

**PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY
COMMISSION
MONDAY, AUGUST 25, 2025 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order the Public Hearing

II. Roll Call

III. Statement of Purpose and Announcement of the Rules of the Hearing

- A. *The purpose of the public hearing is to hear public comments on a proposed Short-Term Rental Ordinance (Ordinance 2025.09/443). The purpose of this ordinance is to protect and promote the health, safety and welfare of the City's residents, property owners, visitors, and neighborhoods by allowing short-term rentals (STRs) within the City under certain conditions and in certain zoning districts and establishing standards and regulations for the operation of the same.*

IV. Close of Public Hearing

V. Call to Order the Regular Meeting

VI. Recognition

VII. Pledge of Allegiance

VIII. Invocation

IX. Roll Call

X. Approve Agenda

XI. Public Comment - Agenda Items Only *(3-minute limit)*

XII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

- A. **Minutes**- *Consider the Regular Meeting Minutes from August 11th, 2025.*
- B. **DDA Bylaws**- *Consider approving the Downtown Development Authority Bylaws*
- C. **Crossing Guard Agreement** - *Consider approving the 2025-2026 Crossing Guard Agreement*

XIII. Scheduled Matters from the Floor *(if any)*

XIV. Reports by: Departments, Committees, Boards

- A. **Commission Reports from Various Boards** (SMCAS, BARB, Planning Commission, Landfill, DDA, JWSB)

XV. Unfinished Business

- A. **Ordinance 2025.09/443**- Consider the first reading of Ordinance 2025.09/44, Short-Term Rental Ordinance.

XVI. New Business

- A. **Brownfield Redevelopment Authority Services**- Consider awarding the contract for Brownfield Redevelopment Authority Services.
- B. **Closed Session**- Consider entering Closed Session pursuant to MCL 15.268 Section 8 (a), to conduct a periodic personnel evaluation of the City Manager.
 - A. Motion to enter in Closed Session pursuant to MCL 15.268 Section 8(a), personnel evaluation of City Manager.
 - B. Motion to re-enter Open Session
- C. **Expenditures**- Consider approving the expenditures in the amount of \$76,493.33

XVII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XVIII. Public Comment - Non-Agenda Items Only (3-minute limit)

XIX. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XX. Adjourn