

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MARCH 28, 2022 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda. * Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting. * Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance. * Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approve Amended Agenda

V. Open Public Hearing 1

- A. Public Hearing and Public Comment Period on the Approval of an Obsolete Property Rehabilitation (OPRA) Exemption Certificate for Rowlands Property Group LLC 101-103 Days Ave. Buchanan, MI 49107

VI. Close Public Hearing 1

VII. Open Public Hearing 2

- A. Public Hearing and Public Comment Period on the Approval of an Obsolete Property Rehabilitation (OPRA) Exemption Certificate for Claremont Stark LLC, 502 Claremont St., Buchanan, MI 49107

VIII. Close Public Hearing 2

IX. Public Comment - Agenda Items Only (3-minute limit)

X. Recognition

- A. Recognition of Dave Capron- The City Commission would like to recognize Dave Capron of the Buchanan City Police Department for his 26 years of service to our community.
- B. Vietnam War Commemoration Proclamation

XI. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. Consider Approving Special Meeting Minutes for March 18, 2022.
- B. Consider Approving Special Meeting Minutes for March 24, 2022.
- C. Consider Approving Expenditures for March 28, 2022, in the amount of \$ 144,721.34
- D. Bank Account Changes- Consider authorizing bank account changes to remove Stephanie Powers from all City bank accounts, with Courtney Baham replacing her on all City bank accounts.
- E. Street Closure for Chili Walk Cook-Off on April 7, 2022- Front St. blocking off Red Bud, Days, Main, and Oak.

XII. Scheduled Matters from the Floor *(if any)*

- A. DPW Construction Update- Barton Group & AVB will brief the Commission regarding the DPW Construction Project.
- B. 302 Main St. Garden Presentation by Tony Houser

XIII. Reports by: Departments, Committees, Boards

- A. Community Development Director Report- Rich Murphy has several items to be considered by the City Commission.
 - 1. Consider Resolution 2022.03/427- Application for Obsolete Property Rehabilitation Exemption Certificate for Rowland Property Group LLC 101/103 Days Ave, Buchanan, MI 49107.
 - 2. Consider Resolution 2022.03/428- Application for Obsolete Property Rehabilitation Exemption Certificate for Claremont Stark LLC, 502 Claremont, Buchanan, MI 49107.
 - 3. Consider Renewal Application- for Adult Use Marihuana Establishment Permit Retailer for QPS Michigan Holdings, LLC, High Profile Cannabis Shop.
- B. Director of Public Safety- Chief Tim Ganus will give his 2021 Annual Report to the City Commission.
- C. Public Services Report, Director Mike Baker & Sexton Klay Weaver
 - 1. Baker will provide the Commission with brief updates regarding the Demo of the DPW building, the 3rd Street Sewer Project, and the DPW Bldg Construction.
 - 2. Weaver will present 3 quotes to the Commission to consider the purchase of a new lawnmower for the Cemetery.
 - 3. Weaver (along with Clerk Kalla Langston) will present proposed new rates and policies for the cemetery for the Commission to consider adopting via Resolution 2022.03/429.

XIV. Unfinished Business

- A. Second reading and consideration of Ordinance 2022.03/430- IPMC Adoption Ordinance, Property Maintenance Code.

XV. New Business

- A. First reading of Ordinance 2022.03/431- Open Buring Ordinance
- B. First reading of Ordinance 2022.03/432- Revised Parking Ordinance
- C. Treasurer Position Opening
 - 1. Consider approving a separation agreement between the City of Buchanan and former Treasurer Stephanie Powers.
 - 2. Consider a proposal from GovHR to post an opening for the position of Buchanan City Treasurer, which is vacant as of 03/28/22.
- D. Closed Session
 - 1. Consider Entering Closed Session pursuant to MCL 15.268 Sec. 8(1)(d) to consider the purchase or lease of real property
 - 2. Consider Re-Entering Open Session
 - 3. Consider Action based on Closed Session discussion

- XVI. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*
- A. City Manager Goals Update- Manager Grace will present a brief update to the City Commission regarding progress towards the previously established City Manager Goals.
- XVII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*
- XVIII. Executive Comments**
- A. City Manager Comments
 - B. Commissioner Comments
 - C. Mayor Comments
- XIX. Adjourn**