

**ELECTION COMMISSION MEETING**  
**FRIDAY, SEPTEMBER 30, 2022 – 8:00 AM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a special meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order**

**II. Roll Call**

**III. Public Comment - Agenda Items Only** (3-minute limit)

**IV. Approval of Minutes**

- A. Approval of June 24th, 2022 Election Commission Meeting.

**V. New Business**

- A. Consider approving the Election Inspector list for the November 8, 2022, General Election.

- 1) Appointments of Chairs and Co-Chairs

- 2) Appointments of Election Inspectors

- 3) Appointments of Receiving Board Members

- 4) Allow the Clerk to appoint any qualified alternates as necessary for the General Election

- 5) Number of Voting booths at each precinct

- B. Public Accuracy Test to be scheduled on October 14th, 2022 at 9:00 A.M.

- 1) Mayor or Attorney Designee- Allow Emma Lysy, Admin Assitant and Precinct Chair to assist Clerk Langston in conducting Public Accuracy Testing

**VI. Adjourn**