BUCHANAN AREA RECREATION BOARD (B.A.R.B.)

WEDNESDAY, JULY 15, 2026 – 6:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE BUCHANAN AREA RECREATION BOARD (B.A.R.B.) OF THE CITY OF BUCHANAN in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting.

I. Call to Order

W. Heyliger called the meeting to order at 6:00pm.

II. Pledge of Allegiance

W. Heyliger led in the Pledge of Allegiance.

III. Roll Call

Present: W. Heyliger, George, Koziel, Harris, Popielski, Kill

Absent: K. Heyliger

City Staff Present: Deputy Clerk & Administrative Coordinator Emma Lysy, Accounting Specialist & HR Coordinator Courtney Baham

IV. Approve Agenda

W. Heyliger moved, seconded by George, to approve the agenda with the amendment of moving item VIII. B. Finance Review to New Business. Voice vote carried unanimously.

V. Public Comment - Agenda Items Only *(3-minute limit)*

Jerry Flenar – Shared a park update the Lions Club is pursuing: an ADA wheelchair accessible merry go round. They are in the process of getting quotes and applying for grants.

VI. Approve Minutes

A. Consider approving June 17, 2026 Minutes

Kill moved, seconded by Koziel, to approve the June 17, 2026 minutes as presented. Voice vote carried unanimously.

VII. Unfinished Business

A. Finance Review

Baham presented the Parks & Recreation budget report for the 2026-2027 fiscal year and explained the different line items. The budget includes the boat launch project and portalets in the parks, as well as supplies and maintenance. Baham also shared the report for disc golf and the Run fundraiser. Baham and the Treasurer are working on updating everything for clarity and efficiency. The City Commission's budget workshop happens in March, and Baham encouraged the board to attend.

Baham and the Board discussed the different ways BARB money could be managed and reported. It is important to Baham and the BARB that it be straightforward to run reports that clearly reflect the status and that money BARB fundraises is reflected to carry over if not spent. The Board prefers the idea of having two separate accounts, and Staff recommended meeting with the Treasurer for further discussion and decision making.

B. The Common/Pears Mill - Wendi Heyliger

PENDING APPROVAL

Kathryn Park - Katie Heyliger

McCoy Creek Recreation Area (McCoy Creek Trail, Field of Dreams Dog Park, Centennial Park) - Jeanne Harris

Veteran's Memorial Park - Raquell George

Ravish Park - Jennifer Popielski

Redbud Riverfront Park - Brian Kill

Victory Park/Tot Lot - Jeanne Harris

Mud Lake Bog - Katie Heyliger

Madron Lake Boat Launch - Emily Koziel

Walton Bridge Park - Emily Koziel

The Board reported on their respective parks. The new play equipment has been installed in Kathryn Park.

VIII. New Business

A. Consider appointing members to the fundraising subcommittee for the wiffle ball tournament.

Bill spoke to questions he had about having a quorum of the BARB at a subcommittee meeting. The most recent subcommittee meeting did not have a quorum, but there was confusion over the proper procedure. If a quorum of BARB, or 4 members, is present, the meeting is subject to the open meetings act and needs to have been properly noticed. Popielski would like to get to a point where more is being managed by subcommittees, such as the existing park clean up and fundraising committees.

Koziel introduced two members of the Buchanan Youth Softball Association who will be helping with the Wiffle Ball tournament. There was discussion on tournament logistics.

Popielski moved, seconded by Koziel for the date of the Wiffle Ball Tournament to be October 17th from 2 to 7pm. Voice vote carried unanimously.

The next subcommittee meeting will be August 6th at 6pm at the Michigan Gateway Community Foundation.

Heyliger moved, seconded by George to appoint Koziel, Popielski, and Kill from the BARB and community members Larry Mosma, Chelsea Aller, and Jake Brown to the Wiffle Ball Tournament Subcommittee. Voice vote carried unanimously.

~~B. Finance Review~~

IX. Public Comment - Non-Agenda Items Only (3-minute limit)

None.

X. Executive Comments

None.

XI. Adjourn

Heyliger moved, seconded by Koziel to adjourn at 7:21pm. Voice vote carried unanimously.

__________________________________ __________________________________

Kalla Langston-Weiss, City Clerk Mayor Mark Weedon

PENDING APPROVAL

PENDING APPROVAL