

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, DECEMBER 09, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)
 - A. Minutes**
 - 1) Consider the Regular Meeting Minutes from November 25th, 2024.
 - 2) Consider the Special Meeting Minutes from November 23rd, 2024 & November 25th, 2024.
 - B. 2025 Meeting Notices**- Consider the 2025 Meeting Notice schedule.
- VIII. Scheduled Matters from the Floor** (if any)
 - A. Audit Presentation**- Brian Hake, CPA from Kruggel Lawton will present the 2023-2024 FY Audit.
- IX. Reports by: Departments, Committees, Boards**
 - A. One Buchanan Presentation** - Estephani Cashier Rodriguez; Chair and Ruth Writer; Secretary to give an update and presentation on their accomplishments.
 - B. Common Committee Update & Concert Schedule**- Michael Rowland
- X. Unfinished Business**
- XI. New Business**
 - A. Budget Amendments**- Consider the Budget Amendments for FY 2024-2025.
 - B. Expenditures**- Consider approving the expenditures for December 9th, 2024, in the amount of \$55,362.58
- XII. Communications** (informational only, formal board action is not necessary for these items, unless so desired)

- A. **December 23rd, 2024 meeting cancellation**—The regular meeting was canceled for December 23rd, 2024. The next City Commission regular meeting will be on January 13th, 2025.
- B. **Compensation Commission Calling for Applicants**- The City Commission is calling for applicants for the Municipal Officers Compensation Commission. This Commission will meet in January and determine the salary for each elected municipal official and present by the second meeting in February. Five members will be appointed each of whom shall be a registered elector of the City of Buchanan. (A member or employee of the legislative, judicial, or executive branch of government or a member of the immediate family of a member or employee of the legislative, judicial, or executive branch of government shall not be a member of the commission.) Applications should be turned in by December 31st, 2024 to the City Clerk.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn