



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, DECEMBER 11, 2023 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Minutes

1) Consider approving the Special Meeting Minutes from November 20, 2022.

2) Consider approving the Regular Meeting Minutes from November 27, 2023.

3) Consider approving the Special Meeting Minutes from November 29, 2023.

B. Expenditures - Consider approving the expenditures in the amount of \$120,808.51 for December 11, 2023.

VIII. Scheduled Matters from the Floor (if any)

IX. Reports by: Departments, Committees, Boards

A. Community Development Report - Director Rich Murphy & Assistant Director/ Mainstreet Manager Ashley Regal

1) Cannavista Wellness Adult Use Retailer License 2023 Renewal

2) Schalou Foundation Grant of \$25,000 for Victory Park improvements

3) Closing of 123 Days Ave to Lise Gustavsen for business expansion

4) Hometown & Co. Grand Opening and Ribbon cutting on December 14th

X. Unfinished Business

XI. New Business

- A. **City Manager Contract**-*Consider approving the City Manager Contract with Timothy Lynch.*
- B. **Dial-A-Ride (Dart) Agreement**- *Consider approving the Dial-A-Ride (DART) Intergovernmental agreement for Transit Service.*
- C. **Amendment No. 4 to owner-engineer agreement**-*Consider approving Amendment No. 4; the purpose of this amendment is to finalize the easement acquisition costs that were estimated in Amendment No. 2 of the Owner-Engineering Agreement. The amendment is also to request approval for P&N 2024 hourly rates.*

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. **City Commission Meeting**- *Please note that the next regular City Commission meeting will be held on Tuesday, December 26th, due to the holiday.*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn