

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, FEBRUARY 24, 2025 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)
  - A. **Minutes**- Consider approving the Regular Meeting Minutes from Feb. 10th, 2025.
  - B. **Banking Accounts**- Consider closing banking accounts at Huntington Bank and United Federal Credit Union.
  - C. **Excuse**- Consider excusing Commissioner Larry Money from the February 10th Regular Meeting and the February 24th Regular Meeting.
- VIII. Scheduled Matters from the Floor** (if any)
- IX. Reports by: Departments, Committees, Boards**
  - A. **Compensation Commission Report** -Chair Tony Houser (the City Commission may choose to motion for the denial of the official document submitted by the Compensation Commission, if no denial no motion is needed for approval).
  - B. **Community Development Department**- Director Rich Murphy
    - 1) Consideration of approval to proceed with Berrien County Bid Award and Demolition at 111 Railroad St./ 708 S. Redbud Trail.
    - 2) Consider approval of Stranger Wine Company Local Government Approval for Social District Application at 201 Front St.
    - 3) Brief project updates.
- X. Unfinished Business**

- A. **Ordinance 2025.02/440**- Consider the second reading and approval of Ordinance 2025.02/44- Fire Prevention and Protection.

**XI. New Business**

- A. **Parks Grant 2025 Discussion**- City Manager, Tony McGhee
- B. **Bendzinski & Co.**- Consider the engagement letter from Bendzinski & Co.
- C. **Expenditures**- Consider approving the expenditures for February 24th, 2025 in the amount of \$39,010.27.

**XII. Communications** (informational only, formal board action is not necessary for these items, unless so desired)

- A. **Save the Date! Buchanan Downtown Project Update on March 3rd at 6:00 PM at Buchanan City Hall**- Everything you need to know about the Buchanan Downtown Project. Project Scope and Timeline, Communication Strategy, Q & A Session. The City Team, Engineers, and Contractors will all be present. This is a public meeting downtown residents and businesses are especially encouraged to attend.

**XIII. Public Comment - Non-Agenda Items Only** (3-minute limit)

**XIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XV. Adjourn**