

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
TUESDAY, NOVEMBER 12, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. **Recognition #1-** *On behalf of the City Commission of Buchanan, I hereby recognize the team of dedicated Election Workers. Their hard work is appreciated, and I hope that you will all join me in congratulating them on a well-run election.*

Recognition #2- *Mayor Weedon hereby recognizes and congratulates our re-elected City Commissioners: Commissioner Patrick Swem and Commissioner Larry Money. You have been selected by members of your community. As such, you are now entrusted with the sacred duty of leadership through service to your City and its People. May truth and wisdom guide you, as you chart the course for Buchanan's bright future!*

-City Clerk Kalla Langston will now administer your Oaths of Office:

Oaths of Office

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Special Buisness

A. **Nominations and Appointments for Mayor and Mayor Pro Tem**- *Consider nominating, via motion and support, and then voting, on the following nominations and appointments:*

(1) **Mayor** (1 seat)

(2) **Mayor Pro Tem** (1 seat)

The other boards and committees will be considered further in the agenda.

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**

1) Consider the Regular Meeting Minutes from October 28th, 2024.

IX. Scheduled Matters from the Floor *(if any)*

X. Reports by: Departments, Committees, Boards

XI. Unfinished Business

- A. **Construction Contract Award, Front Street Retaining Wall** - This item was postponed at the last City Commission Meeting. City Manager Lynch will provide an update and make his recommendations for the project.

XII. New Business

- A. **Construction Contract Award, McCoy Creek Culvert Improvements**- Consider the Construction Contract Award for McCoy Creek Culvert Improvements.
- B. **Water Line Material Notifications and Lead Service Line Grant Update**- City Manager Lynch will provide the update.
- C. **Closed Session**
- 1) Consider entering closed sessions under MCL 15.268 Section 8 (f) to review and consider the contents of applicants who have requested confidentiality.
- 2) Re-enter open session.
- 3) Closed Session Action- Consider action regarding matters discussed in the Closed Session.
- D. **Expenditures**- Consider the expenditures for November 12th, 2024, in the amount of \$57,215.86.
- E. **Nominations and Appointments Continued**
- (1) **Planning Commission** (1 seat)
- [as per Act 33 of 2008, state statute dictates that members of the Planning Commission must be appointed by the Mayor, subject to approval of a majority vote of the City Commission. Also, one member of the Planning Commission shall be the Mayor, or the Mayor's designee, who may be another City Commissioner].
- (2) **Zoning Board of Appeals** (1 seat, with alternate- or five seats--see below)
- [Pursuant to Public Act 110 of 2006, state statute dictates that members of a Zoning Board of Appeals must be approved by a majority vote of the City Commission - OR - the entire City Commission may choose to serve as the Zoning Board of Appeals].
- (3) **Joint Water/Sewer Board** (2 seats)
- (4) **Buchanan Area Recreation Board** (1 seat)
- (5) **Southeast Berrien County Landfill Board** (1 seat)
- (6) **One Buchanan** (1 seat)
- (7) **Buchanan Area Fine Arts Committee** (1 seat)
- (8) **Common Committee** (1 seat)
- (9) **Board of Review** (1 seat)
- (10) **Election Board/Commission** (1 seat) [should include Mayor, as per Buchanan City Charter Sect. 3.13]

(11) **Cemetery Committee** (1 seat)

(12) **SMCAS** (1 seat)

(13) **Finance Committee** (1 seat)

XIII. Communications (*informational only, formal board action is not necessary for these items, unless so desired*)

XIV. Public Comment - Non-Agenda Items Only (*3-minute limit*)

XV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XVI. Adjourn