

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, JANUARY 27, 2025 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only (3-minute limit)**

**VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

**A. Minutes**- Consider the Regular Meeting Minutes from January 13th, 2025.

**B. Compensation Committee Appointments**- Consider the appointments of the five applicants received for the Compensation Committee for the upcoming terms.

1) Tony Houser, 1-year

2) Jeannie Harris, 2-year

3) Joseph Kruger, 3-year

4) Matthew Pleasant, 4-year

5) Jen Garry, 5-year

**C. Common Rental**- Consider the Common rental form submitted by Victoria Aalfs for the Buchanan Community Autism Walk, on June 22nd from 9:00 AM- 4:00 PM.

**VIII. Scheduled Matters from the Floor (if any)**

**IX. Reports by: Departments, Committees, Boards**

**X. Unfinished Business**

**XI. New Business**

**A. Updates & Discussion**- City Manager, Tony McGhee

1) Review the goals for the fiscal year and schedule dates for budget workshops.

2) Provide an update on the downtown construction project and its financing.

**B. Resolution 2025.01/03**- Consider Resolution 2025.01/03, a Resolution of Support and Commitment of match for the Downtown Infrastructure and Placemaking Project.

**C. Expenditures**- Consider approving the expenditures for January 27th, 2025 in the amount of \$57,446.86

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

**XV. Adjourn**



# REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JANUARY 13, 2025 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

## MINUTES

### I. Call to Order

The meeting was called to order by Mayor Weedon at 7:00 PM.

### II. Recognition

### III. Pledge of Allegiance

Mayor Weedon led in the Pledge of Allegiance.

### IV. Roll Call

**PRESENT:** Mayor Mark Weedon, Mayor Pro Tem Patrick Swem, Commissioner Raquell George,

Commissioner Larry Money, Commissioner Dan Vigansky

**STAFF:** City Manager, Tony McGhee; City Clerk, Kalla Langston; Community Development Director Rich Murphy; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett

### V. Approve Agenda

*Motion made by Vigansky, supported by Swem, to amend the agenda to postpone item IX. B. 3. Consider the Restaurant Incentive Grant Application, and approve the agenda as amended. Roll call votes carry unanimously.*

### VI. Public Comment - Agenda Items Only (3-minute limit)

None.

### VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

**A. Minutes**- Consider approving the Regular Meeting Minutes from December 9th, 2024 and the Special Meeting Minutes from December 18th, 2024.

**B. Banking Authorization**-Consider adding Anthony C. McGhee to all bank and investment accounts with; Honor Credit Union, United Federal Credit Union, Huntington Bank, 1st Source Bank, Sturgis Bank, Horizon Bank, UMB, and MI Class. As well as issue a city credit card to Anthony C. McGhee with a spending limit of \$5,000.00 per the City Credit Card Policy.

**C. Board of Review Appointments** -Consider appointing Emma Lysy and Jeff Griffin to the Board of Review for a two-year term.

**D. Common Rental**- Consider the Common rental form submitted by Buchanan Area Senior Center, Adam Burk for Sunday, June 29th, 2025 12:00 PM- 10:00 PM

**E. BARB Appointment** - Consider re-appointing Jennifer Popielski to BARB retroactively starting June 2024 and ending June 2028.

*Motion made by Vigansky, supported by Money, to approve the consent agenda, as presented. Voice votes carry unanimously.*

### VIII. Scheduled Matters from the Floor (if any)

**A. MDOT Agreement 24-5239 & Resolution 2025.01/01-presented by Suzannah Deneau with Wightman**

Consider Resolution 2025.01/01, A Resolution to Approve the MDOT Grant Agreement 24-5239 for the McCoy Creek Trail Extension Project located on Schirmer and River Streets.

*Motion made by Swem, supported by Money, to approve Resolution 2025.01/01, the MDOT Grant Agreement Contract #24-5239, as presented. Roll call vote carries unanimously.*

**IX. Reports by: Departments, Committees, Boards**

**A. Friends of McCoy Creek Trail Committee Update & Letter of Support- Chairman, Jerry Flenar**

1) Consider approving the letter of support for the Niles-Buchanan Trail Connection Project.

*Motion made by Money, supported by George, to approve the support letter for the Niles-Buchanan Trail Connection Project. Roll call vote carries unanimously.*

**B. Community Development Report- Director Rich Murphy**

1) Consider approving the renewal of Zen Leaf's Adult Use and Medical Retailer Permits.

*Motion made by Vigansky, supported by Money, to approve Zen Leaf Adult use and medical retail permits, as presented. Roll call vote carries unanimously.*

2) Consider approving the renewal of Cannavista's Adult Use Retailer Permit.

*Motion made by Money, supported by Swem, to approve Cannavista's Adult Use Retailer Permits, as presented. Roll call vote carries unanimously.*

~~3) Consider the Restaurant Incentive Grant Application for Thistledown & Row.~~

4) Consider proceeding with the lowest and most responsive bid from Astrong Construction for the demolition of a residential structure located at 1107 Victory Street.

*Motion made by Swem, supported by George, to approve the bid from Astrong Construction for the demolition of 1107 Victory St. in the amount of \$16,800.00, as presented. Roll call vote carries unanimously.*

**C. Clerk Report- City Clerk Kalla Langston-Weiss**

1) Draft School Agreements for the conduct of school elections- Consider authorizing Clerk Langston-Weiss to sign the draft school agreements for the conduct of elections for Buchanan Community Schools, Lake Michigan College, and Berrien RESA.

*Motion made by Money, supported by George, to authorize Langston to sign the draft school agreements, as presented. Roll call vote carries unanimously.*

**X. Unfinished Business**

**XI. New Business**

**A. Amendment to Owner-Engineer Agreement. - Consider approving Amendment No. 5 with Prein & Newhof; this amendment aims to adopt the 2025 engineering hourly rates.**

*Motion made by Swem, supported by Money, to approve Amendment No. 5, as presented. Roll call vote*

*Yeas: Weedon, Swem, Money, George*

*Nays: Vigansky*

Motion carries 4-1.

**B. Resolution 2025.01/02**- Consider Resolution 2025.01/02- Resolution accepting the FDCVT Grant. Motion made by Swem, supported by George, to approve Resolution 2025.01/02, as presented. Roll call vote carries unanimously.

**C. Construction Contract Award- Front Street Retaining Wall**- Consider the Construction Contract Award for the Front Street Retaining Wall.

The project was rebid, and the project team proactively contacted contractors to solicit bids, in addition to posting the project on the Builders' Exchange, to encourage a more competitive bidding environment. On January 13, 2025, a total of four bids were received. The bids, along with the respective contractors and amounts, are as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate</u>
BG Construction and Engineering (1)	\$290,890.10	N/A
Astrong Construction (2)	\$303,130.00	\$25,000.00
Eagleizer LLC	\$370,091.00	N/A
Ziolkowski Construction, Inc.	\$398,500.00	\$7,500.00

The bid from BG Construction and Engineering was not signed and was not submitted on the required proposal form as specified in the bid documents. Additionally, the necessary copy of the company’s insurance was not included with the submission. As a result, BG Construction and Engineering’s bid has been deemed non-responsive.

Astrong Construction proposed an alternative design to maintain a wall height at a 16-foot elevation along the entire length, which would involve excavating along the high bank. This approach would result in a \$38,000 reduction to their bid price.

The project’s engineer and City staff have reviewed the submitted bids. Given that BG Construction and Engineering’s bid was deemed nonresponsive, it is recommended that the City Commission award the contract to Astrong Construction for the base scope of the project, as designed and bid.

Motion made by Vigansky, supported by Money, to approve the construction contract award to Astrong at the proposed amount of \$303,130.00, as presented. Roll call vote carries unanimously.

**D. Expenditures**- Consider approving the expenditures for January 13th, 2025, in the amount of \$105,182.75

Motion made by Vigansky, supported by Swem, to approve the expenditures in the amount of \$105,182.75. Roll call vote carries unanimously.

**XII. Communications** (informational only, formal board action is not necessary for these items, unless so desired)

**A. Compensation Commission Calling for Applicants**- The City Commission is calling for applicants for the Municipal Officers Compensation Commission. This Commission will meet in January and determine the salary for each elected municipal official and present by the second meeting in February. Five members will be appointed each of whom shall be a registered elector of the City of Buchanan. (A member or employee of the legislative, judicial, or executive branch of government

or a member of the immediate family of a member or employee of the legislative, judicial, or executive branch of government shall not be a member of the commission.)

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

*Murphy introduced investors Jenna and Logan who recently purchased the redbud insurance building. They are currently in the design stage with a vision of a new Vietnamese restaurant featuring Jenna's cooking.*

**XIV. Executive Comments**

**A. City Manager Comments**

*Day one is in the books. McGhee is looking forward to being here, and it has been a great first day.*

**B. Commissioner Comments**

*Vigansky welcomed McGhee, commenting that the meeting went smoothly. He was happy to see the new restaurants in town and pleased that the wall was taken care of.*

*Money welcomed McGhee, thanked Jerry for the update on the trail, and expressed happiness about its expansion. He was glad to see a new incoming restaurant and thanked the Commission and staff for their efforts.*

*George was glad to see McGhee and is excited to work with him. She thanked Murphy for his hard work on the demolition projects and expressed her happiness about the progress on the wall. George also welcomed Jenna and Logan to Buchanan, wishing them all the best.*

*Swem welcomed Tony, encouraging him to keep hitting the ground running, and he'll assign more tasks to him. The culvert repair is progressing well, and we hope to complete it by spring. Jenna and Logan, welcome to Buchanan! Over the last few weeks, we've been fortunate to see a few commercial buildings sell downtown and several projects get announced. Thistle Down & Row is a fantastic place to grab a meal.*

**C. Mayor Comments**

*Weedon welcomed McGhee, we have been fortunate to have Tim Lynch to put us on the straight and narrow. And on day one, McGhee has already proven his worth, and this is just the beginning. We have someone who understands what we have coming up. Thank you to everyone who came this evening.*

**XV. Adjourn**

*Motion made by Vigansky, supported by Money to adjourn the meeting at 7:39 PM.*

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Kalla Langston-Weiss, City Clerk

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Mayor Mark Weedon



# Memorandum

Date: January 22, 2025

To: Buchanan City Commission

From: Tony McGhee, City Manager

Subject: City Commission Goal Setting and Budget Schedule

### Background

The City Commission plays a pivotal role in shaping the fiscal direction of our City, ensuring the effective allocation of resources to meet the community's needs. To maintain transparency, accountability, and long-term sustainability, it is essential to establish a structured process for annual goal setting and budget development. This process allows the Commission to prioritize key initiatives, align funding with strategic objectives, and ensure that the community's needs are met within the constraints of available resources. The purpose of this memo is to begin the formal planning for the upcoming fiscal year by initiating the goal-setting process and developing a timeline for the creation, review, and approval of the City's budget. This will provide a clear framework for decision-making, facilitate collaboration among departments, and ensure the timely completion of all necessary budgetary actions.

On Wednesday, November 23, 2024, the City Commission held a work session to establish goals for the future. Attached are the meeting minutes with the goals established in that meeting. Additionally, I have included the strategic goals from four other communities I have previously worked with including the City of Allegan, City of South Haven, City of Grand Haven, and the Village of Decatur.

### Requested Action

The first requested action for the City Commission meeting on January 27th is to discuss the goals from the City Commission work session of November 23rd and determine if there is alignment that those remain the goals to focus on as we enter the FY2025/26 budget planning cycle or if an additional work session is desired to refine and finalize the goals. The second action is to establish a budget schedule for the development and approval of the FY2025/26 budget. The following proposed schedule is presented for your consideration and approval to begin our upcoming budget planning process:

- February 12th: Strategic Planning Session - 9:00AM (placeholder if City Commission wants to have a second strategic planning session as a follow-up to the November 23rd meeting)
- March 12th: Budget Workshop - 9:00AM
- April 28th: Draft Budget Presentation (regular City Commission Meeting)
- May 26th: Final Budget Adoption (regular City Commission Meeting)



**WORK SESSION OF THE BUCHANAN CITY COMMISSION**  
**WEDNESDAY, NOVEMBER 13, 2024 – 9:00 AM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**  
**MINUTES**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a work session of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

The Work Session was called to order at 9:00 AM by Mayor Weedon.

**II. Roll Call**

**III. Items for Discussion**

A. *Year to Date Budget, Achievements, and Goals going forward.*

**Work Session Topics from City Commission**

**\*\*Parks:\*\***

- Kathryn Park: Playground equipment installation
- Collaboration with Buchanan Community Schools for Pickleball/Tennis Courts
- Creation of a Disc Golf field at McCoy Creek

**\*\*Downtown:\*\***

- Proposal for digital signs in the downtown area
- USDA sign contracts
- Development of a downtown traffic plan

**\*\*Main Street LiveBuchanan:\*\***

- Progress with LiveBuchanan contract

**\*\*Fire Department:\*\***

- Planning for a possible new site location or collaboration

**\*\*Boards and Committees:\*\***

- Reorganization of boards with the introduction of subcommittees and a reporting process

**\*\*Investment in the Common & Tin Shop:\*\***

- Upgrades including lighting, roofs, and sound systems

**\*\*Code Enforcement:\*\***

- Reporting and addressing condemned homes



**\*\*Police Department:\*\***

- *Planning for new vehicles*

**\*\*Department of Public Works (DPW):\*\***

- *Vehicle planning*

**\*\*City-Owned Property:\*\***

- *Management and sales considerations*

**\*\*Utilities:\*\***

- *Installation of flow meters for water and sewer tap-ins*

**\*\*City Manager Report:\*\***

- *City Manager Lynch discussed the Revenue & Expense Report*
- *Proposal to update the personnel policy for administrative staff*
- *Implementation of a fire inspection program*
- *Purchase of air packs and SCBAs for the Fire Department*

**\*\*Additional Updates:\*\***

- *Andy Campbell is now with Bendzinski Firm and will present a proposal to the commission for a Municipal Bond Agent/Rate Consultant*
- *ABM has submitted a letter of intent, which will also be brought forth for commission consideration*
- *Discussion on surplus property sales and acquisition of new equipment*

**IV. Adjourn**

Motion made by Money supported by Vigansky to adjourn the meeting at 11:18 AM. Roll call vote carries unanimously.

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Kalla Langston, City Clerk

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Mayor Mark Weedon

**Strategic Planning Workshop  
November 13, 2024**

**Commissioner Topics for Discussion**

1. Pickleball/Tennis court collaboration with Buchanan Schools
2. Commission Pay Increase for main city meetings and subcommittee meetings.
3. New Police Vehicle planning
4. Digital Signs like Cass has when we fix the streets downtown.
  
5. Kathryn Park
6. Live Buchanan Contract
7. Common Investment
8. Roofs for Tin Shop & Common  
Lighting  
Sound System upgrades
9. Fire Department Planning
10. Brownfield Board
  
11. Disc Golf field @Mccoy creek plan (just what I know so far)
12. 307 N Red Bud trail (condemned home)
13. Pickleball courts plan
14. Downtown traffic plan for infrastructure project.
  
15. Code enforcement
16. Revenue growth from same,
17. Property sales,
18. Flow meters on water sewer asap.
19. I do not feel we have any money to discuss giving any.
20. Our committees need to stop holding hands out and raising their own assistance at least a lion's share.
21. Fire Dept for sure any form of revenue growth or savings!

**City Manager Topics for Discussion**

1. Revenue & Expense Report through 10/31/24
2. Personnel Policy Revisions
3. Fire Inspection Program
4. Fire Dept. - Purchase of Air Packs / SCBAs
5. Municipal Bond Agent / Rate Consultant – Andy Campbell w/ Bendzinski
6. Letter of Intent – ABM
7. Miscellaneous – Surplus property sale, new equipment, ...



# 2024 - 2025 COUNCIL GOALS

## 1. Infrastructure and Assets

- Identify, prioritize, and develop a funding plan to maintain the city's various infrastructure and assets.
- Develop a plan for the future of the Trestle Trail Bridge.
- Explore various funding scenarios to improve city streets.

## 2. Economic Development

- Continue working with private property owners on the development of downtown properties.
- Continue to attract new housing, commercial and industrial development city wide.

## 3. Community Development

- Continue increased focus on property maintenance.
- Implement the city-approved Wayfinding Plan.
- Promote and increase the use of various city assets.
- Explore creating a single refuse and recycling hauler program for residential properties.

## 4. Administration

- Develop and implement a communications plan to improve community outreach.
- Identify how the marijuana tax revenue will be spent in the city.
- Explore ways to engage area youth in the city's decision-making process.

As established by The Allegan City Council in the Fiscal Year 2025 General Budget



# City Council

## 2024-2025 Strategic Priorities



### Excellence in Government

- Diversify revenue sources
  - evaluate fees; ensuring they cover administrative costs
  - consider sale of excess city property
  - evaluate and implement paid parking along the waterfront
- Develop an overarching IT Strategy (3-5 years) for City operations
- Make overpayments towards the MERS pension liability; balancing overpayments with operating needs
- Review and expand upon infrastructure inventory and project prioritization
- Maintain service level; reviewing personnel needs, training and equipment as the budget permits
- Establish regular joint meetings with the Board of Light and Power



### Environmental Stewardship

- Continue to support, and fund, land-use planning, community outreach and resolution for remediation alternatives on Harbor Island
- Support funding of Forest Management Plan, including prioritization treating tree diseases that threaten our urban forest
- Complete collaborative Community Energy Plan and implement recommendations



### Community Livability

- Continue to promote transportation options, by supporting regionalization of public transit
- Enhance the vibrancy of the Beechtree Corridor
- Strengthen the Historic District Ordinance
- Establish a long term agreement with the DDA on the closing of the first block of Washington; while working with stakeholders to improve the attractiveness of the downtown and the social district



### Economic Development & Affordability

- Identify a development partner for Chinook Pier and begin redevelopment
- Adopt Economic Incentive Policy
- Review policies, ordinances and zoning to identify ways to incentivize development of existing vacant lots and redevelopment of obsolete or deficient structures, further incentivizing attainable housing developments.
- Improve outreach to commercial and industrial partners, navigating concerns surrounding employment, city services, and any other perceived obstacles



### Recreation, Culture & Learning

- Gather outside funding support for boardwalk needs
- Fund Linear Park improvements
- Maintain parks at current standard



### Health & Safety for All

- Plan and provide for a stable, high-quality, sustainable water supply that meets or exceeds public health standards and supports a healthy and safe community
- Continue to provide training, equipment and technology to support a high-caliber, cross-trained (police, fire, EMS) Department of Public Safety force
- Continue to creatively educate the public, and actively promote and market emergency preparation plans, response plans and recovery plans for potential hazards (floods, loss of power, etc.) across departments and throughout the community



### Engaged, Informed & Connected Community

- Leverage council meetings, website, and social media to promote volunteerism for open volunteer positions
- Direct each board/commission to review and update their on-boarding materials/process for new commission members and solicit input to address known barriers to volunteerism
- Improve public communication in regard to board or commission vacancies, as offering response to those who applied

**City Council Priorities FY 2024 – 2025  
(July 1, 2024 – June 30, 2025)**

**City leadership will work to amend and update the short-term rental (STR) ordinances.**

- Draft STR Ordinance Amendments (City Staff & City Attorney)
- Review STR Ordinance Amendments (City Council)
- Review by Planning Commission (Planning Commission)
- Review recommendations from Planning Commission (City Council)
- Introduce STR Ordinance Amendments (City Council)
- Adopt STR Ordinance Amendments (City Council)

Estimated budget - \$10,000 (already budgeted in General Fund – Building Department)

**City leadership will work to develop housing including the Overton site and other changes needed to support housing.**

- Redevelopment of Overton Site:
  - o Draft Request for Proposals (City Staff)
  - o Evaluate Responses (City Staff & City Council or designee)
  - o Select Preferred Development Team (City Council)
  - o Negotiate Due Diligence, Purchase, and/or Development Agreement (City Staff & City Attorney)
  - o Approve Due Diligence, Purchase, and/or Development Agreement (City Council)

Estimated budget: \$20,000 (already budgeted in General Fund for City Council)

- Zoning Ordinance Update (City Staff/City Attorney/Planning Commission/City Council)

Estimated budget: \$10,000 (already budgeted in General Fund – Building Department)

- Master Plan Update (City Staff/City Attorney/Planning Commission/City Council)

Estimated budget: \$30,000 (already budgeted in General Fund – Building Department)

- Plan for housing at all price points:
  - o Support ongoing developments in the city, including Trailside and Harbor Club (City Staff & City Council)
  - o Attempt to secure EPA Grant with Brownfield Redevelopment Authority (City Staff)
  - o Identify and explore acquisition of sites for infill development in the City of South Haven (City Staff)
  - o Explore additional zoning ordinance amendments to achieve housing goals (City Staff/City Attorney/City Council/Planning Commission)
  - o Continue to support initiatives with South Haven Charter Township and Casco Townships for housing development. (City Staff)

Estimated budget: \$30,000 (already budgeted in General Fund for City Council)

**City Council Priorities FY 2024 – 2025  
(July 1, 2024 – June 30, 2025)**

**City leadership will work to explore the implementation of beach safety improvements, such as a lifeguard program.**

- Review/Update the Marty Jordan Beach Safety Plan (City Staff & City Council)
  
- Explore the development of a lifeguard program for implementation Summer 2025
  - o Review of liability with City Attorney and Liability Insurance Carrier (City Staff/ City Attorney/ City Council)
  - o City Council to decide whether or not to move forward with the implementation of a lifeguard program (City Council)
    - Explore benefits of outsourcing program versus developing in-house program (City Staff/City Attorney)
    - Assess the beaches to be guarded (City Staff)
    - Develop program and internal policies (City Staff)
    - Procure Equipment (City Staff)
    - Establish training schedule (City Staff)
    - Recruit Candidates (City Staff)
    - Implement program Summer 2025 (City Staff)
    - Program Evaluation (FY 2025-2026)

Estimated budget for Exploration \$10,000

Total Estimated budget for Implementation \$700,000 (includes Exploration)



# Village of Decatur

## Village Council Strategic Plan 2024 - 2028



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# Public Officials & Village Staff

The success of the Village of Decatur's Strategic Plan is made possible through the leadership, dedication, and commitment of our public officials and Village staff. These individuals are entrusted with representing the community's interests, guiding decision-making, and ensuring that the Village's long-term vision is achieved.

## Village Council

Our Village Council is responsible for setting policies and making decisions that serve the best interests of our residents. Together, the council members work collaboratively to shape the future of Decatur by addressing the needs of our community and fostering sustainable growth.

Village President – Ali Elwaer  
 Village President Pro Tem – Charlene Jackson  
 Trustee – Jessica Pelfrey  
 Trustee – Cindy Pachner  
 Trustee – Harvey Beute  
 Trustee – Robert Mead Jr.  
 Trustee – Janice Benson

## Village Administration

The administrative team works diligently to ensure the implementation of the Village Council's policies, manage day-to-day operations, and provide vital services to our community.

Village Manager – Christopher Tapper  
 Village Clerk/Treasurer – Megan Duncan, MiPMC, MiCPT  
 Administrative Assistant – Shantel Pentland

## Advisory Committees

To ensure diverse perspectives and community engagement, our public officials are supported by various advisory committees and boards. These groups provide valuable insights and recommendations on key areas such as planning, zoning, economic development, and public safety.

We extend our appreciation to all public officials and volunteers who contribute their time, energy, and expertise to making Decatur a vibrant, welcoming, and thriving community.

# Village Vision & Mission

“The Village of Decatur envisions itself as a community where residents are proud to live, visitors enjoy coming, and businesses thrive. Key figures in the Village Council have expressed their desire to make Decatur an attractive place to live, work, and play, fostering a sense of community and teamwork among residents and employees. The Council aims to ensure that public services are delivered effectively, and that Decatur remains a welcoming, growing, and vibrant community.”

“The Village of Decatur's mission is to provide quality public services to its citizens at the lowest possible tax rate that will promote health, comfort, safety and convenience to its citizens and the community.”

# Strategic Planning Overview

Strategic planning is a critical tool for communities, providing a structured framework to guide actions and ensure long-term success. For the Village of Decatur, this Strategic Plan will serve as a roadmap, aligning resources, priorities, and efforts with the community’s overarching vision. Through the use of SWOT analysis (evaluating strengths, weaknesses, opportunities, and threats), objective identification, and setting Council priorities, this strategic planning will help our community navigate challenges and capitalize on opportunities.

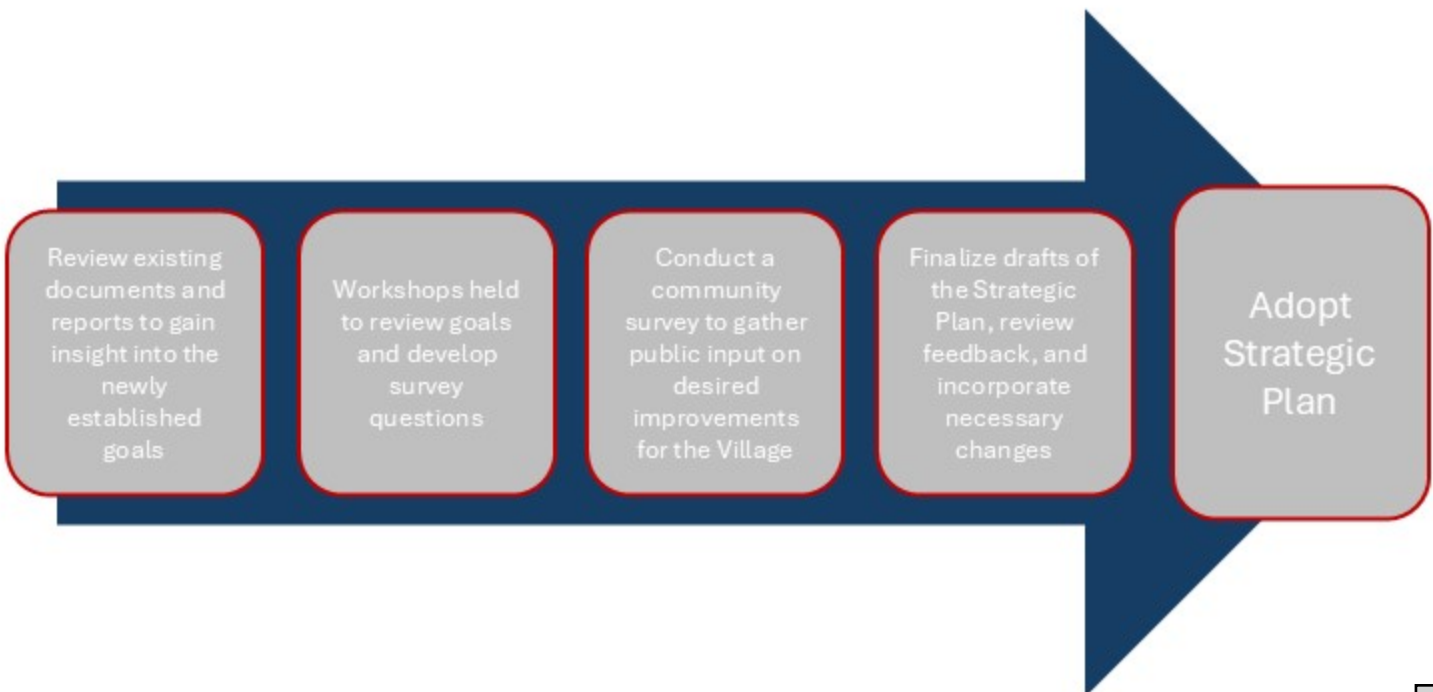
This process will give Village staff clear direction, enabling them to develop a budget and action plan that allocates resources efficiently and outlines strategies to achieve our community’s goals. By setting measurable objectives and aligning initiatives with public needs, strategic planning fosters transparency, accountability, and collaboration, ensuring that the Village’s efforts are focused on creating tangible improvements for residents. Moreover, it strengthens the Village’s ability to adapt to changing circumstances, anticipate future challenges, and ensure long-term sustainability and growth.

## Process & Implementation

The process of producing a strategic plan for a community involves several key steps to ensure alignment with both established goals and community needs. The Village began with a thorough review of existing documents and reports to gain insight into previously set objectives and any newly established goals. This foundational review helped frame the strategic planning process within the community’s current context.

Next, workshops were held to engage stakeholders in reviewing these goals and developing targeted survey questions. These workshops provided an opportunity for collaboration and input from various perspectives, ensuring that the plan reflects diverse interests within the community. Following the workshops, a community survey was conducted to gather public input on desired improvements, allowing residents to voice their opinions and priorities for the future of the Village.

Once feedback was collected, the drafting phase began. Drafts of the strategic plan were finalized, incorporating the survey results and feedback from stakeholders. This iterative process ensured that the plan is responsive to both leadership directives and community input. After necessary revisions were made, the final version of the strategic plan was prepared for adoption. Once adopted, the plan will serve as a living document to guide decision-making, resource allocation, and future development efforts for the community.



# Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis

This SWOT analysis identifies key areas of strength and opportunities for the Village of Decatur while also highlighting important challenges that need to be addressed through strategic planning and effective governance.



## STRENGTHS

- **Strong Leadership:** Leadership and staff have a "can do" attitude, showing commitment to achieving the Village's goals.
- **Peaceful, Small-Town Atmosphere:** The Village offers a peaceful community with a strong small-town feel and favorable geographic location.
- **Great Services:** Decatur has good doctor's offices, restaurants, stores, and unique parks that contribute to the quality of life.
- **Potential for Growth:** Despite current challenges, Decatur has room for economic and community expansion with its existing assets.



## WEAKNESSES

- **Aging or Inadequate Infrastructure:** Issues with water filtration, drainage, water quality, sidewalks, curbs, and gutters.
- **High Poverty Rate & Lack of Job Opportunities:** The community faces significant socio-economic challenges due to poverty and limited employment opportunities.
- **Fiscal Waste:** Inefficient spending and resource management may reduce the Village's ability to fund necessary projects effectively.
- **Blight & Visual Appearance:** The presence of blight negatively affects the Village's visual appeal.



## OPPORTUNITIES

- **Strategic Planning for Community Improvements:** Developing a clear plan to address infrastructure issues and ensure responsible spending can drive positive changes.
- **Intergovernmental Partnerships:** Collaborating with other governments can enhance utilities infrastructure and reduce costs, improving services.
- **Business Attraction & Support:** Offering tax incentives and focusing on attracting family businesses can stimulate economic growth and diversify the local economy.
- **Improved Communication & Transparency:** Enhancing transparency and educating taxpayers can build trust and encourage greater community involvement.

# Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis



## THREATS

- **Deteriorating Infrastructure:** Ongoing issues with water filtration, drainage, and basic infrastructure (sidewalks, curbs, gutters) threaten daily life quality and impede economic growth, making Decatur less attractive to both residents and potential investors.
- **Persistent Poverty & Limited Job Opportunities:** The high poverty rate, combined with a lack of employment prospects, could lead to further economic stagnation, reducing the Village's ability to grow and improve living conditions.
- **Loss of Community Trust Due to Fiscal Waste:** Inefficient spending and perceived fiscal mismanagement can erode public confidence in local government, undermining efforts to drive future projects and improvements.
- **Negative Impact of Blight & Poor Visual Appeal:** The Village's blight and poor visual appearance can diminish community pride and deter new businesses, investors, and residents, slowing down economic revitalization efforts.

# Village Council Priorities & Goals

Using the four goals of the Strategic Plan, outlined below, Village Council has selected priorities for the 2024-2028 fiscal years. The priorities will not only inform the budget, but also what we want to accomplish through the goals, what we will do to get there, and as a result, the outcomes.

## 1 Physical Development Projects

Improve the quality of life in the community by continuing and completing critical infrastructure projects, ensuring that all residents benefit from improved facilities, services, and accessibility.

## 2 Attract & Retain Businesses

Foster a vibrant local economy by attracting and retaining a diverse range of businesses that enhance leisure and entertainment options, boost tax revenue, and create job opportunities for residents.

## 3 Improve Communication & Transparency

Strengthen trust and accountability within the community by improving communication and transparency related to the Village's fiscal spending.

## 4 Continually Address Blight

Enhance the overall aesthetic, safety, and economic vitality of the community by proactively addressing blight.



## Goal #1: Undertake Physical Development Projects That Foster Community Sustainability & Quality of Life

**OBJECTIVE:** Improve the quality of life in the community by continuing and completing critical infrastructure projects, ensuring that all residents benefit from improved facilities, services, and accessibility.

**KEY INITIATIVES:** The Village of Decatur will continue / complete infrastructure improvements throughout the community, including:

- Complete reconstruction of Beers Street
- Complete reconstruction of St. Mary's Street
- Complete reconstruction of N. Phelps Street
- Complete renovations to Red Woolfe Park and Fireman's Park
- Complete renovations to Bergen Building
- Install stormwater management systems when undertaking road projects to improve stormwater management within the community
- Regularly apply to external competitive grant program opportunities to address community infrastructure needs
- Develop an asset management plan to prioritize the long-term community infrastructure needs

**EXPECTED OUTCOMES:** This goal will guide our efforts to build a more connected, resilient, and sustainable community resulting in:

- Completion of key infrastructure projects within the designated timelines.
- Improved accessibility, safety, and quality of public services.
- Enhanced environmental sustainability and resilience in community infrastructure.
- Leverage local funds with external grant resources to increase the number of projects available in the community.

## Goal #2: Attract & Retain Businesses

**OBJECTIVE:** Foster a vibrant local economy by attracting and retaining a diverse range of businesses that enhance leisure and entertainment options, boost tax revenue, and create job opportunities for residents.

**KEY INITIATIVES:** With numerous desired goods and services available in the community, the Village acknowledges the need to attract and retain businesses that serve the needs of the community. We are dedicated to supporting our current businesses and attracting new enterprises that will positively contribute to our community. Our efforts will include:

- Development and promotion of incentive packages, including tax breaks and streamlined permitting processes
- Assemble property to be marketed to targeted businesses address unmet community needs
- Launch a comprehensive marketing plan to promote the community as a prime location for business investment
- Host two annual meetings with community businesses, Market One and the Michigan Economic Development Corporation, to inform businesses of available programs and provide a vehicle to inform economic development professionals of local market conditions and needs.

**EXPECTED OUTCOMES:** This goal is designed to stimulate economic growth while enriching the social and cultural life of the community, resulting in:

- Increased number of new businesses and services in the community.
- Growth in local tax revenue, supporting public services and infrastructure.
- Expanded job opportunities for residents, reducing unemployment rates.
- Enhanced variety of leisure, dining, and entertainment options available to the community.
- A stronger, more resilient local economy with businesses that are deeply integrated into the community fabric.

## Goal #3: Improve Communication & Transparency

**OBJECTIVE:** Strengthen trust and accountability within the community by improving communication and transparency related to the Village's fiscal spending priorities and policy initiatives. Ensure that residents and businesses are well-informed and engaged in the decision-making processes that affect the allocation of public funds.

**KEY INITIATIVES:** The Village of Decatur is committed to ensuring that all financial decisions are communicated clearly to the community, providing residents with easy access to detailed information about how public funds are allocated and spent. The Village plans to:

- Publish detailed, user-friendly reports on the Village's budget, expenditures, and financial status on a regular basis
- Hold an annual public meeting to explain the budgeting process, answer questions, and gather community input
- Engage the community in discussions about the prioritization and funding of community projects to ensure alignment with public needs
- Publish a monthly newsletter to be posted online and made available via the Village's social media sites.

**EXPECTED OUTCOMES:** This goal aims to build a foundation of transparency and engagement, ensuring that fiscal spending decisions reflect the community's needs and values, resulting in:

- Increased public awareness and understanding of the Village's fiscal management.
- Greater community trust in how public funds are allocated and spent.
- Create awareness of the Village's financial priorities and challenges.
- Strengthened accountability and reduced risks of financial mismanagement or inefficiencies.

## Goal #4: Continually Address Blight

**OBJECTIVE:** Enhance the overall aesthetic, safety, and economic vitality of the community by proactively addressing blight. Implement strategies to rehabilitate or remove deteriorating properties, prevent future blight, and restore pride in all neighborhoods.

**KEY INITIATIVES:** With the Bergen Building renovation project already in progress, the Village is committed to maintaining momentum in addressing blight throughout the community. These efforts include:

- Complete renovations to Bergen Building
- Re-write Blight Ordinance and institute a targeted blight enforcement program
- Strengthen the enforcement of property maintenance codes to ensure that property owners maintain their buildings and land to acceptable standards

- Implement a clear and fair process for issuing citations and taking corrective actions against violators
- Collaborate with private developers, non-profits, and government agencies to redevelop blighted areas into vibrant spaces that add value to the community.

**EXPECTED OUTCOMES:** This goal is designed to stimulate economic growth while enriching the social and cultural life of the community, resulting in:

- Reduction in the number of blighted properties within the community.
- Improved property values and neighborhood aesthetics.
- Enhanced public safety and a reduction in crime associated with neglected properties.
- Increased community pride and resident involvement in neighborhood improvement efforts.
- Successful redevelopment of formerly blighted areas, leading to economic growth and increased tax revenue.

## Conclusion

As we conclude this strategic plan, we reaffirm our commitment to building a stronger, more resilient community. This plan is not just a roadmap for the future; it is a call to action for every resident, organization, and partner to come together in pursuit of our shared vision.

By working collaboratively, embracing innovation, and fostering inclusivity, we can turn these goals into reality. We understand that challenges lie ahead, but with the strength of our community and the dedication of its people, we are confident that the future holds great promise.

Let this plan serve as a living document—one that will adapt, grow, and evolve as we do. Together, we will shape a community where everyone has the opportunity to thrive, today and for generations to come.





# Memorandum

Date: January 22, 2025

To: Buchanan City Commission

From: Tony McGhee, City Manager

Subject: Resolution of Support  
Michigan Economic Development Corporation - Revitalization and Placemaking Program

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### Background

Currently, the City of Buchanan's planned downtown infrastructure project currently has a \$1.7 delta between the contract amount and planned funding. City staff is working on options for the filling of this gap. One possible solution to assist in this effort is the Michigan Economic Development Corporation's (MEDC) Revitalization and Placemaking (RAP) Program.

The Revitalization and Placemaking program provides access to gap financing for place-based infrastructure development, real estate rehabilitation and development, and public space improvements. Eligible applicants are individuals or entities working to rehabilitate vacant, underutilized, blighted and historic structures and the development of permanent place-based infrastructure associated with traditional downtowns, social-zones, outdoor dining and placed-based public spaces.

### Opportunity

City staff have spoken with representatives from the MEDC and they are open to considering an application for the program even with being under contract for the work currently. The City can apply for up to \$1M dollars on a dollar for dollar match basis. Grants are due to the MEDC by 9:00PM on January 30, 2025. Based on conversations with the City's engineer, Prein and Newhof, we have a totally of \$2,170,400 in eligible costs meaning the City can apply for \$1,000,000. It should be noted that it will be a bit of a longshot to secure the grant. However, given the level of additional funding needed, and the effort to complete the application, it is worth pursuing the opportunity.

### Recommendation

It is recommended the City Commission approve the subject resolution to apply for \$1,000,000 from the MEDC's RAP program for the upcoming downtown project. The required match is already committed as part of the contracts that have been executed for the project.



CITY OF BUCHANAN
RESOLUTION 2025.01/03

A RESOLUTION OF SUPPORT AND COMMITMENT OF MATCH FOR THE DOWNTOWN INFRASTRUCTURE AND PLACEMAKING PROJECT

PRESENT: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

WHEREAS, the Revitalization and Placemaking provides access to gap financing for place-based infrastructure development, real estate rehabilitation and development, and public space improvements; and eligible applicants are individuals or entities working to rehabilitate vacant, underutilized, blighted and historic structures and the development of permanent place-based infrastructure associated with traditional downtowns, social-zones, outdoor dining and placed-based public spaces; and,

WHEREAS, the project has been identified as a priority in the community's Master Plan as well the subject of a comprehensive public engagement process; and,

WHEREAS, the project would have a significant positive impact on the community's central business district assisting businesses to create and retain jobs,

NOW THEREFORE BE IT RESOLVED, that the Buchanan City Commission approves the submission of the subject RAP grant application of the Michigan Economic Development Corporation and commits to matching funds in the amount of \$1,000,000.

AYES: Commissioners \_\_\_\_\_

NAYS: Commissioners \_\_\_\_\_

ABSTAIN: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

\_\_\_\_\_  
Kalla Langston, City Clerk

CERTIFICATE

I, Kalla Langston, Clerk of the City of Buchanan, Michigan, do hereby certify that the above is a true and correct copy of the Resolution which was adopted by the City Commission at a meeting held on Monday January 27th at 7:00p.m. at the Buchanan City Hall located at 302 N. Redbud Trail Buchanan, Michigan, with a quorum present.

\_\_\_\_\_  
Kalla Langston, City Clerk

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2024	AP	AALFS PETROLEUM INC. GAS AND OIL Vnd: 0336 Invoice: 59729.1	Invoice: 59729.1 Ref#: 29757 (REMAINING BALANCE DUE - WWTP GENERATORS) 592-590.000-751.000 592-000.000-202.000	500.00	500.00
		Expected Check Run: 01/27/2025		500.00	500.00
01/21/2025	AP	AALFS PETROLEUM INC. GAS AND OIL Vnd: 0336 Invoice: 60020	Invoice: 60020 Ref#: 29758 (5 GAL GEAR OIL WWTP) 592-590.000-751.000 592-000.000-202.000	157.70	157.70
		Expected Check Run: 01/27/2025		157.70	157.70
12/31/2024	AP	ABONMARCHÉ CONSULTANTS, INC. CONTRACTUAL Vnd: 0202 Invoice: 156254	Invoice: 156254 Ref#: 29761 (MCCOY CREEK CULVERT - ENGINEERING SERVICE) 214-000.000-818.000 214-000.000-202.000	2,550.00	2,550.00
		Expected Check Run: 01/27/2025		2,550.00	2,550.00
12/31/2024	AP	ABONMARCHÉ CONSULTANTS, INC. GRANTS & SPECIAL PROJECTS Vnd: 0202 Invoice: 156261	Invoice: 156261 Ref#: 29762 (BUCHANAN KAYAK LAUNCH - SERVICES RENDERE) 101-700.000-967.002 101-000.000-202.000	2,090.00	2,090.00
		Expected Check Run: 01/27/2025		2,090.00	2,090.00
10/31/2024	AP	ADVANCED ANALYTICAL SOLUTIONS, LLC LAB ANALYTICAL SERVICE Vnd: 2364 Invoice: 37410	Invoice: 37410 Ref#: 29759 (LAB TESTING) 592-590.000-820.000 592-000.000-202.000	84.88	84.88
		Expected Check Run: 01/27/2025		84.88	84.88
01/31/2025	AP	AT&T RICH - PHONE TONY - PHONE KALLA - PHONE TIM - PHONE CRAIG - IPAD GUY - PHONE CEMETERY -PHONE DPW - PHONE WATER - PHONE DEB - PHONE Vnd: 0153 Invoice: 01.13.25 Vnd: 0153 Invoice: 01.13.25	Invoice: 01.13.25 Ref#: 29763 (CITY ISSUED PHONE USAGE) 101-172.000-818.000 101-172.000-818.000 101-215.000-818.000 101-172.000-818.000 592-591.000-853.000 101-371.001-853.000 101-567.000-853.000 101-441.000-853.000 592-591.000-853.000 101-253.000-818.000 101-000.000-202.000 592-000.000-202.000	47.48 216.37 141.32 48.98 29.09 52.82 52.82 52.82 52.82 661.73	1,274.34 81.91
		Expected Check Run: 01/27/2025		1,356.25	1,356.25

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2024	AP	AXON ENTERPRISE, INC. RADIO MAINTENANCE CONTRACTUAL Vnd: 0746 Invoice: INUS303144	Invoice: INUS303144 Ref#: 29760 (3X BASIC LICENSE & DOCKING BUNDLE) 101-301.000-851.000 101-301.000-818.000 101-000.000-202.000	1,638.90 5,292.00	6,930.90
		Expected Check Run: 01/27/2025		6,930.90	6,930.90
12/31/2024	AP	BANDIT INDUSTRIES, INC. MAINTENANCE - VEHICLE Vnd: 1816 Invoice: 999666	Invoice: 999666 Ref#: 29765 (FUEL PUMP) 101-441.000-939.000 101-000.000-202.000	221.73	221.73
		Expected Check Run: 01/27/2025		221.73	221.73
12/31/2024	AP	BEAVER RESEARCH COMPANY MISCELLANEOUS SUPPLIES Vnd: 0707 Invoice: 0379079-IN	Invoice: 0379079-IN Ref#: 29764 (DPW BLD SOAP DISPENSERS & SOAP) 101-441.000-756.000 101-000.000-202.000	238.06	238.06
		Expected Check Run: 01/27/2025		238.06	238.06
01/21/2025	AP	CHRISTOPHER POTHOFF MISCELLANEOUS Vnd: 2381 Invoice: 01.15.25	Invoice: 01.15.25 Ref#: 29771 (REIMBURSEMENT FOR EQUIPMENT PER CONTRACT) 101-301.000-962.000 101-000.000-202.000	77.00	77.00
		Expected Check Run: 01/27/2025		77.00	77.00
01/21/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4216994664	Invoice: 4216994664 Ref#: 29767 (MATS FOR CITY HALL) 101-265.000-818.000 101-000.000-202.000	90.68	90.68
		Expected Check Run: 01/27/2025		90.68	90.68
01/21/2025	AP	CINTAS CORPORATION CONTRACTUAL Vnd: 1272 Invoice: 4216994644	Invoice: 4216994644 Ref#: 29768 (DPW SHOP MATS & TOWELS) 101-441.000-818.000 101-000.000-202.000	232.37	232.37
		Expected Check Run: 01/27/2025		232.37	232.37
01/21/2025	AP	COLDSPRING MEMORIAL CONTRACTUAL Vnd: 0708 Invoice: 978840	Invoice: 978840 Ref#: 29774 (PLAQUE FOR WHITAKER) 101-567.000-818.000 101-000.000-202.000	431.00	431.00
		Expected Check Run: 01/27/2025		431.00	431.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	COMCAST BUSINESS			
		TELEPHONE, INTERNET, CABLE	592-590.000-853.000	414.40	
		TELEPHONE, INTERNET, CABLE	101-441.000-853.000	296.62	
		TELEPHONE, INTERNET, CABLE	101-567.000-853.000	171.19	
		Vnd: 1722 Invoice: 01.16.25-02.15.25	592-000.000-202.000		414.40
		Vnd: 1722 Invoice: 01.16.25-02.15.25	101-000.000-202.000		467.81
		Expected Check Run: 01/27/2025			
				882.21	882.21
07/30/2024	AP	CORE BORE LLC			
		MAINTENANCE - SYSTEM	592-591.000-938.000	1,500.00	
		Vnd: 1692 Invoice: 38211	592-000.000-202.000		1,500.00
		Expected Check Run: 01/27/2025			
				1,500.00	1,500.00
07/30/2024	AP	CORE BORE LLC			
		MAINTENANCE - SYSTEM	592-591.000-938.000	1,800.00	
		Vnd: 1692 Invoice: 38207	592-000.000-202.000		1,800.00
		Expected Check Run: 01/27/2025			
				1,800.00	1,800.00
01/21/2025	AP	COUNTY OF BERRIEN			
		CONTRACTUAL	101-215.000-818.000	1,905.45	
		CONTRACTUAL	101-262.000-818.000	1,905.45	
		Vnd: 1864 Invoice: 16593	101-000.000-202.000		3,810.90
		Expected Check Run: 01/27/2025			
				3,810.90	3,810.90
01/21/2025	AP	COUNTY OF BERRIEN			
		POSTAGE	101-253.000-730.000	54.50	
		Vnd: 1864 Invoice: 16431	101-000.000-202.000		54.50
		Expected Check Run: 01/27/2025			
				54.50	54.50
01/21/2025	AP	COUNTY OF BERRIEN			
		TRAIL GRANT EXPENDITURES	401-000.000-970.031	180.00	
		Vnd: 1864 Invoice: 15467	401-000.000-202.000		180.00
		Expected Check Run: 01/27/2025			
				180.00	180.00
01/21/2025	AP	ELEMENT MATERIALS TECHNOLOGY			
		LAB ANALYTICAL SERVICE	592-590.000-820.000	93.60	
		Vnd: 1186 Invoice: 25-169586	592-000.000-202.000		93.60
		Expected Check Run: 01/27/2025			
				93.60	

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	ETNA SUPPLY CO. METERS-HYDRANTS-FITTINGS Vnd: 0919 Invoice: S106050188.001	Invoice: S106050188.001 Ref#: 29776(MXU BUTTONS) 592-591.000-729.002 592-000.000-202.000	111.97	111.97
		Expected Check Run: 01/27/2025		111.97	111.97
12/31/2024	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1482	Invoice: 1482 Ref#: 29778(DECEMBER 2024 IT ADMIN & SUPPORT - PD) 101-301.000-818.000 101-000.000-202.000	324.00	324.00
		Expected Check Run: 01/27/2025		324.00	324.00
01/21/2025	AP	EXEMPLAR IT SOLUTIONS EXEMPLAR CONTRACT CONTRACTUAL CONTRACTUAL CONTRACTUAL Vnd: 2228 Invoice: 1484 Vnd: 2228 Invoice: 1484	Invoice: 1484 Ref#: 29779(CONTRACT - JAN 2025 VEEAM BACKUP, MICROS) 101-265.000-818.000 592-590.000-818.000 592-591.000-818.000 101-265.000-818.000 101-000.000-202.000 592-000.000-202.000	662.24 331.12 331.13 950.00	1,612.24 662.25
		Expected Check Run: 01/27/2025		2,274.49	2,274.49
12/31/2024	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1483	Invoice: 1483 Ref#: 29780(DECEMBER 2024 DPW BUILDING IT SUPPORT &) 101-441.000-818.000 101-000.000-202.000	198.45	198.45
		Expected Check Run: 01/27/2025		198.45	198.45
01/13/2025	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1497	Invoice: 1497 Ref#: 29781(DPW 2 DESKTOPS, 2 MONITORS, 2 MOUSE PAD) 101-441.000-818.000 101-000.000-202.000	2,837.00	2,837.00
		Expected Check Run: 01/27/2025		2,837.00	2,837.00
12/31/2024	AP	EXEMPLAR IT SOLUTIONS CONTRACTUAL Vnd: 2228 Invoice: 1481	Invoice: 1481 Ref#: 29782(DECEMBER 2024 IT, ADMIN AND TECHNICAL SU) 101-265.000-818.000 101-000.000-202.000	141.75	141.75
		Expected Check Run: 01/27/2025		141.75	141.75
01/21/2025	AP	FIDLAR TECHNOLOGIES, INC. OFFICE SUPPLIES Vnd: 1657 Invoice: R224562-IN	Invoice: R224562-IN Ref#: 29783(50 TRAFFIC CITATION BOOKS) 101-301.000-728.000 101-000.000-202.000	1,523.48	1,523.48
		Expected Check Run: 01/27/2025		1,523.48	1,523.48

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	HACH COMPANY EQUIPMENT MAINT SUPPLIES Vnd: 0182 Invoice: 14316515	Invoice: 14316515 Ref#: 29786(PH LIQUID PROBE CABLE) 592-590.000-758.000 592-000.000-202.000	474.20	474.20
		Expected Check Run: 01/27/2025		474.20	474.20
09/30/2024	AP	HARBOR COUNTRY CHAMBER OF COMMERCE ECONOMIC DEVELOPMENT Vnd: 2183 Invoice: 09.30.24	Invoice: 09.30.24 Ref#: 29784(MEMBERSHIP DUES) 101-700.000-735.000 101-000.000-202.000	145.00	145.00
		Expected Check Run: 01/27/2025		145.00	145.00
01/21/2025	AP	HEI WIRELESS 2 RADIO MAINTENANCE Vnd: 2326 Invoice: 0000032250	Invoice: 0000032250 Ref#: 29785(NEW CHARGING CORD) 101-336.000-851.000 101-000.000-202.000	43.26	43.26
		Expected Check Run: 01/27/2025		43.26	43.26
01/21/2025	AP	IAPE CONTRACTUAL Vnd: 2375 Invoice: 2025	Invoice: 2025 Ref#: 29789(2025 ANNUAL MEMBERSHIP DUES) 101-301.000-818.000 101-000.000-202.000	65.00	65.00
		Expected Check Run: 01/27/2025		65.00	65.00
01/21/2025	AP	INDIANA MICHIGAN POWER COMPANY STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES Vnd: 0131 Invoice: JAN 2025 Vnd: 0131 Invoice: JAN 2025 Vnd: 0131 Invoice: JAN 2025	Invoice: JAN 2025 Ref#: 29790(JAN 2025 USAGE) 101-441.000-926.000 202-474.000-921.000 592-590.000-921.000 592-591.000-921.000 101-336.000-921.000 101-265.000-921.000 101-371.001-921.000 101-441.000-921.000 101-000.000-202.000 202-000.000-202.000 592-000.000-202.000	547.08 157.71 827.26 652.00 408.00 606.94 151.73 1,261.77	2,975.52 157.71 1,479.26
		Expected Check Run: 01/27/2025		4,612.49	4,612.49
12/31/2024	AP	JONES PETRIE RAFINSKI CORP. CONTRACTUAL Vnd: 2358 Invoice: 0050429	Invoice: 0050429 Ref#: 29788(PROJECT: 2024-01248 FRONT ST RETAINING W) 214-000.000-818.000 214-000.000-202.000	1,320.00	1,320.00
		Expected Check Run: 01/27/2025		1,320.00	1,320.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	JW2 FIRE CONSULTANTS GRANTS & SPECIAL PROJECTS Vnd: 2382 Invoice: 812	Invoice: 812 Ref#: 29787(FIRE DEPT GRANT PREP AND SUBMISSION - SC) 101-700.000-967.002 101-000.000-202.000	2,500.00	2,500.00
		Expected Check Run: 01/27/2025		2,500.00	2,500.00
12/31/2024	AP	KRUGGEL LAWTON CPA AUDIT AUDIT AUDIT Vnd: 2145 Invoice: 383951 Vnd: 2145 Invoice: 383951	Invoice: 383951 Ref#: 29791(FINAL BILL FOR 6.30.24 AUDIT) 101-253.000-807.000 592-590.000-807.000 592-591.000-807.000 101-000.000-202.000 592-000.000-202.000	1,850.00 925.00 925.00	1,850.00 1,850.00
		Expected Check Run: 01/27/2025		3,700.00	3,700.00
10/08/2024	AP	M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS Vnd: 0324 Invoice: 78628	Invoice: 78628 Ref#: 29792(10.07 FERTILIZATION - MISSED INVOICE) 101-567.000-932.000 101-000.000-202.000	79.00	79.00
		Expected Check Run: 01/27/2025		79.00	79.00
10/31/2024	AP	M.A.A.C PROPERTY SERVICES MAINTENANCE - GROUNDS Vnd: 0324 Invoice: 78709	Invoice: 78709 Ref#: 29793(10.16.24 - IRRIGATION WINTERIZED - MISSE) 101-567.000-932.000 101-000.000-202.000	119.00	119.00
		Expected Check Run: 01/27/2025		119.00	119.00
01/21/2025	AP	MPEC MISCELLANEOUS SUPPLIES Vnd: 2315 Invoice: 763565	Invoice: 763565 Ref#: 29794(BLUE TRUCK HEADLIGHTS) 592-590.000-756.000 592-000.000-202.000	4.75	4.75
		Expected Check Run: 01/27/2025		4.75	4.75
01/21/2025	AP	MPEC MISCELLANEOUS SUPPLIES Vnd: 2315 Invoice: 763447	Invoice: 763447 Ref#: 29795(WWTP SHOP TOWELS) 592-590.000-756.000 592-000.000-202.000	25.53	25.53
		Expected Check Run: 01/27/2025		25.53	25.53
01/21/2025	AP	MPEC MAINTENANCE - VEHICLE Vnd: 2315 Invoice: 764362	Invoice: 764362 Ref#: 29796(HOSE & CLAMP) 101-441.000-939.000 101-000.000-202.000	7.72	7.72
		Expected Check Run: 01/27/2025		7.72	7.72



PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	MPEC MAINTENANCE - VEHICLE Vnd: 2315 Invoice: 763020	Invoice: 763020 Ref#: 29797 (WIPER BLADES) 101-441.000-939.000 101-000.000-202.000	25.38	25.38
		Expected Check Run: 01/27/2025		25.38	25.38
01/21/2025	AP	MPEC MAINTENANCE - VEHICLE Vnd: 2315 Invoice: 763993	Invoice: 763993 Ref#: 29798 (BATTERY) 101-441.000-939.000 101-000.000-202.000	355.28	355.28
		Expected Check Run: 01/27/2025		355.28	355.28
01/21/2025	AP	NRPC - AMTRAK CONTRACTUAL MISCELLANEOUS Vnd: 0140 Invoice: 8000022607	Invoice: 8000022607 Ref#: 29799 (NPRPGCMF - 808 S. REDBUD TRL CROSSING) 202-463.000-818.000 202-474.000-962.000 202-000.000-202.000	1,727.07 1,727.00	3,454.07
		Expected Check Run: 01/27/2025		3,454.07	3,454.07
01/21/2025	AP	PRO SAFETY INNOVATIONS LLC EQUIPMENT TESTING Vnd: 1813 Invoice: 4011	Invoice: 4011 Ref#: 29800 (2 SCBA BOTTLES FOR HYDROSTATIC TESTING) 101-336.000-851.001 101-000.000-202.000	53.98	53.98
		Expected Check Run: 01/27/2025		53.98	53.98
01/21/2025	AP	ROBERT ADAMS MISCELLANEOUS SUPPLIES Vnd: 0084 Invoice: 01.10.25	Invoice: 01.10.25 Ref#: 29801 (REIMBURSEMENT FOR FD SUPPLIES) 101-336.000-756.000 101-000.000-202.000	31.73	31.73
		Expected Check Run: 01/27/2025		31.73	31.73
01/21/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168568-IN	Invoice: 0168568-IN Ref#: 29808 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20
01/21/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168534-IN	Invoice: 0168534-IN Ref#: 29809 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168444-IN	Invoice: 0168444-IN Ref#: 29810 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20
01/21/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168501-IN	Invoice: 0168501-IN Ref#: 29811 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20
01/21/2025	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0168605-IN	Invoice: 0168605-IN Ref#: 29812 (SLUDGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20
11/30/2024	AP	S.E BERRIEN COUNTY LANDFILL SOLIDS HANDLING & DISPOSAL Vnd: 1746 Invoice: 0167783-IN	Invoice: 0167783-IN Ref#: 29822 (SEPTAGE DISPOSAL) 592-590.000-936.000 592-000.000-202.000	376.20	376.20
		Expected Check Run: 01/27/2025		376.20	376.20
01/21/2025	AP	SBF ENTERPRISES CONTRACTUAL Vnd: 1943 Invoice: 2502-2321110	Invoice: 2502-2321110 Ref#: 29815 (POSTAGE FOR ASSESSMENT MAILING) 101-257.000-818.000 101-000.000-202.000	1,053.00	1,053.00
		Expected Check Run: 01/27/2025		1,053.00	1,053.00
12/31/2024	AP	SEMCO ENERGY ACCT 0157168.501 ACCT 0157576.500 ACCT 0359411.500 ACCT 0374061.500 ACCT 0158995.500 ACCT 0348966.501 ACCT 0158691.500 CITY CENTER/UTIL./REFUNDS UTILITIES BANK FEES AND CHARGES Vnd: 0459 Invoice: 11.27.24-12.30.24 Vnd: 0459 Invoice: 11.27.24-12.30.24	Invoice: 11.27.24-12.30.24 Ref#: 29821 (GAS ENERGY USAGE) 101-301.000-921.000 101-336.000-921.000 101-265.000-921.000 592-590.000-921.000 101-265.000-921.000 592-591.000-921.000 592-590.000-921.000 101-265.000-922.000 101-441.000-921.000 101-267.000-956.000 101-000.000-202.000 592-000.000-202.000	396.30 423.65 276.82 368.96 1,351.48 178.28 226.54 199.88 667.19 3.50	3,318.82 773.78
		Expected Check Run: 01/27/2025		4,092.60	4,092.60

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2024	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 43823-2	Invoice: 43823-2 Ref#: 29816 (SHIRTS FOR OFC. REED) 101-301.000-768.000 101-000.000-202.000	146.00	146.00
		Expected Check Run: 01/27/2025		146.00	146.00
12/31/2024	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 43798-2	Invoice: 43798-2 Ref#: 29817 (SHIRTS FOR OFC. POTHOFF) 101-301.000-768.000 101-000.000-202.000	146.00	146.00
		Expected Check Run: 01/27/2025		146.00	146.00
12/31/2024	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 43365-2	Invoice: 43365-2 Ref#: 29818 (BADGE FOR OFC. POTHOFF) 101-301.000-768.000 101-000.000-202.000	145.00	145.00
		Expected Check Run: 01/27/2025		145.00	145.00
12/31/2024	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 43864-2	Invoice: 43864-2 Ref#: 29819 (JACKET & COAT - OFC POTHOFF) 101-301.000-768.000 101-000.000-202.000	385.00	385.00
		Expected Check Run: 01/27/2025		385.00	385.00
01/21/2025	AP	STAR UNIFORM UNIFORMS Vnd: 1358 Invoice: 43546-2	Invoice: 43546-2 Ref#: 29820 (DUTY BELT FOR OFC BAGGETT) 101-301.000-768.000 101-000.000-202.000	60.00	60.00
		Expected Check Run: 01/27/2025		60.00	60.00
12/31/2024	AP	SUNRISE CLEANING, LLC CONTRACTUAL Vnd: 2360 Invoice: 4094	Invoice: 4094 Ref#: 29807 (DECEMBER CLEANING - CITY HALL) 101-265.000-818.000 101-000.000-202.000	720.00	720.00
		Expected Check Run: 01/27/2025		720.00	720.00
01/21/2025	AP	SWEET C. ROBINSON RESERVE TRAINING Vnd: 1784 Invoice: 01.03.25	Invoice: 01.03.25 Ref#: 29813 (BASKETBALL GAME) 101-301.000-818.002 101-000.000-202.000	36.00	36.00
		Expected Check Run: 01/27/2025		36.00	36.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/21/2025	AP	SWEET C. ROBINSON RESERVE TRAINING Vnd: 1784 Invoice: 01.09.25	Invoice: 01.09.25 Ref#: 29814 (BASKETBALL GAME) 101-301.000-818.002 101-000.000-202.000	48.00	48.00
		Expected Check Run: 01/27/2025		48.00	48.00
01/21/2025	AP	TINA SPURLOCK RESERVE TRAINING Vnd: 1448 Invoice: 01.09.25	Invoice: 01.09.25 Ref#: 29802 (BASKETBALL GAME) 101-301.000-818.002 101-000.000-202.000	42.00	42.00
		Expected Check Run: 01/27/2025		42.00	42.00
01/21/2025	AP	TRUCK AND TRAILER SPECIALTIES MAINTENANCE - EQUIPMENT Vnd: 0221 Invoice: DSO015729	Invoice: DSO015729 Ref#: 29803 (LED LIGHT WHIPS FOR WESTERN STAR) 101-441.000-933.000 101-000.000-202.000	191.34	191.34
		Expected Check Run: 01/27/2025		191.34	191.34
01/21/2025	AP	TRUCK AND TRAILER SPECIALTIES MAINTENANCE - EQUIPMENT Vnd: 0221 Invoice: DSO016081	Invoice: DSO016081 Ref#: 29804 (LED LIGHT WHIPS FOR WESTERN STAR WING BL) 101-441.000-933.000 101-000.000-202.000	210.34	210.34
		Expected Check Run: 01/27/2025		210.34	210.34
12/31/2024	AP	VITAL RECORDS CONTROL SHREDDING CONTRACT Vnd: 0595 Invoice: 4668373	Invoice: 4668373 Ref#: 29805 (MONTHLY SHREDDING CONTRACT) 101-265.000-818.000 101-000.000-202.000	169.09	169.09
		Expected Check Run: 01/27/2025		169.09	169.09
10/31/2024	AP	WELDY SALES AND SERVICE GAS AND OIL Vnd: 1763 Invoice: 26076	Invoice: 26076 Ref#: 29806 (OIL) 101-567.000-751.000 101-000.000-202.000	35.98	35.98
		Expected Check Run: 01/27/2025		35.98	35.98
				57,446.86	57,446.86
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		37,513.65
		ACCOUNTS PAYABLE	202-000.000-202.000		3,611.78
		ACCOUNTS PAYABLE	214-000.000-202.000		3,870.00
		ACCOUNTS PAYABLE	401-000.000-202.000		180.00
		ACCOUNTS PAYABLE	592-000.000-202.000		12,271.43
		TOTAL INCREASE IN PAYABLE:			57,446.86

GL Number	Description	Beginning Balance
101-000.000-001.000	CASH	933,217.01
202-000.000-001.000	CASH	66,225.32
203-000.000-001.000	CASH	182,089.30
209-000.000-001.000	CASH	27,492.74
214-000.000-001.000	CASH	221,095.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	104,579.70
469-000.000-001.000	CASH	373,904.34
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	538.03
592-000.000-001.000	CASH	788,976.52
701-000.000-001.000	CASH	168,215.06
703-000.000-001.000	CASH	17,989.21

Beginning GL Balance:	3,005,172.75
Add: Cash Receipts	489,238.26
Less: Cash Disbursements	(232,966.01)
Less: Journal Entries/Other	(107,310.41)
Ending GL Balance:	3,154,134.59

GL Number	Description	Ending Balance
101-000.000-001.000	CASH	811,574.02
202-000.000-001.000	CASH	176,947.83
203-000.000-001.000	CASH	265,318.55
209-000.000-001.000	CASH	27,736.49
214-000.000-001.000	CASH	216,275.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	104,515.21
469-000.000-001.000	CASH	181,844.78
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	541.45
592-000.000-001.000	CASH	852,134.93
701-000.000-001.000	CASH	170,008.26
703-000.000-001.000	CASH	226,387.55

Ending GL Balance: 3,154,134.59

Ending Bank Balance: 3,040,977.44

Add: Miscellaneous Transactions (807.04)

Add: Deposits in Transit

12/27/2024 Deposit ID: 4040 5,070.74

12/30/2024 Deposit ID: 4042 2,670.22

12/30/2024 Deposit ID: 4043 1,200.00

12/30/2024 Deposit ID: 4044 9,315.41

12/30/2024 Deposit ID: 4045 142,509.96

DEPOSIT CLEARS IN BS&A IN JAN (ONLINE) (2,017.53)

DEPOSIT CLEARS IN BS&A IN JAN (DOXO) (77.84)

158,670.96

Less: 44 AP Outstanding Checks 44,706.77

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 3,154,134.59

Unreconciled Difference: 0.00

*[Signature]*

1/7/25

101-000.0	2.02E+09	11/22/2024	PR	0	-117.17	Nancy Bicard (50796)
101-000.0	2.02E+09	11/22/2024	PR	0	-155.05	Katherine Clements (50797)
101-000.0	2.02E+09	11/22/2024	PR	0	-199.79	Simona Davis (50798)
101-000.0	2.02E+09	11/22/2024	PR	0	-161.12	Roy Mark Sr (50801)
101-000.0	2.02E+09	11/22/2024	PR	0	-318	Indiana State Central Collection Unit -#50805
101-000.0	2.02E+09	12/6/2024	PR	0	-125.3	Roy Mark Sr (50806)
101-000.0	2.02E+09	12/6/2024	PR	0	-390.86	Francis Morley (50807)
101-000.0	2.02E+09	12/6/2024	PR	0	-71.61	David Spurlock (50808)
101-000.0	2.02E+09	12/6/2024	PR	0	-124.67	Jan Dzibek (50809)
101-000.0	2.02E+09	12/6/2024	PR	0	-318	Indiana State Central Collection Unit -#50810
101-000.0	2.02E+09	12/20/2024	PR	0	-143.22	Roy Mark Sr (50811)
101-000.0	2.02E+09	12/20/2024	PR	0	-71.61	David Spurlock (50813)
101-000.0	2.02E+09	12/6/2024	PR	0	-266.7	Payroll Processing Fee
101-000.0	2.02E+09	12/6/2024	PR	0	-63191.58	Direct Deposits
592-000.0	2.02E+09	12/6/2024	PR	0	-923.24	Direct Deposits
101-000.0	2.02E+09	12/6/2024	PR	0	-17225.5	Taxes Offset (FITW-IN-IN-LAP1-IN-ST11-MED-MI-SS-MED-R-SS-R)
202-000.0	2.02E+09	12/6/2024	PR	0	-1943.06	Taxes Offset (FITW-IN-IN-LAP1-MED-MI-SS-MED-R-SS-R)
203-000.0	2.02E+09	12/6/2024	PR	0	-1726.47	Taxes Offset (FITW-IN-IN-LAP1-MED-MI-SS-MED-R-SS-R)
592-000.0	2.02E+09	12/6/2024	PR	0	-4254.25	Taxes Offset (FITW-MED-MI-SS-MED-R-SS-R)
101-000.0	2.02E+09	12/6/2024	PR	0	-65.06	Michigan State Disbursement Unit
101-000.0	2.02E+09	12/20/2024	PR	0	-241	Payroll Processing Fee
101-000.0	2.02E+09	12/20/2024	PR	0	-56288.06	Direct Deposits
592-000.0	2.02E+09	12/20/2024	PR	0	-1153.93	Direct Deposits
101-000.0	2.02E+09	12/20/2024	PR	0	-14253.67	Taxes Offset (FITW-IN-IN-LAP1-IN-ST11-MED-MI-SS-MED-R-SS-R)
202-000.0	2.02E+09	12/20/2024	PR	0	-1950.22	Taxes Offset (FITW-IN-IN-LAP1-MED-MI-SS-MED-R-SS-R)
203-000.0	2.02E+09	12/20/2024	PR	0	-1680.25	Taxes Offset (FITW-IN-IN-LAP1-MED-MI-SS-MED-R-SS-R)
592-000.0	2.02E+09	12/20/2024	PR	0	-4033.56	Taxes Offset (FITW-MED-MI-SS-MED-R-SS-R)
101-000.0	2.02E+09	12/20/2024	PR	0	-65.06	Michigan State Disbursement Unit

Checks	\$ 656.80	Deposits	\$ 496.31	EFF's	\$ 553.90	Allac
	\$ 326.91		\$ 1,205.86		\$ 199.93	Eye
	\$ 159.33		\$ 1,329.97		\$ 22,192.19	BCBS
	\$ 67.12		\$ 1,426.26		\$ 2,190.00	Honor
	\$ 106.06		\$ 90.00		\$ 726.52	Wex
	\$ 173.00		\$ 1,611.38		\$ 1,187.75	Delta
	\$ 181.03		\$ 1,349.15		\$ 290.17	
	\$ 288.00		\$ 228.92		\$ 4,309.24	
	\$ 370.83		\$ 921.57		\$ 914.34	
	\$ 800.00		\$ 286.79		\$ 416.45	
	\$ 900.45		\$ 106.56		\$ 606.64	
	\$ 3,657.38		\$ 11,525.49		\$ 6,536.84	Honor
	\$ 5,000.00		\$ 460.30		\$ 62.00	
	\$ 20,248.24		\$ 1,031.55		\$ 57.00	
	\$ 3,800.00		\$ 2,326.74		\$ 81.00	
	\$ 66.01		\$ 7,146.43		\$ 200.00	Rose
	\$ 96.00		\$ 1,143.34		\$ 108.65	Culligan
	\$ 148.22		\$ 325.12		\$ 22.65	
	\$ 355.89		\$ 142.79		\$ 22.65	
	\$ 1,300.00		\$ 562.61		\$ 22.65	
	\$ 6,245.75		\$ 1,420.91		\$ 23.48	
	\$ 35.98		\$ 1,702.22		\$ 26.88	
	\$ 120.13		\$ 1,624.59		\$ 27.33	
	\$ 282.92		\$ 7,066.80		\$ 27.74	
	\$ 362.25		\$ 5,304.72		\$ 28.13	
	\$ 65.81		\$ 630.71		\$ 43.41	
	\$ 165.61		\$ 604.29		\$ 67.73	
	\$ 371.00		\$ 438.14		\$ 105.69	
	\$ 16.00		\$ 14,729.86		\$ 116.97	
	\$ 752.40		\$ 2,174.50		\$ 291.90	
	\$ 135.00		\$ 2,673.23		\$ 467.72	
	\$ 432.00		\$ 25,361.64		\$ 639.09	
	\$ 100.00		\$ 147.46		\$ 1,600.72	
	\$ 200.00		\$ 248.70		\$ 5,987.04	City hall & street lights forgotten
	\$ 357.01		\$ 1,459.87		\$ 9,521.78	\$ 2,856.52
	\$ 34.97		\$ 603.44		\$ 12,402.22	\$ 23.92
	\$ 388.90		\$ 1,591.84	GI	\$ 2,880.44	\$ 2,880.44
	\$ 405.50		\$ 1,312.84		\$ 320.92	
	\$ 10,000.00		\$ 3,715.33		\$ 670.07	
	\$ 41.48		\$ 309.61		\$ 418.90	
	\$ 65.00		\$ 596.08		\$ 124.85	
	\$ 98.13		\$ 1,462.43		\$ 587.89	
	\$ 133.14		\$ 2,503.65		\$ 2,122.63	Comcast
	\$ 240.00		\$ 4,902.15		\$ 2,122.61	
	\$ 276.70		\$ 13,554.44	GI	\$ (0.02)	
	\$ 288.68		\$ 228.37		\$ 143.58	AT&T
	\$ 454.80		\$ 170.46		\$ 2,189.28	
	\$ 868.84		\$ 560.00		\$ 3.50	
	\$ 886.81		\$ 1,373.23		\$ 2,192.78	Serco
	\$ 1,365.00		\$ 3,093.96		\$ 402.86	
	\$ 1,382.25		\$ 186.24		\$ 160.84	
	\$ 2,946.00		\$ 2,342.70		\$ 260.44	
	\$ 10.00		\$ 55.00		\$ 824.14	Comcast
	\$ 18.35		\$ 1,255.41		\$ 1,373.15	MERS
	\$ 262.88		\$ 1,057.62		\$ 20,139.15	MERS
	\$ 547.79		\$ 321.86		\$ 4,056.12	INM
	\$ 1,080.00		\$ 400.90		\$ 91.15	
	\$ 2,070.00		\$ 32,140.68		\$ 99.68	
	\$ 3,300.00		\$ 3,732.53		\$ 181.83	Cintas
	\$ 33.00		\$ 150.48		\$ 144.59	
	\$ 50.00		\$ 118.19		\$ 24.74	
	\$ 56.71		\$ 65.81		\$ 96.54	
	\$ 150.00		\$ 9,318.01		\$ 96.54	
	\$ 184.50		\$ 535.89		\$ 96.54	
	\$ 195.68		\$ 575.42		\$ 96.54	
	\$ 275.00		\$ 190.39		\$ 363.54	
	\$ 329.64		\$ 200.00		\$ 919.03	LRS
	\$ 363.30		\$ 964.57		\$ 942.34	
	\$ 782.65		\$ 226.00	GI	\$ 23.31	
	\$ 1,317.00		\$ 669.35		\$ 39,311.48	Fishbeck
	\$ 3,213.00		\$ 13,690.54		\$ 114,683.45	Cleared
	\$ 20.00		\$ 718.62		\$ 113	
	\$ 515.25		\$ 5,245.44		\$ 232,768.37	
	\$ 965.00		\$ 65.77		\$ 235,672.10	\$231,472.10
	\$ 1,182.01		\$ 2,938.04	GI's	\$ 2,903.73	
	\$ 3,830.12		\$ 464.31		\$ 2,903.73	
	\$ 3,658.28		\$ 538.72			
	\$ 1,881.00		\$ 675.93			
	\$ 52.97		\$ 245.85			
	\$ 325.85		\$ 20,572.66			
	\$ 406.00		\$ 14,527.38			
	\$ 54.15		\$ 350.85			
	\$ 93.60		\$ 430.00			
	\$ 64.95		\$ 3,470.44			
	\$ 71.92		\$ 2,254.32			
	\$ 100.60		\$ 497.95			
	\$ 171.00		\$ 2,316.20			
	\$ 641.14		\$ 258,816.68			
	\$ 3,901.78		\$ 341.31	AP		
	\$ 4,900.00		\$ 1,352.57	O		
	\$ 6,270.47		\$ 1,683.88			
	\$ 6,518.00		\$ 260,510.56			
	\$ 118,084.82	Cleared 13	\$ 1,452.27			
		\$ 118,084.82	\$ 7,474.77			
			\$ 1,130.29			
			\$ 1,420.13			
			\$ 2,349.62			
			\$ 3,645.68			
			\$ 3,250.34			
			\$ 28,747.85			
			\$ 1,295.08			
			\$ 2,362.29			
			\$ 3,180.85			
			\$ 974.20			
			\$ 1,407.95			
			\$ 1,557.50			
			\$ 2,120.34			
			\$ 4,350.87			
			\$ 968.37			
			\$ 1,982.84	Cleared 94		
			\$ 1,491.14	\$ 331,472.94		
			\$ 331,672.64			
			\$ 1,154.83	Cleared 15		
			\$ 332,827.77	\$ 332,827.77		

November	December
\$	\$
567623.39	394081.1
870909.69	960623.49
1119694.42	1119881.5
2155.09	2155.55
0.26	0.26
255	255
2948.06	2651.41
472616.65	547258.62
13851.74	13954.7
110.79	110.81
3050270.69	3040977.44

Online deposit in BS&A clears in Jan 2017.53  
 DOXO deposit in BS&A clears in Jan 77.94  
 \$ 0.00

DEPOSIT CLEARS IN BS&A IN DECEMBER \$1,154.83

User: DEBORAH

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 101 - GENERAL					
Revenues					
Dept 000.000					
101-000.000-402.000	REAL PROPERTY TAXES	1,969,000.00	1,969,000.00	1,808,092.79	91.83
101-000.000-412.000	DELQ PERS PROPERTY TAX	500.00	500.00	377.54	75.51
101-000.000-432.000	PILOT PAYMENTS	10,000.00	10,000.00	11,441.63	114.42
101-000.000-437.000	INDUSTRIAL FACILITY TAX	2,500.00	2,500.00	0.00	0.00
101-000.000-439.000	MEDICAL/ADULT MARIJUANA STATE REV.	300,000.00	300,000.00	0.00	0.00
101-000.000-442.000	FARMERS' MARKET REVENUE	0.00	0.00	565.00	100.00
101-000.000-445.000	PENALTY & INTEREST - TAXES	10,000.00	10,000.00	36,578.71	365.79
101-000.000-447.000	ADMINISTRATION FEE-TAXES	55,000.00	55,000.00	47,993.53	87.26
101-000.000-477.000	FRANCHISE FEE-CABLE	40,000.00	40,000.00	16,929.76	42.32
101-000.000-492.000	BUILDING PERMITS	20,000.00	20,000.00	9,936.75	49.68
101-000.000-492.001	MISCELLANEOUS LICENSE PERMITS	15,000.00	15,000.00	446.00	2.97
101-000.000-492.002	MEDICAL/ADULT MARIHUANA PERMITS	80,000.00	80,000.00	35,000.00	43.75
101-000.000-492.003	BANNER PERMITS	0.00	0.00	710.00	100.00
101-000.000-532.000	EMERGENCY RESPONSE FEE	20,000.00	20,000.00	20,000.00	100.00
101-000.000-540.000	STATE POLICE/MCOLES CPE	0.00	0.00	9,000.00	100.00
101-000.000-566.001	GRANTS & SPECIAL PROJECTS	5,000.00	5,000.00	40,000.00	800.00
101-000.000-568.000	STATE SHARED LIQUOR LICENSE	3,000.00	3,000.00	1,244.10	41.47
101-000.000-573.000	LOCAL STABILIZATION STATE REV	75,000.00	75,000.00	44,067.29	58.76
101-000.000-574.000	STATE REV SHARING CVTRS/SALES TAX	720,000.00	720,000.00	356,364.00	49.50
101-000.000-574.001	CVTRS-PS	5,000.00	5,000.00	744.00	14.88
101-000.000-596.000	LEHMANS ORCHARD ANNUAL PAYMENT	8,667.00	8,667.00	8,666.67	100.00
101-000.000-602.000	SCHOOL RESOURCE OFFICER	40,000.00	40,000.00	206.21	0.52
101-000.000-633.000	FOUNDATIONS - CEMETERY	7,000.00	7,000.00	2,497.20	35.67
101-000.000-634.000	GRAVE OPENINGS	32,000.00	32,000.00	19,087.50	59.65
101-000.000-635.000	CEMETERY TENT SERVICE	500.00	500.00	1,550.00	310.00
101-000.000-636.000	COLUMBARIUM & PLAQUE	1,500.00	1,500.00	450.00	30.00
101-000.000-640.000	VAULT SETTING FEES	4,000.00	4,000.00	1,900.00	47.50
101-000.000-641.000	WEEDS/SNOW	3,000.00	3,000.00	10,122.13	337.40
101-000.000-643.000	SALES - CEMETERY LOTS	20,000.00	20,000.00	7,500.00	37.50
101-000.000-644.000	COPIES	300.00	300.00	61.00	20.33
101-000.000-645.000	SALES - SURPLUS PROPERTY	100.00	100.00	100.00	100.00
101-000.000-652.000	PARKING VIOLATIONS	5,000.00	5,000.00	260.00	5.20
101-000.000-656.000	BUCHANAN REDBUD CITY CENTER	10,000.00	10,000.00	6,175.00	61.75
101-000.000-657.000	ORDINANCE VIOLATIONS	500.00	500.00	152.42	30.48
101-000.000-664.000	MML DIVIDENDS	7,000.00	7,000.00	8,409.00	120.13
101-000.000-665.000	INTEREST EARNED - INVESTMENTS	50,000.00	50,000.00	14,700.66	29.40
101-000.000-675.000	MISC REVENUE/DONATION	25,000.00	25,000.00	5,223.76	20.90
101-000.000-676.007	WORKERS COMP INSURANCE	6,000.00	6,000.00	13,917.71	231.96
101-000.000-677.000	POLICE REPORTS	500.00	500.00	104.25	20.85
101-000.000-678.000	SCHOOL GUARDS	14,000.00	14,000.00	5,366.87	38.33
101-000.000-683.000	FOIA FEES	0.00	0.00	45.88	100.00
101-000.000-689.000	CASH OVER/SHORT	0.00	0.00	(0.01)	100.00
101-000.000-698.101	INSURANCE RECOVERIES	0.00	0.00	834.28	100.00
101-000.000-699.214	TRANSFER IN - FROM STREET R&M	115,000.00	115,000.00	115,000.00	100.00
Total Dept 000.000		3,680,067.00	3,680,067.00	2,661,821.63	72.33
TOTAL REVENUES		3,680,067.00	3,680,067.00	2,661,821.63	72.33
Expenditures					
Dept 000.000					
101-000.000-995.214	TRANSFERS OUT - TO STREET R&M FUND	0.00	0.00	461,643.76	100.00
101-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	0.00	0.00	250,000.00	100.00
Total Dept 000.000		0.00	0.00	711,643.76	100.00
Dept 101.000 - CITY COMMISSION					
101-101.000-705.000	SALARIES-PART TIME	10,000.00	10,000.00	3,790.96	37.91
101-101.000-715.000	FRINGE BENEFITS	1,500.00	1,500.00	525.09	35.01
101-101.000-804.000	SMCAS SERVICES	80,000.00	80,000.00	0.00	0.00
101-101.000-805.000	MARKETING PLAN	2,000.00	1,000.00	31.96	3.20
101-101.000-818.000	CONTRACTUAL	5,000.00	5,000.00	1,000.00	20.00
101-101.000-826.000	LEGAL FEES	50,000.00	50,000.00	11,304.22	22.61
101-101.000-831.000	MEMBERSHIP AND DUES	7,000.00	7,000.00	4,658.00	66.54
101-101.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	2,000.00	0.00	0.00
101-101.000-885.000	PUBLIC RELATIONS	40,000.00	25,000.00	0.00	0.00
101-101.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	25.97	2.60
101-101.000-967.002	GRANTS & SPECIAL PROJECTS	100,000.00	10,000.00	25,000.00	25.00
101-101.000-975.000	PROPERTY ACQUISITION	5,000.00	5,000.00	0.00	0.00
Total Dept 101.000 - CITY COMMISSION		303,500.00	197,500.00	46,336.20	23.46

User: DEBORAH

PERIOD ENDING 01/31/2025

DB: Buchanan

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025	% BDGT USED
Fund 101 - GENERAL					
Expenditures					
Dept 172.000 - CITY MANAGER					
101-172.000-702.000	SALARIES-FULL TIME	125,000.00	125,000.00	46,320.25	37.06
101-172.000-715.000	FRINGE BENEFITS	60,000.00	60,000.00	12,939.84	21.57
101-172.000-718.000	RECRUITMENT & RELOCATION	15,000.00	7,000.00	249.00	3.56
101-172.000-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	28.65	1.43
101-172.000-730.000	POSTAGE	1,000.00	1,000.00	0.00	0.00
101-172.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00
101-172.000-818.000	CONTRACTUAL	20,000.00	20,000.00	1,944.17	9.72
101-172.000-826.000	LEGAL FEES	20,000.00	20,000.00	9,955.97	49.78
101-172.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00	572.00	28.60
101-172.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	3,500.00	0.00	0.00
101-172.000-873.000	TRAVEL & CAR ALLOWANCE	12,000.00	12,000.00	0.00	0.00
101-172.000-962.000	MISCELLANEOUS	500.00	500.00	0.00	0.00
Total Dept 172.000 - CITY MANAGER		261,500.00	253,500.00	72,009.88	28.41
Dept 215.000 - CITY CLERK					
101-215.000-702.000	SALARIES-FULL TIME	80,000.00	80,000.00	39,048.42	48.81
101-215.000-703.000	SALARIES-OVERTIME	1,000.00	1,000.00	0.00	0.00
101-215.000-715.000	FRINGE BENEFITS	33,000.00	33,000.00	16,419.81	49.76
101-215.000-728.000	OFFICE SUPPLIES	1,500.00	1,500.00	310.60	20.71
101-215.000-818.000	CONTRACTUAL	7,000.00	12,000.00	10,182.95	84.86
101-215.000-826.000	LEGAL FEES	5,000.00	5,000.00	0.00	0.00
101-215.000-831.000	MEMBERSHIP AND DUES	1,000.00	1,000.00	100.00	10.00
101-215.000-864.000	CONFERENCES AND WORKSHOP	2,000.00	2,000.00	0.00	0.00
101-215.000-873.000	TRAVEL & CAR ALLOWANCE	1,500.00	1,500.00	722.07	48.14
101-215.000-903.000	LEGAL NOTICES & RECORDINGS	4,000.00	4,000.00	1,334.40	33.36
101-215.000-962.000	MISCELLANEOUS	200.00	200.00	6.00	3.00
Total Dept 215.000 - CITY CLERK		136,200.00	141,200.00	68,124.25	48.25
Dept 253.000 - TREASURER					
101-253.000-702.000	SALARIES-FULL TIME	72,000.00	72,000.00	41,476.28	57.61
101-253.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00	651.70	32.59
101-253.000-715.000	FRINGE BENEFITS	25,000.00	25,000.00	12,575.94	50.30
101-253.000-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	968.92	24.22
101-253.000-730.000	POSTAGE	5,000.00	5,000.00	1,966.10	39.32
101-253.000-730.001	SPECIAL ASSESSMENT POSTAGE	0.00	4,500.00	4,496.36	99.92
101-253.000-744.101	PAYROLL PROCESSING	5,000.00	5,000.00	700.32	14.01
101-253.000-807.000	AUDIT	25,000.00	25,000.00	13,674.12	54.70
101-253.000-818.000	CONTRACTUAL	11,000.00	15,000.00	13,943.37	92.96
101-253.000-831.000	MEMBERSHIP AND DUES	0.00	300.00	383.00	127.67
101-253.000-864.000	CONFERENCES AND WORKSHOP	800.00	800.00	0.00	0.00
101-253.000-873.000	TRAVEL & CAR ALLOWANCE	300.00	300.00	0.00	0.00
101-253.000-970.047	TAX CHARGEBACKS	0.00	0.00	18.35	100.00
Total Dept 253.000 - TREASURER		150,100.00	158,900.00	90,854.46	57.18
Dept 257.000 - ASSESSOR					
101-257.000-705.000	SALARIES-PART TIME	28,000.00	28,000.00	14,201.60	50.72
101-257.000-715.000	FRINGE BENEFITS	2,500.00	2,500.00	1,452.00	58.08
101-257.000-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00
101-257.000-818.000	CONTRACTUAL	4,000.00	4,000.00	2,250.00	56.25
Total Dept 257.000 - ASSESSOR		35,500.00	35,500.00	17,903.60	50.43
Dept 262.000 - ELECTIONS					
101-262.000-702.000	SALARIES-FULL TIME	30,000.00	30,000.00	7,890.15	26.30
101-262.000-705.002	ELECTION WORKERS	20,000.00	20,000.00	10,421.50	52.11
101-262.000-715.000	FRINGE BENEFITS	12,000.00	12,000.00	5,674.14	47.23
101-262.000-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	945.93	31.53
101-262.000-818.000	CONTRACTUAL	4,000.00	4,000.00	1,657.38	41.43
101-262.000-826.000	LEGAL FEES	1,000.00	1,000.00	0.00	0.00
101-262.000-933.000	MAINTENANCE - EQUIPMENT	1,200.00	1,200.00	0.00	0.00
101-262.000-962.000	MISCELLANEOUS	2,000.00	2,000.00	784.25	39.21
101-262.000-995.001	TRANSFER-EQUIPMENT RESERVE	1,000.00	1,000.00	0.00	0.00
Total Dept 262.000 - ELECTIONS		74,200.00	74,200.00	27,366.35	36.88
Dept 265.000 - BUILDING AND GROUNDS					
101-265.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	9,000.00	1,960.13	



User: DEBORAH

PERIOD ENDING 01/31/2025

DB: Buchanan

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025	% BDGT USED
<b>Fund 101 - GENERAL</b>					
<b>Expenditures</b>					
101-265.000-756.001	CITY CENTER SUPPLIES	0.00	0.00	568.31	100.00
101-265.000-818.000	CONTRACTUAL	90,000.00	90,000.00	38,427.80	42.70
101-265.000-853.000	TELEPHONE, INTERNET, CABLE	10,000.00	10,000.00	4,722.68	47.23
101-265.000-921.000	UTILITIES	34,000.00	34,000.00	17,042.34	50.12
101-265.000-923.000	CITY CENTER UTILITIES	12,000.00	12,000.00	4,939.07	41.16
101-265.000-931.000	MAINTENANCE - BUILDINGS	15,000.00	15,000.00	9,878.37	65.86
101-265.000-934.000	MAINT. - OFFICE EQUIPMENT	5,000.00	5,000.00	1,453.26	29.07
101-265.000-962.000	MISCELLANEOUS	4,000.00	4,000.00	25.00	0.63
101-265.000-963.000	FIRE & LIABILITY INSURANCE	46,000.00	40,500.00	40,493.00	99.98
101-265.000-970.057	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00	0.00
101-265.000-974.000	ZONING EXPENDITURES	3,000.00	3,000.00	0.00	0.00
<b>Total Dept 265.000 - BUILDING AND GROUNDS</b>		<b>230,500.00</b>	<b>225,000.00</b>	<b>119,509.96</b>	<b>53.12</b>
<b>Dept 267.000 - ADMIN. &amp; RECORD KEEPING</b>					
101-267.000-956.000	BANK FEES AND CHARGES	4,000.00	4,000.00	2,119.64	52.99
<b>Total Dept 267.000 - ADMIN. &amp; RECORD KEEPING</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>2,119.64</b>	<b>52.99</b>
<b>Dept 268.000 - RENTAL PROPERTY</b>					
101-268.000-921.000	UTILITIES	8,000.00	8,000.00	1,740.15	21.75
101-268.000-931.000	MAINTENANCE - BUILDINGS	2,000.00	2,000.00	0.00	0.00
101-268.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00
101-268.000-963.000	FIRE & LIABILITY INSURANCE	500.00	0.00	0.00	0.00
<b>Total Dept 268.000 - RENTAL PROPERTY</b>		<b>11,500.00</b>	<b>11,000.00</b>	<b>1,740.15</b>	<b>15.82</b>
<b>Dept 273.000 - BUILDING AUTHORITY</b>					
101-273.000-995.369	TRANSFERS OUT - TO BLDG AUTH DEBT FUND	0.00	0.00	74,773.44	100.00
<b>Total Dept 273.000 - BUILDING AUTHORITY</b>		<b>0.00</b>	<b>0.00</b>	<b>74,773.44</b>	<b>100.00</b>
<b>Dept 301.000 - POLICE</b>					
101-301.000-150.000	BOOKS & MAGAZINES	300.00	300.00	0.00	0.00
101-301.000-702.000	SALARIES-FULL TIME	700,000.00	700,000.00	325,262.13	46.47
101-301.000-702.001	SALARIES-CODE ENFORCEMENT	51,000.00	51,000.00	20,906.00	40.99
101-301.000-703.000	SALARIES-OVERTIME	30,000.00	30,000.00	27,765.56	92.55
101-301.000-705.000	SALARIES-PART TIME	20,000.00	20,000.00	0.00	0.00
101-301.000-705.001	SALARIES-PT/CODE ENFORCEMENT	3,000.00	3,000.00	0.00	0.00
101-301.000-715.000	FRINGE BENEFITS	297,000.00	297,000.00	133,039.43	44.79
101-301.000-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	1,143.07	38.10
101-301.000-729.000	TARGET RANGE & SUPPLIES	6,000.00	6,000.00	1,646.27	27.44
101-301.000-751.000	GAS AND OIL	22,000.00	22,000.00	7,346.02	33.39
101-301.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00	2,116.21	52.91
101-301.000-768.000	UNIFORMS	4,500.00	4,500.00	5,449.62	121.10
101-301.000-769.000	UNIFORM CLEANING	800.00	800.00	180.00	22.50
101-301.000-810.000	INSURANCE CLAIM REPAIRS	0.00	500.00	390.00	78.00
101-301.000-818.000	CONTRACTUAL	15,000.00	15,000.00	4,140.89	27.61
101-301.000-818.002	RESERVE TRAINING	1,000.00	2,000.00	1,848.00	92.40
101-301.000-826.000	LEGAL FEES	7,000.00	7,000.00	2,155.20	30.79
101-301.000-851.000	RADIO MAINTENANCE	8,000.00	8,000.00	300.00	3.75
101-301.000-853.000	TELEPHONE, INTERNET, CABLE	14,000.00	14,000.00	7,400.33	52.86
101-301.000-864.000	CONFERENCES AND WORKSHOP	1,000.00	1,000.00	800.42	80.04
101-301.000-873.000	TRAVEL & CAR ALLOWANCE	1,000.00	1,000.00	374.98	37.50
101-301.000-886.000	COMMUNITY POLICING	2,000.00	2,000.00	1,186.73	59.34
101-301.000-921.000	UTILITIES	16,000.00	16,000.00	5,945.52	37.16
101-301.000-931.000	MAINTENANCE - BUILDINGS	4,000.00	4,000.00	583.97	14.60
101-301.000-933.000	MAINTENANCE - EQUIPMENT	1,000.00	1,000.00	0.00	0.00
101-301.000-934.000	MAINT. - OFFICE EQUIPMENT	2,000.00	2,000.00	453.54	22.68
101-301.000-939.000	MAINTENANCE - VEHICLE	16,000.00	16,000.00	5,486.27	34.29
101-301.000-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	1,161.42	46.46
101-301.000-961.000	MEDICAL EXAMS	1,000.00	1,000.00	850.24	85.02
101-301.000-962.000	MISCELLANEOUS	3,000.00	3,000.00	917.96	30.60
101-301.000-963.000	FIRE & LIABILITY INSURANCE	24,000.00	20,000.00	19,033.71	95.17
101-301.000-967.013	DARE PROGRAM	1,500.00	1,500.00	0.00	0.00
101-301.000-970.050	RESERVE EQUIPMENT	1,000.00	1,000.00	0.00	0.00
<b>Total Dept 301.000 - POLICE</b>		<b>1,262,600.00</b>	<b>1,260,100.00</b>	<b>577,883.49</b>	<b>45.86</b>
<b>Dept 315.000 - CROSSING GUARDS</b>					
101-315.000-702.000	SALARIES-FULL TIME	31,000.00	31,000.00	11,029.44	
101-315.000-715.000	FRINGE BENEFITS	4,000.00	4,000.00	1,844.28	

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET		
Fund 101 - GENERAL					
Expenditures					
101-315.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00
Total Dept 315.000 - CROSSING GUARDS		35,500.00	35,500.00	12,873.72	36.26
Dept 336.000 - FIRE DEPARTMENT					
101-336.000-150.000	BOOKS & MAGAZINES	200.00	200.00	0.00	0.00
101-336.000-704.001	SALARIES-VOLUNTEER FIREMAN	60,000.00	60,000.00	17,878.22	29.80
101-336.000-715.000	FRINGE BENEFITS	6,500.00	6,500.00	3,506.48	53.95
101-336.000-728.000	OFFICE SUPPLIES	750.00	750.00	0.00	0.00
101-336.000-751.000	GAS AND OIL	1,200.00	1,200.00	578.69	48.22
101-336.000-756.000	MISCELLANEOUS SUPPLIES	2,500.00	2,500.00	1,140.23	45.61
101-336.000-768.000	UNIFORMS	2,000.00	2,000.00	79.00	3.95
101-336.000-818.000	CONTRACTUAL	2,500.00	2,500.00	903.73	36.15
101-336.000-831.000	MEMBERSHIP AND DUES	1,500.00	1,500.00	635.00	42.33
101-336.000-851.000	RADIO MAINTENANCE	2,000.00	2,000.00	880.15	44.01
101-336.000-851.001	EQUIPMENT TESTING	8,000.00	8,000.00	5,920.86	74.01
101-336.000-853.000	TELEPHONE, INTERNET, CABLE	4,500.00	4,500.00	2,836.59	63.04
101-336.000-864.000	CONFERENCES AND WORKSHOP	500.00	1,000.00	991.06	99.11
101-336.000-921.000	UTILITIES	12,000.00	12,000.00	4,844.35	40.37
101-336.000-931.000	MAINTENANCE - BUILDINGS	1,500.00	1,500.00	131.75	8.78
101-336.000-933.000	MAINTENANCE - EQUIPMENT	1,000.00	1,000.00	63.96	6.40
101-336.000-934.000	MAINT. - OFFICE EQUIPMENT	500.00	500.00	0.00	0.00
101-336.000-939.000	MAINTENANCE - VEHICLE	9,000.00	9,000.00	3,371.08	37.46
101-336.000-960.000	EDUCATION AND TRAINING	2,000.00	2,000.00	797.38	39.87
101-336.000-961.000	MEDICAL EXAMS	2,000.00	2,000.00	626.36	31.32
101-336.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	112.53	11.25
101-336.000-963.000	FIRE AND LIABILITY INSURANCE	4,000.00	3,500.00	3,266.69	93.33
Total Dept 336.000 - FIRE DEPARTMENT		125,150.00	125,150.00	48,564.11	38.80
Dept 371.001 - BUILDING INSPECTOR					
101-371.001-150.000	BOOKS & MAGAZINES	500.00	500.00	350.00	70.00
101-371.001-705.000	SALARIES-PART TIME	52,000.00	52,000.00	26,031.60	50.06
101-371.001-715.000	FRINGE BENEFITS	4,200.00	4,200.00	2,532.04	60.29
101-371.001-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	317.91	31.79
101-371.001-730.000	POSTAGE	200.00	200.00	0.00	0.00
101-371.001-818.000	CONTRACTUAL	4,000.00	4,000.00	0.00	0.00
101-371.001-831.000	MEMBERSHIP AND DUES	200.00	200.00	0.00	0.00
101-371.001-853.000	TELEPHONE, INTERNET, CABLE	1,000.00	1,000.00	342.43	34.24
101-371.001-864.000	CONFERENCES AND WORKSHOP	2,500.00	2,500.00	1,266.36	50.65
101-371.001-921.000	UTILITIES	2,700.00	2,700.00	1,666.60	61.73
101-371.001-934.000	MAINT. - OFFICE EQUIPMENT	200.00	200.00	0.00	0.00
101-371.001-957.001	MEDICAL MARIHUANA	17,000.00	17,000.00	0.00	0.00
Total Dept 371.001 - BUILDING INSPECTOR		85,500.00	85,500.00	32,506.94	38.02
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS					
101-441.000-702.000	SALARIES-FULL TIME	60,000.00	60,000.00	24,689.38	41.15
101-441.000-703.000	SALARIES-OVERTIME	9,000.00	9,000.00	1,236.70	13.74
101-441.000-704.000	SALARIES-TEMPORARY	40,000.00	40,000.00	12,341.45	30.85
101-441.000-715.000	FRINGE BENEFITS	24,000.00	24,000.00	16,618.56	69.24
101-441.000-751.000	GAS AND OIL	30,000.00	30,000.00	9,479.49	31.60
101-441.000-756.000	MISCELLANEOUS SUPPLIES	6,000.00	6,000.00	3,839.62	63.99
101-441.000-758.000	EQUIPMENT MAINT SUPPLIES	38,000.00	38,000.00	9,830.55	25.87
101-441.000-758.001	BLDG & GRNDS MAINT SUPPLIES	3,000.00	3,000.00	775.21	25.84
101-441.000-768.000	UNIFORMS	4,000.00	4,000.00	918.00	22.95
101-441.000-818.000	CONTRACTUAL	22,000.00	27,000.00	16,125.43	59.72
101-441.000-853.000	TELEPHONE, INTERNET, CABLE	4,000.00	4,000.00	1,916.54	47.91
101-441.000-864.000	CONFERENCES AND WORKSHOP	3,000.00	3,000.00	0.00	0.00
101-441.000-921.000	UTILITIES	28,000.00	28,000.00	13,012.57	46.47
101-441.000-926.000	STREET LIGHTING	37,000.00	37,000.00	16,550.29	44.73
101-441.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	8,000.00	0.00	0.00
101-441.000-932.000	MAINTENANCE - GROUNDS	3,000.00	3,000.00	0.00	0.00
101-441.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	20,000.00	8,531.81	42.66
101-441.000-939.000	MAINTENANCE - VEHICLE	15,000.00	15,000.00	510.28	3.40
101-441.000-961.000	MEDICAL EXAMS	2,500.00	2,500.00	0.00	0.00
101-441.000-962.000	MISCELLANEOUS	2,500.00	2,500.00	0.00	0.00
101-441.000-963.000	FIRE AND LIABILITY INSURANCE	12,000.00	12,000.00	11,854.40	98.79
101-441.000-970.056	STORMWATER PHASE II	8,000.00	8,000.00	2,447.11	30.59
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		379,000.00	384,000.00	150,677.39	39.24
Dept 567.000 - CEMETERY					

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 101 - GENERAL					
Expenditures					
101-567.000-702.000	SALARIES-FULL TIME	40,000.00	40,000.00	11,028.36	27.57
101-567.000-703.000	SALARIES-OVERTIME	5,000.00	5,000.00	270.47	5.41
101-567.000-704.000	SALARIES-TEMPORARY	15,000.00	15,000.00	9,574.00	63.83
101-567.000-715.000	FRINGE BENEFITS	18,000.00	18,000.00	7,189.38	39.94
101-567.000-751.000	GAS AND OIL	15,000.00	15,000.00	5,142.12	34.28
101-567.000-756.000	MISCELLANEOUS SUPPLIES	9,000.00	9,000.00	6,233.01	69.26
101-567.000-768.000	UNIFORMS	1,000.00	1,000.00	400.00	40.00
101-567.000-818.000	CONTRACTUAL	10,000.00	10,000.00	4,784.53	47.85
101-567.000-831.000	MEMBERSHIP AND DUES	300.00	300.00	0.00	0.00
101-567.000-853.000	TELEPHONE, INTERNET, CABLE	3,000.00	3,000.00	1,359.73	45.32
101-567.000-921.000	UTILITIES	15,000.00	15,000.00	5,475.55	36.50
101-567.000-931.000	MAINTENANCE - BUILDINGS	8,000.00	8,000.00	1,076.55	13.46
101-567.000-932.000	MAINTENANCE - GROUNDS	7,000.00	7,000.00	0.00	0.00
101-567.000-933.000	MAINTENANCE - EQUIPMENT	10,000.00	10,000.00	6,743.42	67.43
101-567.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00
101-567.000-939.000	MAINTENANCE - VEHICLE	3,000.00	3,000.00	0.00	0.00
101-567.000-961.000	MEDICAL EXAMS	1,000.00	1,000.00	162.00	16.20
101-567.000-962.000	MISCELLANEOUS	1,500.00	1,500.00	25.00	1.67
101-567.000-963.000	FIRE & LIABILITY INSURANCE	3,000.00	3,000.00	2,684.52	89.48
101-567.000-995.001	TRANSFER-EQUIPMENT RESERVE	5,500.00	5,500.00	0.00	0.00
Total Dept 567.000 - CEMETERY		171,300.00	171,300.00	62,148.64	36.28
Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT					
101-700.000-735.000	ECONOMIC DEVELOPMENT	75,000.00	75,000.00	19,625.11	26.17
101-700.000-805.000	MARKETING PLAN	0.00	1,000.00	944.76	94.48
101-700.000-885.000	PUBLIC RELATIONS	0.00	25,000.00	10.71	0.04
101-700.000-967.002	GRANTS & SPECIAL PROJECTS	0.00	90,000.00	32,876.54	36.53
Total Dept 700.000 - COMMUNITY AND ECONOMIC DEVELOPMENT		75,000.00	191,000.00	53,457.12	27.99
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING					
101-701.000-887.000	STREETSCAPE PROJECT	0.00	0.00	385.37	100.00
Total Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	0.00	385.37	100.00
Dept 753.000 - PEAR'S MILL					
101-753.000-756.014	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00
101-753.000-853.000	TELEPHONE, INTERNET, CABLE	2,000.00	2,000.00	1,104.91	55.25
101-753.000-921.000	UTILITIES	1,000.00	1,000.00	544.54	54.45
101-753.000-922.000	ALARM MONITORING	1,200.00	1,200.00	680.50	56.71
101-753.000-935.000	STREET MAINTENANCE/RESURFACING	500.00	500.00	0.00	0.00
101-753.000-963.000	FIRE & LIABILITY INSURANCE	600.00	750.00	743.00	99.07
Total Dept 753.000 - PEAR'S MILL		10,300.00	10,450.00	3,072.95	29.41
Dept 754.000 - FARMERS' MARKET					
101-754.000-756.014	MISCELLANEOUS	3,000.00	3,000.00	995.99	33.20
101-754.000-803.000	MARKET MASTER FEES	5,000.00	5,000.00	3,200.00	64.00
101-754.000-857.000	WEBSITE	200.00	200.00	97.44	48.72
101-754.000-921.000	UTILITIES	500.00	500.00	0.00	0.00
101-754.000-932.000	MAINTENANCE - GROUNDS	0.00	1,000.00	0.00	0.00
101-754.000-935.000	STREET MAINTENANCE/RESURFACING	1,000.00	0.00	0.00	0.00
101-754.000-963.000	FIRE & LIABILITY INSURANCE	100.00	100.00	69.00	69.00
Total Dept 754.000 - FARMERS' MARKET		9,800.00	9,800.00	4,362.43	44.51
Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD					
101-755.000-704.000	SALARIES-TEMPORARY	5,000.00	0.00	0.00	0.00
101-755.000-715.000	FRINGE BENEFITS	1,000.00	0.00	0.00	0.00
101-755.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	60.87	12.17
101-755.000-756.014	MISCELLANEOUS	500.00	500.00	0.00	0.00
101-755.000-818.000	CONTRACTUAL	20,000.00	20,000.00	4,447.00	22.24
101-755.000-864.000	CONFERENCES AND WORKSHOP	500.00	500.00	0.00	0.00
101-755.000-921.000	UTILITIES	2,500.00	2,500.00	670.90	26.84
101-755.000-932.000	MAINTENANCE - GROUNDS	0.00	3,000.00	0.00	0.00
101-755.000-935.000	STREET MAINTENANCE/RESURFACING	3,000.00	0.00	0.00	0.00
101-755.000-962.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00
101-755.000-963.000	FIRE & LIABILITY INSURANCE	500.00	675.00	656.00	97.19
Total Dept 755.000 - BUCHANAN AREA RECREATIONAL BOARD		34,500.00	28,675.00	5,834.77	

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 101 - GENERAL Expenditures					
TOTAL EXPENDITURES		3,395,650.00	3,402,275.00	2,184,148.62	64.20
Fund 101 - GENERAL:					
TOTAL REVENUES		3,680,067.00	3,680,067.00	2,661,821.63	72.33
TOTAL EXPENDITURES		3,395,650.00	3,402,275.00	2,184,148.62	64.20
NET OF REVENUES & EXPENDITURES		284,417.00	277,792.00	477,673.01	171.95

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025	% BDGT USED
<b>Fund 202 - MAJOR STREETS</b>					
<b>Revenues</b>					
Dept 000.000					
202-000.000-546.000	GAS & WEIGHT TAX	525,000.00	525,000.00	296,976.48	56.57
202-000.000-665.000	INTEREST EARNED - INVESTMENTS	35,000.00	35,000.00	8,701.98	24.86
<b>Total Dept 000.000</b>		<b>560,000.00</b>	<b>560,000.00</b>	<b>305,678.46</b>	<b>54.59</b>
<b>TOTAL REVENUES</b>		<b>560,000.00</b>	<b>560,000.00</b>	<b>305,678.46</b>	<b>54.59</b>
<b>Expenditures</b>					
Dept 267.000 - ADMIN. & RECORD KEEPING					
202-267.000-702.000	SALARIES-FULL TIME	37,000.00	37,000.00	14,486.38	39.15
202-267.000-703.000	SALARIES-OVERTIME	0.00	0.00	68.80	100.00
202-267.000-715.000	FRINGE BENEFITS	15,000.00	15,000.00	3,567.61	23.78
202-267.000-744.101	PAYROLL PROCESSING	0.00	0.00	583.60	100.00
<b>Total Dept 267.000 - ADMIN. &amp; RECORD KEEPING</b>		<b>52,000.00</b>	<b>52,000.00</b>	<b>18,706.39</b>	<b>35.97</b>
Dept 463.000 - ROUTINE STREET MAINTENANCE					
202-463.000-702.000	SALARIES-FULL TIME	70,000.00	70,000.00	32,314.01	46.16
202-463.000-703.000	SALARIES-OVERTIME	5,000.00	5,000.00	1,901.50	38.03
202-463.000-715.000	FRINGE BENEFITS	40,000.00	40,000.00	12,845.01	32.11
202-463.000-756.000	MISCELLANEOUS SUPPLIES	2,500.00	2,500.00	99.44	3.98
202-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	30,000.00	30,000.00	9,875.25	32.92
202-463.000-818.000	CONTRACTUAL	12,000.00	12,000.00	5,487.20	45.73
202-463.000-935.000	STREET MAINTENANCE/RESURFACING	20,000.00	20,000.00	3,000.00	15.00
202-463.000-977.000	SIDEWALK REPLACEMENT	5,000.00	5,000.00	0.00	0.00
<b>Total Dept 463.000 - ROUTINE STREET MAINTENANCE</b>		<b>184,500.00</b>	<b>184,500.00</b>	<b>65,522.41</b>	<b>35.51</b>
Dept 468.000 - TREE & SHRUB MAINTENANCE					
202-468.000-702.000	SALARIES-FULL TIME	34,000.00	34,000.00	14,096.01	41.46
202-468.000-703.000	SALARIES-OVERTIME	2,500.00	2,500.00	661.58	26.46
202-468.000-704.000	SALARIES-TEMPORARY	5,000.00	5,000.00	0.00	0.00
202-468.000-715.000	FRINGE BENEFITS	13,000.00	13,000.00	5,350.54	41.16
202-468.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00	0.00	0.00
202-468.000-818.000	CONTRACTUAL	2,000.00	2,000.00	0.00	0.00
202-468.000-978.000	TREE REMOVAL/REPLACEMENT	10,000.00	10,000.00	1,500.00	15.00
<b>Total Dept 468.000 - TREE &amp; SHRUB MAINTENANCE</b>		<b>70,500.00</b>	<b>70,500.00</b>	<b>21,608.13</b>	<b>30.65</b>
Dept 469.000 - DRAINAGE					
202-469.000-702.000	SALARIES-FULL TIME	23,000.00	23,000.00	10,501.90	45.66
202-469.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00	797.73	39.89
202-469.000-715.000	FRINGE BENEFITS	11,500.00	11,500.00	3,873.73	33.68
202-469.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	3,000.00	0.00	0.00
<b>Total Dept 469.000 - DRAINAGE</b>		<b>39,500.00</b>	<b>39,500.00</b>	<b>15,173.36</b>	<b>38.41</b>
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE					
202-474.000-702.000	SALARIES-FULL TIME	23,000.00	23,000.00	10,501.90	45.66
202-474.000-703.000	SALARIES-OVERTIME	2,000.00	2,000.00	797.73	39.89
202-474.000-715.000	FRINGE BENEFITS	11,500.00	11,500.00	3,874.13	33.69
202-474.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	4,000.00	242.84	6.07
202-474.000-818.000	CONTRACTUAL	1,000.00	1,000.00	0.00	0.00
202-474.000-921.000	UTILITIES	2,000.00	2,000.00	899.94	45.00
202-474.000-932.000	MAINTENANCE - GROUNDS	500.00	500.00	0.00	0.00
202-474.000-962.000	MISCELLANEOUS	4,000.00	4,000.00	0.00	0.00
<b>Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE</b>		<b>48,000.00</b>	<b>48,000.00</b>	<b>16,316.54</b>	<b>33.99</b>
Dept 478.000 - WINTER MAINTENANCE					
202-478.000-702.000	SALARIES-FULL TIME	44,000.00	44,000.00	21,528.39	48.93
202-478.000-703.000	SALARIES-OVERTIME	4,000.00	4,000.00	1,304.81	32.62
202-478.000-715.000	FRINGE BENEFITS	21,000.00	21,000.00	8,118.28	38.66
202-478.000-756.000	MISCELLANEOUS SUPPLIES	10,000.00	10,000.00	0.00	0.00
<b>Total Dept 478.000 - WINTER MAINTENANCE</b>		<b>79,000.00</b>	<b>79,000.00</b>	<b>30,951.48</b>	<b>39.18</b>
Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING					

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025	% BDGT USED
Fund 202 - MAJOR STREETS					
Expenditures					
202-701.000-887.000	STREETSCAPE PROJECT	0.00	0.00	385.37	100.00
Total Dept 701.000 - DOWNTOWN ENHANCEMENT/PLANNING		0.00	0.00	385.37	100.00
TOTAL EXPENDITURES		473,500.00	473,500.00	168,663.68	35.62
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		560,000.00	560,000.00	305,678.46	54.59
TOTAL EXPENDITURES		473,500.00	473,500.00	168,663.68	35.62
NET OF REVENUES & EXPENDITURES		86,500.00	86,500.00	137,014.78	158.40

User: DEBORAH  
DB: Buchanan

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 203 - LOCAL STREETS					
Revenues					
Dept 000.000					
203-000.000-478.000	METRO ACT STATE REVENUE	20,000.00	20,000.00	0.00	0.00
203-000.000-546.000	GAS & WEIGHT TAX	170,000.00	170,000.00	99,641.64	58.61
203-000.000-665.000	INTEREST EARNED - INVESTMENTS	20,000.00	20,000.00	6,696.06	33.48
203-000.000-699.214	TRANSFER IN - FROM STREET R&M	183,374.00	183,374.00	183,374.00	100.00
Total Dept 000.000		393,374.00	393,374.00	289,711.70	73.65
TOTAL REVENUES		393,374.00	393,374.00	289,711.70	73.65
Expenditures					
Dept 267.000 - ADMIN. & RECORD KEEPING					
203-267.000-702.000	SALARIES-FULL TIME	36,000.00	36,000.00	14,467.51	40.19
203-267.000-703.000	SALARIES-OVERTIME	0.00	0.00	13.54	100.00
203-267.000-715.000	FRINGE BENEFITS	17,000.00	17,000.00	3,291.39	19.36
203-267.000-744.101	PAYROLL PROCESSING	0.00	0.00	583.60	100.00
Total Dept 267.000 - ADMIN. & RECORD KEEPING		53,000.00	53,000.00	18,356.04	34.63
Dept 463.000 - ROUTINE STREET MAINTENANCE					
203-463.000-702.000	SALARIES-FULL TIME	60,000.00	60,000.00	29,087.47	48.48
203-463.000-703.000	SALARIES-OVERTIME	4,000.00	4,000.00	1,838.10	45.95
203-463.000-715.000	FRINGE BENEFITS	28,000.00	28,000.00	11,666.21	41.67
203-463.000-756.000	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00
203-463.000-782.000	ROAD MAIN. MATERIAL & SUPPLIES	25,000.00	25,000.00	6,122.68	24.49
203-463.000-818.000	CONTRACTUAL	2,500.00	2,500.00	2,113.90	84.56
203-463.000-935.000	STREET MAINTENANCE/RESURFACING	3,500.00	3,500.00	0.00	0.00
203-463.000-977.000	SIDEWALK REPLACEMENT	2,000.00	2,000.00	0.00	0.00
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		125,500.00	125,500.00	50,828.36	40.50
Dept 468.000 - TREE & SHRUB MAINTENANCE					
203-468.000-702.000	SALARIES-FULL TIME	28,000.00	28,000.00	13,556.11	48.41
203-468.000-703.000	SALARIES-OVERTIME	2,500.00	2,500.00	851.83	34.07
203-468.000-704.000	SALARIES-TEMPORARY	15,000.00	15,000.00	0.00	0.00
203-468.000-715.000	FRINGE BENEFITS	12,500.00	12,500.00	5,027.26	40.22
203-468.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00	0.00	0.00
203-468.000-818.000	CONTRACTUAL	1,000.00	1,000.00	0.00	0.00
203-468.000-962.000	MISCELLANEOUS	500.00	500.00	0.00	0.00
203-468.000-978.000	TREE REMOVAL/REPLACEMENT	8,000.00	8,000.00	400.00	5.00
Total Dept 468.000 - TREE & SHRUB MAINTENANCE		69,500.00	69,500.00	19,835.20	28.54
Dept 469.000 - DRAINAGE					
203-469.000-702.000	SALARIES-FULL TIME	21,000.00	21,000.00	8,751.91	41.68
203-469.000-703.000	SALARIES-OVERTIME	1,500.00	1,500.00	664.80	44.32
203-469.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00	3,227.83	33.98
203-469.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00	0.00	0.00
203-469.000-935.001	STREET SWEEPING	4,000.00	4,000.00	0.00	0.00
Total Dept 469.000 - DRAINAGE		38,000.00	38,000.00	12,644.54	33.28
Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE					
203-474.000-702.000	SALARIES-FULL TIME	21,000.00	21,000.00	8,747.30	41.65
203-474.000-703.000	SALARIES-OVERTIME	1,700.00	1,700.00	720.05	42.36
203-474.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00	3,501.99	36.86
203-474.000-756.000	MISCELLANEOUS SUPPLIES	3,000.00	3,000.00	0.00	0.00
Total Dept 474.000 - TRAFFIC SERVICES - MAINTENANCE		35,200.00	35,200.00	12,969.34	36.84
Dept 478.000 - WINTER MAINTENANCE					
203-478.000-702.000	SALARIES-FULL TIME	25,000.00	25,000.00	11,978.62	47.91
203-478.000-703.000	SALARIES-OVERTIME	2,200.00	2,200.00	728.21	33.10
203-478.000-715.000	FRINGE BENEFITS	9,500.00	9,500.00	4,410.79	46.43
203-478.000-756.000	MISCELLANEOUS SUPPLIES	2,000.00	2,000.00	0.00	0.00
Total Dept 478.000 - WINTER MAINTENANCE		38,700.00	38,700.00	17,117.62	44.23
TOTAL EXPENDITURES		359,900.00	359,900.00	131,751.10	

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 203 - LOCAL STREETS					
Fund 203 - LOCAL STREETS:					
	TOTAL REVENUES	393,374.00	393,374.00	289,711.70	73.65
	TOTAL EXPENDITURES	359,900.00	359,900.00	131,751.10	36.61
	NET OF REVENUES & EXPENDITURES	33,474.00	33,474.00	157,960.60	471.89



User: DEBORAH

PERIOD ENDING 01/31/2025

DB: Buchanan

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 592 - WATER AND SEWER FUND					
Revenues					
Dept 000.000					
592-000.000-445.001	PENALTIES - DELINQ COLLECTION	42,000.00	42,000.00	40,460.77	96.34
592-000.000-542.000	TMF GRANT (EGLE)	0.00	0.00	14,476.90	100.00
592-000.000-582.000	PERFORMANCE FEES	5,000.00	5,000.00	0.00	0.00
592-000.000-583.000	METER SALES	0.00	0.00	10,314.00	100.00
592-000.000-642.000	WATER SALES	700,000.00	700,000.00	411,988.03	58.86
592-000.000-642.001	LEACHATE TREATMENT	270,000.00	270,000.00	173,654.28	64.32
592-000.000-642.002	READY-TO-SERVE CHARGES	1,150,000.00	1,150,000.00	734,737.48	63.89
592-000.000-643.001	SEWER CHARGES	975,000.00	975,000.00	599,543.39	61.49
592-000.000-647.000	BUCHANAN TWP ASSESSMENT CHARGE	14,000.00	14,000.00	8,301.47	59.30
592-000.000-665.000	INTEREST EARNED - INVESTMENTS	125,000.00	125,000.00	32,130.37	25.70
592-000.000-666.000	PORTABLE TOILET DUMPING	30,000.00	30,000.00	16,724.50	55.75
592-000.000-675.000	MISC REVENUE/DONATION	1,500.00	1,500.00	31,438.88	2,095.93
592-000.000-943.001	HYDRANT RENTAL	4,500.00	4,500.00	0.00	0.00
Total Dept 000.000		3,317,000.00	3,317,000.00	2,073,770.07	62.52
TOTAL REVENUES		3,317,000.00	3,317,000.00	2,073,770.07	62.52
Expenditures					
Dept 000.000					
592-000.000-922.000	BUCH TWP UTILITY ASSESSMENT	14,000.00	14,000.00	0.00	0.00
592-000.000-995.469	TRANSFERS OUT - TO BLDG AUTH	0.00	0.00	250,000.00	100.00
Total Dept 000.000		14,000.00	14,000.00	250,000.00	1,785.71
Dept 273.000 - BUILDING AUTHORITY					
592-273.000-995.369	TRANSFERS OUT - TO BLDG AUTH DEBT FUND	0.00	0.00	74,773.44	100.00
Total Dept 273.000 - BUILDING AUTHORITY		0.00	0.00	74,773.44	100.00
Dept 590.000 - SEWER MAINTENANCE & OPERATION					
592-590.000-702.000	SALARIES-FULL TIME	387,000.00	387,000.00	161,463.07	41.72
592-590.000-703.000	SALARIES-OVERTIME	10,000.00	10,000.00	6,520.51	65.21
592-590.000-705.000	SALARIES-PART TIME	5,000.00	5,000.00	0.00	0.00
592-590.000-715.000	FRINGE BENEFITS	198,000.00	198,000.00	60,133.87	30.37
592-590.000-716.000	PENSION EXP-GASB 68	5,000.00	5,000.00	0.00	0.00
592-590.000-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	235.00	23.50
592-590.000-730.000	POSTAGE	11,000.00	1,500.00	199.02	13.27
592-590.000-743.000	CHEMICALS	22,000.00	22,000.00	8,281.09	37.64
592-590.000-744.101	PAYROLL PROCESSING	0.00	1,000.00	233.44	23.34
592-590.000-751.000	GAS AND OIL	7,500.00	7,500.00	2,290.32	30.54
592-590.000-756.000	MISCELLANEOUS SUPPLIES	4,000.00	8,000.00	3,852.38	48.15
592-590.000-757.000	LAB SUPPLIES	13,000.00	13,000.00	6,671.41	51.32
592-590.000-758.000	EQUIPMENT MAINT SUPPLIES	5,000.00	5,000.00	2,542.16	50.84
592-590.000-768.000	UNIFORMS	2,000.00	2,000.00	400.00	20.00
592-590.000-807.000	AUDIT	10,000.00	10,000.00	6,837.06	68.37
592-590.000-818.000	CONTRACTUAL	18,000.00	40,000.00	20,322.07	50.81
592-590.000-820.000	LAB ANALYTICAL SERVICE	12,000.00	12,000.00	5,234.13	43.62
592-590.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00	0.00	0.00
592-590.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	5,000.00	2,593.77	51.88
592-590.000-864.000	CONFERENCES AND WORKSHOP	3,500.00	3,500.00	749.28	21.41
592-590.000-873.000	TRAVEL & CAR ALLOWANCE	1,000.00	1,000.00	0.00	0.00
592-590.000-902.000	PRINTING & PUBLISHING	0.00	9,500.00	4,236.15	44.59
592-590.000-921.000	UTILITIES	160,000.00	160,000.00	59,277.31	37.05
592-590.000-931.000	MAINTENANCE - BUILDINGS	3,000.00	3,000.00	0.00	0.00
592-590.000-933.000	MAINTENANCE - EQUIPMENT	20,000.00	20,000.00	3,041.20	15.21
592-590.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00	15.87	1.59
592-590.000-936.000	SOLIDS HANDLING & DISPOSAL	40,000.00	40,000.00	14,777.91	36.94
592-590.000-937.000	ELECTRICAL MAINTENANCE	4,000.00	4,000.00	0.00	0.00
592-590.000-937.001	INSTRUMENT MAINTENANCE	2,000.00	2,000.00	690.50	34.53
592-590.000-938.000	MAINTENANCE - SYSTEM	8,000.00	40,000.00	22,758.04	56.90
592-590.000-939.000	MAINTENANCE - VEHICLE	3,000.00	3,000.00	2,796.57	93.22
592-590.000-943.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00
592-590.000-957.002	ANNUAL PERMIT FEES	6,500.00	6,500.00	5,500.00	84.62
592-590.000-960.000	EDUCATION AND TRAINING	3,500.00	3,500.00	716.40	20.47
592-590.000-961.000	MEDICAL EXAMS	400.00	400.00	0.00	0.00
592-590.000-962.000	MISCELLANEOUS	4,000.00	4,000.00	0.00	0.00
592-590.000-963.000	FIRE & LIABILITY INSURANCE	13,500.00	16,500.00	16,463.34	99.78
Total Dept 590.000 - SEWER MAINTENANCE & OPERATION		991,400.00	1,053,400.00	418,831.87	39.76

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		
Fund 592 - WATER AND SEWER FUND					
Expenditures					
Dept 591.000 - WATER MAINTENANCE & OPERATION					
592-591.000-702.000	SALARIES-FULL TIME	310,000.00	310,000.00	153,658.93	49.57
592-591.000-703.000	SALARIES-OVERTIME	20,000.00	20,000.00	5,532.59	27.66
592-591.000-705.000	SALARIES-PART TIME	5,000.00	5,000.00	0.00	0.00
592-591.000-715.000	FRINGE BENEFITS	161,000.00	161,000.00	62,355.35	38.73
592-591.000-716.000	PENSION EXP-GASB 68	5,000.00	5,000.00	0.00	0.00
592-591.000-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	73.91	3.70
592-591.000-729.002	METERS-HYDRANTS-FITTINGS	25,000.00	25,000.00	8,502.41	34.01
592-591.000-730.000	POSTAGE	11,000.00	1,500.00	3,345.09	223.01
592-591.000-743.000	CHEMICALS	15,000.00	15,000.00	5,418.40	36.12
592-591.000-744.101	PAYROLL PROCESSING	0.00	600.00	233.44	38.91
592-591.000-751.000	GAS AND OIL	5,500.00	5,500.00	3,108.56	56.52
592-591.000-756.000	MISCELLANEOUS SUPPLIES	1,800.00	1,800.00	1,311.93	72.89
592-591.000-758.000	EQUIPMENT MAINT SUPPLIES	10,000.00	10,000.00	177.60	1.78
592-591.000-768.000	UNIFORMS	1,000.00	1,000.00	682.46	68.25
592-591.000-807.000	AUDIT	10,500.00	10,500.00	6,837.06	65.11
592-591.000-818.000	CONTRACTUAL	18,000.00	40,000.00	22,454.00	56.14
592-591.000-820.000	LAB ANALYTICAL SERVICE	3,500.00	3,500.00	2,088.48	59.67
592-591.000-831.000	MEMBERSHIP AND DUES	2,000.00	2,000.00	461.00	23.05
592-591.000-853.000	TELEPHONE, INTERNET, CABLE	5,000.00	5,000.00	2,376.69	47.53
592-591.000-864.000	CONFERENCES AND WORKSHOP	2,500.00	2,500.00	412.50	16.50
592-591.000-873.000	TRAVEL & CAR ALLOWANCE	500.00	500.00	0.00	0.00
592-591.000-902.000	PRINTING & PUBLISHING	0.00	9,500.00	4,194.07	44.15
592-591.000-921.000	UTILITIES	45,000.00	45,000.00	18,010.46	40.02
592-591.000-931.000	MAINTENANCE - BUILDINGS	6,000.00	6,000.00	2,332.00	38.87
592-591.000-933.000	MAINTENANCE - EQUIPMENT	7,000.00	7,000.00	492.03	7.03
592-591.000-934.000	MAINT. - OFFICE EQUIPMENT	1,000.00	1,000.00	319.97	32.00
592-591.000-937.000	ELECTRICAL MAINTENANCE	3,000.00	3,000.00	0.00	0.00
592-591.000-938.000	MAINTENANCE - SYSTEM	30,000.00	30,000.00	7,391.64	24.64
592-591.000-939.000	MAINTENANCE - VEHICLE	2,500.00	2,500.00	794.28	31.77
592-591.000-943.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00
592-591.000-957.002	ANNUAL PERMIT FEES	1,000.00	1,300.00	1,293.38	99.49
592-591.000-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	0.00	0.00
592-591.000-961.000	MEDICAL EXAMS	500.00	500.00	0.00	0.00
592-591.000-962.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00
592-591.000-963.000	FIRE & LIABILITY INSURANCE	9,800.00	8,500.00	8,497.34	99.97
592-591.000-967.010	WELLHEAD PROTECTION PROGRAM	4,000.00	4,000.00	0.00	0.00
Total Dept 591.000 - WATER MAINTENANCE & OPERATION		728,600.00	750,200.00	322,355.57	42.97
Dept 907.000 - 2000 BOND SERIES					
592-907.000-993.000	INTEREST -2009 SRF	0.00	0.00	7,875.00	100.00
592-907.000-993.001	INTEREST -2010 DWRP	0.00	0.00	8,250.00	100.00
592-907.000-993.003	INTEREST -2020 OXIDATION DITCH	0.00	0.00	115,990.00	100.00
Total Dept 907.000 - 2000 BOND SERIES		0.00	0.00	132,115.00	100.00
TOTAL EXPENDITURES		1,734,000.00	1,817,600.00	1,198,075.88	65.92
Fund 592 - WATER AND SEWER FUND:					
TOTAL REVENUES		3,317,000.00	3,317,000.00	2,073,770.07	62.52
TOTAL EXPENDITURES		1,734,000.00	1,817,600.00	1,198,075.88	65.92
NET OF REVENUES & EXPENDITURES		1,583,000.00	1,499,400.00	875,694.19	58.40
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		7,950,441.00	7,950,441.00	5,330,981.86	67.05
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		5,963,050.00	6,053,275.00	3,682,639.28	60.84
NET OF REVENUES & EXPENDITURES		1,987,391.00	1,897,166.00	1,648,342.58	86.88