



**PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY
COMMISSION**
MONDAY, MAY 11, 2026 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order the Public Hearing

II. Roll Call

III. Opening of the Public Hearing

IV. Statement of Purpose and Announcement of Rules

A. The purpose of this public hearing is to gather comments on the proposed ordinance aimed at regulating, rehabilitating, and promoting the active use of vacant and underutilized buildings. This ordinance seeks to discourage nonconforming storage uses outside designated storage zones. It will also establish definitions, procedures for registration, requirements for a local responsible agent, inspection protocols, maintenance guidelines, activation processes, fee structures, enforcement measures, hardship relief options, and appeals procedures

V. Close of the Public Hearing

VI. Call to Order the Regular Meeting

VII. Recognition

VIII. Pledge of Allegiance

IX. Roll Call

X. Approve Agenda

XI. Public Comment - Agenda Items Only (3-minute limit)

XII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**- Consider approving the meeting minutes from April 27th, 2026.

B. **Department Head Reports**- accept the monthly department head reports.

C. **Road Closure**- The Home Source Group requests closure of Oak St between Front St and 1st Street for the Memorial Day Event, May 25th, 7:00 AM- 3:00 PM at Harger Lot and Oak St.

XIII. Scheduled Matters from the Floor *(if any)*

- A. **SMCAS**- Merger update; *Brian Scribner, Executive Director*

XIV. Reports by: Departments, Committees, Boards

XV. Unfinished Business

- A. **Ordinance 2026.05/449**- Consider the second reading and enactment of Ordinance 2026.05/449, the ordinance is to regulate, rehabilitate, and promote the active use of vacant and underutilized buildings; to discourage nonconforming storage uses outside storage zones; to establish definitions, register, local responsible agent, inspection, maintenance, activation, fees enforcement, hardship relief, appeals; and to protect public health, safety, and welfare.

XVI. New Business

- A. **Introduction to 2026.07/450** – Consider the introduction of Ordinance 2026.07/450, an ordinance to amend the Code of Ordinances of the City of Buchanan by repealing Chapter 76, Signs, in its entirety, and schedule the first reading and public hearing for June 8, 2026, to receive public comment on the proposed ordinance.
- B. **Introduction to 2026.07/451** – Consider the introduction of Ordinance 2026.08/451, an ordinance to amend Chapter 78, Solid Waste, of the Code of Ordinances of the City of Buchanan to update and clarify brush collection regulations, and schedule the first reading and public hearing for June 8, 2026, to receive public comment on the proposed ordinance.
- C. **Excess Inventory**- Consider authorizing the Excess Inventory List as presented.
- D. **Bid Award: Copier and Maintenance Services**- Consider approving the Copier and Maintenance Services bid and authorizing City Staff to execute the related contract documents.
- E. **Resolution 2026.05/08, Public Act 152 Health Care Cost Option**- Consider adopting a resolution to comply with 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by electing the 80%/20% employer/employee health care cost option for the applicable medical benefit plan coverage year.
- F. **Expenditures**- Consider approving the monthly expenditures in the amount of \$133,701.24

XVII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XVIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIX. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XX. Adjourn