

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda. \* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting. \* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance. \* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only** (3-minute limit)

**VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

- A. Consider approving minutes from June 8th, 2022, Special Meeting Minutes.
- B. Consider approving minutes from June 8th, 2022, Closed Session Minutes.
- C. Consider approving minutes from June 13th, 2022, Regular Meeting Minutes.
- D. Consider approving minutes from June 15, 2022, Special Meeting Minutes.
- E. Consider approving expenditures for June 27th, 2022, in the amount of \$416,698.49
- F. Consider street closure from Days Ave to Central Ct. on July 3rd, 2022 from 11 AM-8 PM for Lyla Grace Corp. non-profit event.

**VIII. Scheduled Matters from the Floor** (if any)

- A. SMCAS Ambulance Board- SMCAS (Southwest Michigan Community Ambulance Service) Director Brian Scribner will present to the Commission regarding an upcoming request for SMCAS funding approvals needed to continue the current provision of ambulance service within the City. (Item was tabled the last meeting)
- B. Buchanan Preservation Society- Beth Murphy & Peter Lysy - Discussion about the deterioration and collapse of portions of the mill race wall, west of Oak St., BPS would like to be involved in planning the repair.

**IX. Reports by: Departments, Committees, Boards**

- A. Community Development Report- Rich Murphy
  - 1) Update on Victory Park Pavilion Project
  - 2) Update on Clark Campus National Register Designation

- B. Main Street Report - Ashley Regal -Downtown Redevelopment Funding Plan with Buchanan Main Street Program & Michigan Gateway Community Foundation Proposal for Designated Redevelopment Funds
- C. Clerk Report- City Clerk Kalla Langston will briefly provide an update on the upcoming election.

**X. Unfinished Business**

- A. Second reading and adoption of Ordinance 2022.04/430- IPMC Adoption Ordinance, International Property Maintenance Code.

**XI. New Business**

- A. Consider the agreement with the Spicer Group to continue being a member of the Berrien/Cass NPDES MS4 compliance.
- B. First reading and consideration of Ordinance 2022.06/433 Parks Ordinance.
- C. Consider the end of the year budget amendments for FY 2021-2022. The budget amendments for each fund are available on the City website, under "Departments", "Treasurer", "Financial Reports," or at the following link: <https://tinyurl.com/3w9ekbpn>
- D. Closed Session RE Real Property- [if desired to discuss foreclosed properties list in private packet]
  - (a) *Enter Closed Session-* Consider entering Closed Session pursuant to MCL 15.268 Sec. 8 (1)(d) to consider the potential purchase or lease of real property.
  - (a) *Reenter Open Session-* Consider reentering Open Session.
  - (C) *Action Based on Closed Session-* Consider authorizing action based on Closed Session discussions
- E. Streetscape Public Engagement Session- Consider scheduling a public meeting from 5pm-7pm on Monday, August 8, 2022 to allow for a presentation of an initial Streetscape design for downtown Buchanan's 2023/2024 Redesign & Reconstruct project, along with opportunities for public input and comment on the design.

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. WWTP Open House Postponed- Superintendent Housand has asked to postpone the previously scheduled open house for the wastewater treatment plant until further notice due to staff shortages at the plant. Previously scheduled to be held on August 2, 2022, a new date will be announced once a newly vacant position is filled.
- B. Chief of Police Appointment- Manager Grace will announce the formal appointment of the City of Buchanan's new Chief of Police, effective July 1, 2022.

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XV. Adjourn**