

PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, APRIL 28, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order the Public Hearing

II. Roll Call

III. Statement of Purpose and announcement of the Rules of the Public Hearing

A. *The purpose of the public hearing is to hear public comments on a proposed Ordinance Amendments for Chapter 30-Community Development Article II. Downtown Development Authority.*

IV. Close of Public Hearing

V. Call to Order

VI. Recognition

VII. Pledge of Allegiance

VIII. Roll Call

IX. Approve Agenda

X. Public Comment - Agenda Items Only *(3-minute limit)*

XI. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. **Minutes**- *Consider approving the Regular Meeting Minutes from April 14th, 2025.*

B. **Common Rental**- *Consider approving the rental of The Common for August 24, 2025, for Family and Faith Day.*

C. **B.A.R.B.**- *Consider approving the amended bylaws for B.A.R.B.*

XII. Scheduled Matters from the Floor *(if any)*

XIII. Reports by: Departments, Committees, Boards

XIV. Unfinished Business

XV. New Business

- A. Ordinance 2025.05/442**- *Consider the first reading of Ordinance 2025.05/442, an ordinance to amend Chapter 30 Community Development, Article II. Downtown Development Authority of the city code of ordinances.*
- B. 2025 Road Rehabilitation Project**- *Consider awarding the bid for the 2025 Road Rehabilitation Project.*
- C. Portable Toilet Facilities**- *Consider awarding the bid for Portable Toilet Facilities for the 2025 season.*
- D. National Register of Historic Places (Days Ave Nomination)**- *Consider awarding the bid for the Days Ave Historic District National Register of Historic Places.*
- E. Construction Project Updates**- *City Manager, Tony McGhee*
- F. Review of Draft Budget**- *City Manager, Tony McGhee*
- G. Expenditures**- *Consider approving the expenditures in the amount of \$168,483.93.*

XVI. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XVII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XVIII. Executive Comments

- A. City Manager Comments**
- B. Commissioner Comments**
- C. Mayor Comments**

XIX. Adjourn



Posted at City Hall 2/27/2025
And at www.cityofbuchanan.com

POSTED: 4/17/2025

**CITY OF BUCHANAN
CITY COMMISSION
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the City Commission of the City of Buchanan, Berrien County, State of Michigan will hold a public hearing at 7:00 p.m. on Monday, April 28th, 2025, at Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan. The purpose of the public hearing is to hear public comments on a proposed Ordinance Amendment Chapter 30-Community Development Article II. Downtown Development Authority. At the hearing, all interested parties will be given the opportunity to be heard. The proposed Ordinance can be found on our website, or a copy can be obtained at City Hall 302 N. Redbud Trail, Buchanan, MI 49107.

If you cannot attend the public hearing, written comments can be sent to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, Michigan 49107 or emailed to City Clerk Kalla Langston at Clerk@cityofbuchanan.com and must be received by noon on Monday, April 28th, 2025.

Kalla Langston
City Clerk



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, APRIL 14, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

II. Recognition

A. McCoy's Creek Tribute- *Representative Brad Paquette will present a tribute to the McCoy's Creek Trail Extension Groundbreaking.*

Let it be known that it is with deep appreciation for the hard work, dedication, and vision that we gather to commemorate the grand achievement of the McCoy's Creek Trail Extension to the River St. Joe Brewery. As members of the Buchanan Community come together to celebrate this milestone, we proudly add our voice to honor the countless individuals who have worked so tirelessly to bring this remarkable project to life.

Far more than a simple path, the McCoy's Creek Trail Extension embodies the shared vision and persistent determination of Buchanan's residents, leaders, and partners. A dream first shared by Buchanan Visionaries including Dick Proud, Russ Stephens, Michelle Klarich, Lloyd Miller, Jac McClellan, and Mike Hughes, this extension connects key areas of our city, including E.B. Clark Woods and the downtown, and offers a route to River St. Jow Brewery. It stands as a symbol of progress, collaboration, and the transformation it represents will benefit Buchanan for generations to come. In Special Tribute, therefore, this document is signed and dedicated to commemorating the opening of the McCoy's Creek Trail. May this trail continue to bring our community together, promote health and well-being, and offer an enduring legacy for all who enjoy its beauty and benefits. Signed by Brad Paquette, State Representative, the 37th District; Jonathan Lindsey, State Senator, the 7th District; Garlin Gilchrist II, Lieutenant Governor; Gretchen Whitmer, Governor.

B. City Hall Proclamation- *Recognized as a contributing resource within the Register Historic District*

Proclamation Recognizing City Hall as Part of the National Register of Historic District

WHEREAS, the City of Buchanan, Michigan, has a rich part and a strong sense of community; and

WHEREAS, the City Hall building is a testament to that history and a symbol of civic pride; and

WHEREAS, this building was designated Building No. 51 and comprised a part of the administrative complex for the Clark Equipment Company; and

WHEREAS, it has been recognized as a contributing resource within the Clark Administrative Complex National Register Historic District; and

WHEREAS, the preservation and maintenance of this historic landmark are essential to ensuring the continued vibrancy of our community;

NOW, THEREFORE, BE IT RESOLVED, that I, Mark Weedon, Mayor of the City of Buchanan, do hereby proclaim April 14th, 2025, as a day to recognize and celebrate the historic City Hall building. I urge all residents to join me in honoring this important landmark and its enduring legacy.

Signed by Mayor Weedon

C. American Electric Power (AEP) Proclamation- *Proclamation of appreciation to American Electric Power (AEP)*

Proclamation of Appreciation to American Electric Power (AEP)

WHEREAS, on March 30, 2025, the City of Buchanan and surrounding areas experienced a severe storm event that resulted in widespread power outages, fallen trees, damaged infrastructure, and dangerous conditions for residents; and

WHEREAS, the timing of the storm coincided with a significant cold snap, placing additional strain on the community and posing increased risk to the health, safety, and well-being of residents; and

WHEREAS, American Electric Power (AEP) responded with urgency and professionalism, mobilizing crews and resources rapidly to assess the damage, restore power lines, and ensure the safe and efficient return of electrical service to the community; and

WHEREAS, AEP's extraordinary efforts enabled power restoration across the City of Buchanan in a remarkably short period of time given the widespread and complex nature of the damage, helping to restore a sense of normalcy and security to residents and businesses alike; and

WHEREAS, the City of Buchanan recognizes the dedication, coordination, and long hours of the AEP team, including linemen, technicians, support staff, and leadership, who worked tirelessly under challenging conditions to serve our community;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Commission of the City of Buchanan does hereby express its sincere appreciation and gratitude to American Electric Power (AEP) for their swift and effective response to the March 30, 2025, storm, and their unwavering commitment to public service and community safety.

BE IT FURTHER PROCLAIMED that a copy of this proclamation be presented to AEP as a token of the City's gratitude and recognition of their exemplary service.

Proclaimed this 14th day of April 2025.

On behalf of the Buchanan City Commission

Signed by Mayor Weedon.

III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance.

IV. Roll Call

PRESENT: Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Larry Money, Commissioner Raquel George, Commissioner Dan Vigansky

CITY STAFF: City Manager, Tony McGhee; City Clerk, Kalla Langston; Community Development Director, Rich Murphy; Director of Public Services, Mike Baker

V. Approve Agenda

Motion made by Money, supported by George, to approve the agenda, as presented. Voice vote carries unanimously.

VI. Public Comment - Agenda Items Only *(3-minute limit)*

None.

VII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. Minutes- Consider approving the Regular Meeting Minutes from March 24th, 2025.

B. Department Reports- receive monthly reports.

Motion made by Swem, supported by Vigansky to approve the consent agenda, as presented. Voice vote carries unanimously.

VIII. Scheduled Matters from the Floor *(if any)*

IX. Reports by: Departments, Committees, Boards

A. Community Development Report- Director Rich Murphy

1) Project Updates.

Work is underway for the Baroda Tire demolition project. The contractors are on site and anticipate a 4-6 week project period. Mailers have been sent out to nearby residents and we will continue to communicate through mailings, our website, and social media.

Between the downtown project website, project engineer, text updates, and our own social media, we are communicating updates and adjustments regularly.

The McCoy's Creek Trail Extension is underway. Currently most of the work is happening outside of River Saint Joe, but work on Schirmer Parkway will begin as soon as April 21, requiring road closures. Nearby residents have been notified personally and communication across multiple platforms will continue.

We are working on many big projects and we appreciate resident's continued patience.

Commissioner Vigansky asked about an electric pole at the feed mill. Murphy confirmed there is no power at the feed mill currently. AEP has been very responsive. Vigansky would like to see renderings of Front st post project completion shared, Murphy said he could provide them and that they're also on the project website.

X. Unfinished Business

None.

XI. New Business

A. Resolution 2025.04/13 - *Resolution to authorize issuance of General Obligation Limited Tax Bond, Series 2025.*

Motion made by Vigansky, supported by Money, to approve Resolution 2025.04/13, as presented. Roll call vote carries unanimously.

B. Resolution 2025.04/14 - *A Resolution to negotiate the summer school tax collection fee.*

Motion made by Swem, supported by George, to approve Resolution 2025.04/14, as presented. Roll call vote carries unanimously.

D. Resolution 2025.04/15 - *A Resolution establishing fees for the Road Right-of-Way Permits and Policy.*

Motion made by Money, supported by Vigansky to approve the Resolution 2025.04/15, as presented. Roll call votes carry unanimously.

E. Tin Shop Bid- Consider *approving the Tin Shop Roof Bid replacement.*

Motion made by George, supported by Swem to approve the bid award to Astrong Construction not to exceed the amount of \$10,020.00. Roll call votes carries unanimously.

F. DDA Ordinance Review

McGhee introduced the proposed DDA Ordinance. It is being presented to the Commission before its official reading to provide ample time for review. The changes to this ordinance are to bring the previous DDA ordinance up to speed with state requirements introduced since the DDA was disbanded.

F. Budget Amendments - *Consider the Budget Amendments #2 for FY 2024-2025.*

Motion made by Swem, supported by Money, to approve Budget amendments #2 for FY 2024-2025, as presented. Roll call votes carries unanimously.

G. Expenditures - *Consider approving the expenditures for April 14th, 2025, in the amount of \$161,989.19.*

Motion made by Vigansky, supported by George, to approve the expenditures in the amount of \$161,989.19, as presented. Roll call votes carries unanimously.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

Haley Jones – Chunks will be doing a soft opening Easter weekend before opening for the season starting May 2nd.

Mike Baker – There has been some vandalism and damage in Ravish and Victory parks over the weekend. The City has placed dumpsters around town for BYSBA and parks, not for public use.

XIV. Executive Comments**A. City Manager Comments**

Thanked staff for their work this week. We will begin enforcing signs in the right of way and will be communicating that. The contractors have enjoyed working in our community and spoke highly of Buchanan. McGhee also offered his congratulations to Chief Burnett.

B. Commissioner Comments

George – Thanked AEP and the DPW for their hard work during the storm and the subsequent clean up around town. Thanked Rep. Paquette for attending the Trail extension groundbreaking. The feed mill has been an eyesore for a while and she looks forward to the project and believes it will benefit Buchanan. The Easter egg hunt will be this Saturday at 11am, put on by the Leos.

Swem – Praised AEP, DPW and residents for their response to the storm. We were on top of the ball and able to act quickly. DDA applications are due April 21st. Spring clean up day will be May 2-3rd.

Money – Thanked McGhee and staff for their hard work and AEP, Mike Baker, and his crew during and after the storm. Thanked Peter Lysy for his help with the Historic District designation. Thanked the citizens of Buchanan for their continued patience.

Vigansky – Thanked Beth for her comments on Facebook. He also personally messaged commenters who asked questions or expressed opinions. Thanked McGhee for all his work.

C. Mayor Comments

Thanked residents for their communication. He is impressed with the communication coming out of City hall. He also thanked the commission.

XV. Adjourn

Motion made by Vigansky, supported by Money to adjourn the meeting at 8:06 PM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon



RENTAL FORM

The Common

Bordered by S. Oak St., Roe St., and Days Ave – the Common is directly south of Front St. in the heart of Buchanan's Historic & Arts District

APPLICANT INFORMATION

Applicant Name: Nathan Babcock Organization: Buchanan Area Ministerial Association
 Phone Number: 269-697-9240 Email Address: ndbabcock1977@gmail.com

EVENT INFORMATION

Purpose of Use: Faith + Family Day Guest Count: _____
 Date(s) of Use: August 24, 2025 Start Time: 12:00pm End Time: 6:30 pm
 (Be sure to include necessary set-up/teardown time)

FEES AND CHARGES

- ☐ City-Affiliated, Open-to-the-Public Event(s) _____ \$0
☒ Non-City-Affiliated, Open-to-the-Public Event(s) _____ \$200
☐ Private or Ticketed Events

○ Private

▪ Expected Number of Attendees

- ☐ 0-150 = \$200
☐ 151-300 = \$350
☐ 301-500 = \$500
☐ 500+ = \$750

○ Ticketed

▪ Expected Number of Attendees

- ☐ 0-150 = \$200 PLUS 5% of ticket sales
☐ 151-300 = \$350 PLUS 7% of ticket sales
☐ 301-500 = \$500 PLUS 10% of ticket sales
☐ 500+ = \$750 PLUS 15% of ticket sales

☐ Use of Redbud City Center: +\$100.00

+ \$50.00 refundable key deposit

Total Rental Fee: \$200.00

Date Paid: 4/22/2025



RENTAL FORM

RULES AND REGULATIONS

1. **NO** smoking inside building.
2. **NO** alcohol allowed on premises.
3. **NO** weapons or firearms allowed on premises.
4. **NO** animals allowed inside facilities.
5. **NO** littering.
6. **FOOD & ALCOHOL** please refer to Food Vendor Ordinance and Chapter 6 of Charter – Alcoholic Liquors for more information on food & beverage policy
7. The limit of people at The Redbud City Center is 100 based on the fire code. Do not exceed 100 people at your event.
8. All renters are responsible for the storage of supplies and the removal of their own garbage. No garbage or event supplies to be left on the premises after the duration of the event.
9. User shall not damage or remove property of any sort, from the premises.
10. If premises are not left in a satisfactory state, an additional bill of \$150 plus cost of repairs will be billed.
11. Pick up and return the key at the Buchanan City Hall. If the key is not returned within three (3) business days following your rental, Renter will be billed re-keying expenses.
12. The building is City owned and is subject to walk through and inspection by the Police Department personnel at any time during your rental.
13. The premises are monitored with video surveillance equipment.
14. Applicant agrees to ensure that its guests, members, invitees, staff, representatives during set-up, use, and tear down and all times in between follow and comply with all laws and regulations, including local, County, State and Federal relating to any and all health-related mandates. This shall include, but is no way limited to: following occupancy restrictions, health and safety measures, City codes and ordinances.

AGREEMENT

I have read the above rules and regulations and will fully comply with them, and the items listed. I understand that I and other members of the organization reserving the City Center must comply with the provisions of these rules. I further understand that I am responsible for reimbursing the city of Buchanan for its reasonable clean-up and repair costs resulting from any littering or damage to the facilities resulting from the event for which the building has been reserved.

Signature of Renter: _____

Date _____

THIS FORM IS VALID ONLY AFTER THE RESERVATION FEE HAVE BEEN PAID

Building Reserved for:

Approved By: _____

Date _____



**BUCHANAN AREA
RECREATION BOARD
City of Buchanan
&
Buchanan Charter Township
Michigan
ByLaws**

ARTICLE I

Name – Purpose – Authority

1. **Name.** The name of this organization is the **BUCHANAN AREA RECREATION BOARD** of the City of Buchanan, a Municipal Corporation.
2. **Purpose and Authority.** The purpose and authority of the organization shall be as defined and authorized by Ordinance No. 204 of the City of Buchanan, Berrien County, Michigan.

ARTICLE II

Board

1. **Board of Directors.** The Board shall consist of seven (7) members, The City Commission shall appoint four (4) members; two (2) that are residents of the City of Buchanan, one (1) City of Buchanan Commissioner and one (1) member at large. The Township Board of Trustees at Buchanan Charter Township shall recommend to the City Commission to appoint (3) members; two (2) that are residents of Buchanan Charter Township and one (1) Buchanan Charter Township Board of Trustees member. The City Manager of Buchanan, or his or her designee, shall attend each Board meeting but may not hold office or have voting rights.
2. **Term.**
 - a) The City Commission and Township Board, upon initial appointments as listed in this section, shall appoint one (1) member for a term of two (2) years, and two (2) members for a term of three (3) years, each appointment to terminate on June 30 of the year following the full extent of time of the original appointments. At the expiration of the terms of the members as above provided, the appointing authority for the specific membership shall fill the vacancy by an appointment for a three-year term. Any member may succeed himself.
 - b) All appointments for vacancies shall be for the unexpired term. If the unexpired term is less than two (2) years in length, such appointment shall not be considered a term for purposes of the two term limit described in Article II, paragraph 2a. If the unexpired term equals or exceeds two years, such appointment shall be considered a term for purposes of the two-term limit.

3. **Resignation and Removal.**

- a) Any Board member may resign by the delivery of a written resignation to the Mayor of the City of Buchanan, Buchanan Charter Township Clerk_or the Chairperson of the Board.
- b) The Board may, by the majority vote of the board members present at any regular or special meeting, recommend to the City Commission of the City of Buchanan the removal of any Board Member for acts of omission or commission not conducive to the best interest of the Board, or if said member fails to attend regularly (two-thirds (2/3) of the regular meetings in any fiscal year). Such recommendations, together with reasons therefore, shall be transmitted in writing to the City Commission of the City of Buchanan.

ARTICLE III **Officers**

1. **Number.** The officers of the Board shall be Chairperson of the Board, Vice-Chairperson and Secretary.
2. **Election, Term of Office and Qualifications.**
 - a) The officers shall be elected by a majority of the Board annually at the first meeting in July, for a one year term.
 - b) City staff members elected to officer positions may not vote on matters brought before the Board.
 - c) Officers shall not serve more than three (3) years in succession in any given office.
3. **Vacancies.** In case any office of the Board becomes vacant for any reason, a majority of the Board shall elect an officer to fill such vacancy for the unexpired portion of the term.
4. **Chairperson of the Board.** The Chairperson of the Board shall preside at all meetings of the Board and may cast a vote in all matters brought before the Board. The Chairperson or a Representative of the Board appointed by him or her shall be the only person to represent the Board to the City Commission, press, or other public forum.
5. **Vice-Chairperson.** The Vice-Chairperson shall preside in the absence of the Chairperson.
6. **Secretary.** The Secretary shall have charge of such books, documents and papers as the Board may determine and shall attend and keep minutes of all the meetings of the members. In the absence of the Secretary, the Chairperson of the Board shall designate a member to record the minutes. Copies of all minutes shall be mailed or emailed to all members promptly after each meeting, but not less than four (4) days prior to the next regular meeting.
7. **Removal.** Officers may be removed for the same reasons as Board members may be removed and by a majority vote of the members present.

ARTICLE IV **Meetings**

1. **Regular Meetings.** The Board shall hold regular meetings at the City Hall in Buchanan, Michigan, or such other places as shall be designated by the Chairperson at 6:00 p.m. on the ~~second~~ **third** Wednesday of each month hereafter. Alternating meetings shall take place at Buchanan City Hall, 302 North Redbud Trail, Buchanan on odd months (January, March, May, July, September and November) and Buchanan Charter Township, 15235 North Main Street, Buchanan on even months (February, April, June, August, October and December), unless otherwise requested and published.
2. **Special Meetings.** A special meeting may be called by the Chairperson of the Board, or any three (3) Board members at such times and places as indicated in the call for a special meeting. Notice and an Agenda of the Special meeting shall be given to all members at least 24 hours prior to the meeting and be given in a reasonable manner under the circumstances then existing.
3. **Quorum.** A quorum shall be a simple majority of the Board members.
4. **Voting.**
 - a) All business of this Board with the exception of bylaw amendments, purchases, sales, and any legal actions taken against another persons, or entity which must be by a 2/3 majority of the entire Board and as otherwise provided by these by-laws, shall be decided by a simple majority of the members present.
 - b) In event a member abstains, the reasons shall be stated on the record.
5. **Open to Public.** All meetings of the Board shall be open to the public with the exception of business conducted in closed session under the rules of the Open Meeting Act. To go into closed session, there must be a 2/3 majority vote by roll call vote of all members serving and must meet the statutes for utilizing closed session.
6. **Business at Meetings.** The Chairperson or Secretary with consultation of the City Manager shall prepare an agenda for each meeting, and provide said agenda to members at least 72 hours prior to the meeting with the exception of special meetings.
7. All meetings shall be conducted in accordance with Roberts Rules of Order unless these bylaws otherwise provide.

ARTICLE V

Subcommittees

1. At times it may be deemed necessary and/or appropriate for subcommittees to fall under the responsibility of the BUCHANAN AREA RECREATION BOARD jurisdiction for direction and guidance. The City Commission of Buchanan, at their discretion, will determine what boards or committees fall under the BUCHANAN AREA RECREATION BOARD direction.
2. In such instances where a board or committee falls under the BUCHANAN AREA RECREATION BOARD there will be a representative member that attends the BUCHANAN AREA RECREATION BOARD meetings to report out on the activities of that group and to make recommendations and or requests but they do not have voting rights on items relative to the board they represent; however, in all other regards they are considered voting members of the Board.

ARTICLE VI

Amendments

These bylaws may be altered, amended or repealed by a vote of at least 2/3 of the entire Board as constituted.

All said alterations, amendments or repeals of these bylaws shall be subject to the approval of the City Commission of the City of Buchanan.

ARTICLE VII

Approval of Updated ByLaws

These updated bylaws were approved by the City Commission on March 13, 2023. Buchanan Charter Township were presented the bylaws as approved by the City Commission during their Regular Board of Trustee meeting held April 20, 2023, and voted to continue partnership with the City of Buchanan to develop, maintain and protect the recreational areas and activities working for our residents safety and best interests in the shared community.

**CITY OF BUCHANAN
COUNTY OF BERRIEN, STATE OF MICHIGAN
ORDINANCE 2025.05/442**

**THE CITY OF BUCHANAN ORDAINS THAT CHAPTER 30 COMMUNITY DEVELOPMENT, ARTICLE II.
DOWNTOWN DEVELOPMENT AUTHORITY of the City of Buchanan Code of Ordinance is hereby amended
by adding the following:**

ARTICLE I. - IN GENERAL

Secs. 30-1-30-25. - Reserved.

ARTICLE II. - DOWNTOWN DEVELOPMENT AUTHORITY

Sec. 30-26. - Created; description of district.

(a) *Definitions.* The following terms and definitions shall apply to this chapter:

- (1) *Act 57 of 2018 (hereinafter "Act 57")* means the Recodified Tax Increment Financing Act of 2018, as amended.
- (2) *Definitions* also mean that this article adopts and incorporates by reference the definitions contained in Act 57.
- (3) *Downtown District* means the Downtown District designated by this Ordinance as now existing or hereafter amended.
- (4) *Authority* means the City of Buchanan Downtown Development Authority.

(b) *City commission determination.* Based on a public hearing held at a regular meeting of the city commission in the city commission chambers on the 23rd day of October, 2006, in compliance with the former Act 197 of 1975, the city commission determined that:

- (1) It is in the best interests of the public to halt property value deterioration and increase property tax valuation where possible in the central business district, to eliminate the causes of that deterioration, and to promote economic growth.
- (2) This city commission established a DDA by ordinance on December 17, 1984.
- (3) By amending the boundary of the DDA, as illustrated on the legal description found herein under subsection (d), the authority would be better able to achieve its goals.
- (4) The city commission introduced its intention to amend the DDA by passing a Resolution of Intent on August 28, 2006.
- (5) The proposed boundary amendment was the topic of a public hearing in front of the city commission on October 23, 2006.
- (6) The proposed amendment and all procedures for adoption satisfy the requirements of Public Act 197 of 1975, as amended.

(c) The Commission has determined that this article requires amendments and that the downtown

development authority should be reconstituted to conform with Act 57.

(d) Legal description of the City of Buchanan Downtown Development Authority District):

Commencing at the corner common to sections 25, 26, 35 and 36, City of Buchanan, Berrien County, Michigan; thence south on the line common to sections 35 and 36 a distance of 117.5 feet; thence west 165 feet; thence south 42 feet; thence east 132 feet to the west line of Redbud Trail; thence south on said west line 66 feet; thence west 177 feet; thence south 132 feet; thence east 177 feet to the west line of

Redbud Trail; thence south on said west line 66 feet; thence west 132 feet; thence south 66 feet to the north right-of-way line of Central Court; thence west 155.5 feet to the east line of Days Avenue; thence south on said east line 82.5 feet to the centerline of Roe Street extended; thence west on said centerline and centerline extended 437.25 feet to the centerline of Oak Street; thence north on said centerline 297 feet to the north line of Charles Court extended; thence west on said north line and north line extended

294.75 feet; thence north 46 feet; thence east 49 feet; thence north 234.25 feet to the south right-of-way line of Front Street; thence west 43 feet along the south line of Front Street; thence north 231 feet; thence east 288.75 feet to the centerline of Oak Street; thence north on said centerline approximately 220 feet to the centerline of Dewey Street; thence east on said centerline 222.75 feet to the centerline of Main Street; thence north on said centerline 280.5 feet to the centerline of Third Street; thence east on said centerline 264 feet to the east line of Short Street extended; thence south on said east line 90.75 feet; thence east 132 feet; thence south 66 feet; thence east 66 feet; thence north 132 feet to the south line of Third Street; thence east on said south line and south line extended 132 feet to the east line of Redbud Trail; thence north on said east line approximately 292 feet to a point approximately 20 feet north of the southwest corner of block 3 of the Hatch Addition to the City of Buchanan; thence east a distance of 93 feet; thence north 157 feet; thence east 6 feet; thence north along the east line and east line extended of said block 3 to the westerly line of lot 2, block 3 of said Hatch Addition; thence northwesterly on said westerly line of lot 2, block 3 to the southerly line of River Street; thence northeasterly on said southerly line to the east line of block 2 of said Hatch Addition a distance of 228.35 feet; thence southeasterly along said lot line 192.36 feet; thence south 69° 41' west 58.65 feet; thence south 18° 21' East 50 feet; thence South 0° 22' 52" east 271.72 feet to the northern edge of the Third

Street right-of-way, also being the northern edge of McCoy Creek; thence southwesterly 340.65 feet along the western right-of-way of Third Street to the southeast corner of lot 10, block 3 of the Hatch Addition to the City of Buchanan; thence south 66 feet across the Third Street right-of-way; thence southwesterly along the eastern edge of lot 1 of the Assessor's Plat No. 1 to the City of Buchanan and the property line extended 295.16 feet to the south right-of-way line of Dewey Street; thence northeasterly 66 feet; thence east 105.5 feet; thence south 9° 51' 30" east 349.76 feet to the northern right-of-way line of Front Street; thence easterly approximately 185 feet along the northern right-of-

way line of Front Street to a point also known as the southeast corner of unplatted parcel 11-58-0025-0014-00-7 as of 8/15/06; thence south 66 feet to the south right-of-way line of Front Street; then easterly along the south right-of-way line of Front Street 606.14 feet; thence north approximately 27 feet to a point also known as the southwest corner of unplatted parcel 11-58-0025-0015-10-1 as of 8/15/06; thence east 165 feet; thence northerly 396 feet; thence westerly 165 feet; thence northerly 244.9 feet; thence westerly 47.53 feet; thence northerly 83.26 feet; thence north 18° 40' west 339.9 feet; thence north 25° 26' 10" west 84.18 feet; thence north 4° 20' 10" west 151.08 feet to the south right-of-way line of Third Street; thence northeasterly approximately 570 feet to the westernmost point of lot 6 of Assessor's Plat No. 1 to the City of Buchanan, a point which also lies along the western right-of-way of Third Street; thence northeasterly 505.3 feet; thence

northeasterly 409.2 feet to the northeastern corner of lot 6 of Assessor's Plat No. 1 to the City of Buchanan; thence south 271.6 feet; thence east 150 feet to the north and south quarter line of said section 25; thence south on said quarter line to the south quarter corner of said section 25; thence west on the section line common to said sections 25 and 36 a distance of 77.8 feet; thence southerly approximately 329.5 feet; thence west 202 feet; thence southerly approximately 30 feet; thence west approximately 600 feet; thence northwesterly approximately 140 feet; thence westerly 298.85 feet to the centerline of Liberty Street; thence north on said centerline 126 feet; thence west 274.5 feet; thence south 162.9 feet; thence northwesterly approximately 419 feet along a line parallel with the centerline of Ryneerson Street; thence south 4° 15' west 174 feet to the centerline of Ryneerson Street; thence northwesterly on said centerline approximately 745 feet to the line common to sections 35 and 36; thence north 20 feet along said common line to the point of beginning.

Except parts of blocks A and D of Central Addition to the City of Buchanan commencing 399.9 feet west and 33 feet south of the northeast corner of section 35, township 7 south, range 18 west; thence south 230.25 feet; thence north 89° 45' West 127.9 feet; thence north 0° 12' 30" east 113.04 feet; thence

north 69° 57' east 4.08 feet; thence north 0° 21' east 15.23 feet; thence east 29.5 feet; thence north 0° 21' east 18.94 feet; thence east 1 foot, thence north 0° 05' west on building wall 81.06 feet to south line of Front Street; thence east 94.27 feet to the point of beginning being a part of lots 1, 2, 3, 7 and 8 block A and part of lots 1 through 6 of block D of said plat.

(Comp. Ords. Rev. 1991, § 12.221; Ord. No. 2007.01/374, 1-22-07)

Sec. 30-27. - Purpose.

The downtown development authority is created to promote economic growth, increase property values, and halt deterioration within the district described in section 30-26. This article incorporates by reference and adopts all provisions of Act 75, except as otherwise specified in this article. This article supersedes all prior City ordinances, rules, regulations, and policies that are contrary to or inconsistent

with this article.

(Comp. Ords. Rev. 1991, § 12.222)

Sec. 30-28. - Establishment of governing board of the authority.

The downtown development authority shall be under the supervision and control of a board (hereinafter "Board") consisting of the mayor of the city or his or her designee from the city commission and not less than 8 or more than 12 members as determined by the city commission. Board members shall be appointed by the mayor, subject to approval by the City Commission. Not less than a majority of the Board members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown development authority district. Not less than 1 of the members shall be a resident of the Downtown District, if the downtown district has 100 or more persons residing within it. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for terms of office of 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the mayor for the unexpired term only. Board members shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the Board shall be elected by the Board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the Board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the Board expires on his or her resignation from office as a public official. Before assuming the duties of office, a Board member shall qualify for office by taking and subscribing to the constitutional oath of office. The business which the Board performs shall be conducted at public meetings of the Board held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. The Board shall adopt rules consistent with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275, governing its procedure and the holding of regular meetings, subject to the approval of the City Commission. Special meetings may be held if called in the manner provided in the rules of the Board. Pursuant to notice and after having been given an opportunity to be heard, a member of the Board may be removed for cause by the city commission. Removal of a Board member is subject to review by the circuit court. All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public. All financial records, documents, or writings prepared, owned, used, in the possession of, or retained by the Board in the performance of official functions shall be made available to the public in compliance with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

Sec. 30-29. - Compensation of board.

The board members shall receive no compensation for their services on the downtown development authority.

(Comp. Ords. Rev. 1991, § 12.224)

Sec. 30-30. - Board rules and meetings.

The downtown development authority board shall adopt rules governing its procedure and the holding of regular and special meetings consistent with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275., subject to the approval of the city commission.

(Comp. Ords. Rev. 1991, § 12.225)

Sec. 30-31. - Employment of personnel.

- (a) *Director.* The downtown development authority board may employ and fix the compensation of a director, subject to the approval of the city commission. The director shall serve at the pleasure of the downtown development authority board. A member of the downtown development authority board is not eligible to hold the position of director. Before entering upon the duties of his office, the director shall take and subscribe to the constitutional oath, and furnish bond, by posting a bond in the amount established by the City Commission, payable to the authority for use and benefit of the authority, approved by the board, and filed with the city clerk. The premium on the bond shall be deemed an operating expense of the authority, payable from funds available to the authority for expenses of operation. The director shall be the chief executive officer of the authority. Subject to the approval of the board, the director shall supervise, and be responsible for, the preparation of plans and the performance of the functions of the authority. The director shall attend the meetings of the board and shall render to the board and to the city commission a regular report covering the activities and financial condition of the authority. If the director is absent or disabled, the board may designate a qualified person as acting director to perform the duties of the office. Before entering upon the duties of his office, the acting director shall take and subscribe to the oath, and furnish bond, as required of the director. The director shall furnish the board with information or reports governing the operation of the authority as the board requires.
- (b) *Treasurer.* The board may employ and fix the compensation of a treasurer, who shall keep the financial records of the authority and who, together with the director, shall approve all vouchers for the expenditure of funds of the authority. The treasurer shall perform such other duties as may be delegated to her or him by the board and shall furnish bond in an amount as prescribed by the board.
- (c) *Secretary.* The board may employ and fix the compensation of a secretary, who shall maintain custody of the official seal and of records, books, documents, or other papers not required to be maintained by the treasurer. The secretary shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties delegated by the board.

(d) *Legal counsel.* The board may retain legal counsel to advise the board in the proper performance of its duties. The legal counsel shall represent the authority in actions brought by or against the authority.

(e) *Other personnel.* The board may employ other personnel deemed necessary by the board. (Comp. Ords. Rev. 1991, § 12.226)

Sec. 30-32. - Duties of board.

(a) The downtown development authority board shall:

- (1) Prepare an analysis of economic changes taking place in the downtown district.
- (2) Study and analyze the impact of metropolitan growth upon the downtown district.
- (3) Plan and propose the construction, the renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or appropriate to the execution of a plan which, in the opinion of the board, aids in the economic growth of the downtown district.
- (4) Plan, propose, and implement an improvement to a public facility within the development area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 to 125.1531.
- (5) Develop long-range plans, in cooperation with the agency which is chiefly responsible for planning in the city, designed to halt the deterioration of property values in the downtown district and to promote the economic growth of the downtown district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.
- (6) Implement any plan of development in the district necessary to achieve the purposes of this article, in accordance with the powers of the authority as granted by this article.
- (7) Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- (8) Acquire by purchase or otherwise, on terms and conditions and in a manner the authority deems proper or own, convey, or otherwise dispose of, or lease as ~~or~~ lessor or lessee, land and other property, real or personal, or rights or interests therein, which the authority determines is reasonably necessary to achieve the purposes of this article ~~act~~, and to grant or acquire licenses, easements, and options with respect thereof.
- (9) Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances thereto, within the downtown district for

the use, in whole or in part, of any public or private person or corporation, or a combination thereof.

(10) Fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.

(11) Lease any building or property under its control, or any part thereof.

(12) Accept grants and donations of property, labor or other things of value from a public or private source.

(13) Acquire and construct public facilities.

(b) The downtown development authority board may:

(1) Contract for broadband service and wireless technology service in the downtown district.

(2) Operate and perform all duties and exercise all responsibilities described in this section in a qualified township if the qualified township has entered into an agreement with the municipality under section 203(7) of Act 57.

(3) Create, operate, and fund a loan program to fund improvements for existing buildings located in a downtown district to make them marketable for sale or lease. The board may make loans with interest at a market rate or may make loans with interest at a below market rate, as determined by the board.

(4) Create, operate, and fund retail business incubators in the downtown district. If it is the express determination of the board to create, operate, or fund a retail business incubator in the downtown district, the board shall give preference to tenants who will provide goods or services that are not available or that are underserved in the downtown area. If the board creates, operates, or funds retail business incubators in the downtown district, the board and each tenant who leases space in a retail business incubator shall enter into a written contract that includes, but is not limited to, all of the following:

(a) The lease or rental rate that may be below the fair market rate as determined by the board.

(b) The requirement that a tenant may lease space in the retail business incubator for a period not to exceed 18 months.

(c) The terms of a joint operating plan with 1 or more other businesses located in the downtown district.

(d) A copy of the business plan of the tenant that contains measurable goals and objectives.

(e) The requirement that the tenant participate in basic management classes, business seminars, or other business education programs offered by the authority, the local chamber of commerce, local community colleges, or institutions of higher education, as determined by the board.

(5) Create, operate and fund marketing consistent with the execution of planning objectives, including, but not limited to, online media such as websites, social media, email marketing, public service channel(s), billboards, radio broadcasting, print media and other such media.

(Comp. Ords. Rev. 1991, § 12.227)

Sec. 30-33. - Authority defined.

The downtown development authority shall be deemed an instrumentality of a political subdivision for purposes of Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., ~~MSA 8-215(61) et seq.~~), as amended.

(Comp. Ords. Rev. 1991, § 12.228)

Sec. 30-34. - Transfer of private property to authority.

The city may take private property under Act No. 149 of the Public Acts of Michigan of 1911 (MCL 213.21 et seq., as amended, for the purpose of transfer to the downtown development authority, and may transfer the property to the authority for use in an approved development, on terms and conditions it deems appropriate, and the taking, transfer, and use shall be considered necessary for public purposes and for the benefit of the public.

(Comp. Ords. Rev. 1991, § 12.229)

Sec. 30-35. - Financing.

- (a) The activities of the downtown development authority shall be financed from one or more of the following sources:
 - (1) Donations to the authority for the performance of its functions.
 - (2) Proceeds of a tax imposed pursuant to section 30-36.
 - (3) Moneys borrowed and to be repaid as authorized by section 30-37.
 - (4) Revenues from any property, building or facility owned, leased, licensed or operated by the authority or under its control, subject to the limitations imposed upon the authority by trusts or other agreements.
 - (5) Proceeds of a tax increment financing plan, established under sections 30-38 to 30-40.
 - (6) Moneys obtained from other sources approved by the city commission.
- (b) Moneys received by the authority and not covered under subsection (a) shall immediately be deposited to the credit of the authority, subject to disbursement pursuant to this article. Except as provided in this article, the city shall not obligate itself, nor shall it ever be obligated to pay any sums from public funds, other than moneys received by the city pursuant to this section, for or on account of the activities of the authority.

(Comp. Ords. Rev. 1991, §

12.230) Sec. 30-36. - Levying of ad

valorem tax.

- (a) The downtown development authority, with the approval of the city commission, may levy an ad valorem tax on the real and tangible personal property not exempt by law and as finally equalized in the downtown district. The tax shall not be more than two mills. The tax shall be collected by the city. The city shall collect the tax at the same time and in the same manner as it collects its other ad valorem taxes. The tax shall be paid to the treasurer of the authority and credited to the general fund of the authority for purposes of the authority.
- (b) The city may, at the request of the authority, borrow money and issue its notes therefor pursuant to Act No. 34 of the Michigan Public Acts of 2001, MCL 141.2102 to 141.2821 as amended, in anticipation of collection of the ad valorem tax authorized in this section.

(Comp. Ords. Rev. 1991, § 12.231)

Sec. 30-37. - Borrowing money; issuing revenue bonds.

- (a) The downtown development authority may borrow money and issue its negotiable revenue bonds therefor pursuant to Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., ~~MSA 5.2731 et seq.~~), as amended. Revenue bonds issued by the authority shall not, except as provided in this article, be deemed a debt of the city or the state. The city, by majority vote of the members of the city commission, may pledge its full faith and credit to support the authority's revenue bonds.
- (b) In addition:
 - (1) The downtown development authority may with approval of the city commission borrow money and issue its revenue bonds or notes to finance all or part of the costs of acquiring or constructing property in connection with the implementation of a development plan in the downtown district or to refund or refund in advance bonds or notes issued pursuant to this section. The costs which may be financed by the issuance of revenue bonds or notes may include the cost of purchasing, acquiring, constructing, improving, enlarging, extending, or repairing property in connection with the implementation of a development plan in the downtown district; any engineering, architectural, legal, accounting, or financial expenses; the costs necessary or incidental to the borrowing of money; interest on the bonds or notes during the period of construction; a reserve for payment of principal and interest on the bonds or notes; and a reserve for operation and maintenance until sufficient revenues have developed. The authority may secure the bonds and notes by mortgage, assignment, or pledge of the property and any money, revenues, or income received in connection therewith.
 - (2) A pledge made by the downtown development authority shall be valid and binding from the time the pledge is made. The money or property pledged by the authority immediately shall be subject to the lien of the pledge without a physical delivery, filing, or further act. The lien of such a pledge shall be valid and binding as against parties having claims of any kind in tort,

contract, or otherwise, against the authority, irrespective of whether the parties have notice of the lien. Neither the resolution, the trust agreement, nor any other instrument by which a pledge is created need be filed or recorded.

- (3) Bonds or notes issued pursuant to this section shall be exempt from all taxation in this state except inheritance and transfer taxes, and the interest on the bonds or notes shall be exempt from all taxation in this state, notwithstanding that the interest may be subject to federal income tax.
- (4) The municipality shall not be liable on bonds or notes of the authority issued pursuant to this section and the bonds or notes shall not be a debt of the municipality. The bonds or notes shall contain on their face a statement to that effect.
- (5) The bonds and notes of the authority may be invested in by all public officers, state agencies and political subdivisions, insurance companies, banks, savings and loan associations, investment companies, and fiduciaries and trustees, and may be deposited with and received by all public officers and the agencies and political subdivisions of this state for any purpose for which the deposit of bonds is authorized.

(Comp. Ords. Rev. 1991, § 12.232)

Sec. 30-38. - Tax increment financing plan.

- (a) As used in this section and sections 30-39 and 30-40:

Captured assessed value means the amount in any 1 year by which the current assessed value of the project area, including the assessed value of property for which specific local taxes are paid in lieu of property taxes as determined in MCL 125.4201(aa), exceeds the initial assessed value. The state tax commission shall prescribe the method for calculating captured assessed value.

Initial assessed value means the assessed value, as equalized, of all the taxable property within the boundaries of the development area at the time the ordinance establishing the tax increment financing plan is approved, as shown by the most recent assessment roll of the municipality for which equalization has been completed at the time the resolution is adopted. Property exempt from taxation at the time of the determination of the initial assessed value shall be included as zero.

- (b) When the downtown development authority determines that it is necessary for the achievement of the purposes of this article, the authority shall prepare and submit a tax increment financing plan to the city commission. The plan shall include a development plan as provided in this article, a detailed explanation of the tax increment procedure, the amount of bonded indebtedness to be incurred, the duration of the program, and shall be in compliance with section 30-39. The plan shall contain a statement of the estimated impact

of tax increment financing on the assessed values of all taxing jurisdictions in which the development area is located. The plan may provide for the use of part or all of the captured assessed value, but the portion intended to be used by the authority shall be clearly stated in the tax increment financing plan. The downtown development authority or the City may exclude from captured assessed value growth in property value resulting solely from inflation. The plan shall set forth the method for excluding growth in property value resulting solely from inflation.

- (c) The percentage of taxes levied for school operating purposes that is captured and used by the tax increment financing plan shall not be greater than the plan's percentage capture and use of taxes levied by the City or county for operating purposes. For purposes of the previous sentence, taxes levied by the county for operating purposes include only millage allocated for county purposes under the Property Tax Limitation Act, 1933 PA 62, MCL 211.201 to 211.217a. For purposes of this subsection, tax increment revenues used to pay bonds issued by the City under section 216(1) of Act 57 shall be considered to be used by the tax increment financing plan rather than shared with the City. The limitation of this subsection does not apply to the portion of the captured assessed value shared pursuant to an agreement entered into before 1989 with the county or city in which an enterprise zone is approved under section 13 of the Enterprise Zone Act, 1985 PA 224, MCL 125.2113.
- (d) Approval of the tax increment financing plan shall be in accordance with the notice, hearing and disclosure provisions of section 30-42. When the development plan is part of the tax increment financing plan, only one hearing and approval procedure is required for the two plans together.
- (e) Before the public hearing on the tax increment financing plan, the city commission shall provide a reasonable opportunity to the members of the county board of commissioners, and to the members of the community school board to meet with the city commission. The authority shall fully inform members of the county board of commissioners and of the school board of the fiscal and economic implications of the proposed development area. The members of the county boards of commissioners and of the school boards may present their recommendations at the public hearing on the tax increment financing plan. The authority may enter into agreements with the county board of commissioners, the school board and the governing body of the city in which the development area is located to share a portion of the captured assessed value of the district.
- (f) A tax increment financing plan may be modified if the modification is approved by the governing body upon notice and after public hearings and agreements as are required for approval of the original plan.

(Comp. Ords. Rev. 1991, § 12.233)

Sec. 30-39. - Tax increment; disposition of.

- (a) The amount of tax increment to be transmitted to the downtown development authority by the city and county treasurers shall be that portion of the tax levy of all taxing bodies paid each year on real and personal property in the project area on the captured assessed value.
- (b) The downtown development authority shall expend the tax increment revenues received for the development program only pursuant to the tax increment financing plan. Surplus funds shall revert proportionately to the respective taxing bodies. These revenues shall not be used to circumvent existing property tax limitations. The city commission may abolish the tax increment financing plan when it finds that the purposes for which it was established are accomplished. However, the tax increment financing plan shall not be abolished, allowed to expire, or otherwise terminate until the principal of, and interest on, bonds issued pursuant to section 216 of Act 57 have been paid or funds sufficient to make the payment have been segregated.
- (c) Annually the authority shall submit to the city commission and the state tax commission a report on the status of the tax increment financing account. The report shall include: the amount and source of revenue in the account; the amount and purpose of expenditures from the account; the amount of principal and interest in any outstanding bonded indebtedness; the initial assessed value of the project area; the captured assessed value retained by the authority; the tax increments received; and any additional information the city commission deems necessary. The report shall be published in a newspaper of general circulation in the city.

(Comp. Ords. Rev. 1991, §

12.234) Sec. 30-40. - General

obligation bonds.

The city may by resolution of the city commission authorize, issue and sell general obligation bonds subject to the limitations set forth in this section to finance the development program of the tax increment financing plan and shall pledge its full faith and credit for the payment of the bonds. The bonds shall mature in not more than 30 years and shall be subject to Act No. 202 of the Public Acts of Michigan of 1943 (MCL 131.1 et seq., ~~MSA 5.3188(1) et seq.~~), as amended. Before the city may authorize the borrowing, the downtown development authority shall submit an estimate of the anticipated tax increment revenue to be available for payment of principal and interest on the bonds, to the city commission. This estimate shall be approved by the city commission by resolution adopted by majority vote of the members of the commission in the resolution authorizing the bonds, and when approved by the municipal finance commission shall be conclusive for purposes of this section. The city may not pledge

for annual debt service requirements in any one year in excess of 80 percent of the estimated tax increment revenue to be received for a development area for that year, and the total aggregate amount of borrowing shall not exceed an amount which the 80 percent of the estimated tax increment will service as to annual principal and interest requirements. The bonds issued under this section shall be considered a single series for the purposes of Act No. 202 of the Public Acts of Michigan of 1943 (MCL 131.1 et seq.,), as amended.

(Comp. Ords. Rev. 1991, § 12.235)

Sec. 30-41. - Development plan generally-Preparation, contents.

- (a) When the downtown development authority board decides to finance a project in the downtown district by the use of revenue bonds as authorized in section 30-38 or tax increment financing as authorized in sections 30-38, 30-39 and 30-40, it shall prepare a development plan.
- (b) The development plan shall contain:
 - (1) The designation of boundaries of the development area in relation to highways, streets, streams or otherwise.
 - (2) The location and extent of existing streets and other public facilities within the development area and shall designate the location, character and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses and shall include a legal description of the development area.
 - (3) A description of existing improvements in the development area to be demolished, repaired or altered, a description of any repairs and alterations, and an estimate of the time required for completion.
 - (4) The location, extent, character and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimate of the time required for completion.
 - (5) A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.
 - (6) A description of any parts of the development area to be left as open space and the use contemplated for the space.
 - (7) A description of any portions of the development area which the authority desires to sell, donate, exchange or lease to or from the city and the proposed terms.
 - (8) A description of desired zoning changes and changes in streets, street levels, intersections, and utilities.

- (9) An estimate of the cost of the development, a statement of the proposed method of financing the development and the ability of the authority to arrange the financing.
- (10) Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority.
- (11) The procedures for bidding for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate; that all or a portion of the development will be leased, sold, or conveyed in any manner to those persons.
- (12) Estimates of the number of persons residing in the development area and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, a development plan shall include a survey of the families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals.
- (13) A plan for establishing priority for the relocation of persons displaced by the development in any new housing in the development area.
- (14) Provision for the costs of relocating persons displaced by the development and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, being Public Law 91-646, 42 U.S.C. Section 4601 et seq.
- (15) A plan for compliance with Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., as amended).
- (16) Other material which the authority or city commission deems pertinent. (Comp. Ords. Rev. 1991, § 12.236)

Sec. 30-42. - Same-Public hearings.

- (a) The city commission, before adoption of an ordinance approving a development plan or tax increment financing plan, shall hold a public hearing on the development plan. Notice of the time and place of the hearing shall be given by publication twice in a newspaper of general circulation designated by the city, the first of which shall be not less than 20 days before the date set for the hearing. Proof of publication shall be by affidavit of the publisher, secured and made a part of such proceedings. Notice of the hearing shall be posted in at least 20 conspicuous and public places in the downtown district not less than 20 days before the hearing. Notice shall also be mailed to all property taxpayers of record in the downtown district not less than 20 days before the hearing. The notice of hearing within the time frame described in this subsection shall be mailed by certified mail to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the development plan or the tax increment financing plan is approved or amended. The city clerk shall attest to proof of posting and mailing by affidavit made a part of such proceedings.
- (b) Notice of the time and place of hearing on a development plan shall contain: a description of the proposed development area in relation to highways, streets, streams or otherwise; a statement that maps, plats, and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at a place designated in the notice, and that all aspects of the development plan will be open for discussion at the public hearing; and other information that the governing body deems appropriate. At the time set for hearing, the city commission shall provide an opportunity for interested persons to be heard and shall receive and consider communications in writing with reference ~~thereto~~ to the development plan. The hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the development plan. The city commission shall make and preserve a record of the public hearing, including all data presented thereat.

(Comp. Ords. Rev. 1991, § 12.237)

Sec. 30-43. - Same-Conditions for approval.

- (a) The city commission after a public hearing on the development plan or the tax increment financing plan, or both, with notice thereof given in accordance with section 30-42, shall determine whether the development plan or tax increment financing plan constitutes a public purpose. If it determines that the development plan or tax increment financing plan constitutes a public purpose, it shall then approve or reject the plan, or approve it with modification, by ordinance based on the following considerations:

- (1) The findings are recommendations of a development area citizens council, if a development area citizens council was formed.
 - (2) The plan meets the requirements set forth in section 30-41.
 - (3) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing.
 - (4) The development is reasonable and necessary to carry out the purposes of this article.
 - (5) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the plan and of this Article in an efficient and economically satisfactory manner.
 - (6) The development plan is in reasonable accord with the master plan of the city.
 - (7) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.
 - (8) Changes in zoning, streets, street levels, intersections, and utilities are reasonably necessary for the project and for the city.
- (b) Amendments to an approved development plan or tax increment plan must be submitted by the downtown development authority to the city for approval or rejection.

(Comp. Ords. Rev. 1991, § 12.238)

Sec. 30-44. - Relocation of persons.

A person to be relocated under this article shall be given not less than 90 days' written notice to vacate unless modified by court order for good cause.

(Comp. Ords. Rev. 1991, § 12.239)

Sec. 30-45. - Development area citizens council-Establishment.

- (a) If a proposed development area has residing within it 100 or more residents, a development area citizens council shall be established at least 90 days before the public hearing on the development or tax increment financing plan. The development area citizens council shall be established by the city commission and shall consist of not less than nine members. The members of the development area citizens council shall be residents of the development area and shall be appointed by the city commission. A member of a development area citizens council shall be at least 18 years of age.
- (b) A development area citizens council shall be representative of the development

area. (Comp. Ords. Rev. 1991, § 12.240)

Sec. 30-46. - Same-Duties.

A development area citizens council established pursuant to this article shall act as an advisory

body to the downtown development authority and the city commission in the adoption or the development of tax increment financing plans.

(Comp. Ords. Rev. 1991, § 12.241)

Sec. 30-47. - Same-Consultation with authority.

Periodically a representative of the downtown development authority responsible for preparation of a development or tax increment financing plan within the development area shall consult with and advise the development area citizens council regarding the aspects of a development plan, including the development of new housing for relocation purposes located either inside or outside of the development area. The consultation shall begin before any final decisions by the authority and the city commission regarding a development or tax increment financing plan. The consultation shall continue throughout the preparation and implementation of the development or of the tax increment financing plan.

(Comp. Ords. Rev. 1991, § 12.242)

Sec. 30-48. - Same-Meetings.

- (a) Meetings of the development area citizens council shall be open to the public. Notice of the time and place of the meetings shall be given by publication in a newspaper of general circulation not less than five days before the dates set for meetings of the development area citizens council. A person present at those meetings shall have reasonable opportunity to be heard.
- (b) A record of the meetings of a development area citizens council, including information and data presented, shall be maintained by the council.
- (c) A development area citizens council may request of and receive from the downtown development authority information and technical assistance relevant to the preparation of the development plan for the development area.
- (d) Failure of a development area citizens council to organize or to consult with and be advised by the downtown development authority, or failure to advise the city commission, as provided in this article, shall not preclude the adoption of a development plan by the city if the city complies with the other provisions of this article.

(Comp. Ords. Rev. 1991, §

12.243) Sec. 30-49. - Same-

Recommendations.

Within 20 days after the public hearing on a development or tax increment financing plan, the development area citizens council shall notify the city commission, in writing, of its findings and

recommendations concerning a proposed development plan.

(Comp. Ords. Rev. 1991, § 12.244)

Sec. 30-50. - Budget.

- (a) The director of the downtown development authority shall prepare and submit for the approval of the board a budget for the operation of the authority for the ensuing fiscal year. The budget shall be prepared in the manner and contain the information required of municipal departments. Before the budget may be adopted by the board, it shall be approved by the city commission. Funds of the city shall not be included in the budget of the authority except those funds authorized in this article or by the city commission.
- (b) The city commission may assess a reasonable pro rata share of the funds for the cost of handling and auditing the funds against the funds of the authority, other than those committed, which cost shall be paid annually by the board pursuant to an appropriate item in its budget.

(Comp. Ords. Rev. 1991, § 12.245)

Sec. 30-51. - Historic sites.

- (a) A public facility, building or structure which is determined by the city to have significant historical interests shall be preserved in a manner as deemed necessary by the city in accordance with laws relative to the preservation of historical sites. The preservation of facilities, buildings, or structures determined to be historic sites by a municipality shall include, at a minimum, equipping the historic site with a fire alarm system.
- (b) ~~AA~~ The downtown development authority shall refer to all proposed changes to the exterior of sites listed on the state register of the historic sites and the National Register of Historic Places to the applicable historic district commission created under Act No. 169 of the Public Acts of Michigan of 1970 (MCL 399.201 et seq.), as amended, or the Michigan state housing development authority for review.

(Comp. Ords. Rev. 1991, § 12.246)

Sec. 30-52. - Termination of
authority.

A downtown development authority that has completed the purposes for which it was organized shall be dissolved by ordinance of the city commission. The property and assets of the authority remaining after the satisfaction of the obligations of the authority shall belong to the city.

(Comp. Ords. Rev. 1991, § 12.247)

Secs. 30-53-30-75. - Reserved.

This Ordinance shall become effective fifteen (15) days after its adoption and publication as required by Section 7.4 of the City Charter.

MADE, PASSED, AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN ON THE DAY OF 2025 AND IT WAS PUBLISHED IN THE BERRIEN COUNTY RECORD NEWSPAPER ON DAY OF 2025

BY

Mark Weedon, Mayor

Kalla Langston, City Clerk

CERTIFICATION, I hereby certify that the above is a true and complete copy of an ordinance adopted by the City Commission of the City of Buchanan, County of Berrien, State of Michigan, at a regular meeting held on day of, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 as required by said act.

Kalla Langston, City Clerk

Prein&Newhof

Engineers • Surveyors • Environmental • Laboratory

1707 South Park Street, Suite 200 Kalamazoo, MI 49001

t. (269) 372-1158 f. (616) 364-6955

Bid Tabulation

Owner: City of Buchanan				1st Rieth-Riley Construction Co., Inc. 1589 Townline Rd. Benton Harbor, MI 49022		2nd Michigan Paving & Materials Co. 46046 Red Arrow Hwy. Paw Paw, MI 49079	
Project Title: 2025 Road Rehabilitation Project							
Bid Date & Time: April 22, 2025 at 10:00 am		Project #: 2250549					
Item							
No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount
	<u>Liberty Street</u>						
1	Mill / Earth Excavating 4" (existing gravel)	1,620	SY	\$4.25	\$6,885.00	\$5.60	\$9,072.00
2	2" MDOT 5EML Top Course	200	TON	\$76.50	\$15,300.00	\$101.70	\$20,340.00
3	2" MDOT 4EML Base Course	200	TON	\$70.50	\$14,100.00	\$101.70	\$20,340.00
4	Traffic Control	1	Lsum	\$5,500.00	\$5,500.00	\$2,300.00	\$2,300.00
5	Mobilization (5% max)	1	Lsum	\$2,000.00	\$2,000.00	\$1,940.00	\$1,940.00
	Liberty Street - Subtotal				\$43,785.00		\$53,992.00
	<u>Red Bud</u>						
1	Cold Mill HMA 4"	3,000	SY	\$4.00	\$12,000.00	\$4.15	\$12,450.00
2	2" MDOT 5EML Top Course	360	TON	\$78.50	\$28,260.00	\$99.80	\$35,928.00
3	2" MDOT 4EML Leveling Course	360	TON	\$72.50	\$26,100.00	\$99.80	\$35,928.00
4	Traffic Control	1	Lsum	\$6,100.00	\$6,100.00	\$3,500.00	\$3,500.00
5	Mobilization (5% max)	1	Lsum	\$3,500.00	\$3,500.00	\$2,700.00	\$2,700.00
	Red Bud - Subtotal				\$75,960.00		\$90,506.00
	<u>River Street</u>						
1	Cold Mill HMA 2"	1,400	SY	\$4.50	\$6,300.00	\$6.50	\$9,100.00
2	2" MDOT 5EML Top Course	170	TON	\$79.50	\$13,515.00	\$115.00	\$19,550.00
3	Traffic Control	1	Lsum	\$3,300.00	\$3,300.00	\$1,200.00	\$1,200.00
4	Mobilization (5% max)	1	Lsum	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00
	River Street - Subtotal				\$24,315.00		\$30,850.00

Prein&Newhof

Engineers • Surveyors • Environmental • Laboratory

1707 South Park Street, Suite 200 Kalamazoo, MI 49001

t. (269) 372-1158 f. (616) 364-6955

Bid Tabulation

Owner: City of Buchanan				1st Rieth-Riley Construction Co., Inc. 1589 Townline Rd. Benton Harbor, MI 49022		2nd Michigan Paving & Materials Co. 46046 Red Arrow Hwy. Paw Paw, MI 49079	
Project Title: 2025 Road Rehabilitation Project							
Bid Date & Time: April 22, 2025 at 10:00 am		Project #: 2250549					
Item							
No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount
	<u>Terra Coupe</u>						
1	Cold Mill HMA 2"	10,650	SY	\$2.25	\$23,962.50	\$2.40	\$25,560.00
2	2" MDOT 5EML Top Course	1,290	TON	\$72.00	\$92,880.00	\$97.00	\$125,130.00
3	Traffic Control	1	Lsum	\$7,000.00	\$7,000.00	\$2,500.00	\$2,500.00
4	Mobilization (5% max)	1	Lsum	\$6,500.00	\$6,500.00	\$1,875.00	\$1,875.00
	Terra Coupe - Subtotal				\$130,342.50		\$155,065.00
	<u>Rynearson</u>						
1	Cold Mill HMA 2"	4,120	SY	\$2.75	\$11,330.00	\$3.45	\$14,214.00
2	2" MDOT 5EML Top Course	550	TON	\$75.00	\$41,250.00	\$98.00	\$53,900.00
3	Restoration behind Bit Valley Curb	1	Lsum	\$6,000.00	\$6,000.00	\$3,500.00	\$3,500.00
4	Traffic Control	1	Lsum	\$6,000.00	\$6,000.00	\$2,100.00	\$2,100.00
5	Mobilization (5% max)	1	Lsum	\$3,300.00	\$3,300.00	\$1,200.00	\$1,200.00
	Rynearson - Subtotal				\$67,880.00		\$74,914.00
Total Bid				\$342,282.50		\$405,327.00	

Sent via email: tmcghee@cityofbuchanan.com

April 22, 2025
2250549

Mr. Tony McGhee
Manager
City of Buchanan
302 N. Redbud Trail
Buchanan, MI 49107-1351

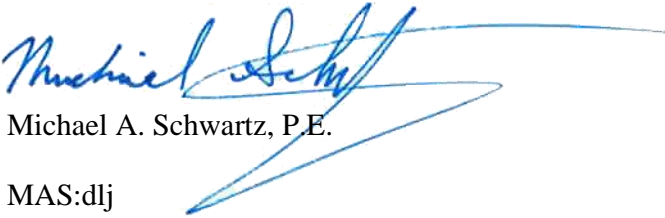
RE: 2025 Road Rehabilitation Project

Dear Mr. McGhee:

Please find enclosed the bid tabulation for the subject project. We have reviewed the bids submitted and recommend award to Rieth-Riley Construction Co., Inc. of Benton Harbor, Michigan in the amount of \$342,282.50. If you have any questions, please contact our office.

Sincerely,

Prein&Newhof



Michael A. Schwartz, P.E.

MAS:dlj

Enclosure

Request for Bids

CONTRACTOR BID

Date: 4/8/25

Project Name: Portable Toilet Facilities

Contractor: Pride The Portable Toilet Company

Location	# of Unites	Price	Delivery	Pickup
Redbud Riverfront Park (Boat Launch) N Redbud Trail	1 Unit	\$ 30.00	May 3 rd	October 29 th
Centennial Park (Pavilion) McCoy Creek Recreation Area	1 Handicap	\$ 42.00	May 3 rd	October 29 th
Kathryn Park - Moccasin & 4th	1 Unit	\$ 30.00	May 3 rd	October 29 th
Baseball/Softball Fields (Smith Park) Claremont & Carroll	2 Units 1 Handicap	\$ 100.00 \$ 72.00	April 28 th	September 5 th
Pony Field (Old Softball field)	1 Handicap	\$ 72.00	April 28 th	September 5 th
Buchanan Common Days Ave	1 Unit 1 Handicap	\$ 30.00 \$ 42.00	May 3 rd	November 1 st
EB Clark Woods - Schirmer Parkway	1 Handicap	\$ 42.00	May 3 rd	October 29 th
Veteran's Memorial Park - E Front	1 Unit	\$ 30.00	May 3 rd	October 29 th
	Total:	\$ 490.00	per unit K TOM Huisenga	
Special Events (2-6 units per event)		\$ 135.00 per Unit		
Per extra service/dump		\$ 40.00		

Tom Huisenga
Name

Operations Manager
Title

Tom Huisenga
Signature

4-8-25
Date

Request for Bids

6. Interpretation of Documents

- Any bidder in doubt as to the meaning of any part of the bid specifications or other contract documents may request an interpretation thereof from the City Manager. In the event the City Manager deems the interpretation to be substantive, the interpretations will be made by written addendum, issued to all parties holding specifications. Oral explanations will not be binding on the City of Buchanan.

In the event a written addendum is issued, either as a result of a vendor's request for interpretation or as the result of a change in specifications initiated by the City, a copy of such addendum shall be mailed to all parties holding specifications. The City shall not assume responsibility for receipt of such addendum by bidders.

Please submit your sealed bid by **April 15, 2025 at**

12 PM EST to:

Kalla Langston-Weiss, City Clerk
302 North Red Bud Trail
Buchanan, MI 49107

For any questions regarding the project, please contact:

Tony McGhee, City Manager
tmcghee@cityofbuchanan.com
269.695.3844



April 21, 2025

Dear Commissioners:

We received three bids in response to our RFP for the Nomination of the Days Avenue District to the National Register of Historic Places:

Miller Preservation Services, Howell Michigan - \$27,608

Chronicle Heritage, Dexter, Michigan - \$25,831.30

Loggia Preservation, Southfield, Michigan - \$17,875

Kurt Garner Heritage Preservation, Plymouth, Indiana - \$9,800

The Community Development Department recommends the bid to be awarded to Kurt Garner Heritage Preservation in the amount of \$9,800.

The project will be funded by a \$5,000 grant to the City of Buchanan from Michigan Gateway Community Foundation and \$4,800 from the Community Development Department Grants and Special Projects line item.

As a reminder, the Buchanan Preservationist Society has contracted Kurt Garner directly to fund the Nomination of the Mill Race to the National Register of Historic Places in the amount of \$5,000 which was a prerequisite for the funding of both projects. In this case, a three-way partnership of MGCF, Buchanan Preservationists, and the City will fund the cost of the implementation of both projects, with each partner funding approximately 1/3 of the total cost. The projects are expected to be completed by the end of the year.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Rich Murphy", is written over a light blue horizontal line.

Rich Murphy

Community Development Director



PROPOSAL FOR SERVICES

*National Register of Historic Places nomination for **DAYS AVENUE HISTORIC DISTRICT***

This Proposal for Services is between Kurt West Garner, the consultant, and the City of Buchanan, the Client, for funding a National Register nomination for Days Avenue Historic District.

The designation celebrates the history of Buchanan and opens doors for funding and investment dollars for properties included. The Days Avenue District, or survey area, was prioritized highest in the recently completed Buchanan Preservation Plan at the end of 2022.

Redbud-Days-Oak Survey Area

\$9800.00

The Redbud-Days-Oak Survey Area (Days Avenue District) appears to be the oldest area of Buchanan not designated with National Register status. The core of the area is Days Plat, which extends from Redbud Trail on the east to Oak Street on the west, south of the downtown district. While the survey area incorporated a larger area, from Berrien Street on the east to Clark Street on the west. This area was confirmed during a site meeting in May 2024 with the SHPO.

Platted 1858 (Days Addn.) with traditional, mid-19th century town plat character.

The district includes approximately 180 resources dating between c. 1850-1920 including certain key historic resources like the Old Livery and Buchanan Mill at the railroad. Styles and types from the second half of the 19th century and first half of the 20th century are in the district.

Reimbursable expenses for mileage and lodging for SHPO review board presentation in Lansing may be requested of the Client but shall not exceed \$400.00. Client payment terms shall be 40% (\$3920.00) at the time of documentation and 40% at the time of submission of the nomination to the SHPO. The final 20% (\$1960) is due after the nomination has passed SHPO review. The estimated schedule for work is 3-4 months beginning about November.

Client

Authorized Signature/City of Buchanan

Date

Consultant

Kurt West Garner

January 14, 2025

Date



April 21, 2025

Dear Commissioners:

We received three bids in response to our RFP for the Nomination of the Days Avenue District to the National Register of Historic Places:

Miller Preservation Services, Howell Michigan - \$27,608

Loggia Preservation, Southfield, Michigan - \$17,875

Kurt Garner Heritage Preservation - \$9,800

The Community Development Department recommends the bid to be awarded to Kurt Garner Heritage Preservation in the amount of \$9,800.

The project will be funded by a \$5,000 grant to the City of Buchanan from Michigan Gateway Community Foundation and \$4,800 from the Community Development Department Grants and Special Projects line item.

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Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Rich Murphy", with a long, sweeping underline.

Rich Murphy

Community Development Director



April 4, 2025

Mr. Richard Murphy
Community Development Director
302 Redbud Trail Buchanan, Michigan

Dear Mr. Murphy,

Thank you for contacting me regarding the **Days Avenue Historic District**. I am pleased to provide information about my qualifications and proposal for this project. I have completed nearly 300 National Register nominations since 1998, about sixty of which are residential districts. Three of these nominations have been through the Michigan State Historic Preservation Office (MI SHPO), and two of those have been for the City of Buchanan. As you know, I prepared the Buchanan Historic Preservation Planning Document in 2022 for use in prioritizing preservation efforts through National Register nominations. Since then, at the city's request, we met with the MI SHPO National Register reviewer, Todd Walsh, to tour Buchanan and review the Days Avenue district specifically for affirmation of its eligibility.

As an independent consultant, I personally will conduct research and documentation of the district, as well as prepare the nomination and guide it through the review process with your office, Buchanan Preservation Society, and the MI SHPO. I would very much enjoy working with you and the City of Buchanan in your preservation efforts again. Attached is additional information about K W Garner Consulting, including other National Register district experience and references as requested. Please feel free to contact me or my references if you have any questions.

Consultant Quote for Services

I propose completing the work as outlined in the City of Buchanan Days Avenue Historic District Request for Proposals, for the following amount:

Nine Thousand Eight Hundred Dollars

\$9,800.00

This fee is established for a period of 60 days from the date below. Travel expenses for mileage and lodging to attend the Michigan Historic Review Board for required presentation of the nomination may be requested by the consultant.

 A handwritten signature in black ink, appearing to read "Kurt West Garner", written over a horizontal line.

Kurt West Garner

Date: April 4, 2025

12954 6th Road - Plymouth, Indiana 46563 - Telephone 574-780-1423
www.kwgarner.com kwgarner@kwgarner.com

City of Buchanan

Life is better here

FISCAL BUDGET SUMMARY

Fiscal Year 2025-26

	2023-24	Fiscal Year 2024-25			Fiscal Year 2025-2026	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed	Adopted
General Fund Revenues	3,997,589.00	3,680,067.00	3,287,769.00	3,641,194.00	3,963,067.00	
General Fund Expenses	(3,318,302.00)	(3,395,650.00)	(2,657,386.00)	(3,634,998.00)	(3,922,325.00)	
Interest Income - All Funds	139,400.00	300,000.00	260,763.00	420,000.00	350,000.00	
Major Street Revenue	509,488.00	560,000.00	467,074.00	575,000.00	585,000.00	
Major Street Expense	(376,245.00)	(473,500.00)	(255,141.00)	(376,925.00)	(577,500.00)	
Local Street Revenue	408,869.00	393,374.00	345,388.00	408,374.00	372,000.00	
Local Street Expense	299,099.00	359,900.00	200,780.00	297,000.00	(368,300.00)	
Water/Sewer Revenue	3,221,378.00	3,317,000.00	2,923,073.00	3,793,200.00	3,490,000.00	
Water/Sewer Expense	(1,409,605.00)	(1,733,500.00)	(1,020,766.00)	(1,509,763.00)	(1,866,600.00)	
Net Revenue & Expenses	3,471,671.00	3,007,691.00	3,551,554.00	3,613,082.00	2,025,342.00	
Bond Payments						
2008 SRF P & I	111,938	114,500	114,500	114,500	112,000	
2010 DWRF P & I	119,000	121,500	121,500	121,500	118,875	
2020 WWTP P & I	548,490	549,740	549,740	549,740	550,710	
2023 DPW P & I	298,271	299,094	299,094	299,094	299,844	
2024 USDA 3 LOANS				113,200	537,000	
2024 USDA Replace & Improv. (R&I)				86,000	86,000	
2024 USDA Bond Reserves				61,700	61,700	
2025 General Obligation					115,750	
Total Debt Service	1,077,699	1,084,834	1,084,834	1,345,734	1,881,879	
Net after Debt Obligations	2,393,972	1,922,857	2,466,720	2,267,348	143,463	

Proposed New/Replacement Equip (budgeted)	Amount	Funded by
Election Voting Equipment	8,000	GF 262 Cap Outlay
Police Patrol Car	65,000	GF 301 Cap Outlay
Fire Department Air Packs	66,000	Fire Dept 401 Fund
Bldg Backup Cap Improvements	25,000	GF 441/ W/S
Equipment Trailer	8,000	GF 441 Cap Outlay
Lawn Mower	5,000	Cemetery 401 Fund
Chipper	30,000	Cemetery 401 Fund
Vault Cart	30,000	Cemetery 401 Fund
Cemetery Chapel Improvements	15,000	GF 567 Cap Outlay
Cemetery Mapping Program	10,000	Cem Perpetual Fund
Kathryn Park Improvements	100,000	GF 700 Cap Outlay
Rotating Assembly & Check Valves	20,000	W/S Reserves
Water Department Service Pickup	45,000	W/S Reserves
WW Technology Upgrades	8,000	W/S Reserves
Water System GIS Upgrades	8,000	W/S Reserves
WW Lift Station Generator	15,000	W/S Reserves
	458,000	

GENERAL FUND

	2023-24	Fiscal Year 2024-2025			Fiscal Year 2025-2026	
	Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
EXPENDITURES						
CITY COMMISSION						
101.101.702 Salaries - Full time	-	-	-	-	-	-
101.101.705 Salaries - Part Time	6,246	10,000	4,961	9,000	14,000	14,000
101.101.715 Fringe Benefits	892	1,500	666	1,100	1,700	1,700
101.101.804 SMCAS	-	80,000	-	75,000	22,000	22,000
101.101.805 Marketing Plan	-	2,000	32	300	1,500	1,500
101.101.818 Contractual	948	5,000	1,000	1,500	3,000	3,000
101.101.826 Legal Fees	55,496	50,000	25,454	50,000	40,000	40,000
101.101.831 Membership and Dues	360	7,000	4,658	5,000	6,000	6,000
101.101.864 Conferences and Workshops	-	2,000	-	-	-	-
101.101.885 Public Relations	29,877	40,000	1,500	2,000	-	-
101.101.962 Miscellaneous	26	1,000	26	100	1,000	1,000
101.101.967.002 Grants & Special Projects	58,648	100,000	25,000	25,000	-	-
101.101.975 Property Acquisition	2,705	5,000	-	-	-	-
TOTAL - CITY COMMISSION	\$ 155,198	\$ 303,500	\$ 63,297	\$ 169,000	\$ 89,200	\$ -
CITY MANAGER						
Additional Position P/T Assistant						
101.172.702 Salaries - Full time	100,668	125,000	64,451	105,000	60,000	60,000
101.172.715 Fringe Benefits	36,041	60,000	17,353	27,000	40,000	40,000
101.172.718 Recruitment/Relocation	-	15,000	249	249	-	-
101.172.728 Office Supplies	668	2,000	75	400	2,000	2,000
101.172.730 Postage	35	1,000	-	100	1,000	1,000
101.172.756 Miscellaneous Supplies	-	500	-	-	1,000	1,000
101.172.818 Contractual	4,247	20,000	2,367	5,000	10,000	10,000
101.172.826 Legal Fees	19,150	20,000	13,681	24,000	25,000	25,000
101.172.831 Membership and Dues	933	2,000	1,072	1,400	2,000	2,000
101.172.864 Conferences and Workshops	200	3,500	-	1,500	4,000	4,000
101.172.873 Travel & Car Allowance	3,191	12,000	3,000	6,500	8,000	8,000
101.172.962 Miscellaneous	2	500	-	200	1,000	1,000
TOTAL - CITY MANAGER	\$ 165,135	\$ 261,500	\$ 102,248	\$ 171,349	\$ 154,000	\$ -
CITY CLERK						
Salaries - Full time						
101.215.702 Salaries - Over time	77,095	80,000	48,277	70,000	63,000	63,000
101.215.703 Fringe Benefits	143	1,000	-	-	38,000	38,000
101.215.715 Office Supplies	26,629	33,000	19,928	28,000	1,500	1,500
101.215.728 Contractual	1,428	1,500	311	600	18,000	18,000
101.215.818 Legal Fees	4,212	7,000	12,339	14,000	3,000	3,000
101.215.826 Membership and Dues	8,500	5,000	-	-	1,000	1,000
101.215.831 Conferences and Workshops	1,090	1,000	100	300	2,000	2,000
101.215.864 Travel & Car Allowance	1,484	2,000	-	1,500	1,500	1,500
101.215.873 Legal Notice & Recordings	713	1,500	722	900	4,000	4,000
101.215.903 Miscellaneous	1,686	4,000	1,408	2,000	200	200
101.215.962 Capital Outlay	64	200	6	100	10,000	10,000
101.215.995.001 Transfer- Equipment Reserve	-	-	-	-	-	-
TOTAL - CITY CLERK	\$ 123,044	\$ 136,200	\$ 83,091	\$ 117,400	\$ 142,200	\$ -

2023-24							Fiscal Year 2024-2025		Fiscal Year 2025-2026		
Actual Expense							Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
TREASURER											
101.253.702	Salaries - Full time						71,341	72,000	51,923	73,000	75,000
101.253.703	Salaries - Over time						2,158	2,000	901	1,500	2,000
101.253.715	Fringe Benefits						20,949	25,000	15,303	22,000	28,000
101.253.728	Office Supplies						3,554	4,000	1,452	2,500	3,500
101.253.730	Postage						3,075	5,000	2,053	3,200	4,000
101.253.730.001	Special Assessment Postage						-	-	4,496	4,496	-
101.253.807	Audit						23,199	25,000	15,524	16,000	22,000
101.253.818	Contractual						13,752	11,000	16,634	21,000	28,000
101.253.831	Membership and Dues						-	-	482	600	750
101.253.744.101	Payroll Processing						-	5,000	700	4,000	5,000
101.253.864	Conferences and Workshops						792	800	-	600	800
101.253.873	Travel & Car Allowance						-	300	-	-	300
101.253.970.047	Tax Chargebacks						-	18	18	-	-
TOTAL - TREASURER							\$ 138,820	\$ 150,100	\$ 109,486	\$ 148,914	\$ 169,350
							Fiscal Year 2025-2026				
ASSESSOR											
Actual Expense							Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
101.257.705	Salaries - MindyPart Time						-	-	-	27,000	29,000
101.257.715	Fringe Benefits						24,426	28,000	18,259	2,400	3,000
101.257.728	Office Supplies						107	2,742	1,762	1,000	1,000
101.257.818	Contractual						4,000	1,000	-	200	5,000
TOTAL -ASSESSOR							\$ 31,275	\$ 35,500	\$ 23,697	\$ 33,600	\$ 38,000
							Fiscal Year 2025-2026				
ELECTIONS											
Actual Expense							Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
101.262.702	Salaries - Full time						26,103	30,000	10,525	16,000	20,000
101.262.703	Salaries - Over time						-	-	-	-	-
101.262.705.002	Election Workers						-	-	10,422	11,000	20,000
101.262.715	Additional Position P/T						-	20,000	-	-	0.00
101.262.728	Fringe Benefits						8,188	12,000	6,803	10,000	15,000.00
101.262.818	Office Supplies						2,494	3,000	946	1,800	3,000
101.262.826	Contractual						1,799	4,000	5,228	7,000	7,500
101.262.864	Legal Fees						-	1,000	-	-	1,000
101.262.864	Conferences and Workshops						-	-	-	-	-
101.262.903	Legal Notice & Recordings						-	-	-	-	-
101.262.933	Maintenance - Equipment						9	1,200	-	1,000	1,500
101.262.962	Miscellaneous						1,298	2,000	784	1,000	2,000
101.262.995.001	Transfer - Equipment Reserve						-	1,000	-	1,000	10,000
TOTAL - ELECTIONS							\$ 39,891	\$ 74,200	\$ 34,708	\$ 47,800	\$ 80,000
							Fiscal Year 2025-2026				
-											

2023-24							Fiscal Year 2024-2025			Fiscal Year 2025-2026						
Actual Expense							Budget (Original)		Actual as of 3/31/25		Projected as of 6/30/25		Proposed		Adopted	
BUILDING & GROUNDS																
101.265.756	Miscellaneous Supplies						7,160	9,000	2,350	4,000	8,000					
101.265.756.001	City Center Supplies						-		613	1,000						
101.265.818	Contractual						67,115	90,000	45,996	70,000	90,000					
101.265.853	Telephone, Internet, Cable						6,323	10,000	6,127	9,000	10,000					
101.265.921	Utilities						29,530	34,000	25,808	34,000	36,000					
101.265.922	Alarm Monitoring						10,401		460							
101.265.923	City Center Utilities						-	12,000	6,055	11,000						
101.265.931	Maintenance - Building						17,441	15,000	10,778	7,500	12,000					
101.265.934	Maintenance- Office Equipment						3,789	5,000	2,236	4,000	5,000					
101.265.962	Miscellaneous						2,381	4,000	209	1,000	3,000					
101.265.963	Fire & Liability Insurance						42,017	46,000	40,493	41,000	45,000					
101.265.970.057	Office Equipment						-	2,500	-	-	2,500					
101.265.971	Capital Outlay						-		-							
101.265.974	Zoning Expenditures						-	3,000	-	-	-					
101.265.975	Property Acquisition						-	-	-	-	-					
TOTAL BUILDING & GROUNDS							\$ 186,157	\$ 230,500	\$ 141,125	\$ 182,500	\$ 211,500	\$ -				
ADMIN & RECORD KEEPING							Fiscal Year 2024-2025									
Actual Expense							Budget (Original)		Actual as of 3/31/25		Projected as of 6/30/25		Proposed		Adopted	
101.267.956	Bank fees & charges						4,860	4,000	2,638	4,000	2,000					
TOTAL - ADMIN & RECORD KEEPING							\$ 4,860	\$ 4,000	\$ 2,638	\$ 4,000	\$ 2,000	\$ -				
RENTAL PROPERTY							Fiscal Year 2024-2025									
Actual Expense							Budget (Original)		Actual as of 3/31/25		Projected as of 6/30/25		Proposed		Adopted	
101.268.818	Contractual						6,163	-	2,003	-	3,500					
101.268.921	Utilities						-	8,000	-	-	-					
101.268.931	Maintenance- Buildings						-	2,000	-	-	-					
101.268.962	Miscellaneous						417	1,000	-	-	-					
101.268.963	Fire & Liability Insurance						-	500	-	-	-					
101.268.971	Capital Outlay						-	-	-	-	-					
TOTAL - RENTAL PROPERTY							\$ 6,580	\$ 11,500	\$ 2,003	\$ 3,500	\$ -	\$ -				

2023-24	Fiscal Year 2024-2025			Fiscal Year 2025-2026		
	Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
POLICE						
101.301.150	-	300	-	100	300	-
101.301.150	647,980	700,000	411,725	620,000	675,000	675,000
101.301.702	-	51,000	27,488	58,000	-	-
101.301.702.001	62,428	30,000	36,109	54,000	40,000	40,000
101.301.703	(3,137)	20,000	-	-	10,000	10,000
101.301.705	2,386	3,000	-	-	-	-
101.301.705.001	241,390	297,000	163,723	235,000	280,000	280,000
101.301.715	1,911	3,000	3,109	1,500	3,000	3,000
101.301.728	5,183	6,000	2,061	4,000	6,000	6,000
101.301.729	18,500	22,000	9,930	20,000	22,000	22,000
101.301.751	2,670	4,000	2,226	4,000	4,000	4,000
101.301.756	2,437	4,500	6,467	8,000	6,000	6,000
101.301.768	(17)	-	-	-	-	-
101.301.768.001	17,463	-	390	500	-	-
101.301.810	(63)	800	180	400	800	800
101.301.769	14,459	15,000	10,809	17,000	18,000	18,000
101.301.818	-	1,000	1,974	3,000	3,000	3,000
101.301.818.002	8,459	7,000	2,780	5,000	7,000	7,000
101.301.826	-	-	280	300	500	500
101.301.831	4,470	8,000	2,405	5,000	7,000	7,000
101.301.851	13,289	14,000	9,717	14,000	16,000	16,000
101.301.853	784	1,000	990	1,000	1,000	1,000
101.301.864	452	1,000	375	700	1,000	1,000
101.301.873	2,004	2,000	1,836	2,200	2,500	2,500
101.301.886	12,520	16,000	7,647	13,000	15,000	15,000
101.301.921	1,029	4,000	824	1,500	3,000	3,000
101.301.931	-	1,000	-	400	1,000	1,000
101.301.933	1,624	2,000	609	1,500	2,000	2,000
101.301.934	17,646	16,000	6,189	14,000	16,000	16,000
101.301.939	18,245	2,500	1,161	1,500	2,500	2,500
101.301.960	1,077	1,000	850	1,000	2,000	2,000
101.301.961	3,317	3,000	995	3,000	3,000	3,000
101.301.962	20,308	24,000	19,034	19,034	22,000	22,000
101.301.963	-	1,500	-	500	1,500	1,500
101.301.967.013	-	1,000	-	1,000	1,000	1,000
101.301.970.050	-	-	-	-	0.00	-
101.301.971	-	-	-	-	-	-
101.301.972	-	-	-	-	65,000	-
101.301.995.001	-	-	-	-	-	-
101.301.995.002	-	-	-	-	-	-
101.301.995.003	-	-	-	-	-	-
TOTAL - POLICE	\$ 1,118,814	\$ 1,262,600	\$ 731,833	\$ 1,110,134	\$ 1,237,100	\$ -
CROSSING GUARDS						
101.315.702	24,821	31,000	15,820	27,000	31,000	31,000
101.315.715	2,855	4,000	2,214	3,200	4,000	4,000
101.315.756	-	500	-	-	500	-
TOTAL - CROSSING GUARDS	\$ 27,676	\$ 35,500	\$ 18,034	\$ 30,200	\$ 35,500	\$ -

		2023-24	Fiscal Year 2024-2025		Fiscal Year 2025-2026		
		Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
FIRE DEPARTMENT							
101.336.150	Books & Magazines	81	200	-	100	200	-
101.336.810	Insurance Claim Repairs	22,197	-	-	-	-	-
101.336.704.001	Salaries - Volunteer Firemen	34,306	60,000	20,587	36,000	40,000	20,000
	Salaries - Fire Inspection						
101.336.715	Fringe Benefits	5,858	6,500	3,114	6,200	6,500	6,500
101.336.728	Office Supplies	198	750	-	300	750	300
101.336.751	Gas & oil	678	1,200	740	1,200	1,200	1,200
101.336.756	Miscellaneous Supplies	2,148	2,500	1,342	2,500	2,500	2,500
101.336.768	Uniforms	345	2,000	79	500	2,000	2,000
101.336.818	Contractual	1,090	2,500	904	2,000	2,500	2,500
101.336.831	Membership and Dues	605	1,500	860	1,200	1,500	1,500
101.336.851	Radio Maintenance	1,592	2,000	923	2,000	2,000	2,000
101.336.851.001	Equipment Testing	6,352	8,000	6,724	8,000	10,000	10,000
101.336.853	Telephone, Internet, Cable	4,573	4,500	3,705	5,200	5,500	5,500
101.336.864	Conferences and Workshops	207	500	991	1,000	1,500	1,000
101.336.921	Utilities	9,623	12,000	7,466	12,000	13,000	13,000
101.336.931	Maintenance -Buildings	1,621	1,500	132	1,000	1,500	1,500
101.336.933	Maintenance- Equipment	645	1,000	64	700	1,000	1,000
101.336.934	Maintenance - Office Equipment	18	500	-	300	500	500
101.336.939	Maintenance -Vehicle	5,271	9,000	3,371	6,000	8,000	8,000
101.336.960	Education & Training	1,396	2,000	798	1,500	2,000	2,000
101.336.961	Medical Exams	1,723	2,000	626	2,000	2,000	2,000
101.336.962	Miscellaneous	491	1,000	113	600	1,000	600
101.336.963	Fire & Liability Insurance	3,155	4,000	3,267	3,267	4,000	4,000
101.336.971	Capital Outlay	-	-	-	-	-	-
	SCBA Bottles					66,000	
101.336.991	Fire truck payment	-	-	-	-	-	-
101.336.995.001	Transfer -Equipment Reserve	-	-	-	-	-	-
101.336.995.004	Transfer- Building Reserve	-	-	-	-	-	-
TOTAL - FIRE DEPARTMENT		\$ 104,173	\$ 125,150	\$ 55,806	\$ 93,567	\$ 195,150	\$ -
BUILDING INSPECTOR							
101.371.001.150	Books & Magazines	471	500	350	350	500	
101.371.001.702	Salaries - Code Enforcement	-	52,000	-	-	62,000	
101.371.001.705	Salaries Guy- Part time	45,143	4,200	31,811	44,000	55,000	
101.371.001.715	Fringe Benefits	4,152	1,000	2,974	4,000	4,500	
101.371.001.728	Office Supplies	995	200	318	500	1,000	
101.371.001.730	Postage	-	4,000	-	-	200	
101.371.001.818	Contractual	191	-	-	200	2,000	
101.336.001.826	Legal Fees	-	-	-	-	-	
101.371.001.831	Membership and Dues	-	200	45	100	200	
101.371.001.853	Telephone, Internet, Cable	966	1,000	395	700	1,000	
101.371.001.864	Conferences and Workshops	2,317	2,500	1,266	2,400	2,500	
101.371.001.921	Utilities	2,601	2,700	1,974	2,800	3,000	
101.371.001.934	Maintenance - Office Equipment	-	200	-	-	200	
101.371.001.957.001	Medical Marihuana / Newer Vehicle	80	17,000	50	17,000	17,000	
TOTAL -BUILDING INSPECTOR		\$ 56,916	\$ 85,500	\$ 39,183	\$ 72,050	\$ 149,100	\$ -

	2023-24	Fiscal Year 2024-2025			Fiscal Year 2025-2026	
	Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
DPW						
101.441.702	82,461	60,000	31,074	45,000	50,000	
Salaries - Full time						
Salaries - Overtime	3,001	9,000	2,232	4,500	8,000	
Salaries - temporary	-	40,000	12,341	20,000	25,000	
Fringe Benefits	17,660	24,000	18,954	18,000	28,000	
Gas & oil	23,184	30,000	15,505	26,000	30,000	
Miscellaneous Supplies	13,399	6,000	4,919	7,000	10,000	
B&G Maintenance Supplies		3,000	1,671	2,500	3,000	
Trash Cans						
Equipment Mtc. Supplies		38,000	15,387	28,000	10,000	
Uniforms/ Weekly Service	3,866	4,000	1,318	3,500	35,000	
Contractual	38,500	22,000	20,418	26,000	11,000	
Telephone, Internet, Cable	3,273	4,000	2,563	4,000	18,000	
Conferences and Workshops	795	3,000	-	2,000	5,000	
Utilities	22,031	28,000	18,746	31,000	3,000	
Traffic Signal - River & Redbud	-		-		48,000	
Street Lighting Utility	35,731	37,000	17,619	37,000	40,000	
Traffic Signal - Front & Redbud	-		-			
Maintenance - Building	-	8,000	1,478	4,000	8,000	
Maintenance - Grounds	2,606	3,000	-	2,000	3,000	
Maintenance - Equipment	22,775	20,000	12,689	20,000	32,000	
Maintenance - Vehicle	31,304	15,000	1,120	9,000	10,000	
Medical Exams	-	2,500	-	500	2,500	
Miscellaneous	960	2,500	216	1,200	2,500	
Fire & Liability Insurance	10,462	12,000	11,854	11,854	15,000	
Resurfacing Project	-		-			
Asset Mgmt Planning	-		-		-	
Building Back-up Capacity Improvements	-		-		8,350	
Stormwater Phase II	6,670	8,000	5,713	8,500	9,000	
Capital Outlay	-		-			
Equipment Trailer	-				8,000	
Cat B Matching Funds	-		-		-	
Interest - Notes Payable	2,149		-			
Transfer Equipment Reserve	-		-			
Transfer - Capital Reserve	-	-	-		25,000	
TOTAL -DPW	\$ 320,827	\$ 379,000	\$ 195,817	\$ 311,554	\$ 447,350	\$ -

		2023-24		Fiscal Year 2024-2025		Fiscal Year 2025-2026	
		Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
CEMETERY							
101.567.702	Salaries - Full time	35,042	40,000	14,876	24,000	37,500	
101.567.703	Salaries - Overtime	793	5,000	470	1,100	3,000	
101.567.704	Salaries - temporary	(375)		9,574	15,000	13,000	
101.567.715	Fringe Benefits	8,587	18,000	9,516	15,000	18,000	
101.567.751	Gas & oil	11,769	15,000	7,643	13,500	15,000	
101.567.756	Miscellaneous Supplies	6,645	9,000	6,661	9,000	9,000	
	NEW Equipment Maintenance Supplies					5,000	
101.567.768	Uniforms / Weekly Service	182	1,000	630	1,000	2,500	
101.567.818	Contractual	1,511	10,000	5,216	8,000	10,000	
101.567.831	Membership and Dues	45	300	45	100	300	
101.567.853	Telephone, Internet, Cable	2,714	3,000	1,755	2,800	3,500	
101.567.921	Utilities	7,115	15,000	7,205	11,000	14,000	
101.567.931	Maintenance - Building	2,552	8,000	1,077	3,000	7,000	
101.567.932	Maintenance - Grounds	1,195	7,000	198	2,000	6,000	
101.567.933	Maintenance - Equipment	6,162	10,000	8,354	12,000	12,000	
101.567.934	Maintenance - Office Equipment	253		-	200	1,000	
101.567.939	Maintenance - Vehicle	1,785	3,000	-	1,000	3,000	
101.567.961	Medical Exams	148	1,000	272	600	1,000	
101.567.962	Miscellaneous	921	1,500	300	800	1,500	
101.567.963	Fire & Liability Insurance	2,473	3,000	2,685	2,685	3,000	
101.567.971	Capital Outlay	-		-			
	Vault Cart					30,000	
	Chipper					30,000	
	Chapel updates/Stained glass repair					15,000	
	Mower					5,000	
	Transfer - Equipment Reserve	-	5,500	-	5,500	5,500	
101.567.995.001	TOTAL -CEMETERY	\$ 89,517	\$ 171,300	\$ 76,477	\$ 126,285	\$ 252,800	\$ -

2023-24		Fiscal Year 2024-2025			Fiscal Year 2025-2026		
		Actual Expense	Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted
B.A.R.B							
101.755.704	Salaries - temporary	-	5,000	-	-	-	-
101.755.715	Fringe Benefits	-	1,000	-	-	-	-
101.755.756	Miscellaneous Supplies	365	500	61	200	1,000	1,000
101.755.756.014	Miscellaneous	580	500	-	500	1,000	1,000
101.755.818	Contractual	8,968	20,000	4,447	9,000	20,000	20,000
101.755.864	Conferences and Workshops	-	500	-	-	500	500
101.755.921	Utilities	1,074	2,500	874	1,700	2,500	2,500
101.755.935	Building & Ground maintenance	2,806	3,000	-	500	3,000	3,000
101.755.962	Miscellaneous	428	1,000	-	200	1,000	1,000
101.755.963	Fire & Liability Insurance	236	500	656	656	800	800
101.755.971	Capital Outlay	-	-	-	-	-	-
101.755.995.002	Transfer - Capital Reserve	-	-	-	-	-	-
TOTAL -B.A.R.B		\$ 14,457	\$ 34,500	\$ 6,038	\$ 12,756	\$ 29,800	\$ -
Affinity Groups/Projects							
REFORMATTED							
101	Tin Shop	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
101	Commons Musical Events	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
101	Spring Clean-up	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
101	Tree Friends	\$ -	\$ -	\$ -	\$ -	\$ 12,600	\$ 12,600
101	Library Programs	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
101	City Center	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
TOTAL -Other New Category		\$ 12,398	\$ 20,100	\$ 8,277	\$ 13,412	\$ 57,100	\$ -
Community & Economic Development							
2023-24		Fiscal Year 2024-2025			Fiscal Year 2025-2026		
Actual Expense		Budget (Original)	Actual as of 3/31/25	Projected as of 6/30/25	Proposed	Adopted	
101.700.702	Salary						
	Additional position - P/T Assistant						
	Fringes						
101.700.715							
101.700.735	Economic Development						
101.700.805	Marketing Plan						
101.700.826	Legal Fees						
101.700.885	Public Relations						
101.700.967.002	Grants & Special Projects: Incentive Programs						
101.700.967.003	Victory Street Demolition Project						
	Grant Match-Kathryn Park						
	Grant Match-Kayak & Boat						
	Kathryn Park upgrades						
	Blight Demolition						
	Sidewalk Replacement Program						
TOTAL -Community & Economic Development		\$ 34,770	\$ 75,000	\$ 102,001	\$ 125,800	\$ 366,500	\$ -

In addition to Str

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WATER & SEWER FISCAL BUDGET SUMMARY Fiscal Year 2025-26

	2023-24	Fiscal Year 2024-25		Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed Adopted
Operating Revenue	\$3,221,378	\$3,317,000	\$2,923,073	\$3,793,200	\$3,490,000
Sewer Mtc. Expenses	839,833	1,004,900	565,246	863,963	1,068,600
Water Mtc. Expenses	569,772	728,600	455,520	645,800	798,000
Total Expenses Remove TL	1,409,605	1,733,500	1,020,766	1,509,763	1,866,600
W & S Bonds / Loans					
-2009 SRF P & I	111,938	114,500	114,500	114,500	112,000
-2010 DWRP P & I	119,000	121,500	121,500	121,500	118,875
-2020 WWTP P & I	548,490	549,740	549,740	549,740	550,710
-2023 DPW Bond P & I	149,136	149,547	149,547	149,547	149,922
2024 USDA 3 LOANS				113,200	537,000
2024 USDA R&I				86,000	86,000
2024 USDA Bond Reserves				61,700	61,700
NET	883,209	648,213	967,020	1,087,250	7,193
Capital Outlay - W & S	103,768	155,000	144,000	155,000	100,000

City of Buchanan

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WATER & SEWER REVENUE BUDGET Fiscal Year 2025-26

REVENUES	2023-24	Fiscal Year 2024-25			Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed	Adopted
Penalties, Delinq. Collect	\$60,887	\$42,000	\$58,953	\$70,000	\$65,000	
Performance Fees	7,474	5,000			5,000	
Water Sales	620,056	700,000	571,193	715,000	720,000	
Leachate Treatment	334,260	270,000	222,286	330,000	250,000	
Ready To Serve Charges	1,072,038	1,150,000	1,054,029	1,340,000	1,200,000	
TMF Grant (EGLE)			28,639	35,000	60,000	
Sewer Charges	896,772	975,000	852,656	1,100,000	1,050,000	
Buchanan Twp. Assessment	12,400	14,000	12,100	13,000	13,000	
Interest Earned - Investments	158,364	125,000	62,447	125,000	100,000	
Portable Toilet Dumping	32,760	30,000	16,985	20,000	20,000	
Miscellaneous Income	21,530	1,500	31,439	32,000	1,500	
Class Action Settlement						
Hydrant Rental	4,042	4,500	4,162	4,200	4,500	
Meter Sales	795		8,184	9,000	1,000	
TOTAL REVENUES	\$3,221,378	\$3,317,000	\$2,923,073	\$3,793,200	\$3,490,000	

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2025-26

SEWER EXPENSES	2023-24	Fiscal Year 2024-25		Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed Adopted
Buchanan Twp. Utility Assessment	\$12,400	\$14,000		\$14,000	\$6,500
Transfer To General	5,800				
Salaries - Full Time	282,986	387,000	214,166	320,000	390,000
Salaries - Overtime	7,790	10,000	9,601	12,000	12,000
Salaries - Part Time		5,000		2,500	5,000
Fringe Benefits	123,104	198,000	82,330	108,000	135,000
Pension GASB 68	31,177	5,000		10,000	10,000
Office Supplies	179	1,000	235	300	1,000
Postage	6,717	11,000	199	400	1,000
Chemicals	20,292	22,000	14,615	22,000	25,000
Gas & Oil	5,087	7,500	3,350	6,000	7,500
Misc. Supplies	5,331	4,000	4,070	6,000	6,000
Lab Supplies & Equipment	11,365	13,000	10,544	19,000	20,000
Uniforms	447	2,000	400	700	2,000
Equipment Maintenance Supplies		5,000	4,379	7,000	8,000
Audit	9,944	10,000	7,762	8,000	10,000
Laboratory Analytical		12,000	6,596	11,000	13,000
Contractual	47,932	18,000	25,055	30,000	68,000
Membership & Dues		2,000		500	1,000
Telephone, Internet, Cable	4,502	5,000	3,907	5,500	6,000
Conference & Workshop	95	3,500	1,137	1,500	4,000
Travel & Car Allowance		1,000		200	1,000
Utilities	134,796	160,000	87,675	130,000	160,000

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2025-26

SEWER EXPENSES	2023-24	Fiscal Year 2024-25		Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed Adopted
Maintenance - Buildings	\$588	\$3,000		\$1,000	\$3,000
Maintenance - Equipment	18,147	20,000	3,078	9,000	20,000
Maintenance - Office Equipment	85	1,000	23	100	1,000
Solids Handling and Disposal	35,682	40,000	25,120	40,000	44,000
Maintenance - System	4,825	8,000	27,920	32,000	8,000
Maintenance - Vehicle	36	3,000	2,797	3,000	4,000
Maintenance - Electrical		4,000		1,000	4,000
Maintenance - Instrument		2,000	691	2,000	3,000
Annual Permit Fees	6,169	6,500	5,760	6,500	6,500
Education & Training	340	3,500	1,364	2,000	4,000
Medical Exams	122	400	168	300	600
Miscellaneous	2,466	4,000		1,000	4,000
Fire & Liability Insurance	12,750	13,500	16,463	16,463	18,000
Legal					15,000
Payroll Processing			233	1,000	1,500
Real Estate Taxes	24,699			25,000	30,000
Overdue Real Estate Taxes	23,980				
Printing & Publishing			5,608	9,000	10,000
Equipment Rental					
TOTAL SEWER EXPENSES	\$839,833	\$1,004,900	\$565,246	\$863,963	\$1,068,600

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2025-26

WATER EXPENSES	2023-24	Fiscal Year 2024-25		Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed Adopted
Buchanan Twp. Utility Assessment					\$6,500
Salaries - Full Time	\$258,851	\$310,000	\$211,853	\$305,000	338,000
Salaries Overtime	9,482	20,000	7,248	8,500	15,000
Salaries - Part Time		5,000		\$2,000	5,000
Fringe Benefits	107,837	161,000	80,845	\$102,000	135,000
Pension - GASB 68	31,178	5,000		\$5,000	10,000
Office Supplies	174	2,000	144	300	1,500
Meters / Hydrants / Fittings	23,934	25,000	10,758	\$16,000	25,000
Postage	5,543	11,000	3,402	5,000	5,000
Chemicals	9,016	15,000	6,871	11,000	15,000
Gas & Oil	4,442	5,500	3,786	5,500	6,000
Misc. Supplies	1,375	1,800	1,886	3,000	3,000
Equipment Maintenance Supplies		10,000	4,473	\$7,000	10,000
Uniforms	354	1,000	682	750	1,000
Payroll Processing			233	1,000	1,500
Audit	9,944	10,500	7,762	8,000	10,000
Laboratory Analytical		3,500	2,088	\$3,000	4,000
Contractual	31,584	18,000	48,062	52,000	48,000
Membership & Dues		2,000	556	\$750	2,000
Telephone, Internet, Cable	4,288	5,000	3,096	5,000	6,000

City of Buchanan

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WATER & SEWER OPERATING AND MAINTENANCE BUDGET Fiscal Year 2025-26

WATER EXPENSES	2023-24	Fiscal Year 2024-25		Fiscal Year 2025-26	
	Actual	Budget	Actual as of 3/31/2025	Projected as of 6/30/2025	Proposed Adopted
Conferences & Workshops	\$3,480	\$2,500	\$413	\$500	\$3,000
Travel & Car Allowance	92	500		200	500
Utilities	33,518	45,000	27,026	\$42,000	45,000
Maintenance - Buildings	988	6,000	2,332	\$3,000	6,000
Maintenance - Equipment	4,053	7,000	2,342	\$6,000	7,000
Maintenance - Office Equipment	33	1,000	2,820	\$700	1,000
Maintenance - System	20,670	30,000	10,692	\$30,000	35,000
Maintenance - Vehicle	1,272	2,500	794	1,500	2,500
Maintenance - Electrical		3,000			3,000
Equipment Rental		500		200	500
Annual Permit Fee		1,000	1,293	1,300	1,500
Education & Training	1,251	2,500		300	5,000
Medical Exams	212	500		300	500
Miscellaneous	497	1,500		1,500	1,500
Fire & Liability Insurance	5,704	9,800	8,497	8,500	9,500
Wellhead Protection Program		4,000			4,000
Printing & Publishing			5,566	\$9,000	10,000
Legal					15,000
Real Estate tax					6400
TOTAL WATER EXPENSES	\$569,772	\$728,600	\$455,520	\$645,800	\$798,000

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	AALFS PETROLEUM INC. GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL GAS AND OIL Vnd: 0336 Invoice: 3.31.25 Vnd: 0336 Invoice: 3.31.25	Invoice: 3.31.25 Ref#: 30293 (MARCH FUEL CHARGES) 101-301.000-751.000 101-441.000-751.000 101-336.000-751.000 592-591.000-751.000 592-590.000-751.000 101-567.000-751.000 101-000.000-202.000 592-000.000-202.000	978.33 1,080.15 75.60 307.62 128.69 389.88	 2,523.96 436.31
Expected Check Run: 04/28/2025				2,960.27	2,960.27
03/31/2025	AP	ABONMARCHE CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 157606	Invoice: 157606 Ref#: 30290 (BUCHANAN KAYAK LAUNCH - SERVICES RENDERE) 101-700.000-967.002 101-000.000-202.000	3,325.00	3,325.00
Expected Check Run: 04/28/2025				3,325.00	3,325.00
03/31/2025	AP	ABONMARCHE CONSULTANTS, INC. CAPITAL OUTLAY - CULVERT Vnd: 0202 Invoice: 157605	Invoice: 157605 Ref#: 30291 (MCCOY CREEK CULVERT - ENGINEERING SERVICE) 202-000.000-971.202 202-000.000-202.000	1,724.20	1,724.20
Expected Check Run: 04/28/2025				1,724.20	1,724.20
04/23/2025	AP	ALEXANDER CHEMICAL CORP CHEMICALS Vnd: 2293 Invoice: 93886	Invoice: 93886 Ref#: 30289 (CHLORINE & HYDROFLUOROSILICIC ACID DRUMS) 592-591.000-743.000 592-000.000-202.000	676.65	676.65
Expected Check Run: 04/28/2025				676.65	676.65
04/23/2025	AP	AT&T 2696955525 - PEARS MILL 2696954028 - WWTP LANDLINE 2694098372 - WATER Vnd: 0153 Invoice: 4.16.25 Vnd: 0153 Invoice: 4.16.25	Invoice: 4.16.25 Ref#: 30292 (MONTHLY BILLING) 101-753.000-853.000 592-590.000-853.000 592-591.000-853.000 101-000.000-202.000 592-000.000-202.000	235.84 33.20 44.25	235.84 77.45
Expected Check Run: 04/28/2025				313.29	313.29
04/23/2025	AP	BERRIEN COUNTY RECORD LEGAL NOTICES & RECORDINGS Vnd: 0339 Invoice: 4.3.25	Invoice: 4.3.25 Ref#: 30295 (LEGAL NOTICE FOR ADOPTION OF AMENDMENT T) 101-215.000-903.000 101-000.000-202.000	477.00	477.00
Expected Check Run: 04/28/2025				477.00	477.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	BS&A SOFTWARE CONTRACTUAL PREPAID Vnd: 0068 Invoice: 159692	Invoice: 159692 Ref#: 30296 (ASSESSING SYSTEM - ANNUAL SERVICE/SUPPOR) 101-257.000-818.000 101-000.000-123.000 101-000.000-202.000	226.00 1,132.00	1,358.00
		Expected Check Run: 04/28/2025		1,358.00	1,358.00
04/23/2025	AP	CDW-G MISCELLANEOUS SUPPLIES Vnd: 1815 Invoice: AD66F5D	Invoice: AD66F5D Ref#: 30297 (CRADLEPOINT MOB ROUTER FOR PD) 101-301.000-756.000 101-000.000-202.000	987.00	987.00
		Expected Check Run: 04/28/2025		987.00	987.00
04/23/2025	AP	COMCAST BUSINESS TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE TELEPHONE, INTERNET, CABLE Vnd: 1722 Invoice: 04.03.25-05.02.25 Vnd: 1722 Invoice: 04.03.25-05.02.25	Invoice: 04.03.25-05.02.25 Ref#: 30299 (MOTHLY CYCLE) 592-590.000-853.000 101-441.000-853.000 101-567.000-853.000 592-000.000-202.000 101-000.000-202.000	417.92 296.62 171.02	417.92 467.64
		Expected Check Run: 04/28/2025		885.56	885.56
04/23/2025	AP	COREWELL HEALTH MEDICAL EXAMS MEDICAL EXAMS Vnd: 2307 Invoice: 1976657.04.05.25	Invoice: 1976657.04.05.25 Ref#: 30298 (DRUG TEST - REITER, EXAM C.FELLOWS) 101-336.000-961.000 101-441.000-961.000 101-000.000-202.000	551.00 59.00	610.00
		Expected Check Run: 04/28/2025		610.00	610.00
04/23/2025	AP	DAVID SHIER ELECTRICAL PERMITS Vnd: MISC Invoice: PE 25-011	Invoice: PE 25-011 Ref#: 30321 (REIMBURSEMENT FOR PERMIT - PAID TO WRONG) 701-000.000-491.000 701-000.000-202.000	160.00	160.00
		Expected Check Run: 04/28/2025		160.00	160.00
04/23/2025	AP	ELAINE ROWLAND BUCHANAN TREE FRIENDS Vnd: 0458 Invoice: 04.22.25	Invoice: 04.22.25 Ref#: 30300 (REIMBURSEMENT FOR REFRESHMENTS & SNACKS) 701-000.000-582.091 701-000.000-202.000	65.95	65.95
		Expected Check Run: 04/28/2025		65.95	65.95

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	EMERGENCY VEHICLE PRODUCTS MAINTENANCE - VEHICLE Vnd: 1238 Invoice: S0020588	Invoice: S0020588 Ref#: 30301(ANNUAL AERIAL TESTING & INSPECTION) 101-336.000-939.000 101-000.000-202.000	1,800.00	1,800.00
		Expected Check Run: 04/28/2025		<u>1,800.00</u>	<u>1,800.00</u>
04/23/2025	AP	FERGUSON WATERWORKS #1934 MISCELLANEOUS Vnd: 1536 Invoice: 0414198	Invoice: 0414198 Ref#: 30304(MISS DIG FLAGS) 592-591.000-962.000 592-000.000-202.000	201.82	201.82
		Expected Check Run: 04/28/2025		<u>201.82</u>	<u>201.82</u>
04/23/2025	AP	FOX FIRE SAFETY SALES & SERVICE MAINTENANCE - BUILDINGS Vnd: 2127 Invoice: 148877	Invoice: 148877 Ref#: 30303(WWTP ANNUAL INSPECTION FIRE EXTINGUISHER) 592-590.000-931.000 592-000.000-202.000	121.00	121.00
		Expected Check Run: 04/28/2025		<u>121.00</u>	<u>121.00</u>
04/23/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 21658	Invoice: 21658 Ref#: 30306(REPLACE FUSE ON CAR 46-1) 101-301.000-939.000 101-000.000-202.000	80.05	80.05
		Expected Check Run: 04/28/2025		<u>80.05</u>	<u>80.05</u>
04/23/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22639	Invoice: 22639 Ref#: 30307(REPLACE REAR RIGHT AXLE CABLE ON 46-4) 101-301.000-939.000 101-000.000-202.000	558.49	558.49
		Expected Check Run: 04/28/2025		<u>558.49</u>	<u>558.49</u>
04/23/2025	AP	GENE WESNER AUTOMOTIVE MAINTENANCE - VEHICLE Vnd: 1887 Invoice: 22651	Invoice: 22651 Ref#: 30308(REPAIR RIGHT FRONT TIRE ON 46-7) 101-301.000-939.000 101-000.000-202.000	333.10	333.10
		Expected Check Run: 04/28/2025		<u>333.10</u>	<u>333.10</u>
04/23/2025	AP	GREAT LAKES BREATHING AIR MAINTENANCE - VEHICLE Vnd: 2397 Invoice: 1024	Invoice: 1024 Ref#: 30305(ANNUAL SCBA COMPRESSOR MAINTENANCE & AIR) 101-336.000-939.000 101-000.000-202.000	888.12	888.12
		Expected Check Run: 04/28/2025		<u>888.12</u>	<u>888.12</u>

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	HERMAN & GOETZ MAINTENANCE - SYSTEM Vnd: 2168 Invoice: SRVCE000000102499	Invoice: SRVCE000000102499 Ref#: 30309 (GENERATOR FOR SMITH ST. - STORM) 592-590.000-938.000 592-000.000-202.000	2,297.79	2,297.79
		Expected Check Run: 04/28/2025		2,297.79	2,297.79
04/11/2025	AP	HONOR CREDIT UNION FRINGE BENEFITS Vnd: 1948 Invoice: 4.11.25	Invoice: 4.11.25 Ref#: 30282 (HSA ADVANCEMENT - K.WEAVER) 101-441.000-715.000 101-000.000-202.000	683.82	683.82
		Expected Check Run: 04/29/2025		683.82	683.82
04/23/2025	AP	HULL LIFT TRUCK EQUIPMENT MAINT SUPPLIES Vnd: 0297 Invoice: PSI-0472398	Invoice: PSI-0472398 Ref#: 30294 (BOOM TRUCK PART) 101-567.000-758.000 101-000.000-202.000	3,081.11	3,081.11
		Expected Check Run: 04/28/2025		3,081.11	3,081.11
04/23/2025	AP	IIMC MEMBERSHIP AND DUES Vnd: 0874 Invoice: 04.03.25	Invoice: 04.03.25 Ref#: 30311 (MEMBERSHIP DUES - INTERNATIONAL INSTITUT) 101-215.000-831.000 101-000.000-202.000	135.00	135.00
		Expected Check Run: 04/28/2025		135.00	135.00
04/23/2025	AP	INDIANA MICHIGAN POWER COMPANY STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: APRIL 2025 Vnd: 0131 Invoice: APRIL 2025 Vnd: 0131 Invoice: APRIL 2025	Invoice: APRIL 2025 Ref#: 30314 (APR 2025 USAGE) 101-441.000-926.000 202-474.000-921.000 592-590.000-921.000 592-591.000-921.000 101-336.000-921.000 101-265.000-921.000 101-441.000-921.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	436.33 161.76 935.85 620.45 310.64 1,184.25 980.48	2,911.70 161.76 1,556.30
		Expected Check Run: 04/28/2025		4,629.76	4,629.76
04/23/2025	AP	INTERNATIONAL CODE COUNCIL BOOKS & MAGAZINES Vnd: 1342 Invoice: 1002049126	Invoice: 1002049126 Ref#: 30313 (UPDATED MICHIGAN CODE BOOKS) 101-371.001-150.000 101-000.000-202.000	327.50	327.50
		Expected Check Run: 04/28/2025		327.50	327.50

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	JERRY FLENOR TRAIL GRANT EXPENDITURES Vnd: 1375 Invoice: 04.18.25	Invoice: 04.18.25 Ref#: 30312(REIMBURSEMENT FOR DPW & CITY HALL LUNCH) 401-000.000-970.031 401-000.000-202.000	148.30	148.30
		Expected Check Run: 04/28/2025		148.30	148.30
02/28/2025	AP	KENNEDY INDUSTRIES, INC EQUIPMENT MAINT SUPPLIES Vnd: 2190 Invoice: 645533	Invoice: 645533 Ref#: 30310(REPLACEMENT PUMPHEAD WWTP) 592-590.000-758.000 592-000.000-202.000	346.74	346.74
		Expected Check Run: 04/28/2025		346.74	346.74
04/23/2025	AP	LRS, LLC UTILITIES Vnd: 2331 Invoice: MN4420754	Invoice: MN4420754 Ref#: 30315(606 CLARK ST - TRASH SERIVCE) 101-441.000-921.000 101-000.000-202.000	146.66	146.66
		Expected Check Run: 04/28/2025		146.66	146.66
04/23/2025	AP	MACP MEMBERSHIP AND DUES Vnd: 1819 Invoice: 300012089	Invoice: 300012089 Ref#: 30319(ACTIVE VOTING CHIEF/DIRECTOR MEMBERSHIP) 101-301.000-831.000 101-000.000-202.000	115.00	115.00
		Expected Check Run: 04/28/2025		115.00	115.00
04/23/2025	AP	MATERIALS RESOURCES MISCELLANEOUS SUPPLIES Vnd: 2346 Invoice: 3395145	Invoice: 3395145 Ref#: 30317(GLOVES & MOP HEAD FOR WWTP) 592-590.000-756.000 592-000.000-202.000	78.06	78.06
		Expected Check Run: 04/28/2025		78.06	78.06
04/23/2025	AP	MICHIANA AGGREGATE, INC. ROAD MAIN. MATERIAL & SUPPLIES Vnd: 0264 Invoice: 251039	Invoice: 251039 Ref#: 30318(GRAVEL FOR ELIZABETH & MILLING & GRAVEL) 202-463.000-782.000 202-000.000-202.000	495.63	495.63
		Expected Check Run: 04/28/2025		495.63	495.63
04/23/2025	AP	MIKE BAKER CONFERENCES AND WORKSHOP Vnd: 0009 Invoice: 4.7.25-4.11.25	Invoice: 4.7.25-4.11.25 Ref#: 30316(MIELAGE - MPSI CONFERENCE IN MT. PLI 101-441.000-864.000 101-000.000-202.000	292.60	292.60
		Expected Check Run: 04/28/2025		292.60	292.60

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	NORTH CENTRAL LABORATORIES MISCELLANEOUS SUPPLIES Vnd: 0143 Invoice: 517135	Invoice: 517135 Ref#: 30320(6FT HANDLE SAMPLING SCOOP) 592-590.000-756.000 592-000.000-202.000	295.81	295.81
		Expected Check Run: 04/28/2025		295.81	295.81
04/23/2025	AP	PAYNES EXCAVATING, LLC MAINTENANCE - GROUNDS Vnd: 0857 Invoice: 04.09.25	Invoice: 04.09.25 Ref#: 30324(CEMETERY TOPSOIL) 101-567.000-932.000 101-000.000-202.000	375.00	375.00
		Expected Check Run: 04/28/2025		375.00	375.00
04/23/2025	AP	PAYNES EXCAVATING, LLC MAINTENANCE - SYSTEM Vnd: 0857 Invoice: 04.15.25	Invoice: 04.15.25 Ref#: 30325(SAND - WATER DEPT) 592-591.000-938.000 592-000.000-202.000	215.00	215.00
		Expected Check Run: 04/28/2025		215.00	215.00
04/23/2025	AP	PITNEY BOWES POSTAGE CONTRACTUAL Vnd: 2391 Invoice: 04.06.25	Invoice: 04.06.25 Ref#: 30322(POSTAGE & LEASE) 101-253.000-730.000 101-265.000-818.000 101-000.000-202.000	200.00 57.30	257.30
		Expected Check Run: 04/28/2025		257.30	257.30
04/23/2025	AP	PITNEY BOWES CONTRACTUAL Vnd: 2391 Invoice: 3320615641	Invoice: 3320615641 Ref#: 30323(POSTAGE METER LEASE) 101-265.000-818.000 101-000.000-202.000	186.69	186.69
		Expected Check Run: 04/28/2025		186.69	186.69
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169842-IN	Invoice: 0169842-IN Ref#: 30342(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	11,109.41	11,109.41
		Expected Check Run: 04/28/2025		11,109.41	11,109.41
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169799-IN	Invoice: 0169799-IN Ref#: 30343(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	2,011.97	2,011.97
		Expected Check Run: 04/28/2025		2,011.97	2,011.97

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169778-IN	Invoice: 0169778-IN Ref#: 30344(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	21,823.87	21,823.87
		Expected Check Run: 04/28/2025		<hr/> 21,823.87	<hr/> 21,823.87
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169757-IN	Invoice: 0169757-IN Ref#: 30345(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	17,958.24	17,958.24
		Expected Check Run: 04/28/2025		<hr/> 17,958.24	<hr/> 17,958.24
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169730-IN	Invoice: 0169730-IN Ref#: 30346(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	14,062.79	14,062.79
		Expected Check Run: 04/28/2025		<hr/> 14,062.79	<hr/> 14,062.79
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169709-IN	Invoice: 0169709-IN Ref#: 30347(K&R CONTRACTOR DISPOSAL) 701-590.000-936.000 701-000.000-202.000	15,682.50	15,682.50
		Expected Check Run: 04/28/2025		<hr/> 15,682.50	<hr/> 15,682.50
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169863-IN	Invoice: 0169863-IN Ref#: 30348(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/28/2025		<hr/> 376.20	<hr/> 376.20
04/23/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0169822-IN	Invoice: 0169822-IN Ref#: 30349(SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 04/28/2025		<hr/> 376.20	<hr/> 376.20

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/31/2025	AP	SEMCO ENERGY ACCT 0157168.501 ACCT 0157576.500 ACCT 0359411.500 ACCT 0374061.500 ACCT 0158995.500 ACCT 0348966.501 ACCT 0158691.500 CITY CENTER/UTIL./REFUNDS UTILITIES BANK FEES AND CHARGES Vnd: 0459 Invoice: 02.27.25-03.27.25 Vnd: 0459 Invoice: 02.27.25-03.27.25	Invoice: 02.27.25-03.27.25 Ref#: 30341 (GAS ENERGY USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-265.000-921.000 592-591.000-921.000 592-590.000-921.000 101-265.000-922.000 101-441.000-921.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000	296.91 302.26 203.24 61.33 1,040.05 140.46 334.50 161.94 195.18 3.50	2,203.08 536.29
Expected Check Run: 04/28/2025				2,739.37	2,739.37
04/23/2025	AP	SIRIUS XM RADIO INC. MISCELLANEOUS Vnd: 1481 Invoice: 4.5.25	Invoice: 4.5.25 Ref#: 30340 (FARMERS MARKET RADIO) 101-754.000-756.014 101-000.000-202.000	10.23	10.23
Expected Check Run: 04/28/2025				10.23	10.23
03/31/2025	AP	SPICER GROUP STORMWATER PHASE II Vnd: 1383 Invoice: 236929	Invoice: 236929 Ref#: 30339 (NPDES PERMIT COMPLIANCE - 3RD QTR 1.01.2) 101-441.000-970.056 101-000.000-202.000	1,266.36	1,266.36
Expected Check Run: 04/28/2025				1,266.36	1,266.36
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 46055-2	Invoice: 46055-2 Ref#: 30333 (UNIFORM - NEW OFFICER K. COOKE) 101-301.000-768.000 101-000.000-202.000	143.00	143.00
Expected Check Run: 04/28/2025				143.00	143.00
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45817-2	Invoice: 45817-2 Ref#: 30334 (UNIFORMS - NEW OFFICER K. COOKE) 101-301.000-768.000 101-000.000-202.000	347.00	347.00
Expected Check Run: 04/28/2025				347.00	347.00
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45876-2	Invoice: 45876-2 Ref#: 30335 (UNIFORMS - NEW OFFICER K. COOKE) 101-301.000-768.000 101-000.000-202.000	476.00	476.00
Expected Check Run: 04/28/2025				476.00	476.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45877-2	Invoice: 45877-2 Ref#: 30336 (UNIFORMS - NEW OFFICER K. COOKE) 101-301.000-768.000 101-000.000-202.000	68.00	68.00
		Expected Check Run: 04/28/2025		68.00	68.00
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45927-2	Invoice: 45927-2 Ref#: 30337 (UNIFORMS - NEW OFFICER P. HUANG) 101-301.000-768.000 101-000.000-202.000	422.00	422.00
		Expected Check Run: 04/28/2025		422.00	422.00
04/23/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 45808-2	Invoice: 45808-2 Ref#: 30338 (NEW UNIFORM SHIRT FOR B. BLAYLOCK & E. SC) 101-336.000-768.000 101-000.000-202.000	112.00	112.00
		Expected Check Run: 04/28/2025		112.00	112.00
04/23/2025	AP	STATE OF MICHIGAN CIP USDA PROJECTS Vnd: 1643 Invoice: 761-11281206	Invoice: 761-11281206 Ref#: 30302 (NPDES ANNUAL PERMIT FEE 2025) 592-000.000-142.000 592-000.000-202.000	152.26	152.26
		Expected Check Run: 04/28/2025		152.26	152.26
03/31/2025	AP	THE RAMSAY GROUP GRANTS & SPECIAL PROJECTS Vnd: 2372 Invoice: 9	Invoice: 9 Ref#: 30326 (CHILL GRANT ADMIN -MARCH 2025) 101-700.000-967.002 101-000.000-202.000	3,300.00	3,300.00
		Expected Check Run: 04/28/2025		3,300.00	3,300.00
04/23/2025	AP	TODD HERTER INSPECTIONS, LLC CONTRACTUAL Vnd: 2396 Invoice: 002	Invoice: 002 Ref#: 30327 (BUILDING INSPECTIONS FOR 4.3.25-4.23.25) 101-371.001-818.000 101-000.000-202.000	750.00	750.00
		Expected Check Run: 04/28/2025		750.00	750.00
04/30/2025	AP	VERIZON WIRELESS TELEPHONE, INTERNET, CABLE Vnd: 2060 Invoice: 6110661804	Invoice: 6110661804 Ref#: 30328 (X3 AIR CARDS FOR PATROL VEHICLES) 101-301.000-853.000 101-000.000-202.000	120.03	120.03
		Expected Check Run: 04/28/2025		120.03	120.03

PROOF ONLY - JOURNAL ENTRIES NOT CREATED					
Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/23/2025	AP	WEST MICHIGAN CRIMINAL JUSTICE POLICE 302 TRAINING FUNDS Vnd: 0921 Invoice: 6189	Invoice: 6189 Ref#: 30331(35% OF PA 9302 LAW ENFORCEMENT DISTRIBUT) 701-000.000-582.008 701-000.000-202.000	364.87	364.87
		Expected Check Run: 04/28/2025		364.87	364.87
03/31/2025	AP	WEX BANK GAS AND OIL Vnd: 1098 Invoice: 103858754	Invoice: 103858754 Ref#: 30332(FEBRUARY 2025 & MARCH 2025 FUEL PURCHASE) 101-301.000-751.000 101-000.000-202.000	1,344.10	1,344.10
		Expected Check Run: 04/28/2025		1,344.10	1,344.10
04/23/2025	AP	WIGHTMAN & ASSOCIATES TRAIL GRANT EXPENDITURES Vnd: 1762 Invoice: 93979	Invoice: 93979 Ref#: 30329(200338 BUCHANAN - WALTON RD PEDESTRIAN F) 401-000.000-970.031 401-000.000-202.000	41,524.26	41,524.26
		Expected Check Run: 04/28/2025		41,524.26	41,524.26
04/23/2025	AP	WINDEMULLER ELECTRIC ELECTRICAL MAINTENANCE Vnd: 1167 Invoice: 242471	Invoice: 242471 Ref#: 30330(WAS FLOW ASSISTANCE) 592-590.000-937.000 592-000.000-202.000	310.00	310.00
		Expected Check Run: 04/28/2025		310.00	310.00
Cash/Payable Account Totals:				168,483.93	168,483.93
		ACCOUNTS PAYABLE	101-000.000-202.000		32,718.38
		ACCOUNTS PAYABLE	202-000.000-202.000		2,381.59
		ACCOUNTS PAYABLE	401-000.000-202.000		41,672.56
		ACCOUNTS PAYABLE	592-000.000-202.000		8,471.80
		ACCOUNTS PAYABLE	701-000.000-202.000		83,239.60
			TOTAL INCREASE IN PAYABLE:		168,483.93

04/24/2025 02:19 PM
User: CBAHAM
DB: Buchanan

BANK RECONCILIATION FOR CITY OF BUCHANAN
Bank POOL (CASH MANAGEMENT)
FROM 03/01/2025 TO 03/31/2025
Reconciliation Record ID: 90

Page Item XV. G.

GL Number	Description	Beginning Balance
101-000.000-001.000	CASH	526,541.31
202-000.000-001.000	CASH	224,110.26
203-000.000-001.000	CASH	257,341.77
209-000.000-001.000	CASH	28,198.99
214-000.000-001.000	CASH	89,038.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	110,248.41
469-000.000-001.000	CASH	137,994.13
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	2,879.97
592-000.000-001.000	CASH	1,131,720.05
701-000.000-001.000	CASH	167,989.12
703-000.000-001.000	CASH	197,785.27

Beginning GL Balance:	2,994,697.80
Add: Cash Receipts	205,959.04
Less: Cash Disbursements	(1,002,273.28)
Less: Journal Entries/Other	(250,593.06)
Ending GL Balance:	1,947,790.50

GL Number	Description	Ending Balance
101-000.000-001.000	CASH	238,735.58
202-000.000-001.000	CASH	239,909.21
203-000.000-001.000	CASH	243,132.48
209-000.000-001.000	CASH	29,648.99
214-000.000-001.000	CASH	(51,123.94)
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	
401-000.000-001.000	CASH	106,837.76
469-000.000-001.000	CASH	128,541.69
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	2,883.39
592-000.000-001.000	CASH	566,033.94
701-000.000-001.000	CASH	167,376.42
703-000.000-001.000	CASH	197,464.57

Ending GL Balance: 1,947,790.50

Ending Bank Balance: 2,160,069.37

Add: Miscellaneous Transactions (802.16)

Add: Deposits in Transit

03/28/2025 Deposit ID: 4283 254.56

03/28/2025 Deposit ID: 4284 1,441.68

03/31/2025 Deposit ID: 4286 206.27

03/31/2025 Deposit ID: 4287 1,148.58

04/01/2025 *Deposit ID: 4273 5,171.81

04/02/2025 *Deposit ID: 4274 2,178.11

04/03/2025 *Deposit ID: 4275 350.74

NSF - CLEARS 4/1/25 - SEE ATTACHMENT (316.87)

10,434.88

Less: 54 AP Outstanding Checks 221,911.59

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 1,947,790.50

Unreconciled Difference: 0.00

REVIEWED BY:



DATE:

4/24/25

101-000.0	2.03E+09	2/14/2025	PR	0	-17.18	Reley Baker (50834)	Checks	\$	5.99	\$	171.19	Deposits	\$	4,236.70
101-000.0	2.03E+09	2/14/2025	PR	0	-318	Indiana State Central Collection Unit - #50836								
101-000.0	2.03E+09	2/28/2025	PR	0	-26.84	Jodean Mann (50838)		\$	72.00	\$	418.35		\$	552.27
101-000.0	2.03E+09	2/28/2025	PR	0	-390.85	Francis Morley (50839)		\$	366.46	\$	296.62		\$	2,331.29
101-000.0	2.03E+09	2/28/2025	PR	0	-89.5	David Sourlock (50840)		\$	47.85	\$	886.16	Comcast	\$	22,781.33
101-000.0	2.03E+09	3/14/2025	PR	0	-179.02	Roy Mark Sr (50841)		\$	84.24	\$	70.84	Loves	\$	11.17
101-000.0	2.03E+09	3/14/2025	PR	0	-26.85	Jodean Mann (50842)		\$	150.00	\$	1,349.77	MERS	\$	1,050.37
101-000.0	2.03E+09	3/14/2025	PR	0	-555.34	Francis Morley (50843)		\$	250.00	\$	19,648.58	MERS	\$	2,677.92
101-000.0	2.03E+09	3/14/2025	PR	0	-125.32	David Sourlock (50844)		\$	404.24	\$	598.50	Aflac	\$	950.64
101-000.0	2.03E+09	3/14/2025	PR	0	-62.33	Jan Droubek (50845)		\$	619.22	\$	286.32	Eye Med	\$	105.73
101-000.0	2.03E+09	3/28/2025	PR	0	-143.22	David Sourlock (50850)		\$	749.05	\$	29,941.07	BCBS	\$	1,349.68
101-000.0	2.03E+09	3/14/2025	PR	0	-261.9	Payroll Processing Fee		\$	923.80	\$	17,800.00	I&M	\$	2,979.27
592-000.0	2.03E+09	3/14/2025	PR	0	-57303.59	Direct Deposits		\$	4,298.90	\$	1,614.93	Delta	\$	5,936.82
101-000.0	2.03E+09	3/14/2025	PR	0	-1109.9	Direct Deposits		\$	56.44	\$	267.80		\$	25,535.75
101-000.0	2.03E+09	3/14/2025	PR	0	-14425.34	Taxes Offset (FITW:MED:IN-LAP1:IN-ST11:MISS:MED-R:SS-R)		\$	397.90	\$	292.86		\$	6,144.85
202-000.0	2.03E+09	3/14/2025	PR	0	-1988.11	Taxes Offset (FITW:MED:IN-LAP1:IN:MISS:MED-R:SS-R)		\$	3,167.10	\$	922.62		\$	58.30
203-000.0	2.03E+09	3/14/2025	PR	0	-1748.45	Taxes Offset (FITW:MED:IN-LAP1:IN:MISS:MED-R:SS-R)		\$	31.00	\$	1,262.49		\$	7,133.56
592-000.0	2.03E+09	3/14/2025	PR	0	-4361.03	Taxes Offset (FITW:MED:MISS:MED-R:SS-R)		\$	561.25	\$	109.99		\$	2,599.78
101-000.0	2.03E+09	3/14/2025	PR	0	-318	Indiana State Central Collection Unit		\$	2,246.54	\$	2,855.76	Honor	\$	3,352.15
101-000.0	2.03E+09	3/14/2025	PR	0	-45.06	Michigan State Disbursement Unit		\$	5,161.98	\$	185.00		\$	2,257.90
101-000.0	2.03E+09	3/28/2025	PR	0	-400.15	TX Child Support SDU		\$	14.00	\$	57.00		\$	2,386.03
101-000.0	2.03E+09	3/28/2025	PR	0	-342.5	Payroll Processing Fee		\$	110.00	\$	81.00		\$	960.75
592-000.0	2.03E+09	3/28/2025	PR	0	-51667.92	Direct Deposits		\$	123.12	\$	323.00	Rose	\$	5,940.67
101-000.0	2.03E+09	3/28/2025	PR	0	-957.64	Direct Deposits		\$	201.85	\$	11,754.81	Butzel	\$	2,731.14
101-000.0	2.03E+09	3/28/2025	PR	0	-13775.71	Taxes Offset (FITW:IN:IN-LAP1:IN-ST11:MED:MISS:MED-R:SS-R)		\$	2,257.20	\$	133.59	AT&T	\$	2,963.49
202-000.0	2.03E+09	3/28/2025	PR	0	-1887.64	Taxes Offset (FITW:IN:IN-LAP1:MED:MISS:MED-R:SS-R)		\$	112.75	\$	702.26		\$	4,973.55
203-000.0	2.03E+09	3/28/2025	PR	0	-1648.76	Taxes Offset (FITW:IN:IN-LAP1:MED:MISS:MED-R:SS-R)		\$	24.00	\$	621.45		\$	1,465.50
592-000.0	2.03E+09	3/28/2025	PR	0	-3352.08	Taxes Offset (FITW:MED:MISS:MED-R:SS-R)		\$	16.00	\$	135.80		\$	1,256.68
101-000.0	2.03E+09	3/28/2025	PR	0	-318	Indiana State Central Collection Unit		\$	169.25	\$	434.30		\$	2,472.99
101-000.0	2.03E+09	3/28/2025	PR	0	-65.06	Michigan State Disbursement Unit		\$	371.00	\$	331.25		\$	4,927.69
101-000.0	2.03E+09	3/28/2025	PR	0	-400.15	TX Child Support SDU		\$	456.62	\$	2,225.06	Comcast	\$	3,755.21
					-158229.44			\$	42.36	\$	90.68		\$	1,336.69
					41979.69			\$	1,500.00	\$	232.37		\$	6,606.16
					14067.71			\$	93.60	\$	323.05	Cintas	\$	100.00
					695.52			\$	119.25	\$	115.66		\$	1,585.00
					233.41			\$	168.00	\$	430.70		\$	9,184.72
ACT 51					6073.51			\$	220.00	\$	115.66		\$	4,852.87
					-95159.6			\$	25.04	\$	147.54		\$	18,258.18
UB ACH					44787.13			\$	67.12	\$	172.33		\$	3,341.95
					-50372.47			\$	73.95	\$	115.66		\$	349.74
Rollback					-300			\$	171.60	\$	1,097.55	LRS	\$	2,995.35
					-50672.47			\$	175.40	\$	119,875.00	Debt Payment	\$	715.70
Wire Fees					-20			\$	196.00	\$	2,509.40	INM	\$	2,227.82
					-20			\$	220.00	\$	273,750.00	W/S Debt Payment	\$	900.00
					-65.93			\$	220.00	\$	3,511.41		\$	1,482.43
					-18.95			\$	248.75	\$	3.50		\$	3,294.00
MW Fees					-25			\$	304.68	\$	3,514.91	Semco	\$	3,161.61
					-69.3			\$	380.00	\$	192,046.88	UMB	\$	1,597.37
					-386.18			\$	458.20	\$	24.48		\$	411.40
Rollbacks					-177.14			\$	465.98	\$	29.28		\$	15,203.20
					-51454.97			\$	606.68	\$	29.28		\$	980.90
PNP Fees					-100			\$	775.00	\$	30.12		\$	1,940.11
					-51554.97			\$	795.00	\$	33.78		\$	2,773.76
SOM					893.28			\$	1,069.30	\$	34.02		\$	2,457.47
TMF #6					5854.95			\$	1,368.58	\$	34.83		\$	1,271.87
					-44806.74			\$	6,795.00	\$	57.12		\$	471.50
Honor Int.					529.65			\$	8,760.00	\$	81.34		\$	722.92
Huntington Int.					36.44			\$	336.66	\$	101.81		\$	5,990.94
Huntington Fees					-147.25			\$	271.90	\$	119.82		\$	970.25
					-1993.79			\$	120.03	\$	150.81		\$	468.77
Cash to Inv.					-269314.59			\$	234.13	\$	333.17		\$	1,626.84
Closed Huntington					-110.86			\$	761.40	\$	369.13		\$	1,481.92
Transfer to tax					-316127.84			\$	1,611.00	\$	565.91		\$	512.34
								\$	1,809.70	\$	570.14		\$	5,015.68
								\$	2,196.80	\$	2,544.30		\$	1,869.07
								\$	3,642.87	\$	2,968.68		\$	595.94
								\$	20.80	\$	6,331.17		\$	7,907.55
								\$	74.90	\$	4,674.19		\$	675.31
February			March					\$	190.00	\$	19,083.38	INM	\$	1,268.29
	\$		\$					\$	261.66	\$	418.35		\$	456.91
454855.69			412842.39					\$	305.00	\$	171.19		\$	3,268.20
1240659.26			664273.29					\$	500.00	\$	296.62		\$	1,524.53
944118.51			946388.18					\$	550.56	\$	886.16	Comcast	\$	4,730.10
2156.43			2156.89					\$	12,578.75	\$	26,645.07	BCBS	\$	2,616.26
88126.24			120179.6					\$	220.00	\$	598.50	AFLAC	\$	748.90
255			255					\$	1,531.25	\$	2,434.25	P&N	\$	1,185.62
2141.04			0.26					\$	958.00	\$	732,252.54		\$	1,113.71
269314.59			33.21					\$	1,186.40				\$	5,192.67
13960.34			13963.3					\$	58.01				\$	11,753.09
110.86			0.01					\$	165.00				\$	2,746.20
3015702.96			2160097.13	2160069.37				\$	2,257.20				\$	37.18
								\$	7,875.00				\$	1,827.35
								\$	356.75				\$	10,000.01
								\$	477.00	\$	829,425.28		\$	289,685.53
								\$	495.00				\$	289,368.66
MT from bank correction								\$	3,167.10				\$	316.87
last month								\$	4,190.63				\$	316.87
								\$	97,172.74				\$	316.87
													\$	316.87
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													\$	316.87
													\$	316.87
													\$	316.87
													\$	31

-\$316.87
ACH/PNP BILLPAYMENT
Activity Occurred on 4/1/2025

Secondary Description	032725SD
Posted On	4/1/2025
Resulting Balance	\$513,336.13
Type	ACH

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Dept 000.000						
101-000.000-402.000	REAL PROPERTY TAXES	1,969,000.00	1,813,544.32	0.00	155,455.68	92.10
101-000.000-412.000	DELQ PERS PROPERTY TAX	500.00	435.93	0.00	64.07	87.19
101-000.000-432.000	PILOT PAYMENTS	10,000.00	11,441.63	0.00	(1,441.63)	114.42
101-000.000-437.000	INDUSTRIAL FACILITY TAX	2,500.00	0.00	0.00	2,500.00	0.00
101-000.000-439.000	MEDICAL/ADULT MARIJUANA STATE REV.	300,000.00	350,265.24	0.00	(50,265.24)	116.76
101-000.000-442.000	FARMERS' MARKET REVENUE	1,000.00	565.00	0.00	435.00	56.50
101-000.000-445.000	PENALTY & INTEREST - TAXES	10,000.00	36,843.04	0.00	(26,843.04)	368.43
101-000.000-447.000	ADMINISTRATION FEE-TAXES	55,000.00	48,474.96	0.00	6,525.04	88.14
101-000.000-477.000	FRANCHISE FEE-CABLE	40,000.00	25,161.78	0.00	14,838.22	62.90
101-000.000-492.000	BUILDING PERMITS	20,000.00	13,433.75	526.00	6,566.25	67.17
101-000.000-492.001	MISCELLANEOUS LICENSE PERMITS	15,000.00	2,546.65	15.00	12,453.35	16.98
101-000.000-492.002	MEDICAL/ADULT MARIHUANA PERMITS	80,000.00	76,500.00	0.00	3,500.00	95.63
101-000.000-492.003	BANNER PERMITS	1,000.00	710.00	0.00	290.00	71.00
101-000.000-532.000	EMERGENCY RESPONSE FEE	20,000.00	20,000.00	0.00	0.00	100.00
101-000.000-540.000	STATE POLICE/MCOLES CPE	9,000.00	9,000.00	0.00	0.00	100.00
101-000.000-566.001	GRANTS & SPECIAL PROJECTS	55,000.00	55,000.01	5,000.00	(0.01)	100.00
101-000.000-566.003	GRANTS - VICTORY DEMO	17,975.00	17,975.00	0.00	0.00	100.00
101-000.000-568.000	STATE SHARED LIQUOR LICENSE	3,000.00	1,271.60	0.00	1,728.40	42.39
101-000.000-573.000	LOCAL STABILIZATION STATE REV	75,000.00	44,067.29	0.00	30,932.71	58.76
101-000.000-574.000	STATE REV SHARING CVTRS/SALES TAX	720,000.00	476,681.45	6.45	243,318.55	66.21
101-000.000-574.001	CVTRS-PS	5,000.00	744.00	0.00	4,256.00	14.88
101-000.000-596.000	LEHMANS ORCHARD ANNUAL PAYMENT	8,667.00	8,666.67	0.00	0.33	100.00
101-000.000-602.000	SCHOOL RESOURCE OFFICER	40,000.00	206.21	0.00	39,793.79	0.52
101-000.000-633.000	FOUNDATIONS - CEMETERY	7,000.00	4,410.20	0.00	2,589.80	63.00
101-000.000-634.000	GRAVE OPENINGS	32,000.00	28,935.30	875.00	3,064.70	90.42
101-000.000-635.000	CEMETERY TENT SERVICE	2,000.00	1,850.00	0.00	150.00	92.50
101-000.000-636.000	COLUMBARIUM & PLAQUE	1,500.00	450.00	0.00	1,050.00	30.00
101-000.000-640.000	VAULT SETTING FEES	4,000.00	2,900.00	100.00	1,100.00	72.50
101-000.000-641.000	WEEDS/SNOW	14,000.00	10,122.13	0.00	3,877.87	72.30
101-000.000-643.000	SALES - CEMETERY LOTS	20,000.00	12,975.00	0.00	7,025.00	64.88
101-000.000-644.000	COPIES	300.00	61.00	0.00	239.00	20.33
101-000.000-645.000	SALES - SURPLUS PROPERTY	100.00	100.00	0.00	0.00	100.00
101-000.000-652.000	PARKING VIOLATIONS	5,000.00	1,131.00	25.00	3,869.00	22.62
101-000.000-656.000	BUCHANAN REDBUD CITY CENTER	10,000.00	8,575.00	500.00	1,425.00	85.75
101-000.000-657.000	ORDINANCE VIOLATIONS	500.00	160.75	0.00	339.25	32.15
101-000.000-664.000	MML DIVIDENDS	16,000.00	15,616.00	7,207.00	384.00	97.60
101-000.000-665.000	INTEREST EARNED - INVESTMENTS	50,000.00	47,290.35	0.00	2,709.65	94.58
101-000.000-675.000	MISC REVENUE/DONATION	25,000.00	7,579.23	1.00	17,420.77	30.32
101-000.000-676.007	WORKERS COMP INSURANCE	18,000.00	18,179.96	0.00	(179.96)	101.00
101-000.000-677.000	POLICE REPORTS	500.00	187.50	0.00	312.50	37.50
101-000.000-678.000	SCHOOL GUARDS	14,000.00	9,347.39	1,520.02	4,652.61	66.77
101-000.000-683.000	FOIA FEES	100.00	45.88	0.00	54.12	45.88
101-000.000-689.000	CASH OVER/SHORT	0.00	(0.01)	0.00	0.01	100.00
101-000.000-698.101	INSURANCE RECOVERIES	1,000.00	834.28	0.00	165.72	83.43
101-000.000-699.214	TRANSFER IN - FROM STREET R&M	115,000.00	115,000.00	0.00	0.00	100.00
101-000.000-995.214	TRANSFERS OUT - TO STREET R&M FUND	462,000.00	461,643.76	0.00	356.24	99.92
101-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	250,000.00	250,000.00	0.00	0.00	100.00
Net - Dept 000.000		3,081,642.00	2,587,641.73	15,775.47	494,000.27	
Dept 101.000 - CITY COMMISSION						
101-101.000-705.000	SALARIES-PART TIME	10,000.00	5,755.96	0.00	4,244.04	57.56
101-101.000-715.000	FRINGE BENEFITS	1,500.00	752.88	0.00	747.12	50.19
101-101.000-804.000	SMCAS SERVICES	80,000.00	0.00	0.00	80,000.00	0.00
101-101.000-805.000	MARKETING PLAN	1,000.00	31.96	0.00	968.04	

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
101-101.000-818.000	CONTRACTUAL	5,000.00	1,000.00	0.00	4,000.00	20.00
101-101.000-826.000	LEGAL FEES	50,000.00	28,286.28	0.00	21,713.72	56.57
101-101.000-831.000	MEMBERSHIP AND DUES	7,000.00	4,658.00	0.00	2,342.00	66.54
101-101.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	0.00	0.00	2,000.00	0.00
101-101.000-885.000	PUBLIC RELATIONS	25,000.00	20,065.00	8,565.00	4,935.00	80.26
101-101.000-962.000	MISCELLANEOUS	1,000.00	61.97	0.00	938.03	6.20
101-101.000-967.002	GRANTS & SPECIAL PROJECTS	10,000.00	5,000.00	0.00	5,000.00	50.00
101-101.000-975.000	PROPERTY ACQUISITION	5,000.00	0.00	0.00	5,000.00	0.00
Net - Dept 101.000 - CITY COMMISSION		(197,500.00)	(65,612.05)	(8,565.00)	(131,887.95)	
Dept 172.000 - CITY MANAGER						
101-172.000-702.000	SALARIES-FULL TIME	125,000.00	68,382.90	0.00	56,617.10	54.71
101-172.000-715.000	FRINGE BENEFITS	60,000.00	19,546.51	441.35	40,453.49	32.58
101-172.000-718.000	RECRUITMENT & RELOCATION	7,000.00	249.00	0.00	6,751.00	3.56
101-172.000-728.000	OFFICE SUPPLIES	2,000.00	124.95	0.00	1,875.05	6.25
101-172.000-730.000	POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-172.000-756.000	MISCELLANEOUS SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-172.000-818.000	CONTRACTUAL	20,000.00	2,801.00	0.00	17,199.00	14.01
101-172.000-826.000	LEGAL FEES	20,000.00	13,755.97	0.00	6,244.03	68.78
101-172.000-831.000	MEMBERSHIP AND DUES	2,000.00	1,072.00	0.00	928.00	53.60
101-172.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	0.00	0.00	3,500.00	0.00
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	12,000.00	3,000.00	0.00	9,000.00	25.00
101-172.000-962.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Net - Dept 172.000 - CITY MANAGER		(253,500.00)	(108,932.33)	(441.35)	(144,567.67)	
Dept 215.000 - CITY CLERK						
101-215.000-702.000	SALARIES-FULL TIME	80,000.00	50,569.58	0.00	29,430.42	63.21
101-215.000-703.000	SALARIES-OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-715.000	FRINGE BENEFITS	33,000.00	22,251.70	735.59	10,748.30	67.43
101-215.000-728.000	OFFICE SUPPLIES	1,500.00	310.60	0.00	1,189.40	20.71
101-215.000-818.000	CONTRACTUAL	14,000.00	13,018.95	551.87	981.05	92.99
101-215.000-826.000	LEGAL FEES	5,000.00	1,325.00	0.00	3,675.00	26.50
101-215.000-831.000	MEMBERSHIP AND DUES	1,000.00	100.00	0.00	900.00	10.00
101-215.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	600.00	0.00	1,400.00	30.00
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	1,500.00	722.07	0.00	777.93	48.14
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	4,000.00	2,045.71	0.00	1,954.29	51.14
101-215.000-962.000	MISCELLANEOUS	200.00	6.00	0.00	194.00	3.00
Net - Dept 215.000 - CITY CLERK		(143,200.00)	(90,949.61)	(1,287.46)	(52,250.39)	
Dept 253.000 - TREASURER						
101-253.000-702.000	SALARIES-FULL TIME	72,000.00	54,534.08	0.00	17,465.92	75.74
101-253.000-703.000	SALARIES-OVERTIME	2,000.00	967.60	0.00	1,032.40	48.38
101-253.000-715.000	FRINGE BENEFITS	25,000.00	16,897.85	480.58	8,102.15	67.59
101-253.000-728.000	OFFICE SUPPLIES	4,000.00	2,173.26	0.00	1,826.74	54.33
101-253.000-730.000	POSTAGE	5,000.00	2,052.55	0.00	2,947.45	41.05
101-253.000-730.001	SPECIAL ASSESSMENT POSTAGE	4,500.00	4,496.36	0.00	3.64	99.92
101-253.000-744.101	PAYROLL PROCESSING	5,000.00	1,716.32	0.00	3,283.68	34.33
101-253.000-807.000	AUDIT	25,000.00	15,527.12	0.00	9,472.88	62.11
101-253.000-818.000	CONTRACTUAL	18,000.00	13,987.04	0.00	4,012.96	77.71
101-253.000-831.000	MEMBERSHIP AND DUES	300.00	492.00	10.00	(192.00)	164.00
101-253.000-864.000	CONFERENCES AND WORKSHOP	800.00	0.00	0.00	800.00	

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
101-253.000-873.000	TRAVEL & CAR ALLOWANCE	300.00	0.00	0.00	300.00	0.00
101-253.000-970.047	TAX CHARGEBACKS	0.00	18.35	0.00	(18.35)	100.00
Net - Dept 253.000 - TREASURER		(161,900.00)	(112,862.53)	(490.58)	(49,037.47)	
Dept 257.000 - ASSESSOR						
101-257.000-705.000	SALARIES-PART TIME	28,000.00	19,273.60	0.00	8,726.40	68.83
101-257.000-715.000	FRINGE BENEFITS	2,500.00	1,840.00	0.00	660.00	73.60
101-257.000-728.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-257.000-818.000	CONTRACTUAL	5,000.00	3,676.45	0.00	1,323.55	73.53
Net - Dept 257.000 - ASSESSOR		(36,500.00)	(24,790.05)	0.00	(11,709.95)	
Dept 262.000 - ELECTIONS						
101-262.000-702.000	SALARIES-FULL TIME	30,000.00	11,183.90	0.00	18,816.10	37.28
101-262.000-705.002	ELECTION WORKERS	20,000.00	10,421.50	0.00	9,578.50	52.11
101-262.000-715.000	FRINGE BENEFITS	12,000.00	7,569.25	245.20	4,430.75	63.08
101-262.000-728.000	OFFICE SUPPLIES	3,000.00	1,442.60	496.67	1,557.40	48.09
101-262.000-818.000	CONTRACTUAL	6,000.00	5,227.68	0.00	772.32	87.13
101-262.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-262.000-933.000	MAINTENANCE - EQUIPMENT	1,200.00	0.00	0.00	1,200.00	0.00
101-262.000-962.000	MISCELLANEOUS	2,000.00	784.25	0.00	1,215.75	39.21
101-262.000-995.001	TRANSFER-EQUIPMENT RESERVE	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 262.000 - ELECTIONS		(76,200.00)	(36,629.18)	(741.87)	(39,570.82)	
Dept 265.000 - BUILDING AND GROUNDS						
101-265.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	2,917.49	0.00	6,082.51	32.42
101-265.000-756.001	CITY CENTER SUPPLIES	2,000.00	786.47	0.00	1,213.53	39.32
101-265.000-818.000	CONTRACTUAL	90,000.00	51,514.40	1,848.13	38,485.60	57.24
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	10,000.00	6,829.46	702.26	3,170.54	68.29
101-265.000-921.000	UTILITIES	37,000.00	50,140.54	319.87	(13,140.54)	135.51
101-265.000-922.000	ALARM MONITORING	1,000.00	658.39	0.00	341.61	65.84
101-265.000-923.000	CITY CENTER UTILITIES	12,000.00	6,850.23	446.91	5,149.77	57.09
101-265.000-931.000	MAINTENANCE - BUILDINGS	15,000.00	4,469.52	0.00	10,530.48	29.80
101-265.000-934.000	MAINT. - OFFICE EQUIPMENT	5,000.00	2,716.97	0.00	2,283.03	54.34
101-265.000-962.000	MISCELLANEOUS	4,000.00	209.00	0.00	3,791.00	5.23
101-265.000-963.000	FIRE & LIABILITY INSURANCE	40,500.00	40,493.00	0.00	7.00	99.98
101-265.000-970.057	OFFICE EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-265.000-974.000	ZONING EXPENDITURES	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 265.000 - BUILDING AND GROUNDS		(231,000.00)	(167,585.47)	(3,317.17)	(63,414.53)	
Dept 267.000 - ADMIN. & RECORD KEEPING						
101-267.000-956.000	BANK FEES AND CHARGES	4,000.00	2,828.72	0.00	1,171.28	70.72
Net - Dept 267.000 - ADMIN. & RECORD KEEPING		(4,000.00)	(2,828.72)	0.00	(1,171.28)	
Dept 268.000 - RENTAL PROPERTY						
101-268.000-921.000	UTILITIES	8,000.00	2,347.63	0.00	5,652.37	29.35
101-268.000-931.000	MAINTENANCE - BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
101-268.000-962.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Net - Dept 268.000 - RENTAL PROPERTY		(11,000.00)	(2,347.63)	0.00	(8,652.37)	
Dept 273.000 - BUILDING AUTHORITY						
101-273.000-995.369 TRANSFERS OUT - TO BLDG AUTH DEBT FUND		149,550.00	149,546.88	0.00	3.12	100.00
Net - Dept 273.000 - BUILDING AUTHORITY		(149,550.00)	(149,546.88)	0.00	(3.12)	
Dept 301.000 - POLICE						
101-301.000-150.000 BOOKS & MAGAZINES		300.00	0.00	0.00	300.00	0.00
101-301.000-702.000 SALARIES-FULL TIME		700,000.00	419,910.92	0.00	280,089.08	59.99
101-301.000-702.001 SALARIES-CODE ENFORCEMENT		58,000.00	41,459.31	0.00	16,540.69	71.48
101-301.000-703.000 SALARIES-OVERTIME		50,000.00	37,322.29	0.00	12,677.71	74.64
101-301.000-715.000 FRINGE BENEFITS		297,000.00	179,736.64	2,942.30	117,263.36	60.52
101-301.000-728.000 OFFICE SUPPLIES		3,000.00	830.70	0.00	2,169.30	27.69
101-301.000-729.000 TARGET RANGE & SUPPLIES		6,000.00	6,286.07	0.00	(286.07)	104.77
101-301.000-751.000 GAS AND OIL		22,000.00	9,930.02	0.00	12,069.98	45.14
101-301.000-756.000 MISCELLANEOUS SUPPLIES		4,000.00	2,301.87	0.00	1,698.13	57.55
101-301.000-768.000 UNIFORMS		7,500.00	6,783.01	136.00	716.99	90.44
101-301.000-768.001 UNIFORMS-PART TIME		0.00	216.00	0.00	(216.00)	100.00
101-301.000-769.000 UNIFORM CLEANING		800.00	180.00	0.00	620.00	22.50
101-301.000-810.000 INSURANCE CLAIM REPAIRS		500.00	390.00	0.00	110.00	78.00
101-301.000-818.000 CONTRACTUAL		15,000.00	14,979.70	360.00	20.30	99.86
101-301.000-818.002 RESERVE TRAINING		2,000.00	2,574.00	0.00	(574.00)	128.70
101-301.000-818.003 BACKGROUND CHECKS		0.00	140.00	0.00	(140.00)	100.00
101-301.000-826.000 LEGAL FEES		7,000.00	2,780.20	0.00	4,219.80	39.72
101-301.000-831.000 MEMBERSHIP AND DUES		325.00	1,180.00	0.00	(855.00)	363.08
101-301.000-851.000 RADIO MAINTENANCE		8,000.00	2,404.88	0.00	5,595.12	30.06
101-301.000-853.000 TELEPHONE, INTERNET, CABLE		14,000.00	10,874.80	621.45	3,125.20	77.68
101-301.000-864.000 CONFERENCES AND WORKSHOP		1,500.00	1,187.65	0.00	312.35	79.18
101-301.000-873.000 TRAVEL & CAR ALLOWANCE		1,000.00	453.03	78.05	546.97	45.30
101-301.000-886.000 COMMUNITY POLICING		2,000.00	1,835.68	0.00	164.32	91.78
101-301.000-921.000 UTILITIES		16,000.00	9,272.49	0.00	6,727.51	57.95
101-301.000-931.000 MAINTENANCE - BUILDINGS		4,000.00	943.97	0.00	3,056.03	23.60
101-301.000-933.000 MAINTENANCE - EQUIPMENT		1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-934.000 MAINT. - OFFICE EQUIPMENT		2,000.00	684.57	0.00	1,315.43	34.23
101-301.000-939.000 MAINTENANCE - VEHICLE		16,000.00	7,785.37	1,055.63	8,214.63	48.66
101-301.000-960.000 EDUCATION AND TRAINING		2,500.00	1,336.42	0.00	1,163.58	53.46
101-301.000-960.100 MCOLES TRAINING		9,000.00	0.00	0.00	9,000.00	0.00
101-301.000-961.000 MEDICAL EXAMS		1,200.00	850.24	0.00	349.76	70.85
101-301.000-962.000 MISCELLANEOUS		3,000.00	2,397.23	0.00	602.77	79.91
101-301.000-963.000 FIRE & LIABILITY INSURANCE		20,000.00	19,033.71	0.00	966.29	95.17
101-301.000-967.013 DARE PROGRAM		1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-970.050 RESERVE EQUIPMENT		1,000.00	50.00	0.00	950.00	5.00
Net - Dept 301.000 - POLICE		(1,277,125.00)	(786,110.77)	(5,193.43)	(491,014.23)	
Dept 315.000 - CROSSING GUARDS						
101-315.000-702.000 SALARIES-FULL TIME		31,000.00	17,242.24	0.00	13,757.76	55.62
101-315.000-715.000 FRINGE BENEFITS		4,000.00	2,323.08	0.00	1,676.92	58.08
101-315.000-756.000 MISCELLANEOUS SUPPLIES		500.00	0.00	0.00	500.00	0.00
Net - Dept 315.000 - CROSSING GUARDS		(35,500.00)	(19,565.32)	0.00	(15,934.68)	

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Dept 336.000 - FIRE DEPARTMENT						
101-336.000-150.000	BOOKS & MAGAZINES	200.00	0.00	0.00	200.00	0.00
101-336.000-704.001	SALARIES-VOLUNTEER FIREMAN	60,000.00	20,587.22	0.00	39,412.78	34.31
101-336.000-715.000	FRINGE BENEFITS	6,500.00	3,113.75	0.00	3,386.25	47.90
101-336.000-728.000	OFFICE SUPPLIES	750.00	79.45	0.00	670.55	10.59
101-336.000-751.000	GAS AND OIL	1,200.00	743.76	0.00	456.24	61.98
101-336.000-756.000	MISCELLANEOUS SUPPLIES	2,500.00	1,372.84	0.00	1,127.16	54.91
101-336.000-768.000	UNIFORMS	2,000.00	79.00	0.00	1,921.00	3.95
101-336.000-818.000	CONTRACTUAL	2,500.00	903.73	0.00	1,596.27	36.15
101-336.000-831.000	MEMBERSHIP AND DUES	1,500.00	860.00	0.00	640.00	57.33
101-336.000-851.000	RADIO MAINTENANCE	2,000.00	923.41	0.00	1,076.59	46.17
101-336.000-851.001	EQUIPMENT TESTING	8,000.00	7,102.83	378.94	897.17	88.79
101-336.000-853.000	TELEPHONE, INTERNET, CABLE	5,500.00	4,139.23	434.04	1,360.77	75.26
101-336.000-864.000	CONFERENCES AND WORKSHOP	1,000.00	991.06	0.00	8.94	99.11
101-336.000-921.000	UTILITIES	12,000.00	8,767.86	0.00	3,232.14	73.07
101-336.000-931.000	MAINTENANCE - BUILDINGS	1,500.00	1,211.67	1,079.92	288.33	80.78
101-336.000-933.000	MAINTENANCE - EQUIPMENT	1,000.00	63.96	0.00	936.04	6.40
101-336.000-934.000	MAINT. - OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	0.00
101-336.000-939.000	MAINTENANCE - VEHICLE	9,000.00	4,054.42	0.00	4,945.58	45.05
101-336.000-960.000	EDUCATION AND TRAINING	2,000.00	1,713.37	915.99	286.63	85.67
101-336.000-961.000	MEDICAL EXAMS	2,000.00	626.36	0.00	1,373.64	31.32
101-336.000-962.000	MISCELLANEOUS	1,000.00	250.68	0.00	749.32	25.07
101-336.000-963.000	FIRE AND LIABILITY INSURANCE	3,500.00	3,266.69	0.00	233.31	93.33
Net - Dept 336.000 - FIRE DEPARTMENT		(126,150.00)	(60,851.29)	(2,808.89)	(65,298.71)	
Dept 371.001 - BUILDING INSPECTOR						
101-371.001-150.000	BOOKS & MAGAZINES	500.00	350.00	0.00	150.00	70.00
101-371.001-705.000	SALARIES-PART TIME	52,000.00	31,810.80	0.00	20,189.20	61.17
101-371.001-715.000	FRINGE BENEFITS	4,200.00	2,974.13	0.00	1,225.87	70.81
101-371.001-728.000	OFFICE SUPPLIES	1,000.00	317.91	0.00	682.09	31.79
101-371.001-730.000	POSTAGE	200.00	0.00	0.00	200.00	0.00
101-371.001-818.000	CONTRACTUAL	4,000.00	1,525.00	0.00	2,475.00	38.13
101-371.001-831.000	MEMBERSHIP AND DUES	200.00	45.00	0.00	155.00	22.50
101-371.001-853.000	TELEPHONE, INTERNET, CABLE	1,000.00	500.93	0.00	499.07	50.09
101-371.001-864.000	CONFERENCES AND WORKSHOP	2,500.00	1,266.36	0.00	1,233.64	50.65
101-371.001-934.000	MAINT. - OFFICE EQUIPMENT	200.00	0.00	0.00	200.00	0.00
101-371.001-957.001	CAPITAL OUTLAY	17,000.00	0.00	0.00	17,000.00	0.00
Net - Dept 371.001 - BUILDING INSPECTOR		(82,800.00)	(38,790.13)	0.00	(44,009.87)	
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES-FULL TIME	60,000.00	32,671.86	0.00	27,328.14	54.45
101-441.000-703.000	SALARIES-OVERTIME	9,000.00	2,274.79	0.00	6,725.21	25.28
101-441.000-704.000	SALARIES-TEMPORARY	40,000.00	12,341.45	0.00	27,658.55	30.85
101-441.000-715.000	FRINGE BENEFITS	24,000.00	20,524.65	325.53	3,475.35	85.52
101-441.000-751.000	GAS AND OIL	30,000.00	15,544.68	0.00	14,455.32	51.82
101-441.000-756.000	MISCELLANEOUS SUPPLIES	7,500.00	6,845.55	108.08	654.45	91.27
101-441.000-758.000	EQUIPMENT MAINT SUPPLIES	38,000.00	16,280.97	0.00	21,719.03	42.84
101-441.000-758.001	BLDG & GRNDS MAINT SUPPLIES	3,000.00	1,799.86	0.00	1,200.14	60.00
101-441.000-768.000	UNIFORMS	4,000.00	1,979.76	0.00	2,020.24	49.49
101-441.000-818.000	CONTRACTUAL	27,000.00	21,197.51	232.37	5,802.49	78.51
101-441.000-853.000	TELEPHONE, INTERNET, CABLE	4,000.00	2,964.90	0.00	1,035.10	74.12
101-441.000-864.000	CONFERENCES AND WORKSHOP	3,000.00	0.00	0.00	3,000.00	0.00
101-441.000-921.000	UTILITIES	28,000.00	24,139.90	2,940.10	3,860.10	

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Fund 101 - GENERAL						
101-441.000-922.000	ALARM MONITORING	0.00	3,258.53	3,258.53	(3,258.53)	100.00
101-441.000-926.000	STREET LIGHTING	37,000.00	4,720.14	0.00	32,279.86	12.76
101-441.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	1,477.96	0.00	6,522.04	18.47
101-441.000-932.000	MAINTENANCE - GROUNDS	3,000.00	0.00	0.00	3,000.00	0.00
101-441.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	12,689.28	0.00	7,310.72	63.45
101-441.000-939.000	MAINTENANCE - VEHICLE	15,000.00	2,403.08	0.00	12,596.92	16.02
101-441.000-961.000	MEDICAL EXAMS	2,500.00	0.00	0.00	2,500.00	0.00
101-441.000-962.000	MISCELLANEOUS	2,500.00	215.84	0.00	2,284.16	8.63
101-441.000-963.000	FIRE AND LIABILITY INSURANCE	12,000.00	11,854.40	0.00	145.60	98.79
101-441.000-970.056	STORMWATER PHASE II	8,000.00	5,713.48	0.00	2,286.52	71.42
Net - Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		(385,500.00)	(200,898.59)	(6,864.61)	(184,601.41)	
Dept 567.000 - CEMETERY						
101-567.000-702.000	SALARIES-FULL TIME	40,000.00	15,839.10	0.00	24,160.90	39.60
101-567.000-703.000	SALARIES-OVERTIME	5,000.00	470.31	0.00	4,529.69	9.41
101-567.000-704.000	SALARIES-TEMPORARY	15,000.00	9,574.00	0.00	5,426.00	63.83
101-567.000-715.000	FRINGE BENEFITS	18,000.00	11,095.07	490.39	6,904.93	61.64
101-567.000-751.000	GAS AND OIL	15,000.00	7,678.52	0.00	7,321.48	51.19
101-567.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	6,796.70	0.00	2,203.30	75.52
101-567.000-758.000	EQUIPMENT MAINT SUPPLIES	0.00	592.59	376.60	(592.59)	100.00
101-567.000-768.000	UNIFORMS	1,000.00	630.00	0.00	370.00	63.00
101-567.000-818.000	CONTRACTUAL	10,000.00	5,701.88	0.00	4,298.12	57.02
101-567.000-831.000	MEMBERSHIP AND DUES	300.00	45.00	0.00	255.00	15.00
101-567.000-853.000	TELEPHONE, INTERNET, CABLE	3,000.00	2,031.80	0.00	968.20	67.73
101-567.000-921.000	UTILITIES	15,000.00	8,127.33	115.66	6,872.67	54.18
101-567.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	1,076.55	0.00	6,923.45	13.46
101-567.000-932.000	MAINTENANCE - GROUNDS	7,000.00	198.00	0.00	6,802.00	2.83
101-567.000-933.000	MAINTENANCE - EQUIPMENT	11,500.00	8,354.42	0.00	3,145.58	72.65
101-567.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-567.000-939.000	MAINTENANCE - VEHICLE	3,000.00	0.00	0.00	3,000.00	0.00
101-567.000-961.000	MEDICAL EXAMS	1,000.00	272.00	0.00	728.00	27.20
101-567.000-962.000	MISCELLANEOUS	1,500.00	25.00	0.00	1,475.00	1.67
101-567.000-963.000	FIRE & LIABILITY INSURANCE	3,000.00	2,684.52	0.00	315.48	89.48
101-567.000-995.001	TRANSFER-EQUIPMENT RESERVE	5,500.00	0.00	0.00	5,500.00	0.00
Net - Dept 567.000 - CEMETERY		(172,800.00)	(81,192.79)	(982.65)	(91,607.21)	
Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT						
101-700.000-735.000	ECONOMIC DEVELOPMENT	75,000.00	31,902.56	109.70	43,097.44	42.54
101-700.000-805.000	MARKETING PLAN	3,000.00	944.76	0.00	2,055.24	31.49
101-700.000-826.000	LEGAL FEES	15,000.00	17,355.01	0.00	(2,355.01)	115.70
101-700.000-885.000	PUBLIC RELATIONS	5,000.00	10.71	0.00	4,989.29	0.21
101-700.000-967.002	GRANTS & SPECIAL PROJECTS	90,000.00	61,830.29	0.00	28,169.71	68.70
101-700.000-967.003	VICTORY ST. DEMOLITION	18,000.00	17,800.00	0.00	200.00	98.89
Net - Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT		(206,000.00)	(129,843.33)	(109.70)	(76,156.67)	
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING						
101-701.000-887.000	STREETSCAPE PROJECT	0.00	385.37	0.00	(385.37)	100.00
Net - Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	(385.37)	0.00	385.37	

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Fund 101 - GENERAL						
Dept 753.000 - PEAR'S MILL						
101-753.000-756.014	MISCELLANEOUS	5,000.00	360.00	0.00	4,640.00	7.20
101-753.000-853.000	TELEPHONE, INTERNET, CABLE	2,000.00	1,657.56	0.00	342.44	82.88
101-753.000-921.000	UTILITIES	1,500.00	1,590.64	0.00	(90.64)	106.04
101-753.000-922.000	ALARM MONITORING	1,200.00	838.00	0.00	362.00	69.83
101-753.000-935.000	BUILDING & GROUNDS MAINT.	500.00	0.00	0.00	500.00	0.00
101-753.000-963.000	FIRE & LIABILITY INSURANCE	750.00	743.00	0.00	7.00	99.07
Net - Dept 753.000 - PEAR'S MILL		(10,950.00)	(5,189.20)	0.00	(5,760.80)	
Dept 754.000 - FARMERS' MARKET						
101-754.000-756.014	MISCELLANEOUS	3,000.00	995.99	0.00	2,004.01	33.20
101-754.000-803.000	MARKET MASTER FEES	5,000.00	3,200.00	0.00	1,800.00	64.00
101-754.000-857.000	WEBSITE	200.00	151.16	0.00	48.84	75.58
101-754.000-921.000	UTILITIES	500.00	0.00	0.00	500.00	0.00
101-754.000-932.000	MAINTENANCE - GROUNDS	1,000.00	0.00	0.00	1,000.00	0.00
101-754.000-963.000	FIRE & LIABILITY INSURANCE	100.00	69.00	0.00	31.00	69.00
Net - Dept 754.000 - FARMERS' MARKET		(9,800.00)	(4,416.15)	0.00	(5,383.85)	
Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD						
101-755.000-756.000	MISCELLANEOUS SUPPLIES	500.00	60.87	0.00	439.13	12.17
101-755.000-756.014	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-755.000-818.000	CONTRACTUAL	20,000.00	5,421.62	974.62	14,578.38	27.11
101-755.000-864.000	CONFERENCES AND WORKSHOP	500.00	0.00	0.00	500.00	0.00
101-755.000-921.000	UTILITIES	2,500.00	1,084.90	0.00	1,415.10	43.40
101-755.000-932.000	MAINTENANCE - GROUNDS	3,000.00	73.00	0.00	2,927.00	2.43
101-755.000-962.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
101-755.000-963.000	FIRE & LIABILITY INSURANCE	675.00	656.00	0.00	19.00	97.19
Net - Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD		(28,675.00)	(7,296.39)	(974.62)	(21,378.61)	
Fund 101 - GENERAL:						
TOTAL REVENUES		3,793,642.00	3,299,285.49	15,775.47	494,356.51	86.97
TOTAL EXPENDITURES		4,311,650.00	2,808,267.54	31,777.33	1,503,382.46	65.13
NET OF REVENUES & EXPENDITURES		(518,008.00)	491,017.95	(16,001.86)	(1,009,025.95)	94.79

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS						
Dept 000.000						
202-000.000-546.000	GAS & WEIGHT TAX	525,000.00	450,262.67	46,790.71	74,737.33	85.76
202-000.000-665.000	INTEREST EARNED - INVESTMENTS	35,000.00	16,811.44	0.00	18,188.56	48.03
202-000.000-670.010	TRANSFER FROM ST.REPAIR & MAIN	500,000.00	0.00	0.00	500,000.00	0.00
202-000.000-971.202	CAPITAL OUTLAY - CULVERT	800,000.00	106,875.00	106,875.00	693,125.00	13.36
202-000.000-972.202	CAPITAL OUTLAY - WALL	400,000.00	0.00	0.00	400,000.00	0.00
Net - Dept 000.000		(140,000.00)	360,199.11	(60,084.29)	(500,199.11)	
Dept 267.000 - ADMIN. & RECORD KEEPING						
202-267.000-702.000	SALARIES-FULL TIME	37,000.00	21,329.49	0.00	15,670.51	57.65
202-267.000-703.000	SALARIES-OVERTIME	400.00	108.29	0.00	291.71	27.07
202-267.000-715.000	FRINGE BENEFITS	15,000.00	5,789.29	176.54	9,210.71	38.60
202-267.000-744.101	PAYROLL PROCESSING	2,500.00	1,430.60	0.00	1,069.40	57.22
Net - Dept 267.000 - ADMIN. & RECORD KEEPING		(54,900.00)	(28,657.67)	(176.54)	(26,242.33)	
Dept 463.000 - ROUTINE STREET MAINTENANCE						
202-463.000-702.000	SALARIES-FULL TIME	70,000.00	43,361.28	0.00	26,638.72	61.94
202-463.000-703.000	SALARIES-OVERTIME	5,000.00	3,508.46	0.00	1,491.54	70.17
202-463.000-715.000	FRINGE BENEFITS	40,000.00	25,987.79	332.83	14,012.21	64.97
202-463.000-756.000	MISCELLANEOUS SUPPLIES	2,500.00	99.44	0.00	2,400.56	3.98
202-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	30,000.00	22,613.19	0.00	7,386.81	75.38
202-463.000-818.000	CONTRACTUAL	14,500.00	11,151.77	0.00	3,348.23	76.91
202-463.000-935.000	BUILDING & GROUNDS MAINT.	20,000.00	3,000.00	0.00	17,000.00	15.00
202-463.000-977.000	SIDEWALK REPLACEMENT	5,000.00	0.00	0.00	5,000.00	0.00
Net - Dept 463.000 - ROUTINE STREET MAINTENANCE		(187,000.00)	(109,721.93)	(332.83)	(77,278.07)	
Dept 468.000 - TREE & SHRUB MAINTENANCE						
202-468.000-702.000	SALARIES-FULL TIME	34,000.00	18,856.42	0.00	15,143.58	55.46
202-468.000-703.000	SALARIES-OVERTIME	2,500.00	1,212.74	0.00	1,287.26	48.51
202-468.000-704.000	SALARIES-TEMPORARY	5,000.00	0.00	0.00	5,000.00	0.00
202-468.000-715.000	FRINGE BENEFITS	13,000.00	8,180.65	241.23	4,819.35	62.93
202-468.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
202-468.000-818.000	CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	0.00
202-468.000-978.000	TREE REMOVAL/REPLACEMENT	10,000.00	1,500.00	0.00	8,500.00	15.00
Net - Dept 468.000 - TREE & SHRUB MAINTENANCE		(70,500.00)	(29,749.81)	(241.23)	(40,750.19)	
Dept 469.000 - DRAINAGE						
202-469.000-702.000	SALARIES-FULL TIME	23,000.00	14,179.62	0.00	8,820.38	61.65
202-469.000-703.000	SALARIES-OVERTIME	2,000.00	1,480.34	0.00	519.66	74.02
202-469.000-715.000	FRINGE BENEFITS	11,500.00	5,305.33	8.76	6,194.67	46.13
202-469.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 469.000 - DRAINAGE		(39,500.00)	(20,965.29)	(8.76)	(18,534.71)	
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE						
202-474.000-702.000	SALARIES-FULL TIME	23,000.00	14,179.62	0.00	8,820.38	61.65
202-474.000-703.000	SALARIES-OVERTIME	2,000.00	1,480.34	0.00	519.66	
202-474.000-715.000	FRINGE BENEFITS	11,500.00	5,305.74	8.76	6,194.26	

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS						
202-474.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	395.18	0.00	3,604.82	9.88
202-474.000-818.000	CONTRACTUAL	1,000.00	531.25	0.00	468.75	53.13
202-474.000-921.000	UTILITIES	2,000.00	1,372.63	0.00	627.37	68.63
202-474.000-932.000	MAINTENANCE - GROUNDS	500.00	0.00	0.00	500.00	0.00
202-474.000-962.000	MISCELLANEOUS	4,000.00	1,727.00	0.00	2,273.00	43.18
Net - Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		(48,000.00)	(24,991.76)	(8.76)	(23,008.24)	
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES-FULL TIME	44,000.00	28,969.30	0.00	15,030.70	65.84
202-478.000-703.000	SALARIES-OVERTIME	4,000.00	2,408.70	0.00	1,591.30	60.22
202-478.000-715.000	FRINGE BENEFITS	21,000.00	11,828.74	209.29	9,171.26	56.33
202-478.000-756.000	MISCELLANEOUS SUPPLIES	10,000.00	404.24	0.00	9,595.76	4.04
Net - Dept 478.000 - WINTER MAINTENANCE		(79,000.00)	(43,610.98)	(209.29)	(35,389.02)	
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING						
202-701.000-887.000	STREETSCAPE PROJECT	0.00	385.37	0.00	(385.37)	100.00
Net - Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	(385.37)	0.00	385.37	
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES		1,060,000.00	467,074.11	46,790.71	592,925.89	44.06
TOTAL EXPENDITURES		1,678,900.00	364,957.81	107,852.41	1,313,942.19	21.74
NET OF REVENUES & EXPENDITURES		(618,900.00)	102,116.30	(61,061.70)	(721,016.30)	16.50

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREETS						
Dept 000.000						
203-000.000-478.000	METRO ACT STATE REVENUE	20,000.00	0.00	0.00	20,000.00	0.00
203-000.000-546.000	GAS & WEIGHT TAX	170,000.00	149,043.54	15,701.89	20,956.46	87.67
203-000.000-665.000	INTEREST EARNED - INVESTMENTS	20,000.00	12,969.67	0.00	7,030.33	64.85
203-000.000-699.214	TRANSFER IN - FROM STREET R&M	183,374.00	183,374.00	0.00	0.00	100.00
Net - Dept 000.000		393,374.00	345,387.21	15,701.89	47,986.79	
Dept 267.000 - ADMIN. & RECORD KEEPING						
203-267.000-702.000	SALARIES-FULL TIME	36,000.00	21,310.60	0.00	14,689.40	59.20
203-267.000-703.000	SALARIES-OVERTIME	200.00	53.01	0.00	146.99	26.51
203-267.000-715.000	FRINGE BENEFITS	17,000.00	5,513.08	176.54	11,486.92	32.43
203-267.000-744.101	PAYROLL PROCESSING	2,000.00	1,430.60	0.00	569.40	71.53
Net - Dept 267.000 - ADMIN. & RECORD KEEPING		(55,200.00)	(28,307.29)	(176.54)	(26,892.71)	
Dept 463.000 - ROUTINE STREET MAINTENANCE						
203-463.000-702.000	SALARIES-FULL TIME	60,000.00	38,592.96	0.00	21,407.04	64.32
203-463.000-703.000	SALARIES-OVERTIME	4,000.00	3,370.03	0.00	629.97	84.25
203-463.000-715.000	FRINGE BENEFITS	28,000.00	21,107.01	234.75	6,892.99	75.38
203-463.000-756.000	MISCELLANEOUS SUPPLIES	500.00	0.00	0.00	500.00	0.00
203-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	25,000.00	18,103.13	0.00	6,896.87	72.41
203-463.000-818.000	CONTRACTUAL	8,500.00	6,051.40	0.00	2,448.60	71.19
203-463.000-935.000	BUILDING & GROUNDS MAINT.	3,500.00	0.00	0.00	3,500.00	0.00
203-463.000-977.000	SIDEWALK REPLACEMENT	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 463.000 - ROUTINE STREET MAINTENANCE		(131,500.00)	(87,224.53)	(234.75)	(44,275.47)	
Dept 468.000 - TREE & SHRUB MAINTENANCE						
203-468.000-702.000	SALARIES-FULL TIME	28,000.00	18,195.94	0.00	9,804.06	64.99
203-468.000-703.000	SALARIES-OVERTIME	2,500.00	1,574.39	0.00	925.61	62.98
203-468.000-704.000	SALARIES-TEMPORARY	15,000.00	0.00	0.00	15,000.00	0.00
203-468.000-715.000	FRINGE BENEFITS	12,500.00	7,240.38	106.84	5,259.62	57.92
203-468.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
203-468.000-818.000	CONTRACTUAL	1,000.00	0.00	0.00	1,000.00	0.00
203-468.000-962.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
203-468.000-978.000	TREE REMOVAL/REPLACEMENT	8,000.00	400.00	0.00	7,600.00	5.00
Net - Dept 468.000 - TREE & SHRUB MAINTENANCE		(69,500.00)	(27,410.71)	(106.84)	(42,089.29)	
Dept 469.000 - DRAINAGE						
203-469.000-702.000	SALARIES-FULL TIME	21,000.00	11,816.75	0.00	9,183.25	56.27
203-469.000-703.000	SALARIES-OVERTIME	1,500.00	1,233.68	0.00	266.32	82.25
203-469.000-715.000	FRINGE BENEFITS	9,500.00	4,420.81	7.30	5,079.19	46.53
203-469.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
203-469.000-935.001	STREET SWEEPING	4,000.00	0.00	0.00	4,000.00	0.00
Net - Dept 469.000 - DRAINAGE		(38,000.00)	(17,471.24)	(7.30)	(20,528.76)	
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE						
203-474.000-702.000	SALARIES-FULL TIME	21,000.00	11,812.14	0.00	9,187.86	
203-474.000-703.000	SALARIES-OVERTIME	1,700.00	1,288.93	0.00	411.07	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREETS						
203-474.000-715.000	FRINGE BENEFITS	9,500.00	4,694.97	7.30	4,805.03	49.42
203-474.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	152.34	0.00	2,847.66	5.08
Net - Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		(35,200.00)	(17,948.38)	(7.30)	(17,251.62)	
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES-FULL TIME	25,000.00	16,585.27	0.00	8,414.73	66.34
203-478.000-703.000	SALARIES-OVERTIME	2,200.00	1,372.13	0.00	827.87	62.37
203-478.000-715.000	FRINGE BENEFITS	9,500.00	6,425.75	105.38	3,074.25	67.64
203-478.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 478.000 - WINTER MAINTENANCE		(38,700.00)	(24,383.15)	(105.38)	(14,316.85)	
Fund 203 - LOCAL STREETS:						
TOTAL REVENUES		393,374.00	345,387.21	15,701.89	47,986.79	87.80
TOTAL EXPENDITURES		368,100.00	202,745.30	638.11	165,354.70	55.08
NET OF REVENUES & EXPENDITURES		25,274.00	142,641.91	15,063.78	(117,367.91)	564.38

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
Dept 000.000						
592-000.000-445.001	PENALTIES - DELINQ COLLECTION	42,000.00	59,358.14	330.00	(17,358.14)	141.33
592-000.000-542.000	TMF GRANT (EGLE)	60,000.00	34,493.90	0.00	25,506.10	57.49
592-000.000-582.000	PERFORMANCE FEES	5,000.00	0.00	0.00	5,000.00	0.00
592-000.000-583.000	METER SALES	8,250.00	8,183.75	0.00	66.25	99.20
592-000.000-642.000	WATER SALES	700,000.00	571,192.69	0.00	128,807.31	81.60
592-000.000-642.001	LEACHATE TREATMENT	270,000.00	264,419.07	42,133.03	5,580.93	97.93
592-000.000-642.002	READY-TO-SERVE CHARGES	1,150,000.00	1,055,539.80	1,511.16	94,460.20	91.79
592-000.000-643.001	SEWER CHARGES	975,000.00	852,655.92	0.00	122,344.08	87.45
592-000.000-647.000	BUCHANAN TWP ASSESSMENT CHARGE	14,000.00	12,100.19	0.00	1,899.81	86.43
592-000.000-665.000	INTEREST EARNED - INVESTMENTS	125,000.00	62,447.75	0.00	62,552.25	49.96
592-000.000-666.000	PORTABLE TOILET DUMPING	30,000.00	17,114.50	130.00	12,885.50	57.05
592-000.000-675.000	MISC REVENUE/DONATION	34,000.00	31,438.88	0.00	2,561.12	92.47
592-000.000-922.000	BUCH TWP UTILITY ASSESSMENT	14,000.00	0.00	0.00	14,000.00	0.00
592-000.000-943.001	HYDRANT RENTAL	4,500.00	4,162.00	0.00	338.00	92.49
592-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	250,000.00	250,000.00	0.00	0.00	100.00
Net - Dept 000.000		3,153,750.00	2,723,106.59	44,104.19	430,643.41	
Dept 273.000 - BUILDING AUTHORITY						
592-273.000-995.369	TRANSFERS OUT - TO BLDG AUTH DEBT FUND	149,550.00	149,546.88	0.00	3.12	100.00
Net - Dept 273.000 - BUILDING AUTHORITY		(149,550.00)	(149,546.88)	0.00	(3.12)	
Dept 590.000 - SEWER MAINTENANCE & OPERATION						
592-590.000-702.000	SALARIES-FULL TIME	387,000.00	227,203.35	0.00	159,796.65	58.71
592-590.000-703.000	SALARIES-OVERTIME	10,000.00	9,600.58	0.00	399.42	96.01
592-590.000-705.000	SALARIES-PART TIME	5,000.00	0.00	0.00	5,000.00	0.00
592-590.000-715.000	FRINGE BENEFITS	198,000.00	83,563.39	2,074.24	114,436.61	42.20
592-590.000-716.000	PENSION EXP-GASB 68	5,000.00	0.00	0.00	5,000.00	0.00
592-590.000-728.000	OFFICE SUPPLIES	1,000.00	235.00	0.00	765.00	23.50
592-590.000-730.000	POSTAGE	1,500.00	222.29	23.27	1,277.71	14.82
592-590.000-743.000	CHEMICALS	22,000.00	14,615.29	0.00	7,384.71	66.43
592-590.000-744.101	PAYROLL PROCESSING	1,000.00	572.44	0.00	427.56	57.24
592-590.000-751.000	GAS AND OIL	7,500.00	3,350.48	0.00	4,149.52	44.67
592-590.000-756.000	MISCELLANEOUS SUPPLIES	8,000.00	4,139.55	70.00	3,860.45	51.74
592-590.000-757.000	LAB SUPPLIES	13,000.00	10,543.74	0.00	2,456.26	81.11
592-590.000-758.000	EQUIPMENT MAINT SUPPLIES	7,000.00	5,470.36	0.00	1,529.64	78.15
592-590.000-768.000	UNIFORMS	2,000.00	400.00	0.00	1,600.00	20.00
592-590.000-807.000	AUDIT	10,000.00	7,762.06	0.00	2,237.94	77.62
592-590.000-818.000	CONTRACTUAL	40,000.00	25,418.49	363.23	14,581.51	63.55
592-590.000-820.000	LAB ANALYTICAL SERVICE	12,000.00	6,966.21	0.00	5,033.79	58.05
592-590.000-831.000	MEMBERSHIP AND DUES	2,000.00	0.00	0.00	2,000.00	0.00
592-590.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	3,944.40	0.00	1,055.60	78.89
592-590.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	1,137.08	0.00	2,362.92	32.49
592-590.000-873.000	TRAVEL & CAR ALLOWANCE	1,000.00	149.00	0.00	851.00	14.90
592-590.000-902.000	PRINTING & PUBLISHING	9,500.00	6,291.48	0.00	3,208.52	66.23
592-590.000-921.000	UTILITIES	160,000.00	94,640.04	115.66	65,359.96	59.15
592-590.000-931.000	MAINTENANCE - BUILDINGS	3,000.00	0.00	0.00	3,000.00	0.00
592-590.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	5,812.86	0.00	14,187.14	29.06
592-590.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	29.90	0.00	970.10	2.99
592-590.000-936.000	SOLIDS HANDLING & DISPOSAL	40,000.00	27,161.41	912.45	12,838.59	67.90
592-590.000-937.000	ELECTRICAL MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
592-590.000-937.001	INSTRUMENT MAINTENANCE	2,000.00	690.50	0.00	1,309.50	24.53
592-590.000-938.000	MAINTENANCE - SYSTEM	40,000.00	28,014.45	0.00	11,985.55	

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
592-590.000-939.000	MAINTENANCE - VEHICLE	3,000.00	2,796.57	0.00	203.43	93.22
592-590.000-943.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
592-590.000-957.002	ANNUAL PERMIT FEES	6,000.00	5,760.00	0.00	240.00	96.00
592-590.000-960.000	EDUCATION AND TRAINING	3,500.00	1,774.20	0.00	1,725.80	50.69
592-590.000-961.000	MEDICAL EXAMS	400.00	168.00	0.00	232.00	42.00
592-590.000-962.000	MISCELLANEOUS	4,000.00	0.00	0.00	4,000.00	0.00
592-590.000-963.000	FIRE & LIABILITY INSURANCE	16,500.00	16,463.34	0.00	36.66	99.78
592-590.000-965.000	REAL ESTATE TAXES	25,935.00	0.00	0.00	25,935.00	0.00
Net - Dept 590.000 - SEWER MAINTENANCE & OPERATION		(1,080,835.00)	(594,896.46)	(3,558.85)	(485,938.54)	
Dept 591.000 - WATER MAINTENANCE & OPERATION						
592-591.000-700.591	TMF GRANT - LSLR	0.00	568.75	568.75	(568.75)	100.00
592-591.000-702.000	SALARIES-FULL TIME	310,000.00	211,852.51	0.00	98,147.49	68.34
592-591.000-703.000	SALARIES-OVERTIME	20,000.00	7,248.14	0.00	12,751.86	36.24
592-591.000-705.000	SALARIES-PART TIME	5,000.00	0.00	0.00	5,000.00	0.00
592-591.000-715.000	FRINGE BENEFITS	161,000.00	81,685.75	1,583.85	79,314.25	50.74
592-591.000-716.000	PENSION EXP-GASB 68	5,000.00	0.00	0.00	5,000.00	0.00
592-591.000-728.000	OFFICE SUPPLIES	2,000.00	608.64	0.00	1,391.36	30.43
592-591.000-729.002	METERS-HYDRANTS-FITTINGS	25,000.00	12,960.15	0.00	12,039.85	51.84
592-591.000-730.000	POSTAGE	5,000.00	3,401.53	0.00	1,598.47	68.03
592-591.000-743.000	CHEMICALS	15,000.00	7,043.46	0.00	7,956.54	46.96
592-591.000-744.101	PAYROLL PROCESSING	600.00	572.44	0.00	27.56	95.41
592-591.000-751.000	GAS AND OIL	5,500.00	3,786.42	0.00	1,713.58	68.84
592-591.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	1,897.26	0.00	1,102.74	63.24
592-591.000-758.000	EQUIPMENT MAINT SUPPLIES	10,000.00	4,472.60	0.00	5,527.40	44.73
592-591.000-768.000	UNIFORMS	1,000.00	762.45	79.99	237.55	76.25
592-591.000-807.000	AUDIT	10,500.00	7,762.06	0.00	2,737.94	73.92
592-591.000-818.000	CONTRACTUAL	50,000.00	50,859.36	363.23	(859.36)	101.72
592-591.000-820.000	LAB ANALYTICAL SERVICE	3,500.00	2,132.48	0.00	1,367.52	60.93
592-591.000-831.000	MEMBERSHIP AND DUES	2,000.00	556.00	0.00	1,444.00	27.80
592-591.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	3,521.48	135.80	1,478.52	70.43
592-591.000-864.000	CONFERENCES AND WORKSHOP	2,500.00	412.50	0.00	2,087.50	16.50
592-591.000-873.000	TRAVEL & CAR ALLOWANCE	500.00	0.00	0.00	500.00	0.00
592-591.000-902.000	PRINTING & PUBLISHING	9,500.00	6,249.39	0.00	3,250.61	65.78
592-591.000-921.000	UTILITIES	45,000.00	29,532.38	0.00	15,467.62	65.63
592-591.000-931.000	MAINTENANCE - BUILDINGS	6,000.00	2,332.00	0.00	3,668.00	38.87
592-591.000-933.000	MAINTENANCE - EQUIPMENT	7,000.00	2,342.03	0.00	4,657.97	33.46
592-591.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	2,819.97	0.00	(1,819.97)	282.00
592-591.000-937.000	ELECTRICAL MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
592-591.000-938.000	MAINTENANCE - SYSTEM	30,000.00	17,000.49	0.00	12,999.51	56.67
592-591.000-939.000	MAINTENANCE - VEHICLE	2,500.00	794.28	0.00	1,705.72	31.77
592-591.000-943.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
592-591.000-957.002	ANNUAL PERMIT FEES	1,300.00	1,293.38	0.00	6.62	99.49
592-591.000-960.000	EDUCATION AND TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
592-591.000-961.000	MEDICAL EXAMS	500.00	0.00	0.00	500.00	0.00
592-591.000-962.000	MISCELLANEOUS	1,500.00	317.00	0.00	1,183.00	21.13
592-591.000-963.000	FIRE & LIABILITY INSURANCE	8,500.00	8,497.34	0.00	2.66	99.97
592-591.000-965.000	REAL ESTATE TAXES	6,038.00	0.00	0.00	6,038.00	0.00
592-591.000-967.010	WELLHEAD PROTECTION PROGRAM	4,000.00	0.00	0.00	4,000.00	0.00
Net - Dept 591.000 - WATER MAINTENANCE & OPERATION		(770,938.00)	(473,282.24)	(2,731.62)	(297,655.76)	
Dept 907.000 - 2000 BOND SERIES						
592-907.000-993.000	INTEREST -2009 SRF	14,500.00	14,500.00	0.00	0.00	1

REVENUE AND EXPENDITURE REPORT FOR CITY OF BUCHANAN
PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
592-907.000-993.001	INTEREST -2010 DWRP	16,500.00	16,500.00	0.00	0.00	100.00
592-907.000-993.003	INTEREST -2020 OXIDATION DITCH	229,740.00	229,740.00	0.00	0.00	100.00
Net - Dept 907.000 - 2000 BOND SERIES		(260,740.00)	(260,740.00)	0.00	0.00	
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		3,417,750.00	2,973,106.59	44,104.19	444,643.41	86.99
TOTAL EXPENDITURES		2,526,063.00	1,728,465.58	6,290.47	797,597.42	68.43
NET OF REVENUES & EXPENDITURES		891,687.00	1,244,641.01	37,813.72	(352,954.01)	139.58
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		8,664,766.00	7,084,853.40	122,372.26	1,579,912.60	81.77
TOTAL EXPENDITURES - ALL FUNDS		8,884,713.00	5,104,436.23	146,558.32	3,780,276.77	57.45
NET OF REVENUES & EXPENDITURES		(219,947.00)	1,980,417.17	(24,186.06)	(2,200,364.17)	900.41