



DOWNTOWN DEVELOPMENT AUTHORITY (DDA) SPECIAL MEETING
TUESDAY, AUGUST 04, 2026 – 12:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN, MI-
CITY MANAGER’S OFFICE, PLEASE USE SIDE ENTRANCE

MINUTES

I. Call to Order

Mast called the meeting to order at 12:01 pm.

II. Pledge of Allegiance

Mast led in the Pledge of Allegiance.

III. Roll Call

Present: Mast, Capron, Finan, Fletcher, Hein, Jones, Williams

Absent: Weedon, Reed

City Staff Present: City Manager Tony McGhee, Deputy Clerk and Administrative Coordinator Emma Lysy

IV. Public Comments - Agenda Items Only *(3-minute limit)*

None.

V. New Business

- A. Consider the engagement of legal representation from Butzel for the City of Buchanan Downtown Development Authority.

McGhee introduced the engagement letter from Butzel for the DDA to engage regarding the Buchanan Equity LLC Loan. Estimated costs were between \$3,000-5,000.

Williams wanted to ensure it was clear when the last payment was made. McGhee confirmed that the last payment was in November of 2023. Lawyers confirmed the debt was not canceled as the DDA was not dissolved, and that Dan Fette and the State of Michigan have confirmed reporting was adequate, as no tax was collected in that time period.

Finan moved, seconded by Capron, to engage legal representation from Butzel for the Buchanan DDA. Roll call votes carried unanimously.

VI. Adjournment

Hein moved, seconded by Fletcher, to adjourn at 12:10 pm. Voice vote carried unanimously.

Emma Lysy, Deputy Clerk

Chairperson, Tracy Mast