

**MINUTES**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a work session of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

The meeting was called to order by Mayor Sean Denison at 8:57 A.M.

Present: Mayor Sean Denison, Commissioner Patrick Swem, Commissioner Larry Money, Commissioner Patrick Swem

City Staff: Interim City Manager, Tim Lynch; City Treasurer, Deborah Perez; Bookkeeper Courtney Baham; City Clerk, Kalla Langston

**II. Items for Discussion**

**A. 2023-2024 1st Draft Budget**

Lynch led in the discussion of budget process. Starting with budget summary of major funds, general fund expense breakdown and bond payments (see attachment A, B, C). Lynch went over his plan for Capital and Replacement Plan (see attachment D). The Commission discussed with City Staff about allocation of designated funds including the Marijuana Excise Tax for 2024 and DDA Fund Balance. Lynch also proposed new/replacement equipment plan and updated the commission on the investment accounts and forecasts for interest earned (see attachment E & F)

**III. Adjourn**

Motion made by Money, supported by Vigansky to adjourn the meeting at 9:55 A.M. Voice vote carries unanimously.

  
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Kalla Langston, City Clerk

  
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Mayor Sean Denison