

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MARCH 13, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

A. *The City Commission would like to recognize a special volunteer.*

III. Pledge of Allegiance

IV. Approve Agenda

V. Roll Call

VI. Open Public Hearing

A. *Public Hearing is being held pursuant to Section 8.7 of the City Charter for the purpose of the City Commission considering, accepting public comment on, and deciding upon the possible sale of the City real property located at 107 W. Front St. Buchanan, MI 49107 Ross Sanders House.*

VII. Close of Public Hearing

VIII. Public Comment - Agenda Items Only (3-minute limit)

IX. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**

- 1) Consider approving Regular Meeting Minutes from February 27, 2023.
- 2) Consider approving Work Session Meeting Minutes from February 20, 2023.
- 3) Consider approving Special Meeting Minutes from February 20, 2023.

B. **Consider excusing Commissioner Larry Money from the February 27th, 2023 Regular Meeting.**

C. **Consider the rate adjustment for Kotz Sangster PC**

D. **Expenditures**

- 1) Consider approving General Expenditures for March 13, 2023, in the amount of \$318,349.04.
- 2) Consider approving the Summer/Winter 2022 Tax Disbursement for February 01 through February 14, 2023, in the amount of \$92,867.70.

- E. **Consider approving the recommended BARB bylaws**
- X. **Scheduled Matters from the Floor** *(if any)*
 - A. **Daniel Burns with AVB & The Barton Group**
 - 1) Consider finalizing the DPW building construction site.
- XI. **Reports by: Departments, Committees, Boards**
 - A. **Mainstreet Manager/ Assistant Community Development Director-Ashley Regal**
 - 1) Main Street Update - Spring 2023
 - 2) Consider the Career and Technical Education (CTE) Program with Buchanan High School
 - 3) Consider Thrill on the Hill Date and Budget
 - B. **Community Development Director Report- Rich Murphy**
 - 1) Consider 2023 marihuana permit renewals for G2 Development/7 Engines
 - A) Adult Use Retail permit at 1101 E. Front St.
 - B) Adult Use Grower Class C permit at 408 River St.
 - C) Medical Retail permit at 1101 E. Front St.
 - D) Adult Use Process permit at 408 River St.
 - C. **Fire Department Report -Director of Publis Saftey, Tim Ganus**
 - 1) Consider replacing the single-stage furnace unit in the fire department.
 - 2) Consider purchasing 13 SEER AC unit in the fire department.
 - D. **Water Department Report- Craiq Miller, Operator in Charge**
 - 1) Consider the 2023 Water Tower inspections with the camera option for both towers.
- XII. **Unfinished Business**
- XIII. **New Business**
- XIV. **Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*
- XV. **Public Comment - Non-Agenda Items Only** *(3-minute limit)*
- XVI. **Executive Comments**
 - A. City Manager Comments
 - B. Commissioner Comments
 - C. Mayor Comments
- XVII. **Adjourn**