

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes

1) Consider approving the Regular Meeting Minutes from May 22, 2023.

2) Consider approving Closed Session Minutes from May 22, 2023.

B. Expenses

1) Consider approving the expenses for June 12th, 2023 in the amount of \$226,389.47

C. Re-Appointment

1) Consider reappointing Deborah Miner as a trustee for the Buchanan District Library, for a 4-year term.

D. Excuse

1) Excuse Commissioner Patrick Swem's absence from tonight's regular meeting, June 12, 2023.

E. Street Closure-

1) Thrill on the Hill Street Closure for Front St. from July 10th-July 17th.

2) Thrill on the Hill Street Closure for Dewey St. from July 13th- July 16th.

VIII. Scheduled Matters from the Floor (if any)

- A. **Buchanan District Library Director Meg Paulette Perez**-update on the library building campaign.
- B. **Southwestern Michigan Community Ambulance Services (SMCAS), Brian Scribner**- Discussion if the City of Buchanan will pursue a special assessment.

IX. Reports by: Departments, Committees, Boards

- A. **Community Development Report** - Director Rich Murphy & Assistant Director Ashley Regal
 - 1) Consider Approving the 2023 Marihuana Medical and Adult Use Grow and Process Permit Renewals for Boones Labs at 107 E. Alexander St.
 - 2) Consider Approving the 2023 Microbusiness Permit Renewals for Walpole Limites Craft Market at 303 Carroll St.
 - 3) Consider Resolution 2023.06/17, a resolution of support for local match for the MDOT TAP Grant for the McCoy Creek's Trail Extension Project.
 - 4) Updated Draft of Ross-Sanders RFP with Historic Preservation Easement and Concept Parcel.
 - 5) Grants Update.
 - 6) Munchie Monday Update.
- B. **Interim City Manager, Tim Lynch** -
 - 1) DPW Construction Update
 - 2) USDA/Downtown Infrastructure/ Well & Water Plant Update
- C. **Assessing Department**
 - 1) Consider Approving Resolution 2023.06/18, a Resolution for Poverty Exemption Guidelines.
 - 2) Consider Approving Policy and Procedure for Assessor Inquiries and Meetings.
 - 3) Consider Approving the updated Policy for Public Inspection and Copying of Assessing Records.

X. Unfinished Business

XI. New Business

- A. **Ordinance 2023.06/436**: Consider the first reading of Ordinance 2023.06/436. An ordinance to amend the Buchanan City code of ordinances to provide for prohibition and abatement of nuisances and to repeal and replace ordinance sections 38-26, 38-29 subsection 3, and sections 38-47, 38-54, 38-55, Article III, and parts thereof in conflict herewith.

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn