

**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, MARCH 14, 2022 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Open Public Hearing**

- A. The purpose of the Public Hearing is for the City Commission to receive public comment regarding the submittal of a Michigan Department of Natural Resources (DNR) Michigan Natural Resources Trust Fund (MNRTF) grant application to fund the McCoy’s Creek Trail Extension Project in Buchanan.

**VII. Close Public Hearing**

**VIII. Public Comment - Agenda Items Only (3-minute limit)**

**IX. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

- A. Consider Approving Expenditures for March 14, 2022, in the amount of \$231,691.03
- B. Consider Approving Regular Meeting Minutes for February 28th, 2022.
- C. Consider Accepting Staff Activity Reports.

**X. Scheduled Matters from the Floor (if any)**

- A. Prein & Newhof update on Downtown Reconstruction and Wellhouse and Treatment Facility Projects.
- B. Mike Summers would like to propose the use of Golf Carts in the City of Buchanan.

**XI. Reports by: Departments, Committees, Boards**

- A. Community Development Director Report- Rich Murph- Consider Resolution No. 2022.03/425 of Support for Local Match for DNR MNRTF Grant for the McCoy's Creek Trail Extension.
- B. Chamber Executive Director/ Main Street Manager, Ashley Regal

1. Consider Michigan Main Street Board of Directors Applications recommended by the Buchanan Area Chamber of Commerce Board of Directors.

Tracy Dippo (BACC Board Representative; position to be filled upon a vacancy), Jennifer Moutsatson Garry, Randy Hendrixson, Anthony "Tony" Houser, April Jonatzke, Amanda Miller Kelley, Ulrike McCarty, Elizabeth Martin, Meg Paulette, John Shaver, Ann Tuite, Kathy Virgil, Mark Weedon.

2. Common Rental Draft Policy.

- C. Treasurer's Report- Stephanie Powers will provide the Commission with a brief update.
- D. Board Appointments- Consider an appointment of John Shaver to The Buchanan Tree Friends, who was recommended and approved by the Buchanan Tree Friends on February 9th.

**XII. Unfinished Business**

- A. Seconded reading and consideration of Ordinance 2022.02/428 - Ordinance for Land Development Policy.
- B. Second reading and consideration of Ordinance 2022.02/429- Food Truck Ordinance
- C. Berrien County Trail Master Plan

**XIII. New Business**

- A. First reading of ordinance 2022.03/430- IPMC Adoption Ordinance, Property Maintenance Code
- B. USDA bond work contract for legal services.
- C. Closed Session- matters subject to attorney-client privilege and to discuss the potential purchase of real property.
- D. Consider taking action based on Closed Session Discussions.

**XIV. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. 2022 Oakridge Cemetery Clean Up- Remove all decorations by April 1; Maintenance clean-up: April 4 thru April 14; New Decorations: April 15th. If you have a loved one interred at the Veteran's Circle, we are asking you to please read the Rules and Regulations Regarding the Veteran's Circle that is available on the City Website.

**XV. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XVI. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XVII. Adjourn**