



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JANUARY 26, 2026 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. Buchanan Police Department Recognition

Officer Duncan Gast - Meritorious Service Medal

Officer Corey Reed- Meritorious Service Medal

Officer Angela Baggett- Lifesaving Award

Officer Dominick Klein- Letter of Commendation

Officer Katelyn Cooke- Letter of Commendation

Buchanan City DPW - Letter of Appreciation

III. Pledge of Allegiance

IV. Invocation

V. Roll Call

VI. Approve Agenda

VII. Public Comment - Agenda Items Only (3-minute limit)

VIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes- Consider approving the Regular Meeting Minutes from January 12th, 2026.

B. DDA Resignation- Consider accepting the resignation of Fran Terry from the DDA.

C. Annual Planning Commission Report- Consider accepting the 2025 Annual Planning Commission Report.

IX. Scheduled Matters from the Floor (if any)

A. Audit Presentation- Presented by Brian Hake, CPA from Kruggle Lawton.

X. Reports by: Departments, Committees, Boards

XI. Unfinished Business

XII. New Business

- A. **Wood Chipper Purchase-** *Consider approving the purchase of a Bandit Intimidator 12XPC wood chipper from Bandit Industries, Inc., reflecting MiDEAL contract pricing.*
- B. **Water Reliability Study Update-** *Consider approving the proposal from Prien & Newhof to update the Water Reliability Study.*
- C. **Victory Park Fund-** *Consider the establishment of the Victory Park Fund with the Berrien Community Foundation and authorize the Mayor and City Manager to execute the Letter of Agreement*
- D. **eCitation Access Annual Contract- Police Department-** *Consider approving the purchase of an annual eCitation access contract with LexisNexis for three in-car printers for the Police Department.*
- E. **Early Voting Agreement-** *Approve the Draft Early Voting Agreement with Berrien County for the 2026 Election Cycle and authorize City Clerk Langston-Weiss to execute the document on behalf of the City of Buchanan.*
- F. **Resolution 2026.01/01-** *Consider Resolution 2026.01/01, a Resolution placing the McCoy Creek Trail Committee under the supervision of BARB (Buchanan Area Recreation Board).*
- G. **Expenditures-** *Consider approving the expenditures for January 26th, 2026.*

XIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIV. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XVI. Adjourn