donations for the event. Commissioner Swem congratulated Clerk Kalla Langston Weiss. He stated that blight remediation continues to be a major focus of the Commission and noted that several priority properties had been put on notice and were beginning to respond. He also commented on water and sewer rates, referencing prior discussion and stating that Buchanan remains generally in line with statewide rates.

**C. Mayor Comments**

**Mayor Weedon Comments:** Mayor Weedon thanked everyone involved with SIP Buchanan and stated that, while there are always opportunities to improve, the event was one of the most successful downtown events the City has had in a long time. He commented that the Memorial Day parade was one of the longest he had seen in some time and reflected strong community pride, especially among local youth and families. He also stated that many downtown businesses were open during SIP Buchanan and that some reportedly had record sales. Thanked those involved, expressed pride in the City and Commission, and congratulated Clerk Kalla Langston Weiss on her recognition.

**XXVI. Adjourn**

**Motion:** Moved by Vigansky, supported by George, to adjourn the meeting. Voice vote; motion carried  
The meeting adjourned at 8:36 p.m.

---

Kalla Langston-Weiss, City Clerk

---

Mayor Mark Weedon

# Memorandum



## Planning and Community Development – May 2026 Monthly Report

- *Meetings*
  - Staffed Downtown Design Review Committee meeting – May 6th
  - Attended City Commission meetings – May 11<sup>th</sup>
  - Staffed Planning Commission meeting – May 12<sup>th</sup>
  - Attended DDA meeting May 13<sup>th</sup>
  - Attended Tree Board meeting May 13<sup>th</sup>
- *Planning Commission*
  - Master Plan Update – online survey ended 4/24/2026. Commission discussed areas for additional input during the June 9<sup>th</sup> open house. Flyers were distributed to library, senior center, RAM, Roti Roti, and city hall in May. Facebook blasts were sent out.
  - Unified Development Ordinance –drafting changes to Section 71-30 Sign Standards completed.
  - Unified Development Ordinance – staff drafted changes to Section 71-26 Buffering, Section 71-28 Tree Preservation and Landscape Standards and Section 71-29 Fencing Standards. Changes discussed and work continues.
  - Introduced changes to Table 71-J Use Matrix – Residential – public hearing scheduled for July 14<sup>th</sup> meeting.
- *Website and process/form updates*
  - Minor updates to website.
- *Building Division*
  - Page 2 provides year to date counts on activity.
  - Worked to find individuals interested in being appointed to Construction Board of Appeals.
- *Code Enforcement Division*
  - Page 2 provides year to date counts on activity.
  - Coordinated with Public Works and contractor regarding 50/50 Sidewalk Replacement Program.
- *Planning and Zoning Division*
  - Continued working on 50/50 Sidewalk Replacement Program.
  - Drafted language associated with Chapter 78 Solid Waste – brush and introduction memorandum to City Commission.
  - Drafted language for the deletion of Chapter 76 Signs from Code of Ordinances, introduction made to City Commission.
  - Completed application, directions and webpage associated with Vacant and Underutilized Buildings.
  - Worked on draft language for Unified Development Code associated with Downtown Design Review Committee.
  - Updated information needed for Redevelopment Ready Committee “essential” status.

**2026 Planning and Community Development Department Activity**

|  | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Year to Date |
|--|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|--------------|
| <b>Building official</b>                 |     |     |     |     |     |     |      |     |      |     |     |     |              |
| Builind Official Site Visits/Inspections | 0   | 0   | 21  | 52  | 87  |     |      |     |      |     |     |     | 160          |
| Building addition                        | 0   | 0   | 1   | 0   | 0   |     |      |     |      |     |     |     | 1            |
| Demolition                               | 0   | 0   | 1   | 0   | 0   |     |      |     |      |     |     |     | 1            |
| Interior/Exterior Remodel/Repair         | 3   | 3   | 0   | 2   | 4   |     |      |     |      |     |     |     | 12           |
| New construction - bldg/+200 sf          | 0   | 0   | 0   | 1   | 1   |     |      |     |      |     |     |     | 2            |
| Occupancy Permit - Change of Use         | 1   | 0   | 1   | 0   | 0   |     |      |     |      |     |     |     | 2            |
| Roof, Window, Waterproofing              | 2   | 1   | 7   | 12  | 10  |     |      |     |      |     |     |     | 32           |
| Monthly Permits Issued                   | 6   | 4   | 10  | 15  | 15  |     |      |     |      |     |     |     | 50           |
| Electric permits - contract inspector    | 2   | 6   | 6   | 6   | 4   |     |      |     |      |     |     |     | 24           |
| Monthly Totals                           | 8   | 10  | 16  | 22  | 19  |     |      |     |      |     |     |     | 75           |
|  |     |     |     |     |     |     |      |     |      |     |     |     |              |
| <b>Code Enforcement</b>                  |     |     |     |     |     |     |      |     |      |     |     |     |              |
| Investigated Complaints                  | 10  | 12  | 11  | 12  | 17  |     |      |     |      |     |     |     | 62           |
| Parking on Grass                         | 0   | 0   | 4   | 7   | 1   |     |      |     |      |     |     |     | 12           |
| Rental Inspections                       | 15  | 52  | 27  | 30  | 18  |     |      |     |      |     |     |     | 142          |
| Tall Grass                               | 0   | 1   | 0   | 31  | 22  |     |      |     |      |     |     |     | 54           |
| Misc Enforce Letter                      | 0   | 0   | 1   | 2   | 2   |     |      |     |      |     |     |     | 5            |
| 2nd Enforce Letter                       | 0   | 0   | 1   | 2   | 4   |     |      |     |      |     |     |     | 7            |
| Final Enforce Letter                     | 0   | 0   | 0   | 0   | 0   |     |      |     |      |     |     |     | 0            |
| Citation Issued                          | 1   | 0   | 0   | 0   | 0   |     |      |     |      |     |     |     | 1            |
| Monthly Totals                           | 26  | 65  | 44  | 84  | 64  |     |      |     |      |     |     |     | 283          |
|  |     |     |     |     |     |     |      |     |      |     |     |     |              |
| <b>Planning and Zoning</b>               |     |     |     |     |     |     |      |     |      |     |     |     |              |
| Code Enforcement                         | 0   | 0   | 0   | 0   | 2   |     |      |     |      |     |     |     | 2            |
| Bldg Permit Review                       | 1   | 0   | 0   | 1   | 1   |     |      |     |      |     |     |     | 3            |
| Admin App. Design Review                 | 3   | 0   | 0   | 1   | 0   |     |      |     |      |     |     |     | 4            |
| Sidewalk Café                            | 0   | 0   | 0   | 1   | 0   |     |      |     |      |     |     |     | 1            |
| Accessory Structure                      | 0   | 0   | 1   | 0   | 2   |     |      |     |      |     |     |     | 3            |
| Fence                                    | 0   | 0   | 4   | 2   | 5   |     |      |     |      |     |     |     | 11           |
| Sign                                     | 3   | 0   | 2   | 1   | 3   |     |      |     |      |     |     |     | 9            |
| Monthly Totals                           | 7   | 0   | 7   | 6   | 13  |     |      |     |      |     |     |     | 33           |



## FINANCE DEPARTMENT REPORT:

May 2026

- Balance and post daily Cash Receipts
- Check Sigma for State payments and post in GL
- TMF grant administration
- USDA loans administration/ Pay draw requests
- Obtaining interest quotes from several sources. Reinvesting the CDs that matured during the month- Sturgis (2)
- Obtain copies of Investment Account bank statements Honor, Sturgis, 1<sup>st</sup> Source, Horizon, MiCLASS and UMB.

Meeting with Samantha from Fleis & VandenBrink to continue creating policies and procedures for the new Brownfield Redevelopment Authority and the Local Brownfield Development Fund.

Scheduled meeting with Suzannah for Friday (5/8/26) to review the trail expansion project costs and reimbursements.

Meeting with Jerry to discuss findings and how to move forward. Will be removing the trail activity from the 401 Fund and creating a separate Fund for the Trail and their revenues and expenses.

Meeting (5/8/26) with Suzannah to discuss invoices and payments. Some invoices were not on her full spreadsheet. She went back to her office and added the invoices and confirmed payment receipt on others. Updated the spreadsheet and sent it back to me for review. A couple of questions remain. Emailed Suzannah and am awaiting an answer. Reviewed her response on 5/13/26. Updated my spreadsheet analysis. Will discuss with Tony.

Review and prepare a reconciliation of the Buchanan Equity Loan. Discussion with Brian Hake to confirm balance. Prepare interest accrued amount.

Prepare worksheet for BS&A Bill pay set-up. Bill Pay will replace Point & Pay as our online/credit card payment processor. We have had too many problems with Point & Pay. Attend Teams meeting with BS&A for onboarding and setting up accounts. Go live date is 6/10/26 as of right now.

Prepare reconciliation of the DDA Fund Balance since its "dissolution" as well as the cash transactions. Meeting with Sydney from the DDA regarding Joe Paloucci's allegations against the DDA and the City.

Filed last SLFRF report (ARPA Funds reporting)

Prepared account activity statement for the Tree Friends for last month and sent to Lane Martin.

Work with Joelle from Abonmarche to initiate documents in the Mi Grants website for her to upload plans and specs for the Riverfront Projects. I am the Authorized Official for these DNR projects. The projects are being combined into one and bid as one. After plans were updated, needed to go back into Mi Grants and authorize the submission.

Meeting with Alice from the Tin Shop to bring funds and accounting in-house.

Prepare Budget Resolution for the 2026-2027 Budget year.

Prepare Budget Book to be bound

Update Trail Extension project worksheet with new information. Attend Trail meeting on 5/21/26 to explain the funds the trail has after the trail expansion expenses.

Continue work with Stephen from Baker Tilly on the DPW Bond arbitrage account.

File USDA annual report

Work on recording investments and redistributing them to dedicated funds.



## Finance Report

### Courtney Baham

### Accounting Specialist & HR Coordinator

## Monthly Responsibilities

- **Daily Deposits**
  - Deposit checks remotely to Sturgis
  - Recount cash deposits before City Manager takes them to the bank
- **Payroll**
  - Processed 2 payrolls in May
  - Created a how-to document on processing payroll
  - Balanced the Misc. Net Checks liability account
    - Processed 6 payroll checks out of AP that were never cashed and wrote a letter to the employees. Direct deposit is now required going forward to prevent this from re-occurring.
  - Verified time-off banks against ELRR sheets
- **Retirement Reporting**
  - MERS reporting (end of month)
  - MERS Empower 457 (bi-weekly)
- **Fringe Benefits**
  - Process and pay insurance invoices
  - Manage payroll deductions (e.g., Union Dues, AFLAC)
  - Reconcile to tracking spreadsheets
- **Miscellaneous Receivables**
  - Billing for septage companies, landfill, school, COMTO (Thriving Communities Grant), and seasonal mowing
- **Accounts Payable**
  - Enter invoices into the system
- **Check Runs**
  - Process checks and EFT payments (Tuesday following City Commission meetings)
  - Completed 2 check runs
  - Processed 2 positive pay uploads
  - Reconciled credit cards
- **Budget Reporting**
  - Distributed budget reports to department heads after check runs

## Tasks Completed This Month:

- MML Workers Compensation Renewal for FY 26/27

- School Tax Collection invoices, letters & resolutions
- Onboarding for 3 part-timers
- Meeting with Michigan Planners
  - Obtaining proposals for July 2026-June 2027 coverage year.
  - Insurance Renewal Completed
  - Life Insurance quotes obtained
- CDBG Reconciliation and reimbursement request submittal
- Garnishment paperwork filed



## Water Department Report — May 2026

During the month of May, the Water Department completed several maintenance, repair, and seasonal startup projects throughout the City.

A leaking watermain valve at the cemetery was replaced. This repair helped address the leak and maintain reliable service in that area. The department also turned on the summer water features, including the water parks, sprinkler systems, and cemetery water service, in preparation for the warmer months.

Staff continued work on estimating meters and making progress with the new MXUs and meter change-out program. These upgrades are moving along well and will continue to improve the City's meter reading process and overall system efficiency.

The department began the second round of marking water shut-offs in preparation for pot-holing work scheduled to begin in June. This work is an important step in identifying and verifying service locations before additional underground work takes place.

All monthly EGLE requirements were completed and approved. Miss Dig requests and required reports were also completed for the month.

Water nonpayment shut-offs were completed in May in accordance with City procedures. The department also completed the waterline installation at Gazebo Park, adding another completed infrastructure project for the month.

Annual hydrant flushing was completed throughout the City. This routine maintenance helps maintain water quality, verifies hydrant operation, and supports the overall reliability of the water distribution system.

Overall, May was a productive month for the Water Department, with staff completing repairs, seasonal system startups, required reporting, meter-related work, and key infrastructure maintenance projects.

**ACTIVITY BRIEFING ITEM**

---

**PREPARED BY:** Mike Baker

**PREPARED ON:** 6/2/2026

**SUBJECT:** DPW Briefing – Month of May 2026

---

**BACKGROUND:**

- In the month of May 2026, the DPW department completed a wide range of jobs. Most importantly we had a very busy and successful Memorial Day Parade. We ran multiple loads of cold patch, especially on the parade route. Barricades were set out and picked up following the parade. We cleaned up trees from the storms. The flowerpots that hang on the downtown poles were put up and have had to re-connect the water to the poles multiple times because they were blowing off with high pressure. The flower dishes and pots set out downtown were cleaned of all old debris and dirt, with new dirt placed in them for the garden club. The high school senior banners were changed for the start of the Veterans banners. The 12x18 Flag that hangs downtown was taken to Benton Harbor Tent & Awning to be altered and hung downtown. We did our weekly mowings as well as a Code Enforcement tagged list. Repaired a sink hole at Carroll/Claremont that was a collapsed storm sewer. The street sweeper completed “The Gardens” neighborhood and the parade route. We worked on the sprinklers on Days Ave. Wood was cleaned up that was left behind by AEP. NOT AN ALL-INCLUSIVE LIST

Buchanan Police Department -- (269) 695-5120

06/02/2026 09:24 AM

## Offense Count Report

Page: 1

## Report Criteria:

| Start Offense         | End Offense | Officer |
|-----------------------|-------------|---------|
| 01000                 | 99010       | ALL     |
| <b>MAY 2025</b>       |             |         |
| 05/01/2026-05/31/2026 |             |         |

| Offense        | Description                       | MAY 2025   |
|----------------|-----------------------------------|------------|
| 13001          | NONAGGRAVATED ASSAULT             | 6          |
| 13002          | AGGRAVATED/FELONIOUS ASSAULT      | 1          |
| 13003          | INTIMIDATION/STALKING             | 1          |
| 23007          | LARCENY - OTHER                   | 1          |
| 26002          | FRAUD - CREDIT CARD/ATM           | 1          |
| 35001          | VIOLATION OF CONTROLLED SUBSTANCE | 3          |
| 38001          | FAMILY - ABUSE/NEGLECT NONVIOLENT | 1          |
| 50000          | OBSTRUCTING JUSTICE               | 4          |
| 53002          | PUBLIC PEACE - OTHER              | 7          |
| 54001          | HIT & RUN MOTOR VEHICLE ACCIDENT  | 1          |
| 54003          | DRIVING LAW VIOLATIONS            | 7          |
| 55000          | HEALTH AND SAFETY                 | 8          |
| 57001          | TRESPASS                          | 4          |
| 70000          | JUVENILE RUNAWAY                  | 2          |
| 70004          | Juvenile Issues                   | 5          |
| 72000          | ANIMAL CRUELTY                    | 1          |
| 93001          | PROPERTY DAMAGE ACCIDENT/PI       | 5          |
| 93002          | Private Property Accident         | 3          |
| 98003          | Property Checks                   | 1          |
| 98005          | Alarms                            | 16         |
| 98006          | Civil                             | 9          |
| 98007          | Suspicious Situation              | 31         |
| 98008          | Lost & Found Property             | 1          |
| 99003          | Missing Person                    | 1          |
| 99007          | Medical Assist                    | 39         |
| 99008          | General Assist                    | 40         |
| 99009          | General Non-Criminal Assist       | 30         |
| 99010          | Ordinance Violation               | 45         |
| <b>Totals:</b> |                                   | <b>274</b> |

Incident List

Report Criteria:

| Start Date | End Date   | Officer      | Detective | Offense | Assigned Bureau |
|------------|------------|--------------|-----------|---------|-----------------|
| 05/01/2026 | 05/31/2026 | CULLUM JASON | ALL       | ALL     | ALL             |

| Number    | Date       | Time  | Description                 | Officer      | Location | Status |
|-----------|------------|-------|-----------------------------|--------------|----------|--------|
| 26-000903 | 05/08/2026 | 09:28 | PARKING ON THE GRASS        | CULLUM JASON |          | Open   |
| 26-000905 | 05/08/2026 | 10:25 | PROPERTY MAINTENANCE ISSUES | CULLUM JASON |          | Open   |
| 26-000906 | 05/08/2026 | 10:57 | LITTER/JUNK VEHICLES        | CULLUM JASON |          | Open   |
| 26-000907 | 05/08/2026 | 10:59 | LITTER/JUNK VEHICLES        | CULLUM JASON |          | Open   |
| 26-000908 | 05/08/2026 | 11:01 | JUNK AROUND THE PROPERTY    | CULLUM JASON |          | Closed |
| 26-000909 | 05/08/2026 | 11:13 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000910 | 05/08/2026 | 11:16 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000911 | 05/08/2026 | 11:17 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000912 | 05/08/2026 | 11:18 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000913 | 05/08/2026 | 11:20 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000914 | 05/08/2026 | 11:21 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000941 | 05/12/2026 | 10:27 | TALL GRASS                  | CULLUM JASON |          | Closed |
| 26-000950 | 05/13/2026 | 11:18 | SIGNS ON THE CURB LAWN      | CULLUM JASON |          | Closed |
| 26-000951 | 05/13/2026 | 11:19 | SIGNS ON THE CURBLAWN       | CULLUM JASON |          | Closed |
| 26-000952 | 05/13/2026 | 11:21 | PARKING IN THE ALLEY        | CULLUM JASON |          | Closed |
| 26-000962 | 05/14/2026 | 09:46 | DETERIORED DECK             | CULLUM JASON |          | Open   |
| 26-000963 | 05/14/2026 | 10:01 | JUNK IN YARD                | CULLUM JASON |          | Open   |
| 26-000964 | 05/14/2026 | 10:03 | TRASH ON THE PROPERTY       | CULLUM JASON |          | Closed |

Incident List

Report Criteria:

| Start Date | End Date   | Officer      | Detective | Offense | Assigned Bureau |
|------------|------------|--------------|-----------|---------|-----------------|
| 05/01/2026 | 05/31/2026 | CULLUM JASON | ALL       | ALL     | ALL             |

| Number    | Date       | Time  | Description                       | Officer      | Location | Status |
|-----------|------------|-------|-----------------------------------|--------------|----------|--------|
| 26-000965 | 05/14/2026 | 10:04 | NO FENCE PERMIT                   | CULLUM JASON |          | Closed |
| 26-000967 | 05/14/2026 | 14:44 | RECLINER ON THE CURB              | CULLUM JASON |          | Closed |
| 26-000993 | 05/18/2026 | 10:26 | LITTER COMPLAINT                  | CULLUM JASON |          | Closed |
| 26-000999 | 05/18/2026 | 14:00 | LITTER ON THE PROPERTY            | CULLUM JASON |          | Closed |
| 26-001000 | 05/18/2026 | 14:03 | LITTER ON THE PROPERTY/TALL GRASS | CULLUM JASON |          | Open   |
| 26-001001 | 05/18/2026 | 14:05 | RECLINER ON THE CURB              | CULLUM JASON |          | Closed |
| 26-001002 | 05/18/2026 | 14:07 | TALL GRASS                        | CULLUM JASON |          | Closed |
| 26-001003 | 05/18/2026 | 14:08 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001004 | 05/18/2026 | 14:11 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001005 | 05/18/2026 | 14:13 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001006 | 05/18/2026 | 14:21 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001007 | 05/18/2026 | 14:23 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001008 | 05/18/2026 | 14:24 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001009 | 05/18/2026 | 14:26 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001010 | 05/18/2026 | 14:29 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001011 | 05/18/2026 | 14:30 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001012 | 05/18/2026 | 14:32 | TALL GRASS                        | CULLUM JASON |          | Open   |
| 26-001013 | 05/18/2026 | 14:33 | TALL GRASS                        | CULLUM JASON |          | Open   |

## Buchanan Police Department -- (269) 695-5120

06/02/2026 09:25 AM

## Incident List

Page: 3

## Report Criteria:

| Start Date | End Date   | Officer      | Detective | Offense | Assigned Bureau |
|------------|------------|--------------|-----------|---------|-----------------|
| 05/01/2026 | 05/31/2026 | CULLUM JASON | ALL       | ALL     | ALL             |

| Number    | Date       | Time  | Description          | Officer      | Location | Status |
|-----------|------------|-------|----------------------|--------------|----------|--------|
| 26-001014 | 05/18/2026 | 14:35 | TALL GRASS           | CULLUM JASON |          | Open   |
| 26-001015 | 05/18/2026 | 14:37 | TALL GRASS           | CULLUM JASON |          | Open   |
| 26-001035 | 05/20/2026 | 14:27 | LITTER/JUNK VEHICLES | CULLUM JASON |          | Open   |

Incident Total: 39



**Clerk Department  
City Meetings**

In addition to participating in the meeting itself, time is spent scheduling, drafting/publishing the agenda, contributing supporting documentation, recording/creating/publishing minutes, creating/certifying/ publishing resolutions and ordinances, and proclamations, etc.

| Meeting                       | Regular Mtg | Special Mtg | Subcommittees |
|-------------------------------|-------------|-------------|---------------|
| City Commission               | 5/11 & 5/26 |             |               |
| Planning Commission           | 5/12        |             |               |
| Tree Friends/DRC/One Buchanan | 5/6         |             |               |
| DDA                           | 5/13        |             |               |
| Joint Water Sewer Board       | 5/6         |             |               |
| Friends of the Trail          |             |             |               |
| BARB                          |             |             |               |
| Resolutions                   | YTD         | 10          |               |
| Ordinances                    | YTD         | 7           |               |

**Elections:** Election season is upon us. Ballot ordering is complete, and we are currently waiting on the approved candidate lists for state and federal offices from the Bureau of Elections. Absentee ballots are expected to go out around the week of June 22. Planning has begun, with the Election Commission meeting scheduled for the end of June, and election workers will begin training in the next few weeks. I will also be holding an Election 101 class in July as part of our outreach efforts, with more information to come. As we begin this election season, this will be our second year offering Early Voting. Due to unforeseen circumstances, the County Clerk had to pivot regarding the Early Voting location. For this election, there will be one Early Voting location in Berrien County for participating municipalities. Early Voting will be held at: Lake Charter Township Hall, 3220 Shawnee Road, Bridgman, MI 49106

**Permits 1/1/2026- Present**

|                   |    |
|-------------------|----|
| Road Right of Way | 8  |
| Food Truck        | 10 |
| Marihuana         | 11 |
| Notary            | 14 |
| FOIA              | 67 |
| Bids              | 11 |

**Cemetery**

We are in the final stages before going live on **June 11**. I have been working closely with BSA to ensure that everything is set up correctly, including the extraction process and the final details needed for launch. Training has also been scheduled for the Cemetery Crew and Emma in preparation for the live date. BSA has been an incredible partner throughout this process and has been very receptive to the much-needed improvements I felt were important to make. Their support has helped ensure that we are positioned for a successful launch.

**YTD- 14 plots sold**

**YTD- 12 burials**

**Administrative**

Much of my time on the administrative side this past month was spent responding to FOIA requests. FOIA took a significant amount of time and attention, especially as we move into election season.

As election deadlines approach, my focus must remain on the items that are required to meet state deadlines and ensure a successful election process. While FOIA remains an important responsibility, balancing those requests with election preparation will be critical in the coming weeks.



Date: 6/1/2026  
To: City Commission  
From: Kalla Langston-Weiss, City Clerk  
Subject: Summary of Minutes for Board/Commission – May 2026

### **One Buchanan**

The One Buchanan Board met on May 6, 2026. The agenda, prior minutes, and corrected Treasurer's Report were approved. The board chose *The Anxious Generation* by Jonathan Haidt as the 2026 One Book, One Buchanan selection.

Members discussed upcoming fundraising and outreach events, including concert concessions, the Farmers Market bake sale, a possible social at Pour Decisions, National Night Out, the scholarship presentation, and Pride Festival volunteer support. Jennifer LeBlanc was added to the PR/Promotion Committee.

Old business on the One Buchanan history revision was postponed. The board began reviewing bylaws, focusing on board purpose, size, eligibility, term structure, and needed clarifications. The meeting adjourned at 7:26 p.m., with the next meeting set for June 3, 2026.

### **Downtown Development Authority (DDA)**

The board covered routine approvals, finance updates, event planning, community funding requests, and policy/reporting expectations during the 46-minute meeting. It approved the agenda, amended April 8 minutes, financial reports, \$612 in Buchanan Business Boosters ad payments, the 2026 Market Master Agreement, a \$1,000 grant to Boy Scout Troop 541, and the DDA subcommittee reporting policy, with plans to revisit that policy in Fall 2026. Financial updates included just over \$481,000 in total assets, \$122,000 cash on hand, a current SIP event shortfall of about \$1,903, and revised Buchanan Equity Loan terms of \$6,763.49 due with payments beginning June 1. Discussion also covered SIP costs and ticketing, Munchie Mondays vendor plans, the June 4 MDA workshop, the July Scout centennial event, community funding accountability, and the need for clearer reporting, including event P&Ls, market contractor hours, and documentation for DDA-funded activities.

### **Planning Commission**

The meeting focused on various planning and zoning issues within the city, including discussions on the Planning Commission appointments, zoning map updates, and public engagement strategies. Key topics included the review and amendment of zoning ordinances, especially concerning residential and commercial land use, historic preservation, and signage regulations. The group discussed the challenges of aligning zoning maps with future land use plans and the importance of public input through surveys and community events. There was also talk about the difficulties in regulating non-conforming signs and the need for clear guidelines on iconic signs. The Planning Commission emphasized the need for uniformity in zoning maps and the potential for

## Memorandum

special use permits for certain residential developments. Members expressed commitment to continuing their roles and working through the planning processes, with some announcing intentions to run for city commissioner positions. The meeting concluded with plans for upcoming public hearings and further discussions on zoning and development issues, aiming to balance economic development with community preservation and needs.

### **BARB**

All board members were present. Brian Kill is the new at-large member of the board, he is a resident of the City and works in County elections. The board reviewed recreation plan survey questions and the City's purchasing and budget policy. They will start establishing priority projects and spending at their November/December meetings so they are including in the City's budget planning.

Relevant Church in Niles would like to volunteer their time in Buchanan, and so there will be another park clean-up day in Buchanan on July 18<sup>th</sup>. The board decided to ask them to focus on the landscaping around the City Center, as it needs some weeding and they didn't get to it during their most recent clean-up.

Kathryn Park will be installed during a community build that will take place June 23-24. There will be a professional supervisor on site from the equipment company, as well as our DPW and volunteers from Republic. Volunteers ages 16+ from the community are welcomed. The 3<sup>rd</sup> annual park clean-up was a success. There was good turnout, as well as MGCF volunteers who did clean-up around the Common. There was a lot of good work put in at Ravish park, including painting of old equipment, trimming, and trash removal. Run! Buchanan was a successful first time event and did make BARB money as a fundraiser. There was a postmortem of what did and didn't work, which included the need for set routes established by the City, better management of volunteers, and clarity on communication with Public Safety. Planning logistics when a committee is involved was discussed and the procedures were clarified as well. Turnout for the event was good. The board assembled personal receipts for reimbursement, and voted to request reimbursement of no more than \$2,140.00.

Disc Golf ribbon cutting was moved to the next meeting pending completion of the court and discussion with 269 Bangarangatang.

### **Buchanan Tree Friends**

The committee reports included updates from Tree Plantings & Maintenance on tribute tree tags and requests, a review of the Spring 2026 planting, planning for Fall 2026 tree work on 3rd Street, and watering needs. Governance & Financial discussed the Gateway agency fund idea, the City budget, Tree City USA status, a downtown tree planting audit, and a proposed vote to move regular meetings to the fourth Tuesday of each month beginning in July 2026. Fundraising, Marketing, and Volunteer Recruitment covered the final round of IRA grant funding, future funding opportunities, the Arbor Day celebration review, Jr. Tree Friends, board recruitment, and online donation options. Old and ongoing business included continued planning for a future educational/celebration event highlighting the City's oldest trees, possible geocaching or resident nomination activities for Arbor Day 2027, and work by Richard and Lane to provide Kristen

## Memorandum

Gundersen with recommended and prohibited tree species lists, using examples from the Michigan DNR, City of Berkley, and Chikaming.

### **Friends of McCoy Creek Trail**

The Friends of the McCoy Creek Trail Board met on May 21, 2026, at City Hall and approved the agenda and prior minutes, received a treasurer's report showing a \$22,551.34 final balance for trail expenses, and discussed upcoming benches, Kathryn Park volunteer needs, future 5K/10K route permitting, and the 2026 Salmon Scramble Su-Pear 5K/Fun Run. Updates included repairs and rerouting at Lloyd's Landing/Lloyd's Loop, downtown trail signage installation needs, remaining downtown construction punchlist items, a successful April 25 trail cleanup with 28 volunteers, and 26 returned membership dues donations; the next meeting was set for June 18, 2026, at 9:00 a.m. at City Hall.

### **Buchanan Area Fine Arts Council**

BAFAC met with City representatives for Open Meetings Act training and updates on committee realignment, including BAFAC moving under the DDA and the need to revise bylaws and membership requirements. The council approved the agenda, secretary's and treasurer's reports, discussed recent and upcoming productions, facility needs, storage, garden maintenance, repairs, bids, and December show planning, and approved removing Sean Denison and adding Mark Weedon as a checking account signer, appointing Julie Blaylock as vice president, and accepting Ben Patrick's resignation with regret. The meeting adjourned at

### **Southeast Berrien County Landfill Authority**

#### **Regular Board Meeting:**

The Board approved the consent calendar, March 31 balance sheet, March income statement, and check registers. The Board also approved the Operations Committee recommendation to replace the turbo in Unit #312 and approved rebuilding the flare skid with Cimmaron Energy. New business included discussion of the City of Buchanan's interest in moving to a single trash hauler contract with a set tipping fee.

#### **Special Board Meeting:**

The Board toured the Morgan Prairie View RNG Plant and held a brief discussion on project costs and landfill diversion goals. No committee reports or public comment were given.

#### **Finance Committee Meeting:**

The committee approved the agenda and prior minutes, reviewed the March 31 balance sheet, income statement, and check registers, and recommended them for full Board approval. Reports reviewed included capital spending, monthly income by business line, tonnage, accounts receivable, and restitution.

## Memorandum

### **Operations Committee Meeting:**

The committee approved the agenda and prior minutes, reviewed income, tonnage, monthly maintenance, and safety matters, and recommended approval of the quote from Michigan Cat to replace the turbo in Unit #312. General Manager comments included staffing, Buchanan's request for a single trash hauler rate, tire repairs, and issues with an overloaded rolloff customer.

### **SMCAS**

The Board approved the March 19, 2026 regular meeting minutes, the March 2026 financial reports, and checks 29793–29817, along with related expenditures. The March aging report was presented. The Director reported that SMCAS was fully staffed, the newest ambulance was scheduled for production, Redde HR and Paylocity had rolled out, merger discovery was continuing, fee schedule options were being explored, and on-time performance was at 89%. Larry Money was appointed Co-Chair of the SMCAS Board of Trustees.

### **DRC**

The meeting focused on the review and discussion of historic preservation and design review standards for downtown Buchanan. Key topics included the challenges of maintaining architectural integrity while allowing for modern updates, such as window and door replacements, and the balance between strict preservation and practical flexibility. The committee discussed the creation of a downtown design review overlay district, clarifying zoning boundaries, and the role of the Planning Commission and City Commission in approvals. There was significant emphasis on the importance of clear, written standards and open public meetings to ensure transparency and fairness. Enforcement mechanisms for code violations, including civil infractions and fines, were also addressed. The group acknowledged the difficulty in making unanimous decisions and the need for professional conduct and respect during meetings. The discussion highlighted the tension between preserving historic character and accommodating necessary changes to keep buildings functional and affordable. The committee plans to continue refining the standards and bylaws, with a goal to have amendments ready for public hearing by September. The importance of communication, documentation, and consistent application of rules was stressed to avoid confusion and maintain community trust.

### **Friends of Oakridge Cemetery- No meeting**



# Memorandum



Date: June 2, 2026  
To: Buchanan City Commission  
From: Kristen Gundersen, Planning and Community Development Director  
Subject: **Consideration of Amendment to Code of Ordinances – Chapter 76 Signs**

---

## **Background**

As you are aware in late 2025, the city adopted the Unified Development Code (UDC) or zoning ordinance. The new document incorporated sign regulations, however, the existing regulations found in Chapter 76 Signs of the Code of Ordinances were not deleted. The regulations are different and some users are unaware that there are regulations in the new UDC/zoning ordinance. While many sign contractors understand and there has not been an issue, Chapter 76 Signs of the Code of Ordinances does need to be deleted in entirety to eliminate any confusion.

No review or recommendation is needed by the Planning Commission, nor is there an application for such a request.

## **Recommendation**

Please consider approving the first reading of the ordinance to remove in its entirety Chapter 76 Signs from the Code of Ordinances and to direct staff to schedule the second public hearing and reading of the ordinance for the July 13<sup>th</sup> City Commission meeting.

**CITY OF BUCHANAN  
BERRIEN COUNTY, MICHIGAN  
ORDINANCE NO. 2026.07/450**

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF BUCHANAN  
BY REPEALING CHAPTER 76, SIGNS, IN ITS ENTIRETY**

THE CITY OF BUCHANAN ORDAINS:

**Section 1. Amendment; Repeal of Chapter 76, Signs.**

Chapter 76, **Signs**, of the Code of Ordinances of the City of Buchanan is hereby repealed in its entirety.

**Section 2. Purpose.**

The purpose of this Ordinance is to eliminate duplicate and potentially conflicting sign regulations from the City Code following the adoption of the City’s Unified Development Code, which now contains the City’s applicable zoning and signage regulations.

**Section 3. Severability.**

If any section, subsection, clause, phrase, or portion of this Ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, that declaration shall not affect the validity of the remaining portions of this Ordinance.

**Section 4. Repealer.**

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 5. Effective Date.**

This Ordinance shall become effective fifteen (15) days after its adoption and publication as required by Section 7.4 of the City Charter.

MADE, PASSED, AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2026, AND IT WAS PUBLISHED IN THE BERRIEN COUNTY RECORD NEWSPAPER ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

MARK WEEDON, MAYOR \_\_\_\_\_

KALLA LANGSTON-WEISS, CITY CLERK \_\_\_\_\_

**CERTIFICATION**

I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as required by said Act.

# Memorandum



Date: June 1, 2026

To: Buchanan City Commission

From: Kristen Gundersen, Planning and Community Development Director

Subject: **Consideration of First Reading of an Ordinance to Amend – Code of Ordinances – Chapter 78 Solid Waste - Brush**

---

## Background

The city collects unwanted brush on the first and third Monday of each month beginning April 1<sup>st</sup> and ending early October. Regulations about brush are found within Chapter 78 Solid Waste of the Code of Ordinances which provides minimal language and references a policy. The intent of the program is to help property owners remove brush associated with on-site clean up, minor tree and bush trimming or storm damage. The intent is not for commercial tree removal.

This spring staff has been busy picking up brush and, in some instances, believe the brush is associated with tree removal and not storm damage. While reviewing information on the city's website, staff found basic information such as maximum diameter 4" or less which has been increased to 6", no tree stumps, bundles are not to be tied together and cannot exceed 10' in length.

Staff reviewed Chapter 78 Solid Waste and is recommending the draft changes to the existing language which is shown in the attached redline document. The definition "brush" references a city policy; there is no policy and staff believe it is best to amend the Code of Ordinances. Christmas trees would continue to be picked up in January. The changes proposed are in keeping with the existing processes and similar to other communities after a quick online search was completed.

It is believed the proposed changes will help provide a clear set of regulations. Informational handouts, website and Facebook postings would be updated to include any new language.

## Recommendation

Please consider approving the first reading of the draft ordinance to Chapter 78 Solid Waste of the Code of Ordinances as it relates to brush and containers and direct staff schedule the necessary second public hearing for the July 13<sup>th</sup> City Commission meeting.

**CITY OF BUCHANAN**  
**BERRIEN COUNTY, MICHIGAN**  
**ORDINANCE NO. 2026.07/451**

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF BUCHANAN,  
CHAPTER 78 SOLID WASTE RELATING TO DEFINITION OF BRUSH AND SECTION 78-42  
RELATING TO BRUSH, MAXIMUM WEIGHT AND PLACEMENT OF CONTAINERS**

IT IS HEREBY ORDAINED BY THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN:

Proposed new language underlined and proposed language to be deleted is stricken as follows:

**Sec. 78-26. Definitions.**

*Brush* means tree trimmings, limbs, small trees, and shrubbery trimmings greater than one-quarter inch in diameter but less than four inches in diameter, identified for curbside collection and chipping ~~in accordance with policies of the city~~. Christmas trees, stripped of ornamentation, shall be considered brush.

**Sec. 78-42 Containers; specifications; placement, maximum and brush requirements.**

(1) Types of containers.

- c. ~~Brush shall not be placed in containers, but rather shall be cut in lengths not to exceed ten feet and neatly piled on the tree lawn (area between sidewalk and curb) just behind the curb, or just off the edge of the pavement in areas with noncurbed streets. Brush may not be tied or bundled, but shall be loose-stacked to facilitate chipping. Brush may not be piled within 30 feet of any street intersection, within 20 feet of any fire hydrant, nor in a manner that interferes with pedestrians' use of the public sidewalk.~~
- c d. All recyclable materials shall be placed in rigid plastic containers specified by resolution of the city commission for this purpose. Each household shall receive one such container free of charge from the city. Replacement of such containers or purchase of additional containers shall be at the property owner's expense. Such containers shall be available for purchase at city hall, at a cost to be determined by resolution of the city commission. Newspapers may be placed in grocery bags and placed beside the containers, if there is not sufficient room in the container.

(2) *Maximum weight of containers.*

- a. Garbage, rubbish or recyclable materials containers. No loaded container shall exceed 60 pounds in weight.

- b. Maximum weight of yard waste, excluding brush. No yard bag shall exceed 35 pounds in weight.

(3) *Placement of containers, piles of brush.*

- a. *Location.* Solid waste containers ~~or stacks of brush~~ shall be placed at the back edge of curb (edge of pavement on noncurbed streets) in front of the property where such waste originated. The sole exceptions to such placement shall be locations where the superintendent of public works determines that solid waste collection shall be from the public alley behind a property or where the superintendent authorizes special pickup services for handicapped or infirm individuals.
- b. *Time.* Solid waste containers ~~or stacks of brush~~ shall be placed in the manner described in subsection (3)a. not earlier than 4:00 p.m. the day before a property's scheduled solid waste collection day. Containers must be removed by 10:00 a.m. of the day following collection.

(5) Brush requirements. Brush pick-up is intended for the trimming of on-site trees; it is not intended for tree removal by professional services. Brush pick-up excludes non-residential properties or properties with more than four dwelling units.

- a. Brush size allowances. Maximum length of brush shall not exceed ten (10) feet in length and the maximum diameter of any branch or trunk is six (6) inches.
- b. Maximum size and stacking brush piles. The maximum size of a brush pile shall be eight (8) feet long, six (6) feet tall and ten (10) feet deep. All brush shall be placed with the limb/butt facing the street.
- c. Allowable placement of brush. Brush shall be placed at the back edge of curb (edge of pavement on noncurbed streets) in front of the property where such waste originated.
- d. Days and months of brush pick-up. Brush pick-up is posted annually by the city.
- e. Time of placement of brush. All brush shall be placed be in the tree lawn (area between curb and sidewalk) the evening before the scheduled pick-up day, unless the brush is associated with weather damage.
- f. Prohibited items. The following items shall not be included in any brush pile for pick up: vines, grass, flower clippings, weeds, garden materials, leaves, ornamental grasses, firewood, lumber, timber, building materials, railroad ties, limbs with wire or nails, fence posts or any other type of wood, root balls of shrubbery, tree roots or stumps, thorns or trash. The brush pile shall not be tied in bundles. Brush associated with tree removal by a professional service is prohibited.

- g. Prohibited placement. Brush piles shall not be placed at the intersection of two streets or of an alley, near a fire hydrant, around signposts, power poles or directly adjacent to a driveway.
- h. Clean-up. It is the property owner’s responsibility for cleaning up the area after the brush pile has been picked up.
- i. Non-compliant piles will be turned over to code enforcement.

MADE, PASSED, AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2026, AND IT WAS PUBLISHED IN THE BERRIEN COUNTY RECORD NEWSPAPER ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

MARK WEEDON, MAYOR \_\_\_\_\_

KALLA LANGSTON-WEISS, CITY CLERK \_\_\_\_\_

**CERTIFICATION**

I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as required by said Act.

# Memorandum



Date: June 2, 2023  
To: Buchanan City Commission  
From: Tony McGhee  
**Subject: Sale of City Owned Lots**

---

## Background

The purpose of this memorandum is to recommend that the City Commission approve the sale of eight City-owned residential lots to Allen Edwin, through Michigan Housing Partnership, LLC, as outlined in the attached purchase agreement.

This proposed sale is part of the larger 12-lot package the City offered to developers for the purpose of encouraging new residential construction in Buchanan. The City received developer interest in the lots and has worked through the process of assigning the subject properties to developers capable of moving the lots into productive residential use.

Under the proposed agreement, Allen Edwin would purchase eight of the twelve lots. The remaining four lots are expected to be sold to Astrong Construction. Verbal terms have been reached on those four lots, and purchase agreements are currently being developed. The goal with both transactions is to move these City-owned lots back into productive use and support the construction of new single-family housing in the community.

The eight lots included in the proposed sale to Allen Edwin are as follows:

- 405 Elizabeth Street
- 420 Elizabeth Street
- 314 Arctic Street
- 503 Arctic Street
- 418 Fulton Street
- 724 W. Roe Street
- 907 Victory Street
- 1106 Victory Street

## Memorandum

The purchase agreement provides for a purchase price of \$6,500 per lot. The agreement also allows for the lots to be purchased in phases, with construction beginning on two homes in 2026, best efforts to purchase and begin construction on two additional lots by June 1, 2027, and a good faith effort to purchase the remaining four lots by the end of 2027. The agreement has been reviewed by Butzel, the City's attorney.

The agreement also provides Allen Edwin with a right of first refusal on the remaining four lots if the other developer selected for those lots does not fulfill its obligation to the City. Those four lots are:

- 411 Elizabeth Street
- 416 Bluff Street
- 418 Bluff Street
- 1104 Victory Street

The second developer buying City owned lots in the neighborhood also has the same option to purchase lots allocated to Allen Edwin should they not perform under the terms of the agreement.

The development of infill housing is important to the future of Buchanan. Like many communities, Buchanan has existing lots within established neighborhoods that already have access to nearby streets, utilities, schools, parks, and other public services. When those lots remain vacant, they do not contribute to the community in the same way they could if they were developed with quality housing.

Infill housing allows the City to grow in a more efficient and responsible way. Rather than relying only on outward expansion or new subdivisions at the edge of the community, infill development makes better use of land already located within the City. It helps strengthen existing neighborhoods, adds new housing options, supports the local tax base, and places new residents closer to downtown, parks, schools, and other community assets.

Adding new homes on these lots will also help address the need for additional housing in Buchanan. New residential construction supports population stability and growth, creates opportunities for new families and residents to move into the community, and helps maintain the long-term strength of neighborhoods. It also has the potential to support local businesses as new residents shop, dine, and participate in community life.

## Memorandum

From a financial standpoint, selling these lots moves currently underutilized City-owned property back onto the tax roll. Once developed, the lots will generate additional taxable value and long-term property tax revenue for the City and other taxing jurisdictions. While the immediate sale price is important, the larger benefit is the long-term value created by placing new homes on vacant lots and returning those properties to productive use. The sale also supports the City Commission's broader goals related to neighborhood reinvestment, housing development, and responsible use of City-owned property. Staff believes this agreement provides a practical path forward to get these lots developed by an experienced builder and to continue moving Buchanan toward additional housing investment.

### **Recommendation**

Administration recommends that the City Commission approve the purchase agreement for the sale of the eight subject lots to Allen Edwin, through Michigan Housing Partnership, LLC, and authorize the City Manager and City Attorney to complete any necessary documents to finalize the transaction.

### **Attachment A: Purchase Agreement**

# Attachment A



**LOT PURCHASE AGREEMENT**

This LOT PURCHASE AGREEMENT (this “Agreement”) is made on \_\_\_\_\_, by and between MICHIGAN HOUSING PARTNERSHIP, LLC, a Michigan limited liability company of 2186 E. Centre Ave., Portage, MI 49002 (“Purchaser”) and the CITY OF BUCHANAN, a municipal corporation of 302 N. Redbud Trail, Buchanan, MI 49107 (“Seller”) as follows:

**BACKGROUND**

Seller desires to sell, and Purchaser desires to purchase up to eight (8) Lots, located in the City of Buchanan, Berrien County, Michigan (the “Lot”)

**AGREEMENT**

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Lot. Seller agrees to sell, and Purchaser agrees to purchase up to eight (8) Lots, located in the City of Buchanan, Berrien County, Michigan, as described on the attached Exhibit A. The parties will agree to precise legal descriptions of the Lots prior to Closing.

2. Purchase Price. The Purchase Price shall be six thousand five hundred dollars and 00/100 (\$6,500.00) per Lot.

The Purchase Price shall be delivered at Closing in immediately available funds subject to the terms and conditions stated in this Agreement and consistent with the schedule in Section 5 of this Agreement. The Purchaser’s obligations under this Agreement are not contingent upon financing.

3. Investigation Period; Right to Terminate. The Investigation Period shall expire ninety (90) days following the date this Lot Purchase Agreement has been executed by both parties (the “Effective date”). Purchaser intends to seek approval of a PILOT and/or TIF/Brownfield Plan which is intended to be obtained within this time period. During the Investigation Period, Purchaser shall have the right to have the Lots inspected, surveyed, evaluated, analyzed, tested, appraised and/or assessed for any matter whatsoever, including but not limited to, market value; soil conditions; location of flood plains; presence of wetlands and necessary mitigation, if any; storm water drainage systems; presence of environmental contamination; health and safety conditions; access to utilities; access to public roads; zoning; compliance with laws, codes and ordinances and any other matter desired by Purchaser. Seller hereby grants Purchaser and Purchaser’s agents, employees, representatives, consultants, and contractors a nonexclusive license during the term of this Agreement, to enter and have access to the Lots for purposes of having such investigations performed and the right to discuss the Lots and the conditions related thereto with governmental authorities. Purchaser may choose to have Contractors perform site investigation work on site. During the Investigation Period, and any extensions thereof, Purchaser has sole discretion to terminate this Agreement. Purchaser shall reasonably restore any disturbance to the lots caused by the investigation.

Purchaser may extend the Investigation Period for no more than two (2) ninety (90) day periods, upon written notice from Purchaser to Seller at no additional cost to Purchaser. Purchaser shall commence construction on 2 homes within 2026 and commence construction on 2 additional lots by the 1<sup>st</sup> of June 2027. Purchaser shall make a good faith effort to purchase the remaining 4 lots by the end of 2027.

4. Payment of Property Taxes. Property taxes for the year of Closing shall be pro-rated as of the date of Closing on a calendar basis based upon the amount of such taxes if known at the time of Closing.

5. Closing Deadline; Purchase Schedule; Contingencies. Purchaser shall retain an exclusive right to purchase the Lots in separate phases over the period outlined in this Section 5, the “Partial Purchase Periods.”

A. The parties agree to schedule a Closing on four (4) Lots, identified by Purchaser (the “Initial Partial Purchase”), to occur within ten (10) days after the expiration of the Investigation Period, or any extensions thereof. Each Closing shall be contingent upon the City’s approval of a PILOT and/or TIF/Brownfield Plan, and Purchaser’s receipt of permits and approvals for re-development of the land.

B. During the six (6) month period following the Initial Partial Purchase, Purchaser shall retain the exclusive right to purchase the remaining Lots (the “Second Partial Purchase Period”).

C. Partial Purchase Periods. There may be multiple purchases and closings within each Partial Purchase Periods. Purchases shall be measured cumulatively.

D. Following the initial purchase period, Purchaser shall pay \$2,000 EMD (Earnest Money Deposit) for subsequent lot purchases to be allied to the purchase price.

6. Seller’s Closing Deliveries. At Closing, Seller shall deliver to the Purchaser, the following items, which shall be in a form and substance satisfactory to Purchaser:

A. A Warranty Deed conveying to Purchaser title to the Lot, executed and acknowledged by Seller in recordable form;

B. An ALTA fee owner’s policy of title insurance or equivalent coverage from a title company acceptable to Purchaser (the “Title Policy”) in an amount not less than the Purchase Price insuring Purchaser as owner of fee simple, indefeasible title to the Lot without standard exceptions, and subject only to the following permitted exceptions (the “Permitted Exceptions”): (1) the lien prorated property taxes not yet due and payable, (2) utility easements serving the Lot, (3) other matters described in Section 9 and 10, (4) any matter arising as a result of any act or omission of Purchaser; and (5) such other matters that are not objected to by Purchaser.

C. Such other documents, including a signed Closing Statement, as are necessary and appropriate for the consummation of this transaction by Seller.

7. Purchaser's Closing Deliveries. At Closing, Purchaser shall deliver to Seller, the Purchase Price and such other documents, including a signed Closing Statement, as are necessary and appropriate for the consummation of this transaction by Purchaser.

8. Closing Costs and Prorations. Seller shall pay or reimburse Purchaser for (i) all transfer and/or conveyance taxes, if any, assessed in connection with Closing, (ii) the premium for the Title Policy, (iii) one half (1/2) of any closing fee charged by the title company in connection with this transaction, and (iv) any special assessments (sewer or otherwise but not including hook-up fees or associated costs of the same) that currently exist against the Lot. Seller shall be responsible for and pay all past due real estate taxes and assessments at or prior to Closing. This obligation shall survive Closing. Other regular and customary costs and expenses related to the Lot shall also be prorated based on the date of Closing.

9. Title. Seller shall order a commitment for an owner's policy of title insurance from a title company acceptable to Purchaser (the "Title Policy") within ten (10) days of the date of this Agreement. After Purchaser has received both the title commitment and the Survey described in Section 10 below (if obtained), both in a form satisfactory to Purchaser, the Purchaser shall deliver written notice of any objections Purchaser has to the title commitment. Seller shall have five (5) days from receipt of such notice of objections to provide written notice to Purchaser as to whether Seller will cure such objections at or before Closing. If Purchaser notifies Seller of the existence of defects rendering title unmarketable and should Seller fail to effect cure of such defects by Closing, Purchaser may, at its option: (1) extend the time for Seller's performance hereunder only if Seller so requests, (2) waive such objections, or (3) terminate this Agreement.

10. Survey. Within ten (10) days of the date of this Agreement, Purchaser may order, at its expense, a new ALTA survey of the Lot (the "Survey"), showing the legal description of the Lot, any boundary encroachments that may impact the Lot, all easements affecting the Lot and such other matters desired by Purchaser.

11. Environmental Matters. Purchaser may, at its expense, conduct such environmental site evaluations of the Lot as it deems appropriate including, without limitation, a Phase I and Phase II environmental site assessment and/or a Baseline Environmental Assessment (collectively, the "Site Investigation Reports").

12. Representations and Warranties of Seller. Seller hereby represents and warrants to Purchaser that to the best of Seller's knowledge, as of the date hereof and on the date of Closing, which representations and warranties shall survive Closing, but without additional investigation by Seller:

A. Seller has the right, power and authority to enter into this Agreement and to sell the Lot in accordance with the terms hereof, and Seller has granted no option or right of first refusal to any other person or entity to purchase the Lot and has not entered into any contract to sell the Lot as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Seller are and shall be duly authorized to sign the same on Seller's behalf and to bind Seller thereto.

B. Seller has not received any notice of, and has no knowledge of, existing violations on the Lot or any portion thereof of any zoning, building, fire, health, pollution, environmental protection, hazardous or toxic substance or waste disposal law or ordinance.

C. At Closing, there will be no parties in possession of the Lot or entitled to possession thereof other than Seller. There will be no leases, agreements, options or other instruments or agreements in effect with respect to the Lot.

D. There are no existing or pending condemnations or sales in lieu thereof with respect to the Lot, or any part thereof, nor have any such actions, suits, proceedings or claims been threatened or asserted.

E. Seller has the right to, and will convey to, Purchaser the Property pursuant to the Warranty Deed.

F. All general real estate related property taxes and assessments shall have been paid when due. There are no delinquent assessments. Except for any ordinary accruals of dues, no future assessments against the Lot have been announced.

G. There is no litigation, proceeding or investigation pending or, to Seller's knowledge, threatened against or involving Seller or the Lot, and Seller does not know or have reason to know of any grounds for any such litigation, proceeding or investigation, which could have an adverse impact on Purchaser or Purchaser's title to or use of the Lot, either before or after Closing.

H. All federal, state and local real estate, personal property and other taxes relating to the Lot (other than those not currently due and payable) shall be properly paid on or before Closing. Seller has not received any notice of assessment or proposed assessment in connection with the Lot.

I. Seller is not a "foreign person" as that term is defined in section 1445 of the Internal Revenue Code of 1986, as amended.

J. The Lot and Seller are in full compliance with all requirements of federal, state and local environmental, health or safety laws, regulations and administrative or judicial decrees, as amended (the "Environmental Laws").

K. With the exception of the documents provided by Seller to the Purchaser, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Lot of which Seller is aware or that are in Seller's possession or control.

13. Representations and Warranties of Purchaser. Purchaser hereby represents and warrants to Seller, which representations and warranties shall survive Closing, that as of the date hereof, and on the date of Closing:

A. Purchaser has the full power and authority to execute, deliver and perform this Agreement and all of Purchaser's obligations under this Agreement; and

B. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Purchaser are and shall be duly authorized to sign the same on Purchaser's behalf and to bind Purchaser thereto.

14. Hold Harmless. Seller agrees to hold Purchaser and its managers, members, and successors and assigns harmless from and against any and all liabilities, claims, demands, and expenses, of any kind or nature, including but not limited to, all expenses related thereto, including, without limitation, court costs and attorney's fees for matters (i) arising or accruing prior to Closing and which are in any way related to the ownership, maintenance, or operation of the Lot; and/or (ii) arising from or related to the inaccuracy or breach of any of Seller's representations and warranties. Purchaser agrees to hold Seller and its managers, members, and successors and assigns harmless from and against any and all liabilities, claims, demands, and expenses, of any kind or nature, including but not limited to, all expenses related thereto, including, without limitation, court costs and attorney's fees for matters (i) arising or accruing after Closing and which are in any way related to Purchaser's ownership, maintenance, or operation of the Lot; and/or (ii) arising from or related to the inaccuracy or breach of any of Purchaser's representations and warranties. It is expressly stipulated and agreed that the provisions of this Section shall survive Closing.

15. Default and Remedies.

A. Purchaser's Default; Seller's Remedy. If the Purchaser fails to close on the purchase of the Lot, Seller may, as its sole and exclusive remedy terminate this Agreement by giving an appropriate Notice of Default as provided below.

B. Seller's Default; Purchaser's Remedies. In the event Seller fails to timely perform any material act, or provide any material document or information required to be provided by Seller, or in the event any Representation and Warranty made by Seller pursuant to this Agreement is untrue when made, then Purchaser shall be entitled to either (i) terminate this Agreement, and seek Purchaser's actual damages arising from Seller's breach; or (ii) seek specific performance of this Agreement, and seek Purchaser's actual damages provided, however, there will be no specific performance if Seller's failure to close is caused by its inability to clear a title exception, and in such event Purchasers' damages will be limited to its direct out-of-pocket costs for entering into this Agreement.

C. Notice of Default. In the event either party declares the other to be in default, such declaration shall be in writing, with an outline of the actions required to cure such default. The recipient of such notice of default shall have 30 days to cure the alleged default.

16.

17. Sale and Assignment of Agreement. Purchaser shall have the right to assign all of its rights and delegate all of its obligations under this Agreement to another entity, provided however, that no assignment shall operate as a release of the Purchaser.

18. Confidentiality. The parties hereto agree to keep the terms and provisions of this Agreement strictly confidential with the exception of disclosures to their respective attorneys, financial consultants, lenders, investors and other persons or entities necessary for consummation of this Agreement and for Purchaser’s purposes as provided above.

19. Miscellaneous.

A. TIME IS OF THE ESSENCE OF THIS AGREEMENT.

B. This Agreement shall be governed by and construed under the laws of the state of Michigan.

C. This Agreement supersedes all prior discussions and agreements between Seller and Purchaser with respect to the conveyance of the Lot and all other matters contained herein and constitutes the sole and entire agreement between Seller and Purchaser with respect thereto. This Agreement may not be modified or amended unless such amendment is set forth in writing and signed by both Seller and Purchaser.

D. All notices, payments, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served effective on the second (2nd) business day after being deposited in the United States mail, postpaid and registered or certified with return receipt requested; or when sent by private courier service for same-day delivery or one day after being sent by private courier service for next-day delivery. Notices shall be sent via e-mail and also to the respective addresses set forth below:

To Seller: CITY OF BUCHANAN  
ATTN: \_\_\_\_\_  
302 N. Redbud Trail  
Buchanan, MI 49107  
E-mail: \_\_\_\_\_

To Purchaser: MICHIGAN HOUSING PARTNERSHIP ,LLC  
ATTN: Thomas M. Larabel  
795 Clyde Ct., SW  
Byron Center, Michigan 49315  
tlarabel@allenedwin.com

With a copy to: Eric J. Guerin  
2186 E. Centre Ave.  
Portage, Michigan 49002  
eguerin@allenedwin.com

Brian Farkas  
bfarkas@allenedwin.com

Alexandra Kruh  
[atyra@allenedwin.com](mailto:atyra@allenedwin.com)

E. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

F. Allen Edwin Realty, L.L.C., is a broker for Purchaser, and it waives any buyer-side commission. City has no broker and no obligation for any commissions to any real estate agent or broker.

G. Seller and Purchaser agree that in the event the other developer that won the other four (4) lots, as described in Exhibit A, does not fulfil its obligation to the City, Purchaser shall have the right of first refusal to purchase those four (4) lots for the same price as outlined here.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

SELLER:  
CITY OF BUCHANAN

\_\_\_\_\_  
By:  
Its:

PURCHASER:  
MICHIGAN HOUSING PARTNERSHIP, LLC

\_\_\_\_\_  
By: Thomas Larabel  
Its: Vice President

**EXHIBIT A**  
8 Lots  
City of Buchanan, Berrien County, Michigan

Lots to Purchase:

| <b>PARCEL NO.</b>    | <b>ADDRESS</b>       |
|----------------------|----------------------|
| 11-58-2000-0054-00-4 | 405 Elizabeth Street |
| 11-58-2000-0172-00-7 | 420 Elizabeth Street |
| 11-58-2000-0309-00-2 | 314 Arctic Street    |
| 11-58-2000-0216-00-4 | 503 Arctic Street    |
| 11-58-2000-0333-00-1 | 418 Fulton Street    |
| 11-58-1350-0051-00-5 | 724 W Roe Street     |
| 11-58-2000-0147-00-2 | 907 Victory Street   |
| 11-58-2000-0360-00-8 | 1106 Victory Street  |

Lots subject to Purchaser's First Right of Refusal, as described in 19(G) of this Agreement:

| <b>PARCEL NO.</b>    | <b>ADDRESS</b>       |
|----------------------|----------------------|
| 11-58-2000-0057-00-3 | 411 Elizabeth Street |
| 11-58-2000-0044-00-9 | 416 Bluff Street     |
| 11-58-2000-0043-00-2 | 418 Bluff Street     |
| 11-58-2000-0364-00-3 | 1104 Victory Street  |



Date: 4/8/2026  
To: City Commission  
From: Kalla Langston-Weiss, City Clerk  
Subject: Discussion of Dial-A-Ride Millage Renewal, Agreement Extension, and Potential Rate Reduction

## Overview

At prior meetings, the City Commission postponed action on the attached resolution to allow additional time for the City to work with the City of Niles and the Niles Dial-A-Ride Transportation System (DART) on an addendum to the Buchanan Service Agreement. The purpose of the addendum was to confirm the continued provision of public transportation services for Buchanan residents and to allow the City to review whether a reduced millage rate would be appropriate before asking voters to consider renewal of the millage.

The addendum has now been worked out with the City of Niles and extends the Buchanan Service Agreement through December 31, 2030. With that agreement in place, Administration is bringing this item back to the City Commission for consideration and recommends moving forward with a reduced millage rate of **0.80 mill**.

## Background

The City of Buchanan has historically levied a millage to fund public transportation services, ensuring residents have access to essential mobility options, including transportation for medical appointments, employment, shopping, and other daily activities. This service is currently provided through the Niles Dial-A-Ride system.

The public transportation millage was previously being considered at 1.00 mill, which was projected to generate approximately \$120,049 annually. However, the current estimated annual service cost is approximately \$90,000. Now that the service agreement addendum with Niles has been completed, staff has reviewed the projected revenue needs and believes a reduced rate of 0.80 mill would more closely align with the anticipated cost of service while still providing a reasonable margin for continued public transportation operations.

## Proposal Details

Staff worked with the City of Niles and DART regarding an addendum to the Buchanan Service Agreement for continued public transportation services. The addendum extends the agreement through December 31, 2030, unless earlier terminated in accordance with the terms of the agreement. The scope of services, compensation, fees, and

## Memorandum

payment terms remain governed by the original agreement unless otherwise amended in writing by mutual agreement of the parties.

With the addendum now in place, Administration recommends that the City Commission proceed with updated ballot language for a Dial-A-Ride public transportation millage renewal at a reduced rate of 0.80 mill.

Projected annual revenues at alternative millage rates are as follows:

- 1.00 mill → approximately \$120,049
- 0.90 mill → approximately \$108,044
- 0.85 mill → approximately \$102,041
- 0.80 mill → approximately \$96,039
- 0.75 mill → approximately \$90,036, approximately break-even
- 0.70 mill → approximately \$84,034, below current estimated cost

A rate of 0.80 mill is projected to generate approximately \$96,039 annually, compared to the current estimated annual service cost of approximately \$90,000. This rate would reduce the proposed millage from the previously considered 1.00 mill while still supporting continued Dial-A-Ride services for Buchanan residents.

### Ballot Language

Because the proposed millage rate has been revised from 1.00 mill to 0.80 mill, the ballot language and estimated revenue figures should be updated before final Commission consideration. The updated ballot language should reflect the revised rate of 0.80 mill and the estimated first-year revenue of approximately \$96,039.

### Recommendation

Administration recommends that the City Commission approve the addendum to the Buchanan Service Agreement with the City of Niles, extending the agreement through December 31, 2030, and proceed with updated ballot language placing a Dial-A-Ride public transportation millage renewal before the voters at a reduced rate of **0.80 mill**. For the November 3<sup>rd</sup>, 2026, Ballot.



**CITY OF BUCHANAN, COUNTY OF BERRIEN  
RESOLUTION 2026.06/11**

**A RESOLUTION TO SUBMIT TO THE ELECTORS A PROPOSAL FOR THE RENEWAL OF A MILLAGE FOR PUBLIC TRANSPORTATION PURPOSES NILES DIAL-A-RIDE (DART) ON NOVEMBER 3<sup>RD</sup>, 2026, ELECTION**

**WHEREAS**, the City of Buchanan has previously authorized a millage for the purpose of providing public transportation services, including the operation of the Dial-A-Ride Transportation System; and

**WHEREAS**, the City Commission has determined that it is in the best interest of the City to renew said millage in order to continue funding public transportation services for residents; and

**WHEREAS**, the City Commission desires to submit to the electors of the City of Buchanan a proposal to renew a millage of 0.80 mill for a period of four (4) years, to be levied in 2027 through 2030, inclusive;

**1. Ballot Proposal.** The following proposition shall be submitted to the qualified electors of the City of Buchanan at an election to be held on Tuesday, November 3, 2026:

**City of Buchanan Proposal  
Dial-A-Ride Millage Renewal**

*Shall the City of Buchanan be authorized to renew and levy a total of 0.80 mill on the taxable value of all taxable property in the City of Buchanan, which is equal to \$.80 per each \$1,000 of taxable value, for the purpose of providing public transportation including the operation of the "Dial-A-Ride" Bus System, currently operated by Niles Dial-A-Ride, more commonly known as "DART," and more properly known as the "Dial-A-Ride Transportation System," for a period of four (4) consecutive years, to be levied in 2027, 2028, 2029, and 2030? The amount of revenue generated in the first year of the levy (2027) will be approximately \$96,039.00. The proposed millage is a renewal of a previously authorized millage.*

**2. Certification.** The City Clerk is hereby directed to certify this resolution and ballot language to the Berrien County Clerk and any other required officials within the timeframes prescribed by law.

**3. Authorization.** The City Clerk and City officials are authorized to take all necessary actions to comply with election laws and to place this proposal on the ballot.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Buchanan City Commission at a regular meeting held on June 8<sup>th</sup>, 2026, in accordance with the Open Meetings Act, Act 267 of 1976, as amended, at which a quorum was present.

\_\_\_\_\_  
Kalla Langston- Weiss, City Clerk

\_\_\_\_\_  
Date

**INTERGOVERNMENTAL AGREEMENT FOR  
TRANSIT SERVICE**

This Intergovernmental Agreement for Transit Service ("Agreement") is made this \_\_\_ day of \_\_\_, 2026 ("Effective Date") by and between the City of Niles, Michigan, a Michigan home rule City, having the address of 333 North 2<sup>nd</sup> Street, Niles Michigan 49120 ("Niles") and the City of Buchanan, Michigan, a Michigan home rule city, having the address of 302 North Redbud Trail, Buchanan, Michigan 49107 (hereinafter "Buchanan") (each individually a "Party" and collectively the "Parties").

WHEREAS, Buchanan wishes to provide public bus transit services to its citizens and members of the public and have Niles Dial-A-Ride ("DART") service provide these same services through operation and maintenance of a public transit system for Buchanan pursuant to the terms of this Agreement;

WHEREAS, the Parties are authorized to enter into this Agreement under Michigan Public Act 35 of 1951, being MCL 124.1, et seq.; and

WHEREAS, the Parties find it in the best interest of the public health, safety and welfare to provide such transit service to Buchanan and the Parties now wish to formally memorialize their obligations related to providing the transit services specified in this Agreement.

NOW THEREFORE, in consideration of the mutual promises herein and other good and valuable consideration, the receipt and adequacy of which is acknowledged, the Parties agree as follows:

**1.0 Service**

1.1 General. Throughout the term of this Agreement, the City of Niles DART shall provide transit service as set forth below, in compliance with all applicable law, including without limitation applicable Federal law.

1.2 The City of Niles DART agrees to provide demand response and/or deviated fixed route transit service to the citizens of Buchanan and the surrounding area from 7:00 a.m. to 5:00 p.m. Monday through Friday and 10:00 a.m. to 3:00 p.m. on Saturday, with the exception of major holidays, training dates, and inclement weather closures as determined by the City of Niles and DART management.

1.3 Additional Service. Additional transit service may be provided by Niles DART, in its discretion, as Niles determines appropriate given the demand for service, available resources, and cost allocation. Additional transit service shall be at Niles' sole cost, unless the parties enter into a dated written amendment to this Agreement for additional services at a rate different from that set in this Agreement

1.4 Buses. Niles shall provide buses sufficient to operate during posted service hours. Buchanan shall not be responsible for capital rolling stock acquisition or for costs associated with replacement of buses necessary to provide service.

1.5 Marketing. Niles DART shall provide all marketing and advertising products, materials, route maps, and schedules for the Service.

## **2.0 Term and Termination.**

2.1 Term. This Agreement shall commence on the Effective Date, and shall continue in full force and effect until December 31, 2030, unless sooner terminated as herein provided. This Agreement shall only renew upon a dated written agreement between the parties.

2.2 Termination. Either Party may terminate this Agreement for cause at any time during the Term of this Agreement upon one hundred eighty (180) calendar day's prior written notice, for cause.

## **3.0 Payment**

3.1 Payment. During the term of this Agreement, Buchanan shall pay Niles DART for the Service the entire amount of Buchanan's revenue generated from its dedicated transportation millage (approximated to be \$90,000.00 per year). Payment shall be made following the State of Michigan tax schedule (remit taxes collected the 1<sup>st</sup>-15<sup>th</sup> of the month and the 16<sup>th</sup> through end of month, within 10 days). In the event of termination before the end of a fiscal year, the millage amount to be paid to Niles shall be prorated for the days of Service provided in that fiscal year.

## **4.0 Operation**

4.1 General. Niles DART agrees that the Service shall be operated consistent with the description under Section 1 of this Agreement, which may be modified from time to time upon execution of a dated written amendment to this Agreement, and consistent with the general practices and procedures of Niles DART.

4.2 Signage and Bus Stops. As of the signing of this agreement, there are no active bus stops, signs or shelters in the City of Buchanan. No new signs, stops, or shelters shall be erected on municipal property without the prior dated written agreement of the Parties. Costs associated with any construction, improvement, and/or maintenance of signage, bus stops, and/or bus shelters located on municipal property within the city limits of Buchanan shall be established as a part of the aforementioned agreement.

4.3 Fares. Fares will be set in accordance with the DART Fare Change policy, which requires a public hearing and review by the Niles City Council.

4.4 Hours of Operation. The Service shall be provided consistent with days and hours of operation, including holiday closures, of Niles DART.

4.5 General Manager. The Niles DART General Manager, or designee, shall be solely responsible for the day-to-day operations of the Service, including coordination and oversight of all transit-related consultants, oversight of all marketing activities, providing information about the Service to the public and business community, applying for and tracking grants, ridership and routing analysis, capital rolling stock maintenance; and acquisition, facility acquisition, construction and maintenance costs; complaint monitoring and response, and all other job functions as noted in the General Manager's Niles DART job description.

**5.0 Miscellaneous.**

5.1 Governing Law and Venue. This Agreement shall be governed by the laws of the State of Michigan and any disputes concerning the provisions hereof shall be brought in the court of competent jurisdiction located in the County of Berrien, State of Michigan.

5.2 No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by any Party shall not constitute a waiver of any of the other terms or obligations of this Agreement.

5.3 Integration. This Agreement constitutes the entire agreement between the Parties and supersedes all prior oral or written communications, discussions, negotiations and drafts.

5.4 Third Parties. There are no intended third-party beneficiaries to this Agreement.

5.5 Notice. Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class U.S. Mail to the Party at the address set forth on the first page of this Agreement.

5.6 Modification. This Agreement may only be modified or amended upon a dated written agreement of the Parties. No agent, employee, or representative of either Party is authorized to modify any term of this Agreement, either directly or impliedly by a course of action.

5.7 Governmental Immunity. Both Parties and their officers, attorneys and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities or protections provided by Michigan law. Notwithstanding any provision herein, Buchanan shall, to the extent allowed by law, indemnify and hold Niles harmless for any claim or cause of action or liability for same for any occurrence or incident prior to the date of this Agreement.

5.8 Assignment; Subcontracting. Neither Party shall assign or otherwise transfer any interest in this Agreement, or enter into any assignment of or subcontract for the provision of any of the Services to be performed under this Agreement, without the prior dated written consent of the other party.

5.9 Independent Contractor Relationship. The relationship of Niles DART to Buchanan is and shall continue to be that of an independent contractor and no liability or benefits, such as worker's compensation, pension rights or liabilities, arising out of or related to a contract for hire or an employer/employee relationship, shall arise or accrue to either party or either party's agents or employees as a result of the performance of this Agreement. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating an agency relationship, or a partnership or joint venture between the parties hereto, it being understood and agreed that none of the provisions contained herein, nor any acts of the parties hereto, shall be deemed to create any relationship between the parties hereto other than an independent contractor relationship.

5.10 Severability. If any one or more provisions of this Agreement or the application thereof to

any person or circumstance shall to any extent be declared or determined to be invalid or unenforceable, the validity, legality and enforceability of the remainder of this Agreement, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected or impaired thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

5.11 Captions. The headings of the sections and other subdivisions in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of this Agreement or in any way affect the same.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date

---

Mark Weedon, Mayor  
City of Buchanan, MI  
302 N. Redbud Trail  
Buchanan, MI 49047

---

Nick Shelton, Mayor  
City of Niles, MI  
333 N. Second Street  
Niles, Mi 49120

## **ADDENDUM TO SERVICE AGREEMENT**

This Addendum to the Buchanan Service Agreement is made effective as of May 11, 2026, and is incorporated into and made part of the Service Agreement titled Buchanan Service Agreement, by and between:

**City of Niles**  
and  
**City of Buchanan**

### **1. Extension of Term**

The parties agree to extend the term of the Buchanan Service Agreement. The Agreement shall remain in full force and effect through **December 31, 2030**, unless earlier terminated in accordance with the terms of the Agreement.

### **2. Scope of Services**

All services to be performed during the extended term shall continue to be governed by the original scope of services set forth in the Agreement, unless otherwise amended in writing by the parties.

### **3. Compensation**

Compensation, fees, and payment terms shall remain as stated in the Agreement unless otherwise modified in writing by mutual agreement of the parties.

### **4. No Other Changes**

Except as expressly modified by this Addendum, all terms, conditions, and provisions of the Agreement shall remain unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this Addendum as of the date first written above.

\_\_\_\_\_

Mark Weedon, Mayor  
City of Buchanan  
302 N. Redbud Trail  
Buchanan, Mi 49107



\_\_\_\_\_

Nick Shelton, Mayor  
City of Niles  
333 N. Second Street  
Niles, Michigan 49120

# Memorandum



Date: June 2, 2026  
To: Buchanan City Commission  
From: Tony McGhee  
**Subject: Application for USDA Funding to Support**

---

The purpose of this memorandum is to recommend that the City Commission authorize an application to the United States Department of Agriculture Rural Business Development Grant Program in the amount of \$203,142 for construction of a new public parking lot at the site of the former Nelson's Transfer Station. The grant would require a local match of \$71,375 from City funds.

The proposed parking lot would be constructed on the property that already serves as an informal parking lot near The Common. While the site is currently used for parking during the Farmers Market, concerts, and other downtown events, it is not improved to a standard that best supports the level of use it receives. Formalizing and improving this parking area would provide a cleaner, safer, and more functional public parking option in a location that is already serving that purpose.

The USDA Rural Business Development Grant Program is intended to support economic development and job creation projects in rural communities. The program provides grant funding to eligible public bodies, nonprofit entities, and other qualifying organizations for projects that support rural businesses and strengthen the local economy.

The program is a good fit for this project because reliable public parking is a core piece of downtown business infrastructure. Public parking may not always be the most visible economic development tool, but it directly impacts whether customers can conveniently access businesses, restaurants, events, and public spaces. For a downtown like Buchanan's, where small businesses rely on steady customer access and community events bring people into the central business district, parking is an important part of supporting continued economic activity.

This project also builds on work that has already been completed through the same USDA program. All design work for the proposed parking lot has already been completed under a

## Memorandum

previous USDA Rural Business Development Grant. Because the design phase has already been funded and completed, the City is now in a strong position to pursue construction funding and move the project from planning into implementation.

The new parking lot would also leverage other parking lot improvements planned for the downtown area in spring 2027. Or if funding needs necessitate, the project, if funded, could be pushed out to the City's FY 27/28 Fiscal Year. Those improvements are expected to update public parking throughout the central business district. Completing the former Nelson's Transfer Station lot as part of that broader effort would allow the City to take a more comprehensive approach to downtown parking rather than improving individual lots in isolation. Together, these projects would help create a more functional public parking system for residents, visitors, businesses, and event attendees.

Good public parking is especially important for downtown businesses. Customers are more likely to stop, shop, eat, and spend time downtown when parking is convenient, visible, and easy to use. Inadequate or poorly maintained parking can create friction for visitors and limit the ability of downtown businesses to capture customer traffic. Improving this lot would help support existing businesses while also positioning the downtown for additional investment and growth.

The location is also important because of its proximity to The Common. The Common hosts many of the City's major downtown events, including the Farmers Market, concerts, and other community gatherings. These events bring people into the downtown and create opportunities for additional spending at nearby businesses. Improving the parking lot next to The Common will better support those events, improve the experience for attendees, and help downtown businesses benefit from the foot traffic these activities generate.

### **Recommendation**

Administration recommends that the City Commission authorize the submission of an application to the USDA Rural Business Development Grant Program in the amount of \$203,142 for construction of the public parking lot at the former Nelson's Transfer Station site, with a City match of \$71,375, and authorize the City Manager to execute any necessary documents related to the application.

### **Attachment A: Resolution for USDA RDBG Grant Application**

# Attachment A



CITY OF BUCHANAN  
COUNTY OF BERRIEN, STATE OF MICHIGAN

A RESOLUTION TO APPROVE THE SUBMISSION OF A RURAL BUSINESS  
DEVELOPMENT GRANT APPLICATION  
FOR THE CITY OF BUCHANAN DOWNTOWN PARKING LOT CONSTRUCTION  
PROJECT

RESOLUTION ##

WHEREAS, the City of Buchanan has identified the need for construction and improvement of the public parcel on Oak Street and Charles Court which was the former home of the Nelson transfer Station. The parcel is in the downtown district and the proposed lot would support business development, economic vitality, tourism, and public accessibility; and

WHEREAS, the parking lot serves surrounding downtown businesses in the central business district, community gathering spaces, and visitors utilizing The Common and adjacent public event spaces; and

WHEREAS, the proposed project will improve the functionality, appearance, accessibility, and long-term usability of an underutilized lot that would support commercial activity and community events; and

WHEREAS, the City of Buchanan recognizes the importance of maintaining and improving infrastructure that supports local businesses, encourages downtown investment, and enhances the visitor experience; and

WHEREAS, the City of Buchanan is hereby making a financial commitment to the project in the amount of \$71,375 in matching funds from the City of Buchanan; and

NOW THEREFORE, BE IT RESOLVED, that the City Commission of the City of Buchanan hereby authorizes the submission of a Rural Business Development Grant FY 2026 application for \$203,142 (74%), and further resolves to make available its financial obligation in the amount of \$71,375 (26%) of the total estimated project cost of \$274,517 during the XX fiscal year.

AYES:

NAYES:

ABSENT:

MOTION XX.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of the City of Buchanan at their Commission Meeting held on Date, at Time p.m. in Buchanan, Michigan, with a quorum present.

Name, City Clerk Date

**RESOLUTION OF MEMBERS OR STOCKHOLDERS**

City of Buchanan

*(Name of Association)*

302 N Redbud Trail Buchanan, Michigan 49107

*(Address, including Zip Code)*

RESOLVED, that the Governing Board of this Association be and it hereby is authorized and empowered to take all action necessary or appropriate –

- 1. To obtain for and on behalf of the Association through the United States Department of Agriculture (USDA) or any other Governmental agency:
  - (a) A loan in a sum not to exceed \$ \_\_\_\_\_;
  - (b) A grant in a sum not to exceed \$ 203,142 \_\_\_\_\_;
 to be advanced by the lender or grantor in one or more advances at such time or times as may be agreed upon.
- 2. In case of a loan or grant or both -
  - (a) For the execution of such application or applications (including exhibits, amendments and/or supplements thereto) as may be required;
  - (b) For the execution and delivery to the lender or grantor of all such written instruments as may be required in regard to or as evidence of such loan or grant; and
  - (c) In its judgment to carry out the terms of this resolution.
- 3. And in case of a loan -
  - (a) To obligate this Association for the repayment of the loan at such rates of interest and on such other terms and conditions as the Governing Board shall deem proper;
  - (b) To pledge, hypothecate, mortgage, convey, or assign property of this Association of any kind and in any amount now owned or hereafter acquired, as security for any or all obligations (past, present and/or future) of this Association to such lender; and
  - (c) From time to time to pay, extend, or renew any such obligations.

**CERTIFICATION**

I, the undersigned, as City Clerk \_\_\_\_\_ of the above named Association, hereby  
*(Secretary) (Acting Secretary)*

certify that said Association on the 8th \_\_\_\_\_ day of June \_\_\_\_\_, 2026 , had \_\_\_\_\_  
*(Number)*

Commission Members \_\_\_\_\_ ; that \_\_\_\_\_ of these  
*(members) (stockholders) or (shares of voting stock outstanding)*

constituted a quorum; that \_\_\_\_\_ said members or stockholders or shares of voting stock were present at a meeting of the members or stockholders duly called and held on the 8th \_\_\_\_\_ day of June \_\_\_\_\_ , 2026 ; that the foregoing resolution was adopted at such meeting by the affirmative vote of \_\_\_\_\_ said members or stockholders or shares of voting stock; and that said resolution has not been rescinded or amended in any way.

Dated this day 8 \_\_\_\_\_ of June \_\_\_\_\_ , 2026 .

Secretary of City of Buchanan

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

# Memorandum



Date: May 28, 2026

To: City Commission

From: Harvey Burnett, Chief of Police

**Subject: Revision to Bicycle Ordinance (Chapter 98, Article VI)**

---

## Background

There has been an increase in the use of electronic bicycles and other motorized and nonmotorized coaster toys throughout the city, especially in the downtown area. Unfortunately, this increases the risk of harm to pedestrian traffic on sidewalks, as well as to vehicular traffic in the roadway. The current Bicycle ordinance is obsolete and does not address such devices that are in use.

## Recommendation

The Bicycle Ordinance (Chapter 98, Article VI) has been revised and vetted with the City's legal team. Therefore, I would like to recommend that this amended ordinance be brought to the Commission for adoption.

CITY OF BUCHANAN  
BERRIEN COUNTY, MICHIGAN  
ORDINANCE No. 2026.08/453

AN ORDINANCE TO AMEND CHAPTER 98, ARTICLE VI, OF THE CITY OF BUCHANAN CODE  
TO REGULATE THE RIDING OF BICYCLES IN THE CITY AND TO REPEAL ALL ORDINANCES  
IN CONFLICT HEREWITH

The City of Buchanan ORDAINS:

Section 1. Amend title ARTICLE VI – BICYCLES of the City of Buchanan Code.

Chapter 98, Article VI, Bicycles of the City of Buchanan Code (“Code”) is hereby amended to read, in its entirety:

CHAPER 98, ARTICLE VI – **BICYCLES AND COASTER TOYS**

Section 2. Amend Section 98-161 of the City of Buchanan Code.

Chapter 98, Article VI, Section 161 the City of Buchanan Code (“Code”) is hereby amended to read, in its entirety:

**Sec. 98-161. Penalty.**

Any person violating any of the provisions of this article shall be deemed guilty of a civil infraction and shall be punished as municipal civil infraction as provided in section 1-15 of this Code.

Section 3. Rescind Section 98-162 of the City of Buchanan Code.

Chapter 98, Article VI, Section 162 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

**Sec. 98-162. Rescinded. License and tag required; application; fees; altering license plate or serial number.**

~~No person shall operate a bicycle upon the public streets of the city without a license having been first obtained therefor by the owner thereof. An application for a license must be filed with the police department giving, the name and address of the owner of the bicycle together with the description of the bicycle, including its name, serial number and any number, letter or sign by which the same may be identified. The police department shall issue a license for operation of said bicycle which shall be valid for the life of the bicycle and which shall be transferred as an incident to a transfer of the ownership thereof. The fee for registration and license shall be as set by resolution of the city commission from time to time. The fee for any transfer of such license shall be as set by resolution of the city~~

~~commission from time to time. A metal tag with a distinctive color or insignia shall be issued by the police department to the owner of each license granted. The metal tag shall be firmly affixed to the bicycle in such place and in such manner as shall be determined by the police department. It shall be unlawful for any person to remove, destroy, mutilate or alter any license plate, seal or registration card. It shall also be unlawful for any person to willfully or maliciously remove, destroy or mutilate or alter the number of any bicycle frame licensed pursuant to this article. Nothing in this article shall prohibit the police department from stamping numbers on the frames of bicycles on which no serial numbers can be found, or on which the number is illegible or insufficient for identification purposes.~~

Section 4. Rescind Section 98-163 of the City of Buchanan Code.

Chapter 98, Article VI, Section 163 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

**Sec. 98-163. Rescinded. Transfer of license; replacement licenses.**

- ~~a) Transfer of license as provided for in this article shall be subject to the following conditions: The purchaser shall present a bill of sale and apply to the police department for transfer of license within seven days following such purchase. If the bicycle was purchased from a minor child under the age of 21 years, the bill of sale shall be signed by a parent or guardian of such minor child.~~
- ~~b) Lost, stolen, destroyed or mutilated license plates shall be replaced by procuring an entirely new license, as if no license had ever been procured. The applicant for a replacement license shall report the facts concerning the loss, theft, destruction or mutilation of the original license plate to the police department.~~

Section 5. Amend Section 98-164 of the City of Buchanan Code.

Chapter 98, Article VI, Section 164 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

**Sec. 98-164. Operation of Bicycles.**

(a) Definitions

- (1) “Bicycle” means a device propelled by human power upon which a person may ride, having either 2 or 3 wheels in a tandem or tricycle arrangement, to include electric bicycles or motor assisted devices, except mobility devices for people with disabilities are not included.
- (2) “Electric bicycles” and “Class 1, Class 2, and Class 3 electric bicycles” have the meanings set forth in MCL 257.13e and include electric bicycles having either two or three wheels in a tandem or tricycle arrangement.

- (3) "Quadracycles" has the meaning set forth in MCL 257.7b and a person operating a quadracycle is subject to all of the duties under MCL 257.660 and MCL 257.662.
  - (4) "Highway or street" means the entire width of the established right of way of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.
  - (5) "Pathway" means a paved area in a public park not part of a highway or street.
  - (6) "Recreational trail" means an unpaved area in a public park not part of a highway or street.
  - (7) "Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel.
  - (8) "Sidewalk" means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for the use of pedestrians. (MCL 257.60)
- (b) Except as provided in this section or in any park regulations or traffic control orders, bicycles may be operated in public parks, recreational trails and on sidewalks, but in single file only. Under all circumstances, the rider shall yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing any pedestrian. When approaching a pedestrian on a sidewalk, the speed of the bicycle shall be reduced to that which is no greater than necessary to permit continuance of the bicycle's operation without the rider's dismounting and shall not be increased until the pedestrian has been passed.
- (c) Except as otherwise provided below, no person shall operate a bicycle, electric bicycle or quadracycle upon a sidewalk, pathway, roadway or recreational trail in the following portions of the city:
- (1) Downtown District area: East Front Street from Redbud Trail West to Oak Street on the East.
  - (2) Downtown District area: East Front Street from Days Avenue South to East Roe Street Court Street on the North.
  - (3) Downtown District area: East Front Street from Main Street North to East Dewey Street on the South.
  - (4) Downtown District area: East Dewey Street East from Main Street East to Redbud Trail on the West.
- (d) No person shall operate a quadracycles on sidewalks.
- (e) Operation of Class 1 or Class 2 electric bicycles only is permitted on recreational trails that are at least 8' in width outside of the Downtown District areas as defined above.
- (f) A bicycle shall not be used to carry more people at 1 time than the number for which it is designed and equipped. (MCL 257.658(2))
- (g) Properly fitted and fastened bicycle helmets that meets federal standards established by the United States Consumer Product Safety Commission or the American Society for Testing and Materials ~~Crash helmets meeting or exceeding the requirements of the rules promulgated by the Michigan State Police in Mich. Admin~~

~~Rule 28.951, as amended~~, shall be worn on the head by all persons operating or riding an electric bicycle, as follows:

- (1) A person under 18 years of age operating or riding a class 3 electric bicycle of any class on a highway or street (MCL 257.662a(4)(b)).
  - ~~(2) A person less than 13 years of age operating a bicycle.~~
- (h) A person operating a bicycle or electric bicycle upon a roadway within the City has all of the rights and is subject to all of the duties applicable to the driver of a vehicle. (MCL 257.657)
- (i) A person riding upon a bicycle or electric bicycle shall not attach the same or himself to a ~~streetcar~~ or vehicle upon a roadway. (MCL 257.659)
- (j) A person operating a bicycle upon a roadway at less than the existing speed of traffic shall ride as close as practicable to the right-hand curb or edge of the roadway except as follows:
- (1) When overtaking and passing another bicycle or any other vehicle proceeding in the same direction.
  - (2) When preparing to turn left.
  - (3) When conditions make the right-hand edge of the roadway unsafe or reasonably unusable by bicycles, including, but not limited to, surface hazards, an uneven roadway surface, drain openings, debris, parked or moving vehicles or bicycles, pedestrians, animals, or other obstacles, or if the lane is too narrow to permit a vehicle to safely overtake and pass a bicycle.
  - (4) When operating a bicycle in a lane in which the traffic is turning right but the individual intends to go straight through the intersection.
  - (5) When operating a bicycle upon a 1-way roadway that has 2 or more marked traffic lanes, in which case the individual may ride as near the left-hand curb or edge of that roadway as practicable. (MCL 257.660a)
  - (6) When operating a bicycle in a designated bike lane.
- (k) Two or more individuals operating bicycles upon a roadway shall not ride more than 2 abreast except upon a path or portion of the roadway set aside for the use of bicycles. (MCL 257.660b)
- (l) A bicycle being operated on a roadway between 1/2 hour after sunset and 1/2 hour before sunrise shall be equipped with a lamp on the front that emits a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear that shall be visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. (MCL 257.662)
- (m) A bicycle shall be equipped with a brake that enables the operator to make the braked wheels skid on dry, level, clean pavement. (MCL 257.662)
- (n) Nothing in this section shall apply to individuals with bona fide disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

- (o) No parent or guardian shall authorize or knowingly permit their child or ward to violate any provisions of this article.
- (p) A person less than 13 years of age shall not operate an electric bicycle on a roadway, where a sidewalk is present.
- (q) The chief of police is authorized to issue traffic control orders prohibiting the riding of bicycles upon sidewalks, recreational trails, parks or other public property.
- (r) A person who violates this section or a traffic control order or park regulation issued pursuant to this section is responsible for a **municipal** civil infraction.

~~It shall be unlawful:~~

- ~~(a) For any person to operate a bicycle upon the streets, alleys or public ways of the city unless the same is in good mechanical condition:~~
- ~~(b) For more than one person to ride on a bicycle at the same time, unless the bicycle has been designed for more than one passenger, with a regular and firmly attached seat for each person. The number of riders shall in no case exceed the number of such seats:~~
- ~~(c) For any person to operate a bicycle from an hour after sundown to one hour before sunrise unless the bicycle shall be equipped with a lighted white light on the front thereof, visible under normal atmospheric conditions from a distance of at least 300 feet in front of such bicycle, and also equipped with a mirror reflector or lamp on the rear showing a red light under like conditions from a distance of at least 200 feet to the rear of such bicycle, which lamps and/or reflector shall at all times be in good mechanical condition and unobstructed as to visibility:~~
- ~~(d) For any person riding a bicycle to carry any package, bundle or article, or to engage in any activity which prevents the rider from keeping both hands upon the handlebars:~~
- ~~(e) For any persons to ride bicycles other than next to the righthand side of any roadway, or more than two abreast:~~
- ~~(f) For any person riding a bicycle to fail to yield the right-of-way to any pedestrian, or to operate the bicycle at such speed or in such a manner that the safety of one or more pedestrians is endangered:~~
- ~~(g) For any person riding a bicycle to attach the bicycle to any vehicle in motion, either by clinging or any other means, or to attach himself to the bicycle:~~
- ~~(h) For any person riding a bicycle to disobey the instructions of any official traffic sign, signal, control device or any traffic rule or regulation applicable to vehicles, unless otherwise specifically directed by a police officer:~~

Section 6. Add Section 98-16X of the City of Buchanan Code.

Chapter 98, Article VI, Section 16X the City of Buchanan Code (“Code”) is hereby added to read, in its entirety:

**Sec. 98-16X. Operation of coaster toys.**

## (a) Definitions

- (1) The definitions in Section 98-164 apply in this section.
- (2) “Coaster toy” means a motorized or nonmotorized skateboards, roller skates, roller blades, motorized or nonmotorized coaster toys (i.e., scooters), or motorized vehicle or similar device (i.e., Segways), other than a bicycle or electric bicycle. Mobility devices for people with disabilities are not included.

## (b) No person shall ride a coaster toy upon a sidewalk, pathway, roadway or recreational trail in the following portions of the city:

- (1) Downtown District area: East Front Street from Redbud Trail West to Oak Street on the East.
- (2) Downtown District area: East Front Street from Days Avenue South to East Roe Street Court Street on the North.
- (3) Downtown District area: East Front Street from Main Street North to East Dewey Street on the South.
- (4) Downtown District area: East Dewey Street East from Main Street East to Redbud Trail on the West.
- (5) Recreational trails within the City.

## (c) The chief of police is authorized to issue traffic control orders prohibiting the riding of coaster toys upon sidewalks, recreational trails, parks or other public property in other areas of the city not listed above.

## (d) Nothing in this section shall apply to individuals with bona fide disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

## (e) No person, while operating a coaster toy, shall indulge or engage in any kind of trick or unsafe operation, riding or use of such device.

(f) A person riding upon a coaster toy shall not attach the same or himself to a ~~streetcar~~ or vehicle upon a roadway. (MCL 257.659)

## (g) A person riding a coaster toy upon a roadway shall ride single file except on a path or part of a roadway designated for the exclusive use of those devices.

## (h) A person operating a coaster toy on a sidewalk, pathway, or recreational trail shall yield the right-of-way to a pedestrian and shall give an audible signal before overtaking and passing the pedestrian. When approaching a pedestrian on a sidewalk or pathway, the speed of the coaster toy shall be reduced to that which is no greater than necessary to permit continuance of operation without the rider's dismounting and shall not be increased until the pedestrian has been passed.

## (i) A person riding a coaster toy upon a roadway shall abide by all the rules of the roadway and shall not be operated at a speed of more than 25 miles per hour.

## (j) No parent or guardian shall authorize or knowingly permit their child or ward to violate any provisions of this article.

## (k) A coaster toy may be operated between 1/2 hour after sunset and 1/2 hour before sunrise provided the operator is equipped with a forward facing lamp that emits a white light visible from a distance of at least 500 feet to the front and with a rear facing red reflector that shall be visible from all distances from 100 feet to 600 feet

to the rear when directly in front of lawful lower beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. (MCL 257.662)

- (l) Properly fitted and fastened bicycle helmets that meets federal standards established by the United States Consumer Product Safety Commission or the American Society for Testing and Materials ~~Crash helmets meeting or exceeding the requirements of the rules promulgated by the Michigan State Police in Mich. Admin Rule 28.951, as amended;~~ shall be worn on the head by all persons operating a coaster toy, as follows:
  - (1) A person less than 19 years of age operating an **electric skateboard coaster toy on a highway or street public thoroughfare (MCL 257.658(4)).**
  - ~~(2) A person less than 13 years of age operating a coaster toy.~~
- (m) A coaster toy shall not be used to carry more people at 1 time than the number for which it is designed and equipped.
- (n) A person less than 13 years of age shall not operate a coaster toy on a roadway, where a sidewalk is provided. (MCL 257.658(9))
- (o) A person who violates this section or a traffic control order or park regulation issued pursuant to this section is responsible for a **municipal civil infraction under section 1-15 of the Code.**

Section 7. Amend Section 98-165 of the City of Buchanan Code.

Chapter 98, Article VI, Section 165 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

**Sec. 98-165. Rescinded. Sale or disposing of bicycle; report to police.**

~~Any person who sells or otherwise disposes of a bicycle licensed under this article shall report the fact to the police department within seven days following the sale or other disposition.~~

Section 8. Amend Section 98-166 of the City of Buchanan Code.

Chapter 98, Article VI, Section 166 the City of Buchanan Code (“Code”) is hereby rescinded to read, in its entirety:

**Sec. 98-165. Rescinded. Reciprocity in recognizing licenses.**

~~Valid bicycle licenses issued by other municipalities to their residents shall be recognized as valid within the city, if reciprocity is extended to residents of the city; provided, that if such person becomes a resident of the city such person shall procure a city bicycle license within 30 days of becoming a resident.~~

# Memorandum



Date: June 2, 2026  
To: Buchanan City Commission  
From: Tony McGhee  
Subject: Undeveloped Right-of-Way Vacation in Hobart Neighborhood

---

## Background

The purpose of this memorandum is to recommend that the City Commission consider vacating certain undeveloped public right-of-way areas located in the Hobart Street and South Red Bud Trail neighborhood. These areas were originally platted for public use, but were never developed into streets, alleys, sidewalks, utilities, or other active public infrastructure.

A public right-of-way is land reserved for public use, most commonly for roads, sidewalks, utilities, or access. In this case, the City has identified several public right-of-way areas that were originally intended for potential public access, but have remained undeveloped and unused for that purpose. These areas are shown on the maps included with the neighborhood communication previously sent to affected property owners.

The City invited residents along Hobart Street and South Red Bud Trail to a neighborhood meeting to discuss the potential vacation of these undeveloped rights-of-way. The purpose of that meeting was to review the location of the areas being considered, explain what vacation would mean for adjacent property owners, discuss the process and timeline, and receive input before bringing the matter forward for formal City Commission consideration. From a staff perspective, the City is unlikely to ever develop these right-of-way areas. Developing them would require significant public investment, including the potential construction of roads, extension of utilities, stormwater improvements, engineering, legal work, and long-term maintenance. Given the location and configuration of the area, the cost of extending this infrastructure would likely far exceed any potential increase in tax base or utility revenue that could be generated as a result.

In other words, from a cost-benefit perspective, maintaining these areas as public rights-of-way does not appear to provide a practical future benefit to the City. The City would retain responsibility and potential liability for land that is not being used for a public

## Memorandum

purpose and is not likely to be developed in the future. Vacating these areas would remove that ongoing responsibility while returning the land to more productive private use. The vacation would also provide a potential benefit to residents in the neighborhood by clarifying property boundaries and allowing adjacent property owners to address certain property line conflicts. In older platted areas, undeveloped rights-of-way can create confusion regarding maintenance responsibilities, access, ownership, and property limits. By vacating the unused right-of-way areas, the land would generally be divided between adjacent property owners, often along the centerline of the former right-of-way, unless otherwise determined through the vacation process.

This has the potential to help resolve or reduce some existing neighbor-to-neighbor property line issues in the area. While the City cannot resolve private disputes between property owners through the vacation alone, clarifying the status of these unused public areas may provide residents with a clearer path to addressing property boundaries, maintenance responsibilities, and future use of the land.

The proposed vacation is also consistent with good municipal property management. The City should periodically review undeveloped rights-of-way and public property interests to determine whether they continue to serve a public purpose. Where there is no realistic public use, and where the City is unlikely to make the level of investment necessary to develop the property, vacation can be an appropriate tool to reduce City liability, eliminate unnecessary maintenance concerns, and allow adjacent property owners to better use and manage the land.

### **Recommendation**

Administration recommends that the City Commission approve the vacation of the undeveloped right-of-way areas shown in the attached materials, subject to any required legal review, public notice, reservation of necessary utility easements, and completion of the appropriate documentation.

### **Attachment A: Map of right-of-way areas for vacation and associated legal descriptions**

# Attachment A





Map of undeveloped Right-of-Ways around Hobart Street Neighborhood for Potential Vacating

## DESCRIPTION OF PROPERTY

FOR

CITY OF BUCHANAN

Located in Section 35, T. 7 S., R. 18 W.

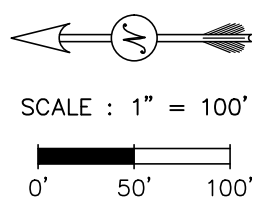
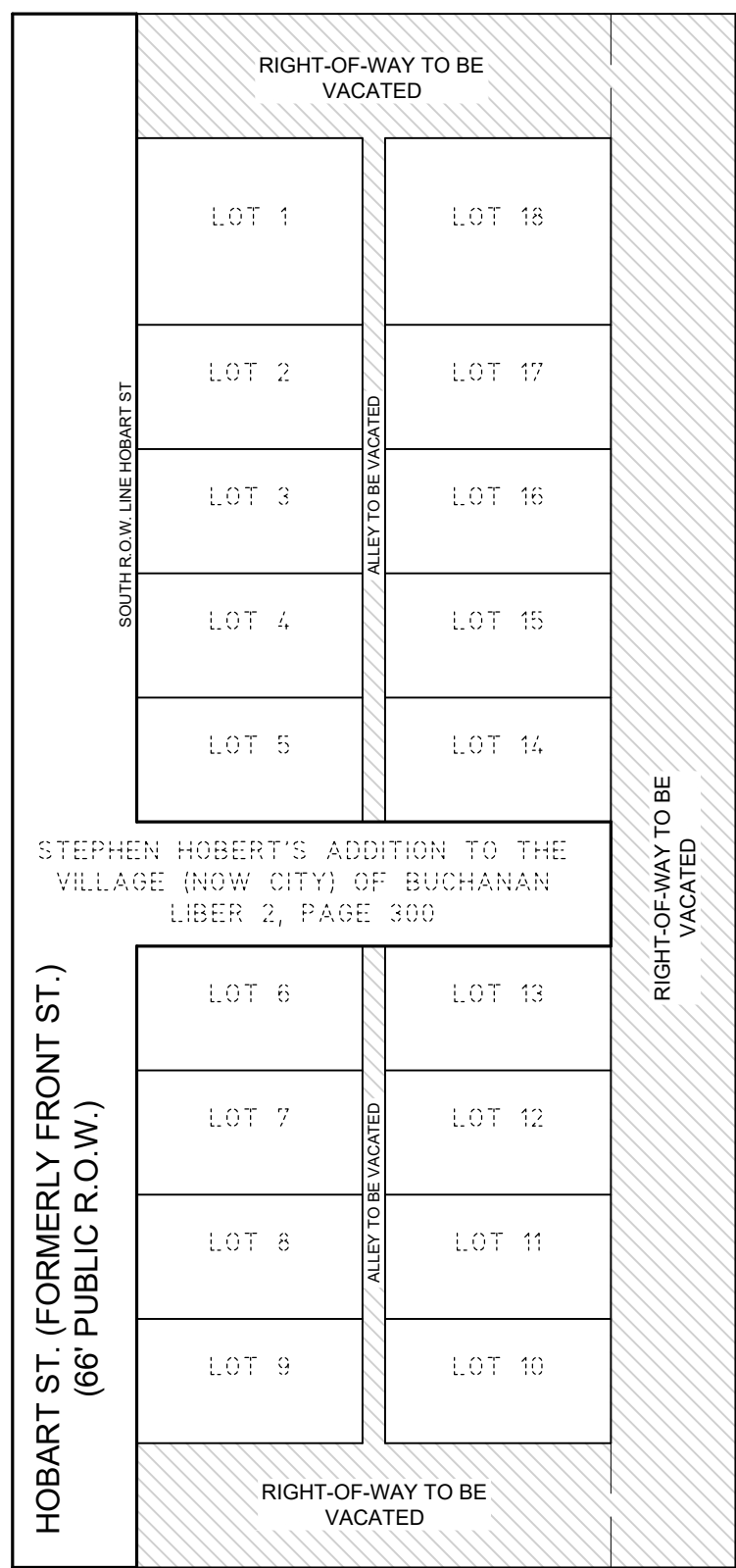
City of Buchanan, Berrien County, Michigan

## Right-of-Way to be Vacated:

Part of Stephen Hobert's Addition to the Village (now City) of Buchanan, as recorded in Liber 2 of Plats, Page 300, Berrien County Records being more particularly described as: All that part of the Westerly Street right-of-way lying South of the Southerly right-of-way line of Hobart Street (formerly Front Street) and being West of Lots 9 and 10 and the adjacent Alley; All that part of the Easterly Street right-of-way lying South of the Southerly right-of-way line of Hobart Street (formerly Front Street) and East of Lots 1 and 18 and the adjacent Alley; All that part of the Southerly Street right-of-way lying South of the South line Lots 10 through 18 as extended to the East and West lines of said Plat and between the Southeast corner of Lot 13 to the Southwest corner of Lot 14; All that part of the Alley right-of-way lying South of Lots 1 through 5 and North of Lots 14 through 18; All that part of the Alley right-of-way lying South of Lots 6 through 9 and North of Lots 10 through 13.

# EXHIBIT "A"

## RIGHT-OF-WAY VACATION



**Right-of-Way to be Vacated:**

Part of Stephen Hobert's Addition to the Village (now City) of Buchanan, as recorded in Liber 2 of Plats, Page 300, Berrien County Records being more particularly described as: All that part of the Westerly Street right-of-way lying South of the Southerly right-of-way line of Hobart Street (formerly Front Street) and being West of Lots 9 and 10 and the adjacent Alley; All that part of the Easterly Street right-of-way lying South of the Southerly right-of-way line of Hobart Street (formerly Front Street) and East of Lots 1 and 18 and the adjacent Alley; All that part of the Southerly Street right-of-way lying South of the South line Lots 10 through 18 as extended to the East and West lines of said Plat and between the Southeast corner of Lot 13 to the Southwest corner of Lot 14; All that part of the Alley right-of-way lying South of Lots 1 through 5 and North of Lots 14 through 18; All that part of the Alley right-of-way lying South of Lots 6 through 9 and North of Lots 10 through 13.

C:\GERTEN - 225099 - ROW Vacation\Hobert's Add.dwg - 5/5/14 - May 12, 2026 - 03:53pm

**Prein & Newhof**  
 Engineers • Surveyors • Environmental • Laboratory

1707 South Park St. Suite 200 t. (269) 372-1158  
 Kalamazoo, MI 49001 f. (616) 364-6955  
 www.preinnewhof.com info@preinnewhof.com

LOCATED IN : SECTION 35  
 TOWN 7 SOUTH, RANGE 18 WEST  
 CITY OF BUCHANAN,  
 BERRIEN COUNTY, MICHIGAN

Date : 05/12/2026 PAGE  
 Project No. 2250999 1 OF 1



Date: June 2, 2026  
To: City Commission  
From: Mike Baker, DPW Director  
**Subject: Authorization to Purchase New Mower for Oak Ridge Cemetery**

### **Background**

The purpose of this memorandum is to request City Commission authorization to purchase a new mower for cemetery operations.

The Cemetery lawn mower fleet is due for replacement and equipment updates. The City currently has two Toro mowers that have aged out and are in need of replacement. These mowers are used heavily during the mowing season and are important pieces of equipment for maintaining the Cemetery in a consistent and respectful condition.

A Request for Proposals for a new lawn mower was posted on the City's website and sent directly to prospective lawn equipment dealers. The City received thirteen (13) bids, twelve (12) of which were responsive to the specifications, which are summarized in the following bid tabulation and provided for Commission review.

After reviewing the submitted bids and equipment specifications, staff recommends that the City purchase the RZ 752I mower from Weldy's. The original quoted price from Weldy's was \$9,635.98. After further discussion with Weldy's regarding the bid and available discounts, an additional discount was applied, reducing the final purchase price to \$8,685.98. This reflects a \$950 reduction from the original quoted price.

While the recommended mower is the second-lowest bid received, staff believes it represents the best overall value for the City. The RZ 752I is a commercial-grade mower equipped with heavy-duty blade spindles, a 10-gauge deck, and recommended 500-hour service intervals versus the lowest priced responsive bid which is not considered commercial grade and has required 100-hour service levels.

For cemetery operations, the City needs a mower that can withstand frequent use, uneven ground, and the demands of maintaining a large public property throughout the mowing season. A more robust mower with less frequent maintenance requirements should reduce downtime, extend the useful life of the equipment, and lower the amount of staff time spent on service and repairs over time. While the initial purchase price is slightly higher than the lowest bid (\$8,685.98 vs. , the improved construction and reduced maintenance frequency make the RZ 752I the better long-term value for the City.

### **Recommendation**

# Memorandum

Based on price, equipment quality, operational needs, and long-term value, staff recommends approval of the purchase from Weldy's in the amount of \$8,685.98.

Recommended Action

| <b>Vendor</b>            | <b>Equipment</b>       | <b>Cost</b> | <b>Notes</b>                      |
|--------------------------|------------------------|-------------|-----------------------------------|
| Weaver Outdoor           | Grasshopper 225V-G4    | \$10,622.25 | Meets or exceeds bid requirements |
| Hollywood Small Engine   | Exmark Lazer ZE-52     | \$10,284    | Meets or exceeds bid requirements |
| Govmark                  | Toro 4000 Pro Series   | \$13,288    | Meets or exceeds bid requirements |
| Villwocks Outdoor Living | Badboy Maverick 54"    | \$7,586     | Do not have a 52" cut             |
| Hutson John Deere        | John deere Z930M ZTrak | \$13169.93  | Meets or exceeds bid requirements |
| Mid County Lawn & Garden | Model 72908            | \$13,400    | Meets or exceeds bid requirements |
| Mid County Lawn & Garden | Model 72956            | \$13,760    | Meets or exceeds bid requirements |
| Gardners Outdoor Power   | Ferris                 | \$11,999    | Meets or exceeds bid requirements |

**Memorandum**

|                        |                                 |             |                                   |
|------------------------|---------------------------------|-------------|-----------------------------------|
| Gardners Outdoor Power | Exmark Lazer Z Ultra cut Series | \$11,119    | Meets or exceeds bid requirements |
| Gardners Outdoor Power | Exmark Lazer Z Ultra Cut Series | \$9,679     | Meets or exceeds bid requirements |
| Weldy's                | RZ 552                          | \$7,985     | Meets or exceeds bid requirements |
| Weldy's                | RZ 752I                         | \$9,635.98  | Meets or exceeds bid requirements |
| Weldy's                | RZ 752K                         | \$10,135.98 | Meets or exceeds bid requirements |
|                        |                                 |             |                                   |

# Memorandum

14056 N Red Bud Trail  
 Buchanan, Michigan 49107  
 weldys.net  
 269-695-9009

**APPROVED**



City of Buchanan - DPW - Mike Baker  
 302 Red Bud Trail North  
 Buchanan, MI, United States 49107  
 269-591-0945

|               |                   |
|---------------|-------------------|
| Estimate #    | 4541              |
| Estimate Date | 02-11-26          |
| <b>Total</b>  | <b>\$8,685.98</b> |

ATTN: BID – Mower RZ 752I

| Item                                 | Description   | Unit Cost   | Quantity | Line Total  |
|--------------------------------------|---|-------------|----------|-------------|
| RZ 752I                              | RZ 752 MOWER W/ 52" DECK - VAN 28HP EFI   | \$11,499.99 | 1.0      | \$11,499.99 |
|                                      | Specifications<br>HORSEPOWER 28 hp<br>FUEL SYSTEM Electronic fuel injection (EFI)<br>FUEL TANK CAPACITY 11 gal.<br>DISPLACEMENT 810 cc<br>TRANSAXLES Hydro-Gear® ZT-4400<br>FORWARD GROUND SPEED 10 mph<br>REVERSE GROUND SPEED 5 mph<br>DECK WIDTH 52 in.<br>MOWING HEIGHT RANGE 1.5" - 5"<br>DECK CONSTRUCTION Fabricated from 10-gauge steel with a 10-gauge doubler in the spindle area and 1/2" reinforcement plates on the leading edge<br>CUTTING HEIGHT OPTIONS 13<br>BLADES 3 - MARBAIN® Hardened<br>FRONT TIRES 13 x 6.5-6<br>REAR TIRES 24 x 9.5-12<br>WEIGHT 1,319 lbs.<br>POWER SOURCE Gas<br>ENGINE GOVERNOR Mechanical<br>LUBRICATION SYSTEM Oil Guard™ with 500-Hour Service Interval<br>SPINDLE SHAFT DIAMETER 1 in.<br>SPINDLE BEARINGS 2.5" x 1" Dual Ball Bearing<br>SPINDLE HUBS 7.9" Cast Iron & Greaseable<br>USB AMPERAGE 3.15 A<br>FRONT SUSPENSION TRAVEL 2.68 in.<br>REAR SUSPENSION TRAVEL 2.68 in.<br>Serials: |             |          |             |
| RZ 2026 Instant Rebate               | RZ 700 Series<br><br>• Effective February 1– July 31, 2026<br>• Customers can take advantage of the financing AND the instant rebate.<br>• Rebates can be stacked with BAA & fleet programs.  | -\$1,500.00 | 1.0      | -\$1,500.00 |
| RZ 2026 Bid Award Assistance Program | RZ 700 Series   | -\$2,100.00 | 1.0      | -\$2,100.00 |
| ASE 900                              | [RZ 500, 700, & 900] 900 SERIES SUSPENSION SEAT   | \$641.99    | 1.0      | \$641.99    |
| Zero Turn Assembly                   | RZ Dealer Setup (60 minutes)  | \$144.00    | 1.0      | \$144.00    |
|                                      | SETUP PROCEDURES:<br>- Uncrate the unit<br>- Install the ground speed control levers<br>- Install the seat  |             |          |             |

# Memorandum

- Install the trailer hitch (if requested by the customer)
- Install the roll bar on unit
- Check engine oil level
- Check/Fill transmission oil level
- Check tire pressures
- Check mower blade bolt torq
- Check the deck lift rod timing
- Check and level the mower deck
- Check the mower deck drive belts
- Lubricate all grease and oil points
- Check/Add fuel
- Connect the battery cables
- Start the engine

**PERFORM THE SAFETY CHECKS:**

- Check for loose hardware
- Check all operator controls
- Perform safety interlock system check

|         |  |        |     |        |
|---------|--|--------|-----|--------|
| Freight | Shipping                                   | \$0.00 | 1.0 | \$0.00 |
|         | Originally \$200.00, less discount of 100% |        |     |        |
|         | Tax Exempt - Government                    | 0%     |     | \$0.00 |

## THIS IS AN ESTIMATE

### Disclaimer

This estimate is not guaranteed. The price named in the estimate is an approximation of the goods or services as described by the customer. The actual cost may change after all of the service elements have been negotiated and finalized. Estimates are valid for day of estimate only due to constant changes in cost of products and cost of service.

|                       |                   |
|-----------------------|-------------------|
| <b>Subtotal</b>       | <b>\$8,685.98</b> |
| Tax                   | \$0.00            |
| <b>Estimate Total</b> | <b>\$8,685.98</b> |

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



Date: June 2, 2026  
To: City Commission  
From: Mike Baker, DPW Director  
Subject: 2026 Asphalt patching, utility-cut restoration, mill and overlay program

**Background:**

A Request for Proposals for the 2026 Asphalt Patching, Utility-Cut Restoration, Mill and Overlay Program was posted on the City’s website and sent directly to prospective asphalt contractors. The project was divided into two separate work scopes: Work Scope 1 for full-depth asphalt patching and utility-cut restoration, and Work Scope 2 for mill and overlay/mill and fill work.

The City received two bids for the project, which are attached for the Commission’s review. After reviewing the submitted bids, it is my recommendation that Work Scope 1 be awarded to Astrong Construction in the amount of \$45,860. It is also my recommendation that Work Scope 2 be awarded to Rieth-Riley Construction in the amount of \$101,500.

Awarding the work in this manner provides the City with the most advantageous combination of bids for the respective work scopes and allows the City to proceed with the needed asphalt patching, utility-cut restoration, mill and overlay improvements during the 2026 construction season.

**Recommended Action:**

Motion to award Work Scope 1 of the 2026 Asphalt Patching, Utility-Cut Restoration, Mill and Overlay Program to Astrong Construction in the amount of \$45,860, and to award Work Scope 2 to Rieth-Riley Construction in the amount of \$101,500.

# Request for Proposals



Project Name: 2026 Utility Cut Restoration and Mill & Overlay Program  
 Issue Date: April 13, 2026  
 Bid Due Date: May 13, 2026 at 10am EST

---

**INVITATION TO BID**  
**2026 ASPHALT PATCHING, UTILITY-CUT RESTORATION,**  
**AND MILL & OVERLAY PROGRAM**

## 1. Project Summary

The City of Buchanan is soliciting sealed bids from qualified contractors to furnish all labor, material, equipment, supervision, traffic control, and incidentals necessary to complete asphalt patching, utility-cut restoration, and mill & overlay work at various roadway and parking lot locations within the City. The work is divided into two separately awardable work scopes:

### **Work Scope 1 – Full-Depth Asphalt Patching / Utility-Cut Restoration**

Sawcutting, removal, disposal, base repair as directed, tack/bond coat, hot mix asphalt placement, compaction, joint sealing, and all incidentals at the locations listed in the Bid Schedule.

### **Work Scope 2 – Mill & Overlay / Mill & Fill**

Cold milling, surface preparation, utility casting adjustment, tack/bond coat, asphalt replacement, compaction, pavement marking restoration, and all incidentals at the locations listed in the Bid Schedule.

The City reserves the right to award Work Scope 1, Work Scope 2, both or partial work scopes, or neither work scope, whichever is in the City's best interest.

## 2. Applicable Standards

Unless modified by these specifications, all work shall conform to the current editions in effect on the advertisement date of:

- MDOT Standard Specifications for Construction

## Request for Proposals

- MDOT Local Agency Program Hot Mix Asphalt Selection Guidelines
- Michigan Manual on Uniform Traffic Control Devices (MMUTCD), Part 6
- Applicable MDOT standard plans, special details, and Michigan test methods
- MIOSHA and all other applicable federal, state, and local requirements

Where these specifications are more stringent than a referenced standard, these specifications shall govern.

### 3. Scope of Work

#### **Work Scope 1 – Full-Depth Asphalt Patching / Utility-Cut Restoration**

At the locations listed in the Bid Schedule, the Contractor shall:

1. Field verify limits with the City before removal.
2. Sawcut pavement straight and square.
3. Extend removals to sound pavement and not less than 12 inches beyond the visible failed area or trench edge, unless otherwise directed by the City.
4. Where failure extends to underlying joints, concrete base, curb returns, or other structural features, extend the patch limits as directed by the City to provide a durable repair.
5. Remove and dispose of existing asphalt and unsuitable base material.
6. Restore base or subbase where directed by the City.
7. Clean the prepared surface and apply tack/bond coat to all vertical edges and contact surfaces.
8. Place HMA to match the existing work scope directed by the City, in lifts appropriate to the required thickness.
9. Compact each lift to MDOT requirements.
10. Seal all finished pavement joints.
11. Restore any disturbed pavement markings, castings, or appurtenances.

#### **Work Scope 2 – Mill & Overlay / Mill & Fill**

At the locations listed in the Bid Schedule, the Contractor shall:

1. Cold mill the existing HMA surface to a depth of 3 inches, unless otherwise directed by the City.
2. Remove and lawfully dispose of millings, unless the City directs otherwise in writing.
3. Clean the milled surface thoroughly.
4. Adjust valve boxes, manholes, and other utility castings to final grade.

## Request for Proposals

5. Apply tack/bond coat to the milled surface and vertical edges.
6. Place replacement HMA in lifts to achieve the specified compacted thickness.
7. Repair isolated failed areas or unstable base encountered after milling when authorized in writing by the City.
8. Restore all disturbed pavement markings and traffic-control devices.

### 4. HMA Materials and Quality Control

All HMA used on this project shall be selected in accordance with current MDOT and MDOT Local Agency Program requirements for the applicable traffic level and location. The successful bidder shall submit the following no later than ten (10) business days prior to paving:

- Job Mix Formula (JMF)
- HMA mix design information / HMA Application Table
- Proposed placement temperatures
- Contractor Quality Control Plan
- Name and qualifications of QC personnel/testing laboratory

No paving shall begin until the City or its representative has reviewed the required submittals.

### 5. Traffic Control, Access, and Coordination

The Contractor shall coordinate all work with the City so that roads, drives, parking lots, businesses, residences, and public facilities remain safely accessible throughout construction.

The Contractor shall:

- submit a traffic-control plan and proposed work schedule at least five (5) business days before starting work;
- maintain emergency vehicle access at all times;
- provide safe pedestrian accommodation where applicable;
- not close any street or lane without prior City approval;
- furnish, maintain, and remove all signs, barricades, flagging, plates, temporary patching, and other traffic-control devices required for the work;
- notify affected property owners/businesses at least 48 hours before work that materially affects access.

### 6. Schedule

## Request for Proposals

Anticipated start of work is **May 2026**, subject to weather and issuance of Notice to Proceed.

The successful bidder shall:

- begin work within forty-five (10) calendar days after Notice to Proceed; and
  - substantially complete all awarded work within 30 calendar days after work begins
- Bidders shall state their proposed total working days for completion in the Bid Form.

### 7. Measurement and Payment

This contract shall be awarded and paid on a **unit-price basis** using estimated quantities. Lump-sum pricing is not preferred for this work because actual field conditions may vary.

Estimated quantities are for bid comparison only. Final payment will be based on actual quantities authorized and accepted by the City.

No payment will be made for additional or extra work unless the City authorizes it in writing.

### 8. Bid Submittal Requirements

Each bid shall include, at a minimum:

- completed Bid Form and bid schedule;
- acknowledgment of all addenda;
- bid security in the amount of five percent (5%) of the total bid;
- certificate of insurance or evidence of insurability;
- list of at least three comparable municipal asphalt patching and/or mill & overlay projects completed within the last five years;
- name of proposed superintendent/project manager;
- proposed working days for completion.

### 9. Basis of Award

Award will be made to the lowest responsive and responsible bidder based on:

- Work scope 1 total,
- Work scope 2 total,
- combined total of both work scopes, or
- any combination deemed by the City to be in its best interest.

## Request for Proposals

The City reserves the right to reject unbalanced bids, waive minor irregularities, and verify bidder qualifications, references, and capacity before award.

### 10. Insurance and Bonding

The successful bidder shall furnish insurance acceptable to the City, including:

- Commercial General Liability
- Automobile Liability
- Workers' Compensation
- Employer's Liability

The City should also consider requiring performance and payment bonds if the final contract value or City policy warrants it.

### 11. Warranty

The Contractor shall warrant all work for a minimum period of **one (1) year** from final acceptance against defects in materials and workmanship. Any defective work identified during the warranty period shall be repaired at no cost to the City.

If the City has an adopted pavement-warranty policy that is more specific, that policy shall govern.

### 12. Standard Terms and Conditions

The following standard clauses shall apply to all Requests for Proposals (RFPs) issued by the City of Buchanan, State of Michigan. Submission of a proposal constitutes acknowledgment and acceptance of these terms.

#### Right to Reject or Accept Proposals

The City reserves the right to accept or reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to award the contract in whole or in part to the proposer deemed to be in the best interest of the City.

#### No Obligation to Award

Issuance of this RFP does not obligate the City to award a contract, and the City shall not be liable for any costs incurred by proposers in the preparation, submission, or presentation of proposals or in anticipation of award.

#### Proposal Costs

All costs associated with the preparation, submission, and presentation of a proposal shall

## Request for Proposals

be borne solely by the proposer. The City shall not be responsible for any costs or expenses related to this process.

### **Right to Negotiate**

The City reserves the right to negotiate with one or more proposers deemed most responsive and qualified, to request additional information or clarification, and to conduct interviews or presentations as necessary.

### **Proposal Validity**

All proposals shall remain valid and binding for a period of not less than ninety (90) days following the proposal due date unless otherwise specified in the RFP.

### **Addenda and Modifications**

Any interpretation, correction, or change to this RFP will be made by written addendum issued by the City. Only those communications identified by formal written addendum shall be binding.

### **Disclosure and Public Record**

Proposals submitted in response to this RFP become public records subject to disclosure under the Michigan Freedom of Information Act (FOIA), MCL 15.231 et seq., following award or rejection of all proposals.

### **Award and Contract Execution**

The successful proposer shall be required to enter into a written agreement with the City in a form acceptable to the City Attorney. The City reserves the right to accept or reject proposed contract terms and to make modifications in the best interest of the City.

### **Compliance with Laws**

The proposer shall comply with all applicable federal, state, and local laws, ordinances, codes, and regulations, including but not limited to those governing non-discrimination, safety, and employment.

### **Reservation of Rights**

The City reserves the right to:

1. Reject any proposal deemed non-responsive or non-responsible;
2. Withdraw or cancel the RFP at any time without obligation;
3. Negotiate with one or more proposers;
4. Postpone proposal submission or opening dates; and
5. Consider any other factors deemed to be in the City's best interest.

## Request for Proposals

### 13. Questions and Addenda

All questions shall be submitted in writing to the designated City contact no later than May 8 at 11am.

Only written addenda issued by the City shall be binding. Oral interpretations or instructions shall not be binding.

### 14. Bid Schedule

In order to be considered, the proposal must be received at the City of Buchanan, 302 N Redbud Trail, Buchanan MI 49107, on or before **May 13, 2026 at 10:00AM EST**. All proposals shall be in a sealed package marked: ATTN: BID – Asphalt Patching. Electronic bids are not accepted.

---

Please submit your sealed bid by **May 13, 2026 at 10:00AM EST** to:

Kalla Langston-Weiss, City Clerk  
302 North Red Bud Trail  
Buchanan, MI 49107

For any questions regarding the project, please contact:

Tony McGhee, City Manager  
[tmcghee@cityofbuchanan.com](mailto:tmcghee@cityofbuchanan.com)  
269-695-3844 ext. 15

## Request for Proposals

## PROPOSAL FORM

A contractor can bid Work Scope 1 OR Work Scope 2 or BOTH, and does not need to bid for every listing in Work Scope 2 to be considered.

| Work Scope 1                 |                       |           |                   |
|------------------------------|-----------------------|-----------|-------------------|
| Intersection                 | Nearest Address       | Size      | Info              |
| Front & Skyline              | 801 E Front           | 5.5'x5.5' | Needs cutout      |
| River St                     | 408 River             | 17'x11'   | Needs cutout      |
| River St                     | 502 River             | 41'x36'   | Needs cutout      |
| River St                     | 509 River             | 6'x70'    | Needs cutout      |
| 4 <sup>th</sup> & Oak        | 104 W 4 <sup>th</sup> | 8'x10'    | Needs cutout      |
| Harlan & Main                | 917 N Main            | 11'x16'   | Needs squaring up |
| Harlan & Main                | S side                | 2'x20'    |                   |
| Harlan & N Detroit           | 315 Harlan            | 8'x7'     | Needs squaring up |
| Fulton & Michigan            | 528 Michigan          | 6'x7'     | Needs cutout      |
| Arctic, near Main            | 107 Arctic            | 6'x13'    | Needs cutout      |
| 4 <sup>th</sup> and Moccasin | 315 Moccasin          | 13'x60'   | Needs cutout      |
| Elizabeth & Harlan           | 500 Circle Dr         | 13'x8'    | Needs cutout      |
| Elizabeth & Moccasin         | 102 Elizabeth         | 10'x14'   | Needs cutout      |

Proposal total for Work Scope 1 Asphalt Paving: \$ 95,000.00


| Work Scope 2   |                          |           |       |
|----------------|--------------------------|-----------|-------|
| Nearest St     | Nearest Intersection     | Size      | Price |
| Alexander      | Oak to Clark             | 21'x488'  |       |
| N Lake         | Remus to Harlan          | 28'x68'   |       |
| Sylvan         | Rynearson to Chicago     | 20'x300'  |       |
| Victory        | Arctic to Fulton         | 31'x25'   |       |
| Arctic         | East of Victory          | 26'x30'   |       |
| Arctic         | East of Victory          | 13'x50'   |       |
| Smith          | East of Redbud           | 15'x67'   |       |
| Smith          | East of Redbud           | 20'x45'   |       |
| Victory        | Victory and Fulton       | 22.5'x11' |       |
| N Redbud Trail | Redbud & 4th             |           |       |
| 307 Miller     |                          | 4'7x2'3   |       |
| 111 W Front    | Fire Station Parking Lot | 4'5x1'6   |       |
| 111 W Front    | Fire Station Parking Lot | 3'6x6'7   |       |

Proposal total for Work Scope 2 Asphalt Paving: \$ 101,500.00

194,500

Request for Proposals

Additional information (optional): SCHEDULE PROVIDED AFTER AWARD.  
BID BASED ON AREAS PROVIDED, BID INCLUDES REMOVALS, TRUCKING,  
CLEAN-UP AND REPLACEMENT.

|   |   |
|---|---|
|  | JASON WHITMYER<br>RETH-RILEY CONSTRUCTION |
| Bidder's Signature  | Print Bidder's Name                       |
| <u>2350 PIPESTONE RD, BENTON HARBOR, MI</u>                                       | <u>269-716-1593</u>                       |
| Mailing Address City/State/Zip  | Bidder's Telephone Number                 |

## Request for Proposals

## REFERENCES

Please list three (3) references (Municipal Government) wherein your company has provided similar services of this type being proposed for the City of Buchanan. Failure to list references may result in your company being disqualified.

CLIENT CITY OF BUCHANAN  
 ADDRESS 302 N. RED BUD TRAIL, BUCHANAN, MI 49107  
 CONTACT PERSON TONY MCGHEE  
 PHONE NUMBER 269-695-3844 EXT 15  
 EMAIL \_\_\_\_\_

CLIENT BERRIEN COUNTY ROAD COMMISSION  
 ADDRESS 2860 E. NAPER AVE, BENTON HARBOR, MI 49022  
 CONTACT PERSON ANDY HENDERSON  
 PHONE NUMBER 269-925-1196 EXT 4423  
 EMAIL ahenderson2@BCROAD.org.

CLIENT CITY OF NILES  
 ADDRESS 333 N. SECOND ST, NILES, MI 49120  
 CONTACT PERSON ZACH HOLT  
 PHONE NUMBER 269-683-4700 EXT 3050  
 EMAIL dpwdirector@nilesmi.org.

## NOTE

Previous experience and performance may be a factor in making the award.



## RFP ADDENDUM

### 2026 Utility Cut Restoration and Mill & Overlay Program

#### **NOTICE TO ALL POTENTIAL RESPONDENTS:**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal. The Proposal submittal deadline remains the same and is not changed by this Addendum.

#### **Revision 1:**

Additional details for the project scope of Work Scope 1 & 2:

Work Scope #1 will be 4" depth fills, and Work Scope #2 will be 3" depth mill and fills.

**END OF ADDENDUM**

**BID BOND**

**TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA  
Hartford, Connecticut 06183**

KNOW ALL MEN BY THESE PRESENTS,

That we, RIETH-RILEY CONSTRUCTION CO., INC. as Principal, hereinafter called the Principal, and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, of Hartford, Connecticut, a corporation duly organized under the laws of the State of Connecticut, as Surety, hereinafter called the Surety, are held and firmly bound unto CITY OF BUCHANAN

FIVE PERCENT OF TOTAL BID as Obligee, hereinafter called the Obligee, in the sum of \_\_\_\_\_ Dollars (\$ 5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for CITY OF BUCHANAN PATCHING

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such, or in the *event* of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 12TH day of MAY, 2026

[Signature]  
Witness

RIETH-RILEY CONSTRUCTION CO., INC.  
(Principal) (Seal)

JASON WHITMYER, ESTIMATOR, [Signature]  
(Name & Title)

[Signature]  
Witness Tai Babilonia

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

[Signature]  
Karolynne Ramirez Attorney-in-Fact



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **KAROLYNNE RAMIREZ** of **UNIONDALE**, **New York**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **16th** day of **February, 2024**.



State of Connecticut

City of Hartford ss.

By: *Bryce Grissom*  
Bryce Grissom, Senior Vice President

On this the **16th** day of **February, 2024**, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

  
*Anna P. Nowik*  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 26<sup>TH</sup> day of MAY, 2024.



*Kevin E. Hughes*  
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

100% Quality • 100% Employee Owned • Over 100 Years

### CERTIFICATE OF AUTHORITY

KNOW ALL MEN BY THESE PRESENTS, that the undersigned President of Rieth-Riley Construction Co., Inc., a corporation duly organized and existing under the laws of the State of Indiana, hereby represents and confirms that Jason L. Whitmyer, Estimator, has full power and authority to make, execute, seal, if required by law, and deliver for and on its behalf, and as its act and deed any and all bids, proposals or contracts, said bids, proposals or contracts not to exceed \$500,000.00 which bids, proposals or contracts call for work, services, or materials to be furnished by Rieth-Riley Construction Co., Inc., whether such bids, proposals or contracts are being submitted to an individual or entity, public or private, and to bind Rieth-Riley Construction Co., Inc. thereby as fully and to the same extent as if such bids, proposals or contracts were signed by an Executive Officer of Rieth-Riley Construction Co., Inc., and sealed, if required by law, and attested by one of such officers, and hereby ratifies and confirms all that the above named designee may do in pursuance hereof.

The authority granted to the above named designee is pursuant to Section 6.03 of the Amended and Restated Code of By-Laws of Rieth-Riley Construction Co., Inc., as amended, effective April 26, 2019 (the "Restated By-Laws"), and which Restated By-Laws, as amended, and the authority granted to the above named designee continue in full force and effect.

This Certificate of Authority is issued, signed and sealed, if required by law, by facsimile under and by authority of the following standing resolutions adopted by the Board of Directors of Rieth-Riley Construction Co., Inc., at a meeting held on the 16th day of February, 1996, at which a quorum was present, and which resolutions have not been amended or repealed and continue in full force and effect:

*"Resolved that for purposes of clarification and in furtherance of the intent of Section 6.03 of the By-Laws of the Company the authority granted in Section 6.03 shall extend to the making, execution, sealing, if required by law, and delivery on behalf of the Company of all documents required as part of any bid, proposal or contract, which is for work, services or materials to be furnished by Company and which is being submitted to an individual or entity, public or private."*

*"Resolved that in carrying out the provisions of Section 6.03 of the By-Laws of the Company the signatures of such directors and officers and, if required by law, the seal of the Company may be affixed to any such Certificate of Authority or any certificate relating thereto by facsimile, and any such Certificate of Authority or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such Certificate of Authority so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company, with respect to any bid, proposal or contract to which it is attached."*

IN WITNESS WHEREOF, Rieth-Riley Construction Co., Inc., has caused these presents to be signed by its President and its corporate seal to be hereto affixed, this 4<sup>th</sup> day of February, 2025.



RIETH-RILEY CONSTRUCTION CO., INC.

*A. Keith Rose*  
A. Keith Rose, President

STATE OF INDIANA )  
                                  )SS:  
COUNTY OF ELKHART )

On this 4<sup>th</sup> day of February, 2025, before me personally came A. Keith Rose, to me known, who, being by me sworn, did depose and say: that he is President of Rieth-Riley Construction Co., Inc., the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; and that he executed the said instrument on behalf of the corporation by authority of his office pursuant to corporation's Restated By-Laws and standing resolutions.

My Commission Expires: May 16, 2027



*Traci L. Funderburk*  
Traci L. Funderburk, Notary Public  
Residing in Elkhart County, Indiana

I, Robert L. Konopinski, do hereby certify that I am the duly appointed and acting Secretary of Rieth-Riley Construction Co., Inc., a corporation duly organized, validly existing and in good standing under the laws of the State of Indiana; that the foregoing Certificate of Authority has neither been amended or rescinded and remains in full force and effect; and furthermore, that the Restated By-Laws and standing resolutions of the corporation, as referred to and set forth in this Certificate of Authority, continue in full force and effect.

Signed and Sealed at the Corporate Office of Rieth-Riley Construction Co., Inc., in the City of Goshen, State of Indiana. Dated this 12<sup>th</sup> day of MAY, 2026.



*Robert L. Konopinski*  
Robert L. Konopinski, Secretary

# Request for Proposals



Project Name: 2026 Utility Cut Restoration and Mill & Overlay Program  
 Issue Date: April 13, 2026  
 Bid Due Date: May 13, 2026 at 10am EST

## INVITATION TO BID 2026 ASPHALT PATCHING, UTILITY-CUT RESTORATION, AND MILL & OVERLAY PROGRAM

### 1. Project Summary

The City of Buchanan is soliciting sealed bids from qualified contractors to furnish all labor, material, equipment, supervision, traffic control, and incidentals necessary to complete asphalt patching, utility-cut restoration, and mill & overlay work at various roadway and parking lot locations within the City. The work is divided into two separately awardable work scopes:

#### **Work Scope 1 – Full-Depth Asphalt Patching / Utility-Cut Restoration**

Sawcutting, removal, disposal, base repair as directed, tack/bond coat, hot mix asphalt placement, compaction, joint sealing, and all incidentals at the locations listed in the Bid Schedule.

#### **Work Scope 2 – Mill & Overlay / Mill & Fill**

Cold milling, surface preparation, utility casting adjustment, tack/bond coat, asphalt replacement, compaction, pavement marking restoration, and all incidentals at the locations listed in the Bid Schedule.

The City reserves the right to award Work Scope 1, Work Scope 2, both or partial work scopes, or neither work scope, whichever is in the City's best interest.

### 2. Applicable Standards

Unless modified by these specifications, all work shall conform to the current editions in effect on the advertisement date of:

- MDOT Standard Specifications for Construction

## Request for Proposals

- MDOT Local Agency Program Hot Mix Asphalt Selection Guidelines
- Michigan Manual on Uniform Traffic Control Devices (MMUTCD), Part 6
- Applicable MDOT standard plans, special details, and Michigan test methods
- MIOSHA and all other applicable federal, state, and local requirements

Where these specifications are more stringent than a referenced standard, these specifications shall govern.

### 3. Scope of Work

#### **Work Scope 1 – Full-Depth Asphalt Patching / Utility-Cut Restoration**

At the locations listed in the Bid Schedule, the Contractor shall:

1. Field verify limits with the City before removal.
2. Sawcut pavement straight and square.
3. Extend removals to sound pavement and not less than 12 inches beyond the visible failed area or trench edge, unless otherwise directed by the City.
4. Where failure extends to underlying joints, concrete base, curb returns, or other structural features, extend the patch limits as directed by the City to provide a durable repair.
5. Remove and dispose of existing asphalt and unsuitable base material.
6. Restore base or subbase where directed by the City.
7. Clean the prepared surface and apply tack/bond coat to all vertical edges and contact surfaces.
8. Place HMA to match the existing work scope directed by the City, in lifts appropriate to the required thickness.
9. Compact each lift to MDOT requirements.
10. Seal all finished pavement joints.
11. Restore any disturbed pavement markings, castings, or appurtenances.

#### **Work Scope 2 – Mill & Overlay / Mill & Fill**

At the locations listed in the Bid Schedule, the Contractor shall:

1. Cold mill the existing HMA surface to a depth of 3 inches, unless otherwise directed by the City.
2. Remove and lawfully dispose of millings, unless the City directs otherwise in writing.
3. Clean the milled surface thoroughly.
4. Adjust valve boxes, manholes, and other utility castings to final grade.

## Request for Proposals

5. Apply tack/bond coat to the milled surface and vertical edges.
6. Place replacement HMA in lifts to achieve the specified compacted thickness.
7. Repair isolated failed areas or unstable base encountered after milling when authorized in writing by the City.
8. Restore all disturbed pavement markings and traffic-control devices.

### 4. HMA Materials and Quality Control

All HMA used on this project shall be selected in accordance with current MDOT and MDOT Local Agency Program requirements for the applicable traffic level and location. The successful bidder shall submit the following no later than ten (10) business days prior to paving:

- Job Mix Formula (JMF)
- HMA mix design information / HMA Application Table
- Proposed placement temperatures
- Contractor Quality Control Plan
- Name and qualifications of QC personnel/testing laboratory

No paving shall begin until the City or its representative has reviewed the required submittals.

### 5. Traffic Control, Access, and Coordination

The Contractor shall coordinate all work with the City so that roads, drives, parking lots, businesses, residences, and public facilities remain safely accessible throughout construction.

The Contractor shall:

- submit a traffic-control plan and proposed work schedule at least five (5) business days before starting work;
- maintain emergency vehicle access at all times;
- provide safe pedestrian accommodation where applicable;
- not close any street or lane without prior City approval;
- furnish, maintain, and remove all signs, barricades, flagging, plates, temporary patching, and other traffic-control devices required for the work;
- notify affected property owners/businesses at least 48 hours before work that materially affects access.

### 6. Schedule

## Request for Proposals

Anticipated start of work is **May 2026**, subject to weather and issuance of Notice to Proceed.

The successful bidder shall:

- begin work within forty-five (10) calendar days after Notice to Proceed; and
- substantially complete all awarded work within 30 calendar days after work begins

Bidders shall state their proposed total working days for completion in the Bid Form.

### 7. Measurement and Payment

This contract shall be awarded and paid on a **unit-price basis** using estimated quantities. Lump-sum pricing is not preferred for this work because actual field conditions may vary.

Estimated quantities are for bid comparison only. Final payment will be based on actual quantities authorized and accepted by the City.

No payment will be made for additional or extra work unless the City authorizes it in writing.

### 8. Bid Submittal Requirements

Each bid shall include, at a minimum:

- completed Bid Form and bid schedule;
- acknowledgment of all addenda;
- bid security in the amount of five percent (5%) of the total bid;
- certificate of insurance or evidence of insurability;
- list of at least three comparable municipal asphalt patching and/or mill & overlay projects completed within the last five years;
- name of proposed superintendent/project manager;
- proposed working days for completion.

### 9. Basis of Award

Award will be made to the lowest responsive and responsible bidder based on:

- Work scope 1 total,
- Work scope 2 total,
- combined total of both work scopes, or
- any combination deemed by the City to be in its best interest.

## Request for Proposals

The City reserves the right to reject unbalanced bids, waive minor irregularities, and verify bidder qualifications, references, and capacity before award.

### **10. Insurance and Bonding**

The successful bidder shall furnish insurance acceptable to the City, including:

- Commercial General Liability
- Automobile Liability
- Workers' Compensation
- Employer's Liability

The City should also consider requiring performance and payment bonds if the final contract value or City policy warrants it.

### **11. Warranty**

The Contractor shall warrant all work for a minimum period of **one (1) year** from final acceptance against defects in materials and workmanship. Any defective work identified during the warranty period shall be repaired at no cost to the City.

If the City has an adopted pavement-warranty policy that is more specific, that policy shall govern.

### **12. Standard Terms and Conditions**

The following standard clauses shall apply to all Requests for Proposals (RFPs) issued by the City of Buchanan, State of Michigan. Submission of a proposal constitutes acknowledgment and acceptance of these terms.

#### **Right to Reject or Accept Proposals**

The City reserves the right to accept or reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to award the contract in whole or in part to the proposer deemed to be in the best interest of the City.

#### **No Obligation to Award**

Issuance of this RFP does not obligate the City to award a contract, and the City shall not be liable for any costs incurred by proposers in the preparation, submission, or presentation of proposals or in anticipation of award.

#### **Proposal Costs**

All costs associated with the preparation, submission, and presentation of a proposal shall

**Request for Proposals**

**PROPOSAL FORM**

A contractor can bid Work Scope 1 OR Work Scope 2 or BOTH, and does not need to bid for every listing in Work Scope 2 to be considered.

| <b>Work Scope 1</b>          |                        |             |                   |
|------------------------------|------------------------|-------------|-------------------|
| <b>Intersection</b>          | <b>Nearest Address</b> | <b>Size</b> | <b>Info</b>       |
| Front & Skyline              | 801 E Front            | 5.5'x5.5'   | Needs cutout      |
| River St                     | 408 River              | 17'x11'     | Needs cutout      |
| River St                     | 502 River              | 41'x36'     | Needs cutout      |
| River St                     | 509 River              | 6'x70'      | Needs cutout      |
| 4 <sup>th</sup> & Oak        | 104 W 4 <sup>th</sup>  | 8'x10'      | Needs cutout      |
| Harlan & Main                | 917 N Main             | 11'x16'     | Needs squaring up |
| Harlan & Main                | S side                 | 2'x20'      |                   |
| Harlan & N Detroit           | 315 Harlan             | 8'x7'       | Needs squaring up |
| Fulton & Michigan            | 528 Michigan           | 6'x7'       | Needs cutout      |
| Arctic, near Main            | 107 Arctic             | 6'x13'      | Needs cutout      |
| 4 <sup>th</sup> and Moccasin | 315 Moccasin           | 13'x60'     | Needs cutout      |
| Elizabeth & Harlan           | 500 Circle Dr          | 13'x8'      | Needs cutout      |
| Elizabeth & Moccasin         | 102 Elizabeth          | 10'x14'     | Needs cutout      |

Proposal total for Work Scope 1 Asphalt Paving: \$ 45,860.00

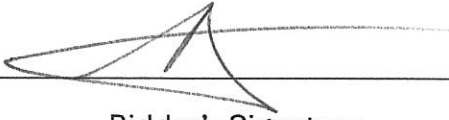
| <b>Work Scope 2</b> |                             |             |              |
|---------------------|-----------------------------|-------------|--------------|
| <b>Nearest St</b>   | <b>Nearest Intersection</b> | <b>Size</b> | <b>Price</b> |
| Alexander           | Oak to Clark                | 21'x488'    | 49,950.00    |
| N Lake              | Remus to Harlan             | 28'x68'     | 24,200.00    |
| Sylvan              | Rynearson to Chicago        | 20'x300'    | 32,500.00    |
| Victory             | Arctic to Fulton            | 31'x25'     | 9,850.00     |
| Arctic              | East of Victory             | 26'x30'     | 9,915.00     |
| Arctic              | East of Victory             | 13'x50'     | 8,260.00     |
| Smith               | East of Redbud              | 15'x67'     | 12,775.00    |
| Smith               | East of Redbud              | 20'x45'     | 11,440.00    |
| Victory             | Victory and Fulton          | 22.5'x11'   | 5,145.00     |
| N Redbud Trail      | Redbud & 4th                |             |              |
| 307 Miller          |                             | 4'7x2'3     | 750.00       |
| 111 W Front         | Fire Station Parking Lot    | 4'5x1'6     | 750.00       |
| 111 W Front         | Fire Station Parking Lot    | 3'6x6'7     | 750.00       |

Proposal total for Work Scope 2 Asphalt Paving: \$ 166,285

Handwritten calculation:  
 166,285  
 45,860  
 -----  
 212,145  
 + 77,245

# Request for Proposals

Additional information (optional): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Bidder's Signature

Mike Armstrong - Armstrong Construction

Print Bidder's Name

2912 N. US Hwy 31, Niles, MI 49120

Mailing Address City/State/Zip

269-450-7520

Bidder's Telephone Number

## Request for Proposals

## REFERENCES

Please list three (3) references (Municipal Government) wherein your company has provided similar services of this type being proposed for the City of Buchanan. Failure to list references may result in your company being disqualified.

CLIENT Spicer Group  
 ADDRESS 2464 Byron Station Dr. SW STE C, Byron Center, MI 49315  
 CONTACT PERSON Ehrland Bosworth, PMP  
 PHONE NUMBER 616-376-4106  
 EMAIL ehrlan.d.bosworth@spicergroup.com

CLIENT City of Buchanan Public Works  
 ADDRESS 302 N. Redford Trl, Buchanan, MI 49107  
 CONTACT PERSON Mike Baker  
 PHONE NUMBER 269-695-3844  
 EMAIL mbaker@cityofbuchanan.com

CLIENT New Buffalo Public Works  
 ADDRESS 224 West Buffalo St., New Buffalo, MI 49117  
 CONTACT PERSON Josh Bolton  
 PHONE NUMBER 269-612-0259  
 EMAIL jbolton@cityofnewbuffalomi.gov

## NOTE

Previous experience and performance may be a factor in making the award.

# Auto-Owners INSURANCE

LIFE • HOME • CAR • BUSINESS

BOND NUMBER: \_\_\_\_\_ BD163821 \_\_\_\_\_

## BID BOND

### KNOW ALL MEN BY THESE PRESENTS:

That we, ASTRONG CONSTRUCTION 2700 N US HIGHWAY 31 NILES, MI 49120-8958 as Principal, hereinafter called the Principal, and Auto-Owners Insurance Company as Surety, hereinafter called the Surety, are held and firmly bound unto CITY OF BUCHANAN 302 N RED BUD TRL, BUCHANAN MI 49107-1311 as Obligee, hereinafter called the Obligee, in the penal sum of Five percent of bid dollars (5% of attached bid) for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION IS SUCH**, that WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for ASPHALT SERVICE AND REPAIR

**NOW, THEREFORE**, if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

**SIGNED AND SEALED** this 13TH day of MAY, 2026.

Alexa Perry  
\_\_\_\_\_  
Witness

\_\_\_\_\_  
ASTRONG CONSTRUCTION  
Principal  
By [Signature]  
\_\_\_\_\_



\_\_\_\_\_  
Auto-Owners Insurance Company  
Surety

Susan E. Theisen  
\_\_\_\_\_  
Susan E. Theisen  
Witness

By Niki Conway  
Niki Conway  
\_\_\_\_\_  
Attorney-in-Fact



**ACKNOWLEDGEMENT BY SURETY**

STATE OF MICHIGAN

County of Eaton

On this 13TH day of MAY, 2026, before me personally appeared Niki Conway, known to me to be the Attorney-in-Fact of Auto-Owners Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.



*Jeffrey P. Many*  
\_\_\_\_\_  
Jeffrey P. Many

Notary Public in the State of Michigan  
County of Ingham

**JEFFREY P MANY**  
**NOTARY PUBLIC-STATE OF MICHIGAN**  
**COUNTY INGHAM**  
My Commission Expires Jan 26, 2029  
Acting in the County of \_\_\_\_\_

| Post Date  | Journal | Description   | GL Number  | DR Amount                | CR Amount       |
|------------|---------|---|--|--------------------------|-----------------|
| 05/31/2026 | AP      | ALEXANDER CHEMICAL CORP<br>CHEMICALS<br>Vnd: 2293 Invoice: 108280   | Invoice: 108280 Ref#: 32815 (DRUM RENTAL FOR SOD HYPO WWTP)<br>592-590.000-743.000<br>592-000.000-202.000  | 2.50                     | 2.50            |
|            |         | Expected Check Run: 06/08/2026  |  | 2.50                     | 2.50            |
| 05/28/2026 | AP      | ALEXANDER CHEMICAL CORP<br>CHEMICALS<br>Vnd: 2293 Invoice: 108281   | Invoice: 108281 Ref#: 32822 (WATER TREATMENT CHECMICAL - DRUM RENTAL)<br>592-591.000-743.000<br>592-000.000-202.000  | 78.25                    | 78.25           |
|            |         | Expected Check Run: 06/08/2026  |  | 78.25                    | 78.25           |
| 02/28/2026 | AP      | ALTEC INDUSTRIES, INC.<br>MAINTENANCE - EQUIPMENT<br>Vnd: 1572 Invoice: 51968637  | Invoice: 51968637 Ref#: 32796 (CHIPPER TRUCK CERTIFICATION - 2026)<br>101-567.000-933.000<br>101-000.000-202.000   | 1,952.18                 | 1,952.18        |
|            |         | Expected Check Run: 06/08/2026  |  | 1,952.18                 | 1,952.18        |
| 06/03/2026 | AP      | APEX SOFTWARE<br>ASSESSOR SKETCHING PROGRAM<br>Vnd: 2076 Invoice: 334270  | Invoice: 334270 Ref#: 32794 (ASSESSOR SKETCHING SOFTWARE 7.1.26-7.1.2)<br>101-000.000-123.000<br>101-000.000-202.000   | 286.00                   | 286.00          |
|            |         | Expected Check Run: 06/08/2026  |  | 286.00                   | 286.00          |
| 05/31/2026 | AP      | AT&T<br>269.695.5525 PEARS MILL<br>2696954028 - WWTP LANDLINE<br>2694098372 - WATER<br>Vnd: 0153 Invoice: 5.16.26<br>Vnd: 0153 Invoice: 5.16.26 | Invoice: 5.16.26 Ref#: 32828 (MONTHLY LANDLINE BILLING)<br>101-761.005-853.000<br>592-590.000-853.000<br>592-591.000-853.000<br>101-000.000-202.000<br>592-000.000-202.000 | 184.31<br>33.27<br>43.29 | 184.31<br>76.56 |
|            |         | Expected Check Run: 06/08/2026  |  | 260.87                   | 260.87          |
| 05/31/2026 | AP      | AT&T<br>TELEPHONE, INTERNET, CABLE<br>Vnd: 0153 Invoice: 5.13.26  | Invoice: 5.13.26 Ref#: 32829 (WATER DEPT. INTERNET)<br>592-591.000-853.000<br>592-000.000-202.000  | 123.03                   | 123.03          |
|            |         | Expected Check Run: 06/08/2026  |  | 123.03                   | 123.03          |
| 05/31/2026 | AP      | BENAK, ROBALYN<br>RENTAL REFUNDS<br>Vnd: MISC Invoice: 5.21.26  | Invoice: 5.21.26 Ref#: 32830 (CITY CENTER DEPOSIT REFUND - CANCELLATIO)<br>101-761.004-756.005<br>101-000.000-202.000  | 200.00                   | 200.00          |
|            |         | Expected Check Run: 06/08/2026  |  | 200.00                   | 200.00          |

| Post Date  | Journal | Description   | GL Number   | DR Amount                                      | CR Amount          |
|------------|---------|---|---|--|--------------------|
| 05/31/2026 | AP      | BUCHANAN POLICE DEPARTMENT<br>OFFICE SUPPLIES<br>Vnd: 2374 Invoice: 5.26.26   | Invoice: 5.26.26 Ref#: 32802 (PETTY CASH REPLEN)<br>101-301.000-728.000<br>101-000.000-202.000  | 111.20   | 111.20             |
|            |         | Expected Check Run: 06/08/2026  |   | 111.20   | 111.20             |
| 06/03/2026 | AP      | BUCHANAN SCARECROW CHARITIES<br>MISCELLANEOUS<br>MISCELLANEOUS<br>MISCELLANEOUS<br>Vnd: 1109 Invoice: 6.1.26  | Invoice: 6.1.26 Ref#: 32792 (X3 SCARECROWS - MAYOR, PUBLIC WORKS & CI)<br>101-441.000-962.000<br>101-101.000-962.000<br>101-172.000-962.000<br>101-000.000-202.000  | 75.00<br>75.00<br>75.00                        | 225.00             |
|            |         | Expected Check Run: 06/08/2026  |   | 225.00   | 225.00             |
| 06/03/2026 | AP      | BUCHANAN SCARECROW CHARITIES<br>TRAIL EXPENDITURES<br>Vnd: 1109 Invoice: 6.3.26   | Invoice: 6.3.26 Ref#: 32840 (TRAIL SCARECROW 2026)<br>401-000.000-970.031<br>401-000.000-202.000  | 75.00  | 75.00              |
|            |         | Expected Check Run: 06/08/2026  |   | 75.00  | 75.00              |
| 05/31/2026 | AP      | CAMERONS CONSTRUCTION, LLC<br>GRANTS & SPECIAL PROJECTS<br>Vnd: 2430 Invoice: 1176  | Invoice: 1176 Ref#: 32789 (PROGRESS INVOICE 320 BLUFF BATHROOM PR)<br>101-700.000-967.002<br>101-000.000-202.000  | 4,187.50                                       | 4,187.50           |
|            |         | Expected Check Run: 06/08/2026  |   | 4,187.50                                       | 4,187.50           |
| 05/31/2026 | AP      | CINTAS CORPORATION<br>CONTRACTUAL<br>Vnd: 1272 Invoice: 4270250218  | Invoice: 4270250218 Ref#: 32797 (MATS FOR CITY HALL)<br>101-265.000-818.000<br>101-000.000-202.000  | 52.83  | 52.83              |
|            |         | Expected Check Run: 06/08/2026  |   | 52.83  | 52.83              |
| 06/03/2026 | AP      | COMCAST BUSINESS<br>UTILITIES<br>TELEPHONE, INTERNET, CABLE<br>TELEPHONE, INTERNET, CABLE<br>TELEPHONE, INTERNET, CABLE<br>TELEPHONE, INTERNET, CABLE<br>Vnd: 1722 Invoice: 05.29.26-06.28.26<br>Vnd: 1722 Invoice: 05.29.26-06.28.26 | Invoice: 05.29.26-06.28.26 Ref#: 32831 (MONTHLY CYCLE)<br>101-761.004-921.000<br>101-336.000-853.000<br>592-591.000-853.000<br>101-301.000-853.000<br>101-265.000-853.000<br>101-000.000-202.000<br>592-000.000-202.000 | 421.92<br>676.86<br>143.80<br>646.76<br>725.95 | 2,471.49<br>143.80 |
|            |         | Expected Check Run: 06/08/2026  |   | 2,615.29                                       | 2,615.29           |

| Post Date  | Journal | Description   | GL Number   | DR Amount | CR Amount |
|------------|---------|---|---|-----------|-----------|
| 05/31/2026 | AP      | CULLIGAN OF COLOMA<br>CONTRACTUAL<br>Vnd: 1789 Invoice: 05.31.26                          | Invoice: 05.31.26 Ref#: 32795 (CEMETERY WATER - MAY 26')<br>101-567.000-818.000<br>101-000.000-202.000                | 54.00     | 54.00     |
|            |         | Expected Check Run: 06/08/2026  |   | 54.00     | 54.00     |
| 06/03/2026 | AP      | DOMINIK KLEIN<br>MISCELLANEOUS SUPPLIES<br>Vnd: 2388 Invoice: 6.3.26                      | Invoice: 6.3.26 Ref#: 32839 (REIMBURSEMENT FOR EQUIPMENT)<br>101-301.000-756.000<br>101-000.000-202.000               | 128.57    | 128.57    |
|            |         | Expected Check Run: 06/08/2026  |   | 128.57    | 128.57    |
| 05/31/2026 | AP      | EMILY KOZIEL<br>BARB DONATIONS - RUN<br>Vnd: 2464 Invoice: 5.9.26                         | Invoice: 5.9.26 Ref#: 32827 (REIMBURSEMENT FOR RUN! BUCHANAN SUPPLIES)<br>701-000.000-675.001<br>701-000.000-202.000  | 205.00    | 205.00    |
|            |         | Expected Check Run: 06/08/2026  |   | 205.00    | 205.00    |
| 05/31/2026 | AP      | EPIC RACE TIMING<br>BARB DONATIONS - RUN<br>Vnd: 2462 Invoice: 1884                       | Invoice: 1884 Ref#: 32825 (RUN! BUCHANAN 5K & 10K TIMING SERVICES,)<br>701-000.000-675.001<br>701-000.000-202.000     | 1,150.00  | 1,150.00  |
|            |         | Expected Check Run: 06/08/2026  |   | 1,150.00  | 1,150.00  |
| 05/31/2026 | AP      | EVANS, JENNIFER<br>SEWER CHARGES<br>Vnd: MISC Invoice: 5.14.26                            | Invoice: 5.14.26 Ref#: 32832 (REIMBURSEMENT FOR OVERCHARGE ON WATER RA)<br>592-000.000-643.001<br>592-000.000-202.000 | 74.28     | 74.28     |
|            |         | Expected Check Run: 06/08/2026  |   | 74.28     | 74.28     |
| 05/31/2026 | AP      | FERGUSON WATERWORKS #1934<br>ROAD MAIN. MATERIAL & SUPPLIES<br>Vnd: 1536 Invoice: 0468463 | Invoice: 0468463 Ref#: 32812 (REPAIR BANDS FOR STORM SEWER ON CARROL &)<br>203-463.000-782.000<br>203-000.000-202.000 | 132.18    | 132.18    |
|            |         | Expected Check Run: 06/08/2026  |   | 132.18    | 132.18    |
| 05/31/2026 | AP      | FERGUSON WATERWORKS #1934<br>MAINTENANCE - SYSTEM<br>Vnd: 1536 Invoice: 0468178           | Invoice: 0468178 Ref#: 32824 (FLAGS & PAINT FOR MISS DIGS)<br>592-591.000-938.000<br>592-000.000-202.000              | 93.07     | 93.07     |
|            |         | Expected Check Run: 06/08/2026  |   | 93.07     | 93.07     |

| Post Date  | Journal | Description  | GL Number  | DR Amount        | CR Amount |
|------------|---------|--|--|------------------|-----------|
| 05/31/2026 | AP      | GENE WESNER AUTOMOTIVE<br>MAINTENANCE - VEHICLE<br>Vnd: 1887 Invoice: 24152        | Invoice: 24152 Ref#: 32838 (REPAIR RADIATOR ON 46-3)<br>101-301.000-939.000<br>101-000.000-202.000                       | 337.86           | 337.86    |
|            |         | Expected Check Run: 06/08/2026   |  | 337.86           | 337.86    |
| 05/31/2026 | AP      | JENNIFER POPIELSKI<br>BARB DONATIONS - RUN<br>Vnd: 2463 Invoice: 1994520           | Invoice: 1994520 Ref#: 32826 (REIMBURSEMENT FOR RUN! BUCHANAN SUPPLIES)<br>701-000.000-675.001<br>701-000.000-202.000    | 784.94           | 784.94    |
|            |         | Expected Check Run: 06/08/2026   |  | 784.94           | 784.94    |
| 05/31/2026 | AP      | JERRY FLENOR<br>TRAIL EXPENDITURES<br>Vnd: 1375 Invoice: 9930856118                | Invoice: 9930856118 Ref#: 32814 (SCREW REMOVER - TRAIL)<br>401-000.000-970.031<br>401-000.000-202.000                    | 70.20            | 70.20     |
|            |         | Expected Check Run: 06/08/2026   |  | 70.20            | 70.20     |
| 05/31/2026 | AP      | JONES CLEANING<br>CLEANING SERVICE<br>Vnd: 2440 Invoice: 4                         | Invoice: 4 Ref#: 32798 (MONTHLY CLEANING SERVICES - CITY CENTER)<br>101-761.004-931.000<br>101-000.000-202.000           | 1,225.00         | 1,225.00  |
|            |         | Expected Check Run: 06/08/2026   |  | 1,225.00         | 1,225.00  |
| 05/31/2026 | AP      | KCI<br>PRINTING & PUBLISHING<br>PRINTING & PUBLISHING<br>Vnd: 2120 Invoice: 358992 | Invoice: 358992 Ref#: 32833 (JUNE 2026 WATER BILLS)<br>592-590.000-902.000<br>592-591.000-902.000<br>592-000.000-202.000 | 706.68<br>706.67 | 1,413.35  |
|            |         | Expected Check Run: 06/08/2026   |  | 1,413.35         | 1,413.35  |
| 05/31/2026 | AP      | KEN SIMPSON<br>ELECTRICAL PERMITS<br>Vnd: 0194 Invoice: 260611                     | Invoice: 260611 Ref#: 32808 (ELECTRICAL PERMITS FOR MAY 2026)<br>701-000.000-491.000<br>701-000.000-202.000              | 1,334.40         | 1,334.40  |
|            |         | Expected Check Run: 06/08/2026   |  | 1,334.40         | 1,334.40  |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 297600     | Invoice: 297600 Ref#: 32841 (X3 PORTABLE TOILET RENTAL - SMITH PARK)<br>101-755.000-818.000<br>101-000.000-202.000       | 440.00           | 440.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 440.00           | 440.00    |

| Post Date  | Journal | Description  | GL Number  | DR Amount | CR Amount |
|------------|---------|--|--|-----------|-----------|
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 297599 | Invoice: 297599 Ref#: 32842 (PORTABLE TOILET RENTAL - PONY FIELD)<br>101-755.000-818.000<br>101-000.000-202.000      | 200.00    | 200.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 200.00    | 200.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298688 | Invoice: 298688 Ref#: 32843 (PORTABLE TOILET RENTAL - EB CLARK WOODS)<br>101-755.000-818.000<br>101-000.000-202.000  | 200.00    | 200.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 200.00    | 200.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298686 | Invoice: 298686 Ref#: 32844 (PORTABLE TOILET RENTAL - CENTENNIAL PARK)<br>101-755.000-818.000<br>101-000.000-202.000 | 200.00    | 200.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 200.00    | 200.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298691 | Invoice: 298691 Ref#: 32845 (PORTABLE TOILET RENTAL - VETERANS MEMORI)<br>101-755.000-818.000<br>101-000.000-202.000 | 120.00    | 120.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 120.00    | 120.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298689 | Invoice: 298689 Ref#: 32846 (PORTABLE TOILET RENTAL - KATHRYN PARK)<br>101-755.000-818.000<br>101-000.000-202.000    | 120.00    | 120.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 120.00    | 120.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298690 | Invoice: 298690 Ref#: 32847 (PORTABLE TOILET RENTAL - RIVERFRONT PARK)<br>101-755.000-818.000<br>101-000.000-202.000 | 120.00    | 120.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 120.00    | 120.00    |
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>CONTRACTUAL<br>Vnd: 2451 Invoice: 298687 | Invoice: 298687 Ref#: 32848 (X2 PORTABLE TOILETS - COMMON DAYS AVE)<br>101-755.000-818.000<br>101-000.000-202.000    | 320.00    | 320.00    |
|            |         | Expected Check Run: 06/08/2026   |  | 320.00    | 320.00    |

| Post Date  | Journal | Description   | GL Number  | DR Amount  | CR Amount          |
|------------|---------|---|--|--|--------------------|
| 05/31/2026 | AP      | KERKSTRA PORTABLE RESTROOM SERVICE<br>PUBLIC RELATIONS<br>Vnd: 2451 Invoice: 298938   | Invoice: 298938 Ref#: 32849(SIP! BUCHANAN PORTLETS X5)<br>101-101.000-885.000<br>101-000.000-202.000   | 950.00   | 950.00             |
|            |         | Expected Check Run: 06/08/2026  |  | 950.00   | 950.00             |
| 05/31/2026 | AP      | LINDE GAS & EQUIPMENT INC.<br>CONTRACTUAL<br>Vnd: 1635 Invoice: 56825133  | Invoice: 56825133 Ref#: 32813(RENTAL FOR CYLINDER TORCHES)<br>101-441.000-818.000<br>101-000.000-202.000   | 41.45  | 41.45              |
|            |         | Expected Check Run: 06/08/2026  |  | 41.45  | 41.45              |
| 05/31/2026 | AP      | LOWE'S<br>MISCELLANEOUS SUPPLIES<br>Vnd: 0229 Invoice: 99114  | Invoice: 99114 Ref#: 32811(POTTING SOIL FOR DOWNTOWN)<br>101-441.000-756.000<br>101-000.000-202.000  | 241.68   | 241.68             |
|            |         | Expected Check Run: 06/08/2026  |  | 241.68   | 241.68             |
| 06/30/2026 | AP      | LRS, LLC<br>29205.5<br>29199.1<br>29205.1<br>29205.4<br>29205.2<br>29205.6<br>29205.3<br>Vnd: 2331 Invoice: MN4715917<br>Vnd: 2331 Invoice: MN4715917                         | Invoice: MN4715917 Ref#: 32834(MONTHLY TRASH SERVICE)<br>101-567.000-921.000<br>101-761.004-921.000<br>101-441.000-921.000<br>592-590.000-921.000<br>101-265.000-921.000<br>101-441.000-921.000<br>101-441.000-921.000<br>101-000.000-202.000<br>592-000.000-202.000 | 140.51<br>140.51<br>209.99<br>140.51<br>209.99<br>197.15<br>691.55 | 1,589.70<br>140.51 |
|            |         | Expected Check Run: 06/08/2026  |  | 1,730.21   | 1,730.21           |
| 03/31/2026 | AP      | MES SERVICE COMPANY LLC<br>EQUIPMENT TESTING<br>Vnd: 2442 Invoice: IN2473038  | Invoice: IN2473038 Ref#: 32803(REPAIR & TESTING OF OLD SCBA PACKS)<br>101-336.000-851.001<br>101-000.000-202.000   | 3,876.80   | 3,876.80           |
|            |         | Expected Check Run: 06/08/2026  |  | 3,876.80   | 3,876.80           |
| 05/31/2026 | AP      | PARRETT COMPANY<br>MAINT. - OFFICE EQUIPMENT<br>CONTRACTUAL<br>MAINT. - OFFICE EQUIPMENT<br>MAINT. - OFFICE EQUIPMENT<br>Vnd: 1596 Invoice: 90692<br>Vnd: 1596 Invoice: 90692 | Invoice: 90692 Ref#: 32835(PRINTERS FOR CITY HALL, PD & WWTP - FINA)<br>592-590.000-934.000<br>101-301.000-818.000<br>101-265.000-934.000<br>101-265.000-934.000<br>592-000.000-202.000<br>101-000.000-202.000   | 2.42<br>69.97<br>579.54<br>34.79                                   | 2.42<br>684.30     |
|            |         | Expected Check Run: 06/08/2026  |  | 686.72   | 686.72             |

| Post Date  | Journal | Description                              | GL Number  | DR Amount | CR Amount |
|------------|---------|--|--|-----------|-----------|
| 05/31/2026 | AP      | REDBUD HARDWARE                          | Invoice: 5.31.26 Ref#: 32837(MAY 2026 CHARGES)             |           |           |
|            |         | VALVE                                    | 592-590.000-756.000  | 6.99      |           |
|            |         | DROPIN ABSORB REFILL                     | 592-590.000-756.000  | 15.98     |           |
|            |         | SOAP FOR PD VEHICLES                     | 101-301.000-756.000  | 9.99      |           |
|            |         | TRAIL EXPENDITURES                       | 401-000.000-970.031  | 8.99      |           |
|            |         | SNO CONE MACHINE FOR SIP, CABLE TIES,SHO | 101-265.000-756.000  | 188.98    |           |
|            |         | PAINT SUPPLIES                           | 101-336.000-756.000  | 135.09    |           |
|            |         | PLG FOR SPRINKLER, BALL HOSE BIB         | 592-591.000-756.000  | 36.55     |           |
|            |         | LAVA ROCK                                | 101-567.000-756.000  | 19.98     |           |
|            |         | PAINT BRUSH                              | 101-761.004-756.000  | 15.98     |           |
|            |         | F.BASKETS,OXIDE, DRILL BIT,TRASH RUN SUP | 101-441.000-756.000  | 302.32    |           |
|            |         | Vnd: 0141 Invoice: 5.31.26               | 592-000.000-202.000  |           | 59.52     |
|            |         | Vnd: 0141 Invoice: 5.31.26               | 101-000.000-202.000  |           | 672.34    |
|            |         | Vnd: 0141 Invoice: 5.31.26               | 401-000.000-202.000  |           | 8.99      |
|            |         | Expected Check Run: 06/08/2026           |  | 740.85    | 740.85    |
| 04/30/2026 | AP      | RUSSELL, SHANNON                         | Invoice: 4.15.26 Ref#: 32836(REFUND FOR PARK CANCELLATION) |           |           |
|            |         | MISCELLANEOUS                            | 101-755.000-756.014  | 25.00     |           |
|            |         | Vnd: MISC Invoice: 4.15.26               | 101-000.000-202.000  |           | 25.00     |
|            |         | Expected Check Run: 06/08/2026           |  | 25.00     | 25.00     |
| 06/03/2026 | AP      | S.E BERRIEN COUNTY LANDFILL              | Invoice: 0175718-IN Ref#: 32816(SLUDGE DISPOSAL)           |           |           |
|            |         | SOLIDS HANDLING & DISPOSAL               | 592-590.000-936.000  | 388.25    |           |
|            |         | Vnd: 1746 Invoice: 0175718-IN            | 592-000.000-202.000  |           | 388.25    |
|            |         | Expected Check Run: 06/08/2026           |  | 388.25    | 388.25    |
| 05/31/2026 | AP      | S.E BERRIEN COUNTY LANDFILL              | Invoice: 0175504-IN Ref#: 32817(SLUDGE DISPOSAL)           |           |           |
|            |         | SOLIDS HANDLING & DISPOSAL               | 592-590.000-936.000  | 388.25    |           |
|            |         | Vnd: 1746 Invoice: 0175504-IN            | 592-000.000-202.000  |           | 388.25    |
|            |         | Expected Check Run: 06/08/2026           |  | 388.25    | 388.25    |
| 05/31/2026 | AP      | S.E BERRIEN COUNTY LANDFILL              | Invoice: 0175547-IN Ref#: 32818(SLUDGE DISPOSAL)           |           |           |
|            |         | SOLIDS HANDLING & DISPOSAL               | 592-590.000-936.000  | 388.25    |           |
|            |         | Vnd: 1746 Invoice: 0175547-IN            | 592-000.000-202.000  |           | 388.25    |
|            |         | Expected Check Run: 06/08/2026           |  | 388.25    | 388.25    |
| 05/31/2026 | AP      | S.E BERRIEN COUNTY LANDFILL              | Invoice: 0175593-IN Ref#: 32819(SLUDGE DISPOSAL)           |           |           |
|            |         | SOLIDS HANDLING & DISPOSAL               | 592-590.000-936.000  | 388.25    |           |
|            |         | Vnd: 1746 Invoice: 0175593-IN            | 592-000.000-202.000  |           | 388.25    |
|            |         | Expected Check Run: 06/08/2026           |  | 388.25    | 388.25    |

| Post Date  | Journal | Description  | GL Number  | DR Amount | CR Amount |
|------------|---------|--|--|-----------|-----------|
| 05/31/2026 | AP      | S.E BERRIEN COUNTY LANDFILL<br>SOLIDS HANDLING & DISPOSAL<br>Vnd: 1746 Invoice: 0175616-IN | Invoice: 0175616-IN Ref#: 32820 (SLUDGE DISPOSAL)<br>592-590.000-936.000<br>592-000.000-202.000                    | 388.25    | 388.25    |
|            |         | Expected Check Run: 06/08/2026   |  | 388.25    | 388.25    |
| 05/31/2026 | AP      | S.E BERRIEN COUNTY LANDFILL<br>SOLIDS HANDLING & DISPOSAL<br>Vnd: 1746 Invoice: 0175665-IN | Invoice: 0175665-IN Ref#: 32821 (SLUDGE DISPOSAL)<br>592-590.000-936.000<br>592-000.000-202.000                    | 388.25    | 388.25    |
|            |         | Expected Check Run: 06/08/2026   |  | 388.25    | 388.25    |
| 05/31/2026 | AP      | SMR COMMUNICATIONS INC.<br>MAINTENANCE - VEHICLE<br>Vnd: 0086 Invoice: 29704               | Invoice: 29704 Ref#: 32801 (REFIT OF 46-4 - LIGHTBAR, SIREN, RADIO,)<br>101-301.000-939.000<br>101-000.000-202.000 | 2,101.00  | 2,101.00  |
|            |         | Expected Check Run: 06/08/2026   |  | 2,101.00  | 2,101.00  |
| 05/31/2026 | AP      | SOUTHWEST MICHIGAN PLANNING<br>CONTRACTUAL<br>Vnd: 1782 Invoice: 1354                      | Invoice: 1354 Ref#: 32790 (MASTER PLAN UPDATE - JANUARY - MARCH 202)<br>101-700.000-818.000<br>101-000.000-202.000 | 4,865.01  | 4,865.01  |
|            |         | Expected Check Run: 06/08/2026   |  | 4,865.01  | 4,865.01  |
| 05/31/2026 | AP      | SOUTHWEST MICHIGAN PLANNING<br>CONTRACTUAL<br>Vnd: 1782 Invoice: 1355                      | Invoice: 1355 Ref#: 32791 (RECREATION PLAN UPDATE - JANUARY - MARCH)<br>101-755.000-818.000<br>101-000.000-202.000 | 2,077.27  | 2,077.27  |
|            |         | Expected Check Run: 06/08/2026   |  | 2,077.27  | 2,077.27  |
| 05/31/2026 | AP      | STAPLES<br>OFFICE SUPPLIES<br>Vnd: 2409 Invoice: 6065150678                                | Invoice: 6065150678 Ref#: 32793 (BLACK TONER FOR BOOKKEEPER PRINTER)<br>101-253.000-728.000<br>101-000.000-202.000 | 135.67    | 135.67    |
|            |         | Expected Check Run: 06/08/2026   |  | 135.67    | 135.67    |
| 05/31/2026 | AP      | STAPLES<br>OFFICE SUPPLIES<br>Vnd: 2409 Invoice: 6065150672                                | Invoice: 6065150672 Ref#: 32799 (BLACK INK & C FOLD TOWELS)<br>101-336.000-728.000<br>101-000.000-202.000          | 109.38    | 109.38    |
|            |         | Expected Check Run: 06/08/2026   |  | 109.38    | 109.38    |

| Post Date  | Journal | Description   | GL Number  | DR Amount | CR Amount |
|------------|---------|---|--|-----------|-----------|
| 05/31/2026 | AP      | STAPLES<br>OFFICE SUPPLIES<br>Vnd: 2409 Invoice: 6065150670                         | Invoice: 6065150670 Ref#: 32800(36GB SD CARDS FOR EVIDENCE CAMERAS)<br>101-301.000-728.000<br>101-000.000-202.000    | 110.98    | 110.98    |
|            |         | Expected Check Run: 06/08/2026  |  | 110.98    | 110.98    |
| 05/31/2026 | AP      | STAPLES<br>OFFICE SUPPLIES<br>Vnd: 2409 Invoice: 6065150676                         | Invoice: 6065150676 Ref#: 32809(INK FOR BLDG INSP. PRINTER)<br>101-371.001-728.000<br>101-000.000-202.000            | 320.36    | 320.36    |
|            |         | Expected Check Run: 06/08/2026  |  | 320.36    | 320.36    |
| 05/31/2026 | AP      | STAPLES<br>MISCELLANEOUS SUPPLIES<br>Vnd: 2409 Invoice: 6065150674                  | Invoice: 6065150674 Ref#: 32810(PAPER TOWEL X2 CASES)<br>101-441.000-756.000<br>101-000.000-202.000                  | 113.82    | 113.82    |
|            |         | Expected Check Run: 06/08/2026  |  | 113.82    | 113.82    |
| 05/31/2026 | AP      | STAR UNIFORM<br>UNIFORMS<br>Vnd: 1358 Invoice: 56075-2                              | Invoice: 56075-2 Ref#: 32805(DRESS HAT FOR CAPT. SCANLON)<br>101-301.000-768.000<br>101-000.000-202.000              | 102.00    | 102.00    |
|            |         | Expected Check Run: 06/08/2026  |  | 102.00    | 102.00    |
| 05/31/2026 | AP      | STAR UNIFORM<br>UNIFORMS<br>Vnd: 1358 Invoice: 56192-2                              | Invoice: 56192-2 Ref#: 32806(DUTY UNIFORM AND NEW DRESS PANTS FOR C.)<br>101-301.000-768.000<br>101-000.000-202.000  | 190.00    | 190.00    |
|            |         | Expected Check Run: 06/08/2026  |  | 190.00    | 190.00    |
| 05/31/2026 | AP      | STAR UNIFORM<br>UNIFORMS<br>Vnd: 1358 Invoice: 56254-2                              | Invoice: 56254-2 Ref#: 32807(POLO SHIRTS FOR P. FELLOWS, A. WILLAUR,)<br>101-301.000-768.000<br>101-000.000-202.000  | 138.00    | 138.00    |
|            |         | Expected Check Run: 06/08/2026  |  | 138.00    | 138.00    |
| 05/31/2026 | AP      | VILLAGE OF HOLLY FIRE DEPT.<br>EDUCATION AND TRAINING<br>Vnd: 2461 Invoice: 5.18.26 | Invoice: 5.18.26 Ref#: 32804(FIRE RESPONDER INSPECTOR TRAINING COURSE)<br>101-336.000-960.000<br>101-000.000-202.000 | 175.00    | 175.00    |
|            |         | Expected Check Run: 06/08/2026  |  | 175.00    | 175.00    |

06/03/2026 05:30 PM  
 User: CBAHAM  
 DB: Buchanan

INVOICE JOURNAL PROOF REPORT FOR CITY OF BUCHANAN  
 CHECK RUN DATES 06/08/2026 - 06/08/2026  
 PROOF ONLY - JOURNAL ENTRIES NOT CREATED

| Post Date                    | Journal | Description  | GL Number  | DR Amount | CR Amount |
|------------------------------|---------|--|--|-----------|-----------|
| 06/03/2026                   | AP      | WELDY SALES AND SERVICE<br>MAINTENANCE - EQUIPMENT<br>Vnd: 1763 Invoice: 36639 | <i>Invoice: 36639 Ref#: 32823 (BLADE FOR K-12 SAW)</i><br>592-591.000-933.000<br>592-000.000-202.000 | 319.99    | 319.99    |
|                              |         | Expected Check Run: 06/08/2026   |  |           |           |
|                              |         |  |  | 319.99    | 319.99    |
|                              |         |  |  | 40,273.19 | 40,273.19 |
| Cash/Payable Account Totals: |         |  |  |           |           |
|                              |         | ACCOUNTS PAYABLE   | 101-000.000-202.000  |           | 31,655.70 |
|                              |         | ACCOUNTS PAYABLE   | 203-000.000-202.000  |           | 132.18    |
|                              |         | ACCOUNTS PAYABLE   | 401-000.000-202.000  |           | 154.19    |
|                              |         | ACCOUNTS PAYABLE   | 592-000.000-202.000  |           | 4,856.78  |
|                              |         | ACCOUNTS PAYABLE   | 701-000.000-202.000  |           | 3,474.34  |
|                              |         |  | TOTAL INCREASE IN PAYABLE:   |           | 40,273.19 |

User: CBAHAM  
DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER           | DESCRIPTION                              | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---------------------|--|--------------------|---------------------------|---------------------------|----------------|
|                     |  | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL  |  |                    |                           |                           |                |
| Revenues            |  |                    |                           |                           |                |
| Dept 000.000        |  |                    |                           |                           |                |
| 101-000.000-402.000 | REAL PROPERTY TAXES                      | 2,140,000.00       | 2,140,000.00              | 1,885,055.56              | 88.09          |
| 101-000.000-412.000 | DELQ PERS PROPERTY TAX                   | 500.00             | 10,000.00                 | 7,902.36                  | 79.02          |
| 101-000.000-432.000 | PILOT PAYMENTS                           | 10,000.00          | 10,000.00                 | 12,731.02                 | 127.31         |
| 101-000.000-437.000 | INDUSTRIAL FACILITY TAX                  | 2,500.00           | 2,500.00                  | 0.00                      | 0.00           |
| 101-000.000-439.000 | MEDICAL/ADULT MARIJUANA STATE REV.       | 300,000.00         | 325,000.00                | 324,102.60                | 99.72          |
| 101-000.000-442.000 | FARMERS' MARKET REVENUE                  | 1,000.00           | 2,500.00                  | 8,045.00                  | 321.80         |
| 101-000.000-445.000 | PENALTY & INTEREST - TAXES               | 20,000.00          | 20,000.00                 | 7,972.46                  | 39.86          |
| 101-000.000-447.000 | ADMINISTRATION FEE-TAXES                 | 55,000.00          | 55,000.00                 | 52,143.22                 | 94.81          |
| 101-000.000-477.000 | FRANCHISE FEE-CABLE                      | 35,000.00          | 35,000.00                 | 30,185.85                 | 86.25          |
| 101-000.000-478.000 | RENTAL REGISTRATION FEE                  | 50,000.00          | 0.00                      | 160.00                    | 100.00         |
| 101-000.000-492.000 | BUILDING PERMITS                         | 20,000.00          | 25,000.00                 | 33,002.66                 | 132.01         |
| 101-000.000-492.001 | MOBILE FOOD VENDOR PERMITS               | 5,000.00           | 5,000.00                  | 760.00                    | 15.20          |
| 101-000.000-492.002 | MEDICAL MARIHUANA PERMITS                | 80,000.00          | 50,000.00                 | 41,500.00                 | 83.00          |
| 101-000.000-492.003 | BANNER & SIGN PERMITS                    | 500.00             | 500.00                    | 100.00                    | 20.00          |
| 101-000.000-492.004 | RIGHT-OF-WAY PERMITS                     | 10,000.00          | 10,000.00                 | 3,350.00                  | 33.50          |
| 101-000.000-492.005 | GARAGE SALE PERMITS                      | 0.00               | 100.00                    | 40.00                     | 40.00          |
| 101-000.000-492.006 | ZONING PERMITS                           | 0.00               | 500.00                    | 400.00                    | 80.00          |
| 101-000.000-492.007 | LONG-TERM RENTAL REGISTRATIONS           | 0.00               | 22,000.00                 | 22,095.00                 | 100.43         |
| 101-000.000-492.008 | SHORT-TERM RENTAL REGISTRATIONS          | 0.00               | 1,000.00                  | 710.00                    | 71.00          |
| 101-000.000-492.009 | PARKING PERMITS                          | 0.00               | 300.00                    | 150.00                    | 50.00          |
| 101-000.000-492.100 | ADULT USE MARIHUANA PERMITS              | 0.00               | 20,000.00                 | 50,000.00                 | 250.00         |
| 101-000.000-532.000 | EMERGENCY RESPONSE FEE                   | 25,000.00          | 25,000.00                 | 21,000.00                 | 84.00          |
| 101-000.000-538.000 | FEDERAL GRANT REVENUE                    | 0.00               | 0.00                      | 4,166.67                  | 100.00         |
| 101-000.000-538.001 | RURAL BUSINESS DEV GRANT                 | 0.00               | 44,180.00                 | 0.00                      | 0.00           |
| 101-000.000-539.000 | COPS GRANT                               | 60,000.00          | 60,000.00                 | 0.00                      | 0.00           |
| 101-000.000-540.000 | STATE POLICE/MCOLES CPE                  | 0.00               | 2,500.00                  | 2,047.34                  | 81.89          |
| 101-000.000-543.000 | PUBLIC SAFETY GRANTS                     | 0.00               | 15,000.00                 | 13,440.00                 | 89.60          |
| 101-000.000-566.001 | GRANTS & SPECIAL PROJECTS                | 5,000.00           | 35,000.00                 | 53,400.00                 | 152.57         |
| 101-000.000-566.004 | COMTO GRANT - PASS THROUGH               | 0.00               | 25,000.00                 | 14,583.35                 | 58.33          |
| 101-000.000-568.000 | STATE SHARED LIQUOR LICENSE              | 3,000.00           | 3,000.00                  | 1,693.45                  | 56.45          |
| 101-000.000-569.000 | STATE GRANTS/OTHER RECIEVABLES           | 0.00               | 35,000.00                 | 28,849.56                 | 82.43          |
| 101-000.000-573.000 | LOCAL STABILIZATION STATE REV            | 50,000.00          | 50,000.00                 | 46,813.74                 | 93.63          |
| 101-000.000-574.000 | STATE REV SHARING CVTRS/SALES TAX        | 720,000.00         | 720,000.00                | 482,359.00                | 66.99          |
| 101-000.000-596.000 | LEHMANS ORCHARD ANNUAL PAYMENT           | 8,667.00           | 8,667.00                  | 8,666.67                  | 100.00         |
| 101-000.000-602.000 | SCHOOL RESOURCE OFFICER                  | 30,000.00          | 45,000.00                 | 41,195.35                 | 91.55          |
| 101-000.000-607.000 | SPECIAL ELECTION REIMBURSEMENT           | 0.00               | 10,000.00                 | 9,839.49                  | 98.39          |
| 101-000.000-633.000 | FOUNDATIONS - CEMETERY                   | 7,000.00           | 7,000.00                  | 6,796.00                  | 97.09          |
| 101-000.000-634.000 | GRAVE OPENINGS                           | 35,000.00          | 35,000.00                 | 17,998.90                 | 51.43          |
| 101-000.000-635.000 | CEMETERY TENT SERVICE                    | 2,000.00           | 2,000.00                  | 1,500.00                  | 75.00          |
| 101-000.000-636.000 | COLUMBARIUM & PLAQUE                     | 1,000.00           | 2,750.00                  | 2,450.00                  | 89.09          |
| 101-000.000-640.000 | VAULT SETTING FEES                       | 4,000.00           | 4,000.00                  | 2,200.00                  | 55.00          |
| 101-000.000-641.000 | WEEDS/SNOW                               | 8,000.00           | 10,000.00                 | 11,118.00                 | 111.18         |
| 101-000.000-643.000 | SALES - CEMETERY LOTS                    | 20,000.00          | 20,000.00                 | 10,535.30                 | 52.68          |
| 101-000.000-644.000 | COPIES                                   | 200.00             | 200.00                    | 0.00                      | 0.00           |
| 101-000.000-645.000 | SALES - SURPLUS PROPERTY                 | 100.00             | 100.00                    | 0.00                      | 0.00           |
| 101-000.000-652.000 | PARKING VIOLATIONS                       | 2,000.00           | 4,500.00                  | 5,892.00                  | 130.93         |
| 101-000.000-656.000 | BUCHANAN REDBUD CITY CENTER              | 10,000.00          | 10,000.00                 | 9,450.00                  | 94.50          |
| 101-000.000-657.000 | ORDINANCE VIOLATIONS                     | 300.00             | 600.00                    | 968.32                    | 161.39         |
| 101-000.000-664.000 | MML DIVIDENDS                            | 8,000.00           | 8,500.00                  | 8,381.00                  | 98.60          |
| 101-000.000-665.000 | INTEREST EARNED - BANK/INVESTMENTS       | 70,000.00          | 70,000.00                 | 39,195.41                 | 55.99          |
| 101-000.000-675.000 | MISC REVENUE/DONATION                    | 10,000.00          | 10,000.00                 | 9,034.43                  | 90.34          |
| 101-000.000-675.001 | BARB DONATIONS                           | 0.00               | 2,000.00                  | 0.00                      | 0.00           |
| 101-000.000-675.006 | SCHOOL TAX COLLECTION FEE                | 0.00               | 10,000.00                 | 9,039.60                  | 90.40          |
| 101-000.000-675.007 | RESERVE OFFICER REIMBURSEMENT            | 0.00               | 200.00                    | 714.00                    | 357.00         |
| 101-000.000-676.000 | REIMBURSEMENTS                           | 0.00               | 20,000.00                 | 70,151.00                 | 350.76         |
| 101-000.000-676.007 | WORKERS COMP INSURANCE                   | 0.00               | 0.00                      | 5,312.00                  | 100.00         |
| 101-000.000-677.000 | POLICE REPORTS                           | 300.00             | 400.00                    | 340.35                    | 85.09          |
| 101-000.000-678.000 | SCHOOL GUARDS                            | 14,000.00          | 14,000.00                 | 9,641.70                  | 68.87          |
| 101-000.000-683.000 | FOIA FEES                                | 100.00             | 300.00                    | 391.64                    | 130.55         |
| 101-000.000-691.000 | LEASE FINANCING - POOL CAR               | 0.00               | 30,000.00                 | 29,178.76                 | 97.26          |
| 101-000.000-691.001 | LEASE FINANCING - POLICE CAR #1          | 0.00               | 42,000.00                 | 41,159.74                 | 98.00          |
| 101-000.000-691.002 | LEASE FINANCING - POLICE CAR #2          | 0.00               | 42,000.00                 | 41,159.74                 | 98.00          |
| 101-000.000-693.000 | GAIN ON SALE OF DEPRECIABLE FIXED ASSETS | 0.00               | 15,000.00                 | 14,092.30                 | 93.95          |
| 101-000.000-699.401 | TRANSFER IN - FROM CAPITAL PROJECTS      | 134,000.00         | 134,000.00                | 0.00                      | 0.00           |
| 101-000.000-699.592 | TRANSFER IN - WATER/SEWER                | 0.00               | 11,600.00                 | 11,600.00                 | 100.00         |
| Total Dept 000.000  |  | 3,957,167.00       | 4,318,897.00              | 3,566,760.54              | 82.58          |
| TOTAL REVENUES      |  | 3,957,167.00       | 4,318,897.00              | 3,566,760.54              | 82.58          |
| Expenditures        |  |                    |                           |                           |                |
| Dept 000.000        |  |                    |                           |                           |                |
| 101-000.000-995.243 | TRANSFER TO - BROWNFIELD AUTHORITY       | 0.00               | 2.00                      | 1.76                      | 88.00          |
| 101-000.000-995.301 | TRANSFER OUT - 25 CAP PROJ DEBT FUND     | 0.00               | 106,750.00                | 106,750.00                |                |

User: CBAHAM

DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER                            | DESCRIPTION                | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|--------------------------------------|----------------------------|--------------------|---------------------------|---------------------------|----------------|
|                                      |                            | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL Expenditures      |                            |                    |                           |                           |                |
| Total Dept 000.000                   |                            | 0.00               | 106,752.00                | 106,751.76                | 100.00         |
| Dept 101.000 - CITY COMMISSION       |                            |                    |                           |                           |                |
| 101-101.000-705.000                  | SALARIES-PART TIME         | 14,000.00          | 14,000.00                 | 7,845.00                  | 56.04          |
| 101-101.000-715.000                  | EMPLOYER PAYROLL TAXES     | 1,700.00           | 1,350.00                  | 613.16                    | 45.42          |
| 101-101.000-715.004                  | MADISON NATIONAL - LIFE    | 0.00               | 350.00                    | 271.31                    | 77.52          |
| 101-101.000-805.000                  | MARKETING PLAN             | 1,500.00           | 1,500.00                  | 0.00                      | 0.00           |
| 101-101.000-818.000                  | CONTRACTUAL                | 3,000.00           | 10,000.00                 | 5,099.00                  | 50.99          |
| 101-101.000-826.000                  | LEGAL FEES                 | 40,000.00          | 5,000.00                  | 1,087.50                  | 21.75          |
| 101-101.000-831.000                  | MEMBERSHIP AND DUES        | 6,000.00           | 6,000.00                  | 2,500.00                  | 41.67          |
| 101-101.000-885.000                  | PUBLIC RELATIONS           | 0.00               | 1,000.00                  | 1,476.83                  | 147.68         |
| 101-101.000-962.000                  | MISCELLANEOUS              | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-101.000-975.000                  | PROPERTY ACQUISITION       | 0.00               | 2,300.00                  | 2,200.30                  | 95.67          |
| Total Dept 101.000 - CITY COMMISSION |                            | 67,200.00          | 42,500.00                 | 21,093.10                 | 49.63          |
| Dept 172.000 - CITY MANAGER          |                            |                    |                           |                           |                |
| 101-172.000-702.000                  | SALARIES-FULL TIME         | 70,000.00          | 70,000.00                 | 53,744.74                 | 76.78          |
| 101-172.000-715.000                  | EMPLOYER PAYROLL TAXES     | 30,000.00          | 9,300.00                  | 5,148.36                  | 55.36          |
| 101-172.000-715.001                  | MEDICAL - PRIORITY HEALTH  | 0.00               | 11,100.00                 | 7,819.55                  | 70.45          |
| 101-172.000-715.002                  | DENTAL - DELTA             | 0.00               | 700.00                    | 498.74                    | 71.25          |
| 101-172.000-715.003                  | FIDELITY - EYE             | 0.00               | 150.00                    | 88.23                     | 58.82          |
| 101-172.000-715.004                  | MADISON NATIONAL - LIFE    | 0.00               | 250.00                    | 155.16                    | 62.06          |
| 101-172.000-715.005                  | HSA                        | 0.00               | 2,000.00                  | 1,722.13                  | 86.11          |
| 101-172.000-717.000                  | RETIREMENT                 | 0.00               | 6,500.00                  | 5,748.34                  | 88.44          |
| 101-172.000-728.000                  | OFFICE SUPPLIES            | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| 101-172.000-730.000                  | POSTAGE                    | 1,000.00           | 1,000.00                  | 0.74                      | 0.07           |
| 101-172.000-756.000                  | MISCELLANEOUS SUPPLIES     | 1,000.00           | 1,000.00                  | 21.60                     | 2.16           |
| 101-172.000-818.000                  | CONTRACTUAL                | 20,000.00          | 3,200.00                  | 566.06                    | 17.69          |
| 101-172.000-818.007                  | CONSULTING AGREEMENTS      | 0.00               | 5,000.00                  | 0.00                      | 0.00           |
| 101-172.000-826.000                  | LEGAL FEES                 | 30,000.00          | 60,000.00                 | 41,031.89                 | 68.39          |
| 101-172.000-831.000                  | MEMBERSHIP AND DUES        | 2,000.00           | 2,000.00                  | 884.85                    | 44.24          |
| 101-172.000-853.000                  | TELEPHONE, INTERNET, CABLE | 0.00               | 1,800.00                  | 1,605.66                  | 89.20          |
| 101-172.000-864.000                  | CONFERENCES AND WORKSHOP   | 4,000.00           | 4,000.00                  | 330.00                    | 8.25           |
| 101-172.000-873.000                  | TRAVEL & CAR ALLOWANCE     | 8,000.00           | 8,000.00                  | 6,699.36                  | 83.74          |
| 101-172.000-962.000                  | MISCELLANEOUS              | 1,000.00           | 1,000.00                  | 1,375.35                  | 137.54         |
| 101-172.000-964.000                  | ASSET MANAGEMENT PLANNING  | 15,000.00          | 0.00                      | 0.00                      | 0.00           |
| 101-172.000-971.000                  | CAPITAL OUTLAY             | 40,000.00          | 0.00                      | 0.00                      | 0.00           |
| Total Dept 172.000 - CITY MANAGER    |                            | 224,000.00         | 189,000.00                | 127,440.76                | 67.43          |
| Dept 215.000 - CITY CLERK            |                            |                    |                           |                           |                |
| 101-215.000-702.000                  | SALARIES-FULL TIME         | 63,000.00          | 63,000.00                 | 62,632.04                 | 99.42          |
| 101-215.000-703.000                  | SALARIES-OVERTIME          | 0.00               | 200.00                    | 141.20                    | 70.60          |
| 101-215.000-715.000                  | EMPLOYER PAYROLL TAXES     | 38,000.00          | 9,100.00                  | 5,450.09                  | 59.89          |
| 101-215.000-715.001                  | MEDICAL - PRIORITY HEALTH  | 0.00               | 13,000.00                 | 11,716.10                 | 90.12          |
| 101-215.000-715.002                  | DENTAL - DELTA             | 0.00               | 1,000.00                  | 899.05                    | 89.91          |
| 101-215.000-715.003                  | FIDELITY - EYE             | 0.00               | 200.00                    | 131.02                    | 65.51          |
| 101-215.000-715.004                  | MADISON NATIONAL - LIFE    | 0.00               | 150.00                    | 110.40                    | 73.60          |
| 101-215.000-715.005                  | HSA                        | 0.00               | 5,300.00                  | 5,016.38                  | 94.65          |
| 101-215.000-717.000                  | RETIREMENT                 | 0.00               | 5,250.00                  | 4,707.34                  | 89.66          |
| 101-215.000-728.000                  | OFFICE SUPPLIES            | 1,500.00           | 1,500.00                  | 431.13                    | 28.74          |
| 101-215.000-730.000                  | POSTAGE                    | 0.00               | 100.00                    | 76.22                     | 76.22          |
| 101-215.000-818.000                  | CONTRACTUAL                | 18,000.00          | 8,000.00                  | 2,387.05                  | 29.84          |
| 101-215.000-826.000                  | LEGAL FEES                 | 3,000.00           | 24,000.00                 | 20,214.45                 | 84.23          |
| 101-215.000-831.000                  | MEMBERSHIP AND DUES        | 1,000.00           | 1,000.00                  | 245.00                    | 24.50          |
| 101-215.000-853.000                  | TELEPHONE, INTERNET, CABLE | 0.00               | 750.00                    | 909.41                    | 121.25         |
| 101-215.000-864.000                  | CONFERENCES AND WORKSHOP   | 2,000.00           | 2,000.00                  | 1,150.00                  | 57.50          |
| 101-215.000-873.000                  | TRAVEL & CAR ALLOWANCE     | 1,500.00           | 1,500.00                  | 1,711.69                  | 114.11         |
| 101-215.000-903.000                  | LEGAL NOTICES & RECORDINGS | 4,000.00           | 4,000.00                  | 3,002.95                  | 75.07          |
| 101-215.000-962.000                  | MISCELLANEOUS              | 200.00             | 200.00                    | 10.00                     | 5.00           |
| 101-215.000-971.000                  | CAPITAL OUTLAY             | 10,000.00          | 10,000.00                 | 8,525.00                  | 85.25          |
| Total Dept 215.000 - CITY CLERK      |                            | 142,200.00         | 150,250.00                | 129,466.52                | 86.17          |
| Dept 253.000 - TREASURER             |                            |                    |                           |                           |                |
| 101-253.000-702.000                  | SALARIES-FULL TIME         | 75,000.00          | 75,000.00                 | 70,474.52                 | 93.97          |
| 101-253.000-703.000                  | SALARIES-OVERTIME          | 2,000.00           | 1,000.00                  | 741.14                    | 74.11          |
| 101-253.000-715.000                  | EMPLOYER PAYROLL TAXES     | 28,000.00          | 7,750.00                  | 6,278.05                  | 81.01          |
| 101-253.000-715.001                  | MEDICAL - PRIORITY HEALTH  | 0.00               | 7,000.00                  | 6,091.69                  | 87.02          |
| 101-253.000-715.002                  | DENTAL - DELTA             | 0.00               | 300.00                    | 282.05                    | 94.02          |
| 101-253.000-715.003                  | FIDELITY - EYE             | 0.00               | 100.00                    | 58.29                     |                |
| 101-253.000-715.004                  | MADISON NATIONAL - LIFE    | 0.00               | 175.00                    | 155.20                    |                |

User: CBAHAM

DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER                                    | DESCRIPTION                         | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|--|-------------------------------------|--------------------|---------------------------|---------------------------|----------------|
|  |                                     | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL                           |                                     |                    |                           |                           |                |
| Expenditures                                 |                                     |                    |                           |                           |                |
| 101-253.000-715.005                          | HSA                                 | 0.00               | 2,700.00                  | 2,685.59                  | 99.47          |
| 101-253.000-717.000                          | RETIREMENT                          | 0.00               | 6,000.00                  | 4,882.04                  | 81.37          |
| 101-253.000-728.000                          | OFFICE SUPPLIES                     | 3,500.00           | 3,500.00                  | 1,724.64                  | 49.28          |
| 101-253.000-730.000                          | POSTAGE                             | 4,000.00           | 4,000.00                  | 2,164.80                  | 54.12          |
| 101-253.000-744.101                          | PAYROLL PROCESSING                  | 5,000.00           | 10,000.00                 | 5,092.80                  | 50.93          |
| 101-253.000-807.000                          | AUDIT                               | 30,000.00          | 30,000.00                 | 30,081.67                 | 100.27         |
| 101-253.000-818.000                          | CONTRACTUAL                         | 45,000.00          | 10,000.00                 | 9,556.41                  | 95.56          |
| 101-253.000-831.000                          | MEMBERSHIP AND DUES                 | 750.00             | 750.00                    | 348.00                    | 46.40          |
| 101-253.000-853.000                          | TELEPHONE, INTERNET, CABLE          | 0.00               | 450.00                    | 570.17                    | 126.70         |
| 101-253.000-864.000                          | CONFERENCES AND WORKSHOP            | 800.00             | 800.00                    | 0.00                      | 0.00           |
| 101-253.000-873.000                          | TRAVEL & CAR ALLOWANCE              | 300.00             | 300.00                    | 0.00                      | 0.00           |
| 101-253.000-956.000                          | BANK FEES AND CHARGES               | 0.00               | 2,000.00                  | 699.91                    | 35.00          |
| 101-253.000-965.000                          | REAL ESTATE TAXES                   | 0.00               | 200.00                    | 153.26                    | 76.63          |
| Total Dept 253.000 - TREASURER               |                                     | 194,350.00         | 162,025.00                | 142,040.23                | 87.67          |
| Dept 257.000 - ASSESSOR                      |                                     |                    |                           |                           |                |
| 101-257.000-705.000                          | SALARIES-PART TIME                  | 29,000.00          | 29,000.00                 | 24,148.16                 | 83.27          |
| 101-257.000-715.000                          | EMPLOYER PAYROLL TAXES              | 3,000.00           | 3,000.00                  | 2,082.96                  | 69.43          |
| 101-257.000-728.000                          | OFFICE SUPPLIES                     | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-257.000-730.000                          | POSTAGE                             | 0.00               | 1,500.00                  | 1,210.38                  | 80.69          |
| 101-257.000-818.000                          | CONTRACTUAL                         | 5,000.00           | 3,500.00                  | 2,778.58                  | 79.39          |
| Total Dept 257.000 - ASSESSOR                |                                     | 38,000.00          | 38,000.00                 | 30,220.08                 | 79.53          |
| Dept 262.000 - ELECTIONS                     |                                     |                    |                           |                           |                |
| 101-262.000-702.000                          | SALARIES-FULL TIME                  | 20,000.00          | 20,000.00                 | 16,645.61                 | 83.23          |
| 101-262.000-705.002                          | ELECTION WORKERS                    | 20,000.00          | 5,000.00                  | 4,180.82                  | 83.62          |
| 101-262.000-715.000                          | EMPLOYER PAYROLL TAXES              | 15,000.00          | 3,200.00                  | 1,738.41                  | 54.33          |
| 101-262.000-715.001                          | MEDICAL - PRIORITY HEALTH           | 0.00               | 4,500.00                  | 3,719.19                  | 82.65          |
| 101-262.000-715.002                          | DENTAL - DELTA                      | 0.00               | 350.00                    | 299.72                    | 85.63          |
| 101-262.000-715.003                          | FIDELITY - EYE                      | 0.00               | 100.00                    | 43.65                     | 43.65          |
| 101-262.000-715.004                          | MADISON NATIONAL - LIFE             | 0.00               | 100.00                    | 39.60                     | 39.60          |
| 101-262.000-715.005                          | HSA                                 | 0.00               | 1,500.00                  | 1,370.21                  | 91.35          |
| 101-262.000-717.000                          | RETIREMENT                          | 0.00               | 2,000.00                  | 1,569.14                  | 78.46          |
| 101-262.000-728.000                          | OFFICE SUPPLIES                     | 3,000.00           | 3,000.00                  | 1,962.36                  | 65.41          |
| 101-262.000-730.000                          | POSTAGE                             | 0.00               | 1,250.00                  | 1,130.45                  | 90.44          |
| 101-262.000-818.000                          | CONTRACTUAL                         | 9,000.00           | 4,000.00                  | 3,525.15                  | 88.13          |
| 101-262.000-826.000                          | LEGAL FEES                          | 1,000.00           | 0.00                      | 0.00                      | 0.00           |
| 101-262.000-903.000                          | LEGAL NOTICES & RECORDINGS          | 0.00               | 1,250.00                  | 1,025.00                  | 82.00          |
| 101-262.000-933.000                          | MAINTENANCE - EQUIPMENT             | 1,500.00           | 250.00                    | 0.00                      | 0.00           |
| 101-262.000-962.000                          | MISCELLANEOUS                       | 2,000.00           | 1,000.00                  | 882.75                    | 88.28          |
| 101-262.000-967.008                          | VOTING EQUIPMENT                    | 8,000.00           | 10,000.00                 | 0.00                      | 0.00           |
| 101-262.000-995.001                          | TRANSFER-EQUIPMENT RESERVE          | 10,000.00          | 12,000.00                 | 0.00                      | 0.00           |
| Total Dept 262.000 - ELECTIONS               |                                     | 89,500.00          | 69,500.00                 | 38,132.06                 | 54.87          |
| Dept 265.000 - CITY HALL                     |                                     |                    |                           |                           |                |
| 101-265.000-751.000                          | GAS AND OIL                         | 0.00               | 100.00                    | 42.07                     | 42.07          |
| 101-265.000-756.000                          | MISCELLANEOUS SUPPLIES              | 8,000.00           | 8,000.00                  | 6,015.17                  | 75.19          |
| 101-265.000-756.003                          | TECHNOLOGY EQUIP. SUPPLIES          | 10,000.00          | 10,000.00                 | 8,705.94                  | 87.06          |
| 101-265.000-818.000                          | CONTRACTUAL                         | 70,000.00          | 25,000.00                 | 16,511.95                 | 66.05          |
| 101-265.000-818.006                          | ENTERPRISE - MAINTENANCE MANAGEMENT | 0.00               | 1,250.00                  | 764.33                    | 61.15          |
| 101-265.000-819.000                          | TECHNOLOGY CONTRACTUAL SERVICES     | 25,000.00          | 25,000.00                 | 22,351.95                 | 89.41          |
| 101-265.000-853.000                          | TELEPHONE, INTERNET, CABLE          | 10,000.00          | 10,000.00                 | 8,048.59                  | 80.49          |
| 101-265.000-921.000                          | UTILITIES                           | 36,000.00          | 60,000.00                 | 58,558.87                 | 97.60          |
| 101-265.000-931.000                          | MAINTENANCE - BUILDINGS             | 12,000.00          | 5,000.00                  | 4,177.58                  | 83.55          |
| 101-265.000-934.000                          | MAINT. - OFFICE EQUIPMENT           | 5,000.00           | 5,000.00                  | 6,701.79                  | 134.04         |
| 101-265.000-962.000                          | MISCELLANEOUS                       | 3,000.00           | 3,000.00                  | 13.27                     | 0.44           |
| 101-265.000-963.000                          | FIRE & LIABILITY INSURANCE          | 45,000.00          | 41,000.00                 | 40,493.00                 | 98.76          |
| 101-265.000-970.057                          | OFFICE EQUIPMENT                    | 2,500.00           | 2,500.00                  | 0.00                      | 0.00           |
| 101-265.000-971.001                          | CAPITAL OUTLAY - ENTERPRISE         | 0.00               | 29,500.00                 | 29,178.76                 | 98.91          |
| 101-265.000-991.001                          | LEASE - ENTERPRISE FLEET            | 0.00               | 2,500.00                  | 3,586.50                  | 143.46         |
| 101-265.000-993.005                          | ENETERPRISE - INTEREST EXPENSE      | 0.00               | 1,025.00                  | 797.18                    | 77.77          |
| Total Dept 265.000 - CITY HALL               |                                     | 226,500.00         | 228,875.00                | 205,946.95                | 89.98          |
| Dept 267.000 - ADMIN. & RECORD KEEPING       |                                     |                    |                           |                           |                |
| 101-267.000-956.000                          | BANK FEES AND CHARGES               | 2,000.00           | 0.00                      | 0.00                      | 0.00           |
| Total Dept 267.000 - ADMIN. & RECORD KEEPING |                                     | 2,000.00           | 0.00                      | 0.00                      | 0.00           |

User: CBAHAM

DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER                               | DESCRIPTION                            | 2025-26 ORIGINAL BUDGET | 2025-26 AMENDED BUDGET | YTD BALANCE 06/30/2026 | % BDGT USED |
|---|--|-------------------------|------------------------|------------------------|-------------|
| Fund 101 - GENERAL                      |  |                         |                        |                        |             |
| Expenditures                            |  |                         |                        |                        |             |
| Dept 273.000 - BUILDING AUTHORITY       |  |                         |                        |                        |             |
| 101-273.000-995.369                     | TRANSFERS OUT - TO BLDG AUTH DEBT FUND | 0.00                    | 150,000.00             | 149,921.88             | 99.95       |
| Total Dept 273.000 - BUILDING AUTHORITY |  | 0.00                    | 150,000.00             | 149,921.88             | 99.95       |
| Dept 301.000 - POLICE                   |  |                         |                        |                        |             |
| 101-301.000-150.000                     | BOOKS & MAGAZINES                      | 300.00                  | 300.00                 | 0.00                   | 0.00        |
| 101-301.000-702.000                     | SALARIES-FULL TIME                     | 675,000.00              | 675,000.00             | 607,909.86             | 90.06       |
| 101-301.000-702.001                     | SALARIES-CODE ENFORCEMENT              | 0.00                    | 15,000.00              | 3,755.52               | 25.04       |
| 101-301.000-703.000                     | SALARIES-OVERTIME                      | 40,000.00               | 40,000.00              | 41,075.49              | 102.69      |
| 101-301.000-705.000                     | SALARIES-PART TIME                     | 10,000.00               | 30,000.00              | 18,402.00              | 61.34       |
| 101-301.000-715.000                     | EMPLOYER PAYROLL TAXES                 | 265,000.00              | 74,500.00              | 77,286.31              | 103.74      |
| 101-301.000-715.001                     | MEDICAL - PRIORITY HEALTH              | 0.00                    | 70,000.00              | 59,226.92              | 84.61       |
| 101-301.000-715.002                     | DENTAL - DELTA                         | 0.00                    | 4,700.00               | 3,619.73               | 77.02       |
| 101-301.000-715.003                     | FIDELITY - EYE                         | 0.00                    | 800.00                 | 814.60                 | 101.83      |
| 101-301.000-715.004                     | MADISON NATIONAL - LIFE                | 0.00                    | 1,300.00               | 1,082.40               | 83.26       |
| 101-301.000-715.005                     | HSA                                    | 0.00                    | 25,000.00              | 21,710.08              | 86.84       |
| 101-301.000-717.000                     | RETIREMENT                             | 0.00                    | 88,500.00              | 76,249.30              | 86.16       |
| 101-301.000-728.000                     | OFFICE SUPPLIES                        | 3,000.00                | 3,000.00               | 2,114.74               | 70.49       |
| 101-301.000-729.000                     | TARGET RANGE & SUPPLIES                | 6,000.00                | 6,000.00               | 3,216.28               | 53.60       |
| 101-301.000-730.000                     | POSTAGE                                | 0.00                    | 300.00                 | 184.94                 | 61.65       |
| 101-301.000-751.000                     | GAS AND OIL                            | 22,000.00               | 22,000.00              | 18,833.97              | 85.61       |
| 101-301.000-756.000                     | MISCELLANEOUS SUPPLIES                 | 4,000.00                | 5,000.00               | 4,323.51               | 86.47       |
| 101-301.000-756.003                     | TECHNOLOGY EQUIP. SUPPLIES             | 3,500.00                | 3,500.00               | 1,764.11               | 50.40       |
| 101-301.000-768.000                     | UNIFORMS                               | 6,000.00                | 12,000.00              | 10,666.89              | 88.89       |
| 101-301.000-769.000                     | UNIFORM CLEANING                       | 800.00                  | 800.00                 | 0.00                   | 0.00        |
| 101-301.000-818.000                     | CONTRACTUAL                            | 16,000.00               | 10,000.00              | 8,207.60               | 82.08       |
| 101-301.000-818.002                     | RESERVE OFFICER WAGES                  | 3,000.00                | 3,000.00               | 2,038.00               | 67.93       |
| 101-301.000-818.003                     | BACKGROUND CHECKS                      | 0.00                    | 250.00                 | 250.00                 | 100.00      |
| 101-301.000-818.006                     | ENTERPRISE - MAINTENANCE MANAGEMENT    | 0.00                    | 1,000.00               | 1,096.54               | 109.65      |
| 101-301.000-819.000                     | TECHNOLOGY CONTRACTUAL SERVICES        | 9,000.00                | 9,000.00               | 8,648.53               | 96.09       |
| 101-301.000-826.000                     | LEGAL FEES                             | 7,000.00                | 7,000.00               | 3,400.00               | 48.57       |
| 101-301.000-831.000                     | MEMBERSHIP AND DUES                    | 500.00                  | 800.00                 | 455.00                 | 56.88       |
| 101-301.000-851.000                     | RADIO MAINTENANCE                      | 7,000.00                | 7,000.00               | 0.00                   | 0.00        |
| 101-301.000-853.000                     | TELEPHONE, INTERNET, CABLE             | 16,000.00               | 16,000.00              | 12,704.86              | 79.41       |
| 101-301.000-864.000                     | CONFERENCES AND WORKSHOP               | 1,000.00                | 1,000.00               | 375.00                 | 37.50       |
| 101-301.000-873.000                     | TRAVEL & CAR ALLOWANCE                 | 1,000.00                | 4,000.00               | 3,510.65               | 87.77       |
| 101-301.000-886.000                     | COMMUNITY POLICING                     | 2,500.00                | 2,500.00               | 1,471.94               | 58.88       |
| 101-301.000-921.000                     | UTILITIES                              | 15,000.00               | 15,000.00              | 10,760.74              | 71.74       |
| 101-301.000-931.000                     | MAINTENANCE - BUILDINGS                | 3,000.00                | 3,000.00               | 405.34                 | 13.51       |
| 101-301.000-933.000                     | MAINTENANCE - EQUIPMENT                | 1,000.00                | 1,000.00               | 205.20                 | 20.52       |
| 101-301.000-934.000                     | MAINT. - OFFICE EQUIPMENT              | 2,000.00                | 2,000.00               | 296.75                 | 14.84       |
| 101-301.000-939.000                     | MAINTENANCE - VEHICLE                  | 16,000.00               | 35,000.00              | 31,691.32              | 90.55       |
| 101-301.000-960.000                     | EDUCATION AND TRAINING                 | 2,500.00                | 13,500.00              | 12,774.00              | 94.62       |
| 101-301.000-961.000                     | MEDICAL EXAMS                          | 2,000.00                | 2,000.00               | 605.00                 | 30.25       |
| 101-301.000-962.000                     | MISCELLANEOUS                          | 3,000.00                | 3,000.00               | 3,113.54               | 103.78      |
| 101-301.000-963.000                     | FIRE & LIABILITY INSURANCE             | 22,000.00               | 19,500.00              | 19,033.71              | 97.61       |
| 101-301.000-967.013                     | DARE PROGRAM                           | 1,500.00                | 1,500.00               | 0.00                   | 0.00        |
| 101-301.000-970.050                     | RESERVE EQUIPMENT                      | 1,000.00                | 1,000.00               | 154.00                 | 15.40       |
| 101-301.000-971.000                     | CAPITAL OUTLAY                         | 65,000.00               | 6,000.00               | 5,661.12               | 94.35       |
| 101-301.000-971.001                     | CAPITAL OUTLAY - ENTERPRISE            | 0.00                    | 82,500.00              | 82,319.48              | 99.78       |
| 101-301.000-991.001                     | LEASE - ENTERPRISE FLEET               | 0.00                    | 12,000.00              | 10,268.18              | 85.57       |
| 101-301.000-993.005                     | ENETERPRISE - INTEREST EXPENSE         | 0.00                    | 2,200.00               | 1,922.98               | 87.41       |
| Total Dept 301.000 - POLICE             |  | 1,232,600.00            | 1,338,450.00           | 1,173,606.13           | 87.68       |
| Dept 315.000 - CROSSING GUARDS          |  |                         |                        |                        |             |
| 101-315.000-702.000                     | SALARIES-FULL TIME                     | 31,000.00               | 25,000.00              | 21,870.32              | 87.48       |
| 101-315.000-715.000                     | EMPLOYER PAYROLL TAXES                 | 4,000.00                | 3,000.00               | 2,196.19               | 73.21       |
| 101-315.000-756.000                     | MISCELLANEOUS SUPPLIES                 | 500.00                  | 250.00                 | 0.00                   | 0.00        |
| Total Dept 315.000 - CROSSING GUARDS    |  | 35,500.00               | 28,250.00              | 24,066.51              | 85.19       |
| Dept 336.000 - FIRE DEPARTMENT          |  |                         |                        |                        |             |
| 101-336.000-150.000                     | BOOKS & MAGAZINES                      | 200.00                  | 200.00                 | 0.00                   | 0.00        |
| 101-336.000-704.001                     | SALARIES-VOLUNTEER FIREMAN             | 40,000.00               | 40,000.00              | 45,629.50              | 114.07      |
| 101-336.000-704.002                     | SALARIES - FIRE INSPECTION             | 20,000.00               | 20,000.00              | 6,104.50               | 30.52       |
| 101-336.000-715.000                     | EMPLOYER PAYROLL TAXES                 | 6,500.00                | 6,500.00               | 5,306.59               | 81.64       |
| 101-336.000-728.000                     | OFFICE SUPPLIES                        | 750.00                  | 250.00                 | 194.31                 | 77.72       |
| 101-336.000-730.000                     | POSTAGE                                | 0.00                    | 150.00                 | 93.15                  | 62.10       |
| 101-336.000-751.000                     | GAS AND OIL                            | 1,200.00                | 1,200.00               | 853.91                 | 71.16       |
| 101-336.000-756.000                     | MISCELLANEOUS SUPPLIES                 | 2,500.00                | 3,000.00               | 3,113.29               | 103.78      |
| 101-336.000-768.000                     | UNIFORMS                               | 2,000.00                | 2,000.00               | 1,567.79               |             |
| 101-336.000-818.000                     | CONTRACTUAL                            | 2,500.00                | 2,500.00               | 593.60                 |             |

User: CBAHAM  
DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER                                       | DESCRIPTION                       | 2025-26            | 2025-26        | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|-----------------------------------|--------------------|----------------|---------------------------|----------------|
|   |                                   | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL                              |                                   |                    |                |                           |                |
| Expenditures                                    |                                   |                    |                |                           |                |
| 101-336.000-831.000                             | MEMBERSHIP AND DUES               | 1,500.00           | 1,500.00       | 706.55                    | 47.10          |
| 101-336.000-851.000                             | RADIO MAINTENANCE                 | 2,000.00           | 2,000.00       | 3,899.40                  | 194.97         |
| 101-336.000-851.001                             | EQUIPMENT TESTING                 | 10,000.00          | 10,000.00      | 9,429.28                  | 94.29          |
| 101-336.000-853.000                             | TELEPHONE, INTERNET, CABLE        | 5,500.00           | 7,500.00       | 6,691.62                  | 89.22          |
| 101-336.000-864.000                             | CONFERENCES AND WORKSHOP          | 1,500.00           | 2,000.00       | 1,381.15                  | 69.06          |
| 101-336.000-921.000                             | UTILITIES                         | 13,000.00          | 13,000.00      | 10,178.61                 | 78.30          |
| 101-336.000-931.000                             | MAINTENANCE - BUILDINGS           | 1,500.00           | 2,000.00       | 1,948.72                  | 97.44          |
| 101-336.000-933.000                             | MAINTENANCE - EQUIPMENT           | 1,000.00           | 3,000.00       | 2,693.49                  | 89.78          |
| 101-336.000-934.000                             | MAINT. - OFFICE EQUIPMENT         | 500.00             | 500.00         | 0.00                      | 0.00           |
| 101-336.000-939.000                             | MAINTENANCE - VEHICLE             | 10,000.00          | 10,000.00      | 3,456.90                  | 34.57          |
| 101-336.000-960.000                             | EDUCATION AND TRAINING            | 2,000.00           | 2,000.00       | 941.36                    | 47.07          |
| 101-336.000-961.000                             | MEDICAL EXAMS                     | 2,000.00           | 2,000.00       | 807.00                    | 40.35          |
| 101-336.000-962.000                             | MISCELLANEOUS                     | 1,000.00           | 1,000.00       | 247.50                    | 24.75          |
| 101-336.000-963.000                             | FIRE AND LIABILITY INSURANCE      | 4,000.00           | 3,500.00       | 3,266.69                  | 93.33          |
| 101-336.000-971.000                             | CAPITAL OUTLAY                    | 66,000.00          | 60,000.00      | 59,983.77                 | 99.97          |
| 101-336.000-995.004                             | TRANSFER - BUILDING RESERVE       | 10,000.00          | 10,000.00      | 0.00                      | 0.00           |
| Total Dept 336.000 - FIRE DEPARTMENT            |                                   | 207,150.00         | 205,800.00     | 169,088.68                | 82.16          |
| Dept 371.001 - BUILDING INSPECTOR               |                                   |                    |                |                           |                |
| 101-371.001-150.000                             | BOOKS & MAGAZINES                 | 0.00               | 150.00         | 84.50                     | 56.33          |
| 101-371.001-705.000                             | SALARIES-PART TIME                | 0.00               | 50,000.00      | 46,796.54                 | 93.59          |
| 101-371.001-715.000                             | EMPLOYER PAYROLL TAXES            | 0.00               | 4,000.00       | 3,585.33                  | 89.63          |
| 101-371.001-728.000                             | OFFICE SUPPLIES                   | 0.00               | 1,000.00       | 763.46                    | 76.35          |
| 101-371.001-831.000                             | MEMBERSHIP AND DUES               | 0.00               | 500.00         | 215.00                    | 43.00          |
| 101-371.001-853.000                             | TELEPHONE, INTERNET, CABLE        | 0.00               | 3,000.00       | 760.31                    | 25.34          |
| 101-371.001-864.000                             | CONFERENCES AND WORKSHOP          | 0.00               | 1,000.00       | 565.00                    | 56.50          |
| Total Dept 371.001 - BUILDING INSPECTOR         |                                   | 0.00               | 59,650.00      | 52,770.14                 | 88.47          |
| Dept 441.000 - DEPARTMENT OF PUBLIC WORKS       |                                   |                    |                |                           |                |
| 101-441.000-702.000                             | SALARIES-FULL TIME                | 50,000.00          | 50,000.00      | 53,894.38                 | 107.79         |
| 101-441.000-703.000                             | SALARIES-OVERTIME                 | 8,000.00           | 8,000.00       | 4,286.17                  | 53.58          |
| 101-441.000-704.000                             | SALARIES-TEMPORARY                | 25,000.00          | 25,000.00      | 14,235.00                 | 56.94          |
| 101-441.000-715.000                             | EMPLOYER PAYROLL TAXES            | 28,000.00          | 8,800.00       | 7,004.08                  | 79.59          |
| 101-441.000-715.001                             | MEDICAL - PRIORITY HEALTH         | 0.00               | 12,000.00      | 10,742.29                 | 89.52          |
| 101-441.000-715.002                             | DENTAL - DELTA                    | 0.00               | 500.00         | 447.25                    | 89.45          |
| 101-441.000-715.003                             | FIDELITY - EYE                    | 0.00               | 80.00          | 65.29                     | 81.61          |
| 101-441.000-715.004                             | MADISON NATIONAL - LIFE           | 0.00               | 130.00         | 114.07                    | 87.75          |
| 101-441.000-715.005                             | HSA                               | 0.00               | 3,100.00       | 3,088.44                  | 99.63          |
| 101-441.000-717.000                             | RETIREMENT                        | 0.00               | 3,000.00       | 2,396.82                  | 79.89          |
| 101-441.000-751.000                             | GAS AND OIL                       | 30,000.00          | 30,000.00      | 26,942.42                 | 89.81          |
| 101-441.000-756.000                             | MISCELLANEOUS SUPPLIES            | 10,000.00          | 15,000.00      | 11,850.64                 | 79.00          |
| 101-441.000-756.003                             | TECHNOLOGY EQUIP. SUPPLIES        | 3,500.00           | 3,500.00       | 0.00                      | 0.00           |
| 101-441.000-758.000                             | EQUIPMENT MAINT SUPPLIES          | 35,000.00          | 27,000.00      | 26,173.61                 | 96.94          |
| 101-441.000-758.001                             | BLDG & GRNDS MAINT SUPPLIES       | 13,000.00          | 5,000.00       | 597.93                    | 11.96          |
| 101-441.000-768.000                             | UNIFORMS                          | 11,000.00          | 3,000.00       | 1,939.00                  | 64.63          |
| 101-441.000-818.000                             | CONTRACTUAL                       | 16,000.00          | 8,000.00       | 6,899.84                  | 86.25          |
| 101-441.000-819.000                             | TECHNOLOGY CONTRACTUAL SERVICES   | 9,000.00           | 2,000.00       | 637.01                    | 31.85          |
| 101-441.000-831.000                             | MEMBERSHIP AND DUES               | 0.00               | 1,500.00       | 1,275.00                  | 85.00          |
| 101-441.000-853.000                             | TELEPHONE, INTERNET, CABLE        | 5,000.00           | 5,000.00       | 4,335.53                  | 86.71          |
| 101-441.000-864.000                             | CONFERENCES AND WORKSHOP          | 3,000.00           | 3,000.00       | 0.00                      | 0.00           |
| 101-441.000-873.000                             | TRAVEL & CAR ALLOWANCE            | 0.00               | 100.00         | 563.01                    | 563.01         |
| 101-441.000-921.000                             | UTILITIES                         | 60,000.00          | 35,000.00      | 32,685.15                 | 93.39          |
| 101-441.000-922.000                             | ALARM MONITORING                  | 5,000.00           | 5,000.00       | 546.66                    | 10.93          |
| 101-441.000-926.000                             | STREET LIGHTING                   | 40,000.00          | 15,000.00      | 12,488.31                 | 83.26          |
| 101-441.000-931.000                             | MAINTENANCE - BUILDINGS           | 8,000.00           | 5,000.00       | 4,080.99                  | 81.62          |
| 101-441.000-932.000                             | MAINTENANCE - GROUNDS             | 3,000.00           | 3,000.00       | 629.45                    | 20.98          |
| 101-441.000-933.000                             | MAINTENANCE - EQUIPMENT           | 32,000.00          | 25,000.00      | 18,368.94                 | 73.48          |
| 101-441.000-939.000                             | MAINTENANCE - VEHICLE             | 10,000.00          | 10,000.00      | 5,179.57                  | 51.80          |
| 101-441.000-961.000                             | MEDICAL EXAMS                     | 2,500.00           | 2,500.00       | 1,621.04                  | 64.84          |
| 101-441.000-962.000                             | MISCELLANEOUS                     | 2,500.00           | 2,500.00       | 47.67                     | 1.91           |
| 101-441.000-963.000                             | FIRE AND LIABILITY INSURANCE      | 15,000.00          | 16,000.00      | 15,783.40                 | 98.65          |
| 101-441.000-964.001                             | BUILDING BACK-UP CAPACITY IMPROV. | 8,350.00           | 0.00           | 0.00                      | 0.00           |
| 101-441.000-970.056                             | STORMWATER PHASE II               | 9,000.00           | 9,000.00       | 5,916.02                  | 65.73          |
| 101-441.000-971.000                             | CAPITAL OUTLAY                    | 8,000.00           | 8,000.00       | 0.00                      | 0.00           |
| 101-441.000-994.000                             | NOTE PAYABLE INTEREST             | 0.00               | 11,600.00      | 11,600.00                 | 100.00         |
| 101-441.000-995.001                             | TRANSFER-EQUIPMENT RESERVE        | 25,000.00          | 25,000.00      | 0.00                      | 0.00           |
| Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS |                                   | 474,850.00         | 386,310.00     | 286,434.98                | 74.15          |
| Dept 567.000 - CEMETERY                         |                                   |                    |                |                           |                |
| 101-567.000-702.000                             | SALARIES-FULL TIME                | 37,500.00          | 37,500.00      | 30,324.45                 |                |
| 101-567.000-703.000                             | SALARIES-OVERTIME                 | 3,000.00           | 3,000.00       | 1,107.91                  |                |

User: CBAHAM  
DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER   | DESCRIPTION                     | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|---------------------------------|--------------------|---------------------------|---------------------------|----------------|
|   |                                 | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL                                      |                                 |                    |                           |                           |                |
| Expenditures  |                                 |                    |                           |                           |                |
| 101-567.000-704.000                                     | SALARIES-TEMPORARY              | 15,000.00          | 15,000.00                 | 2,917.50                  | 19.45          |
| 101-567.000-715.000                                     | EMPLOYER PAYROLL TAXES          | 18,000.00          | 4,200.00                  | 3,430.25                  | 81.67          |
| 101-567.000-715.001                                     | MEDICAL - PRIORITY HEALTH       | 0.00               | 12,000.00                 | 10,355.02                 | 86.29          |
| 101-567.000-715.002                                     | DENTAL - DELTA                  | 0.00               | 450.00                    | 371.68                    | 82.60          |
| 101-567.000-715.003                                     | FIDELITY - EYE                  | 0.00               | 160.00                    | 43.65                     | 27.28          |
| 101-567.000-715.004                                     | MADISON NATIONAL - LIFE         | 0.00               | 100.00                    | 79.20                     | 79.20          |
| 101-567.000-715.005                                     | HSA                             | 0.00               | 2,800.00                  | 2,740.40                  | 97.87          |
| 101-567.000-717.000                                     | RETIREMENT                      | 0.00               | 1,500.00                  | 1,239.74                  | 82.65          |
| 101-567.000-751.000                                     | GAS AND OIL                     | 15,000.00          | 11,000.00                 | 8,614.47                  | 78.31          |
| 101-567.000-756.000                                     | MISCELLANEOUS SUPPLIES          | 9,000.00           | 9,000.00                  | 6,276.50                  | 69.74          |
| 101-567.000-756.003                                     | TECHNOLOGY EQUIP. SUPPLIES      | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-567.000-758.000                                     | EQUIPMENT MAINT SUPPLIES        | 5,000.00           | 5,000.00                  | 1,565.51                  | 31.31          |
| 101-567.000-768.000                                     | UNIFORMS                        | 2,500.00           | 2,500.00                  | 962.60                    | 38.50          |
| 101-567.000-810.000                                     | INSURANCE CLAIM REPAIRS         | 0.00               | 0.00                      | 1,698.96                  | 100.00         |
| 101-567.000-818.000                                     | CONTRACTUAL                     | 10,000.00          | 2,000.00                  | 1,458.72                  | 72.94          |
| 101-567.000-819.000                                     | TECHNOLOGY CONTRACTUAL SERVICES | 3,000.00           | 3,000.00                  | 61.91                     | 2.06           |
| 101-567.000-831.000                                     | MEMBERSHIP AND DUES             | 300.00             | 300.00                    | 45.00                     | 15.00          |
| 101-567.000-853.000                                     | TELEPHONE, INTERNET, CABLE      | 3,500.00           | 3,500.00                  | 2,558.13                  | 73.09          |
| 101-567.000-921.000                                     | UTILITIES                       | 14,000.00          | 14,000.00                 | 10,944.41                 | 78.17          |
| 101-567.000-931.000                                     | MAINTENANCE - BUILDINGS         | 7,000.00           | 7,000.00                  | 0.00                      | 0.00           |
| 101-567.000-932.000                                     | MAINTENANCE - GROUNDS           | 6,000.00           | 6,000.00                  | 297.00                    | 4.95           |
| 101-567.000-933.000                                     | MAINTENANCE - EQUIPMENT         | 12,000.00          | 12,000.00                 | 357.97                    | 2.98           |
| 101-567.000-934.000                                     | MAINT. - OFFICE EQUIPMENT       | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-567.000-939.000                                     | MAINTENANCE - VEHICLE           | 3,000.00           | 3,000.00                  | 267.93                    | 8.93           |
| 101-567.000-960.000                                     | EDUCATION AND TRAINING          | 0.00               | 4,000.00                  | 2,895.30                  | 72.38          |
| 101-567.000-961.000                                     | MEDICAL EXAMS                   | 1,000.00           | 1,000.00                  | 59.00                     | 5.90           |
| 101-567.000-962.000                                     | MISCELLANEOUS                   | 1,500.00           | 1,500.00                  | 197.00                    | 13.13          |
| 101-567.000-963.000                                     | FIRE & LIABILITY INSURANCE      | 3,000.00           | 2,750.00                  | 2,684.52                  | 97.62          |
| 101-567.000-971.000                                     | CAPITAL OUTLAY                  | 80,000.00          | 95,000.00                 | 87,425.00                 | 92.03          |
| 101-567.000-995.001                                     | TRANSFER-EQUIPMENT RESERVE      | 10,000.00          | 0.00                      | 0.00                      | 0.00           |
| Total Dept 567.000 - CEMETERY                           |                                 | 261,300.00         | 261,260.00                | 180,979.73                | 69.27          |
| Dept 651.000 - AMBULANCE SERVICE                        |                                 |                    |                           |                           |                |
| 101-651.000-818.000                                     | CONTRACTUAL                     | 25,000.00          | 25,000.00                 | 16,644.94                 | 66.58          |
| Total Dept 651.000 - AMBULANCE SERVICE                  |                                 | 25,000.00          | 25,000.00                 | 16,644.94                 | 66.58          |
| Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT       |                                 |                    |                           |                           |                |
| 101-700.000-702.000                                     | SALARIES-FULL TIME              | 152,000.00         | 85,000.00                 | 95,313.81                 | 112.13         |
| 101-700.000-702.001                                     | SALARIES-CODE ENFORCEMENT       | 0.00               | 50,000.00                 | 27,809.28                 | 55.62          |
| 101-700.000-703.000                                     | SALARIES-OVERTIME               | 0.00               | 150.00                    | 544.54                    | 363.03         |
| 101-700.000-715.000                                     | EMPLOYER PAYROLL TAXES          | 41,000.00          | 20,000.00                 | 8,894.46                  | 44.47          |
| 101-700.000-715.001                                     | MEDICAL - PRIORITY HEALTH       | 0.00               | 27,200.00                 | 19,680.32                 | 72.35          |
| 101-700.000-715.002                                     | DENTAL - DELTA                  | 0.00               | 1,450.00                  | 1,127.67                  | 77.77          |
| 101-700.000-715.003                                     | FIDELITY - EYE                  | 0.00               | 250.00                    | 172.40                    | 68.96          |
| 101-700.000-715.004                                     | MADISON NATIONAL - LIFE         | 0.00               | 250.00                    | 197.62                    | 79.05          |
| 101-700.000-715.005                                     | HSA                             | 0.00               | 7,000.00                  | 3,994.25                  | 57.06          |
| 101-700.000-717.000                                     | RETIREMENT                      | 0.00               | 10,700.00                 | 10,759.84                 | 100.56         |
| 101-700.000-728.000                                     | OFFICE SUPPLIES                 | 0.00               | 1,000.00                  | 1,007.63                  | 100.76         |
| 101-700.000-730.000                                     | POSTAGE                         | 0.00               | 500.00                    | 574.68                    | 114.94         |
| 101-700.000-735.000                                     | ECONOMIC DEVELOPMENT            | 27,600.00          | 0.00                      | (83.62)                   | 100.00         |
| 101-700.000-805.000                                     | MARKETING PLAN                  | 1,000.00           | 2,000.00                  | 1,783.81                  | 89.19          |
| 101-700.000-818.000                                     | CONTRACTUAL                     | 0.00               | 25,000.00                 | 20,735.70                 | 82.94          |
| 101-700.000-818.007                                     | CONSULTING AGREEMENTS           | 0.00               | 25,000.00                 | 23,125.69                 | 92.50          |
| 101-700.000-826.000                                     | LEGAL FEES                      | 25,000.00          | 15,000.00                 | 16,544.00                 | 110.29         |
| 101-700.000-831.000                                     | MEMBERSHIP AND DUES             | 0.00               | 1,000.00                  | 960.80                    | 96.08          |
| 101-700.000-853.000                                     | TELEPHONE, INTERNET, CABLE      | 0.00               | 1,500.00                  | 1,406.05                  | 93.74          |
| 101-700.000-873.000                                     | TRAVEL & CAR ALLOWANCE          | 0.00               | 2,500.00                  | 1,828.14                  | 73.13          |
| 101-700.000-885.000                                     | PUBLIC RELATIONS                | 25,000.00          | 10,000.00                 | 6,559.37                  | 65.59          |
| 101-700.000-962.000                                     | MISCELLANEOUS                   | 0.00               | 500.00                    | 304.93                    | 60.99          |
| 101-700.000-967.002                                     | GRANTS & SPECIAL PROJECTS       | 40,000.00          | 110,000.00                | 129,703.55                | 117.91         |
| 101-700.000-967.004                                     | GRANT MATCH - KATHRYN PARK      | 50,000.00          | 0.00                      | 0.00                      | 0.00           |
| 101-700.000-967.005                                     | KATHRYN PARK UPGRADES           | 100,000.00         | 100,000.00                | 0.00                      | 0.00           |
| 101-700.000-967.006                                     | BLIGHT DEMOLITION               | 30,000.00          | 0.00                      | 0.00                      | 0.00           |
| 101-700.000-967.007                                     | SIDEWALK REPLACEMENT PROGRAM    | 60,000.00          | 60,000.00                 | 0.00                      | 0.00           |
| 101-700.000-967.020                                     | NORTHSIDE REPAIR PROGRAM        | 0.00               | 200,000.00                | 161,666.20                | 80.83          |
| Total Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT |                                 | 551,600.00         | 756,000.00                | 534,611.12                | 70.72          |
| Dept 753.000 - PEAR'S MILL                              |                                 |                    |                           |                           |                |
| 101-753.000-756.014                                     | MISCELLANEOUS                   | 0.00               | 0.00                      | 36.97                     | 100.00         |

PERIOD ENDING 06/30/2026

| GL NUMBER   | DESCRIPTION                | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|----------------------------|--------------------|---------------------------|---------------------------|----------------|
|   |                            | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL                                    |                            |                    |                           |                           |                |
| Expenditures  |                            |                    |                           |                           |                |
| Total Dept 753.000 - PEAR'S MILL                      |                            | 0.00               | 0.00                      | 36.97                     | 100.00         |
| Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD       |                            |                    |                           |                           |                |
| 101-755.000-756.000                                   | MISCELLANEOUS SUPPLIES     | 1,000.00           | 1,000.00                  | 311.99                    | 31.20          |
| 101-755.000-756.014                                   | MISCELLANEOUS              | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-755.000-818.000                                   | CONTRACTUAL                | 20,000.00          | 20,000.00                 | 17,688.80                 | 88.44          |
| 101-755.000-864.000                                   | CONFERENCES AND WORKSHOP   | 500.00             | 500.00                    | 0.00                      | 0.00           |
| 101-755.000-921.000                                   | UTILITIES                  | 2,500.00           | 2,500.00                  | 1,260.07                  | 50.40          |
| 101-755.000-932.000                                   | MAINTENANCE - GROUNDS      | 3,000.00           | 3,000.00                  | 0.00                      | 0.00           |
| 101-755.000-962.000                                   | MISCELLANEOUS              | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 101-755.000-963.000                                   | FIRE & LIABILITY INSURANCE | 800.00             | 800.00                    | 656.00                    | 82.00          |
| Total Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD |                            | 29,800.00          | 29,800.00                 | 19,916.86                 | 66.84          |
| Dept 761.001 - COMMON CONCERT SERIES                  |                            |                    |                           |                           |                |
| 101-761.001-885.000                                   | PUBLIC RELATIONS           | 10,000.00          | 0.00                      | 0.00                      | 0.00           |
| Total Dept 761.001 - COMMON CONCERT SERIES            |                            | 10,000.00          | 0.00                      | 0.00                      | 0.00           |
| Dept 761.002 - FARMERS MARKET                         |                            |                    |                           |                           |                |
| 101-761.002-756.000                                   | MISCELLANEOUS SUPPLIES     | 4,000.00           | 4,000.00                  | 669.95                    | 16.75          |
| 101-761.002-803.000                                   | MARKET MASTER FEES         | 6,000.00           | 6,000.00                  | 4,140.00                  | 69.00          |
| 101-761.002-857.000                                   | WEBSITE                    | 450.00             | 450.00                    | 396.90                    | 88.20          |
| 101-761.002-921.000                                   | UTILITIES                  | 100.00             | 100.00                    | 162.32                    | 162.32         |
| 101-761.002-932.000                                   | MAINTENANCE - GROUNDS      | 100.00             | 100.00                    | 0.00                      | 0.00           |
| 101-761.002-963.000                                   | FIRE & LIABILITY INSURANCE | 200.00             | 200.00                    | 69.00                     | 34.50          |
| Total Dept 761.002 - FARMERS MARKET                   |                            | 10,850.00          | 10,850.00                 | 5,438.17                  | 50.12          |
| Dept 761.003 - TIN SHOP THEATRE                       |                            |                    |                           |                           |                |
| 101-761.003-921.000                                   | UTILITIES                  | 3,000.00           | 3,000.00                  | 3,231.46                  | 107.72         |
| 101-761.003-931.000                                   | MAINTENANCE - BUILDINGS    | 5,000.00           | 5,000.00                  | 7.50                      | 0.15           |
| 101-761.003-962.000                                   | MISCELLANEOUS              | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| Total Dept 761.003 - TIN SHOP THEATRE                 |                            | 10,000.00          | 10,000.00                 | 3,238.96                  | 32.39          |
| Dept 761.004 - CITY CENTER                            |                            |                    |                           |                           |                |
| 101-761.004-756.000                                   | MISCELLANEOUS SUPPLIES     | 6,000.00           | 6,000.00                  | 3,471.71                  | 57.86          |
| 101-761.004-756.005                                   | RENTAL REFUNDS             | 0.00               | 1,000.00                  | 900.00                    | 90.00          |
| 101-761.004-921.000                                   | UTILITIES                  | 9,000.00           | 12,250.00                 | 10,555.27                 | 86.17          |
| 101-761.004-931.000                                   | MAINTENANCE - BUILDINGS    | 0.00               | 5,000.00                  | 7,189.25                  | 143.79         |
| Total Dept 761.004 - CITY CENTER                      |                            | 15,000.00          | 24,250.00                 | 22,116.23                 | 91.20          |
| Dept 761.005 - PEARS MILL                             |                            |                    |                           |                           |                |
| 101-761.005-756.000                                   | MISCELLANEOUS SUPPLIES     | 3,400.00           | 3,400.00                  | 108.98                    | 3.21           |
| 101-761.005-853.000                                   | TELEPHONE, INTERNET, CABLE | 2,500.00           | 2,500.00                  | 1,977.11                  | 79.08          |
| 101-761.005-921.000                                   | UTILITIES                  | 2,500.00           | 2,500.00                  | 1,049.41                  | 41.98          |
| 101-761.005-922.000                                   | ALARM MONITORING           | 1,500.00           | 1,500.00                  | 324.00                    | 21.60          |
| 101-761.005-932.000                                   | MAINTENANCE - GROUNDS      | 1,000.00           | 1,000.00                  | 380.00                    | 38.00          |
| 101-761.005-963.000                                   | FIRE & LIABILITY INSURANCE | 1,000.00           | 750.00                    | 743.00                    | 99.07          |
| Total Dept 761.005 - PEARS MILL                       |                            | 11,900.00          | 11,650.00                 | 4,582.50                  | 39.33          |
| Dept 761.006 - TREE FRIENDS                           |                            |                    |                           |                           |                |
| 101-761.006-756.000                                   | MISCELLANEOUS SUPPLIES     | 1,100.00           | 1,100.00                  | 177.27                    | 16.12          |
| 101-761.006-818.000                                   | CONTRACTUAL                | 5,000.00           | 6,000.00                  | 5,930.30                  | 98.84          |
| 101-761.006-978.000                                   | TREE REMOVAL/REPLACEMENT   | 6,500.00           | 6,500.00                  | 4,937.50                  | 75.96          |
| Total Dept 761.006 - TREE FRIENDS                     |                            | 12,600.00          | 13,600.00                 | 11,045.07                 | 81.21          |
| Dept 761.007 - CITY-WIDE CLEAN UP                     |                            |                    |                           |                           |                |
| 101-761.007-885.000                                   | PUBLIC RELATIONS           | 8,000.00           | 8,000.00                  | 9,430.00                  | 117.88         |
| Total Dept 761.007 - CITY-WIDE CLEAN UP               |                            | 8,000.00           | 8,000.00                  | 9,430.00                  | 117.88         |
| Dept 761.008 - LIBRARY PROGRAMS                       |                            |                    |                           |                           |                |
| 101-761.008-885.000                                   | PUBLIC RELATIONS           | 1,500.00           | 1,500.00                  | 1,562.50                  |                |

PERIOD ENDING 06/30/2026

| GL NUMBER                             | DESCRIPTION | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---------------------------------------|-------------|--------------------|---------------------------|---------------------------|----------------|
|                                       |             | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 101 - GENERAL<br>Expenditures    |             |                    |                           |                           |                |
| Total Dept 761.008 - LIBRARY PROGRAMS |             |                    |                           |                           |                |
|                                       |             | 1,500.00           | 1,500.00                  | 1,562.50                  | 104.17         |
| TOTAL EXPENDITURES                    |             |                    |                           |                           |                |
|                                       |             | 3,881,400.00       | 4,307,272.00              | 3,466,582.83              | 80.48          |
| Fund 101 - GENERAL:                   |             |                    |                           |                           |                |
| TOTAL REVENUES                        |             |                    |                           |                           |                |
|                                       |             | 3,957,167.00       | 4,318,897.00              | 3,566,760.54              | 82.58          |
| TOTAL EXPENDITURES                    |             |                    |                           |                           |                |
|                                       |             | 3,881,400.00       | 4,307,272.00              | 3,466,582.83              | 80.48          |
| NET OF REVENUES & EXPENDITURES        |             |                    |                           |                           |                |
|                                       |             | 75,767.00          | 11,625.00                 | 100,177.71                | 861.74         |

PERIOD ENDING 06/30/2026

| GL NUMBER                                       | DESCRIPTION                        | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|------------------------------------|--------------------|---------------------------|---------------------------|----------------|
|   |                                    | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 202 - MAJOR STREETS                        |                                    |                    |                           |                           |                |
| Revenues  |                                    |                    |                           |                           |                |
| Dept 000.000                                    |                                    |                    |                           |                           |                |
| 202-000.000-546.000                             | GAS & WEIGHT TAX                   | 550,000.00         | 550,000.00                | 433,696.88                | 78.85          |
| 202-000.000-665.000                             | INTEREST EARNED - BANK/INVESTMENTS | 35,000.00          | 35,000.00                 | 14,316.37                 | 40.90          |
| Total Dept 000.000                              |                                    | 585,000.00         | 585,000.00                | 448,013.25                | 76.58          |
| TOTAL REVENUES                                  |                                    | 585,000.00         | 585,000.00                | 448,013.25                | 76.58          |
| Expenditures                                    |                                    |                    |                           |                           |                |
| Dept 000.000                                    |                                    |                    |                           |                           |                |
| 202-000.000-971.202                             | CAPITAL OUTLAY - CULVERT           | 0.00               | 8,000.00                  | 7,253.57                  | 90.67          |
| 202-000.000-995.203                             | TRANSFER TO LOCAL STREETS          | 100,000.00         | 100,000.00                | 100,000.00                | 100.00         |
| Total Dept 000.000                              |                                    | 100,000.00         | 108,000.00                | 107,253.57                | 99.31          |
| Dept 267.000 - ADMIN. & RECORD KEEPING          |                                    |                    |                           |                           |                |
| 202-267.000-702.000                             | SALARIES-FULL TIME                 | 36,000.00          | 36,000.00                 | 20,271.55                 | 56.31          |
| 202-267.000-703.000                             | SALARIES-OVERTIME                  | 500.00             | 500.00                    | 86.89                     | 17.38          |
| 202-267.000-715.000                             | EMPLOYER PAYROLL TAXES             | 11,000.00          | 2,000.00                  | 1,701.39                  | 85.07          |
| 202-267.000-715.001                             | MEDICAL - PRIORITY HEALTH          | 0.00               | 3,400.00                  | 2,403.27                  | 70.68          |
| 202-267.000-715.002                             | DENTAL - DELTA                     | 0.00               | 250.00                    | 168.33                    | 67.33          |
| 202-267.000-715.003                             | FIDELITY - EYE                     | 0.00               | 50.00                     | 30.20                     | 60.40          |
| 202-267.000-715.004                             | MADISON NATIONAL - LIFE            | 0.00               | 100.00                    | 56.55                     | 56.55          |
| 202-267.000-715.005                             | HSA                                | 0.00               | 1,000.00                  | 563.46                    | 56.35          |
| 202-267.000-717.000                             | RETIREMENT                         | 0.00               | 2,200.00                  | 1,863.43                  | 84.70          |
| 202-267.000-744.101                             | PAYROLL PROCESSING                 | 2,500.00           | 2,500.00                  | 0.00                      | 0.00           |
| Total Dept 267.000 - ADMIN. & RECORD KEEPING    |                                    | 50,000.00          | 48,000.00                 | 27,145.07                 | 56.55          |
| Dept 463.000 - ROUTINE STREET MAINTENANCE       |                                    |                    |                           |                           |                |
| 202-463.000-702.000                             | SALARIES-FULL TIME                 | 70,000.00          | 70,000.00                 | 54,491.46                 | 77.84          |
| 202-463.000-703.000                             | SALARIES-OVERTIME                  | 5,000.00           | 7,500.00                  | 6,521.78                  | 86.96          |
| 202-463.000-715.000                             | EMPLOYER PAYROLL TAXES             | 38,000.00          | 9,000.00                  | 6,972.92                  | 77.48          |
| 202-463.000-715.001                             | MEDICAL - PRIORITY HEALTH          | 0.00               | 15,000.00                 | 13,300.17                 | 88.67          |
| 202-463.000-715.002                             | DENTAL - DELTA                     | 0.00               | 700.00                    | 578.12                    | 82.59          |
| 202-463.000-715.003                             | FIDELITY - EYE                     | 0.00               | 120.00                    | 88.63                     | 73.86          |
| 202-463.000-715.004                             | MADISON NATIONAL - LIFE            | 0.00               | 200.00                    | 151.29                    | 75.65          |
| 202-463.000-715.005                             | HSA                                | 0.00               | 4,000.00                  | 3,922.60                  | 98.07          |
| 202-463.000-717.000                             | RETIREMENT                         | 0.00               | 4,000.00                  | 3,398.94                  | 84.97          |
| 202-463.000-756.000                             | MISCELLANEOUS SUPPLIES             | 2,500.00           | 2,500.00                  | 2,210.08                  | 88.40          |
| 202-463.000-782.000                             | ROAD MAIN. MATERIAL & SUPPLIES     | 30,000.00          | 30,000.00                 | 18,812.11                 | 62.71          |
| 202-463.000-818.000                             | CONTRACTUAL                        | 14,000.00          | 14,000.00                 | 9,834.87                  | 70.25          |
| 202-463.000-928.000                             | TRAFFIC SIGNAL-FRONT & REDBUD      | 0.00               | 3,500.00                  | 4,016.50                  | 114.76         |
| 202-463.000-935.000                             | BUILDING & GROUNDS MAINT.          | 20,000.00          | 20,000.00                 | 120.00                    | 0.60           |
| 202-463.000-977.000                             | SIDEWALK REPLACEMENT               | 5,000.00           | 5,000.00                  | 0.00                      | 0.00           |
| Total Dept 463.000 - ROUTINE STREET MAINTENANCE |                                    | 184,500.00         | 185,520.00                | 124,419.47                | 67.07          |
| Dept 468.000 - TREE & SHRUB MAINTENANCE         |                                    |                    |                           |                           |                |
| 202-468.000-702.000                             | SALARIES-FULL TIME                 | 32,000.00          | 32,000.00                 | 23,700.21                 | 74.06          |
| 202-468.000-703.000                             | SALARIES-OVERTIME                  | 2,500.00           | 2,500.00                  | 2,320.15                  | 92.81          |
| 202-468.000-704.000                             | SALARIES-TEMPORARY                 | 5,000.00           | 5,000.00                  | 0.00                      | 0.00           |
| 202-468.000-715.000                             | EMPLOYER PAYROLL TAXES             | 14,500.00          | 4,000.00                  | 2,927.30                  | 73.18          |
| 202-468.000-715.001                             | MEDICAL - PRIORITY HEALTH          | 0.00               | 7,800.00                  | 7,027.92                  | 90.10          |
| 202-468.000-715.002                             | DENTAL - DELTA                     | 0.00               | 350.00                    | 283.05                    | 80.87          |
| 202-468.000-715.003                             | FIDELITY - EYE                     | 0.00               | 70.00                     | 39.61                     | 56.59          |
| 202-468.000-715.004                             | MADISON NATIONAL - LIFE            | 0.00               | 100.00                    | 69.74                     | 69.74          |
| 202-468.000-715.005                             | HSA                                | 0.00               | 2,000.00                  | 1,982.71                  | 99.14          |
| 202-468.000-717.000                             | RETIREMENT                         | 0.00               | 1,600.00                  | 1,396.76                  | 87.30          |
| 202-468.000-756.000                             | MISCELLANEOUS SUPPLIES             | 4,000.00           | 4,000.00                  | 0.00                      | 0.00           |
| 202-468.000-818.000                             | CONTRACTUAL                        | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| 202-468.000-978.000                             | TREE REMOVAL/REPLACEMENT           | 10,000.00          | 10,000.00                 | 7,525.00                  | 75.25          |
| Total Dept 468.000 - TREE & SHRUB MAINTENANCE   |                                    | 70,000.00          | 71,420.00                 | 47,272.45                 | 66.19          |
| Dept 469.000 - DRAINAGE                         |                                    |                    |                           |                           |                |
| 202-469.000-702.000                             | SALARIES-FULL TIME                 | 25,000.00          | 25,000.00                 | 17,910.29                 | 71.64          |
| 202-469.000-703.000                             | SALARIES-OVERTIME                  | 2,500.00           | 3,000.00                  | 2,682.81                  | 89.43          |
| 202-469.000-715.000                             | EMPLOYER PAYROLL TAXES             | 11,000.00          | 3,200.00                  | 2,402.38                  | 75.07          |
| 202-469.000-715.001                             | MEDICAL - PRIORITY HEALTH          | 0.00               | 3,500.00                  | 3,086.32                  | 88.18          |
| 202-469.000-715.002                             | DENTAL - DELTA                     | 0.00               | 200.00                    | 157.02                    |                |

PERIOD ENDING 06/30/2026

| GL NUMBER   | DESCRIPTION               | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|---------------------------|--------------------|---------------------------|---------------------------|----------------|
|   |                           | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 202 - MAJOR STREETS                            |                           |                    |                           |                           |                |
| Expenditures  |                           |                    |                           |                           |                |
| 202-469.000-715.003                                 | FIDELITY - EYE            | 0.00               | 50.00                     | 27.99                     | 55.98          |
| 202-469.000-715.004                                 | MADISON NATIONAL - LIFE   | 0.00               | 60.00                     | 47.52                     | 79.20          |
| 202-469.000-715.005                                 | HSA                       | 0.00               | 1,000.00                  | 1,000.96                  | 100.10         |
| 202-469.000-717.000                                 | RETIREMENT                | 0.00               | 1,600.00                  | 1,202.56                  | 75.16          |
| 202-469.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 3,000.00           | 3,000.00                  | 0.00                      | 0.00           |
| 202-469.000-818.000                                 | CONTRACTUAL               | 0.00               | 0.00                      | 880.09                    | 100.00         |
| Total Dept 469.000 - DRAINAGE                       |                           | 41,500.00          | 40,610.00                 | 29,397.94                 | 72.39          |
| Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE       |                           |                    |                           |                           |                |
| 202-474.000-702.000                                 | SALARIES-FULL TIME        | 25,000.00          | 25,000.00                 | 17,910.29                 | 71.64          |
| 202-474.000-703.000                                 | SALARIES-OVERTIME         | 2,500.00           | 3,000.00                  | 2,682.81                  | 89.43          |
| 202-474.000-715.000                                 | EMPLOYER PAYROLL TAXES    | 11,000.00          | 3,200.00                  | 2,402.39                  | 75.07          |
| 202-474.000-715.001                                 | MEDICAL - PRIORITY HEALTH | 0.00               | 3,500.00                  | 3,086.32                  | 88.18          |
| 202-474.000-715.002                                 | DENTAL - DELTA            | 0.00               | 200.00                    | 157.02                    | 78.51          |
| 202-474.000-715.003                                 | FIDELITY - EYE            | 0.00               | 50.00                     | 27.99                     | 55.98          |
| 202-474.000-715.004                                 | MADISON NATIONAL - LIFE   | 0.00               | 60.00                     | 47.52                     | 79.20          |
| 202-474.000-715.005                                 | HSA                       | 0.00               | 1,000.00                  | 1,000.96                  | 100.10         |
| 202-474.000-717.000                                 | RETIREMENT                | 0.00               | 1,000.00                  | 1,202.57                  | 120.26         |
| 202-474.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 3,000.00           | 3,000.00                  | 0.00                      | 0.00           |
| 202-474.000-818.000                                 | CONTRACTUAL               | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| 202-474.000-921.000                                 | UTILITIES                 | 2,000.00           | 2,000.00                  | 1,574.86                  | 78.74          |
| 202-474.000-932.000                                 | MAINTENANCE - GROUNDS     | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 202-474.000-962.000                                 | MISCELLANEOUS             | 4,000.00           | 4,000.00                  | 0.00                      | 0.00           |
| Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE |                           | 50,500.00          | 49,010.00                 | 30,092.73                 | 61.40          |
| Dept 478.000 - WINTER MAINTENANCE                   |                           |                    |                           |                           |                |
| 202-478.000-702.000                                 | SALARIES-FULL TIME        | 47,000.00          | 47,000.00                 | 36,669.27                 | 78.02          |
| 202-478.000-703.000                                 | SALARIES-OVERTIME         | 4,000.00           | 4,500.00                  | 4,467.44                  | 99.28          |
| 202-478.000-715.000                                 | EMPLOYER PAYROLL TAXES    | 20,000.00          | 6,300.00                  | 4,708.74                  | 74.74          |
| 202-478.000-715.001                                 | MEDICAL - PRIORITY HEALTH | 0.00               | 10,000.00                 | 8,771.45                  | 87.71          |
| 202-478.000-715.002                                 | DENTAL - DELTA            | 0.00               | 450.00                    | 384.19                    | 85.38          |
| 202-478.000-715.003                                 | FIDELITY - EYE            | 0.00               | 100.00                    | 59.48                     | 59.48          |
| 202-478.000-715.004                                 | MADISON NATIONAL - LIFE   | 0.00               | 120.00                    | 102.96                    | 85.80          |
| 202-478.000-715.005                                 | HSA                       | 0.00               | 2,500.00                  | 2,597.60                  | 103.90         |
| 202-478.000-717.000                                 | RETIREMENT                | 0.00               | 3,000.00                  | 2,299.69                  | 76.66          |
| 202-478.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 10,000.00          | 10,000.00                 | 0.00                      | 0.00           |
| Total Dept 478.000 - WINTER MAINTENANCE             |                           | 81,000.00          | 83,970.00                 | 60,060.82                 | 71.53          |
| TOTAL EXPENDITURES                                  |                           | 577,500.00         | 586,530.00                | 425,642.05                | 72.57          |
| Fund 202 - MAJOR STREETS:                           |                           |                    |                           |                           |                |
| TOTAL REVENUES                                      |                           | 585,000.00         | 585,000.00                | 448,013.25                | 76.58          |
| TOTAL EXPENDITURES                                  |                           | 577,500.00         | 586,530.00                | 425,642.05                | 72.57          |
| NET OF REVENUES & EXPENDITURES                      |                           | 7,500.00           | (1,530.00)                | 22,371.20                 | 1,462.17       |

User: CBAHAM  
DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER  | DESCRIPTION                        | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|--|------------------------------------|--------------------|---------------------------|---------------------------|----------------|
|  |                                    | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| <b>Fund 203 - LOCAL STREETS</b>                          |                                    |                    |                           |                           |                |
| <b>Revenues</b>  |                                    |                    |                           |                           |                |
| Dept 000.000   |                                    |                    |                           |                           |                |
| 203-000.000-478.000                                      | METRO ACT STATE REVENUE            | 20,000.00          | 20,000.00                 | 0.00                      | 0.00           |
| 203-000.000-546.000                                      | GAS & WEIGHT TAX                   | 175,000.00         | 175,000.00                | 145,603.87                | 83.20          |
| 203-000.000-569.000                                      | STATE GRANTS/OTHER RECIEVABLES     | 0.00               | 0.00                      | 3,395.00                  | 100.00         |
| 203-000.000-665.000                                      | INTEREST EARNED - BANK/INVESTMENTS | 22,000.00          | 22,000.00                 | 26,021.57                 | 118.28         |
| 203-000.000-699.202                                      | TRANSFER IN - FROM MAJOR ST        | 100,000.00         | 100,000.00                | 100,000.00                | 100.00         |
| 203-000.000-699.214                                      | TRANSFER IN - FROM STREET R&M      | 55,000.00          | 55,000.00                 | 55,000.00                 | 100.00         |
| <b>Total Dept 000.000</b>                                |                                    | <b>372,000.00</b>  | <b>372,000.00</b>         | <b>330,020.44</b>         | <b>88.72</b>   |
| <b>TOTAL REVENUES</b>                                    |                                    | <b>372,000.00</b>  | <b>372,000.00</b>         | <b>330,020.44</b>         | <b>88.72</b>   |
| <b>Expenditures</b>                                      |                                    |                    |                           |                           |                |
| Dept 267.000 - ADMIN. & RECORD KEEPING                   |                                    |                    |                           |                           |                |
| 203-267.000-702.000                                      | SALARIES-FULL TIME                 | 36,000.00          | 36,000.00                 | 20,271.38                 | 56.31          |
| 203-267.000-703.000                                      | SALARIES-OVERTIME                  | 500.00             | 500.00                    | 86.90                     | 17.38          |
| 203-267.000-715.000                                      | EMPLOYER PAYROLL TAXES             | 14,000.00          | 1,950.00                  | 1,701.39                  | 87.25          |
| 203-267.000-715.001                                      | MEDICAL - PRIORITY HEALTH          | 0.00               | 3,500.00                  | 2,403.27                  | 68.66          |
| 203-267.000-715.002                                      | DENTAL - DELTA                     | 0.00               | 250.00                    | 168.37                    | 67.35          |
| 203-267.000-715.003                                      | FIDELITY - EYE                     | 0.00               | 50.00                     | 30.18                     | 60.36          |
| 203-267.000-715.004                                      | MADISON NATIONAL - LIFE            | 0.00               | 60.00                     | 56.55                     | 94.25          |
| 203-267.000-715.005                                      | HSA                                | 0.00               | 600.00                    | 563.46                    | 93.91          |
| 203-267.000-717.000                                      | RETIREMENT                         | 0.00               | 2,200.00                  | 1,863.43                  | 84.70          |
| 203-267.000-744.101                                      | PAYROLL PROCESSING                 | 2,500.00           | 2,500.00                  | 0.00                      | 0.00           |
| <b>Total Dept 267.000 - ADMIN. &amp; RECORD KEEPING</b>  |                                    | <b>53,000.00</b>   | <b>47,610.00</b>          | <b>27,144.93</b>          | <b>57.02</b>   |
| Dept 463.000 - ROUTINE STREET MAINTENANCE                |                                    |                    |                           |                           |                |
| 203-463.000-702.000                                      | SALARIES-FULL TIME                 | 63,000.00          | 63,000.00                 | 46,586.61                 | 73.95          |
| 203-463.000-703.000                                      | SALARIES-OVERTIME                  | 5,000.00           | 5,500.00                  | 6,143.05                  | 111.69         |
| 203-463.000-715.000                                      | EMPLOYER PAYROLL TAXES             | 30,000.00          | 8,000.00                  | 6,206.11                  | 77.58          |
| 203-463.000-715.001                                      | MEDICAL - PRIORITY HEALTH          | 0.00               | 12,700.00                 | 11,229.14                 | 88.42          |
| 203-463.000-715.002                                      | DENTAL - DELTA                     | 0.00               | 600.00                    | 503.77                    | 83.96          |
| 203-463.000-715.003                                      | FIDELITY - EYE                     | 0.00               | 100.00                    | 79.90                     | 79.90          |
| 203-463.000-715.004                                      | MADISON NATIONAL - LIFE            | 0.00               | 200.00                    | 135.45                    | 67.73          |
| 203-463.000-715.005                                      | HSA                                | 0.00               | 3,400.00                  | 3,374.54                  | 99.25          |
| 203-463.000-717.000                                      | RETIREMENT                         | 0.00               | 4,000.00                  | 3,150.99                  | 78.77          |
| 203-463.000-756.000                                      | MISCELLANEOUS SUPPLIES             | 500.00             | 500.00                    | 1,830.08                  | 366.02         |
| 203-463.000-782.000                                      | ROAD MAIN. MATERIAL & SUPPLIES     | 25,000.00          | 25,000.00                 | 19,723.67                 | 78.89          |
| 203-463.000-818.000                                      | CONTRACTUAL                        | 7,500.00           | 7,500.00                  | 5,872.45                  | 78.30          |
| 203-463.000-935.000                                      | BUILDING & GROUNDS MAINT.          | 4,000.00           | 4,000.00                  | 597.50                    | 14.94          |
| 203-463.000-977.000                                      | SIDEWALK REPLACEMENT               | 3,000.00           | 3,000.00                  | 716.84                    | 23.89          |
| <b>Total Dept 463.000 - ROUTINE STREET MAINTENANCE</b>   |                                    | <b>138,000.00</b>  | <b>137,500.00</b>         | <b>106,150.10</b>         | <b>77.20</b>   |
| Dept 468.000 - TREE & SHRUB MAINTENANCE                  |                                    |                    |                           |                           |                |
| 203-468.000-702.000                                      | SALARIES-FULL TIME                 | 30,000.00          | 30,000.00                 | 22,811.40                 | 76.04          |
| 203-468.000-703.000                                      | SALARIES-OVERTIME                  | 2,500.00           | 2,500.00                  | 2,904.45                  | 116.18         |
| 203-468.000-704.000                                      | SALARIES-TEMPORARY                 | 10,000.00          | 10,000.00                 | 0.00                      | 0.00           |
| 203-468.000-715.000                                      | EMPLOYER PAYROLL TAXES             | 13,000.00          | 4,000.00                  | 2,954.69                  | 73.87          |
| 203-468.000-715.001                                      | MEDICAL - PRIORITY HEALTH          | 0.00               | 6,000.00                  | 5,157.33                  | 85.96          |
| 203-468.000-715.002                                      | DENTAL - DELTA                     | 0.00               | 275.00                    | 231.35                    | 84.13          |
| 203-468.000-715.003                                      | FIDELITY - EYE                     | 0.00               | 50.00                     | 36.72                     | 73.44          |
| 203-468.000-715.004                                      | MADISON NATIONAL - LIFE            | 0.00               | 100.00                    | 63.36                     | 63.36          |
| 203-468.000-715.005                                      | HSA                                | 0.00               | 1,600.00                  | 1,549.04                  | 96.82          |
| 203-468.000-717.000                                      | RETIREMENT                         | 0.00               | 2,000.00                  | 1,450.48                  | 72.52          |
| 203-468.000-756.000                                      | MISCELLANEOUS SUPPLIES             | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| 203-468.000-818.000                                      | CONTRACTUAL                        | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 203-468.000-962.000                                      | MISCELLANEOUS                      | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 203-468.000-978.000                                      | TREE REMOVAL/REPLACEMENT           | 8,000.00           | 8,000.00                  | 5,025.00                  | 62.81          |
| <b>Total Dept 468.000 - TREE &amp; SHRUB MAINTENANCE</b> |                                    | <b>67,500.00</b>   | <b>68,525.00</b>          | <b>42,183.82</b>          | <b>61.56</b>   |
| Dept 469.000 - DRAINAGE                                  |                                    |                    |                           |                           |                |
| 203-469.000-702.000                                      | SALARIES-FULL TIME                 | 20,000.00          | 20,000.00                 | 14,925.86                 | 74.63          |
| 203-469.000-703.000                                      | SALARIES-OVERTIME                  | 1,800.00           | 2,300.00                  | 2,235.76                  | 97.21          |
| 203-469.000-715.000                                      | EMPLOYER PAYROLL TAXES             | 8,500.00           | 3,000.00                  | 2,104.80                  | 70.16          |
| 203-469.000-715.001                                      | MEDICAL - PRIORITY HEALTH          | 0.00               | 3,000.00                  | 2,571.93                  | 85.73          |
| 203-469.000-715.002                                      | DENTAL - DELTA                     | 0.00               | 200.00                    | 130.86                    | 65.43          |
| 203-469.000-715.003                                      | FIDELITY - EYE                     | 0.00               | 30.00                     | 23.34                     | 77.80          |
| 203-469.000-715.004                                      | MADISON NATIONAL - LIFE            | 0.00               | 50.00                     | 39.60                     | 79.20          |
| 203-469.000-715.005                                      | HSA                                | 0.00               | 850.00                    | 834.14                    | 97.06          |

PERIOD ENDING 06/30/2026

| GL NUMBER   | DESCRIPTION               | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|---------------------------|--------------------|---------------------------|---------------------------|----------------|
|   |                           | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 203 - LOCAL STREETS                            |                           |                    |                           |                           |                |
| Expenditures  |                           |                    |                           |                           |                |
| 203-469.000-717.000                                 | RETIREMENT                | 0.00               | 1,350.00                  | 1,002.11                  | 74.23          |
| 203-469.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| 203-469.000-818.000                                 | CONTRACTUAL               | 0.00               | 0.00                      | 880.08                    | 100.00         |
| 203-469.000-935.001                                 | STREET SWEEPING           | 3,000.00           | 3,000.00                  | 0.00                      | 0.00           |
| Total Dept 469.000 - DRAINAGE                       |                           | 35,300.00          | 35,780.00                 | 24,748.48                 | 69.17          |
| Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE       |                           |                    |                           |                           |                |
| 203-474.000-702.000                                 | SALARIES-FULL TIME        | 20,000.00          | 20,000.00                 | 14,925.86                 | 74.63          |
| 203-474.000-703.000                                 | SALARIES-OVERTIME         | 1,800.00           | 2,300.00                  | 2,235.76                  | 97.21          |
| 203-474.000-715.000                                 | EMPLOYER PAYROLL TAXES    | 8,500.00           | 3,000.00                  | 2,002.05                  | 66.74          |
| 203-474.000-715.001                                 | MEDICAL - PRIORITY HEALTH | 0.00               | 3,000.00                  | 2,571.93                  | 85.73          |
| 203-474.000-715.002                                 | DENTAL - DELTA            | 0.00               | 165.00                    | 130.86                    | 79.31          |
| 203-474.000-715.003                                 | FIDELITY - EYE            | 0.00               | 40.00                     | 23.32                     | 58.30          |
| 203-474.000-715.004                                 | MADISON NATIONAL - LIFE   | 0.00               | 0.00                      | 39.60                     | 100.00         |
| 203-474.000-715.005                                 | HSA                       | 0.00               | 850.00                    | 834.14                    | 98.13          |
| 203-474.000-717.000                                 | RETIREMENT                | 0.00               | 1,350.00                  | 1,002.11                  | 74.23          |
| 203-474.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 3,000.00           | 3,000.00                  | 0.00                      | 0.00           |
| Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE |                           | 33,300.00          | 33,705.00                 | 23,765.63                 | 70.51          |
| Dept 478.000 - WINTER MAINTENANCE                   |                           |                    |                           |                           |                |
| 203-478.000-702.000                                 | SALARIES-FULL TIME        | 27,000.00          | 27,000.00                 | 22,830.97                 | 84.56          |
| 203-478.000-703.000                                 | SALARIES-OVERTIME         | 2,200.00           | 2,700.00                  | 2,614.42                  | 96.83          |
| 203-478.000-715.000                                 | EMPLOYER PAYROLL TAXES    | 10,000.00          | 3,500.00                  | 2,665.87                  | 76.17          |
| 203-478.000-715.001                                 | MEDICAL - PRIORITY HEALTH | 0.00               | 5,300.00                  | 4,642.95                  | 87.60          |
| 203-478.000-715.002                                 | DENTAL - DELTA            | 0.00               | 250.00                    | 205.15                    | 82.06          |
| 203-478.000-715.003                                 | FIDELITY - EYE            | 0.00               | 50.00                     | 32.08                     | 64.16          |
| 203-478.000-715.004                                 | MADISON NATIONAL - LIFE   | 0.00               | 100.00                    | 55.44                     | 55.44          |
| 203-478.000-715.005                                 | HSA                       | 0.00               | 1,450.00                  | 1,382.21                  | 95.32          |
| 203-478.000-717.000                                 | RETIREMENT                | 0.00               | 1,625.00                  | 1,250.06                  | 76.93          |
| 203-478.000-756.000                                 | MISCELLANEOUS SUPPLIES    | 2,000.00           | 2,000.00                  | 0.00                      | 0.00           |
| Total Dept 478.000 - WINTER MAINTENANCE             |                           | 41,200.00          | 43,975.00                 | 35,679.15                 | 81.14          |
| TOTAL EXPENDITURES                                  |                           | 368,300.00         | 367,095.00                | 259,672.11                | 70.74          |
| Fund 203 - LOCAL STREETS:                           |                           |                    |                           |                           |                |
| TOTAL REVENUES                                      |                           | 372,000.00         | 372,000.00                | 330,020.44                | 88.72          |
| TOTAL EXPENDITURES                                  |                           | 368,300.00         | 367,095.00                | 259,672.11                | 70.74          |
| NET OF REVENUES & EXPENDITURES                      |                           | 3,700.00           | 4,905.00                  | 70,348.33                 | 1,434.22       |

User: CBAHAM

DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER                                    | DESCRIPTION                            | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|--|--|--------------------|---------------------------|---------------------------|----------------|
|  |  | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 592 - WATER AND SEWER FUND              |  |                    |                           |                           |                |
| Revenues                                     |  |                    |                           |                           |                |
| Dept 000.000                                 |  |                    |                           |                           |                |
| 592-000.000-445.001                          | PENALTIES - DELINQ COLLECTION          | 65,000.00          | 65,000.00                 | 72,752.12                 | 111.93         |
| 592-000.000-542.000                          | TMF GRANT (EGLE)                       | 520,000.00         | 520,000.00                | 347,754.20                | 66.88          |
| 592-000.000-582.000                          | PERFORMANCE FEES                       | 5,000.00           | 5,000.00                  | 2,102.50                  | 42.05          |
| 592-000.000-583.000                          | METER SALES                            | 1,000.00           | 1,000.00                  | 3,537.05                  | 353.71         |
| 592-000.000-642.000                          | WATER SALES                            | 720,000.00         | 720,000.00                | 663,860.31                | 92.20          |
| 592-000.000-642.001                          | LEACHATE TREATMENT                     | 250,000.00         | 250,000.00                | 256,652.03                | 102.66         |
| 592-000.000-642.002                          | READY-TO-SERVE CHARGES                 | 1,200,000.00       | 1,200,000.00              | 1,272,139.79              | 106.01         |
| 592-000.000-643.001                          | SEWER CHARGES                          | 1,050,000.00       | 1,050,000.00              | 1,025,669.07              | 97.68          |
| 592-000.000-647.000                          | BUCHANAN TWP ASSESSMENT CHARGE         | 13,000.00          | 13,000.00                 | 14,528.59                 | 111.76         |
| 592-000.000-665.000                          | INTEREST EARNED - BANK/INVESTMENTS     | 100,000.00         | 100,000.00                | 12,358.24                 | 12.36          |
| 592-000.000-665.592                          | USDA BONDS INVEST INTEREST             | 6,000.00           | 11,000.00                 | 10,708.78                 | 97.35          |
| 592-000.000-665.593                          | USDA ACCT INTEREST                     | 5,500.00           | 5,500.00                  | 9,835.55                  | 178.83         |
| 592-000.000-665.594                          | USDA RRI/RESERVE INTEREST              | 0.00               | 3,000.00                  | 2,569.38                  | 85.65          |
| 592-000.000-666.000                          | PORTABLE TOILET DUMPING                | 20,000.00          | 20,000.00                 | 18,486.00                 | 92.43          |
| 592-000.000-675.000                          | MISC REVENUE/DONATION                  | 1,500.00           | 1,500.00                  | 7,142.48                  | 476.17         |
| 592-000.000-676.000                          | REIMBURSEMENTS                         | 0.00               | 13,000.00                 | 29,000.00                 | 223.08         |
| 592-000.000-698.101                          | INSURANCE RECOVERIES                   | 0.00               | 38,000.00                 | 37,788.52                 | 99.44          |
| 592-000.000-943.001                          | HYDRANT RENTAL                         | 4,500.00           | 4,500.00                  | 3,922.00                  | 87.16          |
| Total Dept 000.000                           |  | 3,961,500.00       | 4,020,500.00              | 3,790,806.61              | 94.29          |
| TOTAL REVENUES                               |  | 3,961,500.00       | 4,020,500.00              | 3,790,806.61              | 94.29          |
| Expenditures                                 |  |                    |                           |                           |                |
| Dept 000.000                                 |  |                    |                           |                           |                |
| 592-000.000-907.000                          | ENTERPRISE - INTEREST EXPENSE          | 0.00               | 0.00                      | 1,412.40                  | 100.00         |
| 592-000.000-922.000                          | BUCH TWP UTILITY ASSESSMENT            | 13,000.00          | 13,000.00                 | 1,913.04                  | 14.72          |
| 592-000.000-995.101                          | TRANSFER TO GENERAL                    | 0.00               | 11,600.00                 | 11,600.00                 | 100.00         |
| Total Dept 000.000                           |  | 13,000.00          | 24,600.00                 | 14,925.44                 | 60.67          |
| Dept 273.000 - BUILDING AUTHORITY            |  |                    |                           |                           |                |
| 592-273.000-995.369                          | TRANSFERS OUT - TO BLDG AUTH DEBT FUND | 149,922.00         | 149,922.00                | 149,921.88                | 100.00         |
| Total Dept 273.000 - BUILDING AUTHORITY      |  | 149,922.00         | 149,922.00                | 149,921.88                | 100.00         |
| Dept 590.000 - SEWER MAINTENANCE & OPERATION |  |                    |                           |                           |                |
| 592-590.000-702.000                          | SALARIES-FULL TIME                     | 390,000.00         | 350,000.00                | 314,141.27                | 89.75          |
| 592-590.000-703.000                          | SALARIES-OVERTIME                      | 12,000.00          | 20,000.00                 | 18,570.57                 | 92.85          |
| 592-590.000-705.000                          | SALARIES-PART TIME                     | 5,000.00           | 5,000.00                  | 0.00                      | 0.00           |
| 592-590.000-715.000                          | EMPLOYER PAYROLL TAXES                 | 135,000.00         | 35,000.00                 | 29,831.82                 | 85.23          |
| 592-590.000-715.001                          | MEDICAL - PRIORITY HEALTH              | 0.00               | 47,000.00                 | 40,777.98                 | 86.76          |
| 592-590.000-715.002                          | DENTAL - DELTA                         | 0.00               | 2,750.00                  | 2,232.84                  | 81.19          |
| 592-590.000-715.003                          | FIDELITY - EYE                         | 0.00               | 500.00                    | 368.72                    | 73.74          |
| 592-590.000-715.004                          | MADISON NATIONAL - LIFE                | 0.00               | 900.00                    | 730.43                    | 81.16          |
| 592-590.000-715.005                          | HSA                                    | 0.00               | 13,000.00                 | 12,657.76                 | 97.37          |
| 592-590.000-716.000                          | PENSION EXP-GASB 68                    | 10,000.00          | 10,000.00                 | 0.00                      | 0.00           |
| 592-590.000-717.000                          | RETIREMENT                             | 0.00               | 22,000.00                 | 19,588.13                 | 89.04          |
| 592-590.000-728.000                          | OFFICE SUPPLIES                        | 1,000.00           | 1,000.00                  | 794.25                    | 79.43          |
| 592-590.000-730.000                          | POSTAGE                                | 1,000.00           | 1,000.00                  | 0.00                      | 0.00           |
| 592-590.000-743.000                          | CHEMICALS                              | 25,000.00          | 40,000.00                 | 39,301.39                 | 98.25          |
| 592-590.000-744.101                          | PAYROLL PROCESSING                     | 1,500.00           | 1,500.00                  | 0.00                      | 0.00           |
| 592-590.000-751.000                          | GAS AND OIL                            | 7,500.00           | 7,500.00                  | 6,892.41                  | 91.90          |
| 592-590.000-756.000                          | MISCELLANEOUS SUPPLIES                 | 6,000.00           | 6,000.00                  | 5,613.31                  | 93.56          |
| 592-590.000-756.003                          | TECHNOLOGY EQUIP. SUPPLIES             | 2,000.00           | 2,000.00                  | 405.96                    | 20.30          |
| 592-590.000-757.000                          | LAB SUPPLIES                           | 20,000.00          | 20,000.00                 | 11,619.80                 | 58.10          |
| 592-590.000-758.000                          | EQUIPMENT MAINT SUPPLIES               | 8,000.00           | 50,000.00                 | 22,991.33                 | 45.98          |
| 592-590.000-768.000                          | UNIFORMS                               | 3,500.00           | 3,500.00                  | 1,227.36                  | 35.07          |
| 592-590.000-807.000                          | AUDIT                                  | 10,000.00          | 10,000.00                 | 7,591.67                  | 75.92          |
| 592-590.000-818.000                          | CONTRACTUAL                            | 60,000.00          | 40,000.00                 | 13,614.67                 | 34.04          |
| 592-590.000-818.005                          | ENGINEERING SERVICES                   | 0.00               | 25,000.00                 | 5,164.34                  | 20.66          |
| 592-590.000-819.000                          | TECHNOLOGY CONTRACTUAL SERVICES        | 12,000.00          | 12,000.00                 | 3,703.05                  | 30.86          |
| 592-590.000-820.000                          | LAB ANALYTICAL SERVICE                 | 13,000.00          | 13,000.00                 | 11,506.26                 | 88.51          |
| 592-590.000-826.000                          | LEGAL FEES                             | 15,000.00          | 18,000.00                 | 18,393.85                 | 102.19         |
| 592-590.000-831.000                          | MEMBERSHIP AND DUES                    | 1,000.00           | 1,000.00                  | 525.00                    | 52.50          |
| 592-590.000-853.000                          | TELEPHONE, INTERNET, CABLE             | 6,000.00           | 6,000.00                  | 6,180.53                  | 103.01         |
| 592-590.000-864.000                          | CONFERENCES AND WORKSHOP               | 4,000.00           | 4,000.00                  | 1,655.00                  | 41.38          |
| 592-590.000-873.000                          | TRAVEL & CAR ALLOWANCE                 | 1,000.00           | 1,000.00                  | 542.88                    | 54.29          |
| 592-590.000-902.000                          | PRINTING & PUBLISHING                  | 10,000.00          | 10,000.00                 | 7,150.19                  | 71.50          |
| 592-590.000-921.000                          | UTILITIES                              | 160,000.00         | 130,000.00                | 95,599.34                 | 73.54          |
| 592-590.000-931.000                          | MAINTENANCE - BUILDINGS                | 3,000.00           | 6,000.00                  | 4,596.60                  | 76.61          |
| 592-590.000-933.000                          | MAINTENANCE - EQUIPMENT                | 20,000.00          | 40,000.00                 | 46,981.99                 |                |

User: CBAHAM

DB: Buchanan

PERIOD ENDING 06/30/2026

| GL NUMBER   | DESCRIPTION                         | 2025-26             |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---|-------------------------------------|---------------------|---------------------------|---------------------------|----------------|
|   |                                     | ORIGINAL<br>BUDGET  | 2025-26<br>AMENDED BUDGET |                           |                |
| <b>Fund 592 - WATER AND SEWER FUND</b>                        |                                     |                     |                           |                           |                |
| <b>Expenditures</b>   |                                     |                     |                           |                           |                |
| 592-590.000-934.000   | MAINT. - OFFICE EQUIPMENT           | 1,000.00            | 1,000.00                  | 59.82                     | 5.98           |
| 592-590.000-936.000   | SOLIDS HANDLING & DISPOSAL          | 44,000.00           | 40,000.00                 | 34,173.23                 | 85.43          |
| 592-590.000-937.000   | ELECTRICAL MAINTENANCE              | 4,000.00            | 4,000.00                  | 2,675.00                  | 66.88          |
| 592-590.000-937.001   | INSTRUMENT MAINTENANCE              | 3,000.00            | 3,000.00                  | 0.00                      | 0.00           |
| 592-590.000-938.000   | MAINTENANCE - SYSTEM                | 8,000.00            | 11,000.00                 | 6,538.25                  | 59.44          |
| 592-590.000-939.000   | MAINTENANCE - VEHICLE               | 4,000.00            | 4,000.00                  | 0.00                      | 0.00           |
| 592-590.000-957.002   | ANNUAL PERMIT FEES                  | 6,500.00            | 6,500.00                  | 5,760.00                  | 88.62          |
| 592-590.000-960.000   | EDUCATION AND TRAINING              | 4,000.00            | 4,000.00                  | 1,022.00                  | 25.55          |
| 592-590.000-961.000   | MEDICAL EXAMS                       | 600.00              | 600.00                    | 278.02                    | 46.34          |
| 592-590.000-962.000   | MISCELLANEOUS                       | 4,000.00            | 4,000.00                  | 1,041.00                  | 26.03          |
| 592-590.000-963.000   | FIRE & LIABILITY INSURANCE          | 18,000.00           | 16,000.00                 | 15,612.34                 | 97.58          |
| 592-590.000-965.000   | REAL ESTATE TAXES                   | 30,000.00           | 30,000.00                 | 30,000.00                 | 100.00         |
| 592-590.000-971.000   | CAPITAL OUTLAY                      | 51,350.00           | 26,000.00                 | 0.00                      | 0.00           |
| <b>Total Dept 590.000 - SEWER MAINTENANCE &amp; OPERATION</b> |                                     | <b>1,120,950.00</b> | <b>1,104,750.00</b>       | <b>848,110.36</b>         | <b>76.77</b>   |
| <b>Dept 591.000 - WATER MAINTENANCE &amp; OPERATION</b>       |                                     |                     |                           |                           |                |
| 592-591.000-700.591   | TMF GRANT - LSLR                    | 0.00                | 330,000.00                | 257,152.70                | 77.93          |
| 592-591.000-702.000   | SALARIES-FULL TIME                  | 338,000.00          | 250,000.00                | 245,227.56                | 98.09          |
| 592-591.000-703.000   | SALARIES-OVERTIME                   | 15,000.00           | 15,000.00                 | 10,566.23                 | 70.44          |
| 592-591.000-705.000   | SALARIES-PART TIME                  | 5,000.00            | 5,000.00                  | 0.00                      | 0.00           |
| 592-591.000-715.000   | EMPLOYER PAYROLL TAXES              | 135,000.00          | 30,000.00                 | 30,728.02                 | 102.43         |
| 592-591.000-715.001   | MEDICAL - PRIORITY HEALTH           | 0.00                | 42,500.00                 | 33,549.58                 | 78.94          |
| 592-591.000-715.002   | DENTAL - DELTA                      | 0.00                | 2,300.00                  | 1,944.77                  | 84.56          |
| 592-591.000-715.003   | FIDELITY - EYE                      | 0.00                | 450.00                    | 309.22                    | 68.72          |
| 592-591.000-715.004   | MADISON NATIONAL - LIFE             | 0.00                | 550.00                    | 413.63                    | 75.21          |
| 592-591.000-715.005   | HSA                                 | 0.00                | 10,500.00                 | 9,917.36                  | 94.45          |
| 592-591.000-716.000   | PENSION EXP-GASB 68                 | 10,000.00           | 10,000.00                 | 0.00                      | 0.00           |
| 592-591.000-717.000   | RETIREMENT                          | 0.00                | 20,000.00                 | 15,135.12                 | 75.68          |
| 592-591.000-728.000   | OFFICE SUPPLIES                     | 1,500.00            | 1,500.00                  | 41.66                     | 2.78           |
| 592-591.000-729.002   | METERS-HYDRANTS-FITTINGS            | 25,000.00           | 35,000.00                 | 33,997.47                 | 97.14          |
| 592-591.000-730.000   | POSTAGE                             | 5,000.00            | 5,000.00                  | 1,268.34                  | 25.37          |
| 592-591.000-743.000   | CHEMICALS                           | 15,000.00           | 15,000.00                 | 7,771.40                  | 51.81          |
| 592-591.000-744.101   | PAYROLL PROCESSING                  | 1,500.00            | 1,500.00                  | 0.00                      | 0.00           |
| 592-591.000-751.000   | GAS AND OIL                         | 6,000.00            | 6,000.00                  | 3,370.58                  | 56.18          |
| 592-591.000-756.000   | MISCELLANEOUS SUPPLIES              | 3,000.00            | 4,000.00                  | 4,296.71                  | 107.42         |
| 592-591.000-756.003   | TECHNOLOGY EQUIP. SUPPLIES          | 2,000.00            | 2,000.00                  | 0.00                      | 0.00           |
| 592-591.000-756.004   | TMF GRANT - MISC                    | 120,000.00          | 0.00                      | 0.00                      | 0.00           |
| 592-591.000-756.006   | MATERIAL FOR EXCAVATION FILLS       | 0.00                | 3,500.00                  | 3,170.00                  | 90.57          |
| 592-591.000-758.000   | EQUIPMENT MAINT SUPPLIES            | 10,000.00           | 10,000.00                 | 344.77                    | 3.45           |
| 592-591.000-768.000   | UNIFORMS                            | 2,500.00            | 2,500.00                  | 494.22                    | 19.77          |
| 592-591.000-807.000   | AUDIT                               | 10,000.00           | 10,000.00                 | 7,591.66                  | 75.92          |
| 592-591.000-818.000   | CONTRACTUAL                         | 40,000.00           | 40,000.00                 | 22,766.57                 | 56.92          |
| 592-591.000-818.004   | CONTRACT - POTHOLING                | 330,000.00          | 0.00                      | 0.00                      | 0.00           |
| 592-591.000-818.005   | ENGINEERING SERVICES                | 50,000.00           | 25,000.00                 | 5,942.84                  | 23.77          |
| 592-591.000-818.006   | ENTERPRISE - MAINTENANCE MANAGEMENT | 0.00                | 1,200.00                  | 1,095.93                  | 91.33          |
| 592-591.000-819.000   | TECHNOLOGY CONTRACTUAL SERVICES     | 12,000.00           | 12,000.00                 | 3,255.21                  | 27.13          |
| 592-591.000-820.000   | LAB ANALYTICAL SERVICE              | 4,000.00            | 4,000.00                  | 475.66                    | 11.89          |
| 592-591.000-826.000   | LEGAL FEES                          | 15,000.00           | 15,000.00                 | 4,037.50                  | 26.92          |
| 592-591.000-831.000   | MEMBERSHIP AND DUES                 | 2,000.00            | 2,000.00                  | 856.00                    | 42.80          |
| 592-591.000-853.000   | TELEPHONE, INTERNET, CABLE          | 6,000.00            | 6,000.00                  | 4,235.91                  | 70.60          |
| 592-591.000-864.000   | CONFERENCES AND WORKSHOP            | 3,000.00            | 3,000.00                  | 0.00                      | 0.00           |
| 592-591.000-873.000   | TRAVEL & CAR ALLOWANCE              | 500.00              | 500.00                    | 3.45                      | 0.69           |
| 592-591.000-902.000   | PRINTING & PUBLISHING               | 10,000.00           | 10,000.00                 | 7,150.15                  | 71.50          |
| 592-591.000-921.000   | UTILITIES                           | 45,000.00           | 45,000.00                 | 30,732.01                 | 68.29          |
| 592-591.000-931.000   | MAINTENANCE - BUILDINGS             | 6,000.00            | 6,000.00                  | 2,284.31                  | 38.07          |
| 592-591.000-933.000   | MAINTENANCE - EQUIPMENT             | 7,000.00            | 7,000.00                  | 200.00                    | 2.86           |
| 592-591.000-934.000   | MAINT. - OFFICE EQUIPMENT           | 1,000.00            | 1,000.00                  | 0.00                      | 0.00           |
| 592-591.000-937.000   | ELECTRICAL MAINTENANCE              | 3,000.00            | 3,000.00                  | 0.00                      | 0.00           |
| 592-591.000-938.000   | MAINTENANCE - SYSTEM                | 35,000.00           | 35,000.00                 | 11,421.62                 | 32.63          |
| 592-591.000-939.000   | MAINTENANCE - VEHICLE               | 2,500.00            | 2,500.00                  | 1,003.94                  | 40.16          |
| 592-591.000-943.000   | EQUIPMENT RENTAL                    | 500.00              | 500.00                    | 0.00                      | 0.00           |
| 592-591.000-957.002   | ANNUAL PERMIT FEES                  | 1,500.00            | 1,500.00                  | 0.00                      | 0.00           |
| 592-591.000-960.000   | EDUCATION AND TRAINING              | 5,000.00            | 5,000.00                  | 4,075.00                  | 81.50          |
| 592-591.000-961.000   | MEDICAL EXAMS                       | 500.00              | 500.00                    | 54.80                     | 10.96          |
| 592-591.000-962.000   | MISCELLANEOUS                       | 1,500.00            | 1,500.00                  | 746.40                    | 49.76          |
| 592-591.000-963.000   | FIRE & LIABILITY INSURANCE          | 9,500.00            | 8,000.00                  | 7,646.34                  | 95.58          |
| 592-591.000-965.000   | REAL ESTATE TAXES                   | 6,400.00            | 6,400.00                  | 6,400.00                  | 100.00         |
| 592-591.000-967.010   | WELLHEAD PROTECTION PROGRAM         | 4,000.00            | 4,000.00                  | 0.00                      | 0.00           |
| 592-591.000-971.000   | CAPITAL OUTLAY                      | 61,350.00           | 61,350.00                 | 49,844.03                 | 81.25          |
| <b>Total Dept 591.000 - WATER MAINTENANCE &amp; OPERATION</b> |                                     | <b>1,366,750.00</b> | <b>1,119,250.00</b>       | <b>831,518.67</b>         | <b>74.29</b>   |
| <b>Dept 907.000 - 2000 BOND SERIES</b>                        |                                     |                     |                           |                           |                |
| 592-907.000-993.000   | INTEREST -2009 SRF                  | 12,000.00           | 12,000.00                 | 12,000.00                 |                |

PERIOD ENDING 06/30/2026

| GL NUMBER                             | DESCRIPTION                    | 2025-26            |                           | YTD BALANCE<br>06/30/2026 | % BDGT<br>USED |
|---------------------------------------|--------------------------------|--------------------|---------------------------|---------------------------|----------------|
|                                       |                                | ORIGINAL<br>BUDGET | 2025-26<br>AMENDED BUDGET |                           |                |
| Fund 592 - WATER AND SEWER FUND       |                                |                    |                           |                           |                |
| Expenditures                          |                                |                    |                           |                           |                |
| 592-907.000-993.001                   | INTEREST -2010 DWRP            | 13,875.00          | 13,875.00                 | 13,875.00                 | 100.00         |
| 592-907.000-993.003                   | INTEREST -2020 OXIDATION DITCH | 220,710.00         | 225,750.00                | 225,710.00                | 99.98          |
| 592-907.000-994.001                   | INTEREST -2024A USDA- SEWER    | 76,922.00          | 32,750.00                 | 32,652.62                 | 99.70          |
| 592-907.000-994.002                   | INTEREST -2024B USDA- WATER    | 61,876.00          | 45,000.00                 | 44,903.83                 | 99.79          |
| 592-907.000-994.003                   | INTEREST -2024C USDA- WATER    | 30,938.00          | 1,550.00                  | 1,508.57                  | 97.33          |
| Total Dept 907.000 - 2000 BOND SERIES |                                | 416,321.00         | 330,925.00                | 330,650.02                | 99.92          |
| TOTAL EXPENDITURES                    |                                | 3,066,943.00       | 2,729,447.00              | 2,175,126.37              | 79.69          |
| Fund 592 - WATER AND SEWER FUND:      |                                |                    |                           |                           |                |
| TOTAL REVENUES                        |                                | 3,961,500.00       | 4,020,500.00              | 3,790,806.61              | 94.29          |
| TOTAL EXPENDITURES                    |                                | 3,066,943.00       | 2,729,447.00              | 2,175,126.37              | 79.69          |
| NET OF REVENUES & EXPENDITURES        |                                | 894,557.00         | 1,291,053.00              | 1,615,680.24              | 125.14         |
|                                       |                                |                    |                           |                           |                |
| TOTAL REVENUES - ALL FUNDS            |                                | 8,875,667.00       | 9,296,397.00              | 8,135,600.84              | 87.51          |
| TOTAL EXPENDITURES - ALL FUNDS        |                                | 7,894,143.00       | 7,990,344.00              | 6,327,023.36              | 79.18          |
| NET OF REVENUES & EXPENDITURES        |                                | 981,524.00         | 1,306,053.00              | 1,808,577.48              | 138.48         |

# Buchanan Master Plan


*One Herd, One Future - Building a Better Buchanan*  
**Public Open House**


The City of Buchanan is updating their Master Plan. Join us at one of the public open houses to give your opinions on **housing, economic development, and future land uses** within the City of Buchanan.

*\*Light refreshments will be provided.*

Go to [tinyurl.com/BuchananPlan](http://tinyurl.com/BuchananPlan) to see results from the public survey

 **Tuesday, June 9, 2026**

 5:00 - 7:00 PM

 Buchanan City Hall  
302 Red Bud Trail N  
Buchanan, MI

**&**

 **Saturday, June 13, 2026**

 8:00 AM - 1:00 PM

 Buchanan Farmers Market  
122 Days Avenue  
Buchanan, MI

