

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, JANUARY 08, 2024 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

- A. ***Jerry Flenar to present a Certificate to the City of Buchanan on behalf of the Friends of Berrien County Trail Board.***

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes

1) Consider Special Hearing meeting minutes from December 11th, 2023.

1) Consider Regular Meeting minutes from December 11th, 2023.

- B. **Expenditures** - *Consider approving the expenditures in the amount of \$50,655.71 for January 8, 2024.*

- C. **City Manager Contract Amendment**- *Consider approving the amendment to Timothy J Lynch, city manager contract.*

D. Banking Authorization

1) Consider removing Benjamin Eldridge from all banking institutions -Honor Credit Union, United Federal Credit Union, Huntington Bank, 1st Source Bank, Sturgis Bank, Horizon Bank, UMB, and MI Class.

2) Consider adding Timothy J Lynch to all bank and investment accounts with -Honor Credit Union, United Federal Credit Union, Huntington Bank, 1st Source Bank, Sturgis Bank, Horizon Bank, UMB, and MI Class. As well as issue a city credit card to Timothy J Lynch with a spending limit of \$5,000.00 per the City Credit Card Policy.

- VIII. Scheduled Matters from the Floor** *(if any)*
- IX. Reports by: Departments, Committees, Boards**
- A. **Common Concert Series-** *Michael Rowland to present the Common Concert Series.*
 - B. **Buchanan Tree Friends-** *Chair Brian Murphy to present an update.*
- X. Unfinished Business**
- A. **Amendment No. 4 to owner-engineer agreement-***Consider approving Amendment No. 4; the purpose of this amendment is to finalize the easement acquisition costs that were estimated in Amendment No. 2 of the Owner-Engineering Agreement. The amendment is also to request approval for P&N 2024 hourly rates. **Postponed at the Regular Meeting on December 11, 2023. City Manager Lynch has reviewed it as requested by the commission and recommends approval.***
- XI. New Business**
- A. **Resolution 2024.01/01-** *Consider Resolution 2024.01/01, City Commission to authorize city personnel to execute documents replacing the environmental restrictive covenant on behalf of the City of Buchanan for the city-owned property at 401 River St.*
 - B. **Resolution 2024.01/02-** *Consider Resolution 2024.01/02, a Resolution for the City Commission Censure of City Commissioner Dan Vigansky.*
- XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*
- XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*
- XIV. Executive Comments**
- A. Commissioner Comments
 - B. Mayor Comments
- XV. Adjourn**